

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, AUGUST 19, 2009 - 6:00 P.M. – ROCKVILLE CITY HALL.

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council Members: Bill Becker, John Koerber, Susan Palmer, Jerry Schmitt, Randy Volkmuth & Duane Willenbring. Absent: None.

Staff members present were: Administrator/Clerk Rena Weber.

Others present were: Scott Stenseth, Dave Volkmuth, David Blery, Karla Spanier, Brenda Lodermeier, Travis Rothstein, Shannon Wicker, Aaron Cheeley, Lt. Jon Lentz, Don Simon, Toni Honer, Charles & Polly Grell, Ev Balko, & Tудie Hermanutz.

ADDITIONS TO THE AGENDA – Motion by Member Volkmuth, second by Member Koerber, to approve the additions to the agenda for discussion purposes.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

OPEN FORUM

Don Simon – 600 Othmar Lane stated that with the budget coming up he hopes the council got input from the citizens. He would like to see town hall meetings as was suggested in the survey this summer. Cuts have to be made, but we need to keep money in the capital equipment fund. The Fire Department is looking at making changes in their budget. Also the council was granted a pay raise last year and has gone down to one meeting per month. Did they rescind their pay raise? It would be wise to do the same as other departments.

CONSENT AGENDA

Motion by Member Volkmuth, second by Member Willenbring, to approve the consent agenda as presented:

- a) Approve minutes of 07/15/09 & 07/29/09
- b) Approve Treasurer's Report of 08/19/09
- c) Approve List of Bills and Additions of 07/15/09 – 08/19/09

Accounts Payable CK #011391 to 011499	\$102,028.58
Payroll CK #003531 to 003550	11,963.31
EFT#000240 to 000246	6,428.07
- d) St. Mary Help of Christians Church Raffle – 400 Club 10/9/09
- e) Midwest Stone Fabricators Association – Raffle – January 2010

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

BOARD/STAFF REPORTS

POLICE DEPARTMENT – Lt. Jon Lentz was present at the meeting to report there were 42.5 contract hours during the month of July. Lt. Lentz cited the activity. For the record there were six animal complaints.

Member Schmitt asked about the 3 DUI'S. Lt. Lentz informed him one was from in the city.

Member Volkmuth asked if they patrol the lakes as it appears they come out late (9:00) and there are no boats at the access. Lt. Lentz informed the council that the water patrol people do patrol area lakes with different schedules.

Rena Weber inquired if there were any issues with Stoney's Bar and the request to renew their 2:00 a.m. license. Lt. Lentz reported that no issues came to mind.

Lt. Lentz reported on a "watch" conducted along Lake Road. One ticket was issued at 45 mph and this occurred between 6:00 a.m. and 10:00 a.m.

BOARD/STAFF REPORTS

PLANNING COMMISSION – Chair Toni Honer reported on the following:

CHARLES & POLLY GRELL – CUP & VARIANCE

Toni Honer reported the Planning Commission considered the request of Charles & Polly Grell for a conditional use permit from Shoreland Requirements and variance from setback requirements. The address of the property is: 21096 Fowler Road with a legal description of: 5.89 Acres, part of Government Lot 4, Section 28, Township 123 North, Range 29 West.

The request is to construct a 10 KW Wind Turbine in the Shoreland District.

Subdivision 4: DISTRICT REGULATIONS States:

WECS will be permitted, conditionally permitted or not permitted based on the generating capacity and land use district as established in the table below:

District	Non-Commercial*	Commercial	Meteorological Tower*
Shoreland Residential Management R1	Not permitted <u>Unless on 5 Acres or More CUP</u>	Not permitted <u>Unless on 5 Acres or more CUP</u>	Not permitted <u>Unless on 5 Acres or more CUP</u>

The setback from any non-permitted districts R-1, R-2, B1 & B2 SRM or where a conditional use permit is needed shall not be less than 500' from the property line. A variance from the property line setback is also being requested.

STAFF REPORT

Re: Conditional Use Permit & Variance Request
 76.41647.0400: Owners: Charles & Polly Ann Grell
 Property Address: 21096 Fowler Road, Cold Spring, MN 56320
 Legal Address: 5.89 Acres, part of Government Lot 4, Section 28, Township 123 North, Range 29 West.

Conditional Use Permit & Variance Requested:

1. Conditional use permit is requested to construct a 10 KW Wind Turbine and to locate it within the Shoreland abutting Grand Lake – General Development Lake. CUP approval is required.
2. Said request is to also locate said structure 290' feet from the centerline of the roadway – 145' from the east property line, 250' from the west property line and approximately 385' from the shore. **500' from property line is required.**

Relevant Information:

1. This property is located within the 1000' Shoreland Overlay District.
2. Property contains 5.89 acres more or less.
3. 12 notices of public hearing were sent out.
4. A letter of "No objection" was received on 7/28/09 from Paul Wenner via e-mail from Grell's.
5. Engineer Report:
 - 1) There doesn't appear to be engineering certification on the WECS plans specific to this installation (turbine, structure, foundation).
 - 2) It appears the applicant is increasing the impervious lot coverage on their property as a result of the construction of the WECS. If so, a storm water management plan is required.
 - 3) Verify the setbacks requirements from all property lines (fall zone + 10' should be verified) are met.

Recommendations:

1. The Grell's will supply the engineered certification on the WECS if approved.

2. There are 5.89 acres on this property – the Grell's do not exceed the 12% impervious surface lot coverage, but the increase from the concrete pad holding the tower will need to show some sort of drainage plan to capture the run off. **Tower pad 18x18**
3. The tower is 120' in height with a 23 Rotor diameter – thus Setbacks from structures on their own property would be affected.

Zoning Administrator Rena Weber explained the location of the tower from property lines and buildings:

- ◆ 250' from Fowler Road
- ◆ 145' from East property line
- ◆ 290' from Grand Lake Road
- ◆ 385' from Grand Lake
- ◆ 35' from existing metal shed
- ◆ 110' from barn

Member Volkmuth introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2009-16

RESOLUTION GRANTING CONDITIONAL USE PERMIT AND VARIANCE FROM SETBACK REQUIREMENTS IN THE SHORELAND DISTRICT.

WHEREAS, The City Council of the City of Rockville, Stearns County, Minnesota has received a request for a conditional use permit and variance from setback requirements from Charles & Polly Grell to construct a Wind Tower in the Shoreland District, and;

WHEREAS, The Grell's own 5.89 acres, and;

WHEREAS, proper notification and publication had been given, and;

WHEREAS, all persons were given an opportunity to be heard on said request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. Said request is hereby approved to construct a 10 KW Wind Turbine and to locate it within the Shoreland abutting Grand Lake – General Development Lake. CUP approval is required.

2. Said request is to also locate said structure 290' feet from the centerline of the roadway –145' from the east property line, 250' from the west property line and approximately 385' from the shore. 500' from property line is required.

3. Said approval is not a burden on public facilities, is compatible with existing and planned adjacent uses, has no adverse affect on adjacent properties, the use is related to the needs of the city, is consistent with the Comprehensive Plan, is not a traffic hazard, there is adequate parking and loading, and;

4. The granting of the conditional use permit/variance will not be detrimental to the public health, safety and general welfare of the City.

