

CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

**AGENDA
WEDNESDAY, JANUARY 9, 2019
ROCKVILLE CITY HALL
5:00 P.M.**

1. **Call to Order** Roll Call- DW.DS.BH.JT.BB
2. **Recess to Workshop**
Workshop Agenda
 - a) Planning Commission Applicants Interview
 - b) City Hall Light Fixtures – Mike Hofmann**Reconvene Council Meeting 6:00 p.m.**
3. **Pledge of Allegiance**
4. **Roll Call** – (Silence Electronic Devices)
5. **Oath of Office**
6. **Additions/Approval of Agenda** CA 1
7. **Public Comment (3) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
8. **Resolution 2019-01 Acceptance of December 2018 Donations** CA 2
9. **Consent Agenda** (Approved with one motion) CA
 - a) Acknowledge Review of the December 2018 Bills Paid 3
 - b) Approval Rockville City Council Minutes of December 12, 2018 21
 - c) Acknowledge Review of the 4th Quarter 2018 Journal Entries 23
 - d) Resolution 2019-02 Approval of 2019 Slate of FD Officers 41
 - e) Resolution 2019-03 Acceptance of Year-End 2018 Pay Equity Report 42
 - f) Resolution 2019-04 Reauthorizing Membership in the 4M Fund 49
 - g) Resolution 2019-05 Approving 2 (two) New Probationary Firefighters 87
 - h) Resolution 2019-06 Appointment / Reappointment of Planning Commission 88
10. **Department Reports:**
 - a) **Sheriff's Report** – Lt. Kellan Hemmesch FYI 89
 - b) **Fire Department** FYI
 - c) **Emergency Management** FYI
 - d) **City Engineer**
 1. 2018 Street Project Final Pay Request Central Specialties Inc. CA
 - e) **Public Works** FYI 102
11. **Administration**
 - a) Resolution 2019-07 Annual Appointments CA 103
12. **Appropriations, Allocations, and Transfers**
 - a) Council Action CA 106
13. **Mayor / Council Reports:** FYI
 - a) RTCB
 - b) Ordinance Review
 - c) RTU
14. **Other**
15. **Adjourn**

**City of Rockville, Minnesota
Resolution 2019-01**

Accepting of Donations / Contributions for December 2018

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of December 2018 and agrees to their associated stipulations:

- | | | |
|----|--|----------|
| 1. | Coldspring (granite)
<i>Rockville Fire Department</i> | \$500.00 |
| 2. | St. Cloud Reliable Insurance
<i>Rockville Fire Department</i> | \$250.00 |

Adoption by the City Council of the City of Rockville on this 9th Day of January, 2019.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City administrator



CITY OF ROCKVILLE

***Check Detail Register©**

DECEMBER 2018

			Check Amt	Invoice	Comment
10600 COMBINED CITY ACCT					
Paid Chk# 001315E 12/5/2018 PERA					
G 101-21704	PERA		\$1,502.96		RETIRE CONTR-
	Total PERA		\$1,502.96		
Paid Chk# 001316E 12/5/2018 MN REVENUE					
G 101-21702	State Withholding		\$611.51		STATE TAX W/H-
	Total MN REVENUE		\$611.51		
Paid Chk# 001317E 12/5/2018 EFTPS-ELECTRONIC FED TAX PMT					
G 101-21701	Federal Withholding		\$1,510.06		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$7,386.68		FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$8,896.74		
Paid Chk# 001318E 12/6/2018 PAYMENT SERVICE NETWORK					
E 101-46300-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 601-49440-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 602-49490-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 101-41000-210	Operating Expenses		\$1.23		Monthly Credit Card fee
	Total PAYMENT SERVICE NETWORK		\$4.95		
Paid Chk# 001321E 12/18/2018 PERA					
G 101-21704	PERA		\$1,797.37		RETIRE CONTR-
	Total PERA		\$1,797.37		
Paid Chk# 001322E 12/18/2018 MN REVENUE					
G 101-21702	State Withholding		\$594.59		STATE TAX W/H-
	Total MN REVENUE		\$594.59		
Paid Chk# 001323E 12/18/2018 EFTPS-ELECTRONIC FED TAX PMT					
G 101-21701	Federal Withholding		\$1,493.46		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$2,388.56		FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$3,882.02		
Paid Chk# 001324E 12/28/2018 MN DEPT OF LABOR & INDUSTRY					
G 101-20515	Building Permit Surcharge		\$166.27		4th QTR
	Total MN DEPT OF LABOR & INDUSTRY		\$166.27		
Paid Chk# 018731 11/16/2018 ROCKVILLE FIRE RELIEF ASSOC					
E 101-42200-128	State Supplemental Benefit Rei	(\$16,928.60)			RELIEF SBR (Fire State Aid)
E 101-42200-125	Fire Pension Cont(State Aid)	\$16,928.60			RELIEF SBR (Fire State Aid)
	Total ROCKVILLE FIRE RELIEF ASSOC	\$0.00			
Paid Chk# 018757 12/7/2018 ADVANCE AUTO PARTS					
E 101-43100-220	Repair/Operating Expense		\$275.80		Skid Trailer cable, shrink tubing, shop creeper, tranny oil seal, unit 5 hyd hose, unit 168 power s
E 101-43100-220	Repair/Operating Expense		\$141.73		unit 8 air filter, oil, head plug, fuel
E 101-45122-220	Repair/Operating Expense		\$75.20		unit 8 air filter, oil, head plug, fuel, Returned items 20.67
E 101-42200-220	Repair/Operating Expense		\$50.00		unit 8 air filter, oil, head plug, fuel
	Total ADVANCE AUTO PARTS		\$542.73		
Paid Chk# 018758 12/7/2018 AMERIPRIDE SERVICES, INC					
E 101-41000-209	Cleaning Supplies		\$14.65		RENTAL OF RUGS/MOPS-CITY HALL



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		Check Amt	Invoice	Comment
E 101-41110-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-42200-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-46300-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supplies	\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
Total AMERIPRIDE SERVICES, INC		\$56.65		
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Paid Chk#	018759	12/7/2018	BANYON DATA SYSTEMS INC	
E 101-45122-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
E 101-42200-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
E 101-41000-309	Computer Svcs, Software & Sply	\$113.58		Payroll Support
E 101-43100-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
E 101-42500-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
E 101-46300-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
E 101-41110-309	Computer Svcs, Software & Sply	\$113.57		Payroll Support
Total BANYON DATA SYSTEMS INC		\$795.00		
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Paid Chk#	018760	12/7/2018	BOLTON & MENK INC	
E 215-43100-303	Engineering Fees	\$45.00	225809	2019 Street Maintenance
G 101-20520	Flow Through	\$90.00	225809	Plan Review Reimburse from Custom Properties
G 602-20520	Flow Through	\$90.00	225809	Sanitary Sewer review reimburse from Grand Rental LLC
E 602-49490-303	Engineering Fees	\$2,577.50	225810	Stickney Dairy review - reimburse from Stickney
E 215-43100-303	Engineering Fees	\$1,570.00	225857	2018 Street Improvement
Total BOLTON & MENK INC		\$4,372.50		
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Paid Chk#	018761	12/7/2018	CENTRAL MCGOWAN, INC	
E 101-42200-219	Fire Rescue Supplies	\$42.00	38413	MEDICAL OXYGEN/RENT-FIRE DEPT
Total CENTRAL MCGOWAN, INC		\$42.00		
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Paid Chk#	018762	12/7/2018	COMMUNITY TECHNOLOGY CENTER	
E 101-41000-309	Computer Svcs, Software & Sply	\$44.38	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-41110-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-41800-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-42200-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-43100-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-46300-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 601-49440-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 602-49490-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
E 101-42500-309	Computer Svcs, Software & Sply	\$44.39	5817	November & December 2018 Shadow Protect License, updates on file server
Total COMMUNITY TECHNOLOGY CENTER		\$399.50		
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Paid Chk#	018763	12/7/2018	DALMATIAN FIRE EQUIPMENT	
E 101-42200-220	Repair/Operating Expense	\$1,871.06	401896	Fire hall 4 Carbon Fiber Cylinders, 4 refurbished cylinders, 2 refurbished Face mask,



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DECEMBER 2018

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Total DALMATIAN FIRE EQUIPMENT			\$1,871.06		
Paid Chk#	018764	12/7/2018	DELTA ELECTRIC		
E 101-43100-225	Streetlight Repair/Maint		\$4,390.54	1127181	LED 7 Fixtures & 7 Brackets Hwy 23 Streetlights
Total DELTA ELECTRIC			\$4,390.54		
Paid Chk#	018765	12/7/2018	DINGMANN BROTHERS CONSTRUCTION		
E 101-43100-520	Buildings and Structures		\$26,780.00		Salt Shed Final invoice
Total DINGMANN BROTHERS CONSTRUCTION			\$26,780.00		
Paid Chk#	018766	12/7/2018	FIRE EQUIPMENT SPECIALTIES, IN		
E 101-42200-538	Personal Protective Equip-Fire		\$2,183.95	10196	Fire Coat Keith & Tim
Total FIRE EQUIPMENT SPECIALTIES, IN			\$2,183.95		
Paid Chk#	018767	12/7/2018	FREIGHTLINER OF ST CLOUD		
E 101-43100-220	Repair/Operating Expense		\$109.41	897782	Unit 5 Fuel sending unit
Total FREIGHTLINER OF ST CLOUD			\$109.41		
Paid Chk#	018768	12/7/2018	GOPHER STATE ONE-CALL		
E 602-49490-291	Locates		\$8.78		LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$8.77		LOCATE TICKETS-WTR DEPT
Total GOPHER STATE ONE-CALL			\$17.55		
Paid Chk#	018769	12/7/2018	GRANITE ELECTRONICS,INC		
E 101-42500-220	Repair/Operating Expense		\$63.00	15000763-1	Siren Battery
Total GRANITE ELECTRONICS,INC			\$63.00		
Paid Chk#	018770	12/7/2018	INSPECTRON INC.		
E 101-46300-305	Building Inspection Fees		\$2,656.53		Building Inspection & review
Total INSPECTRON INC.			\$2,656.53		
Paid Chk#	018771	12/7/2018	LYNN PLUMSKI		
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$150.00		FIRE HALL
Total LYNN PLUMSKI			\$250.00		
Paid Chk#	018772	12/7/2018	MN DEPT OF HEALTH		
G 601-20510	Safe Wtr Fee-Due to Other Govt		\$456.00		QTRLY MDH FEE TO STATE
Total MN DEPT OF HEALTH			\$456.00		
Paid Chk#	018773	12/7/2018	NELSON ELECTRIC MOTOR REP INC		
E 602-49490-220	Repair/Operating Expense		\$375.00	8747	Pleasant Lake Lift repair
Total NELSON ELECTRIC MOTOR REP INC			\$375.00		
Paid Chk#	018774	12/7/2018	STEVE KRAEMER EXCAVATING		
E 601-49440-220	Repair/Operating Expense		\$967.50	1916	Excavate Fire Heydrant & catch basin @ Broadway St & Maple St



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Total STEVE KRAEMER EXCAVATING		\$967.50		
Paid Chk#	018775	12/7/2018	XCEL ENERGY	
E 101-45122-381	Electric Utilities	\$11.31		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity	\$727.48		STREETLGHTS
E 601-49440-381	Electric Utilities	\$36.96		209 BRDWY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$36.96		209 BRDWY & 562 CHESTNUT
E 101-43100-381	Electric Utilities	\$36.96		209 BRDWY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$282.13		398 BROADWAY ST
E 601-49440-381	Electric Utilities	\$346.65		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities	\$117.70		1000 BRDWY BALLPK BALL PRG
E 101-41000-381	Electric Utilities	\$46.13		229 BROADWAY
E 101-41800-381	Electric Utilities	\$46.14		229 BROADWAY
E 101-43100-381	Electric Utilities	\$46.14		229 BROADWAY
E 101-46300-381	Electric Utilities	\$46.14		229 BROADWAY
E 601-49440-381	Electric Utilities	\$46.14		229 BROADWAY
E 602-49490-381	Electric Utilities	\$46.14		229 BROADWAY
E 101-41110-381	Electric Utilities	\$46.14		229 BROADWAY
E 101-42200-381	Electric Utilities	\$406.60		24001 FIRE HALL DR
Total XCEL ENERGY		\$2,325.72		
Paid Chk#	018776	12/13/2018	AT & T MOBILITY	
E 101-42200-321	Telephone	\$38.23		FirstNet Fire Dept wireless
Total AT & T MOBILITY		\$38.23		
Paid Chk#	018777	12/13/2018	BLUE CROSS BLUE SHIELD OF MN	
G 101-21705	Health Insurance	\$241.16		EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins	\$964.70		EMPLOYER PD HEALTH INS.
Total BLUE CROSS BLUE SHIELD OF MN		\$1,205.86		
Paid Chk#	018778	12/13/2018	COLD SPRING CO-OP, INC.	
E 101-43100-220	Repair/Operating Expense	\$18.11	2171692	Safety gloves, Glass Cleaner
E 602-49490-220	Repair/Operating Expense	\$8.47	2171692	Safety gloves
E 101-43100-426	PPE Personal Protective Equip	\$13.89	2173068	Chilly Grip weather gloves
Total COLD SPRING CO-OP, INC.		\$40.47		
Paid Chk#	018779	12/13/2018	DELTA ELECTRIC	
E 602-49490-296	Lk Sewer Contr Srvc	\$1,198.50	1130181	Grinderstation calls Lake Area
E 602-49490-289	Grinderstation Repairs/Parts	\$410.42	1130181	Relay parts
Total DELTA ELECTRIC		\$1,608.92		
Paid Chk#	018780	12/13/2018	DINGMANN BROTHERS CONSTRUCTION	
E 101-42200-220	Repair/Operating Expense	\$150.00	5406	Fix Existing Latching @ Fire Hall
Total DINGMANN BROTHERS CONSTRUCTION		\$150.00		
Paid Chk#	018781	12/13/2018	DONS PORTABLE SAWMILL SERVICE	
E 101-43100-318	Tree Trimming	\$630.00		Trim Trees & Brush in road ditches
Total DONS PORTABLE SAWMILL SERVICE		\$630.00		
Paid Chk#	018782	12/13/2018	HAWKINS WTR TREATMENT GRP INC	
E 601-49440-217	PL LK Chemicals/Chem Products	\$20.00	83583	DEMURRAGE-WATER DEPT
Total HAWKINS WTR TREATMENT GRP INC		\$20.00		



CITY OF ROCKVILLE

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DECEMBER 2018

		Check Amt	Invoice	Comment
Paid Chk# 018783 12/13/2018 JOVANOVIK KADLEC & ATHMANN				
E 101-46300-304	Legal Fees	\$805.00	15928	Sale of City Property revise resolution, Developer Agreement Schneider Farm, court request ordinance
E 101-45122-304	Legal Fees	\$105.00	15928	Review Park Deed Restriction, covenant expiring
E 101-41110-304	Legal Fees	\$262.50	15928	Fire Hall issue
Total JOVANOVIK KADLEC & ATHMANN		\$1,172.50		
Paid Chk# 018784 12/13/2018 KIESS BROS				
E 101-43100-212	Gas & Oil	\$680.86		Fuel Streets
E 601-49440-212	Gas & Oil	\$21.19		Fuel Water
E 602-49490-212	Gas & Oil	\$21.19		Fuel Sewer
Total KIESS BROS		\$723.24		
Paid Chk# 018785 12/13/2018 MIDCO				
E 101-42200-323	Internet/E-mail/Web Site	\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site	\$9.48		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site	\$9.44		CITY HALL
Total MIDCO		\$160.00		
Paid Chk# 018786 12/13/2018 NELSON ELECTRIC MOTOR REP INC				
E 602-49490-220	Repair/Operating Expense	\$375.00	8754	Checked Pump #3 PIP Soft start failed and wouldn't reset, new one is on order
Total NELSON ELECTRIC MOTOR REP INC		\$375.00		
Paid Chk# 018787 12/13/2018 STEARNS CO AUDITOR-TREASURER				
E 101-41410-339	Maintenance Agmt(s)	\$1,700.00	2018-30	2018 Election Equipment Rental
Total STEARNS CO AUDITOR-TREASURER		\$1,700.00		
Paid Chk# 018788 12/13/2018 STEARNS ELECTRIC ASOC INC				
E 601-49440-381	Electric Utilities	\$225.00		10052700 Walnut Cir Water Tow
E 101-43100-387	Street Lighting-Electricity	\$43.00		10232500 Co Rd140/H23 St Light
E 101-43100-387	Street Lighting-Electricity	\$40.00		10232600 Co Rd8/H23 St Lights
E 602-49490-381	Electric Utilities	\$81.00		10405800 Co Rd 8 Lift Station
E 602-49490-381	Electric Utilities	\$221.00		10405900 Co Rd 6 Lift Station
E 602-49490-381	Electric Utilities	\$257.00		10406000 Prairie Dr Lift Stati
E 602-49490-381	Electric Utilities	\$73.00		10440600 Pleasant Lk Lift Stat
E 601-49440-382	PL LK Electric Utilities	\$127.00		10543000 79th Ave Pump House
E 101-43100-387	Street Lighting-Electricity	\$47.70		10453000 St Lights Prairie Dr
E 601-49440-382	PL LK Electric Utilities	\$334.00		10516700 Pleasant Rd Pump Hous
E 101-43100-387	Street Lighting-Electricity	\$71.00		10549600 St Lights Brentwood
E 101-43100-387	Street Lighting-Electricity	\$48.00		11633200 St Lights Co Rd6/Hw23
E 101-42500-381	Electric Utilities	\$30.00		5452511 Lake Rd Siren
E 101-43100-387	Street Lighting-Electricity	\$95.00		6400610 Co Side Addn St Lights
Total STEARNS ELECTRIC ASOC INC		\$1,692.70		
Paid Chk# 018789 12/13/2018 VOSS PLUMBING & HEATING INC				



CITY OF ROCKVILLE

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DECEMBER 2018

		Check Amt	Invoice	Comment
E 101-42200-220	Repair/Operating Expense	\$267.00	71554	Performed Complete Inspection & thorough clenaing on 2 Furnance & repair boiler as needed
Total VOSS PLUMBING & HEATING INC		<u>\$267.00</u>		
Paid Chk# 018790 12/13/2018 WEST CENTRAL SANITATION, INC				
E 101-42200-384	Refuse/Garbage Disposal	\$23.40	11348966	GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal	\$12.71	11348966	GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal	\$23.00	11348966	GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal	\$83.87	11348966	GARBAGE-PUB WKS DPT
Total WEST CENTRAL SANITATION, INC		<u>\$142.98</u>		
Paid Chk# 018791 12/13/2018 WORLEY MARKETING GROUP LLC				
E 601-49440-221	PL LK Repair/Maint Supply Lab	\$340.00	81718	Check Valve Well 4 & 5
Total WORLEY MARKETING GROUP LLC		<u>\$340.00</u>		
Paid Chk# 018792 12/20/2018 AT & T MOBILITY				
E 101-43100-321	Telephone	\$57.02		WIRELESS PHONE
E 601-49440-321	Telephone	\$25.00		WIRELESS PHONE
E 602-49490-321	Telephone	\$25.00		WIRELESS PHONE
E 101-45122-321	Telephone	\$4.00		WIRELESS PHONE
E 602-49490-321	Telephone	\$31.52		GRINDERSTATION PHONE
Total AT & T MOBILITY		<u>\$142.54</u>		
Paid Chk# 018793 12/20/2018 BOUND TREE MEDICAL, LLC				
E 101-42200-219	Fire Rescue Supplies	\$74.83	100260102	Battery & Suction Canister
Total BOUND TREE MEDICAL, LLC		<u>\$74.83</u>		
Paid Chk# 018794 12/20/2018 CENTER POINT ENERGY-MINNEGASCO				
E 601-49440-383	Gas Utilities	\$50.02		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383	Gas Utilities	\$120.20		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities	\$120.20		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities	\$120.20		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities	\$38.70		6110833-8 PUMPHSE @ WAL CIR
E 101-41000-383	Gas Utilities	\$33.13		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities	\$33.11		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities	\$33.11		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities	\$33.11		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities	\$33.11		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities	\$694.45		6436553-9 24001 FIRE HALL DR
E 601-49440-383	Gas Utilities	(\$33.98)		6109069 MN Interim Refund
E 101-43100-383	Gas Utilities	(\$36.79)		6109272 MN Interim Refund
E 601-49440-383	Gas Utilities	(\$36.79)		6109272 MN Interim Refund
E 602-49490-383	Gas Utilities	(\$36.79)		6109272 MN Interim Refund
E 601-49440-383	Gas Utilities	(\$30.51)		6110833 MN Interim Refund
E 101-41000-383	Gas Utilities	(\$11.77)		6394888 MN Interim Refund
E 101-41800-383	Gas Utilities	(\$11.77)		6394888 MN Interim Refund
E 101-43100-383	Gas Utilities	(\$11.77)		6394888 MN Interim Refund
E 601-49440-383	Gas Utilities	(\$11.77)		6394888 MN Interim Refund
E 602-49490-383	Gas Utilities	(\$11.77)		6394888 MN Interim Refund
E 101-42200-383	Gas Utilities	(\$170.03)		6436553 MN Interim Refund
Total CENTER POINT ENERGY-MINNEGASCO		<u>\$905.60</u>		
Paid Chk# 018795 12/20/2018 CENTRACARE HEALTH				



CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-42200-292	Health Srvc/Pre Employment		\$75.00	103200436	Fire Dept Influenza Vaccine
	Total CENTRACARE HEALTH		\$75.00		
<hr/>					
Paid Chk# 018796	12/20/2018	CENTURYLINK			
E 101-42200-321	Telephone		\$81.64		251-0072 Fire Dept
E 601-49440-321	Telephone		\$38.30		251-1664 SCDA System
E 602-49490-321	Telephone		\$38.29		251-1664 SCDA System
E 601-49440-321	Telephone		\$54.61		251-2120 Well house 3
E 101-41000-321	Telephone		\$47.56		251-5836 City Hall
E 101-41110-321	Telephone		\$47.56		251-5836 City Hall
E 101-43100-321	Telephone		\$47.56		251-5836 City Hall
E 101-46300-321	Telephone		\$47.56		251-5836 City Hall
E 601-49440-321	Telephone		\$47.56		251-5836 City Hall
E 602-49490-321	Telephone		\$47.55		251-5836 City Hall
E 602-49490-321	Telephone		\$56.42		259-1473 Sewer
E 602-49490-321	Telephone		\$60.07		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
	Total CENTURYLINK		\$820.18		
<hr/>					
Paid Chk# 018797	12/20/2018	CITY OF COLD SPRING			
E 602-49490-312	Wastewater Bill-Core City		\$1,857.69		NOV WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$5,245.90		NOV WASTEWTR BILL
	Total CITY OF COLD SPRING		\$7,103.59		
<hr/>					
Paid Chk# 018798	12/20/2018	COLD SPRING RECORD INC			
E 101-46300-340	Advertising/Printing/Publishin		\$69.55		Amending Zoning Ord. & Cesnik Rezone
E 101-42200-340	Advertising/Printing/Publishin		\$26.00		Carbon Monoxide Incident Report Forms
	Total COLD SPRING RECORD INC		\$95.55		
<hr/>					
Paid Chk# 018799	12/20/2018	MENARDS			
E 101-43100-220	Repair/Operating Expense		\$39.99	1538	20' 4pk Ratchet x tied
E 101-43100-220	Repair/Operating Expense		\$29.47	817	3 button transmitter
E 601-49440-220	Repair/Operating Expense		\$6.48	817	9v battery for locator
E 602-49490-220	Repair/Operating Expense		\$6.47	817	9v battery for locator
E 101-42200-220	Repair/Operating Expense		\$39.96	817	2 Sodium Bulb for Fire Hall
E 601-49440-220	Repair/Operating Expense		\$7.98	817	2pk rust/sediment cartrd.
E 101-41000-220	Repair/Operating Expense		\$8.99	817	Cleaning Mop Handle
E 602-49490-220	Repair/Operating Expense		\$23.48	817	Cable, Cable clamp Main & Grand Lake Lift station
	Total MENARDS		\$162.82		
<hr/>					
Paid Chk# 018800	12/20/2018	M-R SIGN CO INC			
E 101-43100-211	Signs		\$26.72	202755	911 SIGN
	Total M-R SIGN CO INC		\$26.72		
<hr/>					
Paid Chk# 018801	12/20/2018	NELSON ELECTRIC MOTOR REP INC			
E 602-49490-220	Repair/Operating Expense		\$562.50	8764	Main Lift Station Pulled pumps & rmoved debris from impellers
	Total NELSON ELECTRIC MOTOR REP INC		\$562.50		
<hr/>					
Paid Chk# 018802	12/20/2018	QUALITY FLOW SYSTEMS, INC			
E 602-49490-289	Grinderstation Repairs/Parts		\$19,188.90	36364	10 Grinderpumps Approved @ 5/24/18 Council Meeting
	Total QUALITY FLOW SYSTEMS, INC		\$19,188.90		
<hr/>					
Paid Chk# 018803	12/20/2018	VISA			



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		Check Amt	Invoice	Comment
E 101-43100-220	Repair/Operating Expense	\$145.63		Unit 5 Hydraulic hoses, fitting, Hydraulic Fluid
E 601-49440-322	Postage	\$39.64		Water Test
E 101-43100-220	Repair/Operating Expense	\$72.99		Jack for Snow plow
E 602-49490-220	Repair/Operating Expense	\$14.99		Coupler Sewer Air Release
E 101-41410-220	Repair/Operating Expense	\$49.88		General Election
E 101-41800-332	Training	\$32.98		BerganKDV Marty & Judy training
E 101-42200-220	Repair/Operating Expense	\$11.77		Batteries Garage Door Opener Fire Hall
E 101-42200-538	Personal Protective Equip-Fire	\$374.93		Fire Boots
E 101-42200-220	Repair/Operating Expense	\$38.25		Tablet Mount for Fire Truck
E 101-43100-220	Repair/Operating Expense	\$45.26		2 Magnetic Signs Unit 168 Plow Truck
E 101-41000-200	Office Supplies	\$8.34		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-41110-200	Office Supplies	\$8.34		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-41800-200	Office Supplies	\$8.34		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-43100-200	Office Supplies	\$8.34		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-46300-200	Office Supplies	\$8.35		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-42200-200	Office Supplies	\$8.35		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 601-49440-200	Office Supplies	\$8.35		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 602-49490-200	Office Supplies	\$8.35		Coffee, Napkins, Self Inking dater, pens, hand sanitizer, bags, battieries
E 101-41000-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-41110-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-41800-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-46300-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-42200-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 601-49440-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 602-49490-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-43100-209	Cleaning Supplies	\$5.61		Cleaning Stone for toilet, gloves, Mr. Clean
E 101-41410-220	Repair/Operating Expense	\$61.35		General Election
Total VISA		\$999.31		
<hr/>				
Paid Chk# 018804	12/20/2018	WENNER COMPANY INC		
E 101-42200-220	Repair/Operating Expense	\$20.48	c225680	Toilet Flapper, mop stick
E 101-45122-220	Repair/Operating Expense	\$16.98	c225985	Trash Bags
Total WENNER COMPANY INC		\$37.46		
<hr/>				
Paid Chk# 018805	12/28/2018	ALEX AIR APPARATUS INC		
E 101-42200-538	Personal Protective Equip-Fire	\$320.00	38566	Firefighter Boot
Total ALEX AIR APPARATUS INC		\$320.00		
<hr/>				
Paid Chk# 018806	12/28/2018	BATTERIES PLUS		
E 101-42200-219	Fire Rescue Supplies	\$119.00	9523399	Fire Dept Batteries
Total BATTERIES PLUS		\$119.00		
<hr/>				
Paid Chk# 018807	12/28/2018	BOUND TREE MEDICAL, LLC		
E 101-42200-219	Fire Rescue Supplies	\$32.13	83063703	Sodium Chloride bag
Total BOUND TREE MEDICAL, LLC		\$32.13		



CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
Paid Chk# 018808 12/28/2018 HERBERG CONSTRUCTION					
E 101-43100-327	Blading Roads		\$916.50		230Th, Rsusch Lk, Glacier, Agate, Mithcell, Sauk Rvr, 125th, 73rd, 227th, 93rd, halfman, 131st, 123r
Total HERBERG CONSTRUCTION			\$916.50		
Paid Chk# 018809 12/28/2018 LYNN PLUMSKI					
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$150.00		FIRE HALL
Total LYNN PLUMSKI			\$250.00		
Paid Chk# 018810 12/28/2018 MARCO FINANCING, INC (LEASE)					
E 101-41000-413	Copier/Printer Lease		\$87.95	373326842	COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$45.00	373326842	COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$25.00	373326842	COPIER/LEASE
E 101-42500-413	Copier/Printer Lease		\$25.00	373326842	COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$60.00	373326842	COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$25.00	373326842	COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$90.00	373326842	COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$65.00	373326842	COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$80.00	373326842	COPIER/LEASE
Total MARCO FINANCING, INC (LEASE)			\$502.95		
Paid Chk# 018811 12/28/2018 NELSON ELECTRIC MOTOR REP INC					
E 602-49490-220	Repair/Operating Expense		\$375.00	8767	Pleasant Lk Lift Station - reset soft starter
Total NELSON ELECTRIC MOTOR REP INC			\$375.00		
Paid Chk# 018812 12/28/2018 SIMON, DONALD					
E 601-49440-314	Contracted Services		\$233.88		CONTRACTED SRVC FOR WELL/PUMPH
E 602-49490-314	Contracted Services		\$233.88		CONTRACTED SRVC FOR WELL/PUMPH
Total SIMON, DONALD			\$467.76		
Paid Chk# 018813 12/28/2018 USABLE LIFE					
G 101-21709	Short/Long-Term Disability		\$62.46		EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance		\$25.00		LTD/STD
E 101-41000-135	Empl r Pd Short/Long Term Ins		\$249.94		LTD/STD
Total USABLE LIFE			\$337.40		
Paid Chk# 018814 12/28/2018 XCEL ENERGY					
E 101-43100-387	Street Lighting-Electricity		\$664.32	619789891	STREETLGHTS
Total XCEL ENERGY			\$664.32		
10600 COMBINED CITY ACCT			\$110,558.01		



CITY OF ROCKVILLE
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Fund Summary

10600 COMBINED CITY ACCT

101 GENERAL FUND	\$70,944.31		
215 ROAD MAINTENANCE FUND	\$1,615.00		
601 WATER FUND	\$3,677.67		
602 SEWER FUND	\$34,321.03		
	<hr/>		
	\$110,558.01		

CITY OF ROCKVILLE
Exp Detail By Dept Council Meeting MMB

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT						
001315	12/05/18	PERA	\$1,502.96	RETIRE CONTR-	101-21704	
001316	12/05/18	MN REVENUE	\$611.51	STATE TAX W/H-	101-21702	
001317	12/05/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,510.06	FEDERAL W/H -	101-21701	
001317	12/05/18	EFTPS-ELECTRONIC FED TAX PMT	\$7,386.68	FICA/MEDICARE -	101-21703	
001321	12/18/18	PERA	\$1,797.37	RETIRE CONTR-	101-21704	
001322	12/18/18	MN REVENUE	\$594.59	STATE TAX W/H-	101-21702	
001323	12/18/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,493.46	FEDERAL W/H -	101-21701	
001323	12/18/18	EFTPS-ELECTRONIC FED TAX PMT	\$2,388.56	FICA/MEDICARE -	101-21703	
001324	12/28/18	MN DEPT OF LABOR & INDUSTRY	\$166.27	4th QTR	101-20515	
018760	12/07/18	BOLTON & MENK INC	\$90.00	Plan Review Reimburse from Custom Properties	101-20520	
018777	12/13/18	BLUE CROSS BLUE SHIELD OF MN	\$964.70	EMPLOYER PD HEALTH INS.	101-21706	
018777	12/13/18	BLUE CROSS BLUE SHIELD OF MN	\$241.16	EMPLOYEE PORTION HEALTH INS.	101-21705	
018813	12/28/18	USABLE LIFE	\$62.46	EMPLOYEE PORTION	101-21709	
DEPT			\$18,809.78			
DEPT 41000 General Government (GENERAL)						
001318	12/06/18	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee	101-41000-210	Operating Expense
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$14.65	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supplies
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.58	Payroll Support	101-41000-309	Computer Svcs, So
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.38	November & December 2018 Shadow Protect Licen	101-41000-309	Computer Svcs, So
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$46.13	229 BROADWAY	101-41000-381	Electric Utilities
018785	12/13/18	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/W
018790	12/13/18	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Di
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$33.13	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$11.77	6394888 MN Interim Refund	101-41000-383	Gas Utilities
018796	12/20/18	CENTURYLINK	\$47.56	251-5836 City Hall	101-41000-321	Telephone
018799	12/20/18	MENARDS	\$8.99	Cleaning Mop Handle	101-41000-220	Repair/Operating
018803	12/20/18	VISA	\$8.34	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-41000-200	Office Supplies
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-41000-209	Cleaning Supplies
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$87.95	COPIER/LEASE	101-41000-413	Copier/Printer Lea
018813	12/28/18	USABLE LIFE	\$25.00	LTD/STD	101-41000-134	Employer Paid Life
018813	12/28/18	USABLE LIFE	\$249.94	LTD/STD	101-41000-135	Empl r Pd Short/Lo
DEPT 41000 General Government (GENERAL)			\$732.20			
DEPT 41110 Council/Mayor/Boards						
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41110-209	Cleaning Supplies

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-41110-309	Computer Svcs, So
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licens	101-41110-309	Computer Svcs, So
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	101-41110-381	Electric Utilities
018783	12/13/18	JOVANOVIK KADLEC & ATHMANN	\$262.50	Fire Hall issue	101-41110-304	Legal Fees
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/W
018796	12/20/18	CENTURYLINK	\$47.56	251-5836 City Hall	101-41110-321	Telephone
018803	12/20/18	VISA	\$8.34	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-41110-200	Office Supplies
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-41110-209	Cleaning Supplies
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$45.00	COPIER/LEASE	101-41110-413	Copier/Printer Lea
DEPT 41110 Council/Mayor/Boards			\$614.55			
DEPT 41410 Elections						
018787	12/13/18	STEARNS CO AUDITOR-TREASURER	\$1,700.00	2018 Election Equipment Rental	101-41410-339	Maintenance Agmt
018803	12/20/18	VISA	\$49.88	General Election	101-41410-220	Repair/Operating
018803	12/20/18	VISA	\$61.35	General Election	101-41410-220	Repair/Operating
DEPT 41410 Elections			\$1,811.23			
DEPT 41800 City Administration						
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licens	101-41800-309	Computer Svcs, So
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	101-41800-381	Electric Utilities
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/W
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$33.11	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$11.77	6394888 MN Interim Refund	101-41800-383	Gas Utilities
018803	12/20/18	VISA	\$32.98	BerganKDV Marty & Judy training	101-41800-332	Training
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-41800-209	Cleaning Supplies
018803	12/20/18	VISA	\$8.34	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-41800-200	Office Supplies
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
DEPT 41800 City Administration			\$193.24			
DEPT 42200 Fire Protection						
018731	11/16/18	ROCKVILLE FIRE RELIEF ASSOC	\$16,928.60	RELIEF SBR (Fire State Aid)	101-42200-125	Fire Pension Cont(
018731	11/16/18	ROCKVILLE FIRE RELIEF ASSOC	-\$16,928.60	RELIEF SBR (Fire State Aid)	101-42200-128	State Supplementa
018757	12/07/18	ADVANCE AUTO PARTS	\$50.00	unit 8 air filter, oil, head plug, fuel	101-42200-220	Repair/Operating
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-42200-209	Cleaning Supplies
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-42200-309	Computer Svcs, So
018761	12/07/18	CENTRAL MCGOWAN, INC	\$42.00	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Suppli
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licens	101-42200-309	Computer Svcs, So
018763	12/07/18	DALMATIAN FIRE EQUIPMENT	\$1,871.06	Fire hall 4 Carbon Fiber Cylinders, 4 refurbished cyli	101-42200-220	Repair/Operating
018766	12/07/18	FIRE EQUIPMENT SPECIALTIES, IN	\$2,183.95	Fire Coat Keith & Tim	101-42200-538	Personal Protectiv

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
018771	12/07/18	LYNN PLUMSKI	\$150.00	FIRE HALL	101-42200-106	Cleaning Person
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-42200-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$406.60	24001 FIRE HALL DR	101-42200-381	Electric Utilities
018776	12/13/18	AT & T MOBILITY	\$38.23	FirstNet Fire Dept wireless	101-42200-321	Telephone
018780	12/13/18	DINGMANN BROTHERS CONSTRUCTION	\$150.00	Fix Existing Latching @ Fire Hall	101-42200-220	Repair/Operating
018785	12/13/18	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/W
018789	12/13/18	VOSS PLUMBING & HEATING INC	\$267.00	Performed Complete Inspection & thorough clenain	101-42200-220	Repair/Operating
018790	12/13/18	WEST CENTRAL SANITATION, INC	\$23.40	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Di
018793	12/20/18	BOUND TREE MEDICAL, LLC	\$74.83	Battery & Suction Canister	101-42200-219	Fire Rescue Suppli
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$170.03	6436553 MN Interim Refund	101-42200-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$694.45	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
018795	12/20/18	CENTRACARE HEALTH	\$75.00	Fire Dept Influenza Vaccine	101-42200-292	Health Srvc/Pre E
018796	12/20/18	CENTURYLINK	\$81.64	251-0072 Fire Dept	101-42200-321	Telephone
018798	12/20/18	COLD SPRING RECORD INC	\$26.00	Carbon Monoxide Incident Report Forms	101-42200-340	Advertising/Printin
018799	12/20/18	MENARDS	\$39.96	2 Sodium Bulb for Fire Hall	101-42200-220	Repair/Operating
018803	12/20/18	VISA	\$8.35	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-42200-200	Office Supplies
018803	12/20/18	VISA	\$11.77	Batteries Garage Door Opener Fire Hall	101-42200-220	Repair/Operating
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-42200-209	Cleaning Supplies
018803	12/20/18	VISA	\$38.25	Tablet Mount for Fire Truck	101-42200-220	Repair/Operating
018803	12/20/18	VISA	\$374.93	Fire Boots	101-42200-538	Personal Protectiv
018804	12/20/18	WENNER COMPANY INC	\$20.48	Toilet Flapper, mop stick	101-42200-220	Repair/Operating
018805	12/28/18	ALEX AIR APPARATUS INC	\$320.00	Firefighter Boot	101-42200-538	Personal Protectiv
018806	12/28/18	BATTERIES PLUS	\$119.00	Fire Dept Batteries	101-42200-219	Fire Rescue Suppli
018807	12/28/18	BOUND TREE MEDICAL, LLC	\$32.13	Sodium Chloride bag	101-42200-219	Fire Rescue Suppli
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-42200-106	Cleaning Person
018809	12/28/18	LYNN PLUMSKI	\$150.00	FIRE HALL	101-42200-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42200-413	Copier/Printer Lea
DEPT 42200 Fire Protection			\$7,374.57			
DEPT 42500 Emergency Management						
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-42500-309	Computer Svcs, So
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licen	101-42500-309	Computer Svcs, So
018769	12/07/18	GRANITE ELECTRONICS,INC	\$63.00	Siren Battery	101-42500-220	Repair/Operating
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/W
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$30.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42500-413	Copier/Printer Lea
DEPT 42500 Emergency Management			\$285.40			
DEPT 43100 Hwys, Streets, & Roads						
018757	12/07/18	ADVANCE AUTO PARTS	\$275.80	Skid Trailer cable, shrink tubing, shop creeper, tran	101-43100-220	Repair/Operating
018757	12/07/18	ADVANCE AUTO PARTS	\$141.73	unit 8 air filter, oil, head plug, fuel	101-43100-220	Repair/Operating

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supplies
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-43100-309	Computer Svcs, So
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licen	101-43100-309	Computer Svcs, So
018764	12/07/18	DELTA ELECTRIC	\$4,390.54	LED 7 Fixtures & 7 Brackets Hwy 23 Streetlights	101-43100-225	Streetlight Repair/
018765	12/07/18	DINGMANN BROTHERS CONSTRUCTION	\$26,780.00	Salt Shed Final invoice	101-43100-520	Buildings and Stru
018767	12/07/18	FREIGHTLINER OF ST CLOUD	\$109.41	Unit 5 Fuel sending unit	101-43100-220	Repair/Operating
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	101-43100-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$36.96	209 BRDWDY & 562 CHESTNUT	101-43100-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$727.48	STREETLGHTS	101-43100-387	Street Lighting-Ele
018778	12/13/18	COLD SPRING CO-OP, INC.	\$18.11	Safety gloves, Glass Cleaner	101-43100-220	Repair/Operating
018778	12/13/18	COLD SPRING CO-OP, INC.	\$13.89	Chilly Grip weather gloves	101-43100-426	PPE Personal Prote
018781	12/13/18	DONS PORTABLE SAWMILL SERVICE	\$630.00	Trim Trees & Brush in road ditches	101-43100-318	Tree Trimming
018784	12/13/18	KIESS BROS	\$680.86	Fuel Streets	101-43100-212	Gas & Oil
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/W
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	Street Lighting-Ele
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	Street Lighting-Ele
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$47.70	10453000 St Lights Prairie Dr	101-43100-387	Street Lighting-Ele
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$40.00	10232600 Co Rd8/H23 St Lights	101-43100-387	Street Lighting-Ele
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$43.00	10232500 Co Rd140/H23 St Light	101-43100-387	Street Lighting-Ele
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$48.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	Street Lighting-Ele
018790	12/13/18	WEST CENTRAL SANITATION, INC	\$83.87	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Di
018792	12/20/18	AT & T MOBILITY	\$57.02	WIRELESS PHONE	101-43100-321	Telephone
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$33.11	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$120.20	6109272-2 209 BRDWDY-PUB WKS	101-43100-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$36.79	6109272 MN Interim Refund	101-43100-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$11.77	6394888 MN Interim Refund	101-43100-383	Gas Utilities
018796	12/20/18	CENTURYLINK	\$47.56	251-5836 City Hall	101-43100-321	Telephone
018799	12/20/18	MENARDS	\$39.99	20' 4pk Ratchet x tied	101-43100-220	Repair/Operating
018799	12/20/18	MENARDS	\$29.47	3 button transmitter	101-43100-220	Repair/Operating
018800	12/20/18	M-R SIGN CO INC	\$26.72	911 SIGN	101-43100-211	Signs
018803	12/20/18	VISA	\$45.26	2 Magnetic Signs Unit 168 Plow Truck	101-43100-220	Repair/Operating
018803	12/20/18	VISA	\$8.34	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-43100-200	Office Supplies
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-43100-209	Cleaning Supplies
018803	12/20/18	VISA	\$72.99	Jack for Snow plow	101-43100-220	Repair/Operating
018803	12/20/18	VISA	\$145.63	Unit 5 Hydraulic hoses, fitting, Hydraulic Fluid	101-43100-220	Repair/Operating
018808	12/28/18	HERBERG CONSTRUCTION	\$916.50	230Th, Rsusch Lk, Glacier, Agate, Mithcell, Sauk Rv	101-43100-327	Blading Roads
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$60.00	COPIER/LEASE	101-43100-413	Copier/Printer Lea
018814	12/28/18	XCEL ENERGY	\$664.32	STREETLGHTS	101-43100-387	Street Lighting-Ele

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 43100 Hwys, Streets, & Roads			\$36,703.05			
DEPT 45122 Parks & Recreation						
018757	12/07/18	ADVANCE AUTO PARTS	\$75.20	unit 8 air filter, oil, head plug, fuel, Returned items	101-45122-220	Repair/Operating
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-45122-309	Computer Svcs, So
018775	12/07/18	XCEL ENERGY	\$11.31	1001 OTHMAR LN	101-45122-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$117.70	1000 BRDWY BALLPK BALL PRG	101-45122-381	Electric Utilities
018783	12/13/18	JOVANOVIK KADLEC & ATHMANN	\$105.00	Review Park Deed Restriction, covenant expiring	101-45122-304	Legal Fees
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/W
018790	12/13/18	WEST CENTRAL SANITATION, INC	\$12.71	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Di
018792	12/20/18	AT & T MOBILITY	\$4.00	WIRELESS PHONE	101-45122-321	Telephone
018804	12/20/18	WENNER COMPANY INC	\$16.98	Trash Bags	101-45122-220	Repair/Operating
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-45122-413	Copier/Printer Lea
DEPT 45122 Parks & Recreation			\$490.91			
DEPT 46300 Planning and Zoning						
001318	12/06/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	101-46300-210	Operating Expense
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supplies
018759	12/07/18	BANYON DATA SYSTEMS INC	\$113.57	Payroll Support	101-46300-309	Computer Svcs, So
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licen	101-46300-309	Computer Svcs, So
018770	12/07/18	INSPECTRON INC.	\$2,656.53	Building Inspection & review	101-46300-305	Building Inspection
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	101-46300-381	Electric Utilities
018783	12/13/18	JOVANOVIK KADLEC & ATHMANN	\$805.00	Sale of City Property revise resolution, Developer A	101-46300-304	Legal Fees
018785	12/13/18	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/W
018796	12/20/18	CENTURYLINK	\$47.56	251-5836 City Hall	101-46300-321	Telephone
018798	12/20/18	COLD SPRING RECORD INC	\$69.55	Amending Zoning Ord. & Cesnik Rezone	101-46300-340	Advertising/Printin
018803	12/20/18	VISA	\$8.35	Coffee, Napkins, Self Inking dater, pens, hand sanit	101-46300-200	Office Supplies
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	101-46300-209	Cleaning Supplies
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$90.00	COPIER/LEASE	101-46300-413	Copier/Printer Lea
DEPT 46300 Planning and Zoning			\$3,929.38			
DEPT 43100 Hwys, Streets, & Roads						
018760	12/07/18	BOLTON & MENK INC	\$1,570.00	2018 Street Improvement	215-43100-303	Engineering Fees
018760	12/07/18	BOLTON & MENK INC	\$45.00	2019 Street Maintenance	215-43100-303	Engineering Fees
DEPT 43100 Hwys, Streets, & Roads			\$1,615.00			
DEPT						
018772	12/07/18	MN DEPT OF HEALTH	\$456.00	QTRLY MDH FEE TO STATE	601-20510	
DEPT			\$456.00			
DEPT 49440 Water-Administration						

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
001318	12/06/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	601-49440-210	Operating Expense
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supplies
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licen	601-49440-309	Computer Svcs, So
018768	12/07/18	GOPHER STATE ONE-CALL	\$8.77	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person
018774	12/07/18	STEVE KRAEMER EXCAVATING	\$967.50	Excavate Fire Heydrant & catch basin @ Broadway	601-49440-220	Repair/Operating
018775	12/07/18	XCEL ENERGY	\$346.65	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$36.96	209 BRDWY & 562 CHESTNUT	601-49440-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	601-49440-381	Electric Utilities
018782	12/13/18	HAWKINS WTR TREATMENT GRP INC	\$20.00	DEMURRAGE-WATER DEPT	601-49440-217	PL LK Chemicals/C
018784	12/13/18	KIESS BROS	\$21.19	Fuel Water	601-49440-212	Gas & Oil
018785	12/13/18	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/W
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$225.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$334.00	10516700 Pleasant Rd Pump Hous	601-49440-382	PL LK Electric Utilit
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$127.00	10543000 79th Ave Pump House	601-49440-382	PL LK Electric Utilit
018791	12/13/18	WORLEY MARKETING GROUP LLC	\$340.00	Check Valve Well 4 & 5	601-49440-221	PL LK Repair/Maint
018792	12/20/18	AT & T MOBILITY	\$25.00	WIRELESS PHONE	601-49440-321	Telephone
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$38.70	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$33.98	6109069 MN Interim Refund	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$11.77	6394888 MN Interim Refund	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$30.51	6110833 MN Interim Refund	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$36.79	6109272 MN Interim Refund	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$33.11	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$50.02	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$120.20	6109272-2 209 BRDWY-PUB WKS	601-49440-383	Gas Utilities
018796	12/20/18	CENTURYLINK	\$54.61	251-2120 Well house 3	601-49440-321	Telephone
018796	12/20/18	CENTURYLINK	\$47.56	251-5836 City Hall	601-49440-321	Telephone
018796	12/20/18	CENTURYLINK	\$38.30	251-1664 SCDA System	601-49440-321	Telephone
018799	12/20/18	MENARDS	\$6.48	9v battery for locator	601-49440-220	Repair/Operating
018799	12/20/18	MENARDS	\$7.98	2pk rust/sediment cartrd.	601-49440-220	Repair/Operating
018803	12/20/18	VISA	\$8.35	Coffee, Napkins, Self Inking dater, pens, hand sanit	601-49440-200	Office Supplies
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	601-49440-209	Cleaning Supplies
018803	12/20/18	VISA	\$39.64	Water Test	601-49440-322	Postage
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$65.00	COPIER/LEASE	601-49440-413	Copier/Printer Lea
018812	12/28/18	SIMON, DONALD	\$233.88	CONTRACTED SRVC FOR WELL/PUMPH	601-49440-314	Contracted Service
DEPT 49440 Water-Administration			\$3,221.67			
DEPT						
018760	12/07/18	BOLTON & MENK INC	\$90.00	Sanitary Sewer review reimburse from Grand Renta	602-20520	
DEPT			\$90.00			

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 49490 Sewer-Administration						
001318	12/06/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	602-49490-210	Operating Expense
018758	12/07/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supplies
018760	12/07/18	BOLTON & MENK INC	\$2,577.50	Stickney Dairy review - reimburse from Stickney	602-49490-303	Engineering Fees
018762	12/07/18	COMMUNITY TECHNOLOGY CENTER	\$44.39	November & December 2018 Shadow Protect Licen	602-49490-309	Computer Svcs, So
018768	12/07/18	GOPHER STATE ONE-CALL	\$8.78	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
018771	12/07/18	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018773	12/07/18	NELSON ELECTRIC MOTOR REP INC	\$375.00	Pleasant Lake Lift repair	602-49490-220	Repair/Operating
018775	12/07/18	XCEL ENERGY	\$46.14	229 BROADWAY	602-49490-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$36.96	209 BRDWAY & 562 CHESTNUT	602-49490-381	Electric Utilities
018775	12/07/18	XCEL ENERGY	\$282.13	398 BROADWAY ST	602-49490-381	Electric Utilities
018778	12/13/18	COLD SPRING CO-OP, INC.	\$8.47	Safety gloves	602-49490-220	Repair/Operating
018779	12/13/18	DELTA ELECTRIC	\$410.42	Relay parts	602-49490-289	Grinderstation Rep
018779	12/13/18	DELTA ELECTRIC	\$1,198.50	Grinderstation calls Lake Area	602-49490-296	Lk Sewer Contr Sr
018784	12/13/18	KIESS BROS	\$21.19	Fuel Sewer	602-49490-212	Gas & Oil
018785	12/13/18	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/W
018786	12/13/18	NELSON ELECTRIC MOTOR REP INC	\$375.00	Checked Pump #3 PIP Soft start failed and wouldn'	602-49490-220	Repair/Operating
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$81.00	10405800 Co Rd 8 Lift Station	602-49490-381	Electric Utilities
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$73.00	10440600 Pleasant Lk Lift Stat	602-49490-381	Electric Utilities
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$257.00	10406000 Prairie Dr Lift Stati	602-49490-381	Electric Utilities
018788	12/13/18	STEARNS ELECTRIC ASOC INC	\$221.00	10405900 Co Rd 6 Lift Station	602-49490-381	Electric Utilities
018792	12/20/18	AT & T MOBILITY	\$31.52	GRINDERSTATION PHONE	602-49490-321	Telephone
018792	12/20/18	AT & T MOBILITY	\$25.00	WIRELESS PHONE	602-49490-321	Telephone
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$120.20	6109272-2 209 BRDWAY-PUB WKS	602-49490-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	\$33.11	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$36.79	6109272 MN Interim Refund	602-49490-383	Gas Utilities
018794	12/20/18	CENTER POINT ENERGY-MINNEGASCO	-\$11.77	6394888 MN Interim Refund	602-49490-383	Gas Utilities
018796	12/20/18	CENTURYLINK	\$56.42	259-1473 Sewer	602-49490-321	Telephone
018796	12/20/18	CENTURYLINK	\$60.07	685-4204 Sewer	602-49490-321	Telephone
018796	12/20/18	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	Telephone
018796	12/20/18	CENTURYLINK	\$47.55	251-5836 City Hall	602-49490-321	Telephone
018796	12/20/18	CENTURYLINK	\$38.29	251-1664 SCDA System	602-49490-321	Telephone
018797	12/20/18	CITY OF COLD SPRING	\$5,245.90	NOV WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lake
018797	12/20/18	CITY OF COLD SPRING	\$1,857.69	NOV WASTEWTR BILL	602-49490-312	Wastewater Bill-Co
018799	12/20/18	MENARDS	\$6.47	9v battery for locator	602-49490-220	Repair/Operating
018799	12/20/18	MENARDS	\$23.48	Cable, Cable clamp Main & Grand Lake Lift station	602-49490-220	Repair/Operating
018801	12/20/18	NELSON ELECTRIC MOTOR REP INC	\$562.50	Main Lift Station Pulled pumps & rMOVED debris fro	602-49490-220	Repair/Operating
018802	12/20/18	QUALITY FLOW SYSTEMS, INC	\$19,188.90	10 Grinderpumps Approved @ 5/24/18 Council Me	602-49490-289	Grinderstation Rep
018803	12/20/18	VISA	\$8.35	Coffee, Napkins, Self Inking dater, pens, hand sanit	602-49490-200	Office Supplies
018803	12/20/18	VISA	\$14.99	Coupler Sewer Air Release	602-49490-220	Repair/Operating

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
018803	12/20/18	VISA	\$5.61	Cleaning Stone for toilet, gloves, Mr. Clean	602-49490-209	Cleaning Supplies
018809	12/28/18	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018810	12/28/18	MARCO FINANCING, INC (LEASE)	\$80.00	COPIER/LEASE	602-49490-413	Copier/Printer Lea
018811	12/28/18	NELSON ELECTRIC MOTOR REP INC	\$375.00	Pleasant Lk Lift Station - reset soft starter	602-49490-220	Repair/Operating
018812	12/28/18	SIMON, DONALD	\$233.88	CONTRACTED SRVC FOR WELL/PUMPH	602-49490-314	Contracted Service
DEPT 49490 Sewer-Administration			\$34,231.03			
			\$110,558.01			

ROCKVILLE CITY COUNCIL MEETING MINUTES
December 12, 2018
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:00 p.m. by Mayor Duane Willenbring.

Item 2) Recess to Council Workshop

Workshop Agenda

Addition: Stickney Dairy

- a) 2019 Budget
- b) Other: 25814 Lake Road

Item 3) Pledge of Allegiance

Item 4) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Don Simon, Rick Tallman, Jerry Tippelt, and Vince Schaefer.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene Van Havermaet; City Engineer, Justin Kannas.

Others present: various members of the public.

Item 5) Additions/Approval of Agenda

Motion by Schaefer, second by Tippelt, to approve the agenda as presented. Motion carried.

Item 6) Public Comment 2019 Budget and Tax Levy

The following citizens of the City of Rockville came forward to give brief comments: Jim Meinz, George Bechtold, Mary Pfannenstein, Carol Dietman, Amy Grinsteiner and Brian Stanger.

Motion by Tippelt, second by Simon, to close the public comment. Motion passed unanimously. Public comment closed at 6:16 pm.

