

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, DECEMBER 16, 2009 - 6:00 P.M. – ROCKVILLE CITY HALL.

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council Members: Bill Becker, Susan Palmer, Jerry Schmitt, Randy Volkmuth & Duane Willenbring. John Koerber arrived at 6:03 p.m. Absent: None

Staff members present were: Administrator/Clerk Rena Weber, Public Works Director Rick Hansen, Planning Commission Chair Toni Honer, Park & Recreation Board Chair Scott Stenseth & Interim Fire Chief Rodney Schaefer.

Others present were: Deputy Feldewerd, Judy, Kris, Troy, & Vicki Ikeogu, Dave Volkmuth, Tудie Hermanutz, Don Simon, Jim Bell, Cindy Goerger, William Boucher, Sandra Schutz, Theresa Mertes, Jerry Tippelt, Jim Meinz, Jim Faber, Steven Lex, Paul Klebs, Don Eikmeier, & Eve Justin.

ADDITIONS TO THE AGENDA – Motion by Member Volkmuth, second by Member Willenbring, to approve the additions to the agenda for discussion purposes.

1. Review applications for Planning Commission/appoint 3
2. Review/approve budget amendments 2009
3. Review/approve designated funds 2009
4. Approve ABDO, EICH & MEYERS contract for 2009 audit
5. Park & Recreation Board – year end report

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

Mayor Hagen reminded the attendees that the truth in taxation portion of the meeting is for adoption of the budget and tax levy. If people are here to discuss their valuation of property that occurs in the April or May at the Board of Review hearing.

OPEN FORUM

Don Simon – 600 Othmar Lane wanted to know if the council was going to rescind their increase in wage.

Mayor Hagen explained that his personal feeling is the council is doing a lot of extra work outside of the meetings. He asked Mr. Simon to wait and see what the general public feels we are spending on consultants. The council is saving a lot of money in the area of management.

Rena Weber reported that for the record there is a \$10,000 surplus in the council wages that could be designated for a road project.

CONSENT AGENDA

Member Volkmuth questioned the time of the wedding reception on Pleasant Road. Rena Weber explained it would actually run from 3 p.m. to 11 p.m. and they were allowing one hour for shutting it down.

Motion by Member Volkmuth, second by Member Willenbring, to approve the consent agenda as presented:

- a) Approve minutes of 11/18/09
- b) Approve Treasurer's Report of 12/16/09
- c) Approve List of Bills and Additions of 11/19/09 – 12/16/09

Acct. Payable CK# 011718 to 011775	\$37,970.58
Payroll CK # 003622 to 003633	9,119.42
EFT #000274 to 000279	5,486.73

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

BOARD/STAFF REPORT

POLICE DEPARTMENT – Deputy Feldewerd reported there were 44.5 contract hours for the month of November and cited the activity list.

Member Schmitt stated he would like to see more patrol on County Road 8.

PLANNING COMMISSION – Chair Toni Honer was present to report on:
JASON & CINDY GOERGER – CUP FOR HOME EXTENDED BUSINESS STAFF REPORT

Re: Conditional Use Permit
76.41610.0010: Owners: Jason & Cindy Goerger
Property Address: 25595 County Road 2, St. Cloud, MN 56301

CONDITIONAL USE PERMIT REQUESTED:

SECTION 16 Subdivision 4: Conditional Uses reads:

The following uses may be allowed as conditional uses following the procedures set forth in this Ordinance and further subject to the performance and general development standards contained in this Ordinance.

- 16. Home Extended Business

Relevant Information:

- 1. This property is located in the Ag-40 District.
- 2. Property contains 10.0 acres more or less.
- 3. 3 notices of public hearing were sent out.

Recommendations:

- 1. This request does not involve construction of any buildings – only changing the use from Agricultural use to home extended business.
- 2. On-site parking will be provided and should not cause any problems.
- 3. Staff recommends approval.

The Planning Commission recommends approval of the request as presented.

Member Willenbring introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2009-20

RESOLUTION APPROVING A CONDITIONAL USE PERMIT TO OPERATE A PHOTOGRAPHY BUSINESS IN THE AG-40 DISTRICT IN THE CITY OF ROCKVILLE.

WHEREAS, Jason & Cindy Goerger have requested a conditional use permit in order to operate a photography business (home extended business) in the AG-40 District, and;

WHEREAS, The address of the property is: 25595 County Road 2, St. Cloud, MN 56301 with a legal description of:

That part of the Northwest Quarter of the Northeast Quarter (NW¼ of NE¼) of Section Six (6), Township One Hundred Twenty-three (123), Range Twenty-nine (29), Stearns County, Minnesota described as follows: Beginning at a point of the North line of said Northwest Quarter of the Northeast Quarter (NW¼ NE ¼) distant 370.81 feet East of the Northwest corner thereof; thence east along said North line for 577.53 feet; thence South at right angles to said North line for 754.20 feet; thence West parallel with said North line for 577.53 feet; thence North for 754.20 feet to the point of beginning. TOGETHER WITH an easement for ingress and egress over that part of the West Half of the Northeast Quarter (W½ NE¼) of said Section Six (6) lying within 16.5 feet on each side of the following described line: Beginning at a point on the South line of the above described tract distant 216.08 feet East of the Southwest corner thereof; thence Southerly at an angle of 87°00'12" with said South line as measured from East to South, for 1431 feet to the centerline of County Road No. 2, and there terminating.

WHEREAS, SECTION 16 Subdivision 4: Conditional Uses reads:

The following uses may be allowed as conditional uses following the procedures set forth in this Ordinance and further subject to the performance and general development standards contained in this Ordinance.

16. Home Extended Business

NOW, THEREFORE BE IT RESOLVED BY THE ROCKVILLE CITY COUNCIL, STEARNS COUNTY, MINNESOTA:

1. Said request is hereby approved as presented.
2. Said approval is not a burden on public facilities, is compatible with existing and planned adjacent uses, has no adverse affect on adjacent properties, the use is related to the needs of the city, is consistent with the Comprehensive Plan, is not a traffic hazard, there is adequate parking and loading, and;
3. The granting of the conditional use permit will not be detrimental to the public health, safety and general welfare of the City.

The motion for the foregoing resolution was duly seconded by Member Palmer with the following vote being taken:

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

UTECHT/GREENWALD ADMINISTRATIVE PLAT – Zoning Administrator Rena Weber reported that the request is to split a portion of each property. They would like to split 4.25 acres (in City limits) from the Utecht's and deed to the Greenwald's and split 4.25 acres (in Maine Prairie Township) from the Greenwald's and deed to the Utecht's. The City would only be able to approve the portion that is in the City limits the other portion they would need approval from Maine Prairie Township.

STAFF REPORT

Re: Certificate of Compliance
76.41644.0800.0800: Owners Roger A & Tammy B Utecht
Property Address: 8765 County Road 141, Kimball, MN 55353
Legal Description

TRACT A to attach to 76.4166.0010 Daniel D. Greenwald & Christine Greenwald

That part of the SW 1/4 of the SE 1/4 of Section 26, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the Southwest corner of said SW 1/4 of the SE 1/4; thence on an assumed bearing of N 00°34'10" E along the West line of said SW 1/4 of the SE 1/4, a distance of 167.85 feet; thence on a bearing of N 56°43'34" E, 523.99 feet; thence Easterly 535.47 feet along a tangent curve, concave to the south, having a radius of 755.50 feet and a central angle of 40°36'33" to the point of beginning of the tract herein described; thence continue Easterly 329.03 feet along last said curve, having a radius of 755.50 feet and a central angle of 24°57'12"; thence on a bearing of S 57°42'41" E tangent to last said curve 73.38 feet to the East line of said SW 1/4 of the SE 1/4; thence on a bearing of S 00°30'30" W along last said line 404.43 feet to the Southeast corner of said SW 1/4 of the SE 1/4; thence on a bearing of S 89°11'03" W along the South line of said Section 26, a distance of 370.56 feet to its intersection with a line bearing S 00°30'30" W from the point of beginning said point being 945.84 feet East of said Southwest corner of the SW 1/4 of the SE 1/4 as measured along the South line of said Section 26; thence on a bearing N 00°30'30" E, 559.55 feet to the point of beginning.

Relevant Information:

1. This property is located in the SP-1 Ag-40 District.
2. Property being split contains 4.25 acres more or less.
3. The Utecht's wish to swap 4.25 acres with the Greenwald's. Part of the Greenwald property is located in Maine Prairie Twp. so the only part the City of Rockville can okay is the portion from the Utecht's to the Greenwald's located in Rockville.
4. There is a legal description for a future driveway easement, but staff was told not to do anything with that.

Recommendations:

1. This request does not involve construction of any buildings – only splitting 4.25 acres.
2. Staff recommends approval.

Toni Honer reported that the Planning Commission approved this request.

FIRE DEPARTMENT – Interim Fire Chief Rodney Schaefer requested approval on:

HIRING OF TWO NEW MEMBERS - The interviewing committee recently interviewed four people for the two approved fire fighter positions. The Committee is recommending that Zachary Hansen and Nolan Bartnick be hired approved pending passing of their physicals. Just to clarify there was \$7,600 left over in the training budget and there is \$5,000 budgeted for 2010. This will be used to train the new people.

Motion by Member Volkmuth, second by Member Becker, to approve the request as presented to approve Zachary Hansen & Nolan Bartnick as fire fighters.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

OFFICER PAY AND DECEMBER PAY DATE - In the past the Fire Department was paid in January for the previous year. This would need to be accrued on the books for the audit. The department is requesting approval to shift to a December cut off date instead of January.

Also, Jeff Howe had submitted a proposal to change the pay for the officers, but this was never acted upon.

The 2nd Assistant Chief also includes the Secretary pay

Request approval to pay:

	2009	2008 & 2007
Chief	\$1500	\$1250
1 st Asst.	1250	1000
2 nd Asst.	1100	750
Secretary		1050
Captains	<u>500/captain = \$1500</u>	<u>250/captain = \$750</u>
Total	\$5350	\$4800

Motion by Member Becker, second by Mayor Hagen, to approve both requests as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

PARK AND RECREATION DEPARTMENT – Chair Scott Stenseth presented the 2009 Year in Review:

Community Park

- ◆ Ice on rink most of last season

Lion's Park

- ◆ Annual Easter egg hunt had almost 200 kids and collected 90 lbs. of food for food shelf
- ◆ Re-seeded outfield and installed a well point
- ◆ Planted a tree in honor of Glenn Imholte and names the field after him
- ◆ Add two soccer goals
- ◆ Designated funs for the walking path

Eagle Park

- ◆ Stone Benches
- ◆ Stone Table
- ◆ Demonstration Garden
- ◆ Purple Martin House
- ◆ Started putting up informational signs
- ◆ Conducted dozens of educational tours
- ◆ Hundreds of volunteer hours were put in

Community Ball Field

- ◆ Successful ball program with over 70 participants (youth) 10 teams Men's softball league
Rock Fest
 - ◆ Sponsored the tractor pedal pull with over 60 kids participating
Santa Day at Fire Hall
 - ◆ 140 kids 120 lbs for the food shelf
- 2 new members on Park & Recreation are John Koerber & Paul Wirth

NEW BUSINESS

B'S LIQUOR – Jim Bell was present to discuss the recent violation of the alcohol compliance check.

Rena Weber reported that B's Liquor had a tobacco violation in 2008 and a previous alcohol compliance check violation on 2/16/07. At that time the council stayed the action on the \$500 administrative fine pending there were no more alcohol violations within a year. The latest violation occurred on 11/13/09 so it has been more than one year. Fines could be: \$500 or stay the fine for a one year period and if there is a 2nd violation the penalty would be \$1000 plus the original \$500.

Member Becker stated that he has a tough time when they are not checking ID's.
Jim Bell explained what happened and the measures taken to correct the problem.

Mayor Hagen asked what does the county charge. \$900 plus attorney

Member Volkmuth stated that it is tough enough to be in business and with the information present he would let this go.