5. Further a storm water management plan is not required.

The motion for the foregoing resolution was duly seconded by Member Willenbring with the following vote being taken.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

KARLA SPANIER VARIANCE REQUEST – Chair Honer reported the Planning Commission held a public hearing to consider the request of Karla Spanier for a variance from Lot Coverage Requirements. The address of the property is: 525 Cypress Court with a legal description of: Lot Ten (10), Block One (1), COUNTRY SIDE ADDITION PLAT 5, according to the plat and survey

thereof on file and of record in the office of the County Recorder in and for Stearns County in the City of Rockville.

The request is to construct a 256 square foot attached deck in the R-1 District. Variances are required for: Impervious surface lot coverage.

STAFF REPORT

Re: Variance Request
 76.41741.0056: Owner: Karla Spanier
 Property Address: 525 Cypress Court, Cold Spring, MN 56320
 Legal Description: Lot 10, Block 1, Country Side Addition Plat 5

Variance(s) Requested:

1. Variance to construct a 256 Square Foot attached deck and to vary from impervious surface lot coverage requirements – no more than **25% required**.

Relevant Information:

1. R-1 Single Family District.
2. Existing home was built with a patio door from the rear of the home knowing that some day a deck would be attached.
3. The lot to the south of the property is currently wooded and fronts State Highway 23.
4. Engineer Report:
 Attached are my calcs for the existing impervious lot coverage ==> approx. 27.5% (existing non-conformity). The property is not within the Shoreland District. It is zoned R-1. City ordinances allow 25% lot coverage without a variance. So adding the deck would increase the impervious lot coverage, and require a variance for impervious lot coverage. The City's Stormwater Management Plan Ordinance Subdivision 13(b) requires that all new impervious surfaces be treated for Water Quality. The applicant needs to submit a site plan showing the location and size of their proposed Water Quality Feature, the calculations made to determine the size, a list of materials they intend to use/install, etc. per Subdivision 13(d). Subdivision 13(d) lists "pre-approved" methods to help simplify meeting the Water Quality requirement, however the applicant can decide to do something different.

Recommendations:

1. Maintain existing drainage patterns over, under, and across their property.
2. Proper temporary and permanent erosion control measures (BMP's) shall be implemented during and after construction to minimize sediment leaving the site; this would include proper installation of silt fence or bio-rolls on the down gradient side(s) of any excavations or earth disturbing activities, and subsequent re-vegetation of the disturbed areas soon after work is completed. It appears there are wetland(s) nearby south and southwest of the property.
3. Construct either a 26 square foot rain garden, French drain, or soak away pit.
4. Approve with these conditions.

The Planning Commission recommended approval of the variance. Toni added that the Planning Commission is reviewing the ordinance further in that in the Shoreland standard we allow for increased impervious surface with no variance if people do a mitigation plan. That is currently not allowed in the R-1 so they want to amend the ordinance and were told to review it after one year.

Member Volkmuth introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2009-17

A RESOLUTION APPROVING VARIANCE IN THE R-1 RESIDENTIAL DISTRICT.

WHEREAS, A request has been received from Karla Spanier to construct an attached deck in the R-1 District, and;

WHEREAS, said structure will exceed the maximum impervious surface requirement, and;

WHEREAS, Proper notification and publication had been given, and;

WHEREAS, all persons were given an opportunity to be heard on said request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. **Said request is hereby approved to construct the 256 square foot attached deck with the installation of one rain barrel to catch storm water run off.**
2. **Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.**
3. **That granting of the variance will not be detrimental to the public health, safety, comfort and general welfare of the City.**

The motion was duly seconded by Member Willenbring with the following voting in favor.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

DAVID BIERY – VARIANCE – 25910 BERG STREET – Chair Honer reported the Planning Commission considered the request of David L & Tammy L Biery for a variance from Accessory Building Height Requirements. The address of the property is: 25910 Burg Street with a legal description of: Lot Two (2), Block Two (2) of PLEASANT LAKE HEIGHTS PLAT 3, according to the plat and survey thereof, now on file and of record in the office of the Stearns County Recorder.

Subdivision 3: PERMITTED ACCESSORY USES READS:

ACCELERATED ACCESSORY STRUCTURE – Private garages are permitted in all residential districts based on the following accelerated structure and only if the exterior covering materials on the roof and side walls are the same as the roof and side walls materials on the principal structure.

10,200 SF to 13,000 SF =	600 SF	Building with 8' Side Walls		
13,000 SF to 18,000 SF =	900 SF	"	" 10'	"
18,000 SF to 25,000 SF =	1,100 SF	"	" 10'	"
25,000 SF to 35,000 SF =	1,200 SF	"	" 12'	"
35,000 SF to 45,000 SF =	1,500 SF	"	" 12'	" with 15' setback from main structure
45,000 SF to 65,000 SF =	1,800 SF	"	" 14'	" with 20' setback from main structure
65,000 SF to 70,000 SF =	2,000 SF	"	" 14'	" (because of higher side walls)
70,000 SF to 85,000 SF =	2,400 SF	"	" 14'	"

The request is to construct a 22' x 40' addition to the unattached garage currently constructed in the R-1 District. The request is to exceed the 14' sidewall restriction and to vary from the same roof and siding requirement.

Amended: The 2nd request is to construct 14' x 52' addition to the unattached garage currently constructed in the R-1 District. The request is to exceed the 14' sidewall restriction and to vary from the same roof and siding requirement.

STAFF REPORT

RE: VARINACE REQUEST

76.42142.0054 Owners: David & Tammy Biery

Property Address: 25910 Burg Street, St Cloud MN 56301

VARIANCE(S) REQUESTED:

1. Variance to construct a (22' x 40') addition and (14' x 52') addition to the unattached garage. The request is to exceed the 14' side wall restriction and to vary from the same roof and siding requirement.

RELEVANT INFORMATION

1. Property is zoned R -1
2. Property is 300' x 317' deep. .
3. The owner is proposing vertical siding and roof that will match the existing unattached garage. This is not the same as the house.
4. New structure will not exceed 25' in height.
5. Height of walls 16'.
6. 10 notices were sent out.
7. Property owner has exhibited care in installing rain gardens on the property and rock with landscaping fabric.
8. Engineer report:
As requested, I have reviewed the submittals and digital photos taken by City staff with respect to drainage for the Biery Variance application. City staff has already determined that lot coverage limits (25%) will not be exceeded after construction of the shop addition.

The area where the shop addition would occur is currently delineated by block retaining wall. The ground within the retaining wall area appears to be highly compacted (i.e. impervious) with no vegetation; used for parking and/or storage. The City's Stormwater Management Ordinance classifies highly compacted soils as impervious. Thus, per the ordinance, construction of a structure within the confines of the existing retaining wall area will not increase the net impervious lot coverage area; thus, no storm water runoff treatment is required.

With construction of the structure addition, water will shed from the structure to the east and/or west. City staff advises that the applicant plans to direct the shop addition runoff to an existing drain tile & rock channel system on the property. The existing drainage system drains northerly to an existing culvert under CR 6.

In summary, it appears the applicant is being responsible with their drainage.

RECOMMENDATION

1. Maintain existing drainage patterns over, under, and across their property.
2. Proper temporary and permanent erosion control measures (BMP's) shall be implemented during and after construction to minimize sediment leaving the site; this would include proper installation of silt fence or bio-rolls on the down gradient side(s) of any excavations or earth disturbing activities, and subsequent re-vegetation of the disturbed areas soon after work is completed.
3. Previously City of Pleasant Lake granted a variance from height of side wall restriction and to vary from the same roof and siding requirement.

