

# CITY OF ROCKVILLE

P.O. BOX 93  
For Your Information – FYI,

229 Broadway Street East  
Council Action Needed - CA

ROCKVILLE, MN 56369

**AGENDA**  
**MARCH 8, 2017**  
**ROCKVILLE CITY HALL**  
**5:00 P.M.**

1. **Call to Order** Roll Call-DS.RT.JT.DC.DW
2. **Temporary Recess to Council Workshop**
  - Workshop Agenda
  - a. *Pay Equity*
  - b. *Special Assessment Policy Postpone*
  - c. *Organized Garbage Collection* 3
  - d. *Fire/Rescue Billing*
  - e. *ID Photo's*
  - Reconvene Council Meeting*
3. **Pledge of Allegiance**
4. **Roll Call – (Silence Electronic Devices)**
5. **Approval of Agenda -** **CA**
6. **Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes, Stmt's only no dialog)**
7. **Approval of Bills Paid** **CA 15**
8. **Consent Agenda:** (Approved with one motion) **CA**
  - a) Approve of February 2017 Journal Entries 24
  - b) Approval Rockville City Council Minutes of February 15, 2017 27
  - c) Acknowledge February 2017 Sheriff's Report
  - d) Stoney's Bar Street Dance June 3, 2017 32
  - e) 2017-2018 Sheriffs Contract 34
9. **Department Reports:**
  - a) Planning Commission – Bill Becker **CA**
    - (1) Resolution 2017-10 G & M Acres Preliminary and Final Plat 37
    - (2) Resolution 2017-11 Ronald and Sheila Albers Administrative Plat 48
    - (3) Resolution 2017-12 Ken and Hermia Albers Qualified Minor Subdivision 56
    - (4) Resolution 2017-13 Brinkmeier LLC Qualified Minor Subdivision/Lot Combination63
10. **Administration:**
  - a) Firearms and explosives **CA**
  - b) Annual MCFOA Conference March 14-17 (Marty) FYI
  - c) Approve Amended 2017 Fee Schedule (Phosphorous) **CA 72**
11. **Appropriations, Allocations and Transfers** **CA 73**
  - a) Initiative Foundation
12. **Mayor / Council Report's:**
  - a) Special Assessment Policy (Postpone)
  - b) RTCB-Mayor
  - c) LMC Training – Mayor-Councilmembers
  - d) Listen and Learn Session – Mayor/Tallman

**13. Other**

- a) Rockville Fire Relief Assn Fish Fry March 31, 4-8 p.m.

**14. Forum for Positive Comments and Emerging Topics - (4) Minute Limit (no sharing/allotting of minutes, statements only no dialog)**

**15. Future Agenda Items**

**16. Adjourn**

## Introduction

This document describes the City of Sauk Rapids' request for proposals for organized solid waste collection within the City.

On September 5<sup>th</sup> the Sauk Rapids City Council adopted a resolution of the intent to organize residential solid waste collection in the City, attached as **Exhibit A**. Following the adoption of the resolution, the Public Works Committee and City Staff met with representatives from Allied Waste, West Central Sanitation, Veolia, and Waste Management on October 17<sup>th</sup> and again on October 30<sup>th</sup>. As a result of discussions from those meetings, a framework for an organized collection agreement was developed. The City Council has approved a template contract ("Preliminary Contract"), attached as **Exhibit B**, that outlines the City's intent in structuring an organized collection system. The City Council has requested companies to submit proposals for organized solid waste collection in the City. After completion of the RFP process, a final version of the contract with the selected company or companies will be approved by the Council in order to implement organized collection.

It is the intent of the City to accept and evaluate proposals for solid waste collection that include a number of alternatives such as a single hauler system or two hauler system; hauler-administered billing or city-administered billing; special events and collection; and numerous additional charges that allow for resident flexibility in solid waste collection.

## Scope of Services

The City Council has outlined a minimum scope of services as embodied in the Preliminary Contract. The final scope of services will be dependent upon the responses from Hauler and negotiations that lead to a final contract. The present scope of services identified by the Sauk Rapids City Council is as follows:

Households. The approximate number of households is 3,400. All households would be served under a single hauler system and each Hauler would serve approximately 50% of the households under a two-hauler system. A map of the City is included in **Exhibit C**. A two-hauler system will divide the City in a manner substantially similar to the map in **Exhibit D**.

Containers. The Hauler shall own and maintain all containers and offer residents a solid waste container option in each of the following ranges: 30-35 gallon, 60-65 gallon, and 90-95 gallon. Recycling containers shall be a minimum size of 60 gallons.

Collection Days. Collection will be required once weekly from Tuesday through Thursday. Haulers must provide for an every other week option for solid waste collection for residents opting to use a 30 gallon size container.

Collection Times. Collection may begin no earlier than 6a.m. and collection shall cease by 6p.m.

Recycling. Collection of single sort recyclable material is required once every other week on the same day as solid waste collection.

Billing. Billing, whether administered by the Hauler or by the City, shall be done bi-monthly.

Service Options. As indicated in the Preliminary Contract, Haulers will be required to: provide residents the option to suspend service and have the bill prorated accordingly; provide walk up collection to residents with a demonstrated disability; offer special curbside pick-up for bulky items at defined prices; and address elections by residents to change containers.

Delivery of Service. Vehicles and personnel must meet minimum standards as indicated in the Preliminary Contract to ensure public safety, city-wide cleanliness, and a high level of customer satisfaction.

Special Collection Event. The Hauler shall include one annual special collection event in the City at no additional charge to the City. While the cost for a special collection event is included in the fees charged to resident, Haulers must specifically break out the cost for the event in the RFP response and notify the city of the actual cost after the event so that they can maximize grant funding sources.

Service to City Facilities. The Hauler will provide collection service to all City facilities.

Contract Provisions. The Preliminary Contract utilizes a 2 year term that the City may unilaterally cancel after 1 year. All selected Haulers will be required to provide meaningful customer service to City residents, regular reporting to the City, and indemnification of the City together with proof of liability insurance coverage.

### **Special Collection Events**

There will be one special collection event per year for Special Acceptable Waste in the spring. Dates of the special pick-ups are to be approved by the City Council and will be held on a Saturday at a City facility. The City will provide personnel to check the resident status of all individuals bringing items for disposal.

### **Submission Requirements**

All submissions will become the property of the City and will not be returned. The contents of this RFP, any addenda to this RFP, the successful proposal, and any written clarifications to the contents thereof submitted by the successful Hauler shall become part of the contractual obligations and be incorporated by reference into the final contract. All Haulers must submit a qualifications section within their proposals. The qualifications section must include information in the following areas:

### **Management**

Haulers will be evaluated on the basis of their demonstrated management experience, as reflected in similar previous or current solid waste collection projects. Such criteria may include, but will not be limited to the following:

1. Demonstrated successful working relationships with municipalities and public agencies;
2. Number and identification of similar collection projects within the State of Minnesota;
3. Innovative techniques used to increase efficiency; and
4. Present and anticipated approach to customer service.

The Hauler must include a description of the proposed management structure and approach, as well as a statement of the problems that the Hauler believes are likely to arise during collection, start-up, and for ongoing operations and the methods proposed to deal with them. This should include, at a minimum, such problems as: employee absenteeism; equipment breakdowns; and capability to provide collection of optional/additional materials.

The Hauler must address specifically how the Hauler will work with the City to identify and resolve consistent problems. A Staffing Plan indicating the number of employees and how they will be staffed to ensure collections capacity and customer service must also be included in the response. A clear statement of the management structure of the Hauler must be supplied, including a designated liaison for the City.

#### Financial Stability and Strength

The Hauler must demonstrate sufficient financial resources to carry out its responsibilities as outlined in this RFP and to back-up its contractual obligations. Haulers will be evaluated on the basis of their credit references, demonstrated ability to finance the required equipment.

1. Haulers must submit at least three (3) credit references.
2. Haulers must submit evidence of the ability to finance the equipment needed by submitting a financing plan for necessary equipment.
3. Where the Hauler is a corporation, submit evidence that the Hauler is in good standing under the laws of the state of incorporation.
4. The Hauler must submit the litigation history (with explanation) in the State of Minnesota for the last five years regarding any company, partner, subcontractor, or subsidiary involved in this venture, or any corporate officer.

#### Solid Waste Collection Experience

Haulers must demonstrate experience in the collection of trash, recyclables, and bulky waste and electronic waste materials in Minnesota. Haulers are encouraged to submit references for existing residential collection services, especially under contract to municipalities, to demonstrate their experience and success.

#### Collection Services

The Hauler shall describe how it would implement and carry out the services requested in this RFP. The Hauler shall provide sufficient information to demonstrate the Hauler's clear understanding of the services requested by the City through this RFP. The response shall provide sufficient information to demonstrate that the proposed service will, at a minimum, satisfy all of the service objectives of this RFP and handle the quantity and composition of materials to be collected. The information should include, at a minimum, equipment descriptions and specifications and the identification of any additional equipment and containers that Hauler would purchase, lease or otherwise secure in order to provide services within the City.

#### Container Management

The Hauler shall describe a plan for distribution, maintenance, and replacement of solid waste containers. Experience the Hauler has with the extent of cart replacement and warranty work with a specific container manufacturer or supplier should be provided. The Hauler shall describe

their approach to changing out containers due to resident request, service changes to a property, and damaged or defective containers.

### Price Proposals

All responsive Haulers shall provide a completed Price Worksheet as attached in **Exhibit E**. This includes pricing per container size for solid waste and recycling collection for a single hauler system and two-hauler system, together with pricing for city-administered billing and hauler-administered billing. In addition, pricing must include those additional charges for an “additional bag” charge, special curbside pricing, and a “container change” charge. This form shall be executed by the authorized official to bind the Hauler.

### Proposal Forms

Haulers shall submit the following forms as a part of their proposals:

-Price Worksheet

-Hauler Certification

-<any necessary documents; see Maplewood RFP questionnaire>

All forms must be completed and submitted for the proposal to be deemed responsive.

The Hauler must indicate clearly on the form if any information is not applicable. All forms must be executed by an official authorized to bind the Hauler, and must be submitted as part of the proposal.

### Submitting Proposals

To the best of its ability, the City will use the following process and schedule for its decision-making:

### Proposed Schedule

January \_\_, 2013 Release of RFP

January \_\_, 2013 Questions from Potential Haulers Due

January \_\_, 2013 City Response Deadline

February \_\_, 2013 Proposals Due

February \_\_ - \_\_, 2013 Review Period

February \_\_ - March \_\_, 2013 Negotiating Period

March \_\_, 2013 Contract Start Date

July 1, 2013 Organized Collection Start Date

### City's Contact Person

Prospective Contractors interested in responding to this RFP may contact the City with questions to the City's primary designated contact person, Sauk Rapids City Administrator Ross Olson, City of Sauk Rapids, 250 Summit Avenue North, Sauk Rapids, MN 56379, phone: 320-258-5300. Any other contact with other City staff, City Council Members, or the City's consultant during the competitive proposal period (currently scheduled from January \_\_ through February \_\_, 2013) about this RFP or the City's solid waste collection analysis will be considered unauthorized contact and may subject the Hauler to disqualification from further consideration.

### Questions and Addenda to the RFP

Questions, requests for clarification, or requests for information about this RFP or process must be submitted in writing (via mail, email or fax) to Ross Olson by January \_\_, 2013. All questions

and requests for more information and the City's responses will be summarized, in writing, and forwarded to all prospective Haulers by end-of-business January \_\_, 2013. The City reserves the right to amend or clarify this RFP by addenda. Addenda will be posted on the City website and may only be issued automatically to those Haulers who have specifically requested to receive the addenda by a written request. Addenda may be issued at any time prior to the date for receipt of proposals. If such revisions or clarifications are of such a magnitude as to warrant, in the opinion of City, the postponement of the date for the receipt of proposals, written notification will be issued to the Haulers, announcing the revised date. Addenda will be faxed, emailed, or express-mailed. All addenda issued to this RFP shall become part of the RFP document. Haulers shall acknowledge receipt of any such addenda in their proposal.

#### Cost of Proposal Preparation and Negotiation

All Haulers participating in this RFP process and any subsequent negotiations shall prepare the required materials and submittals and any subsequent materials and submittals at their own expense, and with the express understanding that there may be no claims whatsoever for reimbursement from City for any cost or expenses associated with this process. The City reserves the right to terminate the process at any time.

