

**MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY,
JANUARY 2, 2008 - 6:00 P.M. – ROCKVILLE CITY HALL.**

The meeting was called to order by Mayor Brian Herberg. Roll Call was taken and the following members were found to be present: Mayor Herberg, Council members Vern Ahles, Jeff Hagen, Susan Palmer, Don Simon & Randy Volkmuth. Absent: Jim PflEPSen.

Staff member present was: Administrator/Clerk Rena Weber.

Planning Commission member present: Toni Honer.

Others present were: Tудie Hermanutz, Dave Volkmuth, Pat Grelson, Vince Schaefer, Duane Willenbring, and Travis Rothstein.

ADDITIONS TO THE AGENDA – Motion by Member Palmer, second by Member Volkmuth, to approve the additions to the agenda for discussion purposes.

AYES: Ahles, Hagen, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 6 to 0 vote.

CONSENT AGENDA – Motion by Member Volkmuth, second by Member Ahles, to approve the consent agenda as presented:

- a) Approve minutes of 12/19/07
- b) Approve Treasurer’s Report of 1/2/08
- c) Approve List of Bills and Additions of 1/2/08

Accounts payable CK # 009799 to 009834	\$20,061.08
Payroll CK #002917 to 002925	6,713.61
EFT #000127	381.28
- d) 2008 Fee Schedule & Calendar (attached and marked Exhibit A)
- e) Reimbursement Resolution No. 2008-01 (Exhibit B)

AYES: Ahles, Hagen, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 6 to 0 vote.

NEW BUSINESS

ANNUAL APPOINTMENTS –

Rena read the list of annual appointments for 2008:

1. ENGINEERING FIRM - SEH
2. OFFICIAL NEWSPAPER – *Cold Spring Record*
3. OFFICIAL DEPOSITORY – 1ST National Bank, Plaza Park Bank, Smith Barney, Bremer Bank, & 4M Fund
4. ACTING MAYOR – Don Simon
5. AUDITOR/ACCOUNTANT –
6. ATTORNEY – Rinke-Noonan
7. WEED INSPECTOR – Mayor Brian Herberg
8. ASSISTANT WEED INSPECTOR – Rick Hansen
9. COUNTY AGRICULTURAL INSPECTOR – John Waldorf
10. PROCESS SERVER – Stearns County Sheriff’s Department

Member Volkmuth questioned the annual appointment and if the council is able to change throughout the year and that we do RFP’s on a regular basis. (*The LMC indicated that changes can be made when the Council determines it should be done*).

Discussion was held regarding the Acting Mayor remaining the same.

Motion by Member Ahles, second by Member Simon, to approve the annual appointments as presented.

Member Palmer suggested an addition to the motion to include “when the contract expires or when the RFP process is completed”

Members Ahles and Simon agreed to amend the motion to include “when the contract expires and/or when the RFP process is completed.”

AYES: Ahles, Hagen, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 6 to 0 vote.

ESTABLISH COMMITTEE LIST -

Member Palmer indicated that the liaison on the Planning Commission should rotate on a yearly basis. Discussion was held regarding Randy Volkmuth taking that position as we discussed previously.

Member Hagen asked about the EDA business member appointment.

Mayor Herberg asked that discussion on the EDA appointments be held at the next meeting as there is one member whose term was up in 2007.

Motion by Member Palmer, second by Member Ahles, to approve the committee list for 2008 as presented with Randy Volkmuth taking the Planning Commission liaison position and excluding the EDA appointment.