The Planning Commission recommends approval of the request as presented.

Member Koerber introduced the following resolution for adoption:

RESOLUTION NO. 2009-18

A RESOLUTION APPROVING VARIANCE IN THE R-1 RESIDENTIAL DISTRICT

WHEREAS, A request has been received from David & Tammy Biery for a Variance to construct a (22' x 40') addition and (14' x 52') addition to the unattached garage. The request is to exceed the 14' side wall restriction and to vary from the same roof and siding requirements in the R-1 District, and;

WHEREAS, Proper notification and publication had been given, and;

WHEREAS, all persons were given an opportunity to be heard on said request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE,

STEARNS COUNTY, MINNESOTA:

1. ***Said request is hereby approved to construct the 22' x 40' addition and the 14' x 52' addition, further to exceed the 14' side wall restriction and to vary from the same roof and siding requirements in the R-1 District. A request similar to this was approved by the City of Pleasant Lake in 2001.***

2. **Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.**
3. **That granting of the variance will not be detrimental to the public health, safety, comfort and general welfare of the City.**

The motion was duly seconded by Member Schmit, with the following voting in favor.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

HUNTING IN CITY LIMITS – Chair Toni Honer reported the Planning Commission had discussed the issue of hunting in the city and recommends the council go along with the request from the county to allow hunting for disabled persons. We are going to see an increase of animals.

The current city ordinance reads:

130.02 DISCHARGING FIREARMS:

(B) Hunting near a city park. No person shall hunt, shoot, or kill game within ½ mile of a city park unless the City Council has granted permission to kill game not desired within the limits prohibited by this division.

Member Willenbring discussed the nature of the parks and felt the DNR regulations should be looked at too. There is a restriction that you can't shoot a firearm within 300' of a residential setting, but it is different in a rural setting.

Mayor Hagen voiced concern that if someone is anti-hunting they could request the city to enforce this.

Motion by Member Becker, second by Member Volkmuth, to send this back to the Planning Commission for more research and further to check with the DNR for their regulations.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

Mayor Hagen asked that the council continue to allow hunting on lakes until this is resolved.

SIZE OF PLANNING COMMISSION – Chair Honer reported that the Planning Commission is looking at the size of the commission. Dan Hansen may leave and 3 terms are up (Toni Honer, Jerry Bechtold & Dale Borgmann).

SHANNON WICKER VARIANCE CORRECTION – Rena Weber reported that Shannon Wicker's variance needs to be amended due to the fact that a 5' variance between the house and new garage is actually 4'. Mr. Wicker was presented and reported that the garage does sit at somewhat of an angle thereby creating the difference.

Motion by Member Volkmuth, second by Member Koerber, to approve the request to amend the 5' variance separating the house from the garage to 4'.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 7 to 0 vote.

PARK & RECREATION – Chair Scott Stenseth was present to discuss two issues:

PARK RENTAL FORM – The Park & Rec. Board is suggesting changes to the park rental form:

- Create a fee for an event
- Create a fee for rent of city building
- Add definition of Event
- Include Meeting room as part of the Lion's Park facilities list
- Include Picnic area in Eagle Park Facility

Rena Weber reported that City staff has more changes:

- a) Lion's Park Resident fee \$0 – this should be \$25.00 as it is no different than using the community ball field. There is extra cost for electrical, garbage, staff time, portable toilets, envelopes, stamps, and making sure it is cleaned up.
- b) There should be something about renting the concession stand – example

It is not available from May to August. The issue is that inventory would have to be counted and where would the city store the cold beverages as they would have to remove it from the coolers.

Staff changes had not been approved by the Park & Recreation so it was suggested that Scott take those to the Park & Recreation Board for consideration.

Motion by Member Volkmuth, second by Member Palmer, to approve the amended Park Rental Agreement form as presented by the Park & Recreation Board.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.***

PLEASANT LAKE WAKING PATH – Chair Stenseth requested:

The Park & Rec Board is requesting funds to reclaim and repave the walking path at Lions Park at Pleasant Lake. The current path is approximately 15 years old and in poor condition. There are several areas that pose tripping hazards to both walkers and roller bladers. We have received a quote from Hardrives at a cost of \$39,203.36. The funds for this purchase would come out of Park Land Dedication Fund 202. This fund currently has a balance of \$41,464.77 in it.

Two bids were received:

\$39,203.36 – Hardrives - 6' walking path

\$46,750.00 – Minnesota Blacktopping - 8' walking path

Mayor Hagen asked how much did Arcon pay in parkland dedication fees. *The answer is \$52,800.*

Member Willenbring cited the MN State Statute 462.358 Relating to Use of Park Dedication fees:

(g) Cash payments received must be used only for the acquisition and development or improvement of parks, recreational facilities, playgrounds, trails, wetlands, or open space based on the approved park systems plan. Cash payments must not be used for ongoing operation or maintenance of parks, recreational facilities, playgrounds, trails, wetlands, or open space.

Motion by Member Becker, second by Member Palmer, to approve the low bid of Hardrives in the amount of \$39,203.36 and further authorize the Administrator/Clerk to enter into agreement with the firm.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.***

OLD BUSINESS

MAINE PRAIRIE TOWNSHIP ROAD AGREEMENT – Rena Weber presented the revised agreement for approval citing that this should address the concerns of both parties.

Motion by Member Volkmuth, second by Member Becker, to approve the Maine Prairie Township Road Agreement effective 8/19/09 as presented.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.***

NEW BUSINESS

STONE'S BAR – request for two on-sale 3.2 malt liquor licenses. Darrin wishes to hold a tournament at the community ball park on 9/12 & 9/13 and further to use the concession stand. Because this is late in the year there should not be any inventory at the park.

Mr. Ennen also wants to hold a Backyard Bash on 9/19 and this requires a separate 3.2 Malt Liquor license.

Motion by Member Volkmuth, second by Member Willenbring, to approve the requests, pending receipt of the proper insurance certificates.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.***

RENEWAL OF 2:00 A.M. LICENSE – Darin Ennen was present to request approval of the renewal of his 2 am license.

Motion by Member Volkmuth, second by Member Koerber, to approve the request for renewal of the 2 a.m. Liquor License for Stoney's Bar.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

COMMITTEE REPORTS

PERSONNEL COMMITTEE – Chair Randy Volkmuth reported on the following:

FIRE FIGHTER JOB DESCRIPTION REQUIREMENT CHANGE – Chair Volkmuth reported that the current requirement calls for a Class B Driver's License and the committee recommends lowering that requirement to Class D.

Motion by Member Palmer, second by Mayor Hagen, to approve the change in the Fire Fighter job descriptions to require a Class D driver's license.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote.

POLICY(S) APPROVAL – Chair Volkmuth reported that three policies have been presented for approval (as part of the annual audit process) and the committee recommends approval.

- Cell phone use policy
- Computer use policy
- Internal control policy (same policy – different format)

Motion by Member Koerber, second by Member Volkmuth, to approve the policies as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

UPCOMING MEETINGS:

8/24/09 – 6:30 p.m. Personnel Committee

8/31/09 – 7:00 p.m. Meeting with Fire Department at Fire Hall (to review the updated Employee Policy Manual)

PUBLIC WORKS – Rena Weber reported on the following:

Grand Lake Road – Rick Hansen & John Koerber received bids to do a much scaled down version of the road repair.