#### Availability of Information

The City and its consultants are not liable for omissions or errors contained in the RFP, and submittal of a proposal by a Hauler shall serve as the Hauler's verification and acknowledgement of the City's lack of liability.

#### Proposals May be Rejected in Whole or Part

The City reserves the right to reject any or all proposals; reject parts of proposals; negotiate modifications of proposals submitted for purposes of finalizing and executing a final contract or contracts; and accept part or all of the proposals on the basis of considerations other than cost or proposed rates.

#### How to Submit Proposals

Proposal shall be submitted to the City Administrator at City Hall no later than 4:00 p.m. on **February \_\_, 2013**, in a sealed envelope with the name of the proposing Hauler on the outside and addressed as follows:

Enclosed: "Solid Waste Collection Services Proposal"  
City of Sauk Rapids  
c/o Ross Olson, City Administrator  
250 Summit Avenue North  
Sauk Rapids, MN 56379

Proposals will be date-stamped and treated in accordance with the Minnesota Government Data Practices Act. Eight written hard copies of the proposal, including all forms and attachments, shall be submitted. One electronic copy of the proposal must also be submitted on a CD disk or thumb drive inside of the sealed envelope. The electronic file must be formatted in Adobe PDF or Microsoft Word.

(Link to: <http://www.lmc.org/magazine>)

More from Mar-Apr 2015 issue (Link to: <http://www.lmc.org/page/1/mar-apr-2015.jsp>)

## Two-Way Street: What Is Your City's Approach to Garbage Collection?



**JERRY FAUST**

*Mayor*

**CITY OF ST. ANTHONY VILLAGE**

St. Anthony Village (population 8,400) approved a contract for organized garbage collection last September, and it will take effect in April. Organized collection is a system where a single hauler serves the entire city, or multiple haulers organize as a group, and the city authorizes each hauler to serve a specific area of the city. Having a single hauler had been our goal for years.

### **New law paves way**

In 2013 the Minnesota Legislature amended a law that allows for organized garbage collection to occur without the acrimony of previous methodology. Pitting city against hauler, and hauler against hauler, the old way did nothing to move the issue forward.

The 2013 law allows for cities to lay out a set of *city priorities*, conduct exclusive negotiations with the existing haulers, and, if the city accepts the existing haulers' proposal, enter into a *contract with a length of three to seven years*. If the city rejects the proposal, the next step is to form a committee to consider other methods of organized collection, including using a single hauler.

We pursued this by first establishing our city priorities. This helped us put our goals into measureable and definable terms.

### **Establishing trust**

Next, the city manager notified all the haulers and convened a meeting laying out the city's intent. To say it was awkward at first with the haulers may be an understatement, but during the course of multiple meetings, trust was established, candid dialogue emerged, and a proposal was developed.

The City Council, which did not attend the meetings with the haulers, received a report in a public meeting. The councilmembers and I made our comments and asked the haulers to come back with their responses. At this point, we were not sure whether we would accept their revised proposal. If we didn't, that would have caused us to follow the required process to put out a request for proposal, and the lowest responsible bidder would solely be awarded the contract.

### **Surprising result**

Much to our surprise, we reviewed the terms of the revised proposal, conducted a public hearing, and approved one contract with all the existing haulers. Most residents said we should have done it sooner.

Organized collection is a stellar illustration of how we can be environmentally responsible; save money; decrease road wear; provide cleaner air, less noise, and safer streets; and promote entrepreneurship. What a win for all!



**RENA WEBER**

*Clerk-Administrator*

**CITY OF ROCKVILLE**

The City of Rockville has a population of just under 2,500, but in terms of land area, it is a large city and encompasses 52 miles of roadway. Our City Council was concerned about the impact of large, heavy vehicles using the roads. Councilmembers thought moving from open garbage collection to organized collection might be one way to reduce heavy vehicle traffic.

**Exploring options**

In 2013, the Council adopted a resolution announcing our intent to consider the new system. It was our understanding that there were four different waste haulers serving our residents at that time. An initial meeting with the waste haulers was held, and the haulers reported that only two firms were serving the city. So, the Council decided that organized collection might not be necessary. Instead, the city would work with the two firms on select days to pick up garbage. The resolution to organize garbage collection was rescinded. In the following months, it came to the Council’s attention that in fact there were still four waste haulers serving the city. Apparently, there had been some confusion. Rockville merged with Rockville Township and the City of Pleasant Lake a few years ago, so some haulers didn’t realize that they were serving residents of the City of Rockville.

**Task force formed**

Since we still had four haulers, we formed a task force to review this issue once again. At this point, it was basically down to adopting an ordinance limiting the number of haulers, and the task force recommended that to the Council.

The Council weighed the pros and cons, and discussed the fact that it is not only the garbage haulers who damage the roads. Where do we stop? What is the most cost-effective option?

Citizens have also called in voicing their concerns, both for and against limiting the number of garbage haulers. Complaints range from taking away their freedom of choice to limiting the hours of pick-up.

**Working it out**

Ultimately, the Council did not want to place unfair limits on the haulers, so the City of Rockville remains with open trash collection. We have been able to work out arrangements with the haulers that we feel will ease the burden on our roads— such as having all haulers pick up trash once a week on the same day each week.

Read the March-April 2015 issue of Minnesota Cities Magazine (*Link to: <http://www.lmc.org/page/1/mar-apr-2015.jsp>*)

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Let's Talk (Link to: [http://www.lmc.org/page/1/magazine.jsp?section=Lets Talk](http://www.lmc.org/page/1/magazine.jsp?section=Lets.Talk))

Ask LMC (Link to: [http://www.lmc.org/page/1/magazine.jsp?section=Ask LMC](http://www.lmc.org/page/1/magazine.jsp?section=Ask.LMC))

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## Minnesota Cities Magazine

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*For editorial questions:*

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[choffacker@lmc.org](mailto:choffacker@lmc.org) (Link to: <mailto:choffacker@lmc.org>)

The Revisor of Statutes website is undergoing maintenance Saturday Mar. 4th from 9am to 10am.

## 2016 Minnesota Statutes

[Authenticate](#)

### 115A.94 ORGANIZED COLLECTION.

Subdivision 1. **Definition.** "Organized collection" means a system for collecting solid waste in which a specified collector, or a member of an organization of collectors, is authorized to collect from a defined geographic service area or areas some or all of the solid waste that is released by generators for collection.

Subd. 2. **Local authority.** A city or town may organize collection, after public notification and hearing as required in subdivisions 4a to 4d. A county may organize collection as provided in subdivision 5. A city or town that has organized collection as of May 1, 2013, is exempt from subdivisions 4a to 4d.

Subd. 3. **General provisions.** (a) The local government unit may organize collection as a municipal service or by ordinance, franchise, license, negotiated or bid contract, or other means, using one or more collectors or an organization of collectors.

(b) The local government unit may not establish or administer organized collection in a manner that impairs the preservation and development of recycling and markets for recyclable materials. The local government unit shall exempt recyclable materials from organized collection upon a showing by the generator or collector that the materials are or will be separated from mixed municipal solid waste by the generator, separately collected, and delivered for reuse in their original form or for use in a manufacturing process.

(c) The local government unit shall invite and employ the assistance of interested persons, including persons licensed to operate solid waste collection services in the local government unit, in developing plans and proposals for organized collection and in establishing the organized collection system.

(d) Organized collection accomplished by contract or as a municipal service may include a requirement that all or any portion of the solid waste, except (1) recyclable materials and (2) materials that are processed at a resource recovery facility at the capacity in operation at the time that the requirement is imposed, be delivered to a waste facility identified by the local government unit. In a district or county where a resource recovery facility has been designated by ordinance under section [115A.86](#), organized collection must conform to the requirements of the designation ordinance.

Subd. 4. [Repealed, [2013 c 45 s 7](#)]

Subd. 4a. **Committee establishment.** (a) Before implementing an ordinance, franchise, license, contract, or other means of organizing collection, a city or town, by resolution of the governing body, must establish an organized collection options committee to identify, examine, and evaluate various methods of organized collection. The governing body shall appoint the committee members.

(b) The organized collection options committee is subject to chapter 13D.

Subd. 4b. **Committee duties.** The committee established under subdivision 4a shall:

(1) determine which methods of organized collection to examine, which must include:

(i) a system in which a single collector collects solid waste from all sections of a city or town; and

(ii) a system in which multiple collectors, either singly or as members of an organization of collectors, collect solid waste from different sections of a city or town;

(2) establish a list of criteria on which the organized collection methods selected for examination will be evaluated, which may include: costs to residential subscribers, miles driven by collection vehicles on city streets and alleys, initial and operating costs to the city of implementing the organized collection system, providing incentives for waste reduction, impacts on solid waste collectors, and other physical, economic, fiscal, social, environmental, and aesthetic impacts;

(3) collect information regarding the operation and efficacy of existing methods of organized collection in other cities and towns;

(4) seek input from, at a minimum:

- (i) the governing body of the city or town;
  - (ii) the local official of the city or town responsible for solid waste issues;
  - (iii) persons currently licensed to operate solid waste collection and recycling services in the city or town; and
  - (iv) residents of the city or town who currently pay for residential solid waste collection services; and
- (5) issue a report on the committee's research, findings, and any recommendations to the governing body of the city or town.

**Subd. 4c. Governing body; implementation.** The governing body of the city or town shall consider the report and recommendations of the organized collection options committee. The governing body must provide public notice and hold at least one public hearing before deciding whether to implement organized collection. Organized collection may begin no sooner than six months after the effective date of the decision of the governing body of the city or town to implement organized collection.

**Subd. 4d. Participating collectors proposal requirement.** Prior to establishing a committee under subdivision 4a to consider organizing residential solid waste collection, a city or town with more than one licensed collector must notify the public and all licensed collectors in the community. The city or town must provide a 60-day period in which meetings and negotiations shall occur exclusively between licensed collectors and the city or town to develop a proposal in which interested licensed collectors, as members of an organization of collectors, collect solid waste from designated sections of the city or town. The proposal shall include identified city or town priorities, including issues related to zone creation, traffic, safety, environmental performance, service provided, and price, and shall reflect existing haulers maintaining their respective market share of business as determined by each hauler's average customer count during the six months prior to the commencement of the 60-day negotiation period. If an existing hauler opts to be excluded from the proposal, the city may allocate their customers proportionally based on market share to the participating collectors who choose to negotiate. The initial organized collection agreement executed under this subdivision must be for a period of three to seven years. Upon execution of an agreement between the participating licensed collectors and city or town, the city or town shall establish organized collection through appropriate local controls and is not required to fulfill the requirements of subdivisions 4a, 4b, and 4c, except that the governing body must provide the public notification and hearing required under subdivision 4c.

**Subd. 5. County organized collection.** (a) A county may by ordinance require cities and towns within the county to organize collection. Organized collection ordinances of counties may:

- (1) require cities and towns to require the separation and separate collection of recyclable materials;
- (2) specify the material to be separated; and
- (3) require cities and towns to meet any performance standards for source separation that are contained in the county solid waste plan.

(b) A county may itself organize collection under subdivisions 4a to 4d in any city or town that does not comply with a county organized collection ordinance adopted under this subdivision, and the county may implement, as part of its organized collection, the source separation program and performance standards required by its organized collection ordinance.

**Subd. 6. Organized collection not required or prevented.** (a) The authority granted in this section to organize solid waste collection is optional and is in addition to authority to govern solid waste collection granted by other law.

(b) Except as provided in subdivision 5, a city, town, or county is not:

- (1) required to organize collection; or
- (2) prevented from organizing collection of solid waste or recyclable material.

(c) Except as provided in subdivision 5, a city, town, or county may exercise any authority granted by any other law, including a home rule charter, to govern collection of solid waste.

**Subd. 7. Anticompetitive conduct.** (a) A political subdivision that organizes collection under this section is authorized to engage in anticompetitive conduct to the extent necessary to plan and implement its chosen organized collection system and is immune from liability under state laws relating to antitrust, restraint of trade, unfair trade practices, and other regulation of trade or commerce.

(b) An organization of solid waste collectors, an individual collector, and their officers, members, employees, and agents who cooperate with a political subdivision that organizes collection under this section are authorized to engage in anticompetitive conduct to the extent necessary to plan and implement the organized collection system, provided that the political subdivision actively supervises the participation of each entity. An organization, entity, or person covered by this paragraph is immune from liability under state law relating to antitrust, restraint of trade, unfair trade practices, and other regulation of trade or commerce.

