

**MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD TUESDAY, FEBRUARY 28, 2014 – 8:00 A.M.**

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Don Simon, Randy Volkmuth and Duane Willenbring. Absent: Member Palmer

Staff members present were: Administrator/Clerk Rena Weber

Others present: Carol Dietman, Paul Betz, Pat Sell, Dale Borgmann and Rick Tallman.

Mayor Hagen gave a brief explanation as to why Kevin Brown resigned. A position of this kind must be a capable manager of the budget. Basically Kevin had no concern for the budget and no respect for authority.

**PUBLIC WORKS DIRECTOR JOB DESCRIPTION**

*Motion by Member Willenbring, second by Member Volkmuth, to approve the amended job description as presented.*

**AYES: Hagen, Simon, Volkmuth & Willenbring.**

**Motion passed on a 4 to 0 vote.**

Member Simon stated whoever gets the job has to be able to run this department as the most efficient that he/she can.

**DISCUSS HIRING OF PUBLIC WORKS DIRECTOR** – Mayor Hagen announced that discussion would now be held regarding the hiring a new public works director. Mayor Hagen and Member Palmer had done extensive background reference checks on Roger Schotl. In addition Administrator/Clerk Weber contacted both administrators from Sauk Rapids and Foley where Mr. Schotl was previously employed.

The City of Foley provided a written statement of Mr. Schotl's performance.

Ross Olson offered:

- He was a long time employee
- Very good mechanic
- Hard worker
- Appointed – but did not have a lot of experience supervising
- 110% effort is given
- Good with budget, but needs help with establishing
- Ross gave Roger a positive reference

Member Willenbring voiced concerns about the process.

Member Simon was surprised with the fact that we just heard about this individual on Tuesday night. He hopes we don't jump the gun and we end up in the same place 6 months from now.

Member Willenbring stated that we need to fill the gap. He feels that he and the council should take the blame for not paying people for their work. A good fix would be to hire Mr. Schotl on a temporary basis – then full-time.

Mayor Hagen indicated that in his discussions with Mr. Schotl – that would not be acceptable.

*Motion by Member Volkmuth, second by Member Willenbring, to approve hiring Roger Schotl as the Public Works Director effective 3/3/14 Step 15 (\$22.08 per hour).*

**AYES: Hagen, Simon, Volkmuth & Willenbring.**

**Motion passed on a 4 to 0 vote.**

**ADJOURNMENT** – *Motion by Member Volkmuth, second by Member Willenbring, to adjourn the meeting at 8:27 a.m. Motion carried.*

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VERENA M. WEBER-ADMINISTRATOR/CLERK

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JEFF HAGEN-MAYOR

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