MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, FEBRUARY 18, 2015 – 6:00 P.M. - ROCKVILLE CITY HALL

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Sue Palmer, Don Simon, Rick Tallman & Duane Willenbring. Absent: None.

Staff members present were: Administrator/Clerk Rena Weber, Finance/Utility Billing Judy Neu & Planning Commission Chair Bill Becker.

Others present were: Tudie Hermanutz, Dorothy Tallman, Tom Maselter, Tim Byram, Paul Wirth, Amanda & Nick Filla.

OPEN FORUM

No one appeared

CONSENT AGENDA – ***Motion by Member Palmer, second by Member Willenbring, to approve the consent agenda amended as presented:***

a) Approve minutes of 12/17/14
b) Accept Treasurer's Report of 01/21/2015
c) Approve List of Bills and Additions of 01/21/2015

Accounts Payable CK #015830 – 015906	***$42,451.37***
Payroll CK #004888 to 004897	***12,927.87***
EFT CK #000904 to 000910	***8,831.11***

Member Willenbring questioned the Peoples Service bill. Rena indicated that communications are in process to end the contract.

Member Tallman questioned the toilet rental and garbage at Pleasant Lake and Eagle Park stating we are not using either service.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

BOARD/STAFF REPORTS

POLICE DEPARTMENT– no one was present.

FIRE DEPARTMENT –

ANNUAL MEETING - Rena Weber reported that the Fire Department would like approval to move their annual meeting to the Fire Hall and allow the serving of alcohol. This is being moved from the parish center due to the cost and restrictions.

Motion by Member Willenbring, second by Member Palmer, to approve the request as presented.
AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

BLOOD MOBILE – Rena further reported that the Bloodmobile would also like to move their operations up to the fire hall.

Motion by Mayor Hagen, second by Member Simon, to approve the request as presented.
AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

PLANNING COMMISSION – Chair Becker reported that the Planning Commission reviewed the following:

ALTHAUS/UNGER – CONCEPT PLAN

The Planning Commission reviewed the concept plan for this subdivision – general requirements and also the comprehensive plan and recommends approval of the plan as presented.

The city maintained roadway will end where it currently does and the area will be staked out for the extension of the roadway so that the neighbors know what is being proposed.

Member Willenbring wished to have the city engineer look at the turn around to make sure the Public Works Department has adequate room.

Discussion was held regarding the park dedication fee and how much that might be. Staff will have the amount before the preliminary and final plat approval.

Motion by Member Willenbring, second by Member Tallman, to approve the concept plan with the requirement that there is ample turn around for the Public Works Department.
AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

STRUCTURE DEFINITION – Chair Becker reported they reviewed structure definition and have determined this would be postponed until April.

Member Tallman asked the council to read the water oriented structure definition in that this does sound like it allows a shed within the 50' shore impact zone.

Member Palmer pointed out that the Shoreland ordinance does not allow it.

NEW BUSINESS

SALE OF LAND – Rena Weber reported that Bruce Conrad would like to know if he can get the same deal that Kenn Tamm got for the purchase of the slice of land abutting the piece he purchased on forfeiture. The previous council approved a cost of $500.

Motion by Member Tallman, second by Member Palmer, to approve the sale of the residual piece of property in PIP to Bruce Conrad for $500.
AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

ROCK FEST – Rena Weber reported that Kathleen Stanger asked for council approval to allow the Rock Fest parade and provide the insurance for it and also fireworks at dusk.

Motion by Member Willenbring, second by Member Simon, to approve the request as presented.
AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

REQUEST FOR FUNDS TO ATTEND CONFERENCE – Member Willenbring reported that for many years he served on the builder's association both on the local and national level and has had the opportunity to go out to Washington DC. Now he has been offered the chance to serve on the National League of Cities –energy, environmental & natural resource standing committee. This national conference is also out in Washington DC and the projected cost is $2248. He would like to offset some of the costs. Will the city of Rockville gain? Member Willenbring stated it is not monument, but the state of MN will. He has contacted the Sauk River Watershed District to see if they would help. This is a one-time only request.

Mayor Hagen walked the council through the public purpose expenditure chart and the request qualified as being authorized.

Member Tallman asked if Member Willenbring had any idea of the other sources commitment. Member Willenbring stated the SRWD is going to the state board to see if they can get some help from them. Stearns County commissioners were at the same meeting and he may ask there too.

Member Willenbring suggested we wait until after he goes.

Member Palmer suggested giving $300.

Member Simon suggested we see what the others are giving – may have more info to help others.

Member Tallman indicated that Member Willenbring offered to pull it.

Motion by Member Tallman, second by Member Palmer, to table action until April.
AYES: Hagen, Palmer, Simon & Tallman
ABSTAINING: Willenbring
Motion passed on a 4 to 0 vote.

