

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**March 8, 2017**  
**ROCKVILLE CITY HALL**

**Item 1) Call to Order**

The meeting was called to order at 5:02 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Devin Cesnik, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

**Item 2) Temporary Recess to Council Workshop**

**Workshop Agenda**

- a) Pay Equity
- b) Special Assessment Policy Postpone
- c) Organized Garbage Collection
- d) Fire/Rescue Billing
- e) ID Photos

Reconvene Council Meeting

**Item 3) Pledge of Allegiance**

**Item 4) Roll Call**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Devin Cesnik, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

Others present: Various members of the public.

**Item 5) Approval of Agenda**

Tallman requested an addition to the agenda:

- 13) b. Pay Equity

***Motion by Simon, second by Tippelt, to approve the agenda with the amendment. Motion passed unanimously.***

**Item 6) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)**

No one appeared.

**Item 7) Approval of Bills Paid**

***Motion by Simon, second by Cesnik, to approve bills paid for February and March 2017. Motion passed unanimously.***

## **Item 8) Consent Agenda: Approved with one motion**

- a) Approve of February 2017 Journal Entries
- b) Approval Rockville City Council Minutes of February 15, 2017
- c) ~~Acknowledge February 2017 Sheriff's Report~~ Item removed, no report
- d) Stoney's Bar Street Dance June 3, 2017
- e) 2017-2018 Sheriffs Contract

***Motion by Cesnik, second by Simon, to approve the Consent Agenda as presented. Motion passed unanimously.***

## **Item 9) Department Reports**

### **a) Planning Commission**

#### **1. Resolution 2017-10 G & M Acres Preliminary and Final Plat**

Re: Subdivide their property and preliminary and final plat approval  
Parcel I.D. No. 76.42142.0037 - Section 2, Township 123, Range 029  
Owner: Greg and Marina Voigt  
Property Address: 8949 County Road 6, Rockville MN

#### Legal Description:

That part of Outlot C, Pleasant Lake Heights Plat 2, according to the recorded plat thereof, Stearns County, Minnesota, described as follows:  
Beginning at the northeast corner of said Outlot C; thence South 89 degrees 31 minutes 46 seconds West, assumed bearing, along the north line of said Outlot C, a distance of 683.60 feet; thence South 00 degrees 28 minutes 01 seconds East, 33.00 feet; thence North 89 degrees 31 minutes 46 seconds East, 286.67 feet; thence South 00 degrees 28 minutes 01 seconds East, 306.06 feet; thence North 89 degrees 31 minutes 59 seconds East, 396.93 feet, to the east line of said Outlot C; thence North 00 degrees 28 minutes 01 seconds West, along said east line of Outlot C, 339.08 feet, to the point of beginning.

Request: Greg and Marina Voigt are requesting approval to split approximately 3.31 +/- acres from the approximate 15.5 +/- acre site thereby establishing a new parcel.

#### Relevant Information:

1. Property is zoned R-1.
2. Property is 15.5 +/- acres
3. The owner(s) are proposing to sell 3.31 +/- acres east of the home site for building purposes.

Recommendation: Consider approval of the preliminary and final plat, noting hook-up to city sewer is required.

***Motion by Tallman, second by Cesnik, to approve Resolution 2017-10 G & M Acres Preliminary and Final Plat. Motion passed unanimously.***

#### **2. Resolution 2017-11 Ronald and Sheila Albers Administrative Plat**

Re: Administrative Plat  
Parcel I.D. No. 76.41623.0010 - Section 13, Township 123, Range 029  
Owner: Ronald F. Albers and Sheila D. Albers  
Property Address: 7876 Ahles Road, Rockville MN

Request: Ronald and Sheila Albers are requesting approval for an Administrative Plat for the purpose of a boundary line correction with a neighbor thereby establishing a new property line.

Relevant Information:

1. Property is zoned A-40.
2. Administrative Minor Sub-divisions do not require a public hearing and do not require Planning Commission review or approval.

Recommendation: Acknowledge Administrative Plat

***Motion by Simon, second by Tallman, to approve Resolution 2017-11 Ronald and Sheila Albers Administrative Plat. Motion passed unanimously.***

### **3. Resolution 2017-12 Ken and Hermia Albers Qualified Minor Subdivision**

Re: Subdivide Property

Parcel I.D. No. 76.41622.0900 - Section 13, Township 123, Range 029

Owner: Kenneth Albers and Hermina Albers

Property Address: 8116 Ahles Road, Rockville MN

Request: Ken and Hermina Albers are requesting approval to split 8.23 +/- acres from the approximate 149.99 acre site thereby establishing a new parcel.

