

AUG 01 2013

ROCKVILLE ACTIVITY

JULY 2013

TOTAL HOURS 37

(SEE ATTACHED ACTIVITY LIST FOR DETAILS)

**A Proposal to the City of Rockville, City Council
Eagles Park damage from June 2013 storm**

This Park was heavily damaged by the storm, primarily with approximately 10 majestic Burr Oak trees. The reasons for delaying storm damage removal were several. There was no reason for folks to enter the Park immediately during the Wild Prairie growing season and the young wildlife rearing and bird nesting season. We were also still in the prime time for tree diseases and damaging insect entry periods, primarily Oak Wilt a devastating disease. By late summer and into fall seasons these periods will have subsided enough until 2014. By delaying we were lessening the impact by not creating more entry wounds. We also needed to come up with a plan to most protect one of our exclusively prime public Parks. This plan would also address the liability concerns by the City. Also, it's imperative that all cleanup be completed in 2013 to sanitize and severely lower any damage attraction areas for 2014.

In order to come up with a sensible working plan a preliminary group met on-site on July 30th. At 7 pm. Lengthy discussion followed as we worked through possibilities of a controlled environment for tree removals. There was a favorable unanimous consensus at the end of discussion.

The preliminary plans could be as follows: A Firewood/Saw log Permit would be devised using a working model that Stearns County Parks uses. The Permit applications would be available at City Hall on a first-come, first-served basis until all of the wood supply is exhausted. It would control how much firewood and/or Saw logs are taken out under each Permit and would be limited to City of Rockville residents exclusively. Those in a more dire need (by low income or hardship) would be selected if possible. The Permits and wood products would be available at no cost to all requesting Citizens within the boundaries of the City limits. We would accept any monetary donations to be used towards the care of eagle Park. Permits would be possibly in mid September to late October time periods and allow Park entry dates that will help to control the numbers of folks and vehicles on-site at one time to lesson compaction, erosion and plant damage. Only in and out designated entry locations would be used for travel. Individual Permit dates would be limited to 1-3 days depending on how many loads are requested and taken. For Firewood, a three level pickup loads limit may be necessary for fairness. Permits would begin after the Contractors are finished working. That estimation is mid-September to mid-October (possibility of delays).

It is also proposed that the City allow a portion of the FEMA funds available and hire Contractors to do all of the cutting, trimming and branch chipping. We understand that the funds are a 75% cost-share but Permit holders would be in-kind services and any monetary donations would help also. It is recommended that a Contractor(s) boom/bucket truck come in and d-limb any trees that might be saved but damaged. Cutting wounds should be covered with latex paint or approved dressings. All salvaged limbs for firewood should be cut up and the remaining branches are to be chipped and hauled out.

All wood products available under Permit need to be split, debarked or mill sewn and not leave the City limit boundaries to lesson any chances of possible disease spreading if present. No products under this Permit should be sold for self-enterprise or gain.

These plans were subsequently unanimously approved by vote on August 1st. By the Parks Advisory Committee at 6pm followed by unanimous approval by vote from the Park and Recreation Board at 7pm. Contingent by vote by the Rockville City Council.

Respectfully submitted by: Paul B. Wirth, Rockville Park and Rec. Board

**CITY OF ROCKVILLE
SAW LOG/FIREWOOD PERMIT**

Park Name: EAGLE PARK

Name _____

Address _____

Daytime Phone # _____

Dates wood would be available: Fall 2013

Price of Wood: No cost, city residents' eligible only

Amount of wood Picked up: Per level pickup truck load—limit 3 loads

Costs – will take monetary donation towards Eagle Park care.

Obligations of Permittee:

1. Wood must be handled according to procedures required for diseased elm or other controlled diseased wood removal.
2. Only wood placed along roads, in parking lots or designated areas by city staff may be removed.
3. No commercial use may be made of this wood.
4. All park rules must be observed.
5. Permits must be available for inspection.
6. Appointments should be made during regular business hours for pickup of wood.
7. Permittee may not use chain saws, loading equipment except for saw logs on park property.
8. All permit holders must assume all of their own insurance liabilities. The City of Rockville will be held harmless in the event of any mishaps or accidents.

