

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**September 13, 2017**  
**Rockville City Hall**

**Item 1) Call to Order**

The meeting was called to order at 5:04 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

**Recess to Council Workshop**

- a) 2018 Budget
- b) Ordinance Review Taskforce
  - 1. Agriculture: Simon/Molitor
  - 2. Commercial/Business: Tippelt
  - 3. Shoreland: Tallman
  - 4. Residential: SchaeferTimeline: December to City Administrator and January to Council
- c) Waiver and Hold Harmless Agreement (Emergency Access Key Program)

Reconvene Council Meeting 6:00 p.m.

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

Others present: Various members of the public.

**Item 4) Approval of Agenda**

***Motion by Simon, second by Tippelt, to approve the agenda as presented. Motion passed unanimously.***

**Item 5) Public Comment**

None offered.

**Item 6) Approval of Bills Paid**

***Following review of bills paid, motion by Simon, second by Tippelt, to approve bills paid for August 2017. Motion passed unanimously.***

**Item 7) Consent Agenda: Approved with one motion**

- a) Resolution 2017-62 Approval of August 2017 Journal Entries
- b) Resolution 2017-63 Acceptance of August 2017 Donations
- c) Approval Rockville City Council Minutes of August 9, 2017
- d) Resolution 2017-64 New Tobacco License at Becky's Gas & Bait

- e) Resolution 2017-65 Application LG220 Minnesota Lawful Gambling Exempt Permit for Mary of the Immaculate Conception Church, November 19, 2017
- f) Resolution 2017-66 County Prosecution Contract 2018 and 2019

**Motion by Simon, second by Tallman, to approve the Consent Agenda as presented. Motion passed unanimously.**

It was noted that the August 2017 donations included the Rockville Area Sportsman Club's generous donation to the 2017 Rock-Fest in the amount of \$7,166.16.

**Item 8) Highway 23 Coalition: Connie Schmoll**

Connie Schmoll, Economic Development Commission (EDC) with Kandiyohi County and the City of Willmar, presented Council with the Highway 23 Coalition. The coalition is seeking state funding to complete the two four-lane gaps on Highway 23 between Willmar and Interstate 94. The EDC has been meeting with cities, counties and businesses along the state Highway 23 corridor to bring more members on board. Becoming a member allows parties to proactively plan for the future of the corridor, along with positively impacting the safety, economy and quality of life in west central Minnesota. Membership fee is \$1,500.00 and covers the balance of year 2017 and all of year 2018

Council held a brief discussion considering the pros and cons of being a part of the Highway 23 Coalition.

**Motion by Willenbring, second by Tippelt, to not fund the Highway 23 Coalition on this year's budget.**

**Roll Call Vote:**

**AYES: Tippelt, Willenbring**

**NAYS: Simon, Tallman, Schaefer**

**Motion failed on a 2 to 3 vote.**

**Motion by Schaefer, second by Tallman to support the Highway 23 Coalition with a fee of \$1,500.00.**

**Roll Call Vote:**

**AYES: Tallman, Schaefer, Simon**

**NAYS: Tippelt, Willenbring**

**Motion passed on a 3 to 2 vote.**

**Item 9) Administration**

- a) 2018 Budget – Resolution 2017-67, Adoption of the Preliminary 2018 Tax Levy

Administrator Bode summarized with Council the items that were adjusted or removed from the budget. The current proposed budget is 6.3% over last year's budget.

**Motion by Simon, second by Willenbring, to approve Resolution 2017-67, Adoption of the Preliminary 2018 Tax Levy of \$1,325,612.00. Motion passed unanimously.**

- b) Resolution 2017-68 Lawful Gambling LG214 and LG215 Lawful Gambling Application at Becky's Gas & Bait

**Motion by Simon, second by Schaefer, to approve Resolution 2017-68 Lawful Gambling LG214 and LG215 Lawful Gambling Application at Becky's Gas & Bait. Motion passed unanimously. It was noted that application is approved with the stipulation that the net gambling proceeds are to be donated to the City of Rockville Fire Department Equipment/Truck Fund.**

- c) August Building Permits – FYI

**Item 10) Appropriations, Allocations and Transfers**

- a) Council Action
  - 1. Roto Rooter - Jet City Sanitary Sewer Mains - Year 1 & 2 This year \$11,500.00
  - 2. Roto Rooter - Year 3 in 2018 \$4,750.00

