

ADDITIONS TO THE AGENDA
10/1/08

1. Discuss/approve on-sale liquor license transfer Liza Fuchs to Darin Ennen.
2. Discuss/approve MECA 319 Grant application.
3. Carla Brundell – 9107 Alvin Court – siding question
4. Finance Committee – schedule meeting.

CITY OF ROCKVILLE

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Bills Payable-Additional Bills List

Council Meeting

October 1, 2008

Check/Rece CHECK

ipt Nbr	Search Name	Amount	Comments	Act Code
10/1/2008 010641	ABDO, EICK & MEYERS, LLP	\$1,000.00	ACTG TRAINING & QUESTIONS	101-41000-301
10/1/2008 010642	CENTRAL MCGOWAN, INC	\$19.80	ALUMA KLEEN 100	101-42200-430
10/1/2008 010643	DIJITAL MAJIK COMPUTER, INC	\$203.39	REBUILD UPS	101-41940-200
10/1/2008 010644	EMERGENCY APPARATUS MAINT INC	\$625.17	PUMP TEST, TRANSMISSION, OIL CHANGE	101-42200-220
10/1/2008 010644	EMERGENCY APPARATUS MAINT INC	\$1,405.42	UNIT 2 PUMP TEST FILTERS CHANGED, OIL, TRANSMISSION	101-42200-220
10/1/2008 010645	GENERAL RENTAL CTR, C SPRG	\$58.57	PUMP RENTAL	602-49490-220
10/1/2008 010646	HONER, SCOTT	\$15.00	WIRE WHEELS BEER GARDENS ROCK-FEST	408-45122-438
10/1/2008 010647	METRO FIRE	\$435.00	HARNESS	101-42200-538
10/1/2008 010648	MN NCPERS GROUP LIFE INS	\$16.00	EMPLOYEE PD LIFE-1 EMPL@\$16/EA 10/2008	101-21707
10/1/2008 010649	MOTOROLA	\$1,975.00	800 MHZ RADIOS	601-49440-540
10/1/2008 010649	MOTOROLA	\$1,975.00	800 MHZ RADIOS	101-43100-540
10/1/2008 010649	MOTOROLA	\$3,950.00	800 MHZ RADIOS	101-42500-540
10/1/2008 010649	MOTOROLA	\$9,825.00	800 MHZ RADIOS	101-42200-540
10/1/2008 010649	MOTOROLA	\$4,000.00	800 MHZ RADIOS	101-42200-218
10/1/2008 010650	NORTH STAR SIGNS & ENGRAV, INC	\$160.25	ACCOUNTABILITY TAGS	101-42200-538
10/1/2008 010651	VISA	\$18.75	2X4 STUDS	101-45122-220
10/1/2008 010651	VISA	\$5.21	9 VOLT BATTERY	602-49490-220
10/1/2008 010651	VISA	\$8.45	POSTAGE	601-49440-322
10/1/2008 010651	VISA	\$41.89	SUPPLIES	101-45122-220
10/1/2008 010651	VISA	\$20.00	ADMIN/COUNCIL TRAINING/MEAL	101-41110-331
10/1/2008 010651	VISA	\$3.99	CALCULATOR	101-43100-220
10/1/2008 010651	VISA	\$223.90	BOX WIRE	101-45122-294
10/1/2008 010651	VISA	\$106.65	FUEL	101-43100-212
10/1/2008 010651	VISA	\$10.65	POP FOR SUBCOMMITTEE MTG	101-41940-209
10/1/2008 010651	VISA	\$21.50	CONCRETE MIX	101-45122-220
10/1/2008 010651	VISA	\$17.60	BUNN-O-MATIC SUPPLIES	101-41940-209
10/1/2008 010651	VISA	\$29.38	MEAL SUPPLIES	101-41410-331
10/1/2008 010651	VISA	\$279.37	VACUUM CLEANER, BAGS, WINDOW CLEANER	101-41940-540
10/1/2008 010651	VISA	\$38.51	BLACK INK CARTRIDGE	101-41940-200
10/1/2008 010651	VISA	\$21.39	BATTERY FOR UPS	101-41940-220
10/1/2008 010651	VISA	\$31.65	ID TAGS	101-42200-538
10/1/2008 010651	VISA	\$111.40	FUEL	101-43100-212
10/1/2008 010652	WENNER COMPANY INC	\$5.72	MAINT SUPPLIES- PAINT & BRUSH	101-45122-220
10/1/2008 010652	WENNER COMPANY INC	\$1.59	MAINT SUPPLIES-	101-43100-220
10/1/2008 010653	XCEL ENERGY	\$451.16	ELEC-CITY HALL	101-41940-381
10/1/2008 010653	XCEL ENERGY	\$410.66	ELEC-FIRE HALL	101-42200-381
10/1/2008 010653	XCEL ENERGY	\$21.94	ELEC-ROCKFEST	408-45122-210
10/1/2008 010653	XCEL ENERGY	\$494.11	ELEC-CORE CITY LIFT STATN	602-49490-381
10/1/2008 010653	XCEL ENERGY	\$290.46	ELEC-PUMPHSE MAPLE/OTHMAR	601-49440-381
10/1/2008 010653	XCEL ENERGY	\$188.29	ELEC-CORE CITY BALLPK & RINK	101-45122-381
10/1/2008 010653	XCEL ENERGY	\$139.25	ELEC-CORE CITY BALLPK BALL PRG	101-45120-381
10/1/2008 010653	XCEL ENERGY	\$662.42	ELEC-STREETLGHTS	101-43100-387

