

CITY OF ROCKVILLE
PARK RENTAL AGREEMENT

229 Broadway St. E. PO Box 93
Rockville, MN 56369
Phone: (320) 251-5836 Fax: (320) 240-9620

Renter: _____

Address: _____

Daytime Phone: _____

Date of Shelter Use: _____

Reason for use: _____

Special Request: _____

Hours reserved _____ to _____
(Park hours 7:00 a.m. to 10:00 p.m.)

For City use only

Rental Fee Received: _____

\$50.00 Deposit Received: _____
(The deposit will be held until City
verifies that all conditions have been met.)

\$50.00 Deposit Returned/Shredded

Date Key Issued: _____

Key Issued To: _____

Date Key Returned: _____

Received by: _____

Approved by: _____

Fund: 101-45122-36221

PARK RESERVED
(Please Circle One)

EAGLE PARK

Resident - \$25

Non-Resident - \$50

COMMUNITY PARK

Resident - \$25

Non-Resident - \$50

COMMUNITY BALL FIELD

Resident - \$25

Non-Resident - \$50

Event \$100

LIONS PARK

Resident - \$25

Non-Resident - \$50

Event - \$100

City Building \$25

The Renter must sign this Rental Agreement in the space provided below. By doing so, the Renter agrees to adhere to the following requirements, unless special arrangements have been noted by staff on this Rental Agreement, and agrees to accept the consequences for their failure to do so.

- A. **Park hours.** Renters are permitted to use the rented facilities between the **hours of 7:00 a.m. to 10:00 p.m.** Renters may be ejected from the facilities during the hours not permitted.
- B. **Alcohol.** ****At the time of application, the Renter must provide Rockville City Hall with a copy of their Certificate of Liability, from their home owners insurance, if alcoholic beverages are going to be served.**** The Renter will be subject to ejection and prosecution for the consumption of intoxicating beverages by minors, whether it is occurring with or without the Renter's knowledge. Absolutely no sale of intoxicating beverages is permitted. Absolutely no keg beer allowed in any city parks. The Renter shall indemnify and hold the City harmless for any liability introduced by the consumption of alcoholic beverages upon city property during the rental period.
- C. **Nuisance.** The Renter is responsible for the conduct of guests during the rental period, causing a public nuisance may, at the discretion of the Police Department, be grounds for ejection from the facilities.
- D. **Parking.** Parking is permitted in designated areas only. Overnight parking in parks is prohibited unless special arrangements have been made.

- E. **Trash.** Trash containers will be provided; renters must ensure that all refuse is placed in these containers. Renter is responsible for removal of any refuse that will not fit in refuse containers. City employees will dispose of trash in the containers at the end of the event.
- F. **Keys.** Keys to the park facilities must be returned to City Hall the next business day immediately following the rental date. Renters shall be responsible for the cost of replacing lost or damaged keys, or re-keying the facilities. If preferred, Renters may return the key by depositing it in the drop box located at the City Hall.
- G. **Damage and deposit.** There is a \$50.00 deposit required in addition to the rental fee, which shall be returned only if City staff determines that all conditions of this Rental Agreement have been met. The Renter's responsibility shall not be limited to the amount of the deposit. In the event of a violation of this Rental Agreement, the deposit may be retained to recover the administrative cost of recovering damages from the Renter, which shall be in addition to the deposit amount. The City may require a larger deposit and/or proof of insurance, and/or other security approved by the City, if it is determined that the use proposed will likely cause damage to the park facilities, and such damage is greater than \$50.00
- H. **Adult.** Renters must be at least eighteen years of age, and the event must be supervised by a responsible adult eighteen years of age or older at all times.
- I. **Facilities rented.** The City's park system requires a substantial annual cost, with most of the usage occurring on weekends. Most of the events for which shelters are rented also occur on weekends. So the Renter is advised that the facilities for which rental fees are paid, reserves only the park shelter. The only rest rooms for each park are located in the shelter at Community Ball Field and portable toilets at all other city parks; so all patrons must share them respectfully. The Concession Stand building at the Community Ball Field is not for rent. If a Renter encounters a conflict they are encouraged to contact the Police Department's non-emergency number, 251-4240.
- J. **Refunds.** There are no refunds in part or in whole of rental fees, whether due to inclement weather, messy facilities, or for any other reason. At times the shelters are rented for several consecutive days by different patrons, so the condition of the shelter is dependent upon how well the previous renter adheres to this Rental Agreement. If the facility has not been adequately cleaned when the Renter takes occupancy, they are encouraged to photograph the preexisting condition to assist the City in dealing with that previous renter. You will be expected to leave the shelter and grounds in good condition at the end of your event.
- K. **Event.** An Event is defined as any "Sanctioned Event" such as a tournament, race, advertised event or any event that charges for participation.

Signature Print Name Date

(I hereby certify that I have read the above information and I agree with the terms)

FACILITIES AVAILABLE AT PARKS

LIONS PARK
 Picnic Shelter
 Picnic Tables
 Ball Field
 Volley Ball Court
 Tether Ball
 Basketball Court
 Playground Equipment
 Walking Path
 Portable Toilet
 Power Outlets
 Meeting Room

COMMUNITY PARK
 Playground Equipment
 Paved Rink
 Warming House
 Basketball Court
 Drinking Fountain
 Power Outlet
 Portable Toilet
 Picnic Tables

COMMUNITY BALL FIELD
 Ball Field
 Picnic Shelter
 Bathroom Facilities
 Power Outlet

EAGLE PARK
 Fishing Pier
 Canoe Access
 Primitive Park Facilities
 Picnic Area