Names of people requesting wood will be taken from a list each year basis. An attempt will be made to authorize a limited number of permits to provide adequate wood for each person. No guarantee is made that wood will still be present when the Permittee arrives at the park.

Authorized Signature _____

Date _____

SAW LOG/FIREWOOD PERMITS

The purpose of the fuel wood permit is to assist the City of Rockville Park Department with the removal of dead and diseased trees from city parks. The trees are cut into sections manageable for one-two people.

Those wanting wood from the City of Rockville Parks give their names, addresses and telephone numbers. Permits will be issued on a first-come first-serve basis. When there is wood available for removal, the permit form will be completed by a representative of the Public Works Department and sent to the Permittee. The Permittee will have to sign and date the permit to validate it. Any fee amount must be paid before the permit is validated. Fees are set according to species and cord amounts. He/She must then have the permit available for inspection at the site. The date the request is made should be written on the permit.

Dutch Elm diseased wood and other wood identified for disease or insect control may not be transported through or stored within the city. Diseased wood must be disposed according to accepted disease control procedures. Pamphlets are usually obtainable from the MN Agriculture Department. All saw logs and firewood must be split and debarked.

Those wishing to get on the wood waiting list will give all pertinent information through City Hall who will issue the permit. The Maintenance staff regularly checks each pick up site. Record of the permit number assigned to a given permit will also be kept in the wood sales book or file.

Some disease free high quality wood has a minimal purchase fee per cord. Fees are subject to change according to DNR current guideline pricing. The city cannot assure the Permittee that the wood will not be stolen.

The Department handles the wood up to the road areas, parking lot or other designated areas to minimize damage to trees, turf and fields in the parks, as well as to minimize public liability.



ROCKVILLE FIRE DEPARTMENT

24001 FIRE HALL LANE PO BOX 165

ROCKVILLE MN 56369

320-251-0072 Phone

Dear Ms. Weber

Enclosed is a list of cost for vehicle charges we should use for the 2013 year. The cost will include a "Truck" and 3-fire personal!

Let me know if you have any questions.

Unit #1	Grass Rig/Attack Truck.....	\$275.00/Hr
Unit #2	Pumper Truck.....	\$365.00/Hr
Unit #3	Tanker/Tender Truck.....	\$300.00/Hr
Unit #4	Suburban Truck.....	\$75.00/Hr
Unit #5	Pumper Truck.....	\$365.00/Hr
Unit #8	Rescue/Utility Trucks.....	\$325.00
Unit #9	Grass Rig/Attack Truck.....	\$275.00/Hr
Unit #10	4 X 4 Wheeler.....	\$75.00/Hr
	Boat.....	\$150.00/Hr
	Personnel (Each).....	\$25.00/Hr

Thanks

Rodney E. Schaefer - Chief
Rockville Fire Dept.



JANELLE P. KENDALL
Stearns County Attorney

August 1, 2013

AUG 05 2013

Ms. Rena Weber
City Administrator/Clerk
P.O. Box 93
Rockville, MN 56369

Re: Criminal Prosecution Contract for 2014 and 2015

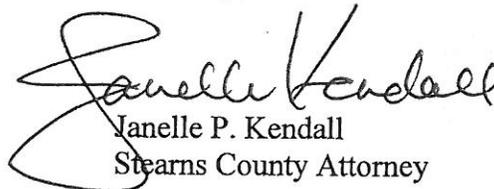
Dear Ms. Weber:

Enclosed please find a draft of an Agreement for Prosecution Services between the City of Rockville, the County of Stearns and the Stearns County Attorney's Office for calendar years 2014 and 2015. This proposal for prosecution services is almost identical to the prosecution contracts that have served us well since 2006.

Prosecution rates in your community have remained steady over many years now. As a result, our proposal for prosecution services remains at \$12,500 per year. As has been the case in past years, that rate is guaranteed not to increase through the duration of the contract.

Please review all of the provisions within the contract and, as always, if you have any questions or concerns, contact me or Chief Deputy Matthew Quinn at the number below.

Sincerely,


Janelle P. Kendall
Stearns County Attorney

JPK/MMQ/lmk

Enclosure