

MINUTES OF A REGULAR CITY COUNCIL MEETING HELD WEDNESDAY, JULY 15, 2015 – 6:00 P.M. - ROCKVILLE CITY HALL

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Sue Palmer, Don Simon, Rick Tallman & Duane Willenbring. Absent: None.

Staff members present were: Administrator/Clerk Rena Weber, Sgt. Jon Lentz, Engineer David Blommel and Planning Commission Chair Bill Becker.

Others present were: Tудie Hermanutz, Diane Willenbring, Carol Dietman, Mark Schneider, Pat & Joe Welle, Ev Balko, Cheryl & Charlie Unger, Christa & Elizabeth Althaus, Rosie & Daryl Steil, Tim Crocker, Tim Lingl, Scott Palmer, Peter & Janet Schaefer.

ADDITION TO THE AGENDA – Motion by Member Simon, second by Member Tallman, to approve the addition to the agenda for discussion purposes.

- 1. RFA – Werner Well – cost to complete Well #2 repair

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

OPEN FORUM

Rick Tallman – 25594 Lake Road – stated he was asked by Audrey Schaefer about what is being done to make sure the two water systems are not cross subsidizing each other.

Rick Tallman reported that Todd Beumer’s water rate proposal Ordinance 2015-83 did not come through the Finance Committee so he is wondering why Amanda Filla’s is required to come though the committee. These are two different processes.

CONSENT AGENDA – Motion by Member Palmer, second by Member Willenbring, to approve the consent agenda as presented:

- a) Approve minutes of 06/17/15
 - b) ACCEPT Treasurer’s Report of 07/15/15
 - c) Approve List of Bills and Additions of 07/15/15
- | | |
|---|--------------|
| Accounts Payable CK #016066 & 016154 – 016218 | \$706,405.30 |
| Payroll CK #004953 – 004978 | 17,910.21 |
| EFT #000945 – 000953 | 10,723.82 |

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

Member Tallman reported his concern that there are no comments on the bills where Bonds are paid. Rena Weber agreed that this should be rectified.

BOARD/STAFF REPORTS

PLANNING COMMISSION – Chair Bill Becker reported on the following:

HANSEN/SYVERSON PRELIMINARY & FINAL PLAT AND REZONING REQUEST

RE: PRELIMINARY & FINAL PLAT
RE-ZONE 10 ACRES OF SAID PLAT
RE: Parcel I.D. No. 76.41627.0202 Sections 16, Township 123, Range 029
Owners: Daniel Hansen
Kathleen & Howard Syverson
Property Address: xxx Fire Hall Lane, St. Cloud, MN
xxx 230th Street, St. Cloud, MN

REQUEST

Daniel Hansen and the Syverson’s would like to subdivide the land and create two parcels. This was part of another lot that was split when Highway 23 was built. The other lot was approved last year for a split, but now they have to plat the remaining two lots.

Also – the 10 acre lot located next to the fire hall is being requested to be re-zoned to B-2. This does not have city water or sewer.

Lot 1, Block 1 – Venison Acres

Lot 1, Block 2 – Venison Acres

RELEVANT INFORMATION

1. Property is zoned A-40.
2. Property is 26 acres approximately.
3. 10 notices were sent out.

RECOMMENDATION

1. Approve pending review and discussion.

1. **Jack Tamble is opposed to re-zoning of the fire hall piece due to drainage concerns and loss of crops.**
2. **Jack Tamble wanted to make it known that there is an irrigation well with an easement on the 16 acre lot (south of Hwy. 23) located next to 230th Street.**
3. **Dan Hansen indicated that Tamble is only allowed to enter the property to service the well, not use the whole lot.**
4. **Planning Commission recommends approval of the two lot plat, the re-zoning of the 10 acres by the Fire Hall, and further that there is no building entitlement on the 16 acre that remains zoned AG-40.**

Member Willenbring introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2015-14

RESOLUTION APPROVING A REZONING FROM AG -40 TO B-2 (GENERAL BUSINESS) AND FURTHER TO APPROVE A PRELIMINARY/FINAL PLAT TO BE KNOWN AS VENISON ACRES.