Item 7) Consent Agenda

- a) Acknowledge Review of the November 2018 Bills Paid
- b) Approval Rockville City Council Minutes of November 14 & 20 and December 3, 2018
- c) Acknowledge November 2018 Sheriff's Report
- d) Resolution 2018-50 2019 Annual Tobacco License Renewal
- e) Resolution 2018-51 LG220 Tax Exempt Gambling Permit Rockville Fire Relief
- f) Resolution 2018-52 1 Day Temporary Consumption and Display Rockville Fire Relief
- g) Resolution 2018-53 Approval Designated Polling Place

Motion by Simon, second by Schaefer, to approve the Consent Agenda as presented. Motion passed unanimously.

Item 8) Public Hearing - Ordinance Amendments

It was noted that when this Public Hearing was originally scheduled Council hoped the review process of the proposed changes would be completed. However, that is not the case. The City Council has not completed its review of the proposed ordinances amendments therefore there are no formal Council amendments to consider at this time. As soon as the Council finishes its review and the proposed changes can be rewritten, there will be another public hearing to address the proposed ordinances amendments. Additionally, the DNR will be given their 30 day review period of the Shoreland Ordinance prior to the next public hearing.

Public Hearing was opened at 6:18 pm.

The following property owners in the City of Rockville came forward to give brief comments: Bruce Conrad, Korla Molitor, Alex Molitor, Lloyd Lommel, and Jim Bartelme.

Motion by Tallman, second by Tippelt, to close the public hearing. Motion passed unanimously. Public Hearing closed at 6:36 pm.

Item 9) Department Reports

- a) Public Works – Public Works Director Gene VanHavermaet

1) Written report reviewed.

- 2) Resolution 2018-54 Six Month Report of Public Works Maintenance Employee

Motion by Simon, second by Tippelt, to approve of Resolution 2018-54. Motion passed unanimously.

- 3) Salt Shed – Construction of the City Salt Shed is completed.

Additionally Director VanHavermaet reported that they have finished pumping out the air release manholes and the good news is that we will not need to replace as many of these valves as originally thought. Some of the manhole top covers along Highway 23 have been damaged and will need to be replaced.

- b) Engineering Report – Bolton & Menk Engineer, Justin Kannas

- c) Planning Commission – November 2018 Building Permits

Item 10) Administration

- a) Annual Review - Salzl CUP

Council reviewed the Interim Use Permit (Permit No. 17-01 IUP) issued to Vernon P. Salzl on February 15, 2017. It was the consensus of the Council that this IUP was in good standing and no issues of concern regarding this permit were reported to the City and the IUP may continue in force.

- b) Resolution 2018-55 2019 Budget

Motion by Tippelt, second by Simon, to approve Resolution 2018-55, 2019 Budget of \$1,391,341. A 6.15% increase over the 2018 Budget.

Roll call vote: Ayes; Schaefer, Willenbring, Simon, Tippelt. Nays; Tallman.

Motion passed on a 4-1 vote.

Item 11) Appropriations, Allocations and Transfers

- a) Council Action

Item 12) Mayor/Council Reports

- a) RTCB

Mayor Willenbring reported that the RTCB, through its funding specialist with SEH, continues to seek grant funds and or state bonding funds to help with Phase 3 of the RTCB project which would finish connecting the trail between the City of Cold Spring and the City of Rockville.

Item 13) Other

Item 14) Future Agenda Items

The Council tentatively set the date of Monday, December 17, 2018, 9:00 am for the next Special Council meeting to continue the ordinance review.

Item 15) Adjourn

Motion by Simon, second by Tippelt, to adjourn the meeting. Motion carried. Meeting adjourned at 7:06 p.m.

Respectfully Submitted,

Martin M. Bode
City Administrator



CITY OF ROCKVILLE

Journal Entries

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Batch Name 10/11/18 JE
Journal Entry

10

Posted

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-41000-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$23.57	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$40.01	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$54.90	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$21.70	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$18.35	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$4.29	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$24.36	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$1,375.00	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$41.83	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$130.26	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$138.07	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$32.29	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$43.10	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$41.83	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.32	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.06	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.42	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$10.10	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$569.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$287.60	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$77.08	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$62.40	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.59	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$222.06	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.68	\$0.00
Payroll Journal	E 101-42200-104 Seasonal/Temp/Co	\$12.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.73	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$20.92	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.28	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$8.49	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.99	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$20.14	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$26.15	\$0.00
Payroll Journal	E 101-42500-112 Emergency Manag	\$375.00	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$4.85	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$27.33	\$0.00



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Journal Entries

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Payroll Journal	E 101-42500-123 Medicare	\$6.40	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$3.65	\$0.00
Payroll Journal	E 101-42500-331 Hotel,Meal,Prkg &	\$112.27	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.37	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.15	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$2.83	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,250.58	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$82.49	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$234.36	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.46	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$212.79	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$185.15	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$43.32	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$172.95	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$335.84	\$0.00
Payroll Journal	E 101-45122-104 Seasonal/Temp/Co	\$507.60	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$11.43	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$7.84	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.77	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$70.63	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$16.51	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$27.93	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$228.64	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$292.82	\$0.00
Payroll Journal	E 101-46300-111 Planning Commissi	\$312.50	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$169.09	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$163.13	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$38.16	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$165.34	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.29	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.36	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$1.01	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$390.34	\$0.00
Payroll Journal	E 601-49440-104 Seasonal/Temp/Co	\$12.69	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$503.01	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$104.58	\$0.00



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Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00		
Payroll Journal	E 601-49440-121 PERA	\$92.75	\$0.00		
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$77.33	\$0.00		
Payroll Journal	E 601-49440-123 Medicare	\$18.08	\$0.00		
Payroll Journal	E 601-49440-131 Health Insurance	\$214.80	\$0.00		
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00		
Payroll Journal	E 602-49490-102 Public Works Direct	\$437.48	\$0.00		
Payroll Journal	E 602-49490-104 Seasonal/Temp/Co	\$19.04	\$0.00		
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$594.46	\$0.00		
Payroll Journal	E 602-49490-108 Administrative Assi	\$156.87	\$0.00		
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00		
Payroll Journal	E 602-49490-121 PERA	\$107.06	\$0.00		
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$89.47	\$0.00		
Payroll Journal	E 602-49490-123 Medicare	\$20.89	\$0.00		
Payroll Journal	E 602-49490-131 Health Insurance	\$252.21	\$0.00		
Payroll Journal	E 602-49490-331 Hotel,Meal,Prkg &	\$10.90	\$0.00		
Payroll Journal	G 101-10600 Cash	\$0.00	\$6,268.32		
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,517.74		
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$608.72		
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$2,092.46		
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,651.33		
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$107.55		
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$860.47		
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$26.41		
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.44		
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,652.22		
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,927.02		
Transaction Date	10/11/2018	Due 0	Total	\$16,719.68	\$16,719.68

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$13,133.00	\$13,133.00	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.44	\$7.44	In Balance
	601 WATER FUND	\$1,652.22	\$1,652.22	In Balance
	602 SEWER FUND	\$1,927.02	\$1,927.02	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name JE181023
 Journal Entry
 Posted 10

Refer		Debit	Credit
1	Labor Distribution		
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.13	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.73	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$21.57	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.33	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.74	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.82	\$0.00



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Payroll Journal	E 101-42200-131 Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$4.91	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$77.76	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$0.97	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.36	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.15	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,213.75	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$234.36	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$26.96	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$20.71	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$23.57	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$40.01	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$56.62	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$21.83	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$18.46	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$4.31	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-41000-331 Hotel,Meal,Prkg &	\$5.45	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$575.00	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.72	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$88.55	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$62.96	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.41	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.14	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.44	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$569.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$296.60	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$210.06	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$90.35	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$86.29	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.79	\$0.00



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Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$503.01	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$107.86	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$90.24	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$74.45	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.40	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$400.66	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$594.46	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$161.78	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$104.67	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.15	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.14	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00
Payroll Journal	E 602-49490-331 Hotel,Meal,Prkg &	\$10.90	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,813.14
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,465.36
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$586.66
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,762.94
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,565.46
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$107.55
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.26
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.58
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,410.62
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,646.02
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$177.61	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$41.54	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$335.84	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$11.43	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.09	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.79	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$39.13	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$9.17	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$353.52	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$228.64	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$302.01	\$0.00
Payroll Journal	E 101-46300-111 Planning Commissi	\$50.00	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$172.29	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$147.43	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$34.48	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00



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Journal Entries

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Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.29	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.36	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Transaction Date	10/25/2018	Due 0	
		Total	
		\$13,394.59	\$13,394.59

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,331.37	\$10,331.37	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.58	\$6.58	In Balance
	601 WATER FUND	\$1,410.62	\$1,410.62	In Balance
	602 SEWER FUND	\$1,646.02	\$1,646.02	In Balance

For each fund the Debits MUST equal Credits to be In Balance.



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Journal Entries

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Current Period: NOVEMBER 2018

Batch Name 110818 JE
 Journal Entry

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Posted

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-42500-121 PERA	\$4.91	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$214.31	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.73	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$21.57	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.33	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.73	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.82	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$19.52	\$0.00
Payroll Journal	E 101-42200-331 Hotel,Meal,Prkg &	\$38.15	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$26.96	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$77.76	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.13	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$0.97	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$3.57	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.36	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.15	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$2.75	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,213.75	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$58.34	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$23.57	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$40.01	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$56.62	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$21.83	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$18.45	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$4.31	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$23.81	\$0.00
Payroll Journal	E 101-41000-331 Hotel,Meal,Prkg &	\$26.32	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$65.73	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$64.82	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.69	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$12.96	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$62.82	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$32.84	\$0.00



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Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.41	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.13	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.44	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$9.79	\$0.00
Payroll Journal	E 101-41410-331 Hotel,Meal,Prkg &	\$37.06	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$569.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$296.60	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$55.40	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$86.15	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$234.36	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$503.01	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$107.86	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$90.24	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$74.34	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.37	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$207.96	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$400.66	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$594.46	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$161.78	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$104.67	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.98	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.11	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$244.12	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,004.72
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,482.14
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$591.39
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,678.42
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,514.96
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.59
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$860.47
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.27
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.41
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,592.94
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,850.59
Payroll Journal	E 101-43100-121 PERA	\$210.06	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$177.55	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$41.52	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$169.76	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$335.84	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$11.43	\$0.00



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Payroll Journal	E 101-45122-108 Administrative Assi	\$8.09	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.79	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$39.13	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$353.52	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$27.78	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.79	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$271.51	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$302.01	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$173.00	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$146.81	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$34.33	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$177.78	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.29	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.36	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$9.17	\$0.00
Transaction Date	11/8/2018	Due 0	
		Total	\$13,733.90
			\$13,733.90

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,282.96	\$10,282.96	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.41	\$7.41	In Balance
	601 WATER FUND	\$1,592.94	\$1,592.94	In Balance
	602 SEWER FUND	\$1,850.59	\$1,850.59	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name 112018 JE
 Journal Entry

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Posted

Refer		Debit	Credit
1	Labor Distribution		
Payroll Journal	E 101-43100-121 PERA	\$213.92	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &	\$8.72	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.73	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$21.57	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.33	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.73	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.82	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.67	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$62.75	\$0.00



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Payroll Journal	E 101-43100-122 FICA-Social Securit	\$189.15	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$44.24	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$335.84	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$11.43	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.09	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.79	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$39.14	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$9.17	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$26.96	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$23.57	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$40.01	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$56.62	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$21.83	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$18.44	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$4.31	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$575.00	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$90.35	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$20.71	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.41	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.13	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.44	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-41410-331 Hotel,Meal,Prkg &	\$30.52	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$569.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$296.60	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$77.76	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$88.54	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$0.97	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,958.44
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,498.26
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$595.94
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,809.26
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,582.12



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Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.26
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.58
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,469.73
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,694.24
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$89.27	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.12	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$108.54	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.37	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.14	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,265.32	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$136.00	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$234.36	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$4.91	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$405.07	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$228.64	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$302.01	\$0.00
Payroll Journal	E 101-46300-111 Planning Commissi	\$75.00	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$169.79	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$148.93	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$34.82	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.29	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.36	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.86	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.79	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$503.01	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$107.86	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$94.10	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$77.46	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.09	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$452.21	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$594.46	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$161.78	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.15	\$0.00



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Transaction Date 11/22/2018 Due 0 Total \$13,765.41 \$13,765.41

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,594.86	\$10,594.86	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.58	\$6.58	In Balance
	601 WATER FUND	\$1,469.73	\$1,469.73	In Balance
	602 SEWER FUND	\$1,694.24	\$1,694.24	In Balance

For each fund the Debits MUST equal Credits to be In Balance.



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Journal Entries

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Batch Name 121318 REC 12
Journal Entry Posted

Refer	2	Debit	Credit
Journal Entry	G 101-21706 City Portion Health Ins	\$0.00	\$0.01
Journal Entry	E 101-41000-131 Health Insurance	\$0.01	\$0.00
Transaction Date	12/17/2018	Due 0	
		Total	\$0.01
			\$0.01

Fund Summary

Refer	101 GENERAL FUND	Debit	Credit	Difference
Refer 2		\$0.01	\$0.01	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name JE181205 12
Journal Entry Posted

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-42500-123 Medicare	\$0.97	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.73	\$0.00
Payroll Journal	E 101-42200-107 Fire Dept Wages S	\$37,351.00	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$21.57	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.33	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$2,323.45	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$543.40	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$24.31	\$0.00
Payroll Journal	E 101-42200-220 Repair/Operating E	\$34.74	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$26.96	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.12	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$273.96	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$4.17	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.89	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.72	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.36	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.14	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$3.35	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,213.75	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$46.75	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$234.36	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$4.91	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$23.57	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$40.01	\$0.00



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Journal Entries

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Current Period: DECEMBER 2018

Payroll Journal	E 101-41000-108 Administrative Assi	\$56.62	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$21.83	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$18.44	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$4.31	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$28.01	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$61.60	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$52.90	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.68	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$45.19	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$210.06	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$22.86	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.41	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.13	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.44	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$12.19	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$569.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$296.60	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$77.76	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$62.71	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.66	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$12.37	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.09	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$107.86	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$90.24	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$74.23	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.35	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$260.66	\$0.00
Payroll Journal	E 601-49440-331 Hotel,Meal,Prkg &	\$39.24	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$400.66	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$594.46	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$161.78	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.79	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$86.03	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$306.40	\$0.00
Payroll Journal	E 602-49490-331 Hotel,Meal,Prkg &	\$15.26	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$38,235.51
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,510.06
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$611.51
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$7,386.68
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,502.96
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58



CITY OF ROCKVILLE
Journal Entries

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Current Period: DECEMBER 2018

Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$1,068.91		
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$33.17		
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.64		
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,684.75		
Payroll Journal	E 602-49490-121 PERA	\$104.67	\$0.00		
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.89	\$0.00		
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,927.99		
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$180.41	\$0.00		
Payroll Journal	E 101-43100-123 Medicare	\$42.19	\$0.00		
Payroll Journal	E 101-43100-131 Health Insurance	\$194.31	\$0.00		
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00		
Payroll Journal	E 101-45122-102 Public Works Direct	\$335.84	\$0.00		
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$11.43	\$0.00		
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.09	\$0.00		
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00		
Payroll Journal	E 101-45122-121 PERA	\$45.79	\$0.00		
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$39.13	\$0.00		
Payroll Journal	E 101-45122-123 Medicare	\$9.17	\$0.00		
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$503.01	\$0.00		
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00		
Payroll Journal	E 601-49440-102 Public Works Direct	\$353.52	\$0.00		
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$228.64	\$0.00		
Payroll Journal	E 101-46300-108 Administrative Assi	\$302.01	\$0.00		
Payroll Journal	E 101-46300-121 PERA	\$169.79	\$0.00		
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$144.26	\$0.00		
Payroll Journal	E 101-46300-123 Medicare	\$33.72	\$0.00		
Payroll Journal	E 101-46300-131 Health Insurance	\$186.17	\$0.00		
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00		
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.29	\$0.00		
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00		
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.35	\$0.00		
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00		
Payroll Journal	E 221-41000-131 Health Insurance	\$1.22	\$0.00		
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00		
Payroll Journal	E 101-45122-131 Health Insurance	\$28.97	\$0.00		
Transaction Date	12/6/2018	Due 0	Total	\$54,089.76	\$54,089.76

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$50,469.38	\$50,469.38	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.64	\$7.64	In Balance
	601 WATER FUND	\$1,684.75	\$1,684.75	In Balance
	602 SEWER FUND	\$1,927.99	\$1,927.99	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name JE181217
 Journal Entry
 Posted 12

Refer		Debit	Credit
Payroll Journal	1 Labor Distribution E 101-42500-121 PERA	\$4.93	\$0.00



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Payroll Journal	E 101-41800-331	Hotel,Meal,Prkg &	\$10.90	\$0.00
Payroll Journal	E 101-42200-101	City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102	Public Works Direct	\$17.73	\$0.00
Payroll Journal	E 101-42200-105	Finance/Billing Cler	\$48.28	\$0.00
Payroll Journal	E 101-42200-108	Administrative Assi	\$21.57	\$0.00
Payroll Journal	E 101-42200-121	PERA	\$9.52	\$0.00
Payroll Journal	E 101-42200-122	FICA-Social Securit	\$7.88	\$0.00
Payroll Journal	E 101-42200-123	Medicare	\$1.85	\$0.00
Payroll Journal	E 101-42200-131	Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-42200-212	Gas & Oil	\$42.70	\$0.00
Payroll Journal	E 101-42500-101	City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105	Finance/Billing Cler	\$6.04	\$0.00
Payroll Journal	E 101-43100-105	Finance/Billing Cler	\$247.46	\$0.00
Payroll Journal	E 101-42500-112	Emergency Manag	\$375.00	\$0.00
Payroll Journal	E 101-41800-122	FICA-Social Securit	\$64.71	\$0.00
Payroll Journal	E 101-42500-122	FICA-Social Securit	\$27.39	\$0.00
Payroll Journal	E 101-42500-123	Medicare	\$6.41	\$0.00
Payroll Journal	E 101-42500-131	Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42800-101	City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102	Public Works Direct	\$5.91	\$0.00
Payroll Journal	E 101-42800-105	Finance/Billing Cler	\$6.04	\$0.00
Payroll Journal	E 101-42800-121	PERA	\$1.39	\$0.00
Payroll Journal	E 101-42800-122	FICA-Social Securit	\$1.16	\$0.00
Payroll Journal	E 101-42800-123	Medicare	\$0.28	\$0.00
Payroll Journal	E 101-42800-131	Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-43100-101	City Administrator	\$131.36	\$0.00
Payroll Journal	E 101-41000-101	City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-42500-108	Administrative Assi	\$26.96	\$0.00
Payroll Journal	E 101-41110-131	Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41000-102	Public Works Direct	\$23.64	\$0.00
Payroll Journal	E 101-41000-105	Finance/Billing Cler	\$42.25	\$0.00
Payroll Journal	E 101-41000-108	Administrative Assi	\$56.62	\$0.00
Payroll Journal	E 101-41000-121	PERA	\$22.01	\$0.00
Payroll Journal	E 101-41000-122	FICA-Social Securit	\$18.59	\$0.00
Payroll Journal	E 101-41000-123	Medicare	\$4.34	\$0.00
Payroll Journal	E 101-41000-131	Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-41110-101	City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-103	Mayor/Council	\$3,930.00	\$0.00
Payroll Journal	E 101-41110-105	Finance/Billing Cler	\$24.14	\$0.00
Payroll Journal	E 101-41110-108	Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41110-121	PERA	\$198.19	\$0.00
Payroll Journal	E 101-41800-131	Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-41110-123	Medicare	\$69.38	\$0.00
Payroll Journal	E 101-41800-123	Medicare	\$15.13	\$0.00
Payroll Journal	E 101-41110-331	Hotel,Meal,Prkg &	\$69.22	\$0.00
Payroll Journal	E 101-41410-101	City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-41410-105	Finance/Billing Cler	\$24.14	\$0.00
Payroll Journal	E 101-41410-108	Administrative Assi	\$43.14	\$0.00
Payroll Journal	E 101-41410-121	PERA	\$7.50	\$0.00
Payroll Journal	E 101-41410-122	FICA-Social Securit	\$6.21	\$0.00



CITY OF ROCKVILLE

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Payroll Journal	E 101-41410-123 Medicare	\$1.46	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$170.77	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$601.14	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$296.60	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$80.14	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$10.79	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$296.63	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$88.19	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$354.63	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$531.12	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$107.86	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$92.42	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$76.07	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.78	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$401.91	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$627.69	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$161.78	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,217.55	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$107.26	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.09	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.59	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00
Payroll Journal	E 602-49490-331 Hotel,Meal,Prkg &	\$34.34	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$8,482.10
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,493.46
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$594.59
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$2,388.56
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,797.37
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$31.23
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.72
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,444.02
Payroll Journal	E 602-49490-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,210.72	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$211.32	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$178.57	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$41.77	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$82.10	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$336.89	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.07	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.09	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$172.96	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.92	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$39.24	\$0.00



CITY OF ROCKVILLE
Journal Entries

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Current Period: DECEMBER 2018

Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.15	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.91	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$241.42	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$302.01	\$0.00
Payroll Journal	E 101-46300-111 Planning Commissi	\$287.50	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$172.02	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$162.89	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$38.11	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.41	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.42	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.37	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,708.88
Payroll Journal	E 101-45122-123 Medicare	\$9.19	\$0.00
Transaction Date	12/20/2018	Due 0	
		Total	
		\$18,067.51	\$18,067.51

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$14,907.89	\$14,907.89	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.72	\$6.72	In Balance
	601 WATER FUND	\$1,444.02	\$1,444.02	In Balance
	602 SEWER FUND	\$1,708.88	\$1,708.88	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

**City of Rockville, Minnesota
Resolution 2019-02**

Approval of the 2019 Slate of Fire Department Officers

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The volunteer members of the Rockville Fire Department held an advisory meeting regarding their 2019 department leaders; and

WHEREAS; From a list of nominated individuals, the members identified for the City Council's consideration the individuals they recommended for appointment to department leadership positions for the calendar year 2019; and

WHEREAS; The list of recommended officers and associated rates of pay are as follows:

Chief	Rodney E. Schaefer	\$2,000
Asst. Chief	Tim Massmann	\$1,250
2 nd Asst Chief	Keith Massmann	\$1,000
Captains	Mike Schlangen*	\$500
	Dan Welle	\$500
	Rick Hansen	\$500
	Travis Rothstein	\$500
Secretary	Brenda Lodermeier	\$1,500

. * In Charge of Captains

THEREFORE; The City Council, as the City's sole authority to appoint and promote city employees, hereby approves and appoints the above slate of Fire Department officers for the Rockville Fire Department for the year 2019. Appointments are effective January 1, 2019.

Approved by the Rockville City Council this 9th day of January, 2019.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator/Clerk

**City of Rockville, Minnesota
Resolution 2019-03**

Acceptance of the 2018 Year-End Pay Equity Implementation Report

WHEREAS, The State of Minnesota requires all local units of government to file a pay equity implementation report with the Department of Employee Relations every three years; and

WHEREAS, City of Rockville 2018 pay equity report is due to be filed by January 31, 2019; and

THEREFORE; The Rockville City Council hereby accepts the pay equity implementation report as presented in Appendix A of this resolution and directs city staff to file the required documents with the State of Minnesota.

Adoption by the City Council of the City of Rockville on this 9th day of January, 2019

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

To: Judy Neu
Subject: RE: Jur ID 993 - Pay Equity Report Due January 31, 2019

From: Pay.Equity@state.mn.us [<mailto:Pay.Equity@state.mn.us>]
Sent: Friday, November 16, 2018 2:33 PM
To: jneu@rockvillecity.org
Cc: Pay.Equity@state.mn.us
Subject: Jur ID 993 - Pay Equity Report Due January 31, 2019

Rockville,

November 16, 2018

Greetings,

The Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 require local government jurisdictions to submit a pay equity report to the State of Minnesota every three years. Your next report is due January 31, 2019. This report must show data in place as of December 31, 2018. Jurisdictions who do not submit a report on or before the deadline will be out of compliance. There are no provisions in the law for any up-front exceptions to the deadline.

As a reminder, do not report elected officials or employees working less than 67 days in a calendar year (100 days for a full-time student) or employees working an average of 14 hours per week or less, during the weeks they are scheduled to work. If your jurisdiction has no employees to report, please access the system, create a new case and select "No Jobs Meet Requirement to Report". You will be taken to the implementation form to complete the process.

Once Minnesota Management and Budget reviews your report, you will receive a notice informing you whether your jurisdiction is "in compliance" or "out of compliance." No penalties or other negative consequences will occur before you receive a formal notice of non-compliance.

Jurisdictions receiving a notice of non-compliance will have an opportunity to make adjustments to achieve compliance. A jurisdiction which remains out of compliance, past the grace period specified in the notice, will receive a second notice of non-compliance and will be subject to a penalty. The penalty is a five percent reduction in state aid payments or \$100 per day, whichever is greater, from January 1, 2019.

The URL to access the Minnesota Pay Equity Management System is: <https://mn.gov/PayEquity/LogIn.aspx>
For step-by-step instructions and additional information, please refer to the Local Government Pay Equity webpage at: <https://mn.gov/mmb/employee-relations/compensation/laws/local-gov/local-gov-pay-equity/>.

After reviewing the materials, if you have questions, please send an email to pay.equity@state.mn.us. A copy of the notice to post once a report is submitted can be found at: <https://mn.gov/mmb-stat/pay-equity/2019-notice-for-posting.pdf>

Thank you for complying with the 1984 Local Government Pay Equity Act

Sincerely,

Dominique Murray, Pay Equity Coordinator
651-259-3805(office)

Job Class Data Entry Verification List

Case: 2018 DATA

Job Nbr	Class Title	Nbr Males	Nbr Females	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
5	Receptionist/Admin.Asst	0	1	F	139	\$2,626.00	\$3,674.00	11.00		
4	Maintenance/Mechanic	1	0	M	195	\$3,026.00	\$4,234.00	11.00		
2	Finance/Billing/Admin.Asst	0	1	F	316	\$4,000.00	\$5,596.00	11.00		
3	Public Works Director	1	0	M	318	\$4,000.00	\$5,596.00	11.00		
1	Administrator/Clerk	1	0	M	436	\$5,242.00	\$7,334.00	11.00		

Job Number Count: 5

Compliance Report

Jurisdiction: Rockville
 229 East Broadway Street
 P.O. Box 93
 Rockville MN 56369

Report Year: 2019
 Case: 1 - 2018 DATA (Private (Jur Only))

Contact: Martin M. Bode Phone: (320) 251-5836 E-Mail: cityhall@rockvillecity.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	3	2	0	5
# Employees	3	2	0	5
Avg. Max Monthly Pay per employee	5,721.33	4,635.00		5,286.80

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 0.00 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	3	2
b. # Below Predicted Pay	0	0
c. TOTAL	3	2
d. % Below Predicted Pay (b divided by c = d)	0.00	0.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 3	Value of T = 0.000
-----------------------------	--------------------

- a. Avg. diff. in pay from predicted pay for male jobs = \$0
- b. Avg. diff. in pay from predicted pay for female jobs = \$0

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

- A. Avg. # of years to max salary for male jobs = 11.00
- B. Avg. # of years to max salary for female jobs = 11.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

- A. % of male classes receiving ESP 0.00 *
- B. % of female classes receiving ESP 0.00

*(If 20% or less, test result will be 0.00)

Part A: Jurisdiction Identification

Jurisdiction:

Jurisdiction Type:

Contact:

Phone:

E-Mail:

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was:

Description:

Consultant System - Hay

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference

Part C: Total Payroll

346,374

is the annual payroll for the calendar year just ended December 31.

3. An official notice has been posted at: Rockville City Hall

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Rockville City Council

(governing body)

Duane Willenbring

(chief elected official)

Mayor

(title)

[X] Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 01/10/19

Posting date: January 10, 2019

Jurisdiction Name:

NOTICE TO POST

2019 Pay Equity Report

This jurisdiction is submitting a pay equity implementation report to Minnesota Management & Budget as required by the Local Government Pay Equity Act, Minnesota Statutes 471.991 to 471.999. The report must be submitted by January 31, 2019.

The report is public data under the Minnesota Government Data Practices Act, Minnesota Statutes, Chapter 13. That means that the report is available to anyone requesting this information.

