

**MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, APRIL 15, 2015 –
6:00 P.M. - ROCKVILLE CITY HALL**

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Sue Palmer, Don Simon, Rick Tallman & Duane Willenbring. Absent: None.

Staff members present were: Administrator/Clerk Rena Weber, Planning Commission Chair Bill Becker, Sgt. Ann Klein, Park & Recreation Board Member Paul Wirth & Engineer Dave Blommel

Others present were: Tудie Hermanutz, Diane Willenbring, Todd Beumer, Carol Dietman, Maria & Brenda Fussy, Al & Doris Schneider, Audrey & Vince Schaefer, Brian and Diane Swenson.

ADDITIONS TO THE AGENDA – Motion by Member Palmer, second by Member Simon, to approve the additions to the agenda for discussion purposes.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

OPEN FORUM

CONSENT AGENDA – Motion by Member Palmer, second by Member Willenbring, to approve the consent agenda amended as presented:

- a) **Approve minutes of 03/18/15**
- b) **Accept Treasurer's Report of 04/15/2015**
- c) **Approve List of Bills and Additions of 04/15/2015**

Accounts Payable CK #015954 – 016006	\$36,091.99
Payroll CK #004909 to 004929	16,763.03
EFT CK #000917 to 000930	10,178.24

Member Tallman pointed out that on page 19 council minutes George Bechtold reported that he runs his dishwasher 70 times a day not 7.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

BOARD/STAFF REPORTS

POLICE REPORT – Sgt. Ann Klein was present to report that they used 37.5 contract hours for the month of March. Sgt. Klein listed the types and numbers of calls.

PUBLIC WORKS – PW Director Nick Waldbillig reported that he would like to do some work on Well #2. Nick indicated the efficiency has dropped down to 25% and wants to see if it is worth investing any money in. Also – is it worth building a new building.

Please approve the low quote of Werner Well for cleaning/inspection/evaluation of Well #2.

Werner Well	\$3,930.00
Traut Wells	9,785.00
Thein Well	5,300.00
LTP (not a complete quote)	3,000.00

Funding: Repairs \$32,190 budgeted of which \$31,000 is remaining.

E 601-49440-220

Nick reported that item #5 of Werner Well would not be done if it is determined that it is not needed. \$900.

Member Tallman questioned what the blowing of air consists of. Nick explained the process.

Motion by Member Palmer, second by Member Simon, to approve the request as presented.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

MAJOR EXPENSES - Nick was asked to list the potential expenses that he sees in regards to the water fund:

- Well #2 rehab and if it is deemed usable after that the expense of a new building housing the well. **\$3,930 if you approve the quote plus the building \$18,115 brand new.**
- Also the standpipe of the oldest water tower is cracked **\$475/hour to repair the crack or \$28,000 to replace the entire pipe plus \$16,000 insulation costs.**
- Cleaning and inspecting all 3 water towers - **\$1600 per tower.**
- Sludge/silt valve issue at Brentwood Hills tower - **\$7000.**
- Well house for 4 & 5 is completely revamped – **Needs about \$2000 to get well #4 back on line.**
- Frozen hydrant issue – Brentwood Hills development - **TBD.**

These are all rough estimates by contractors.

This is \$79,845 – worst case scenario.

Member Willenbring cited his notes in regards to Wellhead Protection so he is aware of certain costs.

PLANNING COMMISSION – Chair Bill Becker

- Welcomed David Meyer to the Planning Commission.
- Structure definition – The PC reviewed area cities definitions and have recommended the city attorney draft a definition along with camper regulations.
- Campers – This is a hot issue and the PC had a lengthy discussion on this. Some cities allow campers for holiday weekends, some set the length of time campers can be on site and used. Member Palmer reported on the city of Spicer ordinance which has 10 days consecutive days, but no more than 20 days for the whole season.

Bill Becker stated they are willing to accept any ideas.

Member Palmer talked about the Clarence Bloch's lots and how they were approved upon acceptance that the lots would be combined with the lots they abutted.

Member Simon stated he would like to see more than 20 days in the summer.

Mayor Hagen pointed out that it is 48 days if we just use the weekends so it is somewhere between 0 & 48.

Member Palmer cited the Shoreland ordinance standards.

PARK & RECREATION – Paul Wirth was present to request approval to hire Jeff Evander from Steve's Landscaping to do a controlled burn in Eagle Park. The cost would be paid from the Trails budget for a certified DNR person to conduct the burn at \$825.00.

Member Simon asked:

How big a crew? 5 in the crew and some from Stearns County.

Will you need grass rig standing by? Yes

Paul Wirth indicated they would like to get on a 4 year schedule.

Member Simon asked Paul that if you get notice of approval to burn let him know.

Member Willenbring stated that he has oversight of this group and posed questions on this:

1. \$825.00 is this the total amount
2. Certificate of insurance
3. Lack of transparency with Tim & Jodi Gross – as of Saturday night Tim did not know they were included.
4. The Fire Dept. bought some drip torches so Rodney said they welcome the idea.

Paul Wirth stated the Fire Department has never said no, but sometimes they don't get back to them.

Motion by Member Willenbring, second by Mayor Hagen, to approve hiring Jeff Evander to conduct the burn as the primary person in charge for \$825.00 and further to cooperate with the Fire Department for their assistance as this is good training for the new fire fighters.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

Water efficient landscaping	Rain gauge regulations
Smart meters for automatic sprinkling system	Recycling water or gray water reuse
Water efficient fixtures	Water conservation education efforts

We have adopted and updated the Wellhead Protection plan which is very detailed in what is managed in the plan. We have very good working relationship with the MN DNR.