Tar removal, soil replacement, road fabric placement, place Class 5 & compact

Steve's Excavating, Inc.	\$8,200.00
Steve Kraemer Excavating	5,950.00
Krippner Trucking & Excavating, Inc.	6,230.00

Patching

Central Specialties – 2" of bituminous pavement in an area measuring 800 SY	
\$11.00 per ton – approximately 90 tons	\$9,900.00
Overlay 3500' x 20' \$68.25/ton x 850 tons	58,012.50

Central MN Paving, Inc. 3" compacted blacktop on 6 spots	
2" on 3 spots	10,600.00

Harddrives – 788 SY Apply tack coat to existing bituminous. Place and compact MV4 Bituminous wear to a compacted depth of 1.5" on bituminous overlays.
 Place and compact MV4 bituminous wear to a depth of 2" on Class 5 gravel areas
 Unit price \$15.50 12,214.00

Minnesota Blacktopping –	
Approximately 4554 Sq feet of 3" 1 lift paving	9,025.00
Approximately 1789 sq feet of 0 to 2" overlay of asphalt	<u>1,850.00</u>
	10,875.00

Caldwell Asphalt	
Approximately 702 sq yds of 2" asphalt material	21,885.00

Motion by Member Volkmuth, second by Member Willenbring, to approve the bids of:

Steve Kraemer Excavating (Excavation Work)	\$5,950.00
Central MN Paving, Inc. (Patching using 3" of tarvia)	10,600.00

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

Hubert Lane – The Public Works Committee recommend that the city bid & contract out with a firm with to blow out Hubert Lane only if the snow is more than 3" deep and further to notify the residents that no change in road status will occur.

Motion by Member Volkmuth, second by Member Palmer, to approve the bidding out of snow removal on Hubert Lane as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

Cow Pass Resolution – The Public Works committee recommends granting Greg Bechtold approval to extend the Glacier Road cow pass culvert (both ends) at their expense and further to allow them to put soil in the culvert to prevent the cows from hurting their feet.

Motion by Member Volkmuth, second by Member Becker, to approve the request to extend the culvert on Glacier Road as presented.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

Spraying of Ditches – The Public Works Committee recommends sending Rick Hansen to school to become licensed to handle hazardous chemicals to spray the weeds in area ditches thereby reducing the cost of maintenance.

Motion by Member Volkmuth, second by Member Becker, to approve the request to send Rick Hansen to school and become licensed in handling hazardous chemicals to spray weeds.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

Sauk River Road Design Changes – The Public Works committee recommends allowing Stearns County to re-align the road at their expense.

Motion by Member Palmer, second by Member Willenbring, to approve Stearns County's request to re-align Sauk River Road at their expense.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

UPCOMING MEETING:

Public works – right after personnel on 8/24/09 or approximately 7:00 P.M.

Finance Committee – 8/24/09 5:00 p.m.

ADMINISTRATOR'S REPORT

SCHEDULE TRUTH IN TAXATION DISCUSSION FOR 12/16/09 – 6:30 P.M. Rena Weber reported the law has changed this year so that we don't have to publish a TNT hearing, but rather announce at a public meeting when we will discuss the budget, allow for public input, and adopt the final levy.

Motion by Member Palmer, second by Member Koerber, to schedule the public meeting to consider the adoption of the 2010 budget and tax levy for 12/16/09 at 6:30 p.m.

AYES: Becker, Hagen, Koerber, Palmer, Schmitt, Volkmuth & Willenbring
Motion passed on a 7 to 0 vote

RE-SCHEDULE 9/16/09 COUNCIL MEETING FOR 9/9/09 – Rena Weber asked the Council to move the meeting up by one week to accommodate adoption of the tax levy and budget for submittal to Stearns County by 9/15/09. Approval was given.

SEPTEMBER 29TH – JOINT CITIES MEETING IN ROCKVILLE Administrator/Clerk Rena Weber also informed the council that Rockville is being asked to host the 9/29/09 – 5:30 p.m. Area Cities Meeting. This would be held at the 400 Club. Approval was given.

MAYOR'S REPORT - Mayor Hagen reported that the Richmond Mayor held a meeting of area city's Mayor's and Administrator's to discuss the way cities bill area townships for fire service. Recently Richmond changed the formula on how they charge the townships. This has been in the works for four or five years and has resulted in an approximate 20% increase which has upset some of the townships. The goal was to get the area cities together to explain their formula which is a four pronged formula that was developed by attorneys and the LMC.

- 3 years of historical calls
- Population
- Market value of improved property
- Market value of vacant land

The wanted area cities to base their formulas on these factors so that townships would not shop for fire fighting services. Some cities may be building a fire hall and the township does not want to pay for that so they will shop around so that pits one city against the other. Basically they want cities to make sure their decision of providing fire service is for public safety and not what is the cheapest at the time.

Member Palmer reported that she attended the luncheon with Senator Al Franken. Mr. Franken is trying to gain an idea of what is needed for this area. Member Palmer talked to Mr. Franken about the Rocori Trail.

OPEN FORUM

Toni Honer – 512 Cypress Court voiced concern that the council is overlooking the trail in her neighborhood. Her concern is in order for people to get from Cypress Court to Walnut Street this became a walking path. The former owner allowed 1.3 acres to be split off and at the same time they allotted a trail along her property. That is a publically maintained 450' trail. There are huge potholes and needs repair.

ADJOURNMENT – *Motion by Member Volkmuth, second by Member Becker, to adjourn the meeting at 7:30 p.m. Motion carried unanimously.*

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR

**MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD MONDAY,
AUGUST 31, 2009 – 7:10 P.M. - ROCKVILLE FIRE HALL IN CONJUNCTION
WITH FIRE DEPARTMENT MEETING**

The meeting was called to order Interim Fire Chief Ralph Walz. Council members present were:

Mayor Hagen, Bill Becker, Susan Palmer, Randy Volkmuth, & Duane Willenbring. Member Schmitt arrived at 7:45 p.m. Absent: John Koerber

Also present were: Rena Weber – Administrator/Clerk and members of the Fire Department.

Interim Fire Chief – Ralph Walz read a formal letter of resignation which is on file in the office of the Administrator/Clerk. Ralph's last day acting as Interim Fire chief is 9/28/09 – 12:00 noon.

Ralph Walz introduced Tracie Chamberlin, Loss Control Manager from the League of MN Cities. Tracie was present to review parts of the newly updated employee policy manual. Specifically covered was:

- a) Selection Vs Election – why does a city choose Selection
- b) Employment Losses
- c) Illegal Harassment
 - Sexual
 - Behavior becomes Harassment when?
 - Reasonable Person Standard is defined as:
Would a reasonable person have been offended?
 - Unwelcome verbal comments, gestures or physical contact
 - Personal space buffer
- d) Types of Conduct
It's okay to apologize when you have crossed the line.
- e) Hostile Work Environment
 - Sexual Conduct
 - Unwelcome in Fact
 - Alters the conditions of victim's employment
 - "Reasonable Victim" Standard
- f) Factors
- g) No Retaliation

Member Willenbring questioned on retaliation – if an employee is let go, what happens to their retirement. Tracie will check this out and get back to the Administrator.

