

ROCKVILLE CITY COUNCIL MEETING MINUTES
May 10, 2017
ROCKVILLE CITY HALL

Item 1) Call to Order

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

Item 2) Pledge of Allegiance

Item 3) Roll Call

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Devin Cesnik, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

Others present: Various members of the public.

Item 4) Approval of Agenda

Administrator Bode requested to add:

11. i) *Fireworks Applications*

Tallman requested to add:

14. a) *Sign*

14. b) *Pay Equity*

14. c) *Stearns Co. Transportation Funding Update (Tallman)*

Tippelt requested to add:

14. d) *Discussion on Resolution 2017-86*

Motion by Simon, second by Cesnik, to approve the agenda with amendments. Motion passed unanimously.

Item 5) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)

No one appeared.

Item 6) Approval of Bills Paid

Motion by Tallman, second by Cesnik, to approve bills paid for April and May 2017. Motion passed unanimously.

Item 7) Consent Agenda: Approved with one motion

- a) Resolution 2017-28 Approval of Closing 2016, Final 2016, and April 2017 Journal Entries
- b) Resolution 2017-29 Accepting April 2017 Donations
- c) Approval Rockville City Council Minutes of April 6 and April 12, 2017
- d) Resolution 2017-30 Old Dock Excess Property
- e) Acknowledge April 2017 Sheriff's Report
- f) Resolution 2017-35 Approve of Annual Liquor License Renewals

Motion by Simon, second by Tallman, to approve the Consent Agenda as presented. Motion passed unanimously.

Item 8) Public Hearing – Vacation of Cartway

- a) Resolution 2017-31 Vacation of Cartway

Request from property owners at or near 7089 Ahles Road, Rockville MN for the City of Rockville, per Minnesota Statue 412.851 to vacate the Cartway legally described as:

The SW corner of the North half of the NE ¼ of Section 24 in Township 123 N of Range 29 W Thence running South on the North and South quarter section line of said Section 24 to the NW corner of the SW quarter of the SE ¼ of said section 24 and there terminating.

Mayor Willenbring opened the public hearing at 6:12 p.m.

No members of the public came forward to speak to the matter.

Motion by Tallman, second by Simon, to close the Public Hearing at 6:13 p.m. Motion passed unanimously.

Motion by Simon, second by Cesnik, to approve Resolution 2017-31 Vacation of Cartway. Motion passed unanimously.

Item 9) 2016 Audit Bergan/KDV Steve Wischmann

- a) Resolution 2017-32 – Approval of 2016 Audit Report

Steve Wischmann, Bergan/KDV, presented council with an overview of the 2016 Audit Report.

Motion by Cesnik, second by Simon, to approve Resolution 2017-32 Approval of the 2016 Audit Report. Motion passed unanimously.

Item 10) Department Reports

- a) Planning Commission – Bill Becker

- (1) Resolution 2017-33 Amending CUP C Chanthakhammy dba Import Motors

Request to Amend Conditional Use Permit

Owner: C. Chanthakhammy dba Import Motors LLC

Property Address: 1380 Prairie Drive

Legal Description: PIN 76.42146.0815, Section 17, Township 123, Range 029

Lot 6 and 7 Block 2, Prairie Business Park

Conditional Use Permit Requested:

1. Conditional Use Permit is requested to increase the number of crushed cars on the lot from 40 to 800
2. And Variance from front yard storage

Relevant Information:

1. This property is located in the I-1 District.
2. Property contains 2.02 acres more or less.
3. 8 notices of public hearing were sent out.
4. SECTION 22 I-1 LIGHT INDUSTRIAL Subdivision 4: Conditional Uses (4) reads: Uses the City Council determined to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

SECTION 9: General Requirements, Subdivision 3: Outside Storage, (2a) reads: The area occupied is not within a required front yard.

