

**MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY,
JANUARY 20 - 6:00 P.M. – ROCKVILLE CITY HALL.**

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council Members: Bill Becker, John Koerber, Susan Palmer, Jerry Schmitt & Randy Volkmuth. Absent: Duane Willenbring.

Staff members present were: Administrator/Clerk Rena Weber, Planning Commission Chair Toni Honer & Lt. Jon Lentz.

Others present were: Tудie Hermanutz, Don Simon, Dave Volkmuth, Betsy & Jeff Goebel, and Judy Ikeogu.

ADDITIONS TO THE AGENDA: *Motion by Member Koerber, second by Member Volkmuth, to approve the additions to the agenda for discussion purposes.*

AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.

Motion passed on a 6 to 0 vote.

OPEN FORUM

Don Simon - 600 Othmar Lane reported that he attended the Stearns County Planning & Zoning hearing regarding changes in their ordinance to shoreline, agricultural districts, etc. Some of this might affect us and it might not.

Finance Director – In regards to this issue he urged the council to fill the position. He feels this should be done.

Eagle Park – Mr. Simon asked if a sign could be posted so that people know they can cross country ski otherwise the park sits idle.

CONSENT AGENDA –*Motion by Member Volkmuth, second by Member Becker, to approve the consent agenda as presented:*

a) ***Approve minutes of 12/16/09***

b) ***Approve Treasurer’s Report of 01/20/2010***

c) ***Approve List of Bills and Additions of 01/20/2010***

Accounts Payable: CK #011776 to 011860 \$364,732.22

Payroll Ck #003634 to 003692 37,721.68

EFT CK #000280 to 000291 12,269.48

d) ***Approve the 2010 Fees & Calendar***

e) ***Approve Reimbursement Resolution No. 2010-01***

AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.

Motion passed on a 6 to 0 vote.

BOARD/STAFF REPORTS

POLICE DEPARTMENT – Lt. Jon Lentz reported that there were 32.5 contract hours for December (which is the balance) and there were 10 citations issued.

PLANNING COMMISSION – Toni Honer reported on the following:

IKEOGU CUP/IUP – The Planning Commission reviewed the request again due to the fact the ordinance was adopted. The Planning Commission recommends approval with conditions:

- ◆ Annual review by the ~~Zoning Administrator~~ Planning Commission Members.
- ◆ Any purchase agreement on the property-allowing 3 months to find housing for the horse(s).
- ◆ Adequate fencing and grazing area-minimum 2 ½ acres per large animal unit.
- ◆ Interim Use Permit is non-transferable.
- ◆ Minnesota Code-General standards

Staff had previously checked the distance of the current shed from the property lines and it exceeded the 100' so no variance is needed.

Mayor Hagen questioned the date of the purchase agreement as being the rule when determining the 3 month time frame to find housing for the horses.

Member Palmer questioned having an agreement on the property and adjoining properties. Chair Honer indicated that none are required.

Member Volkmuth introduced the following resolution and moved for its adoption:

**RESOLUTION NO. 2010-02
A RESOLUTION GRANTING A CONDITIONAL/INTERIM USE PERMIT.**

WHEREAS, The City Council of the City of Rockville, Stearns County, Minnesota has received a request for a conditional/Interim use permit from Vincent & Judith Ikeogu to house farm animals in the R-2 District, and;

WHEREAS, this request would not affect the wetland, and;

WHEREAS, proper notification and publication had been given, and;

WHEREAS, all persons were given an opportunity to be heard on said request.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. Said request is hereby approved to allow the housing of farm animals in the R-2 District with conditions:

- ◆ Annual review by the ~~Zoning Administrator~~ Planning Commission Members.
- ◆ Any purchase agreement on the property-allowing 3 months to find housing for the horse(s).
- ◆ Adequate fencing and grazing area-minimum 2 ½ acres per large animal unit.
- ◆ Interim Use Permit is non-transferable.
- ◆ Minnesota Code-General standards

2. Said approval is not a burden on public facilities, is compatible with existing and planned adjacent uses, has no adverse affect on adjacent properties, the use is related to the needs of the city, is consistent with the Comprehensive Plan, is not a traffic hazard, there is adequate parking and loading, and;

3. The granting of the conditional use permit will not be detrimental to the public health, safety and general welfare of the City.

The motion for the foregoing resolution was duly seconded by Member Palmer with the following vote being taken:

AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.

Motion passed on a 6 to 0 vote.

ELECTION OF PLANNING COMMISSION OFFICERS FOR 2010 – Motion by Member Palmer, second by Member Volkmuth, to approve the following officers for 2010:

Toni Honer – Chair

Dale Borgmann – Acting Chair

AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.

Motion passed on a 6 to 0 vote.

PARK & RECREATION – Rena Weber reported that on 12/31/09 Steve Heying came in to ask approval to purchase chalking equipment for the ball park and take it out of the 2009 budget. At this time I had already designated the excess funds for the Park Dept. on 12/16/09 which was approved by the council. The total was **\$373.40 plus tax** purchased from BSN Sports. Since the equipment funds had been designated and this was less than \$500 I told him okay, but the council would need to approve using weed and fertilizer funds to pay this.
Fund #101-45120-257

Motion by Member Volkmuth, second by Member Koerber, to approve the request as presented:

AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.

