

# CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

## AGENDA WEDNESDAY, JANUARY 10, 2018 ROCKVILLE CITY HALL 6:00 P.M.

1. **Call to Order** Roll Call-DS.RT.JT.VS.DW
2. **Pledge of Allegiance**
3. **Roll Call** – (Silence Electronic Devices)
4. **Additions/Approval of Agenda -** CA 1
5. **Public Comment (4) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
6. **Resolution 2018-01 Acceptance of December 2017 Donations** CA 3
7. **Consent Agenda** (Approved with one motion) CA
  - a) Acknowledge Review of the December 2017 Bills Paid and Journal Entries 4
  - b) Approval Rockville City Council Minutes of December 13, 2017 and January 3, 2018 33
  - c) Acknowledge David Drown DDA Engagement Letter 40
  - d) Approve Amending Uniform Policy 46
  - e) Resolution 2018-02 Fire Relief Assn – Fish Fry Raffle & 1 day on-sale liquor license 47
  - f) Resolution 2018-03 Approval of 2018 Slate of FD Officers 49
8. **Department Reports:**
  - a) **Sheriff's Report** – Lt. Kellan Hemmesch FYI 50
  - b) **Fire Department** FYI
  - c) **Public Works** FYI 65
9. **Administration:**
  - a) PUBLIC HEARING – Ordinance 2018-88 CA 66
  - b) PUBLIC HEARING – City Fees and Charges 71
    - 1) Resolution 2018- \_\_\_ Updating 2018 City Fees and Charges CA 109
10. RFP City Engineer CA 110
11. RFP Legal CA 111
12. RFP Building Official CA
13. Resolution 2018- \_\_\_ Annual Appointments CA 112
14. MIDCO Internet Renewal Agreement CA 115
15. Resolution 2018\_\_ Supporting Respectful Workplace CA 116
16. Moratorium on Subdivision (Member Schaefer) CA
17. **Appropriations, Allocations and Transfers**
  - a) Council Action CA
18. **Mayor / Council Reports:** FYI
  - a) RTCB
  - b) Communication Task Force
  - c) Ordinance Review Task Force
  - d) Hwy 23 Coalition
  - e) RTU

**19. Other**

**20.Future Agenda Items**

**21.Closed Meeting** Per State Statute 13D.05 subd. 3. (a) Employee Evaluation of City Administrator

**22. Reconvene Council Meeting**

a) Summarize closed meeting

**23.Adjourn**

**City of Rockville, Minnesota  
Resolution 2018-01**

**Accepting of Donations / Contributions for December 2017**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of December 2017 and agrees to their associated stipulations:

- |    |                                  |          |
|----|----------------------------------|----------|
| 1. | Coldspring                       | \$500.00 |
|    | <i>Rockville Fire Department</i> |          |

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> Day of January, 2018.

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City administrator

CITY OF ROCKVILLE

**\*Check Detail Register©**

DECEMBER 2017

			Check Amt	Invoice	Comment
<b>10600 COMBINED CITY ACCT</b>					
Paid Chk#	001204E	12/6/2017			<b>PERA</b>
G 101-21704	PERA		\$1,498.36		RETIRE CONTR-
			<b>Total PERA</b>	\$1,498.36	
<b>Paid Chk# 001205E 12/6/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$548.38		STATE TAX W/H-
			<b>Total MN REVENUE</b>	\$548.38	
<b>Paid Chk# 001206E 12/6/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,305.04		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,660.10		FICA/MEDICARE -
			<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$2,965.14	
<b>Paid Chk# 001208E 12/12/2017 CITY OF ROCKVILLE</b>					
G 202-10400	MS Investments		(\$29,925.00)		Transfer from Investment to Checking
G 602-10400	MS Investments		\$29,925.00		Transfer from Checking to Investment
			<b>Total CITY OF ROCKVILLE</b>	\$0.00	
<b>Paid Chk# 001209E 12/15/2017 GRANITE COMMUNITY BANK</b>					
E 602-49490-430	Miscellaneous		\$4.00		10553 Mitchell Ln Stopped Payment
			<b>Total GRANITE COMMUNITY BANK</b>	\$4.00	
<b>Paid Chk# 001210E 12/20/2017 PERA</b>					
G 101-21704	PERA		\$1,828.67		RETIRE CONTR-
			<b>Total PERA</b>	\$1,828.67	
<b>Paid Chk# 001211E 12/20/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$658.70		STATE TAX W/H-
			<b>Total MN REVENUE</b>	\$658.70	
<b>Paid Chk# 001212E 12/20/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,552.54		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$9,268.60		FICA/MEDICARE -
			<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$10,821.14	
<b>Paid Chk# 001213E 12/26/2017 MN DEPT OF LABOR &amp; INDUSTRY</b>					
E 101-46300-442	Building Permit Surcharge		\$34.26		4th Qtr 2017 Building Permit Surcharge
			<b>Total MN DEPT OF LABOR &amp; INDUSTRY</b>	\$34.26	
<b>Paid Chk# 017123 12/20/2017 SUPER AMERICA OF COLD SPRING</b>					
E 101-42200-212	Gas & Oil		(\$57.15)		Void check #17123 Lost Check (For Fire Dept Fuel)
			<b>Total SUPER AMERICA OF COLD SPRING</b>	(\$57.15)	
<b>Paid Chk# 018029 12/5/2017 U S POSTMASTER</b>					
E 101-41000-322	Postage		\$32.92		4TH QRT NEWSLETTER
E 101-43100-322	Postage		\$31.00		4TH QRT NEWSLETTER
E 101-43125-322	Postage		\$33.00		4TH QRT NEWSLETTER
E 101-41110-322	Postage		\$31.00		4TH QRT NEWSLETTER
E 101-42200-322	Postage		\$31.00		4TH QRT NEWSLETTER
E 601-49440-322	Postage		\$33.00		4TH QRT NEWSLETTER
E 602-49490-322	Postage		\$33.00		4TH QRT NEWSLETTER
E 101-41940-322	Postage		\$31.00		4TH QRT NEWSLETTER

CITY OF ROCKVILLE

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DECEMBER 2017

		Check Amt	Invoice	Comment
<b>Total U S POSTMASTER</b>		\$255.92		
<hr/>				
Paid Chk#	018030	12/7/2017	<b>ADVANCE AUTO PARTS</b>	
E 101-43100-220	Repair/Maint Supply-Labor Incl	\$20.49		Rubber gloves
E 602-49490-220	Repair/Maint Supply-Labor Incl	\$20.49		Rubber gloves
E 101-43100-220	Repair/Maint Supply-Labor Incl	\$6.98		Fitting for airline repair on tandem, Air pres. Regulator, air filter
E 101-43125-220	Repair/Maint Supply-Labor Incl	\$10.98		Shop towels
E 101-43100-220	Repair/Maint Supply-Labor Incl	\$81.55		Air Hose, regulator
<b>Total ADVANCE AUTO PARTS</b>		\$140.49		
<hr/>				
Paid Chk#	018031	12/7/2017	<b>ALEX AIR APPARATUS INC</b>	
E 101-42200-538	Personal Protective Equip-Fire	\$50.99	34721	Safety Vest
<b>Total ALEX AIR APPARATUS INC</b>		\$50.99		
<hr/>				
Paid Chk#	018032	12/7/2017	<b>AMERIPRIDE SERVICES, INC</b>	
E 101-41000-209	Cleaning Supp,Bldg Op Supply	\$8.00	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
E 101-41940-209	Cleaning Supp,Bldg Op Supply	\$12.17	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supp,Bldg Op Supply	\$8.00	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
E 101-46300-209	Cleaning Supp,Bldg Op Supply	\$9.00	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supp,Bldg Op Supply	\$8.00	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supp,Bldg Op Supply	\$8.00	2200984268	RENTAL OF RUGS/MOPS-CITY HALL
<b>Total AMERIPRIDE SERVICES, INC</b>		\$53.17		
<hr/>				
Paid Chk#	018033	12/7/2017	<b>BECKYS GAS &amp; BAIT</b>	
E 101-43100-212	Gas & Oil	\$222.69	44	FUEL - STREETS
E 601-49440-212	Gas & Oil	\$29.23	44	FUEL - WATER
E 602-49490-212	Gas & Oil	\$29.23	44	FUEL - SEWER
E 101-43125-212	Gas & Oil	\$138.45	44	FUEL - SNOW
E 101-42200-212	Gas & Oil	\$209.52	45	FUEL - FIRE DEPT
<b>Total BECKYS GAS &amp; BAIT</b>		\$629.12		
<hr/>				
Paid Chk#	018034	12/7/2017	<b>BLUE CROSS BLUE SHIELD OF MN</b>	
G 101-21705	Health Insurance	\$215.11	171201427122	EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins	\$860.46	171201427122	EMPLOYER PD HEALTH INS.
<b>Total BLUE CROSS BLUE SHIELD OF MN</b>		\$1,075.57		
<hr/>				
Paid Chk#	018035	12/7/2017	<b>CENTRAL MCGOWAN, INC</b>	
E 101-42200-219	Fire Rescue Supplies	\$88.91	11610/164404	MEDICAL OXYGEN/RENT-FIRE DEPT
<b>Total CENTRAL MCGOWAN, INC</b>		\$88.91		
<hr/>				
Paid Chk#	018036	12/7/2017	<b>COLD SPRING RECORD INC</b>	
E 602-49490-340	Advertising/Printing/Publishin	\$25.76	36147	RFP Legal, Engineer
E 601-49440-340	Advertising/Printing/Publishin	\$25.76	36147	RFP Legal, Engineer
E 101-43100-340	Advertising/Printing/Publishin	\$25.76	36147	RFP Legal, Engineer, Snow Plow driver
E 101-46300-340	Advertising/Printing/Publishin	\$133.66	36147	RFP Legal, Engineer, Building Official, Rezone, Ordinance Amendment
E 101-41000-340	Advertising/Printing/Publishin	\$25.76	36147	RFP Legal, Engineer
E 101-41110-340	Advertising/Printing/Publishin	\$13.10	36147	Special Meeting 11/29/17
E 101-43125-340	Advertising/Printing/Publishin	\$28.60	36147	Help Wanted Snow Plow Driver
<b>Total COLD SPRING RECORD INC</b>		\$278.40		
<hr/>				
Paid Chk#	018037	12/7/2017	<b>COMMUNITY TECHNOLOGY CENTER</b>	
E 101-41000-309	Computer Svcs, Software & Sply	\$133.00		PSN - Network, Annual Shadow Protect License

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-41110-309	Computer Svcs, Software & Sply		\$22.00		Annual Shadow Protect License
E 101-41800-309	Computer Svcs, Software & Sply		\$22.00		Annual Shadow Protect License
E 101-41940-309	Computer Svcs, Software & Sply		\$22.00		Annual Shadow Protect License
E 101-42200-309	Computer Svcs, Software & Sply		\$22.00		Annual Shadow Protect License
E 101-43100-309	Computer Svcs, Software & Sply		\$22.00		Annual Shadow Protect License
E 101-46300-309	Computer Svcs, Software & Sply		\$133.00		PSN - Network Annual Shadow Protect License
E 601-49440-309	Computer Svcs, Software & Sply		\$134.00		PSN - Network Annual Shadow Protect License
E 602-49490-309	Computer Svcs, Software & Sply		\$134.00		PSN - Network Annual Shadow Protect License
<b>Total COMMUNITY TECHNOLOGY CENTER</b>			<b>\$644.00</b>		
<hr/>					
Paid Chk#	018038	12/7/2017	<b>DELTA ELECTRIC</b>		
E 602-49490-296	Lk Sewer Contr Srvc		\$1,113.50	114171	GRINDER STATN CALLS-LAKES AREA
E 602-49490-289	Grinderstation Repairs/Parts		\$388.72	114171	Relay Parts
<b>Total DELTA ELECTRIC</b>			<b>\$1,502.22</b>		
<hr/>					
Paid Chk#	018039	12/7/2017	<b>GOPHER STATE ONE-CALL</b>		
E 602-49490-291	Locates		\$12.15	7110688	LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$12.15	7110688	LOCATE TICKETS-WTR DEPT
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$24.30</b>		
<hr/>					
Paid Chk#	018040	12/7/2017	<b>LYNN PLUMSKI</b>		
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-41940-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
<b>Total LYNN PLUMSKI</b>			<b>\$100.00</b>		
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Paid Chk#	018041	12/7/2017	<b>MENARDS</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$40.88	67149	Outlets & Covers, Rivets for Heater, Poly for Window, trim,
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$77.90	67357	Welding Wire, Grinding Wheels
<b>Total MENARDS</b>			<b>\$118.78</b>		
<hr/>					
Paid Chk#	018042	12/7/2017	<b>QUALITY FLOW SYSTEMS, INC</b>		
E 602-49490-289	Grinderstation Repairs/Parts		\$2,026.00	34508	6 Pumps for repair, only 2 pumps made sense to repair
<b>Total QUALITY FLOW SYSTEMS, INC</b>			<b>\$2,026.00</b>		
<hr/>					
Paid Chk#	018043	12/7/2017	<b>SCHAEFER S AUTO ELECTRIC,INC</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$275.00	65748	New Batteries for 1 ton
<b>Total SCHAEFER S AUTO ELECTRIC,INC</b>			<b>\$275.00</b>		
<hr/>					
Paid Chk#	018044	12/7/2017	<b>SCHMITZ, JOANNE</b>		
E 101-41000-104	Seasonal/Temp/Committee		\$23.75		Help with winter newsletter
<b>Total SCHMITZ, JOANNE</b>			<b>\$23.75</b>		
<hr/>					
Paid Chk#	018045	12/7/2017	<b>SCHNEIDER, DORIS T</b>		
E 101-41000-104	Seasonal/Temp/Committee		\$23.75		Help with winter newsletter
<b>Total SCHNEIDER, DORIS T</b>			<b>\$23.75</b>		
<hr/>					
Paid Chk#	018046	12/7/2017	<b>STUEVE, JANICE</b>		

CITY OF ROCKVILLE

01/05/18 8:32 AM

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DECEMBER 2017

			Check Amt	Invoice	Comment
E 101-41000-104	Seasonal/Temp/Committee		\$14.25		Help with winter newsletter
	<b>Total STUEVE, JANICE</b>		\$14.25		
<hr/>					
Paid Chk# 018047	12/7/2017	<b>TENVOORDE FORD INC</b>			
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$459.95		Repair 1 ton
E 101-43125-220	Repair/Maint Supply-Labor Incl		\$459.95		Repair 1 ton
E 601-49440-220	Repair/Maint Supply-Labor Incl		\$459.94		Repair 1 ton
E 602-49490-220	Repair/Maint Supply-Labor Incl		\$459.94		Repair 1 ton
	<b>Total TENVOORDE FORD INC</b>		\$1,839.78		
<hr/>					
Paid Chk# 018048	12/7/2017	<b>XCEL ENERGY</b>			
E 101-45122-381	Electric Utilities		\$10.37		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$74.95		STREETLGHTS
E 101-43100-381	Electric Utilities		\$25.78		209 BROADWAY & 562 CHESTNUT
E 101-43125-381	Electric Utilities		\$25.78		209 BROADWAY & 562 CHESTNUT
E 601-49440-381	Electric Utilities		\$25.77		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$25.77		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$255.46		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$318.17		423 MAPLE ST & 560 CHESTNUT
E 101-45120-381	Electric Utilities		\$56.64		1000 BROADWAY BALLPK BALL PRG
E 101-41940-381	Electric Utilities		\$35.60		229 BROADWAY
E 101-41000-381	Electric Utilities		\$35.60		229 BROADWAY
E 101-41800-381	Electric Utilities		\$35.60		229 BROADWAY
E 101-43100-381	Electric Utilities		\$35.60		229 BROADWAY
E 101-46300-381	Electric Utilities		\$35.60		229 BROADWAY
E 601-49440-381	Electric Utilities		\$35.60		229 BROADWAY
E 602-49490-381	Electric Utilities		\$35.60		229 BROADWAY
E 101-41110-381	Electric Utilities		\$35.59		229 BROADWAY
E 101-42200-381	Electric Utilities		\$420.88		24001 FIRE HALL DR
	<b>Total XCEL ENERGY</b>		\$1,524.36		
<hr/>					
Paid Chk# 018049	12/14/2017	<b>AT &amp; T MOBILITY</b>			
E 101-43100-321	Telephone		\$83.78		WIRELESS PHONE
E 601-49440-321	Telephone		\$30.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$4.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.06		GRINDERSTATION PHONE
	<b>Total AT &amp; T MOBILITY</b>		\$177.84		
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Paid Chk# 018050	12/14/2017	<b>BATTERIES PLUS</b>			
E 101-42200-219	Fire Rescue Supplies		\$89.98	036-494289	Infer Red Camera
	<b>Total BATTERIES PLUS</b>		\$89.98		
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Paid Chk# 018051	12/14/2017	<b>CENTRACARE HEALTH</b>			
E 101-42200-292	Health Svc/Pre Employment		\$330.00		Flu Shots Ron V, Rodney S, Tim M, Scott P, Keith M, Mike S, Brenda L. Brian K
	<b>Total CENTRACARE HEALTH</b>		\$330.00		
<hr/>					
Paid Chk# 018052	12/14/2017	<b>CENTRAL HYDRAULICS</b>			
E 101-43125-220	Repair/Maint Supply-Labor Incl		\$554.99	87987	Rebuilt Truck #7 (Dump truck) under body Hydraulic
	<b>Total CENTRAL HYDRAULICS</b>		\$554.99		
<hr/>					
Paid Chk# 018053	12/14/2017	<b>GRANITE ELECTRONICS,INC</b>			

CITY OF ROCKVILLE

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DECEMBER 2017

			Check Amt	Invoice	Comment
E 101-42200-214	Radio/Pager Repair		\$309.80	153005635-1	Repair Pagers 136WMS0996 & 136WFS7931
<b>Total GRANITE ELECTRONICS,INC</b>			\$309.80		
<hr/>					
Paid Chk#	018054	12/14/2017	<b>HAWKINS WTR TREATMENT GRP INC</b>		
E 601-49440-220	Repair/Maint Supply-Labor Incl		\$227.00	4193745	Parts for Chlorine Load Meter, Rebuild kit for Chlorine Regulator
E 601-49440-217	PL LK Chemicals/Chem Products		\$20.00	78272	DEMURRAGE-WATER DEPT
<b>Total HAWKINS WTR TREATMENT GRP INC</b>			\$247.00		
<hr/>					
Paid Chk#	018055	12/14/2017	<b>MENARDS</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$114.84	68206	Lumber & paint for pallet racking
<b>Total MENARDS</b>			\$114.84		
<hr/>					
Paid Chk#	018056	12/14/2017	<b>MIDCO</b>		
E 101-42200-323	Internet/E-mail/Web Site		\$65.00		FIRE HALL
E 101-41940-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-46300-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$6.00		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-45120-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
<b>Total MIDCO</b>			\$130.00		
<hr/>					
Paid Chk#	018057	12/14/2017	<b>MIDWAY IRON &amp; METAL CO INC</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$480.58	373792	Pallet racking for shop
<b>Total MIDWAY IRON &amp; METAL CO INC</b>			\$480.58		
<hr/>					
Paid Chk#	018058	12/14/2017	<b>RINKE NOONAN ATTORNEYS, INC</b>		
E 101-46300-304	Legal Fees		\$86.00	277552	Schneiders Farm Development Agreement
E 101-46300-304	Legal Fees		\$107.50	277553	Pleasant Estates Plat 3/Voigts mylar requirement for outlots
E 101-41000-304	Legal Fees		\$64.50	277554	Overtime/weekend work polcy
E 101-46300-304	Legal Fees		\$21.50	277555	Review Hearing for Sect 14 Sub 9 Non Conformin
E 101-46300-304	Legal Fees		\$107.50	277555	Review documents Unger Site
E 101-46300-304	Legal Fees		\$216.00	277556	Phone call with Attorney Jim Thompson, Revise zoning Ordinance amendment
E 101-46300-304	Legal Fees		\$1,171.35	277557	Annexation resolution, property research, draft resolution, waivers Township/County,
E 101-46300-304	Legal Fees		\$216.00	277558	Pleasant Estates Plat 3/Voigts Development Agreement & Plat
E 101-46300-304	Legal Fees		\$1,128.00	277559	Schneider Farm Dev. Regarding variance/PUD, application,draft development agreement, memo to city re
<b>Total RINKE NOONAN ATTORNEYS, INC</b>			\$3,118.35		
<hr/>					
Paid Chk#	018059	12/14/2017	<b>STEARNS ELECTRIC ASOC INC</b>		
E 101-42500-381	Electric Utilities		\$25.00		5452511 CIVIL DEFENSE SIREN
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 STR LIGHTS CO SIDE
E 601-49440-381	Electric Utilities		\$310.00		10052700 WTR TWR WALNUT CIR
E 101-43100-387	Street Lighting-Electricity		\$45.00		10232500 STR LGTS CORD140/H23

CITY OF ROCKVILLE

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		Check Amt	Invoice	Comment
E 101-43100-387	Street Lighting-Electricity	\$48.00		10232600 STR LGTS CORD8/H23
E 602-49490-381	Electric Utilities	\$90.00		10405800 LIFT ST GRAND LAKE
E 602-49490-381	Electric Utilities	\$198.00		10405900 LIFT ST PLEAS LAKE
E 602-49490-381	Electric Utilities	\$271.00		10406000 LIFT ST PRAIRIE IND
E 602-49490-381	Electric Utilities	\$65.00		10440600 LIFT ST PLEAS RD
E 101-43100-387	Street Lighting-Electricity	\$47.70		10543000 STR LIGHTS PRAIRIE DR
E 601-49440-382	PL LK Electric Utilities	\$291.00		10516700 PUMPHOUSE PLEASANT
E 601-49440-382	PL LK Electric Utilities	\$116.00		10453000 PMPHOUSE 26498 79TH
E 101-43100-387	Street Lighting-Electricity	\$71.00		10549600 STR LIGHTS BRENTWOOD
E 101-43100-387	Street Lighting-Electricity	\$43.00		11633200 STR LGTS CORD6/H23
<b>Total</b>	<b>STEARNS ELECTRIC ASOC INC</b>	<b>\$1,715.70</b>		

Paid Chk#	Date	Vendor			
018060	12/14/2017	VISA			
E 601-49440-322		Postage	\$36.85		Water Samples
E 101-43100-220		Repair/Maint Supply-Labor Incl	\$33.66		Shop, Tubing, Link, Spray Paint, Office Keys
E 101-43125-210		Operating Supplies/Expenses	\$25.90		Ice Melt
E 101-41410-210		Operating Supplies/Expenses	\$113.90		School Election reimb from school
E 101-43125-220		Repair/Maint Supply-Labor Incl	\$7.28		Air Line Leak
E 602-49490-288		Lk Sewer Lift Station	\$53.95		Fans for heaters at PI Lake, Gr Lk, Pip lift stations
E 602-49490-220		Repair/Maint Supply-Labor Incl	\$13.49		an for heater at Main lift station
E 101-42200-220		Repair/Maint Supply-Labor Incl	\$44.24		Electric Heater, Air Fresheners , Gas Additive
E 101-42200-200		Office Supplies	\$123.84		Markers, Ink, Wall Clock, Batteries
E 101-42200-220		Repair/Maint Supply-Labor Incl	\$137.42		20lb Dry Chem, Ball Mount, Hitch Pin, shop towels,
E 101-41800-332		Training	\$33.24		Bergan/KDV training Marty/Judy
E 101-42200-219		Fire Rescue Supplies	\$9.00		Medical Supplies
E 101-43125-220		Repair/Maint Supply-Labor Incl	\$24.09		Pins/clips for Plow Trucks
E 101-43125-220		Repair/Maint Supply-Labor Incl	\$24.75		Plow Truck #7 repair air line
E 101-43100-220		Repair/Maint Supply-Labor Incl	\$84.78		Sensor for Holiday Lights
E 101-41000-200		Office Supplies	\$10.33		Labels, Pad, Stamper, Container, calendar
E 101-41800-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 101-42200-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 101-46300-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 101-43100-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 101-41940-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 601-49440-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 602-49490-200		Office Supplies	\$10.32		Labels, Pad, Stamper, Container, calenda
E 101-41000-430		Miscellaneous	\$48.09		Flowers Election Judge Roger W Reimb
		<b>Total VISA</b>	<b>\$897.05</b>		

Paid Chk#	Date	Vendor			
018061	12/14/2017	WEST CENTRAL SANITATION, INC			
E 101-42200-384		Refuse/Garbage Disposal	\$22.76		GARBAGE-FIRE HALL
E 101-45122-384		Refuse/Garbage Disposal	\$12.69		GARBAGE-PLEASANT LK
E 101-41940-384		Refuse/Garbage Disposal	\$22.00		GARBAGE-CITY HALL
E 101-43100-384		Refuse/Garbage Disposal	\$84.72		GARBAGE-PUB WKS DPT
<b>Total</b>		<b>WEST CENTRAL SANITATION, INC</b>	<b>\$142.17</b>		

Paid Chk#	Date	Vendor			
018062	12/20/2017	SUPER AMERICA OF COLD SPRING			
E 101-42200-212		Gas & Oil	\$57.15		Reissue Check - For Lost check (Fire Dept Fuel)
<b>Total</b>		<b>SUPER AMERICA OF COLD SPRING</b>	<b>\$57.15</b>		

Paid Chk#	Date	Vendor			
018063	12/21/2017	CENTER POINT ENERGY-MINNEGASCO			
E 601-49440-383		Gas Utilities	\$53.11		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383		Gas Utilities	\$96.37		6109272-2 209 BRDWY-PUB WKS

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**\*Check Detail Register©**

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			Check Amt	Invoice	Comment
E 601-49440-383	Gas Utilities		\$96.37		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities		\$96.37		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$37.03		6110833-8 PUMPHSE @ WAL CIR
E 101-41000-383	Gas Utilities		\$25.30		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities		\$25.30		6394888-9 UTIL-229 CITY HALL
E 101-41940-383	Gas Utilities		\$25.30		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities		\$25.29		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities		\$25.29		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities		\$25.29		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities		\$632.32		6436553-9 24001 FIRE HALL DR
<b>tal CENTER POINT ENERGY-MINNEGASCO</b>			<u>\$1,163.34</u>		
<hr/>					
Paid Chk#	018064	12/21/2017	<b>CENTURYLINK</b>		
E 101-42200-321	Telephone		\$76.67		251-0072 Fire Dept
E 601-49440-321	Telephone		\$35.68		251-1664 SCDA System
E 602-49490-321	Telephone		\$35.68		251-1664 SCDA System
E 601-49440-321	Telephone		\$50.82		251-2120 Well house 3
E 101-41000-321	Telephone		\$42.55		251-5836 City Hall
E 101-41110-321	Telephone		\$10.00		251-5836 City Hall
E 101-41940-321	Telephone		\$42.56		251-5836 City Hall
E 101-43100-321	Telephone		\$42.56		251-5836 City Hall
E 101-46300-321	Telephone		\$42.56		251-5836 City Hall
E 601-49440-321	Telephone		\$42.56		251-5836 City Hall
E 602-49490-321	Telephone		\$42.56		251-5836 City Hall
E 602-49490-321	Telephone		\$50.63		259-1473 Sewer
E 602-49490-321	Telephone		\$54.44		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
<b>Total CENTURYLINK</b>			<u>\$774.77</u>		
<hr/>					
Paid Chk#	018065	12/21/2017	<b>CITY OF COLD SPRING</b>		
E 602-49490-312	Wastewater Bill-Core City		\$3,157.09		NOV WASTEWTR BILL-CORE CITY
E 602-49490-293	Wastewtr Bill-Lakes Area		\$5,722.03		NOV WASTEWTR BILL-LAKES AREA
<b>Total CITY OF COLD SPRING</b>			<u>\$8,879.12</u>		
<hr/>					
Paid Chk#	018066	12/21/2017	<b>EDWARD JONES</b>		
G 101-21711	Incentive Pay		\$300.00		INCENTIVE NICK W
<b>Total EDWARD JONES</b>			<u>\$300.00</u>		
<hr/>					
Paid Chk#	018067	12/21/2017	<b>FLOW MEASUREMENT &amp; CONTROL CO</b>		
E 602-49490-220	Repair/Maint Supply-Labor Incl		\$350.00	8206	Certification of closed pipe flow
<b>tal FLOW MEASUREMENT &amp; CONTROL CO</b>			<u>\$350.00</u>		
<hr/>					
Paid Chk#	018068	12/21/2017	<b>MENARDS</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$82.05		studs for shelving for Maint Shop
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$273.36		False Ceiling track, Light bulbs, Concrete anchors, False ceiling parts, ceiling tile, light fixture
<b>Total MENARDS</b>			<u>\$355.41</u>		
<hr/>					
Paid Chk#	018069	12/21/2017	<b>SHORT-ELLIOTT-HENDRICKSON, INC</b>		
E 601-49440-303	Engineering Fees		\$989.86	342941	GIS additions
E 101-43100-303	Engineering Fees		\$437.50	342943	Grant Application Estimates & Review
E 602-49490-303	Engineering Fees		\$745.00	343176	Samplers
<b>Total SHORT-ELLIOTT-HENDRICKSON, INC</b>			<u>\$2,172.36</u>		

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
<b>Paid Chk# 018070 12/28/2017 CORE &amp; MAIN LP</b>					
E 601-49440-220	Repair/Maint Supply-Labor Incl		\$308.20		Hydrant Repair Parts
	<b>Total CORE &amp; MAIN LP</b>		\$308.20		
<b>Paid Chk# 018071 12/28/2017 DAVID DROWN ASSOCIATES, INC</b>					
E 304-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 308-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 309-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 310-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 311-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 312-47000-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 601-49440-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
E 602-49490-310	Other Professional Services		\$200.00	3948	Filing Continuing Disclosure filing
	<b>Total DAVID DROWN ASSOCIATES, INC</b>		\$1,600.00		
<b>Paid Chk# 018072 12/28/2017 HENRYS WATERWORKS, INC</b>					
E 101-43100-308	Road Patching		\$217.50	19409	15 Cold Patch 50# bags
	<b>Total HENRYS WATERWORKS, INC</b>		\$217.50		
<b>Paid Chk# 018073 12/28/2017 INSPECTRON INC.</b>					
E 101-46300-305	Building Inspection Fees		\$170.50		November 2017 Building Inspection & review
E 101-46300-305	Building Inspection Fees		\$307.21		December 2017 Building Permits
	<b>Total INSPECTRON INC.</b>		\$477.71		
<b>Paid Chk# 018074 12/28/2017 LYNN PLUMSKI</b>					
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-41940-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
	<b>Total LYNN PLUMSKI</b>		\$100.00		
<b>Paid Chk# 018075 12/28/2017 MARCO FINANCING, INC (LEASE)</b>					
E 101-41000-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-41940-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-43125-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-45120-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$27.49		COPIER/LEASE
G 101-20200	Accounts Payable		\$123.71		2018 413 41000,42200,41300,45122,46300 Copier/Lease
G 601-20200	Accounts Payable		\$13.75		2018 413 Copier/Lease
G 602-20200	Accounts Payable		\$13.75		2018 413 Copier/Lease
	<b>Total MARCO FINANCING, INC (LEASE)</b>		\$453.60		
<b>Paid Chk# 018076 12/28/2017 MED COMPASS</b>					

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-42200-292	Health Srvc/Pre Employment		\$1,385.00		SCBA Medical Exam
E 101-42200-538	Personal Protective Equip-Fire		\$588.00		Quantitative Fit Testing
<b>Total MED COMPASS</b>			\$1,973.00		
<hr/>					
Paid Chk# 018077	12/28/2017	<b>MENARDS</b>			
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$52.46	69095	Light bulbs, Sprayer, Shelving, tool box for service truck
E 101-43125-220	Repair/Maint Supply-Labor Incl		\$23.37	69095	Driveway Plow markers, Plow pins
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$17.99	69095	20" HD Sediment Cartridg
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$19.98	69208	light bulb communy park
<b>Total MENARDS</b>			\$113.80		
<hr/>					
Paid Chk# 018078	12/28/2017	<b>NELSON ELECTRIC MOTOR REP INC</b>			
E 602-49490-220	Repair/Maint Supply-Labor Incl		\$375.00	8368	Pleasant Lk lift service pump -control for #2 pump bad connection
<b>Total NELSON ELECTRIC MOTOR REP INC</b>			\$375.00		
<hr/>					
Paid Chk# 018079	12/28/2017	<b>TEALS MARKET</b>			
E 101-41000-430	Miscellaneous		\$60.00		Flowers for Mary Ellen Simon (being Reimb by Marty B, Judy N, Nick W, Gene V, Vince S, Duane W, Davi
<b>Total TEALS MARKET</b>			\$60.00		
<hr/>					
Paid Chk# 018080	12/28/2017	<b>USABLE LIFE</b>			
G 101-21709	Short/Long-Term Disability		\$61.11		EMPLOYEE PORTION
G 101-20200	Accounts Payable		\$19.20		41000-134 2018 LTD/STD
G 101-20200	Accounts Payable		\$244.46		41000-135 2018 LTD/STD
<b>Total USABLE LIFE</b>			\$324.77		
<hr/>					
Paid Chk# 018081	12/28/2017	<b>WENNER COMPANY INC</b>			
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$10.99		Parks Light (Photo Cell)
<b>Total WENNER COMPANY INC</b>			\$10.99		
<hr/>					
Paid Chk# 018082	12/28/2017	<b>XCEL ENERGY</b>			
E 101-45122-381	Electric Utilities		\$0.00		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$651.50		STREETLGHTS
E 101-43100-381	Electric Utilities		\$0.00		209 BROADWAY & 562 CHESTNUT
E 101-43125-381	Electric Utilities		\$0.00		209 BROADWAY & 562 CHESTNUT
E 601-49440-381	Electric Utilities		\$0.00		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$0.00		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$0.00		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$0.00		423 MAPLE ST & 560 CHESTNUT
E 101-45120-381	Electric Utilities		\$0.00		1000 BROADWAY BALLPK BALL PRG
E 101-41000-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-41800-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-43100-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-46300-381	Electric Utilities		\$0.00		229 BROADWAY
E 601-49440-381	Electric Utilities		\$0.00		229 BROADWAY
E 602-49490-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-41110-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-41940-381	Electric Utilities		\$0.00		229 BROADWAY
E 101-42200-381	Electric Utilities		\$0.00		24001 FIRE HALL DR
<b>Total XCEL ENERGY</b>			\$651.50		
<hr/>					
Paid Chk# 018083	12/28/2017	<b>KUECHLE UNDERGROUND, INC</b>			
E 602-49490-215	DEED Matching Grant -Core		\$29,884.79		Final Payment # 3 Lift Station Sampler

