

CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

CITY COUNCIL AGENDA

MONDAY, FEBRUARY 11, 2019

ROCKVILLE CITY HALL

8:45 A.M.

1. **Call to Order**
2. **Roll Call** – (Silence Electronic Devices)
3. **Additions/Approval of Agenda**
4. **Ordinance Review**
5. **City Fee Schedule**
6. **Other**
7. **Adjourn**

Roll Call- BH.JT.BB.DW.DS

Rockville MN

2019 FEE SCHEDULE FOR LICENSES, PERMITS AND SERVICES

Applicable Minnesota Sales Tax will be added to fees.

+ Interest will be charged according to annual rate.

++ Credit/debit card payment not accepted for these fees.

2. Administration and Miscellaneous Fees
3. Building Permit Fees
4. Community Development Related Fees
5. General License, Permits, Service, Building & Grounds Rental Fees
6. Public Works Department—Equipment & Operator Fees
7. Sewer, Water and Storm water Utility Fees
8. Public Improvements Schedule of Value
9. Public Improvements Schedule of Value (cont) & Administrative Fines

City of Rockville**Fee Schedule**

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ADMINISTRATION AND MISCELLANEOUS	Proposed Fee	City Fee
Address Sign/Post (blue sign)	\$30.00	\$25.00
Administrator Fees / hr (billed in 15 minute blocks)	\$60.00	\$60.00hr (15min)
Administrative Assistant Fees/hr.	\$30.00	\$0.00
Assessment Search Fee (per parcel)	\$25.00	\$20.00
Certifying assessments for delinquent accounts to Tax Roll	10%	10%
Copies- (non-color/sheet 8-1/2"X11" (Sales Tax included)	\$.25	\$.25 per page
Copies-(color)/sheet 8-1/2"X11" (Sales Tax included)	\$.50	\$.50 per page
Copies-(non-color/sheet 11"X 17" (Sales Tax included)	\$.50	\$.25 per page
Copies-(color)/sheet 11"X 17" (Sales Tax included)	\$1.00	\$.25 per page
Comprehensive Plan-Printed	\$75.00	\$.25 per page
Comprehensive Plan-Digital (CD)	\$25.00	\$ 0.00
Election Filing Fee	\$2.00	\$2.00
Fax (local) per page	\$.50	\$0.00
Fax (long distance) per page	\$2.00/1.00	\$2.00 1 st \$1.00 thereafter
Late Fee (Utility bills) every mth.	10%	10%
Late Fee (Invoice)	10% 1 st Mnth 1% thereafter	10% 1 st Mnth 1% thereafter
Non-Sufficient Funds (NSF) Fee	\$25.00/4.00	\$25.00+4.00bank fee
Mailing List	\$25.00	\$25.00
Newsletter Ad 1/8 page	\$25.00	\$25.00
1/4 page	\$35.00	\$35.00
1/2 page	\$50.00	\$50.00
Full page	\$75.00	\$75.00
Insert	\$150.00	\$150.00
Road Closure Application Fee City/Cty Street (non-refundable)	\$25.00	\$25.00
Road Closure Deposit for barricade/traffic cones damage & roadway cleanup (refundable)	\$100.00	\$0.00
Sign Permit – Permanent/Building Permit or	\$50.00	\$On Value
Sign Permit – Temporary	\$25.00	\$On Value
Special Meeting Fee	\$200.00	\$200.00