Also discussed was the Spotter policy and Parade policy. There are liability issues if a family is along.

BUDGET REDUCTIONS – Mayor Hagen also asked the Fire Department to consider some budget reductions amounting to \$21,000.

Current number of calls is 56 and normal for a year would be 125.

Also discussed was reducing the hourly wage. Brenda Lodermeier reported that she talked to someone in the Volunteer Fire Fighters Assn. who stated that the city cannot reduce lower than \$7.50 per hour. Rena Weber reported that staff has information to refute that.

Items for possible cut are: no cleaning staff, no fire department meals, not replacing the fire fighter's who retire, and billing out for fire calls and medicals.

Staff will survey area cities to see what they are doing as far as charging out.

The Fire Department meeting adjourned and then went into the Fire Relief Assn. meeting. The Council stepped out of the meeting room and into the radio room while keeping the door open.

Motion by Member Volkmuth, second by Member Willenbring, to accept the resignation of Ralph Walz as Interim Fire Chief effective 9/28/09 and further to authorize in house applications/nominations.

AYES: Becker, Hagen, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 6 to 0 vote.

REPLACEMENT PROCESS:

9/15/09 – Personnel Committee interview applicants/nominees
while reserving the right to reject any and all applicants.

9/16/09 - Council meeting to select new Interim Fire Chief

Motion by Member Volkmuth, second by Member Becker, to amend to proposed letter to current Fire Chief Jeff Howe citing Federal & State statutes and that the Council will respect Mr. Howe's decision.

AYES: Becker, Hagen, Palmer, Schmitt, Volkmuth & Willenbring

Motion passed on a 6 to 0 vote.

Motion by Member Volkmuth, second by Member Becker, to adjourn the meeting at 9:15 p.m. Motion carried unanimously.

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR

CITY OF ROCKVILLE

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*Fund Summary -
Budget to Actual©

SEPTEMBER 2009

Sept. 9 2009

	Budget	SEPTEMBER 2009	YTD Amount	Budget Balance	% of Budget
FUND 101 GENERAL FUND					
Revenue	\$976,855.00	\$2,159.57	\$466,874.65	\$509,980.35	47.79%
Expenditure	\$963,553.00	\$268.00	\$445,509.56	\$518,043.44	46.24%
		\$1,891.57	\$21,365.09		
FUND 202 PUBLIC LAND DEDICATION					
Revenue	\$3,000.00	\$0.00	\$1,000.00	\$2,000.00	33.33%
Expenditure	\$11,000.00	\$0.00	\$1,049.79	\$9,950.21	9.54%
		\$0.00	-\$49.79		
FUND 209 ECONOMIC DEVELOPMENT					
Revenue	\$18,338.00	\$0.00	\$6,466.73	\$11,871.27	35.26%
Expenditure	\$10,000.00	\$0.00	-\$25,689.18	\$35,689.18	-256.89%
		\$0.00	\$32,155.91		
FUND 215 ROAD MAINTENANCE FUND					
Revenue	\$8,452.00	\$0.00	\$3,172.37	\$5,279.63	37.53%
Expenditure	\$17,000.00	\$0.00	\$5,494.78	\$11,505.22	32.32%
		\$0.00	-\$2,322.41		
FUND 301 1997 GO DISPOSAL SYSTEM BOND					
Revenue	\$9,420.00	\$0.00	\$4,422.79	\$4,997.21	46.95%
Expenditure	\$9,119.00	\$0.00	\$878.78	\$8,240.22	9.64%
		\$0.00	\$3,544.01		
FUND 302 1998 GO DISPOSAL SYSTEM BOND					
Revenue	\$7,662.00	\$0.00	\$3,597.40	\$4,064.60	46.95%
Expenditure	\$7,418.00	\$0.00	\$778.85	\$6,639.15	10.50%
		\$0.00	\$2,818.55		
FUND 303 2001 GO WATER REVENUE BOND					
Revenue	\$41,225.00	\$0.00	\$41,225.00	\$0.00	100.00%
Expenditure	\$41,225.00	\$0.00	\$4,269.59	\$36,955.41	10.36%
		\$0.00	\$36,955.41		
FUND 304 CITY FACILITIES					
Revenue	\$226,197.00	\$0.00	\$108,054.96	\$118,142.04	47.77%
Expenditure	\$213,606.00	\$0.00	\$212,156.25	\$1,449.75	99.32%
		\$0.00	-\$104,101.29		
FUND 305 2004A-\$990,000 GO IMPV BDS-PIP					
Revenue	\$135,655.00	\$0.00	\$31,992.11	\$103,662.89	23.58%
Expenditure	\$121,671.00	\$0.00	\$121,671.25	-\$0.25	100.00%
		\$0.00	-\$89,679.14		
FUND 306 2005 PRAIRIE IND PK ADDTL PROJ					
Revenue	\$12,728.00	\$0.00	\$12,728.00	\$0.00	100.00%
Expenditure	\$12,728.00	\$0.00	\$13,259.74	-\$531.74	104.18%
		\$0.00	-\$531.74		
FUND 307 2005 WTR IMP BOND- P LAKE					
Revenue	\$51,100.00	\$0.00	\$1,090.63	\$50,009.37	2.13%
Expenditure	\$29,510.00	\$0.00	\$36,125.54	-\$6,615.54	122.42%

CITY OF ROCKVILLE

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***Fund Summary -
Budget to Actual©**

SEPTEMBER 2009

	Budget	SEPTEMBER 2009	YTD Amount	Budget Balance	% of Budget
		\$0.00	-\$35,034.91		
FUND 308 CO RD 82 STREET IMPR BOND					
Revenue	\$19,809.00	\$0.00	\$12,634.98	\$7,174.02	63.78%
Expenditure	\$9,488.00	\$0.00	\$9,487.50	\$0.50	99.99%
		\$0.00	\$3,147.48		
FUND 309 LAKES SEWER PROJECT BOND					
Revenue	\$372,800.00	\$0.00	\$166,595.54	\$206,204.46	44.69%
Expenditure	\$496,789.00	\$0.00	\$523,471.98	-\$26,682.98	105.37%
		\$0.00	-\$356,876.44		
FUND 310 2009 UTILITY DISPOSAL PORTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$53.68	-\$53.68	0.00%
		\$0.00	-\$53.68		
FUND 311 2009 UTILITY WTR CORE CITY/PIP					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$155.47	-\$155.47	0.00%
		\$0.00	-\$155.47		
FUND 312 2009 UTILITY WTR P.L. PORTION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$215.85	-\$215.85	0.00%
		\$0.00	-\$215.85		
FUND 407 SEWER PROJECT-GRAND LAKE/P LK					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 408 ANNUAL EVENT FUND					
Revenue	\$14,627.00	\$0.00	\$8,065.00	\$6,562.00	55.14%
Expenditure	\$14,700.00	\$0.00	\$12,706.02	\$1,993.98	86.44%
		\$0.00	-\$4,641.02		
FUND 409 CR 82 STREET IMP-CONSTR FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$2,599.08	-\$2,599.08	0.00%
		\$0.00	-\$2,599.08		
FUND 601 WATER FUND					
Revenue	\$149,320.00	\$2,959.66	\$51,200.86	\$98,119.14	34.29%
Expenditure	\$133,748.00	\$68.00	\$94,518.70	\$39,229.30	70.67%
		\$2,891.66	-\$43,317.84		
FUND 602 SEWER FUND					
Revenue	\$355,196.00	\$7,710.00	\$132,051.40	\$223,144.60	37.18%
Expenditure	\$167,734.00	\$64.00	\$130,163.98	\$37,570.02	77.60%
		\$7,646.00	\$1,887.42		
FUND 901 FIX ASSET-GASB CONVERSION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%

