

**MINUTES OF A REGULAR EDA MEETING HELD MONDAY, FEBRUARY 9, 2009 – 6:00 P.M. – ROCKVILLE CITY HALL.**

The meeting was called to order by President Vern Salzl. Roll Call was taken and the following members were found to be present: President Salzl, Ed Karls, Duane Willenbring & Rena Weber. Absent: Bill Becker & Heidi Peper.

**OATH OF OFFICE** – Rena Weber issued the Oath of Office to Don Simon – newest member of the EDA Board replacing Jim Pflipsen.

**MINUTES OF 01/12/09** – *Motion by Member Willenbring, second by Member Karls, to approve the minutes of 01/12/09 as presented. Motion carried unanimously.*

**TERMS OF OFFICE** – Rena Weber presented the current terms of office, but not member Simon's. It was determined that staff would verify this.

- Vern Salzl – 12/31/2011
- Ed Karls – 12/31/2012
- Duane Willenbring – 12/31/2013
- Bill Becker – 12/31/2012
- Don Simon – 12/31/2010

**EXECUTIVE DIRECTOR'S REPORT** – Rena Weber reported that since it was determined that since the Council wants to cut back on expenses the EDA Board would only engage the services of Heidi Peper when necessary. No report was given.

**BUSINESS RETENTION PROGRAM** – Rena Weber reported that Adeel Ahmed wished to attend our meeting tonight, but in talking to Heidi Peper, it was determined that the cost of his program is more than the EDA wants to spend so he was asked not to attend.

**OLD BUSINESS**

**FIRE HALL FLOOR** – Shingobee sent a letter (dated 1/27/09) to the EDA citing their side of the issue indicating the EDA still owes them \$28,330 which is \$23,000 plus interest \$5,330.

Member Willenbring read the response from Graeme Mahler to Keith McDonald on 12/8/08. Specifically, he stated "It does NOT recommend that the concrete should be "broomed" while the bleed water is still present, which is what the Shingobee job superintendent indicated occurred to us and the owner. Independent subcontractors that have evaluated the slab have reached a similar conclusion".

Member Karls stated that we need to include the unfinished caulking of the expansion joints in the apparatus room.

Member Willenbring cited Section 4.6 - Arbitration of the General Conditions of the AIA Document A201 – 1997 and also Mediation Section 4.5

Member Willenbring cited history and the fact that a final punch list was created by staff not the architect. He feels the ball is in the General Contractor's court. After we tried to negotiate a price they failed to take action other than the test area where they tried to fix the floor. He also felt that mediation may have occurred already. Then you go to arbitration where each party has to pay one-half according to Section 4.5.3.

President Salzl indicated that from what he has seen the contractor usually loses.

Rena Weber cited an e-mail received from Graeme Mahler regarding arbitration on 6/27/08.

Member Simon who is also a member of the Fire Department reported that Fire Department members who are in the construction industry have looked at the repair and all agreed this will not pass.

***Motion by Member Willenbring, second by Member Simon, to send a letter to SBI stating that nothing has changed since we have tried to settle this issue and therefore it is up to their firm to take action.***

***Further the EDA reaffirmed that the final sealing/caulking of expansion joints in the apparatus floor was not done and needs to rectify this as well. Motion carried unanimously.***

**TREASURER'S REPORT** – Rena Weber presented the 2/9/09 report for approval.

***Motion by Member Simon, second by Member Karls, to approve the Treasurer's Report of 2/9/09 as presented. Motion carried unanimously.***

**OTHER ITEMS** – Member Willenbring presented pictures of a possible issue with the outside railing at the Fire Hall. The weld is cracked and needs to be repaired. A wire welder could do this. Vern Salzl has someone he knows who could do this. It should be painted right after this.

**ADJOURNMENT** – ***Motion by Member Willenbring, second by Member Simon, to adjourn the meeting at 6:48 p.m. Motion carried unanimously.***

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**VERN SALZL  
PRESIDENT**

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**VERENA M. WEBER-CMC  
SECRETARY/TREASURER**



# CITY OF ROCKVILLE

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www.rockvillecity.org

February 10, 2009

**ROCKVILLE CITY  
COUNCIL**

**MAYOR**

JEFF HAGEN  
(320) 266-0377 CELL

**COUNCILORS**

BILL BECKER  
(320) 253-9352 HOME

JOHN KOERBER  
(320) 252-0499 HOME

SUSAN PALMER  
(320) 253-8191 HOME

JERRY SCHMITT  
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RANDY VOLKMUTH  
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DUANE WILLENBRING  
(320) 885-7775 HOME

**CITY STAFF**

RENA WEBER  
CITY ADMINISTRATOR/CLERK  
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AMY GOERGER  
FINANCE DIRECTOR

JUDY NEU  
UTILITY BILLING/  
ADMINISTRATIVE ASSISTANT

CINDY ANDERSON  
RECEPTIONIST

RICK HANSEN  
PUBLIC WORKS DIRECTOR  
250-2601 CELL

NICK PUNG  
MAINTENANCE/  
PUBLIC WORKS

Keith J. McDonald  
President/CEO  
Shingobee  
P.O. Box 8  
Loretto, MN 55357

RE: Rockville Fire Hall

Dear Mr. McDonald,

The Rockville EDA reviewed your letter dated 1/27/09 at their 2/9/09 meeting and have determined that we have acted in good faith and paid Shingobee for everything except the apparatus bay floor. We have in fact on numerous occasions met with your representatives to resolve the issue.