COMMITTEE REPORTS

MAYOR'S REPORT – Mayor Hagen asked for council approval to schedule a working session with the League of MN Cities on good governance. This would be a joint meeting of all committees with the council.

Member Willenbring suggested we research how the League handles the public asking questions.

Member Palmer stated that she wants to make sure the city gets our training.

Training will be planned for April 1st – 3 p.m. to 5:30 p.m.

RTCB – Member Willenbring indicated that the RTCB will be meeting with BNSF to discuss the right of way purchase.

PUBLIC WORKS COMMITTEE REPORT – Member Simon reported on the meeting held 02/12/15.

- 2015 projects –

  Pleasant Road survey – This will be sent out to the residents for their input.

  Motion by Member Tallman, second by Member Willenbring, to approve sending out the survey with the fee schedule being checked for WAC charge.
  AYES: Hagen, Palmer, Simon, Tallman & Willenbring
  Motion passed on a 5 to 0 vote.

  Sauk River Road – The culvert needs to be fixed and since County Road 139 is being done this summer – it would be a good time to make the correction.

  Chapel Hill culvert – there has been a request; however, the city has no knowledge of a culvert.

  131st Street – this will be done as a maintenance project this summer.

  80th Ave – costs for this will be obtained for a maintenance project this summer.
- Kubota Tractor – Nick getting bids.
- Salt Sand shed – Nick getting bids.
- PW building – this is for the future, but Nick had asked for PW committee thoughts on the location.
- Water tower and well house repair – Nick getting estimates.
- Griffin lot – How will the water/sewer requirement be applied to a potential new business?
- Pickup'n Power Sports – they need to hook up to water and sewer.

  Motion by Member Tallman, second by Mayor Hagen, to require they hook up to both within 6 months.
  AYES: Hagen, Palmer, Simon, Tallman & Willenbring
  Motion passed on a 5 to 0 vote.

ADMINISTRATOR REPORT

TREASURER'S REPORT – Rena Weber reported that she followed up on Member Tallman's request to accept the treasurer's report and was provided with the information from Jurassic Parliament. She further followed up with the city auditor, who agreed to the treasurer's report acceptance, but the bills have to be approved or they can't be paid.

STICKNEY HILLS – Rena Weber reported that Stickney Hills is showing interest in moving forward with their project. Dave Lenzmeier has requested a 9 a.m. on Saturday, March 28th. The Public Works Committee will be asked to attend this.

CONSERVATION WATER RATE – Mayor Hagen asked for discussion on approving the conservation water rate. He explained what was agreed to last month:

1. Can you agree on revenue reduction of 5%, 10%? *5% was agreed to.*
2. Operating reserve - $60,000 is one-half of the budget. What time frame would we like to reach this $60,000? *4 years to meet the $6000 or $15,000 per year.*
3. Does anybody want to see a higher than 20% at the higher end? *20% agreed to.*

Member Tallman stated that the guidelines are reasonable, but there are state statutes that we have to go by. Rates must be just, equitable, reasonable, and proportionate to the cost of providing the service.

Member Willenbring feels there is a lack of transparency on the revenue side. For instance, Brentwood Hill revenue stream, where will it come from or is it coming from the reserves? He still wants to see the 2014 true cost, not the budgeted cost.

Member Palmer explained the 2015 expense budget is at $147,000, however, that information does not impact the decision.

Member Tallman would like to see the details on wages, chemicals and repairs/maintenance.

Member Palmer suggested the council look at the Mayor's 2nd option and her option #2.

Member Tallman stated that those people will still see an increase in their bill. His proposal will still use a post card. *No they all will.*

Member Simon stated that we have to meet our expenses and you can't give water away.

Mayor Hagen called for action to move off the issue, agree to disagree.

Member Palmer stated in her research only one city had a flat fee and most all have a base fee.

Member Willenbring asked for consideration of Member Palmer's first proposal at $126,110.35.

Member Palmer suggested adjusting her 2nd proposal.

Member Tallman stated this still needs a public hearing.

Member Willenbring asked what is the magic number. He still questions the Pleasant Lake water tower – is that being paid by reserves?

Motion by Member Palmer, seconded by Member Simon to go with Member Palmers proposal that generates approximately $159,933 in revenue.
AYES: Hagen, Palmer & Simon
NAYS: Tallman & Willenbring
Motion passed on a 3 to 2 vote.

Public hearing Scheduled for 3/18/15 – 6:30 p.m.

OPEN FORUM

Paul Wirth – 8317 County Road 6 stated it is too bad this whole water rate has gotten to this point. The main thing people need is education or we will drain our aquifer. Why do we need it? Conservation is key.

Observation – he is in favor of the good governance training, but all committee members would be invited to attend. He questions the open meeting law as he heard a recent committee meeting was held and there were 4 council members present.

ADJOURNMENT – ***Motion by Member Palmer, second by Member Willenbring, to adjourn the meeting at 8:05 p.m. Motion carried.***

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR