

NOTES FROM A PERSONNEL COMMITTEE MEETING HELD WEDNESDAY, APRIL 1, 2009 – ROCKVILLE CITY HALL – 5:30 P.M.

The meeting was called to order by Chair Randy Volkmuth. Roll Call was taken and the following members were found to be present: Chair Volkmuth, Bill Becker, Jeff Hagen, & Duane Willenbring. Absent: Susan Palmer.

Also present: Rena Weber & Jerry Schmitt.

Chair Volkmuth announced the meeting had been called for the purpose of further interviewing potential building inspectors for the city.

INSPECTRON, INC. – Ron Wasmund, Lee Gladitsch and Gary Utsch were invited to the meeting to inform the committee about:

- a) Meet the potential inspector for the city if chosen
- b) Clarify the 5 – 7 day turn-around
- c) Clarify the rate schedule adopted by the city

Gary Utsch is the lead person proposed for Rockville and was certified in 2005.

Ron Wasmund stated they will use our schedule, but he wants to be included in the discussion of potential fee changes. Currently this is a two year contract. The city value determination is more in line with 2003 rates.

Weekends – they will allow pictures, but upon approval from Inspectron, Inc. first. Scheduling comes from the Rosemount office using their 800 number. Office is staffed 8 hours per day. After hours call they are instructed to leave a message. All requests are confirmed and they will call back.

Mayor Hagen questioned if they have a self service permit process. Ron Wasmund indicated they do and will need to work with staff to set this up.

Chair Volkmuth stated that if they are hired and when they are going through the ordinances, if they find something that is outdated, let us know.

Rena Weber questioned Ron Wasmund about our web-site and whether it would need to be changed. Ron indicated he will work with us to update the web-site.

Chair Volkmuth suggested we go with Inspectron for one year with review at that time. There still is a concern of the 5 – 7 day review so a termination clause will be stated in the contract.

Motion by Mayor Hagen, second by Member Becker, to recommend the hiring of Inspectron, Inc. as the building official effective 5/15/09 for a two year period with the option of terminating clearly indicated in the contract. Motion carried unanimously.

ADJOURNMENT – Motion by Chair Volkmuth, second by Member Becker, to adjourn the meeting at 5:58 p.m. Motion carried unanimously.

Submitted by:
Rena Weber
Administrator/Clerk

**NOTES FROM A PUBLIC WORKS COMMITTEE MEETING HELD WEDNESDAY,
APRIL 1, 2009 – 6:00 P.M. – ROCKVILLE CITY HALL**

The meeting was called to order by Mayor Hagen. The following members were found to be present: Mayor Hagen, Council Members Bill Becker, John Koerber, Jerry Schmitt, Randy Volkmuth & Duane Willenbring. Absent: None

Staff Members present were: Rena Weber-Administrator/Clerk, Rick Hansen-Public Works Director, Scott Hedlund-Engineer & Kathleen Stanger- Rock Fest Coordinator.

Others Present were: Maureen Heiserich, Jennifer Mrozek, Carol Dietman, Adeline Boucher & Don Simon.

PICKUP POWER'N SPORTS – WATER/SEWER HOOKUP – Maureen Heiserich was present to request a 3 year deferment of hooking up to water/sewer. Rena Weber explained the history in that the water/sewer was installed in 2004 whereby three businesses were given a deferment to hook up (Granite Tops, Jeff's Freedom Auto & Pickup Power'n Sports). On March 18, 2008 Maureen Heiserich asked for another one year extension due to the fact they were in the process of selling their business. This did not happen and the year extension is now up. They were granted a one year deferment with the understanding that if the business sold hook up was mandatory and they would have to pay the SAC/WAC fees.

Maureen indicated she still needs the deferment and wanted to discuss abatement of taxes as well.

Member Volkmuth indicated that he had met with Ms. Heiserich and due to the economy he would recommend holding off hook up for one or 2 years.

Motion by Member Willenbring, second by Member Volkmuth, to recommend deferring hook up to the water/sewer for one more year with review at that point. Motion carried unanimously.

GRANITEMAN TRIATHALON EVENT – Jennifer Mrozek – North Crest Gymnastics & Dance – Sauk Rapids was present at the meeting. Jennifer explained that the spectators are becoming more of an issue in how they gather around the 400 Club and the organization would like to correct the situation. The event is scheduled for July 12th.

Member Volkmuth stated he witnessed the event and suggested they do a better job to control the crowd.

Jennifer Mrozek indicated that they talked about the use of vests clearly identifying the staff and also involve Stearns County Reserves.

Mayor Hagen asked that one week before the event they attend the council meeting to update the council.

Member Willenbring reported on the incident with his daughter and the fact they could not get out.

Members Volkmuth, Becker & Koerber volunteered to take an active roll in this effort.

LAKE ROAD IMPROVEMENT PROJECT – Rena Weber explained that this discussion was being held due to the fact that there is no clear direction on how big of a project the council is anticipating.

Member Koerber stated that the water along Lake Road runs north to the 400 Club and has created a huge problem.

Scott Hedlund presented/explained the plans for the proposed change to the interceptor located at the NW corner of the 400 Club citing the fact that this will not drain into Pleasant Lake through the 400 Club property. It is being re-routed to go further north to County Road 6 and outfall over a 30' wide easement with plantings. This will filter out the water and provide better water quality.

Discussion on the amount of water that drains to this area was held.

