

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**October 11, 2017**  
**Rockville City Hall**

**Item 1) Call to Order**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

Roll call was taken and the following Council Members were present: Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: Finance/Utility Billing, Judy Neu; Stearns County Sheriff's Department, Lt. Victor Weiss.

Others present: Various members of the public.

**Item 4) Approval of Agenda**

Council discussed the need to approve/accept the bills paid and journal entries.

The following items are presented as FYI:

*Item 6) Bills Paid*

*Item 7 a) Resolution 2017-69 September 2017 Journal Entries.*

***Motion by Schaefer, second by Simon, to approve the agenda with amendments. Motion passed unanimously.***

**Item 5) Public Comment**

Member Jerry Tippelt commented that he would like flexibility in the discussion between residents and councilors during the Public Comment.

**Item 6) Report of Bills Paid**

Council reviewed the bills paid for September 2017.

**Item 7) Consent Agenda: Approved with one motion**

- a) Review September 2017 Journal Entries
- b) Resolution 2017-70 Acceptance of September 2017 Donations
- c) Approval Rockville City Council Minutes of September 13, 2017

***Motion by Schaefer, second by Tallman, to approve the Consent Agenda for Items 7. b) and c) as presented. Motion passed unanimously.***

**Item 8) Department Reports**

- a) Sheriffs 3<sup>rd</sup> Qtr. Report – Lt. Victor Weiss  
Lt. Victor Weiss reviewed with the Council the Sheriff's Report of the City of Rockville activity. Lt. Weiss introduced Lt. Kellan Hemmesch who will be taking over Lt. Weiss' position.
- b) Fire Department  
Council briefly reviewed the written report provided by the Fire Department Chief, Rodney Schaefer.
- c) Public Works  
Council reviewed the written report provided by the Public Works Director, Nick Waldbillig. Council requested a report from Public Works on the cost of labor and time spent on replacing the new door for the maintenance shop.

- d) Emergency Management

Council reviewed the brief report provided by Mike Hofmann, Emergency Manager.

**Item 9) Administration**

- a) September Building Permits (FYI)
- b) Halfman/Glacier Road Speed Limit

***Motion by Rick Tallman, second by Schaefer, to approve posting 35 mph speed limit signs on Glacier Road, Sauk River Road, 125th Avenue, and Halfman Road. Motion passed unanimously.***

- c) Payment Service Network – Point of Sale (accepting credit card payments)

***Motion by Tallman, second by Simon, to approve the Payment Service Network (PSN) contract as presented. Motion passed unanimously.***

**Item 10) Appropriations, Allocations and Transfers**

- a) Council Action
  - 1) RTCB Contribution – from Park Dedication

***Motion by Tallman, second by Simon, to approve the Council Action for the RTCB Contribution – from Park Dedication. Motion passed unanimously.***

**Item 11) Mayor/Council Reports**

- a) RTCB (FYI)
- b) Communication Task Force (FYI)
- c) Ordinance Review Task Force

Ad will be placed in the Cold Spring Record for an additional week.

- d) Hwy 23 Coalition

Mayor Willenbring provided Council with an update from the 2017 Transportation Rally Luncheon and Discussion held on October 13, 2017.

- e) RTU

Council discussed city's policy on road patching.

**Item 12) Other**

**Item 13) Future Agenda Items**

Tippelt requested Public Works seek bids for outsourcing the lawn care.

Council scheduled a workshop for October 25, 2017 at 4:30 p.m. Items to be added to the agenda; water service, Chapel Street culvert, EDA.

**Item 14) Adjourn**

***Motion made by Simon, second by Tippelt, to adjourn the meeting at 7:48 p.m. Motion carried.***

Respectfully Submitted,  
Judith Neu  
Finance/Utility Clerk