Relevant Information:

1. Property is zoned A-40.
2. Property is 8.23 +/- acres.
3. Qualified Minor Sub-divisions do not require a public hearing but do require Planning Commission review and approval.

Recommendation: Consider Approval

A brief discussion was held by council. There will be a declaration of restriction on the new parcel making it an unbuildable site.

***Motion by Tallman, second by Cesnik, to approve Resolution 2017-12 Ken and Hermina Albers Qualified Minor Subdivision. Motion passed unanimously.***

### **4. Resolution 2017-13 Brinkmeier LLC Qualified Minor Subdivision/Lot Combination**

Re: Subdivide Property

Parcel I.D. No. 76.41654.0200 - Section 30, Township 123, Range 029

Owner: Kevin L. Brink and Karen B. Brink, Brinkmeier LLC

Request: Kevin L. Brink and Karen B. Brink, Brinkmeier LLC are requesting approval to split 40.00 +/- acres from the 150 +/- acre site thereby establishing a new parcel.

Relevant Information:

1. Property is zoned A-40.
2. Property is 150 +/- acres.
3. Qualified Minor Sub-divisions do not require a public hearing but do require Planning Commission review and approval.
4. The new 40 acre parcel will then be attached to by Douglas T. Brink and Peggy S. Brink Parcel No. of 76.41654.0500, Section 30, Township 123, Range 29, Lot Combination application has been received.

Recommendation: Consider Approval

***Motion by Cesnik, second by Simon, to approve Resolution 2017-13 Brinkmeier LLC Qualified Minor Subdivision/Lot Combination. Motion passed unanimously.***

**Item 10) Administration**

- a) Firearms and explosives

Due to a recent incident within the city, Council requested staff to work with the City attorney to research the current firearms/explosives ordinance.

- b) Annual MCFOA Conference March 14-17 (FYI/Marty)
- c) Approve Amended 2017 Fee Schedule (Phosphorous)

***Motion by Tallman, second by Cesnik, to approve amending the 2017 Fee Schedule to include phosphorous. Motion passed unanimously.***

**Item 11) Appropriations, Allocations and Transfers**

- a) Initiative Foundation

***Motion by Cesnik, second by Simon, to approve the Initiative Foundation annual dues. Motion passed unanimously.***

**Item 12) Mayor/Council Reports**

- a) Special Assessment Policy. The City's current special assessment policy needs to stay in place, due to, in the event the City would choose to do a street project using GO Bond funding it has to have a special assessment policy in place. There are other funding options for the City to consider using that do not require using the special assessment policy.
- b) RTCB-Mayor  
Willenbring provided an update on behalf of the Rocori Trail Construction Board. The winning bid was awarded to Knife River and they will proceed with the construction of the trail from the West end of 235<sup>th</sup> Street into Rockville to CR 139, beginning spring 2017.
- c) LMC Training – Mayor-Councilmembers  
Council gave an update on their recent training through the League of Minnesota.
- d) Listen and Learn Session – Mayor/Tallman  
Session was held at the Granite Edge Café and was open to the public. Citizens discussed various topics including road repairs, assessment policy, water/sewer rates, law enforcement, Highway 23 traffic, Interim Use Permits, garbage haulers, city communication, Rockfest, trails, etc.

**Item 13) Other**

- a) Rockville Fire Relief Association Fish Fry Friday, March 31, 4:00 – 8:00 p.m.
- b) Pay Equity

***Motion by Tallman, second by Willenbring, for the Administrator to RFP for pay equity point review. Motion passed unanimously.***

***Motion by Cesnik, second by Simon, to take a current employee to Step 9 on the pay scale. Motion failed.***

- c) Member Tallman inquired about updates on the city's website.

**Item 14) Forum for Positive Comments and Emerging Topics**

No one appeared.

**Item 15) Future Agenda Items**

None presented

**Item 16) Adjourn**

***Motion made by Simon, second by Cesnik, to adjourn the meeting at 7:24 p.m. Motion carried.***

**Respectfully Submitted,**

***Martin M. Bode  
City Administrator***