This notice is being sent to all union representatives (if any) in this jurisdiction. In addition, this notice must remain posted in a prominent location for at least 90 days from the date the report was submitted.

For more information about this jurisdiction's pay equity program, or to request a copy of the implementation report, please contact:

Martin M. Bode

229 Broadway Street East

320-251-5836

(local contact person's name, address, telephone)

For more information about the state pay equity law, you may contact the Pay Equity Office at:

pay.equity@state.mn.us

Pay Equity Office
Minnesota Management & Budget
400 Centennial Office Building
658 Cedar Street
St. Paul, MN 55155

**City of Rockville, Minnesota
Resolution 2019-04**

Resolution Reauthorizing Membership in the 4M Fund

WHEREAS, Minnesota Statutes (the Joint Powers Act) provides that governmental units may jointly exercise any power common to the contracting parties; and

WHEREAS, the Minnesota Municipal Money Market Fund (the 4M Fund) was formed in 1987, pursuant to the Joint Powers Act and in accordance with Minnesota Investment Statutes, by the adoption of a joint powers agreement in the form of a Declaration of Trust; and

WHEREAS, the Declaration of Trust, which has been presented to this Council, authorizes municipalities of the State of Minnesota to become Participants of the Fund and make use from time to time including the 4M Liquid Asset Fund, the 4M Plus Fund, the Term Series, the Fixed Rate Programs, and other Fund services offered by the Fund; and

WHEREAS, this Council deems it to be in the best interest for the municipality to make use of, from time to time, the approved services provided by the 4M Fund’s service providers including the Investment Advisor (Prudent Man Advisors, Inc.) or Sub-Advisor (RBC Global Asset Management (U.S.) Inc.), the Administrator (PMA Financial Network, Inc.), the Distributor (PMA Securities, Inc.) or the Fixed Rate Program Providers, PMA Financial Network, Inc. and PMA Securities, Inc., and the Custodian, U.S. Bank National Association, (“Service Providers”) and/or their successors.

WHEREAS, this Council deems it advisable for this municipality to enter into the Declaration of Trust and become a Participant of the Fund for the purpose of joint investment with other municipalities so as to enhance the investment earnings accruing to each; now, therefore

BE IT RESOLVED AS FOLLOWS:

Section 1. This municipality shall renew its membership as a Participant of the Fund and adopt and enter into the Declaration of Trust, a copy of which shall be filed in the minutes of this meeting. The appropriate officials are hereby authorized to execute those documents necessary to effectuate entry into the Declaration of Trust and the participation of all Fund programs.

Section 2. This municipality is authorized to invest monies from time to time and to withdraw such monies from time to time in accordance with the provisions of the Declaration of Trust. The following officers of the municipality or their successors are designated as “Authorized Officials” with authority to effectuate investments and withdrawals in accordance with the Declaration of Trust:

Martin M. Bode	City Administrator	
Print Name	Title	Signature
Judy Neu	Finance Clerk	
Print Name	Title	Signature

(Additional names may be added on a separate list. The treasurer shall advise the Fund of any changes in Authorized Officials in accordance with Fund procedures.)

Section 3. The Trustees of the Fund are designated as having official custody of those monies invested in accordance with the Declaration of Trust.

Section 4. That the municipality may open depository and other accounts, enter into wire transfer agreements, safekeeping agreements, third party surety agreements securing deposits, collateral agreements, letters of credit, lockbox agreements, or other applicable or related documents with institutions participating in Fund programs including U.S. Bank National Association, or its successor, or programs of PMA Financial Network, Inc. or PMA Securities, Inc. for the purpose of transaction clearing and safekeeping, or the purchase of certificates of deposit (“CDs”) or other deposit products and that these institutions shall be deemed eligible depositories for the municipality. PMA Financial Network, Inc. and PMA Securities, Inc. and their successors are authorized to act on behalf of this municipality as its agent with respect to such accounts and agreements. Monies of this entity may be deposited in such depositories, from time to time in the discretion of the Authorized Officials, pursuant to the Fund’s Programs available through its Services Providers.

It is hereby certified that the Council of the City of Rockville adopted this Resolution at a duly convened meeting of the Council held on the 9th day of January, 2019, and that such Resolution is in full force and effect on this date, and that such Resolution has not been modified, amended, or rescinded since its adoption.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator/Clerk

From: Corey Boyer <cboyer@pmanetwork.com>
Sent: Monday, December 31, 2018 2:18 PM
To: mbode@rockvillecity.org
Subject: 4M Account
Attachments: 4M Reauthorizing Resolution.doc; Declaration of Trust.PDF

Hi Marty,

Sorry for the delay in getting back to you...tried to sneak away for a few days over the Holidays. Hopefully you had a nice Christmas!

Following up on our meeting back on the 20th and your interest in transferring your securities from your Morgan Stanley account, below is a summary of what we'll need to get everything set up:

- We'll need the attached reauthorizing resolution approved. There has been no activity in your 4M account dating back to 2008 and we don't have a resolution from that time when PMA was hired by the League of MN Cities to administer the Fund. One note on the resolution, it references a Declaration of Trust. This is simply the original document filed at the state by the League of MN Cities when they established the Fund back in 1987. I've attached a copy of that document as well for your review.
- Once we have the resolution, we'll have a few applications to complete to get Rockville set up for the fixed rate program in 4M. .
- Within a few days after receiving the applications, we'll have the separate custody account with US Bank established and we'll be ready to start the transfer of the securities from Morgan Stanley. We're currently working with 2 other cities on this same process so should go smoothly for you as well. As I noted when we met, there are no fees associated with the separate custody account - the fees are covered by the Fund.

Let me know of any questions as you review the attached.

Thank you! Talk to you soon.

Corey

MSRB Rule G-42 requires municipal advisors to provide disclosures regarding all material conflicts of interest and any legal or disciplinary events material to a client's evaluation of the firm or the integrity of the firm's management or advisory personnel. A link to the PMA Securities, Inc. Municipal Advisor Disclosure Statement can be found [here](#).

Corey Boyer

Municipal Advisor-Minnesota Office

PMA Financial Network, Inc.
5301 Kyler Ave. NE, 2nd Floor
Albertville, MN 55301

D 763.497.1490 Ext. 1310

C 763.257.6954

F 763.497.1491

www.pmanetwork.com

Integrity. Commitment. Performance.™

PMA Financial Network, Inc., PMA Securities, Inc., and Prudent Man Advisors, Inc. (hereinafter "PMA") operate under common ownership. PMA Securities, Inc. is an SEC and MSRB registered broker-dealer and a member of FINRA and SIPC. Prudent Man Advisors, Inc. is an SEC registered

investment adviser. For more information, please visit us at www.pmanetwork.com.

All emails sent to or from PMA are subject to archival, monitoring and/or review by PMA personnel and may be produced to regulatory agencies and others as required by law. Email transmission cannot be guaranteed to be secure, timely or error-free. PMA therefore recommends that you do not send confidential information to us via email. This is not an offer, or solicitation of an offer to buy or sell any security, investment or other product. Any information regarding specific investment products is subject to change without notice. This message and any attachments are solely for the intended recipient and may contain confidential or privileged information. If you are not the intended recipient, any disclosure, copying, use or distribution of the information included in this message and any attachments is prohibited. If you received this communication in error, please contact the sender by reply email and immediately delete this email and any attachments.

State of Minnesota

SECRETARY OF STATE

Certificate of Business Trust

I, Joan Anderson Grove, Secretary of State of Minnesota, do certify that: A copy of the Declaration of Trust of the trust listed below was filed with this office on this date, by a member of the board of trustees of that trust, who swore that the copy filed was a true and correct copy of the declaration of trust. The trustee also set forth the name and address of the agent of the trust for service of process, and met all the filing requirements of Minnesota Statutes, Chapter 318.

Name of Business Trust:

Minnesota Municipal Money Market Fund

File Number: BT-406

Name and Address of Agent for Service of Process:

League of Minnesota Cities
The League of MN Cities 183 Univ Ave E
St Paul MN 55101-

This certificate has been issued on 04/23/87.



Joan Anderson Grove
Secretary of State.

BT 406

MINNESOTA MUNICIPAL

MONEY MARKET FUND

(A Minnesota entity formed
pursuant to the
Minnesota Joint Powers Act)

DECLARATION OF TRUST
(As adopted in January, 1987)

034869

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WITNESETH:

WHEREAS, Minnesota Statutes, Section 471.59 (the "Joint Powers Act") provides, among other things, that governmental units (as such term is defined therein), by agreement entered into through action of their governing bodies, may jointly or cooperatively exercise any power common to the contracting parties; and

WHEREAS, the term "governmental unit" is defined in the Joint Powers Act to include municipality as defined herein; and

WHEREAS, all of the Initial Participants are Municipalities of the State of Minnesota that desire to enter into an agreement and thereby establish an entity for joint investment, under the provisions of the aforementioned Joint Powers Act, pursuant to this Declaration of Trust for the purpose of combining their respective available investment funds not currently needed by such Municipalities so as to enhance the investment opportunities available to them and increase the investment earnings accruing to them respectively; and

WHEREAS, this Declaration of Trust is intended to be an agreement entered into pursuant to the Joint Powers Act for the purpose of better exercising the Participants' power to invest their respective funds in accordance with the Laws of the State of Minnesota; and

WHEREAS, the Board or Council of each of the Initial Participants has duly adopted a resolution authorizing the applicable Initial Participant to become a party to, and has approved, this Declaration of Trust pursuant to the Joint Powers Act; and

WHEREAS, the Board or Council of each of the Initial Participants, by its aforementioned approval of this Declaration of Trust, has authorized the investment of funds of such Initial Participant in investments of the nature permitted by Minnesota Law, as applicable, and in the manner contemplated by this Declaration of Trust; and

WHEREAS, it is proposed that the beneficial interest in the 4M Fund's assets shall be divided into non-transferable shares of beneficial interest, which shall be evidenced by a share register maintained by the 4M Fund or its agent; and

WHEREAS, the Initial Participants anticipate the other Municipalities of the State of Minnesota may wish to become Participants by adopting this Declaration of Trust and thus becoming parties to it;

NOW, THEREFORE, the Initial Participants hereby declare that all moneys, assets, securities, funds and property now or hereafter acquired pursuant to this agreement shall be held and managed in trust for the equal and proportionate benefit of the holders of record from time to time of shares beneficial interest herein, without privilege, priority or distinction among such holders, and subject to the terms, covenants, conditions, purposes and provisions hereof.

ARTICLE I

The 4M Fund

1.01 Name. The name of the common law trust created by this Declaration of Trust shall be "Minnesota Municipal Money Market Fund" (the 4M Fund) and, so far as may be practicable, the Trustees shall conduct the 4M Fund's activities, execute all documents and sue or be sued under that name, which name (and the word "4M Fund" wherever used in this Declaration of Trust, except where the context otherwise requires) shall refer to the Trustees in their capacity as Trustees, and not individually or personally, and shall not refer to the officers, agents, employees, counsel, advisers, consultants, accountants, or Participants of the 4M Fund or of such Trustees. Should the Trustees determine that the use of such name is not practicable, legal or convenient, they may use such other designation or they may adopt such other name for the 4M Fund as they deem proper, and the 4M Fund may hold property and conduct its activities under such designation or name. The Trustees shall take such actions as they, acting with the advice of counsel, shall deem necessary or appropriate to file or register such name in accordance with the Laws of the State of Minnesota or the United States of America so as to protect and reserve the right of the 4M Fund in and to such name.

1.02 Purpose: Only Certain Minnesota Municipalities to be Participants.

(a) The purpose of the 4M Fund is to provide a means through which Municipalities may jointly and cooperatively exercise their power to invest their respective available funds so as to enhance their investment opportunities pursuant to an investment program conducted in accordance with the Laws of the State of Minnesota, from time to time in effect, governing the investment of the Municipal Funds. Only Municipalities organized under the Laws of the State of Minnesota may become Participants. A Municipality may become a party to this Declaration of Trust and may place moneys in the 4M Fund only after its Board or Council has duly adopted a resolution, or taken other applicable official action, authorizing such Municipality to become a Participant of the 4M Fund and adopting this Declaration of Trust.

(b) It is not necessary for a municipality to place any funds in the 4M Fund to become a Participant, and no minimum investment balance must be maintained by a Municipality which has become a Participant in order for such Municipality to continue to be a Participant.

1.03 Location. The 4M Fund shall maintain an office of record in the State of Minnesota and may maintain such other offices or places of business as the Trustees may from time to time determine. The initial office of record of the 4M Fund shall be: c/o League of Minnesota Cities, 183 University Ave. East, St. Paul, Minnesota 55101. The office of record may be changed from time to time by resolution of the Trustees, and notice of such change of the office of record shall be given to each Participant.

1.04 Nature of 4M Fund and Declaration of Trust.

(a) The 4M Fund shall be a common law trust (also known as a business trust) organized and existing under the laws of the State of Minnesota. The 4M Fund is not intended to be, shall not be deemed to be, and shall not be treated as, a general partnership, limited partnership,

joint venture, corporation, investment company, joint stock association or joint stock company. The Participants shall be beneficiaries of the 4M Fund, and their relationship to the Trustees shall be solely in their capacity as Participants and beneficiaries in accordance with the rights conferred upon them hereunder.

(b) This Declaration of Trust is an agreement of indefinite term regarding the joint or cooperative exercise of a power common to the parties thereto within the meaning of the Joint Powers Act.

1.05 Definitions. As used in this Declaration of Trust, the following terms shall have the following meanings unless the context hereof otherwise requires:

"Administrator" shall mean any Person or Persons appointed, employed or contracted with by the Trustees under the applicable provisions of Section 3.1 hereof.

"Administration Agreement" shall mean the agreement with the Administrator referred to in Section 3.3 hereof as the same may be amended from time to time.

"Adviser" shall mean any Person or Persons appointed, employed or contracted with by the Trustees under the applicable provisions of Section 3.1 hereof.

"Affiliate" shall mean, with respect to any Person, another Person directly or indirectly controlling, controlled by or under common control with such Person, or any officer, director, partner or employee of such Person.

"Board of Trustees" or "Trustees" shall mean the Board of Directors of the League of Minnesota Cities.

reordered { "Board" or "Council" shall mean the governing body of a Municipality as defined herein.

"Custodian" shall mean any Person or Persons appointed, employed or contracted with by the Administrator under the applicable provisions of Section 11.2 hereof.

"Custodian Agreement" shall mean the agreement with the Custodian referred to in Section 11.1 hereof as the same may be amended from time to time.

"Declaration of Trust" shall mean this Declaration of Trust as amended, restated or modified from time to time. References in this Declaration of Trust to "Declaration", "hereof", "herein", "hereby" and "hereunder" shall be deemed to refer to the Declaration of Trust and shall not be limited to the particular text, article or section in which such words appear.

"Employee of a Municipality" or "Municipal Employee" shall mean a director of finance, a finance official or other managerial employee of a Municipality charged with responsibility for municipal finance.

"4M Fund" shall mean the common law trust created by this Declaration of Trust.

"4M Fund Property" shall mean, as of any particular time, any and all property, real, personal or otherwise, tangible or intangible, which is transferred, conveyed or paid to the 4M Fund or the Trustees and all income, profits and gains therefrom and which, at such time, is owned or held by, or for the account of, the 4M Fund or the Trustees.

"Information Statement" shall mean the information statement or other descriptive document or documents adopted as such by the Trustees and distributed by the 4M Fund to participants and potential Participants of the 4M Fund as the same may be amended by the Trustees from time to time.

"Initial Participants" shall mean the League of Minnesota Cities and the City of Minnetonka which Municipalities initially formed the 4M Fund by the execution and adoption of this Declaration of Trust.

"Investment Advisory Agreement" shall mean the agreement with the Adviser referred to in Section 3.2 hereof as the same may be amended from time to time.

"Joint Powers Act" shall mean Minnesota Statutes, Section 471.59.

"Laws" shall mean common law and all ordinances, statutes, rules, regulations, orders, injunctions, decisions, opinions or decrees of any government or political subdivision or agency thereof, or any court or similar entity established by any thereof.

reordered { "Municipality" shall mean county, city, town, public authority, public corporation, public commission, special district, any other political subdivision, or an agency of the state or its subdivisions and any "instrumentality" (as that term is defined in the Joint Powers Act) of a municipality. }

"Participants" shall mean the Initial Participants and the Municipalities which adopt this Declaration of Trust pursuant to Section 14.6 hereof.

"Permitted Investments" shall mean the investments referred to in Paragraph (b) or Section 2.2 hereof.

"Person" shall mean and include individuals, corporations, limited partnerships, general partnerships, joint stock companies or associations, joint ventures, associations, companies, trusts, banks, trust companies, land trusts, business trusts or other entities (which or not legal entities) and governments and agencies and political subdivisions thereof.

"Share" shall mean the unit used to denominate and measure the respective beneficial interests of the Participants in the Fund Property as described in Article VI.

"Share Register" shall mean the register of Shares maintained pursuant to Article VII hereof.

"Technical Advisory Board" shall mean the persons appointed by the Trustees to act as technical advisors to the Trust.

ARTICLE II

Powers of the Trustees

2.1 General. Subject to the rights of the Participants as provided herein, the Trustees shall have, without other or further authorization, full, exclusive and absolute power, control and authority over the 4M Fund Property and other the affairs of the 4M Fund to the same extent as if the Trustees were the sole and absolute owners of the 4M Fund Property in their own right, and

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with such powers of delegation as may be permitted by this Declaration of Trust. The trustees may do and perform such acts and things as in their sole judgment and discretion are necessary and proper for conducting the affairs of the 4M Fund or promoting the interests of the 4M Fund and the Participants. The enumeration of any specific power or authority herein shall not be construed as limiting the aforesaid general power or authority or any specific power or authority. The trustees may exercise any power authorized and granted to them by this Declaration of Trust. Such powers of the Trustees may be exercised without the necessity of any order or, or resort to, any court.

2.2 Permitted Investments. The Trustees shall have full and complete power, subject in all respects to Article IV hereof,

(a) to conduct, operate and provide an investment program for the Participants;
and

(b) for such consideration as they may deem proper and as may be required by Law, to subscribe for, invest in, reinvest in, purchase or otherwise acquire, hold, sell, assign, transfer, exchange, distribute or otherwise deal in or dispose of investment instruments as permitted by Law (the "Permitted Investments"). Permitted Investments include, without limitation, as of the date hereof, the following:

(i) any security which is a direct obligation of or is guaranteed as to payment of principal and interest by the United States of America or any agency or instrumentality thereof;

(ii) shares of an investment company (1) registered under the federal investment company act of 1940, whose shares are registered under the federal securities act of 1933, and (2) whose only investments are in securities described in the preceding clause and repurchase agreements fully collateralized by those securities, if the repurchase agreements are entered into only with those primary reporting dealers that report to the Federal Reserve Bank of New York and with the 100 largest United States commercial banks;

(iii) any security which is a general obligation of the State of Minnesota or any of its municipalities;

(iv) bankers acceptances of United States banks eligible for purchase by the Federal Reserve System;

(v) commercial paper issued by United States corporations or their Canadian subsidiaries that is of the highest quality and matures in 270 days or less;

(vi) deposits in a national bank or in a state bank or thrift institution insured by the Federal Deposit Insurance Corporation or the Federal Savings and Loan Insurance Corporation, provided that any such deposit shall be insured, bonded or collateralized in the manner required by Law and that any such bank or thrift institution shall meet criteria designated from time to time by the Trustees;

(vii) repurchase agreements (a) with any bank qualified as a depository of money held in the debt service fund of a municipality of the State of Minnesota or (b) with any national or state bank in the United States of America which is a member of the Federal Reserve System and whose combined capital and surplus equals or exceeds \$10,000,000 or (c) with a Primary Reporting Dealer in United States Government Securities to the Federal Reserve Bank of New York as such term is defined in Minnesota Statutes, Section 475.51, Subdivision 11 or (d) a securities

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broker-dealer having its principal executive office in Minnesota, licensed pursuant to Chapter 80A or an affiliate of it, regulated by the Securities and Exchange Commission and maintaining a combined capital and surplus of \$40,000,000 or more, exclusive of subordinated debt; and

(viii) such other investment instruments now or hereafter permitted by applicable Law for the investment of moneys of Municipalities organized under the laws of the State of Minnesota.

In the exercise of their powers, the Trustees shall not be limited, except as otherwise provided hereunder, to investing in Permitted Investments maturing before the possible termination of the 4M Fund. Except as otherwise provided in this Declaration of Trust, the Trustees shall not be limited by any Law now or hereafter in effect limiting the investments which may be held or retained by trustees or other fiduciaries, and they shall have full authority and power to make any and all Permitted Investments within the limitations of this Declaration of Trust, that they, in their absolute discretion, shall determine to be advisable and appropriate. The Trustees shall have no liability for loss with respect to Permitted Investments made within the terms of this Declaration of Trust, even though such investments shall be of a character or in an amount not considered proper for the investment of trust funds by trustees or other fiduciaries. The Trustees shall be permitted only to make Permitted Investments in accordance with Article IV of this Declaration of Trust.

2.3 Legal Title.

(a) Legal title to all of the 4M Fund Property shall be vested in the Trustees on behalf of the Participants and be held by and transferred to the Trustees, except that the Trustees shall have full and complete power to cause legal title to any 4M Fund Property to be held, on behalf of the Participants, by or in the name of the 4M Fund, or in the name of any other Person as nominee, on such terms, in such manner, and with such powers as the Trustees may determine, so long as in their judgment the interest of the 4M Fund is adequately protected.

(b) The right, title and interest of the Trustees in and to the 4M Fund Property shall vest automatically in all persons who may hereafter become Trustees upon their election to the Board of Directors of the League of Minnesota Cities and qualification without any further act. Upon the expiration of term of office, resignation, disability, removal, adjudication as an incompetent, or death of a Trustee, he (and in the event of his death, his estate) shall automatically cease to have any right, title or interest in or to any of the 4M Fund Property, and the right, title and interest of such Trustee in and to the 4M Fund Property shall vest automatically in the remaining Trustees without any further act.

2.4 Disposition of Assets. Subject in all respects to Article IV hereof and to the Laws from time to time applicable to Municipalities of the State of Minnesota, the Trustees shall have full and complete power to sell, exchange or otherwise dispose of any and all 4M Fund Property free and clear of any and all trusts and restrictions, at public or private sale, for cash or on terms, with or without advertisement, and subject to such restrictions, stipulations, agreements and reservations as they shall deem proper, and to execute and deliver any deed, power, assignment, bill of sale, or other instrument in connection with the foregoing. The Trustees shall also have full and complete power, subject in all respects to Article IV hereof, and in furtherance of the affairs and purposes of the 4M Fund, to give consents and make contracts relating to 4M Fund Property or its use.

2.5 Taxes. The Trustees shall have full and complete power: (i) to pay all taxes or assessments, of whatever kind or nature, validly and lawfully imposed upon or against the 4M Fund

or the Trustees in connection with the 4M Fund Property or upon or against the 4M Fund Property or income or any part thereof; (ii) to settle and compromise disputed tax liabilities; and (iii) for the foregoing purposes to make such returns and do all such other acts and things as may be deemed by the Trustees to be necessary or desirable.

2.6 Rights as Holders of 4M Fund Property. The Trustees shall have full and complete power to exercise on behalf of the Participants all of the rights, powers and privileges appertaining to the ownership of all or any Permitted Investments or other property forming part of the 4M Fund Property to the same extent that any individual might, and, without limiting the generality of the foregoing, to vote or give any consent, request or notice or waive any notice either in person or by proxy or power of attorney, with or without the power of substitution, to one or more Persons, which proxies and powers of attorney may be for meetings or actions generally, or for any particular meeting or action, and may include the exercise of discretionary powers.

2.7 Delegation: Committees. The Trustees shall have full and complete power (consistent with their continuing exclusive authority over the management of the 4M Fund, the conduct of its affairs, their duties and obligations as Trustees, and the management and disposition of 4M Fund Property), to delegate from time to time to such one or more of their number (who may be designated as constituting a committee of the Trustees as provided in Section 9.9 hereof) or to officers, employees or agents of the 4M Fund (including, without limitation, the Administrator, the Adviser and the Custodian) the doing of such acts and things and the execution of such instruments either in the name of the 4M Fund, or the names of the Trustees or as their attorney or attorneys, or otherwise as the Trustees may from time to time deem expedient and appropriate in the furtherance of the business affairs and purposes of the 4M Fund.

2.8 Collection. The Trustees shall have full and complete power: (i) to collect, sue for, receive and receipt for all sums of money or other property due to the 4M Fund; (ii) to consent to extensions of the time for payment, or to the renewal of any securities, investments or obligations; (iii) to engage or intervene in, prosecute, defend, compromise, abandon or adjust by arbitration or otherwise any actions, suits, proceedings, disputes, claims, demands or things relating to the 4M Fund Property; (iv) to foreclose any collateral, security or instrument securing any investments, notes, bills, bonds, obligations or contracts by virtue of which any sums of money are owed to the 4M Fund; (v) to exercise any power of sale held by them, and to convey good title hereunder free of any and all trusts, and in connection with any such foreclosure or sale, to purchase or otherwise acquire title to any property; (vi) to be parties to reorganization and to transfer to and deposit with any corporation, committee, voting trustee or other Person any securities, investments or obligations of any person which form a part of the 4M Fund Property, for the purpose of such reorganization or otherwise; (vii) to participate in any arrangement for enforcing or protecting the interests of the Trustees as the owners or holders of such securities, investments or obligations and to pay any assessment levied in connection with such reorganization or arrangement; (viii) to extend the time (with or without security) for the payment or delivery of any debts or property and to execute and enter into releases, agreements and other instruments, and (ix) to pay or satisfy any debts or claims upon any evidence that the Trustees shall deem sufficient.

2.9 Payment of Expenses. The Trustees shall have full and complete power: (i) to incur and pay any charges or expenses which in the opinion of the Trustees are necessary or incidental to or proper for carrying out any of the purposes of this Declaration of Trust; (ii) to reimburse others for the payment thereof; and (iii) to pay appropriate compensation or fees from the funds of the 4M Fund to Persons with whom the 4M Fund has contracted or transacted business. The Trustees shall fix the compensation, if any, of all officers and employees of the 4M Fund. The Trustees shall not be paid compensation for their general services as Trustees hereunder. The Trustees may pay themselves or any one or more of themselves reimbursement for

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expenses reasonably incurred by themselves or any one or more of themselves on behalf of the 4M Fund.

2.10 Borrowing and Indebtedness. The Trustees shall not have the power to borrow money or incur indebtedness on behalf of the 4M Fund, or authorize the Fund to borrow money or incur indebtedness, except as provided in clause (iv) of Section 4.2 of this Declaration of Trust, but ~~only~~ if and to the extent permitted by Law.

2.11 Deposits. The Trustees shall have full and complete power to deposit, in such manner as may now or hereafter be permitted by Law, any moneys or funds, included in the 4M Fund Property, and intended to be used for the payment of expenses of the 4M Fund or the Trustees, with one or more banks, or thrift institutions meeting the requirements of Section 2.2(b)(vi) hereof. Such deposits are to be subject to withdrawal in such manner as the Trustees may determine, and the Trustees shall have no responsibility for any loss which may occur by reason of the failure of the bank or thrift institution with which the moneys, investments, or securities have been deposited. Each such bank or thrift institution shall comply, with respect to such deposits, with all applicable requirements of all applicable Laws, including, but not limited to, Laws of the State of Minnesota relating to Municipalities.

2.12 Valuation. The Trustees shall have full and complete power to determine in good faith conclusively the value of any of the 4M Fund Property and to revalue the 4M Fund Property.

2.13 Fiscal Year: Accounts. The Trustees shall have full and complete power to determine the fiscal year of the 4M Fund and the method or form in which its accounts shall be kept and from time to time to change the fiscal year or method or form of accounts. Unless otherwise determined by the Trustees pursuant to this Section 2.13, the fiscal year of the 4M Fund shall terminate on June 30 and commence on July 1 of each calendar year.