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Building Permit Fees.	Proposed Fee	City Fee
Work done without a required permit!	Double the permit Fee	Doubled permit
Accessory Building under \$200 or less		\$25.00
Building Permit Fees –Residential & Commercial. Per UBC Fee Schedule	Based on value	On value
Basement Finish- (\$100.00 permit fee, \$50.00 plan check) + State Surcharge	\$150.00	on value
or using MN valuations UBC Fee Schedule whichever is less.		
Decks-Residential (\$75.00 permit fee, \$50.00 plan check) + State Surcharge	\$125.00	on value
or using MN valuations UBC Fee Schedule whichever is less.		
Construction Site Permit (Farm Use)	\$25.00	\$25.00
Demolition Permit -Commercial/Industrial	+State Surcharge	\$75.00
Demolition Permit -Residential	+State Surcharge	\$50.00 \$26.00
Electrical Inspections	per MN State Electrical Regulations	
Maintenance Permit Fee	+State Surcharge	\$35.00 \$26.00
Re-roofing, Re-siding		
Window or Ext. Door replacement		
Mechanical/Plumbing (HVAC) Residential	+ State Surcharge	\$75.00 \$41.00/\$76.00
(includes chimneys, wood stoves & fireplaces existing or new)		
Commercial		Based on value On Value
Mobile or Doublewide Home installation	+State Surcharge	\$100.00 On value
Moving Permit Fee/Excluding building permit		
Accessory Structure –Move in fee	+ State Surcharge	\$75.00 On value
House – Move in fee	+ State Surcharge	\$100.00
Plus additional fee based on valuation if any site work is necessary (ie driveway permit)		
Plan Check Fee		65% of Permit Fee
Plan Check Fee for similar plans (per state building code, Chapter1300, Sec. 160)		25% of Permit Fee
Plan Check Fee-Additional- required by changes, or additions to approved plans. Per hr.	\$50.00	
Stairs Permit		\$25.00 \$25.00

Refunds:

The building official may authorize refunding of not more than 80% of the permit fee, if no work has been done under the approved permit.

Request for refund must be in writing and submitted by the original applicant no later than 180 days after the original fee payment.

City of Rockville**Fee Schedule**

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Community Development Related Fees.

	Proposed Fee	City Fee
Administrative Plat Fee	\$100.00	\$100.00
“After the Fact” Charges	twice the permit fee + application fee	
Appeal Process Fee plus professional fees	\$250.00	\$0.00
Business Subsidy Loan, TIF, or Tax Abatement, PUD		
Administrator Fee plus		
Application	\$500.00	\$0.00
Escrow Amount ** (un-used portion is refunded)	\$1,500.00	\$0.00
Conditional Use Permit (application)	\$200.00	\$200.00
Driveway Permit (County or State Road may require additional permit)	\$50.00	\$20.00
Driveway Permit Deposit (refundable if no damage to public property)	\$500.00	\$0.00
Final Plat Review	\$300.00	\$300.00
Interim Use Permit (application)	\$200.00	\$200.00
Minor Subdivision (application)	\$100.00	\$100.00
Ordinance Amendment (application)	\$500.00	\$0.00
Park Land Dedication Fee (single family) or (0.07/sq. ft.)	\$1,200.00	\$1,200.00
1800 SQ feet per single family Res lot or (\$1200 per lot) or based on value of land		
“ “ “ Per unit (multi-family)	\$1,000.00	\$1,000.00
1500 SQ feet per multi family res lot or (1,000 per lot) or based on value of land		
Platting Escrow Amount ** (un-used portion is refunded)	\$1,000.00	\$0.00
Preliminary Plat		
1-3 Lots	\$300.00	\$300.00
4-10 Lots	\$500.00	\$500.00
11-40 Lots	\$1500.00	\$1500.00
Over 40 Lots	\$5000.00	\$5000.00
Re-Zone Application	\$200.00	\$200.00
Shore Land Alteration Permit Bolton and Menk Fee plus	\$45.00	SCR/\$25.00
Stearns County Environmental Service	\$Actual	\$Actual
Stearns County Recording Fee	\$Actual	\$Actual
Vacate Easement, Street, or Alley Application	\$250.00	\$100.00
Variance Request Application	\$200.00	\$200.00

** Petitioner will be responsible for additional charges incurred above the escrow collected.

*Community Development related fees may be combined for multiple requested actions presented as one review package at one meeting by the same applicant.