Member Willenbring stated that he agreed with Member Volkmuth.

Motion by Member Willenbring to stay the fine.

Member Palmer offered a friendly amendment to include: pending there are no more alcohol violations within a year.

Member Willenbring agreed to the friendly amendment.

The motion was duly seconded by Member Volkmuth with the following vote being taken:

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

RESOLUTION REGARDING POLICY ON FIRE & RESCUE SERVICE AREAS

Rena explained the council is being asked to weigh in on this resolution that was presented at the last SCML meeting. This was a result of what happened in Richmond a few months ago.

Rodney Schaefer reported the Fire Department would like to stay out of it.

Member Volkmuth stated that he agrees with the Fire Chief. We will take care of who needs our help. He would rather say that our intention is to keep the area we have.

Mayor Hagen explained the party who is requesting this is looking for support from other cities who when solicited from a township for service and whose sole purpose is obtaining cheaper fire service. What if a fire department had to put up a new building, addition or purchase a new fire truck so that necessitated an increase in the annual payment. Then the township would go to another city for service. They are looking for city to say we are not going to accept you unless it is for safety of the residents.

Member Volkmuth stated that we are taking away the Townships ability to price check – but he can see both sides.

Mayor Hagen stated that the last paragraph states the "Fire Chief" has the authority and maybe this could be a little clearer.

Member Willenbring stated his concern that it is still the council decision and it is wise to not get into the politics.

Motion by Member Becker, second by Member Willenbring, to approve the RESOLUTION NO. 2009-21 with amendments to the last paragraph starting with FURTHERMORE: (Refer to Exhibit D hereby attached)

- ◆ ***Delete the words "shall be solely responsible in determining"***

- ◆ ***Add the words "in consort with the respective city councils determine"***

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

PUBLIC HEARING

2010 BUDGET & TAX LEVY – Mayor Hagen announced that a public hearing would now be held to consider adoption of the 2010 budget and tax levy.

Administrator/Clerk Rena Weber presented information on the proposed final revenue and expenditure budgets citing a decrease from 2009. The tax levy for 2010 is proposed to be \$994,260 which includes the \$8,228 for the detached area.

GRAPHS PRESENTED:

TOTAL NET TAX CAPACITY - \$2,903,293.00 up 9% from 2008

PROPOSED TAX RATE –40.675 down to 34.004%

GENERAL FUND BUDGET BREAKDOWN –

- ◆ \$ 10,630 – Economic Development
- ◆ 48,390 – Culture & Recreation
- ◆ 196,355 - Public Works
- ◆ 153,140 – Public Safety
- ◆ 344,374 - General Government

No person addressed the council regarding the budget or levy.

Motion by Member Volkmuth, second by Member Willenbring, to close the public hearing at 6:36 p.m.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

Motion by Member Palmer, second by Member Volkmuth, to approve the 2010 Proposed Budget:

**PROPOSED BUDGET 2010 REVENUE VS EXPENSE
REVISED 12/16/09**

FUND #	FUND	REVENUE	EXPENSE
101	GENERAL FUND	\$795,505.	\$742,259.
202	PUBLIC LAND DEDICATION	\$0.	\$8,000.
209	ECONOMIC DEVELOPMENT	\$10,630.	\$10,630.
215	ROAD & BRIDGE MAINTENANCE	\$125,612.	\$155,745.
218	WAC/TRUNK ACCESS FUND	\$20,420.	\$0.
219	SAC/TRUNK ACCESS FUND	\$40,845.	\$0.
221	LAKE IMPROVEMENT DISTRICT	\$14,500.	\$14,500.
304	CITY FACILITIES FUND 304	\$231,643.	\$215,450.
305	2004 \$990,000 IMP BD-PIP	\$124,200.	\$118,536.
308	CR 82 STREET IMP BOND	\$23,202.	\$15,238.
309	LAKES SEWER PROJ BOND	\$406,720.	\$493,643.
310	2009 UTILITY DISPOSAL PORTION	\$16,031.	\$15,680.
311	2009 UTILITY WTR CORE CITY/PIP	\$50,495.	\$50,317.
312	2009 UTILITY WTR P.L. PORTION	\$71,496.	\$14,155.
313	2009 UTILITY WTR PIP GOVT'L POR	\$6,253.	\$6,300.
408	ANNUAL EVENT FUND	\$14,700.	\$14,700.
601	WATER FUND	\$136,820.	\$145,000.
602	SEWER FUND	\$267,651.	\$146,695.
604	SEWER DEBT RETIRE-PFA	\$57,800.	\$43,480.
	TOTALS	\$2,414,523.	\$2,210,328.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

12/16/09

Motion by Member Palmer, second by Member Koerber, to adopt the 2010 Tax Levy as presented:

CITY OF ROCKVILLE 2010 CERTIFIED LEVY LEVY PURPOSE	SUPPLEMENT TO REGULAR LEVY FORM LEVY AMOUNT (PLEASE ROUND TO WHOLE DOLLARS)
Revenue-Fund 101-41000	547,690
Fire Protection-Fund 101-42200	81,650
Economic Development- Fund 209	1,000
Road & Bridge Maintenance-Fund 215	62,487
Rock Fest-Fund 408	4,500
Special Levies Outside of Levy Limits:	
Certificate of Indebtedness Pumper Truck Fund 101-42200	21,650
Certificate of Indebtedness One Ton Truck Fund 101-43100	3,995
Lake Improvement District Fund 101-41000	14,500
2009A G.O. Utility Revenue Bond Disposal Portion-Fund 310	16,001
2004 Prairie Ind. Park Imp. Bond-Fund 305	4,600
City Facilities-City Hall/Fire Hall-Fund 304	216,735
City Facilities-City Hall/Fire Hall-Fund 304 Detachment	8,228
CR 82 Imp (& SJ Louis) Bond Fund 308	11,224
TOTAL NET TAX CAPACITY BASED LEVIES	
TOTAL CERTIFIED LEVY	\$994,260

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

ORDINANCE 2009-62 –AMENDING SECTIONS 17, 18, & 19 RESIDENTIAL DISTRICTS TO INCLUDE PROVISIONS FOR INTERIM USE PERMITS ALLOWING FARM ANIMALS WITH CONDITIONS

Mayor Hagen announced that a public hearing would now be held (6:39 p.m.) to consider adoption of the proposed ordinance.

Rena Weber reported that the proposed ordinance has been discussed at both the Planning Commission & City Council levels. It essentially allows farm animals to be housed on R-1, R-2, & R-3 property when there are 10 acres or more and there is a 100' setback from property line or road easement.

Chair Toni Honer reported this was done without an attorney and with much discussion and review of neighboring ordinances. The Planning Commission recommended:

- ◆ 10 acres to 3 acres
- ◆ Setback 100' to 50'

The changes occurred when the Planning Commission reviewed what is in the city. A few fall under a grandfather clause, but there is a concern of when a property sells, people automatically think that the use continues. St. Augusta goes down to 2 ½ acres. City references the County animal unit.

Setback was reduced due to smaller lots and they don't want people to place the buildings in the middle of the lot.

This ordinance is being created for an entire city and a CUP/IUP is needed and they don't want to constantly amend the ordinance.

Sandra Schutz – 25173 County Road 138 asked how this affects her with having land on both sides of a road.

Toni Honer informed her that she is grandfathered in. Sandra indicated that she was zoned commercial. *(For the record her property is zoned R-1)*

Sandra also asked if there wasn't anybody who sold off a portion of their land and still have animals. They may be located right next to a road so are they affected by this? Toni Honer indicated this ordinance does not address that and this only affects the residential district.

Member Palmer expressed concern that the person buying the property should do due diligence to determine if the use can continue.

Mayor Hagen stated that when this started the council was reluctant to allow animals in Residential District and has since changed. He was concerned that you can relax provisions in an ordinance rather than stiffen them.

Brenda Lodermeier – 24709 County Road 138 stated she has been there for 26 years. They have two parcels, one with 9.75 acres where their house is and 30 acres. In some point in time should they decide to sell the property is set up for live stock. There is something in her purchase agreement that says she can have a dog kennel and horses. This came from the original township. As far as she is concerned that is a legal binding agreement.

If you have someone who is a responsible horse owner and you are meeting the minimum qualifications - 10 acres is more than enough for one house. She lives in an R-2 which is also commercial. *(For the record her property is zoned R-1)*

Toni Honer stated that just because there is something in the purchase agreement may not hold true for the new person. The acreage that is 9.75 would not be allowed to have horses under this ordinance. Brenda agreed that this may not hold for the new person.

If you have all these farms zoned for R-1, R-2, how can you not allow livestock? She urged the council to be a little more reasonable.

Mayor Hagen cited future development as the area where the council needs to be thinking about in respect to extension of water/sewer.

Tudie Hermanutz – 211 1st Street West stated that we have a planning board. Why don't you let them do their work and accept their recommendations? This should be about less government – not more.

Bill Boucher – 25345 County Road 139 – USDA defines horses are not farm animals, but rather companion animals.

Member Palmer asked if we have a definition for farm animals. Rena Weber stated that the definition is in the ordinance and includes horses.

Excerpt from zoning ordinance definitions:

"ANIMALS"

1. Domestic Animals. House pets such as dogs, cats, and birds which can be contained within a principal structure throughout the entire year, provided that containment can be accomplished without special modification to the structure requiring a building permit from the City. Domestic animals shall include birds and rabbits normally sheltered outside the home.
2. Farm Animals. Cattle, hogs, bees, sheep, goats, chickens, turkeys, horses and other animals commonly accepted as farm animals in the State of Minnesota.
3. Wild Animals or Exotic Animals. Any mammal, amphibian, reptile or bird which is of a species not usually domesticated, and of a species which, due to size, wild nature or other characteristics, is dangerous to humans. The term includes animals and birds the keeping of which is licensed by the state or federal government, such as wolves, and raptors. By way of example and not of

limitation, the term includes: snakes, eagles, ocelots, jaguars, cougars, weasels, ferrets, badgers, monkeys, chimpanzees, deer and bison. The term also includes crossbreeds such as the cross between dogs and coyotes and dogs and wolves.

Judy Ikeogu – 23305 County Road 8 stated that she has a problem with the conditions: if your neighbors say anything to you it is gone. That was her understanding and puts a lot of burden on her. When doing a case by case thing – you know who your neighbors are. She is sitting with 10 acres, and people on either side have no problem with it. The land along highway 23 has been for sale as commercial and still has not sold. They have made up their mind that if her land is ever re-zoned, they would sell the whole thing.

Jerry Tippelt – 12348 235th Street state that if you have an ordinance you lose a lot of control. The Planning Commission felt that the best way to handle this was IUP. He read the purpose & intent from the ordinance. This is considered on a case by case basis.

Mayor Hagen clarified the need for the ordinance citing the fact that even though the intent is there it is not allowed under a conditional use or interim use permit.

Motion by Member Volkmuth, second by Member Palmer, to close the public hearing at 7:11 p.m.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.***

Member Palmer introduced the following ordinance and moved for its adoption:

ORDINANCE NO. 2009-62

AN ORDINANCE AMENDING SECTIONS 17, 18, & 19 RESIDENTIAL DISTRICTS TO INCLUDE PROVISION FOR INTERIM USE PERMITS ALLOWING FARM ANIMALS WITH CONDITIONS

WHEREAS, the City Council of the City of Rockville adopted official zoning controls (“Zoning Code”) pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

WHEREAS, the City Council amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, 2006-30, 2007-40, 2007-41, 2007-42, 2007-43, 2007-44, 2008-45, 2008-46, 2008-47, 2008-49, 2008-50, 2008-51 and 2008-53; 2009-58, 2009-61 and

WHEREAS, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

WHEREAS, the Planning Commission seeks to amend and clarify the official controls relating to interim use permits in the R-1, R-2, R-3 District; and

WHEREAS, public hearing was held on December 16, 2009 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment. Notice of the public hearing was published in the Cold Spring Record on December 1, 2009; and December 8, 2009.