CITY OF ROCKVILLE

**\*Check Detail Register©**

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	Check Amt	Invoice	Comment
<b>Total KUECHLE UNDERGROUND, INC</b>	\$29,884.79		
<b>10600 COMBINED CITY ACCT</b>	\$87,901.57		

Fund Summary

**10600 COMBINED CITY ACCT**

101 GENERAL FUND	\$36,317.76		
202 PUBLIC/PARK LAND DEDICATION	(\$29,925.00)		
304 CITY FACILITIES	\$200.00		
308 2008A/REFUNDING 2014B	\$200.00		
309 LAKES SEWER PROJECT BOND	\$200.00		
310 2009 UTILITY DISPOSAL PORTION	\$200.00		
311 2009 UTILITY WTR CORE CITY	\$200.00		
312 2009 UTILITY WTR P.L. PORTION	\$200.00		
601 WATER FUND	\$4,033.85		
602 SEWER FUND	\$76,274.96		
	\$87,901.57		

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
FUND 101 GENERAL FUND						
DEPT						
001204	12/06/17	PERA	\$1,498.36	RETIRE CONTR-	101-21704	
001205	12/06/17	MN REVENUE	\$548.38	STATE TAX W/H-	101-21702	
001206	12/06/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,305.04	FEDERAL W/H -	101-21701	
001206	12/06/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,660.10	FICA/MEDICARE -	101-21703	
001210	12/20/17	PERA	\$1,828.67	RETIRE CONTR-	101-21704	
001211	12/20/17	MN REVENUE	\$658.70	STATE TAX W/H-	101-21702	
001212	12/20/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,552.54	FEDERAL W/H -	101-21701	
001212	12/20/17	EFTPS-ELECTRONIC FED TAX PMT	\$9,268.60	FICA/MEDICARE -	101-21703	
018034	12/07/17	BLUE CROSS BLUE SHIELD OF MN	\$215.11	EMPLOYEE PORTION HEALTH INS.	101-21705	
018034	12/07/17	BLUE CROSS BLUE SHIELD OF MN	\$860.46	EMPLOYER PD HEALTH INS.	101-21706	
018066	12/21/17	EDWARD JONES	\$300.00	INCENTIVE NICK W	101-21711	
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$123.71	2018 413 41000,42200,41300,45122,46300 Copier/Lease	101-20200	
018080	12/28/17	USABLE LIFE	\$244.46	41000-135 2018 LTD/STD	101-20200	
018080	12/28/17	USABLE LIFE	\$19.20	41000-134 2018 LTD/STD	101-20200	
018080	12/28/17	USABLE LIFE	\$61.11	EMPLOYEE PORTION	101-21709	
DEPT			\$20,144.44			
DEPT 41000 General Government (GENERAL)						
018029	12/05/17	U S POSTMASTER	\$32.92	4TH QRT NEWSLETTER	101-41000-322	Postage
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$8.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supp,Bldg Op Supply
018036	12/07/17	COLD SPRING RECORD INC	\$25.76	RFP Legal, Engineer	101-41000-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$133.00	PSN - Network, Annual Shadow Protect License	101-41000-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018044	12/07/17	SCHMITZ, JOANNE	\$23.75	Help with winter newsletter	101-41000-104	Seasonal/Temp/Committee
018045	12/07/17	SCHNEIDER, DORIS T	\$23.75	Help with winter newsletter	101-41000-104	
018046	12/07/17	STUEVE, JANICE	\$14.25	Help with winter newsletter	101-41000-104	
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	101-41000-381	Electric Utilities
018056	12/14/17	MIDCO	\$6.00	CITY HALL	101-41000-323	Internet/E-mail/Web Site
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$64.50	Overtime/weekend work policy	101-41000-304	Legal Fees
018060	12/14/17	VISA	\$10.33	Labels, Pad, Stamper, Container, calendar	101-41000-200	Office Supplies
018060	12/14/17	VISA	\$48.09	Flowers Election Judge Roger W Reimb	101-41000-430	Miscellaneous
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.30	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
018064	12/21/17	CENTURYLINK	\$42.55	251-5836 City Hall	101-41000-321	Telephone
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-41000-413	Copier/Printer Lease
018079	12/28/17	TEALS MARKET	\$60.00	Flowers for Mary Ellen Simon (being Reimb by Marty B, Ju	101-41000-430	Miscellaneous

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-41000-381	Electric Utilities
DEPT 41000 General Government (GENERAL)			\$606.29			
DEPT 41110 Council/Mayor/Boards						
018029	12/05/17	U S POSTMASTER	\$31.00	4TH QRT NEWSLETTER	101-41110-322	Postage
018036	12/07/17	COLD SPRING RECORD INC	\$13.10	Special Meeting 11/29/17	101-41110-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$22.00	Annual Shadow Protect License	101-41110-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018048	12/07/17	XCEL ENERGY	\$35.59	229 BROADWAY	101-41110-381	Electric Utilities
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-41110-323	Internet/E-mail/Web Site
018064	12/21/17	CENTURYLINK	\$10.00	251-5836 City Hall	101-41110-321	Telephone
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-41110-413	Copier/Printer Lease
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-41110-381	Electric Utilities
DEPT 41110 Council/Mayor/Boards			\$170.08			
DEPT 41410 Elections						
018060	12/14/17	VISA	\$113.90	School Election reimb from school	101-41410-210	Operating Supplies/Expenses
DEPT 41410 Elections			\$113.90			
DEPT 41800 City Administration						
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$22.00	Annual Shadow Protect License	101-41800-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	101-41800-381	Electric Utilities
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-41800-323	Internet/E-mail/Web Site
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	101-41800-200	Office Supplies
018060	12/14/17	VISA	\$33.24	Bergan/KDV training Marty/Judy	101-41800-332	Training
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.30	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-41800-381	Electric Utilities
DEPT 41800 City Administration			\$157.36			
DEPT 41940 General Govt Buildings/Plant						
018029	12/05/17	U S POSTMASTER	\$31.00	4TH QRT NEWSLETTER	101-41940-322	Postage
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$12.17	RENTAL OF RUGS/MOPS-CITY HALL	101-41940-209	Cleaning Supp,Bldg Op Supply
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$22.00	Annual Shadow Protect License	101-41940-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41940-106	Cleaning Person
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	101-41940-381	Electric Utilities
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-41940-323	Internet/E-mail/Web Site
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	101-41940-200	Office Supplies
018061	12/14/17	WEST CENTRAL SANITATION, INC	\$22.00	GARBAGE-CITY HALL	101-41940-384	Refuse/Garbage Disposal

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018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.30	6394888-9 UTIL-229 CITY HALL	101-41940-383	Gas Utilities
018064	12/21/17	CENTURYLINK	\$42.56	251-5836 City Hall	101-41940-321	Telephone
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-41940-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-41940-413	Copier/Printer Lease
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-41940-381	Electric Utilities
DEPT 41940 General Govt Buildings/Plant			\$259.34			
DEPT 42200 Fire Protection						
017123	12/20/17	SUPER AMERICA OF COLD SPRING	-\$57.15	Void check #17123 Lost Check (For Fire Dept Fuel)	101-42200-212	Gas & Oil
018029	12/05/17	U S POSTMASTER	\$31.00	4TH QRT NEWSLETTER	101-42200-322	Postage
018031	12/07/17	ALEX AIR APPARATUS INC	\$50.99	Safety Vest	101-42200-538	Personal Protective Equip-Fire
018033	12/07/17	BECKYS GAS & BAIT	\$209.52	FUEL - FIRE DEPT	101-42200-212	Gas & Oil
018035	12/07/17	CENTRAL MCGOWAN, INC	\$88.91	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Supplies
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$22.00	Annual Shadow Protect License	101-42200-309	Computer Svcs, Software & Sply
018048	12/07/17	XCEL ENERGY	\$420.88	24001 FIRE HALL DR	101-42200-381	Electric Utilities
018050	12/14/17	BATTERIES PLUS	\$89.98	Infer Red Camera	101-42200-219	Fire Rescue Supplies
018051	12/14/17	CENTRACARE HEALTH	\$330.00	Flu Shots Ron V, Rodney S, Tim M, Scott P, Keith M, Mike	101-42200-292	Health Svc/Pre Employment
018053	12/14/17	GRANITE ELECTRONICS,INC	\$309.80	Repair Pagers 136WMS0996 & 136WFS7931	101-42200-214	Radio/Pager Repair
018056	12/14/17	MIDCO	\$65.00	FIRE HALL	101-42200-323	Internet/E-mail/Web Site
018060	12/14/17	VISA	\$123.84	Markers, Ink, Wall Clock, Batteries	101-42200-200	Office Supplies
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	101-42200-200	
018060	12/14/17	VISA	\$9.00	Medical Supplies	101-42200-219	Fire Rescue Supplies
018060	12/14/17	VISA	\$44.24	Electric Heater, Air Fresheners , Gas Additive	101-42200-220	Repair/Maint Supply-Labor Incl
018060	12/14/17	VISA	\$137.42	20lb Dry Chem, Ball Mount, Hitch Pin, shop towels,	101-42200-220	
018061	12/14/17	WEST CENTRAL SANITATION, INC	\$22.76	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Disposal
018062	12/20/17	SUPER AMERICA OF COLD SPRING	\$57.15	Reissue Check - For Lost check (Fire Dept Fuel)	101-42200-212	Gas & Oil
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$632.32	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
018064	12/21/17	CENTURYLINK	\$76.67	251-0072 Fire Dept	101-42200-321	Telephone
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-42200-413	Copier/Printer Lease
018076	12/28/17	MED COMPASS	\$1,385.00	SCBA Medical Exam	101-42200-292	Health Svc/Pre Employment
018076	12/28/17	MED COMPASS	\$588.00	Quantitative Fit Testing	101-42200-538	Personal Protective Equip-Fire
018077	12/28/17	MENARDS	\$17.99	20" HD Sediment Cartridg	101-42200-220	Repair/Maint Supply-Labor Incl
018082	12/28/17	XCEL ENERGY	\$0.00	24001 FIRE HALL DR	101-42200-381	Electric Utilities
DEPT 42200 Fire Protection			\$4,693.13			
DEPT 42500 Emergency Management						
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-42500-323	Internet/E-mail/Web Site
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$25.00	5452511 CIVIL DEFENSE SIREN	101-42500-381	Electric Utilities
DEPT 42500 Emergency Management			\$30.90			

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DEPT 43100 Hwys, Streets, & Roads						
018029	12/05/17	U S POSTMASTER	\$31.00	4TH QRT NEWSLETTER	101-43100-322	Postage
018030	12/07/17	ADVANCE AUTO PARTS	\$81.55	Air Hose, regulator	101-43100-220	Repair/Maint Supply-Labor Incl
018030	12/07/17	ADVANCE AUTO PARTS	\$6.98	Fitting for airline reapiir on tandem, Air pres. Regulator, air	101-43100-220	
018030	12/07/17	ADVANCE AUTO PARTS	\$20.49	Rubber gloves	101-43100-220	
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$8.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supp,Bldg Op Supply
018033	12/07/17	BECKYS GAS & BAIT	\$222.69	FUEL - STREETS	101-43100-212	Gas & Oil
018036	12/07/17	COLD SPRING RECORD INC	\$25.76	RFP Legal, Engineer, Snow Plow driver	101-43100-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$22.00	Annual Shadow Protect License	101-43100-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018041	12/07/17	MENARDS	\$40.88	Outlets & Covers, Rivets for Heater, Poly for Window, trim	101-43100-220	Repair/Maint Supply-Labor Incl
018041	12/07/17	MENARDS	\$77.90	Welding Wire, Grinding Wheels	101-43100-220	
018043	12/07/17	SCHAEFER S AUTO ELECTRIC,INC	\$275.00	New Batteries for 1 ton	101-43100-220	
018047	12/07/17	TENVOORDE FORD INC	\$459.95	Repair 1 ton	101-43100-220	
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	101-43100-381	Electric Utilities
018048	12/07/17	XCEL ENERGY	\$25.78	209 BROADWAY & 562 CHESTNUT	101-43100-381	
018048	12/07/17	XCEL ENERGY	\$74.95	STREETLGHTS	101-43100-387	Street Lighting-Electricity
018049	12/14/17	AT & T MOBILITY	\$83.78	WIRELESS PHONE	101-43100-321	Telephone
018055	12/14/17	MENARDS	\$114.84	Lumber & paint for pallet racking	101-43100-220	Repair/Maint Supply-Labor Incl
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-43100-323	Internet/E-mail/Web Site
018057	12/14/17	MIDWAY IRON & METAL CO INC	\$480.58	Pallet racking for shop	101-43100-220	Repair/Maint Supply-Labor Incl
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$43.00	11633200 STR LGTS CORD6/H23	101-43100-387	Street Lighting-Electricity
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 STR LIGHTS BRENTWOOD	101-43100-387	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$47.70	10543000 STR LIGHTS PRAIRIE DR	101-43100-387	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$48.00	10232600 STR LGTS CORD8/H23	101-43100-387	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$45.00	10232500 STR LGTS CORD140/H23	101-43100-387	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 STR LIGHTS CO SIDE	101-43100-387	
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	101-43100-200	Office Supplies
018060	12/14/17	VISA	\$84.78	Sensor for Holiday Lights	101-43100-220	Repair/Maint Supply-Labor Incl
018060	12/14/17	VISA	\$33.66	Shop, Tubing, Link, Spray Paint, Office Keys	101-43100-220	
018061	12/14/17	WEST CENTRAL SANITATION, INC	\$84.72	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Disposal
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.29	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$96.37	6109272-2 209 BRDWDY-PUB WKS	101-43100-383	
018064	12/21/17	CENTURYLINK	\$42.56	251-5836 City Hall	101-43100-321	Telephone
018068	12/21/17	MENARDS	\$273.36	False Ceiling track, Light bulbs, Concrete anchors, False c	101-43100-220	Repair/Maint Supply-Labor Incl
018068	12/21/17	MENARDS	\$82.05	studs for shelving for Maint Shop	101-43100-220	
018069	12/21/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$437.50	Grant Application Estimates & Review	101-43100-303	Engineering Fees
018072	12/28/17	HENRYS WATERWORKS, INC	\$217.50	15 Cold Patch 50# bags	101-43100-308	Road Patching

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018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-43100-413	Copier/Printer Lease
018077	12/28/17	MENARDS	\$52.46	Light bulbs, Sprayer, Shelving, tool box for service truck	101-43100-220	Repair/Maint Supply-Labor Incl
018082	12/28/17	XCEL ENERGY	\$0.00	209 BROADWAY & 562 CHESTNUT	101-43100-381	Electric Utilities
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-43100-381	
018082	12/28/17	XCEL ENERGY	\$651.50	STREETLIGHTS	101-43100-387	Street Lighting-Electricity
DEPT 43100 Hwys, Streets, & Roads			\$4,587.89			
DEPT 43125 Snow Removal						
018029	12/05/17	U S POSTMASTER	\$33.00	4TH QRT NEWSLETTER	101-43125-322	Postage
018030	12/07/17	ADVANCE AUTO PARTS	\$10.98	Shop towels	101-43125-220	Repair/Maint Supply-Labor Incl
018033	12/07/17	BECKYS GAS & BAIT	\$138.45	FUEL - SNOW	101-43125-212	Gas & Oil
018036	12/07/17	COLD SPRING RECORD INC	\$28.60	Help Wanted Snow Plow Driver	101-43125-340	Advertising/Printing/Publishin
018047	12/07/17	TENVOORDE FORD INC	\$459.95	Repair 1 ton	101-43125-220	Repair/Maint Supply-Labor Incl
018048	12/07/17	XCEL ENERGY	\$25.78	209 BROADWAY & 562 CHESTNUT	101-43125-381	Electric Utilities
018052	12/14/17	CENTRAL HYDRAULICS	\$554.99	Rebuilt Truck #7 (Dump truck) under body Hydraulic	101-43125-220	Repair/Maint Supply-Labor Incl
018060	12/14/17	VISA	\$25.90	Ice Melt	101-43125-210	Operating Supplies/Expenses
018060	12/14/17	VISA	\$24.75	Plow Truck #7 repair air line	101-43125-220	Repair/Maint Supply-Labor Incl
018060	12/14/17	VISA	\$24.09	Pins/clips for Plow Trucks	101-43125-220	
018060	12/14/17	VISA	\$7.28	Air Line Leak	101-43125-220	
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-43125-413	Copier/Printer Lease
018077	12/28/17	MENARDS	\$23.37	Driveway Plow markers, Plow pins	101-43125-220	Repair/Maint Supply-Labor Incl
018082	12/28/17	XCEL ENERGY	\$0.00	209 BROADWAY & 562 CHESTNUT	101-43125-381	Electric Utilities
DEPT 43125 Snow Removal			\$1,384.63			
DEPT 45120 Summer Ball Program						
018048	12/07/17	XCEL ENERGY	\$56.64	1000 BROADWAY BALLPK BALL PRG	101-45120-381	Electric Utilities
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-45120-323	Internet/E-mail/Web Site
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-45120-413	Copier/Printer Lease
018082	12/28/17	XCEL ENERGY	\$0.00	1000 BROADWAY BALLPK BALL PRG	101-45120-381	Electric Utilities
DEPT 45120 Summer Ball Program			\$90.03			
DEPT 45122 Parks & Recreation						
018048	12/07/17	XCEL ENERGY	\$10.37	1001 OTHMAR LN	101-45122-381	Electric Utilities
018049	12/14/17	AT & T MOBILITY	\$4.00	WIRELESS PHONE	101-45122-321	Telephone
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-45122-323	Internet/E-mail/Web Site
018061	12/14/17	WEST CENTRAL SANITATION, INC	\$12.69	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Disposal
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-45122-413	Copier/Printer Lease
018077	12/28/17	MENARDS	\$19.98	light bulb communy park	101-45122-220	Repair/Maint Supply-Labor Incl
018081	12/28/17	WENNER COMPANY INC	\$10.99	Parks Light (Photo Cell)	101-45122-220	

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018082	12/28/17	XCEL ENERGY	\$0.00	1001 OTHMAR LN	101-45122-381	Electric Utilities
DEPT 45122 Parks & Recreation			\$91.42			
DEPT 46300 Planning and Zoning						
001213	12/26/17	MN DEPT OF LABOR & INDUSTRY	\$34.26	4th Qtr 2017 Building Permit Surcharge	101-46300-442	Building Permit Surcharge
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$9.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supp,Bldg Op Supply
018036	12/07/17	COLD SPRING RECORD INC	\$133.66	RFP Legal, Engineer, Building Official, Rezone, Ordinance	101-46300-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$133.00	PSN - Network Annual Shadow Protect License	101-46300-309	Computer Svcs, Software & Sply
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	101-46300-381	Electric Utilities
018056	12/14/17	MIDCO	\$5.90	CITY HALL	101-46300-323	Internet/E-mail/Web Site
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$1,128.00	Schneider Farm Dev. Regarding variance/PUD, application	101-46300-304	Legal Fees
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$216.00	Pleasant Estates Plat 3/Voigts Development Agreement &	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$86.00	Schneiders Farm Development Agreement	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$216.00	Phone call with Attorney Jim Thompson, Revise zoning Or	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$1,171.35	Annexation resolution, property research, draft resolution,	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$21.50	Review Hearing for Sect 14 Sub 9 Non Conformin	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$107.50	Pleasant Estates Plat 3/Voigts mylar requirement for outl	101-46300-304	
018058	12/14/17	RINKE NOONAN ATTORNEYS, INC	\$107.50	Review documents Unger Site	101-46300-304	
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	101-46300-200	Office Supplies
018064	12/21/17	CENTURYLINK	\$42.56	251-5836 City Hall	101-46300-321	Telephone
018073	12/28/17	INSPECTRON INC.	\$170.50	November 2017 Building Inspection & review	101-46300-305	Building Inspection Fees
018073	12/28/17	INSPECTRON INC.	\$307.21	December 2017 Building Permits	101-46300-305	
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	101-46300-413	Copier/Printer Lease
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	101-46300-381	Electric Utilities
DEPT 46300 Planning and Zoning			\$3,988.35			
FUND 101 GENERAL FUND			\$36,317.76			
FUND 202 PUBLIC/PARK LAND DEDICATION						
DEPT						
001208	12/12/17	CITY OF ROCKVILLE	-\$29,925.00	Transfer from Investment to Checking	202-10400	
DEPT			-\$29,925.00			
FUND 202 PUBLIC/PARK LAND DEDICATION			-\$29,925.00			
FUND 304 CITY FACILITIES						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	304-47000-310	Other Professional Services

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DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 304 CITY FACILITIES			\$200.00			
FUND 308 2008A/REFUNDING 2014B						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	308-47000-310	Other Professional Services
DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 308 2008A/REFUNDING 2014B			\$200.00			
FUND 309 LAKES SEWER PROJECT BOND						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	309-47000-310	Other Professional Services
DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 309 LAKES SEWER PROJECT BOND			\$200.00			
FUND 310 2009 UTILITY DISPOSAL PORTION						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	310-47000-310	Other Professional Services
DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 310 2009 UTILITY DISPOSAL PORTION			\$200.00			
FUND 311 2009 UTILITY WTR CORE CITY						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	311-47000-310	Other Professional Services
DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 311 2009 UTILITY WTR CORE CITY			\$200.00			
FUND 312 2009 UTILITY WTR P.L. PORTION						
DEPT 47000 Debt Service (GENERAL)						
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	312-47000-310	Other Professional Services
DEPT 47000 Debt Service (GENERAL)			\$200.00			
FUND 312 2009 UTILITY WTR P.L. PORTION			\$200.00			
FUND 601 WATER FUND						
DEPT						
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$13.75	2018 413 Copier/Lease	601-20200	
DEPT			\$13.75			

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 49440 Water-Administration						
018029	12/05/17	U S POSTMASTER	\$33.00	4TH QRT NEWSLETTER	601-49440-322	Postage
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$8.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supp,Bldg Op Supply
018033	12/07/17	BECKYS GAS & BAIT	\$29.23	FUEL - WATER	601-49440-212	Gas & Oil
018036	12/07/17	COLD SPRING RECORD INC	\$25.76	RFP Legal, Engineer	601-49440-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$134.00	PSN - Network Annual Shadow Protect License	601-49440-309	Computer Svcs, Software & Sply
018039	12/07/17	GOPHER STATE ONE-CALL	\$12.15	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person
018047	12/07/17	TENVOORDE FORD INC	\$459.94	Repair 1 ton	601-49440-220	Repair/Maint Supply-Labor Incl
018048	12/07/17	XCEL ENERGY	\$25.77	209 BROADWAY & 562 CHESTNUT	601-49440-381	Electric Utilities
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	601-49440-381	
018048	12/07/17	XCEL ENERGY	\$318.17	423 MAPLE ST & 560 CHESTNUT	601-49440-381	
018049	12/14/17	AT & T MOBILITY	\$30.00	WIRELESS PHONE	601-49440-321	Telephone
018054	12/14/17	HAWKINS WTR TREATMENT GRP INC	\$20.00	DEMURRAGE-WATER DEPT	601-49440-217	PL LK Chemicals/Chem Products
018054	12/14/17	HAWKINS WTR TREATMENT GRP INC	\$227.00	Parts for Chlorine Load Meter, Rebuild kit for Chlorine Reg	601-49440-220	Repair/Maint Supply-Labor Incl
018056	12/14/17	MIDCO	\$5.90	CITY HALL	601-49440-323	Internet/E-mail/Web Site
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$310.00	10052700 WTR TWR WALNUT CIR	601-49440-381	Electric Utilities
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$116.00	10453000 PMPHOUSE 26498 79TH	601-49440-382	PL LK Electric Utilities
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$291.00	10516700 PUMPHOUSE PLEASANT	601-49440-382	
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	601-49440-200	Office Supplies
018060	12/14/17	VISA	\$36.85	Water Samples	601-49440-322	Postage
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.29	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$53.11	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$96.37	6109272-2 209 BRDWDY-PUB WKS	601-49440-383	
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$37.03	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	
018064	12/21/17	CENTURYLINK	\$42.56	251-5836 City Hall	601-49440-321	Telephone
018064	12/21/17	CENTURYLINK	\$50.82	251-2120 Well house 3	601-49440-321	
018064	12/21/17	CENTURYLINK	\$35.68	251-1664 SCDA System	601-49440-321	
018069	12/21/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$989.86	GIS additions	601-49440-303	Engineering Fees
018070	12/28/17	CORE & MAIN LP	\$308.20	Hydrant Repair Parts	601-49440-220	Repair/Maint Supply-Labor Incl
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	601-49440-310	Other Professional Services
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	601-49440-413	Copier/Printer Lease
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	601-49440-381	Electric Utilities
018082	12/28/17	XCEL ENERGY	\$0.00	423 MAPLE ST & 560 CHESTNUT	601-49440-381	
018082	12/28/17	XCEL ENERGY	\$0.00	209 BROADWAY & 562 CHESTNUT	601-49440-381	
DEPT 49440 Water-Administration			\$4,020.10			
FUND 601 WATER FUND			\$4,033.85			

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
<b>FUND 602 SEWER FUND</b>						
<b>DEPT</b>						
001208	12/12/17	CITY OF ROCKVILLE	\$29,925.00	Transfer from Checking to Investment	602-10400	
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$13.75	2018 413 Copier/Lease	602-20200	
<b>DEPT</b>			<u>\$29,938.75</u>			
<b>DEPT 49490 Sewer-Administration</b>						
001209	12/15/17	GRANITE COMMUNITY BANK	\$4.00	10553 Mitchell Ln Stopped Payment	602-49490-430	Miscellaneous
018029	12/05/17	U S POSTMASTER	\$33.00	4TH QRT NEWSLETTER	602-49490-322	Postage
018030	12/07/17	ADVANCE AUTO PARTS	\$20.49	Rubber gloves	602-49490-220	Repair/Maint Supply-Labor Incl
018032	12/07/17	AMERIPRIDE SERVICES, INC	\$8.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supp,Bldg Op Supply
018033	12/07/17	BECKYS GAS & BAIT	\$29.23	FUEL - SEWER	602-49490-212	Gas & Oil
018036	12/07/17	COLD SPRING RECORD INC	\$25.76	RFP Legal, Engineer	602-49490-340	Advertising/Printing/Publishin
018037	12/07/17	COMMUNITY TECHNOLOGY CENTER	\$134.00	PSN - Network Annual Shadow Protect License	602-49490-309	Computer Svcs, Software & Sply
018038	12/07/17	DELTA ELECTRIC	\$388.72	Relay Parts	602-49490-289	Grinderstation Repairs/Parts
018038	12/07/17	DELTA ELECTRIC	\$1,113.50	GRINDER STATN CALLS-LAKES AREA	602-49490-296	Lk Sewer Contr Srvc
018039	12/07/17	GOPHER STATE ONE-CALL	\$12.15	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
018040	12/07/17	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018042	12/07/17	QUALITY FLOW SYSTEMS, INC	\$2,026.00	6 Pumps for repair, only 2 pumps made sense to repair	602-49490-289	Grinderstation Repairs/Parts
018047	12/07/17	TENVOORDE FORD INC	\$459.94	Repair 1 ton	602-49490-220	Repair/Maint Supply-Labor Incl
018048	12/07/17	XCEL ENERGY	\$25.77	209 BROADWAY & 562 CHESTNUT	602-49490-381	Electric Utilities
018048	12/07/17	XCEL ENERGY	\$255.46	398 BROADWAY ST	602-49490-381	
018048	12/07/17	XCEL ENERGY	\$35.60	229 BROADWAY	602-49490-381	
018049	12/14/17	AT & T MOBILITY	\$30.00	WIRELESS PHONE	602-49490-321	Telephone
018049	12/14/17	AT & T MOBILITY	\$30.06	GRINDERSTATION PHONE	602-49490-321	
018056	12/14/17	MIDCO	\$5.90	CITY HALL	602-49490-323	Internet/E-mail/Web Site
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$65.00	10440600 LIFT ST PLEAS RD	602-49490-381	Electric Utilities
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$90.00	10405800 LIFT ST GRAND LAKE	602-49490-381	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$198.00	10405900 LIFT ST PLEAS LAKE	602-49490-381	
018059	12/14/17	STEARNS ELECTRIC ASOC INC	\$271.00	10406000 LIFT ST PRAIRIE IND	602-49490-381	
018060	12/14/17	VISA	\$10.32	Labels, Pad, Stamper, Container, calenda	602-49490-200	Office Supplies
018060	12/14/17	VISA	\$13.49	an for heater at Main lift station	602-49490-220	Repair/Maint Supply-Labor Incl
018060	12/14/17	VISA	\$53.95	Fans for heaters at Pl Lake, Gr Lk, Pip lift stations	602-49490-288	Lk Sewer Lift Station
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$25.29	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
018063	12/21/17	CENTER POINT ENERGY-MINNEGASCO	\$96.37	6109272-2 209 BRDWDY-PUB WKS	602-49490-383	
018064	12/21/17	CENTURYLINK	\$35.68	251-1664 SCDA System	602-49490-321	Telephone
018064	12/21/17	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	
018064	12/21/17	CENTURYLINK	\$42.56	251-5836 City Hall	602-49490-321	

**CITY OF ROCKVILLE**  
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018064	12/21/17	CENTURYLINK	\$50.63	259-1473 Sewer	602-49490-321	Telephone
018064	12/21/17	CENTURYLINK	\$54.44	685-4204 Sewer	602-49490-321	
018065	12/21/17	CITY OF COLD SPRING	\$5,722.03	NOV WASTEWTR BILL-LAKES AREA	602-49490-293	Wastewtr Bill-Lakes Area
018065	12/21/17	CITY OF COLD SPRING	\$3,157.09	NOV WASTEWTR BILL-CORE CITY	602-49490-312	Wastewater Bill-Core City
018067	12/21/17	FLOW MEASUREMENT & CONTROL CO	\$350.00	Certification of closed pipe flow	602-49490-220	Repair/Maint Supply-Labor Incl
018069	12/21/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$745.00	Samplers	602-49490-303	Engineering Fees
018071	12/28/17	DAVID DROWN ASSOCIATES, INC	\$200.00	Filing Continuing Disclosure filing	602-49490-310	Other Professional Services
018074	12/28/17	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018075	12/28/17	MARCO FINANCING, INC (LEASE)	\$27.49	COPIER/LEASE	602-49490-413	Copier/Printer Lease
018078	12/28/17	NELSON ELECTRIC MOTOR REP INC	\$375.00	Pleasant Lk lift service pump -control for #2 pump bad co	602-49490-220	Repair/Maint Supply-Labor Incl
018082	12/28/17	XCEL ENERGY	\$0.00	398 BROADWAY ST	602-49490-381	Electric Utilities
018082	12/28/17	XCEL ENERGY	\$0.00	229 BROADWAY	602-49490-381	
018082	12/28/17	XCEL ENERGY	\$0.00	209 BROADWAY & 562 CHESTNUT	602-49490-381	
018083	12/28/17	KUECHLE UNDERGROUND, INC	\$29,884.79	Final Payment # 3 Lift Station Sampler	602-49490-215	DEED Matching Grant -Core
DEPT 49490 Sewer-Administration			\$46,336.21			
FUND 602 SEWER FUND			\$76,274.96			
			\$87,901.57			

**CITY OF ROCKVILLE**

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**Journal Entries**

**Current Period: DECEMBER 2017**

Batch Name	12/05/17 JE	Debit Total	\$59,848.36		12
	Journal Entry	Credit Total	\$59,848.36	<b>Posted</b>	
			<u>\$0.00</u>		
Refer	2139 Fund 202 Park Ded to Fund 205 Rocori Trail			Debit	Credit
Journal Entry	G 205-10600 Cash			\$29,924.18	\$0.00
Journal Entry	R 205-45122-39200 Transfers from			\$0.00	\$29,924.18
Journal Entry	G 202-10600 Cash			\$0.00	\$29,924.18
Journal Entry	E 202-45122-700 Transfers			\$29,924.18	\$0.00
Transaction Date	11/16/2017	Due 0		<b>Total</b>	
				\$59,848.36	\$59,848.36

**Fund Summary**

		Debit	Credit	Difference
Refer 2139	202 PUBLIC/PARK LAND DEDICATI	\$29,924.18	\$29,924.18	In Balance
	205 ROCORI TRAILS	\$29,924.18	\$29,924.18	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	12/07/17 JE	Debit Total	\$13,779.19		12
	Journal Entry	Credit Total	\$13,779.19	<b>Posted</b>	
			<u>\$0.00</u>		

