

MINUTES OF A REGULAR EDA MEETING HELD MONDAY, AUGUST 27 2012 – 4:30 P.M. - ROCKVILLE CITY HALL

The meeting was called to order by President Vern Salzl. Roll Call was taken and the following members were found to be present – President Salzl, Bill Becker, Ed Karls & Duane Willenbring. Absent: None.

Also present were: Rena Weber & Don Simon.
Others present: None

MINUTES OF 07/24/12 –

Motion by Member Willenbring, second by Member Karls, to approve the minutes of 07/24/12 as presented. Motion carried.

ADVERTISING SIGN – Don Simon had presented a request from George Bechtold who wants a sign put up leading people to downtown. The cost of the sign proposed is \$48,000 OR \$18.03 per capita.

President Salzl reported that he spent \$200/mo or \$2400/yr to have the Franklin Sign available for city businesses to advertise on and that did not happen.

Member Willenbring reported that Lumber One wanted to rent the sign but was told they could not due to city ordinance.

Also discussed was land where the sign could be placed if purchased. Fire Hall is too far from the highway to be seen and there will be issues with programming as there is so much granite between city hall and the fire hall. The city experienced problems already for this reason.

Other options are the Jeff's Freedom Auto sign, contacting the State of MN for their sign.

Motion by Member Willenbring, second by Member Karls, to have Don Simon carry the message back to Mr. Bechtold that more research needs to be done first so action is tabled at this point. Motion carried.

REVOLVING LOAN FUND POLICY - Heidi Peper had provided the board with the following documents for consideration:

- Revolving Loan Fund – Policies and Procedures
- Revolving Loan Fund – Application
- Supplemental Loan Agreement

Member Willenbring questioned the following on the Revolving Loan Fund -

II E The project will create or retain jobs that pay an average of \$12.00 per hour in wages and benefits.

III C Wages paid to employees must be at or above \$12/hour plus benefits
These two should say the same thing.

III E The EDA may waive job requirements at its discretion for commercial rehabilitation projects if a building has been identified to be in a blighted condition.
He has heartburn with this and how it will be handled.

IV D The City may provide deferments on principal repayments and subordination of loans to meet the credit needs of borrowers.
Are we giving out freebees?

IV H There is a base application fee of \$100, a charge a one percent (1%)
Missing the word "of"

IV C Interest rates are 2% below the prime rate, minimum of 3%
Are rates lower than that now? When is this adjusted?

IV B Loan terms – should be kept low

IV E 10% of project costs – they should have to put down 20%

Member Becker indicated that the \$25,000 maximum is too much.

Member Willenbring stated this is only a bridge loan if we are close. This should only be for a short period of time.

Rena Weber suggested that she gather information from other cities and find out from them what worked – what didn't. These questions will be discussed with Heidi at the next meeting.

TREASURER'S REPORT & LIST OF BILLS– Rena Weber presented the treasurer's report:

Cash Balance Report:

Fund 209 Economic Development	\$259,285.56
Fund 304 City Facilities	214,195.39

LIST OF BILLS – NONE

Motion by Member Becker, second by Member Willenbring, to approve the Treasurer's report and List of Bills as presented. Motion carried unanimously.

Rena Weber asked at what point does the EDA make the Fire Department responsible for their own bills and the city hall too.

BROCHURE – Rena Weber presented a copy of the new Richmond brochure expressing concern that Rockville has not done one. It was reported that the Business Assn. is defunct and there may not be enough interest in doing such a project.

AUDIO – Member Willenbring voiced concern that the audio on the Tri-City Cable TV channel for Rockville meetings still needs to be looked at. Rena will contact Aaron Cheeley for his assistance in this matter.

NEXT MEETING – Later part of September.

ADJOURNMENT – ***Motion by Member Becker, second by Member Willenbring, to adjourn the meeting at 5:18 p.m. Motion carried unanimously.***

VERENA M. WEBER-CMC
SECRETARY/TREASURER

VERN SALZL
PRESIDENT

**NOTES FROM A FINANCE COMMITTEE MEETING HELD WEDNESDAY, AUGUST 15, 2012 –
5:45 P.M. ROCKVILLE CITY HALL**

The meeting was called to order by Chair Sue Palmer. Roll Call was taken and the following members were found to be present: Chair Palmer, Mayor Hagen & Duane Willenbring. Absent: Randy Volkmuth.

Also present: Administrator/Clerk Rena Weber & Public Works Director Rick Hansen.

Other' present: Jerry Schmitt, Don Simon, Jeff Howe & Bill Becker.

BANK & INVESTMENT RECONCILIATION – A review of the July bank reconciliation and investment balance was done.

Motion by Mayor Hagen, second by Member Willenbring, to recommend approval of the reports as presented. Motion carried unanimously.

ADJOURNMENT – ***Motion by Mayor Hagen, second by Member Willenbring, to adjourn the meeting at 5:48 p.m. Motion carried.***

Submitted by
Rena Weber
Administrator/Clerk