NOW, THEREFORE, the City Council does ordain:

Section 17: “R-1” Single Family Residential District is amended to add:

Subdivision 4: Conditional Uses

8. Animal Feedlots subject to provisions of Stearns County Feedlot Ordinance and further farm animals may be allowed on lots that are 5 Acres or more in size subject to an Interim Use Permit and at a maximum density of .50 animals per acre. Any building where farm animals are kept shall be setback a distance of 100 Feet from the property line or road easement.

Section 17: “R-1” Single Family Residential District is amended to include a new section 5 – Interim Use Permits and further to re-number the remaining subdivisions.

Subdivision 5: Interim Use Permits

The following interim uses are permitted in the R-1 District with an interim use permit:

1. Farm animals

Section 18: “R-2” Two Family Residential District is amended to add:

Subdivision 4: Conditional Uses

8. Animal Feedlots subject to provisions of Stearns County Feedlot Ordinance and further farm animals may be allowed on lots that are 5 Acres or more in size subject to an Interim Use Permit and at a maximum density of .50 animals per acre. Any building where farm animals are kept shall be setback a distance of 100 feet from the property line or road easement.

Section 18: "R-2" Two Family Residential District is amended to include a new section 5 – Interim Use Permits and further to re-number the remaining subdivisions.

Subdivision 5: Interim Use Permits

The following interim uses are permitted in the R-2 District with an interim use permit:

1. Farm animals

Section 19: "R-3" Multiple Family Residential District is amended to add:

Subdivision 4: Conditional Uses

8. Animal Feedlots subject to provisions of Stearns County Feedlot Ordinance and further farm animals may be allowed on lots that are 5 acres or more in size subject to an Interim Use Permit and at a maximum density of .50 animals per acre. Any building where farm animals are kept shall be setback a distance of 100 feet from the property line or road easement.

Section 19: "R-3" Multiple Family Residential District is amended to include a new section 5 – Interim Use Permits and further to re-number the remaining subdivisions.

Subdivision 5: Interim Use Permits

The following interim uses are permitted in the R-3 District with an interim use permit:

1. Farm animals

The motion for the foregoing ordinance was duly seconded by Member Becker with the following vote being taken:

Member Willenbring asked to clarify that the Shoreland Overlay would not allow any animals. He has heartburn regarding using a double set of standards. He will back the 5 acres, but feels we are infringing of private property rights.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

ORDINANCE #2009-63- AMENDING SECTION 5 – PLANNING COMMISSION MEMBERSHIP

Mayor Hagen announced that a public hearing would now be held to consider adoption of the proposed ordinance reducing the size of membership on the Planning Commission from 7 to 5.

Planning Commission Chair Toni Honer stated she has been watching not having the attorney at their meetings. She indicated that what the members are bringing to the city is their own area of expertise. \$50 is a small amount to pay when people are passionate about the city.

No person appeared either for or against the ordinance.

Motion by Member Palmer, second by Member Willenbring, to close the public hearing at 7:21 p.m.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

Member Volkmuth introduced the following ordinance and moved for its adoption:

**ORDINANCE NO. 2009-63
AN ORDINANCE AMENDING SECTION 5 PLANNING COMMISSION
MEMBERSHIP**

WHEREAS, the City Council of the City of Rockville adopted official zoning controls ("Zoning Code") pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

WHEREAS, the City Council amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, 2006-30, 2007-40, 2007-41, 2007-42, 2007-43, 2007-44, 2008-45, 2008-46, 2008-47, 2008-49, 2008-50, 2008-51 and 2008-53; 2009-58, 2009-61, 2009-62 and

WHEREAS, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

WHEREAS, the City Council seeks to amend the number of members of the Planning Commission; and

WHEREAS, public hearing was held on December 16, 2009 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment. Notice of the public hearing was published in the Cold Spring Record on December 1, 2009; and December 8, 2009.

NOW, THEREFORE, the City Council does ordain:

Initial appointments shall be made by the Council upon adoption of the first Zoning Ordinance for the combined City of Rockville. The term of the (5) five and no person may be appointed to more than two successive terms as a Planning Commission member. Any vacancy during the unexpired term of an appointed member shall be filled by the Council for the remainder of the term.

The motion for the foregoing ordinance was duly seconded by Member Willenbring with the following vote being taken:

AYES: Hagen, Koerber, Schmitt, Volkmuth & Willenbring

NAYS: Becker & Palmer

Motion passed on a 5 to 2 vote.

COMMITTEE REPORTS

MAYOR – Mayor Hagen had nothing to report.

PERSONNEL COMMITTEE – Chair Volkmuth reported on the following:

FINANCE DIRECTOR – The committee met to discuss the Finance Director's position, however, there was no agreement. The committee needs more information and also a needs assessment.

EMPLOYEE POLICY CLARIFICATIONS: Chair Volkmuth indicated there were areas of the policy that needed clarification and the committee recommended approval.

Motion by Member Willenbring, second by Member Palmer to approve the following changes to the employee policy:

5.3 Appointment Authority Full time employees. Personnel Committee selects 3 top candidates who will then be interviewed by the full city council.

It was determined that this should be changed to reflect the Personnel Committee interviews the applicants and makes a recommendation to the full council

7.7 Overtime/Salary Deductions – Non-Exempt Employees

Exempt employees do not receive extra pay for the hours worked over 40 in one work week. Fed law requires OT be paid in excess of 48 hours

OKAY – THIS IS A FEDERAL LAW

7.8 Leave Policy for Exempt Employees All exempt employees are required to use paid leave when on personal business or away from the office for four (4) hours or more, on a given day unless they have already worked 40+ hours for the work week.

OKAY

9.2 Accrual Rates for Annual Leave Annual leave will not accrue during unpaid leaves. Regular part-time employees working at least a average of 32 hours per week will accrue annual leave on a prorated basis based on regular hours worked. Could state: Full-time employees working on average less than 40 hours per week, but at least 32 hours will accrue annual leave on a prorated basis.

OKAY but the annual leave cannot exceed 1 ½ times the maximum amount

Annual leave will accrue on a pay-period basis Should state this will occur on an employees anniversary date.

OKAY

Employees can carry over any annual leave that does not exceed the stated cap.

Should also state when over cap if they stop accruing. If we pay out average or/and if we pay out money for overage is this review once per year, on anniversary each payroll, etc. If only once a year can carry more until that date.

OKAY

If an emergency prevents an employee from using it ANNUAL, City Council approval is need (to what) Accrue above or pay out?

ACCRUE

9.3 Claiming Annual Leave All vacation must be schedule and approved in advance Should state: Whenever possible personal time should be scheduled in advance.

OKAY

10.4 Training The maximum pay shall not exceed eight hours per day at the appropriate rate of pay. May want to remove as some trainings exceed 8 hours per day.

OKAY

13.2 Delete pay for fire fighters since we are no longer paying for training.

OKAY

20.1 Mood Altering – change to controlled substance –

NO CHANGE

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

ADMINISTRATOR'S EVALUATION – Chair Volkmuth reported that the Personnel Committee held the annual Administrator Evaluation and determined that there were no issues with the Administrator.

PTO – Rena Weber reported that an addition to the agenda also included a clarification on Personal Time Off where it was discussed at the Personnel Committee meeting, but never approved by motion at a council meeting. Staff needs some clarification:

At the Personnel Meeting it states under Article 9-PTO-stick with what we currently are at for vacation and sick pay allowance but delete the 22 days after 12 years of service.

NOTES FROM A PERSONNEL COMMITTEE MEETING HELD WEDNESDAY, APRIL 29, 2009
– ROCKVILLE CITY HALL – 6:00 P.M.

OTHER AREAS OF THE POLICY WERE DISCUSSED:

- **Article 9 – PTO** – stick with what we currently are at for vacation and sick pay allowance but delete the 22 days after 12 years of service

Accrual policy is stated in the new policy – cap of 1 ½ times the current amount is allowed:

0 -2 years 10 days

3 -5 years 15 days
 6 -9 years 20 days
 10 + years 25 days

- Employees are to use up balances by 12/31/2010

What needs to be clarified does the Council want us to accrual 4 hours of PTO (for sick) every month or does the Council want to show the one lump sum 48 hours = 6 days (4 hours x 12 months) added to each employee on their anniversary date.

<u>Previously</u>	<u>Proposed</u>
Vacation+ 4 hours doctor/sick every month	PTO Accrual sick
1 year 5 days + 48 hours (11 days)	0-2 years 10 days + 48 hours (16 days)
2-5 years 10 days + 48 hours (16 days)	2-5 years 15 days + 48 hours (21 days)
6-12 years 15 days + 48 hours (21 days)	6-9 years 20 days + 48 hours (27 days)
	10+ years 25 days + 48 hours (31 days)

~~13-17 years 20 days + 48 hours (26 days)~~

~~18+ years 22 days + 48 hours (28 days)~~

If Council doesn't want 4 hours of accrual per month or 48 hours lump sum then the Council needs to set an effective day on when PTO starts. The system doesn't allow us to keep one or two employee accruing until they reach their anniversary date and stop the others because they met their anniversary date. It is all accruing or none accruing.

** Have an employee that the anniversary date is not until April 2010.

Motion by Member Willenbring, second by Mayor Hagen, to approve the proposed PTO clarification as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

ADMINISTRATOR'S REPORT

REQUEST FOR ACTION – Rena Weber requested approval to purchase one video switch, power supply plug, and labor to install

This replaces the equipment that broke down in October (Cable TV room) \$601.59

Pat Grelson will request ½ payment at the Tri-City Cable TV Commission next meeting in January.

Also request approval for budget amendment:

101-41940-540 Increase from \$1000 to \$2,055.36

This includes the increase due to purchase of microphones earlier this year.

Motion by Member Volkmuth, second by Member Palmer, to approve the request to purchase the video switch and further approve the budget amendment regarding the same.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

JOINT RESOLUTION WITH AREA CITIES – 2010 LEGISLATIVE ISSUES – Rena Weber reported that she shared our changes to the resolution 2009-19 with the area city Mayor's and Administrator's and those concerns were addressed.

LEONARD ONYIAH LETTER – Dr. Leonard Onyiah – 116 Walnut Circle submitted a letter of request for re-consideration of when his maximum sewer rate is set stating the charge is set during the time of year when he has the most company.

Rena Weber explained the city does use the months of November/December to set the maximum sewer rate for the year. Other cities do the same thing. It is estimated that this is the time of year when people would use the normal amount of water. In summer they water lawns & gardens and kids are home from school.

Motion by Member Koerber, second by Member Schmitt, to continue billing per the current policy.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

VAN LITH SEWER – Administrator Rena Weber reported that there is a potential buyer of the Van Lith property. The new owner would like to know what the council's stance is on requiring hookup to city sewer. At this time he does not want to develop & the septic system is okay to use, but the potential owner wants to know if and when the council would require hook up. If it is going to be within a couple years, he would just as soon do it now before he buys it. I told him that he would have to hook up for sure if he planned to develop.

Steven Lex was present to request Council consideration of whether or not he would be required to hookup to the sanitary sewer should he purchase the Tom Van Lith property.

It was determined that if it is developed – hook up is mandatory.

Rena Weber explained that there may be an issue with the easement to service the property. Currently the main line ends at the NE corner of the property and therefore cost prohibitive to hook up from there. Paul Klebs, Lex's realtor, asked how difficult would it be to get an easement.

Rena Weber explained that one was in place at a certain time. Records would need to be checked to see where that stands along with a follow up call to Jack Kipka, the owner.

Mayor Hagen stated that it is the intention of the Council to require hook up pending the new owner getting an easement through Kipka's property.

Potential costs will be discussed with staff.

