

ROCKVILLE CITY COUNCIL MEETING MINUTES
August 17, 2016
ROCKVILLE CITY HALL

Town Hall Style Meeting to discuss Pleasant Road street repair vs street repair with water main extension. 5:00 p.m.

Council Members present: Susan Palmer, Don Simon, Rick Tallman, and Duane Willenbring. Absent: Mayor Jeff Hagen.

Staff members present: City Administrator Martin Bode, City Engineer David Blommel w/SEH, Stearns County Sheriff Representative's Victor Weiss, Planning Commission Chair Bill Becker.

Community members present: Michelle Reinert, Tony and Doris Skaja, Connie Olson, James McDonald, Bill Fairbanks, Paul Wirth, Dennis Menke, Terri Person, Mike Vanderweyst, Mike and Lori Diederichs, Judy Merrill, Jim Voigt, Rich and Sue Klein, Candy Voigt, Terisa Doll, Dennis Vogel, Carmel Koep, Jim Arnold, Les Green, Wayne Laudenbach, Paul and Jeanne Duininck, Pam and Dedric McBroom, Dan Berger, Kim Kasper, Melinda Sanders, Beth and Dave Meyer, Sally Green, Jayme Thielen, Brian Kasper, Michael McKenna, Wayne Sanders, Rich Clubb, Brian Swenson, Diane Swenson, Wayne Hiemenz, Jack and Pat Stevens, Ed Karls, Mike Ziemann, Tудie Hermanutz, Daryl and Rosie Steil, Tim and Marie Lingl, Scott Perrault, Mark Rothstein, Carol Dietman.

a. City Engineer Dave Blommel w/SEH:

Pleasant Road – Street Repairs (mill and overlay) with or without a Water Main Extension. This was an informational meeting only and no council action was taken.

Items Discussed:

- Current road is 22 feet wide by 5,820 feet long
- Current pavement has exceeded its useful life
- Residents are receiving Sanitary Sewer services from the City of Rockville (low flow grinder lift stations, installed 2005)
- Residents currently do not have City water
- City in 2005 installed a 12" PVC Water Main along Pleasant Road for a distance of 720 feet South of CR 137
- Benefits of City water: Improved fire protection with hydrants every 500 feet, reliable water system, water treated to State Health standards, Improved water pressure.
- Property owners can keep their existing wells for irrigation.
- Estimated cost of mill and overlay 1,000,000. Water Main additional 550,000.
- City's current assessment policy for street repairs is 27% property owner, 73%City or approximately \$14.24 per foot of street frontage. Water assessment is 100% property owner or approximately \$9,000-\$11,000 per connection.
- Majority of residents in attendance expressed their opinion of not wanting City water service.

b. 25683 Lake Road Nuisance Complaint (Tallman)

Due to time constraints this item was moved to the regular council meeting agenda.

Convene Council Meeting 6:00 p.m.

Item 1) Call to Order

Item 2) Roll Call

The meeting was called to order by Acting Mayor Sue Palmer at 6:00 p.m. Roll call was taken and the following members were present: Council Members; Don Simon, Rick Tallman, and Duane Willenbring. Absent: Mayor Jeff Hagen.

Staff members present: City Administrator Martin Bode, Stearns County Sheriff Representative's Victor Weiss, Planning Commission Chair Bill Becker.

Others present were various members of the public.

Item 3) Pledge of Allegiance

Item 4) Approval/Additions of Agenda

Addition to the agenda:

- 8.) d. Acknowledge minimum wage increase from \$9.00 to \$9.50 per hour as of August 1, 2016.
- 10) e.
 - 2) Crack Sealing
 - 3) Close County Road 47 on September 11, 2016
 - 4) 25814 Lake Road Property Discussion
 - 5) 25683 Lake Road Nuisance Complaint

Motion by Willenbring, second by Simon, to approve the agenda along with the additions as amended. Motion passed unanimously.

Item 5) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)

Pat Stevens inquired about whether 401 Oak Street was on the agenda.

Item 6) Approval Rockville City Council Minutes of July 13, 2016

Motion by Simon, second by Tallman, to approve the City Council minutes of July 13, 2016. Motion passed unanimously.

Item 7) Approval of Bills Paid

Member's questioned two invoices. Administrator Bode provided the answers.

Motion by Simon, second by Willenbring, to approve the bills paid for July and August. Motion passed unanimously.

Item 8) Consent Agenda:

- a) Approve of July/August 2016 Journal Entries
- b) Acknowledge Lions Monument Committee's July 20 & August 3, 2016 Meeting Minutes
- c) Approve Calendar adjustment – Change the November Planning Commission meeting to November 15, 2016, and the November Council meeting to November 16th, 2016.
- d) Acknowledge minimum wage increase from \$9.00 to \$9.50 per hour effective August 1, 2016.

Motion by Simon, second by Willenbring, to approve the Consent Agenda. Motion passed unanimously.

Item 9) Monument Committee

- a) Resolution 2016-31 Accepting July/August Donations

Rosie Steil, spoke on behalf of the Rockville Veterans Monument Committee. The Committee donated the Veteran's Monument and the World Trade Center artifact to the City of Rockville. The monument dedication ceremony will be held on September 11th at 1 p.m.

The Monument Committee makes the donation with the understanding that the City has sole ownership and 100 percent responsibility of any and all future repairs, maintenance, upkeep and liability for said monument and historical artifact as well as any upkeep to the grounds that the monument and artifact sits on. And that the Monument Committee makes no promise of any future cash or monetary donation(s) associated with this project.