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General License, Permits, & Service Fees	Proposed Fee	City Fee
Animal Impound Fee (Contracted Service)	as charged by contractor	\$0.00
Caterer's Permit	\$35.00	\$0.00
Fireworks Permit	\$35.00	\$25.00
Legalized Gambling Investigation Fee for Initial Premises Permit	\$25.00	\$0.00
Legalized Gambling Premises Permit Annual Renewal Fee (Jan-1)	\$25.00	\$0.00
*Liquor License (annual)		
Consumption and Display	\$25.00	\$25.00
Off-Sale Intoxicating Liquor (MN Statute 340A.408)	\$100.00	\$100.00
Off-Sale Non-Intoxicating 3.2 Malt Liquor	\$25.00	\$10.00
On-Sale Intoxicating Liquor	\$1,250.00	\$1,250.00
On-Sale Non-Intoxicating 3.2 Malt Liquor	\$25.00	\$0.00
Wine	\$50.00	\$25.00
Sunday Liquor License	\$200.00	\$150.00
Temporary On-Sale Intoxicating Liquor	\$25.00	\$20.00
*Peddlers License (local no background check)	\$25.00	\$0.00
*Peddlers License (non-residents) (non-refundable)	\$75.00	\$25.00
(For non-residents Photo Identification Card issued by City) per individual	\$10.00	
Refuse Haulers Annual Permit January 1 st renewal	\$150.00	\$0.00
Work in City Right of Way and/or bulk city property Permit Fee	\$50.00	\$20.00
(Refund after proper clean-up deposit)	\$200.00	\$0.00
Tobacco and Electronic Cigarettes License	\$25.00	\$12.00

*The license fees are intended to cover the costs of issuing, inspecting and other directly related costs of enforcement.

Rental Fee Buildings & Grounds

City Hall Rental: (For businesses, organizations, non-profits. NO Private Parties)

Rooms available: Council Chambers (seats 60) conference rooms (seat approx 12)

1-29 people	per room	\$50.00	\$50.00
30 and more	Chambers	\$75.00	\$75.00
	Kitchen use	\$25.00	\$25.00
Community Ball Field	Resident	\$25.00	\$25.00
	Non-resident	\$50.00	\$50.00
	Event	\$100.00	\$100.00
Eagle Park, Lions Park, & Community Park	Resident	\$25.00	\$25.00
	Non-resident	\$50.00	\$50.00
	Event	\$100.00	\$100.00
Deposit Fee for City Hall, Fire Hall and Park Rental	minimum	\$75.00	\$50.00
(Deposit is refunded if buildings & grounds are in proper condition after the event)			
Pasture Rent (Eagle Park appx 65 acres)		Based on Current Property Tax/yr	

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Public Work's Dept. Equipment & Operator Fee (Not intended for Public hire.) Fee City Fee

Chain Saws	(with operator)	per hr*\$100.00	\$
Tractor & Mower	(with operator)	per hr*100.00	\$
Disc Blade	(reclaiming)	per hr \$100.00	\$
Dump Truck single axle	(with operator)	per hr*\$100.00	\$60.00
Dump Truck single axle with plow	(with operator)	per hr*\$100.00	\$75.00
Dump Truck tandem axle	(with operator)	per hr*\$100.00	\$80.00
Dump Truck tandem axle with plow	(with operator)	per hr*\$100.00	\$100.00
Generator 4-pin hookup: 220 & 120 volt		per hr \$100.00	\$
Loader	(with operator)	per hr*\$100.00	\$100.00
Lawn Mower zero turn	(with operator)	per hr*\$100.00	\$
Lawn Gang Mower/ tractor	(with operator)	per hr*\$100.00	\$
Mail Box (swing post) (picked up)		\$Actual Cost	\$95.00
Mail Box (swing post) (delivered)		\$Actual Cost +\$35.00	\$120.00
Road Grader	(with operator)	per hr*\$100.00	\$
Skid Steer/ one attachment	(with operator)	per hr*\$100.00	\$65.00
Additional charge for each attachment		per hr*\$100.00	\$0.00
Trash Pump 2-1/2" with 12 intake hose, 25' outlet hose		per hr \$100.00	\$0.00
Wood Chipper	(with operator)	per hr*\$100.00	\$0.00

*add Overtime labor to applicable hourly rates if operator reaches Overtime status.

Equipment rates are based on a 1-hr minimum. In nearly all circumstances, equipment must be rented with (and operated by) a city staff member.

Exceptions may be made when working with other governmental entities.