**History:** 1987 c 348 s 27; 1989 c 325 s 26,27; 1990 c 600 s 1,2; 1991 c 337 s 46; 1993 c 249 s 20,21; 2013 c 45 s 1-6

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CITY OF ROCKVILLE

**\*Check Detail Register©**

FEBRUARY 2017

			Check Amt	Invoice	Comment
<b>10600 COMBINED CITY ACCT</b>					
Paid Chk#	001123E	2/28/2017	<b>CITY OF ROCKVILLE</b>		
G 101-21704	PERA		\$0.00		unused EFT#
	<b>Total</b>	<b>CITY OF ROCKVILLE</b>	\$0.00		
<b>Paid Chk# 001124E 2/15/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$510.88		STATE TAX W/H-
	<b>Total</b>	<b>MN REVENUE</b>	\$510.88		
<b>Paid Chk# 001125E 2/15/2017 PERA</b>					
G 101-21704	PERA		\$1,480.88		RETIRE CONTR-
	<b>Total</b>	<b>PERA</b>	\$1,480.88		
<b>Paid Chk# 001126E 2/15/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,212.03		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,576.42		FICA/MEDICARE -
	<b>Total</b>	<b>EFTPS-ELECTRONIC FED TAX PMT</b>	\$2,788.45		
<b>Paid Chk# 001127E 2/28/2017 PERA</b>					
G 101-21704	PERA		\$1,483.64		RETIRE CONTR-
	<b>Total</b>	<b>PERA</b>	\$1,483.64		
<b>Paid Chk# 001128E 2/28/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$533.38		STATE TAX W/H-
	<b>Total</b>	<b>MN REVENUE</b>	\$533.38		
<b>Paid Chk# 001129E 2/28/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,274.90		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,625.42		FICA/MEDICARE -
	<b>Total</b>	<b>EFTPS-ELECTRONIC FED TAX PMT</b>	\$2,900.32		
<b>Paid Chk# 017429 2/15/2017 ASSOC OF MN EMERG MANAGERS</b>					
E 101-42500-433	Dues and Subscriptions		\$130.00		2017 EMERGENCY
	<b>Total</b>	<b>ASSOC OF MN EMERG MANAGERS</b>	\$130.00		
<b>Paid Chk# 017430 2/15/2017 AT &amp; T MOBILITY</b>					
E 101-43100-321	Telephone		\$81.32		WIRELESS PHONE
E 601-49440-321	Telephone		\$30.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$4.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$29.98		GRINDERSTATION PHONE
	<b>Total</b>	<b>AT &amp; T MOBILITY</b>	\$175.30		
<b>Paid Chk# 017431 2/15/2017 CENTRAL HYDRAULICS</b>					
E 101-43125-220	Repair/Maint Supply-Labor Incl		\$463.30	81412	1 TON CUTTING EDGE
	<b>Total</b>	<b>CENTRAL HYDRAULICS</b>	\$463.30		
<b>Paid Chk# 017432 2/15/2017 DELTA ELECTRIC</b>					
E 602-49490-296	Lk Sewer Contr Srv		\$884.25		GRINDER STATN CALLS-LAKES AREA
	<b>Total</b>	<b>DELTA ELECTRIC</b>	\$884.25		
<b>Paid Chk# 017433 2/15/2017 FIRE EQUIPMENT SPECIALTIES, IN</b>					
E 101-42200-538	Personal Protective Equip-Fire		\$4,040.95	9537	COATS, PANTS,

CITY OF ROCKVILLE

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FEBRUARY 2017

			Check Amt	Invoice	Comment
<b>Total FIRE EQUIPMENT SPECIALTIES, IN</b>			\$4,040.95		
Paid Chk#	017434	2/15/2017	<b>HANSEN MECHANICAL</b>		
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$1,240.65		Water Heater bad board
<b>Total HANSEN MECHANICAL</b>			\$1,240.65		
Paid Chk#	017435	2/15/2017	<b>LEAGUE OF MN CITIES INS TRUST</b>		
E 101-43125-210	Operating Supplies/Expenses		\$500.00	24826	PLOW STRUCK GARAGE
<b>Total LEAGUE OF MN CITIES INS TRUST</b>			\$500.00		
Paid Chk#	017436	2/15/2017	<b>MIDWEST MACHINERY CO</b>		
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$187.27		Mower Repair
<b>Total MIDWEST MACHINERY CO</b>			\$187.27		
Paid Chk#	017437	2/15/2017	<b>MN DEPT OF LABOR &amp; INDUSTRY</b>		
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$10.00	1575931	ANNUAL PRESSURE VESSAL
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$10.00	1575941	ANNUAL PRESSURE VESSEL
<b>Total MN DEPT OF LABOR &amp; INDUSTRY</b>			\$20.00		
Paid Chk#	017438	2/15/2017	<b>QUALITY FLOW SYSTEMS, INC</b>		
E 602-49490-289	Grinderstation Repairs/Parts		\$14,132.24		5 GRINDER PUMPS
<b>Total QUALITY FLOW SYSTEMS, INC</b>			\$14,132.24		
Paid Chk#	017439	2/15/2017	<b>STEARNS CO ENVIRONMENTAL SRVC</b>		
E 101-46300-310	Other Professional Services		\$118.37	185	11326 Grand Lake Rd
<b>Total STEARNS CO ENVIRONMENTAL SRVC</b>			\$118.37		
Paid Chk#	017440	2/15/2017	<b>STEARNS ELECTRIC ASOC INC</b>		
E 101-42500-381	Electric Utilities		\$25.00		5452511 CIVIL DEFENSE SIREN
E 601-49440-382	PL LK Electric Utilities		\$295.00		10516700 PUMPHOUSE PLEASANT
E 601-49440-381	Electric Utilities		\$403.00		10052700 WTR TWR WALNUT CIR
E 601-49440-382	PL LK Electric Utilities		\$159.00		10453000 PMPHOUSE 26498 79TH
E 602-49490-381	Electric Utilities		\$98.00		10405800 LIFT ST GRAND LAKE
E 602-49490-381	Electric Utilities		\$171.00		10405900 LIFT ST PLEAS LAKE
E 602-49490-381	Electric Utilities		\$241.00		10406000 LIFT ST PRAIRIE IND
E 602-49490-381	Electric Utilities		\$70.00		10440600 LIFT ST PLEAS RD
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 STR LIGHTS CO SIDE
E 101-43100-387	Street Lighting-Electricity		\$45.00		11633200 STR LGTS CO RD 6 HY 2
E 101-43100-387	Street Lighting-Electricity		\$71.00		10549600 STR LIGHTS BRENTWOOD
E 101-43100-387	Street Lighting-Electricity		\$47.70		10543000 STR LIGHTS PRAIRIE DR
E 101-43100-387	Street Lighting-Electricity		\$49.00		10232600 STR LGTS CORD 8 HY 23
E 101-43100-387	Street Lighting-Electricity		\$48.00		10232500 STR LGTS CORD 140/H23
<b>Total STEARNS ELECTRIC ASOC INC</b>			\$1,817.70		
Paid Chk#	017441	2/15/2017	<b>WEST CENTRAL SANITATION, INC</b>		
E 101-42200-384	Refuse/Garbage Disposal		\$22.65		GARBAGE-FIRE HALL
E 101-41940-384	Refuse/Garbage Disposal		\$49.80		GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$49.81		GARBAGE-PUB WKS DPT
<b>Total WEST CENTRAL SANITATION, INC</b>			\$122.26		
Paid Chk#	017442	2/22/2017	<b>CENTURYLINK</b>		
E 101-42200-321	Telephone		\$72.96		251-0072 Fire Dept
E 601-49440-321	Telephone		\$47.35		251-2120 Well house 3

CITY OF ROCKVILLE

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FEBRUARY 2017

			Check Amt	Invoice	Comment
E 101-41000-321	Telephone		\$39.11		251-5836 City Hall
E 101-41110-321	Telephone		\$39.11		251-5836 City Hall
E 101-41940-321	Telephone		\$39.11		251-5836 City Hall
E 101-43100-321	Telephone		\$39.11		251-5836 City Hall
E 101-46300-321	Telephone		\$39.13		251-5836 City Hall
E 601-49440-321	Telephone		\$39.12		251-5836 City Hall
E 602-49490-321	Telephone		\$39.12		251-5836 City Hall
E 602-49490-321	Telephone		\$47.35		259-1473 Sewer
E 602-49490-321	Telephone		\$50.70		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
<b>Total CENTURYLINK</b>			<b>\$697.67</b>		
<hr/>					
Paid Chk#	017443	2/22/2017	<b>CITY OF ST CLOUD</b>		
E 601-49440-315	Wellhead Protection		\$212.00	5635	CMWEA Membership
<b>Total CITY OF ST CLOUD</b>			<b>\$212.00</b>		
<hr/>					
Paid Chk#	017444	2/22/2017	<b>MARCO FINANCING, INC (LEASE)</b>		
E 101-41000-413	Copier/Printer Lease		\$66.28		COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$35.00		COPIER/LEASE
E 101-41940-413	Copier/Printer Lease		\$10.00		COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$20.00		COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$65.00		COPIER/LEASE
E 101-43125-413	Copier/Printer Lease		\$10.00		COPIER/LEASE
E 101-45120-413	Copier/Printer Lease		\$5.00		COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$5.00		COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$50.00		COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$80.00		COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$100.00		COPIER/LEASE
<b>Total MARCO FINANCING, INC (LEASE)</b>			<b>\$446.28</b>		
<hr/>					
Paid Chk#	017445	2/22/2017	<b>MN DEPT OF HEALTH</b>		
G 601-20510	Safe Wtr Fee-Due to Other Govt		\$445.00		QTRLY SAFE WTR FEE TO STATE
<b>Total MN DEPT OF HEALTH</b>			<b>\$445.00</b>		
<hr/>					
Paid Chk#	017446	2/22/2017	<b>NELSON SANITATION &amp; RENTAL</b>		
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$82.52		101 OTHMAR COMMUNITY PARK
<b>Total NELSON SANITATION &amp; RENTAL</b>			<b>\$82.52</b>		
<hr/>					
Paid Chk#	017447	2/22/2017	<b>SCHAEFER S AUTO ELECTRIC,INC</b>		
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$285.00	64562	BATTERIES UNIT 8 & RESCUE VAN
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$464.00	64575	UNIT 10 STARTER, CABLE, BATTERY BOX,
<b>Total SCHAEFER S AUTO ELECTRIC,INC</b>			<b>\$749.00</b>		
<hr/>					
Paid Chk#	017448	2/22/2017	<b>SHORT-ELLIOTT-HENDRICKSON, INC</b>		
E 101-43100-303	Engineering Fees		\$2,660.00	328366	Street Improvement
E 101-43100-303	Engineering Fees		\$112.50	328367	Final Assessment Hearing
E 602-49490-215	DEED Matching Grant -Core		\$745.00	328379	Samplers
<b>Total SHORT-ELLIOTT-HENDRICKSON, INC</b>			<b>\$3,517.50</b>		
<hr/>					
Paid Chk#	017449	2/22/2017	<b>STEARNS CO RECORDER OFFICE</b>		
E 101-46300-429	Recording of Legal Documents		\$46.00		IUP 17-01 SALZL ANDERSON TRUCKING
<b>Total STEARNS CO RECORDER OFFICE</b>			<b>\$46.00</b>		