Refer	1 Labor Distribution		Debit	Credit
Payroll Journal	E 101-41800-121 PERA		\$78.64	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit		\$2.64	\$0.00
Payroll Journal	E 101-41940-105 Finance/Billing Cler		\$4.98	\$0.00
Payroll Journal	E 101-41940-102 Public Works Direct		\$24.69	\$0.00
Payroll Journal	E 101-41940-101 City Administrator		\$6.57	\$0.00
Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &		\$4.28	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance		\$249.96	\$0.00
Payroll Journal	E 101-41940-109 Public Works Maint		\$19.26	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit		\$62.93	\$0.00
Payroll Journal	E 101-41940-121 PERA		\$4.36	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi		\$340.12	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler		\$511.36	\$0.00
Payroll Journal	E 101-41800-101 City Administrator		\$197.04	\$0.00
Payroll Journal	E 101-41600-131 Health Insurance		\$2.40	\$0.00
Payroll Journal	E 101-41600-123 Medicare		\$0.50	\$0.00
Payroll Journal	E 101-41600-122 FICA-Social Securit		\$2.15	\$0.00
Payroll Journal	E 101-41600-121 PERA		\$2.75	\$0.00
Payroll Journal	E 101-41800-123 Medicare		\$14.71	\$0.00
Payroll Journal	E 101-42200-109 Public Works Maint		\$14.44	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct		\$419.70	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi		\$5.15	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler		\$4.98	\$0.00
Payroll Journal	E 101-42500-101 City Administrator		\$32.84	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance		\$19.49	\$0.00
Payroll Journal	E 101-42200-123 Medicare		\$1.64	\$0.00
Payroll Journal	E 101-41940-108 Administrative Assi		\$2.58	\$0.00
Payroll Journal	E 101-42200-121 PERA		\$8.79	\$0.00
Payroll Journal	E 101-41600-101 City Administrator		\$6.57	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi		\$5.15	\$0.00

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Journal Entries

Current Period: DECEMBER 2017

Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$39.87	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.52	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-41940-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-41940-123 Medicare	\$0.83	\$0.00
Payroll Journal	E 101-41940-122 FICA-Social Securit	\$3.49	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.04	\$0.00
Payroll Journal	E 602-49490-331 Hotel,Meal,Prkg &	\$14.98	\$0.00
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.55
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$974.50
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$121.80
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,498.36
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,660.10
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$548.38
Payroll Journal	E 101-41600-109 Public Works Maint	\$9.63	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$3,792.71
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,692.50
Payroll Journal	E 602-49490-131 Health Insurance	\$253.37	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.97	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$89.64	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$112.97	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$327.35	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$175.22	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$518.34	\$0.00
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,305.04
Payroll Journal	E 101-41000-123 Medicare	\$9.60	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$0.62	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$9.75	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$14.19	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$60.69	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$73.61	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$206.14	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$19.94	\$0.00
Payroll Journal	G 101-21711 Incentive Pay	\$0.00	\$150.00
Payroll Journal	E 101-41000-131 Health Insurance	\$464.62	\$0.00
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.03
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$41.07	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$16.87	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$30.92	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$29.90	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$164.20	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,998.22
Payroll Journal	E 101-41600-108 Administrative Assi	\$2.57	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$3.21	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$131.30	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$160.53	\$0.00
Payroll Journal	E 101-46300-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$103.07	\$0.00

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Journal Entries

Current Period: DECEMBER 2017

Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$299.04	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$146.18	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$8.50	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$36.36	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$45.55	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$207.00	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$2.58	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$4.98	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$327.12	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.17	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$438.59	\$0.00
Payroll Journal	E 101-41600-102 Public Works Direct	\$12.34	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$214.39	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.90	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$76.56	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$96.54	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$30.70	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$123.68	\$0.00
Payroll Journal	E 101-45120-123 Medicare	\$1.49	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$370.32	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.97	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.08	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.32	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.39	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$1.99	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$288.84	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.32	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$116.81	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$146.39	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$770.24	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$20.61	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$99.68	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$962.83	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-43125-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.36	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.69	\$0.00
Payroll Journal	E 101-42800-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$4.98	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.17	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$98.52	\$0.00
Payroll Journal	E 101-43125-123 Medicare	\$7.96	\$0.00
Payroll Journal	E 101-41600-105 Finance/Billing Cler	\$5.01	\$0.00

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Journal Entries

Current Period: DECEMBER 2017

Payroll Journal	E 101-45120-122 FICA-Social Securit	\$6.36	\$0.00
Payroll Journal	E 101-45120-121 PERA	\$7.83	\$0.00
Payroll Journal	E 101-45120-109 Public Works Maint	\$48.14	\$0.00
Payroll Journal	E 101-45120-108 Administrative Assi	\$10.31	\$0.00
Payroll Journal	E 101-45120-105 Finance/Billing Cler	\$4.98	\$0.00
Payroll Journal	E 101-45120-102 Public Works Direct	\$24.69	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$27.32	\$0.00
Payroll Journal	E 101-43125-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$48.73	\$0.00
Payroll Journal	E 101-43125-122 FICA-Social Securit	\$34.00	\$0.00
Payroll Journal	E 101-43125-121 PERA	\$42.58	\$0.00
Payroll Journal	E 101-43125-109 Public Works Maint	\$231.07	\$0.00
Payroll Journal	E 101-43125-108 Administrative Assi	\$2.58	\$0.00
Payroll Journal	E 101-43125-105 Finance/Billing Cler	\$4.98	\$0.00
Payroll Journal	E 101-43125-102 Public Works Direct	\$296.26	\$0.00
Payroll Journal	E 101-45120-131 Health Insurance	\$2.44	\$0.00
Payroll Journal	E 101-45120-101 City Administrator	\$16.42	\$0.00
Transaction Date	12/7/2017	Due 0	<b>Total</b> \$13,779.19 \$13,779.19

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,081.44	\$10,081.44	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.03	\$7.03	In Balance
	601 WATER FUND	\$1,692.50	\$1,692.50	In Balance
	602 SEWER FUND	\$1,998.22	\$1,998.22	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	12/14/17 JE	Debit Total	\$1,091.28		12
	Journal Entry	Credit Total	\$1,091.28	<b>Posted</b>	
			\$0.00		

Refer	2146	Fund 101 to Fund 209 Approve @ Council 12/13/17	Debit	Credit
Journal Entry		G 101-10600 Cash	\$0.00	\$545.64
Journal Entry		E 101-41000-700 Transfers	\$545.64	\$0.00
Journal Entry		G 209-10600 Cash	\$545.64	\$0.00
Journal Entry		R 209-41920-39200 Transfers from	\$0.00	\$545.64
Transaction Date	12/14/2017	Due 0	<b>Total</b> \$1,091.28	\$1,091.28

Fund Summary

		Debit	Credit	Difference
Refer 2146	101 GENERAL FUND	\$545.64	\$545.64	In Balance
	209 ECONOMIC DEVELOPMENT	\$545.64	\$545.64	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	12/19/17 JE	Debit Total	\$66,640.41		12
	Journal Entry	Credit Total	\$66,640.41	<b>Posted</b>	
			\$0.00		

Refer	1	Labor Distribution	Debit	Credit
Payroll Journal		E 101-42200-108 Administrative Assi	\$5.15	\$0.00
Payroll Journal		E 101-43100-121 PERA	\$156.11	\$0.00
Payroll Journal		E 101-42500-108 Administrative Assi	\$5.15	\$0.00

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Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$5.63	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$656.61	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$2,807.42	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$3.27	\$0.00
Payroll Journal	E 101-42200-109 Public Works Maint	\$14.62	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$25.93	\$0.00
Payroll Journal	E 101-42200-107 Fire Dept Wages S	\$45,162.00	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$45.06	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.52	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-41940-123 Medicare	\$0.84	\$0.00
Payroll Journal	E 101-41940-122 FICA-Social Securit	\$3.54	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.20	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.40	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$164.20	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$20.61	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$112.64	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$200.00	\$0.00
Payroll Journal	E 101-43125-109 Public Works Maint	\$90.26	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$962.83	\$0.00
Payroll Journal	E 101-42500-112 Emergency Manag	\$375.00	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.33	\$0.00
Payroll Journal	E 101-41940-108 Administrative Assi	\$2.58	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.76	\$0.00
Payroll Journal	E 101-42800-109 Public Works Maint	\$4.87	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$5.63	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.17	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$6.07	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$98.52	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41600-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41110-331 Hotel,Meal,Prkg &	\$102.72	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$61.43	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$262.66	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$210.30	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$206.14	\$0.00
Payroll Journal	E 101-41940-121 PERA	\$4.44	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$3,255.00	\$0.00
Payroll Journal	E 101-41600-108 Administrative Assi	\$2.57	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$450.00	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$9.65	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$41.31	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$17.17	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$30.92	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$33.79	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$22.53	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$340.12	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$136.19	\$0.00

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Journal Entries

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Payroll Journal	E 101-41940-105 Finance/Billing Cler	\$5.63	\$0.00
Payroll Journal	E 101-41940-102 Public Works Direct	\$24.69	\$0.00
Payroll Journal	E 101-41940-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &	\$25.15	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.68	\$0.00
Payroll Journal	E 101-41600-102 Public Works Direct	\$12.34	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$83.63	\$0.00
Payroll Journal	E 101-41600-105 Finance/Billing Cler	\$5.64	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$577.84	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$197.04	\$0.00
Payroll Journal	E 101-41600-123 Medicare	\$0.50	\$0.00
Payroll Journal	E 101-41600-122 FICA-Social Securit	\$2.22	\$0.00
Payroll Journal	E 101-41600-121 PERA	\$2.71	\$0.00
Payroll Journal	E 101-41600-109 Public Works Maint	\$9.75	\$0.00
Payroll Journal	E 101-41940-109 Public Works Maint	\$19.50	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$67.05	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$779.87	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.78	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$80.33	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$101.08	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$292.45	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$123.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$419.70	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$370.32	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$585.73	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.08	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.33	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.41	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.25	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$36.53	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$495.62	\$0.00
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,552.54
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,547.94
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.35
Payroll Journal	G 101-21711 Incentive Pay	\$0.00	\$150.00
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.56
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$121.81
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,828.67
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$658.70
Payroll Journal	E 101-46300-111 Planning Commissi	\$362.50	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$49,663.07
Payroll Journal	E 602-49490-123 Medicare	\$22.00	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$94.07	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$118.33	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$331.44	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$175.22	\$0.00
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$9,268.60

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**Journal Entries**

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Payroll Journal	E 101-43125-108 Administrative Assi	\$2.58	\$0.00		
Payroll Journal	E 101-45120-108 Administrative Assi	\$10.31	\$0.00		
Payroll Journal	E 101-45120-105 Finance/Billing Cler	\$5.63	\$0.00		
Payroll Journal	E 101-45120-102 Public Works Direct	\$24.69	\$0.00		
Payroll Journal	E 101-45120-101 City Administrator	\$16.42	\$0.00		
Payroll Journal	E 101-43125-123 Medicare	\$8.01	\$0.00		
Payroll Journal	E 101-43125-122 FICA-Social Securit	\$34.23	\$0.00		
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$156.19	\$0.00		
Payroll Journal	E 101-43125-109 Public Works Maint	\$233.96	\$0.00		
Payroll Journal	E 101-45120-122 FICA-Social Securit	\$6.44	\$0.00		
Payroll Journal	E 101-43125-105 Finance/Billing Cler	\$5.63	\$0.00		
Payroll Journal	E 101-43125-102 Public Works Direct	\$296.26	\$0.00		
Payroll Journal	E 101-43125-101 City Administrator	\$32.84	\$0.00		
Payroll Journal	E 101-43100-425 Clothing Allowance	\$15.84	\$0.00		
Payroll Journal	E 101-43100-220 Repair/Maint Suppl	\$11.97	\$0.00		
Payroll Journal	E 101-43100-123 Medicare	\$31.86	\$0.00		
Payroll Journal	E 101-43125-121 PERA	\$42.86	\$0.00		
Payroll Journal	E 101-45122-121 PERA	\$45.81	\$0.00		
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,812.17		
Payroll Journal	E 101-46300-109 Public Works Maint	\$4.87	\$0.00		
Payroll Journal	E 101-46300-108 Administrative Assi	\$103.07	\$0.00		
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$337.92	\$0.00		
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.17	\$0.00		
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00		
Payroll Journal	E 101-45120-109 Public Works Maint	\$48.74	\$0.00		
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$36.56	\$0.00		
Payroll Journal	E 101-45120-121 PERA	\$7.94	\$0.00		
Payroll Journal	E 101-45122-109 Public Works Maint	\$209.59	\$0.00		
Payroll Journal	E 101-45122-108 Administrative Assi	\$2.58	\$0.00		
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$5.63	\$0.00		
Payroll Journal	E 101-45122-102 Public Works Direct	\$327.12	\$0.00		
Payroll Journal	E 101-45122-101 City Administrator	\$65.68	\$0.00		
Payroll Journal	E 101-45120-123 Medicare	\$1.51	\$0.00		
Payroll Journal	E 101-46300-121 PERA	\$164.70	\$0.00		
Payroll Journal	E 101-45122-123 Medicare	\$8.55	\$0.00		
Transaction Date	12/21/2017	Due 0	<b>Total</b>	<b>\$66,640.41</b>	<b>\$66,640.41</b>

**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$63,273.95	\$63,273.95	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.35	\$6.35	In Balance
	601 WATER FUND	\$1,547.94	\$1,547.94	In Balance
	602 SEWER FUND	\$1,812.17	\$1,812.17	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	12/28/17 JE	Debit Total	\$800.00		12
	Journal Entry	Credit Total	\$800.00	<b>Posted</b>	
			<u>\$0.00</u>		

Refer	2148		Debit	Credit
Journal Entry	G 101-10600 Cash		\$0.00	\$200.00

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Journal Entries

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Journal Entry	E 101-41000-700 Transfers		\$200.00	\$0.00
Journal Entry	G 312-10600 Cash		\$200.00	\$0.00
Journal Entry	R 312-47000-39200 Transfers from		\$0.00	\$200.00
Journal Entry	G 601-10600 Cash		\$0.00	\$200.00
Journal Entry	E 601-49440-700 Transfers		\$200.00	\$0.00
Journal Entry	G 311-10600 Cash		\$200.00	\$0.00
Journal Entry	R 311-47000-39200 Transfers from		\$0.00	\$200.00
Transaction Date	1/2/2018	Due 0	<b>Total</b>	\$800.00
				\$800.00

Fund Summary

		Debit	Credit	Difference
Refer 2148	101 GENERAL FUND	\$200.00	\$200.00	In Balance
	311 2009 UTILITY WTR CORE CITY	\$200.00	\$200.00	In Balance
	312 2009 UTILITY WTR P.L. PORTIO	\$200.00	\$200.00	In Balance
	601 WATER FUND	\$200.00	\$200.00	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	Reallocate	Debit Total	\$10,589.61		12
	Journal Entry	Credit Total	\$10,589.61	<b>Posted</b>	
			\$0.00		

Refer	2136	Reallocate refund Water Edge Closed Business 6/30/17		Debit	Credit
Journal Entry		E 101-41000-430 Miscellaneous		\$0.00	\$1,500.00
Journal Entry		R 101-41000-32111 Liquor/Tobacco L		\$1,500.00	\$0.00
Transaction Date	8/3/2017	Due 0	<b>Total</b>	\$1,500.00	\$1,500.00

Refer	2142	Reallocate Council		Debit	Credit
Journal Entry		E 101-41000-332 Training		\$0.00	\$325.00
Journal Entry		E 101-41110-332 Training		\$325.00	\$0.00
Journal Entry		E 101-41110-331 Hotel,Meal,Prkg &		\$0.00	\$1,050.00
Journal Entry		E 101-41110-103 Mayor/Council		\$1,050.00	\$0.00
Transaction Date	11/21/2017	Due 0	<b>Total</b>	\$1,375.00	\$1,375.00

Refer	2143	Reallocate Repair to Lk Lift Station		Debit	Credit
Journal Entry		E 602-49490-220 Repair/Maint Suppl		\$0.00	\$6,792.50
Journal Entry		E 602-49490-288 Lk Sewer Lift Statio		\$6,792.50	\$0.00
Transaction Date	11/21/2017	Due 0	<b>Total</b>	\$6,792.50	\$6,792.50

Refer	2144	Reallocate		Debit	Credit
Journal Entry		R 101-41000-36240 Ref/Reimb		\$35.00	\$0.00
Journal Entry		E 101-41000-430 Miscellaneous		\$0.00	\$35.00
Journal Entry		E 101-42200-209 Cleaning Supp,Bldg		\$0.00	\$112.93
Journal Entry		E 101-42200-538 Personal Protective		\$112.93	\$0.00
Journal Entry		R 101-41000-36200 Misc Rev-Operati		\$4.06	\$0.00
Journal Entry		R 101-41000-36210 Interest Earnings		\$0.00	\$4.06
Journal Entry		E 101-42200-219 Fire Rescue Suppli		\$0.00	\$770.12
Journal Entry		E 101-42200-538 Personal Protective		\$770.12	\$0.00
Transaction Date	11/21/2017	Due 0	<b>Total</b>	\$922.11	\$922.11

**CITY OF ROCKVILLE**  
**Journal Entries**

Current Period: DECEMBER 2017

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**Fund Summary**

		Debit	Credit	Difference
Refer 2136	101 GENERAL FUND	\$1,500.00	\$1,500.00	In Balance
Refer 2142	101 GENERAL FUND	\$1,375.00	\$1,375.00	In Balance
Refer 2143	602 SEWER FUND	\$6,792.50	\$6,792.50	In Balance
Refer 2144	101 GENERAL FUND	\$922.11	\$922.11	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**December 13, 2017**  
**Rockville City Hall**

**Item 1) Call to Order**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

Roll call was taken and the following Council Members were present: Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode, Planning Commission Chairman, Bill Becker, and Emergency Management, Mike Hofmann.

Others present: Various members of the public.

**Item 4) Approval of Agenda**

***Motion by Schaefer, second by Simon, to approve the agenda as presented. Motion passed unanimously.***

**Item 5) Public Comment**

Paul Betz, 156 Broadway Street, spoke in opposition of the proposed 2018 City Fee Schedule and the impending increases.

Diane Willenbring, 25123 County Road 139, expressed concern about the recent inspections fees charged for rental units.

Marion Larson, Lloyd Lommel, Paul Massmann, Robert Schmelzer – County Road 141 residents expressed disapproval of the Schneider Preliminary Plat.

**Item 6) Resolution 2017-83 Acceptance of November 2017 Donations**

***Motion by Tallman, second by Tippelt, to approve Resolution 2017-83 Acceptance of November 2017 Donations. Motion passed unanimously.***

**Item 7) Consent Agenda**

- a) Acknowledge Review of the November 2017 Bills Paid and Journal Entries
- b) Approval Rockville City Council Minutes of November 8 and November 29, 2017
- c) Resolution 2017-84 2018 Annual Tobacco License Renewal
- d) Resolution 2017-85 Appointment/Reappointment of Planning Commission
- e) Resolution 2017-86 Approval of 2018 Sheriff's Contract
- f) Acknowledge Sheriff's November Activity Report

***Motion by Schaefer, second by Tippelt, to approve the Consent Agenda as presented. Motion passed unanimously.***

**Item 8) Department Reports:**

- a) Rockfest

Kathleen Stanger, spoke on behalf of the Rockfest Committee and explained that the Rockfest Committee is disbanding and will not be the planning committee for the City of Rockville's Rockfest.

However, as a final project the committee would like to see new "Welcome to Rockville" signage on Highway 23 at both ends of County Highway 82. It was noted the Rockville Sportsman Club has approximately \$5,000.00 to donate towards this estimated \$70,000.00 project. Stanger inquired of the Council if this was a project they felt was worthwhile to pursue and would the City help fund. Further discussion was held on funding, current signs, location, and the public's input. Council suggested that Stanger arrange a meeting with Administrator Bode to discuss the options that might be available.

b) Planning Commission (Chairman Bill Becker)

1) Resolution 2017-87 Preliminary Plat

STAFF REPORT

Re: Property Subdivision/Preliminary Plat, Variance and Rezone

Parcel I.D.No. 76.42170.0051 and 76.42170.0050 - Section 25, Township 123, Range 029

Owner: Irene Schneider Trust and Jonathan Schneider

Property Address: 7788 County Road 41

Plat known as: Schneider Farm

Request:

1. Preliminary Plat approval of fourteen (14) new lots and one (1) existing.
2. Rezone lots from Ag-40 to R-R and Amend the City's Future Land Use Map.
3. Variance to the side yard setback from 50' to 20' on all lots.

Relevant information:

1. Property is zoned Ag-40.
2. There are fourteen (14), new lots being proposed to be sub-divided.
3. Purpose is residential development.
4. Not conducive to long-term agriculture use; wooded area, rock outcroppings and marginal soils.
5. Concept Plan was reviewed by Planning Commission and Council in April of 2017.
6. 15 Public Hearing notices were mailed out.
7. Developers Agreement will be drafted prior to Final Plat.

Recommendation

Consider Approval of:

1. Preliminary Plat
2. Rezone lots from Ag-40 to R-R - Postpone
3. Variance of side yard setback from 50' to 20' in an R-R zoning district - Postpone
4. Developers Agreement – Pending

Chairman Becker noted for the Council that the Planning Commission recommends approval of the Schneider Farm Preliminary Plat but postpone any action on the rezoning and variance setback request.

***Motion by Willenbring to approve Resolution 2017-87 Preliminary Plat. Motion failed due to lack of a second.***

Mike Schneider, Schneider family representative, gave the Council a brief explanation and purpose of the Preliminary Plat.

***Motion by Schaefer, second by Tippelt, to not approve of the Planning Commission recommendation regarding the Schneider Farm Preliminary Plat. Roll Call Vote: AYES: Schaefer, Tippelt, Tallman, Simon. NAYS: Willenbring. Motion passed on a 4 to 1 vote.***

2) Ordinance 2017-87 Amending Section 14, Subdivision 9

Ordinance No. 2017-87 – Revisions to Zoning Ordinance Section 14; Non-Conforming Uses, subd.9; Expansion of Structures.

**ORDINANCE NO. 2017-87  
ORDINANCE AMENDING SECTION 14, SUBDIVISION 9  
OF THE CITY OF ROCKVILLE ZONING CODE**

WHEREAS, the City Council of the City of Rockville adopted official zoning controls (“Zoning Code”) pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

WHEREAS, the City Council has previously amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, 2006-30, 2007-40, 2007-41, 2007-42, 2007-43, 2007-44, 2008-45, 2008-46, 2008-47, 2008-49, 2008-50, 2008-51 and 2008-53; 2009-58, 2009-61, 2009-62, 2009-63, 2010-64, 2011-69, 2011-70, 2011-73, 2012-74, 2012-76, 2014-82, 2015-84, 2016-85, and 2017-86; and

WHEREAS, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

WHEREAS, the City Council has been made aware of a recent court ruling where the court applied Section 14, Subdivision 9 of the Zoning Code in a manner that was not intended by the City; and

WHEREAS, the City Council desires to amend the Zoning Code to clearly reflect that Section 14, Subdivision 9 was not intended to require that lawful, nonconforming lots of record in existence when the Zoning Code was enacted in 2003 be brought into dimensional conformity with the building lot area, lot width, lot depth, or lot frontage requirements in the Zoning Code as a condition of expanding, enlarging, or reconstructing a structure on such a lot; and

WHEREAS, a public hearing was held on December 5, 2017 before the City Planning Commission, and members of the public were given an opportunity to comment on the proposed Amendment.

NOW, THEREFORE, THE CITY COUNCIL DOES HEREBY ORDAIN TO AMEND THE ROCKVILLE ZONING CODE AS FOLLOWS:

SECTION 14: NON-CONFORMING USES, Subdivision 9: EXPANSION OF STRUCTURE is amended to read as follows:

Subdivision 9: EXPANSION OF STRUCTURE

No structure existing at this Ordinance’s adoption may be expanded, enlarged, or reconstructed to increase its floor area by twenty-five percent (25%) or more without bringing the site into compliance with this Ordinance’s requirements, including but not limited to businesses and industrial properties providing sufficient parking for the entire building, paving the parking lot area if not previously paved, providing fencing as may be required by this Ordinance, and providing screening for refuse storage. The term “site” as used in this Subdivision does not include a legal, non-conforming lot of record in existence when this Code was adopted, and this Subdivision does not apply to a situation where a structure on such a legal, non-conforming lot is being expanded, enlarged or reconstructed to increase the structure’s floor area by twenty-five percent (25%) or more.

Chairman Becker noted for the Council that the Planning Commission recommends approval of Ordinance 2017-87 Amending Section 14, Subdivision 9

***Motion by Tippelt, second by Schaefer, to approve Ordinance 2017-87 – Amending Section 14, Subdivision 9; expansion of structures. Motion passed unanimously.***

3) Developers Agreement – Voigt Pleasant Estate Plat 3

Chairman Becker noted for the Council that the Planning Commission recommends approval of Voigt Pleasant Estate Plat 3, further noting that the Stearns County Recorder’s office has made some minor wording corrections but the intent and spirit of the agreement has not changed.

***Motion by Tallman, second by Simon, to approve the Voigt Pleasant Estate Plat 3 Developers Agreement. Motion passed unanimously.***

c) Emergency Management (Mike Hofmann)

1) Resolution 2017-88 Promoting the Use of Intrastate Mutual Aid Agreement

***Motion by Tallman, second by Simon, to approve Resolution 2017-88 Promoting the Use of Intrastate Mutual Aid Agreement. Motion passed unanimously.***

2) Siren Quotes (Action to be taken under Item 10.a – Council Action)

Mike Hofmann reviewed with the Council two quotes that have been received for a new warning siren. This new siren would be installed near the intersection of Highway 23 and County Road 82 West. This new siren would replace the current and outdated siren that is located near the John Clark Elementary School.

Hoffmann also informed the Council that Geyer Signs has donated 10 light weight barricades to the Rockville City Emergency Management and the Rockville City Fire Department. The value of the donation is over \$1,500.00.

d) Public Works

1) November written report

2) P/T Seasonal Winter Help. Administrator Bode informed the Council that a help wanted ad had been placed in the Cold Spring Record for a part-time seasonal snow plow operator. One individual responded and will be interviewed this week.

3) Council reviewed the City Engineer's memo regarding the Lift Station Samplers and the final pay request to Kuechle Underground of \$29,884.79. It was noted that the January Pay Request No 2 of \$25,618.73, that was on hold per City Engineers request he is now recommending release of these funds as well. (Council Action - Item 10a)

**Item 9) Administration**

a) Resolution 2017-89 2018 Budget (Includes 1.5% COLA) (Open to Public Comment)

***Motion by Schaefer, second by Tippelt, to close the Public Comment at 7:30 p.m. Motion passed unanimously.***

***Motion by Tallman, second by Simon, to remove the 1.5% COLA from the budget. Motion passed unanimously.***

***Motion by Tallman, second by Schaefer, to remove \$9,336.00 for Rockfest from the budget.***

***Roll Call Vote: AYES: Schaefer, Tippelt, Tallman, Willenbring. NAYS: Simon. Motion passed on a 4 to 1 vote.***

***Motion by Simon, second by Tippelt, to approve the Resolution 2017-89, 2018 Budget of \$1,310,716.00. Motion passed unanimously.***

b) Resolution 2017-90 Updating 2018 City Fees and Charges

***Motion by Tippelt, second by Tallman, to postpone Resolution 2017-90 Updating 2018 City Fees and Charges. Motion passed unanimously.***

c) Resolution 2017-91 Highway 23 Corridor of Commerce

***Motion by Tallman, second by Schaefer, to approve Resolution 2017-91 Highway 23 Corridor of Commerce. Motion passed unanimously.***

d) RFP City Engineer (x3)

e) RFP Legal (x3)

f) ***Motion by Schaefer, second by Tippelt, to approve postponing any action regarding the RFP for engineering and legal to a City Council Workshop on Wednesday, January 3, 2018 at 9:00 a.m. Motion passed unanimously.***

g) RFP Building Official

It was noted that as of today, no RFP for a Building Official has been received by City Hall. Council held a brief discussion and requested staff to submit an additional RFP Building Official ad in the Cold Spring Record.

~~h) Stickney's Sewer Bill Adjustment~~

i) Street Light Addition – Broadway Street (between P.O. and Apartments)

***Motion by Tippelt, second by Tallman, to request Xcel Energy to proceed with the installation an additional street light on Broadway Street (between the Post Office. and the apartments). Motion carried unanimously.***

**Item 10) Appropriations, Allocations and Transfers**

a) Council Action

***Motion by Tallman, second by Simon to approve the Appropriations, Allocations and Transfers as presented. Motion passed unanimously.***

**Item 11) Mayor/Council Reports**

- a) RTCB – no activity to report.
- b) LMC Leadership Conference - FYI
- c) Mill Creek Update – coming Spring 2018
- d) Communication Task Force – meeting every 2 weeks
- e) Ordinance Review Task Force – starting the beginning of 2018
- f) Hwy 23 Coalition - FYI
- g) RTU – Tallman provided Council with an RTU Committee update for 2018 street improvements plans.

**Item 12) Other**

**Item 13) Future Agenda Items**

To be added to the workshop agenda:

- Additional signal light at the intersection of Highway 23 and County Road 82 W.

**Item 14) Adjourn**

***Motion made by Simon, second by Tippelt, to adjourn the meeting at 8:40 p.m. Motion carried.***

Respectfully Submitted,

*Martin M. Bode  
City Administrator*

## ROCKVILLE CITY COUNCIL WORKSHOP MEETING MINUTES

January 3, 2018  
Rockville City Hall  
8:30 a.m.

### **Item 1) Roll Call**

Roll call was taken and the following were present: Mayor, Duane Willenbring; Council Members; Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.  
Staff member present: City Administrator, Martin Bode.  
Others present: Nicholl Legatt.

### **Item 2) Additions/Approval of Agenda**

Member Schaefer requested to add discussion on a possible moratorium on future subdivisions. Item to be added under Workshop Agenda "k").

***Motion by Schaefer, second by Tallman, to approve the agenda with additions. Motion passed unanimously.***

### **Item 3) Recess to Workshop**

#### **Workshop Agenda**

Conduct Interviews with the following:

- a) 9:15 WSB Engineering
- b) 10:00 Moore Engineering
- c) 10:45 Bolton & Menk Engineering
- d) SEH Current Contract
- e) 11:15 Working Lunch
  - 1) Uniform/Clothing Allowance Policy
  - 2) 2018 Fee Schedule
- f) 12:00 JKA Jovanovich Kadlec & Athmann Attorneys at Law
- g) 12:45 Dahl, Wocken & Zimmermann, PLLC Attorneys
- h) 1:30 Rinke Noonan Attorneys at Law
- i) Code Consulting Professionals Building Official RFP
- j) Inspectron Current Building Official
- k) Moratorium of future subdivisions

**Reconvene Council Meeting at 4:04 p.m.**

### **Item 4) Uniform/Clothing Allowance**

Administrator Bode reviewed with the Council the IRS definition and tax withholding requirement for clothing allowance and uniform allowance and that the City's current Public Works uniform allowance has some mingled uniform and clothing allowance language in it. Council directed Bode to draft a correcting uniform allowance policy for full time public works employees that abides by the IRS rules and not a clothing allowance. Postponed to the January 10, 2018 City Council meeting.

**Item 5) Other**

- a) Administrator Bode informed the Council that he has been informed by a local business that they recently failed an ATF Tobacco Compliance Check. Bode stated that he and the business owner will continue to work through the process under the City's Tobacco Ordinance and State Statues.

**Item 6) Adjourn**

***Motion by Tallman, second by Simon, to adjourn the meeting at 4:08 p.m. Motion carried.***

Respectfully Submitted,

*Martin M. Bode  
City Administrator*

27 December 2017

## CONFIRMING ENGAGEMENT LETTER

City Council Members  
Marty Bode, Administrator/Clerk  
City of Rockville  
209 Broadway St E  
Rockville, MN 56369-0093

**RE: Municipal Advisor**

Dear Council Members and Mr. Bode:

David Drown Associates is privileged to serve as your jurisdiction's municipal advisor. We appreciate the trust you have placed in us, and we hope to continue service to you for many years to come. As a registered municipal advisor, federal rules require us to annually remind you that we are properly registered with the Securities and Exchange Commission (SEC) and the Municipal Securities Rulemaking Board (MSRB). We also must inform you how to connect with the MSRB's web site, which is [www.MSRB.org](http://www.MSRB.org). This is also a good time to confirm the nature of our professional relationship with you, and remind you of what you can and should expect of us as your municipal advisor.

### Confirmation of Registration

David Drown Associates, Ins. (DDA) is an independent public finance consulting firm registered and in good standing with both the SEC and the MSRB. All our professional employees have met the standards of professional qualification necessary to serve as municipal advisors. Neither our firm nor any of our employees has ever been subject to legal or disciplinary action for securities-related activities. Accompanying this letter is a copy of an MSRB brochure designed to highlight certain rules designed to protect you.

### Our Responsibilities

As your municipal advisor, we are held to the very highest standard of loyalty and care with an **explicit fiduciary duty** to act in your best interests. This means several important things:

- We have a duty to exercise proper care in performing municipal advisory activities.
- We have a duty of loyalty to you and must always act in your best interest without regard to our own financial or other interests.
- We must have the knowledge and expertise needed to provide you with informed advice.
- We have a duty to understand you and your specific situation and to follow your directions. This is necessary to assure our advice is suitable for you.
- We are required to make reasonable inquiries and investigations as to the facts supporting our recommendations and work products.
- We have a duty to discuss with you the material risks, benefits, and alternatives we considered when determining what might serve your interests best.