Motion passed on a 6 to 0 vote.

OLD BUSINESS

Rena Weber reported on two issues:

JOINT RESOLUTION WITH AREA CITIES REGARDING FIRE SERVICE– Rena reported the joint resolution was discussed briefly at the Stearns County Municipal League and it appears that Richmond and the surrounding townships are looking into the possibility of forming a fire district.
VAN LITH PROPERTY – Rena Weber reported that the individual who was at the last council meeting has backed out of purchasing the property. She further indicated that other people are interested in the land and that she would like some direction on requirements in order to negotiate.

NEW BUSINESS

ANNUAL APPOINTMENTS & COMMITTEES – Rena Weber reported that there will be no increase in fees from either Rinke Noonan or SEH.

Member Palmer questioned the need for the Task Force.

Motion by Member Volkmuth, second by Member Palmer, to approve the annual appointments as presented and the committee list except the Task Force.

**ANNUAL APPOINTMENTS
2010**

1. ENGINEERING FIRM - SEH
2. OFFICIAL NEWSPAPER – *Cold Spring Record*
3. OFFICIAL DEPOSITORY – 1ST National Bank, Plaza Park Bank, Smith Barney, Bremer Bank, & 4M Fund
4. ACTING MAYOR – Susan Palmer
5. AUDITOR/ACCOUNTANT – ABDO, EICH & MEYER
6. ATTORNEY – Rinke Noonan
7. WEED INSPECTOR – Mayor Jeff Hagen
8. ASSISTANT WEED INSPECTOR – Rick Hansen
9. COUNTY AGRICULTURAL INSPECTOR – John Waldorf
10. PROCESS SERVER – Stearns County Sheriff’s Department

2010 COMMITTEES

NEGOTIATING TEAM

RANDY VOLKMUTH

DUANE WILLENBRING

JEFF HAGEN

ALT: SUSAN PALMER

PUBLIC WORKS COMMITTEE

RANDY VOLKMUTH

DUANE WILLENBRING

JEFF HAGEN

FINANCE COMMITTEE

RANDY VOLKMUTH

SUSAN PALMER

JEFF HAGEN

JERRY SCHMITT

JOHN KOERBER

JOHN KOERBER

ALT: DUANE WILLENBRING

BILL BECKER

PERSONNEL COMMITTEE**APO**

RANDY VOLKMUTH

BILL BECKER

SUSAN PALMER

JOHN KOERBER

DUANE WILLENBRING

TRI—CITY CABLE

JEFF HAGEN

ROGER SCHMIDT

BILL BECKER

DICK NIETERS

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.
Motion passed on a 6 to 0 vote.***

LOCAL BOARD OF REVIEW AUTHORITY — Rena Weber reported that this is simply a request from Stearns County that if the council chooses to give up this duty they would take it over. Mayor Hagen and Member Volkmuth both have taken the training so the city is covered.

Motion by Member Becker, second by Member Palmer, to keep the local Board of Review duties.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.
Motion passed on a 6 to 0 vote.***

COMMITTEE REPORTS

Mayor Hagen reported that he had nothing to report.

Rena Weber requested the council schedule two committee meetings:

Personnel – 2/10 – 6 p.m.

Public Works – 1/27 - 4:30

ADDITIONS TO THE AGENDA

APPOINT 2ND ASSISTANT FIRE CHIEF – Rena Weber reported that one individual applied for the position and that was Rick Hansen. He is currently holding the position.

Motion by Member Palmer, second by Member Volkmuth, to appoint Rick Hansen as the 2nd Assistant Fire Chief which is a four year term.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.
Motion passed on a 6 to 0 vote.***

LIQUOR LICENSE(S) TRANSFER – Rena Weber reported that Jeff & Betsy Goebel were present at the meeting to seek approval to transfer the liquor licenses for the Double Duece to them. This is all pending a background check and proper proof of insurance.

Motion by Member Volkmuth, second by Member Schmitt, to approve the transfer of the following liquor licenses to Jeff & Betsy Goebel DBA Big Daddy's Burger & Booze, Inc. pending background checks and proper proof of insurance.

***AYES: Becker, Hagen, Koerber, Palmer, Schmitt & Volkmuth.
Motion passed on a 6 to 0 vote.***

ADMINISTRATOR'S REPORT

VACANT LOT & PARCEL SURVEY – Rena Weber reported that a vacant lot and parcel survey was compiled by Stearns County and presented at the Stearns County Municipal League meeting. It was reported that anytime the percentage exceeds 10% - this could be a problem. Rockville came in at:

Total Vacant Parcels (% of Total Parcels)	86 or 5.6%
Total Vacant Platted Parcels (%of Total Parcels)	71 or 4.6%

LETTER FROM CITY OF RICHMOND TO RTCB – Rena Weber reported that a letter from City of Richmond was reviewed at the last Rocori Trail Construction Board meeting. It regards the need for open communication between all parties in order to keep working together.

ADJOURNMENT: *Motion by Member Koerber, second by Member Volkmuth, to adjourn the meeting at 6:32 p.m. Motion carried unanimously.*

**VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK**

**JEFF HAGEN
MAYOR**

(THIS PAGE LEFT BLANK INTENTIONALLY)