COMMITTEE LISTS – 2008

FINANCE BUDGET COMMITTEE

Susan Palmer
Randy Volkmuth Alt.
Brian Herberg
Jeff Hagen

STREETS/UTILITY COMMITTEE

Don Simon – Chair
Jim Pflapsen – Alt.
Brian Herberg
Rena Weber
Rick Hansen
Vern Ahles

MAIN STREET/BUILDING COMMITTEE

Eliminate

PERSONNEL COMMITTEE

Susan Palmer
Randy Volkmuth
Rena Weber
Brian Herberg

FIRE BOARD COMMITTEE

Randy Volkmuth
Don Simon
Vern Ahles
Rena Weber
Fire Chief Randy Dingmann
Some Fire Department Members
St. Augusta
Maine Prairie Township

NEGOTIATING TEAM

Jim Pflapsen
Jeff Hagen
Brian Herberg
Don Simon-Alt.

ROCKVILLE BUSINESS ASSOCIATION REPRESENTATIVE

Vern Ahles

TRI-CITY CABLE REPRESENTATIVES

Roger Schmidt
Dick Nieters

PLANNING COMMISSION LIAISON

Randy Volkmuth

***AYES: Ahles, Hagen, Herberg, Palmer, Simon & Volkmuth
Motion passed on a 6 to 0 vote.***

Toni Honer reminded the council that Jed Burkett would be attending the 1/22/08 meeting to give land use training. The city council is asked to attend.

ENGINEER REPORT

Engineer Report – Scott Hedlund was present to report on the Schedule of Costs for 2008.

Increase of 2.6 % according to Construction Cost index

Increase of SAC/WAC & Trunk fees is 5% - recommended by financial advisor

Discussion was held regarding the schedule of costs really divided by SAC/WAC/Trunk Fee Vs Assessment costs (which are located on the top half of the page).

Rena Weber explained the 5% that is needed each year to cover the WAC/SAC costs.

This is infrastructure that is in the ground and needs to get paid for. This is further based on the study done by our financial consultant and their recommendation to meet costs.

Mayor Herberg voiced concern that SAC/WAC can't be more than our neighboring cities.

Scott Hedlund offered to gather and bring back numbers from area cities.

Member Palmer suggested the Finance Committee should look at a financial debt study for the whole City.

Member Hagen asked if we could get the area cities rates.

Scott Hedlund indicated that St Joseph did this recently.

Member Volkmuth asked if we are looking at the water rates too? We should be indexing this rate.

David Drown is doing this.

ADDITION TO THE AGENDA

ROCKVILLE FIRE RELIEF ASSOCIATION RAFFLE

Motion by Member Volkmuth, second by Member Hagen, to approve the one day gambling license for the Fire Relief Association raffle on 3/7/08.

AYES: Ahles, Hagen, Herberg, Palmer, Simon & Volkmuth

Motion passed on a 6 to 0 vote.

OPEN FORUM

ST. AUGUSTA FIRE CONTRACT – Member Hagen questioned the St. Augusta fire contract and how that works. Rena Weber reported that the council approved a contract of \$7,137 which was based on the number of calls last year. This is adjusted yearly.

Mayor Herberg added that on calls occurring through a mutual aid agreement we don't get reimbursed.

Tudie Hermanutz – 211 1st St West questioned the committee lists and asked for a copy of it. Rena Weber read the list of committee members and provided a copy for her records.

Member Simon wished to remind residents that Eagle Park is available for cross country skiing or snow shoeing. He just wanted to let people know they can use that.

Travis Rothstein –member of the Rockville Fire Department was present wondering how the Fire Department elections were currently in place and how did the council change it to not have Rodney as chief. Rena Weber explained the following:

- a) The council normally approves the appointments at the first meeting of the year for Chief, 1st Assistant Chief, 2nd Assistant Chief and Secretary/Treasurer.
- b) The Council considered a change to the process at their 12/19/07 meeting using the "selection Vs election" process (as recommended by the LMC).
- c) A committee of the Fire Department has brought this proposal to the council for change (selection Vs election).
- d) Mr. Rothstein is a member of the committee that is recommending the change to the Standard Operating Guidelines.

ADJOURNMENT – *Motion by Member Volkmuth, second by Member Simon, to adjourn the meeting at 6:34 p.m. Motion carried unanimously.*

**VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK**

**BRIAN HERBERG
MAYOR**