

**NOTES FROM A PUBLIC WORKS COMMITTEE MEETING HELD TUESDAY, APRIL 12, 2011 – 3:00 P.M. – ROCKVILLE CITY HALL**

The meeting was called to order by Chair Don Simon. The following members were found to be present: Mayor Jeff Hagen, Council Members, Don Simon and Jerry Schmitt. Absent: None.

Staff Members present were: Rena Weber Administrator/Clerk & Rick Hansen-Public Works Director.

Others present: Scott Hedlund- SEH

**RESOLUTION NO. 2011-05 FINDINGS OF FACT** – Rena Weber reported that John Herberg had requested something in writing as to why he was not selected to perform grading services for the city. In talking to the city attorney on another issue Rena was advised to draft a finding of fact resolution for council approval.

Approve resolution in response to John Herberg's request for information

**RESOLUTION NO. 2011-05  
A RESOLUTION DECLARING FINDINGS OF FACT  
JOHN HERBERG GRADING CONTRACT**

**WHEREAS**, the City of Rockville has several miles of gravel roads that require grading on an occasional basis; and;

**WHEREAS**, the City of Rockville does not have the equipment necessary to complete such task, and;

**WHEREAS**, the contract was not expected to exceed \$100,000, therefore direct negotiations were held, and;

**WHEREAS**, John Herberg of John Herberg Construction was hired to complete the grading of gravel streets in the City of Rockville during 2005, 2006, 2009 & 2010.

**WHEREAS**, In 2005 & 2006 complaints were received by staff and by various council members, and;

**WHEREAS**, In 2009 when Herberg Construction was hired again Mayor Hagen had issued a directive to Public Works Director to be given to Mr. Herberg regarding the work to be performed and signed off on by Mr. Herberg to be true and correct as far as billing purposes. A copy of this directive was given to Brian Herberg to be given to John Herberg as Mr. Herberg was still out of town, and;

**WHEREAS**, Rick Hansen was also responsible to oversee the work performed to insure the city gets what they pay for in this and every contract, and;

**WHEREAS**, According to Rick Hansen: in 2010 there were a couple of instances that when he called to get roads graded John Herberg was out of town and we had to wait for a few days for him to return or wait until Brian Herberg had time on the weekend to grade our roads. By then the roads had dried out and grading quality was less than expected, and;

**WHEREAS**, According to Rick Hansen: He had to send John out and re-grade Rausch Lake road due to the fact that the road was still washboard after he graded it, could be a gravel issue or the blade wasn't put down deep enough to grade out all the bumps, and;

**WHEREAS**, According to Rick Hansen: Last fall he knew the roads were really rough but didn't have them graded due to the fact that there was no moisture to grade the roads properly, once it rained he had them graded. He thinks it will be beneficial this year to have the backup grader available. He knew that when Felix Excavating graded the roads we did not receive any complaints in fact a few people called to let us know how good of a job he was doing. The last four years both contractors had called him after it rained to check if we needed the roads graded before he had a chance to call them, and;

**WHEREAS**, Member Volkmuth indicated that there were issues with the quality of the road grading done in the past two years, and;

**WHEREAS**, Member Simon, even though he was not on the council in 2010, received complaints from residents and reported this to the council, and;

**WHEREAS**, The City of Rockville reserves the right to reject any or all quotes in the best interest of the city.

**NOW, THEREFORE**, the Rockville City Council resolves as follows:

1. The grading contract for 2011 & 2012 is hereby awarded to Kraemer Trucking & Excavating with Myron Felix as a back up.

***Motion by Member Schmitt, second by Mayor Hagen, to recommend the council approve the resolution as amended. Motion carried unanimously.***

**DISCUSS 2011 ROAD PROJECTS:** Rick Hansen provided the committee with pictures of various street blow outs due to frost heave in the last few days. Rick offered some changes to the plan:

- ◆ 230<sup>th</sup> Street – County Road 8 east to Rausch Lake Road – Rick recommends leave this alone as the fill staff put in earlier this year is holding up.
- ◆ Lake Road - leave alone – there are roads in much poorer condition right now
- ◆ Lena Lane – blow outs / potential repair – Rick provide estimate
- ◆ Burg Street – repair – Rick provide estimate
- ◆ Ahles Road – reconstruct similar to GLR 88<sup>th</sup> to Lake Road (soil borings needed)
- ◆ 245<sup>th</sup> Street – patch – Rick to provide estimate
- ◆ Rausch Lake road – patch – Rick to provide estimate

Look at how much more we can spend – Rena to provide this information

***Soil Borings – Motion by Mayor Hagen, second by Member Schmitt, to authorize soil borings for Ahles Road estimated to cost \$895.00. Further Rick Hansen is provide a listing of his recommendations and prioritize them for the 4/20 council meeting. Motion carried unanimously.***

**SEH COST ESTIMATE** – Scott Hedlund asked if the committee wanted his firm to review the soil boring results and provide a recommendation. Cost should not exceed \$1,000.

***Motion by Mayor Hagen, second by Member Schmitt, to recommend authorizing a report by SEH upon reviewing the soil boring results to Ahles Road. Motion carried unanimously.***

**MAINTENANCE ROOF RE-SHINGLING BIDS** – Rick Hansen provided quotes for the re-shingling of the maintenance building roof:

<b>Lumber One – Cold Spring</b>	<b>\$10,922.82</b>
<b>Mark Magedanz Construction, Inc.</b>	<b>\$11,000.00</b>
<b>Tom Kellner Construction</b>	<b>\$ 9,500.00</b>

Rick reported that these bids are to remove one layer of shingles and the original building had at least two layers of tar that may not be removed so easy. This may cost extra.