AUTHORIZE IN HOUSE AD FOR 2ND ASST. FIRE CHIEF –

Motion by Member Volkmuth, second by Member Palmer, to approve the advertisement of the 2nd Asst. Fire Chief in house.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

YEAR END BUDGET AMENDMENTS – Rena Weber requested approval of the proposed Budget Amendments:

Motion by Member Volkmuth, second by Member Koerber, to approve the Budget Amendments:

These are changes where we under/over budgeted revenue & expenses
(A copy is hereby attached and marked Exhibit A)

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

DESIGNATED FUNDS – **Motion by Member Volkmuth, second by Member Palmer, to designate the following funds for 2010:**

A copy is hereby attached and marked Exhibit B.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

PLANNING COMMISSION APPLICATIONS – Rena Weber reported that three people applied for the three positions that are up on 12/3/09. They were Jerry Bechtold, Dale Borgmann & Toni Honer.

Motion by Member Becker, second by Member Willenbring, to approve the re-appointment of Jerry Bechtold, Dale Borgmann, and Toni Honer to the Planning Commission effective 1/1/10.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

ABDO EICK & MEYERS – Rena Weber asked for approval to enter into contract with ABDO for the 2009 Audit at the bid price of \$18,545.

Motion by Member Palmer, second by Member Becker, to approve entering into the contract with ABDO, EICK & MEYERS as presented for the 2009 audit.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

PERSONNEL REQUEST – Administrator/Clerk Rena Weber presented a written document regarding the Finance Director's position citing what we know, what skills are needed, what we can do, what the Auditor will be asked to do, what will change.

Member Palmer voiced concern on the issue. Her comments are hereby attached and marked Exhibit C.

It was determined this would go back to the Personnel & Finance Committees.

Rena Weber asked for council action on the following:

CHANGING THE WORK HOURS BACK TO 8 AM TO 4 PM – Rena Weber requested this be for Administration and the Maintenance Department citing inefficiencies.

Motion by Member Palmer, second by Member Koerber, to approve changing the work hours back to 8 a.m. to 4 p.m. as requested.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

APPOINT JUDY NEU 2ND IN COMMAND & AUTHORIZED TO SIGN CHECKS – Rena Weber asked this be approved as well.

Motion by Member Willenbring, second by Member Volkmuth, to approve the request as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

OPEN FORUM

Don Eikmeier – 24492 Halfman Road stated that he was present for the 6:30 budget hearing, but did not hear what the results were. His valuation increased and he wished to know why. Mayor Hagen informed him that the hearing was to adopt the 2010 budget and tax levy, not discuss valuations of property. Rena Weber provided Mr. Eikmeier with a document of the County Assessor's recent newspaper article regarding valuations.

ADJOURNMENT – *Motion by Member Becker, second by Member Willenbring, to adjourn the meeting at 8:27 p.m. Motion carried unanimously.*

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR

REQUEST FOR COUNCIL ACTION**EXHIBIT A**Originating Department
Administration DepartmentRequested By:
Rena WeberDate:
12/16/09*These are changes where we under/over budgeted revenue & expenses***GENERAL GOVERNMENT**

4,578	to	101-41000-32111	R	Reduce on-sale liquor
13,200	to	101-41000-32210	R	Reduce Building Permit fee
1,300	to	101-41000-32230	R	Reduce Plumbing/Mechanical
7,680	to	101-41000-32235	R	Increase Rental Registration
1,025	to	101-41000-33401	R	Increase LGA
27,272	to	101-41000-33406	R	Increase Market Value Credit not budgeted for
50	to	101-41000-34102	R	Reduce Record legal documents
2,300	to	101-41000-34103	R	Reduce due to less zoning applications
4,557	to	101-41000-35000	R	Reduce Fines
7,067	to	101-41000-36100	R	Reduce Special Assessments
1,179	to	101-41000-36105	R	Increase Pre Paid Special Assessment
943	to	101-41000-37197	R	Increase Misc Revenue
15,000	to	101-41000-36210	R	Increase Interest Earnings
3,629	to	101-41000-36211	R	Increase Market Value Adjustment
2,599	to	101-41000-36240	R	Reduce Refund/Reimbursement
3,219	to	101-41000-433	E	Increase Dues & Subscriptions
1,000	to	101-41000-442	E	Reduce Building Permit Surcharge
1,000	to	101-41000-700	E	Increase Transfers

GENERAL GOVERNMENT BUILDINGS

724	to	101-41940-151	E	Increase Worker's comp
2055	to	101-41940-540	E	Increase Machinery & Equipment

FIRE PROTECTION

15,110	to	101-42200-34202	R	Reduce by \$5,029 Fire Contract Revenue in Unearned Revenue
1,050	to	101-42200-36230	R	Reduce Contributions
4,777	to	101-42200-219	E	Add to Fire Rescue Supplies

HIGHWAYS & STREETS

40,000	to	101-43100-34965	R	Reduce Water Tower Rent
700	to	101-43100-36230	R	Increase Contributions
35	to	101-43100-36240	R	Reduce Refunds/Reimbursements
33,067	to	101-43100-540	E	Add to Machinery & Equipment

SUMMER BALL PROGRAM

8,634	to	101-45120-34740	R	Add to Concession Revenue
660	to	101-45120-220	E	Add to Repair, Maint. Supply
992	to	101-45120-381	E	Add to Electric Utilities
98	to	101-45120-430	E	Reduce Miscellaneous

PARKS & RECREATION

400	to	101-45122-36220	R	Add Pasture Rent
426	to	101-45122-151	E	Add to Worker's comp
625	to	101-45122-212	E	Reduce Gas & Oil
2,974	to	101-45122-220	E	Reduce Repair/Maint.

FUND 202 PUBLIC LAND DEDICATION

0	to	202-45122-34770	R	Reduce Park Dedication Fees
43,000	to	202-45122-34771	R	Increase Trails System --SJ Louis \$0 to \$42,000 & 1,000
1,529	to	202-45122-304	E	Add Legal Fees
444	to	202-45122-340	E	Add Advertising/Printing
39	to	202-45122-430	E	Add Miscellaneous
296	to	202-45122-511	E	Reduce Trails System
8,000	to	202-45122-590	E	Reduce Capital Outlay

FUND 209 ECONOMIC DEVELOPMENT

4,484	to	209-41920-36210	R	Reduce interest earning
1,703	to	209-41920-36211	R	Reduce Market Value Adjustment
600	to	209-41920-103	E	Reduce wages
6,062	to	209-41920-220	E	Add to repair (fire hall floor)
600	to	209-41920-310	E	Reduce Other professional
700	to	209-41920-325	E	Add to Construction Costs
1,500	to	209-41920-540	E	Add to Machinery/Equip

FUND 215 ROAD MAINTENANCE FUND (NOTE - THIS FUND TO REMAIN AT \$100,000 FOR EMERGENCIES)

2,261	to	215-43100-36210	R	Reduce Interest Earnings
91	to	215-43100-36211	R	Increase Market Value Adjustment
19,730	to	215-43100-220	E	Repair/Maint.

FUND 301 1997 GO DISPOSAL FUND (NOTE - THIS FUND WAS RE-FINANCED 2009)

108,240	to	301-47000-39203	R	Increase Transfer from other
37	to	301-47000-445	E	Add to Paying Agent Fee
0	to	301-47000-601	E	Reduce Debt Service bond
3,240	to	301-47000-611	E	Reduce Bond Interest

FUND 302 1998 GO DISPOSAL FUND (NOTE - THIS FUND WAS RE-FINANCED 2009)

95,796	to	302-47000-39203	R	Increase Transfer from other
33	to	302-47000-445	E	Add Paying Agent Fees
0	to	302-47000-601	E	Reduce Debt Service Bond Principal
2,796	to	302-47000-611	E	Reduce Bond Interest

FUND 303 2001 WATER REVENUE FUND (NOTE - THIS FUND WAS RE-FINANCED 2009)

566,557	to	303-47000-39203	R	Transfer from other
181	to	303-47000-445	E	Add Paying Agent Fees
0	to	303-47000-601	E	Reduce Debt Service
15,331	to	303-47000-611	E	Reduce Bond Interest

FUND 304 CITY FACILITIES

3,647	to	304-47000-36210	R	Reduce Interest Earning
0	to	304-47000-310	E	Reduce Other Professional Service

FUND 305 2004A-\$990,000 GO IMPV BDS-PIP

52,095	to	305-47000-36100	R	Reduce Special Assessment
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FUND 306 PRAIRIE IND PK ADDTL PROJ (NOTE - THIS FUND WAS RE-FINANCED 2009)

78,929	to	306-47000-39203	R	Increase Transfer from Other
20	to	306-47000-445	E	Add to Paying Agent Fee
75,000	to	306-47000-601	E	Add to Debt Service Bond
3,929	to	306-47000-611	E	Add to Bond Interest

FUND 307 2005 WATER IMPROVEMENT BOND - PLEASANT LAKE AREA**NOTE - THIS FUND WAS RE-FINANCED 2009)**

1,829	to	307-47000-36100	R	Reduce Special Assessment
820,469	to	307-47000-39203	R	Increase Transfer from Other
679	to	307-47000-445	E	Add to Paying Agent fees
39,528	to	307-47000-611	E	Add to Bond Interest

FUND 308 COUNTY ROAD 82

4,661	to	308-47000-31000	R	Reduce General Property tax
13,805	to	308-47000-36100	R	Increase Special Assessments
2,571	to	308-47000-36105	R	Increase Pre-Paid Special Assessment
537	to	308-47000-36210	R	Increase Interest Earnings

FUND 602 – SEWER FUND

728	to	602-49490-31900	R	Increase Penalties & Interest
16,971	to	602-49490-36200	R	Increase Miscellaneous Revenue from Fund 604 Transfer
11,730	to	602-49490-36210	R	Reduce Interest earning
-1,628	to	602-49490-36211	R	Increase Market Value Adjustment
2,159	to	602-49490-37260	R	Reduce SAC
0	to	602-49490-151	E	Reduce Worker's comp
293	to	602-49490-200	E	Add to office supplies
601	to	602-49490-212	E	Add Gas & Oil
10,387	to	602-49490-220	E	Add to Repair Maintenance
28,839	to	602-49490-293	E	Add to Wastewater Bill – Lakes area
2,498	to	602-49490-296	E	Reduce Sewer Contract Service
1,230	to	602-49490-309	E	Add to computer service
2,387	to	602-49490-362	E	Add property insurance

Motion by _____ Second by _____ Vote: _____

REQUEST FOR COUNCIL ACTION

Originating Department: Administration/Finance	Requested By: Rena Weber	Date: 12/16/09
Designate From 2009 to 2010	Account Code	Amount
General Govt-Engineering Fees	101-41000-303	\$18,000
General Govt-Building Inspection Fees	101-41000-305	\$19,000
General Govt-Other Professional Services	101-41000-310	\$7,000
General Govt-Property Insurance	101-41000-362	\$6,500
Council-Employee Wages	101-41110-103	\$10,000
Urban Conservationist	101-41110-108	\$1,000
Council-Hotel, Meal, Parking & Mileage	101-41110-331	\$1,250
Fire Protection-Wages	101-42200-103	\$10,000
Fire Protection-Radio & Communication	101-42200-218	\$1,000
Fire Protection - Health Service	101-42200-292	\$2,800
Fire Protection-Hotel,mtg, Mileage	101-42200-331	\$1,500
Fire Protection-Training	101-42200-332	\$7,600
Fire Protection-Personal Protective Equip	101-42200-538	\$6,000
Fire Protection-Machinery & Equipment	101-42200-540	\$6,300
Civil Defense-Machinery & Equipment	101-42500-540	\$3,500
Hwys,Streets & Roads-Gas & Oil	101-43100-212	\$4,000
Hwys,Streets & Roads-Repair Maintenance	101-43100-220	\$3,500
Hwys,Streets & Roads-Streetlight Repair	101-43100-225	\$1,000
Hwys, Streets & Roads-Road Patching	101-43100-308	\$5,400
Hwys, Streets & Roads-Seal Coating	101-43100-317	\$13,300
Hwys,Streets & Roads-Crack Filling	101-43100-319	\$15,000
Hwys, Streets & Roads-Blading Roads	101-43100-327	\$11,000
Hwys, Streets & Roads-Graveling	101-43100-328	\$8,500
Hwys, Streets & Roads-Crushing/Gravel	101-43100-338	\$16,000
Hwys, Streets & Roads-Capital Outlay	101-43100-590	\$43,800
Snow Removal-Wages	101-43125-103	\$2,000
Snow Removal-Temp Employee	101-43125-104	\$1,400
Snow Removal-Gas & Oil	101-43125-212	\$2,000
Parks & Recreation-Tree Moving/Landscaping	101-45122-294	\$2,500
Parks & Recreation-Crack Filling	101-45122-319	\$3,000
Parks & Recreation-Bleachers, Repair Ballfield	101-45122-537	\$2,000

Parks & Recreation-Capital Outlay	101-45122-590	\$5,000
Water Fund-Wellhead Protecton	601-49440-315	\$10,000
Water Fund-Machinery & Equipmtent	601-49440-540	\$10,000
Water Fund-Wtr Twr Maint, Paint, Inspec, Clean	601-49440-591	\$10,000
Sewer Fund-Machinery & Equipment	602-49490-540	\$6,400

Motion by

Second by

Vote

I am concerned about the process used to determine that the Finance Director will not be replaced. At our last Personnel committee meeting, we discussed a process for making a decision on this position and I am wondering why it has not been followed. This included meeting with the auditors to get their input/feedback and doing an assessment of the skills needed to manage the city's operations.

