

ROCKVILLE CITY COUNCIL MEETING MINUTES
June 10, 2020
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:00 p.m. by Mayor Duane Willenbring.

Item 2) Recess to Council Workshop

Workshop Agenda

- a) Solar Energy
Council will hold a Town Hall Meeting on June 25, 2020 to take public input on a potential solar garden.
- b) Council Interaction
Council discussed the Maine Prairie Township 210th Street Cooperative Bidding Agreement.
- c) 5:45 p.m. Public Comment

Reconvene Council Meeting 6:00 p.m.

Item 3) Pledge of Allegiance

Item 4) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode.

Others present: various members of the public.

Item 5) Additions/Approval of Agenda

Request was made to add 12 a) COVID-19 Guidelines, 12 b) City Hall Siding, and remove 13 b) Closed Session.

Motion by Herberg, second by Becker, to approve the agenda with the changes as requested. Motion passed unanimously.

Item 6) Resolution 2020-22 Acceptance of May 2020 Donation

Motion by Herberg, second by Becker, to approve Resolution 2020-22 Acceptance of the May 2020 Donation. Motion passed unanimously.

Item 7) Approval of May 2020 Bills Paid

Motion by Becker, second by Simon, to approve the May 2020 bills paid. Motion passed unanimously. It was noted that Herberg abstained from check numbers 019858 and 019890.

Item 8) Consent Agenda

- a) Approval Rockville City Council Minutes of May 13, 2020 and June 2, 2020
- b) Acknowledge May 2020 Building Permits
- c) Acknowledge May 2020 Sheriff's Reports
- d) Approval of Pyrotechnic Display Inc. / Pleasant Lake Firework Permit July 3, 2020
- e) Approval of Monday Pyrotechnic, Inc. / Grand Lake Fireworks Permit July 4, 2020

Motion by Becker, second by Herberg, to approve Consent Agenda as presented. Motion passed unanimously.

Item 9) 2019 Audit Report – BerganKDV, Steve Wischmann

Steve Wischmann, Bergan/KDV, presented the Council with an overview of the 2019 Audit Report.

- a) Resolution 2020-23 Acceptance of the Year End 2019 Audit Report

Motion by Becker, second by Herberg, to approve Resolution 2020-23 Acceptance of the Year End 2019 Audit Report. Motion passed unanimously.

Item 10) Department Reports

a) Sheriff's Report

Lt. Kellan Hemmesch reviewed the monthly sheriff's report with Council.

b) Planning Commission (Chairman Bill Becker)

1. Resolution 2020-24 Granting Road ROW Variance to Northern Natural Gas Company/Eikmeier

Member Becker introduced and reviewed the following setback variance application for Northern Natural Gas Company/Eikmeier with the Council noting that the Planning Commission has reviewed and approved of the variance application and is recommending Council consider approval as well.

Staff Report

Re: Variance Request

Applicant: Northern Natural Gas Company (NNG)

Owner: Donald and Marlys Eikmeier

PIN: 76.41611.0000

Property Address: 24992 Halfman Road, Rockville MN

Property Location: SW side of Glacier Rd near the intersection of Halfman and Glacier

Variance Requested:

1. Install a new 50' x 100' safety/security chain link fence approximately 52 feet from Glacier Road centerline - (Section 9 General, Subd 27.D.1A, 100 feet Major Collector or City Road 63 feet). - (Section 10 Fence, Subd 3)

Relevant Information:

1. Property is zoned A-40.
2. Property contains approximately 124.93 +/- acres.
3. Safety/security fence to secure NNG "pig receiver" maintenance facility.
4. Will help reduce negative impact on tillable acres.
5. 11 Public Hearing notices were mailed out.
6. Rockville City Engineer ok with application.
7. Rockville Public Works Director ok with application.

Action:

1. Findings of Fact

Recommendation:

1. Consider Approval

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Motion by Herberg, second by Tippelt, to approve Resolution 2020-24 a Variance granting ROW to Northern Natural Gas Company/Eikmeier as presented, noting the stipulation that if there should be future road construction/improvements that would require temporary relocation of chain link fence that is in the road ROW, it is Northern Natural Gas Company financial responsibility to temporary relocate said fence due to their occupation within the ROW. Motion passed unanimously.

f) Fire Department – written report.

g) Emergency Management – no report.

h) Public Works

1. Resolution 2020-25 Awarding Quote

The Council discussed the merits of moving forward with the 2020 gravel road project in light of the potential loss or delayed tax revenues due to the Covid-19 pandemic.

After discussion a motion was made by Willenbring, second by Tippelt, to postpone Resolution 2020-25 Awarding Quote. Motion passed unanimously.

Item 11) Administration

None to report.

Item 12) Council Action

a) COVID-19 Guidelines

The Council reviewed the proposed COVID-19 guidelines that has been drafted by City Attorney, Susan Dege.

Motion by Becker, second by Herberg, to approve the establishing of COVID-19 Guidelines as prepared by Ms. Dege. Motion passed unanimously.

b) City Hall Siding

Council discussed the needed repairs on portions of weather damaged city hall siding as well as a quote for those repairs received from Mike Schlangen Construction. The Schlangen quote was for using steel siding to make those proposed repairs. Council requested City staff to obtain another/additional quote(s) using different types of siding.

Item 13) Other

a) 2019 Demographer Report – Council reviewed report.

b) *Removed*

Item 14) Adjourn

Motion by Becker, second by Herberg, to adjourn the meeting. Motion carried. Meeting adjourned at 7:10 p.m.

Respectfully submitted,

*Martin M. Bode
City Administrator*