

**ROCKVILLE CITY COUNCIL MEETING MINUTES  
JUNE 15<sup>TH</sup>, 2016  
ROCKVILLE CITY HALL**

**Item 1) Call to Order / Pledge of Allegiance**

The meeting was called to order by Mayor Hagen at 6:00 p.m. and the Pledge of Allegiance was recited.

**Item 2) Roll Call**

Roll call was taken and the following were present: Mayor Jeff Hagen; Council Members: Rick Tallman, Duane Willenbring. Council Member Don Simon arrived at 6:10 p.m. Absent: Sue Palmer

Staff members present: City Administrator Martin Bode, City Engineer David Blommel w/SEH, Stearns County Sheriff Victor Weiss.

Others present: Paul Wirth, Kristian Olson, Andrew Laudenbach, Dan Laudenbach, Tудie Hermanutz, Mindy Peterson, Brandon Peterson, Amanda Filla, Kathleen Stanger, Nick Filla.

**Item 3) Approval of Agenda**

Hagen requested approval of the agenda.

Tallman would like to add the following 2 items:

***Item 10) Other Business:*** City asset inventory list

***Council Agenda:*** Discussion on how the agenda is prepared.

***Motion by Willenbring, second by Tallman, to approve the agenda with additions as presented. Motion passed unanimously.***

**Item 4) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)**

No one appeared.

**Item 5) Approval Rockville City Council Minutes of April 27 and May 18, 2016**

***Motion by Tallman, second by Willenbring, to approve the City Council minutes of April 27 and May 18, 2016. Motion passed unanimously.***

**Item 6) Approval of Bills Paid**

Willenbring questioned the attorney fee for Rockfest.

***Motion by Willenbring, second by Tallman, to approve the bills paid for May and June. Motion passed unanimously.***

**Item 7) Consent Agenda:**

- 1) Approve of May/June 2016 Journal Entries
- 2) Resolution 2016-14 - Acknowledge May/June Donation(**Removed for Discussion**)
- 3) Acknowledge Rockville Veterans Monument Committee Minutes May 3 and May 24, 2016
- 4) Stoney's Special Event Permit at Community Ballpark July 9, 2016
- 5) Hideaway Bar Special Event Permit July 22 and 23 2016 w/Band until midnight

***Member Willenbring requested Item 7.2 be removed for discussion. Motion by Willenbring, second by Tallman, to approve the rest of the Consent Agenda. Motion passed unanimously.***

7.2) Resolution 2016-14 - Acknowledge May/June Donation

Member Willenbring inquired if by accepting this donation for the Rockfest Department are we able to accept future donation for this department. The answer was yes.

***Motion by Willenbring, second by Tallman, to approve Resolution 2016-14 as presented. Motion passed unanimously.***

**Item 8) Department Reports:**

1) Sheriff's Report (Victor Weiss)

Officer Victor Weiss reviewed with the Council the May 2016 written Sheriff's Report of the City of Rockville activity.

2) Planning Commission Committee submitted the following:

**a. Conditional Use Permit (CUP) Laudenbach Properties LLC, DBA All Campers**

Re: Conditional Use Permit Request

Old no. 76.41627.0202 / new no. 76.42241.0201: Owners: Laudenbach Properties LLC (All Campers) Property Address: 24010 Firehall Drive, Rockville, MN 56369  
Legal Description: Lot 1, Block 2 of Venison Acres, Section 16, Twp. 123, Range 029

Conditional Use Permit Requested:

Approval for operation of RV Service, Repair and Customization

Relevant Information:

1. This property is located in the B-2 District.
2. Property contains 49.62 acres more or less.
3. 6 notices of public hearing were sent out.

SECTION 22 Subdivision (4): Conditional Uses reads:

3. Electronic products manufacturer. Any light and clean manufacturing, production, processing, wholesale, retail, cleaning, storage, servicing, repair and testing of materials, goods or products providing no noxious or offensive trade or activity may be carried on, nor may anything be done thereon which may be or become an annoyance or a nuisance or constitute a hazardous or dangerous condition or activity to the City of Rockville by reason of unsightliness or excessive emission of odors, dust, fumes, smoke, or noise, vibrations or otherwise.
4. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

PLANNING COMMISSION RECOMMENDATION:

1. Consider approval.

**b. Conditional Use Permit (CUP) Timothy Massmann/Kristian Olson of Buell Consulting**

Re: Conditional Use Permit Request

76.41616.0900: Owner: Timothy R. Massmann, Applicant: Kristen Olson, Buell Consulting Inc. on behalf of ECO-Site. Property Address: 9882 County Road 47 with a Legal Description of: 207.87 A. SW4 LESS 10.61 AC & N 58.78 AC OF NW4SE4 & OF LOT 2 LESS HWY ROW OLD # 28.16885. Section 10, Township 123, Range 029

Conditional Use Permit Requested:

For construction of a new 170 foot monopole wireless communications tower

Relevant Information:

1. This property is located in the Ag-40 District.
2. Property contains 207.87 acres more or less.
3. 18 notices of public hearing were sent out.

SECTION 16 Subdivision 4 (19): Conditional Uses reads:

19. Commercial Wireless Telecommunication Service Towers subject to Section 13 of City Zoning Code.

PLANNING COMMISSION RECOMMENDATIONS:

Approve with the following conditions:

1. All conditions of the City Zoning Code, Subdivision Code and other Ordinances are met, specifically those included in Section 13 of the City's Zoning Code.
2. That the proposed driveway be surfaced with Class 2 crushed granite or other similar material to minimize potential erosion issues.
3. That operation of said communications tower does not interfere with the emergency communications of the City's fire and rescue squad or other public safety entity.