WHEREAS, a request has been received from Daniel Hansen & Kathleen Syverson to rezone certain property from Ag-40 to B-2, and;

WHEREAS, a request to approve a preliminary & final plat to be known as Venison Acres was also received, and;

WHEREAS, a public hearing to consider the request(s) was held before the Rockville Planning Commission on 07/14/15, and;

WHEREAS, proper notification was given and published notice was published in the Cold Spring Record, and;

WHEREAS, all persons attending the hearing were given an opportunity to address the Planning Commission.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. **The request to rezone 10 acres of parcel #76.41627.0202 from Ag 40 to B-2 is hereby approved.**
The request to plat Lot 1, Block 1 and Lot 1, Block 2 – Venison Acres is also approved with the stipulation there is no building entitlement on Lot 1, Block 1 – Venison Acres.
2. **Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.**
3. **That granting of the rezoning will not be detrimental to the public health, safety, comfort and general welfare of the City.**

The motion for the foregoing resolution was duly seconded by Member Palmer with the following vote being taken:

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

JAMES AND ELIZABETH ALTHAUS - PRELIMINARY & FINAL PLAN REVIEW

Re: Platting Request

76.41609.0500: Owners: James & Elizabeth Althaus

Property Address: 25264 Haywood Road, St. Cloud, MN 56301

Request: To split off platting from the Unger family and go on their own.
Lot 1 & 2 – Althaus Estates

Relevant Information:

1. Property contains 25.08 acres more or less.
2. 9 notices of public hearing were sent out.
3. This property is zoned Ag-40.
4. The owners are looking to retire and sell off some of their property to their children.
5. This area was made into smaller lots when it was originally platted.
6. This area is not farmed and is heavily wooded so it is ideal for rural residential

Recommendation: The Althaus and Unger families have decided to split their platting process due to unforeseen conditions. Approval is requested.

Planning Commission recommends approval due to the fact this was approved previously under another plat known as Haywood Estates. Also park dedication fees were paid under the previous plat.

Member Palmer introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2015-15

**RESOLUTION APPROVING A PRELIMINARY AND FINAL PLAT TO BE KNOWN AS
ALTHAUS ESTATES**

WHEREAS, James & Elizabeth Althaus presented a preliminary and final plat to be known as Althaus Estates, and;

WHEREAS, concerns of the Planning Commission were noted, and

WHEREAS, persons wishing to address the Planning Commission were given an opportunity to do so.

WHEREAS, proper notification and publication had been given.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. ***Said preliminary & final plat is hereby approved as presented and recommended by the Planning Commission.***

The motion for the foregoing resolution was duly seconded by Member Willenbring with the following vote being taken:

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

CHARLES AND CHERYL UNGER - PRELIMINARY & FINAL PLAN REVIEW

Re: Platting Request

76.41610.0600: Owners: Charles & Cheryl Unger

Property Address: 24984 Haywood Road, St. Cloud, MN 56301

Request: To split off platting from the Althaus family and go on their own.

Lots 1 – 3 Block 1 – Big Oak Estates

Relevant Information:

1. Property contains 19.50 acres more or less.
2. 10 notices of public hearing were sent out.
3. This property is zoned Ag-40.
4. The owners are looking to sell off some of their property to their children.
5. This area was made into smaller lots when it was originally platted.
6. This area is not farmed and is heavily wooded so it is ideal for rural residential

Recommendation: The Unger and Althaus families have decided to split their platting process due to unforeseen conditions. Approval is requested.

Planning Commission recommends approval due to the fact this was approved previously under another plat known as Haywood Estates.

Member Palmer introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2015-16**RESOLUTION APPROVING A PRELIMINARY AND FINAL PLAT TO BE KNOWN AS BIG OAK ESTATES**

WHEREAS, Charles & Cheryl Unger presented a preliminary and final plat to be known as Big Oak Estates, and;

WHEREAS, concerns of the Planning Commission were noted, and

WHEREAS, persons wishing to address the Planning Commission were given an opportunity to do so.

WHEREAS, proper notification and publication had been given.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

2. **Said preliminary & final plat is hereby approved as presented and recommended by the Planning Commission.**

The motion for the foregoing resolution was duly seconded by Member Tallman with the following vote being taken:

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

FIRE DEPARTMENT – Rena Weber reported for Chief Schaefer:

Bennett Johnson has passed all of the pre-employment tests and the fire department would like approval to hire Mr. Johnson. This brings the count back up to 21 with 8 more eligible to retire in the next two years.

