

ROCKVILLE CITY COUNCIL MEETING MINUTES

April 10, 2019
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

Item 2) Pledge of Allegiance

Item 3) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene Van Havermaet; City Engineer, Justin Kannas; City Attorney, Susan Kadlec; Rockville Fire Department Chief, Rodney Schaefer; Emergency Management, Mike Hofmann; Stearns County Sheriffs Department, Lt. Kellan Hemmesch; and Glen Wood, Stickney Hill Dairy.

Others present: various members of the public.

Item 4) Additions/Approval of Agenda

Remove Items 11, 12, and 13 from the agenda.

Addition of 6h) Special City Council Meeting Minutes for April 8, 2019.

Addition 10b) Brentwood Addition.

Motion by Herberg, second by Simon, to approve the agenda with the addition and removals as presented. Motion carried.

Item 5) Public Comment

Scott Stenseth, 9112 Alvin Court, stated the Annual Easter Egg Hunt will be Saturday, April 20th at 10:00 a.m. at the Lions Park near Pleasant Lake.

Jeff Pelzer, 22001 123rd Avenue, expressed concerns about the road conditions of 123rd Avenue.

Carol Dietman, 10059 County Road 47, inquired about the street project for 2019.

The Council acknowledged the new lights in the Council Chamber and thanked Mike Hofmann for doing a great job of selecting and arranging for the installation of the new lights.

Item 6) Consent Agenda

- a) Acknowledge Review of the March 2019 Bills Paid
- b) Acknowledge Review 1st Quarter 2019 Journal Entries
- c) Approval of Rockville City Council Minutes of March 13, 2019
- d) Acknowledge March 2019 Building Permits
- e) Resolution 2019-14 Delegating Authority to Pay Claims
- f) Approve the City of Rockville updated Internal Control Policy
- g) Acknowledge review of Stearns County Attorney 2018 written report
- h) Approval of Rockville Special City Council Minutes of April 8, 2019

Motion by Herberg, second by Becker, to approve Consent Agenda as presented. Motion passed unanimously.

Item 7) Department Reports:

- a) Sheriff's Department 1st Quarter 2019 Review
Lt. Kellan Hemmesch reviewed the quarterly report with Council.
- b) Rockville Fire Department
Fire Chief Rodney Schaefer reviewed with Council recent activity with the fire department. Also thanked the public for the outstanding turn-out and support at this year's fish fry. Great turn-out with over 1,600 meals served.

- c) Rockville Emergency Management
Emergency Management Mike Hofmann provided an update on the continuation of the monitoring of Mill Creek and the Sauk River for potential flooding. Working on determining the most logical location for the placement of additional emergency management siren in the City of Rockville.
- d) City Engineer
 - 1. Stickney Hill
Justin Kannas, City Engineer, presented Council with Stickney Hill's progress report. Noting that progress continues to move forward with coming into compliance with their permit limits. Also, in the process of getting their monitoring system hooked into the City's SCADA system.

Glen Wood, Stickney Hill Dairy was also present and spoke to Council about future plans.
 - 2. 2019 Street Project
Member Herberg reported that on April 8th, 2019, at a Special Council meeting, the Council and RTU Committee went on a bus tour of the city roads.

Justin Kannas, City Engineer, reviewed with Council the 2019 Street Project plans. Noting that to do all the roads that need attention would cost in the neighborhood of 4 million dollars. To do the roads that require more urgent attention is about 2 million dollars. There is only about 1 million dollars available in the City budget for 2019. With that in mind it is the recommendation of the RTU and City Engineer to bid out the following: for the reclamation, bituminous pavement construction, shouldering and other miscellaneous improvements on Ahles Road from 88th Avenue to 73rd Avenue and on Ahles Road from Lake Road to Rausch Lake Road, and to receive Add/Alternate Bids for the reclamation, bituminous pavement construction, shouldering and other miscellaneous improvements on Alternate 1: Rausch Lake Road from Agate Beach Road to 220th Street and Alternate 2: 88th Avenue from 220th Street to Ahles Road. Also, to receive bids for the crack filling and sealcoating of miscellaneous streets within the urban core area of Rockville.

Motion by Becker, second by Simon, to approve Resolution 2019-15 Authorizing Preparation of Plans and Specifications and Advertise and Receive Bids for 2019 Street Improvements. Motion passed unanimously.
- e) Public Works
Public Works Director, Gene Van Havermaet, reviewed with Council his written report regarding recent public works activity. Noting that as the Council and RTU Committee is well aware of there are numerous city roads that are breaking up. Public Works, as the road breaks up, is marking these locations with cones and signs.

Item 8) Council Action

- a) Appropriations, Allocations, and Transfers – no action.
- b) Set date for public hearing regarding zoning/subdivision ordinance amendments (05.08.19)

Motion by Herberg, second by Becker, to approve setting the Zoning/Subdivision Ordinance Amendment Public Hearing date, May 8, 2019. Motion passed unanimously.
- c) AT&T Contract Amendment
Sue Kadlec, City Attorney, reviewed with Council the contract amendment details.

Motion by Becker, second by Herberg, to approve the AT&T Contract Amendment contingent on City Administrator and City Attorney final review and approval. Motion passed unanimously.

Item 9) Mayor/Council Reports

- a) Noxious Weed Training – was attended by Public Works Director Van Havermaet and Mayor Willenbring.
- b) RTCB – no meeting.
- c) Highway 23 Coalition – Mayor Willenbring reviewed.

Item 10) Other

- a) April 22, 2019, 9:00 a.m. LMC Council Open Meeting Law Training

b) Brentwood

Member Tippelt suggested the City look into hiring a realtor to market the City property that is for sale adjacent to the Brentwood addition.

Motion by Becker, second by Tippelt, to authorize the City Administrator to advertise Request for Proposal (RFP) for Realtor Services for the City property located adjacent to the Brentwood Addition. Motion passed unanimously.

Removed:

Item 11)

Item 12)

Item 13)

Item 14) Adjourn

***Motion by Simon, second by Becker, to adjourn the meeting. Motion carried.
Meeting adjourned at 7:01 p.m.***

Respectfully submitted,

*Martin M. Bode
City Administrator*