

MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD TUESDAY, FEBRUARY 25, 2014 – 7:00 P.M.

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Susan Palmer, Don Simon, Randy Volkmuth and Duane Willenbring. Absent: None

Staff members present were: Administrator/Clerk Rena Weber & Attorney Adam Ripple

Others present were: Clarence Bloch, Judy Neu, Mandy Lais & Sam Simon

KEVN BROWN RESIGNATION – Mayor Hagen announced that the purpose of the meeting had been called to evaluate Kevin Brown as Public Works Director. In an earlier meeting this evening Mr. Brown tendered his resignation effective immediately.

Motion by Member Volkmuth, second by Member Willenbring, to accept Kevin Brown's resignation effective immediately.

AYES: Hagen, Palmer, Simon, Volkmuth & Willenbring

Motion passed by a 5 – 0 vote.

Member Simon asked what was the reason given for his resignation?

Member Palmer stated that we accepted his resignation so we need to accept his wishes and not disclose information.

ADDITION TO THE AGENDA

Rena Weber reported that this meeting would not be a closed meeting therefore an addition to the agenda could occur.

Motion by Mayor Hagen, second by Member Volkmuth, to approve addition an amended pay scale to the agenda for discussion purposes.

AYES: Hagen, Palmer, Simon, Volkmuth & Willenbring

Motion passed by a 5 – 0 vote.

AMENDED PAY SCALE – Member Palmer stated we are bumping into issues to have qualified people to work for the city so this amended pay scale is the recommendation of the Human Resource Committee. (Attached and marked Exhibit A)

Motion by Member Volkmuth, second by Mayor Hagen, to approved the amended Pay Scale as presented.

AYES: Hagen, Palmer, Simon, Volkmuth & Willenbring

Motion passed by a 5 – 0 vote.

Member Volkmuth indicated that adding to the steps is the correct way of doing this. He has not been in favor of granting COLA plus the step increases – just the step increase.

Member Palmer stated that we were not doing this and other cities were so that is why we are behind and maybe every 3 years we need to look at this.

Member Simon suggested we have to look at the scaled every other year or you are not getting a good quality of worker.

Member Simon asked why Roger Schoti's resume was at his spot.

Mayor Hagen stated that when Kevin Brown announced that he was quitting Human Resources felt it prudent to check around for a replacement. In light of the bad winter we have been having – it was necessary.

Member Willenbring asked that the newest version of the job description be made available before the next person is hired.

SPECIAL COUNCIL MEETING – ***Motion by Mayor Hagen, second by Member Volkmuth, to schedule a special council meeting for 2/28/14 – 8 a.m. to discuss approval of the updated job description for Public Works Director and also a possible hiring of a new director.***

AYES: Hagen, Palmer, Simon, Volkmuth & Willenbring

Motion passed by a 5 – 0 vote.

ADJOURNMENT – Motion by Member Volkmuth, second by Member Palmer, to adjourn the meeting at 7:32 p.m. Motion carried.

**VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK**

**JEFF HAGEN
MAYOR**