In fact your firm did a test repair of one small section of the floor and it was determined to be worse than what the rest of the floor looks like. We refer to the statement made by Graeme Mahler that "industry standards do NOT recommend that the concrete be "broomed" while the bleed water is still present, which is what your job superintendent indicated occurred." He explained this to Graeme Mahler and the city. Independent sub-contractors procured by the city as industry experts have evaluated the slab and have reached a similar conclusion. There are numerous places in the subject area where the imprint of the soles of the shoes, worn by the concrete technician while doing the broom finish, is literally embedded into the concrete.

The Rockville EDA also wants to remind you that the final sealing or caulking of the expansion joints in the apparatus bay area has not been accomplished either and we would like this rectified as well.

We await your response to this letter.

Sincerely,

ROCKVILLE EDA

Vern Salzi  
President

Cc: Graeme Mahler  
Steve Schultz

K McDonald Fire Hall floor,EDA.wd.doc

## Rockville Park & Recreation Board Minutes of Jan. 8, 2009 Meeting

Meeting called to order by Chair Scott S. at 7:10 pm

Present: Scott S., Dale B., Steve H., Lori A.

1. December meeting minutes were passed out and approved with a motion by Steve and a second by Dale.
2. Before today's meeting, Scott met with Mayor Jeff, and Councilman Randy to discuss the future of the Park Board. There was a possibility of it being eliminated as a budget cut. Scott let them know that none of us on the Park Bd. do it for the meeting money that we receive. So as of now – the Rockville Park Board is a volunteer committee and will not receive any pay. Scott will mention this at the next council meeting, so the public knows of this change. The council members get paid for their meetings and all the other committee meetings they have. Maybe some of those extra committees could be on a volunteer basis.
3. We discussed whether to continue meeting every month or every other month?? We felt we could eliminate the Jan. and July meetings, and any other months at our discretion.
4. If Rick is no longer going to be at the Park Board meetings (because the city does not want to pay for any city employees at meetings) then we will have to make a list at each of our meeting to leave for him, of any questions we have or items that need his attention. Rick could stay on the Park Board voluntarily if he so chooses.
5. Scott will try to meet with Amy at City Hall to go over the budget and re-chart which line items really are Park Board budget items.
6. No Nature Trails Mtg. update as they did not meet tonight.
7. Thank you to Rick for getting the Tool Cat over to Lions Park and widening out the snow from the walking path. It will be easier to continue keeping it open.
8. There is work that needs to be done on the John Deere mower/plow at a cost of approx. \$350.00. Maybe we could split this 3 ways between the Park Board, Lions Club, and the City.
9. We talked again about raising the Babe Ruth fees to \$60.00. Registration is on Sat. March 28<sup>th</sup>, from 9-11:00am. Steve Heying will be the coordinator for the Summer Ball Program again this year. Thanks Steve!
10. Scott went over some of the bills from the past few months, and we question some of these expenses, such as electric, and garbage?? The current balance in the Park Dedication Fund is \$51,549 (which includes the designated Eagle Park money).
11. One project for this summer would be to take out the inside walls in the garage at Lions Park to make more room to work on things in there. We should also check into the cost of getting electricity to this garage, and what it would cost to complete the well that was started there years ago. If the well worked we could possibly do a skating rink there in Lions Park. This might be something that Park Dedication money could be used for.
12. Motion was made by Dale to adjourn with a second by Steve.

Meeting adjourned at 8:30 pm. Next Meeting is Thurs. Feb, 5, 2009 at City Hall.

