

**MINUTES OF A SPECIAL CITY COUNCIL MEETING HELD WEDNESDAY,
SEPTEMBER 25, 2013 – 6:00 P.M. - ROCKVILLE CITY HALL**

The meeting was called to order by Mayor Jeff Hagen. Roll Call was taken and the following members were found to be present: Mayor Hagen, Council members Susan Palmer, Don Simon & Duane Willenbring. Absent: Randy Volkmuth

Staff Present: Administrator/Clerk Rena Weber

HAULING OF TREE CHIPS - Rena Weber requested approval of the cost to haul the tree chips to Mississippi Topsoil in Cold Spring. \$3450.00

Motion by Member Palmer, second by Member Simon, to approve the request to haul away the tree chips - \$3450.00

AYES: Hagen, Palmer, Simon & Willenbring
Motion passed on a 4 to 0 vote.

Mayor Hagen announced that the special meeting had been called for the purpose of appointing a Public Works Director. Interviews, reference checks and follow up interviews were done with three individuals.

The Human Resources recommends the hiring of Kevin Brown at Step 10 - \$18.67/hour.

Motion by Member Willenbring, second by Member Palmer, to approve hiring Kevin Brown at \$18.67/hour with a 6 month review.

AYES: Hagen, Palmer, Simon & Willenbring
Motion passed on a 4 to 0 vote.

Mayor Hagen reported that in talking to Kevin he voiced concern of the wages and Mayor Hagen asked if that could be changed after six months.

Rena Weber reported that pay equity comes into play and a change would affect all employees. This will be discussed at Human Resources meetings.

Mayor Hagen also indicated that Kevin has a concern of being on-call all of the time. Mayor Hagen stated we have to work out a list of who to contact. See if Ralph Walz will take over on the list.

Rena Weber reported that Mandy Lais just completed a successful year and moved up a step. The Council reviewed all wage rates and pay equity scale and determined that Mandy should receive a higher wage.

Motion by Mayor Hagen, second by Member Simon, to approve granting Mandy Lais a raise to Step 5 \$12.03/hour.

AYES: Hagen, Palmer, Simon & Willenbring
Motion passed on a 4 to 0 vote.

PART-TIME MAINTENANCE WORKER- Member Willenbring explained that Don Simon took the Maintenance Department phone and keys over the morning after Aaron Dingmann quit. Member Willenbring thought that Don should be paid \$16.00/hour while helping Kevin Brown and training him. Member Willenbring offered to help when he can.

Motion by Mayor Hagen, second by Member Palmer, to approve paying Don Simon \$16.00/hour while performing the part-time maintenance duties and Duane Willenbring \$15.00/hour when he works.

AYES: Hagen & Palmer
ABSTAINING: Simon & Willenbring
Motion passed on a 2 to 0 vote.

ADJOURNMENT –*Motion by Member Willenbring, second by Member Simon, to adjourn the meeting at 6:38 p.m. Motion carried.*

VERENA M. WEBER-ADMINISTRATOR/CLERK

JEFF HAGEN – MAYOR

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