CITY OF ROCKVILLE

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Bills Payable-Additional Bills List

Council Meeting

October 1, 2008

Check/Rece CHECK

ipt Nbr	Search Name	Amount	Comments	Act Code
10/1/2008 010653	XCEL ENERGY	\$113.43	ELEC-562 CHEST209 BROAD-MAINT	101-43100-381
		\$29,432.92		

FILTER: ((([Period] in(10) and [Act Year] = '2008') and [Tran Nbr] in(4,20,21,25))) and (((([CHECK Nbr] Between "010641" And "010653"))))



Activity Summary

4M & 4M Plus

9/1/08 to 9/30/08

PMA Financial Network, Inc.

27545 Diehl Road
Suite 100
Warrenville, Illinois 60555
Telephone . 630-393-9494
Facsimile . 630-393-9595

CITY OF ROCKVILLE

	Beginning Balance	Contributions	Interest	Checks Paid	Other Withdrawals	Month End Balance
35312-101 4M GENERAL FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35312-101 4MP GENERAL FUND	\$259,642.65	\$0.00	\$501.37	\$0.00	\$0.00	\$260,144.02
35312-102 4M GEN FUND-FIRE PROTECTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35312-102 4MP GEN FUND-FIRE PROTECTION	\$125.96	\$0.00	\$0.30	\$0.00	\$0.00	\$126.26
35312-103 4M CITY FACILITIES (EDA)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35312-103 4MP CITY FACILITIES (EDA)	\$305,512.03	\$0.00	\$589.89	\$0.00	\$0.00	\$306,101.92
35312-104 4M SEWER PROJECT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35312-104 4MP SEWER PROJECT	\$1,700,324.88	\$0.00	\$1,897.66	\$0.00	\$800,000.00	\$902,222.54
35312-201 4M WATER IMPROVEMENT BOND PLK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
35312-201 4MP WATER IMPROVEMENT BOND PLK	\$1,003,725.55	\$0.00	\$1,938.10	\$0.00	\$0.00	\$1,005,663.65
	\$3,269,331.07	\$0.00	\$4,927.32	\$0.00	\$800,000.00	\$2,474,258.39

Thank you for your business. If you have any questions about these transactions, call 866-922-2849

Wednesday, October 01, 2008

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CITY OF ROCKVILLE

P.O. Box 93 • 229 Broadway Street East • Rockville, Minnesota 56369

(320) 251-5836 • FAX (320) 240-9620

www.rockvillecity.org

September 30, 2008

**ROCKVILLE CITY
COUNCIL**

MAYOR

BRIAN HERBERG
293-8592 CITY CELL

COUNCILORS

VERN AHLES
685-3041 HOME

BILL BECKER
253-9352 HOME

JIM PFLEPSEN
492-1880 CELL

SUSAN PALMER
253-8191 HOME

DON SIMON
252-6000 HOME

RANDY VOLKMUTH
240-6889 HOME

CITY STAFF

A WEBER
CITY ADMINISTRATOR/CLERK
rweber@rockvillecity.org

JULIE ZIMMERMAN
FINANCE DIRECTOR

JUDY NEU
UTILITY BILLING/
ADMINISTRATIVE ASSISTANT

CINDY ANDERSON
RECEPTIONIST

RICK HANSEN
PUBLIC WORKS DIRECTOR
250-2601 CELL

NICK PUNG
MAINTENANCE/
PUBLIC WORKS

Greg Berg, President
Minnesota Erosion Control Association
215 Hamel Road
Hamel, MN 55340

RE: MECA 319 Grant

Dear Greg,

The City of Rockville supports the Minnesota Erosion Control Association (MECA) proposal for MPCA 319 funds to conduct workshops around the state. This type of training is currently not available in our area. We believe that conducting workshops in our part of the state will promote improved erosion and sediment control practices and bring more innovative Stormwater practices to our area resulting in reduced nonpoint source pollution.

We plan to host 3 workshops or presentations over the grant period. Our support for this program would be \$1500 per workshop for the grant period (2009-2012). Of this total \$100 would be cash and \$1400 would be provided as in-kind support.