***Motion by Mayor Hagen, second by Member Schmitt, to recommend awarding Tom Kellner Construction in the amount of \$9,500.00. Motion carried unanimously.***

**CHRIS AND DEB SORENSON WATER ISSUE** – Discussion was held regarding the water issue to this property at 25983 80<sup>th</sup> Avenue and it was determined that this is a water elevation issue and there is nothing the city can do.

**POLICY ON 2 GRINDER STATIONS HOOKED TO ONE LINE** - Rick explained the request is from two property owners in the Voigt 7 lot sub-division. The owners propose to have two separate grinder stations that will hook into one outlet. This will save them the cost of de-watering and the extra pipe. Staff is concerned that if it gets plugged or there is backup into either home, who pays. We do have combined sewers throughout the two lake areas. At the least each party should sign an agreement relieving the city from any costs should a problem occur.

It was determined that we need to develop a policy and present it for approval. Backflow preventers are installed on the line side.

Mayor Hagen suggested the city council adopt a policy whereby costs are shared pro-rata, indemnifying the city and further that it is recorded on the deeds.

**LOADER PURCHASE** – Rick Hansen provided a written report citing areas where the loader would be used and the cost savings involved. Don Simon, Rick Hansen & Ron Fuchs looked at the loader from Craig Bartson Excavating in Avon. It was reported to be in very good condition. There is a 4 in 1 bucket included.

Rena Weber reported that the city will need one more bid for the file.

Rick reported that he confirmed with Rodney Schaefer that the loader can be stored at the fire hall.

Cost is \$36,500 plus sales tax.

***Motion by Mayor Hagen, second by Member Schmitt, to recommend the Council purchase the front end loader and further to use Designated Funds as proposed. Motion carried unanimously.***

**SAFETY CONCERN OF MEMBER SCHMITT** – Member Schmitt provided the following regarding the Grandview Bar and Grill:

According to the Conditional Use Permit granted by Stearns County on 12/6/1994 and per the County Highway Engineers recommendation, the entrance immediately South of the bar and restaurant shall be improved so that the grade of the entrance approach allows for a car to be stopped essentially at highway grade prior to entering the roadway.

The North entrance should also be improved in the same manner. This may result in widening the driveway; therefore they may lose parking spaces.

Mayor Hagen reported that the driveway was done at the time of the Conditional Use Permit. If this was a concern of Stearns County – they would have addressed it at that time.

**RESOLUTION DISCUSSION:**

**Blind Entrance** – Member Schmitt presented photos of the entrances to the parking lots, voiced concern of how people speed through the area and the potential for accidents caused by people waiting to turn into the parking lot. *Rick will check with Stearns County to see if a “Blind Entrance” sign could be installed since this is a county road.*

**Speed Reduction** – This has been an on-going concern of all the abutting residents so how about the looking into a speed indicator sign that is permanent? *Rena Weber will check into this as to cost and liability.*

**Noise sign** – Member Schmitt also voiced concern of the noise on County Road 8 that is created when motorcycles drive though, slow down and then up again. There is a noise ordinance in place.

**DANNY WALKER LETTER TO MAYOR HAGEN**– Danny Walker – 533 Walnut Street had sent a letter Mayor Hagen citing his concern of the height of water shut-off valves. Rick Hansen did check the areas that were referred to in the letter and reported they were installed according to standard procedure. Rena Weber will send a letter back to Mr. Walker explaining that this is standard procedure.

**DITCH MOWING** – Chair Simon asked Rick if he could bid ditch mowing by the mile. Rick reported that there is only one person who does this and it may not matter.

**ADJOURNMENT** – ***Motion by Mayor Hagen, second by Member Schmitt, to adjourn the meeting at 4:15 p.m. Motion carried unanimously.***

Submitted by  
Rena Weber  
Administrator/Clerk

**Cost estimates for 2011 road repairs based on 2010 prices**

245<sup>th</sup> St. 120ft X 21ft. \$7,156

Rausch Lake Road 340ft X 21ft \$20,269  
(patch 1)

Rausch Lake Road 150ft X 21ft \$8,946  
(patch 2)

Ahles Road 5257ft X 22ft \$ 446,845  
( Lake Rd to 88<sup>th</sup> Ave. )

Pleasant Road 3211ft X 21ft \$272,935  
( 2600ft South of Cnty 137 to end of road)

Lena Ln 4467ft X 21ft \$379,695

Burg St. 2495ft X 23ft \$212,075

Alvin Ct. 492ft X 23ft \$41,820

Marlene Ct. 492ft X 23ft \$41,820

TOTAL \$ 1,431,561

Total estimate on the last 6 roads include engineering assuming they will get a reconstruct like Grand Lake Rd in 2010. The top 3 will be bid and supervised by Public Works and be repaired as a patch versus total reconstruct. . These prices are based ONLY on prices received in 2010.

We may need to include some work on White Oak Road as well.

## Road repair expenses

Lena Lane and Burg St.

2010 --- \$28,821 dig out and repave

\$ 500 Gravel and Public Works time to keep passable

2009 --- \$400 infrared patching

2008 --- \$1400 air patching

2006 --- \$31,000 experimental repair project

Total-- \$61,621.00

These expenses have been paid from the budget, no assessments