

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, APRIL 2, 2008 - 6:00 P.M. – ROCKVILLE CITY HALL.

The meeting was called to order by Mayor Brian Herberg. Roll Call was taken and the following members were found to be present: Mayor Brian Herberg, Council members Vern Ahles, Susan Palmer, Don Simon & Randy Volkmuth. Absent: Jim Pflapsen.

Staff members present were: Administrator/Clerk Rena Weber, Public Works Director Rick Hansen, EMS Mike Hofmann, Fire Chief Jeff Howe & Engineer Scott Hedlund.

Planning Commission members present: Chair Toni Honer.

Others present were: Tудie Hermanutz, Audrey Schaefer, Joe Sponheim, Nick Pung, Clarence Bloch, Dale Borgmann, Duane Willenbring, Bob & Sharon Froehling, John Koerber, Randy & Brenda Dingmann.

ADDITIONS TO THE AGENDA – There were none.

CONSENT AGENDA – *Motion by Member Volkmuth, second by Member Ahles, to approve the consent agenda as presented:*

- a) *Approve the minutes of 3/19/08, 3/25/08 & 3/31/08*
- b) *Approve Treasurer's Report of 04/02/08*
- c) *Approve List of Bills and Additions of 4/2/08*

<i>Accounts Payable CK #010044 to 010074</i>	<i>\$29,731.80</i>
<i>Payroll CK #003023 to 003031</i>	<i>5,881.93</i>
<i>EFT#000135</i>	<i>398.71</i>

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth
Motion passed on a 5 to 0 vote.

BOARD/STAFF REPORT –

FIRE DEPARTMENT – Fire Chief Jeff Howe reported on:

UPDATE ON TRAVIS ROTHSTEIN – Chief Howe reported that Travis Rothstein is at home following his accident at the Fire Hall and treatment. It appears that everything turned out for the best, but it was a scary situation.

POSITIVE PRESSURE FAN – Chief Howe reported that with the purchase of a new fire truck and selling of the 1967 fire truck a new positive pressure fan is needed. The Department has money set aside in designated funds 101-42200-540 which was a donation.

Motion by Member Palmer, second by Member Ahles, to approve the purchase of a positive pressure fan in the amount of \$1800.00 and use designated funds 101-42200-540 to pay for said fan.

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth
Motion passed on a 5 to 0 vote.

SALARY SURVEY – Chief Howe reported this is something they are doing now.

ROCK FEST – Tудie Hermanutz reported that another teen dance will be held on April 18th at the Parish Center and is sponsored by the Rock Fest Committee.

Fund Raisers – Tудie reported that the last chicken dinner at the Granite Edge was well attended and the next one is scheduled for April 26th.

PARK & RECREATION – Rena Weber reported that interviews were held and appointments are recommended for:

Steve Heying – Summer Recreation Coordinator

Mandy Schutz & Joan Engquist – Concession Stand Workers

Motion by Member Volkmuth, second by Member Simon, to approve the appointment of the Summer Recreation Coordinator (Steve Heying) and Concession Stand Workers (Mandy Schutz & Joan Engquist) as presented.

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 5 to 0 vote.

OLD BUSINESS

JEFF HAGEN REPLACEMENT – Rena Weber reported that in drafting the notice of vacancy and in talking with the Mayor it was determined that 3 weeks would be sufficient time to seek applications and that April 16th would then be the end date. This would allow the council to discuss the names/numbers at the April 16th meeting and decide on the process from there.

Member Volkmuth was concerned that we keep it open until the end of April stating that it is not a big rush.

Member Palmer suggested that we take the applications, rate by the top three, and then interview.

If there are 5 applicants – interview all, but if 10 – 15, narrow it down.

Rena Weber will obtain a copy of what Richmond is doing to fill their vacancy.

Motion by Member Palmer, second by Member Volkmuth, to schedule interviews of potential candidates on 5/14/08 (after the Board of Adjustments meeting).

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 5 to 0 vote.

ENGINEER REPORT

ENGINEER RATE – It was noted that the engineering rate will increase 1.62% in 2008.

COMMITTEE REPORTS

MAYOR REPORT – Mayor Herberg reported on the following:

TRAVIS ROTHSTEIN – Mayor Herberg expressed his concern for Travis Rothstein as well.