CITY OF ROCKVILLE

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***Fund Summary -
Budget to Actual©**

SEPTEMBER 2009

	Budget	SEPTEMBER 2009	YTD Amount	Budget Balance	% of Budget
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 902 LONG TERM DEBT-GASB CONVERSION					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
Expenditure	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
FUND 903 GASB CONVERSION FUND					
Revenue	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00		
Report Total		\$12,429.23	-\$537,704.79		

CITY OF ROCKVILLE

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Cash Balance Statement-Landscape

City Council Meeting
September 9, 2009

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 101 GENERAL FUND						
GENERAL FUND	\$422,731.99	\$0.00	\$0.00	\$343,207.70	\$0.07	\$765,939.62 Investments at Cost
GENERAL FUND	\$491,520.21	\$2,266.57	\$268.00	\$877,252.68	\$1,331,058.79	\$37,714.10 Cash
GENERAL FUND	\$292.05	\$0.00	\$0.00	\$0.00	\$10.58	\$281.47 Petty Cash
FUND 101 GENERAL FUND	\$914,544.25	\$2,266.57	\$268.00	\$1,220,460.38	\$1,331,069.44	\$803,935.19
FUND 202 PUBLIC LAND DEDICATION						
PUBLIC LAND DEDICATION	\$93,559.96	\$0.00	\$0.00	\$1,402.58	\$81,089.46	\$13,873.08 Cash
PUBLIC LAND DEDICATION	\$0.00	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00 Investments at Cost
FUND 202 PUBLIC LAND DEDICATION	\$93,559.96	\$0.00	\$0.00	\$81,402.58	\$81,089.46	\$93,873.08
FUND 209 ECONOMIC DEVELOPMENT						
ECONOMIC DEVELOPMENT	\$176,227.98	\$0.00	\$0.00	\$97,698.95	\$0.00	\$273,926.93 Investments at Cost
ECONOMIC DEVELOPMENT	\$92,104.26	\$0.00	\$0.00	\$6,009.63	\$97,976.52	\$137.37 Cash
FUND 209 ECONOMIC DEVELOPMENT	\$268,332.24	\$0.00	\$0.00	\$103,708.58	\$97,976.52	\$274,064.30
FUND 215 ROAD MAINTENANCE FUND						
ROAD MAINTENANCE FUND	\$96,000.00	\$0.00	\$0.00	\$1,161.76	\$0.00	\$97,161.76 Investments at Cost
ROAD MAINTENANCE FUND	\$35,640.69	\$0.00	\$0.00	\$3,516.07	\$7,033.22	\$32,123.54 Cash
FUND 215 ROAD MAINTENANCE FUND	\$131,640.69	\$0.00	\$0.00	\$4,677.83	\$7,033.22	\$129,285.30
FUND 301 1997 GO DISPOSAL SYSTEM BOND						
1997 GO DISPOSAL SYSTEM BOND	\$1,652.68	\$0.00	\$0.00	\$4,621.22	\$878.78	\$5,395.12 Cash
FUND 302 1998 GO DISPOSAL SYSTEM BOND						
1998 GO DISPOSAL SYSTEM BOND	-\$1,569.40	\$0.00	\$0.00	\$3,758.47	\$778.85	\$1,410.22 Cash
FUND 303 2001 GO WATER REVENUE BOND						
2001 GO WATER REVENUE BOND	\$47,559.09	\$0.00	\$0.00	\$41,225.00	\$4,269.59	\$84,514.50 Cash
FUND 304 CITY FACILITIES						
CITY FACILITIES	\$96,036.06	\$0.00	\$0.00	\$113,861.62	\$0.00	\$209,897.68 Investments at Cost
CITY FACILITIES	\$213,367.62	\$0.00	\$0.00	\$111,391.21	\$324,156.25	\$602.58 Cash
FUND 304 CITY FACILITIES	\$309,403.68	\$0.00	\$0.00	\$225,252.83	\$324,156.25	\$210,500.26

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 305 2004A-\$990,000 GO IMPV BDS-PIP 2004A-\$990,000 GO IMPV BDS-PIP	\$86,472.84	\$0.00	\$0.00	\$35,680.18	\$121,671.25	\$481.77 Cash
FUND 306 2005 PRAIRIE IND PK ADDTL PROJ 2005 PRAIRIE IND PK ADDTL PROJ	\$391.49	\$0.00	\$0.00	\$12,728.00	\$13,259.74	-\$140.25 Cash
FUND 307 2005 WTR IMP BOND- P LAKE 2005 WTR IMP BOND- P LAKE	\$46,051.59	\$0.00	\$0.00	\$192,915.18	\$36,125.54	\$202,841.23 Cash
FUND 308 CO RD 82 STREET IMPR BOND CO RD 82 STREET IMPR BOND	\$731.46	\$0.00	\$0.00	\$12,634.98	\$9,487.50	\$3,878.94 Cash
FUND 309 LAKES SEWER PROJECT BOND LAKES SEWER PROJECT BOND	\$1,045,000.00	\$0.00	\$0.00	\$0.00	\$226,000.00	\$819,000.00 Investments at Cost
LAKES SEWER PROJECT BOND	\$106,990.69	\$0.00	\$0.00	\$457,670.47	\$564,557.93	\$103.23 Cash
FUND 309 LAKES SEWER PROJECT BOND	\$1,151,990.69	\$0.00	\$0.00	\$457,670.47	\$790,557.93	\$819,103.23
FUND 310 2009 UTILITY DISPOSAL PORTION 2009 UTILITY DISPOSAL PORTION	\$0.00	\$0.00	\$0.00	\$0.00	\$53.68	-\$53.68 Cash
FUND 311 2009 UTILITY WTR CORE CITY/PIP 2009 UTILITY WTR CORE CITY/PIP	\$0.00	\$0.00	\$0.00	\$0.00	\$155.47	-\$155.47 Cash
FUND 312 2009 UTILITY WTR P.L. PORTION 2009 UTILITY WTR P.L. PORTION	\$0.00	\$0.00	\$0.00	\$0.00	\$215.85	-\$215.85 Cash
FUND 408 ANNUAL EVENT FUND ANNUAL EVENT FUND	-\$396.28	\$0.00	\$0.00	\$8,265.51	\$12,847.02	-\$4,977.79 Cash
FUND 409 CR 82 STREET IMP-CONSTR FUND CR 82 STREET IMP-CONSTR FUND	\$28,337.95	\$0.00	\$0.00	\$0.00	\$11,715.39	\$16,622.56 Cash
FUND 601 WATER FUND WATER FUND	\$99,747.21	\$0.00	\$0.00	\$3,562.02	\$15,000.00	\$88,309.23 Investments at Cost
WATER FUND	-\$1,040.98	\$3,073.31	\$68.00	\$112,639.78	\$102,283.64	\$9,315.16 Cash