2.14 Concerning the 4M Fund and Certain Affiliates.

(a) The 4M Fund may enter into transactions with any Affiliate of the 4M Fund or of the Adviser, the Administrator, or the Custodian or of any Trustee, officer, director or employee of the 4M Fund or with any Affiliate of an agent of the 4M Fund or of the Adviser, the Administrator, or the Custodian if (i) each such transaction (or type of transaction) had, after disclosure of such affiliation, been approved or ratified by the affirmative vote of a majority of the Trustees, including a majority of the Trustees who are not Affiliates of any Person (other than the 4M Fund) who is a party to the transaction or transactions with the 4M Fund and (ii) such transaction (or type of transaction) is, in the opinion of the Trustees, on terms fair and reasonable to the 4M Fund and the Participants and at least as favorable to them as similar arrangements for comparable transactions (of which the Trustees have knowledge) with organizations unaffiliated with the 4M Fund or with the Person who is a party to the transaction or transactions with the 4M Fund.

(b) Except as otherwise provided in this Declaration of Trust or in the Laws of the State of Minnesota, in the absence of fraud, a contract, act or other transaction between the 4M Fund and any other Person, or in which the 4M Fund is interested, is valid and no Trustee, officer, employee or agent of the 4M Fund shall have any liability as a result of entering into any such contract, act or transaction even though (i) one or more of the Trustees, officers, employees or agents of such other Person, or (ii) one or more of the Trustees, officers, employees, or agents of the 4M Fund, individually or jointly with or affiliated with, such contract, act or transaction, provided that (i) such interest or affiliation is disclosed to the Trustees and the Trustees authorize such contract, act or other transaction by a vote of a majority of the unaffiliated Trustees, or (ii) such interest or affiliation is disclosed to the Participants, and such contract, act or transaction is

approved by a majority of the Participants.

(c) Any Trustee or officer, employee, or agent of the 4M Fund may, in his personal capacity, or in a capacity as trustee, officer, director, stockholder, partner, member, agent, adviser or employee of any Person, have business interests and engage in business activities in addition to those relating to the 4M Fund, which interests and activities may be similar to those of the 4M Fund and include the acquisition, syndication, holding, management, operation or disposition of securities, investments and funds, for his own account or for the account of such Person. Each Trustee, officer, employee and agent of the 4M Fund shall be free of any obligation to present to the 4M Fund any investment opportunity which comes to him in any capacity other than solely as Trustee, officer, employee or agent of the 4M Fund, even if such opportunity is of a character which, if presented to the 4M Fund, could be taken by the 4M Fund.

(d) Subject to the provisions of Article III hereof, any Trustee or officer, employee or agent of the 4M Fund may be interested as trustee, officer, director, stockholder, partner, member, agent, adviser or employee of, or otherwise have a direct or indirect interest in, any Person who may be engaged to render advice or services to the 4M Fund, and may receive compensation from such Person as well as compensation as Trustee, officer, employee or agent of the Fund or otherwise hereunder. None of the activities and interests referred to in this paragraph (d) shall be deemed to conflict with his duties and powers as Trustee, officer, employee or agent of the 4M Fund.

(e) To the extent that any other provision of this Declaration of Trust conflicts with, or is otherwise contrary to the provisions of, this Section 2.14, the provisions of this Section 2.14 shall be deemed controlling.

(f) Notwithstanding the foregoing provisions of this Section 2.14, the Trustees shall not have the power to engage in any transaction with any Affiliate that would be inconsistent with the Laws of the State of Minnesota concerning conflicts of interest, including, but not limited to, Minnesota Statutes, Sections 471.87 and 471.88, or any other Law limiting the Participants' power to enter into such transaction, and the By-Laws of the 4M Fund may contain provisions more restrictive than those set forth in this Section 2.14.

2.15 Investment Program. The Trustees shall use their best efforts to obtain through the Adviser or other qualified Persons a continuing and suitable investment program, consistent with the investment policies and objectives of the 4M Fund set forth in Article IV of this Declaration of Trust, and the Trustees shall be responsible for reviewing and approving or rejecting the investment program presented by the Adviser or such other Persons. Subject to the provisions of Section 2.7 and Section 3.1 hereof, the Trustees may delegate functions arising under this Section 2.15 to one or more of their number or to the Adviser.

2.16 Power to Contract, Appoint, Retain and Employ.

(a) Subject to the provisions of Section 2.7 and Section 3.1 hereof with respect to delegation of authority by the Trustees, the Trustees shall have full and complete power to appoint, employ, retain, or contract with any Person of suitable qualifications and high repute (including one or more of themselves and any corporation, partnership, trust or other entity of which one or more of them may be an Affiliate, subject to the applicable requirements of Section 2.14 hereof) as the Trustees may deem necessary, or desirable for the transaction of the affairs of the 4M Fund, including any Person or Persons who, under the supervision of the Trustees, may, among other things: (i) serve as the 4M Fund's investment adviser and consultant in connection with policy decisions made by the Trustees; (ii) serve as the 4M Fund's administrator or co-administrators; (iii)

furnish reports to the Trustees and provide research, economic and statistical data in connection with the 4M Fund's investments; (iv) act as consultants, accountants, technical advisers, attorneys, brokers, underwriters, corporate fiduciaries, escrow agents, depositaries, custodians or agents for collection, insurers or insurance agents, registrars for Shares or in any other capacity deemed by the Trustees to be necessary or desirable; (v) investigate, select, and, on behalf of the 4M Fund, conduct relations with Persons acting in such capacities and pay appropriate fees to, and enter into appropriate contracts with, or employ, or retain services performed or to be performed by, any of them in connection with the investments acquired, sold, or otherwise disposed of, or committed, negotiated, or contemplated to be acquired, sold or otherwise disposed of; (vi) substitute any other Person for any such Person, (vii) act as attorney-in-fact or agent in the purchase or sale or other disposition of investments, and in the handling, prosecuting or other enforcement of any lien or security securing investments; and (viii) assist in the performance of such ministerial functions necessary in the management of the 4M Fund as may be agreed upon with the Trustees.

(b) The manner of employing, engaging, compensating, transferring, or discharging any Person as an employee of the 4M Fund shall be subject to Minnesota Law. For purposes of the preceding sentence, "employee of the 4M Fund" shall not include independent contractors such as the Adviser, the Administrator, the Custodian, counsel or independent accountants and their respective employees.

2.17 Insurance. The Trustees shall have full and complete power to purchase and pay for, entirely out of 4M Fund Property, insurance policies insuring the 4M Fund and the Trustees, officers, employees and agents of the 4M Fund individually against all claims and liabilities of every nature arising by reason of holding or having held any such office or position, or by reason of any action alleged to have been taken or omitted by the 4M Fund or any such Person as Trustee, officer, employee and agent, including any action taken or omitted that may be determined to constitute negligence, whether or not the 4M Fund would have the power to indemnify such Person against such liability.

2.18 Seal. The Trustees shall have full and complete power to adopt and use a seal for the 4M Fund, but, unless otherwise required by the Trustees, it shall not be necessary for the seal to be placed on, and its absence shall not impair the validity of, any document, instrument or other paper executed and delivered by or on behalf of the 4M Fund.

2.19 Indemnification. In addition to the mandatory indemnification provided for in Section 5.3 hereof, the Trustees shall have full and complete power, to the extent permitted by applicable Laws, to indemnify or enter into agreements with respect to indemnification with any Person with whom the 4M Fund has dealings, including, without limitation, the Adviser, the Administrator, and the Custodian, to such extent as the Trustees shall determine.

2.20 Remedies. Notwithstanding any provision in this Declaration of Trust, when the Trustees deem that there is a significant risk that an obligor to the 4M Fund may default or is in default under the terms of any obligation to the 4M Fund, the Trustees shall have full and complete power to pursue any remedies permitted by Law which, in their sole judgment, are in the interests of the 4M Fund, and the Trustees shall have full and complete power to enter into any investment, commitment or obligation of the 4M Fund resulting from the pursuit of such remedies as are necessary or desirable to dispose of property acquired in the pursuit of such remedies.

2.21 Information Statement. The Trustees shall have full and complete power to prepare, publish and distribute an Information Statement regarding the 4M Fund and to amend or supplement the same from time to time.

2.22 Further Powers. The Trustees shall have full and complete power to take all such actions, do all such matters and things and execute all such instruments as they deem necessary, proper or desirable in order to carry out, promote or advance the interests and purposes of the 4M Fund although such actions, matters or things are not herein specifically mentioned. Any determination as to what is in the best interests of the 4M Fund made by the Trustees in good faith shall be conclusive. In construing the provisions of this Declaration of Trust, the presumption shall be in favor of a grant of power to the Trustees. The Trustees shall not be required to obtain any court order to deal with the 4M Fund Property.

2.23 Compliance with Laws. The Trustees shall at all times exercise all powers granted hereunder in compliance with, and the operations of the 4M Fund shall at all times be conducted in accordance with, the applicable Laws of the State of Minnesota.

2.24 Tax or Aid or Revenue Anticipation Borrowing. Notwithstanding the provisions of Section 2.10 or 4.2 or any other provision of this Declaration, the Trustees shall have full and complete power to borrow money or incur indebtedness as a part of a program of tax or aid or revenue anticipation borrowing by Participant Municipalities. They shall have the power to issue such obligations on behalf of the Participants, coordinate the issuance of such obligations by the Participants, to become members of joint powers entities authorized to issue or coordinate the issuance of such obligations, or to enter into contracts or agreements of any nature authorized by law related to the issuance of such obligations. The assets of the 4M Fund itself shall not be pledged by the Trustees to the repayment of any portion of such borrowing and any obligations issued shall not constitute a debt of the 4M Fund, shall not be payable from or be a charge upon any assets of the 4M Fund, shall not give rise to any pecuniary liability of the 4M Fund, and shall not be enforceable against any property of the 4M Fund, other than amounts received from participating Municipalities in connection with that anticipation borrowing program which are pledged to the repayment of the borrowing or obligations. The Trustees shall have such powers as necessary to conduct or participate in such anticipation borrowing programs as approved by the Trustees, including a program of investment of obligation proceeds.

ARTICLE III

Technical Advisory Board, Investment Adviser, Administrator, and Custodian

3.1 Appointment. The Trustees are responsible for the general investment policy and program of the 4M Fund and for the general supervision and administration of the business and affairs of the 4M Fund conducted by the officers, agents, employees, investment advisers, administrators, or independent contractors of the 4M Fund. The Trustees are not required personally to conduct all of the routine business of the 4M Fund and, consistent with their ultimate responsibility as stated herein, the Trustees may appoint, employ or contract with an Adviser as an investment adviser to the Trustees, an Administrator as an administrator for the 4M Fund and a Custodian. The trustees may grant or delegate such authority to the Adviser and the Administrator (pursuant to the terms of Section 2.16 hereof) or to any other Person the services of whom are obtained by the Adviser or the Administrator, as the Trustees may, in their sole discretion, deem to be necessary or desirable, for the efficient management of the 4M Fund, without regard to whether such authority is normally granted or delegated by trustees or other fiduciaries. The Trustees may appoint one or more persons to serve jointly as Co-Advisers and one or more persons to serve jointly as Co-Administrators. The same person may serve simultaneously as the Administrator and as the Adviser, but no person serving as the Administrator or as the Adviser may serve as the Custodian. Piper Capital Management, Inc., a subsidiary of Piper Jaffray, Inc., a corporation organized and existing under the Laws of the State of Delaware, is appointed as the initial

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Administrator and Adviser for the 4M Fund. Marquette Bank Minneapolis is appointed as the initial Custodian for the 4M Fund. The Trustees shall appoint a Technical Advisory Board to assist the Trustees in the development of policies and the overseeing and reviewing of the activities of the 4M Fund. The Technical Advisory Board shall be made up of such individuals as the Trustees deem advantageous to the Fund. The composition of the Technical Advisory Board may be changed from time to time in the discretion of the Trustees.

3.2 Duties of the Adviser. The duties of the Adviser shall be those set forth in the Investment Advisory Agreement to be entered into between the 4M Fund and the Adviser. Such duties may be modified by the Trustees, from time to time, by the amendment of the Investment Advisory Agreement. Subject to Article IV hereof, the Trustees may authorize the Adviser to effect purchases, sales, or exchanges of 4M Fund Property on behalf of the Trustees or may authorize any officer, employee, agent or Trustee to effect such purchases, sales, or exchanges pursuant to recommendations of the Adviser, all without further action by the Trustees. Any and all of such purchases, sales, and exchanges shall be deemed to be authorized by all the Trustees. The Investment Advisory Agreement may authorize the Adviser to employ other persons to assist it in the performance of its duties. The Investment Advisory Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days written notice to the Adviser.

3.3 Duties of the Administrator. The duties of the Administrator shall be those set forth in the Administration Agreement to be entered into between the 4M Fund and the Administrator. Such duties may be modified by the Trustees, from time to time, by the amendment of the Administration Agreement. The Administration Agreement may authorize the Administrator to employ other persons to assist it in the performance of its duties. The Administration Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days written notice to the Administrator.

3.4 Duties of Custodian. The duties and qualifications of the Custodian shall be those set forth in Article 11 herein.

3.5 Successors. In the event that, at any time, the position of Adviser, Administrator, or Custodian shall become vacant for any reason, the Trustees may appoint, employ or contract with a successor Adviser, Administrator, or Custodian. A predecessor shall assist and cooperate with the 4M Fund in the smooth and orderly transition in the event a successor Adviser, Administrator, or Custodian is appointed for any reason.

ARTICLE IV

Investments

4.1 Statement of Investment Policy and Objective. Subject to the prohibitions and restrictions contained in Section 4.2 hereof, the general investment policy and objective of the Trustees shall be to provide to the Participants of the 4M Fund the highest possible investment yield, while maintaining liquidity and preserving capital by investing in Permitted Investments in accordance with applicable provisions of Law, as may be set forth more fully in the 4M Fund's Information Statement, as the same may be amended from time to time.

4.2 Restrictions Fundamental to the 4M Fund. Notwithstanding anything in this Declaration of Trust which may be deemed to authorize the contrary, the 4M Fund:

(i) May not make any investment other than investments authorized by the provisions of Law applicable to the investment of funds by the Participants, as the same may be amended from time to time;

(ii) May not purchase any Permitted Investment which has a maturity date more than one year from the date of the 4M Fund's purchase thereof, unless subject, at the time of such purchase by the 4M Fund, to an irrevocable agreement on the part of a Responsible Person to purchase such Permitted Investment from the 4M Fund within one (1) year;

(iii) May not purchase any Permitted Investment if the effect of such purchase by the 4M Fund would be to make the average dollar weighted maturity of the 4M Fund's investment portfolio greater than ninety (90) days, provided, however, that in making such determination any Permitted Investment which is subject to an irrevocable agreement of the nature referred to in the preceding clause (ii) shall be deemed to mature on the day on which the 4M Fund is obligated to sell such Permitted Investment back to a Responsible Person or the day on which the 4M Fund may exercise its rights under such agreement to require the purchase of such Permitted Investment by a Responsible Person;

(iv) May not borrow money or incur indebtedness except to facilitate as a temporary measure:

(a) withdrawal requests which might otherwise require unscheduled dispositions of portfolio investments;

(b) for a period not to exceed one business day, withdrawal requests pending receipt of collected funds from investments sold on the date of the withdrawal requests or withdrawal requests from Participants who have notified the 4M Fund of their intention to deposit funds in their accounts on the date of the withdrawal requests; or

(c) for a period not to exceed one business day, the purchase of Permitted Investments pending receipt of collected funds from Participants who have notified the 4M Fund of their intention to deposit funds in their accounts on the date of the purchase of the Permitted Investments;

(v) May not make loans, provided that the 4M Fund may make Permitted Investments;

(vi) May not hold or provide for the custody of any 4M Fund Property in a manner not authorized by Law or by any institution or Person not authorized by Law;

(vii) Except as permitted by Section 2.2(b)(ii) hereof, may not purchase securities or shares of investment companies or any entities similar to the 4M Fund; and

(viii) May not pledge assets except to secure indebtedness permitted by (iv) of this Section 4.2; however in the case of indebtedness secured under Section 4.2(iv)(b) or (c) hereof, it may pledge assets only to the extent of the actual funds in the account of a participant on whose behalf the permitted indebtedness was incurred plus an amount equal to that amount which that Participant has notified the 4M Fund that it intends to deposit in its account on that date.

For the purposes of this Section 4.2, the phrase "Responsible Person" shall mean a person with which the 4M Fund is authorized to enter into agreements pursuant to Section 2.2(b)(vii) hereof.

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4.3 Amendment of Restrictions. The restrictions set forth in Section 4.2 hereof are fundamental to the operation and activities of the 4M Fund and may not be changed without the affirmative vote of a majority of the Participants entitled to vote, except that such restrictions may be changed by the Trustees so as to make them more restrictive when necessary to conform the investment program and activities of the 4M Fund to the Laws of the State of Minnesota and the United States of America as they may from time to time be amended.

ARTICLE V

Limitations of Liability

5.1 Liability to Third Persons. No Participant shall be subject to any personal liability whatsoever, in tort, contract or otherwise to any other Person or Persons in connection with 4M Fund Property or the affairs of the 4M Fund; and no Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund shall be subject to any personal liability whatsoever in tort, contract or otherwise, to any other Person or Persons in connection with 4M Fund Property or the affairs of the 4M Fund, except that each shall be personally liable for his bad faith, willful misconduct, gross negligence or reckless disregard of his duties or for his failure to act in good faith in the reasonable belief that his action was in the best interests of the 4M Fund and except that the Investment Advisory Agreement and the Administration Agreement shall provide for the personal liability of the Adviser or the Administrator, as the case may be, for its willful or negligent failure to take reasonable measures to restrict investments of 4M Fund Property to those permitted by Law and this Declaration of Trust.

5.2 Liability to the 4M Fund or to the Participants. No Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund shall be liable to the 4M Fund or to any Participant, Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund for any action or failure to act (including, without limitation, the failure to compel in any way any former or acting Trustee to redress any breach of trust) except for his own bad faith, willful misfeasance, gross negligence or reckless disregard of his duties and except that the Investment Advisory Agreement and the Administration Agreement shall provide for the personal liability of the Adviser or the Administrator, as the case may be, for its willful or negligent failure to take reasonable measures to restrict investments of 4M Fund Property to those permitted by Law and this Declaration of Trust; provided, however, that the provisions of this Section 5.2 shall not limit the liability of any agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund with respect to breaches by it of a contract between it and the 4M Fund.

5.3 Indemnification.

(a) The 4M Fund shall indemnify and hold each Participant harmless from and against all claims and liabilities, whether they proceed to judgment or are settled or otherwise brought to a conclusion, to which such Participant may become subject by reason of its being or having been a Participant, and shall reimburse such Participant for all legal and other expenses reasonably incurred by it in connection with any such claim or liability. The rights accruing to a Participant under this Section 5.3 shall not exclude any other right to which such Participant may be lawfully entitled, nor shall anything herein contained restrict the right of the 4M Fund to indemnify or reimburse a Participant in any appropriate situation even though not specifically provided herein.

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(b) The 4M Fund shall indemnify each of its Trustees and officers, and employees and agents (including, without limitation, the Adviser, the Administrator and the Custodian) designated by the Board of Trustees to receive such indemnification, against all liabilities and expenses (including, without limitation, amounts paid in satisfaction of judgments, in compromise or as fines and penalties, and counsel fees) reasonably incurred by him in connection with the defense or disposition of any action, suit or other proceeding by the 4M Fund or any other Person, whether civil or criminal, in which he may be involved or with which he may be threatened, while in office or thereafter, by reason of his being or having been such a Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian), except as to any matter as to which he acted in bad faith or with willful misfeasance or reckless disregard of his duties or gross negligence; in addition, in the case of the Adviser, Administrator, or the Custodian in willful or negligent violation of the restrictions on investments of the 4M Fund Property; provided, however, that the provisions of this Section 5.3 shall not be construed to permit the indemnification of any agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund with respect to breaches by it of a contract between it and the 4M Fund; and further provided, however, that as to any matter disposed of by a compromise payment by such Trustee, officer, employee or agent (including the Adviser, Administrator or the Custodian), pursuant to a consent decree or otherwise, no indemnification either for said payment or for any other expenses shall be provided unless: 1) The 4M Fund receives a written opinion from independent counsel approved by the Trustees to the effect that if the matter had been adjudicated, the defenses that could have been presented on behalf of such Trustee, officer, employee or agent (including the Adviser, the Administrator or the Custodian), were meritorious; and 2) If in the opinion of the Board of Trustees, the Trustee, officer, employee or agent (including the Adviser, the Administrator or the Custodian) were not acting in bad faith or with willful misfeasance or reckless disregard of their duties or gross negligence. The rights accruing to any Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) under the provisions of this paragraph (b) of this Section 5.3 shall not exclude any other right to which he may be lawfully entitled; provided, however, that no Trustee, officer, employee or agent may satisfy any right of indemnity or reimbursement granted herein or to which he may be otherwise entitled except out of the 4M Fund Property, and no Participant shall be personally liable to any Person with respect to any claim for indemnity or reimbursement or otherwise. The Trustees may make advance payments in connection with indemnification under this paragraph (b) of this Section 5.3, provided that the indemnified Trustee, officer, employee or agent (including, without limitation, the Adviser, the Administrator and the Custodian) shall have given a written undertaking to reimburse the 4M Fund in the event that it is subsequently determined that he is not entitled to such indemnification.

(c) Any action taken by, or conduct on the part of, the Adviser, the Administrator, a Trustee, an officer, an employee or an agent (including, without limitation, the Adviser, the Administrator and the Custodian) of the 4M Fund in conformity with, or in good faith reliance upon, the provisions of Section 2.14 or Section 5.7 hereof shall not, for the purpose of this Declaration of Trust (including, without limitation, Sections 5.1 and 5.2 and this Section 5.3) constitute bad faith, willful misfeasance, gross negligence or reckless disregard of his duties.

5.4 Surety Bonds. ~~No Trustee shall,~~ as such, be obligated to give any bond or surety or other security for the performance of any of his duties.

5.5 Apparent Authority. No purchaser, seller, transfer agent or other Person dealing with the Trustees or any officer, employee or agent of the 4M Fund shall be bound to make any inquiry concerning the validity of any transaction purporting to be made by the Trustees or by such officer, employee or agent or make inquiry concerning or be liable for the application of

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money or property paid, transferred or delivered to or on the order of the Trustees or of such officer, employee or agent.

5.6 Recitals. Any written instrument creating an obligation of the 4M Fund shall be conclusively taken to have been executed by a Trustee or an officer, employee or agent of the 4M Fund only in his capacity as a Trustee under this Declaration of Trust or in his capacity as an officer, employee or agent of the 4M Fund. Any written instrument creating an obligation of the 4M Fund shall refer to this Declaration of Trust and contain a recital to the effect that the obligations thereunder are not personally binding upon, nor shall resort be had to the property of, any of the Trustees, Participants, officers, employees or agents of the 4M Fund, and that only the 4M Fund Property or a specific portion thereof shall be bound, and such written instrument may contain any further similar recital which may be deemed appropriate; provided, however, that the omission of any recital pursuant to this Section 5.6 shall not operate to impose personal liability on any of the Trustees, Participants, officers, employees or agents of the 4M Fund.

5.7 Reliance on Experts, Etc. Each Trustee and each officer of the 4M Fund shall, in the performance of his duties, be fully and completely justified and protected with regard to any act or any failure to act resulting from reliance in good faith upon the books of account or other records of the 4M Fund, upon an opinion of counsel or upon reports made to the 4M Fund by any of its officers or employees or by the Adviser, the Administrator, the Custodian, accountants, appraisers or other experts or consultants selected with reasonable care by the Trustees or officers of the 4M Fund.

5.8 Liability Insurance. The Trustees shall maintain insurance for the protection of the 4M Fund Property and the Trustees, Participants, officers, employees and agents (not including Advisor, Administrator, or Custodian) of the 4M Fund in such amount as the Trustees shall deem adequate to cover all foreseeable tort and contract liability to the extent available at reasonable rates.

5.9 No Waiver. Nothing in this Declaration of Trust shall be construed as constituting the waiver of any immunity from liability available to the 4M Fund or the Trustees, Participants, officers, employees or agents of the 4M Fund pursuant to any applicable provision of Law.

ARTICLE VI

Interests of Participants

6.1 General. The beneficial interest of the Participants hereunder in the 4M Fund Property and the earnings thereon shall, for convenience of reference, be divided into Shares, which shall be used as units to measure the proportionate allocation to the respective Participants of the beneficial interest hereunder. The number of Shares that may be used to measure and represent the proportionate allocation of beneficial interest among the Participants is unlimited. All Shares shall be of one class representing equal distribution, liquidation and other rights. The beneficial interest hereunder measured by the Shares shall not entitle a Participant to preference, preemptive, appraisal, conversion, or exchange rights of any kind with respect to the 4M Fund or the 4M Fund Property. Title to the 4M Fund Property of every description and the right to conduct any affairs hereinbefore described are vested in the Trustees on behalf and for the beneficial interest, of the Participants, and the Participants shall have no interest therein other than the beneficial interest conferred hereby and measured by their Shares, and they shall have no right to call for any partition or division of any property, profits, rights, or interests of the 4M Fund nor can they be called upon to share or assume any losses of the 4M Fund or suffer an

assessment of any kind by virtue of the allocation of Shares to them, except as provided in Section 10.2 hereof.

6.2 Allocation of Shares

(a) The Trustees shall credit a Participant with additional Shares upon receipt of funds (including, without limitation, income from the investment of 4M Fund Property) for the account of such Participant, based on the net asset value per Share as determined pursuant to Section 10.1 hereof. In connection with any allocation of Shares, the Trustees may allocate fractional Shares. The Trustees may from time to time adjust the total number of Shares allocated without thereby changing the proportionate beneficial interests in the 4M Fund. Reductions or increases in the number of allocated Shares may be made in order to maintain a constant net asset value per Share as set forth in Section 10.2 hereof. Shares shall be allocated and reduced in numbers as whole Shares and/or one hundredths (1/100ths) of a Share or multiples thereof.

(b) Shares may be allocated only to a Municipality which has become a Participant of the 4M Fund in accordance with Section 1.2 hereof. Each Participant may establish more than one account within the 4M Fund for such Participant's convenience.

(c) The minimum amount of funds which may be placed in the 4M Fund by a Participant at any one time shall be as determined by the Trustees from time to time. Unless otherwise determined by the Trustees pursuant to this paragraph (c) of this Section 6.2, the minimum amount of funds which may be placed in the 4M Fund by a Participant at any one time shall be One Dollar (\$1.00).

6.3 Evidence of Share Allocation. Evidence of Share allocation shall be reflected in the Share Register maintained by or on behalf of the 4M Fund pursuant to Section 7.1 hereof, and the 4M Fund shall not be required to issue certificates as evidence of Share allocation.

6.4 Reduction in Number of Shares to Maintain Constant Net Asset Value. The Shares of the 4M Fund shall be subject to reduction in number pursuant to the procedure for reduction of outstanding Shares set forth in Section 10.2 hereof in order to maintain the constant net-asset value per Share.

6.5 Withdrawals. Funds may be withdrawn from the 4M Fund at the option of a Participant, upon and subject to the terms and conditions provided in this Declaration of Trust. The 4M Fund shall, upon application of any Participant, promptly pay to such Participant the amount requested and shall reduce the number of Shares allocated to such Participant to the number of Shares which shall reflect such Participant's proportionate interest in the net assets of the 4M Fund after such withdrawal of funds. The procedures for effecting a withdrawal shall be as adopted by the Trustees and as set forth in the Information Statement of the 4M Fund, as the same may be amended from time to time; provided, however, that such procedures shall not be structured so as to substantially and materially restrict the ability of the Participants to withdraw funds from the 4M Fund.

