

**NOTES FROM A PUBLIC WORKS COMMITTEE MEETING HELD THURSDAY,  
MARCH 8, 2012 – 5:00 P.M. – ROCKVILLE CITY HALL.**

The meeting was called to order by Chair Don Simon. Roll Call was taken and the following members were found to be present: Chair Simon, Mayor Hagen & Jerry Schmitt.

Staff Present were: Administrator/Clerk Rena Weber & Public Works Director Rick Hansen.

Also present: Chuck Wocken.

The following items were discussed:

**ROCKVILLE COUNTY PARK** - Chuck Wocken, Stearns County Parks was present to discuss the change of alignment of the intersection at Glacier Road and Sauk River Road and:

**3 PROPOSED CHANGES SUGGESTED**

- County Road 19 & Sauk River Road – change to a Y
- Sauk River Road and Glacier Road – change to a Y
- Re-align portion of Sauk River Road to the north side of the former Gronseth property

Rick Hansen reported that the tarred portion of Sauk River Road needs to be replaced and wondered if Stearns County would be willing to share in the cost of that. The tarred portion of Glacier Road needs to be replaced too.

Don Simon reported that the culvert near Sauk River Road and County Road 139 also needs to be replaced.

Chuck Wocken stated he was here to re-affirm that we are still okay with County plan on the intersections and road alignment being moved.

***Motion by Mayor Hagen, second by Member Schmitt, to approve the designs as proposed and further re-affirm to Stearns County the same agreement. Motion carried.***

Rena will send a letter to Chuck Wocken supporting this.

**LRIP – DENIED – WHAT NOW?**

Rena Weber reported that we did not get the LRIP grant and that we have approximately \$210,000 in the Road Improvement fund.

a) Grand Lake Road Drainage system bids – this is a result of 4 -5 neighbors along Grand Lake Road wishing to correct a drainage problem. The city initially wished the Grand Lake Association to handle the improvement as the desire is to clean up the water running directly to Grand Lake. That did not work. Rick received to bids to place a catch basin and culvert under Grand Lake Road and empty the storm water into Ed Molitor's field. Mr. Molitor is in favor of the plan.

\$7762 – Steve Kraemer Excavating

\$9912 – Kraemer Trucking & Excavating

100% assessed divided by 5 property owners = \$1552.40

Letter will be sent to the property owners stating this and requesting a petition be signed.

b) Other roads on the wish list:

- Burg Street 2,495'
- Lena Lane – 3000' to
- White Oak Road 2800'
- Ahles Road – continue to Lake Road
- Chestnut Street by Community park – micro paving approximate cost \$25,000 – no assessments as this is considered a repair

RFP – Engineers for each project?

Can the law be changed – no engineer if we assess?

Design Build – Rena will check into this.

Mayor Hagen indicated that with the present financial situation we need to consider only road projects where:

- \*most residents to assess
- \*Need
- \*Use of the road

Rick Hansen questioned the repair that Greg Stang did 7- 8 years ago on Burg Street which did not work and it has fabric.

#### **HOLLY ROAD BIDS**

Holly Road request for road repair -update

Rick provided a bid from Hardrives to reclaim the road, take off 3" and replace with tar \$22,746.16 – This bid was dated 12/23/11 so we will add an additional 10% to the bid. \$25,020.60

27% = \$6,755.56 to be assessed to the property owners equally

***Motion by Mayor Hagen, second by Member Schmitt, to recommend approval of this project based on the estimated cost of \$25,020 and further recommend this to the city council with the city picking up 73% of the cost. Motion carried.***

#### **PLEASANT ROAD SEWER WELD**

Pleasant Road – Sewer weld issue – update

Rena Weber reported that she called and left a message with Mike Urban. She also felt that we will not get a response from this company due to the attendance record at previous street committee meetings.

Rena & Rick will talk to the city attorney on how we can most effectively use the LMC.

**WATERMAIN BREAKS** – Rick Hansen reported that today was a bad day for water leaks.

- One is behind city hall – not sure where yet.
- 560 Ptarmigan Lane – Ryan Steil – Curb stop is located in the driveway – driveway poured Sept 2011

Snow blade is done.

**TOM MASELTER** – Tom Maselter had submitted a letter of request to the Administrator requesting approval to pay \$362.00/month for 12 months for the WAC/SAC bill to his new proposed structure.

It was determined that the building inspector's costs cannot be spread over 12 months and needed to be paid up front.

***Motion by Mayor Hagen, second by Member Schmitt, to recommend approval of the request to pay off the SAC/WAC and water meter over a 12 month period beginning 4/1/12 at the going interest rate (4.75%). Motion carried unanimously.***

**COMMUNITY PARK SIDEWALK** – Don Simon reported that Community Park sidewalk needs repair. It was determined that this would have to come out of Street Department budget.