Council thanked the Monument Committee for all their work and the donation.

Motion by Tallman, second by Simon, to approve Resolution 2016-31 Accepting July/August Donations. Motion passed unanimously.

Item 10) Department Reports:

- a) Sheriff's Report (Victor Weiss)

Sheriff's Deputy Victor Weiss reviewed with the Council the July 2016 written Sheriff's Report of the City of Rockville activity.

- b) Planning Commission (Chair Bill Becker)

- 1) Ordinance 2016-85 - Opt Out of Temporary Family Healthcare Dwellings

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on Tuesday, August 16, 2016 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East to consider revisions TO SECTION 9 GENERAL REQUIREMENTS, SUBDIVISION 2 AND ADDING ITEM N OPTING-OUT OF THE REQUIREMENTS OF MINNESOTA STATUTES, SECTION 462.3593 TEMPORARY FAMILY HEALTH CARE DWELLINGS

Motion by Willenbring, second by Simon, to approve Ordinance 2016-85 – Opt Out of the Temporary Family Healthcare Dwellings. Motion carried unanimously.

- c) Fire

- 1) Purchase Requisition

Motion by Simon, second by Tallman, to approve the annual repairs/maintenance invoice for the fire trucks in the amount of \$8500.20 payable to Emergency Apparatus Maintenance. Motion carried unanimously.

- 2) Fire Form SC-16

2016 Schedule Form for Lump-Sum Pension Plans. Council acknowledged the mandatory contribution of \$20,664 payable in January 2017.

- d) Public Works/Parks

- 1) Review Written Report

- 2) Resolution 2016-32 Declaring Old Water Meters as Excess Property

Motion by Willenbring, second by Simon, to approve Resolution 2016-32 Declaring Old Water Meters as Excess Property. Motion passed unanimously.

Any members of the public that wish to have access to the old water meters can contact the Public Works Department.

3) Waters Edge Special Event Permit and Street Closure 08/28/2016

Dale Wicks, Waters Edge owner, has cancelled the outdoor event. The street closure permit is no longer needed. Event will be held indoors.

4) Mill Street Water Main

Residents in this location have experienced continuous low water pressure. This water main will require future attention.

e) Administration

1) D Weber Employee Evaluation

Administrator Bode provided a brief summary of the employee evaluation on Ms. Weber, noting that overall Ms. Weber meets and or exceeds all expectations.

2) Resolution 2016-33 - Liquor Compliance Check Failure

First violation penalty is \$500 and a one day suspension of business.

Motion by Simon, second by Willenbring, to approve Resolution 2016-33 Liquor Compliance Check Failure. Motion passed unanimously.

3) 401 Oak St Storage Shed/Garage

This is a non-conforming city lot with a storage shed/garage and no principal structure. There was a one-year Interim Use Permit granted in September of 2012, a one year additional extension was granted in September of 2013. Recently the property owner has contacted several Councilmembers and informed them that a possible sale or transfer of the property was being worked on.

Motion by Willenbring, second by Tallman, to approve postponing this item for a maximum of 2 months, (October 19). Motion passed unanimously.

4) 25814 Lake Road Property

This is a non-conforming lot with a small, dilapidated cabin located on the property. A nuisance violation notice regarding this structure was sent to the property owner on two separate occasions. There has been no response from the owner.

Motion by Tallman, second by Willenbring, to approve the city administrator moving forward with legal action on the 25814 Lake Road property. Motion passed unanimously.

5) Close County Road 47

Street closure request from Mike Hoffman on September 11, 2016 (11:30 a.m. until 2:30 p.m.) to close County Road 47 from Highway 23 to Chapel Street for the Veteran's Monument Dedication.

Motion by Palmer, second by Tallman, to approve the County Road 47 road closure as presented. Motion passed unanimously.

6) Crack Filling

2016 crack filling quote at \$.70 per foot with \$8,000 for streets: Blue Bird Lane and \$1,000.00 for Lions Parks Trail.

Motion by Willenbring, second by Simon, to approve the crack filling quote as presented up to \$9,000.00. Motion passed unanimously.

7) 25683 Lake Road Property

Member Tallman provided an update on 25683 Lake Road property. Property owner has made progress on the dwelling. No further action required at this time.

Item 11) Council Action:

- a) Appropriations, Allocations and Transfers – None presented.

Item 12) Mayor's Report

Nothing to report.

Item 13) Other

- a) 2017 Budget

The council will review the 2017 budget at the next city council workshop scheduled for September 21st at 5 p.m.

- b) Solar Energy

Written information was provided to the council on a solar cost savings analysis for the City of Rockville by Geromino Energy. Council agreed to not move forward with this project.

Item 14) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)

Vince Schaefer, Rockville, thanked the council for passing Ordinance 2016-85 - Opt Out of Temporary Family Healthcare Dwellings.

Carol Dietman, Co Rd 47, requested that the city add an article in the next city newsletter about phone scams targeting the elderly.

Item 15) Closed Meeting

Per State Statute 13D.05 subd. 3. (a) Employee Evaluation of City Administrator Martin Bode.

Council recessed.

Item 16) Summary of Conclusions Regarding Evaluation

Reconvene Council Meeting 7:57 p.m.

Acting Mayor Sue Palmer provided a brief evaluation of Administrator Bode who met or exceeds the expectations of the city administrator's position which included being satisfied with his work performance; organized and professional.

Item 17) Adjourn

Motion made by Simon, second by Willenbring, to adjourn the meeting at 7:59 p.m. Motion carried.

Martin M. Bode
City Administrator

Susan Palmer
Acting Mayor