City of Rockville**Fee Schedule**

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Sewer, Water, and Storm Water Utility Fees		Proposed Fee	City Fee
Per gallon sewer charges are based on the water meter			
Professional installed irrigation system may have a separate water meter and can be deducted from sewer usage			
Sewer Hook-up; aka. SAC	one time charge	\$3,100.00	\$3017.04
Sewer Base Fee: <u>with water meter</u> Core *	Bi-Monthly	\$24.00	\$24.00 per unit
Sewer Base Fee: <u>without water meter</u> Lakes *	Bi-Monthly	\$65.00	\$54.86/\$41.14
Sewer Grinderstation + sales tax		\$actual	
Sewer Significant Industrial User Fee		(add to usage rate)	
Base Fee(SIU)	Bi-Monthly	\$100.00	\$100.00
SIC Flow Sewer		\$1.65/\$3.30	\$1.65/\$3.30
Biochemical Oxygen Demand (CBOD) greater than 250 mg/l per pound		\$.95	\$.74/1.48
Total Phosphorus (TP) greater than 7 mg/l		5.00/10.00	\$5.00/10.00
Total Suspended Solids (TSS) greater than 300 mg/l	per pound	\$.42/.84	\$.42/.84
*Usage-Consumption Rate/1000 gal	Bi-monthly	\$2.00	\$1.22
Sewer Stub-low pressure system (includes SAC & Trunk fee per connection)		\$8,900	\$8,782.50
Water Hook-up; aka.WAC	one time charge	\$3,100.00	\$3017.04
Water Base Fee: <u>with water meter</u> Core, Lake, Pip, Brentwood *	Bi-monthly	\$26.00	\$26.00 per unit
Water Meter Fee	Commercial/Residential	\$actual + sales tax	\$actual/ST
Water Safe Water FeeMDH	Bi-monthly	\$1.06	\$1.06
Water Usage Rate	0000-30,000 thousand gallons	\$5.00	\$3.00 0-4000
	30,001-60,000 thousand gallons	\$5.50	\$3.50 4001-8000
	60,001-90,000 thousand gallons	\$6.25	\$4.25 8001-14000
	90,001-99,999 thousand gallons	\$6.75	\$4.75 14001+
Construction Water Meter Hookup (meter fee refundable)		cost of meter plus	\$25.00
Contractor (Water sales)		Base rate +\$5.00/1000 gal+sales tax+	\$25.00
Water On/Off Fee		\$100.00	\$100.00
Resident requested water flow rate or meter certification/rebuild		actual cost of certification	
(Refunded if flow rate or meter accuracy found to be outside of normal operating parameters)			
Storm Water Utility Fee	Bi-monthly		N A

* Actual Usage Nov,-April: Averaged May,-Oct. based on previous 6 mth usage.

City of Rockville**Fee Schedule**

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Public Improvements Schedule of Value	Proposed Fee
<u>Bituminous Surface Street</u>	
Rural Section (street width up to 24 feet), Non-Commercial/Industrial	\$67.00 per assessable foot
Rural Section (street width greater than 24 feet), Non-Commercial/Industrial	\$89.00 per assessable foot
Rural Section, Commercial and Industrial	\$119.00 per assessable foot
Urban Section, Non-Commercial/Industrial	\$119.00 per assessable foot
Urban Section, Commercial and Industrial	\$147.00 per assessable foot
Drainage Improvements	included in street rates above
Concrete Curb & Gutter	\$25.00 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads
Reclaim (street width up to 24 feet), Non-Commercial/Industrial	\$30.00 per assessable foot
Reclaim (street width greater than 24 feet), Non-Commercial/Industrial	\$41.00 per assessable foot
Reclaim, Commercial and Industrial	\$56.00 per assessable foot
Overlay (street width up to 24 feet), Non-Commercial/Industrial	\$13.00 per assessable foot
Overlay (street width greater than 24 feet), Non-Commercial/Industrial	\$18.00 per assessable foot
Overlay, Commercial and Industrial	\$27.00 per assessable foot
Reclaim & Overlay assessment rate	30% of standard rates above 15% of standard rates above for non-City roads
<u>Concrete Sidewalk</u>	
Sidewalk installed on one side of street	\$15.00 per assessable foot
Sidewalk installed on both sides of street	\$30.00 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads
<u>Sanitary Sewer main line</u>	
Sanitary Sewer	\$84.00 per assessable foot
Replacement	25% of standard rate above
<u>Water Main main line</u>	
Water Main	\$64.00 per assessable foot
Replacement	25% of standard rate above
<u>Utility Service Lines</u>	
Water Service Line (1 inch)	\$1,353.00 per service
Water Service Line (1.5 inch)	\$1,353.00 per service
Water Service Line (6 inch)	\$2,675.00 per service
Water Service Line (8 inch)	\$2,951.00 per service
Sewer Service Line (4 inch)	\$1,418.00 per service
Sewer Service Line (6 inch)	\$1,418.00 per service
Replacement	100% of standard rates above