DETACHMENT MEETING UPDATE – Mayor Herberg reported that an Administrative Law Judge would be at City Hall on 4/3/08 – 10:00 A.M. to hold a hearing as part of the detachment process. Mayor Herberg urged all council members and residents to attend.

Mayor Herberg reported that at the last joint meeting Maine Prairie felt the numbers the city submitted were slighted in our favor. Mayor Herberg does not believe that.

- 4/15/08 – Maine Prairie is reconvening their annual meeting and they will decide one way or the other if they will pursue the detachment.
- 4/16/08 – is the next scheduled joint meeting, which may or may not happen.

Member Simon stated that he talked to a few people who stated they would not like to see the detachment happen.

Member Volkmuth reported that two of the township officers want to see the detachment and he is disconcerted with their attitude.

Member Ahles indicated that Maine Prairie has A 80 standards which are stricter than Rockville A40 standards.

Discussion was held regarding the Administrative Law Judge approving detachment only in a straight line.

Member Palmer voiced concern that the city needs to make a case that we want to control all land within 1000' of sensitive areas (lakes) of the city.

SPECIAL ASSESSMENT POLICY – Duane Willenbring reported on the 3/26/08 meeting and some of the proposed changes:

- Actual Costs Vs Schedule of Costs – decided on Schedule of Costs, but deleted last sentence of the paragraph
- Delete verbiage regarding improvements petitioned by a developer and how it must be done according to the development agreement
- Deletion of assessing on County, State or Federal Roads where there is not cost to the city
- 4/9/08 is hopefully their last meeting, then a joint meeting with the Council

- 30% of city costs of assessment – magical #
- Expense averaging new word that was explained

PERSONNEL COMMITTEE APPOINTMENTS – Brian Herberg reported on the following recommended appointments for the Fire Department:

1st Assistant Chief – Ralph Walz

2nd Assistant Chief – Rick Hansen

Fire Fighters – pending successful pre-employment physicals

Nicholas Filla

Amanda Marquart

Lance Stang

Kirstin Stanger

Joseph Walz

Stephen Walz

Motion by Member Volkmuth, second by Member Simon, to approve the appointments as recommended.

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 5 to 0 vote.

FINANCE COMMITTEE – Chair Palmer reported on the results of the 3/24/08 meeting:

PROMOTING PART-TIME MAINTENANCE POSITION TO FULL-TIME – Chair Palmer reported the committee reviewed the part-time to full-time position and necessary budget transfers as well as reduction of overtime for Rick Hansen to cover the \$5,000 shortage.

The committee recommends the following budget amendments to cover the unfunded cost of creating a full-time maintenance position.

-\$500 E101-42200-103 from Fire Protection wages (for equip repair completed by Public Works)
+\$500 to E101-43100-103 Public Works (Streets) wages

-\$500 E101-43100-220 Streets Repair and Maintenance
+ \$500 E 101-43100-103 Public Works (Streets) wages

\$4,000 will come from savings from reduced wages for overtime for Rick Hansen (so no budget amendment is needed-will still be paid from E101-43100-103).

Motion by Member Volkmuth, second by Member Palmer, to approve the promotion of Nick Pung from part-time to full-time effective 4/7/08 based on the above approved budget transfers and over time savings.

AYES: Ahles, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 5 to 0 vote.

NEXT MEETING – The Finance Committee will hold their next meeting on 4/22/08 at 6 p.m. to discuss CIP's and delinquent tax payers.

OPEN FORUM

Duane Willenbring – 25123 County Road 139 – requested the information the council used to approve the full-time employee just to verify accountability. He would like to see a synopsis of how this was derived.

Joe Sponheim - 21556 County Road 8 – indicated that the Tax statements just came out. There is a section for the Sauk River Watershed District and we pay taxes for that. He voiced concern that the establishment of the Lake Improvement District is unnecessary as any improvements we want to do can go through them.

AWARDS TO RANDY DINGMANN & BOB FROEHLING – Mayor Herberg recessed the meeting to award two long time fire fighters with awards thanking them for their years of service.

Randy Dingmann – 27 years of service with 16 years as Fire Chief

Bob Froehling – 25 years of service with 16 years as the 1st Assistant Chief

ADJOURNMENT – *Motion by Member Simon, second by Member Ahles, to adjourn the meeting at 6:53 p.m. Motion carried unanimously.*

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

BRIAN HERBERG
MAYOR