FUND Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance BALSHT Descr
FUND 601 WATER FUND	\$98,706.23	\$3,073.31	\$68.00	\$116,201.80	\$117,283.64	\$97,624.39
FUND 602 SEWER FUND						
SEWER FUND	\$273,440.87	\$0.00	\$0.00	\$292,583.46	\$0.00	\$566,024.33 Investments at Cost
SEWER FUND	\$104,987.60	\$7,797.91	\$64.00	\$312,002.47	\$395,344.97	\$21,645.10 Cash
FUND 602 SEWER FUND	\$378,428.47	\$7,797.91	\$64.00	\$604,585.93	\$395,344.97	\$587,669.43
	\$3,555,837.63	\$13,137.79	\$400.00	\$3,125,788.94	\$3,355,970.09	\$3,325,656.48

CITY OF ROCKVILLE

08/27/09 3:20 PM

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Bills Payable

Council Meeting
September 9, 2009

CHECK Nbr	Check/Receipt Date Search Name	Amount Comments	Act Code
011500	8/21/2009 BERNICK COMPANIES	\$16.80 BEER-CONC STAND	101-45120-229
011501	8/27/2009 AMERICAN SOLUTIONS FOR BUSINES	\$274.26 1000 LASER VENDOR CHECKS & 1000 LASER PAYROLL CHECKS	101-41940-200
011502	8/27/2009 BERNICK COMPANIES	\$81.20 POP,WTR,SPORTS DRINKS-CONC STD	101-45120-229
011502	8/27/2009 BERNICK COMPANIES	\$83.20 POP,WTR,SPORTS DRINKS-CONC STD	101-45120-229
011503	8/27/2009 CHADER BUSINESS EQUIPMENT	\$28.80 NEW BATTERY FOR AUDIO RECORDER	101-41000-309
011503	8/27/2009 CHADER BUSINESS EQUIPMENT	\$134.98 REPAIR SERVICE FOR SOFTWARE ON AUDIO RECORDER	101-41000-309
011504	8/27/2009 DAVID DROWN ASSOCIATES, INC	\$6,221.76 FISCAL FEE AND EXPENSES FOR 2009A UTILITY REVENUE BOND REFUNDING	307-47000-620
011504	8/27/2009 DAVID DROWN ASSOCIATES, INC	\$726.43 FISCAL FEE AND EXPENSES FOR 2009A UTILITY REVENUE BOND REFUNDING	302-47000-620
011504	8/27/2009 DAVID DROWN ASSOCIATES, INC	\$3,982.48 FISCAL FEE AND EXPENSES FOR 2009A UTILITY REVENUE BOND REFUNDING	303-47000-620
011504	8/27/2009 DAVID DROWN ASSOCIATES, INC	\$498.58 FISCAL FEE AND EXPENSES FOR 2009A UTILITY REVENUE BOND REFUNDING	306-47000-620
011504	8/27/2009 DAVID DROWN ASSOCIATES, INC	\$820.75 FISCAL FEE AND EXPENSES FOR 2009A UTILITY REVENUE BOND REFUNDING	301-47000-620
011505	8/27/2009 ERKENS WATER SOFTNER SERV INC	\$5.75 5 GAL WTR-KRAEMERS AGMT PIP	601-49440-210
011505	8/27/2009 ERKENS WATER SOFTNER SERV INC	\$7.48 RENT WTR COOLER-KRAEMERS AGMT	601-49440-210
011506	8/27/2009 INTEGRA TELECOM	\$55.27 LIFT STATION-PRAIRIE IND PARK	602-49490-321
011506	8/27/2009 INTEGRA TELECOM	\$247.33 NETWORK ACCESS CHANNEL	601-49440-321
011506	8/27/2009 INTEGRA TELECOM	\$38.07 LIFT STATION-CORE CITY	602-49490-321
011506	8/27/2009 INTEGRA TELECOM	\$107.92 TELEPHONE-FIRE DEPT.	101-42200-321
011506	8/27/2009 INTEGRA TELECOM	\$150.79 TELEPHONE-ADMIN	101-41940-321
011507	8/27/2009 MN NCPERS LIFE INSURANCE	\$16.00 EMPLOYEE PD LIFE-1 EMPL@\$16/EA	101-21707
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$21.78 ORIGINAL ISSUANCE OF 2009A UTILITY REVENUE BOND REFUNDING	301-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$19.27 ORIGINAL ISSUANCE OF 2009A UTILITY REVENUE BOND REFUNDING	302-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$105.66 ORIGINAL ISSUANCE OF 2009A UTILITY REVENUE BOND REFUNDING	303-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$13.23 ORIGINAL ISSUANCE OF 2009A UTILITY REVENUE BOND REFUNDING	306-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$165.06 ORIGINAL ISSUANCE OF 2009A UTILITY REVENUE BOND REFUNDING	307-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$53.68 ANNUAL FEE 8/20/2009 THRU 8/01/2010	310-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$155.47 ANNUAL FEE 8/20/2009 THRU 8/01/2010	311-47000-445
011508	8/27/2009 NORTHLAND TRUST SERVICES, INC	\$215.85 ANNUAL FEE 8/20/2009 THRU 8/01/2010	312-47000-445
011509	8/27/2009 SANITATION SERVICES LLC.	\$66.34 PORTABLE TOILET-P LK PARK	101-45122-410
011509	8/27/2009 SANITATION SERVICES LLC.	\$117.56 PORTABLE TOILETS-COMM PARK	101-45122-410
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$1,647.00 AT&T WATER TOWER MOUNTED ANTENNA REVIEW	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$117.30 PREPARE STORMWATER QUALITY TREATMENT METHODS FOR STORM WATE	101-41000-303
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$250.50 SPANIER VARIANCE	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$840.00 DATAVIEW WATER MAIN MAP UPDATE	602-49490-309
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$840.00 DATAVIEW WATER MAIN MAP UPDATE	601-49440-309
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$194.50 BIERY VARIANCE	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$233.50 VOIGT CERTIFICATION OF SURVEY	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$177.50 GRELL CUP	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$580.50 GREG MUELLER IUP	101-11500
011510	8/27/2009 SEH ENGINEERS,INC ST. PAUL	\$527.25 WICKER VARIANCE	101-11500
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$23.00 ELEC-PLEASANT LK CITY HALL	101-41940-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$20.00 26498 79TH AVE-P LK WTR TWR	601-49440-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$289.00 ELEC-PUMPHSE PLEASANT RD	601-49440-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$39.00 ELEC-CIVIL DEFENSE SIREN-P LK	101-42500-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$80.00 STREETLGHTS-CTRYSIDE ADDT'N	101-43100-387
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$205.00 ELEC-PUMPHSE @ WALNUT CIR	601-49440-381