6.6 Suspension of Right of Withdrawal; Postponement of Payment. Each Participant, by its adoption of this Declaration of Trust, agrees that the Trustees may, without the necessity of a formal meeting of the Trustees, temporarily suspend the right of withdrawal or postpone the date of payment pursuant to withdrawal requests for the whole or any part of any period (i) during which there shall have occurred any state of war, national emergency, banking moratorium or suspension of payments by banks in the State of Minnesota or any general suspension of trading or limitation of prices on the New York or American Stock Exchange (other than customary week-end

and holiday closing) or (ii) during which any financial emergency situation exists as a result of which disposal by the 4M Fund of 4M Fund Property is not reasonably practicable because of the substantial losses which might be incurred or it is not reasonably practicable for the 4M Fund fairly to determine the value of its net assets. Such suspension or postponement shall not alter or affect a Participant's beneficial interest hereunder as measured by its Shares or the accrued interest and earnings thereon. Such suspension or payment shall take effect at such time as the Trustees shall specify but not later than the close of business on the business day next following the declaration of suspension, and thereafter there shall be no right of withdrawal or payment until the Trustees shall declare the suspension or postponement at an end, except that the suspension or postponement shall terminate in any event on the first day on which the period specified in clause (i) or (ii) above shall have expired (as to which, the determination of the Trustees shall be conclusive). In the case of a suspension of the right of withdrawal or a postponement of payment pursuant to withdrawal requests, a Participant may either (i) withdraw its request for withdrawal or (ii) receive payment based on the net asset value existing after the termination of the suspension.

6.7 Minimum Withdrawal. There shall be no minimum amount which may be withdrawn from the 4M Fund at any one time at the option of a Participant; provided, however, that no request by a Participant for the withdrawal of less than one dollar (\$1.00) need be honored.

6.8 Defective Withdrawal Requests. In the event that a Participant shall submit a request for the withdrawal of a greater amount than is then credited to the account of such Participant, such request shall not be honored, and each Participant, by its adoption of this Declaration of Trust, agrees that the Trustees shall have full and complete power to withdraw funds from the account of a Participant, and to reduce proportionately the number of Shares allocated to such Participant in accordance with Section 6.5 hereof, in an amount sufficient to reimburse the 4M Fund for any fees, expenses, costs or penalties actually incurred by the 4M Fund as a result of such defective withdrawal request.

6.9 Allocation of Certain Expenses. Each Participant will, at the discretion of the 4M Fund, indemnify the 4M Fund against all expenses and losses resulting from indebtedness incurred on that Participant's behalf under Section 4.2(iv)(b) or (c) hereof. Each Participant authorizes the Trustees to reduce its Shares to the number of Shares which reflects that Participant's proportionate interest in the net assets of the 4M Fund after allocation of those expenses and losses to it.

ARTICLE VII

Record of Shares

7.1 Share Register. The Share Register shall be kept by or on behalf of the Trustees, under the direction of the Trustees, and shall contain (i) the names and addresses of the Participants, (ii) the number of Shares representing their respective beneficial interests hereunder and (iii) a record of all allocations and reductions thereof. Such Share Register shall be conclusive as to the identity of the Participants to which the Shares are allocated. Only Participants whose allocation of Shares is recorded on such Share Register shall be entitled to receive distributions with respect to Shares or otherwise to exercise or enjoy the rights and benefits related to the beneficial interest hereunder represented by the Shares. No Participant shall be entitled to receive any distribution, nor to have notices given to it as herein provided, until it has given its appropriate address to such officer or agent of the Fund as shall keep the Share Register for entry

thereon.

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7.2 Registrar. The Trustees shall have full and complete power to employ a registrar. Unless otherwise determined by the Trustees, the Share Register shall be kept by the Administrator which shall serve as the registrar for the 4M Fund. The registrar shall record the original allocations of Shares in the Share Register. Such registrar shall perform the duties usually performed by registrars of certificates and shares of stock in a corporation, except as such duties may be modified by the Trustees.

7.3 Owner of Record. No Person becoming entitled to any Shares in consequence of the merger, reorganization, consolidation, bankruptcy or insolvency of any Participant or otherwise, by operation of Law, shall be recorded as the Participant to which such Shares are allocated and shall only be entitled to receive for such Shares the amount credited to the account of the Participant whose beneficial interest in the 4M Fund is represented by such Shares. Until the Person becoming entitled to receive such amount shall apply for the payment thereof and present any proof of such entitlement as the Trustees may in their sole discretion deem appropriate, the Participant of record to which such Shares are allocated shall be deemed to be the Participant to which such Shares are allocated for all purposes hereof, and neither the Trustees nor the registrar nor any officer or agent of the 4M Fund shall be affected by any notice of such merger, reorganization, consolidation, bankruptcy, insolvency or other event.

7.4 No Transfers of Shares. The beneficial interests measured by the Shares shall not be transferrable, in whole or in part, other than to the 4M Fund itself for purposes of effectuating a withdrawal of funds.

7.5 Limitation of Fiduciary Responsibility. The Trustees shall not, nor shall the Participants or any officer, registrar or other agent of the 4M Fund, be bound to see to the execution of any trust, express, implied or constructive, or of any charge, pledge or equity to which any of the Shares or any interest therein are subject, or to ascertain or inquire whether any withdrawal of funds by any Participant or its representatives is authorized by such trust, charge, pledge or equity, or to recognize any Person as having any interest therein except the Participant recorded as the Participant to which such Shares are allocated. The receipt of the Participant in whose name any Share is recorded or of the duly authorized agent of such Participant shall be a sufficient discharge for all moneys payable or deliverable in respect of such Shares and from all liability to see to the proper application thereof.

7.6 Notices. Any and all notices to which Participants hereunder may be entitled and any and all communications shall be deemed duly served or given if mailed, postage pre-paid, addressed to Participants of record at their last known post office addresses as recorded on the Share Register provided for in Section 7.1 hereof.

ARTICLE VIII

Participants

8.1 Voting. Each Participant shall be entitled to one vote as a matter of right with respect to the following matters: (i) amendment of this Declaration of Trust or termination of the 4M Fund as provided in Section 4.3 and Section 13.1 hereof; and (ii) reorganization of the 4M Fund as provided in Section 13.2 hereof. It shall not be necessary for any minimum number of Shares to be allocated to a Participant for the Participant to be entitled to vote. Participants shall not be entitled to cumulative voting with respect to any matter.

8.2 Right to Initiate a Vote of the Participants. The Participants shall, by an instrument or concurrent instruments in writing delivered to the Board of Trustees signed by at least ten percent (10%) of the Participants, have the right to initiate a vote of the Participants as to any matter described in clause (i) or clause (ii) of Section 8.1 hereof. Within twenty (20) days of receipt of such instrument or instruments, the Board of Trustees shall cause a ballot to be sent to each Participant, setting forth the matter to be voted on and the manner in which such ballots should be executed and delivered.

8.3 Inspection of Records. The records of the 4M Fund shall be open to inspection at all reasonable times pursuant to Minnesota Statutes, Chapter 13.

8.4 Meetings of Participants.

(a) Meetings of the Participants may be called at any time by a majority of the Trustees and shall be called by any Trustee upon written request of not less than ten percent (10%) of the Participants, such request specifying the purpose or purposes for which such meeting is to be called. Any such meeting shall be held within the State of Minnesota at such place, on such day and at such time as the Trustees shall designate.

(b) A majority of the Participants entitled to vote at such meeting present in person (including, if permitted by applicable Law, participation by conference telephone or similar communications equipment by means of which all Persons participating in the meeting can hear each other) or by proxy shall constitute a quorum at any meeting of Participants.

8.5 Notice of Meetings and Votes. Notice of all meetings of the Participants, stating the time, place and purposes of the meeting, and notice of any vote without a meeting, stating the purpose and method thereof shall be given by the Trustees by mail to each Participant at its registered address, mailed at least ten (10) days and not more than thirty (30) days before the meeting or the day by which votes must be cast. Only the business stated in the notice of a meeting shall be considered at such meeting. Any adjourned meeting may be held as adjourned without further notice. Any notice required by any "open meeting", "sunshine" or similar law, whether now or hereafter in effect, shall also be given.

8.6 Record Date for Meetings and Votes. For the purposes of determining the Participants that are entitled to vote or act at any meeting or any adjournment thereof, or who are entitled to participate in any vote, or for the purpose of any other action, the Trustees may from time to time fix a date not more than thirty (30) days prior to the date of any meeting or vote of Participants or other action as a record date for the determination of Participants entitled to vote at such meeting or any adjournment thereof or to cast a ballot in such vote or to be treated as Participants of record for purposes of such other action. Any Participant which was a Participant at the time so fixed shall be entitled to vote at such meeting or any adjournment thereof, or to cast a ballot in such vote, even though it then had no Shares allocated to it or has since that date redeemed its Shares. No Participant becoming such after that date shall be so entitled to vote at such meeting or any adjournment thereof or to cast a ballot in such vote or to be treated as a Participant of record for purposes of such other action.

8.7 Proxies. At any meeting of Participants, if permitted by applicable Law, any Participant entitled to vote thereat may vote by proxy, provided that no proxy shall be voted at any meeting unless it shall have been placed on file with the Secretary of the 4M Fund, or with such other officer or agent of the 4M Fund as the Secretary of the 4M Fund may direct, for verification prior to the time at which such vote shall be taken. Pursuant to a resolution of a

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majority of the Trustees, proxies may be solicited in the name of one or more of the officers of the 4M Fund. All proxies shall be revocable at the option of the Participant.

8.8 Number of Votes. Only Participants of record shall be entitled to vote and each Participant shall be entitled to one vote without regard to the number of Shares allocated to it, if any. A proxy purporting to be executed by or on behalf of a Participant shall be deemed valid unless challenged at or prior to its exercise, and the burden of proving invalidity shall rest on the challenger.

8.10 Reports. The Trustees shall cause to be prepared at least annually (i) a report of operations containing a statement of assets and liabilities and statements of operations and of changes in net assets of the 4M Fund prepared in conformity with generally accepted accounting principals and (ii) an opinion of an independent certified public accountant on such financial statements based on an examination of the books and records of the 4M Fund made in accordance with generally accepted auditing standards. A signed copy of such report and opinion shall be filed with the Trustees within ninety (90) days after the close of the period covered thereby. Copies of such reports shall be mailed to all Participants of record within a reasonable period preceding the annual meeting or vote of the Participants. The Trustees shall, in addition, furnish to the Participants, at least quarterly, an interim report containing an unaudited balance sheet of the Fund as at the end of such quarterly period and statements of operations and changes in net assets for the period from the beginning of the then current fiscal year to the end of such quarterly period.

ARTICLE IX

Trustees and Officers

9.1 Number and Qualification.

(a) Subject to the power of the Participants to amend this Declaration of Trust, the Board of Directors of the League of Minnesota Cities shall act as the initial governing body of the 4M Fund and shall be the Board of Trustees. The by-laws and constitution of the League of Minnesota Cities shall govern the operation and make-up of the Trustees and Officers of the 4M Fund.

(b) The Trustees, in their capacity as Trustees, shall not be required to devote their entire time to the business and affairs of the 4M Fund.

(c) The Executive Director of the League of Minnesota Cities may be an ex officio non-voting member of the Board of Trustees.

9.2 Meetings.

(a) Meetings of the Trustees shall be held from time to time upon the call of the Chairman, the Vice Chairman, the Secretary or any two trustees. Regular meetings of the Trustees may be held without call or notice at a time and place fixed by the By-Laws or by resolution of the Trustees. Notice of any other meeting shall be mailed or otherwise given not less than 48 hours before the meeting but may be waived in writing by any Trustee either before or after such meeting. Any notice required by any "open meeting", "sunshine" or similar Law, whether now or hereafter in effect, shall also be given. The attendance of a Trustee at a meeting shall constitute a waiver of notice of such meeting except where a Trustee attends a meeting for the express purpose of objecting to the transaction of any business on the ground that the meeting has not

been lawfully called or convened. The Trustees may act with or, if permitted by applicable Law, without a meeting. A quorum for all meetings of the Trustees shall be a majority of the Trustees. Subject to Section 2.14 hereof and unless specifically provided otherwise in this Declaration of Trust, any action of the Trustees may be taken at a meeting by vote of a majority of the Trustees present (a quorum being present) or, if permitted by applicable Law, without a meeting, by written consents of a majority of the Trustees. Any agreement or other instrument or writing executed by one or more of the Trustees or by any authorized Person shall be valid and binding upon the Trustees and upon the 4M Fund when authorized or ratified by action of the Trustees as provided in this Declaration of Trust.

(b) Any committee of the Trustees may act with or without a meeting. A quorum for all meetings of any such committee shall be a majority of the members thereof. Notice of such meeting, including such notice as may be required by an "open meeting", "sunshine" or similar Law, shall be given as provided in Section 9.2(a). Unless otherwise specifically provided in this Declaration of Trust, any action of any such committee may be taken at a meeting by vote of a majority of the members present (a quorum being present) or, without a meeting, by written consent of a majority of the members.

(c) With respect to actions of the Trustees and any committee thereof, Trustees who are affiliated within the meaning of Section 2.14 hereof or otherwise interested in any action to be taken may be counted for quorum purposes under this Section 9.2 and shall be entitled to vote.

(d) All or any one or more Trustees may, if permitted by applicable Law, participate in a meeting of the Trustees or any committee thereof by utilizing conference telephone or similar communications equipment by means of which all persons participating in the meeting, including members of the public, can hear each other and participate in a meeting pursuant to such communications shall constitute presence in person at such meeting. The minutes of any meeting of Trustees held by utilizing such communications equipment shall be prepared in the same manner as those of a meeting of Trustees held in person.

9.3 Officers. The Officers of the 4M Fund shall be the same as the officers of the Board of Directors of the League of Minnesota Cities. The executive director of the League of Minnesota Cities shall act as secretary of the 4M Fund. The Trustees may elect or appoint, such other officers or agents, who shall have such powers, duties and responsibilities as the Trustees may deem to be advisable and appropriate.

9.4 Committees. The Trustees may elect from time to time from their own number committees consisting of one or more persons, the number composing such committees and the powers conferred upon the same to be determined by vote of the Trustees.

9.5 Reports. The Trustees shall cause to be prepared at least annually (i) a report of operations containing a statement of assets and liabilities and statements of operations and of changes in net assets of the 4M Fund prepared in conformity with generally accepted accounting principles and (ii) an opinion of an independent certified public accountant on such financial statements based on an examination of the books and records of the 4M Fund made in accordance with generally accepted auditing standards. A signed copy of such report and opinion shall be filed with the Trustees within ninety (90) days after the close of the period covered thereby. Copies of such reports shall be mailed to all Participants of record within a reasonable period preceding the annual election of Trustees. The Trustees shall, in addition, furnish to the Participants, at least quarterly, an interim report containing an unaudited balance sheet of the 4M Fund as at the end of such quarterly period and statements of operations and changes in net assets for the period from

the beginning of the then current fiscal year to the end of such quarterly period.

ARTICLE X

Determination of Net Asset Value and Net Income;
Distributions to Participants

10.1 Net Asset Value. The net asset value of each allocated Share of the 4M Fund shall be determined once on each business day at such time as the Trustees by resolution may determine. The method of determining net asset value shall be established by the Trustees and shall be set forth in the Information Statement as the same may be amended from time to time. The duty to make the daily calculations may be delegated by the Trustees to the Adviser, the Administrator, the Custodian or such other Person as the Trustees by resolution may designate.

10.2 Constant Net Asset Value; Reduction of Allocated Shares.

(a) The Trustees shall have full and complete power to determine the net income (including unrealized gains and losses on the portfolio assets) of the 4M Fund once on each business day as provided in Section 10.1 hereof and, upon each such determination such net income shall be credited proportionately to the accounts of the Participants in such a manner, and with the result, that the net asset value per Share of the 4M Fund shall remain at a constant dollar value. The accounting method used for the determination of the net income of the 4M Fund and the crediting thereof proportionately to the respective accounts of the Participants shall be determined by the Trustees and shall be set forth in the Information Statement as the same may be amended from time to time. The duty to make the daily calculations may be delegated by the Trustees to the Adviser, the Administrator, the Custodian or such other Person as the Trustees by resolution may designate. Fluctuations in value will be reflected in the number of Shares allocated to each Participant. If there is a net loss, the Trustees shall first offset such amount against income accrued to each Participant. To the extent that such a net loss exceeds such accrued income, the Trustees shall reduce the aggregate number of the 4M Fund's allocated Shares in an amount equal to the amount required in order to permit the net asset value per Share of the 4M Fund to be maintained at a constant dollar value by having each Participant contribute to the 4M Fund its pro rata portion of such number of Shares. Each Participant will be deemed to have agreed to such reduction in such circumstances by its investment in the 4M Fund and its adoption of this Declaration of Trust. The purpose of the foregoing procedure is to permit the net asset value per Share of the 4M Fund to be maintained at a constant dollar value per Share.

(b) The Trustees may discontinue or amend the practice of attempting to maintain the net asset value per Share at a constant dollar amount at any time and such modification shall be evidenced by appropriate changes in the Information Statement as the same may be amended from time to time.

10.3 Supplementary Distributions to Participants. In addition to withdrawals made at the request of individual Participants pursuant to Section 6.5 hereof, the Trustees may from time to time also declare and make to the Participants, in proportion to their respective allocation of Shares, out of the earnings, profits or assets in the hands of the Trustees, such supplementary distributions and the determination of earnings, profits, and other funds and assets available for supplemental distributions and other purposes shall lie wholly in the discretion of the Trustees and may be made at such time and in such manner as the Trustees may in their sole discretion from time to time determine. Any or all such supplementary distributions may be made among the Participants of record at the time of declaring a distribution or among the Participants of record at such other date as the Trustees shall determine.

10.4 Retained Reserves. The Trustees may retain from the gross income of the 4M Fund such amount as they may deem necessary to pay the debts and expenses of the 4M Fund and to meet other obligations of the 4M Fund, and the Trustees shall also have the power to establish such reasonable reserves as they believe may be required.

ARTICLE XI

Custodian

11.1 Duties. The Trustees shall employ a bank or trust company organized under the Laws of the United States of America or the State of Minnesota having an office in the State of Minnesota and having a capital and surplus aggregating at least twenty-five million dollars (\$25,000,000) as Custodian with authority as its agent, but subject to such restrictions, limitations and other requirements, if any, as may be contained in the By-Laws of the 4M Fund to perform the duties set forth in the Custodian Agreement to be entered into between the 4M Fund and the Custodian, or as may be imposed by Law.

11.2 Appointment. The Trustees shall have the power to select and appoint the Custodian for the 4M Fund. The Custodian Agreement shall provide that it may be terminated at any time without cause and without the payment of any penalty by the 4M Fund on sixty (60) days' written notice to the Custodian.

11.3 Custodian Agreement. In addition to containing such other provisions as the Trustees may deem appropriate, the Custodian Agreement shall provide that all investments constituting 4M Fund Property shall be held in safekeeping in the manner required by Law, including, without limitation, Minnesota Statutes, Section 475.66, Subdivision 2.

11.4 Agents of Custodian. The Trustees may also authorize the Custodian to employ one or more agents from time to time to perform such of the acts and services of the Custodian and upon such terms and conditions, as may be agreed upon between the Custodian and such agent and approved by the Trustees; provided, however, that, in every case, such agent shall be a bank or trust company organized under the Laws of the United States of America or one of the States thereof having capital and surplus aggregating at least twenty-five million dollars (\$25,000,000).

11.5 Successors. In the event that, at any time, the Custodian shall resign or shall be terminated pursuant to the provisions of the Custodian Agreement, the Trustees shall appoint a successor thereto.

11.6 Custodian as Depository for Participants. Each Participant hereby designates the Custodian as a depository for funds of the Participant.

ARTICLE XII

Recording of Declaration of Trust

12.1 Recording. This Declaration of Trust and any amendment hereto shall be filed,

recorded or lodged as a document of public record in such place or places and with such official or officials as may be required by Law or as the Trustees may deem desirable. Each amendment so filed, recorded or lodged shall be accompanied by a certificate signed and acknowledged by a Trustee stating that such action was duly taken in the manner provided for herein; and unless such amendment or such certificate sets forth some earlier or later time for the effectiveness of such amendment, such amendment shall be effective upon its filing. An amended Declaration of Trust, containing or restating the original Declaration and all amendments theretofore made, may be executed any time or from time to time by a majority of the Trustees and shall, upon filing, recording or lodging in the manner contemplated hereby, be conclusive evidence of all amendments contained therein and may thereafter be referred to in lieu of the original Declaration of Trust and the various amendments thereto. Notwithstanding the foregoing provisions of this Section 12.1, no filing or recordation pursuant to the terms of this Section 12.1 shall be a condition precedent to the effectiveness of this Declaration of Trust or any amendment hereto.

ARTICLE XIII

Amendment or Termination of 4M Fund; Duration of Fund

13.1 Amendment or Termination.

(a) The provisions of this Declaration of Trust may be amended or altered (except as to the limitations on personal liability of the Participants and Trustees and the prohibition of assessments upon Participants), or the 4M Fund may be terminated, at any meeting of the Participants or pursuant to any vote of the Participants called for that purpose, by the affirmative vote of a majority of the Participants entitled to vote, or if permitted applicable Law, by an instrument or instruments in writing, without a meeting, signed by a majority of the Trustees and a majority of the Participants; provided, however, that the Trustees may, from time to time by a two-thirds vote of the Trustees, and after fifteen (15) days' prior written notice to the Participants, amend or alter the provisions of this Declaration of Trust, without the vote or assent of the Participants, amend or alter the provisions of this Declaration of Trust, without the vote or assent of the Participants, to the extent deemed by the Trustees in good faith to be necessary to conform this Declaration to the requirements of applicable Laws or regulations or any interpretation thereof by a court or other governmental agency or competent jurisdiction, but the Trustees shall not be liable for failing to do so. Notwithstanding the foregoing, (i) no amendment may be made pursuant to this Section 13.1 which would change any rights with respect to any allocated Shares of the 4M Fund by reducing the amount payable thereon upon liquidation of the 4M Fund or which would diminish or eliminate any voting rights of the Participants, except with the vote or written consent of two-thirds of the Participants entitled to vote thereon; and (ii) no amendment may be made which would cause any of the investment restrictions contained in Section 4.2 hereof to be less restrictive without the affirmative vote of a majority of the Participants entitled to vote thereon.

(b) Upon the termination of the 4M Fund pursuant to this Section 13.1:

(i) The 4M Fund shall carry on no business except for the purpose of winding up its affairs;

(ii) The Trustees shall proceed to wind up the affairs of the 4M Fund and all of the powers of the Trustees under this Declaration of Trust shall continue until the affairs of the 4M Fund shall have been wound up, including, without limitation, the power to fulfill or discharge the contracts of the 4M Fund, collect its assets, sell, convey, assign, exchange, transfer or otherwise dispose of all or any part of the remaining 4M Fund Property to one or more persons

at public or private sale for consideration which may consist in whole or in part of cash, securities or the property of any kind, discharge or pay its liabilities, and do all other acts appropriate to liquidate its affairs; provided, however, that any position of all or substantially all of the 4M Fund Property shall require approval of the principal terms of the transaction and the nature and amount of the consideration by affirmative vote of not less than a majority of the Participants entitled to vote thereon; and

(iii) After paying or adequately providing for the payment of all liabilities, and upon receipt of such releases, indemnities and refunding agreements, as they deem necessary for their protection, the Trustees may distribute the remaining 4M Fund Property, in cash or in kind or partly in each, among the Participants according to their respective proportionate allocation of Shares.

(c) Upon termination of the 4MFund and distribution to the Participants as herein provided, a majority of the Trustees shall execute and lodge among the records of the 4M Fund an instrument in writing setting forth the fact of such termination, and the Trustees shall thereupon be discharged from all further liabilities and duties hereunder, and the right, title and interest of all Participants shall cease and be cancelled and discharged.

(d) A certification in recordable form signed by a majority of the Trustees setting forth an amendment and reciting that it was duly adopted by the Participants or by the Trustees as aforesaid or a copy of the Declaration, as amended, in recordable form, and executed by a majority of the Trustees, shall be conclusive evidence of such amendment.

13.2 Power to Effect Reorganization. If permitted by applicable Law, the Trustees, by vote or written approval of a majority of the Trustees, may select, or direct the organization of, a corporation, association, trust or other Person with which the 4M Fund may merge, or which shall take over the 4M Fund Property and carry on the affairs of the 4M Fund, and after receiving an affirmative vote of not less than a majority of the Participants entitled to vote at any meeting of the Participants, the notice for which includes a statement of such proposed action, the Trustees may effect such merger or may sell, convey and transfer the 4M Fund Property to any such corporation, association, trust or other Person in exchange for cash or shares or securities thereof, or beneficial interest therein with the assumption by such transferee of the liabilities of the 4M Fund; and thereupon the Trustees shall terminate the 4M Fund and deliver such cash, shares, securities or beneficial interest ratably among the participants of this 4M Fund.

13.3 Duration. The 4M Fund shall continue in existence in perpetuity, subject in all respects to the provisions of the Article XIII. ✓

ARTICLE XIV

Miscellaneous

14.1 Governing Law. This Declaration of Trust is executed by the Initial Participants and delivered in the State of Minnesota and with reference to the Laws thereof, and the rights of all parties and the validity, construction and effect of every provision hereof shall be subject to and construed according to the Laws of said State of Minnesota.

14.2 Counterparts. This Declaration of Trust may be executed in several counterparts, each of which when so executed shall be deemed to be an original, and such counterparts, together, shall constitute but one and the same instrument, which shall be sufficiently evidenced by any such original counterpart.

14.3 Reliance by Third Parties. Any certificate executed by an individual who, according to the records of the 4M Fund, or of any official or public body or office in which this Declaration of Trust may be recorded, appears to be a Trustee hereunder or the Secretary or the Treasurer of the 4M Fund, certifying to: (i) the number or identity of Trustees or Participants; (ii) the due authorization of the execution of any instrument or writing; (iii) the form of any vote passed at a meeting of Trustees or Participants or taken pursuant to a vote of Participants; (iv) the fact that the number of Trustees or Participants present at any meeting or executing any written instrument satisfies the requirements of this Declaration of Trust; (v) the form of any By-Law adopted by or the identity of any officers elected by the Trustees; or (vi) the existence of any fact or facts which in any manner relate to the affairs of the 4M Fund, shall be conclusive evidence as to the matters so certified in favor of any Person dealing with the Trustees or any of them or the 4M Fund and the successors of such Person.

14.4 Provisions in Conflict with Law. The provisions of this Declaration of Trust are severable, and if the Trustees shall determine, with the advice of counsel, that any one of more of such provisions (the "Conflicting Provisions") are in conflict with applicable federal or Minnesota Laws, the Conflicting Provisions shall be deemed never to have constituted a part of this Declaration of Trust; provided, however, that such determination by the Trustees shall not affect or impair any of the remaining provisions of this Declaration of Trust or render invalid or improper any action taken or omitted (including, but not limited to, the election of Trustees) prior to such determination.

14.5 Gender: Section Headings.

(a) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa.

(b) Any headings preceding the texts of the several Articles and Sections of this Declaration of Trust and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of references and shall neither constitute a part of this Declaration of Trust nor affect its meaning, construction or effect.

14.6 Adoption by Municipalities Electing to Become Additional Participants: Resignation of Participants.

(a) Any Municipality meeting the requirements of Section 1.2 hereof, may become an additional Participant of this 4M Fund by (i) taking any appropriate official action to adopt this Declaration of Trust, (ii) furnishing the Trustees with satisfactory evidence that such official action has been taken, and (iii) if requested by the Trustees, providing the Trustees with an opinion of counsel to the effect that such party desiring to become a Participant of the 4M Fund is a Municipality as defined herein. A copy of this Declaration of Trust may be adopted by executing a written instrument of adoption in such form as may be prescribed by the Trustees. Delivering an acknowledged copy of such instrument shall constitute satisfactory evidence of the adoption contemplated by this Section 14.6.

(b) Any Participant may resign and withdraw from the 4M Fund by sending a written notice to such effect to the Chairman of the 4M Fund and the Administrator and by requesting the withdrawal of all funds then credited to its account within the 4M Fund. The written notice shall be in the form of a certified resolution of the Municipality Board or Council of the Participant, stating the Municipality Board or Council's intention to resign from the 4M Fund.