As chair of the Finance Committee, I take seriously the charge to be fiscally prudent and use taxpayers' dollars wisely. We want to provide good service to the residents at the lowest cost possible. Working with city staff, primarily Rena and the Finance Director, we asked them to review ways to reduce the budget. They responded and the city's budget has decreased from \$980,000 in 2006 to \$796,000 for 2010—a 19% decrease. Having a finance director allowed the city to carefully review many items resulting in expense reductions and revenue increases—both of which result in reduced taxes. A few examples include:

- The budget reductions noted above where Amy and Rena went carefully through all budgets to identify reductions and implemented many of them because they made sense. For example, we were able to reduce audit fees because of Amy's work.
- At my suggestion, the city's bonds were refinanced and resulted in savings for the city. Again, doable because we had a finance director.
- Increased our cell tower rents around \$50,000
- Through careful investment and oversight, increased the investment revenue

In my opinion, the city can choose to be penny wise and pound foolish by not replacing the finance director. Through her work, Amy saved the city enough to pay for her position. Rena is a talented and capable city administrator but is unreasonable to think that she can do both jobs and pay as much attention to the detail as Amy did. I know for a fact that Amy worked many more hours for the city than she was paid for and we now think that one person can do it all. I would like an assessment to be done by the Personnel Committee before we decide on a course of action.

As a city with over 2,500 residents, we fall under specific compliance rules and regulations. We need to ensure that we do meet compliance standards. At the last personnel committee meeting, it was suggested by some council members that we need not be worried about whether we have adequate internal controls or segregation of duties. I think we should be concerned that we have elected leadership that does not take this seriously.

Do we need to manage the expenses of the city? Absolutely and I think we have done this as evidenced by the changes we have made and I cited already.

But we need to not only focus on the expense side but the revenue side as well. Residents should be asking what is being done to increase the tax base by attracting residents who want to live here and businesses who want to locate here because that will be the way we can control taxes in the long run. We also need to support the businesses who have already made the choice to operate in Rockville and for whom we are grateful that they are here. How is the leadership of this city working with the area

cities to position us for the future? When the economy picks up, will we be positioned to be part of the recovery in this region? What is being done to change the Local Government Aid formula—though the state has its challenges—Rockville receives significantly less than area cities. For example, we receive 1400% less than the city of Cold Spring and 1200% less than Cokato—a city closer to the population of Rockville. The previous mayor had engaged in conversations with our legislators to attempt to change this. This needs continued work by our mayor.

The decision to not replace the finance director will result in short-term savings but with long-term consequences to the city. This needs to be carefully assessed by the Personnel Committee and a recommendation brought to council before a decision is made. We should be making informed decisions and I for one do not feel I have enough information to make this decision tonight.

Resolution No, 2009-21

Policy on Fire and Rescue Service Areas

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS, The Rockville City Council recognizes that the primary responsibilities of government is to preserve, protect and promote the health, safety and welfare of citizens,
And

WHEREAS; The Council recognizes that in the context of fire and rescue services, the Council has a responsibility to look out for the public safety of township residents residing in the City's fire and rescue service area: and

WHEREAS; From time to time townships approach area cities seeking to either add or withdraw land sections from fire and rescue coverage areas; and

WHEREAS; Such service area changes are sometimes requested for purposes other than to provide for the public safety of residents within coverage areas; and

WHEREAS; Changes to fire and rescue service area for political or financial reasons can result in a reduction in the quality of public safety; services due to longer response times, inadequate personnel or equipment, etc;

THEREFORE; The City Council hereby adopts a policy that unequivocally states that the City will not accept additional land into its fire and rescue service area that is presently serviced by another municipality of fire and rescue service district, except when it can be demonstrated that such an action would provide a positive public safety benefit to the residents living within the area in question; and

FURTHERMORE; The Council provides that the Rockville Fire Chief along with the fire chief of the any other municipality or fire service entity shall, in consort with the City Council, determine if there is a public safety benefit to moving land sections from one entity to another and making recommendations to the respective city councils based on their public safety assessments.

Adoption by City Council of the City of Rockville, on this 16th day of December, 2009.

Mayor

ATTEST:

City Clerk/Administrator

CITY OF ROCKVILLE

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Cash Balance Statement-Landscape

City Council Meeting
January 20, 2010

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 101 GENERAL FUND						
GENERAL FUND	\$706,504.21	\$0.00	\$0.00	\$0.00	\$0.00	\$706,504.21 Investments at Cost
GENERAL FUND	\$1,175,302.48	\$2,169.32	\$37,405.78	\$2,169.32	\$37,405.78	\$1,140,066.02 Cash
GENERAL FUND	\$378.47	\$0.00	\$0.00	\$0.00	\$0.00	\$378.47 Petty Cash
FUND 101 GENERAL FUND	\$1,882,185.16	\$2,169.32	\$37,405.78	\$2,169.32	\$37,405.78	\$1,846,948.70
FUND 202 PUBLIC/PARK LAND DEDICATION						
PUBLIC/PARK LAND DEDICATION	\$92,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,000.00 Investments at Cost
PUBLIC/PARK LAND DEDICATION	\$41,739.54	\$0.00	\$751.02	\$0.00	\$751.02	\$40,988.52 Cash
FUND 202 PUBLIC/PARK LAND DEDICATION	\$133,739.54	\$0.00	\$751.02	\$0.00	\$751.02	\$132,988.52
FUND 209 ECONOMIC DEVELOPMENT						
ECONOMIC DEVELOPMENT	\$235,135.10	\$0.00	\$0.00	\$0.00	\$0.00	\$235,135.10 Investments at Cost
ECONOMIC DEVELOPMENT	\$9,811.67	\$0.00	\$53.82	\$0.00	\$53.82	\$9,757.85 Cash
FUND 209 ECONOMIC DEVELOPMENT	\$244,946.77	\$0.00	\$53.82	\$0.00	\$53.82	\$244,892.95
FUND 215 ROAD MAINTENANCE FUND						
ROAD MAINTENANCE FUND	\$111,700.35	\$0.00	\$0.00	\$0.00	\$0.00	\$111,700.35 Investments at Cost
ROAD MAINTENANCE FUND	\$4,515.32	\$0.00	\$0.00	\$0.00	\$0.00	\$4,515.32 Cash
FUND 215 ROAD MAINTENANCE FUND	\$116,215.67	\$0.00	\$0.00	\$0.00	\$0.00	\$116,215.67
FUND 301 1997 GO DISPOSAL SYSTEM BOND						
1997 GO DISPOSAL SYSTEM BOND	\$3,944.74	\$0.00	\$0.00	\$0.00	\$0.00	\$3,944.74 Cash
FUND 302 1998 GO DISPOSAL SYSTEM BOND						
1998 GO DISPOSAL SYSTEM BOND	\$3,208.78	\$0.00	\$0.00	\$0.00	\$0.00	\$3,208.78 Cash
FUND 304 CITY FACILITIES						
CITY FACILITIES	\$212,570.48	\$0.00	\$0.00	\$0.00	\$0.00	\$212,570.48 Investments at Cost
CITY FACILITIES	\$94,598.28	\$0.00	\$125,375.00	\$0.00	\$125,375.00	-\$30,776.72 Cash
FUND 304 CITY FACILITIES	\$307,168.76	\$0.00	\$125,375.00	\$0.00	\$125,375.00	\$181,793.76
FUND 305 2004A-\$990,000 GO IMPV BDS-PIP						
2004A-\$990,000 GO IMPV BDS-PIP	\$23,110.01	\$0.00	\$107,812.50	\$0.00	\$107,812.50	-\$84,702.49 Cash

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 307 2005 WTR IMP BOND- P LAKE 2005 WTR IMP BOND- P LAKE	\$914.95	\$0.00	\$0.00	\$0.00	\$0.00	\$914.95 Cash
FUND 308 CO RD 82 STREET IMPR BOND CO RD 82 STREET IMPR BOND	-\$15,827.28	\$0.00	\$0.00	\$0.00	\$0.00	-\$15,827.28 Investments at Cost
CO RD 82 STREET IMPR BOND	\$12,150.92	\$0.00	\$0.00	\$0.00	\$0.00	\$12,150.92 Cash
FUND 308 CO RD 82 STREET IMPR BOND	-\$3,676.36	\$0.00	\$0.00	\$0.00	\$0.00	-\$3,676.36
FUND 309 LAKES SEWER PROJECT BOND LAKES SEWER PROJECT BOND	\$841,129.70	\$0.00	\$0.00	\$0.00	\$0.00	\$841,129.70 Investments at Cost
LAKES SEWER PROJECT BOND	\$168,689.70	\$1,925.64	\$44,657.69	\$1,925.64	\$44,657.69	\$125,957.65 Cash
FUND 309 LAKES SEWER PROJECT BOND	\$1,009,819.40	\$1,925.64	\$44,657.69	\$1,925.64	\$44,657.69	\$967,087.35
FUND 310 2009 UTILITY DISPOSAL PORTION 2009 UTILITY DISPOSAL PORTION	\$9,084.10	\$0.00	\$0.00	\$0.00	\$0.00	\$9,084.10 Cash
FUND 311 2009 UTILITY WTR CORE CITY 2009 UTILITY WTR CORE CITY	\$91,329.48	\$0.00	\$0.00	\$0.00	\$0.00	\$91,329.48 Cash
FUND 312 2009 UTILITY WTR P.L. PORTION 2009 UTILITY WTR P.L. PORTION	\$70,948.82	\$0.00	\$0.00	\$0.00	\$0.00	\$70,948.82 Cash
2009 UTILITY WTR P.L. PORTION	\$145,502.71	\$0.00	\$0.00	\$0.00	\$0.00	\$145,502.71 Investments at Cost
FUND 312 2009 UTILITY WTR P.L. PORTION	\$216,451.53	\$0.00	\$0.00	\$0.00	\$0.00	\$216,451.53
FUND 313 2009 UTILITY WTR PIP - GOVTL 2009 UTILITY WTR PIP - GOVTL	\$112.57	\$0.00	\$0.00	\$0.00	\$0.00	\$112.57 Cash
FUND 408 ANNUAL EVENT FUND ANNUAL EVENT FUND	-\$215.21	\$0.00	\$17.19	\$0.00	\$17.19	-\$232.40 Cash
FUND 409 CR 82 STREET IMP-CONSTR FUND CR 82 STREET IMP-CONSTR FUND	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$32,000.00 Investments at Cost
CR 82 STREET IMP-CONSTR FUND	\$1,245.12	\$0.00	\$0.00	\$0.00	\$0.00	\$1,245.12 Cash
FUND 409 CR 82 STREET IMP-CONSTR FUND	\$33,245.12	\$0.00	\$0.00	\$0.00	\$0.00	\$33,245.12
FUND 601 WATER FUND WATER FUND	\$82,347.09	\$0.00	\$0.00	\$0.00	\$0.00	\$82,347.09 Investments at Cost
WATER FUND	\$64,371.19	\$4,665.52	\$27,016.01	\$4,665.52	\$27,016.01	\$42,020.70 Cash