### Conflicts of Interest

As your municipal advisor, we must discuss with you any potential conflicts of interest. We may not provide you advice if certain **unmanageable conflicts** exist, such as providing financial advice and then purchasing related securities or engaging in "kickback arrangements." We have no conflicts of this type. Other

*potential, yet manageable* conflicts of interest must be disclosed to you in writing, with sufficient detail and explanations of how we intend to manage or mitigate each conflict. There are several potential conflicts of interest that may apply to our relationship with you:

Compensation. Almost all DDA services are provided on a fixed fee basis, and these fixed fees are contingent upon the successful completion of all work. This type of compensation represents a potential conflict of interest as it may motivate an advisor to take shortcuts, recommend less time-consuming alternatives or proceed with transactions that are not in the client's best interest.

We mitigate this potential conflict by assuring our standard fees reasonably reflect the expected costs of standard services, by preparing written recommendations that outline the basis for our advice, and by avoiding a transaction-based relationship with our clients such that compensation on any one transaction is always of secondary importance to maintaining a long-term relationship.

MN Rural Water Association. David Drown Associates, Inc. serves as the financial advisor for MRWA's Micro, Midi, Mega funding programs. In that capacity, we process applications from borrowers seeking to utilize these funding programs. This relationship with MRWA represents a potential conflict of interest in that we may have an incentive to recommend the use of these funding programs and to exclude due consideration of other options or alternatives.

We mitigate this potential conflict by having an understanding with MRWA that we will not process loans where other financing mechanisms are clearly superior, and we maintain internal procedures that explicitly include a review of other funding options before acting upon a loan request.

### **Scope of Service & Compensation**

We intend for our professional relationship with you to be a long-term and ongoing relationship, as opposed to a relationship that is specific to only one transaction. We stand ready to provide you a full range of customary financial advisory services without exclusion or limitation, and will honor our fiduciary duties to you in all aspects of our work. In cases where either of us wishes to the limit the scope of our engagement – for example, where you have already reached a decision on a particular financing, or where we lack availability or expertise in a specific area – we will address this limitation by supplemental, written communication to you.

All compensation will be based upon the rates shown on the attached Standard Fee Schedule.

I would be happy to discuss any aspect of this letter and MSRB rules with you at your convenience.

Respectfully Submitted,



David P. Drown, President  
David Drown Associates, Inc.  
[david@daviddrown.com](mailto:david@daviddrown.com)

# STANDARD FEE SCHEDULE

January 1, 2018

## General Obligation Bond Issues:

<u>Principal Amount</u>	<u>Fiscal Fee</u>
0 to \$250,000	7,000
\$250,000 to \$500,000	8,500
\$501,000 to 1,000,000	10,500
\$1,000,000 to 2,000,000	14,000
\$2 to \$3 million	16,000
\$3 to \$4 million	18,000
\$4 to \$5 million	20,000
Over \$5 million	20,000 plus \$1,000 per million

Fees are for a single G.O. bond issue. Fees for multiple issues sold concurrently are based on combined principal amount plus \$2,000 per additional issue. Client is responsible for other costs of issuance including but not limited to bond counsel, pay agent, rating agency, underwriter's fee, certificate fees and out-of-pocket expenses.

## Advance Refunding, Revenue and Lease-Purchase Financings:

For advance/crossover refunding, add \$2,000 per issue for technical analysis. Revenue bonds or lease-purchase transactions are generally charged 125% of above rates.

## Tax Increment Finance/Tax Abatement Projects/TIF Reporting:

Standard fee to research, draft, process, and certify a TIF plan is \$5,500. Fees for redevelopment districts are generally \$1,000 to \$2,500 higher, depending upon the numbers of parcels involved. Basic fee to negotiate the terms of a development agreement is \$1,500. Annual TIF report fee is \$1,000 plus \$500 for each TIF District. Standard fee to process a Tax Abatement project is \$3,500. The client shall be responsible for out of pocket expenses and expenses of other professionals, such as bond counsel and building inspection.

## Continuing Disclosure:

Full Disclosure: Annual fee is \$1,250 per year for each class of issues (G.O. bonds are one class) plus \$250 for each bond issue within that class up to an annual maximum of \$2,500 per class. The annual fee is waived if the Client has a recent Official Statement containing required information. Client is responsible for costs of a county auditor certificate, if required.

"Limited" Disclosure and/or Significant Event Reporting: Annual fee of \$250 per issue capped at \$600 for the filing of Audited Financial Statements with MSRB/EMMA.

## Hourly Service Rates:

	<u>Hourly Rate</u>
Principal	\$200
Senior Advisor	150
Associate	100
Clerical	50

**Expenses:** Actual cost, except mileage is billed at Federal Mileage Rate



# DDA

**David Drown Associates, Inc.**  
Public Finance Advisors

Minneapolis Office:  
5029 Upton Avenue South  
Minneapolis, MN 55410  
612-920-3320 (phone); 612-605-2375 (fax)  
www.daviddrown.com



Municipal Securities Rulemaking Board

A photograph of a classical building facade, likely a town hall, with several large columns and a pediment. The words "TOWN HALL" are inscribed in gold letters on a stone ledge below the columns. The image is overlaid with a semi-transparent blue rectangle containing the title text.

# Information for Municipal Advisory Clients

The Municipal Securities Rulemaking Board (MSRB) provides significant protections for municipal entities and obligated persons that are clients of a municipal advisor. Certain of those protections also apply to potential clients of a municipal advisor. Municipal advisors must comply with our rules when engaging in municipal advisory activities.

This document summarizes key principles of our rules that protect you. It also provides information on how to file a complaint against a municipal advisor with the appropriate federal regulatory authority. For the complete text of the rules and additional educational information, visit the MSRB's website at [www.msrb.org](http://www.msrb.org).

**Professional Competency.** Our rules require that your municipal advisor meet professional qualification requirements based on its municipal advisory activities. Beginning January 1, 2018, our rules require that municipal advisors also meet continuing education requirements.

**Fair Dealing.** Our rules require that your municipal advisor deal fairly with you and not engage in any deceptive, dishonest or unfair practice. Your municipal advisor must satisfy a duty of care. Your municipal advisor's recommendations must be suitable, and your municipal advisor's compensation for its recommendations must not be excessive.

To help make sure that your municipal advisor is providing unbiased advice, our rules address potential conflicts of interest, including gift-giving and political contributions. Our rules generally prohibit a municipal advisor from advising or soliciting a municipal entity within two years of a political contribution to an official of that municipal entity.

Our rules also require that you receive certain disclosures from your municipal advisor so you are aware of information that is material to your decision-making. If you are receiving advice from your municipal advisor, your municipal advisor must disclose, in writing, all material conflicts of interest, and all legal and disciplinary events material to your evaluation of your municipal advisor. We refer to this as a “full and fair” disclosure under our rules.

You are also protected by our fair dealing rules if you are solicited by a municipal advisor on behalf of a third-party municipal securities dealer, municipal advisor or investment adviser to buy certain products or services. That municipal advisor must disclose all material facts about the solicitation, including all material risks and characteristics of the product or service.

**Duty of Loyalty.** If you are a municipal entity, our rules provide extra protections when your municipal advisor advises you about municipal financial products or the issuance of municipal securities. Your municipal advisor must deal honestly and with the utmost of good faith, and act in your best interests without regard to its financial or other interests.

**Periodic Disclosure.** Your municipal advisor must periodically provide you with the following:

- a statement that it is registered with the MSRB and the Securities and Exchange Commission (SEC);
- the MSRB’s website address; and
- a statement as to the availability of this brochure.

**Documentation.** When hiring a municipal advisor to provide advice, your municipal advisor must give you a written document outlining certain terms of its relationship with you.

## Remedies for Disputes

If you have a dispute with your municipal advisor firm or representative, you should try to — but do not have to — resolve it with the individual or a supervisor. In some cases, you may not be able to resolve the dispute.

## Terms as Used in this Brochure

- **You:** A municipal advisory client, including:
  - **Municipal Entity:** A state, political subdivision of a state, or municipal corporate instrumentality of a state, including a public pension plan.
  - **Obligated Person:** Any person (including the issuer) legally committed to support payment of all or part of an issue of municipal securities, other than certain unrelated providers of credit or liquidity enhancement.
- **Municipal Advisory Activities**
  - **The provision of advice** to you with respect to municipal financial products or the issuance of municipal securities.
  - **Solicitation** of you on behalf of certain third parties to purchase a product or service.

*Municipal advisors that also act as municipal securities dealers must follow additional rules. For more information about the regulatory protections for investors, see the MSRB's [Information for Municipal Securities Investors](#) brochure.*

## Filing a Complaint

Regardless of whether you have tried to resolve your complaint directly, you may file a formal complaint with the regulatory agency that examines your municipal advisor for compliance with MSRB rules. You also may contact the MSRB, at 1300 I Street NW, Suite 1000, Washington, DC, 20005, 202-838-1330, [complaints@msrb.org](mailto:complaints@msrb.org), and we will forward the complaint to the appropriate enforcement agency listed below.

To expedite the handling of your complaint, please be as specific as possible as to the nature of the complaint, including detail about the representative and/or firm involved. Please provide your name, phone number, email address and mailing address.

### If you have a complaint about a potential violation of MSRB rules or other federal securities laws, contact:

#### U.S. Securities and Exchange Commission

SEC Center for Complaints and Enforcement Tips  
100 F Street, N.E.  
Washington, DC 20549-5990  
<https://www.sec.gov/reportspubs/investor-publications/complaintshtml.html>

Or use the online portal at:  
<https://denebleo.sec.gov/TCRExternal/index.xhtml>

### If you have a complaint about your municipal advisor or about the municipal securities market, contact:

#### U.S. Securities and Exchange Commission

Office of Municipal Securities  
100 F Street, N.E.  
Washington, DC 20549  
(202) 551-5680

### If you have a complaint against your municipal advisor that is also registered with FINRA as a dealer, contact:

#### FINRA Investor Complaint Center

9509 Key West Avenue  
Rockville, MD 20850-3329  
(240) 386-4357  
<http://www.finra.org/investors/problem>

Or use the online portal at:  
<http://www.finra.org/investors/investor-complaint-center>

#### About the MSRB

The MSRB protects investors, state and local governments and other municipal entities, and the public interest by promoting a fair and efficient municipal securities market. The MSRB fulfills this mission by regulating the municipal securities firms, banks and municipal advisors that engage in municipal securities and advisory activities. To further protect market participants, the MSRB provides market transparency through its [Electronic Municipal Market Access \(EMMA®\)](#) website, the official repository for information on all municipal bonds. The MSRB also serves as an objective resource on the municipal market, conducts extensive education and outreach to market stakeholders, and provides market leadership on key issues. The MSRB is a Congressionally-chartered, self-regulatory organization governed by a 21-member board of directors that has a majority of public members, in addition to representatives of regulated entities. The MSRB is subject to oversight by the Securities and Exchange Commission.

## **Current Policy**

### **14.1 Maintenance Department Uniforms**

All full-time Public Works employees shall be entitled to new uniforms, hats, shirts, jackets, pants, gloves and safety related items purchased annually by the city at a cost not to exceed \$350.00 per year per employee. The maintenance of the uniforms shall be the responsibility of the employee.

## **Recommended Changes:**

### **14.1 Maintenance Department Uniforms**

All full-time Public Works employees shall be entitled to uniforms (As defined by IRS rules) for such items as: hats, shirts, jackets, coats, pants. The cost for these items shall be regulated by the expenditure line item for "Public Works Uniform". Prior approval from supervisor and receipts required. The maintenance of the uniforms shall be the responsibility of the employee.

Note, safety items such as steel toed shoes, safety vest, goggles, ear protection etc. are expensed under Personnel Protective Equipment (PPE).

**City of Rockville, Minnesota  
Resolution 2018-02**

**Authorization of Exempt Gambling Permit for Rockville Fire Relief Association**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Rockville Fire Relief Association requested of the City of Rockville authorization for tax exempt gambling on March 16, 2018 at Mary Immaculate Conception Church; and

WHEREAS; The Rockville City Council has the authority to grant authorization for tax exempt gambling permits within Rockville city limits; and

WHEREAS; The Rockville City Council desires to support the ongoing efforts of area non-profit and community service organizations;

THEREFORE; The Rockville City Council grants authorization to Rockville Fire Relief Association for tax exempt gambling on March 16, 2018 at Mary Immaculate Conception Church.

Adoption by the City Council of the City of Rockville on this 10th day of January 2018.

---

Duane Willenbring, Mayor

ATTEST:

---

Martin M. Bode, City Administrator

\$20.00

No. 2018-01

3.2 MALT LIQUOR

**“ON SALE” LICENSE**

License is hereby granted to

**Rockville Fire Relief Association**

TO SELL AT RETAIL

**3.2 Malt Liquors**

FOR CONSUMPTION ON THE PREMISES LOCATED AT  
Rockville Parish Center 103 Broadway Street West

IN THE CITY OF ROCKVILLE COUNTY OF STEARNS, STATE OF MINNESOTA, FOR THE PERIOD OF ONE DAY

**March 16th Year 2018**

This license is granted pursuant to application and payment of fee therefore and is subject to all the provisions and conditions of the laws of the state and of the federal government pertaining to such sale; and is revocable for the violation thereof; non-transferable.

WITNESS THE GOVERNING BODY OF THE City of Rockville and the seal thereof this **10<sup>th</sup> day of January, 2018**

The City Council of the City of Rockville

Attest: \_\_\_\_\_

**Administrator/Clerk**

(seal)

By: \_\_\_\_\_

**Mayor**

**City of Rockville, Minnesota  
Resolution 2018-03**

**Approval of the 2018 Slate of Fire Department Officers**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The volunteer members of the Rockville Fire Department held an advisory meeting regarding their 2018 department leaders; and

WHEREAS; From a list of nominated individuals, the members identified for the City Council's consideration the individuals they recommended for appointment to department leadership positions for the calendar year 2018; and

WHEREAS; The list of recommended officers and associated rates of pay are as follows:

Chief	Rodney E. Schaefer	\$2,000
Asst. Chief	Tim Massmann	\$1,250
2 <sup>nd</sup> Asst Chief	Keith Massmann	\$1,000
Captains	Mike Schlangen*	\$500
	Dan Welle	\$500
	Rick Hansen	\$500
	Travis Rothstein	\$500
Secretary	Brenda Lodermeier	\$1,500

. \* In Charge of Captains

THEREFORE; The City Council, as the City's sole authority to appoint and promote city employees, hereby approves and appoints the above slate of Fire Department officers for the Rockville Fire Department for the year 2018. Appointments are effective January 1, 2018.

Approved by the Rockville City Council this 10th day of January, 2018.

---

Duane Willenbring, Mayor

ATTEST:

---

Martin M. Bode, City Administrator/Clerk

**ROCKVILLE ACTIVITY**

**DECEMBER 2017**

**TOTAL HOURS: 40**

***(SEE ATTACHED ACTIVITY LIST FOR  
DETAILS)***

# CONTRACTS - DECEMBER 2017

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE	12/01/2017 00:55:06	01:59:18	17099515	CONTR	2555
ROCKVILLE	12/01/2017 21:59:08	23:11:37	17099859	CONTR	2576
ROCKVILLE	12/02/2017 19:50:30	20:54:18	17100168	CONTR	2547
ROCKVILLE	12/03/2017 09:16:52	10:17:15	17100316	CONTR	2563
ROCKVILLE	12/04/2017 18:10:45	19:13:34	17100660	CONTR	2572
ROCKVILLE	12/04/2017 22:38:59	23:28:11	17100716	CONTR	2564
ROCKVILLE	12/05/2017 00:24:29	01:25:44	17100729	CONTR	2558
ROCKVILLE	12/05/2017 19:17:01	20:18:03	17100934	CONTR	2564
ROCKVILLE	12/06/2017 08:00:14	09:04:12	17101022	CONTR	2574
ROCKVILLE	12/07/2017 14:55:36	15:55:45	17101463	CONTR	2548
ROCKVILLE	12/07/2017 21:06:24	22:12:53	17101588	CONTR	2547
ROCKVILLE	12/08/2017 04:42:17	05:43:48	17101708	CONTR	2567
ROCKVILLE	12/08/2017 21:37:13	22:38:16	17101941	CONTR	2556
ROCKVILLE	12/09/2017 10:56:02	12:07:25	17102099	CONTR	2579
ROCKVILLE	12/10/2017 19:17:54	20:17:13	17102472	CONTR	2556
ROCKVILLE	12/11/2017 04:16:46	05:24:14	17102518	CONTR	2540
ROCKVILLE	12/11/2017 11:58:04	13:42:41	17102576	CONTR	2543
ROCKVILLE	12/12/2017 20:02:08	21:02:31	17102966	CONTR	2564
ROCKVILLE	12/13/2017 05:04:00	05:21:16	17103036	CONTR	2540
ROCKVILLE	12/13/2017 10:57:32	12:00:34	17103123	CONTR	2543
ROCKVILLE	12/14/2017 15:16:51	16:23:25	17103510	CONTR	2543
ROCKVILLE	12/16/2017 17:42:46	21:43:57	17104278	CONTR	2554
ROCKVILLE	12/17/2017 11:25:40	12:31:34	17104530	CONTR	2574
ROCKVILLE	12/18/2017 19:54:08	21:00:19	17104880	CONTR	2547
ROCKVILLE	12/19/2017 04:13:00	05:14:25	17104943	CONTR	2558
ROCKVILLE	12/19/2017 15:18:33	16:25:13	17105095	CONTR	2550
ROCKVILLE	12/20/2017 19:00:13	20:01:47	17105505	CONTR	2564
ROCKVILLE	12/21/2017 22:42:07	23:49:03	17105919	CONTR	2561
ROCKVILLE	12/22/2017 04:19:52	05:22:48	17105985	CONTR	2553
ROCKVILLE	12/22/2017 20:03:18	21:58:05	17106241	CONTR	2555
ROCKVILLE	12/23/2017 09:19:27	10:30:59	17106366	CONTR	2579
ROCKVILLE	12/24/2017 20:26:01	21:32:19	17106723	CONTR	2547
ROCKVILLE	12/25/2017 12:45:48	13:46:31	17106818	CONTR	2579
ROCKVILLE	12/25/2017 23:18:35	00:26:19	17106888	CONTR	2576
ROCKVILLE	12/26/2017 02:48:49	03:48:51	17106896	CONTR	2573
ROCKVILLE	12/26/2017 07:48:48	08:48:54	17106919	CONTR	2574
ROCKVILLE	12/27/2017 01:07:54	02:07:23	17107122	CONTR	2553
ROCKVILLE	12/27/2017 18:15:51	19:20:38	17107290	CONTR	2572
ROCKVILLE	12/30/2017 01:02:07	02:02:09	17107936	CONTR	2562
ROCKVILLE	12/31/2017 21:46:40	22:50:00	17108345	CONTR	2546

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17099515	2555	12/01/2017 00:55:06	12/01/2017 01:59:18	[12/01/2017 01:59:07 : MOB : 2555] TOWN VERY QUIET TOTAL TIME ON CONTRACT 1 HOUR END 0156
					[12/01/2017 01:52:21 : MOB : 2555] PLEASANT LK AREA
					[12/01/2017 01:25:43 : MOB : 2555] GRAND LK AREA
					[12/01/2017 01:10:54 : MOB : 2555] RES AREAS AROUND TOWNSITE
					[12/01/2017 01:06:08 : MOB : 2555] BIRCH ST APTS
					[12/01/2017 01:00:33 : MOB : 2555] COUNTY PARK
					[12/01/2017 00:59:22 : MOB : 2555] EAGLE PARK
					[12/01/2017 00:58:24 : MOB : 2555] DOWNTOWN/BAR AREA
					[12/01/2017 00:55:26 : MOB : 2555] FIREHALL
					[12/01/2017 00:55:24 : MOB : 2555] START 0056
ROCKVILLE	17099859	2576	12/01/2017 21:59:08	12/01/2017 23:11:37	[12/01/2017 23:11:29 : MOB : 2576] ASSISTED ON SCENE OF FATAL CRASH AT 23/8 - ONE HOUR CONTRACT COMPLETED 2159-2259 HOURS
ROCKVILLE	17100168	2547	12/02/2017 19:50:30	12/02/2017 20:54:18	[12/02/2017 20:54:03 : MOB : 2547] WELLS-1950-2020 CHECKED AREAS AROUND TOWNSITE -CHECKED SOME AREAS AROUND GRAND LK -2020-2050 -CHECKED AREAS AROUND GRAND LK

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17100316	2563	12/03/2017 09:16:52	12/03/2017 10:17:15	[12/03/2017 10:17:08 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	17100660	2572	12/04/2017 18:10:45	12/04/2017 19:13:34	[12/04/2017 19:13:24 : MOB : 2572] LAHR - PATROLLED BROADWAY ST, CO RD 8, GRAND LAKE RD, AGATE BEACH RD, RAUSCH LAKE RD, AHLES RD, LAKE RD, CO RD 6, WHITE OAK RD, LENA LN, LAKE RD, CO RD 47, CHAPEL, BROADWAY ST - CHECKED THE STORAGE SHEDS OFF 234 ST
ROCKVILLE	17100716	2564	12/04/2017 22:38:59	12/04/2017 23:28:11	[12/04/2017 23:28:08 : MOB : 2564] PO-POPP [12/04/2017 23:28:02 : MOB : 2564] Per 2572 he did contract while i was on a diffemt call. Contract has been completed
ROCKVILLE	17100729	2558	12/05/2017 00:24:29	12/05/2017 01:25:44	[12/05/2017 01:25:39 : MOB : 2558] 0024-START OF CONTRACT 0024-0045-PATROLLED TOWN SITE INCLUDING CYPRESS CT, WALNUT ST, WALNUT CIR, PTARMIGAN LN, BIRCH ST, BROADWAY ST. 0045-0105-PATROLLED GRAND LK AREA INCLUDING RAUSCH LK RD, AGATE BEACH RD, GRAND LK RD, CR 8. 0105-0124-PATROLLED PLEASANT LK AREA INCLUDING CR 47, LAKE RD, CR 6, BLUEBIRD LN, PLEASANT RD, CR 137. 0124-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ROCKVILLE	17100934	2564	12/05/2017 19:17:01	12/05/2017 20:18:03	[12/05/2017 20:17:46 : MOB : 2564] POPP 1917 - 2017 1 hr contract complete -no traffic stops -responded to a shop alarm at Sjlouis utl anything out of place met with key holder and then cleared [12/5/2017 19:32:03 : pos8 : 01HPHARRIS] PUT IN PENDING AFTER 14 MINUTES

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17101022	2574	12/06/2017 08:00:14	12/06/2017 09:04:12	[12/06/2017 09:03:30 : MOB : 2574] Dep Bonfield. Started contract 0800, ended 0900. Patrolled Broadway st, CR 8, Grand Lake public access. 1 verbal warning for speed on roadway.
ROCKVILLE	17101463	2548	12/07/2017 14:55:36	12/07/2017 15:55:45	[12/07/2017 15:55:33 : MOB : 2548] patrolled through town, very quiet.
ROCKVILLE	17101588	2547	12/07/2017 21:06:24	12/07/2017 22:12:53	[12/07/2017 22:12:33 : MOB : 2547] WELLS-2106-2136 CHECKED AREAS AROUND GRAND LK -2136-2206 CHECKED AREAS AROUND TOWNSITE -CHECKED BUSINESSES -CHECKED CO PARK -CHECKED NEIGHBORHOODS -ONE HR COMPLETE
ROCKVILLE	17101708	2567	12/08/2017 04:42:17	12/08/2017 05:43:48	[12/08/2017 05:43:44 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0442. - END OF CONTRACT - 0542. - TOTAL CONTRACT TIME: 1 HOUR.
ROCKVILLE	17101941	2556	12/08/2017 21:37:13	12/08/2017 22:38:16	[12/08/2017 22:38:09 : MOB : 2556] 1 HOUR CONTRACT. TOOK SUSV CALL AND MADE 1 TRAFFIC STOP. THUNSTEDT
ROCKVILLE	17102099	2579	12/09/2017 10:56:02	12/09/2017 12:07:25	[12/09/2017 12:07:20 : MOB : 2579] 1056-1200 PATROLLED BROADWAY E/W, PRAIRIE DR/CT, 234 ST, CO RD 8, CAROLINE, OTHMAR, PTARMIGAN DR/CT, WALNUT ST/CIR, ASPEN E/W, TAMARACK, COTTONWOOD, CHESTNUT, 1 ST W, MILL ST, CO PARK AREA, CEDAR, ASH, PINE, AGATE BEACH RD, GRAND LK AREA. FH AREA. TRAFFIC STOP ON CO RD 8 NOTHING SUSP DURING CONTRACT

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17102472	2556	12/10/2017 19:17:54	12/10/2017 20:17:13	[12/10/2017 20:17:06 : MOB : 2556] 1 hour contract. thunstedt
					[12/10/2017 19:17:54 : pos6 : 01CLGoltz] 2556
ROCKVILLE	17102518	2540	12/11/2017 04:16:46	12/11/2017 05:24:14	[12/11/2017 05:24:02 : MOB : 2540] TOTAL TIME 1 HR..MMAYERS
					[12/11/2017 05:23:57 : MOB : 2540] ROADS ARE GETTING SLICK..
					[12/11/2017 05:23:53 : MOB : 2540] DROVE AROUND GRAND LAKE AND DID NOT SEE ANYTHING OUT OF THE ORDINARY....
					[12/11/2017 05:23:28 : MOB : 2540] NOTHING SEEN OUT OF THE ORDINARY...
					[12/11/2017 05:23:19 : MOB : 2540] NOT MUCH TRAFFIC ON THE ROADS....SNOW DURING THE NIGHT AND NOW HAS TURNED INTO A SLEET/RAIN....
ROCKVILLE	17102576	2543	12/11/2017 11:58:04	12/11/2017 13:42:41	[12/11/2017 12:58:45 : MOB : 2543] PATROLLED CITY OF ROCKVILLE 1200-1300
ROCKVILLE	17102966	2564	12/12/2017 20:02:08	12/12/2017 21:02:31	[12/12/2017 20:58:11 : MOB : 2564] POPP 2002 - 2102 1hr contract complete -no calls taken while on contract -made one traffic stop in hwy 23 for equipment violation no cit issued -bars where busy in town -all appears ok
ROCKVILLE	17103036	2540	12/13/2017 05:04:00	12/13/2017 05:21:16	[12/13/2017 05:21:10 : MOB : 2540] 1 HR..MMAYERS
					[12/13/2017 05:07:04 : MOB : 2540] STARTED CONTRACT AND COULDNT CREATE A COMPUTER CALL..... CAD WAS DOWN....

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17103123	2543	12/13/2017 10:57:32	12/13/2017 12:00:34	[12/13/2017 12:00:19 : MOB : 2543] PATROLLED CITY OF ROCKVILLE 1100-1200
ROCKVILLE	17103510	2543	12/14/2017 15:16:51	12/14/2017 16:23:25	[12/14/2017 16:17:12 : MOB : 2543] PATROLLED CITY OF ROCKVILLE 1515-1615 HRS
ROCKVILLE	17104278	2554	12/16/2017 17:42:46	12/16/2017 21:43:57	[12/16/2017 21:43:51 : MOB : 2554] FINISHED LAST TEN MINUTES OF ONE HOUR CONTRACT.  PATROLLED TOWNSITE AND HWY 23 CHECKED B'S LIQUOR AS THEY WERE CLOSING SHORTLY.
ROCKVILLE	17104530	2574	12/17/2017 11:25:40	12/17/2017 12:31:34	[12/17/2017 12:31:22 : MOB : 2574] DEP BONFIELD. STARTED 1125, ENDED 1230. COUPLE OF TRAFFIC STOPS, RESIDENTIAL AREAS NEAR GRAND LAKE. GRAND LAKE ACCESS, DOWNTOWN.
ROCKVILLE	17104880	2547	12/18/2017 19:54:08	12/18/2017 21:00:19	[12/18/2017 21:00:06 : MOB : 2547] WELLS-1954-2024 -CHECKED AREAS AROUND GRAND LK -CHECKED SOME AREAS AROUND TOWNSITE -2024-2054 -CHECKED AREAS AROUND CO PARK -CHECKED DOWNTOWN -CHECKED AREAS AROUND PLEASANT LK -ONE HR COMPLETE
ROCKVILLE	17104943	2558	12/19/2017 04:13:00	12/19/2017 05:14:25	[12/19/2017 05:14:21 : MOB : 2558] CONTRACT STARTED LATE DO TO ASSISTING SJPD WITH UNWANTED 0413-START OF CONTRACT 0413-0433-PATROLLED TOWNSITE INCLUDING BROADWAY ST, WALNUT ST, WALNUT CIR, PTARMIGAN LN, STORAGE SHEDS 0433-0453-PATROLLED GRAND LK AREA INCLUDING CR 8, GRAND LK RD, RAUSCH LK RD, AGATE BEACH RD. 0453-0513-PATROLLED PLEASANT LK AREA INCLUDING CR 6, CR 137, PLEASANT RD, BLUEBIRD LN, LAKE RD, CR 47 0513-END OF CONTRACT

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17105095	2550	12/19/2017 15:18:33	12/19/2017 16:25:13	[12/19/2017 16:22:37 : MOB : 2550] ROMSTAD -1 HR COMPLETED -PATROLED RESIDENTIAL AREAS -PATROLED AROUND GRAND LK AND PLESEALNT LK AREAS -DRY ROADS, FREEZING TEMPS
ROCKVILLE	17105505	2564	12/20/2017 19:00:13	12/20/2017 20:01:47	[12/20/2017 20:01:43 : MOB : 2564] 1900-2000 1hr contract complete
					[12/20/2017 20:00:13 : MOB : 2564] POPP -patrolled around town -filled gas at corks -was a fair amount of people at the bar -not many people out driving around -no traffic stops made
ROCKVILLE	17105919	2561	12/21/2017 22:42:07	12/21/2017 23:49:03	[12/21/2017 23:48:37 : MOB : 2561] -CHECKED PARKS, BROADWAY, HWY 23, BAR AREAS, STORAGE SHEDS, WALKING TRAIL, ETC
ROCKVILLE	17105985	2553	12/22/2017 04:19:52	12/22/2017 05:22:48	[12/22/2017 05:22:41 : MOB : 2553] - CONTR STARTED AT 0419 - PATROLLED RESIDENTIAL AND BUSINESS AREAS - WATCHED DOWNTOWN FOR ABNORMAL ACTIVITY - ALL T2 - CONTR COMPLETED AT 0519 - 1 HR CONTR COMPLETED HAGSTROM
ROCKVILLE	17106241	2555	12/22/2017 20:03:18	12/22/2017 21:58:05	[12/22/2017 21:16:00 : MOB : 2555] -PLEASANT LK AREA -ASSISTED ON A VERBAL DOMESTIC AT THE TOWNSITE UNTIL 2115 -TOTAL TIME ON CONTRACT 1 HOUR C.SCHWEGEL
					[12/22/2017 20:04:49 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17106366	2579	12/23/2017 09:19:27	12/23/2017 10:30:59	[12/23/2017 10:30:55 : MOB : 2579] 0919-1019 PATROLLED FH AREA, CHAPEL ST, BROADWAY E/W, PINE, ELM, CEDAR, MILL, COTTONWOOD, 1 ST W, CO PARK AREA, CC, CHESTNUT, CAROLINE, PTARMIGAN LN/DR, TAMARACK, ASPEN E/W, NUT ST/CIR, AGATE BEACH RD, GRAND LK AREA. TRAFF STOP. NOTHING APPEARED SUSP DURING CONTRACT NO REPORT
ROCKVILLE	17106723	2547	12/24/2017 20:26:01	12/24/2017 21:32:19	[12/24/2017 21:32:04 : MOB : 2547] WELLS-2030-2100 -CHECKED AREAS AROUND TOWNSITE -CHECKED CO PARK -CHECKED BUSINESSES AND NEIGHBORHOODS 2100-2130 -CHECKED AREAS AROUND GRAND AND PLEASANT LK'S -ONE HR COMPLETE
ROCKVILLE	17106818	2579	12/25/2017 12:45:48	12/25/2017 13:46:31	[12/25/2017 13:46:27 : MOB : 2579] 1245-1345 PATROLLED GRAND LK RD AREA, AGATE BEACH RD, RAUSCH LK RD, PINE, FH AREA, BROADWAY E/W, ELM, CEDAR, MILL, COTTONWOOD, 1 ST W, CO PARK AREA, CHESTNUT STR, CAROLINE, PTARMIGAN DR/LN, TAMARACK, ASPEN E/W, WALNUT STR/CIR, SJ LOUIS, 234 ST, 235 STR, PRAIRIE CT/DR, TRAFF STOP, NOTHING APPEARED SUSP. END OF REPORT
ROCKVILLE	17106888	2576	12/25/2017 23:18:35	12/26/2017 00:26:19	[12/26/2017 00:26:12 : MOB : 2576] PATROLLED CITY, NOTHING GOING ON, PROBABLY SAW 4 CARS MOVING IN TOTAL, ONE HOUR CONTRACT 2318-0018 HOURS
ROCKVILLE	17106896	2573	12/26/2017 02:48:49	12/26/2017 03:48:51	[12/26/2017 03:48:38 : MOB : 2573] patterson 0248-0348 1hr - patrolled residential areas on townsite, grand and pleasant lakes - checked susv at cell tower site co rd 47//hwy 23, centurylink tech fixing tower