Motion by Member Palmer, second by Member Simon, to appoint Bennett Johnson as a part-time volunteer fire fighter effective immediately.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring
Motion passed on a 5 to 0 vote.

NEW BUSINESS

Tim Crocker – DNR Water Conservation Rate - Tim Crocker – DNR representative was present to discuss the water conservation requirements and address questions the council may have. Mr. Crocker has been with the DNR for 26 years and cited the following:

- Cities serving over 1000 people must approve a water supply plan.
- Rockville has not been sent out the notification letter yet.
- It is not required at this point, but between 2016–2018 letters will be sent out and then cities will have 18 months to comply.
- Demand Reduction measures must be in place as of 1/1/2015 and Rockville's plan has been approved.
- It is up to each community to decide what works best for them.
- The DNR recommends that small a city go with a tiered rate.
- Under the uniform water rate conservation measures have to be looked at so you do reduce usage. This takes more effort on the community.
- You have to monitor either way.
- We really want cities to plan for the future – reduce/manage is better as it could cost up to \$800,000 for a new well.

Rena Weber asked Mr. Crocker if the Wellhead Protection plan in any way works as the water supply plan. Tim indicated that it does not; however, there is information that was gathered as part of that plan than can be used in the water supply plan.

Member Tallman reported that he received an e-mail from Brian Davis-DNR which indicates we do meet demand reduction, but we still need to do a water supply plan. Tiered rates don't collect enough revenue. Mr. Davis had sent Mr. Tallman a chart showing the old Vs new rate and where the revenue is less. Residents using over 15,000 gallons are paying less than it costs to produce. Member Tallman will send this information to be distributed to the council.

Mr. Crocker indicated that Brian Davis took out the base rate of the old Vs the new rate and it does criss/cross. Again you have to look at what fits your community. What's the incentive to reduce?

Member Tallman reported that the council received a petition after the rate was adopted. The base rate includes a 4,000 minimum then the next 4,000 is the higher rate. If you are using 15,000 gallons in two months it is impossible to cut 4,000 gallons.

Member Palmer indicated that we did look at more tiers. We have more users in the middle of the tier.

Mr. Crocker stated then the more you use the more you pay.

Member Palmer voiced her concern that the 21 page plan may seem easy, but we have a small staff and who is going to monitor usage. Will we need another person to comply?

Mr. Crocker stated that yes that is what they are seeing.

Member Tallman asked if either plan has to be monitored.

Member Palmer asked for clarification on the monitoring demand – is it different with the uniform rate structures. Mr. Crocker indicated that is correct. Additional staff is required to monitor and report the results.

Mayor Hagen asked what the reporting requirements are – once a year or twice a year.

Mr. Crocker replied this is a good question as it is not figured out yet. They are adding more communities this fall. Reporting may happen twice a year with the new revised rules.

Member Tallman asked what happens if somebody adds a pool. Mr. Crocker indicated then they would have to find new ways to cut something out.

Rena Weber asked if there is training information available. Mr. Crocker indicated that there is, but if we decide to change our rate the DNR can help us with training.

Member Willenbring indicated that using a tiered rate VS uniform rate is where we are spread apart. He referred to the phrase that a bill must be commensurate with the services – it should be fair and equitable. At the Sauk River Watershed District they talk about the aquifer and how important it is to make sure we get the water captured in the ground.

Mr. Crocker indicated that he works well with farmers and hears things from them.

Member Willenbring stated that the WHPP comes up for renewal every 10 years – these are two succinct plans that are mandated, but not funded.

Mr. Crocker reminded all to look ahead and plan ahead to have a viable water source in the future.

POLICE DEPARTMENT – Sgt. Jon Lentz reported that there were 37 contract hours during June with 6 citations issued.

PUBLIC HEARING – 2015-84 -Mayor Hagen announced that a public hearing would now be held at 6:42 p.m. to consider adoption of proposed Ordinance No. 2015-84 – Amending certain zoning regulations.

Rena Weber read the notice of hearing and cited the proposed changes as recommended by the Planning Commission.

No person appeared before the council.