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 601 WATER FUND	\$146,718.28	\$4,665.52	\$27,016.01	\$4,665.52	\$27,016.01	\$124,367.79
FUND 602 SEWER FUND	\$36,897.79	\$16,609.74	\$8,286.80	\$16,609.74	\$8,286.80	\$45,220.73 Cash
SEWER FUND	\$598,548.11	\$0.00	\$0.00	\$0.00	\$0.00	\$598,548.11 Investments at Cost
FUND 602 SEWER FUND	\$635,445.90	\$16,609.74	\$8,286.80	\$16,609.74	\$8,286.80	\$643,768.84
	\$4,853,749.19	\$25,370.22	\$351,375.81	\$25,370.22	\$351,375.81	\$4,527,743.60

CITY OF ROCKVILLE

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Bills Payable

Council Meeting
JANUARY 20, 2010

CHECK Nbr	Check/Receipt Date Search Name	Amount Comments	Act Code
011776	12/17/2009 CITY OF SAUK RAPIDS	\$200.00 CHRISTMAS LIGHTS	101-43100-530
011777	12/22/2009 MN ELECTRIC SUPPLY	\$61.06 REPAIR LIGHT IN CHAMBERS	101-41940-220
011778	12/30/2009 ANDERSON, LORI	\$387.94 EXPENSES 09 SANTA DAY	101-45122-439
011779	12/30/2009 AUTOMATIC SYSTEMS CO	\$1,359.08 REPAIR COMPUTER FOR SWR SYS	602-49490-220
011780	12/30/2009 BUSINESS FORMS & ACCTG SYSTEMS	\$175.60 TAX FORMS	101-41940-200
011781	12/30/2009 CAR QUEST AUTO PARTS-PAYMENT	\$120.16 PAINT, ICE MELT, AIR FILTER	101-43100-220
011781	12/30/2009 CAR QUEST AUTO PARTS-PAYMENT	\$85.96 LAMPS,WIPER BLADES, REPAIR KIT	101-43125-220
011781	12/30/2009 CAR QUEST AUTO PARTS-PAYMENT	\$154.93 OIL, AANTIFREEZE, AIR FILTER	101-43100-220
011782	12/30/2009 CODE CONSULTING PROFESS, LLC	\$570.00 BLDG INSP SRVC-RENTAL INSPECTIONS	101-41000-305
011783	12/30/2009 DESIGN ELECTRIC, INC	\$122.50 REPAIR STREET LIGHTS ON HWY 23	101-43100-225
011784	12/30/2009 ERKENS WATER SOFTNER SERV INC	\$7.48 RENT WTR COOLER-KRAEMERS AGMT	601-49440-210
011784	12/30/2009 ERKENS WATER SOFTNER SERV INC	\$11.50 5 GAL WTR-KRAEMERS AGMT PIP	601-49440-210
011785	12/30/2009 FARM-RITE EQUIPMENT, INC	\$157.03 CUTTING EDGE FOR BOBCAT SNOWBLOWER	101-43125-220
011786	12/30/2009 H & L MESABI, INC	\$1,369.89 CUTTING EDGES,	101-43125-220
011787	12/30/2009 HANSEN, RICK	\$100.00 SAFETY SHOES ALLOWANCE	101-43100-425
011788	12/30/2009 HARTUNG, JAMES	\$18.61 SNACKS FOR EMT REFRESHER	101-42200-428
011789	12/30/2009 INTEGRA TELECOM	\$39.10 SWR LIFT CORE CITY	602-49490-321
011789	12/30/2009 INTEGRA TELECOM	\$56.64 SEWER LIFT PI	602-49490-321
011789	12/30/2009 INTEGRA TELECOM	\$152.89 CITY HALL	101-41940-321
011789	12/30/2009 INTEGRA TELECOM	\$252.05 WATER DEPT	601-49440-321
011789	12/30/2009 INTEGRA TELECOM	\$113.27 FIRE DEPT	101-42200-321
011790	12/30/2009 KRAEMER TRUCKING & EXCAV, INC	\$769.50 SALT SAND	101-43125-228
011790	12/30/2009 KRAEMER TRUCKING & EXCAV, INC	\$1,231.20 SALT SAND	101-43125-228
011790	12/30/2009 KRAEMER TRUCKING & EXCAV, INC	\$1,231.20 SALT SAND	101-43125-228
011791	12/30/2009 MARCO FINANCING, INC (LEASE)	\$552.51 COPIER/LEASE-00/00-00/00/06	101-41940-413
011792	12/30/2009 MIES OUTLAND, INC	\$120.94 PARTS TRACTOR SNOWBLOWER	101-43125-220
011793	12/30/2009 SAM'S CLUB (ST. CLOUD STORE)	\$19.76 SUPPLIES	101-41940-200
011794	12/30/2009 SEH ENGINEERS,INC ST. PAUL	\$592.00 PORTION OF ROCORI TRAILS GRANT APPL	202-45122-511
011794	12/30/2009 SEH ENGINEERS,INC ST. PAUL	\$208.00 GENERAL ENGINEER	101-41000-303
011795	12/30/2009 SIMON, DONALD	\$417.77 CONTRACTED SRVC FOR WELL/PUMPH OCT - DEC	601-49440-314
011796	12/30/2009 STEARNS CO RECORDER OFFICE	\$46.00 76.41610.0100	101-11500
011797	12/30/2009 STEARNS ELECTRIC ASOC INC	\$50.98 PRAIRIE DR	101-43100-387
011797	12/30/2009 STEARNS ELECTRIC ASOC INC	\$190.00 PUMPHOUSE PL RD	601-49440-381
011797	12/30/2009 STEARNS ELECTRIC ASOC INC	\$76.00 BRENTWOOD STREET LIGHTS	101-43100-387
011797	12/30/2009 STEARNS ELECTRIC ASOC INC	\$57.00 GL LIFT STA	602-49490-381
011798	12/30/2009 U S POSTMASTER	\$244.51 BULK MAIL POSTAGE-NEWSLETTER	101-41940-322
011799	12/30/2009 WENNER COMPANY INC	\$13.10 CAP, HOSE, FLARE CAP	101-43100-220
011799	12/30/2009 WENNER COMPANY INC	\$32.02 FITTINGS	101-43125-220
011800	12/30/2009 XCEL ENERGY	\$166.75 ELEC-CORE CITY LIFT STATN	602-49490-381
011800	12/30/2009 XCEL ENERGY	\$364.01 ELEC-CITY HALL	101-41940-381
011800	12/30/2009 XCEL ENERGY	\$9.28 ELEC-ROCKFEST	408-45122-210
011800	12/30/2009 XCEL ENERGY	\$78.66 ELEC-CORE CITY SKATING RIMK	101-45122-381

CHECK Nbr	Check/Receipt Date Search Name	Amount Comments	Act Code
011800	12/30/2009 XCEL ENERGY	\$0.00 ELEC-CORE CITY BALLPK BALL PRG	101-45120-381
011800	12/30/2009 XCEL ENERGY	\$740.80 ELEC-STREETLGHTS	101-43100-387
011800	12/30/2009 XCEL ENERGY	\$1,544.29 ELEC-FIRE HALL	101-42200-381
011800	12/30/2009 XCEL ENERGY	\$317.99 ELEC-PUMPHSE MAPLE/CHESTNUT	601-49440-381
011800	12/30/2009 XCEL ENERGY	\$116.06 ELEC-562 CHEST209 BROAD-MAINT	101-43100-381
011801	12/31/2009 AMERIPRIDE SERVICES, INC	\$24.15 RENTAL OF RUGS-CITY HALL	101-41940-209
011801	12/31/2009 AMERIPRIDE SERVICES, INC	\$44.25 MAINT DEPT UNIFORMS	101-43100-425
011802	12/31/2009 BG AUTOMOTIVE OF MN	\$30.00 ALL WEATHER DFC	101-42200-220
011803	12/31/2009 CONRAD, BRUCE	\$50.00 PRINTER EXPENSE SANTA DAY	101-45122-439
011804	12/31/2009 HANSEN, JOYCE	\$702.00 GRAVEL	101-43100-338
011805	12/31/2009 K.E.E.P.R.S, INC	\$90.82 LIGHT FOR UNIT 8	101-42200-220
011806	12/31/2009 MASELTER CABINETS	\$448.88 CHAIR RAIL FOR DISPATCH	209-41920-310
011807	12/31/2009 MN NCPERS LIFE INSURANCE	\$16.00 EMPLOYEE PD LIFE-1 EMPL@\$16/EA	101-21707
011808	12/31/2009 VISA	\$76.49 SUPPLIES	101-41940-220
011808	12/31/2009 VISA	\$58.95 T POSTS	101-45122-220
011808	12/31/2009 VISA	\$15.49 SEWER BLADES & CABLE	101-43100-220
011808	12/31/2009 VISA	\$59.51 GRINDING WHEELS, BELTS	101-43100-220
011808	12/31/2009 VISA	\$27.14 GRANITE CITY TIRE	602-49490-220
011808	12/31/2009 VISA	\$27.14 GRANITE CITY TIRE	601-49440-220
011808	12/31/2009 VISA	\$54.28 GRANITE CITY TIRE	101-43125-220
011808	12/31/2009 VISA	\$162.84 GRANITE CITY TIRE	101-43100-220
011808	12/31/2009 VISA	\$25.00 GIFT	101-42200-310
011808	12/31/2009 VISA	\$11.71 SNOW SHOVEL	101-41940-209
011808	12/31/2009 VISA	\$192.24 TORCH KIT, POISON, SPRING, AIR COMPRESSOR	101-43100-220
011808	12/31/2009 VISA	\$10.14 <i>Filling terminal</i>	101-43100-220
011809	12/31/2009 CAR QUEST AUTO PARTS-PAYMENT	\$4.71 HEATER HOSE-GREEN PLOW TRUCK	101-43100-220
011810	12/31/2009 CENTRAL HYDRAULICS	\$111.88 LIGHTS HSG-1 TON	101-43125-220
011811	12/31/2009 HANSEN MECHANICAL	\$220.50 FIX REZNOR HTR AT WELL HOUSE 3	601-49440-220
011811	12/31/2009 HANSEN MECHANICAL	\$275.00 FIRE DEPT REPAIR-INFLOOR HEAT	101-42200-220
011811	12/31/2009 HANSEN MECHANICAL	\$32.00 PVC FOR WELLHOUSE 4 & 5	601-49440-220
011812	12/31/2009 KARLS, JEROME	\$175.00 REPAIR SNOW PLOW	101-43125-220
011813	12/31/2009 KRAEMER TRUCKING & EXCAV, INC	\$615.60 8 YDS SALT SAND	101-43125-228
011813	12/31/2009 KRAEMER TRUCKING & EXCAV, INC	\$461.70 6 YDS SALT SAND	101-43125-228
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$46.79 FIRE DEPT GAS	101-42200-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$54.37 SEWER GAS 10%	602-49490-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$54.38 WATER GAS 10%	601-49440-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$108.76 SNOW REMOVAL GAS	101-43125-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$326.28 HWY STREET GAS	101-43100-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$792.58 SNOW REMOVAL GAS	101-43125-212
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$78.28 LIONS CLUB REIMB GAS	101-20500
011814	12/31/2009 ROCKVILLE GAS & BAIT	\$73.68 HWY/STREETS GAS	101-43125-212
011815	12/31/2009 WRIGHT-HENNEPIN COOPERATIVE EL	\$1,244.13 LIGHT POLE 35' LIGHTS CROSS ARM	209-41920-540
		<u>\$21,508.69</u>	

