

**NOTES FROM A PERSONNEL COMMITTEE MEETING HELD WEDNESDAY,
OCTOBER 21, 2009 – ROCKVILLE CITY HALL – 5:30 P.M.**

The meeting was called to order by Chair Randy Volkmuth. Roll Call was taken and the following members were found to be present: Chair Volkmuth, Mayor Hagen, Bill Becker, Susan Palmer & Duane Willenbring. Absent: None.

Also present: Administrator/Clerk Rena Weber.

INTERIM 1ST ASST. FIRE CHIEF POSITION – Chair Volkmuth reported that interviews would now take place for the position of Interim 1ST Assistant Fire Chief.

- Don Simon – previously interviewed for Fire Chief so he was not re-interviewed
- Travis Rothstein

TRAINING/EXPERIENCE – Rena Weber reported that a review of each applicants training and experience resulted in:

	Travis	Don
Firefighter I	yes	yes
First Responder	yes	yes
Firefighter II	both completing this month	
Reside or Work w/ 10 miles	yes	yes
Valid Class D license	yes	yes
6 yrs experience	yes	yes
Leadership I or 2	no	no
NIMS	yes	yes

Motion by Member Willenbring, second by Mayor Hagen, to recommend appointment of Don Simon as the Interim 1st Asst. Fire Chief. Motion carried unanimously.

POLICY AMENDMENT – Rena Weber reported that the Fire Department is asking that a policy be adopted regarding misuse of equipment – who pays for what/when.

ADJOURNMENT – ***Motion by Member Willenbring, second by Member Becker, to adjourn the meeting at 5:57 p.m. Motion carried unanimously.***

Submitted by
Rena Weber-CMC
Administrator/Clerk

NOTES FROM A FINANCE COMMITTEE MEETING HELD TUESDAY, OCTOBER 27, 2009 – 6:00 P.M. – ROCKVILLE CITY HALL

The meeting was called to order by Chair Susan Palmer. Roll Call was taken and the following members were found to be present: Chair Palmer, Mayor Hagen, John Koerber & Randy Volkmuth. Alternate: Duane Willenbring. Absent: None

Staff members present: Administrator/Clerk: Rena Weber, Bill Becker & Jerry Schmitt.

Others present were: Kathleen Stanger, Carol Dietman, Bruce Conrad, Adeline Boucher, and Rosie Ashfeld.

GRANT – MATCHING FUNDS – Bill Becker requested consideration of the possibility of matching funds for the Fire Department.

Mayor Hagen indicated the city should set up parameters and they have to come to the city council first. "We are supportive of the matching funds, but they need to bring the request to the council first."

ROCK-FEST:

CITY INVOLVEMENT – Chair Palmer welcomed the Committee members to the meeting stating the Finance Committee would like to discuss the city's involvement in the event. The following documents were reviewed:

- ◆ Review of Summer Festivals in the area and what other cities do
- ◆ E-mail from Kevin Burr on Liability insurance
- ◆ E-mail from Kevin Burr to Kathleen regarding moving the beer gardens to downtown

Kathleen Stanger reported that she has questioned Rodney Schaefer on whether or not the city parking lot could hold 600 to 800 people. It will take two weeks to get that information.

Kathleen Stanger reported that by moving it to a fenced in area they were able to make more money.

Chair Palmer reported that her recommendation to the committee is:

- ◆ Having a festival is a great thing for the city
- ◆ The dances are a great thing too
- ◆ Initially Rock-Fest needed support from the city, but now it should be run on its own
- ◆ The City will fund \$4500 in 2010 and then it has to be a self-sustaining event
- ◆ She has confidence that they can do it
- ◆ It is then up to the committee to fund it and take care of the liability insurance, etc.
- ◆ We do appreciate what the committee does

Kathleen Stanger reported that in 2006 they made big changes – refer to document.

Kathleen Stanger stated that Rock-Fest paid for the electric hook-ups where they were changed.

Member Volkmuth stated there is no reason we should have authority over what you do. However, no oversight is not necessarily good. We have different thoughts on the outcome. If we don't fund it then it is your decision on what works, what does not. You would have all jurisdiction over it and you would have authority over it.

Rock-Fest Committee members asked why Steve Heying was allowed to book the ball park on this specific weekend.

Rena Weber reported that he thought it would enhance the event and since he is the Ball Program Coordinator he is expected to put on a tournament each year for which he is compensated an additional \$750.00.

Member Koerber stated that he can't see why the Park Board can't work with the Rock-Fest Committee on booking the park.

Kathleen Stanger reported that she had done some work on the finances and wanted to present them to the Finance Committee.

Chair Palmer indicated to Carol Dietman that her comments were out of line at the last council meeting and this does not make the council or the Rock-Fest Committee look good.