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17106919	2574	12/26/2017 07:48:48	12/26/2017 08:48:54	[12/26/2017 08:48:49 : MOB : 2574] DEP BONFIELD. STARTED 0748, ENDED 0848. LAKE ROAD, LENA LANE, DOWNTOWN, MILL ST, COUNTY PARK, SAUK RIVER ROAD.
ROCKVILLE	17107122	2553	12/27/2017 01:07:54	12/27/2017 02:07:23	[12/27/2017 02:07:18 : MOB : 2553] - CONTR STARTED AT 0107 - CONTR ENDED AT 0207 - 1 HR CONTR COMPLETED HAGSTROM
ROCKVILLE	17107290	2572	12/27/2017 18:15:51	12/27/2017 19:20:38	[12/27/2017 02:06:05 : MOB : 2553] - PATROLLED BUSINESS AND RESIDENTIAL AREAS - CHECKED FOR WINTER PARKING - NO ACTIVITY IN TOWN HAGSTROM
ROCKVILLE	17107936	2562	12/30/2017 01:02:07	12/30/2017 02:02:09	[12/27/2017 19:20:20 : MOB : 2572] LAHR - PATROLED AHLES RD, LAKE RD, CO RD 6, HWY 23 - CHECKED ON A STALLED VEHICLE ON BROADWAY ST AND HWY 23, FOLLOWED HIM TO MAKE SURE HIS TRUCK WASN'T DISABLED - PATROLED BROADWAY ST, CHECKED THE STORAGE SHEDS OFF 234 ST - PATROLED CO RD 8 - STOPPED VEHICLE FOR SPEED ON CO RD 8 IN THE SPEED ZONE, VERBAL - PATROLED GRAND LAKE RD, AGATE BEACH RD, RAUSCH LAKE RD, PINE ST
ROCKVILLE	17107936	2562	12/30/2017 01:02:07	12/30/2017 02:02:09	[12/30/2017 02:01:02 : MOB : 2562] NO MUCH MOVING THROUGH TOWN. COLD TEMPS APPEARED TO KEEP PEOPLE INSIDE. A COUPLE VEHICLES PARKED OUTSIDE THE BAR. THE RESIDENTIAL AREAS WERE QUIET. THE LOCAL BUSINESSES APPEARED SECURE. LJMCLAUGHLIN

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17108345	2546	12/31/2017 21:46:40	12/31/2017 22:50:00	[12/31/2017 22:49:55 : MOB : 2546] STRUFFERT - RANDOM PATROL OF TOWN - ALL APPEARED OK - NO REPORT

# ALL CALLS - DECEMBER 2017

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	12/22/2017 07:37:07	17106007	1021	PHONE CALL
ROCKVILLE	12/08/2017 10:27:14	17101767	1057	INTOXICATED PERSON
ROCKVILLE	12/03/2017 23:41:20	17100466	AL	ALARM
ROCKVILLE	12/04/2017 00:25:17	17100469	AL	ALARM
ROCKVILLE	12/05/2017 19:30:25	17100936	AL	ALARM
ROCKVILLE	12/07/2017 19:35:31	17101546	AL	ALARM
ROCKVILLE	12/08/2017 14:19:07	17101816	AL	ALARM
ROCKVILLE	12/14/2017 11:30:55	17103438	AL	ALARM
ROCKVILLE	12/19/2017 06:14:23	17104956	AL	ALARM
ROCKVILLE	12/31/2017 09:20:39	17108215	AL	ALARM
ROCKVILLE	12/01/2017 12:37:44	17099641	ASSTA	AGENCY ASSIST
ROCKVILLE	12/01/2017 21:58:52	17099858	ASSTA	AGENCY ASSIST
ROCKVILLE	12/01/2017 22:01:00	17099860	ASSTA	AGENCY ASSIST
ROCKVILLE	12/01/2017 23:53:34	17099909	ASSTA	AGENCY ASSIST
ROCKVILLE	12/04/2017 23:33:37	17100726	ASSTA	AGENCY ASSIST
ROCKVILLE	12/16/2017 19:56:06	17104307	ASSTA	AGENCY ASSIST
ROCKVILLE	12/27/2017 00:27:01	17107117	ASSTA	AGENCY ASSIST
ROCKVILLE	12/15/2017 19:55:36	17104017	ASSTP	PERSONAL ASSIST
ROCKVILLE	12/04/2017 10:51:50	17100569	ATV	ATV COMPLAINT
ROCKVILLE	12/26/2017 15:05:28	17107008	ATV	ATV COMPLAINT
ROCKVILLE	12/06/2017 12:40:25	17101147	CC	CITIZEN CONTACT
ROCKVILLE	12/16/2017 02:59:45	17104180	CC	CITIZEN CONTACT
ROCKVILLE	12/01/2017 00:55:06	17099515	CONTR	CONTRACT
ROCKVILLE	12/01/2017 21:59:08	17099859	CONTR	CONTRACT
ROCKVILLE	12/02/2017 19:50:30	17100168	CONTR	CONTRACT
ROCKVILLE	12/03/2017 09:16:52	17100316	CONTR	CONTRACT
ROCKVILLE	12/04/2017 18:10:45	17100660	CONTR	CONTRACT
ROCKVILLE	12/04/2017 22:38:59	17100716	CONTR	CONTRACT
ROCKVILLE	12/27/2017 01:07:54	17107122	CONTR	CONTRACT
ROCKVILLE	12/27/2017 18:15:51	17107290	CONTR	CONTRACT
ROCKVILLE	12/30/2017 01:02:07	17107936	CONTR	CONTRACT
ROCKVILLE	12/31/2017 21:46:40	17108345	CONTR	CONTRACT
ROCKVILLE	12/23/2017 09:19:27	17106366	CONTR	CONTRACT
ROCKVILLE	12/24/2017 20:26:01	17106723	CONTR	CONTRACT
ROCKVILLE	12/25/2017 12:45:48	17106818	CONTR	CONTRACT
ROCKVILLE	12/25/2017 23:18:35	17106888	CONTR	CONTRACT
ROCKVILLE	12/26/2017 02:48:49	17106896	CONTR	CONTRACT
ROCKVILLE	12/26/2017 07:48:48	17106919	CONTR	CONTRACT
ROCKVILLE	12/19/2017 04:13:00	17104943	CONTR	CONTRACT
ROCKVILLE	12/19/2017 15:18:33	17105095	CONTR	CONTRACT
ROCKVILLE	12/20/2017 19:00:13	17105505	CONTR	CONTRACT
ROCKVILLE	12/21/2017 22:42:07	17105919	CONTR	CONTRACT
ROCKVILLE	12/22/2017 04:19:52	17105985	CONTR	CONTRACT
ROCKVILLE	12/22/2017 20:03:18	17106241	CONTR	CONTRACT
ROCKVILLE	12/13/2017 05:04:00	17103036	CONTR	CONTRACT
ROCKVILLE	12/13/2017 10:57:32	17103123	CONTR	CONTRACT
ROCKVILLE	12/14/2017 15:16:51	17103510	CONTR	CONTRACT
ROCKVILLE	12/16/2017 17:42:46	17104278	CONTR	CONTRACT
ROCKVILLE	12/17/2017 11:25:40	17104530	CONTR	CONTRACT
ROCKVILLE	12/18/2017 19:54:08	17104880	CONTR	CONTRACT
ROCKVILLE	12/08/2017 21:37:13	17101941	CONTR	CONTRACT
ROCKVILLE	12/09/2017 10:56:02	17102099	CONTR	CONTRACT
ROCKVILLE	12/10/2017 19:17:54	17102472	CONTR	CONTRACT
ROCKVILLE	12/11/2017 04:16:46	17102518	CONTR	CONTRACT
ROCKVILLE	12/11/2017 11:58:04	17102576	CONTR	CONTRACT
ROCKVILLE	12/12/2017 20:02:08	17102966	CONTR	CONTRACT
ROCKVILLE	12/05/2017 00:24:29	17100729	CONTR	CONTRACT
ROCKVILLE	12/05/2017 19:17:01	17100934	CONTR	CONTRACT
ROCKVILLE	12/06/2017 08:00:14	17101022	CONTR	CONTRACT

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	12/07/2017 14:55:36	17101463	CONTR	CONTRACT
ROCKVILLE	12/07/2017 21:06:24	17101588	CONTR	CONTRACT
ROCKVILLE	12/08/2017 04:42:17	17101708	CONTR	CONTRACT
ROCKVILLE	12/18/2017 14:33:17	17104784	DRIVE	DRIVING COMPLAINT
ROCKVILLE	12/27/2017 00:08:38	17107113	DWI	DRUNK DRIVER ARREST
ROCKVILLE	12/08/2017 20:55:38	17101928	FIREB	FIRE BUILDING
ROCKVILLE	12/02/2017 21:48:53	17100195	FUP	FOLLOW UP
ROCKVILLE	12/10/2017 21:59:27	17102493	HAZ	HAZARD
ROCKVILLE	12/13/2017 14:08:51	17103193	HSREFER	HUMAN SERVICES REFERRAL
ROCKVILLE	12/14/2017 17:27:22	17103546	HSREFER	HUMAN SERVICES REFERRAL
ROCKVILLE	12/19/2017 10:28:07	17105001	INFO	MATTER OF INFORMATION
ROCKVILLE	12/20/2017 08:22:20	17105309	JUVP	JUVENILE/PROBLEM WITH
ROCKVILLE	12/18/2017 22:47:01	17104912	LIFTASSIST	LIFT ASSIST
ROCKVILLE	12/01/2017 17:56:34	17099744	MA	MOTORIST ASSIST
ROCKVILLE	12/17/2017 16:06:51	17104570	MA	MOTORIST ASSIST
ROCKVILLE	12/27/2017 18:31:34	17107294	MA	MOTORIST ASSIST
ROCKVILLE	12/16/2017 16:24:44	17104269	MED	MEDICAL EMERGENCY
ROCKVILLE	12/24/2017 21:37:08	17106732	MED	MEDICAL EMERGENCY
ROCKVILLE	12/30/2017 19:48:20	17108103	MED	MEDICAL EMERGENCY
ROCKVILLE	12/18/2017 19:10:14	17104872	PAPSV	PAPER SERVICE
ROCKVILLE	12/26/2017 18:14:26	17107041	PAPSV	PAPER SERVICE
ROCKVILLE	12/08/2017 19:55:52	17101904	PARKV	PARKING VIOLATION
ROCKVILLE	12/13/2017 17:39:44	17103266	PARKV	PARKING VIOLATION
ROCKVILLE	12/28/2017 05:30:45	17107390	STALL	STALLED VEHICLE
ROCKVILLE	12/28/2017 05:37:01	17107391	STALL	STALLED VEHICLE
ROCKVILLE	12/07/2017 19:34:13	17101544	SUICI	SUICIDE ATTEMPT IN PROGRESS
ROCKVILLE	12/08/2017 22:13:54	17101962	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	12/09/2017 00:32:53	17102011	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	12/13/2017 17:36:24	17103265	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	12/22/2017 15:45:48	17106155	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	12/26/2017 03:41:56	17106899	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	12/30/2017 17:35:30	17108059	TOBACC	TOBACCO COMPLIANCE CHECK
ROCKVILLE	12/30/2017 17:37:55	17108060	TOBACC	TOBACCO COMPLIANCE CHECK
ROCKVILLE	12/30/2017 17:43:39	17108063	TOBACC	TOBACCO COMPLIANCE CHECK
ROCKVILLE	12/01/2017 03:21:46	17099531	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/01/2017 03:43:01	17099533	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/02/2017 00:03:45	17099914	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/02/2017 15:35:46	17100084	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/02/2017 16:03:09	17100093	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/02/2017 23:36:40	17100229	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/29/2017 22:26:59	17107883	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/31/2017 00:13:55	17108173	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/31/2017 01:25:48	17108187	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/31/2017 12:44:13	17108240	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/23/2017 10:18:08	17106378	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/24/2017 17:22:04	17106686	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/25/2017 13:29:41	17106820	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/26/2017 05:28:44	17106903	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/27/2017 18:49:53	17107301	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/28/2017 17:28:39	17107581	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/21/2017 20:16:46	17105854	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/21/2017 20:40:03	17105861	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/22/2017 06:06:42	17105994	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/22/2017 12:44:57	17106112	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/22/2017 19:34:46	17106235	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/23/2017 06:12:00	17106347	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 21:30:29	17105546	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 21:35:49	17105549	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 21:56:55	17105553	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/21/2017 13:19:04	17105719	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/21/2017 16:13:36	17105770	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/21/2017 20:07:50	17105847	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 18:02:03	17105484	TRAFFIC STOP	TRAFFIC STOP

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	12/20/2017 18:12:59	17105487	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 20:07:32	17105522	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 20:48:06	17105534	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 21:04:49	17105538	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 21:27:44	17105545	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 10:47:29	17105348	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 10:47:58	17105349	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 15:42:40	17105438	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 16:14:01	17105449	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 16:37:01	17105456	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 17:43:56	17105476	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/17/2017 12:25:21	17104541	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/18/2017 14:03:02	17104777	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/19/2017 03:06:19	17104935	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/19/2017 16:32:40	17105128	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 10:14:22	17105339	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/20/2017 10:23:30	17105340	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/13/2017 05:24:08	17103038	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/13/2017 12:06:32	17103147	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/14/2017 11:58:16	17103448	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/15/2017 05:57:33	17103774	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/15/2017 20:08:15	17104021	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/17/2017 12:15:22	17104540	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/09/2017 11:52:38	17102111	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/09/2017 15:18:51	17102144	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/11/2017 15:09:13	17102622	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/12/2017 01:07:07	17102732	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/12/2017 11:11:48	17102835	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/12/2017 20:44:59	17102974	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/06/2017 01:09:24	17100982	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/06/2017 08:07:27	17101027	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/07/2017 22:27:14	17101623	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/08/2017 19:52:34	17101903	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/08/2017 20:49:03	17101925	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/08/2017 21:50:29	17101948	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/03/2017 13:38:01	17100351	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/03/2017 23:21:04	17100456	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/04/2017 01:14:48	17100480	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/04/2017 08:37:03	17100535	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/04/2017 11:20:36	17100573	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/04/2017 13:39:43	17100604	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	12/17/2017 00:47:55	17104453	UAVASSIST	UAV ASSIST
ROCKVILLE	12/02/2017 10:21:27	17100014	VAND	VANDALISM
ROCKVILLE	12/22/2017 20:13:01	17106245	VERB	VERBAL DISPUTE
ROCKVILLE	12/07/2017 08:54:55	17101370	WARRANT	WARRANT
ROCKVILLE	12/11/2017 12:58:11	17102592	WARRANT	WARRANT
ROCKVILLE	12/03/2017 10:19:14	17100324	WEBTRAIN	TRAINING ONLINE
ROCKVILLE	12/14/2017 10:04:02	17103407	WEBTRAIN	TRAINING ONLINE
ROCKVILLE	12/20/2017 13:54:49	17105401	WEBTRAIN	TRAINING ONLINE
ROCKVILLE	12/16/2017 12:28:41	17104237	XPAT	EXTRA PATROL

CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	12/03/2017 13:39:00	17100351	730017018300	SPEEDING
MN0730000	2	ROCKVILLE	12/03/2017 23:22:00	17100456	730017024036	SPEEDING
MN0730000	2	ROCKVILLE	12/04/2017 11:56:00	17100569	730017018301	PROHIBITED USE OF ATV
MN0730000	2	ROCKVILLE	12/08/2017 20:49:00	17101925	730017020922	SPEEDING
MN0730000	2	ROCKVILLE	12/11/2017 15:13:00	17102622	730017026288	WINDOW RESTRICTIONS TINT TOO DARK
MN0730000	2	ROCKVILLE	12/12/2017 01:08:00	17102732	730017025984	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	12/12/2017 01:08:00	17102732	730017025984	DRIVING AFTER REVOCATION
MN0730000	2	ROCKVILLE	12/20/2017 15:42:00	17105438	730017020925	SPEEDING
MN0730000	2	ROCKVILLE	12/20/2017 16:14:00	17105449	730017020926	SPEEDING
MN0730000	2	ROCKVILLE	12/20/2017 16:37:00	17105456	730017020927	SPEEDING

## Council update for 1-10-18

### Water department

- Water tests on a weekly basis
- Rounds/heat checks in water towers
- Water tower low temp call out. Replaced heater
- Order chemical products for well houses
- Complete month end paperwork for MDH
- Mark locates as needed

### Sewer department

- Mark locates as needed
- Pump out air release man holes
- 4 grinder station repairs: Lake road, Pleasant road, Hubert lane, and Agate Beach road
- Work with FMC to calibrate industrial park and main lift station flow meters. (done annually)

### Street department

- Snow removal and apply salt/sand to roads
- Sign repair and replacement
- Pot hole repair

### Parks department

- Inspect parks playground equipment
- Empty garbage
- Fix tire leak on Kubota tractor, getting prices on new tires

### Equipment repair

- Took 1 ton back to Tenvoorde. Still leaking oil they inspected it again found nothing.
- Replaced fuel tank on Sterling dump truck (#5)
- Cleaned mice and nests out of ford dump truck cab and vents (#7)

### Miscellaneous

- Built shelving in pw building for skid loader attachments

### Upcoming work

- Trim trees
- Plow roads and sidewalks. Apply salt/sand as needed
- Garage door repairs and seal on PW building
- Work on air release valves

Nick Waldbillig  
Rockville public works director  
320 250 2601  
[nwaldbillig@rockvillecity.org](mailto:nwaldbillig@rockvillecity.org)

**ORDINANCE NO. 2018-88**

**ORDINANCE AMENDING ORDINANCES, SETTING PENALTIES  
FOR ORDINANCE VIOLATIONS, AND ADJUSTING THE CITY FEE SCHEDULE**

**The Rockville City Council does hereby ordain as follows:**

Pursuant to Minnesota Statutes § 609.034, the penalty for any person violating any of the City Ordinances shall be guilty of a petty misdemeanor or misdemeanor, as stated in the Ordinance.

**SECTION 1.**

**Ordinance Revisions:** The following changes shall be made to the City of Rockville's Ordinances (additions shown in underline and deletions shown in ~~striketrough~~):

1. **Ordinance No. 2003-02: Fireworks – Section 95.5. Penalty**, shall now state:

Any person violating this Ordinance shall be guilty of a petty misdemeanor upon the first offense and a misdemeanor upon the second and subsequent offenses. See the City of Rockville's Fee Schedule for fine amounts, if any.

2. **Ordinance No. 2003-07: Prohibiting the Parking of Vehicles on City Streets for More than 72 Hours and Regulating Parking on Certain City Streets During Winter Months – Section 71.06D**, shall now state:

Any person, firm, or corporation who shall violate any of the provisions of this ordinance shall be guilty of a petty misdemeanor. ~~punished to the full extent of the law.~~ See the City of Rockville's Fee Schedule for fine amounts, if any.

3. **Ordinance No. 2003-08A: Regulating the Use of the Wastewater Facilities – Section 1.16 Penalties, Subd. 1, Subd. 2, and Subd. 5**, shall now state:

Subd. 1. Administrative Fines. Notwithstanding any other Section of this Ordinance, any user who is found to have violated any provision of this Ordinance, or orders issued hereunder, shall be fined in an amount listed on the City of Rockville's Fee Schedule ~~not to exceed \$1,000 per violation~~. Each day on which noncompliance shall occur or continue shall be deemed a separate and distinct violation. Such assessments may be added to the user's next scheduled sewer service charge and the city shall have such other collection remedies as it has to collect other service charges. Unpaid charges, fines, and penalties shall constitute a lien against the user's property.

Subd. 2. Criminal Penalties. Any person violating any of the provisions of this Ordinance shall be guilty of a misdemeanor and upon conviction thereof shall be punished accordingly. See the City of Rockville's Fee Schedule for fine amounts, if any.

Subd. 5. Falsifying Information. Any person who knowingly makes false statements, representation or certification in any application, record, report, plan or other document filed or required to be maintained pursuant to this Ordinance, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under

this Ordinance, shall be guilty of a misdemeanor, and upon conviction, be punished by a fine amount as listed on the City of Rockville's Fee Schedule. ~~of not more than \$700 or by imprisonment for not more than 90 days, or by both.~~

4. **Ordinance No. 2003-09: Noise Ordinance – Section 2.13.5 and Section 3.2**, shall now state:

2.13.5. Penalties. Every owner or tenant of the premises where a party or gathering in violation of this section occurs, who is present at such party or gathering, is guilty of a petty misdemeanor. Further providing that any person who refuses to disburse from a party or gathering in violation of this section after being ordered by a police officer to do so, is guilty of a petty misdemeanor. See the City of Rockville's Fee Schedule for fine amounts, if any.

Section 3.2. This Ordinance may be enforced by injunction, action for abatement, or other appropriate civil remedy. Violation of this Ordinance is a petty misdemeanor punishable by a fine ~~of up to \$300.00~~ listed in the City of Rockville's Fee Schedule.

5. **Ordinance No. 2004-21: Regulating the Use of Snowmobiles – Section 13. Penalties**, shall now state:

Any person who shall violate any provision of the Minnesota Statutes contained in this Ordinance shall be guilty of a misdemeanor. Any person who shall violate any provisions of this Ordinance not covered by the Minnesota Statutes is guilty of a petty misdemeanor and subject to a ~~penalty and/or~~ fines listed in the City of Rockville's Fee Schedule.

6. **Ordinance No. 2004-22: Regulating the Use of ATV's – Section 6. Penalties**, shall now state:

Any person who shall violate any provision of the Minnesota Statutes contained in this Ordinance shall be guilty of a misdemeanor. Any person who shall violate any provisions of this Ordinance not covered by the Minnesota Statutes is guilty of a petty misdemeanor and subject to a ~~penalty and/or~~ fines listed in the City of Rockville's Fee Schedule. ~~For current penalties or fines refer to the MN DNR "Off Highway Vehicle Regulations" handbook. (Available from the DNR or at Rockville City Hall).~~

7. **Ordinance No. 2006-32: Regulating the Use of City Parks, Prohibiting Certain Conduct Therein and Providing Penalties for Violation – Section 17.1. Penalty**, shall now state:

Any person violating any provision of this Ordinance shall be guilty of a misdemeanor. See the City of Rockville's Fee Schedule for fine amounts, if any.

8. **Ordinance No. 2009-59: Regulating Dogs in the City – Section 91.13. Penalty**, shall now state:

Any person who violates any provision of this Ordinance is guilty of a petty misdemeanor ~~punishable by a fine listed in the City of Rockville’s Fee Schedule of which the fine for the first time offender is \$25.00, \$50.00 for the second time in a 12 month period. The third fine would be an automatic court date.~~

9. **Ordinance No. 2012-75: Regulating Parking During Snow Emergencies on All City Streets During Winter Months – Section 71.04 (C)**, shall now state:

Violators of this Ordinance will be subject to a ~~\$25.00~~ penalty listed in the City of Rockville’s Fee Schedule and in the event that it is necessary that a vehicle be towed away, the cost of the towing, the penalty, and any other related charges will be at the expense of the vehicle owner and will be collected in full before any vehicle is released.

10. **Ordinance No. 2013-77: Shade Tree – Subd. 16. Penalty, (A)**, shall now state:

Any person, firm, or corporation that violates any provision of this section shall, upon conviction, be guilty of a misdemeanor. The penalty, which may be imposed for any crime that is a misdemeanor under this section, including Minnesota Statutes specifically adopted by reference, shall be fined as listed in the City of Rockville’s Fee Schedule ~~a sentence of not more than 90 days, or a fine of not more than \$1000, or both.~~

11. **Ordinance No. 2013-79: Rental Licensing – Section 1.11 Criminal Penalties, Subd. 1**, shall now state:

In addition to any other penalties imposed by this ordinance, any Person, firm, corporation, or partnership who shall violate any of the provisions of this Ordinance shall be guilty of a misdemeanor. Each violation of this Ordinance shall constitute a separate offense. See the City of Rockville’s Fee Schedule for fine amounts, if any.

## **SECTION 2.**

**Certification and Publication:** The Rockville Administrator/Clerk shall certify to the adoption of this ordinance and cause the same to be published. The following is the official summary of Ordinance No. 88 approved by the City Council on January 10, 2018:

On January 10, 2017, the City Council for the City of Rockville adopted an ordinance amending ordinances, setting penalties for ordinance violations, and amending certain sections of the City of Rockville’s ordinances. A complete, printed copy of the Ordinance is available for inspection by any person during regular office hours at the City Administrator-Clerk’s office.

**SECTION 3.**

**Fee Schedule:** See attached **Exhibit A.**

**SECTION 4.**

**Effective Date:** This ordinance shall be effective upon publication.

Approved this 10 day of January, 2018.

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Duane Willenbring, Mayor

ATTEST:

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Martin Bode, Administrator/Clerk

**EXHIBIT A**

# Rockville MN

## 2018 FEE SCHEDULE FOR LICENSES, PERMITS AND SERVICES

**Applicable Minnesota Sales Tax will be added to fees.**

**+ Interest will be charged according to annual rate.**

**++ Credit/debit card payment not accepted for these fees.**

2. Administration and Miscellaneous Fees
3. Building Permit Fees
4. Community Development Related Fees
5. Fire Department Call Fees and Stipends
6. General License, Permits, & Service Fees
7. Public Works Department—Equipment & Operator Fees
8. Sewer, Water and Storm water Utility Fees
9. Public Improvement Values: Building and Grounds Rental Fee
10. Administrative Fines

*Dated 1/3/2018 dpw*



# City of Rockville

# Fee Schedule

Applicable MN Sales Tax will be added to fees.  
+Interest will be charged according to annual rate.

## Building Permit Fees.

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
<b><u>Work done without a required permit!!</u></b>		<b><u>Double the permit Fee</u></b>
Building Permit Fees –Residential & Commercial. Per UBC Fee Schedule		based on value
Basement Finish- (\$100.00 permit fee, \$50.00 plan check) or using MN valuations UBC Fee Schedule whichever is less.	\$1.00 State Surcharge+	\$ 150.00
Decks-Residential (\$75.00 permit fee, \$50.00 plan check) or using MN valuations UBC Fee Schedule whichever is less.	\$1.00 State Surcharge+	\$125.00
Demolition Permit _Commercial/Industrial	\$1.00 State Surcharge+	\$ 75.00
Demolition Permit _Residential	\$1.00 State Surcharge+	\$ 50.00
Electrical Inspections	per MN State Electrical Regulations	
Maintenance Permit Fee	\$1.00 State Surcharge +	\$ 35.00
Re-roofing, Re-siding		
Window or Ext. Door replacement		
Mechanical (Heating, Air, Gas) Residential (includes chimneys, wood stoves & fireplaces)	\$1.00 State Surcharge +	\$ 50.00
Mobile or Doublewide Home installation	\$1.00 State Surcharge +	\$ 100.00
Moving Permit Fee		
Accessory Structure Move-in Fee	\$1.00 State Surcharge +	\$ 75.00
House Move-in Fee	\$1.00 State Surcharge +	\$ 100.00s
plus additional fee based on valuation if any site work is necessary. i.e. driveway permit		
Plan Check Fee		65% of Permit Fee
Plan Check Fee for similar plans (per state building code, Chapter1300, Sec. 160)		25% of Permit Fee
Plan Check Fee-Additional- required by changes, or additions to approved plans.	Per hr.	\$ 50.00

## Refunds:

The building official may authorize refunding of not more than 80% of the permit fee, if no work has been done under the approved permit.

Request for refund must be in writing and submitted by the original applicant no later than 180 days after the original fee payment.

**Applicable MN Sales Tax will be added to fees.  
+Interest will be charged according to annual rate.**

**Community Development Related Fees.**

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
Administrative Plat Fee		\$ 100.00
“After the Fact” Charges	twice the permit fee + application fee	
Annexation Administration Fee		\$ 200.00
Appeal Process Fee		\$ 250.00
Business Subsidy Loan, TIF, or Tax Abatement, PUD		
PRE-Application Process		\$ 200.00
Application		\$ 500.00
Escrow Amount ** (un-used portion is refunded)		\$ 1,500.00
<b>Civil Defense Siren Fee (for newly developed land)</b>	<b>per lot</b>	<b>\$ 75.00</b>
Concept Plan Review		\$ 200.00
Conditional Use Permit (application)		\$ 200.00
Driveway Permit (County or State Road may require additional permit)		\$ 50.00
Driveway Permit Deposit (refundable if no damage to public property)		\$ 500.00
Easement or Encroachment request		\$ 35.00
Final Plat Review		\$ 250.00
Hourly Rate to prepare docs-Admin Asst./hr.		\$ 20.00
Hourly Rate to prepare docs Zoning Admin./hr (billed in qtr. hr blocks)		\$ 50.00
Interim Use Permit (application)		\$ 200.00
Minor Subdivision (application)		\$ 75.00
Non-Conforming Expansion Permit (application)	RESIDENTIAL	\$ 100.00
	COMMERCIAL	\$ 250.00
Ordinance Amendment (application)		\$ 500.00
Park Land Dedication Fee (single family)	or (0.085/sq. ft.)	\$ 1,800.00
“ “ “ Per unit (multi-family)		\$ 1,000.00
Platting Escrow Amount ** (un-used portion is refunded)		\$ 1,000.00
Re-Zone Application		\$ 200.00
Shore Land Alteration Permit	Stearns County Fee plus	\$ 35.00
Vacate Easement, Street, or Alley Application		\$ 250.00
Variance Request Application		\$ 100.00

\*\* Petitioner will be responsible for additional charges incurred above the escrow collected.

\*Community Development related fees may be combined for multiple requested actions presented as one review package at one meeting by the same applicant.

# City of Rockville

# Fee Schedule

**Applicable MN Sales Tax will be added to fees.  
+Interest will be charged according to annual rate.**

## Fire Department Call Fees

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
Fire Calls-Base rate (includes the first hour)*		\$ 500.00
Structural Burns (requested)		\$ 500.00
Each additional hour		\$ 250.00
Accident Calls- Base Rate (includes the first hour)*		\$ 300.00
Traffic Accident with Extraction		\$ 400.00
Vehicle Fire		\$ 250.00
False Alarm	1 <sup>st</sup> no charge 2 <sup>nd</sup> \$100.00 3 <sup>rd</sup> or more	\$ 250.00
Grass Fire		\$ 250.00
Knox Box (surface mount)		\$ 275.00
Knox Box (flush mount)		\$ 300.00
Loads of Water		\$100.00/load
(Filling swimming pools, flushing sewer lines, watering down turkeys)		
Supplies (foam)		\$15.00/ gal.
Medical Responses*      First response		No Charge
Second response (of like type issue) will include a written warning that future responses shall have a charge for services rendered based on actual cost to City.		
Third and future Responses		No Charge
		Actual Cost

\*Base Charge: For fire runs and medical responses, involving a minimum of time, equipment, and firefighter hours, the City reserves the option of charging a base fee of \$500.00-\$300.00 and \$300.00-\$150.00 respectfully.

## Stipends:

Council members	(Annual Salary \$2,100.00	special mtg. /hr \$ 25.00
Mayor	(Annual Salary \$ 3,000.00	special mtg. /hr \$ 25.00
Fire Dept: Fire Chief	(Annual Salary \$2,000.00	truckcheck-mtg.\$10.00/hr
1 <sup>st</sup> Assistant Chief	(Annual Salary \$1,250.00	truckcheck-mtg.\$10.00/hr
2 <sup>nd</sup> Assistant Chief	(Annual Salary \$1,000.00	truckcheck-mtg.\$10.00/hr
Secretary	(Annual Salary \$ 1,500.00	truckcheck-mtg.\$10.00/hr
Captains	(Annual Salary \$ 500.00	truckcheck-mtg.\$10.00/hr
<b>Fire Dept Members</b>	<b>Fire Call, Rescue Call, truckcheck-mtg.</b>	<b>\$10.00/hr</b>
<b>Planning and Zoning Members.</b>	<b>(Annual Salary \$250.00 Chair)</b>	<b>per mtg. \$ 25.00</b>
Committee mtgs. (RTU) etc.		per mtg. \$ 25.00
Sub-Committee, Task Force mbrs.		per mtg. \$ 15.00

# City of Rockville

# Fee Schedule

Applicable MN Sales Tax will be added to fees.

+Interest will be charged according to annual rate.

## General License, Permits, & Service Fees

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
Animal Impound Fee (Contracted Service)	as charged by contractor	
Burning Permit		\$ 25.00
Caterer's Permit		\$ 35.00
Dog License- (lifetime of dog)		\$ 25.00
Fireworks Permit		\$ 35.00
Legalized Gambling Investigation Fee for Initial Premises Permit		\$ 100.00
Legalized Gambling Premises Permit Annual Renewal Fee (Jan-1)		\$ 75.00
*Liquor License (annual)		
Consumption and Display		\$ 250.00
Consumption and Display (one day)		\$ 25.00
Investigation- New License applicant		\$ 250.00
Off-Sale Intoxicating Liquor (MN Statute 340A.408)		\$ 150.00
Off-Sale Non-Intoxicating 3.2 Malt Liquor		\$ 50.00
On-Sale Intoxicating Liquor		\$ 1,250.00
On-Sale Non-Intoxicating 3.2 Malt Liquor		\$ 150.00
Wine		\$ 50.00
Sunday Liquor License		\$ 200.00
Temporary On-Sale Intoxicating Liquor (per day)		\$ 25.00
*Peddlers License (local no background check)		\$ 25.00
*Peddlers License (non-residents) (non-refundable) 14 days to process (sheriff review)		\$ 75.00
(For non-residents Photo Identification Card issued by City)	per individual	\$ 10.00
Refuse Haulers Annual Permit--January 1 renewal		\$ 150.00
Rental Unit <u>Initial</u> Inspection, single family (up to two inspections)		\$ 100.00
multi-family (each additional unit)		\$ 75.00
Rental Unit Renewal Inspection- <u>3 year period</u> (up to two inspections) single unit		\$ 75.00
Multi-family (each additional unit)		\$ 25.00
Rental <u>Re-Inspection</u> Fee (3 <sup>rd</sup> or more, per inspection, per unit)		\$ 75.00
Work in City Right of Way and/or bulk city property	Permit Fee	\$ 250.00
(Refund after proper clean-up)		\$ 200.00
Tobacco and Electronic Cigarettes License		\$ 50.00

\*The license fees are intended to cover the costs of issuing, inspecting and other directly related costs of enforcement.