Motion by Member Palmer, second by Member Willenbring, to close the public hearing at 6:46 p.m.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

Member Palmer introduced the following ordinance and moved for its adoption:

ORDINANCE NO. 2015-84

ORDINANCE AMENDING CERTAIN SECTIONS OF THE CITY OF ROCKVILLE ZONING CODE

WHEREAS, the City Council of the City of Rockville adopted official zoning controls (“Zoning Code”) pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

WHEREAS, the City Council amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, 2006-30, 2007-40, 2007-41, 2007-42, 2007-43, 2007-44, 2008-45, 2008-46, 2008-47, 2008-49, 2008-50, 2008-51 and 2008-53; 2009-58, 2009-61, 2009-62, 2009-63, 2010-64, 2011-69, 2011-70, 2011-73, 2012-74, 2012-76, and 2014-82

WHEREAS, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

WHEREAS, the City Council seeks to amend: certain definitions, and the rear yard setbacks in the R-1 Single Family District, and

WHEREAS, public hearing was held on July 15 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment(s). Notice of the public hearing was published in the Cold Spring Record on June 30, 2015; and July 7, 2015.

NOW, THEREFORE, THE CITY COUNCIL DOES ORDAIN:

SECTION 1:

Amend Rockville's Zoning Ordinance SECTION 8: Rules and Definitions Subdivision 2 by adding:

"Fish House": means a structure set on the ice of state waters to provide shelter while taking fish by angling as defined by Minnesota Statute 97A.015 Subd. 21

"Camper/Trailer": means any vehicle designed for carrying property or passengers on its own structure and for being drawn by a motor vehicle, or is designed to provide temporary living quarters during recreation, camping, or travel.

"Recreational Vehicle": means a vehicle used to provide temporary living quarters including, but not limited to: motorhomes, travel trailers, campers, camping trailers, popups, or watercraft.

SECTION 2:

Amend Rockville's Zoning Ordinance SECTION 32 Subdivision 3 by adding:

TRAILER STORAGE RESTRICTIONS

To restrict trailer storage by adding the following to Section 32 Subd. 3:

C. Outdoor storage of trailers is prohibited within 50 feet of the ordinary high water level.

SECTION 3:

Amend Rockville's Zoning Ordinance Section 17 – R-1 Single Family Residential by adding:

5. Setbacks

C. Rear Yard Setback The rear yard setback must be at least thirty-five (35) for the house and garage foundation.

D Rear Yard Setback: For clarification purposes, the following is a list of features that are exempt and may be located within the thirty-five (35') foot setback but no closer than twenty-five (25) feet: outside stairways, fire escapes, porches, platforms, decks, balconies and other similar projections. (This does not apply to the riparian lake lots).

Amend Rockville Zoning Ordinance – Section 9 General Requirements

Subdivision 12: Yard Setback Exceptions -

B. For clarification purposes, the following is a list of features that are not exempt and may not be located within the setback area: outside stairways, fire escapes, porches, platforms, decks, balconies and other similar projections. ~~Subdivision 12 B. does not apply to R-1 Single Family Dwelling District.~~

The motion for the foregoing ordinance was duly seconded by Member Simon with the following vote being taken:

Member Willenbring voiced concern about the last sentence under Section 9 General requirements indicating that is not clear on how this applies to the R-1 District.

Member Palmer amended her motion to strike the last sentence.

Member Simon accepted the friendly amendment.

AYES: Hagen, Palmer, Simon & Willenbring

NAYS: Tallman

Motion passed on a 4 – 1 vote.

Member Tallman indicated that he voted no because people do not like the definition of fish house, camper, or recreational trailer. This gives the city teeth to regulate them.

NEW BUSINESS

ROCKVILLE LION'S CLUB REQUEST - Rosie Steil – President of Rockville Lion's Club thanked the council for allowing them to serve the city. The club is looking to establish a memorial for all veteran's since there really is none in the city. They were looking at different sites: City Hall, a city park and the Fire Hall.

They are recommending the Fire Hall site as there are lighted flags there already. The memorial project has been talked about in the last months. The Club is having someone to meet and work with them from the beginning to the end of this project. This will be a joint project involving the citizens, Sportsman Club, Lion's Club, Council and the Fire Fighters.

Member Palmer asked if the club had any idea what it might look like in size or shape.