CITY OF ROCKVILLE

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FEBRUARY 2017

		Check Amt	Invoice	Comment
<b>Paid Chk# 017450 2/28/2017 AMERIPRIDE SERVICES, INC</b>				
E 101-41000-209	Cleaning Supp,Bldg Op Supply	\$13.00		RENTAL OF RUGS-CITY HALL
E 101-41940-209	Cleaning Supp,Bldg Op Supply	\$18.88		RENTAL OF RUGS-CITY HALL
E 101-43100-209	Cleaning Supp,Bldg Op Supply	\$13.00		RENTAL OF RUGS-CITY HALL
E 101-46300-209	Cleaning Supp,Bldg Op Supply	\$13.00		RENTAL OF RUGS-CITY HALL
E 601-49440-209	Cleaning Supp,Bldg Op Supply	\$13.00		RENTAL OF RUGS-CITY HALL
E 602-49490-209	Cleaning Supp,Bldg Op Supply	\$13.00		RENTAL OF RUGS-CITY HALL
<b>Total AMERIPRIDE SERVICES, INC</b>		<b>\$83.88</b>		
<b>Paid Chk# 017451 2/28/2017 CITY OF COLD SPRING</b>				
G 602-20200	Accounts Payable	\$2,459.68		602-49490-312 NOV WASTEWTR BILL-CORE CITY
G 602-20200	Accounts Payable	\$3,689.53		602-49490-293 NOV WASTEWTR BILL-LAKES AREA
G 602-20200	Accounts Payable	\$3,426.97		602-49490-312 DEC WASTEWTR
G 602-20200	Accounts Payable	\$4,104.84		602-49490-293 DEC WASTEWTR BILL
<b>Total CITY OF COLD SPRING</b>		<b>\$13,681.02</b>		
<b>Paid Chk# 017452 2/28/2017 COLD SPRING RECORD INC</b>				
E 101-42200-200	Office Supplies	\$98.00	33866	EMS FORMS
<b>Total COLD SPRING RECORD INC</b>		<b>\$98.00</b>		
<b>Paid Chk# 017454 2/28/2017 LEAGUE OF MINNESOTA CITIES</b>				
E 101-41110-332	Training	\$165.00	252688	MAYORS ANNUAL CONFERENCE
<b>Total LEAGUE OF MINNESOTA CITIES</b>		<b>\$165.00</b>		
<b>Paid Chk# 017455 2/28/2017 MENARDS</b>				
E 602-49490-220	Repair/Maint Supply-Labor Incl	\$31.96	43797	trigger torch
E 101-41940-220	Repair/Maint Supply-Labor Incl	\$124.49	43909	key Lock
E 101-42200-220	Repair/Maint Supply-Labor Incl	\$25.92	43909	Repair Gold Cross Bay
<b>Total MENARDS</b>		<b>\$182.37</b>		
<b>Paid Chk# 017456 2/28/2017 MINNESOTA PIPE &amp; EQUIP</b>				
E 601-49440-220	Repair/Maint Supply-Labor Incl	\$240.00	373472	Hydrant Repair Ptarmigan Ln
<b>Total MINNESOTA PIPE &amp; EQUIP</b>		<b>\$240.00</b>		
<b>Paid Chk# 017457 2/28/2017 NELSON ELECTRIC MOTOR REP INC</b>				
E 602-49490-289	Grinderstation Repairs/Parts	\$5,400.00	7892	2 grinder pumps
<b>Total NELSON ELECTRIC MOTOR REP INC</b>		<b>\$5,400.00</b>		
<b>Paid Chk# 017458 2/28/2017 PATS QUALITY CLEANER</b>				
E 101-41000-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-41110-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-41800-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-41940-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-43100-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-43125-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 101-46300-106	Cleaning Person	\$22.00		CLEAN CITY HALL
E 601-49440-106	Cleaning Person	\$23.00		CLEAN CITY HALL
E 602-49490-106	Cleaning Person	\$23.00		CLEAN CITY HALL
<b>Total PATS QUALITY CLEANER</b>		<b>\$200.00</b>		
<b>Paid Chk# 017459 2/28/2017 USABLE LIFE</b>				
G 101-21709	Short/Long-Term Disability	\$61.11		EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance	\$19.20		LTD/STD

CITY OF ROCKVILLE

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FEBRUARY 2017

	Check Amt	Invoice	Comment
E 101-41000-135 Empl r Pd Short/Long Term Ins	\$244.46		LTD/STD
<b>Total USABLE LIFE</b>	<u>\$324.77</u>		
<b>10600 COMBINED CITY ACCT</b>	<u>\$60,100.85</u>		

Fund Summary

<u>10600 COMBINED CITY ACCT</u>	
101 GENERAL FUND	\$22,121.26
601 WATER FUND	\$1,986.47
602 SEWER FUND	\$35,993.12
	<u>\$60,100.85</u>

**CITY OF ROCKVILLE**  
**Exp Detail By Dept Council Meeting MMB**

FUN	DEPT	OBJ	OBJ Descr	Amount	Tran Date	Check Nbr	Comments	Search Name	
DEPT									
	101			\$0.00	02/28/17	001123	unused EFT#	CITY OF ROCKVILLE	
				\$510.88	02/15/17	001124	STATE TAX W/H-	MN REVENUE	
				\$1,480.88	02/15/17	001125	RETIRE CONTR-	PERA	
				\$1,212.03	02/15/17	001126	FEDERAL W/H -	EFTPS-ELECTRONIC FED TAX PM	
				\$1,576.42	02/15/17	001126	FICA/MEDICARE -	EFTPS-ELECTRONIC FED TAX PM	
				\$1,483.64	02/28/17	001127	RETIRE CONTR-	PERA	
				\$533.38	02/28/17	001128	STATE TAX W/H-	MN REVENUE	
				\$1,625.42	02/28/17	001129	FICA/MEDICARE -	EFTPS-ELECTRONIC FED TAX PM	
				\$1,274.90	02/28/17	001129	FEDERAL W/H -	EFTPS-ELECTRONIC FED TAX PM	
				\$61.11	02/28/17	017459	EMPLOYEE PORTION	USABLE LIFE	
				\$9,758.66					
DEPT									
DEPT 41000 General Government (GENERAL)									
	101	41000	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
			134	Employer Paid Life Insurance	\$19.20	02/28/17	017459	LTD/STD	USABLE LIFE
			135	Empl r Pd Short/Long Term In	\$244.46	02/28/17	017459	LTD/STD	USABLE LIFE
			209	Cleaning Supp,Bldg Op Supply	\$13.00	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
			321	Telephone	\$39.11	02/21/17	017442	251-5836 City Hall	CENTURYLINK
			413	Copier/Printer Lease	\$66.28	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
				\$404.05					
DEPT 41100 Council/Mayor/Boards									
	101	41110	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
			321	Telephone	\$39.11	02/21/17	017442	251-5836 City Hall	CENTURYLINK
			332	Training	\$165.00	02/28/17	017454	MAYORS ANNUAL CONFERENCE	LEAGUE OF MINNESOTA CITIES
			413	Copier/Printer Lease	\$35.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
				\$261.11					
DEPT 41800 City Administration									
	101	41800	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
				\$22.00					
DEPT 41940 General Govt Buildings/Plant									
	101	41940	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
			209	Cleaning Supp,Bldg Op Supply	\$18.88	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
			220	Repair/Maint Supply-Labor In	\$124.49	02/28/17	017455	key Lock	MENARDS
			321	Telephone	\$39.11	02/21/17	017442	251-5836 City Hall	CENTURYLINK
			384	Refuse/Garbage Disposal	\$49.80	02/09/17	017441	GARBAGE-CITY HALL	WEST CENTRAL SANITATION, IN
			413	Copier/Printer Lease	\$10.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)

FUN	DEPT	OBJ	OBJ Descr	Amount	Tran Date	Check Nbr	Comments	Search Name
DEPT 41940 General Govt Buildings/Plant				\$264.28				
DEPT 42200 Fire Protection								
101	42200	200	Office Supplies	\$98.00	02/28/17	017452	EMS FORMS	COLD SPRING RECORD INC
		220	Repair/Maint Supply-Labor In	\$1,240.65	02/09/17	017434	Water Heater bad board	HANSEN MECHANICAL
		220	Repair/Maint Supply-Labor In	\$10.00	02/15/17	017437	ANNUAL PRESSURE VESSAL	MN DEPT OF LABOR & INDUSTR
		220	Repair/Maint Supply-Labor In	\$285.00	02/17/17	017447	BATTERIES UNIT 8 & RESCUE VA	SCHAEFER S AUTO ELECTRIC,IN
		220	Repair/Maint Supply-Labor In	\$464.00	02/17/17	017447	UNIT 10 STARTER, CABLE, BATTE	SCHAEFER S AUTO ELECTRIC,IN
		220	Repair/Maint Supply-Labor In	\$25.92	02/28/17	017455	Repair Gold Cross Bay	MENARDS
		321	Telephone	\$72.96	02/21/17	017442	251-0072 Fire Dept	CENTURYLINK
		384	Refuse/Garbage Disposal	\$22.65	02/09/17	017441	GARBAGE-FIRE HALL	WEST CENTRAL SANITATION, IN
		413	Copier/Printer Lease	\$20.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
		538	Personal Protective Equip-Fire	\$4,040.95	02/09/17	017433	COATS, PANTS,	FIRE EQUIPMENT SPECIALTIES,
DEPT 42200 Fire Protection				\$6,280.13				
DEPT 42500 Civil Defense								
101	42500	381	Electric Utilities	\$25.00	02/15/17	017440	5452511 CIVIL DEFENSE SIREN	STEARNS ELECTRIC ASOC INC
		433	Dues and Subscriptions	\$130.00	02/15/17	017429	2017 EMERGENCY	ASSOC OF MN EMERG MANAGER
DEPT 42500 Civil Defense				\$155.00				
DEPT 43100 Hwys, Streets, & Roads								
101	43100	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
		209	Cleaning Supp,Bldg Op Supply	\$13.00	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
		220	Repair/Maint Supply-Labor In	\$10.00	02/15/17	017437	ANNUAL PRESSURE VESSEL	MN DEPT OF LABOR & INDUSTR
		303	Engineering Fees	\$2,660.00	02/21/17	017448	Street Improvement	SHORT-ELLIOTT-HENDRICKSON,
		303	Engineering Fees	\$112.50	02/21/17	017448	Final Assessment Hearing	SHORT-ELLIOTT-HENDRICKSON,
		321	Telephone	\$81.32	02/15/17	017430	WIRELESS PHONE	AT & T MOBILITY
		321	Telephone	\$39.11	02/21/17	017442	251-5836 City Hall	CENTURYLINK
		384	Refuse/Garbage Disposal	\$49.81	02/09/17	017441	GARBAGE-PUB WKS DPT	WEST CENTRAL SANITATION, IN
		387	Street Lighting-Electricity	\$48.00	02/15/17	017440	10232500 STR LGTS CORD 140/H	STEARNS ELECTRIC ASOC INC
		387	Street Lighting-Electricity	\$95.00	02/15/17	017440	6400610 STR LIGHTS CO SIDE	STEARNS ELECTRIC ASOC INC
		387	Street Lighting-Electricity	\$49.00	02/15/17	017440	10232600 STR LGTS CORD 8 HY 2	STEARNS ELECTRIC ASOC INC
		387	Street Lighting-Electricity	\$47.70	02/15/17	017440	10543000 STR LIGHTS PRAIRIE D	STEARNS ELECTRIC ASOC INC
		387	Street Lighting-Electricity	\$71.00	02/15/17	017440	10549600 STR LIGHTS BRENTWO	STEARNS ELECTRIC ASOC INC
		387	Street Lighting-Electricity	\$45.00	02/15/17	017440	11633200 STR LGTS CO RD 6 HY	STEARNS ELECTRIC ASOC INC
		413	Copier/Printer Lease	\$65.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
DEPT 43100 Hwys, Streets, & Roads				\$3,408.44				
DEPT 43125 Snow Removal								
101	43125	106	Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
		210	Operating Supplies/Expenses	\$500.00	02/09/17	017435	PLOW STRUCK GARAGE	LEAGUE OF MN CITIES INS TRUS
		220	Repair/Maint Supply-Labor In	\$463.30	02/15/17	017431	1 TON CUTTING EDGE	CENTRAL HYDRAULICS