Thanks you for your consideration of this project.

Sincerely,

CITY OF ROCKVILLE

Verena M. Weber-CMC
Administrator/Clerk

Cc: file
City Council

MECA 319 GRANT.corres.wd.doc



MINNESOTA EROSION CONTROL ASSOCIATION

215 Hamel Road Hamel, MN 55340 • Phone: 763.478.3267 • Fax: 763.478.3612 • www.nnerosion.org

319 Grant Application to conduct workshops around the state

The Minnesota Erosion Control Association (MECA) would like to partner with you to bring our erosion & sediment control and stormwater workshops and/or presentations around the state. Grant funds will allow MECA to bring the latest and greatest information to contractors, local governments and others throughout the state. The grant funds would be used to cover MECA's costs for training and travel expenses. In order to make this work, MECA would work with a local host to sponsor the training. There would be a small registration fee for the workshops to cover some of the expenses and help provide the grant match. We plan to keep the registration at around \$35 or less, depending upon length of workshop, to keep the workshops open to larger audiences. The project would be for 3 years from 2009 to 2011, or into 2012 depending upon when a grant agreement is finalized with the MPCA. We hope to do 3 to 5 workshops per year in different parts of the state.

Potential workshops or presentations:

- Erosion & Sediment Control Presentation (1 hour, 3 hours)
- Field erosion and sediment control seminars
- Rain gardens, Rain garden maintenance
- Stormwater best management practices
- Stream crossings demonstrations
- Digital Data
- Streambank stabilization
- Innovative practices and product demonstrations

We hope to provide both classroom and field demonstrations for many of the workshops.

Here's how it would work:

MECA will be the grant applicant and will provide project management. We would like to work with you as a local host to determine the type of workshop you would like and help plan the workshop. We need you to help advertise the event as well as work on local logistics for the venue and refreshments. The value of your time (salary + benefits) would provide in-kind match for the grant. Any photocopies of the handouts or use of a facility for the workshops would also be match.

MECA responsibilities:

- Provide trainers
- Provide handout originals (for photocopying)
- Help advertise events via email list/web site

Local host responsibilities:

- Work with MECA staff to plan the event
- Provide training venue and help set up room or outdoor field demos
- Invite attendees (mail or email out brochures or information)
- Be available the day of workshop to help with participant check-in and logistics
- Make arrangements for refreshments/lunch as needed

Either or both local host or MECA:

- Registration
- Help set up for field events

Provide photocopies of handouts

We estimate an average workshop would amount to about \$1500 of in-kind or cash support from the local host. We hope to do 2 – 3 workshops with each host. Your support would include the responsibilities listed above under the local hosts and possibly some of those listed under either or both local host or MECA. Depending upon the type of event or presentation, some may require more or less time.

The application is due October 10, 2008. We will need a letter of support with an estimated match amount no later than October 6. A draft letter of support is available for you to modify. It should be on your letterhead and sent to MECA rather than to the MPCA staff person to whom it is addressed. For more information, please contact Carolyn Dindorf at the MECA office, 763-478-3612.

We look forward to partnering with you to bring these workshops across the state.

Ordinance No. 2007-40
AN ORDINANCE AMENDING THE CITY ZONING CODE

WHEREAS, the City Council of the City of Rockville adopted official zoning controls ("Zoning Code") pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

WHEREAS, the City Council amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, and 2006-30; and

WHEREAS, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

WHEREAS, the Planning Commission seeks to amend and clarify the official controls relating to accessory buildings, and has recommended the following amendment be adopted at its meeting on July 24, 2007.

NOW, THEREFORE, the City Council does ordain:

SECTION 1:

Section 9, Subdivision 2 of the Zoning Code (as amended) is deleted and replaced with the following:

Subdivision 2: ACCESSORY BUILDINGS

- A. Principal Structure Required. In all zones, except A-40 Agricultural District, an accessory building may not be constructed or located on a parcel of property until after the principal structure has been constructed on that parcel.
- B. No Encroachment Over Lot Lines. Doors and windows of accessory buildings must be constructed so that they do not extend beyond the lot lines when they are opened.
- C. Located in Rear Yard Only. In all Residential Districts (i.e. R-1, R-2 and R-3) detached accessory buildings may only be constructed in the rear yard of the lot. For property abutting a lake or navigable river, garages and other auto-oriented structures may be located on the road side of the lot.
- D. Proximity to Principal Structure. An accessory building, unless attached to and made a part of the principal structure shall not be closer than ten (10) feet to the principal structure. In cases where an accessory building is attached to the principal structure, it shall be made structurally a part of the principal structure and shall comply in all respects with the requirements of this Ordinance applicable to the principal structure.
- E. Site Plan Required. All accessory structures exceeding 120 sf in area shall require a building permit and approval of a Site Plan.