3.	Dust Control New Gravel, Halfman Road and Glacial Road	\$9,000.00
4.	Repair Public Works Building North Door – Estimated	\$1,700.00
5.	Patch Truck – Private Auction	\$5,000.00 +
6.	Highway 23 Coalition, 2017-2018 Dues	\$1,500.00

***Motion by Tallman, second by Simon, to approve the Council Action allocations for items 1, 2, 4, and 6. Motion passed unanimously.***

***Motion by Tippelt, second by Simon, to proceed with Item 3. Dust Control on Halfman Road at the discretion of the Public Works Department. Motion passed unanimously.***

***Motion by Tippelt, second by Simon, to approve Item 5. Asphalt Patch Truck (not to exceed \$6,000.00).***

***Roll Call Vote:***

***AYES: Tippelt, Simon***

***NAYS: Schaefer, Tallman, Willenbring***

***Motion failed on a 2 to 3 vote.***

### **Item 11) Mayor/Council Reports**

- a) RTCB – The Mayor reminded the Council and the public of the Ribbon Cutting Ceremony to be held on September 14, 2017, 4:00 p.m. near the intersection of Broadway and Chestnut just north of Schaefer Electric. Following the ribbon cutting there will be a refreshment gathering at the John Clark Coop. Refreshments provided by the Three Cities as well as various businesses from the three communities. The Council and public are encouraged to attend.
- b) The Mayor reported that five people have so far advanced their interest in serving on the Communication Task Force. As yet an organizational meeting has not been set, but soon will be.
- c) Ordinance Review Task Force  
Mayor Willenbring is authorizing the creation of an Ordinance Review Taskforce. The taskforce will consist of four separate teams and chaired by a Councilmember: 1) Residential/Schaefer, 2) Business-Industrial/Tippelt, 3) Agriculture/Simon along with Tom Molitor, 4) Shoreland/Tallman. City of Rockville property owners interested in participating in reviewing the City's current ordinance(s) for one of these teams are encouraged to apply. It was noted that the current City Ordinances have not been reviewed since 2003.

Willenbring noted that the League of Minnesota Cities (LMC) is hosting an essay contest for schoolchildren: If I Were Mayor for a Day. Additional information will be available soon for students.

The LMC is hosting their next regional meeting in Melrose, MN on October 6, 2017. All members are encouraged to attend. Please let Administrator Bode know if you wish to attend so that he may make the proper arrangements. Mayor Willenbring and Member Schaefer indicated their desire to attend.

- d) RTU  
Tallman provided Council with an update from their last RTU meeting. One of the committee's goals is to reduce road cost repairs. The RTU Committee received two quotes for Lake Road repairs from Lena Lane to Co. Rd. 47. Quotes included the mill, reclaim and a 2 ½" overlay.
  - Harddrives: \$162,862.25 (\$10.25 per square yard)
  - Tri-City Paving: \$131,574.00 (\$8.64 per square yard)
  - SEH Street Improvement Feasibility Report: \$571,510.00 (\$35.97 per square yard)
 The RTU Committee is recommending the Council consider this project for 2018. Council held further discussion on road traffic, asphalt thickness and the possibility of using local retired experts to supervise the project.

## **Item 12) Other**

Mayor Willenbring reported on behalf of the Sauk River Water Shed District (SRWSD) that the Sauk River repair project near the intersection of the Sauk River Road and County Road 139 continues to move forward. It would appear certain that this will not be a 2017 project but perhaps in 2018. SRWSD is in the process of seeking funding through grants and other means.

Administrator Bode reported that he has spoken to the local DNR Hydrologist regarding the regulating of boat traffic on area lakes and the DNR stated they do not regulate boat traffic on area lakes by the size of the public access or any other means.

Administrator Bode informed the Council that the City has received an inquiry regarding the tax forfeiture property located at the intersection of Pleasant Road and County Road 137. This particular property is under one parcel ID number but divided into three separate land portions. An interested party would like to purchase the West and North portions of which there is virtually no developable land due to being mostly wetland. The parcel has a \$250,000 unpaid water/sewer special assessment against it. The question is, if the potential buyer sub-divides the two wetland portions from the Southeast portion that is developable would the Council be willing to place the entire outstanding assessment against the Southeast portion and none against the North and West wetland portion. The consensus of the Council was that it would only be logical to place the assessment against the property that could be developed in the future and agreed that the wetlands would not receive any of the special assessment.

## **Item 13) Future Agenda Items**

## **Item 14) Adjourn**

***Motion made by Tallman, second by Tippelt, to adjourn the meeting at 8:08 p.m. Motion carried.***

Respectfully Submitted,

*Martin M. Bode  
City Administrator*