FUN	DEPT	OBJ	OBJ Descr	Amount	Tran Date	Check Nbr	Comments	Search Name
	101	43125	413 Copier/Printer Lease	\$10.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
	DEPT 43125 Snow Removal			\$995.30				
	DEPT 45120 Summer Ball Program							
	101	45120	413 Copier/Printer Lease	\$5.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
	DEPT 45120 Summer Ball Program			\$5.00				
	DEPT 45122 Parks & Recreation							
	101	45122	220 Repair/Maint Supply-Labor In	\$187.27	02/15/17	017436	Mower Repair	MIDWEST MACHINERY CO
			321 Telephone	\$4.00	02/15/17	017430	WIRELESS PHONE	AT & T MOBILITY
			410 Rentals-Toilet,Compr,PO Box	\$82.52	02/21/17	017446	101 OTHMAR COMMUNITY PARK	NELSON SANITATION & RENTAL
			413 Copier/Printer Lease	\$5.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
	DEPT 45122 Parks & Recreation			\$278.79				
	DEPT 46300 Planning and Zoning							
	101	46300	106 Cleaning Person	\$22.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
			209 Cleaning Supp,Bldg Op Supply	\$13.00	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
			310 Other Professional Services	\$118.37	02/15/17	017439	11326 Grand Lake Rd	STEARNS CO ENVIRONMENTAL S
			321 Telephone	\$39.13	02/21/17	017442	251-5836 City Hall	CENTURYLINK
			413 Copier/Printer Lease	\$50.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
			429 Recording of Legal Document	\$46.00	02/16/17	017449	IUP 17-01 SALZL ANDERSON TRU	STEARNS CO RECORDER OFFICE
	DEPT 46300 Planning and Zoning			\$288.50				
	DEPT							
	601			\$445.00	02/21/17	017445	QTRLY SAFE WTR FEE TO STATE	MN DEPT OF HEALTH
	DEPT			\$445.00				
	DEPT 49440 Water-Administration							
	601	49440	106 Cleaning Person	\$23.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
			209 Cleaning Supp,Bldg Op Supply	\$13.00	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
			220 Repair/Maint Supply-Labor In	\$240.00	02/28/17	017456	Hydrant Repair Ptarmigan Ln	MINNESOTA PIPE & EQUIP
			315 Wellhead Protection	\$212.00	02/21/17	017443	CMWEA Membership	CITY OF ST CLOUD
			321 Telephone	\$30.00	02/15/17	017430	WIRELESS PHONE	AT & T MOBILITY
			321 Telephone	\$47.35	02/21/17	017442	251-2120 Well house 3	CENTURYLINK
			321 Telephone	\$39.12	02/21/17	017442	251-5836 City Hall	CENTURYLINK
			381 Electric Utilities	\$403.00	02/15/17	017440	10052700 WTR TWR WALNUT CIR	STEARNS ELECTRIC ASOC INC
			382 PL LK Electric Utilities	\$295.00	02/15/17	017440	10516700 PUMPHOUSE PLEASANT	STEARNS ELECTRIC ASOC INC
			382 PL LK Electric Utilities	\$159.00	02/15/17	017440	10453000 PMPHOUSE 26498 79TH	STEARNS ELECTRIC ASOC INC
			413 Copier/Printer Lease	\$80.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
	DEPT 49440 Water-Administration			\$1,541.47				
	DEPT							
	602			\$3,426.97	02/28/17	017451	602-49490-312 DEC WASTEWTR	CITY OF COLD SPRING

FUN	DEPT	OBJ	OBJ Descr	Amount	Tran Date	Check Nbr	Comments	Search Name
602				\$4,104.84	02/28/17	017451	602-49490-293 DEC WASTEWTR B	CITY OF COLD SPRING
				\$2,459.68	02/28/17	017451	602-49490-312 NOV WASTEWTR	CITY OF COLD SPRING
				\$3,689.53	02/28/17	017451	602-49490-293 NOV WASTEWTR	CITY OF COLD SPRING
	DEPT			\$13,681.02				
	DEPT 49490		Sewer-Administration					
602	49490	106	Cleaning Person	\$23.00	02/28/17	017458	CLEAN CITY HALL	PATS QUALITY CLEANER
		209	Cleaning Supp,Bldg Op Supply	\$13.00	02/28/17	017450	RENTAL OF RUGS-CITY HALL	AMERIPRIDE SERVICES, INC
		215	DEED Matching Grant -Core	\$745.00	02/21/17	017448	Samplers	SHORT-ELLIOTT-HENDRICKSON,
		220	Repair/Maint Supply-Labor In	\$31.96	02/28/17	017455	trigger torch	MENARDS
		289	Grinderstation Repairs/Parts	\$14,132.24	02/15/17	017438	5 GRINDER PUMPS	QUALITY FLOW SYSTEMS, INC
		289	Grinderstation Repairs/Parts	\$5,400.00	02/28/17	017457	2 grinder pumps	NELSON ELECTRIC MOTOR REP I
		296	Lk Sewer Contr Srvc	\$884.25	02/15/17	017432	GRINDER STATN CALLS-LAKES AR	DELTA ELECTRIC
		321	Telephone	\$29.98	02/15/17	017430	GRINDERSTATION PHONE	AT & T MOBILITY
		321	Telephone	\$30.00	02/15/17	017430	WIRELESS PHONE	AT & T MOBILITY
		321	Telephone	\$50.70	02/21/17	017442	685-4204 Sewer	CENTURYLINK
		321	Telephone	\$47.35	02/21/17	017442	259-1473 Sewer	CENTURYLINK
		321	Telephone	\$39.12	02/21/17	017442	251-5836 City Hall	CENTURYLINK
		321	Telephone	\$205.50	02/21/17	017442	612-E16-2655 Sewer	CENTURYLINK
		381	Electric Utilities	\$98.00	02/15/17	017440	10405800 LIFT ST GRAND LAKE	STEARNS ELECTRIC ASOC INC
		381	Electric Utilities	\$171.00	02/15/17	017440	10405900 LIFT ST PLEAS LAKE	STEARNS ELECTRIC ASOC INC
		381	Electric Utilities	\$241.00	02/15/17	017440	10406000 LIFT ST PRAIRIE IND	STEARNS ELECTRIC ASOC INC
		381	Electric Utilities	\$70.00	02/15/17	017440	10440600 LIFT ST PLEAS RD	STEARNS ELECTRIC ASOC INC
		413	Copier/Printer Lease	\$100.00	02/16/17	017444	COPIER/LEASE	MARCO FINANCING, INC (LEASE)
	DEPT 49490		Sewer-Administration	\$22,312.10				
				\$60,100.85				

**CITY OF ROCKVILLE**  
**Journal Entries Council MMB**

Batch Name	Tran Date	Act Typ	Act Code	Last Dim Descr	Dr Amt	Cr Amt	Tran Name	Comments
Tran Date 2/16/2017								
02/15/17 JE	2/16/2017	G	101-10600	Cash	\$0.00	\$3,905.29	Payroll Journal Entry	Labor Distribution
		G	101-21701	Federal Withholding	\$0.00	\$1,212.03	Payroll Journal Entry	Labor Distribution
		G	101-21702	State Withholding	\$0.00	\$510.88	Payroll Journal Entry	Labor Distribution
		G	101-21703	FICA/Medicare Withholding	\$0.00	\$1,576.42	Payroll Journal Entry	Labor Distribution
		G	101-21704	PERA	\$0.00	\$1,480.88	Payroll Journal Entry	Labor Distribution
		G	101-21705	Health Insurance	\$0.00	\$244.01	Payroll Journal Entry	Labor Distribution
		G	101-21709	Short/Long-Term Disability	\$0.00	\$30.55	Payroll Journal Entry	Labor Distribution
		E	101-41000-101	City Administrator	\$163.22	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41000-105	Finance Director	\$29.90	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41000-108	Administrative Assistant	\$29.99	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41000-121	PERA	\$16.73	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41000-122	FICA-Social Security	\$13.25	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41000-123	Medicare	\$3.10	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-101	City Administrator	\$750.79	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-105	Finance Director	\$19.94	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-108	Administrative Assistant	\$20.00	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-121	PERA	\$59.31	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-122	FICA-Social Security	\$46.73	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41110-123	Medicare	\$10.92	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-101	City Administrator	\$6.53	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-102	Public Works Director	\$11.96	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-105	Finance Director	\$5.01	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-109	Public Works Maintenance	\$9.64	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-121	PERA	\$2.52	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-122	FICA-Social Security	\$2.02	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41600-123	Medicare	\$0.46	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-101	City Administrator	\$163.22	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-105	Finance Director	\$511.36	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-108	Administrative Assistant	\$329.94	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-121	PERA	\$75.34	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-122	FICA-Social Security	\$60.19	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-123	Medicare	\$14.08	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41800-331	Hotel,Meal,Prkg & Mileage R	\$4.28	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-101	City Administrator	\$6.53	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-102	Public Works Director	\$23.94	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-108	Administrative Assistant	\$2.50	\$0.00	Payroll Journal Entry	Labor Distribution

Batch Name	Tran Date	Act Typ	Act Code	Last Dim Descr	Dr Amt	Cr Amt	Tran Name	Comments
02/15/17 JE	2/16/2017	E	101-41940-109	Public Works Maintenance	\$19.26	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-121	PERA	\$4.29	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-122	FICA-Social Security	\$3.50	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-41940-123	Medicare	\$0.83	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-101	City Administrator	\$39.17	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-102	Public Works Director	\$17.96	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-105	Finance Director	\$39.87	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-108	Administrative Assistant	\$5.00	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-109	Public Works Maintenance	\$14.44	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-121	PERA	\$8.73	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-122	FICA-Social Security	\$6.97	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42200-123	Medicare	\$1.63	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-101	City Administrator	\$32.64	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-108	Administrative Assistant	\$5.00	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-121	PERA	\$3.19	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-122	FICA-Social Security	\$2.53	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42500-123	Medicare	\$0.59	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-101	City Administrator	\$6.53	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-102	Public Works Director	\$5.99	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-109	Public Works Maintenance	\$4.81	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-121	PERA	\$1.67	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-122	FICA-Social Security	\$1.35	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-42800-123	Medicare	\$0.32	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-101	City Administrator	\$97.93	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-102	Public Works Director	\$933.82	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-105	Finance Director	\$99.68	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-108	Administrative Assistant	\$7.50	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-109	Public Works Maintenance	\$770.24	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-121	PERA	\$143.20	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-122	FICA-Social Security	\$117.35	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-123	Medicare	\$27.44	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43100-331	Hotel,Meal,Prkg & Mileage R	\$13.38	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-101	City Administrator	\$32.64	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-102	Public Works Director	\$287.33	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-108	Administrative Assistant	\$2.50	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-109	Public Works Maintenance	\$231.07	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-121	PERA	\$41.89	\$0.00	Payroll Journal Entry	Labor Distribution

Batch Name	Tran Date	Act Typ	Act Code	Last Dim Descr	Dr Amt	Cr Amt	Tran Name	Comments
02/15/17 JE	2/16/2017	E	101-43125-122	FICA-Social Security	\$34.39	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-43125-123	Medicare	\$8.05	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-101	City Administrator	\$16.32	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-102	Public Works Director	\$23.94	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-108	Administrative Assistant	\$5.00	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-109	Public Works Maintenance	\$48.14	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-121	PERA	\$7.37	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-122	FICA-Social Security	\$6.01	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45120-123	Medicare	\$1.41	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-101	City Administrator	\$65.29	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-102	Public Works Director	\$317.26	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-105	Finance Director	\$4.98	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-108	Administrative Assistant	\$2.50	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-109	Public Works Maintenance	\$207.00	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-121	PERA	\$44.76	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-122	FICA-Social Security	\$36.67	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-45122-123	Medicare	\$8.58	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-101	City Administrator	\$1,717.03	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-102	Public Works Director	\$5.99	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-105	Finance Director	\$299.04	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-108	Administrative Assistant	\$299.93	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-109	Public Works Maintenance	\$4.81	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-121	PERA	\$174.51	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-122	FICA-Social Security	\$138.23	\$0.00	Payroll Journal Entry	Labor Distribution
		E	101-46300-123	Medicare	\$32.31	\$0.00	Payroll Journal Entry	Labor Distribution
		G	205-10600	Cash	\$0.00	\$37.47	Payroll Journal Entry	Labor Distribution
		E	205-45122-101	City Administrator	\$32.64	\$0.00	Payroll Journal Entry	Labor Distribution
		E	205-45122-121	PERA	\$2.45	\$0.00	Payroll Journal Entry	Labor Distribution
		E	205-45122-122	FICA-Social Security	\$1.93	\$0.00	Payroll Journal Entry	Labor Distribution
		E	205-45122-123	Medicare	\$0.45	\$0.00	Payroll Journal Entry	Labor Distribution
		G	221-10600	Cash	\$0.00	\$6.03	Payroll Journal Entry	Labor Distribution
		E	221-41000-101	City Administrator	\$3.26	\$0.00	Payroll Journal Entry	Labor Distribution
		E	221-41000-105	Finance Director	\$1.99	\$0.00	Payroll Journal Entry	Labor Distribution
		E	221-41000-121	PERA	\$0.39	\$0.00	Payroll Journal Entry	Labor Distribution
		E	221-41000-122	FICA-Social Security	\$0.31	\$0.00	Payroll Journal Entry	Labor Distribution
		E	221-41000-123	Medicare	\$0.08	\$0.00	Payroll Journal Entry	Labor Distribution
		G	601-10600	Cash	\$0.00	\$1,462.41	Payroll Journal Entry	Labor Distribution
		E	601-49440-101	City Administrator	\$65.29	\$0.00	Payroll Journal Entry	Labor Distribution
		E	601-49440-102	Public Works Director	\$359.16	\$0.00	Payroll Journal Entry	Labor Distribution

Batch Name	Tran Date	Act Typ	Act Code	Last Dim Descr	Dr Amt	Cr Amt	Tran Name	Comments		
02/15/17 JE	2/16/2017	E	601-49440-105	Finance Director	\$438.59	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	601-49440-108	Administrative Assistant	\$119.98	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	601-49440-109	Public Works Maintenance	\$288.84	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	601-49440-121	PERA	\$95.39	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	601-49440-122	FICA-Social Security	\$77.12	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	601-49440-123	Medicare	\$18.04	\$0.00	Payroll Journal Entry	Labor Distribution		
		G	602-10600	Cash	\$0.00	\$1,711.17	Payroll Journal Entry	Labor Distribution		
		E	602-49490-101	City Administrator	\$65.29	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-102	Public Works Director	\$407.05	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-105	Finance Director	\$518.34	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-108	Administrative Assistant	\$169.97	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-109	Public Works Maintenance	\$327.35	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-121	PERA	\$111.59	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-122	FICA-Social Security	\$90.26	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-123	Medicare	\$21.11	\$0.00	Payroll Journal Entry	Labor Distribution		
		E	602-49490-296	Lk Sewer Contr Svc	\$0.21	\$0.00	Payroll Journal Entry	Labor Distribution		
							<u>\$12,177.14</u>	<u>\$12,177.14</u>		
		Tran Date 2/16/2017					<u>\$12,177.14</u>	<u>\$12,177.14</u>		

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**February 15, 2017**  
**ROCKVILLE CITY HALL**

**Item 1) Call to Order**

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring. Roll call was taken and the following Council Members were present: Devin Cesnik, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode, Public Work Director Nick Waldbillig, City Engineer David Blommel w/SEH, EMS Mike Hofmann.

