

**MINUTES OF A SPECIAL PLANNING COMMISSION MEETING HELD TUESDAY,
SEPTEMBER 20, 2005-UPSTAIRS CITY HALL**

Present: Jerry Bechtold, Toni Honer, Dale Borgmann, Dan Hansen, Vern Ahles, Council liaison
Absent: Linda Peck, Kathleen Stanger arrived late at 8:15 p.m.

Speaker: Karin

Also Present: Judy Neu, Lloyd Lommel, Roger Schmidt

Approval of Agenda/Amendments: Moved and seconded that the agenda/amendments be approved. **Passed.**

Approval of Minutes for 9/13/05: Moved and seconded to approve the minutes for 9/13/05 with the **following item to be added** - see page 2 under New Business c) Garbage Service: Motion was made to have the city council address the garbage disposal issue. And the **following two corrections**-see page 3 under Miscellaneous e) Upcoming: 1) September 20th meeting was to be held upstairs City Hall 2) September 27th meeting is canceled since there is currently nothing else on agenda. **Approved.**

Section 11: "Parking and Loading"

Subdivision 3: Permit Required- Discussion was held about permits being required in the downtown area and who this fee would be paid to; everyone agreed that instead each individual business in the downtown area should be held responsible.

Subdivision 5: Parking Spaces- More discussion on requiring fast food restaurants to have more parking.

Subdivision 6:Off-Street Parking Requirements- Further discussion on Semi truck parking in the downtown areas. Karin will further discuss this issue with Cynthia, if we do not allow Semi trucks parking downtown where should it be allowed?

Subdivision 7: Design Standard

Hard Surface Required- Discussed impervious surface requirements to include class 5 and crushed granite or pavers (other alternatives to concrete). Cynthia will be bringing more information back.

Setback From Adjoining Residential Uses- Discussed changing natural berms to "Approved screening with natural vegetation" to allow other options and to add as directed by the city engineer.

Parking Space Size- Change standard stall width to "minimum stall width" to at least 9 feet but would like to be closer to 12 feet wide. Steer away from angled parking spots.

Industrial District- Does the city wish to require a 3 to 3.5 foot berm (change berm to "screening") to keep headlights from shining onto adjacent property if abutting a local street? Yes

Discussed installation of culverts under driveways in rural areas. County roads the county supplies culverts. If you get a driveway permit, you must put in a culvert if the inspector requires it. Jerry provided a copy of the roadway specifications to go by for further wording in this matter.

Section ___ "Landscaping"

Landscaped area-Discussion was held about whether or not vining plants growing over a wooden or metal fence should be considered proper buffering. Karin was going to discuss this with Cynthia also because the opaqueness of vines over a fence is an issue in the winter.

Subdivision 4: General Requirements

Bufferyards-Discussion was prompted between buffers in between residential and light commercial and who should create the buffer? If residential is there first should they have to put up the buffer? Karin will have Cynthia bring back some options.

Installation-Landscape requirements in this ordinance is required before certificate of occupancy can be offered or temporary one until weather permits.

Maintenance of Required Landscaping-More discussion was made on complaints and holding property owners accountable for maintaining weeds along right of ways.

Native landscape buffer for commercial and industrial developments abutting T.H. 23-
Discussion was held about a buffer of 40 feet in width on T.H. 23 and if 40 feet includes the right of way. Some people felt 40 feet was a little much, Karin was going to look further into this, if this was a standard. This of course was put in to effect to maintain the natural look along the Highway

Next meeting October 18th -6p.m. Upstairs City Hall

Meeting adjourned 8:18 p.m.

Chairman: _____ Acting Secretary: _____