

ROCKVILLE CITY COUNCIL WORKSHOP MEETING MINUTES

January 3, 2018
Rockville City Hall
8:30 a.m.

Item 1) Roll Call

Roll call was taken and the following were present: Mayor, Duane Willenbring; Council Members; Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.
Staff member present: City Administrator, Martin Bode.
Others present: Nicholl Legatt.

Item 2) Additions/Approval of Agenda

Member Schaefer requested to add discussion on a possible moratorium on future subdivisions. Item to be added under Workshop Agenda "k").

Motion by Schaefer, second by Tallman, to approve the agenda with additions. Motion passed unanimously.

Item 3) Recess to Workshop

Workshop Agenda

Conduct Interviews with the following:

- a) 9:15 WSB Engineering
- b) 10:00 Moore Engineering
- c) 10:45 Bolton & Menk Engineering
- d) SEH Current Contract
- e) 11:15 Working Lunch
 - 1) Uniform/Clothing Allowance Policy
 - 2) 2018 Fee Schedule
- f) 12:00 JKA Jovanovich Kadlec & Athmann Attorneys at Law
- g) 12:45 Dahl, Wocken & Zimmermann, PLLC Attorneys
- h) 1:30 Rinke Noonan Attorneys at Law
- i) Code Consulting Professionals Building Official RFP
- j) Inspectron Current Building Official
- k) Moratorium of future subdivisions

Reconvene Council Meeting at 4:04 p.m.

Item 4) Uniform/Clothing Allowance

Administrator Bode reviewed with the Council the IRS definition and tax withholding requirement for clothing allowance and uniform allowance and that the City's current Public Works uniform allowance has some mingled uniform and clothing allowance language in it. Council directed Bode to draft a correcting uniform allowance policy for full time public works employees that abides by the IRS rules and not a clothing allowance. Postponed to the January 10, 2018 City Council meeting.

Item 5) Other

- a) Administrator Bode informed the Council that he has been informed by a local business that they recently failed an ATF Tobacco Compliance Check. Bode stated that he and the business owner will continue to work through the process under the City's Tobacco Ordinance and State Statues.

Item 6) Adjourn

Motion by Tallman, second by Simon, to adjourn the meeting at 4:08 p.m. Motion carried.

Respectfully Submitted,

*Martin M. Bode
City Administrator*