

## ROCKVILLE CITY COUNCIL MEETING MINUTES

November 13, 2019

Rockville City Hall

### Item 1) Call to Order

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

### Item 2) Pledge of Allegiance

### Item 3) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene VanHavermaet; City Engineer, Justin Kannas; and City Attorney, Sue Dege.

Others present: various members of the public.

### Item 4) Additions/Approval of Agenda

Tippelt requested to add *Sportsman's Club* to *Item 13) Other*.

Willenbring requested to remove *Item 9f Resolution 2019-57* from the Consent Agenda for separate discussion and action.

***Motion by Herberg, second by Simon, to approve the agenda with the modifications as noted. Motion carried.***

### Item 5) 2020 Budget Update

Council held discussion on the 2020 Budget.

### Item 6) Public Comment

Paul Betz, Stoneys Bar, 156 Broadway Street East, commented regarding his liquor compliance violation.

Jim Bartelme, 21917 Agate Beach Road, expressed opposition to the mailing address name change.

Amy Grinsteiner, 11279 Hubert Lane, commented regarding the 2020 budget.

Lloyd Lommel, 7682 County Road 141, expressed opposition to the mailing address name change and the budget increase.

### Item 7) Resolution 2019-51 Acceptance of October 2019 Donations

***Motion by Herberg, second by Simon, to approve Resolution 2019-51 Acceptance of October 2019 Donations. Motion passed unanimously.***

### Item 8) Approval of October 2019 Bills Paid

***Motion by Becker, second by Simon, to approve the September 2019 bills paid - noting that Herberg abstained from check #019407, #019425, and #019477. Motion passed.***

### Item 9) Consent Agenda

- a) Approval Rockville City Council Minutes of October 9 and November 6, 2019
- b) Acknowledge October 2019 Sheriff's Report
- c) Acknowledge October 2019 Building Permits
- d) Resolution 2019-50 Fire Department - Part Time/Seasonal - Council/Planning Commission
- e) Resolution 2019-52 Designation of Rockville City Hall as the Polling Place Year 2020
- f) *Removed for separate consideration*

***Motion by Becker, second by Simon, to approve Consent Agenda items a, b, c, d, and e. Motion passed unanimously.***

### Item 9 f – Resolution 2019-57 Authorize Public Hearing to Amend City Fee and Charge Schedule

***Motion by Becker, second by Willenbring, to approve Resolution 2019-57 Authorize a Public Hearing to Amend City Fee and Charge Schedule. Motion passed unanimously.***

## **Item 10) Department Report**

### a) Planning Commission

#### **1) Resolution 2019-53 Adam J. Kritzeck – Accessory Structure Variance**

Planning Commission Chair Becker reviewed with the Council the following Staff Report as it relates to the Variance request from Adam J. Kritzeck and noted that the Planning Commission at its November 5, 2019 had reviewed, held public hearing and subsequently approved the application and recommends Council approval as well.

##### **Staff Report**

**Re:** Variance Request by

**Applicant/Owner:** Adam J. Kritzeck

**PIN:** 76.41641.0715

**Property Address:** 22313 88<sup>th</sup> Avenue, Rockville MN

##### **Variance Requested**

1. Locate a new accessory structure in the front yard of property - (Section 9, Subd 2.D.1 – rear and side yard only).
2. Construct a 2,944sf accessory structure with 14-foot sidewalls.  
Section 17, Subdivision 3 Permitted Accessory Uses. 1. Accelerated Accessory Structure, Area - 70,000sf to 85,000 sf = 2,400 sf w/14 Sidewalls

##### **Relevant Information**

1. Property is zoned RR.
2. Recently subdivided.
3. Property contains approximately 6.5 +/- acres.
4. Wetland on west (rear) end of property.
5. 10 Public Hearing notices were mailed out.

##### **Action**

1. Findings of Fact

##### **Recommendation**

1. Consider Approval

**Motion by Herberg, second by Simon, to approve Resolution 2019-53 Adam J. Kritzeck - Accessory Structure Variance. Motion passed unanimously.**

#### **2) Ordinance 2019-101 Dan and Terisa Doll Rezone Ag-40 to R-1**

Planning Commission Chair Becker reviewed with the Council the following Staff Report as it relates to the Dan and Terisa Doll Rezone application and noted that the Planning Commission at its November 5, 2019 had reviewed, held a public hearing and subsequently approved the application and recommends Council approval as well.