**ADJOURNMENT** – ***Motion by Mayor Hagen, second by Member Schmitt, to adjourn the meeting at 6:10 p.m. Motion carried.***

Submitted by  
Rena Weber  
Administrator/Clerk

**NOTES FROM A FINANCE COMMITTEE MEETING HELD WEDNESDAY, FEBRUARY 15, 2012 – ROCKVILLE CITY HALL – 5:30 P.M.**

The meeting was called to order by Vice Chair Randy Volkmuth. Roll Call was taken and the following members were found to be present: Jeff Hagen & Duane Willenbring. Absent: Chair Palmer.

Also present: Administrator/Clerk Rena Weber, Bill Becker, Jeff Howe, Jerry Schmitt & Don Simon.

Others present: Kimberly Thielen-Cremer and Betsy Goebel.

**BANK AND INVESTMENT RECONCILIATION** – A review of the January 2012 bank reconciliation and investment balance was done.

***Motion by Member Willenbring, second by Mayor Hagen, to recommend approval of the reports as presented. Motion carried unanimously.***

**THIELEN-CREMER ISSUE – 22817 Grovewood Lane** - Kimberly Thelen-Cremer was present to voice her concern of the process for septic inspection. She had attended the 12/21/11 council meeting and was told to come to a Finance Committee meeting to discuss further. The cost in question was \$295 of which \$95 was for septic pumping and \$200 for the inspection.

Staff provided copies of the e-mails and summary for review (attached)

***Motion by Member Willenbring, second by Member Volkmuth, to recommend splitting the cost of the inspection \$100/\$100 for the agony that she has gone through – not that we did anything wrong.***

Mayor Hagen felt the city should pay all of \$200 cost.

**AYES: Volkmuth, Willenbring**

**NAYS: Hagen**

***Motion passed on a 2 – 1 vote.***

**BIG DADDY'S BURGER & BAR FINE** - Betsy Goebel would like to plead her case regarding the liquor posting issues. Rena Weber informed Betsy and the Committee that the reason this is coming up is because in December the city was notified by the State of MN of the fine they were assessing Goebel's for non-payment of sales tax and further that the city could charge a civil penalty. The council at that meeting voted to approve the civil penalty, but to stay the fine/penalty for a two year period if there are no more violations. If there is a 2<sup>nd</sup> violation the penalty would be reviewed and addressed.

Rena Weber reported at the January meeting the request to renew the 2 a.m. liquor license came up and she was asked if there were any problems. She had not checked the DPS web-site that day so it was approved. Upon checking it was determined that Big-Daddy's was on the list again as of January 12<sup>th</sup>.

Betsy informed the committee of the issues she has had with her accountant and the ones she had while trying to access the State of MN e-file system. \$30.00 is the amount she did not pay on time and that is why she was on the list again. *This is not available to the city, but Ms. Goebel is to provide some proof of this being the case.*

***Motion by Mayor Hagen, second by Member Willenbring, to continue to stay the fine and remind Ms. Goebel that they are on probation for 2 years. Motion carried.***

**ADJOURN – Motion by Mayor Hagen, second by Member Volkmuth, to adjourn the meeting at 5:59 p.m. Motion carried.**

Submitted by:  
Rena Weber  
Administrator/Clerk

**NOTES FROM A FINANCE COMMITTEE MEETING HELD WEDNESDAY, FEBRUARY 22, 2012 – 5:00 P.M. – ROCKVILLE CITY HALL**

The meeting was called to order by Chair Susan Palmer. Roll Call was taken and the following members were found to be present: Chair Palmer, Mayor Hagen & Duane Willenbring. Absent: Randy Volkmoth.

Also present: Administrator/Clerk Rena Weber, Utility Billing/Administrative Assistant Judy Neu, Bill Becker, Don Simon, Jeff Howe, Jerry Schmitt, Ed Karls and Heidi Peper.  
Others present: Joe Rigdon & Steve Wischmann - KDV

Chair Palmer announced that the special meeting had been called for:

**Discuss Foreclosure property in Rockville**

- **What property in on the list?**
- **What value Stearns County has on it?**
- **How much is owed?**
- **What is needed to make the city whole?**
- **What amount will be reassessed to these properties?**

Questions/Concerns raised were:

- Run the risk of the property not selling if we continue to want our original assessment.
- Can the city buy the property for \$1 and sell it?
- Sub- committee to look at the original assessment
- How much has been paid?
- How much is delinquent?
- What do the numbers represent?
- Who gets what?
- How did they come up with these numbers – what was paid?
- What is the county portion going to be?
- Is it true that if the property is not sold the city cannot re-assess the State of MN?

Sub-committee will meet with Stearns County Officials

Week of 3/12/12 – Jeff Hagen, Sue Palmer, Rena Weber & KDV will go and report back to the full committee.

**ADJOURNMENT: 6:16 p.m.**

Submitted by:  
Rena Weber  
Administrator/Clerk