# City of Rockville

# Fee Schedule

Applicable MN Sales Tax will be added to fees.

+Interest will be charged according to annual rate.

## Public Work's Dept. Equipment & Operator Fee

<u>Item</u>	<u>Date of last change</u>		<u>Fee</u>
Barricades		per each	\$ 1.00/day
Chain Saws	(with operator)	per hr*	\$ 40.00
Disc Blade	(reclaiming)	per hr	\$ 35.00
Dump Truck single axle	(with operator)	per hr*	\$ 60.00
Dump Truck single axle with plow	(with operator)	per hr*	\$ 75.00
Dump Truck tandem axle	(with operator)	per hr*	\$ 80.00
Dump Truck tandem axle	(with operator)	per hr*	\$ 95.00
Electric Jackhammer		per hr	\$ 30.00
Folding Chair rental	(per chair per event)		\$ .75
Folding Table rental	(per table per event)		\$ 3.00
Flashers	(per each per day)		\$ 1.00
Generator 4-pin hookup: 220 & 120 volt		per hr	\$ 40.00
Loader	(with operator)	per hr*	\$ 100.00
Lawn Mower zero turn	(with operator)	per hr*	\$ 59.00
Lawn Gang Mower/ tractor	(with operator)	per hr*	\$ 79.00
Mail Box (swing post) (picked up)			\$ 95.00
Mail Box (swing post) (delivered)			\$ 120.00
Road Grader	(with operator)	per hr*	\$ 110.00
Skid Steer/ one attachment	(with operator)	per hr*	\$ 78.00
Additional charge for each attachment		per hr*	\$ 25.00
Traffic Cones		per each	\$ 1.00/day
Trash Pump 2-1/2" with 12 intake hose, 25' outlet hose		per hr	\$ 40.00
Wood Chipper	(with operator)	per hr*	\$ 59.00

\*add Overtime labor to applicable hourly rates if operator reaches Overtime status.

Equipment rates are based on a 1-hr minimum. In nearly all circumstances, equipment must be rented with (and operated by) a city staff member.

Exceptions may be made when working with other governmental entities.

# City of Rockville

# Fee Schedule

Applicable MN Sales Tax will be added to fees.

+Interest will be charged according to annual rate.

## Sewer, Water, and Storm Water Utility Fees

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
Sewer Hook-up; aka. SAC	one time charge	\$ 3,000.00
Sewer Base Fee: Core*	Bi-monthly	\$ 12.00
Sewer Base Fee: Lakes, PIP, Brentwood*	Bi-monthly	\$ 30.00
Sewer Significant Industrial User Fee	(add to usage rate)	
Biochemical Oxygen Demand (CBOD) greater than 250 mg/l	per pound	\$ .95
Total Kjeldahl Nitrogen (TKN) greater than 45 mg/l	per pound	\$ .45
Total Phosphorus (TP) greater than 7 mg/l	per pound	\$ 19.38
Total Suspended Solids (TSS) greater than 300 mg/l	per pound	\$ 1.97
Usage-Consumption Rate/1000 gal*#	Bi-monthly	\$ 4.90
Water Hook-up; aka.WAC	one time charge	\$ 3,000.00
Water Base Fee: Core*	Bi-monthly	\$ 20.00
Water Base Fee: Lakes, PIP, Brentwood*	Bi-monthly	\$ 40.00
Water Meter Fee	COMMERCIAL actual cost	residential \$ 300.00
Water Safe Water FeeMDH	Bi-monthly	\$ 1.06
Water Usage Rate	0000-30,000 thousand gallons	\$ 7.00
	30,001-60,000 thousand gallons	\$ 7.50
	60,001-90,000 thousand gallons	\$ 8.25
	90,001-99,999 thousand gallons	\$ 8.75
Construction Water Meter Hookup (meter fee refundable)	cost of meter plus	\$ 25.00
Water Disconnect		\$ 35.00
Water Reconnect		\$ 30.00
Resident requested water flow rate or meter certification/rebuild	actual cost of certification	
(Refunded if flow rate or meter accuracy found to be outside of normal operating parameters)		
Storm Water Utility Fee	Bi-monthly	N A

\*Unit is defined as each dwelling, business, or industry. (Basic Code Section 52.51 Water Rates.)

# Actual Usage Nov,-April: Averaged May,-Oct. based on previous 6 mth usage.

## City of Rockville

## Fee Schedule

Applicable MN Sales Tax will be added to fees.

+Interest will be charged according to annual rate.

### Public Improvements Schedule of Values

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
Bituminous street (width up to 24')	per assessable ft	\$ 66.30
Bituminous street (greater than 24')	per assessable ft	\$ 88.44
Concrete Curb & Gutter B618	per assessable ft	\$ 24.36
Concrete Curb & Gutter (replacement)	30% of standard rate above	
Reclaim street (width up to 24')	per assessable ft	\$ 29.82
Reclaim street (greater than 24')	per assessable ft	\$ 40.92
Sanitary Sewer (main line)	per assessable ft	\$ 83.75
Sanitary Sewer (main line) replacement	25% of standard rate above	
Sewer Stub (low pressure system) includes SAC & Trunk fee	per connection	\$8,872.50
Water Line (main line)	per assessable ft	\$ 64.00
Water Line (main line) replacement	25% of standard rate above	
Overlay street (width up to 24')	per assessable ft	\$ 12.78
Concrete sidewalk on one side of street	per assessable ft	\$ 14.75
Concrete sidewalk on both sides of street	per assessable ft	\$ 29.15
Sidewalk replacement	30% of standard rate above	

### Rental Fee Buildings & Grounds

<u>Item</u>	<u>Date of last change</u>	<u>Fee</u>
City Hall Rental 1-29people	per room	\$ 50.00
City Hall Rental 30 and more	chambers	\$ 75.00
(for businesses, organizations, non-profits. <u>NO</u> Private Parties)		
Rooms available: Council Chambers (seats 60) conference rooms (seat approx 12)		
Community Ball Field	Resident	\$ 25.00
	Non-resident	\$ 50.00
Eagle Park, Lions Park, & Community Park	Resident	\$ 25.00
	Non-resident	\$ 50.00
Deposit Fee for City Hall, Fire Hall and Park Rental	minimum	\$ 75.00
(Deposit is refunded if buildings & grounds are in proper condition after the event)		

# City of Rockville

# Fee Schedule

Applicable MN Sales Tax will be added to fees.

+Interest will be charged according to annual rate.

## Administrative Fines

<u>Item</u>	<u>set by Ordinance#</u>	<u>Date of last change</u>	<u>Fee</u>
Abandoned Vehicles			\$ 50.00
Alcohol in City Park			??????
Animal Complaint (barking, running at large)			\$ 25.00
Bikes/Skateboards/Rollerblades etc. on Sidewalk			\$ 25.00
Disorderly Conduct			\$ 50.00
Exhibition Driving			\$ 50.00
Illegal Dumping			\$ 100.00
Illegal Fireworks			\$ 25.00
Noise Violation			\$ 50.00
Parking Violation_ Handicapped designated area			\$ 200.00
Parking Violation (posted fire lane, no parking zone, sidewalks etc.)			\$ 25.00
Snowmobile/ATV infractions			\$ 50.00
Transient Merchants			\$ 50.00
Uncut Grass and Weeds (first offense no charge) thereafter			\$ 50.00

2018 FEE SCHEDULE	Rockville FEE	Cold Spring	Richmond	St August
<b>ADMINISTRATIVE</b>				
Address Sign/Post (Blue Sign)	\$25.00			
Administrative Fees	\$25.00	\$20.00	\$25.00 per hour	
Assessment Search Fee each	\$20.00	\$20.00 Standard \$35.00	\$20.00 Standard \$30.00 24/turnaround	\$10.00
Check returned (NSF)	\$25.00 + Bank Charge	\$15.00	\$30.00	
City Cleanup of Nuisance Violations- per hour	\$35.00		\$55.00	
Copies per sheet (Black & White) (MN Sales Tax included)	0.25	.15 tax on personal copies	0.25 0.35 11x17	(8.5x11 .25) (8.5x14 .50)
Copies per sheet (Color) MN Sales Tax included)	0.50	.50 tax on personal copies		Color Maps (8.5x11 1.50)
Fireworks permit	\$25.00	\$20.00		
Election Filing fee	\$2.00	\$2.00	\$2.00	
Fax (Local) per page		\$1.00 + .25/page	\$0.25	1.50 per page
Long Distance Fax 1st page	\$2.00		\$1.00 per page	
Thereafter per page	\$1.00			
Late Fee (Invoices)				
1 <sup>st</sup> Month	10%		1.50%	
Thereafter	1%			
Certifying Unpaid Accounts to Tax Roll	10%			
Mail Box				
Pickup	\$95.00			
Delivered	\$120.00			
Mailing List	\$25.00 <b>\$100</b>	\$100.00		
Newsletter Ad				
1/8 Page	\$25.00			
1/4 Page	\$35.00			
1/2 Page	\$50.00			
Full Page	\$75.00			
Insert	\$150.00			
Sign In Violation (Retrieve Signs Fee) per sign	\$25.00			
Special Meeting Fee	\$200.00	\$200.00	\$200.00	
Summer Recreation Fees	See List-Rec Registration			

<b>BUILDING PERMITS</b>				
Building Permits		Per Permit Schedule	per rate schedule	
Residential Building Permit	Per Rate Schedule			
Commercial Building Permit				
Contract Valuation \$2500 or less	Per Rate Schedule			
Contract Valuation \$2501 and up	1.5% of contract valuation			
Building Permits & Site Plan -Accessory Building 200 sq ft or	\$25.00			
Building Permits: Over the Counter				
Demolition Permit	\$26.00	\$35.00		
Door Replacement (Not changing size or location)	\$26.00			
Fence	\$41.75	\$30.00	\$40.75	
Fireplace Replacement	\$26.00			
Furnace Replacement	\$26.00		\$40.75	
Roofing	\$26.00		\$40.75	
Siding	\$26.00		\$40.75	
Water Heater Replacement	\$26.00			
Windows Replacement (Not changing size or location)	\$26.00		\$40.75	
Building Without a Permit	Double the permit fee		double permit fee	
Construction Site Permit	\$25.00			
Driveway Permit	\$0.00 <b>\$50.00</b>	\$25.00		
Excavation Permit (Right-of-way permit)	\$25.00 <b>\$100.00</b>	\$100.00	\$50 + \$250 deposit/violation permit fee	\$300 (Refund \$200 after clean
Mechanical				
Residential Alteration	\$41.00			
Residential New Family Dwelling	\$76.00			
Commercial	Fee based on Valuation			
Plumbing Permit				
Residential Alteration	\$41.00			
Residential New Family Dwelling	\$76.00			
Commercial	Fee based on Valuation			

<b>LICENSES</b>				
Apartment/Single Family Dwelling Licences				
Apartment Rental (Every 5 years)	\$50.00/Unit Min \$100.00			
Single Family Dwelling Rental (Every 5 years)	\$100.00			
Garbage Hauler Permit per year	\$0.00 <b>\$100.00</b>		\$150.00	\$100.00
Liquor License				
Consumption and Display	\$25.00			\$300.00
Off Sale Intoxicating Liquor	\$100.00	\$100.00	\$100.00	\$100.00
Off Sale 3.2 Liquor	\$0.00 <b>\$30.00</b>	\$25.00		\$30.00
On Sale Intoxicating Liqour	\$1250.00 <b>\$1600.00</b>	\$2,000.00	\$1,600.00	\$2,000.00
On-Sale 3.2 Liquor	\$10.00 <b>\$100.00</b>	\$127.00	\$100.00	\$100.00
Sunday	\$150.00 <b>\$200.00</b>	\$200.00	\$200.00	\$200.00
Wine	\$25.00 <b>\$100.00</b>	\$500.00	\$525.00	\$2,000.00
Temporary 1-4 Day 3.2 liquor	\$20.00 <b>per day</b>		\$20.00 per day	\$20.00
Tobacco Licenses	\$12.00 <b>\$75.00</b>	\$75.00	\$150.00	
Peddlers License (Non-refundable) 14 day to process Sheriffs to	\$75.00			

<b>MAINTENANCE</b>				
After Hours Equipment Surcharge (hourly)	\$0.00 <b>\$25.00</b>	\$25.00		
Disc Blade (Reclaiming) per hour	\$0.00 <b>\$35.00</b>			
Front End Loader pr hour Labor/Equipment	\$100.00	\$75.00		
Maintenance/Public Works Wage Charge per hour	\$35.00			
One Ton Truck per hour Labor/Equipment	\$60.00			
One Ton Truck with Plow per hour Labor/Equipment	\$75.00			
Skid Loader per hour Labor/Equipment	\$65.00	\$65.00		
Tandem Axle Dump Truck per hour Labor/Equipment	\$80.00	\$75.00		
Tandem Axle Dump Truck with Plow per hour Labor/Equipment	\$100.00			

RENTAL	Rockville FEE	Cold Spring	Richmond	St Augusta
City Hall Rental				
For businesses, organizations, non-profits. (No private				
Rooms available:				<b>Meeting Room Use:</b>
Council Chambers (seats about 60)				Partial Day - Commercial or private use \$50.00
Front and Back meeting rooms (seats about 14)				Full Day - Commercial or private use \$75.00
1-29 people per room	\$50.00			Civic or local groups - administrative discretion
30+ per room	\$75.00			
Kitchen Use	\$25.00			
Deposit Fee for City Hall (refundable if left in good	\$50.00			
Non profits - Ask to give a donation to help cover the costs to the city				
Park Rental				
Community Ball Field (include MN Sales Tax)		\$250.00 per game		\$125.00 Kiffmeyer Park
Resident	\$25.00			\$75.00 Refund Resident
Non-Resident	\$50.00			\$50.00 Refund Non Resident
Event	\$100.00			
Deposit Fee for Park Rental (refundable if left in good	\$50.00			
Community Park (include MN Sales Tax)		\$35.00 Pioneer		\$150.00 Hidden Lake Park
Resident	\$25.00			\$75.00 Refund Resident
Non-Resident	\$50.00	\$25.00		\$50.00 Refund Non Resident
Deposit Fee for Park Rental (refundable if left in good	\$50.00			
Eagle Park (include MN Sales Tax)		\$110.00 Frogtown	Park & Deposit	
Resident	\$25.00			
Non-Resident	\$50.00	\$25.00		
Deposit Fee for Park Rental (refundable if left in good	\$50.00			
Lions Park (include MN Sales Tax)		\$110.00 Lions	Park & Deposit	\$75.00
Resident	\$25.00			
Non-Resident	\$50.00	\$25.00		
Event	\$100.00			
City Building	\$25.00			
Deposit Fee for Park Rental (refundable if left in good	\$50.00			
Pasture Rent (Eagle Park Appx 65 Acres)	Based on Current Property Tax/YR			

<b>ZONING, SUBDIVISON</b>				
Administrative Charges				
Per hour	\$60.00			
45 minutes	\$45.00			
30 minutes	\$30.00			
15 minutes	\$15.00			
Administrative Plat	\$100.00			\$50.00
Annexation Fee, Base	\$0.00 <b>\$750</b>	\$750.00		
Annexation Fee, Per Acre	\$0.00 <b>\$4.00</b>	\$4.00		
Conditional Use Permit	\$200.00		\$200.00	\$250 Escrow \$750 total
Combine Lots (Lots Consolidation)	\$100.00	\$400.00	\$400.00	
Comprehensive Plan Amendment	\$0.00 <b>\$250</b>	\$250.00	\$250.00	
Final Plat	\$300.00	\$500.00	\$150 +\$25.00	\$150 Escrow \$400 total
Financial Assistance Application Fee	\$2,500			
Floodplain Permit	\$0.00 <b>\$300</b>	\$300.00		
Interim Use Permit	\$200.00		\$200.00	\$250 Escrow \$750 total
Plat Escrow	\$0.00 <b>\$1000</b>	\$1,000.00		
Public Land Dedication Fee				
Single Family Development	1,800 sq ft per Lot or /(\$1,200.00 per lot) or Based on value	.07/sq. ft		
Multi Family Development	1,500 sq ft per Lot or (\$1,000.00 per unit) or Based on			
Preliminary Plat		\$2,000.00	\$150 +\$25.00	With service First 8 lots \$1000 escrow \$1500 Total
1-3 Lots	\$300.00			8-50 lots \$150/lots more than 8 < 50 lots \$75/lots
4-10 Lots	\$500.00			Without service First 8 lots \$800 escrow \$1300
11-40 Lots	\$1,500.00			8-50 \$100/lot more than 8
Over 40 Lots	\$5,000.00			Greater than 50 lots \$60/lot more than 50
PUD	<b>\$300.00</b>	\$250.00	\$300.00	
PUD Escrow	<b>\$500.00</b>	\$500.00		
Qualified Minor Subdivison	\$100.00	\$400.00	\$400.00	
Rezoning Application	\$200.00	\$250.00		
Recording fee	Stearns County fee			
Shoreland Alteration Permit	Stearns County fee+\$25.00, <b>City Review \$50 Major, \$300</b>	\$50 Major, \$300 minor		
Stearns County Environmental Service	Actual Cost	\$150.00	\$150.00	
Variance	\$200.00	\$500.00	\$500.00	\$250 Escrow \$500 total
Zoning Color Map Copy (Includes MN Sales Tax)	\$2.00			
Zoning Ordinance Copy (Includes MN Sales Tax)	\$25.00		\$150.00	\$150 Escrow \$650 total

UTILITY (SEWER/WATER FEES)	Rockville FEE	Cold Spring	Richmond	St Augusta
Late Fee (Utility Bills) Every month	10%	6%	\$10 Min. 1.5%	
Sewer Connection Charge (SAC)	\$3018	\$3020	\$5,200.00	Single Family \$4950 \$3,000
Sewer Stub (low pressure system only)				
Stub (includes Assessment, SAC & Trunk) per connection	\$8,783.00			
Sewer License Fee (application) Annual Fee	\$40.00			
Sewer/Water Excav Permit	\$50.00	\$100.00		
Sewer User Fees (Gravity Flow)				
Bi-Monthly Flat Rate - Operation/Maintenance & Replacement	\$24.00	\$25.00	\$22.25	\$23.97
Per 1000 gallons	\$1.22/Per 1000 gallons	\$7.00/1000	\$10.10/1000	After 3000 gal, \$6.30/10
Lake Area Sewer User Fees (Grinderstation/Gravity Flow)				
Homestead/Non-Homestead/Brentwood/25983 80th Ave/25942 Lake Rd				
Bi-Monthly Flat Rate-O & M (Operation & Maintenance only)	\$54.86/\$41.14	\$65.00		
Seasonal (Non-Homestead) Residents				
Bi-Monthly Flat Rate (6 months full fee & 6 months at 1/2 fee)	\$41.14			
Business (Grinderstation/Gravity Flow) (Eddie's on Grand/The 400 Club/Prairie)				
Bi-Monthly Flat Rate-O & M (Operation & Maintenance only)	\$54.86	\$65.00		
Business (Gravity Flow) (The 400 Club) Stickney				
Bi-Monthly Flat Rate	\$24.00			
Per 1000 gallons	\$1.22/Per 1000 gallons			
SIU (Significant Industrial User) Sewer				
Bi-Monthly Flat Rate -Operation/Maintenance & Replacement	\$100.00	\$25.00		
SIC Flow Sewer		\$3.96/1000		
0-720,000 Gallons	\$1.65/Per 1000 gallons			
720,001+ Gallons	\$3.30/Per 1000 gallons			
SIC-CBOD		per pound \$0.40		
0-21 UNITS	\$0.74			
22 + UNITS	\$1.48			
SIC-TSS		per pound \$0.79		
0-31 UNITS	\$0.42			
32 + UNITS	\$0.84			
SIC-PHOSPHORUS				
0-3 per day, monthly average	\$5.00 Per pound			
3+ per day monthly average or more than 4.5 pounds on a single day	\$10.00 Per pound			
MDH Test Fee Bi-monthly	\$1.06	\$1.06		
Water Connection Charge (tax on Commerical) (WAC)	\$3018	\$3020	\$1,900.00	\$2,465.00 \$3,000
Water User Fees				
Bi-Monthly Flat Fee -Operations/Maintenance & Replacement	\$26.00	\$11.00	\$47.00	\$26.40
0-4,000 Gallons	\$3.00/Per 1000 Gallons	1000-20,999 gal \$2.0	1-30,000 = 3.36	After 3000 gal, \$6.94/1
4,001-8,000 Gallons	\$3.50/Per 1000 Gallons	21,000-50,999 gal \$2	31,000-60,000 = 5.36	
8,001-14,000 Gallons	\$4.25/Per 1000 Gallons	51,000+ gal \$2.90	60,001-999999 = 7.36	
14,001+ Gallons	\$4.75/Per 1000 Gallons			
Water Meters				
Residential-radio read meter	Actual Cost + \$60 + Tax	\$300.00	\$190.00	Actual Cost
Commercial-radio read meter	Actual Cost +\$60 + Tax	Actual Cost	Actual Cost	
Water Reconnect Fee				
Residential Reconnect	\$100.00	\$50.00	Reconnect \$30 Disc \$30	
Commercial Reconnect	\$100.00 + Tax	\$50.00 + Tax	Reconnect \$30 Disc \$30	
Water Rate Sales to Contractors				
Bi-Monthly Flat Fee (Bulk Charge)	\$26.00	\$25.00 + usage charg	\$50.00	
Per 1000 gallons	\$5.00/Per 1000 Gallons		\$5.00/1000	
Administration/Maintenance Fee	\$60.00			
Violation of Watering Ban	\$50.00		\$50 + Applic fee	

2018 FEE SCHEDULE				
ADMINISTRATIVE	Rockville FEE	Cold Spring	Richmond	St August
Address Sign/Post (Blue Sign)	\$25.00			
Administrative Fees	\$25.00	\$20.00	\$25.00 per hour	
Assessment Search Fee each	\$20.00	\$20.00 Standard	\$35.00 Verbal	\$20.00 Standard \$30.00 24/turnaround \$10.00
Check returned (NSF)	\$25.00 + Bank Charge	\$15.00	\$30.00	
City Cleanup of Nuisance Violations- per hour	\$35.00		\$55.00	
Copies per sheet (Black & White) (MN Sales Tax included)	0.25	.15 tax on personal copies	0.25 0.35 11x17	(8.5x11 .25) (8.5x14 .50) (11x17 1.00)
Copies per sheet (Color) MN Sales Tax included)	0.50	.50 tax on personal copies		Color Maps (8.5x11 1.50) (11x17 3.00)
Fireworks permit	\$25.00	\$20.00		
Election Filing fee	\$2.00	\$2.00	\$2.00	
Fax (Local) per page		\$1.00 + .25/page	\$0.25	1.50 per page
Long Distance Fax 1st page	\$2.00		\$1.00 per page	
Thereafter per page	\$1.00			
Late Fee (Invoices)				
1 <sup>st</sup> Month	10%		1.50%	
Thereafter	1%			
Certifying Unpaid Accounts to Tax Roll	10%			
Mail Box				
Pickup	\$95.00			
Delivered	\$120.00			
<b>Mailing List</b>	<b>\$25.00 \$100.00</b>	\$100.00		
Newsletter Ad				
1/8 Page	\$25.00			
1/4 Page	\$35.00			
1/2 Page	\$50.00			
Full Page	\$75.00			
Insert	\$150.00			
<b>Sign In Violation (Retrieve Signs Fee) per sign</b>	<b>\$25.00</b>			
Special Meeting Fee	\$200.00	\$200.00	\$200.00	
Summer Recreation Fees	See List-Rec Registration File			
<b>TIF District Establishment</b>		<b>\$5,000.00</b>		
<b>TIF Application- Existing District</b>		<b>\$2,500.00</b>		
<b>BUILDING PERMITS</b>				
Building Permits	Per Rate Schedule	Per Permit Schedule	per rate schedule	
Residential Building Permit				
Commercial Building Permit	Per Rate Schedule			
Contract Valuation \$2500 or less				
Contract Valuation \$2501 and up	1.5% of contract valuation			
Building Permits & Site Plan -Accessory Building 200 sq ft or less	\$25.00			
Building Permits: Over the Counter				
Demolition Permit	\$26.00	\$35.00		
Door Replacement (Not changing size or location)	\$26.00			
Fence	\$41.75	\$30.00	\$40.75	
<b>Fence re-inspection fee</b>		<b>\$30.00</b>		
Fireplace Replacement	\$26.00		\$40.75	
Furnace Replacement	\$26.00		\$40.75	
Roofing	\$26.00		\$40.75	
Siding	\$26.00		\$40.75	
Water Heater Replacement	\$26.00			
Windows Replacement (Not changing size or location)	\$26.00		\$40.75	
Building Without a Permit	Double the permit fee		double permit fee	
Construction Site Permit	\$25.00			
<b>Driveway Permit</b>	<b>\$0.00 \$50.00</b>	\$25.00		
<b>Driveway Permit Deposit</b>		<b>\$500.00</b>		
<b>Excavation Permit (Right-of-way permit)</b>	<b>\$20.00 \$100.00</b>	\$100.00	\$50 + \$250 deposit/violation permit fee & \$500	\$300 (Refund \$200 after clean up)
Mechanical				
Residential Alteration	\$41.00			
Residential New Family Dwelling	\$76.00			
Commercial	Fee based on Valuation			
Plumbing Permit				
Residential Alteration	\$41.00			
Residential New Family Dwelling	\$76.00			
Commercial	Fee based on Valuation			
<b>LICENSES</b>				
Apartment/Single Family Dwelling Licences				
Apartment Rental (Every 5 years)	\$50.00/Unit Min \$100.00			
Single Family Dwelling Rental (Every 5 years)	\$100.00			
<b>Garbage Hauler Permit per year</b>	<b>\$0.00 \$100.00</b>	\$150.00		\$100.00
Liquor License				
<b>Adult Use</b>		<b>\$3,000.00</b>		
<b>2AM &lt; 100,000</b>		<b>\$300.00</b>		
<b>2AM \$100,00 TO \$500,00</b>		<b>\$500.00</b>		
<b>2AM SALES &gt; 500,000</b>		<b>\$700.00</b>		
<b>Bottle Club Liquor License</b>		<b>\$150.00</b>		
<b>Club-on Sale Intoxicating</b>		<b>\$500.00</b>		
<b>Club up to</b>				
Consumption and Display	\$25.00			\$3,000.00
<b>Consumption and Display one day</b>				\$300.00
<b>Investigation-New License, inside Minnesota</b>				\$25.00
<b>Investigation-New License, outside Minnesota</b>				\$500.00
<b>Actual cost</b>				
Off Sale Intoxicating Liquor	\$100.00	\$100.00	\$100.00	\$100.00
<b>Off Sale 3.2 Liquor</b>	<b>\$0.00 \$30.00</b>	\$25.00		\$30.00
<b>On Sale Intoxicating Liquor</b>	<b>\$1250.00 \$1600.00</b>	\$2,000.00	\$1,600.00	\$2,000.00
<b>On-Sale 3.2 Liquor</b>	<b>\$10.00 \$100.00</b>	\$127.00	\$100.00	\$100.00

**PUBLIC SAFETY**

Fire				
Bulk Water per call plus construction rate				\$50.00
Chimney				\$2,850.00
Dumpsters				\$2,625.00
Grass/Brush				\$3,050.00
Others				\$2,625.00
Structure Fire		\$500.00		\$4,375.00
Tanker Only				\$2,625.00
Vehicle				\$2,625.00
Rescues				
Harardous Material Exposure (1st hour)		\$300.00		
Harardous Material Exposure (subsequent)		\$150.00		
Medicals				\$1,975.00
Search				\$2,625.00
Vehicle Accident		\$500.00		\$2,625.00
Water/Ice				\$2,625.00
Service Calls				
Electrical				\$1,750.00
False Fire Alarm Charge (1st)		\$350.00		1-2 \$0.00
False Fire Alarm Charge (subsequent)		\$500.00		3+\$500.00
Gas Leaks				\$1,750.00
Other				\$1,750.00

**RENTAL**

City Hall Rental				
For businesses, organizations, non-profits. (No private parties)				
Rooms available:				
Council Chambers (seats about 60)				Meeting Room Use: Partial Day - Commercial or private use \$50.00
Front and Back meeting rooms (seats about 14)				Full Day - Commercial or private use \$75.00 Civic or local groups - administrative discretion
1-29 people per room	\$50.00			
30+ per room	\$75.00			
Kitchen Use	\$25.00			
Deposit Fee for City Hall (refundable if left in good condition)	\$50.00			
Non profits - Ask to give a donation to help cover the costs to the city				
Park Rental				
Community Ball Field (include MN Sales Tax)		\$250.00 per game		\$125.00 Kiffmeyer Park \$75.00 Refund Resident \$50.00 Refund Non Resident
Resident	\$25.00			
Non-Resident	\$50.00			
Event	\$100.00			
Deposit Fee for Park Rental (refundable if left in good condition)	\$50.00			
Community Park (include MN Sales Tax)		\$35.00 Pioneer		\$150.00 Hidden Lake Park \$75.00 Refund Resident \$50.00 Refund Non Resident
Resident	\$25.00			
Non-Resident	\$50.00	\$25.00		
Deposit Fee for Park Rental (refundable if left in good condition)	\$50.00			
Eagle Park (include MN Sales Tax)		\$110.00 Frogtown		Park & Deposit \$50.00
Resident	\$25.00			
Non-Resident	\$50.00	\$25.00		
Deposit Fee for Park Rental (refundable if left in good condition)	\$50.00			
Lions Park (include MN Sales Tax)		\$110.00 Lions		Park & Deposit \$75.00
Resident	\$25.00			
Non-Resident	\$50.00	\$25.00		
Event	\$100.00			
City Building	\$25.00			
Deposit Fee for Park Rental (refundable if left in good condition)	\$50.00			
Pasture Rent (Eagle Park Appx 65 Acres)				Based on Current Property Tax/YR

**ZONING, SUBDIVISON**

Administrative Charges				
Per hour	\$60.00			
45 minutes	\$45.00			
30 minutes	\$30.00			
15 minutes	\$15.00			
Administrative Plat	\$100.00			\$50.00
<b>Annexation Fee, Base</b>	<b>\$0.00 \$750.00</b>	\$750.00		
<b>Annexation Fee, Per Acre</b>	<b>\$0.00 \$4.00</b>	\$4.00		
<b>Appeals</b>				<b>\$250 Escrow \$750 total</b>
Conditional Use Permit	\$200.00		\$200.00	\$250 Escrow \$750 total
Combine Lots (Lots Consolidation)	\$100.00	\$400.00	\$400.00	
<b>Comprehensive Plan Copy</b>				<b>\$25.00</b>
<b>Comprehensive Plan Amendment</b>	<b>\$0.00 \$250.00</b>	\$250.00	\$250.00	
Final Plat	\$300.00	\$500.00	\$150 +\$25.00 per lot	\$150 Escrow \$400 total
Financial Assistance Application Fee	\$2,500			
<b>Floodplain Permit</b>	<b>\$0.00 \$300.00</b>	\$300.00		
Interim Use Permit	\$200.00		\$200.00	\$250 Escrow \$750 total
<b>Parking, Payment in-Lieu-of (1-5 Stalls)</b>			<b>\$3,000.00</b>	
<b>Parking, Payment in-Lieu-of (6+Stalls)</b>			<b>\$2,000.00</b>	
<b>Plat Escrow</b>	<b>\$0.00 \$1000.00</b>	\$1,000.00		
Public Land Dedication Fee		1,800 sq ft per Lot or /(\$1,200.00 per lot)	.07/sq. ft	
Single Family Development		or Based on value of land		
Multi Family Development		1,500 sq ft per Lot or (\$1,000.00 per unit)		
Preliminary Plat			\$2,000.00	\$150 +\$25.00 per lot
1-3 Lots	\$300.00			With service First 8 lots \$1000 escrow \$1500 Total 8-50 lots \$150/lots more than 8 < 50 lots \$75/lots

<b>On Sale Strong Beer Only</b>				<b>\$150.00</b>		<b>\$50.00</b>
<b>3.2 6 months</b>						
<b>Sunday</b>	<b>\$150.00</b>	<b>\$200.00</b>	\$200.00	\$200.00		\$200.00
<b>Wine</b>	<b>\$25.00</b>	<b>\$100.00</b>	\$500.00	\$525.00		\$2,000.00
<b>Temporary 1-4 Day 3.2 liquor</b>	<b>\$20.00</b>	<b>per day</b>		\$20.00 per day		\$20.00
<b>Tobacco Licenses</b>	<b>\$12.00</b>	<b>\$75.00</b>	\$75.00	\$150.00		
Peddlers License (Non-refundable) 14 day to process Sheriffs to review	\$75.00					
<b>Peddlers License (to 10 days)</b>			<b>\$50.00</b>	<b>\$50.00</b>		
<b>Peddlers License (to 20 days)</b>			<b>\$100.00</b>	<b>\$100.00</b>		
<b>Peddlers License (21 days or more)</b>			<b>\$200.00</b>	<b>\$200.00</b>		
<b>MAINTENANCE</b>						
<b>After Hours Equipment Surcharage (hourly)</b>	<b>\$0.00</b>	<b>\$25.00</b>	\$25.00			
<b>Disc Blade (Reclaiming) per hour</b>	<b>\$35.00</b>					
Front End Loader pr hour Labor/Equipment	\$100.00		\$75.00			
Maintenance/Public Works Wage Charge per hour	\$35.00					
One Ton Truck per hour Labor/Equipment	\$60.00					
One Ton Truck with Plow per hour Labor/Equipment	\$75.00					
Skid Loader per hour Labor/Equipment	\$65.00		\$65.00			
Tandem Axle Dump Truck per hour Labor/Equipment	\$80.00		\$75.00			
Tandem Axle Dump Truck with Plow per hour Labor/Equipment	\$100.00					