Such resignation and withdrawal shall become effective upon the receipt thereof by the Chairman of the 4M Fund and the Administrator. No resignation and withdrawal by a Participant shall operate to annul this Declaration of Trust or terminate the existence of the 4M Fund.

IN WITNESS WHEREOF, the undersigned Municipalities of the State of Minnesota, acting in the capacity of Initial Participants of the Minnesota Municipal Money Market Fund and pursuant to the authority granted by the Joint Powers Act, have executed this Declaration of Trust as of the 23rd day of March, 19 87, as of which date this Declaration of Trust shall take, and come into, full force and effect.

By Conrad A. Slater
Its Executive Director

and _____
Its _____

By James F. Miller
Its City Manager

and James C. Donlin
Its Mayor

By _____
Its _____

and _____
Its _____

STATE OF MINNESOTA
FILED

APR 23 1987

Jean Anderson Howe
Secretary of State

**City of Rockville, Minnesota
Resolution 2019-05**

Naming James Roehrl and Chad Meierhofer as a Probationary Firefighters

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville advertised a job posting to seek applicants to fill vacant positions with the Rockville Fire Department; and

WHEREAS; The Fire Chief and the Fire Department Hiring Committee conducted a review of the two applications that were received and found that both applications meet the preliminary requirements needed for an interview process; and

WHEREAS; The Fire Department Hiring Committee set up an interview process to evaluate the applicants both on their decision making skills and their ability to perform in a series of agility tests; and

WHEREAS; The Fire Department Hiring Committee reviewed the evaluations of each candidate interviewed and determined that both of these individuals were able to meet all of the requirements of Firefighter 1 and 2 training; and

WHEREAS; At the Council meeting of January 9, 2019, Fire Chief Rodney Schaefer, based upon the recommendation of the Hiring Committee and the review of the City Administrator, forwarded a recommendation that the City Council to consider appointing James Roehrl and Chad Meierhofer to be City of Rockville Volunteer Firefighters; and

WHEREAS; The City Council has sole authority to hire, fire, discipline and promote employees, including volunteer firefighters;

THEREFORE; Based upon the recommendation of the Fire Chief, City Administrator and the Fire Department Hiring Committee, and upon successful completion of a background check and medical physical, the City Council hereby appoints James Roehrl and Chad Meierhofer to the position of probationary firefighter; and

FURTHERMORE; Upon successful completion of a year of service and associated training, the status of probationary firefighter will be lifted and the afore mentioned individuals will be named to full firefighter status with the City's fire and rescue department.

Adoption by the City Council of the City of Rockville on this 9th day of January, 2019

ATTEST:

Duane Willenbring, Mayor

Martin M. Bode, City Administrator

**City of Rockville, Minnesota
Resolution 2019-06**

Appointment of City Commission Members

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Rockville City Council has established citizen advisory commissions to assist in examining issues facing the City and to make recommendations to the City Council for changes or improvements to the organization; and

WHEREAS; The Planning Commission have membership appointment terms of 4 years in length and said terms are staggered such that only a portion of a commission's membership seats are up for appointment in any given year; and

WHEREAS; Planning Commissions include a Council representative(s) which are appointed annually by the City Council; and

WHEREAS; In recent history the Council honors the request for reappointment to an advisory commission a member is currently serving on;

THEREFORE; The Rockville City Council hereby appoints / reappoints the following individuals to seats on the City's advisory commissions:

<u>Name</u>	<u>City Commission</u>	<u>Expiration Date of New Term</u>
Bill Becker	Planning	December 31, 2019*
Dave Meyer	Planning	December 31, 2020
Chad Schmitz	Planning	December 31, 2022
Brian Herberg	Planning	December 31, 2019*
Corey Schreifels	Planning	December 31, 2021

* Council representative appointed annually by the City Council

Adoption by the City Council of the City of Rockville on this 9th day of January, 2019

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

ROCKVILLE ACTIVITY

DECEMBER 2018

TOTAL HOURS: 36

***(SEE ATTACHED ACTIVITY LIST FOR
DETAILS)***

CONTRACTS - DECEMBER 2018

<u>Actual Incid</u>	<u>City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE		12/1/2018 00:17:26	01:18:47	18104364	CONTR	2565
ROCKVILLE		12/1/2018 14:54:08	15:55:34	18104524	CONTR	2562K9
ROCKVILLE		12/2/2018 00:59:23	02:09:20	18104710	CONTR	2554
ROCKVILLE		12/3/2018 22:18:07	23:18:13	18105169	CONTR	2567
ROCKVILLE		12/4/2018 20:57:27	22:02:10	18105459	CONTR	2582
ROCKVILLE		12/5/2018 17:57:20	19:00:14	18105670	CONTR	2571
ROCKVILLE		12/6/2018 05:21:29	06:25:59	18105783	CONTR	2553
ROCKVILLE		12/7/2018 14:48:36	15:48:42	18106217	CONTR	2550
ROCKVILLE		12/8/2018 07:57:28	09:04:13	18106499	CONTR	2550
ROCKVILLE		12/8/2018 22:46:42	23:48:03	18106732	CONTR	2557
ROCKVILLE		12/9/2018 10:52:01	12:28:13	18106863	CONTR	2550
ROCKVILLE		12/10/2018 19:14:26	20:24:20	18107244	CONTR	2576
ROCKVILLE		12/11/2018 01:01:53	02:09:01	18107314	CONTR	2564
ROCKVILLE		12/12/2018 07:26:02	11:45:34	18107675	CONTR	2546
ROCKVILLE		12/13/2018 03:00:15	04:00:04	18107905	CONTR	2567
ROCKVILLE		12/13/2018 11:22:20	12:24:00	18107983	CONTR	2574
ROCKVILLE		12/15/2018 01:25:24	02:27:41	18108576	CONTR	2565
ROCKVILLE		12/16/2018 08:04:10	09:04:43	18108961	CONTR	2574
ROCKVILLE		12/16/2018 13:50:58	15:03:59	18109023	CONTR	2550
ROCKVILLE		12/16/2018 13:51:09	15:02:20	18109024	CONTR	2550
ROCKVILLE		12/16/2018 17:29:18	18:30:54	18109055	CONTR	2568
ROCKVILLE		12/17/2018 13:49:29	14:54:03	18109270	CONTR	2550
ROCKVILLE		12/18/2018 20:56:02	22:00:00	18109671	CONTR	2555
ROCKVILLE		12/19/2018 05:30:00	06:39:29	18109734	CONTR	2564
ROCKVILLE		12/20/2018 08:29:47	09:36:43	18110042	CONTR	2546
ROCKVILLE		12/21/2018 23:00:09	00:03:21	18110702	CONTR	2561
ROCKVILLE		12/22/2018 04:08:19	05:18:37	18110771	CONTR	2558
ROCKVILLE		12/23/2018 08:05:14	09:05:29	18111037	CONTR	2562K9
ROCKVILLE		12/24/2018 05:10:02	06:18:43	18111245	CONTR	2565
ROCKVILLE		12/25/2018 15:26:53	16:39:28	18111490	CONTR	2574
ROCKVILLE		12/26/2018 05:00:00	06:00:46	18111593	CONTR	2564
ROCKVILLE		12/27/2018 05:00:41	06:04:21	18111806	CONTR	2569K9
ROCKVILLE		12/28/2018 19:51:52	20:33:20	18112245	CONTR	2515
ROCKVILLE		12/29/2018 10:55:29	11:57:22	18112363	CONTR	2550
ROCKVILLE		12/30/2018 04:37:41	05:38:30	18112566	CONTR	2551
ROCKVILLE		12/30/2018 19:57:59	20:58:42	18112690	CONTR	2557

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18104364	2565	12/1/2018 00:17:26	12/1/2018 01:18:47	[12/01/2018 01:18:42 : MOB : 2565] -ONE HOUR CONTRACT -ONE TRAFFIC STOP COMPLETED. VERBAL WARNING FOR EQUIPMENT VIOLATION -PATROLLED TOWNSITE, CO RD 8, GRAND LAKE RD, AGATE BEACH RD, CO RD 6, CO RD 47 -NO SUSPICIOUS ACTIVITY OBSERVED YOUNKIN
ROCKVILLE	18104524	2562K9	12/1/2018 14:54:08	12/1/2018 15:55:34	[12/01/2018 15:55:28 : MOB : 2562K9] THE AREA AROUND GRAND LAKE SEEMED SECURE. SOME PEOPLE OUT GETTING READY FOR THE PARADE LATER TODAY. THE TOWNSITE HAD SOME TRAFFIC WITH NOTHING SUSPICIOUS. THE 400 CLUB AND SURROUNDING AREAS WERE QUIET. L JIMCLAUGHLIN
ROCKVILLE	18104710	2554	12/2/2018 00:59:23	12/2/2018 02:09:20	[12/02/2018 02:08:49 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL CR 47, CHAPEL STREET, FIRE HALL, BROADWAY ST, TOWNSITE, CR 140, PRAIRIE DR, CR 8, HWY 23 ONE HOUR CONTRACT 0059-0159
ROCKVILLE	18105169	2567	12/3/2018 22:18:07	12/3/2018 23:18:13	[12/03/2018 23:18:09 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 2218. - END OF CONTRACT - 2318. - TOTAL CONTRACT TIME: 1 HOUR.
ROCKVILLE	18105459	2582	12/4/2018 20:57:27	12/4/2018 22:02:10	[12/04/2018 22:02:02 : MOB : 2582] - PATROLLED ROCKVILLE CITY AND TWP - 1 HOUR OF CONTRACT 2057-2200 MASLONKOWSKI [12/04/2018 21:57:41 : MOB : 2582] - CHECK GRAND LAKE AREA

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18105670	2571	12/5/2018 17:57:20	12/5/2018 19:00:14	[12/05/2018 19:00:03 : MOB : 2571] ended 1900 grand lake broadway co rd 8 pleasant lk
ROCKVILLE	18105783	2553	12/6/2018 05:21:29	12/6/2018 06:25:59	[12/05/2018 18:51:30 : MOB : 2571] STARTED 1800 [12/06/2018 06:25:49 : MOB : 2553] - CONTR STARTED AT 0521 - PATROLLED BUSINESS/RESIDENTIAL AREAS - CONTR ENDED AT 0621 - 1 HOUR CONTR COMPLETED HAGSTROM
ROCKVILLE	18106217	2550	12/7/2018 14:48:36	12/7/2018 15:48:42	[12/07/2018 15:48:19 : MOB : 2550] ROMSTAD - LOCAL RESIDENT LOCATED SAMSUNG CELL PHONE ON BRIDGE ON CO RD 139 AND TURNED OVER TO SHERIFF'S OFFICE ICR 18106223 - 1 hour completed - patrolled residential and business area of the townsite - patrolled west side of pleasant lk area - quiet day sunny day
ROCKVILLE	18106499	2550	12/8/2018 07:57:28	12/8/2018 09:04:13	[12/08/2018 09:04:09 : MOB : 2550] ROMSTAD - 1 HOUR COMPELTED - QUIET MORNING - PATROLED AROUND GRAND LK AND PLEASANT LK AREAS - PATROLED THRU TOWNSITE - 1 TRAFFIC STOP COMPLETED
ROCKVILLE	18106732	2557	12/8/2018 22:46:42	12/8/2018 23:48:03	[12/08/2018 23:47:54 : MOB : 2557] ringness - contract assigned for 2200 to 2300 - started at 2246

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18106863	2550	12/9/2018 10:52:01	12/9/2018 12:28:13	[12/09/2018 12:28:09 : MOB : 2550] ROMSTAD -1 HOUR COMPLETED -PATROLED AROUND GRAND LK AND PLEASANT LK AREAS -PATROLED TRHU TOWN SITE -HAD TO CLEAR FOR A VERB IN ST AUGUSTA FOR A SHORT PERIOD OF TIME
ROCKVILLE	18107244	2576	12/10/2018 19:14:26	12/10/2018 20:24:20	[12/09/2018 11:39:10 : pos8 : 01TLDINND0] REMOVED AT 1135 HOURS FOR VERB IN ST AUGUSTA
ROCKVILLE	18107314	2564	12/11/2018 01:01:53	12/11/2018 02:09:01	[12/10/2018 20:24:15 : MOB : 2576] PATROLLED CITY, VERY QUIET, ONE HOUR CONTRACT 1914-2014 HOURS. [12/11/2018 02:08:55 : MOB : 2564] POPP 1hr comp 0101-0201 -patrolled commercial and residential areas of town -responded to a medical during contract
ROCKVILLE	18107675	2546	12/12/2018 07:26:02	12/12/2018 11:45:34	[12/12/2018 11:45:31 : MOB : 2546] STRUFFERT - 1 HR CONTRACT COMPLETED [12/12/2018 11:45:13 : MOB : 2546] 1115-1135 - RANDOM PATROL OF TOWN [12/12/2018 08:03:58 : MOB : 2546] 0726-0806 - PATROLLED CO RD 47, HWY 23, CO RD 8 - PARKED ON CO RD 8 AND COMPLETED STATIONARY RADAR IN THE 35 MPH ZONE--ISSUED ON CITE FOR SPEED - HAD TO CLEAR FOR MEETING AT THE OFFICE-20 MIN LEFT WILL BE COMPLETED AFTERWARDS
ROCKVILLE	18107905	2567	12/13/2018 03:00:15	12/13/2018 04:00:04	[12/13/2018 04:00:01 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18107983	2574	12/13/2018 11:22:20	12/13/2018 12:24:00	[12/13/2018 12:23:51 : MOB : 2574] DEP BONFIELD. STARTED 1122, ENDED 1222. AHLES RD, CR 47, CATHOLIC CHURCH ON CHAPEL RD, TRAFFIC ON BROADWAY. 1 VIOLATION FOR SPEED-VERBAL WARNING.
ROCKVILLE	18108576	2565	12/15/2018 01:25:24	12/15/2018 02:27:41	[12/15/2018 02:27:36 : MOB : 2565] -CONTRACT 0125 HRS TO 0225 HRS. -PATROLLED TOWNSITE, CO RD 8, CO RD 47, GRAND LAKE RD, AGATE BEACH RD, HWY 23 -STATIONARY PATROL ON HWY 23. NO SPEEDERS. -NO SUSPICIOUS ACTIVITY OBSERVED YOUNKIN
ROCKVILLE	18108961	2574	12/16/2018 08:04:10	12/16/2018 09:04:43	[12/16/2018 09:04:39 : MOB : 2574] DEP BONFIELD. STARTED 0804, ENDED 0904. CR 6, BURG ST, LENA LANE, LAKE ROAD, RAUSCH LAKE ROAD, MITCHELL LANE, AGATE BEACH ROAD, GRAND LAKE RD, PUBLIC ACCESS.
ROCKVILLE	18109023	2550	12/16/2018 13:50:58	12/16/2018 15:03:59	[12/16/2018 15:03:04 : MOB : 2550] ONE HOUR COMPLETED -PATROLED AROUND GRAND LAKE AND PLEASANT LAKE AREAS -PATROLED THRU TOWN SITE AREA -QUIET SUNNY DAY
ROCKVILLE	18109024	2550	12/16/2018 13:51:09	12/16/2018 15:02:20	[12/16/2018 14:59:49 : MOB : 2550] ROMSTAD - ONE HOUR COMPLETED -PATROLED AROUND GRAND LAKE AND PLEASANT LAKE AREAS -PATROLED THRU TOWN SITE -QUIET SUNNY DAY
ROCKVILLE	18109055	2568	12/16/2018 17:29:18	12/16/2018 18:30:54	[12/16/2018 18:30:45 : MOB : 2568] LUST STARTED CONTRACT AT 1730 HRS PATROLLED: -GLACIER RD/SAUK RIVER RD/CO RD 139/EAGLE

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18109270	2550	12/17/2018 13:49:29	12/17/2018 14:54:03	[12/17/2018 14:47:18 : MOB : 2550] ROMSTAD -1 HOUR COMPLETED -PATROLED AROUND PLEASANT LAKE AND GRAND LAKE AREAS -PATROLED THRU TOWNSITE -QUIET SUNNY DAY -CONTRACT DONE LATE DUE TO OTHER CALL DEMANDS
ROCKVILLE	18109671	2555	12/18/2018 20:56:02	12/18/2018 22:00:00	[12/18/2018 21:59:52 : MOB : 2555] END 2159 TOTAL TIME 1 HOUR [12/18/2018 21:48:54 : MOB : 2555] -TOOK AN INJURED DEER CALL ON GLACIER RD -PARTY STRUCK DEER AND DIDN'T WANT IT -DISPATCHED DEER AND ISSUED A PERMIT FOR IT
					[12/18/2018 21:07:46 : MOB : 2555] RES AREAS AROUND TOWNSITE
					[12/18/2018 21:04:59 : MOB : 2555] JOHN CLARK ELEMENTARY
					[12/18/2018 21:04:37 : MOB : 2555] BIRCH ST APTS
					[12/18/2018 21:03:16 : MOB : 2555] DOWNTOWN/BAR AREA
					[12/18/2018 21:01:39 : MOB : 2555] EAGLE PARK
					[12/18/2018 21:00:15 : MOB : 2555] ROCKVILLE CO PARK
					[12/18/2018 21:00:01 : MOB : 2555] START 2059
ROCKVILLE	18109734	2564	12/19/2018 05:30:00	12/19/2018 06:39:29	[12/19/2018 06:39:13 : MOB : 2564] POPP 1hr comp 0530-0630 -patrolled commercial and residential areas of town

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18110042	2546	12/20/2018 08:29:47	12/20/2018 09:36:43	[12/20/2018 09:36:39 : MOB : 2546] STRUFFERT - 0829-0929---1 HR CONTRACT COMPLETED - RANDOM PATROL OF TOWN AND AREA NEAR GRAND LAKE - ALL APPEARED OK
ROCKVILLE	18110702	2561	12/21/2018 23:00:09	12/22/2018 00:03:21	[12/22/2018 00:03:12 : MOB : 2561] -PATROLLED WALKING PATH, MAIN STREET BARS SEVERAL TIMES, STORAGE UNITS, POST OFFICE, FIRE HALL. 1 HOUR CONTRACT. MOST OF IT WAS TIED UP ON THAT WRONG WAY DRIVER.
ROCKVILLE	18110771	2558	12/22/2018 04:08:19	12/22/2018 05:18:37	[12/21/2018 23:47:17 : MOB : 2561] -LOCATED WRONG WAY DRIVER ON HWY 23. DID A VEHICLE SEARCH AND FIELD SOBRIETY TESTS. NO CITATIONS ISSUED. ICR 18110705
ROCKVILLE	1811037	2562K9	12/23/2018 08:05:14	12/23/2018 09:05:29	[12/22/2018 05:18:31 : MOB : 2558] 0408-START OF CONTRACT 0408-0428-PATROLLED GRAND LK AREA 0428-0448-PATROLLED PLEASANT LK AREA 0448-0508-PATROLLED TOWN SITE 0508-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ROCKVILLE	18111245	2565	12/24/2018 05:10:02	12/24/2018 06:18:43	[12/23/2018 09:04:25 : MOB : 2562K9] MANY PEOPLE AT CHURCH. MOST OF THE BUSINESSES WERE CLOSED. THE RESIDENTIAL AREAS WERE QUIET. A COUPLE FOLKS OUT RUNNING OR WALKING THROUGH TOWN. THE FIREHALL WAS SECURE. THE 400 CLUB AND SURROUNDING AREA APPEARED QUIET. A FEW FOLKS OUT FISHING ON THE LAKE. LJMCLAUGHLIN
ROCKVILLE	18111245	2565	12/24/2018 05:10:02	12/24/2018 06:18:43	[12/24/2018 06:18:40 : MOB : 2565] -one hour contract completed -patrolled business/residential areas -no suspicious activity observed -stationary traffic on roadway st younkin

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18111490	2574	12/25/2018 15:26:53	12/25/2018 16:39:28	[12/25/2018 16:39:24 : MOB : 2574] DEP BONFIELD. STARTED 1526, ENDED 1638. STARTED CONTRACT WITHA MEDICAL ON BIRCH ST. DOWNTOWN AREA, LAKE RD, CR 138.
ROCKVILLE	18111593	2564	12/26/2018 05:00:00	12/26/2018 06:00:46	[12/26/2018 05:59:22 : MOB : 2564] POPP -patrolled commercial and residential areas of town -nothing suspicious witnessed 1hr comp 0500-0600
ROCKVILLE	18111806	2569K9	12/27/2018 05:00:41	12/27/2018 06:04:21	[12/27/2018 06:03:39 : MOB : 2569K9] AMJOHNSO -PATROLED RES AREAS -FIRE HALL -DOWNTOWN -LAKE RD TO CR6
ROCKVILLE	18112245	2515	12/28/2018 19:51:52	12/28/2018 20:33:20	[12/28/2018 20:33:07 : MOB : 2515] -COMPLETED 1 HOUR CONTRACT -ROADS WERE VERY ICY -NOT MANY VEHICLES MOVING AROUND -400 CLUB WAS VERY BUSY -SGT WIDMER
ROCKVILLE	18112363	2550	12/29/2018 10:55:29	12/29/2018 11:57:22	[12/28/2018 19:52:50 : MOB : 2515] -STARTED CONTRACT AT 1930 BUT FORGOT TO CREATE -SGT WIDMER [12/29/2018 11:57:19 : MOB : 2550] ROMSTAD -1 HOUR COMPLETED -PATROLED RESIDENTIAL AND BUSINESS AREAS IN TOWNSITE -PATROLED AROUND GRAND LK AND PLEASANT LK AREAS -QUIET SUNNY DAY
ROCKVILLE	18112566	2551	12/30/2018 04:37:41	12/30/2018 05:38:30	[12/30/2018 05:38:18 : MOB : 2551] HOFF CLUB, JEFFS AUTO, 400 CLUB, PLEASANT ACCESS BLUEBIRD

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18112690	2557	12/30/2018 19:57:59	12/30/2018 20:58:42	[12/30/2018 20:58:28 : MOB : 2557] ringness -contract assigned for 1900 to 2000 -started at 1957 -patrolled the city for one hour

ALL CALLS - DECEMBER 2018

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	12/8/2018 11:54:12	18106577	AL	ALARM
ROCKVILLE	12/7/2018 12:47:46	18106178	ALFALSE	FALSE ALARM
ROCKVILLE	12/8/2018 16:32:30	18106616	ALFALSE	FALSE ALARM
ROCKVILLE	12/18/2018 11:25:09	18109529	ANI	ANIMAL COMPLAINT
ROCKVILLE	12/18/2018 21:09:08	18109673	ANI	ANIMAL COMPLAINT
ROCKVILLE	12/1/2018 21:20:09	18104635	ASSTA	AGENCY ASSIST
ROCKVILLE	12/10/2018 03:50:28	18107032	ASSTA	AGENCY ASSIST
ROCKVILLE	12/14/2018 01:28:39	18108246	ASSTA	AGENCY ASSIST
ROCKVILLE	12/21/2018 23:10:16	18110706	ASSTA	AGENCY ASSIST
ROCKVILLE	12/25/2018 23:08:43	18111563	ASSTA	AGENCY ASSIST
ROCKVILLE	12/26/2018 19:24:55	18111741	ASSTA	AGENCY ASSIST
ROCKVILLE	12/28/2018 06:44:03	18112074	ASSTA	AGENCY ASSIST
ROCKVILLE	12/29/2018 20:27:24	18112472	ASSTA	AGENCY ASSIST
ROCKVILLE	12/1/2018 00:17:26	18104364	CONTR	CONTRACT
ROCKVILLE	12/1/2018 14:54:08	18104524	CONTR	CONTRACT
ROCKVILLE	12/2/2018 00:59:23	18104710	CONTR	CONTRACT
ROCKVILLE	12/3/2018 22:18:07	18105169	CONTR	CONTRACT
ROCKVILLE	12/4/2018 20:57:27	18105459	CONTR	CONTRACT
ROCKVILLE	12/5/2018 17:57:20	18105670	CONTR	CONTRACT
ROCKVILLE	12/26/2018 05:00:00	18111593	CONTR	CONTRACT
ROCKVILLE	12/27/2018 05:00:41	18111806	CONTR	CONTRACT
ROCKVILLE	12/28/2018 19:51:52	18112245	CONTR	CONTRACT
ROCKVILLE	12/29/2018 10:55:29	18112363	CONTR	CONTRACT
ROCKVILLE	12/30/2018 04:37:41	18112566	CONTR	CONTRACT
ROCKVILLE	12/30/2018 19:57:59	18112690	CONTR	CONTRACT
ROCKVILLE	12/20/2018 08:29:47	18110042	CONTR	CONTRACT
ROCKVILLE	12/21/2018 23:00:09	18110702	CONTR	CONTRACT
ROCKVILLE	12/22/2018 04:08:19	18110771	CONTR	CONTRACT
ROCKVILLE	12/23/2018 08:05:14	18111037	CONTR	CONTRACT
ROCKVILLE	12/24/2018 05:10:02	18111245	CONTR	CONTRACT
ROCKVILLE	12/25/2018 15:26:53	18111490	CONTR	CONTRACT
ROCKVILLE	12/16/2018 13:50:58	18109023	CONTR	CONTRACT
ROCKVILLE	12/16/2018 13:51:09	18109024	CONTR	CONTRACT
ROCKVILLE	12/16/2018 17:29:18	18109055	CONTR	CONTRACT
ROCKVILLE	12/17/2018 13:49:29	18109270	CONTR	CONTRACT
ROCKVILLE	12/18/2018 20:56:02	18109671	CONTR	CONTRACT
ROCKVILLE	12/19/2018 05:30:00	18109734	CONTR	CONTRACT
ROCKVILLE	12/11/2018 01:01:53	18107314	CONTR	CONTRACT
ROCKVILLE	12/12/2018 07:26:02	18107675	CONTR	CONTRACT
ROCKVILLE	12/13/2018 03:00:15	18107905	CONTR	CONTRACT
ROCKVILLE	12/13/2018 11:22:20	18107983	CONTR	CONTRACT
ROCKVILLE	12/15/2018 01:25:24	18108576	CONTR	CONTRACT
ROCKVILLE	12/16/2018 08:04:10	18108961	CONTR	CONTRACT
ROCKVILLE	12/6/2018 05:21:29	18105783	CONTR	CONTRACT
ROCKVILLE	12/7/2018 14:48:36	18106217	CONTR	CONTRACT
ROCKVILLE	12/8/2018 07:57:28	18106499	CONTR	CONTRACT
ROCKVILLE	12/8/2018 22:46:42	18106732	CONTR	CONTRACT
ROCKVILLE	12/9/2018 10:52:01	18106863	CONTR	CONTRACT
ROCKVILLE	12/10/2018 19:14:26	18107244	CONTR	CONTRACT
ROCKVILLE	12/13/2018 16:10:21	18108069	CRASH	ACCIDENT
ROCKVILLE	12/15/2018 09:44:40	18108637	CRASH	ACCIDENT
ROCKVILLE	12/22/2018 13:36:10	18110834	CRASH	ACCIDENT
ROCKVILLE	12/25/2018 23:03:39	18111561	CRASH	ACCIDENT
ROCKVILLE	12/23/2018 14:47:15	18111087	CUSTODY	CHILD CUSTODY DISPUTE
ROCKVILLE	12/11/2018 10:51:34	18107433	DARE	DARE PROGRAM
ROCKVILLE	12/21/2018 23:08:27	18110705	DRIVE	DRIVING COMPLAINT
ROCKVILLE	12/4/2018 14:32:59	18105347	FPROP	FOUND PROPERTY
ROCKVILLE	12/7/2018 15:05:33	18106223	FPROP	FOUND PROPERTY
ROCKVILLE	12/9/2018 15:54:19	18106911	FPROP	FOUND PROPERTY

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ROCKVILLE	12/22/2018 08:19:22	18110791	INFO	MATTER OF INFORMATION
ROCKVILLE	12/11/2018 12:03:29	18107459	JUVP	JUVENILE/PROBLEM WITH
ROCKVILLE	12/7/2018 00:18:38	18106051	MA	MOTORIST ASSIST
ROCKVILLE	12/16/2018 08:07:17	18108962	MA	MOTORIST ASSIST
ROCKVILLE	12/11/2018 00:38:39	18107311	MED	MEDICAL EMERGENCY
ROCKVILLE	12/11/2018 12:23:47	18107465	MED	MEDICAL EMERGENCY
ROCKVILLE	12/25/2018 15:09:53	18111488	MED	MEDICAL EMERGENCY
ROCKVILLE	12/27/2018 00:41:31	18111781	MED	MEDICAL EMERGENCY
ROCKVILLE	12/12/2018 02:06:17	18107639	OD	OVERDOSE
ROCKVILLE	12/17/2018 13:26:41	18109258	PAPSV	PAPER SERVICE
ROCKVILLE	12/17/2018 14:29:19	18109277	PAPSV	PAPER SERVICE
ROCKVILLE	12/2/2018 19:42:02	18104875	PERD	ISSUE DEER PERMIT
ROCKVILLE	12/21/2018 13:19:28	18110513	PERD	ISSUE DEER PERMIT
ROCKVILLE	12/26/2018 17:12:17	18111712	PERD	ISSUE DEER PERMIT
ROCKVILLE	12/11/2018 13:20:14	18107490	RW	REPORT WRITING
ROCKVILLE	12/1/2018 15:29:59	18104530	SD	SPECIAL DETAIL
ROCKVILLE	12/25/2018 11:45:10	18111467	SUSS	SUSPICIOUS SMELL
ROCKVILLE	12/21/2018 10:28:25	18110449	THEFT	THEFT
ROCKVILLE	12/1/2018 00:35:10	18104370	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/2/2018 01:00:52	18104712	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/3/2018 22:40:55	18105172	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/5/2018 17:11:29	18105660	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/6/2018 15:13:19	18105908	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/7/2018 21:39:29	18106342	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/30/2018 16:17:14	18112654	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/22/2018 01:33:56	18110746	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/23/2018 17:32:16	18111118	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/23/2018 23:05:20	18111195	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/24/2018 19:28:31	18111348	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/27/2018 22:15:34	18112021	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/29/2018 20:08:47	18112465	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/13/2018 11:40:17	18107986	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/13/2018 18:03:36	18108114	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/14/2018 01:28:07	18108245	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/17/2018 14:17:29	18109275	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/19/2018 06:31:47	18109737	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/19/2018 18:06:05	18109911	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/8/2018 08:36:22	18106510	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/8/2018 17:28:46	18106624	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/8/2018 22:59:59	18106740	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/9/2018 00:24:03	18106772	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/12/2018 07:44:33	18107677	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/13/2018 06:42:05	18107924	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/19/2018 09:21:11	18109763	UAVASSIST	UAV ASSIST
ROCKVILLE	12/26/2018 02:53:08	18111580	UAVASSIST	UAV ASSIST
ROCKVILLE	12/23/2018 22:50:10	18111191	VDITCH	VEHICLE IN THE DITCH
ROCKVILLE	12/31/2018 21:48:38	18113009	VDITCH	VEHICLE IN THE DITCH
ROCKVILLE	12/3/2018 10:29:05	18104997	WARRANT	WARRANT
ROCKVILLE	12/8/2018 19:05:47	18106651	WELF	WELFARE CHECK
ROCKVILLE	12/13/2018 10:28:34	18107971	WELF	WELFARE CHECK
ROCKVILLE	12/16/2018 19:19:53	18109083	WELF	WELFARE CHECK

CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	12/6/2018 3:14:00PM	18105908	730018036178	SPEEDING
MN0730000	2	ROCKVILLE	12/8/2018 5:29:00PM	18106624	730018036696	SPEEDING
MN0730000	2	ROCKVILLE	12/12/2018 7:44:00AM	18107677	730018038353	SPEEDING
MN0730000	2	ROCKVILLE	12/13/2018 6:42:00AM	18107924	730018037933	FOLLOWING TOO CLOSE

2018 yearend review.
From Public Works.