CITY OF ROCKVILLE

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Bills Payable

Council Meeting
JANUARY 20, 2010

Check/Receipt CHECK

Date Nbr	Search Name	Amount	Comments	Act Code
1/20/2010 011816	AUTOMATIC SYSTEMS CO	\$1,069.27	REPLACE ANTENNA COAX AT PIP LIFT ON DEC 17 2009	602-49490-220
1/20/2010 011817	AUTOMOTIVE TRANSMISSIONS	\$484.28	REPAIR TRANSMISSION ON RED TRUCK	101-43100-220
1/20/2010 011817	AUTOMOTIVE TRANSMISSIONS	\$161.42	REPAIR TRANSMISSION ON RED TRUCK	101-43125-220
1/20/2010 011817	AUTOMOTIVE TRANSMISSIONS	\$80.71	REPAIR TRANSMISSION ON RED TRUCK	601-49440-220
1/20/2010 011817	AUTOMOTIVE TRANSMISSIONS	\$80.71	REPAIR TRANSMISSION ON RED TRUCK	602-49490-220
1/20/2010 011818	BLUE CROSS BLUE SHIELD OF MN	\$143.09	LTST DISABILITY	101-41000-135
1/20/2010 011818	BLUE CROSS BLUE SHIELD OF MN	\$740.40	HEALTH INSURANCE	101-21705
1/20/2010 011818	BLUE CROSS BLUE SHIELD OF MN	\$35.78	LTD STD	101-21709
1/20/2010 011818	BLUE CROSS BLUE SHIELD OF MN	\$2,961.60	HEALTH	101-41000-131
1/20/2010 011818	BLUE CROSS BLUE SHIELD OF MN	\$11.90	LIFE	101-41000-134
1/20/2010 011819	BOND TRUST SERVICES CORP	\$450.00	AGENT FEE 2 - 2010 - 2 - 2011	305-47000-445
1/20/2010 011819	BOND TRUST SERVICES CORP	\$54,825.00	FACILITIES INTEREST PMT	304-47000-611
1/20/2010 011819	BOND TRUST SERVICES CORP	\$550.00	AGENT FEE & TERM FEE	304-47000-445
1/20/2010 011819	BOND TRUST SERVICES CORP	\$95,000.00	PIP PRINCIPAL PMT	305-47000-601
1/20/2010 011819	BOND TRUST SERVICES CORP	\$70,000.00	FACILITIES PRINCIPAL PMT	304-47000-601
1/20/2010 011819	BOND TRUST SERVICES CORP	\$12,362.50	PIP INTEREST PMT	305-47000-611
1/20/2010 011820	BSN SPORTS COLLEGIATE PACIFIC	\$373.40	BALL FIELD SUPPLIES PURCHASED 12312009	101-45120-257
1/20/2010 011821	CENTER POINT ENERGY-MINNEGASCO	\$523.17	GAS-209 BRDWWY-PUB WKS	101-43100-383
1/20/2010 011821	CENTER POINT ENERGY-MINNEGASCO	\$116.54	GAS-PUMPHSE/TWR OTHMAR/MAPLE	601-49440-383
1/20/2010 011821	CENTER POINT ENERGY-MINNEGASCO	\$281.25	GAS UTIL-229 CITY HALL	101-41940-383
1/20/2010 011821	CENTER POINT ENERGY-MINNEGASCO	\$56.69	GAS-PUMPHSE @ WAL CIR	601-49440-383
1/20/2010 011821	CENTER POINT ENERGY-MINNEGASCO	\$263.28	GAS UTIL-24001 FIRE HALL DR	101-42200-383
1/20/2010 011822	CENTRAL HYDRAULICS	\$31.40	SELONOID	101-43125-220
1/20/2010 011823	CENTRAL MCGOWAN, INC	\$27.95	MEDICAL OXYGEN-FIRE DEPT	101-42200-219
1/20/2010 011824	CENTRAL MINNESOTA ALARMS, INC	\$66.79	IST QUARTER ALARM SERVICE	101-42200-307
1/20/2010 011825	CITY OF COLD SPRING	\$2,398.82	WASTEWTR BILL-LAKES AREA DEC 2009	602-49490-293
1/20/2010 011825	CITY OF COLD SPRING	\$2,928.44	WASTEWTR BILL-CORE CITY DEC 2009	602-49490-312
1/20/2010 011826	CITY OF ST CLOUD	\$208.00	CENTRLA MN WTR EDUC ALLIANCE MEMBERSHIP 2010	601-49440-433
1/20/2010 011827	COLD SPRING RECORD INC	\$382.15	PUBL NOTICES	101-41940-340
1/20/2010 011828	DELTA ELECTRIC	\$328.12	RELAYS FOR GRINDER STATION	602-49490-220
1/20/2010 011828	DELTA ELECTRIC	\$166.50	EMERGENCY WORK AT WELLHOUSE 4&5	601-11500
1/20/2010 011828	DELTA ELECTRIC	\$610.50	GRINDER STATN CALLS-LAKES AREA	602-49490-296
1/20/2010 011829	DVS RENEWAL	\$29.00	TRAILER & 1 TON	101-43100-210
1/20/2010 011829	DVS RENEWAL	\$14.50	RESCUE VAN	101-42200-430
1/20/2010 011829	DVS RENEWAL	\$14.50	GRAY PLOW TRUCK	101-43125-210
1/20/2010 011829	DVS RENEWAL	\$14.50	GENERATOR	602-49490-441
1/20/2010 011830	GOPHER STATE ONE-CALL	\$5.80	LOCATE TICKETS-SWR DEPT	602-49490-291
1/20/2010 011831	HARTUNG, JAMES	\$22.40	EMT REFRESHER COURSE SNACKES DEC 2009	101-42200-428
1/20/2010 011832	HAWKINS WTR TREATMENT GRP INC	\$203.08	CHEMICALS FOR WATER DEPT	601-49440-216
1/20/2010 011832	HAWKINS WTR TREATMENT GRP INC	\$1,697.95	REGULATOR & VAC	601-11500
1/20/2010 011832	HAWKINS WTR TREATMENT GRP INC	\$10.00	DEMURRAGE-WATER DEPT	601-49440-216
1/20/2010 011832	HAWKINS WTR TREATMENT GRP INC	\$138.93	TUBING, DIAPHRAGM, NOZZLE GASKET	601-49440-220

Check/Receipt CHECK

Date Nbr	Search Name	Amount	Comments	Act Code
1/20/2010 011833	INSPECTRON INC.	\$2,005.60	BUILD INSPECTO DEC 2009	101-41000-305
1/20/2010 011834	ITRON, INC	\$1,479.14	ANNUAL SOFTWARE & PHONE SUPP	601-49440-339
1/20/2010 011835	KRAEMER TRUCKING & EXCAV, INC	\$1,308.15	SALT SAND 1 5 2010	101-43125-228
1/20/2010 011836	LAKE REGION FIRE FIGHTER ASSOC	\$40.00	ANNUAL DUES	101-42200-433
1/20/2010 011837	LEAGUE OF MINNESOTA CITIES	\$133.33	REGIONAL SAFETY GROUP JULY, AUG, SEPT 09 PAYMENT	101-41000-336
1/20/2010 011838	LITTLE FALLS MACHINE, INC	\$469.66	REPAIRS GREY PLOW: LOOP, BELT	101-43125-220
1/20/2010 011839	MITEL LEASING, INC	\$217.76	PHONE SYS LEASE-CH JAN 2010	101-41940-321
1/20/2010 011840	MN AMBULANCE ASSOCIATION	\$75.00	MEMBERSHIP DUES-FIRST RESPONDER	101-42200-433
1/20/2010 011841	MN PUBLIC FACILITIES AUTHORITY	\$44,657.69	BOND INT PMT-LAKES SWR PROJ	309-47000-611
1/20/2010 011841	MN PUBLIC FACILITIES AUTHORITY	\$21,739.50	BOND PMT-CORE CITY	601-49440-702
1/20/2010 011842	MN STATE FIRE DEPT ASSOC	\$144.00	2010 MEMBERSHIP DUES	101-42200-433
1/20/2010 011843	RINKE NOONAN ATTORNEYS, INC	\$5.20	11 03 09 PHONE CONF	101-41000-304
1/20/2010 011843	RINKE NOONAN ATTORNEYS, INC	\$751.02	SERVICES RENDERED THROUGH DEC 31. 09	202-45122-304
1/20/2010 011844	SANITATION SERVICES LLC.	\$130.39	PORTABLE TOILETS-COMM PARK	101-45122-410
1/20/2010 011845	ST CLOUD TECHNICAL COLLEGE	\$1,215.00	EMT REFRESHER DEC 2 -17 09 3 PEOPLE, CPR REFRESHER DEC 8 09 11 PEOP	101-42200-332
1/20/2010 011846	STEARNS CO RECORDER OFFICE	\$200.00	RECORD NOTARY COMMISSION RENEWELS WEBER & NEU	101-41000-433
1/20/2010 011847	STEARNS CO SHERIFFS DEPT	\$11,182.50	2ND HALF 2009 POLICE PROTECTION-CITY	101-42800-310
1/20/2010 011848	STEARNS ELECTRIC ASOC INC	\$373.00	WALNUT CIRCLE 79TH AVE	601-49440-381
1/20/2010 011848	STEARNS ELECTRIC ASOC INC	\$618.00	CO SIDE ST LITES	101-43100-387
1/20/2010 011848	STEARNS ELECTRIC ASOC INC	\$28.00	CIVIL DEFENSE SIREN	101-42500-381
1/20/2010 011848	STEARNS ELECTRIC ASOC INC	\$20.00	PL CITY HALL	101-41940-381
1/20/2010 011848	STEARNS ELECTRIC ASOC INC	\$250.00	PL AND PRAIRIE LIFT	602-49490-381
1/20/2010 011849	U S CABLE(COLD SPRING)	\$69.95	CITY HALL	101-41940-323
1/20/2010 011850	VERIZON WIRELESS	\$124.32	CELL PHONE-MAINT DEPT	101-43100-321
1/20/2010 011850	VERIZON WIRELESS	\$11.90	CELL PHONE-SEWER	602-49490-321
1/20/2010 011851	WEST CENTRAL SANITATION, INC	\$25.40	GARBAGE-CITY HALL	101-41940-384
1/20/2010 011851	WEST CENTRAL SANITATION, INC	\$22.72	GARBAGE-FIRE HALL	101-42200-384
1/20/2010 011851	WEST CENTRAL SANITATION, INC	\$12.68	GARBAGE-BALLPK-BALL PROG	101-45120-384
1/20/2010 011851	WEST CENTRAL SANITATION, INC	\$25.39	GARBAGE-PUB WKS DPT	101-43100-384

\$337,205.62

CITY OF ROCKVILLE

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Bills Payable Electronic Funds Checks