Recommendations:

Consider Approval with these conditions:

- 1) The Entire South and East Fence be made 100 percent opaque, as is the North and West
- 2) Trees - 4' minimum arborvitaes or similar along the entire outside the fence area
- 3) Salvage cars may be stored in the front yard except, no cars may be stored between the front of the building and the South fence
- 4) 11 off street parking spaces must continue to be made available in the front of the building
- 5) No cars or other material maybe stacked higher than the fence
- 6) No more than 800 salvage cars on the lot at one time, must be stacked neatly
- 7) No additional driveway added
- 8) Maintain existing drainage patterns over, under and across the property
- 9) No repairs, storage or parking of salvage cars on street

Motion by Tallman, second by Simon, to approve Resolution 2017-33 to approve Amending CUP for C. Chanthakhammy dba Import Motors with the conditions as noted. Motion passed unanimously.

- b) Rock-fest – Kathleen Court-Stanger

Kathleen Stanger provided Council with a festival update. Stanger requested approval of the parade route and road closure for Rock-fest.

Motion by Tallman, second by Cesnik, to approve the Rock-fest parade route and road closure. Motion passed unanimously.

Item 11) Administration

- a) City Hall Parking Lot Rental

Hidway Bar requested to use the City Hall parking lot for a motorcycle rally on June 17th (Rock-fest). Hidway Bar will charge a parking fee to all vehicles and the proceeds would be donated to Rock-fest.

Motion by Tallman, second by Cesnik, to approve the City Hall Parking Lot Rental with proceeds being donated to Rock-fest. Motion passed unanimously.

- b) 25942 Lake Road Fence Line Request

Resolution 2017-34 Approve Fence on Property Line Request

Motion by Simon, second by Tippelt, to approve Resolution 2017-34 Approve Fence within 2 feet of the Property Line Request. Motion passed unanimously.

- c) Election Equipment

Reviewed information from Stearns Co. regarding new election equipment for 2018 elections.

- d) Resolution 2017-36 Sauk River Repair

Motion by Simon, second by Tallman, to approve Resolution 2017-36 Sauk River Repair. Motion passed unanimously.

- e) Sampler Written Report

A report from SEH was reviewed with the Council regarding the status of the sampler stations.

- f) Emergency Management (NIMS) Training June 1st 10 a.m. – 2 p.m. – for Elected Officials and Staff

- g) Campers vs Single Family Dwelling

Discussion was held on campers being used as single family dwellings as it relates to city ordinances. Council advised the Planning and Zoning Commission to review.

- h) Lions Park Shelter

The Lions Club is offering to do a joint venture with the City to enclose the Lions Park Shelter/Pavilion (Pleasant Lake). A quote from Foley Lumber Co. was presented and discussed by Council.

Motion by Tallman, second by Cesnik, to approve the Lions Park Shelter proposal and adjust the budget by \$10,000 in the Parks department to accommodate this request. Motion passed unanimously.

- i) Fireworks Applications

Motion by Simon, second by Tippelt, to approve Pleasant Lake, Grand Lake and Rock-fest fireworks applications. Motion passed unanimously.

Item 12) Appropriations, Allocations and Transfers

- a) Council Action - none

Item 13) Mayor/Council Reports

- a) Mayor Willenbring provided a brief update on the status of the Rocori Trail construction.
- b) Mayor Willenbring reviewed the policy regarding public comment during Council meeting.
- c) Mayor Willenbring Listen & Learn Session
- d) RTU (Roads Trails Utilities Committee)
Tallman provided Council with an update from the RTU meeting held on May 3, 2017.

Item 14) Other

- a) Sign

Tallman commented on the sign cost for the banner being created for the lots being sold in the former Arcon Development location. Sign was approved at the last Council meeting.

- b) Council discussed the process for the upcoming Pay Equity analysis being conducted by David Drown Associates. After the initial analysis is completed the Council will then have the opportunity to ask question and provide input.
- c) Tallman provided Council with an update from a meeting he attended for the Stearns County Transportation Funding. The County is looking for public input. There are several meetings planned for the upcoming months.
- d) Member Tippelt questioned whether Ordinance 2017-86 pertained to the agricultural district. He was informed that this does not apply to Ag-40.

Item 15) Future Agenda Items

Next City Council meeting will be Tuesday, June 13, 2017 due to a change in schedule.

Motion by Cesnik, second by Simon, to approve moving the June meeting to the 13th. Motion passed unanimously.

Item 16) Adjourn

Motion made by Simon, second by Cesnik, to adjourn the meeting at 8:18 p.m. Motion carried.

Respectfully Submitted,

***Martin M. Bode
City Administrator***