You have asked for the starting point. The auditor gave that to me just yesterday- **\$33,000** approximately. I have also provided you with the ending 2014 Revenue & Expenditure budgets. From that you learned that revenues exceeded expenditures by \$7,636.56. Water sales alone last year amounted to \$120,905.78.

The goal of the council was to generate \$145,000 in revenue for 2015. The proposal presented by Don Simon and Todd Beumer amounts to \$134,630.19 which is \$10,000 less than the goal, however, it does exceed the \$120,000 in the budget by \$14,000.

The council agreed to a reserve fund of \$60,000 within 4 years – we are at \$33,000 approximately.

The council also agreed that there would be a 5% reduction in use once the conservation rate takes place. Using the proposed revenue created by Don Simon and Todd Beumer – would result in approximately \$6731.51 loss or 127,898.68. This is still \$8,000 more than what was paid in 2014. Add \$8,000 to \$33,000 and you are at \$41,000 in reserves.

You also discussed an increase in percentage of 20% to 50% between tiers. Don & Todd’s proposal shows increases of 17%, 22% & 12% approximately.

Member Palmer introduced the following ordinance and moved for its adoption:
ORDINANCE NO. 2015-83

CREATING CONSERVATION WATER RATES

The Rockville City Council amends Basic Code Section 52.51 Water Rates, Fees & Charges to read:

Subd. 1 Water Rate Fees will be:

Water Availability Fees
\$26.00 bi-monthly base fee – OM & R (Operations, Maintenance & Replacement) + Conservation Rate:
 0 – 4000 \$3.00/per thousand gallons
 4001 – 8,000 \$3.50per thousand gallons
 8001 – 14,000 \$4.25/per thousand gallons
 14,001 + \$4.75/per thousand gallons

The motion for the foregoing ordinance was duly seconded by Member Simon, with the following vote being taken:

AYES: Hagen, Palmer & Simon

NAYS: Tallman & Willenbring

Motion passed on a 3 – 2 vote.

Further discussion was held

Member Willenbring felt this would not be necessary if we saw movement on Arcon.
 Member Willenbring still does not like the effective date. We did not read meters on 1/2/15.
 Member Tallman felt this is still too high.

COMMITTEE REPORTS

MAYOR – Mayor Hagen had nothing to report.

PUBLIC WORKS – Don Simon reported on the following:

- Public Works Committee met with Stickney Hill on 3/28/15. A question remaining is to pre-treat or not.
- Pleasant road survey

STREET IMPROVEMENT	26 FOR	11 AGAINST
WALKING/PARKING LANE	11 FOR	25 AGAINST
MUNICIPAL WATER	6 FOR	31 AGAINST

 The Committee suggested holding off on having people hook up to water for 5 years.
- Chapel street culvert – Jack Tamble attended the meeting. No action was taken.
- Hubert lane – Nick had asked how much do we maintain? A field trip at some point might help.
- 230th Street – signs have been placed stating rough road ahead. It was determined that what PW staff is doing now is probably the most cost effective way to maintain the road.
- Seal coating – it was determined that the road that were redone in the past few years need to be kept up.
- Frost heaves – will be patched
- Nick is looking into upgrading the Kubota tractor.
- Salt sand shed – Nick is getting bids.
- PW building – Nick has looked at the Fire hall property.
- Sauk River Road - Don talked to Stearns County about Hardrives fixing up Sauk River Road. City needs to talk to Stearns County about sharing this cost since it abuts the park but it needs to get fixed this summer.
SRWD may have some money for rip rap on the culvert area.

RTCB – Member Willenbring reported the committee met last week and are looking for \$20,000 from each city to pay Stearns County for the matching grant.

Motion by Member Willenbring, second by Member Tallman, to approve paying \$20,000 back to the RTCB from the \$30,000 returned as part of Phase 1.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

FINANCE COMMITTEE – Chair Palmer reported that the Finance Committee will meet on 5/11 – 2 p.m. to go over the audit with the auditors. It was determined that just the Finance Committee members will attend.

ADMINISTRATOR'S REPORT – Administrator/Clerk Weber reported the annual Board of Review meeting will be held on 4/29/15 – 6 p.m.

OPEN FORUM

Vince Schaefer – 541 Caroline Lane – stated he had some questions:

- The bond that was re-financed for the Pleasant Lake water tower – what is its name?
- How was this being paid?
- Now is this being paid the old core system?
- If you expand your business would you not expect the business to pay for itself?
- Did the city get a Letter of credit or something from the bank for the Arcon Development?
Was not done right to begin with.

Diane Willenbring - 25123 CR 139 – asked will the John Clark Senior House base fee be \$720 year more? Member Willenbring stated it would be \$996.48 more.
When are water lines going to be flushed – Nick should be soon.

Audrey Schaefer – 541 Caroline Lane stated it is not the core city's fault that we should have to subsidize any one area of the city. Instead since we are one city this shortfall should come from the general fund.

ADJOURNMENT – *Motion by Member Willenbring, second by Mayor Hagen, to adjourn the meeting at 8:04 p.m. Motion carried.*

**VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK**

**JEFF HAGEN
MAYOR**