

ROCKVILLE CITY COUNCIL WORKSHOP MEETING MINUTES
May 24, 2018
Rockville City Hall
9:30 a.m.

Item 1) Call to Order

Meeting was called to order at 9:30 a.m. by Mayor Willenbring.

Item 2) Roll Call

Roll call was taken and the following were present: Mayor, Duane Willenbring; Council Members; Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff member present: City Administrator, Martin Bode, Public Works Director, Gene Van Havermaet, Bolton Menk City Engineer, Justin Kannas.

Others present: Various contractors and members of the public.

Item 3) Additions/Approval of Agenda

Request was made to add: **Items I.) Sauk River Repair and J.) Halfman Road.**

***Motion by Tippelt, second by Simon, to approve the agenda as presented with the two additions.
Motion passed unanimously.***

Item 4) Recess to Workshop

Workshop Agenda

- a) Site Visit – Alley/Tallman Apt

Council walked and inspected the alley that runs East and West parallel on the North side of Broadway Street in downtown Rockville.

- b) Brentwood Additions – Property for Sale

Dirk Apel of Century Twenty One gave a brief presentation to the Council of the services that he would be willing to provide to the City as it relates to selling the 57.78 +/- acres of City property that is located just north of the current Brentwood Additions.

- c) Gun Range

- d) 10:30 a.m.– 2018 Street Project Bid Opening

- e) 2018 Street project and patching locations

- f) City of Cold Spring and City of Rockville Sewage Agreement. And City of Cold Spring and City of Rockville/Stickney Hills Sewage Permit

- g) Pleasant Road Water Extension

- h) Grinder pumps

- i) Sauk River Repair Project

- j) Halfman Road

Reconvene Council Meeting at 12:31 p.m.

Item 5) Finalize 2018 Street Project and Patching Locations/Amount

Council reviewed the original bid packet:

Base Bid includes: Lake Road, Chestnut Street, Grand Lake Road, Ahles Road and 88 Avenue/245th Street. Various Patch work on: Rausch Lake Road, 210th Street, 220th Street, the trail on the South side of Caroline Lane and the Alley parallel to Broadway Street.

Alternate 1: The trail from Caroline Lane to 4th Street

Alternate 2: Sauk River Road which includes guard rails at/near the intersection of CSAH 139

Alternate 3: 82nd Avenue - 263rd Street – 83rd Avenue plus additional aggregate

Alternate 4: A new material called Base One Stabilization material that provides additional payment strength. 14,000 square yards (\$1.79 per square yard) engineer suggested allocating to the following portions of road: ¼ of Lake Road, ½ of Ahles Road and a ¼ of 88th Avenue/245th Street.

It was noted that the low bid received was from Central Specialties Inc. was as follows:

Base:	\$ 881,570.61
Alt. 1:	17,825.00
Alt. 2:	48,738.00
Alt. 3:	141,008.50
Alt. 4:	25,010.00
Total:	\$1,114,152.11

Motion by Schaefer, second by Tippelt, to:

- ***Approve the 2018 Street Project to include the Base, Alternates 1, 2, 4 and remove Alternate 3.***
- ***Define alley patch work as: mill and overlay the alley from Cedar Street (fire hydrant) to the west end of the alley ROW near Mill Creek plus the two water main repairs east of Cedar Street towards Elm Street. Motion passed unanimously.***

Item 6) Award 2018 Street Project

Motion by Simon, second by Tallman, to approve awarding the 2018 Street Project to the apparent low bidder of Central Specialties Inc. (pending City Engineers final bid review and approval) for the 2018 Street Project to include the Base Bid and Alternates 1, 2, and 4 totaling \$973,143.61 Additionally, if needed, naming as alternate low bidder Knife River Corporation. Motion passed unanimously.

