

**ROCKVILLE CITY COUNCIL LAST MONDAY OF THE MONTH MEETING MINUTES**  
**April 27, 2020**  
**Rockville City Hall**

**Item 1) Call to Order**

The meeting was called to order at 9:00 a.m. by Mayor Duane Willenbring.

**Item 2) Roll Call**

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Jerry Tippelt, and Don Simon.

Staff members present: City Administrator, Martin Bode and Public Works Director, Gene VanHavermaet.

Others present: Pat Wier, IPS Solar.

**Item 3) Additions/Approval of Agenda**

***Herberg requested to have "Council Procedures" added to the agenda as Item 3a. Motion by Becker, second by Simon, to approve of the agenda with the addition of Item 3a) Council Procedures. Motion passed unanimously.***

**Item 3a) Council Procedures**

The Council discussed that at their annual meeting this past January they had approved the procedure to "loosely" follow Roberts Rules of Order (RRO) in conducting City Council meetings. The Council noted that one example for the reason for doing that was to avoid the issue of (RRO) requirement of a 2/3 majority vote when a request by a member is made of "calling of the question". The Council further noted that it is the Council as a whole that decides how it wishes to run its meeting and that if the consensus of the Council is to stop the debate and call the question the facilitator of the meeting should act on that consensus. If the facilitator would choose not to call the question then a motion and second to call the question should only require a simple majority to prevail.

***Motion by Herberg, second by Becker, to approve the Council's policy that if the consensus of the Council is to stop the debate and call the question the facilitator of the meeting should act on that consensus and if the facilitator would chose not to call the question then a motion and second to call the question will only require a simple majority to prevail and not a 2/3 majority. Motion passed unanimously.***

**Item 4) Ordinance 2020-108 Amending 2019-96 Water Service Ordinance (Discussion Only)**

Member Becker reviewed with Council the proposed changes along with the advisement of the Stearns County Sheriff's office recommendations to be made to Ordinance 2019-96. The three changes being:

- 1) Section 3: (A) Pleasant Lake exceeds from 1093.5 to 1094.2 feet
- 2) Section 3: (A) Grand Lake exceeds from 1104.36 to 1105.36 feet
- 3) Section 4: Surfing: from 500 to 300 feet from shore

Public hearing for the proposed Ordinance amendment is scheduled for the May 13, 2020 Council meeting.

**Item 5) Liquor License Prorate Fees**

The Council discussed received a request asking if the annual on-sale liquor license fee could be prorated to take into account the time the liquor establishments were required to be closed by order of the Governor of the State of Minnesota due to COVID-19 concerns.

***Motion by Becker, second by Herberg, to approve prorating the liquor licenses on a monthly basis for the time the liquor establishments were required to be closed. Being closed for 16 days or more in a month would constitute a month. Motion passed unanimously.***

**Item 6 Liquor License – Eddies on Grand vs Grand Lake Grill Inc. Name Change and Transfer License Approval**

The Council reviewed a Liquor License Transfer request from Steve Sommers to change from Grand View Bar and Grill Inc. (Eddies on Grand) to Grand Lake Grill. Stephen Sommers remains the owner.

***Motion by Becker, second by Herberg, to approve Grand View Bar and Grill aka Eddies on Grand name change and the transfer of the liquor license to Grand Lake Grill Inc. Motion passed unanimously.***

**Item 7) Maine Prairie Township – Cooperative Bidding Agreement**

Council reviewed the Cooperative Bidding Agreement that was received from Maine Prairie Township (MPT) as it relates to the joint 210<sup>th</sup> Street project between MPT and the City of Rockville.

***Motion by Herberg, second by Simon, to approve the Maine Prairie Township Cooperative Bidding Agreement. Motion passed unanimously.***

**Item 8) Maine Prairie Township 2020-2021 Fire Contract**

Administrator Bode reviewed with the Council the Maine Prairie Township (MPT) 2020-2021 Fire Contract noting that the amount billed to MPT was \$50,850.00 which included the new fire truck and jaws of life. MPT returned the signed contract but only paid \$19,078.00 which was the amount billed to them in 2019-2020 contract year. The Council agreed that Members Herberg and Simon were to set up a meeting with MPT Chairperson and inquire if there was an issue with paying the entire \$50,850.00 and if MPT needed more time to pay the remaining balance to offer them a three-year payment agreement for the outstanding balance.

***Motion by Willenbring, second by Herberg, to approve that Maine Prairie Township 2020-2021 Fire Contract balance remaining could be paid out over the next three years. Motion passed unanimously.***

**Item 9) 2020 Road Tour**

Brian Herberg reported that the RTU Committee met on Friday, April 24, 2020. The RTU committee reviewed the individual Road Tour reports that were submitted by RTU Committee members, Council members and City Staff.

**Item 10) 2020 Crack Fill Project**

Council reviewed, per previous Council direction, an option that was provided by City Engineer Justin Kannas to do additional crack filling during this year's 2020 Crack Fill project. The cost for the additional work comes to an estimated \$6,760.00.

***Motion by Herberg, second by Becker, to not add the additional crack fill to the 2020 Crack Fill Project. Motion passed unanimously.***

Engineer Kannas's report also informed the Council that the Stickney Hill Dairy parshall flume meter installation is complete and has been calibrated. Public Works Director VanHavermaet attended the April 21, 2020 start-up. The meter is operational as of April 21, 2020.

**Item 11) Solar Energy**

Patrick Wier with IPS solar gave a presentation to the City Council regarding the City of Rockville becoming a potential subscriber to a solar energy subscription contract. The contract period would be a 25-year commitment. Council approved of City Staff providing the City's current Xcel billing account information to IPS in turn Pat will provide a proposal for the City Council to consider.

**Item 12) Other**

Public Works Director provided the City Council with a quote from DeZurik to purchase 5 additional high-pressure sewer air release valves at a total cost of \$8,800.00.

***Motion by Becker, second by Herberg, to approve the DeZurik quote and authorize the Public Works Director to purchase the additional five air release valves. Motion passed unanimously.***

**Item 13) Adjourn**

***Motion by Becker, second by Herberg, to adjourn the meeting. Motion carried. Meeting adjourned at 10:12 a.m.***

Respectfully submitted,

*Martin M. Bode, City Administrator*