Respectfully Submitted by Lori Anderson

				<b>DEPT 45120 Summer Ball Program</b>
\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	E 101-45120-104 Temp Employee-Part time/Season
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-121 PERA
\$190.00	\$190.00	\$190.00	\$190.00	E 101-45120-122 FICA-Social Security
\$50.00	\$50.00	\$50.00	\$50.00	E 101-45120-123 Medicare
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-151 Worker's Comp Insurance Prem
\$50.00	\$50.00	\$50.00	\$50.00	E 101-45120-210 Operating Supplies/Expenses
\$500.00	\$500.00	\$500.00	\$500.00	E 101-45120-220 Repair/Maint Supply-Labor Incl
\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	E 101-45120-229 Concession Supplies
\$300.00	\$300.00	\$300.00	\$300.00	E 101-45120-231 Tournament Expenses
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-233 Sum Rec Fundraiser Exp
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-235 Refunds/Reimbursements
\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	E 101-45120-257 Fertilizer/Weed Control
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-310 Other Professional Services
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-322 Postage
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-331 Hotel,Meal,Prgk & Mileage Reim
\$50.00	\$50.00	\$50.00	\$50.00	E 101-45120-340 Advertising/Printing/Publishin
\$450.00	\$450.00	\$450.00	\$450.00	E 101-45120-361 General Liability Ins
\$680.00	\$680.00	\$680.00	\$680.00	E 101-45120-381 Electric Utilities
\$125.00	\$125.00	\$125.00	\$125.00	E 101-45120-384 Refuse/Garbage Disposal
\$250.00	\$250.00	\$250.00	\$250.00	E 101-45120-410 Rentals-Toilet,Compr,P O Box
\$800.00	\$700.00	\$600.00	\$0.00	E 101-45120-430 Miscellaneous
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-437 Wtr/Conc SalesTx Reimb
\$450.00	\$450.00	\$450.00	\$450.00	E 101-45120-447 MN Sales Tax
\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	E 101-45120-580 Other Equipment
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45120-590 Capital Outlay
\$13,895.00	\$13,795.00	\$13,695.00	\$12,095.00	<b>TOTAL DEPT 45120 Summer Ball Program</b>
				<b>DEPT 45122 Parks &amp; Recreation</b>
\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00	E 101-45122-103 Employee Wage-Admin,Maint,EDA
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-104 Temp Employee-Part time/Season
\$650.00	\$650.00	\$650.00	\$650.00	E 101-45122-121 PERA
\$575.00	\$575.00	\$575.00	\$575.00	E 101-45122-122 FICA-Social Security
\$140.00	\$140.00	\$140.00	\$140.00	E 101-45122-123 Medicare
\$300.00	\$300.00	\$300.00	\$300.00	E 101-45122-151 Worker's Comp Insurance Prem
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-210 Operating Supplies/Expenses
\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	E 101-45122-212 Gas & Oil
\$4,000.00	\$4,000.00	\$4,000.00	\$3,000.00	E 101-45122-220 Repair/Maint Supply-Labor Incl
\$2,000.00	\$2,000.00	\$2,000.00	\$1,000.00	E 101-45122-257 Fertilizer/Weed Control
\$3,000.00	\$3,000.00	\$1,500.00	\$500.00	E 101-45122-294 Tree Moving/Planting/Landscape
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-295 Landscaping
\$200.00	\$200.00	\$200.00	\$200.00	E 101-45122-310 Other Professional Services
\$3,000.00	\$3,000.00	\$2,300.00	\$0.00	E 101-45122-319 Crack Filling
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-322 Postage
\$100.00	\$100.00	\$100.00	\$100.00	E 101-45122-326 Fireworks-Pleasant LK
\$1,880.00	\$1,880.00	\$1,880.00	\$1,880.00	E 101-45122-381 Electric Utilities
\$500.00	\$500.00	\$500.00	\$500.00	E 101-45122-384 Refuse/Garbage Disposal
\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	E 101-45122-410 Rentals-Toilet,Compr,P O Box
\$100.00	\$100.00	\$100.00	\$100.00	E 101-45122-430 Miscellaneous
\$1,500.00	\$1,400.00	\$1,300.00	\$1,000.00	E 101-45122-439 Special Events
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-446 Twins Grant Expense
\$2,000.00	\$2,000.00	\$2,000.00	\$500.00	E 101-45122-537 Bleachers,Repair Ballfids
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-539 Skateboard Equipment
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-540 Machinery & Equipment
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-544 Tractor/Mower Purch/Pmts
\$1,000.00	\$1,000.00	\$1,000.00	\$800.00	E 101-45122-580 Other Equipment
\$5,000.00	\$5,000.00	\$5,000.00	\$0.00	E 101-45122-590 Capital Outlay
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-601 Principal
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-611 Interest
\$0.00	\$0.00	\$0.00	\$0.00	E 101-45122-700 Transfers
\$37,645.00	\$37,545.00	\$36,245.00	\$22,945.00	<b>TOTAL DEPT 45122 Parks &amp; Recreation</b>

Park & Rec 101 Tree Moving/Landscaping

1,150.00

Park & Rec 101 Crack Filling

2,000.00

Park & Rec 101 Bleachers/Ballfield Repair

3,730.00

Park & Rec 101 Lawn Tractor/Accessories

2,400.00

Park & Rec 101 Ball Field Improvements

11,154.11

Park & Rec 101 Comm. Park P. Lake

15,000.00

Total

35,434.11