

# REQUEST FOR COUNCIL ACTION

# EXHIBIT A

Originating Department  
Administration Department

Requested By:  
Rena Weber

Date:  
12/17/08

*These are changes where we under budgeted revenue & expenses*

## GENERAL GOVERNMENT

4,531	to	101-41000-32111	R	Reduce on-sale liquor due to Grandview closing
44,000	to	101-41000-32210	R	Building Permit fee increase from \$30,000 to \$44,000
7,896	to	101-41000-33401	R	Reduction in ½ LGA (If Not Received)
30,744	to	101-41000-33406	R	Market Value Credit not budgeted for
1,350	to	101-41000-34102	R	Record legal documents increased \$950
1,900	to	101-41000-34103	R	Reduce due to less zoning applications -\$1600
265	to	101-41000-34106	R	Reduce county review fee – done in-house
10,732	to	101-41000-35000	R	Add \$4732 in fines
30,300	to	101-41000-36210	R	Interest Increase from \$29,000 to \$30,330
6013	to	101-41000-36240	R	Increase by \$1013
2,500	to	101-41000-107	E	Reduce Fire Code Enforcement \$2500 to \$0
0	to	101-41000-122	E	Reduce FICA Fire Code Enforcement \$155 to 0
0	to	101-41000-123	E	Reduced Medicare Fire Code Enforcement \$35 to 0
1,051	to	101-41000-235	E	Add \$950 to Refunds/Reimbursements Score \$ RCD Clean-up
18,000	to	101-41000-303	E	Add to Engineering from \$10,000 from 101-43100-303
82,000	to	101-41000-304	E	Add to legal from \$24,150 to \$82,000
60	to	101-41000-306	E	Reduce County Review Fees \$1000 to \$60
1,285	to	101-41000-310	E	Reduce Other Prof. Services from \$2,500 to 1,285
650	to	101-41000-429	E	Add to Recording Legal Documents \$75 to \$650

## CITY ADMINISTRATION

25,231	to	101-41800-131	E	Reduce from \$34,250 to \$25,231
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## GENERAL GOVERNMENT BUILDINGS

2,672	to	101-41940-220	E	Repairs/Maint add'l \$1,672 Window Fire Hall & Glass on Garage
1,215	to	101-41940-323	E	Add to Internet/e-mail from \$700 to \$1215
11,055	to	101-41940-413	E	Add to copier lease due to 6 newsletters/copies \$5000 to \$11055

## FIRE PROTECTION

16,753	to	101-42200-33420	R	Reduce by \$4,247 only ½ year St. Augusta Fire Aid
15,876	to	101-42200-34202	R	Reduce by \$5,374 only ½ year St. Augusta Fire Contract
100	to	101-42200-36210	R	Reduce Interest from \$4500 to \$100 Re-allocated to Dept 41000
5,572	to	101-42200-36240	R	Add to Ref/Reimbursement \$500 to \$5,572 due to Grants
16,753	to	101-42200-125	E	Reduce by \$4,247 only ½ year St. Augusta Fire Contract
650	to	101-42200-142	E	Add to Unemployment benefit \$0 to \$650
2,800	to	101-42200-212	E	Add to Gas & Oil \$2000 to \$2800
456	to	101-42200-222	E	Add to Medical Supplies \$0 to \$456
9,717	to	101-42200-332	E	Add to Training \$5500 to \$9717

## HIGHWAYS & STREETS

6,833	to	101-43100-131	E	Add to Health Ins. \$5000 to \$6833
2,290	to	101-43100-151	E	Add to Worker's comp \$2000 to \$2290
8,100	to	101-43100-212	E	Add to Gas & oil \$4000 to \$8100
121	to	101-43100-220	E	Reduce from \$1,500 to \$121
0	to	101-43100-303	E	Reduction in engineering (applied to 101-41000-303)
1,500	to	101-43100-425	E	Reduction in clothing allowance \$2000 to \$1500

