

ROCKVILLE CITY COUNCIL LAST MONDAY OF THE MONTH MEETING MINUTES

August 31, 2020
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 9:00 a.m. by Mayor Duane Willenbring.

Item 2) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, and Don Simon. Absent: Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene VanHavermaet; City Engineer, Justin Kannas; and City Attorney, Sue Dege.

Item 3) Additions/Approval of Agenda

Administrator Bode asked to add under Item 10 a) 25523 Lake Road – Shoreland Ordinance Issues and Member Herberg asked to add under Item 10 b) Future Agenda Items.

Motion by Simon, second by Becker, to approve of the agenda with the additions as noted. Motion passed unanimously.

Item 4) Stickney Hill Dairy One Year Permit

Staff reviewed with the Council a proposed one-year Significant Industrial User (SIU) agreement that Staff has been working on with Stickney during the mediation process.

Motion by Becker, second by Herberg, to approve the proposed SIU agreement titled SH082520. Motion passed unanimously. Additionally, the Council directed City Attorney Dege to prepare an addendum to the SIU agreement that would address the financial issues surrounding this account.

Director VanHavermaet informed the Council that he has been testing the trapezoidal flume meter at Stickney Hill using the fire hydrant. One test of 1,000 gallons at approximately 100 GPM resulted in the trapezoidal meter reading being right on at 1,000 gal. Two different tests at approximately 200 GPM at 1,000 gallons each resulted in the trapezoidal meter reading at 700 and 800 gallons respectively. VanHavermaet believes the last two tests that resulted in the trapezoidal meter reading less was due to the high pressure coming out of the 2 ½" hose.

Item 5) Rockville Crossing

Administrator Bode informed the Council that the travel plaza company indicated they were going to be applying for a variance to the City's sign ordinance related to the City's height and square feet maximums.

Engineer Kannas and Council reviewed the options related to the water/sewer extensions as well as the placement and size of the proposed sewer lift station. The Council discussed the feasibility of oversizing the water, sewer mains, and sewer lift station to account for the possibility of future growth/development of the property across Highway 23 owned by the Anderson Trucking family, as well as the property located between the travel plaza site and 93rd Avenue.

Motion by Herberg, second by Becker, to include oversizing of the water and sewer main and sewer lift station in the design of the Harstad Development (Creative Capital Holdings) as long as the overage cost does not exceed the City's anticipated revenue for the trunk area fee. Roll call vote: AYES; Herberg, Becker, and Simon. NAYES; Willenbring. Motion carried on a three to one vote.

Item 6) 2021 Budget

The Council and Staff reviewed the preliminary 2021 budget. It was noted that the Councilors as individuals had on previous occasions in discussions with Staff were hoping for a balanced budget without any proposed tax levy increases. After review and discussion, the proposed preliminary budget shows a zero-tax levy increase.

The Council reviewed how the City of Rockville currently bills Maine Prairie Township (MPT) for fire protection. Currently the City charges MPT a portion of the overall department expenses. Council discussed the possibility

of charging MPT a flat fee with an annual inflation adjustment, thereby eliminating MPT concerns over the City buying a new truck or equipment. Member Herberg volunteered to talk with MPT Supervisors and get their thoughts on the idea.

Item 7) Public Works Building

The Council and Staff again discussed options as it relates to constructing a new public works building on city property located at Fire Hall Lane. Director VanHavermaet stated that due to the current COVID-19 issues he is finding it difficult in obtaining reliable preliminary costs for either the stand alone all steel building or the tip up addition onto the current fire hall. Member Herberg stated he had checked with Wells Concrete Products out of Albany and came up with a loose estimate of \$402,000 for a 60' x 70' tip up addition to the fire hall. VanHavermaet stated he will continue to look into obtaining estimates for both options.

VanHavermaet reviewed with the Council three estimates he received for clearing and prepping the proposed site for the possible stand-alone all steel building. He stated that whether the Council chooses to build a stand-alone or an addition onto the firehall it would be beneficial to the City to have the site cleared and prepped if not for a new building at least provide more room for outdoor storage of equipment. Herberg 11,500, Summit 15,871 and TKI 36,500.

Motion by Willenbring, second by Simon, to approve of the apparent low bid received from Herberg Construction of \$10,000.00 (does not include sand or fill for the proposed new building). Roll call vote: AYES; Becker, Willenbring, and Simon. NAYES; None. Abstention; Herberg. Motion carried.

Item 8) 25536 Lake Road

Administrator Bode reviewed with the Council a storm water erosion complaint. The Complainant states that her neighbor to the north for the past years while building his new house and then more recently building or redoing his driveway continually disturbing the street gravel shoulder that results in the loose gravel being washed onto her property when it rains. Member Herberg volunteered to work with Director VanHavermaet to temporarily fix the problem. The consensus was that the long-term solution would need to be addressed when the street is reconstructed.

Item 9) Council Action

a) Marco Copier

Administrator Bode reviewed with the Council a new proposed five-year copier lease agreement with Marco. Bode noted that the current agreement that has nine months remaining of a five-year agreement is at a monthly cost of \$604.77. The new five-year agreement would be at a monthly cost of \$462.30. Bode noted that the fax capability will still be available but would utilize a cloud based faxing capability and not a fax modem.

Motion by Becker, second by Simon, to approve the new five-year copier lease agreement with Marco. Motion passed unanimously.

b) Council Monitor

Council and Staff again reviewed options for a council chambers TV monitor. Consensus was to look into individual iPad type devices.

Item 10) Other

a) 25523 Pleasant Road – Shoreland Alteration Violation

Administrator Bode reported to the Council that he had been made aware of landscaping being done at 25523 Pleasant Road, a riparian lot on Pleasant Lake. Upon investigation Bode found the contractor, MC's Lawn and Landscaping was performing extensive landscaping on the property without proper permits which included driveway alteration, installation of a new sidewalk, tree removal, large portions of lawn replaced with sod, and new rock riprap along the shoreline. Bode stated he requested the contractor to stop work and seek to obtain the proper shoreland alteration permits from the City of Rockville. Bode forwarded the subsequent after-the-fact application along with the photos showing the amount of work already started and completed prior to the application onto the Minnesota DNR Hydrologist and City Engineer for their review and comments. Both the DNR Hydrologist and City Engineer had serious concerns relating to the application and in part a major concern was over the installation of the new shoreline rock riprap along with the placement of the large area of 1 ½" river rock between the house and the shoreline.

Motion by Becker, second by Willenbring, to authorize City Administrator to enforce the shoreland alteration violations with the DNR/City Engineer's recommendations. Motion passed.

b) Future Agenda Items

Member Herberg wanted to express his displeasure, the same as did Member Becker at the last Council meeting, over the fact that he too had called Administrator Bode requesting a specific agenda item and it was not put on the agenda. Bode replied if an agenda item from a Council member does not make it onto the preliminary agenda it can be added to the agenda at the beginning of a regular Council meeting, if the Council, as a whole, approves of the requested addition. Bode restated that Council agendas are prepared by the City Clerk and are considered "preliminary" agendas and once the Council convenes a regular meeting, the City Council irrespective of the City Clerk's preliminary agenda makes the final decision of any additions, corrections, amendments, and final approval of a regular council meeting agenda. Bode noted it is the Council majority that make Council decisions not individual Council members.

Item 11) Adjourn

Motion by Becker, second by Simon, to adjourn the meeting. Motion carried. Meeting adjourned at 11:16 a.m.

Respectfully submitted,

Martin M. Bode, City Administrator