Council Meeting
January 20, 2010

Check/Receipt	CHECK	Date	Nbr	Search Name	Amount	Comments	Act Code
		1/4/2010	000285	MN SECRETARY OF STA	\$40.00	NOTARY RENEWAL JNEU -02/01/2010 -01/31/2015	101-41000-433
		1/4/2010	000286	MN SECRETARY OF STA	\$40.00	NOTARY RENEWAL-RWEBER 02/01/2010-01/31/2015	101-41000-433
		1/12/2010	000287	MN DEPT OF LABOR & I	\$140.44	BLDG SURCHG RPT-4TH QTR 2009	101-41000-442
		1/12/2010	000288	MN REVENUE	\$17.19	SALES TAX & USE ROCK-FEST JAN-DEC 2009	408-20200
		1/12/2010	000288	MN REVENUE	\$182.92	SALES TAX & USE SEWER JAN-DECC 2009	602-20200
		1/12/2010	000288	MN REVENUE	\$396.89	SALES TAX & USE WATER JAN-DEC 2009	601-20200
		1/12/2010	000288	MN REVENUE	\$672.00	SALES TAX & USE MISC JAN-DEC 2009	101-20200
		1/14/2010	000289	EFTPS-ELECTRONIC FE	\$1,727.56	FICA/MEDICARE -PAYROLL 12/28-1/10/10	101-21703
		1/14/2010	000289	EFTPS-ELECTRONIC FE	\$756.22	FEDERAL W/H -PAYROLL 12/28-1/10/10	101-21701
		1/14/2010	000290	PERA	\$863.92	RETIRE CONTR-PAYROLL 12/28-1/10/10	101-21704
		1/14/2010	000291	MN REVENUE	\$421.75	STATE TAX W/H-PAYROLL 12/28-1/10/10	101-21702
					\$5,258.89		

CITY OF ROCKVILLE

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Bills Payable-Addtl Bills List-EFT Checks #1

End of Year 2009
December 31st, 2009

Check/Receipt CHECK

Date Nbr	Search Name	Amount	Comments	Act Code
12/21/2009 000280	EFTPS-ELECTRONIC FED TAX PMT	\$3,779.18	FICA/MEDICARE -FD PAYROLL JAN 1-NOV 30, 2009	101-21703
12/24/2009 000281	PERA	\$10.00	RETIRE CONTR-INTEREST DUE	101-21704
12/29/2009 000282	PERA	\$993.79	RETIRE CONTR-PAYROLL 12/14-12/27/09	101-21704
12/29/2009 000283	MN REVENUE	\$330.28	STATE TAX W/H-PAYROLL 12/14-12/27/09	101-21702
12/29/2009 000284	EFTPS-ELECTRONIC FED TAX PMT	\$1,205.04	FICA/MEDICARE -PAYROLL 12/14-12/29/09	101-21703
12/29/2009 000284	EFTPS-ELECTRONIC FED TAX PMT	\$692.30	FEDERAL W/H -PAYROLL 12/14-12/27/2009	101-21701
		\$7,010.59		

2010 Schedule of Costs For Public Improvements

Bituminous Surface Street

Rural Section (street width up to 24 feet), Non-Commercial/Industrial	\$54.10 per assessable foot
Rural Section (street width greater than 24 feet), Non-Commercial/Industrial	\$73.43 per assessable foot
Rural Section, Commercial and Industrial	\$98.75 per assessable foot
Urban Section, Non-Commercial/Industrial	\$105.10 per assessable foot
Urban Section, Commercial and Industrial	\$128.04 per assessable foot
Drainage Improvements	included in street rates above
Concrete Curb & Gutter	\$19.65 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads

Reclaim (street width up to 24 feet), Non-Commercial/Industrial	\$20.91 per assessable foot
Reclaim (street width greater than 24 feet), Non-Commercial/Industrial	\$28.81 per assessable foot
Reclaim, Commercial and Industrial	\$39.85 per assessable foot
Overlay (street width up to 24 feet), Non-Commercial/Industrial	\$9.21 per assessable foot
Overlay (street width greater than 24 feet), Non-Commercial/Industrial	\$12.68 per assessable foot
Overlay, Commercial and Industrial	\$20.09 per assessable foot
Reclaim & Overlay assessment rate	30% of standard rates above 15% of standard rates above for non-City roads

Concrete Sidewalk

Sidewalk installed on one side of street	\$12.77 per assessable foot
Sidewalk installed on both sides of street	\$25.55 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads

Sanitary Sewer main line

Sanitary Sewer	\$37.71 per assessable foot
Replacement	75% of standard rate above

Water Main main line

Water Main	\$37.71 per assessable foot
Replacement	75% of standard rate above

Utility Service Lines

Water Service Line (1 inch)	\$1128.60 per service
Water Service Line (1.5 inch)	\$1297.89 per service
Water Service Line (6 inch)	\$2257.20 per service
Water Service Line (8 inch)	\$2513.70 per service
Sewer Service Line (4 inch)	\$974.70 per service
Sewer Service Line (6 inch)	\$1077.30 per service
Replacement	100% of standard rates above

Sanitary Sewer Trunk/Area Fee

Single Family Residential (R-1)	\$2455.27 per developable acre
Multi Family Residential (R-2)	\$4910.54 per developable acre
Commercial (B-1)	\$4910.54 per developable acre
Light Industrial (I-1)	\$4095.79 per developable acre
Industrial (I-2)	\$4095.79 per developable acre

Sewer Stub (low pressure system only)

Stub (includes Assessment, SAC & Trunk)	\$8782.50 per connection
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Water Trunk/Area Fee (core city system)

Single Family Residential (R-1)	\$2438.29 per developable acre
Multi Family Residential (R-2)	\$4876.58 per developable acre
Commercial (B-1)	\$4876.58 per developable acre
Light Industrial (I-1)	\$4063.82 per developable acre
Industrial (I-2)	\$4063.82 per developable acre

Water Trunk/Area Fee (Pleasant Lake area system)

\$8393.33 per developable acre

Sewer Access Charge (SAC) and Water Availability Charge (WAC)

SAC	\$1944.81 per connection
WAC	\$1944.81 per connection

2010 FEE SCHEDULE EXHIBIT A feeschedule.cityinfo

ADMINISTRATIVE

ADMINISTRATIVE CHARGES	\$25.00
COPIES	.25 PER SHEET (Cost includes MN Sales Tax .23 x 6.875 % =.25)
FAX	LONG DISTANCE FAX @ \$2.00 1 ST PAGE THEREAFTER \$1.00 PER PAGE
USE OF FIRE EQUIPMENT to fill Swimming Pools	\$150.00
ASSESSMENT SEARCH FEE	\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)	\$25.00
SUMMER RECREATION FEES	SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)	10% EVERY MONTH
LATE FEE (INVOICES)	10% -1 ST MONTH THEREAFTER 1%
NSF CHECK	\$25.00
SIGN IN VIOLATION (RETRIEVE SIGNS FEE)	\$25.00 PER SIGN

LICENSE

LIQUOR LICENSES-ON SALE	\$1,250.00
-OFF SALE	\$100.00
-3.2 LIQUOR	\$10.00
SUNDAY	\$150.00
TOBACCO LICENSES	\$12.00

MAINTENANCE

MAINTENANCE/PUBLIC WORKS WAGE CHARGE	\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK	\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW	\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK	\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW	\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT	\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX	\$95.00 PICKUP/\$120.00 IF DELIVERED

RENTAL

APARTMENT RENTAL REGISTRATION	\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)	\$800.00/YR
LIONS PARK- PLEASANT LAKE	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
	\$100.00 Event
	\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL	1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties	\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)	NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

2010 FEE SCHEDULE EXHIBIT A feeschedule.cityinfo

SEWER	
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS Minimum Gallons 1000
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes)	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months at full fee & 6 months at 1/2 fee of Homestead Residents)

WATER	
BLOWING WATER LINE-Revised 8/15/07 by CC	\$135.00
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$2.89/1000 GALLONS Minimum Gallons 1000
(6/1/09 10% increase \$2.89/1000 gallons)	
WATER METERS- Residential-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	\$50.00
WATER RATE SALES TO CONTRACTORS	\$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff 1/1/06

ZONING/PERMITS	
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	\$2.00 (Fee includes MN Sales Tax=1.88 x 6.875%=\$2.00)
ZONING MANUAL	\$25.00 (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

RESOLUTION NO. 2010-01

RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the "Council") of the City of Rockville, Minnesota (the "City"), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Treasury Regulations, Section 1.150-2 (as the same may be amended or supplemented, the "Regulations"), dealing with "reimbursement bond" proceeds, being proceeds of the City's bonds used to reimburse the City for any project expenditure paid by the City prior to the time of the issuance of those bonds.

(b) The Regulations generally require that the City make a declaration of intent to reimburse itself for such prior expenditures out of the proceeds of subsequently issued bonds, that such declaration be made not later than 60 days after the expenditure is actually paid, and that the bonding occur and the written reimbursement allocation be made from the proceeds of such bonds within 18 months after the later of (1) the date of payment of the expenditure or (2) the date the project is placed in service (but in no event more than 3 years after actual payment).

(c) The City heretofore implemented procedures for compliance with the predecessor versions of the Regulations and desires to amend and supplement those procedures to ensure compliance with the Regulations.

(d) The City's bond counsel has advised the City that the Regulations do not apply, and hence the provisions of this Resolution are intended to have no application to payments of City project costs first made by the City out of the proceeds of bonds issued prior to the date of such payments.

2. Official Intent Declaration. The Regulations, in the situations in which they apply, require the City to have declared an official intent (the "Declaration") to reimburse itself for previously paid project expenditures out of the proceeds of subsequently issued bonds. The Council hereby authorizes the City Administrator to make the City's Declarations or to delegate from time to time that responsibility to other appropriate City employees. Each Declaration shall comply with the requirements of the Regulations, including without limitation the following:

(a) Each Declaration shall be made not later than 60 days after payment of the applicable project cost and shall state that the City reasonably expects to reimburse itself for the expenditure out of the proceeds of a bond issue or similar borrowing. Each Declaration may be made substantially in the form of the Exhibit A which is attached to and made a part of this Resolution, or in any other format which may at the time comply with the Regulations.

(b) Each Declaration shall (1) contain a reasonably accurate description of the "project," as defined in the Regulations (which may include the property or program to be financed, as applicable), to which the expenditure relates and (2) state the maximum principal amount of bonding expected to be issued for that project.

(c) Care shall be taken so that the City, or its authorized representatives under this Resolution, not make Declarations in cases where the City does not reasonably expect to issue reimbursement bonds to finance the subject project costs, and the City officials are hereby authorized to consult with bond counsel to the City concerning the requirements of the Regulations and their application in particular circumstances.

(d) The Council shall be advised from time to time on the desirability and timing of the issuance of reimbursement bonds relating to project expenditures for which the City has made Declarations.

3. Reimbursement Allocations. The designated City officials shall also be responsible for making the "reimbursement allocations" described in the Regulations, being generally written allocations that evidence the City's use of the applicable bond proceeds to reimburse the original expenditures.

4. Effect. This Resolution shall amend and supplement all prior resolutions and/or procedures adopted by the City for compliance with the Regulations (or their predecessor versions), and, henceforth, in the event of any inconsistency, the provisions of this Resolution shall apply and govern.

Adopted this 20thday of January, 2010, by the City Council.

ATTEST:

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR

EXHIBIT A

SAMPLE
Declaration of Official Intent

The undersigned, being the duly appointed and acting Administrator/Clerk of the City of Rockville, Minnesota (the "City"), pursuant to and for purposes of compliance with Treasury Regulations, Section 1.150-2 (the "Regulations"), under the Internal Revenue Code of 1986, as amended, hereby states and certifies on behalf of the City as follows:

1. The undersigned has been and is on the date hereof duly authorized by the City Council to make and execute this Declaration of Official Intent (the "Declaration") for and on behalf of the City.

2. This Declaration relates to the following project, property or program (the "Project") and the costs thereof to be financed:

SEE ATTACHED SPREADSHEET

3. The City reasonably expects to reimburse itself for the payment of certain costs of the Project out of the proceeds of a bond issue or similar borrowing (the "Bonds") to be issued by the City after the date of payment of such costs. As of the date hereof, the City reasonably expects that \$ _____ is the maximum principal amount of the Bonds which will be issued to finance the Project.

4. Each expenditure to be reimbursed from the Bonds is or will be a capital expenditure or a cost of issuance, or any of the other types of expenditures described in Section 1.150-2(d)(3) of the Regulations.

5. As of the date hereof, the statements and expectations contained in this Declaration are believed to be reasonable and accurate.

Date: _____

City Administrator/Clerk
City of Rockville, Minnesota