Item 7) Sewage Agreement

City Engineer and City Administrator reviewed with the Council a formal notice letter the City has received from the City of Cold Spring regarding three months of sewer agreement violations (non-compliance) by the City of Rockville. The non-compliance was as it relates to the BODs maximum limits. The sewer agreement allows for a maximum daily allowance of 470 pounds per day (ppd). In August of 2017 the City was at 920 ppd. March 2018 540 ppd and April 2018 600 ppd. It was noted that the primary reason for the violation was due to Stickney Hills Dairy in the Industrial Park area. Stickney Hills Dairy is also out of compliance with their sewer agreement between themselves and the City of Cold Spring. They were out of compliance for ten of the twelve months of 2017 and March and April of 2018. Representatives of all three entities had a meeting to review the issues and come up with a solution to resolve these issues and thereby prevent any further contract violations. All parties are in agreement and confident that if Stickney Hills comes into compliance with their agreement there will be no issues between the Cities of Rockville and Cold Spring. A short term time schedule to address the issues has been agreed to and will be monitored closely by City staff to ensure compliance is achieved. No Council action required.

Item 8) Gun Range

Council discussed information regarding a Public Hearing that is to be held on May 24, 2018, 6:30 p.m. being conducted by the Stearns County Board of Adjustments as it relates to a proposed Trap Shooting Range to be potentially located just north of the intersection of County Road 6 and White Oak Road in Saint Joseph Township. Administrator Bode, with the help of Councilmember Tallman, to draft a memorandum outlining the details of concerns of the City of Rockville City Council. This document will be presented by Mayor Willenbring at the Public Hearing on May 24, 2018. Some of the items of concern include:

- The Rockville City Council has been made aware of an zoning variance application submitted to Stearns County Board of Adjustments by Bryan and Lisa Brophy regarding a Trap Shooting Range.
- The Rockville City Council desires to be good neighbor to its adjoining government of St. Joseph Township as well as provide proper representation of its citizens.
- Numerous residents of the City of Rockville have expressed grave concern over the possibility of a Trap Shooting Range being allowed in such a close proximity to its current residential neighborhood and disturbing the natural quite atmosphere and the potential devaluation of the locality i.e. lakes, parks and residential neighborhood.
- The Rockville City Council has additional concerns as it relates to its future planned residential and commercial development in the Brentwood Area Development area and Highway 23 corridor.
- The Rockville City Council hereby strongly request that this variance be denied.

Item 9) Grinder Pumps

Public Works Director Gene Van Havermaet reviewed with the Council a quote is has received in regards to the discounts the City could receive in purchasing grinder pumps on a volume base as opposed to purchasing 2 to 5 at a time as we are currently doing. Current price per pump is \$3,502.00. Ordering 10-29 pumps \$2,693.70 and 30 and more is \$2,394.40. Ordering 10 or more would also get the City free shipping. The estimated cost savings if the City ordered 30 pumps would be \$33,000. The City currently replaces approximately 6 pumps per year.

Motion by Tippelt, second by Tallman, to approve of Director Van Havermaet purchasing 30 sewer grinder pumps at a cost not to exceed \$2,394.40 per pump. Motion passed unanimously.

Item 10) Other

- 2018 Street Project Engineering Services

The Council discussed the amount of involvement and related cost of the City Engineers time in the 2018 Street Project.

Motion by Tippelt, second by Tallman, to approve of the City Engineering Service to monitor and oversee the 2018 Street Project at a total project engineering cost not to exceed \$95,000.00 (Includes the estimated \$30,000 already expensed for this project YTD). Motion passed unanimously.

- Old City Hall at Pleasant Lake

Council directed City Administrator to look into the possibility of the owners of the 400 Club in exchange for the land the old city hall sits on; they remove the old city hall building.

- Xcel Energy has notified the City that decorative lights are no longer allowed on their distribution poles which means the City may no longer place their decorative lights on Xcel poles on Broadway Street.

Item 11) Adjourn

Motion by Simon, second by Tippelt to adjourn the meeting at 12:55 p.m. Motion carried.

Respectfully Submitted,

*Martin M. Bode
City Administrator*