CHECK Nbr	Check/Receipt Date Search Name	Amount Comments	Act Code
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$116.00 ELEC-PLEASANT LK LIFT STATION	602-49490-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$106.00 ELEC-PRAIRIE IND PK LIFT STATN	602-49490-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$57.00 ELEC-PLEASANT RD LIFT STATION	602-49490-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$50.98 STREETLGHTS-PRAIRIE DRIVE	101-43100-387
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$76.00 ELEC-GRAND LK LIFT STATION	602-49490-381
011511	8/27/2009 STEARNS ELECTRIC ASOC INC	\$76.00 BRENTWOOD STREETLIGHTS	101-43100-387
011512	8/27/2009 VISA	\$96.12 OFFICE DEPOT-CASE OF PAPER, WET FLOOR SIGN, POST ITS, COVER UP TAP	101-41940-220
011512	8/27/2009 VISA	\$177.89 OFFICE DEPOT-DIVIDERS	101-41940-200
011512	8/27/2009 VISA	\$16.63 FLEET FARM-PRESSURE GAUGE WELL HOUSE 2	601-49440-220
011512	8/27/2009 VISA	\$110.78 FLEET FARM-FIRE EXTINGUISHER-FIRST AID KITS, STEERING KNOB, SCREWS,	101-43100-220
011512	8/27/2009 VISA	\$118.80 MIDWAY IRON-STEEL	101-43100-220
011512	8/27/2009 VISA	\$33.50 GRANITE EDGE CAFÉ-LUNCH FOR RAILROAD AUTHORITIES	202-45122-511
011512	8/27/2009 VISA	\$30.04 OFFICE DEPOT-RECHARGABLE BATTERIES & OPTICAL MOUSE	101-41940-200
011512	8/27/2009 VISA	\$128.84 BEST BUY-REPLACE BROKEN MONITOR FINANCE DIRECTORS OFFICE	101-41000-309
011512	8/27/2009 VISA	\$27.28 ROCKVILLE GAS & BAIT-FUEL	101-45122-212
011512	8/27/2009 VISA	\$225.00 MNGFOA-2009 MNGFOA ANNUAL CONFERENCE AMY	101-41800-332
011512	8/27/2009 VISA	\$18.62 ROCKVILLE GAS & BAIT-FUEL	101-45122-212
011512	8/27/2009 VISA	\$7.36 US POST OFFICE-POSTAGE FOR WATER SAMPLES CORE CITY	601-49440-322
011512	8/27/2009 VISA	\$8.55 SNYDER DRUG-BATTERIES FOR SMOKE DETECTOR CITY HALL	101-41940-220
011512	8/27/2009 VISA	\$10.24 ROCKVILLE GAS & BAIT-FUEL	601-49440-212
011512	8/27/2009 VISA	\$5.81 WALMART-VINYL GLOVES	101-41940-209
011512	8/27/2009 VISA	\$109.69 OFFICE DEPOT-3 HP BLACK PRINTER CARTRIDGES & BUSINESS CARD HOLDE	101-41940-200
011512	8/27/2009 VISA	\$98.35 OFFICE DEPOT-2010 OFFICE CALENDARS, PENS, CASE OF PAPER	101-41940-200
011512	8/27/2009 VISA	\$10.25 ROCKVILLE GAS & BAIT-FUEL	602-49490-212
011512	8/27/2009 VISA	-\$5.09 OFFICE DEPOT-RETURN OFFICE CALENDAR	101-41940-200
011512	8/27/2009 VISA	\$29.94 FLEET FARM-CONCRETE MIX, BRACKET ADHESIVE	101-43100-220
011512	8/27/2009 VISA	\$21.47 OFFICE DEPOT-PRINTER INK	101-42200-200
011512	8/27/2009 VISA	\$20.48 ROCKVILLE GAS & BAIT-FUEL	101-43100-212
011512	8/27/2009 VISA	\$35.03 MENARDS-WINDSHIELD WASHER FLUID & SHELVING BOARDS	101-43100-220
011512	8/27/2009 VISA	\$14.18 ROCKVILLE GAS & BAIT-FUEL	101-45122-212
011512	8/27/2009 VISA	\$34.20 ROCKVILLE GAS & BAIT-FUEL	101-43100-212
011512	8/27/2009 VISA	\$17.10 ROCKVILLE GAS & BAIT-FUEL	601-49440-212
011512	8/27/2009 VISA	\$17.11 ROCKVILLE GAS & BAIT-FUEL	602-49490-212
011512	8/27/2009 VISA	\$30.96 ROCKVILLE GAS & BAIT-FUEL	101-43100-212
011512	8/27/2009 VISA	\$15.48 ROCKVILLE GAS & BAIT-FUEL	601-49440-212
011512	8/27/2009 VISA	\$15.48 ROCKVILLE GAS & BAIT-FUEL	602-49490-212
011512	8/27/2009 VISA	\$12.75 ROCKVILLE GAS & BAIT-FUEL	101-45122-212
011512	8/27/2009 VISA	\$149.98 OFFICE DEPOT-DIVIDERS, SCISSORS	101-41940-200
011513	8/27/2009 WENNER COMPANY INC	\$3.83 KEYS FOR P.L. WELL HOUSE	601-49440-220
011514	8/27/2009 WILLENBRING CONSTRUCTION INC	\$44.68 MENARDS-BRACKETS, BOLTS, WASHERS & FOUR 4X4X6 TREATED POSTS TO I	202-45122-511
011514	8/27/2009 WILLENBRING CONSTRUCTION INC	\$96.65 MENARDS-PREMIXED CONCRETE & SAUNA TUBES TO INSTALL EAGLE PARK S	202-45122-511
011515	8/27/2009 XCEL ENERGY	\$370.35 ELEC-CITY HALL	101-41940-381
011515	8/27/2009 XCEL ENERGY	\$347.49 ELEC-FIRE HALL	101-42200-381
011515	8/27/2009 XCEL ENERGY	\$9.28 ELEC-ROCKFEST	408-45122-210
011515	8/27/2009 XCEL ENERGY	\$177.54 ELEC-CORE CITY LIFT STATN	602-49490-381

\$23,670.42

CITY OF ROCKVILLE

08/27/09 3:29 PM

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Bills Payable Electronic Funds Checks

September 9, 2009

Council Meeting

Check/Receipt	CHECK				
Date	Nbr	Search Name	Amount	Comments	Act Code
8/28/2009	000247	PERA	\$979.73	RETIRE CONTR-PAYROLL 08/10/2009 THRU 08/23/2009	101-21704
8/28/2009	000248	MN REVENUE	\$299.56	STATE TAX W/H-PAYROLL 08/10/2009 THRU 08/23/2009	101-21702
8/28/2009	000249	EFTPS-ELECTRONIC FE	\$1,197.22	FICA/MEDICARE-PAYROLLD 08/10/2009 THRU 08/23/2009	101-21703
8/28/2009	000249	EFTPS-ELECTRONIC FE	\$645.07	FEDERAL W/H-PAYROLL 08/10/2009 THRU 08/23/2009	101-21701
			\$3,121.58		

Minnesota Lawful Gambling
LG220 Application for Exempt Permit

2009

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION Check # _____ \$ _____

Organization name Previous gambling permit number
Mary of the Immaculate Conception, X-73037-04-001

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address City State Zip Code County
PO Box 7 *Rockville* *MN* *56369* *Stearns*

Name of chief executive officer (CEO) Daytime phone number Email address
Fr. Jerome Nordick *320-251-7801*

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

- Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.
- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
 - IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
 - IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.
 - IRS - proof previously submitted to Gambling Control Board
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Mary of the Immaculate Conception Parish Center

Address (do not use PO box) City Zip Code County
113 Broadway *Rockville MN* *56369* *Stearns*

Date(s) of activity (for raffles, indicate the date of the drawing)
11-22-2009

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
 Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* Gambling equipment for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
 Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.