Others present: Various members of the public.

**Item 4) Approval of Agenda**

***Motion by Simon, second by Tippelt, to approve the agenda as presented. Motion passed unanimously.***

**Item 5) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)**

No one appeared.

**Item 6) Approval of Bills Paid**

***Motion by Tallman, second by Tippelt, to approve bills paid for January and February 2017. Motion passed unanimously.***

**Item 7) Consent Agenda: Approved with one motion**

- a) Approve of January/February 2017 Journal Entries
- b) Approval Rockville City Council Minutes of January 18, 2017
- c) Acknowledge January 2017 Sheriff's Report

***Motion by Simon, second by Tallman, to approve the Consent Agenda. Motion passed unanimously.***

**Item 8) Public Hearing** - Final Assessment Hearing 260<sup>th</sup> Street 2016 Street Project – City Engineer (Dave Blommel)

City Engineer, Dave Blommel, presented the 2016 260th Street Project report.

Donna and Jerome Karls, 12113 260th Street, disapproved of the assessment. Roger Schmidt, 21863 Agate Beach Road, requested that the city research the current policy and review past policies.

***Motion by Tallman, second by Tippelt, to close the Public Hearing at 6:23 p.m.***

Tippelt requested clarification on the percentage rate. It was noted the correct percentage rate is 5%. Cesnik requested an explanation of the special assessment policy and process. Council held further discussion before coming to a vote.

Motion by Tippelt, second by Simon, to approve Resolution 2017-08 Adopting Assessment 260<sup>th</sup> Street with a an interest rate change to 4%.

Roll Call Vote:

AYES: Cesnik, Simon, Willenbring

NAYS: Tallman, Tippelt

Motion passed on a 3 to 2 vote.

## **Item 9) Department Reports**

### a) Planning Commission – Administrator Martin Bode

Re: Interim Use Permit Request

76.41605.0020: Owner: Vern P. Salzl

Property Address: 25940 99<sup>th</sup> Ave, St. Cloud, MN 56301

Legal Description:

(TRACT #1)

That part of the Northwest Quarter of the Northwest Quarter (NW ¼ NW ¼) and the Northeast Quarter of the Northwest Quarter (NE ¼ NW ¼) and that part of the North 550 feet of the South Half of the Northwest Quarter

(S ½ NW ¼) of Section 3, Township 123, Range 29 which lies Westerly of the Northwesterly right of way line of the Burlington Northern and Santa Fe Railroad Company and Easterly of the center line of County State Aid Road No. 138, Less and except that part of said NE ¼ NW ¼ platted as Minnesota Department of Transportation Right of Way Plat No. 73-42, according to the recorded plat thereof.

AN INTERIM USE PERMIT IS BEING REQUESTED AND IS GOVERNED BY THE FOLLOWING ZONING ORDINANCE REQUIREMENTS:

SECTION 9: GENERAL REQUIREMENTS: SUBDIVISION 3. OUTSIDE STORAGE, SCREENING & LANDSCAPING

SECTION 28: INTERIM USE PERMITS

The request is to store wind towers on property

Relevant Information:

1. This property is located in the I-2 Industrial District.
2. Property contains 37.2 acres more or less.
3. 10 notices of public hearing were sent out.
7. The railroad ties that were on the site have been removed.

Conditions:

1. The interim use permit will be reviewed annually in February by the Planning Commission and City Council. If upon review, the use is no longer appropriate in the City's sole discretion, the City will provide 90 days written notice of termination of the IUP. The IUP shall expire (a) upon discontinuance of the use for 90 days, or (b) February 15, 2021, whichever occurs first. Failure to meet any of the conditions of this agreement, or substantial change to the conditions in the neighboring properties, shall constitute grounds to terminate this permit after review by City Council. Permittee shall be given an opportunity to address the City Council prior to termination under this condition. Nothing in this condition shall limit the immediate termination of this permit for violation of any other condition.
2. Compliance with all County, State, and Federal laws and regulations, including, but not limited to, those governing public health and welfare, public and worker safety, water quality, air quality, noise pollution and waste disposal.

3. Right-of-entry is provided to the City of Rockville, and its agents, to inspect the site and determine compliance with all conditions imposed on the operation.
4. A New performance bond in the amount of \$5000

Recommendations:

1. Approve

***Motion by Tallman, second by Tippelt, to approve the Interim Use Permit request for Vernon P. Salzl, 25940 99<sup>th</sup> Avenue, Temporarily Store Wind Towers on Property as presented. Motion carried unanimously.***

- b) Tri City Cable – Roger Schmidt

Roger Schmidt, presented the financial report on behalf of Tri City Cable.

- c) Public Works – Nick Waldbillig

Nick Waldbillig provided Council a sewer and water update on the grinder stations and repairs. Waldbillig proposed to council the possibility of a future hot mix trailer for the roads and streets. A proposal for a new Toro lawn mower was presented. Waldbillig commented on providing Council with additional information next month on the gravel roads: overlaying, dust control, and ditch mowing.

***Motion by Simon, second by Cesnik, to approve the purchase of a Toro lawn mower from Powerhouse Outdoor Equipment for the cost of \$5689.36. Motion carried unanimously.***

- d) Emergency Management – Mike Hofmann

Hofmann provided Council with a review of 2016 and plans for 2017. Hofmann reviewed battery backup sirens, City Emergency Plans, mutual aid agreement (MnWARN), hazard mitigation funds, updated ID badges, command training, updating the city website, and additional emergency management tasks.

- e) Rockfest – Kathleen Court-Stanger

Court-Stanger shared with Council the history of Rockfest. After a brief discussion with Council it was decided that Rockfest would be owned by the city.

***Motion by Tallman, second by Tippelt, to approve Rockfest as a city sponsored event. Motion carried unanimously.***

#### **Item 10) Administration**

- a) Council Meeting Day Change

***Motion by Tippelt, second by Tallman, to approve moving the regular City Council meetings to the second (2nd) Wednesday of each month beginning March 8, 2017. Motion carried unanimously.***

- b) Maine Prairie 2017 Fire Service Contract

***Motion by Simon, second by Cesnik, to approve the Maine Prairie 2017 Fire Service Contract. Motion carried unanimously.***

- c) Council Monitor

Administrator Bode presented Council with quotes on an additional monitor for the council chambers. Discussion included future use of tablets for Council members. This item has been postponed for further research by the Administrator.

- d) Time Sheets

Council members will be responsible for submitting their timesheets quarterly.

**Item 11) Appropriations, Allocations and Transfers**

- a) Fire Department Approval Personal Protective Equipment Item #1A-1
- b) Fire Department request to do a transfer in 2016 budget Item #1A-2
- c) Item 9c Toto Lawn Mower #1A-3

***Motion by Simon, second by Cesnik, to approve Appropriations. Motion carried unanimously.***

**Item 12) Mayor / Council Reports**

- a) Resolution 2017-09 City Street Funding Resolution

***Motion by Simon, second by Tallman, to approve Resolution 2017-09 City Street Funding Resolution. Motion carried unanimously.***

- b) March 8 Workshop 5:00 p.m.
- c) SRWSD: Letter of thanks read by Mayor Willenbring
- d) Listen & Learn Session Saturday, February 25, 2017, 10 a.m. at Granite Edge Café
- e) Mayor Willenbring attended the Minnesota Mayors Winter Reception on February 4, 2017
- f) Town Hall Meeting scheduled for March 22, 2017 has been postponed.

**Item 13) Other**

Tallman inquired about the pay equity concern generated in the last council meeting. This item will be added to next month's workshop meeting for discussion.

**Item 14) Forum for Positive Comments and Emerging Topics**

None to report.

**Item 15) Future Agenda Items**

**Item 16) Adjourn**

***Motion made by Simon, second by Tippelt, to adjourn the meeting at 8:16 p.m. Motion carried.***

Respectfully Submitted,

***Martin M. Bode  
City Administrator***

**Street Dance Road Closure Permit Application**

Road # Co Rd 82

Name of City: Rockville Date of Closing: June 3 2017

Sponsoring Organization: Stoney's Bar

Time of Closing: Beginning 7pm Ending: Midnight \_\_\_\_\_

Event Coordinator: Paul Betz Telephone: 320-253-2330

Address: 158 Broadway St East Rockville MN 56369

A map of the proposed road closed area and detour route shall accompany the application

Permission is hereby granted to close the roadway on the above referenced highway, subject to the following provisions.

1. That a specific time and date is set for the road closure and such use shall not exceed (10) hours.
2. That a definite detour route is established.
3. That adequate police coverage of the closure and direction of the detour traffic is available. Coordination with local police and the Stearns County Sheriff is required.
4. That the detour route is marked with standard traffic control signs so as to leave no doubt as to the intended route. Failure to provide adequate signing may result in the Stearns County Sheriff ordering the highway reopened to traffic.
5. That no stands, building, tents or other encroachments be permitted within the highway right of way.
6. That the event coordinator be responsible for all costs involved, including providing police coverage for traffic control
7. That the event coordinator shall be responsible for all necessary street cleaning to Stearns County's satisfaction.