Part of Lake Road along with some other streets were milled and overlaid, This was a large street project (\$1.3 ml.) that went fairly well, There are some areas that we may want to do differently in the future. More slope to some of the ditches. Monitor more closely were Class 2 gravel or were top soil was placed along the asphalt edge of the road.

The salt/sand shed was erected.

New employee Fabian Tomeschett is working out great.

A 2003 Sterling Plow truck was purchased from Stearns County, this truck will replace the 1995 Ford Plow truck.

Some issues were identified with the Manholes and air release valves; these will be taken care of once replacement parts arrive,

**City of Rockville, Minnesota
Resolution 2019-07**

2019 Annual Appointments

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The state statutes of Minnesota require municipalities to formally address a number of items, such as the naming of an acting mayor, naming official depositories and identifying official newspaper(s) at their first regular meeting of the calendar year; and

WHEREAS; The Rockville City Council seeks to fully comply with the requirements of state statutes as well as to annually outline the basic policies and procedures the Council desires to use to govern the operations of the City;

THEREFORE; the Rockville City Council hereby adopts the following designations, appointments, policies and procedures for the calendar year of 2019:

1. Appointments

- a. Acting Mayor: Brian Herberg
- b. Planning Commission Representative: Bill Becker and Brian Herberg
- c. Economic Development Authority Representatives: Duane Willenbring and Jerry Tippelt
- d. Human Resource (HR) Committee: Appointed as needed
- e. Tri-City Cable Committee Members: Brian Michalski and Roger Schmitz
- f. Stearns County Municipal League Representative: Don Simon
- g. Special Events Volunteer Committee Representative: Jerry Tippelt
- h. City Roads, Trail and Utility Advisory Committee: Don Simon and Brian Herberg (Chair)
- i. Fire Relief Association Ex-Officio Members: Jerry Tippelt, City Administrator, and Fire Chief
- j. Rocori Trail Construction Board Representatives: Duane Willenbring and John Peck

2. Depositories / Financial Institutions

- a. Granite Community Bank (GCB) checking/savings accounts / short and long-term savings / corporate card account)
- b. League of MN Cities 4-M Fund (short/long-term savings / investment)
- c. Morgan Stanley – short/long term investments
- d. Falcon National Bank short/long term investment, alternate checking/savings
- e. Bremer – Alternate: checking/savings accounts, short/long term investments

3. Official Newspapers

- a. Cold Spring Record (primary)
- b. St. Cloud Times (secondary)

4. City Clerk

- a. Administrator-Clerk Martin Bode holds the statutory position of city clerk

5. City Auditor

- a. Bergan KDV, Ltd. (BKDV) of St. Cloud

6. Financial Planner & Advisor

- a. David Drown & Associates - (David Drown)

7. TIF District Consultant

- a. David Drown & Associates – (David Drown)

- 8. Electronic Funds Transfer (EFT) Business Administrator**
 - a. City Administrator / Clerk
 - b. Finance Director, Alternate

- 9. Bond Council**
 - a. Kennedy & Graven, Chartered

- 10. Building Official**
 - a. Inspectron, Inc. (Ron Wasmund, President – MN Certification #0903)

- 11. City Planner**
 - a. Cynthia Smith-Strack/Strack Consulting

- 12. City Engineer**
 - a. Bolton & Menk

- 13. City Attorney**
 - a. Jovanovich Kadlec and Athmann

- 14. Chief Law Enforcement Officer**
 - a. Stearns County Sheriff's Department – Liaison: Lt Kellan Hemmesch

- 15. Weed Inspector**
 - a. Mayor (primary)
 - b. Public Works Director (secondary)

- 16. Building Permit Specialist**
 - a. Administrative Asst. (primary)
 - b. City Administrator (secondary)

- 17. Zoning Administrator**
 - a. City Administrator / Clerk (primary)
 - b. Finance Director (secondary)

- 18. Safety Officer**
 - a. Public Works Director (primary)
 - b. City Administrator / Clerk (secondary)

- 19. Emergency Management Directors**
 - a. Mike Hoffmann-Director
 - b. Assistant Director - _____

- 20. City Records Officer - Utility Hearing Officer - Human Resources Manager**
 - a. City Administrator / Clerk

- 21. Executive Directors of Boards and Commissions**
 - a. Planning Commission: City Administrator / Clerk
 - b. Economic Development Authority: City Administrator / Clerk

22. Meeting Dates, Times and Locations

- a. Regular Council Meetings shall be on the 2nd Wednesday of each month at 6:00 p.m.
- b. Special Council meetings shall be on (as needed)
- c. Meeting Location: Rockville City Hall, 229 Broadway St. E. Rockville, MN
- d. Regular Planning Commission Meetings shall be on the 1st Tuesday of each month at 6:00 p.m.
- e. Meeting Location: Rockville City Hall, 229 Broadway St. E. Rockville, MN

23. Recognized Holidays

- | | | |
|----|-------------------------------|-----------------------------|
| a) | New Year's Day | January 1 |
| b) | Martin Luther King's Birthday | Third Monday in January |
| c) | President's Day | Third Monday in February |
| d) | Memorial Day | Last Monday in May |
| e) | Independence Day | July 4 |
| f) | Labor Day | First Monday in September |
| g) | Veteran's Day | November 11 |
| h) | Thanksgiving Day | Fourth Thursday in November |
| i) | Day After Thanksgiving | Fourth Friday in November |
| j) | Christmas Day | December 25 |

24. Council Bylaws and Procedures

- a. League of Minnesota Cities Handbook for Minnesota Cities shall serve as the Council's procedural bylaws that govern formal Council meeting policies and procedures.
- b. Council will also follow Roberts Rules of Order in a loose and basic way and may vary per Council discretion.

Adoption by the City Council of the City of Rockville on this 9th day of January, 2019

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

Council Action i.e. Appropriations / Transfers / Purchase Requisitions
January 9, 2019

<u>No.</u>	<u>Description of Appropriations / Transfers / Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
2018 Expenditure Budget Amendments Retroactive to December 31, 2018		From - To				
1	Emergency Mangement - Install new siren	500.00 - 4,088.00	101-42500-218	Radio - Communication		Yes
2	Streets - Salt Shed	0 - 41,780.00	101-43100-520	Buildings		Yes
3	Parks - Community Park Shelter	4,000.00 - 10,000	101-45122-590	Capital Outlay		Yes
4	Fund 215 Roads - 2018 Street Project	5,000.00 - 60,000	215-43100-303	Engineering		Yes
5	Fund 215 Roads - 2018 Street Project	0.00 - 10,750.00	215-43100-310	Other Professional Services		Yes
6	Fund 215 Roads - 2018 Street Project	0.00 - 1,110,000.00	215-43100-314	Contract Services		Yes
7	Fund 215 Roads - 2018 Street Project	0.00 - 200.00	215-43100-430	Miscellaneous		Yes
8	Fund 215 Roads - Sauk River Repair, City Portion	0.00 - 25,000.00	215-43100-590	Capital Outlay		Yes
9	High Presure Sewer System Air Release Valves x4 (Are on Order)	\$ 7,040.00	602-49490-220	Repairs	Required	Yes
10	City Hall Hanging Lights - 98.65 x 28	\$ 2,762.20	General-Council-Planning C	Repairs		Yes

Approved this 9th Day of January, 2019

Duane Willenbring, Mayor

Attest:

Martin M. Bode, Administrator-Clerk

<u>No.</u>	<u>Description of Purchase</u>	<u>Additions or Corrections</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
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From: Chad Beltrand <cbeltrand@vessco.com>
Sent: Thursday, December 20, 2018 2:16 PM
To: publicworks@rockvillecity.org
Cc: mbode@rockvillecity.org; 'Judy Neu'
Subject: RE: air release valve
Attachments: project-summary-130218.pdf

Gene

APCO closed their original facility about 3 months ago, and has transferred everything to Houston, TX. This happened much quicker than they anticipated, and has pushed back their capacity substantially. That being said, the attached proposal would be about a 14-16 week lead time.

The pricing is better though...

From: publicworks@rockvillecity.org <publicworks@rockvillecity.org>
Sent: Wednesday, December 19, 2018 2:15 PM
To: Chad Beltrand <cbeltrand@vessco.com>
Cc: mbode@rockvillecity.org; 'Judy Neu' <jneu@rockvillecity.org>
Subject: air release valve

Good afternoon Chad,

What are the possibilities of getting 4 more air release valves, the item number was 9656982, we received 1 from you in Sept of this year.

If you could get back to me with cost & availability that would be great. Any questions give me a call. 320-250-2601

Thanks Gene Van Havermaet (invoice # was 74312) 9/21/18

Rockville Public Works

Rockville MN

DeZURIK Quotation



To: CITY OF ROCKVILLE
GENE VAN HAVERMAET
USA

Reference:

Invoice Terms: Net 30 Days

Days Valid: 0

Shipping Point: Sartell, MN

Delivery Notes:

Date of Quote: 12-20-2018

Quote Number: 130218

Project Name: 9656982 REPLACEMENTS

I.D. (Rep. Use):

Line of Business: 4941 - Water Treatment

Make Order To: DeZURIK, Inc.
C/O VESSCO, INC
CHAD BELTRAND
8217 UPLAND CIRCLE
CHANHASSEN, MN 55317
USA

Currency and Values expressed in USD (\$)

ANY PURCHASE ORDER ISSUED AS A RESULT OF THIS QUOTATION IS SUBJECT TO ALL OF THE MANUFACTURER'S CONDITIONS SET FORTH IN THIS DOCUMENT HEREOF, REASONABLE CONTRACT LANGUAGE NEGOTIATIONS AND FINAL ACCEPTANCE BY DEZURIK AT SARTELL, MN USA.

Line #	Cust. Line # Tag #	Qty	Order Code	Unit Price	Total Price
1	1	4	ASC,2,445,T1,DI,R732-NBR-S2-S2-DI*BFK ASC: Style - Single Body Sewage Combination Air Valve 2: Size - 2 Inch (50mm) 445: Body Style - 2" (50mm) Single Body; 2" (50mm) NPT Outlet T1: End Connection - Threaded Inlet NPT DI: Body Material - Ductile Iron R732: Orifice Size - 7/32" Orifice; 11-150 PSI NBR: Seat/Needle Material - Acrylonitrile-Butadiene (NBR) S2: Plug/Float Material - 316 Stainless Steel S2: Float Lever Material - 316 Stainless Steel DI: Leverage Frame Material - Ductile Iron Coating or Paint: 4G0 - 3 mils minimum (non-stainless steel parts) of Blue DeZURIK Enamel on Exterior and Standard (SP10) surface prep BFK: Accessories - Back Flush Kit - 600 PSI Maximum	\$1,760.00	\$7,040.00
Total					\$7,040.00

MANUFACTURER'S CONDITIONS

These conditions apply to all quotations, orders and contracts for DeZURIK, Inc. ("we," "us" or "our")

1. **CONSTRUCTION AND LEGAL EFFECT:** Our sale to you, as the purchaser of goods from us, is limited to and expressly made conditional on your assent to these typed and printed terms and conditions of sale, the face and reverse side hereof ("These Terms"), all of which form a part of the agreement to sell and which supersede and reject all prior writings (including your order), representations, negotiations with respect hereto and any conflicting terms and conditions of yours, any statement therein to the contrary notwithstanding. The sending of the purchase order for the goods referred to herein, whether or not signed by you, or your acceptance of the goods or payment operates as acceptance by you of These Terms. In case of conflict between These Terms and the terms of your purchase order or acceptance, These Terms govern; any different or conflicting terms submitted by you in any purchase order or acceptance shall be deemed objected to by us and shall be of no effect unless specifically agreed to by us in writing. We will furnish only the quantities and goods specifically listed on the face hereof or the pages attached hereto. We assume no responsibility for other terms or conditions or for furnishing other equipment or material shown in any plans and/or specifications for a project to which the goods quoted or ordered herein pertain or refer. Our published or quoted terms and conditions are subject to change without notice prior to acceptance of order.

2. **PRICES:** Unless otherwise noted on the face hereof, prices are net, FCA carrier, our factory. Stenographic, clerical and mathematical errors are subject to correction. Until acceptance of order on These Terms, quoted prices are subject to change.

3. **DELIVERY:** Dates for the furnishing of services and/or delivery or shipment of goods are approximate only and are subject to change. Quoted lead times are figured from the later of date of acceptance of order on These Terms or from the date of receipt of complete technical data and approved drawings as such may be necessary. We shall not be liable, directly or indirectly, for any delay in or failure to perform caused by carriers or suppliers or delays from labor difficulties, shortages, strikes or stoppages of any sort, failure or delay in obtaining materials, customer requested order changes, fires, floods, storms, accidents, causes designated acts of God or force majeure by any statute or court of law or other causes beyond our reasonable control.

4. **SHORTAGE, DAMAGE, ERRORS IN SHIPMENT:** Our responsibility ceases upon delivery to carrier. Risk of loss, injury or destruction of property, shall be borne by you from and after our delivery to carrier, and such loss, injury or destruction shall not release you from the obligation to pay the purchase price. You shall note receipt for goods that are not in accordance with bill of lading or express receipt and you shall make claim against such carrier for any shortage, damage or discrepancy in the shipment per the ICC Code for Freight Claims promptly. You shall inspect and examine all items and goods covered by the order when unpacking crated or boxed goods, and if damage is discovered, leave as is until the carrier's agent makes examination and notation on freight or express bill of concealed damage. We will render reasonable assistance to help trace and recover lost goods and collect just claims as a business courtesy, but without obligation. We do not guarantee safe delivery.

5. **TAXES:** Our prices do not include sales, use, excise, occupation, processing, transportation or other similar taxes which we may be required to pay or collect with respect to any of the materials covered hereby under existing or future law. Consequently, in addition to the price specified herein, such taxes shall be paid by you, or you shall provide us with a tax exemption certificate acceptable to the appropriate taxing authorities. You shall also assume and pay any import or export duties and taxes, with respect to the materials covered by the order, and shall hold harmless and reimburse us therefrom.

6. **CREDIT AND PAYMENT:** Unless otherwise noted on the face hereof, payment of goods shall be (30) days net in US dollars. Prorated payments shall become due with partial shipments. We reserve the right at any time to suspend credit or to change credit terms provided herein, when, in our sole opinion, your financial condition so warrants. Failure to pay invoices at maturity date, at our election, makes all subsequent invoices immediately due and payable irrespective of terms, and we may withhold all subsequent deliveries until the full account is settled and we shall not, in such event, be liable for non-performance of contract in whole or in part. You agree to pay, without formal notice, 1.5% per month of the amount not paid when due, provided that, if such rate is in excess of applicable governing law, you agree to pay the maximum permitted rate.

7. **CANCELLATIONS AND CHANGES:** Orders which have been accepted by us are not subject to your cancellation or changes in specifications, except upon our written consent, and we may require, as a condition of such consent, appropriate adjustments in price, delivery schedule and other relevant terms, and in the case of cancellation, cancellation charges. In the event we accept your cancellation, you shall be liable for a cancellation charge equal to the higher of (i) 25% of one purchase price or (ii) any loss or cost incurred by us, including cost of materials, labor, engineering, reconditioning and our profit margin.

8. **DEFERRED SHIPMENT:** If shipment is deferred at your request, payment of the contract price shall become due when you are notified that the equipment is ready for shipment. If you fail to make payment and furnish shipping instructions we may either extend time for so doing or cancel contract. In case of deferred shipment at your request, storage and other reasonable expenses attributable to such delay shall be payable by you.

9. **LIMITED WARRANTY:** Products, auxiliaries and parts thereof that we manufacture are warranted to the original purchaser for a period of twenty-four (24) months from date of shipment from factory, against defective workmanship and material, but only if properly installed, operated and serviced in accordance with our recommendations. Repair or replacement, at our option, for items we manufacture will be made free of charge, (FOB) our facility with removal, transportation and installation at your cost, if proved to be defective within such time, and this is your sole remedy with respect to such products. Equipment or parts manufactured by others but furnished by us will be repaired or replaced, but only to the extent provided in and honored by our original manufacturers warranty, in each case subject to the limitations contained therein. No claim for transportation, labor or special or consequential damages or any other loss, cost or damage shall be allowed. You shall be solely responsible for determining suitability for use and in no event shall we be liable in this respect. We do not guarantee resistance to corrosion, erosion, abrasion or other sources of failure, nor do we guarantee a minimum length of service. Your failure to give written notice to us of any alleged defect under this warranty within twenty (20) days of its discovery, or attempts by someone other than us or our authorized representatives to remedy the alleged defects therein, or failure to return product or parts for repair or replacement as herein provided, or failure to install and operate said products and parts according to instructions we furnished, or misuse, modification, abuse or alteration of such product, accident, fire, flood or other Act of God, or failure to pay entire contract price when due shall be a waiver by you of all rights under this warranty. The foregoing guarantee shall be null and void if, after shipment from our factory, the item is modified in any way or a component of another manufacturer, such as but not limited to, an actuator is attached to the item by anyone other than our Factory Service personnel. All orders accepted shall be deemed accepted subject to this limited warranty, which shall be exclusive of any other or previous Warranty, and this shall be the only effective guarantee or warranty binding on us, despite anything to the contrary contained in the purchase order or represented by any of our agents or employees, in writing or otherwise, notwithstanding, including but not limited to implied warranties.

THE FOREGOING REPAIR AND REPLACEMENT OBLIGATIONS ARE IN LIEU OF ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES, INCLUDING ALL WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY OR OTHERWISE, EXPRESSED OR IMPLIED IN FACT OR BY LAW, AND STATE OUR ENTIRE AND EXCLUSIVE LIABILITY AND YOUR EXCLUSIVE REMEDY FOR ANY CLAIM IN CONNECTION WITH THE SALE AND FURNISHING OF SERVICES, GOODS OR PARTS, THEIR DESIGN, SUITABILITY FOR USE, INSTALLATION OR OPERATIONS.

10. **INTELLECTUAL PROPERTY:** We shall indemnify and hold you harmless from any amount that you are required to pay to a third-party pursuant to final, non-appealable court order as a result of such third-party's claim that a product sold hereunder infringes any United States patent or copyright of such third party; provided that our obligation of indemnification is contingent upon (a) your notifying us of any such claim within 20 days of receipt thereof, (b) your providing us with exclusive control of the defense and/or settlement thereof, and (c) your cooperating with us in such defense and/or settlement. In the event of such a successful infringement claim by the third party, at our option, we shall either (i) modify the product sold hereunder so that it performs comparable functions without infringement, (ii) obtain a royalty-free license for you to continue using the infringing product or (iii) refund to you the then-depreciated fair market value of the infringing component. We shall have no obligation under this Section to the extent a claim is based upon (a) the combination, operation or use of the product with equipment, products, hardware, software, systems or data that was not provided by us, if such infringement would have been avoided in the absence of such combination, operation or use, or (b) your use of the product in any manner inconsistent with our written materials regarding the use of such product. This Section states our entire liability and your exclusive remedy with respect to any alleged infringement arising from the use of the products sold hereunder or any part thereof and is subject to the other limitations contained in These Terms.

11. **LIMITATION OF LIABILITY:** IN NO EVENT SHALL WE BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES WHATSOEVER, AND OUR LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH LIABILITY IS CLAIMED, ANY ACTION FOR BREACH OF CONTRACT BY YOU, OTHER THAN RIGHTS RESPECTING OUR LIMITED WARRANTY DESCRIBED IN SECTION 9 ABOVE, MUST BE COMMENCED WITHIN THE EARLIER OF 12 MONTHS AFTER THE DATE OF SALE.

12. **EXPORT CONTROL COMPLIANCE:** You agree and acknowledge that the products are sold in accordance with U.S. export control and sanctions laws, regulations and orders, as they may be amended from time to time. You agree to ascertain and comply with all applicable export and re-export obligations and restrictions, including without limitation, U.S. export and re-export controls under the Export Administration Regulations ("EAR"), International Traffic in Arms Regulations ("ITAR"), and all regulations and orders administered by the U.S. Department of Treasury, Office of Foreign Assets Control (collectively, "U.S. Export Control Laws"). If you are conducting the export from the United States or the re-export from a country outside the United States, you shall comply with such U.S. Export Control Laws and obtain any license or other authorization required to export or re-export the products and related technology. We shall reasonably cooperate and exercise reasonable efforts, at your expense, to support you in obtaining any necessary licenses or authorizations. You shall not export or re-export the products and/or related technology to any country or entity to which such export or re-export is prohibited, including any country or entity under sanction or embargoes administered by the United States. Any diversion contrary to the law of the United States is prohibited. You will not take, and will not solicit us to take, any action that would violate any anti-boycott or any export or import statutes or regulations of the United States or other governmental authorities, and shall defend and indemnify us for any loss or damage arising out of or related to such actions.

13. **GENERAL COMPLIANCE WITH LAWS:** In addition to your obligations under Section 12 above, you represent and warrant that, in performing your duties under this Agreement, you will comply with, at your sole expense, all applicable laws and regulations of any governmental authority, including your duties involving any required registrations, requirements as to product contents, packaging and labeling, restraint of trade, consumer laws, data privacy and environmental laws. You have had an opportunity to obtain legal advice regarding, and currently comply with, all applicable legal requirements that prohibit unfair, fraudulent or corrupt business practices, including the U.S. Foreign Corrupt Practices Act (FCPA) as well as U.S. and other legal requirements that are designed to combat terrorism and terrorist activities. In addition, neither you nor any of your equity interest owners, officers or directors are named as a "specially designated national" or "blocked person" as designated by the United States Department of the Treasury's Office of Foreign Assets Control under the U.S. PATRIOT Act.

14. **INDEMNIFICATION BY YOU:** You will indemnify, defend and hold us and our corporate parents and other affiliates and their respective officers, directors, stockholders, members, insurers, attorneys, employees, agents, successors, predecessors, assigns, heirs and personal representatives harmless against any and all liability, claims, suits, actions, losses, liabilities, damages, costs and legal fees arising out of or related to: (i) any conduct of you or any related party as described in Sections 12 or 13 above; or (ii) your breach of any other provision herein.

15. **PROPRIETARY INFORMATION:** We retain title to all engineering and production prints, drawings, technical data, and other intellectual property, information and documents that relate to the goods and services sold to you. Unless advised by us in writing to the contrary, all such information and documents disclosed or delivered by us to you are to be deemed proprietary to us and shall be used by you solely for the purpose of inspection, installation, and maintenance and not used by you for any other purpose.

16. **ARBITRATION:** Any controversy or claim arising out of or relating to this Agreement or the breach thereof shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The venue for such proceedings shall be St. Cloud, MN.

17. TEXAS WAIVER OF CONSUMER RIGHTS: If you are entitled to its protection, you hereby agree to waive your rights under the Deceptive Trade Practices-Consumer Protection Act, Section 17.41 et seq., Business & Commerce Code, a law that gives consumers special rights and protections. You warrant that, after consultation with an attorney of your own selection, you voluntarily consent to this waiver.

18. **APPLICABLE LAW:** The rights and duties of the parties shall be governed by the laws of the State of Minnesota.

19. **NO OTHER CONTRACT PROVISIONS; OTHER:** This is the entire agreement with respect to the products. Terms and conditions of your order shall be without force and effect, except to the extent identical herewith. No dealer, broker, branch manager, agent, employee or representative of ours has any power at authority except to take orders for our products and to submit the same to us, at our factory, for our approval and acceptance on the terms herein or rejection. There are no representations, agreements, obligations, or conditions, expressed or implied, statutory or otherwise, relating to the subject matter hereof, other than herein contained. DeZURIK, Inc. and related terms (we, us and our) shall refer to DeZURIK, Inc. and its affiliates. If any provision hereof is invalid or not enforceable under applicable law, the remaining provisions shall remain in full force and effect. Any assignment of your rights hereunder without our consent (which shall not be unreasonably withheld) shall be void. These Terms shall be binding on your successors and assigns. Our failure to require your performance of any of These Terms shall not serve as a waiver of or diminish our rights to require strict performance of such provision or These Terms.

Bronson Electric Inc.

PO Box 339
Clearwater, MN 55320

Estimate

Date	Estimate #
11/30/2018	2154

Name / Address
City of Rockville

Project
Community Rm pendant replacement

Description	Qty
Time to replace 28 existing pendant lights with new LED similar in style to existing Cava by Westinghouse LED pendant fixture	14 28
Total \$2,762.20	

Phone #	Fax #
320-363-4368	320-363-4329

Signature _____