##### **Staff Report**

**Re:** Rezoning Application Ag-40 to R-1

**Owner:** Dan and Terisa Doll

**Property Address:** 25293 Pleasant Road, all in Section (2) in Township one hundred twenty-three (123), Range twenty-nine (29), Stearns County, Rockville, Minnesota. Parcel No. 42160.093

##### **Request**

To change a portion of the current zoning district of Ag-40 to R-1

##### **Relevant Information**

1. Application to Rezone a portion of their parcel from Ag-40 to R1 to match with the existing parcel.
2. 10 notices of public hearing were sent out.

##### **Recommendation**

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**Motion by Tippelt, second by Willenbring, to approve Ordinance 2019-101 Dan and Terisa Doll Rezone Ag-40 to R-1. Motion passed unanimously.**

- b) Public Works - Director Gene VanHavermaet reviewed written report
- Plow trucks have been equipped for the winter season.
  - The Lions Club may be getting 2 benches donated to them, to be used at the Pleasant Lake park walking trail.
  - A new seasonal plow driver has been hired.
  - Still looking for a front mounted snow blower for the payload.
  - The state water tests have come back, both locations passed.
  - Weather permitting, planning on doing some tree trimming along Agate Beach Road next week.
  - Reminder of the winter parking rules - no parking on any streets or cul-de-sac, during a snow event of 1 1/2 inches or more snow.
- c) Engineering Report
- 1) Resolution 2019-55 Final 2019 Street Project Pay Request
- Motion by Becker, second by Herberg, to approve Resolution 2019-55 Final 2019 Street Project Pay Request. Motion passed unanimously.***
- 2) Resolution 2019-56 Final 2019 Crackfill Sealcoat Pay Request
- Motion by Becker, second by Herberg, to approve Resolution 2019-56 Final 2019 Crackfill Sealcoat Pay Request. Motion passed unanimously.***

#### **Item 11) Administration**

- a) Resolution 2019-54 Certify to 2020 Tax Rolls – Outstanding Bills & Invoices
- Motion by Simon, second by Herberg, to approve Resolution 2019-54 Certify to 2020 Tax Rolls – Outstanding Bills and Invoices. Motion passed unanimously.***

#### **Item 12) Appropriations, Allocations, Transfers and/or Actions**

- a) Council Action – none.
- b) Consider Approval of The Hideaway Bar Special Event Application (road closure)
- Motion by Herberg, second by Tippelt, to approve The Hideaway Bar Special Event application as presented. Motion passed unanimously.***
- c) Resolution 2019-45 Stoneys Bar Liquor License Compliance Check Failure
- Motion by Tippelt, second by Willenbring, to approve Resolution 2019-45 Stoneys Bar Liquor License Compliance Check Failure. Roll Call Vote: Ayes; Herberg, Simon, Tippelt, and Willenbring. Nays; Becker. Motion passed on a 4-1 vote.***
- d) Resolution 2019-58 Authorizing City Residents Mailing Address Name Change
- Motion by Becker, second by Herberg, to postpone Resolution 2019-58 Authorizing City Residents Mailing Address Name Change for 60 days. Motion passed unanimously.***

#### **Item 13) Other**

- a) Tri City Cable 3<sup>rd</sup> Quarter 2019 Report – Council reviewed.
- b) Sportsman's Club

Member Tippelt noted that the Sportsman's Club has been looking for a building and/or location to conduct their meeting and gun safety training etc. Member Tippelt suggested the Council consider providing the Sportsman's Club City owned property north of town (Eagle Park) to place a structure. The consensus of the Council was that it was something they would be willing to consider and suggested that if the Sportsman's Club is interested in pursuing that possibility to work through the City Administrator and the Planning Commission and provide a detailed concept plan.

#### **Item 14) Future Agenda Items**

- a) Special City Council Meeting, Listen and Learn Session, November 16, 2019
- b) State Bonding Request and Sales Tax

**Item 15) Adjourn**

***Motion by Becker, second by Tippelt, to adjourn the meeting. Motion carried. Meeting adjourned at 6:58 p.m.***

Respectfully submitted,

*Martin M. Bode  
City Administrator*