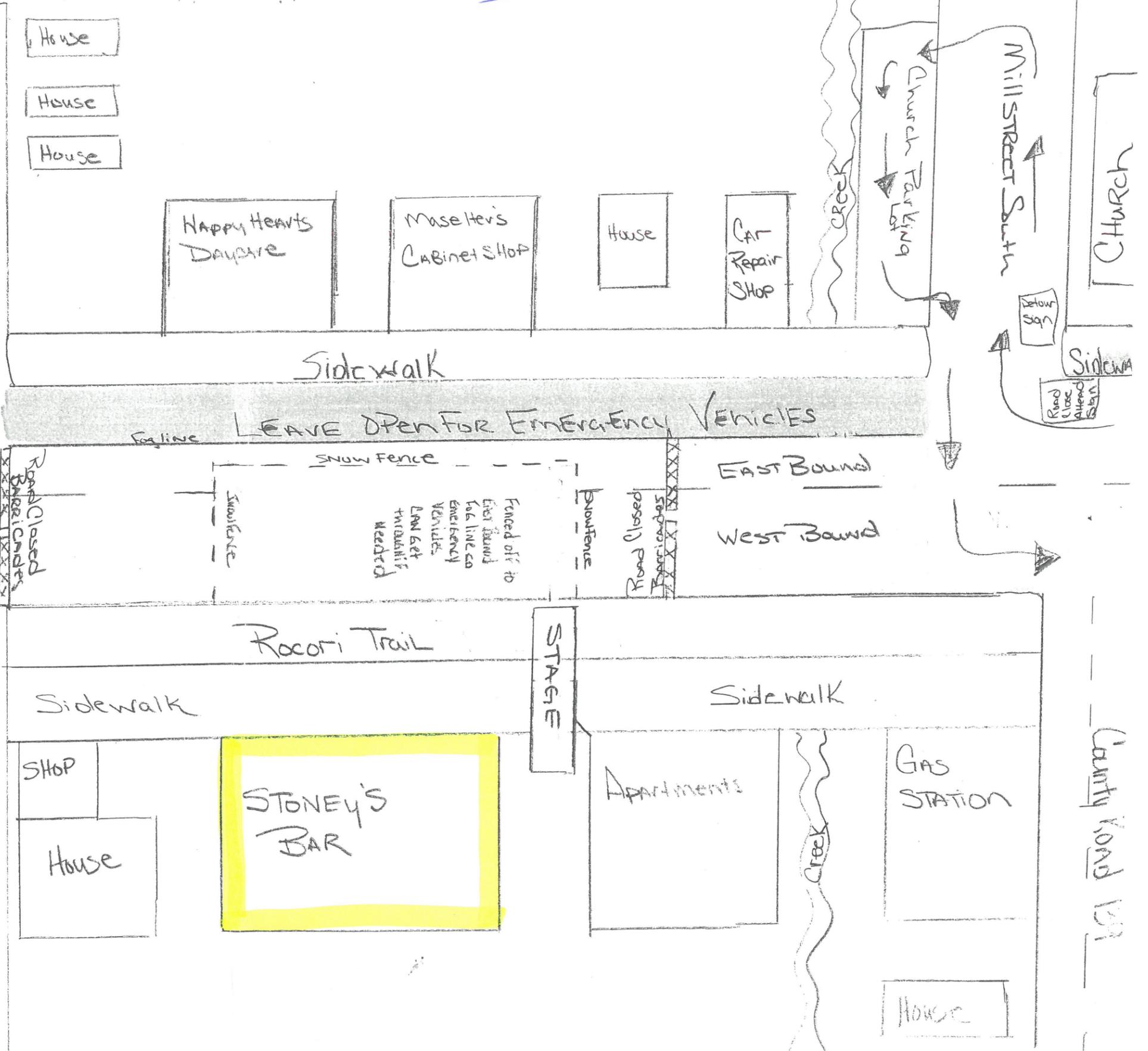
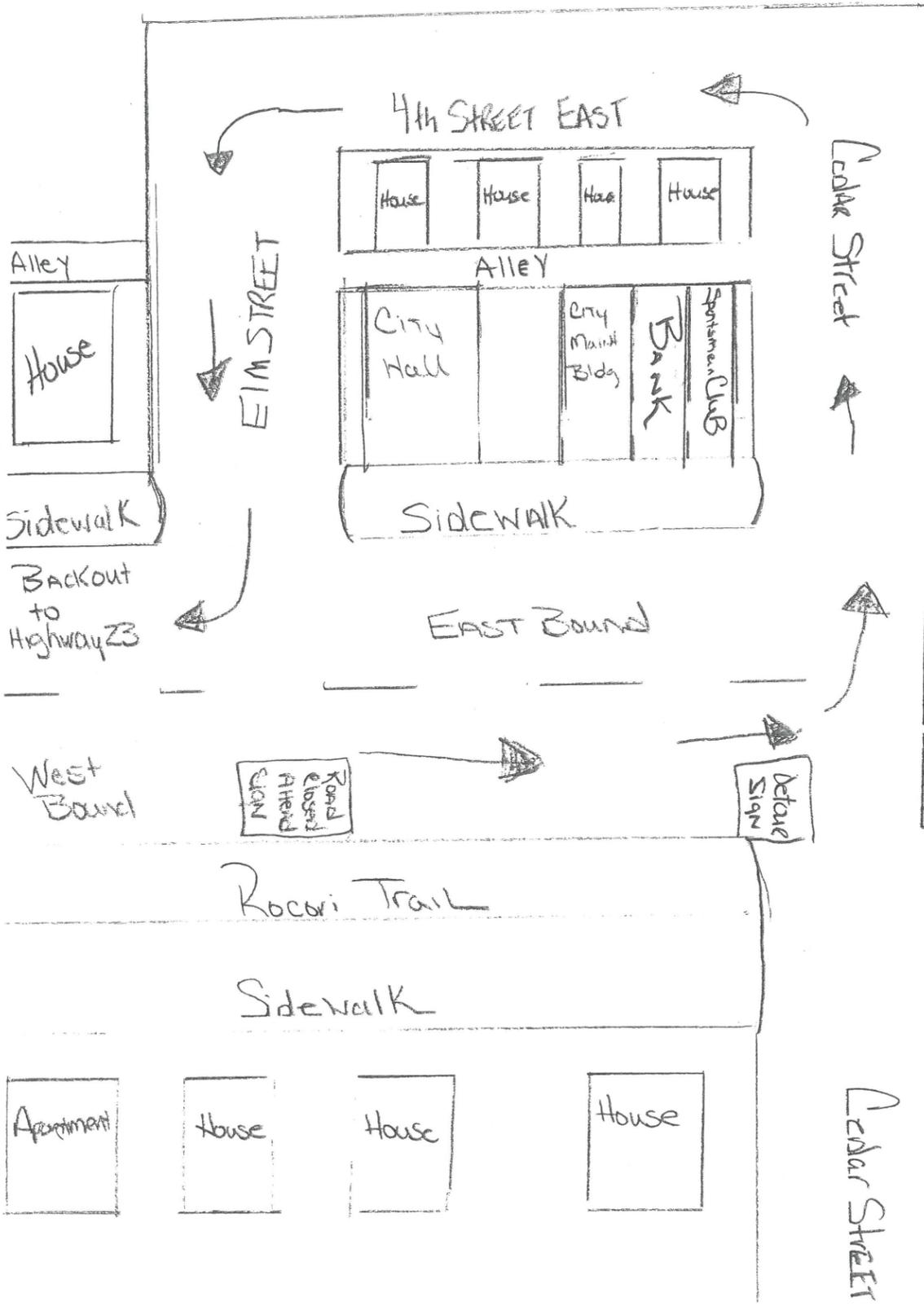
Date: \_\_\_\_\_ Requested By: \_\_\_\_\_  
Signature & Title of Local Authority

Date \_\_\_\_\_ Authorized By: \_\_\_\_\_  
Stearns County Highway Dept.

A representative of Stearns County Highway Department may arrange to meet with the applicant and review the proposed closure area and detour route prior to the date of the street dance.

cc: Area Maintenance Engineer  
Stearns County Sherriff

South Cheetos



NORTH

## **Contract for Police Services**

This Agreement, made and entered into this 1<sup>st</sup> day of January, 2017, by and between the County of Stearns, hereinafter referred to as the "County" and the City of Rockville hereinafter referred to as the "Municipality", and, Stearns County Sheriff, hereinafter referred to as the "Sheriff".

Witnesseth;

Whereas, the Municipality desires to enter into a contract with the County and the Sheriff whereby the County, through its Sheriff's Department, would provide law enforcement services within the boundaries of the Municipality; and

Whereas, the County and the Sheriff agree to render such services upon the terms and conditions hereinafter set forth; and

Whereas, such contracts are authorized by the provisions of Minnesota Statutes § 471.59, and § 436.05.

Now, therefore, in consideration of the mutual covenants herein contained, it is agreed between the parties as follows:

1) The County agrees, through the office of the Sheriff of the County, to provide police protection within the corporate limits of the Municipality to the extent and in the manner hereinafter set forth.

Except as otherwise specifically provided herein, the service to be provided by the County shall encompass those duties and functions which are the type normally coming within the jurisdiction of the customarily rendered by the Sheriff under the applicable statutes of the State of Minnesota.

It is agreed that the Municipality shall receive police protection to be provided by such personnel as may be assigned by the sheriff using such vehicles as the Sheriff, in his discretion, shall deem necessary. The police protection contemplated hereby shall include patrolling and answering police calls within the Municipality. The manner in which such service is rendered, the standards of performance, discipline of officers and the matters incident to the performance of such service or the control of personnel employed to render such service shall be and remain in the County through its Sheriff's Department. In the event a dispute arises between the parties concerning the services to be rendered hereunder, the level thereof or the manner in which such service is provided, the Sheriff of the County shall determine such dispute and it shall be conclusive and binding on the parties hereto.

The service contemplated hereby are scheduled police services which will, in fact, be provided to the Municipality for the number of contracted hours reasonably anticipated and required. It shall not include situations in which, in the opinion of the Sheriff, a police emergency occurs which requires a different use of the officer and/or the patrol vehicle or the performance of special details relating to the law enforcement service. It shall not include the enforcement of Municipal ordinances with regard to zoning ordinances, building codes or such other matters, which are primarily regulatory in nature.

2) It is hereby agreed that the Municipality and all of its officers, agents and employees shall render full cooperation and assistance to the County and the Sheriff to facilitate the provision of the services contemplated hereby.

3) It is agreed that the County shall provide all necessary labor, supervision, equipment, communications facilities, dispatching and necessary supplies to maintain and provide the police service to be rendered hereunder.

4) The Municipality does not assume any liability for the direct payment of any salaries, wages, or other compensation to personnel employed by the County to perform the services contemplated hereby, nor does it assume any other liability other than that provided for in this agreement.

It is agreed that all personnel employed to render the services contemplated hereby shall be employees of the County and that the County shall therefore be responsible for providing worker's compensation insurance and all other benefits to which such personnel shall become entitled by reason of their contract with the County entered into through its collective bargaining unit.

The County agrees that all insurance required to adequately cover vehicles, personnel and equipment used by the County in the provision of the services contemplated herein will be provided by the County at its own expense.

5) The term of this contract shall be January 1, 2017 to December 31, 2017. On or before September 1, 2017, the County or the Sheriff shall notify the Municipality of the best estimate of the per hour rate effective for the proposed 2017 contracts.

#### 6) Renewal

The Municipality shall then determine whether or not it desires to re-enter into a contract for police services for the following year. In either case, the Municipality shall notify the County of its intention not later than October 1, 2017. Said notice shall be in writing and shall be received by the Sheriff or his designee at the Stearns County Sheriff's Department, 807 Courthouse Square, PO Box 217, St. Cloud, MN 56302. Said notice must be received by the Sheriff or his designee by October 1, 2017. In the event the Municipality shall fail to give notice as required hereby, the County and the Sheriff shall conclusively presume that said Municipality desires to extend the agreement at the estimated hourly rate specified in the notice given by the County, and the contract shall automatically renew at the same terms and conditions, annually for a period of 12 months.

#### 7) Termination for Convenience

Either party may terminate this contract, with or without cause, at anytime, with 60 days prior written notice.

8) The County, its officers and employees and the Sheriff shall not be deemed to assume liability for any intentional or negligent acts of the Municipality. The Municipality agrees that it will hold the County and the Sheriff harmless from and shall defend its officers, agents and employees against any claim for damages resulting from such acts.

9) For performing the services contemplated hereby, the Municipality agrees to contract for an average of 38 hours per month, subject to seasonal adjustments, and to pay the actual cost thereof. The estimated hourly rate for 2017 is to be \$50.00, for an estimated total yearly payment of \$22,800.00 for the year 2017, and to be paid quarterly or billed for actual hours worked at which time the time the Municipality shall receive credit for its share of any benefit to which it may become entitled pursuant to Minnesota Statutes § 69.011(as amended). The Municipality can change number of hours, by submitting a change request, with 60 days prior written notice to the County.

10) Indemnification

The County agrees to defend and indemnify the City, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses, including attorney fees, arising out of or resulting from the County’s performance or failure to perform its obligations under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors, or omissions of the County or anyone for whose acts the County may be liable.

IN WITNESS WHEREOF, The Municipality, by motion duly adopted by its governing body, caused this Agreement to be signed by its Mayor and attested by its Clerk; and the County of Stearns, by the County Board of Commissioners, has caused this Agreement to be signed by the Chair Person and Clerk of said Board, and by the Stearns County Sheriff, effective on the date and for the duration as above-referenced.