Rena Weber reported that Greg Berg, Scott Hedlund and herself had met with Cherie Verkinnes previously about the county proposal; however, the cost match was still too much for Ms. Verkinnes.

Member Volkmuth would like to dredge out the ditch along Lake Road and the work that Rick and Nick did to throw the snow further into the field helped quite a lot.

Scott Hedlund reported that the \$4500 estimated engineering fee was for a specific project that was discussed, there are other things that can be done. Other things to consider are engineering, surveying, utilities in the way, and funding agency requirements.

Member Volkmuth indicated that a feasibility report costs \$1500 and he would just as soon wait.

Scott Hedlund will look into going to a bigger size pipe out of the interceptor.

DRAINAGE ISSUES – Rena Weber presented information on:

80TH AVENUE – SORENSON – FYI - Sorenson's complain each year of water sitting in their ditch by the culvert. They received a letter from Stearns County before they built stating that they were not to fill in the ditch and it appears that may have happened.

CAROLINE LANE – FYI - Rena passed around pictures of the water ponding problem in this area. This should be looked at when/if an improvement project is being considered.

HUBERT LANE SNOW REMOVAL – MINIMUM MAINTENANCE ROAD RESOLUTION

Rena Weber reported that this was discussed briefly at a previous meeting and she researched the statute. A resolution declaring a portion of Hubert Lane was drafted and presented for approval.

Mayor Hagen stated he would like to invite the people involved to a public hearing to get their input.

Rick Hansen stated there is a fire issue to consider along with the fact that people would like to get to their cabins.

Motion by Member Volkmuth, second by Member Koerber, to recommend the council hold a public hearing to consider declaring the easterly portion of Hubert Lane a minimum maintenance road. Motion carried unanimously.

PURCHASE OF SWITCHES – Rick Hansen reported that Ralph Walz received a pallet load of switches for replacements in the grinder stations, but that Barnes Pumps has an additional 41 switches that are no longer made. The cost is \$202.80/each and Barnes is willing to sell them for \$100 each. Rick reported that 41 will give us a stockpile for years.

Motion by Member Volkmuth, second by Member Schmitt, to recommend approval of purchasing the 41 switches at \$100 each. Motion carried unanimously.

HOUSEHOLD HAZARDOUS WASTE COLLECTION – Rena Weber presented copies of a letter received from Don Adams regarding the upcoming collection whereby the County is looking for additional help to handle the collection. Sentence to Service numbers are down which is a good thing. John Koerber volunteered to help out along with Randy Volkmuth, Rick Hansen and Nick Pung.

COUNTY 5 YEAR PLAN – Rena Weber reported that she received a copy of the county five year highway maintenance plan. Rockville is affected:

- 2011 – County Road 47 - resurface
- 2013 – County Road 8 – reconstruct from old Hwy. 23 to New Hwy. 23

Rena reported that this project keeps getting pushed back on the plan and it really needs attention.

Motion by Member Volkmuth, second by Member Willenbring, to recommend the council send a letter to the County asking them to expedite the County Road 8 project or at least perform crack filling/sealing to make it more passable. Further more the road needs to be re-aligned, and finally the city would like to see a trail be constructed with this project and would like to know of the costs first. Motion carried unanimously.

ROCK FEST LOCATION AND APPROVAL OF CONTRACTS – Present at the meeting were Kathleen Stanger, Adeline Boucher & Carol Dietman representing the Rock Fest committee. Kathleen reported on:

- When the event was held in the ballpark they made an enormous amount of money at the gate
- Last year there was a security issue and they could not control the crowd
- Issue where somebody almost got hit

Mayor Hagen reported that the bar owners would like to see it moved back downtown. The issue of moving downtown did not have to do with closing off downtown.

Rena Weber asked about the title card she received for a trailer. This was talked about previously at a council meeting whereby the committee was looking for volunteers to provide a trailer. That has not occurred. Kathleen Stanger reported that the Business Assn. purchased this trailer and donated it to the city.

Member Willenbring questioned why does the city want the liability of this? It was reported that the Rockville Business Association will maintain it.

3 contracts need approval before 4/15/09.

Game World - \$1445 – (inflatable games)

Sweet Siren - \$1500 (evening band)

RES - \$3000 (fireworks)

Motion by Member Volkmuth, second by Member Koerber, to recommend approval of the three contracts as presented. Motion carried unanimously.

STREET SWEEPING BID – Rena Weber reported that two street sweeping bids were received:

- ASTECH \$83.00/hour
- Parking Lot Sweeping - \$63.00/hour

Motion by Member Volkmuth, second by Member Koerber, to recommend approval of the low bid of Parking Lot Sweeping.

Rick asked if he could include sweeping in Brentwood Hill area – no

Rick also asked about sweeping intersections – rent a broom for bike safety.

Motion carried unanimously.

OTHER BUSINESS:

Member Schmitt indicated that he looked at grinder station issues with Rick one day and stated it is going to take two guys to get around them. There can be snow and people have built gardens around them.

Don Simon suggested the city should look at purchasing a truck now that they are being sold a lot cheaper.

Rick Hansen asked Mayor Hagen to drive down Grand Lake Road to look at the road condition. It is getting worse and we will have to do something this year.

ADJOURNMENT –Motion by Member Volkmuth, second by Member Willenbring, to adjourn the meeting at 7:08 p.m. Motion carried unanimously.

Submitted by
Rena Weber
Administrator/Clerk