Kathleen Stanger asked is there a way they can have the city maintain the liability insurance? *(In talking to Kevin Burr on 10/28/09 it was learned that it can be written to specifically cover them.)*

Mayor Hagen stated he would like to see the city not have the liquor liability for either the Fireman's Fish Fry or Rock-Fest.

Kathleen Stanger would like the city to ask Kevin Burr if there is a way they can get a discounted liquor liability insurance, but not through the city. *(In talking to Kevin Burr it was learned that there is no such thing as discounted insurance so the answer is no.)*

Carol Dietman asked what about serving liquor at Lion's Park. According to the rental application alcohol is not allowed in city parks.

It was reported that one day permits are given.

Chair Palmer suggested the Rock-Fest committee survey the people after the event regarding what they think. It was reported that this is being done.

Kathleen Stanger asked if Rock-Fest can still use city hall for drop offs, staff answering calls, and a link to the city web-site. OK was given to all.

Motion by Member Volkmuth, second by Mayor Hagen, to recommend the city fund Rock-Fest through 2010, and then drop funding so that Rock-Fest operates on its own without the city financing. This includes:

- ◆ City staff to still take care of things at city hall.
- ◆ Still use the well house for storage of no parking signs
- ◆ Upstairs of old city hall – used for storage.

Motion carried unanimously.

Member Volkmuth stated then the city won't have a right to question how Rock-Fest is run.

Chair Palmer informed the committee that then they can move the festival.

Administrator/Clerk Rena Weber passed out the following information for committee review at a later date:

- ◆ 6 month Water budget
- ◆ Resolution regarding policy on Fire & Rescue Service Area

ADJOURNMENT – Motion by Member Volkmuth, second by Member Koerber, to adjourn the meeting at 7:00 p.m. Motion carried unanimously.

Submitted by
Rena Weber
Administrator/Clerk

**NOTES FROM A PUBLIC WORKS COMMITTEE MEETING HELD TUESDAY,
OCTOBER 27, 2009 – 5:00 P.M. – ROCKVILLE CITY HALL**

The meeting was called to order by Mayor Hagen. The following members were found to be present: Mayor Hagen, Council Members Bill Becker, John Koerber, Jerry Schmitt, Randy Volkmuth & Duane Willenbring. Absent: None.

Staff Members present were: Rena Weber-Administrator/Clerk, Rick Hansen-Public Works Director.

Also present: Mary Kay & Chuck Kraemer, John Peck & realtor John Dube.

JOHN PECK – REDUCTION OF SPEED LIMIT COUNTY ROAD 139 – John Peck explained that the speed limit of 30 mph ends just at the bridge, then there is the curve and our steep driveway. There are a lot of walkers along here. John would like to see the speed reduction set out further. He would also like to see Sauk River Road reduced to 30 mph.

Rick Hansen indicated that the only way we can reduce the speed limit is to have MNDOT do a study and they would more than likely not reduce it on a road where there are few homes.

Randy Volkmuth has no problem with John Peck asking the county for the reduction, but agrees with Rick.

Mayor Hagen stated that the Public Works Committee is giving the okay for John to contact the county engineer.

MARY KAY KRAEMER – Present were Chuck & Mary Kay Kraemer and their realtor who would not give his name.

Chuck Kraemer indicated the house is worth \$184,000. The family is requesting the reduction of the assessment - \$55,000. They feel they cannot sell the property as residential with this big of an assessment against it.

- ◆ Copies of the council minutes and engineers estimate were given to Chuck Kraemer

Randy Volkmuth indicated the assessment reverts back to the \$55,000 only if the use changes and apparently no interest is charged.

No changes were made as no agreement has been signed by Loren Minnerath.

COWPASS UPDATE – Rena Weber reported that there is nothing new to report on the cow pass situation with Jerry Bechtold.

CYPRESS COURT WALKING PATH– A review of a memo from Igor Lenzner - Rinke Noonan was held. Essentially Igor talked to Denney Kron and agreed with Dan Zimmerman that the intent was for this to be a walking path, has been maintained through the Lion's Club who maintains sidewalks downtown as well, and the council (if they wish) can go through quiet title action to clean this up.

Motion by Member Volkmuth, second by Member Koerber, to accept the opinion and proceed with understanding that we own it and will publically dedicate it through a recorded document. Motion carried unanimously.

SNOW PLOWING - Rick Hansen reported that for the last few years the city has plowed Lake Road from County Road 6 to County Road 47. He wants to change the route and make it more efficient and faster to do. The former Mayor ordered that he change this a few years ago to take care of the request of one individual. One person will complain.

The Public Works Committee determined that Rick should treat it like any other road and plow according to the route that is most efficient.

PLEASANT LAKE WALKING PATH – Member Koerber reported that the Pleasant Lake path will be done in April next year at the same price as was approved this year.

ADJOURNMENT – Motion by Member Becker, second by Member Volkmuth, to adjourn at 5:48 p.m. Motion carried unanimously.

Submitted by Rena Weber
Administrator/Clerk