City of Rockville**Fee Schedule**

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Public Improvements Schedule of Value	Proposed Fee
<u>Sanitary Sewer Trunk/Area Fee</u>	
Single Family Residential (R-1)	\$2,456.00 per developable acre
Multi Family Residential (R-2)	\$4,911.00 per developable acre
Commercial (B-1)	\$4,911.00 per developable acre
Light Industrial (I-1)	\$4,096.00 per developable acre
Industrial (I-2)	\$4,096.00 per developable acre
<u>Water Trunk/Area Fee (core city system)</u>	
Single Family Residential (R-1)	\$2,439.00 per developable acre
Multi Family Residential (R-2)	\$4,877.00 per developable acre
Commercial (B-1)	\$4,877.00 per developable acre
Light Industrial (I-1)	\$4,064.00 per developable acre
Industrial (I-2)	\$4,064.00 per developable acre
<u>Water Trunk/Area Fee (Pleasant Lake area system)</u>	
	\$8,394.00 per developable acre

ADMINISTRATIVE FINES**Ordinance # Description**

2003-02: Fireworks	\$130.00
2003-07: Prohibiting the Parking of Vehicles on City Streets for more than 72 hours and regulating parking on Certain City streets During Winter months	\$130.00 \$130.00
2003-08A: Regulating the Use of the Wastewater Facilities	\$130.00
2003-09: Noise Ordinance	\$130.00
2004-21: Regulating the Use of Snowmobiles	\$130.00
2004-22: Regulating the Use of ATV's	\$130.00
2006-32: Regulating the Use of City Parks	\$130.00
2009-59: Regulating Dogs in the City	\$130.00
2012-75: Regulating Parking During Snow Emergencies on All City Streets During Winter Months	\$130.00
2013-77: Shade Tree	\$130.00
2013-79: Rental Licensing	\$130.00
City Cleanup on Nuisance Violations-per hr	\$35.00
Sign in Ordinance Violation (retrieve per sign)	\$25.00

Council Fee Meeting 02.11.19

Current

Possible

WATER:

Base \$26.00
 Per /1000 gal \$3.00 Tier 1
 \$3.50 Tier 2
 \$4.25 Tier 3
 \$4.75 Tier 4
 Tier 1 1 - 4,000
 Tier 2 4,001 - 8,000
 Tier 3 8,001 - 14,000
 Tier 4 14,001 – 999999999

\$26.00
 \$5.00 Tier 1
 \$5.50 Tier 2
 \$6.25 Tier 3
 \$6.75 Tier 4
 Tier 1 0 - 30,000
 Tier 2 30,001 – 60,000 “
 Tier 3 60,001 – 90,000 “
 Tier 4 90,001 – 999999999 “

5,000 gal = \$41.50
 10,000 = \$60.50
 20,000 = \$106.00
 40,000 = \$201.00

5,000 gal = \$51.00
 10,000 = \$76.00
 20,000 = \$126.00
 40,000 = \$231.00

SEWER

With Water Meter:

Base rate \$24.00
 Per /1000 gal \$1.22
 Eddies on Grand (has water meter) \$54.86
 400 H Club (has water meter) With Water Meter Rate

\$24.00
 per/1000 gal \$2.00

5,000 = \$30.10
 10,000 = \$36.20
 20,000 = \$48.40
 40,000 = \$472.80

5,000 = \$34.00
 10,000 = \$44.00
 20,000 = \$64.00
 40,000 = \$104.00

Without Water Meter:

Lakes \$54.86
 Lakes Seasonal \$41.14
 25942 Lake Rd Base only \$24.00
 Ron’s Auto (not connected to water) base only \$24.00

\$65.00 (Pleasant Lk, Grand Lk)
 \$65.00
 \$65.00
 \$65.00