

ROCKVILLE CITY COUNCIL SPECIAL MEETING MINUTES
May 22, 2019
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:30 p.m. by Mayor Duane Willenbring.

Item 2) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; City Engineer, Justin Kannas, Finance Clerk, Judy Neu; and Public Works Director, Gene Van Havermaet.

Others present: various members of the public.

Item 3) 2019 Street Project

a) Review Bids

City Engineer Justin Kannas reported on the 2019 Street Project:

Opening bids for the street project was May 22, 2019. We received 4 bids for the project; Central Specialties, Duinick Inc., Knife River Corp., and OMG Midwest Inc. dba Minnesota Paving & Materials. The bids were under the Engineer's estimated cost for the entire street project \$1,100,000.00.

Low bid was received from OMG Midwest Inc. dba Minnesota Paving and Material, Waite Park \$1,031,813.60.

- Base bid \$532,984.55 - 2 sections of Ahles Road
1) from 88th Ave –to the East City Limits and 2) from Rausch Lake Road & Lake Road
- Alternate 1 \$238,771.80 - Rausch Lake Road (from Agate Beach Road to 220th Street)
- Alternate 2 \$260,057.25 - 88th Ave (from Ahles Road to 220th Street)

b) Resolution 2019-22 Awarding Bid of 2019 Street Project

Motion by Herberg, second by Simon, to approve Resolution 2019-22 Awarding of 2019 Street Project to OMG Midwest Inc. dba Minnesota Paving and Material for \$532,984.55 and remove Alternate 1 and Alternate 2 for this year. Motion passed unanimously.

The Council and staff reviewed various streets that may be included in the 2019 Seal Coat project.

Motion by Becker, second by Herberg, to direct the City Engineer Kannas to prepare plans and spec and seek bids for 2019 seal coat project. Motion passed unanimously.

Item 4) City Streets/Roads

City Administrator Bode reported the Public Works department used Class 2 to mend various potholes on city streets but due to the amount of rain so far this spring they are not holding up. The Public Works department will begin fixing some of these potholes using hot mix starting next week.

Chapel Street which was part of the 2018 Street Project and after the project was completed it was discovered that that the curb was not replaced on the street during the project. The Council last year had decided to allow a season to go by and see how the shoulders held up with-out the curbs being in place. Staff noted that during this year's spring rains the gravel shoulders did wash-out and staff is now recommending that the Council authorize the needed repairs to solve the issue. Consensus of the Council was to direct City Engineer to move forward with getting quotes to: 1) put curb back on the road or 2) install a swale on the side of the road that could manage the storm water.

Item 5) Parks

a) Community Park Hockey Rink

Public Works reported to the Council that again this past winter, the ice rink at Community Park was used by a sparingly few individuals. In fact, staff further noted that after the first snowfall that the ice

was never cleared of the snow. It is staff's recommendation to remove the old and failing rink boards and use a small portion of the east end of the old rink as parking area for the nearby playground.

Motion by Becker, second by Simon, to approve the removal of the Community Park ice rink boards. Motion passed unanimously.

b) Pleasant Lake Lions Park

The residing and reroofing of the Pleasant Lake Lions Park small storage shed will be discussed during the 2020 Budget process.

c) Ball Park Concession Stand/Bike Pavilion

The Council discussed the options that might be available to the City for providing a RTCB trail pavilion near the intersection of Birch Street and Broadway Street (County Road 82). One option would be to use the existing City Ballfield concession stand by updating the restrooms and installing a bike station. Another option would be to construct a new small picnic shelter and washroom with a bike station on the north side of Broadway Street (County Road 82) right next to the trail near the current sewer lift station. Mayor Willenbring reminded the Council that the City has already received a donation of \$2,500 from the ROCORI Area Community Foundation (RACF) for this project as well as a \$2,500 pledge from Rockville Lions Club.

Item 6) Re/Max Realtor Contract

The Council reviewed the proposed realtor contract that was provided by Re/Max.

Motion by Becker, second by Herberg, to approve the Re/Max Realtor Contract as presented. Motion passed unanimously. (note: contract will be attached to Resolution 2019-21 as Appendix A)

Item 7) Garbage Hauler Ordinance

Motion by Tippelt, second by Becker, to authorize a Public Hearing for July 10, 2019 for a proposed garbage hauler ordinance. Motion passed unanimously.

Item 8) No Wake Ordinance

Motion by Becker, second by Herberg, to authorize a public hearing for July 10, 2019 for a proposed no-wake ordinance. Motion passed unanimously.

Item 9) Ordinance Review

Discussion was held on:

1. Adding the word "legitimate" in front of excessive service calls in Section 34 "Short Term Rental".
2. Provide a definition of "Public Access".
3. Section 32 Shoreland Property Subdivision 10: J. Structure Height keeping the 30 feet height of building.
4. Rural Residential District Lots – It was noted that unless stated otherwise, the minimum 5 acre lots may include the road in the acreage.

Item 10) Appointment of Assistant Fire Marshall

Motion by Herberg, second by Becker, to approve Brenda Lodermeier as the Assistant Fire Marshall with a salary of \$500.00 per year. Motion passed unanimously.

Item 11) Mayor/Council Reports/Agenda

The Council reviewed discussed strategies for successful City Council Meetings.

- The Mayor is the facilitator of the meeting not the boss.
- It is the Council as a whole that determines and approves of the agenda. The Mayor or Councilmembers may not make additions to the agenda without the entire Council's approval.
- Under Mayor and Council Reports, items to be discussed must be approved by the Council at the beginning of the meeting.
- Preferably agenda items should be submitted to the City Administrator by noon on the Thursday before a regular meeting. Or receive Council approval to add item to the agenda at the beginning of a regular meeting.

Item 12) Stearns County SWCD Tour – June 14, 2019

Motion by Becker, second by Herberg, to approve Member Simon to attend the Community Leader Conservation Tour on June 14, 2019. Motion carried.

Item 13) Adjourn

Motion by Tippelt, second by Becker, to adjourn the meeting. Motion carried. Meeting adjourned at 7:17 p.m.

Respectfully submitted,

*Martin M. Bode
City Administrator*