**c. Fence Variance Darwin Voigt DBA MAR-DAR LLC**

Re: Fence Variance Permit Request  
76.42146.0807: Owners: MAR-DAR LLC (Darwin Voigt)  
Property Address: 875 Prairie Court  
Legal Description: Section 17, Township 123, Range 029  
Lot 7, Block 2, Prairie Business Park

Permit Requested:

Approval to vary from the corner lot limitations of 20 foot setback and to construct a fence 14 feet (front side-Prairie Drive) 12 feet (side yard-Prairie Court) from the intersection of the lot lines.

1. Relevant Information:
2. This property is located in the I-1 District.
3. Property contains 1.01 acres more or less.
4. Planning Commission at its March 8, 2016 Approved of an IUP for this parcel for storage which by ordinance requires a privacy fence, 100% Opaque.
5. This Application is an "After-The-Fact" Variance Request
6. Ordinance interpretation: I-1
7. 7 Notices of public hearing were sent out

**Section 10, Subdivision 3: FENCE REGULATIONS**

3. Corner Lot Limitations. No Fence, wall, structure, hedge, shrubs, trees or other obstruction, other than chain link fences with openings of one and five-eighths (1 5/8") to two (2") inches not exceeding forty eight (48") inches in height, may be erected, established or maintained on a corner lot within a triangular area bounded by the lot lines and a line connecting points on each lot line twenty (20) feet from the intersection of the lot lines. An object within this area not exceeding thirty (30") inches in height as measured from the centerline elevation of the street will not be considered as an obstruction to vision. Fences that will obstruct or impede the clear view of an intersection by approaching traffic may not be erected on corner lots. This paragraph does not apply to the B-1" District.

PLANNING COMMISSION RECOMMENDATIONS:

1. Consider Approval with the following conditions.

***Motion by Willenbring, second by Tallman, to approve the Conditional Use Permit (CUP), Laudenbach Properties LLC, DBA All Campers; the Conditional Use Permit (CUP), Timothy Massmann/Kristian Olson of Buell Consulting; and the Fence Variance, Darwin Voigt DBA MAR-DAR LLC as presented. Motion carried unanimously.***

3) Rock Fest

Kathleen Court-Stanger

4) Fire Department (Marty)

- a. Approve Two New Firefighter Applicants: Abbey Heurung and Frank Froehle

***Motion by Willenbring, second by Tallman, to approve the two new firefighter applicants as presented. Motion passed unanimously.***

5) City Engineer

- a. Resolution 2016-13 Authorizing Preparation of 2017-01 St Improvement Report

Dave Blommel, SEH Engineer, presented a street improvement report and council reviewed.

***Motion by Willenbring, second by Simon, to approve Resolution 2016-13 Authorizing Preparation of 2017-01 Street Improvement Report. Motion passed unanimously.***

- b. SCADA

Dave Blommel reviewed the quotes for SCADA (Supervisory Control and Data Acquisition) which provides an updated alarm system at the lift stations and public works facility. The initial investment is \$46,000.00

***Motion by Hagen, second by Simon, to approve the SCADA system quote as presented.***

***Roll Call Vote: AYES: Simon, Hagen. NAYS: Willenbring, Tallman  
Motion failed on a 2 to 2 vote.***

Item postponed to the July Council meeting.

6) Parks

- a. Approve two new P/T Concession Stand Employees: April Stenseth and deb Bode.

***Motion by Hagen, second by Simon, to approve the two new P/T concession stand employees. Motion passed unanimously.***

- b. Rocori Trail Construction Board (RTCB) Invoice

***Motion by Hagen, second by Willenbring, to approve the Rocori Trail Committee Board (RTCB) invoice. Motion passed unanimously.***

**Item 9) Council Action:**

1) Appropriations, Allocations and Transfers

- a) Discussion on upgrading council members with computer tablets.
- b) Discussion was held regarding upgrading the council chambers IT equipment.

***Motion by Simon, second by Willenbring, to approve Item 1.b upgrading the council chambers IT equipment. Motion passed unanimously.***

2) 861 Prairie Court Special Assessment

Discussion to approve a special assessment on 861 Prairie Court for over 5 years at 5% interest.

***Motion by Simon, second by Willenbring, to approve the special assessment for 861 Prairie Court over 5 years at 5% interest. Motion passed unanimously.***

**Item 10) Other Business**

1) Franchise Fee(s)

Discussion on the feasibility of franchise fees

2) Mayors Report

a. 25683 Lake Road Nuisance Violation

3) Stearns County Emergency Management (SCEM) Meeting June 22, 2016 FYI

4) State Demographic Population Annual Report FYI

5) Grand Fondo 06.25.16 FYI

6) Other

a. Discussion on having a city asset inventory list

b. Preparing city council packets

c. Allocating water tower rent

d. Anderson Trucking delivery of Veteran's Memorial Monument - World Trade Center artifact on June 22, 2016, 7 pm

e. Election training for city employees June 20<sup>th</sup> 2016

**Item 11) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)**

Tudie Hermanutz, Rockville, requested a trash receptacle at Eagle Park.

Nick Filla, Rockville, direct deposit inquiry.

Paul Wirth, County Road 6, commented on the positive flow of the council meetings.

It was noted for the record that open forum is an opportunity for the public to make comments, not to have a two way dialog with the Council, Staff or others in attendance.

**Item 12) Adjourn**

***Motion made by Hagen, second by Tallman, to adjourn the meeting at 7:53 p.m. Motion carried.***

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***Martin M. Bode***  
***City Administrator***

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***Jeff Hagen***