**ORDINANCE VIOLATION (2018-88)**

- Fireworks Ordinance #2003-02
- Parking on City Streets More than 72 hours Ordinance #2003-07
- Regulating the Use of the Wastewater Facilities Ordinance #2003-08A

- Noise Ordinance #2003-09
- Use of Snowmobiles Ordinance #2004-21
- Use of ATV Ordinance #2004-22
- Use of City Parks Ordinance #2006-32
- Regulating Dogs in the City Ordinance #2009-59
- Parking during Snow Emergencies Ordinance #2012-75
- Shade Tree Ordinance #2013-77
- Rental Licensing Ordinance #2013-79

4-10 Lots	\$500.00			Without service First 8 lots \$800 escrow \$1300 total
11-40 Lots	\$1,500.00			8-50 \$100/lot more than 8
Over 40 Lots	\$5,000.00			Greater than 50 lots \$60/lot more than 50
<b>PUD</b>	<b>\$0.00</b>	<b>\$300.00</b>	\$250.00	\$300.00
<b>PUD Escrow</b>	<b>\$0.00</b>	<b>\$500.00</b>	\$500.00	
Qualified Minor Subdivison	\$100.00		\$400.00	\$400.00
Rezoning Application	\$200.00			\$250.00
Recording fee			Stearns Countv fee	
<b>Shoreland Alteration Permit</b>			<b>Stearns County fee + \$25.00 City</b>	\$50 Major, \$300 minor
			<b>Review Major \$50.00, \$300.00 Minor</b>	
<b>Site Plan Review Major</b>			<b>\$150.00</b>	<b>\$150.00</b>
<b>Site Plan Review Major Escrow</b>			<b>\$500.00</b>	
<b>Site Plan Review Minor</b>			<b>\$500.00</b>	<b>\$500.00</b>
Stearns County Environmental Service	Actual Cost			<b>\$250 Escrow \$500 total</b>
<b>Stormwater Deposit</b>			<b>\$500.00</b>	
<b>Subdivision Ordinance Copy</b>				<b>\$7.50</b>
Variance	\$200.00			\$150.00
<b>Zoning Amendments - Map or Text</b>				<b>\$150 Escrow \$650 total</b>
Zoning Check				<b>\$250 Escrow \$750 total</b>
Zoning Color Map Copy (Includes MN Sales Tax)	\$2.00			
Zoning Ordinance Copy (Includes MN Sales Tax)	\$25.00			\$25.00
<b>Zoning Permit (Standard)</b>			<b>\$25.00</b>	

UTILITY (SEWER/WATER FEES)	Rockville FEE	Cold Spring	Richmond	St Augusta
Late Fee (Utility Bills) Every month	10%	6%	\$10 Min. 1.5%	
<b>Sewer Connection Charge (SAC)</b>	<b>\$3018 \$3020</b>	\$5,200.00	Single Family \$4950	\$3,000
<b>Sewer Connection Charge Multi</b>		<b>\$3,600.00</b>	<b>all others \$4,950 +EDU</b>	
Sewer Stub (low pressure system only)				
Stub (includes Assessment, SAC & Trunk) per connection	\$8,783.00			
Sewer License Fee (application) Annual Fee	\$40.00			
<b>Sewer/Water Excav Permit</b>	<b>\$50.00 \$100.00</b>			
Sewer User Fees (Gravity Flow)				
Bi-Monthly Flat Rate - Operation/Maintenance & Replacement	\$24.00	\$25.00	\$22.25	\$23.97
Per 1000 gallons	\$1.22/Per 1000 gallons	\$7.00/1000	\$10.10/1000	After 3000 gal, \$6.30/1000
<b>Lake Area Sewer User Fees (Grinderstation/Gravity Flow)</b>				
<b>Homestead/Non-Homestead/Brentwood/25983 80th Ave/25942 Lake Rd Residents</b>				
<b>Bi-Monthly Flat Rate-O &amp; M (Operation &amp; Maintenance only)</b>	<b>\$54.86/\$41.14 \$65.00</b>			
Seasonal (Non-Homestead) Residents				
Bi-Monthly Flat Rate (6 months full fee & 6 months at 1/2 fee)	\$41.14			
<b>Business (Grinderstation/Gravity Flow) (Eddie's on Grand/The 400 Club/Prairie Industrial Park)</b>				
<b>Bi-Monthly Flat Rate-O &amp; M (Operation &amp; Maintenance only)</b>	<b>\$54.86 \$65.00</b>			
Business (Gravity Flow)-(The 400 Club)-Stickney				
Bi-Monthly Flat Rate	\$24.00			
Per 1000 gallons	\$1.22/Per 1000 gallons			
<b>Stormwater Fee</b>		<b>\$4.00</b>		<b>R-\$28yr C/I\$300yr</b>
SIU (Significant Industrial User) Sewer				
Bi-Monthly Flat Rate -Operation/Maintenance & Replacement	\$100.00	\$25.00		
SIC Flow Sewer		\$3.96/1000		
0-720,000 Gallons	\$1.65/Per 1000 gallons			
720,001+ Gallons	\$3.30/Per 1000 gallons			
SIC-CBOD		per pound \$0.40		
0-21 UNITS	\$0.74			
22 + UNITS	\$1.48			
SIC-TSS		per pound \$0.79		
0-31 UNITS	\$0.42			
32 + UNITS	\$0.84			
SIC-PHOSPHORUS				
0-3 per day, monthly average	\$5.00 Per pound			
3+ per day monthly average or more than 4.5 pounds on a single day	\$10.00 Per pound			
MDH Test Fee Bi-monthly	\$1.06	\$1.06		
<b>Water Connection Charge (tax on Commerical) (WAC)</b>	<b>\$3018 \$3020</b>	<b>\$1,900.00</b>	\$2,465.00	\$3,000
<b>Water Connection Charge Multi (tax on Commerical)</b>		<b>\$1,330.00</b>		
Water User Fees				
Bi-Monthly Flat Fee -Operations/Maintenance & Replacement	\$26.00	\$11.00	\$47.00	\$26.40
0-4,000 Gallons	\$3.00/Per 1000 Gallons	1000-20,999 gal \$2.00	1-30,000 = 3.36	After 3000 gal, \$6.94/1000
4,001-8,000 Gallons	\$3.50/Per 1000 Gallons	21,000-50,999 gal \$2.40	31,000-60,000 = 5.36	
8,001-14,000 Gallons	\$4.25/Per 1000 Gallons	51,000+ gal \$2.90	60,001-999999 = 7.36	
14,001+ Gallons	\$4.75/Per 1000 Gallons			
<b>Commerical User Rate</b>				
<b>1000-20,999 gal</b>				
		<b>\$2.00</b>		
<b>21,000+ gal</b>		<b>\$2.40</b>		
Water Meters				
Residential-radio read meter	Actual Cost + \$60 + Tax	\$300.00	\$190.00	Actual Cost
Commercial-radio read meter	Actual Cost +\$60 + Tax	Actual Cost	Actual Cost	
Water Reconnect Fee				
Residential Reconnect	\$100.00	\$50.00	Reconnect \$30 Disc \$30	
Commercial Reconnect	\$100.00 + Tax	\$50.00 + Tax	Reconnect \$30 Disc \$30	
Water Rate Sales to Contractors				
Bi-Monthly Flat Fee (Bulk Charge)	\$26.00	\$25.00 + usage charge	\$50.00	
Per 1000 gallons	\$5.00/Per 1000 Gallons + Tax		\$5.00/1000	
Administration/Maintenance Fee	\$60.00			
<b>Water Meter Deposit (Bulk Charge)</b>			<b>\$100.00</b>	
<b>Violation of Watering Ban</b>	<b>\$0.00 \$50.00</b>		<b>\$50 + Applic fee</b>	



**Schedule of Costs for Public Improvements**

**Bituminous Surface Street**

Rural Section (street width up to 24 feet), Non-Commercial/Industrial	\$67.00	per assessable foot
Rural Section (street width greater than 24 feet), Non-Commercial/Industrial	\$89.00	per assessable foot
Rural Section, Commercial and Industrial	\$119.00	per assessable foot
Urban Section, Non-Commercial/Industrial	\$119.00	per assessable foot
Urban Section, Commercial and Industrial	\$147.00	per assessable foot

Drainage Improvements included in street rates above

Concrete Curb & Gutter Replacement	\$25.00	per assessable foot of standard rates above
	30%	
	15%	of standard rates above for non-City roads
Reclaim (street width up to 24 feet), Non-Commercial/Industrial	\$30.00	per assessable foot
Reclaim (street width greater than 24 feet), Non-Commercial/Industrial	\$41.00	per assessable foot
Reclaim, Commercial and Industrial	\$56.00	per assessable foot
Overlay (street width up to 24 feet), Non-Commercial/Industrial	\$13.00	per assessable foot
Overlay (street width greater than 24 feet), Non-Commercial/Industrial	\$18.00	per assessable foot
Overlay, Commercial and Industrial	\$27.00	per assessable foot
Reclaim & Overlay assessment rate	30%	of standard rates above
	15%	of standard rates above for non-City roads

**Concrete Sidewalk**

Sidewalk installed on one side of street	\$15.00	per assessable foot
Sidewalk installed on both sides of street	\$30.00	per assessable foot
Replacement	30%	of standard rates above
	15%	of standard rates above for non-City roads

**Sanitary Sewer main line**

Sanitary Sewer Replacement	\$84.00	per assessable foot
	25%	of standard rate above

**Water Main main line**

Water Main Replacement	\$64.00	per assessable foot
	25%	of standard rate above

**Utility Service Lines**

Water Service Line (1 inch)	\$1,353.00	per service
Water Service Line (1.5 inch)	\$1,353.00	per service
Water Service Line (6 inch)	\$2,675.00	per service
Water Service Line (8 inch)	\$2,951.00	per service
Sewer Service Line (4 inch)	\$1,418.00	per service
Sewer Service Line (6 inch)	\$1,418.00	per service
Replacement	100%	of standard rates above

**Sanitary Sewer Trunk/Area Fee**

Single Family Residential (R-1)	\$2,456.00	per developable acre
Multi Family Residential (R-2)	\$4,911.00	per developable acre
Commercial (B-1)	\$4,911.00	per developable acre
Light Industrial (I-1)	\$4,096.00	per developable acre
Industrial (I-2)	\$4,096.00	per developable acre

**Water Trunk/Area Fee (core city system)**

Single Family Residential (R-1)	\$2,439.00	per developable acre
Multi Family Residential (R-2)	\$4,877.00	per developable acre
Commercial (B-1)	\$4,877.00	per developable acre
Light Industrial (I-1)	\$4,064.00	per developable acre
Industrial (I-2)	\$4,064.00	per developable acre

**Water Trunk/Area Fee (Pleasant Lake area system)**

\$8,394.00	per developable acre
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**2017 FEE SCHEDULE**

**ADMINISTRATIVE**

**TAXABLE**

ADMINISTRATIVE CHARGES		\$60.00 per hour \$45.00 45 minutes \$30.00 30 minutes \$15.00 15 minutes
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN
NEWSLETTER AD		1/8 Page \$25.00 1/4 Page \$35.00 1/2 Page \$50.00 Full Page \$75.00 Insert \$150.00

**LICENSE**

**TAXABLE**

LIQUOR LICENSES- ON SALE		\$1,250.00
OFF SALE		\$100.00
3.2 LIQUOR		\$10.00
SUNDAY		\$150.00
WINE		\$25.00
ONE TO FOUR DAY -		\$20.00
TOBACCO LICENSES		\$12.00

**MAINTENANCE**

**TAXABLE**

MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK		\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
SKID LOADER		\$65.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED
FRONT END LOADER		\$100.00 PER HOUR LABOR/EQUIPMENT

**RENTAL**

**TAXABLE**

APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		Based on Current Property Tax/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$25.00 City Building
		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL		1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties		\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

**SEWER**

**TAXABLE**

SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS
Significant Industrial User (SIU) SEWER	\$50.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement)
SIC FLOW SEWER	\$1.65/1000 0-720,000 GALLONS \$3.30/1000 720,001 + GALLONS
SIC-CBOD	0.74 0-21 UNITS 1.48 22 + UNITS
SIC-TSS	0.42 0-31 UNITS 0.84 32 + UNITS
SIC-PHOSPHORUS	\$5.00 per pound (0-3 per day, monthly average) \$10.00 per pound (More than 3 pounds per day monthly average or more that 4.5 pounds on a single day)
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

**WATER**

**TAXABLE**

SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$26.00/BI-MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ 0-4000 \$3.00/PER 1000 GALLONS 4001-8,000 \$3.50/PER 1000 GALLONS 8001-14,000 \$4.25/PER 1000 GALLONS 14,001+ \$4.75/PER 1000 GALLONS
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	Y-COMMERICAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

**ZONING/PERMITS**

**TAXABLE**

BUILDING PERMITS	SEE PERMIT SCHEDULE
BUILDING PERMITS & SITE PLAN -ACCESSORY BUILDING 200 SQ FT OR LESS	\$25.00
NO PERMIT PULLED	DOUBLE THE PERMIT FEE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	SEE PERMIT SCHEDULE
Remodel	SEE PERMIT SCHEDULE
Commercial	
Contract Valuation \$2500 or less	SEE PERMIT SCHEDULE
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
<b>ZONING/SUBDIVISION FEES-Public Land Dedication Fee</b>	
Single Family Development	1,800 SQ FEET PER Single family Res LOT OR (\$1,200.00 per lot) or BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER multi family Res LOT OR (\$1,000.00 per lot) or BASED ON VALUE OF LAND

## Schedule of Costs for Public Improvements

### **Bituminous Surface Street**

Rural Section (street width up to 24 feet), Non-Commercial/Industrial	\$66.30 per assessable foot
Rural Section (street width greater than 24 feet), Non-Commercial/Industrial	\$88.44 per assessable foot
Rural Section, Commercial and Industrial	\$118.36 per assessable foot
Urban Section, Non-Commercial/Industrial	\$118.21 per assessable foot
Urban Section, Commercial and Industrial	\$146.72 per assessable foot
Drainage Improvements	included in street rates above
Concrete Curb & Gutter	\$24.36 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads
Reclaim (street width up to 24 feet), Non-Commercial/Industrial	\$29.82 per assessable foot
Reclaim (street width greater than 24 feet), Non-Commercial/Industrial	\$40.92 per assessable foot
Reclaim, Commercial and Industrial	\$55.84 per assessable foot
Overlay (street width up to 24 feet), Non-Commercial/Industrial	\$12.78 per assessable foot
Overlay (street width greater than 24 feet), Non-Commercial/Industrial	\$17.26 per assessable foot
Overlay, Commercial and Industrial	\$26.79 per assessable foot
Reclaim & Overlay assessment rate	30% of standard rates above 15% of standard rates above for non-City roads

### **Concrete Sidewalk**

Sidewalk installed on one side of street	\$14.57 per assessable foot
Sidewalk installed on both sides of street	\$29.15 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads

### **Sanitary Sewer main line**

Sanitary Sewer	\$83.75 per assessable foot
Replacement	25% of standard rate above

### **Water Main main line**

Water Main	\$64.00 per assessable foot
Replacement	25% of standard rate above

### **Utility Service Lines**

Water Service Line (1 inch)	\$1353.00 per service
Water Service Line (1.5 inch)	\$1353.00 per service
Water Service Line (6 inch)	\$2675.00 per service
Water Service Line (8 inch)	\$2951.00 per service
Sewer Service Line (4 inch)	\$1417.25 per service
Sewer Service Line (6 inch)	\$1417.25 per service
Replacement	100% of standard rates above

### **Sanitary Sewer Trunk/Area Fee**

Single Family Residential (R-1)	\$2455.27 per developable acre
Multi Family Residential (R-2)	\$4910.54 per developable acre
Commercial (B-1)	\$4910.54 per developable acre
Light Industrial (I-1)	\$4095.79 per developable acre
Industrial (I-2)	\$4095.79 per developable acre

### **Sewer Stub (low pressure system only)**

Stub (includes Assessment, SAC & Trunk)	\$8782.50 per connection
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### **Water Trunk/Area Fee (core city system)**

Single Family Residential (R-1)	\$2438.29 per developable acre
Multi Family Residential (R-2)	\$4876.58 per developable acre
Commercial (B-1)	\$4876.58 per developable acre
Light Industrial (I-1)	\$4063.82 per developable acre
Industrial (I-2)	\$4063.82 per developable acre

### **Water Trunk/Area Fee (Pleasant Lake area system)**

**\$8393.33 per developable acre**

### **Sewer Access Charge (SAC) and Water Availability Charge (WAC)**

SAC	\$3017.04 per connection
WAC	\$3017.04 per connection

**ADMINISTRATIVE****TAXABLE**

ADMINISTRATIVE CHARGES		\$60.00 per hour
		\$45.00 45 minutes
		\$30.00 30 minutes
		\$15.00 15 minutes
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN
NEWSLETTER AD		1/8 Page \$25.00
		1/4 Page \$35.00
		1/2 Page \$50.00
		Full Page \$75.00
		Insert \$150.00

**LICENSE****TAXABLE**

LIQUOR LICENSES-	ON SALE	\$1,250.00
	OFF SALE	\$100.00
	3.2 LIQUOR	\$10.00
	SUNDAY	\$150.00
	WINE	\$25.00
	ONE TO FOUR DAY -	\$20.00
TOBACCO LICENSES		\$12.00

**MAINTENANCE****TAXABLE**

MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK		\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
SKID LOADER		\$65.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED
FRONT END LOADER		\$100.00 PER HOUR LABOR/EQUIPMENT

**RENTAL****TAXABLE**

APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		Based on Current Property Tax/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL		1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties		\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

SEWER	TAXABLE
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS
<b>Significant Industrial User (SIU) SEWER</b>	<b>\$50.00/MONTH FLAT RATE-OM &amp; R(Operation/Maintenance &amp; Replacement)</b>
<b>SIC FLOW SEWER</b>	<b>1.65 0-720,000 GALLONS</b>
	<b>3.30 720,001 + GALLONS</b>
<b>SIC-CBOD</b>	<b>0.74 0-21 UNITS</b>
	<b>1.48 22 + UNITS</b>
<b>SIC-TSS</b>	<b>0.42 0-31 UNITS</b>
	<b>0.84 32 + UNITS</b>
[Empty Box]	
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
	\$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

WATER	TAXABLE
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$26.00/BI-MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ 0-4000 \$3.00/PER 1000 GALLONS 4001-8,000 \$3.50/PER 1000 GALLONS 8001-14,000 \$4.25/PER 1000 GALLONS 14,001+ \$4.75/PER 1000 GALLONS
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	Y-COMMERICAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

ZONING/PERMITS	TAXABLE
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

<b>ADMINISTRATIVE</b>	<b>TAXABLE</b>	
ADMINISTRATIVE CHARGES		\$25.00
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN
NEWSLETTER AD		1/8 Page \$25.00
		1/4 Page \$35.00
		1/2 Page \$50.00
		Full Page \$75.00
		Insert \$150.00

<b>LICENSE</b>	<b>TAXABLE</b>	
LIQUOR LICENSES-		
ON SALE		\$1,250.00
OFF SALE		\$100.00
3.2 LIQUOR		\$10.00
SUNDAY		\$150.00
WINE		\$25.00
ONE DAY		\$1.00
TOBACCO LICENSES		\$12.00

<b>MAINTENANCE</b>	<b>TAXABLE</b>	
MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
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1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT		\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED
FRONT END LOADER		\$100.00 PER HOUR LABOR/EQUIPMENT

<b>RENTAL</b>	<b>TAXABLE</b>	
APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		Based on Current Property Tax/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
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Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

<b>SEWER</b>	<b>TAXABLE</b>
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
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SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

<b>WATER</b>	<b>TAXABLE</b>
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$26.00/BI-MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ 0-4000 \$3.00/PER 1000 GALLONS 4001-8,000 \$3.50/PER 1000 GALLONS 8001-14,000 \$4.25/PER 1000 GALLONS 14,001+ \$4.75/PER 1000 GALLONS
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
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<b>ZONING/PERMITS</b>	<b>TAXABLE</b>
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
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Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
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ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

ADMINISTRATIVE	TAXABLE	
ADMINISTRATIVE CHARGES		\$25.00
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LATE FEE (UTILITY BILLS)		10% EVERY MONTH
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MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED
FRONT END LOADER		\$100.00 PER HOUR LABOR/EQUIPMENT

RENTAL	TAXABLE	
APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		Based on Current Property Tax/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
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LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
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<b>WATER</b>	<b>TAXABLE</b>
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.54/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$3.55/1000 GALLONS Minimum Gallons 1000
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
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<b>ZONING/PERMITS</b>	<b>TAXABLE</b>
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CONSTRUCTION SITE PERMIT	\$25.00
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ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
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Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

**ADMINISTRATIVE****TAXABLE**

ADMINISTRATIVE CHARGES		\$60.00 per hour
		\$45.00 45 minutes
		\$30.00 30 minutes
		\$15.00 15 minutes
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN
NEWSLETTER AD		1/8 Page \$25.00
		1/4 Page \$35.00
		1/2 Page \$50.00
		Full Page \$75.00
		Insert \$150.00

**LICENSE****TAXABLE**

LIQUOR LICENSES-	ON SALE	\$1,250.00
	OFF SALE	\$100.00
	3.2 LIQUOR	\$10.00
	SUNDAY	\$150.00
	WINE	\$25.00
	ONE TO FOUR DAY -	\$20.00
TOBACCO LICENSES		\$12.00

**MAINTENANCE****TAXABLE**

MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK		\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
SKID LOADER		\$65.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED
FRONT END LOADER		\$100.00 PER HOUR LABOR/EQUIPMENT

**RENTAL****TAXABLE**

APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		Based on Current Property Tax/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL		1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties		\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

SEWER	TAXABLE
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS
<b>Significant Industrial User (SIU) SEWER</b>	<b>\$50.00/MONTH FLAT RATE-OM &amp; R(Operation/Maintenance &amp; Replacement)</b>
<b>SIC FLOW SEWER</b>	<b>1.65 0-720,000 GALLONS</b>
	<b>3.30 720,001 + GALLONS</b>
<b>SIC-CBOD</b>	<b>0.74 0-21 UNITS</b>
	<b>1.48 22 + UNITS</b>
<b>SIC-TSS</b>	<b>0.42 0-31 UNITS</b>
	<b>0.84 32 + UNITS</b>
[Empty Box]	
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
	\$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

WATER	TAXABLE
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$26.00/BI-MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ 0-4000 \$3.00/PER 1000 GALLONS 4001-8,000 \$3.50/PER 1000 GALLONS 8001-14,000 \$4.25/PER 1000 GALLONS 14,001+ \$4.75/PER 1000 GALLONS
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	Y-COMMERICAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

ZONING/PERMITS	TAXABLE
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

ADMINISTRATIVE	TAXABLE	
ADMINISTRATIVE CHARGES		\$25.00
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
USE OF FIRE EQUIPMENT to fill Swimming Pools	Y-Water	\$150.00
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN

LICENSE	TAXABLE	
LIQUOR LICENSES-ON SALE		\$1,250.00
-OFF SALE		\$100.00
-3.2 LIQUOR		\$10.00
SUNDAY		\$150.00
TOBACCO LICENSES		\$12.00

MAINTENANCE	TAXABLE	
MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK		\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT		\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED

RENTAL	TAXABLE	
APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		\$800.00/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL		1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties		\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

<b>SEWER</b>	<b>TAXABLE</b>
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS Minimum Gallons 1000
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

<b>WATER</b>	<b>TAXABLE</b>
BLOWING WATER LINE-Revised 8/15/07 by CC	\$135.00
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$3.32/1000 GALLONS Minimum Gallons 1000
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	Y-COMMERICAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

<b>ZONING/PERMITS</b>	<b>TAXABLE</b>
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

ADMINISTRATIVE	TAXABLE	
ADMINISTRATIVE CHARGES		\$25.00
COPIES	Y	.25 PER SHEET (Cost includes MN Sales Tax)
FAX	Y	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
USE OF FIRE EQUIPMENT to fill Swimming Pools	Y-Water	\$150.00
ASSESSMENT SEARCH FEE		\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)		\$25.00
SUMMER RECREATION FEES		SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)		10% EVERY MONTH
LATE FEE (INVOICES)		10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK		\$25.00
PEDDLERS LICENSE		\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)		\$25.00 PER SIGN

LICENSE	TAXABLE	
LIQUOR LICENSES-ON SALE		\$1,250.00
-OFF SALE		\$100.00
-3.2 LIQUOR		\$10.00
SUNDAY		\$150.00
TOBACCO LICENSES		\$12.00

MAINTENANCE	TAXABLE	
MAINTENANCE/PUBLIC WORKS WAGE CHARGE		\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK		\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW		\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK		\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW		\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT		\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX		\$95.00 PICKUP/\$120.00 IF DELIVERED

RENTAL	TAXABLE	
APARTMENT RENTAL REGISTRATION		\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)		\$800.00/YR
LIONS PARK- PLEASANT LAKE (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
		\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD (Fees include MN Sales Tax)	Y	\$25.00 Resident
	Y	\$50.00 Non-Resident
	Y	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL		\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL		1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties		\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)		NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

<b>SEWER</b>	<b>TAXABLE</b>
SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS Minimum Gallons 1000
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

<b>WATER</b>	<b>TAXABLE</b>
BLOWING WATER LINE-Revised 8/15/07 by CC	\$135.00
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$3.32/1000 GALLONS Minimum Gallons 1000
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	Y-COMMERICAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

<b>ZONING/PERMITS</b>	<b>TAXABLE</b>
BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

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**ADMINISTRATIVE**

ADMINISTRATIVE CHARGES	\$25.00
COPIES	.25 PER SHEET (Cost includes MN Sales Tax .23 x 6.875 % =.25)
FAX	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
USE OF FIRE EQUIPMENT to fill Swimming Pools	\$150.00
ASSESSMENT SEARCH FEE	\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)	\$25.00
SUMMER RECREATION FEES	SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)	10% EVERY MONTH
LATE FEE (INVOICES)	10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK	\$25.00
PEDDLERS LICENSE	\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)	\$25.00 PER SIGN

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**LICENSE**

LIQUOR LICENSES-ON SALE	\$1,250.00
-OFF SALE	\$100.00
-3.2 LIQUOR	\$10.00
SUNDAY	\$150.00
TOBACCO LICENSES	\$12.00

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**MAINTENANCE**

MAINTENANCE/PUBLIC WORKS WAGE CHARGE	\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK	\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW	\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK	\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW	\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT	\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX	\$95.00 PICKUP/\$120.00 IF DELIVERED

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**RENTAL**

APARTMENT RENTAL REGISTRATION	\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)	\$800.00/YR
LIONS PARK- PLEASANT LAKE	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
	\$100.00 Event
	\$25.00 City Building
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD	\$25.00 Resident
(Fees include MN Sales Tax)	\$50.00 Non-Resident
	\$100.00 Event
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL	1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties	\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)	NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

**SEWER**

SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS Minimum Gallons 1000
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY- <b>HOMESTEAD RESIDENTS</b>	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY- <b>BUSINESS</b>	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY- <b>SEASONAL (NON-HOMESTEAD) RESIDENTS</b>	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

**WATER**

BLOWING WATER LINE-Revised 8/15/07 by CC	\$135.00
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$2.89/1000 GALLONS Minimum Gallons 1000
(6/1/09 10% increase \$2.89/1000 gallons)	
WATER METERS- Residential-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	\$50.00
WATER RATE SALES TO CONTRACTORS	\$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

**ZONING/PERMITS**

BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	\$2.00 (Fee includes MN Sales Tax=1.88 x 6.875%=\$2.00)
ZONING MANUAL	\$25.00 (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

<b>ADMINISTRATIVE</b>	
ADMINISTRATIVE CHARGES	\$25.00
COPIES	.25 PER SHEET (Cost includes MN Sales Tax .23 x 6.875 % =.25)
FAX	LONG DISTANCE FAX @ \$2.00 1 <sup>ST</sup> PAGE THEREAFTER \$1.00 PER PAGE
USE OF FIRE EQUIPMENT to fill Swimming Pools	\$150.00
ASSESSMENT SEARCH FEE	\$20.00 EACH
911 ADDRESS SIGN/POST/LABOR (BLUE SIGN)	\$25.00
SUMMER RECREATION FEES	SEE LIST-REC REGISTRATION FILE
LATE FEE (UTILITY BILLS)	10% EVERY MONTH
LATE FEE (INVOICES)	10% -1 <sup>ST</sup> MONTH THEREAFTER 1%
NSF CHECK	\$25.00
SIGN IN VIOLATION ( RETRIEVE SIGNS FEE)	\$25.00 PER SIGN

<b>LICENSE</b>	
LIQUOR LICENSES-ON SALE	\$1,250.00
-OFF SALE	\$100.00
-3.2 LIQUOR	\$10.00
SUNDAY	\$150.00
TOBACCO LICENSES	\$12.00

<b>MAINTENANCE</b>	
MAINTENANCE/PUBLIC WORKS WAGE CHARGE	\$35.00 PER HOUR
TANDEM AXLE DUMP TRUCK	\$80.00 PER HOUR LABOR/EQUIPMENT
TANDEM AXLE DUMP TRUCK WITH PLOW	\$100.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK	\$60.00 PER HOUR LABOR/EQUIPMENT
1 TON TRUCK WITH PLOW	\$75.00 PER HOUR LABOR/EQUIPMENT
TOOLCAT	\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX	\$95.00 PICKUP/\$120.00 IF DELIVERED

<b>RENTAL</b>	
APARTMENT RENTAL REGISTRATION	\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)	\$800.00/YR
LIONS PARK- PLEASANT LAKE	\$0.00 Resident
DEPOSIT FEE FOR PARK RENTAL	\$25.00 Non-Resident (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00) \$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
EAGLE PARK	\$0.00 Resident
DEPOSIT FEE FOR PARK RENTAL	\$25.00 Non-Resident (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00) \$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY PARK	\$0.00 Resident
DEPOSIT FEE FOR PARK RENTAL	\$25.00 Non-Resident (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00) \$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
COMMUNITY BALL FIELD	\$25.00 Resident (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00) \$50.00 Non-Resident (Fee includes MN Sales Tax=46.95 x 6.875%=\$50.00)
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
CITY HALL RENTAL	1 - 29 people: \$50.00 PER ROOM 30 and More \$75.00 PER ROOM
For businesses, organizations, non-profits. No Private Parties	\$25.00 KITCHEN USE
Rooms available: Council Chambers (seats about 60), Front and Back meeting rooms (seats about 14)	NON PROFITS - DEPOSIT OF \$50.00 RETURNED IF ROOM IS CLEANED ASK TO GIVE A DONATION TO HELP COVER THE COSTS TO THE CITY

**SEWER**

SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS Minimum Gallons 1000
LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY- <b>HOMESTEAD RESIDENTS</b>	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY- <b>BUSINESS</b>	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY- <b>SEASONAL (NON-HOMESTEAD) RESIDENTS</b>	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at ½ fee of Homestead Residents)

**WATER**

BLOWING WATER LINE-Revised 8/15/07 by CC	\$135.00
SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$2.89/1000 GALLONS Minimum Gallons 1000
(6/1/09 10% increase \$2.89/1000 gallons)	
WATER METERS- Residential-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	\$50.00
WATER RATE SALES TO CONTRACTORS	\$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

**ZONING/PERMITS**

BUILDING PERMITS	SEE PERMIT SCHEDULE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	\$75.50
Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	\$2.00 (Fee includes MN Sales Tax=1.88 x 6.875%=\$2.00)
ZONING MANUAL	\$25.00 (Fee includes MN Sales Tax=23.47 x 6.875%=\$25.00)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

<b>ADMINISTRATIVE</b>	
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TOOLCAT	\$45.00 PER HOUR LABOR/EQUIPMENT
MAIL BOX	\$95.00 PICKUP/\$120.00 IF DELIVERED

<b>RENTAL</b>	
APARTMENT RENTAL REGISTRATION	\$50.00/UNIT MIN \$100.00
PASTURE RENT (EAGLE PARK APPX 65 ACRES)	\$800.00/YR
<b>WATER TOWER RENT (* ANNUAL INCREASE OF 5%)</b>	\$810.33 MONTH
LIONS PARK- PLEASANT LAKE	\$0.00 Resident \$25.00 Non-Resident (Fee includes MN Sales Tax=23.47 x 6.5%=\$25.00)
DEPOSIT FEE FOR PARK RENTAL	\$50.00 Minimum (Deposit is returned if shelter & grounds are left in very good condition after the event).
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SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
	\$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
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WATER USER FEES (DOWNTOWN AREA)	\$9.20/MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ \$2.63/1000 GALLONS Minimum Gallons 1000
WATER METERS- Residential-radio read meter	Total Cost + Sales Tax 6.5% + 60 (Sales Tax 6.5% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Total Cost + Sales Tax 6.5% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	\$50.00
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Remodel	\$40.50
Commercial	
Contract Valuation \$2500 or less	\$40.50
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
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Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

**City of Rockville, Minnesota  
Resolution 2018-\_\_**

**Amendment to the City of Rockville Fees and Charges Schedule**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Rockville City Council amended Sections of the Rockville Municipal Code to allow for some fees and charges to be adopted by Council resolution rather than by an ordinance; and

WHEREAS; The Rockville City Council desires to be good stewards of public resources by implementing fees and charges to recover reasonable labor and material costs involved with providing certain municipal services;

THEREFORE; The Rockville City Council hereby updates its current municipal fee and charge rates as listed in Appendix A of this document;

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> day of January, 2018

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator/Clerk

**City of Rockville, Minnesota  
Resolution 2018- \_\_\_\_**

**Approval of Engineer Services**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville on November 8, 2017 directed the City Administrator to advertise Request For Proposals (RFP) for engineering services; and

WHEREAS; The City of Rockville received three (3) RFP's in response; and

WHEREAS; On December 13, 2017, the Rockville City Council set the date of January 3, 2018 to conduct interviews of the three (3) engineering firms; and

WHEREAS; On January 3, 2018, the Rockville City Council conducted interviews of; WSB Engineering, Moore Engineering and Bolton and Menk Engineering as well as reviewed the current engineering agreement the City has with SEH;

THEREFORE; The Rockville City Council hereby approves the engineering services with \_\_\_\_\_ and its related fee schedule as listed in Appendix A of this resolution.