## SNOW REMOVAL

5,705	to	101-43125-220	E	Add to Repair/Maint. \$4000 to \$5705
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## SUMMER BALL PROGRAM

7,210	to	101-45120-34740	R	Add to Concession Revenue \$4500 to \$7210
4,554	to	101-45120-229	E	Add to Concession Supplies \$4000 to \$4554
605	to	101-45120-235	E	Add to Refunds/Reim. \$100 to \$605

**PARKS & RECREATION**

2,073 to 101-45122-212 E Add to Gas & Oil \$600 to \$2073  
4,100 to 101-45122-220 E Add to Repair/Maint. \$3000 to \$4100  
910 to 101-45122-439 E Reduce special events \$2200 to \$910

**FUND 202 PUBLIC LAND DEDICATION**

6,800 to 202-45122-34770 R Park Dedication Fees \$2400 to \$6800  
42,000 to 202-45122-34771 R Trails System –SJ Louis \$0 to \$42,000  
3,150 to 202-45122-36230 R Contributions \$0 to \$3,150

**FUND 203 PARK IMPROVEMENT FUND**

0 to 203-45122-36230 R Reduce contribution \$500 to \$0

**FUND 206 VOIGT DEVELOPMENT FUND**

519 to 206-41000-36240 R Developer's Fees \$0 to \$519

**FUND 208 VAN LITH/PLEASURE ACRES DEVELOPMENT FUND**

30,938 to 208-41000-36240 R Developer's Fees \$0 to \$30,938

**FUND 209 ECONOMIC DEVELOPMENT**

1,000 to 209-41920-36210 R Add to interest earning \$0 to \$1,000  
1,497 to 209-41920-36240 R Reduce refund \$0 to \$1497  
3,592 to 209-41920-220 E Add to repair \$0 to \$3592 (2007 Hansen Mechanical Billed Late)  
175 to 209-41920-303 E Add to Engineering fees was \$0  
4,817 to 209-41920-325 E Add to Construction Costs \$0 to \$4817 (Final Pmt Shingobee)  
5,373 to 209-41920-540 E Add to Machinery/Equip \$0 to \$5372 (Microphones)

**FUND 212 BOUNDARY COMMISSION**

2,872 to 212-41000-36100 R Reduce Special Assessment \$18,000 to \$2,872 Budgeting Error  
816 to 212-41000-36105 R Prepaid Special Assessments \$0 to \$816

**FUND 215 ROAD MAINTENANCE FUND (NOTE – THIS FUND TO REMAIN AT \$100,000 FOR EMERGENCIES)**

14,312 to 215-43100-220 E Repair/Maint. – Culvert Repair Glacier Road  
5,076 to 215-43100-303 E Add to Engineer Fees from \$2000 to \$5076

**FUND 220 TAMARACK COURT DRAINAGE SYSTEM**

1536 to 202-41000-36105 R Increase from \$0 to \$1,536  
505 to 220-41000-304 E Legal was \$0

**FUND 304 CITY FACILITIES**

8,200 to 304-47000-36210 R Interest Earning from \$0 to \$8,200

**FUND 305 2004A-\$990,000 GO IMPV BDS-PIP**

64,922 to 305-47000-36105 R Increase Prepaid Spcl Assess. From \$0 to \$64,922

**FUND 306 PRAIRIE IND PK ADDTL PROJ**

23,033 to 306-47000-39203 R Inc. by \$10,000 due to trans from Water Fund Missed in 2007

**FUND 307 2005 WATER IMPROVEMENT BOND – PLEASANT LAKE AREA**

145,994 to 307-47000-36100 R Increase \$94,871 from \$51,123  
59,218 to 307-47000-36105 R Increase from \$0 to \$59,218  
5,440 to 307-47000-36210 R Interest Earnings from \$30,000 to \$5,440