Rosie Steil indicated they are not sure what the size or shape may be. They have looked at 27 different sites. They know they want it to be maintenance free.

Member Willenbring stated that he has been a member since 1977. He is all for it, but as a city council member he feels we need to have a maintenance agreement. He knows of cities where the vets started off with a project and then it got bigger and bigger. Long term maintenance is his concern and wants to know who is going to maintain the memorial which would be in an agreement.

Rosie wants somebody on the committee from the city.

Mayor Hagen stated that he completely trusts the Lions, but this still need city final approval. He too feels somebody should volunteer from the city so the city keeps some control.

Member Willenbring indicated that he will serve as a Lion member and council member.

Motion by Member Palmer, second by Member Willenbring, to approve the plan in concept, however, the Lion's Club should bring something back for final approval in regards to design and placement.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

Member Tallman asked Rosie Steil to send pictures to Rena to be sent out to the council.

Rosie Steil asked that if this is permitted then what stipulations are there. Also will they need a building permit? Yes.

MARK SCHNEIDER – BUGS & BUDDY LIQUOR CITATION – Rena Weber reported that Mark no longer owns the bar, but is still responsible for the people that worked for him and will have to appear before the council on the recent liquor violation. In the past the city has "stayed the fine" (\$500) as long as there is no further occurrence within a year. If it happens again, then you assess the bar owner the \$500 plus the \$1000 civil penalty.

Rena also added that the MN Basic Code calls for each bartender serving alcohol to have taken the liquor sales training offered by the County.

Motion by Member Willenbring, second by Member Simon, to approve action to stay the fine for Bug's and Buddy pending there are no further violations in the next 12 months.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

UNFINISHED BUSINESS

VOIGT BROTHERS ASSESSMENT CANCELLATION – Rena Weber explained that this document is the final piece of our negotiation process with the Voigt family.

Member Willenbring voiced concern with deletion of legal fees and the blue 911 sign. He is not suggesting that we change anything.

Member Tallman introduced the following resolution and moved for its adoption:

RESOLUTION NO. 2015 - 13

RESOLUTION TO CANCEL ASSESSMENTS, PENALTIES AND ACCURED INTEREST DUE UNDER THE ASSESSMENT AGREEMENT DATED JANUARY 6, 2004 IN ACCORDANCE WITH THE SETTLEMENT AGREEMENT BETWEEN JAMES AND JACQUELINE VOIGT, MICHAEL AND CANDICE VOIGT, LON AND JULIANNE VOIGT (COLLECTIVELY "VOIGT") AND THE CITY OF ROCKVILLE, MINNESOTA DATED APRIL 6, 2015

RECITALS

WHEREAS, the Parties entered into an Assessment Agreement dated January 6, 2004 (the "Assessment Agreement") related to sewer extension assessments and sewer access charges (SAC);

WHEREAS, Voigt had outstanding assessments and SAC fees from the Assessment Agreement and resolved to settle the amount owed by entering into a Settlement Agreement and Mutual Release with the City of Rockville dated April 6, 2015 (the "Settlement Agreement"); and

WHEREAS, Voigt has performed under Section 2 of the Settlement Agreement by making full payment to the City and the City now resolves to cancel the outstanding assessments, SAC, penalties, and accrued interest under the Assessment Agreement with the Stearns County Auditor in accordance with Sections 3 and 4 the Settlement Agreement.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, MINNESOTA:

1. For the purposes of this Resolution, the term "Property" shall include all contiguous parcels of land owned by Voigt within the City of Rockville, where applicable, with the following PID numbers: 76.41600.0400, 76.41600.0300, 76.41601.0300, 76.41620.0600, 76.41601.0600, and 76.41617.0600.
2. The mayor and the clerk are hereby authorized and directed to cancel the following assessments on the Property, together with all outstanding penalties or accrued interest thereon, with the Stearns County Auditor:

DATE OF LETTER FROM CITY OF ROCKVILLE	IMPROVEMENT NUMBER	DESCRIPTION	ASSESSMENT AMOUNT
11/16/2006	762007010	UNPAID 911 SIGN	\$25.00
11/19/2007	762008010	LEGAL	\$519.51
11/19/2007	762008011	SAC FEE	\$21,221.88
11/14/2008	762009030	MISCELLANEOUS FEES	\$22,505.79
11/16/2009	76201002	LEGAL	\$2,644.83
2/5/2010	76201003	ADD 10 SAC CHARGES	\$19,448.10
11/15/2010	76201104	SAC FEE	\$23,397.11
11/15/2011	76201205	SAC FEE	\$23,631.08
11/15/2012	76201303	SAC FEE	\$23,631.08
11/15/2013	76201408	SAC FEE	\$23,631.08
11/14/2014	76201503	SAC FEE	\$23,631.08
10/15/2007 SANITARY SEWER AMOUNT AFTER REALLOCATION TO LOTS PLATTED	220000030	SEWER PROJECT	\$13,733.99
	220000031	SEWER PROJECT	\$84,835.30
	220000032	SEWER PROJECT	\$84,835.30
	220000033	SEWER PROJECT	\$84,835.30
	220000034	SEWER PROJECT	\$84,835.29

The motion for the foregoing Resolution was duly seconded by Member Palmer with the following vote being taken:

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

COMMITTEE REPORTS

MAYOR – None

RTCB – None

PUBLIC WORKS – Member Simon reported that the Sauk River Road project would be talked about at the next Public Works Committee meeting on 7/22/15 – 8 a.m.

ADDITION TO THE AGENDA

Werner Well – Well #2 Cost to Repair Well – Nick Waldbillig Please approve the cost to complete the repair to Well #2 in the amount of \$8,016.86. The estimate was \$7,774.12, but it stated that extra fittings and welding may be needed.

Funding: E 601-49440-220

Members Willenbring and Tallman discussed the difference from the estimate to actual.

Rena Weber reported that Mr. Werner would be in town tomorrow to discuss the \$750 overage from the last bill. It was determined that a check valve costing \$242 was not installed and these are estimates.

Motion by Member Willenbring, second by Member Tallman, to approve finalizing the payment in full.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

FINANCE COMMITTEE – Chair Palmer reported that the Finance Committee just met and reviewed the bank reconciliation and investments. They are looking to update the debt management study, but have asked Rena talk to KDV about a reduced price. The annual budget meeting has been scheduled for 8/26/2015 – 3 p.m.

HUMAN RESOURCES – Chair Palmer reported that the HR Committee had reviewed the clothing allowance policy for Public Works and employees and recommends approval of:

All full-time Public Works employees shall be entitled to new uniforms, hats, shirts, jackets, pants, gloves and safety related items purchased annually by the city at a cost not to exceed \$350.00 per year per employee. The maintenance of the uniforms shall be the responsibility of the employee.

Motion by Mayor Hagen, second by Member Simon, to approve the policy change as presented.

AYES: Hagen, Palmer, Simon, Tallman & Willenbring

Motion passed on a 5 to 0 vote.

ADMINISTRATOR'S REPORT

BOARD OF REVIEW TRAINING – Rena Weber reported that the Stearns County Assessor has sent out a letter notifying elected officials of upcoming training in regards to Board of Review meetings. Right now only one member is certified – Duane Willenbring.

Member Tallman volunteered to take the on-line training.

OPEN FORUM

Scott Palmer – 21108 Fowler Road indicated that he is the current Chair of the Grand Lake LID. He is not sure that too many people around the lake are aware that an ordinance is being looked at regarding campers. He asked if this ordinance change is based on public opinion or scientific data. He stated that we need to give people around the lake notice of the ordinance. He has empathy for people who have campers, however, we have made great strides in improving the quality of water in the lake. If we want he would have SRWD come to the meeting to talk about what impervious surface does to the lake.

Tudie Hermanutz - 211 1st St W asked what happened in Eagle Park yesterday. The porta potty was tipped over and the bird house wire was twisted. We need to put a lock on the bird house. The Sheriff was notified.

Joe Welle – 201 Broadway Street East was present and provided certificates of liquor training to the city.

Member Tallman reported that had met with Father Tony Kroll and was asked to mention at the council meeting that the grass cutting coming into the city needs to be taken care of. *It was reported that this is a County road therefore not the city responsibility.*

ADJOURNMENT – Motion by Member Simon, second by Member Willenbring, to adjourn the meeting at 7:30 p.m. Motion carried.

**VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK**

**JEFF HAGEN
MAYOR**