F. Setbacks Requirements for Accessory Structures. Attached accessory structures must comply with all applicable setbacks to the principal structure. Detached accessory structures shall maintain rear and side yard setbacks of not less than five feet, except:

1. In the B-1 District, the underlying requirements of that zoning district shall apply; and,
2. For all corner lots, the side yard setback along a public right-of-way shall be 15 feet, or the requirement of the underlying zoning class, whichever is less.

No structure may be constructed over any easement, public or private, without written authorization of the owner of the easement.

G. Design and Appearance of Exterior. All accessory buildings greater than 120 square feet shall be constructed so that the appearance of its exterior is uniform and resembles the color and material of the principal structure.

For purposes of this Subdivision 2(G):

1. Appearance is measured when viewed from adjacent property, or from water bodies, streams, rivers, roads, parks, or other facilities open to the public.
2. Identical material is not required, but the following characteristics should be the same or similar:
 - a. Orientation of boards, grooves, grains, shingles and other exterior characteristics;
 - b. Color of siding
 - c. Color of roofing;
 - d. Style of siding (including, but not limited to, the apparent length and width of boards, shakes or panels and the texture, reflectivity, or gloss of materials); and
 - e. Style of roofing (including, but not limited to, the apparent length and width of shingles, shakes, boards, or panels and the texture, reflectivity, or gloss of materials).
3. Notwithstanding this subdivision, an accessory structure is not required to match granite, brick, stone, concrete masonry or other similar stone-like material used on the principal structure. However, the material used must resemble the color and material of the principal structure, and should, at a minimum, match non-stone-like materials of the principal structure.

H. Prohibited Materials. Unpainted, uncolored or unfinished material is prohibited, except if the material is designed and marketed for residential finish work, and is weather-resistant in its unpainted, uncolored or unfinished state.

I. Number of Structures. Unless the zoning district has a stricter limit, the number of accessory buildings in all zoning districts shall be limited to two (2) detached accessory buildings and/or garages of any size.

- J. Hoop Structures. Hoop structures are prohibited.
- K. Lot Coverage Restriction. All detached accessory buildings on a lot may occupy no more than thirty percent (30%) of the area of the rear yard.
- L. A-40 District Exemptions.
 - 1. Subdivisions 2(G), 2(H), 2(I) and 2(J) do not apply to structures built within the A-40 Agricultural District where the structure is built at least 100 feet from a residential or commercial zoning district.
 - 2. Subdivision 2(K) does not apply to the A-40 Agricultural District.

SECTION 2:

Section 17, Subdivision 6 of the Zoning Code (R-1 Single Family Residential District Accessory Buildings) is deleted. Renumber Section 17 of the Zoning Code, accordingly.

SECTION 3:

Section 18, Subdivision 6 of the Zoning Code (R-2 Two Family Residential District Accessory Buildings) is deleted. Renumber Section 18 of the Zoning Code, accordingly.

SECTION 4:

Section 19, Subdivision 5 of the Zoning Code (R-3 Multiple Family Residential District Lot, Yard and Height Requirements) is amended by deleting Subdivision 5(5)(2)(C) and Subdivision 5(5)(3)(B). Renumber Section 19, accordingly.

SECTION 5:

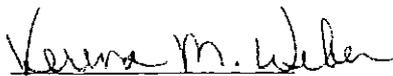
This Ordinance shall be effective immediately upon its passage and publication.

Adopted this 5th day of September, 2007.



Brian Herberg, Mayor

ATTEST:



Verena Weber, City Administrator-Clerk

GUIDE TO ASSIST YOU WITH YOUR E-Z FRAME SHED

12' x 12'

12' x 16'

12' x 20'

COPYRIGHT MIDWEST MANUFACTURING June 2004

E-Z FRAME SHED

1. GENERAL

Prior to beginning construction, the area selected for the shed location must be leveled and cleared of obstructions.

2. INVENTORY

Separate all lumber, hardware, etc. into individual stacks of like items.

3. FRAME PREPARATION

Unfold each frame, setting aside two frames to be used as end walls. From 1"x4" Pine boards, cut Gusset plates 6" long. Use 4 plates per interior frame and 2 per endwall frame. Apply gusset plates on each side of the top and bottom fold locations. Frames to be used as end walls require only one gusset plate at top and bottom on the side opposite of the metal plates. Use four 8D nails on each gusset plate. *See Figure 1.*

PLEASE NOTE: This shed construction aid is intended solely to provide general knowledge as to one of the ways a shed may be constructed using materials available from Menards. We suggest you check with your local building officials regarding site location, permit procedures, safety regulations and specifications of materials used to construct your new storage shed. Builders who utilize this aid must proceed at their own risk and are solely responsible for complying with all building codes which pertain in their community. Menards hereby disclaims all liability for any damages whether consequential, incidental, special or otherwise, which may result from following this do-it-yourself aid.