**FUND 308 COUNTY ROAD 82**

51,441 to 308-47000-36105 R Prepaid Special Assmt. \$0 to \$51,441  
230,058 to 308-47000-39310 R Proceeds Bond \$0 to \$230,058  
8,750 to 308-47000-614 E Bond Issuance Cost

**FUND 309 LAKES SEWER PROJECT**

3,703 to 309-47000-31900 R Penalties & Interest from \$0 to \$3,703  
53,261 to 309-47000-36105 R Increase Prepaid Spcl Assess. from \$0 to \$53,261  
35,111 to 309-47000-36210 R Increase Interest from \$15,000 to \$35,111

**FUND 407 – SEWER PROJECT**

2,833 to 407-41000-31900 R Penalties & Interest was \$0  
2,738 to 407-41000-36210 R Interest Increased from \$0  
2,578 to 407-41000-325 E Construction

**FUND 409 COUNTY ROAD 82 STREET IMPROVEMENT**

1,442 to 409-41000-303 E Engineering  
3,837 to 409-41000-304 E Legal  
16,277 to 409-41000-325 E Construction

**FUND 601 – WATER FUND**

4,500 to 601-49490-36210 R Interest earning \$3,500 to \$4,500  
4,729 to 601-49440-36240 R Refunds \$100 to \$4,729  
497 to 601-49440-104 E Temp Employment \$3300 to \$497  
2,000 to 601-49440-220 E Repair/Maintenance \$4000 to \$2000

**FUND 602 – SEWER FUND**

3,380 to 602-49490-36210 R Interest earning \$60 to \$3,380  
27,409 to 602-49490-36240 R Refunds \$0 to \$27,409 Crane Pumps  
255 to 602-49490-104 E Reduce Temp Employment \$1700 to \$255  
0 to 602-49490-230 E Sewer Cleaning from \$4000 to 0  
209 to 602-49490-212 E Gas & Oil \$0 to 209  
2,507 to 602-49490-304 E Legal fee – Crane Pump

Motion by Member \_\_\_\_\_ Second by \_\_\_\_\_ Vote Motion carried unanimously.

**REQUEST FOR COUNCIL ACTION**

**Originating Department:**  
**Administration/Finance**

**Requested By:**  
Rena Weber/Amy Goerger

**Date:**  
**12/12/08**

<b>Designate From 2008 to 2009</b>	<b>Account Code</b>	<b>Amount</b>
General Govt-Capital Outlay	101-41940-590	\$2,000
Fire Protection-Personal Protective Equip	101-42200-538	\$2,900
Fire Protection-Machinery & Equipment	101-42200-540	\$10,000
Fire Protection-Truck/Equipment Fund	101-42000-541	\$1,990
Civil Defense-Machinery & Equipment	101-42500-540	\$4,550
Hwys, Streets & Roads-Road Patching	101-43100-308	\$10,340
Hwys, Streets & Roads-Seal Coating	101-43100-317	\$35,440
Hwys, Streets & Roads-Blading Roads	101-43100-327	\$2,960
Hwys, Streets & Roads-Dust Control	101-43100-329	\$4,320
Hwys, Streets & Roads-Crushing/Gravel	101-43100-338	\$10,180
Hwys, Streets & Roads-Imp Other than Bldgs	101-43100-530	\$1,990
Parks & Recreation-Tree Moving/Landscaping	101-45122-294	\$1,150
Parks & Recreation-Crack Filling	101-45122-319	\$2,000
Parks & Recreation-Bleachers, Repair Ballfield	101-45122-537	\$3,730
Parks & Recreation-Capital Outlay	101-45122-590	\$2,500
Water Fund-Machinery & Equipment	601-49440-540	\$3,000
Water Fund-Wtr Twr Maint, Paint, Inspec, Clean	601-49440-591	\$22,900
Sewer Fund-Buildings & Structures	602-49490-520	\$2,500
Sewer Fund-Machinery & Equipment	602-49490-540	\$7,190