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> day of January, 2018

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator

**City of Rockville, Minnesota  
Resolution 2018- \_\_\_\_**

**Approval of Legal Services**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville on November 8, 2017 directed the City Administrator to advertise Request For Proposals (RFP) for legal services; and

WHEREAS; The City of Rockville received three (3) RFP's in response; and

WHEREAS; On December 13, 2017 The Rockville City Council set the date of January 3, 2018 to conduct interviews of the three (3) legal firms; and

WHEREAS; On January 3, 2018, the Rockville City Council conducted interviews of; Jovanovich, Kadlec & Athmann (JKA), Willenbring, Dahl, Wocken & Zimmermann and Rinke Noonan;

THEREFORE; The Rockville City Council hereby approves the legal services with \_\_\_\_\_ and its related fee schedule as listed in Appendix A of this resolution.

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> day of January, 2018

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator

**City of Rockville, Minnesota  
Resolution 2018- \_\_\_\_**

**2018 Annual Appointments**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The state statutes of Minnesota require municipalities to formally address a number of items, such as the naming of an acting mayor, naming official depositories and identifying official newspaper(s) at their first regular meeting of the calendar year; and

WHEREAS; The Rockville City Council seeks to fully comply with the requirements of state statutes as well as to annually outline the basic policies and procedures the Council desires to use to govern the operations of the City;

THEREFORE; the Rockville City Council hereby adopts the following designations, appointments, policies and procedures for the calendar year of 2018:

**1. Appointments**

- a. Acting Mayor: Rick Tallman
- b. Planning Commission Representative: Jerry Tippelt
- c. Economic Development Authority Representatives: Duane Willenbring and Rick Tallman
- d. Human Resource (HR) Committee: Appointed as needed
- e. Tri-City Cable Committee Members: Brian Michalski and Roger Schmitz
- f. Stearns County Municipal League Representative: Don Simon
- g. Special Events Volunteer Committee Representative: Jerry Tippelt
- h. City Roads, Trail and Utility Advisory Committee: Don Simon and Rick Tallman
- i. Fire Relief Association Ex-Officio Members: City Mayor, City Administrator, and Fire Chief
- j. Rocori Trail Construction Board Representatives: Duane Willenbring and John Peck

**2. Depositories / Financial Institutions**

- a. Granite Community Bank (GCB) checking/savings accounts / short and long-term savings / corporate card account)
- b. League of MN Cities 4-M Fund (short/long-term savings / investment)
- c. Morgan Stanley – short/long term investments
- d. Bremer – Alternate: checking/savings accounts, short/long term investments

**3. Official Newspapers**

- a. Cold Spring Record (primary)
- b. St. Cloud Times (secondary)

**4. City Clerk**

- a. Administrator-Clerk Martin Bode holds the statutory position of city clerk

**5. City Auditor**

- a. Bergan KDV, Ltd. (BKDV) of St. Cloud

**6. Financial Planner & Advisor**

- a. David Drown & Associates - (David Drown)

**7. TIF District Consultant**

- a. David Drown & Associates – (David Drown)

**8. Electronic Funds Transfer (EFT) Business Administrator**

- a. City Administrator / Clerk
- b. Finance Director, Alternate

**9. Bond Council**

- a. Kennedy & Graven, Chartered

**10. Building Official**

- a. Inspectron, Inc. (Ron Wasmund, President – MN Certification #0903)

**11. City Planner**

- a. Cynthia Smith-Strack/Strack Consulting

**12. City Engineer**

- a. \_\_\_\_\_

**13. City Community Development Manager**

- a. \_\_\_\_\_

**14. City Attorney**

- a. \_\_\_\_\_

**15. Chief Law Enforcement Officer**

- a. Stearns County Sheriff's Department – Liaison: Lt Kellan Hemmesch

**16. Weed Inspector**

- a. Mayor (primary)
- b. Public Works Director (secondary)

**17. Building Permit Specialist**

- a. Administrative Asst. (primary)
- b. City Administrator (secondary)

**18. Zoning Administrator**

- a. City Administrator / Clerk (primary)
- b. Finance Director (secondary)

**19. Safety Officer**

- a. Public Works Director (primary)
- b. City Administrator / Clerk (secondary)

**20. Emergency Management Directors**

- a. Mike Hoffmann-Director
- b. Open-Assistant Director

**21. City Records Officer - Utility Hearing Officer - Human Resources Manager**

- a. City Administrator / Clerk

**22. Executive Directors of Boards and Commissions**

- a. Planning Commission: City Administrator / Clerk
- b. Economic Development Authority: City Administrator / Clerk

**23. Meeting Dates, Times and Locations**

- a. Regular Council Meetings shall be on the 2nd Wednesday of each month at 6:00 p.m.
- b. Council Workshops shall be on (As Needed)
- c. Meeting Location: Rockville City Hall, 229 Broadway St. E. Rockville, MN
- d. Regular Planning Commission Meetings shall be on the 1st Tuesday of each month at 6:00 p.m.
- e. Meeting Location: Rockville City Hall, 229 Broadway St. E. Rockville, MN

**24. Recognized Holidays for 2017**

- a. January 1, – New Year’s Day (observed)
- b. January 15 – Martin Luther King Jr. Day
- c. February 22 – President’s Day
- d. May 28 – Memorial Day
- e. July 4 – Independence Day
- f. September 3 – Labor Day
- g. October 8 – Columbus Day (exchanged for Friday after Thanksgiving, November 24)
- h. November 12 – Veterans Day
- i. November 22 – Thanksgiving Day
- j. December 25 – Christmas Day
- k. January 1, 2019 – New Year’s Day
- l. January 21, 2019 – Martin Luther King Jr. Day

**25. Council Bylaws and Procedures**

- a. Chapter 7 of the League of Minnesota Cities’ “Handbook for Minnesota Cities” shall serve as the Council’s procedural bylaws that govern formal Council meeting policies and procedures.

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> day of January, 2018

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator

**From:** Daniel Meyer <Daniel.Meyer@Midco.com>  
**Sent:** Wednesday, December 27, 2017 10:13 AM  
**To:** cityhall@rockvillecity.org  
**Subject:** Midco Business renewal pricing

**Importance:** High

Hey Marty, below is the monthly pricing based on agreement length for our data services, both accounts are currently on our MBX 75 data speed for reference

Agreement Length	60 Months	48 Months	36 Months
MBX 75 (75Mbps download x 7 Mbps up)	\$ 75.00	\$ 80.00	\$ 85.00
MBX 120 (120 x 12)	\$ 105.00	\$ 115.00	\$ 125.00
MBX 200 (200 x 20)	\$ 165.00	\$ 180.00	\$ 195.00

Rockville City account (account number 138381101) has a single static IP. That is \$10 per month, it's a non-contracted feature

Thanks and let me know if there's any questions!



**Daniel Meyer**  
BUSINESS INSIDE SALES CONSULTANT

Office: 605.444.3198  
[Daniel.Meyer@Midco.com](mailto:Daniel.Meyer@Midco.com)

**Midco.com**

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**CITY OF ROCKVILLE, MINNESOTA  
RESOLUTION NO. 2018-\_\_\_**

**A RESOLUTION SUPPORTING A RESPECTFUL WORKPLACE**

**WHEREAS**, the City of Rockville is committed to promoting a positive work environment in which all employees, contractors, commissioners, appointed officials, and elected officials are treated with respect and dignity.

**WHEREAS**, this Council holds itself, it's appointed officials, commissioners, and employees to a high standard of conduct.

**WHEREAS**, the City seeks to provide a professional atmosphere where personal and professional excellence is fostered.

**WHEREAS**, the City finds effective policy and procedures, coupled with respectful workplace training, will assist in preventing harassment and supporting individuals who are being harassed to come forward, and ensure a problem is addressed quickly and effectively.

**WHEREAS**, discrimination and harassing behaviors disrupt the workplace, are often unlawful, and detract from the productivity and effectiveness of city staff and officials in conducting the important work we do on behalf of our residents.

**WHEREAS**, it is the City's expectation if someone is being harassed, he or she will be supported and treated with respect and the inappropriate behavior will be addressed.

**WHEREAS**, the City will provide a reporting process and a means to address discrimination and harassment.

**WHEREAS**, harassing workplace behaviors will not be tolerated, nor will retaliation for reporting a complaint or for participating in an investigation.

**NOW THEREFORE**, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKVILLE, MINNESOTA AS FOLLOWS: this Council supports a respectful workplace culture and will work to create a harassment-free environment for all employees, elected officials, appointed officials, and commissioners in the city.

Passed by the City Council of Rockville Minnesota this 10th Day of January, 2018.

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Duane Willenbring, Mayor

Attested:

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Martin M. Bode, City Administrator

**Building Permits: December 2017**

<u>Parcel #</u>	<u>REASON</u>	<u>ADDRESS</u>	<u>DATE</u>	<u>PERMIT #</u>	<u>Valuation</u>	<u>Permit \$</u>	<u>Review</u>	<u>SSC</u>	<u>Fees</u>
76.42147.0002	Mechanical	1550 Prairie Dr	12/1/2017	2017-00114	\$ 15,679.00	\$ 156.79		\$ 7.84	\$ 164.63
76.42147.0002	Plumbing	1550 Prairie Dr	12/1/2017	2017-00115	\$ 15,679.00	\$ 156.79		\$ 7.84	\$ 164.63
76.41629.0500	Mechanical	23445 Co Rd 8	12/4/2017	2017-00116		\$ 75.00		\$ 1.00	\$ 76.00
76.42240.0014	Plumbing	201 Broadway ST E	12/16/2017	2017-00017	\$ 3,695.00	\$ 40.00		\$ 1.85	\$ 41.85

# EMPLOYEE PERFORMANCE EVALUATION

Employee Name	Employee No.	Date
Department	Job Title	Date of Hire
Date of Last Review	Date Employee Began Present Position	Date of Next Review
	<input type="checkbox"/> Annual	<input type="checkbox"/> Promotion <input type="checkbox"/> End of Introductory Period

## KEY TO RATINGS

E: EXCELLENT .. Indiv performs all tasks in an exceptional manner.

S: SATISFACTORY—Indiv performs all tasks satisfactorily.

G: GOOD—Indiv performs many tasks well, and all other tasks

F; FAIR—Indiv performs most tasks satisfactorily, but not all

U: UNSATISFACTORILY—Indiv fails to perform many tasks Well.

### 1. RESPONSIBILITIES *List the current status of overall job responsibilities.*


### 2. ACCOMPLISHMENTS *List major job related achievements since last evaluation*


### 3. JOB KNOWLEDGE *Possesses a clear understanding of the responsibilities and tasks they must perform*

OVERALL RATING ____

### 4. JOB PERFORMANCE (QUALITATIVE) *The neatness, thoroughness, accuracy & overall quality of their work.*

OVERALL RATING ____

### 5. JOB PRODUCTIVITY (QUANTITATIVE) *Demonstrates a commitment toward achieving results, effective & efficient*

OVERALL RATING ____

### 6. DEPENDABILITY *Employee can be relied upon to complete assigned tasks and is conscientious about attendance*

OVERALL RATING ____

### 7. COOPERATION *demonstrates a willingness to work with associates, subordinates, supervisors and others. Responds willingly to changes in procedure, process, responsibility and assignments.*

OVERALL RATING ____

**8. INITIATIVE** *demonstrates an ability to think and act independently. Originates innovative ideas and methods to improve job or complete tasks better*

OVERALL RATING _____

**9. WORK ENVIRONMENT AND SAFETY** *maintains a safe and pleasant work environment, follows safety regulations, and actively contributes towards a safe workplace.*

OVERALL RATING _____

**10. OVERALL PERFORMANCE** *Overall appraisal of the employee's job performance*

OVERALL RATING _____

**ACTION PLAN** *The above criteria is important to properly evaluate your performance. The following Action Plan describes your specific strengths and weaknesses, and what can be done to improve your position toward continued growth.*


\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Reviewing Officer

\_\_\_\_\_  
Date

Has this report been discussed with Employee?

YES

NO

If "NO", Reason why:

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If "YES", Employee's comments:

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\_\_\_\_\_  
Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

# ROCKVILLE BUILDING PERMITS 2017

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Plan Review	SSC	Total Fees
76.41900.0005	Furnace Replacement	443 Maple Street	1/9/2017	2017-00001	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.41705.0017	Fireplace	10651 Mitchel Lane	1/19/2017	2017-00002	N/A	\$ 75.00		\$ 1.00	\$ 76.00
76.42141.0015	Furnace Replacement Replacement Water	25388 Pleasant Rd	1/25/2017	2017-00003	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42142.0007	Heater	25284 Lake Rd	1/26/2017	2017-00004	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42142.0007	Replacement Furnace Replacement Water	25284 Lake Rd	1/27/2017	2017-00005	5,600.00	\$ 40.00		\$ 1.00	\$ 41.00
76.42240.0020	Heater	321 Cedar St	1/28/2017	2017-00006	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42240.0055	Roofing Furnace (mechanical permit)	132 Broadway St. W.	3/6/2017	2017-00007	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41741.0032	Furnace	520 Walnut St	3/10/2017	2017-00008	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42141.0004	Furnace	25365 Pleasant Rd	3/17/2017	2017-00009	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.41741.0049	Furnace	524 Cypress Ct	3/23/2017	2017-00010	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42220.0011	Roofing	205 Broadway St E	2/20/2017	2017-00011	2,400.00	\$ 35.50	\$ 23.08	\$ 1.20	\$ 59.78
76.42160.0930	New single Family Dwelling	25293 Pleasant Rd	3/10/17	2017-00012	430,000.00	\$ 2,365.00	\$ 1,537.25	\$ 215.00	\$ 4,117.25
76.41604.0800	Sign - Permanent	9785 Co Rd 6	3/8/17	2017-00013	45,000.00	\$ 247.50		\$ 22.50	\$ 270.00
76.41650.0600	Demo (2 bldgs/cabins)	21614 Co Rd 8	3/24/2017	2017-00014		\$ 52.00			\$ 52.00
76.41653.0200	Roofing	11438 Grand Lake Rd	3/24/2017	2017-00015	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41619.0800	Furnace	8207 245th St	3/29/2017	2017-00016	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.41609.0900	Roofing	25770 133rd Ave	3/31/2017	2017-00017	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.42142.0049	Roofing	25707 Burg St	4/17/2017	2017-00018	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41632.0700	Demo Garage	23416 Co Rd 8	4/21/2017	2017-00019	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41632.0700	Siding House	23416 Co Rd 8	4/21/2017	2017-00020	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41631.0300	Sign - Permanent	244 Broadway St W	3/24/2017	2017-00021	11,000.00	\$ 59.50	\$ 38.67	\$ 5.50	\$ 103.67
76.42051.0000	Remodel	10652 Chapel St	3/28/2017	2017-00022	90,000.00	\$ 495.00	\$ 321.75	\$ 45.00	\$ 861.75
76.41720.0418	Remodel	26175 80th Ave	3/28/2017	2017-00023	18,000.00	\$ 80.50	\$ 52.33	\$ 9.00	\$ 141.83
76.41720.0418	Plumbing	26175 80th Ave	3/28/2017	2017-00024	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.41720.0418	Mechanical	26175 80th Ave	3/28/2017	2017-00025	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42160.0930	Mechanical	25293 Pleasant Rd	4/3/2007	2017-00026	N/A	\$ 75.00		\$ 1.00	\$ 76.00
76.42160.0930	plumbing	25293 Pleasant Rd	4/3/2007	2017-00027	N/A	\$ 75.00		\$ 1.00	\$ 76.00
76.42051.0000	Mechanical	10652 Chapel St	4/5/2017	2017-00028	N/A	\$ 40.00		\$ 1.00	\$ 41.00
76.42051.0000	Plumbing	10652 Chapel St	4/5/2017	2017-00029	N/A	\$ 40.00		\$ 1.00	\$ 41.00
			Didn't use	2017-00030					
76.41720.0412	New Construction	26112 Bluebird Ln	4/10/2017	2017-00031	200,000.00	\$ 1,100.00	\$ 715.00	\$ 100.00	\$ 1,915.00
76.41720.0413	New Construction	26120 Bluebird Ln	4/10/2017	2017-00032	169,900.00	\$ 934.45	\$ 607.39	\$ 84.95	\$ 1,626.79
76.41650.0600	Commerical Remodel	21614 Co Rd 8	4/13/2017	2017-00033	100,000.00	\$ 550.00	\$ 357.50	\$ 50.00	\$ 957.50
76.41720.0405	Deck	26087 Bluebird Ln	4/20/2017	2017-00034	2,400.00	\$ 38.50	\$ 25.03	\$ 1.68	\$ 65.21
76.42223.0000	Deck	8182 245th St	4/19/2017	2017-00035	4,000.00	\$ 44.50	\$ 28.93	\$ 3.00	\$ 76.43
76.41741.0041	Deck	521 Walnut St	4/20/2017	2017-00036	6,000.00	\$ 44.50	\$ 28.93	\$ 3.00	\$ 76.43
76.41720.0200	Accessory Building	24257 Lake Rd	4/20/2017	2017-00037	40,000.00	\$ 220.00	\$ 143.00	\$ 20.00	\$ 383.00
76.41632.0700	Roofing	23416 Co Rd 8	4/21/2017	2017-00038	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41633.0100	Siding Shed	505 Caroline Ln	4/21/2017	2017-00039	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.42240.0052	Roofing	122 Broadway St W	5/3/2017	2017-00040	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.41830.0001	Roofing	408 Oak St	5/8/2017	2017-00041	NA	\$ 25.00		\$ 1.00	\$ 26.00
76.41603.0200	Demo	25814 Lake Rd	5/12/2017	2017-00042	NA	\$ 25.00		\$ 1.00	\$ 26.00
76.42140.0013	Residing	25421 Pleasant Rd	5/15/2017	2017-00043	NA	\$ 25.00		\$ 1.00	\$ 26.00
76.41649.0900	Roofing	11168 Grand Lake Rd	5/23/2017	2017-00044	N/A	\$ 25.00		\$ 1.00	\$ 26.00
76.42188.0002	Furnace	22905 Grovewood Ln	5/24/2017	2017-00045	NA	\$ 40.00		\$ 1.00	\$ 41.00
76.41840.0012	Reroofing	11306 230th St	6/7/17	2017-00046	NA	\$ 25.00		\$ 1.00	\$ 26.00
76.42220.0000	Roofing	112 1st St W	6/7/2017	2017-00047	NA	\$ 25.00		\$ 1.00	\$ 26.00
76.41632.0700	Accessory Building/Remod	23416 Co Rd 8	4/24/2017	2017-00048	25,483.69	\$ 140.17	\$ 91.11	\$ 12.74	\$ 244.02
76.42240.0003	Mechanical	325 Broadway St E	4/26/2017	2017-00049	NA	\$ 40.00		\$ 1.00	\$ 41.00
76.42240.0014	Accessory Building	201 Broadway St E	4/27/2017	2017-00050	9,699.84	\$ 56.50	\$ 36.73	\$ 4.85	\$ 98.08
76.42240.0003	Remodel	325 Broadway St E	4/28/2017	2017-00051	7,658.40	\$ 50.50	\$ 32.83	\$ 3.83	\$ 87.16
76.42144.0017	Deck/Door Replacement	8409 White Oak Rd	4/28/2017	2017-00052	7,300.00	\$ 50.50	\$ 32.83	\$ 3.65	\$ 86.98

76.41618.0800	Accessory Building	8398 Co Rd 8	5/1/2017	2017-00053	17,000.00	\$ 77.50	\$ 50.38	\$ 8.50	\$ 136.38
76.41952.0003	Deck/Porch	25582 Lake Rd	5/2/2017	2017-00054	4,000.00	\$ 38.50	\$ 25.03	\$ 2.00	\$ 65.53
76.41600.0804	Fence	25942 Lake Rd	5/4/2017	2017-00055	250.00	\$ 25.00	\$ 16.25	\$ 0.50	\$ 41.75
76.42146.0806	Fence	1380 Prairie Dr	5/5/2017	2017-00056	7,000.00	\$ 47.50	\$ 30.88	\$ 3.50	\$ 81.88
76.42146.0806	Addition	1380 Prairie Dr	5/6/2017	2017-00057	160,000.00	\$ 880.00	\$ 572.00	\$ 80.00	\$ 1,532.00
76.42240.0045	Remodel Interior	164 Broadway St E	5/15/2017	2017-00058	20,400.00	\$ 89.50	\$ 58.18	\$ 10.20	\$ 157.88
76.42240.0045	Mechanical	164 Broadway St E	5/15/2017	2017-00059	4,000.00	\$ 40.00	\$ 26.00	\$ 2.00	\$ 68.00
76.42240.0045	Plumbing	164 Broadway St	5/16/2017	2017-00060	8,940.00	\$ 89.40	\$ 58.11	\$ 4.47	\$ 151.98
76.42240.0003	Plumbing	325 Broadway St E	5/22/2017	2017-00061	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
76.42240.0046	Railing & privacy Fence	158 Broadway St	5/22/2017	2017-00062	2,000.00	\$ 32.50	\$ 21.13	\$ 1.00	\$ 54.63
76.41601.0600	New Fireplace	25293 Pleasant Rd	5/30/2017	2017-00063	NA	\$ 75.00	\$ -	\$ 1.00	\$ 76.00
76.42144.0003	Roofing	8687 Co Rd 6	6/13/2017	2017-00064	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.42140.0001	Reroofing	25553 Pleasant Rd	6/20/2017	2017-00065	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41653.0400	Reroofing	11603 210th st	6/27/2017	2017-00066	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.42165.0003	Reroofing	25045 Halfman Rd	6/29/2017	2017-00067	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41830.0004	Reroofing	440 Oak Street	7/5/2017	2017-00068	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41603.0600	Reroofing	25772 Lake Rd	7/17/2017	2017-00069	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41951.0000	Reroofing	25217 Lake Rd	7/24/2017	2017-00070	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.42140.0009	Mechanical	25479 Pleasant Rd	8/8/2017	2017-00071	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
76.42140.0009	Plumbing	25479 Pleasant Rd	8/8/2017	2017-00072	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
76.41634.0406	Reroofing	400 Cedar St	8/29/17	2017-00073	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41705.0007	Reroofing	21317 Agate Beach Rd	9/15/2017	2017-00074	N/A	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.42240.0013	Replace existing front door	209 Broadway St E	9/26/2017	2017-00075	1,700.00	\$ 28.00	\$ 18.20	\$ 0.85	\$ 47.05
76.41720.0200	Mechanical	24257 Lake Rd	6/6/17	2017-00076	NA	\$ 75.00	\$ -	\$ 1.00	\$ 76.00
76.41616.0500	(office/storage)	895 South Pine St	6/7/17	2017-00077	199,487.00	\$ 1,097.18	\$ 713.17	\$ 99.74	\$ 1,910.09
76.42140.0009	Foundation Only	25479 Pleasant Rd	6/8/17	2017-00078	50,000.00	\$ 275.00	\$ -	\$ 25.00	\$ 300.00
76.41628.0200	Detached Garage	401 Cedar St	6/12/17	2017-00079	30,000.00	\$ 165.00	\$ 107.25	\$ 15.00	\$ 287.25
76.42146.0806	Mechanical	1380 Prairie Dr	6/16/17	2017-00080	12,226.00	\$ 122.26	\$ -	\$ 6.11	\$ 128.37
76.41800.0010	Foundation Only	21567 Agate Beach Rd	6/26/17	2017-00081	2,500.00	\$ 35.50	\$ 23.08	\$ 1.25	\$ 59.83
76.42146.0806	Plumbing	1380 Prairie Dr	7/6/17	2017-00082	3,600.00	\$ 40.00	\$ -	\$ 1.80	\$ 41.80
76.41741.0057	Deck	529 Cypress Ct	7/1/017	2017-00083	7,500.00	\$ 50.50	\$ 32.83	\$ 3.75	\$ 87.08
	Plumbing Void pulled permit w/State		Didn't use	2017-00084					
76.41650.0600	permit w/State	21614 Co Rd 8	Void	2017-00085					
76.42140.0009	Addition	25479 Pleasant Rd	7/25/17	2017-00086	50,000.00	\$ 275.00	\$ 178.75	\$ 25.00	\$ 478.75
76.41628.0900	Accessory Building New Construction	872 Broadway St W	7/27/17	2017-00087	30,000.00	\$ 165.00	\$ 107.25	\$ 15.00	\$ 287.25
76.41605.0600	(commercial)	25325 State Hwy. 23	7/31/17	2017-00088	1,500,000.00	\$ 8,250.01	\$ 5,362.51	\$ 750.00	\$ 14,312.52
76.42240.0038	Fence	224 Broadway St	8/21/2017	2017-00089	900.00	\$ 25.00	\$ 16.25	\$ 0.50	\$ 41.75
76.41650.0600	Mechanical	21614 Co Rd 8	9/5/2017	2017-00090	20,565.00	\$ 205.65	\$ -	\$ 10.28	\$ 215.93
76.41617.0900	Bathroom Remodel	24297 88th Ave	9/18/2017	2017-00091	16,000.00	\$ 74.50	\$ 48.43	\$ 8.00	\$ 130.93
76.42188.0016	Replace existing windows, door	22916 Grovewood Ln	10/23/2017	2017-00092	N/A	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41623.0900	Window Replacement	23815 88th Ave	10/24/2017	2017-00093	N/A	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41950.0003	Siding	540 Othmar Ln	11/3/2017	2017-00094	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41950.0003	Window Replacement	540 Othmar Ln	11/3/2017	2017-00095	NA	\$ 25.00	\$ -	\$ 1.00	\$ 26.00
76.41626.0200	Furnace & AC	10251 Co Rd 47	11/7/2017	2017-00096	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
76.42144.0014	Furnace	8501 White Oak Rd	11/27/2017	2017-00097	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
	Didn't use Over the Counter Permit #S		2017-00098-	2017-00104					
76.42147.0002	New Commerical Building	1550 Prairie Dr	9/20/2017	2017-00105	243,126.00	\$ 1,337.20	\$ 869.18	\$ 121.56	\$ 2,327.94
76.41617.0900	Plumbing	24297 88th Ave	10/3/2017	2017-00106	NA	\$ 40.00	\$ -	\$ 1.00	\$ 41.00
76.42144.0018	Remodel Lions Park Pavillion	25775 Lake Rd	10/3/2017	2017-00107	9,656.00	\$ 56.50	\$ 36.73	\$ 4.83	\$ 98.06
76.41621.0400	Foundation only	24309 Co Rd 137	10/10/2017	2017-00108	10,000.00	\$ 56.50	\$ 36.73	\$ 5.00	\$ 98.23
76.41630.0010	Foundation only	1495 Broadway St	10/17/2017	2017-00109	40,000.00	\$ 220.00	\$ 143.00	\$ 20.00	\$ 383.00
76.41650.0600	Plumbing (Water Heater)	21614 Co Rd 8	10/31/2017	2017-00110	4,700.00	\$ 47.00	\$ -	\$ 2.35	\$ 49.35

76.41650.0600	Fire Alarm	21614 Co Rd 8	11/6/2017	2017-00111	3,500.00	\$ 38.50	\$ 25.03	\$ 1.75	\$ 65.28
76.41603.0400	Gas Fireplace	25822 Lake Rd	11/22/2017	2017-00112	NA	\$ 75.00		\$ 1.00	\$ 76.00
76.42170.0006	New Wood Furnace	25830 80Th Ave	11/27/2017	2017-00113	NA	\$ 75.00		\$ 1.00	\$ 76.00
76.42147.0002	Mechanical	1550 Prairie Dr	12/1/2017	2017-00114	15,679.00	\$ 156.79		\$ 7.84	\$ 164.63
76.42147.0002	Plumbing	1550 Prairie Dr	12/1/2017	2017-00115	15,679.00	\$ 156.79		\$ 7.84	\$ 164.63
76.41629.0500	Mechanical	23445 Co Rd 8	12/4/2017	2017-00116	NA	\$ 75.00		\$ 1.00	\$ 76.00
76.42240.0014	Plumbing	201 Broadway ST E	12/16/2017	2017-00017	3,695.00	\$ 40.00		\$ 1.85	\$ 41.85

## BUILDING PERMITS NUMBERS

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
				2017-00098					
				2017-00099					
				2017-00100					
				2017-00101					
				2017-00102					
				2017-00103					
				2017-00104					

Didn't use Over the Counter Permit #S

# CONSTRUCTION SITE PERMIT

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
76.41618.0800	Hay shed	8398 Co Rd 47	5/31/17	17-01CSP		\$ 25.00			\$ 25.00
76.42220.0007	12x16 Yard Shed	141 1st St W	7/31/17	17-02CSP		\$ 25.00			\$ 25.00
76.42220.0021	12x16 Yard Shed	659 Ptarmigan Ln	8/7/17	17-03CSP		\$ 25.00			\$ 25.00
76.41650.0500	UTILITY SHED	21748 CO Rd 8	8/10/17	17-04CSP		\$ 25.00			\$ 25.00
76.41720.0404	Yard Shed	26093 Bluebird Ln	8/23/17	17-05CSP		\$ 25.00			\$ 25.00
76.41741.0002	Yard Shed 10X12	802 Ptarmigan Dr	9/6/17	17-06CSP		\$ 25.00			\$ 25.00
76.41741.0012	8x12 Yard Shed	804 Ptarmigan Dr	9/7/17	17-07CSP		\$ 25.00			\$ 25.00

# EXCAVATION PERMIT

REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
Fiber Cable to T-Mobile Cell Site	9882 Co Rd 47	1/3/2017	17-01E		\$ 20.00			\$ 20.00

						Approved/Denied Granting						
PARCEL	REASON	ADDRESS	Date	Paid	Permit #	REZONE	IUP	CUP	Administrative Plat Declaration of F Combine L <sub>1</sub> Plats	Administrative Plat Cert of Corr Variance	Vacating	Shoreland
76.41623.0010	Administrative Plat	7876 Ahles Rd	2/3/2017	146.00	17-01A					approved		
76.41601.0620	Concept Plan	25614 Pleasant Rd	2/1/2017									
76.41622.0900	Qualified Minor Sub	8116 Ahles Rd	2/1/2017	146.00	17-01Q				approved			
76.42142.0037	Pre & Final Plat	8949 Co Rd 6	2/1/2017	300.00	17-01P					approved		
76.41605.0020	IUP Wind Tower	25940 99th Avenue	2/1/2017	246.00	17-01IUP		approved					
76.41653.0500	Shoreland Alteration	11326 Grand Lake Rd	1/24/2017	118.37	17-01SA							Approved
76.41654.0200	Qualified Minor Sub	12953 250th St.	2/23/2017	143.37	17-02Q					approved		
76.41654.0500	Combine Lot	123432 210th st	2/27/2017	100.00	17-01CL				approved			
76.41603.0800	Shoreland Alteration	25776 Lake Rd	4/24/2017	121.48	17-02SA							approved
	Vacate of Cartway	Cartway off of 227th Str	4/24/2017	246.00	17-01VC						approved	
76.42146.0806	Amending CUP	1380 Prairie Dr	4/24/2017	246.00	17-01CUP			approved				
76.41653.0700	Shoreland Alteration	11344 Grand Lake Rd	4/25/2017	96.03	17-03SA							approved
76.41610.500	Conditional Use Permit	24353 125th Ave	5/12/2017	246.00	17-02CUP			approved				
76.41641.0700	Administrative Plat	22267 88th Ave	6/12/2017	146.00	17-02A					approved		
76.42140.0009	Variance Request	25479 Pleasant Rd	6/15/2017	246.00	17-01V						approve	
76.41641.0700	Rezone/Qualified Minor	22267 88th ave	6/26/2017	200.00	17-01RZ	Approved				approved		
76.43154.0120	Administrative Plat	7089 Ahles Road	6/22/2017	100.00	17-03A				approved			
76.42189.0015	Shoreland Alteration	11233 Hubert Ln	7/17/2017	119.80	17-03SA							
76.42146.0805	Combine Lot	875 Prairie Ct	8/1/2017	100.00	17-02CL					approved		
76.42189.0012	Combine Lot	11253 Hubert Ln	8/1/2017	100.00	17-03CL					approved		
76.41830.0008	Combine Lot	409 Oak St	9/12/2017	100.00	17-04CL					approved		
76.41650.0800	Shoreland Alteration	21734 Co Rd 8	9/18/2017	131.05	17-04SA							Approved
76.42189.0038	Variance Request	11193 Hubert Lane	9/27/2017	246.00	17-02V						Approved	
76.41601.0620	Rezone	76.41600.0415	10/19/2017	200.00	17-02RZ	Approved						
76.41601.0620	Preliminary Plat	76.41600.0415	10/19/2017	1500.00	17-02P					Approved		
76.41601.0620	Final Plat	76.41600.0415	10/19/2017	300.00	17-01F					Approved		
76.42170.0051	Preliminary Plat	County Road 141	11/6/2017	1500.00	17-03P					Denied		