Dated: \_\_\_\_\_

MUNICIPALITY:

By: \_\_\_\_\_  
Mayor

Attest:  
\_\_\_\_\_

Dated: \_\_\_\_\_

COUNTY OF STEARNS:

By: \_\_\_\_\_

Dated: \_\_\_\_\_

STEARNS COUNTY SHERIFF

By: \_\_\_\_\_  
John L. Sanner

**CITY OF ROCKVILLE  
RESOLUTION NO. 2017-10**

**RESOLUTION APPROVING A PRELIMINARY AND FINAL PLAT TO BE KNOWN AS THE G AND M  
ACRES**

**WHEREAS, Gregory A. Voigt and Marina A. Voigt presented a preliminary and final plat to be known as G AND M Acres, and;**

**WHEREAS, Planning Commission held a Public Hearing on March 7, 2017; and**

**WHEREAS, persons wishing to address the Planning Commission were given an opportunity to do so.**

**WHEREAS, proper notification and publication had been given.**

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

- 1. Said preliminary & final plat are hereby approved as presented.**

Legal Description:

That part of Outlot C, PLEASANT LAKE HEIGHTS PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, described as follows:

Beginning at the northeast corner of said Outlot C; thence South 89 degrees 31 minutes 46 seconds West, assumed bearing, along the north line of said Outlot C, a distance of 683.60 feet; thence South 00 degrees 28 minutes 01 seconds East, 33.00 feet; thence North 89 degrees 31 minutes 46 seconds East, 286.67 feet; thence South 00 degrees 28 minutes 01 seconds East, 306.06 feet; thence North 89 degrees 31 minutes 59 seconds East, 396.93 feet, to the east line of said Outlot C; thence North 00 degrees 28 minutes 01 seconds West, along said east line of Outlot C, 339.08 feet, to the point of beginning.

**ADOPTED THIS 8<sup>TH</sup> DAY OF MARCH, 2017.**

---

**DUANE WILLENBRING  
MAYOR**

**ATTEST**

---

**MARTIN M. BODE  
CITY ADMINISTRATOR/CLERK**

**G AND M ACRES STAFF REPORT  
MARCH 7, 2017**

RE: SUBDIVIDE THEIR PROPERTY AND PRELIMINARY AND FINAL PLAT APPROVAL  
Parcel I.D. No. 76.42142.0037 - Section 2, Township 123, Range 029

Owner: Greg and Marina Voigt  
Property Address: 8949 County Road 6, Rockville, MN

**Legal Description:**

That part of Outlot C, PLEASANT LAKE HEIGHTS PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, described as follows:

Beginning at the northeast corner of said Outlot C; thence South 89 degrees 31 minutes 46 seconds West, assumed bearing, along the north line of said Outlot C, a distance of 683.60 feet; thence South 00 degrees 28 minutes 01 seconds East, 33.00 feet; thence North 89 degrees 31 minutes 46 seconds East, 286.67 feet; thence South 00 degrees 28 minutes 01 seconds East, 306.06 feet; thence North 89 degrees 31 minutes 59 seconds East, 396.93 feet, to the east line of said Outlot C; thence North 00 degrees 28 minutes 01 seconds West, along said east line of Outlot C, 339.08 feet, to the point of beginning.

**REQUEST**

Greg and Marina Voigt are requesting approval to split approximately 3.31 +/- acres from the approximate 15.5 +/- acre site thereby establishing a new parcel.

**RELEVANT INFORMATION**

1. Property is zoned R-1.
2. Property is 15.5 +/- acres
3. The owner(s) are proposing to sell 3.31 +/- acres East of the home site for building purposes.

**RECOMMENDATION**

Consider Approval of the Preliminary and Final Plat, NOTING hook-up to City Sewer is required.

Submitted by:  
Martin Bode  
Zoning Administrator



# CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620

Duane Willenbring, Mayor  
Devin Cesnik, Councilor  
Don Simon, Councilor  
Richard Tallman, Councilor  
Jerry Tippelt, Councilor

Martin M. Bode, City Administrator  
Judy Neu, Finance Director  
Nick Waldbillig, Public Works Director  
Gene Van Havermaet Maintenance/Mechanic  
Debbie Weber, Administrative Assistant

*Rockville City is an equal opportunity provider and employer*

## NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

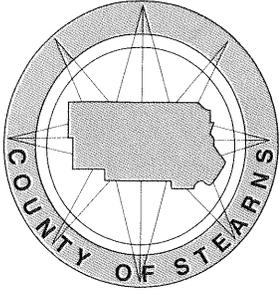
Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, March 7, 2017 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Greg Voigt and Marina Voigt to subdivide their property. The addresses of the property is: 8949 County Road 6, Parcel No. 76.42142.0037, legal descriptions of: That part of Outlot C, PLEASANT LAKE HEIGHTS PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN, 56369 prior to the hearing, or be present at the public hearing.

Martin M. Bode  
Administrator/Clerk

Publish February 21, 2017  
*Cold Spring Record*

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# COUNTY OF STEARNS

## *Department of Highways*

PO Box 246 • St Cloud, MN 56302  
(320) 255-6180 • FAX (320) 255-6186

**JODI L. TEICH, P.E.**  
*Highway Engineer*

February 6, 2017

**JEFF MILLER, P.E.**  
*Asst. Highway Engineer*

### **STEARNS COUNTY HIGHWAY DEPARTMENT COUNTY PLAT REVIEW**

**CHUCK WEIMAN**  
*Maintenance Superintendent*

**PLAT: G AND M ACRES**

The basic criterion for this plat review is provided for in the Stearns County 2040 Transportation Plan. This Road Certificate shall be recorded with the Final Plat.

#### Location

The general location of the plat is south of County State Aid Highway (CSAH) 6 in Section 2, T123N, R29W within the City of Rockville.

CSAH 6 is classified as a minor collector in the area of the plat. The 2013 traffic volume on CSAH 6 in this area is 1150 ADT.

#### Right of Way

A 50-foot wide right of way as measured from the centerline of CSAH 6 exists in the area of the plat as dedicated in the Pleasant Lake Heights Plat 2. No additional right of way dedication for county purposes is required. The City should evaluate their needs for any additional right of way requirements.

All private facilities such as signs, fencing, etc. shall be placed/constructed outside of the permanent county right of way.

#### Access Management:

Access to the one lot plat is proposed off the existing private driveway. No additional accesses to the lot from CSAH 6 will be permitted. An Approach Permit from the Highway Department will be required prior to any modifications to the existing approach.

The owner confers all "rights of access" to Stearns County for the property frontage along and adjacent to the County right of way upon the recording of this document with the final plat.

#### Drainage Facilities:

No drainage is included for review of the plat.

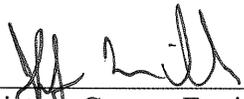
All street and private entrances should be graded in such a manner as not to drain onto the existing county roadway.

Traffic and Public Safety:

A utility permit will be required if utility construction activities are within the county right-of-way.

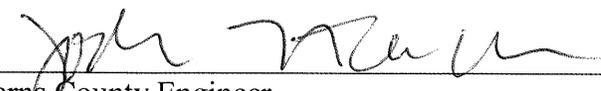
Mailbox supports installed within the County right-of-way shall conform to the latest Stearns County Mailbox Support Policy.

I have reviewed the above plat at the request of the municipality, for concerns relating to standard engineering practice and policies as commonly applied to County Roads and Rights-of-Way.

  
\_\_\_\_\_  
Assistant County Engineer - Maintenance/Operations

2/6/17  
Date

I concur in the above review and recommendations.

  
\_\_\_\_\_  
Stearns County Engineer

2/6/2017  
Date

Distribution: City of Rockville, Attn. Martin Bode (orig.)  
O'Malley & Kron Land Surveyors, Inc.-Attn. Dan Kron (copy)

# STEARNS COUNTY HIGHWAY

P.O. Box 246  
St. Cloud, MN 56302  
320-255-6180 Fax 320-255-6186

**INVOICE** FEB 07 2017

**INVOICE NO:** 115-17  
**DATE:** 2/6/2017

**To:** CITY OF ROCKVILLE  
MARTIN BODE, ADMIN/CLERK  
PO BOX 93  
ROCKVILLE MN 56369-0093

COPY


QUANTITY	DESCRIPTION	UNIT PRICE	AMOUNT
1	Plat Review "G and M Acres"	\$90.00	\$ 90.00
<b>TOTAL DUE</b>			<b>\$ 90.00</b>

Make all checks payable to: Stearns County Highway.  
If you have any questions concerning this invoice, contact Tracey Worzala, Office Manager 320-255-6180.

**THANK YOU FOR YOUR BUSINESS!**

**CITY OF ROCKVILLE, MINNESOTA  
APPLICATION FOR FINAL PLAT  
PLATTING FEE: \$300.00**

**PLEASE NOTE:** ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER

Date of Pre-Application Meeting: \_\_\_\_\_

Date Application Submitted: 2/1/17 Parcel # 76.42142.6037

Name of Plat GAMMA ACRES Plat File # NA

Plat Location: Section 2 Township 125 Range 29

Legal Description See Plat  
\_\_\_\_\_  
\_\_\_\_\_

Land is presently zoned R-1 Zone Requested NA Total Amount of land involved: Acres 2.32

Owners Name GREG A. VOIGT Phone 320 240-2880  
First Name Middle Initial Last Name

Address 8949 COUNTY RD 6 Email: GAMMAV@YAHOO.COM

Developers Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

Surveyors Name Don Kren Phone 320-685-5905 Fax NA

Address 370 Chapel Hill Road

**The following must be submitted with the final plat:**

- Applicant must submit at least ten (10) working days before the next regularly schedule Planning Commission meeting
  - Provide Individual property owner names/addresses within 350 feet or nearest 10 property owners, whichever is greatest.
  - Other supplementary material enumerated in this Ordinance.
- Required fee as noted above

Required Information  
Five (5) full-size 24"x 36" and Fifteen (15) 11"x17" of the final plat, plus any additional copies deemed necessary.

Maria A. Voigt Date 2-1-17  
Signature of person submitting plat

Complete Application Date: \_\_\_\_\_

R # \_\_\_\_\_ Final Plat Fee Check # \_\_\_\_\_ Date \_\_\_\_\_ 101.41000.34103 \$300.00 Permit # \_\_\_\_\_

FinalPlat Application.forms.wp

**CITY OF ROCKVILLE**  
**APPLICATION FOR PRELIMINARY PLAT**  
**PLATTING FEE: 1-3 Lots \$300 4-10 Lots \$500**  
**11-40 Lots \$1500 Over 40 Lots \$5000**

**PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER**

Date of Pre-Application Meeting: \_\_\_\_\_

Date Application Submitted: 2/1/17 Parcel # 76.42142.0037

Name of Plat G and M Acres Plat File # NA

Plat Location: Section 2 Township 123 Range 29

Legal Description See Plat or part part of Outlet C Pleasant Lake Heights Plat 2.

Land is presently zoned R-1 Zone Requested NA Total Amount of land involved: Acres 2.32 1/2 Acres

Owners Name GREG A. VOIGT Phone 320 240-2880  
First Name Middle Initial Last Name

Address 8949 COUNTY RD 6 Email: GAVMAV@YAHOO.COM

Developers Name SAME Phone SAME

Address SAME

Surveyors Name Dan Kron Phone 301-685-5905 Fax NA

Address 370 Chapel Hill Rd. Email: clg@omg.com - kron.com

**The following must be submitted with the preliminary plat:**

- Septic System Site Evaluations - city sewer
- Wetland Delineation & Report
- NA Grading plan for streets located within the plat boundary
- Proof of ownership (copy of tax statement or deed)
- Required fee as noted above

**Required Information**

Five (5) 24"x 36" and (15) 11"x17" copies of the preliminary plat, plus any additional copies deemed necessary.

Marnia A. Voigt Date 2-1-17  
 Signature of person submitting plat

Complete Application date \_\_\_\_\_

R# \_\_\_\_\_ Preliminary Plat Fee Check # 1302 Date \_\_\_\_\_ 101.41000.34103 \$ \_\_\_\_\_ Permit # 17-01P  
Preliminary Plat Application forms.wp

1304 \$290

# PRELIMINARY PLAT OF: G AND M ACRES

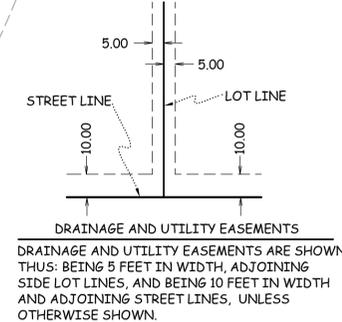
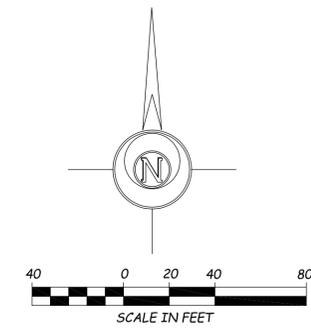
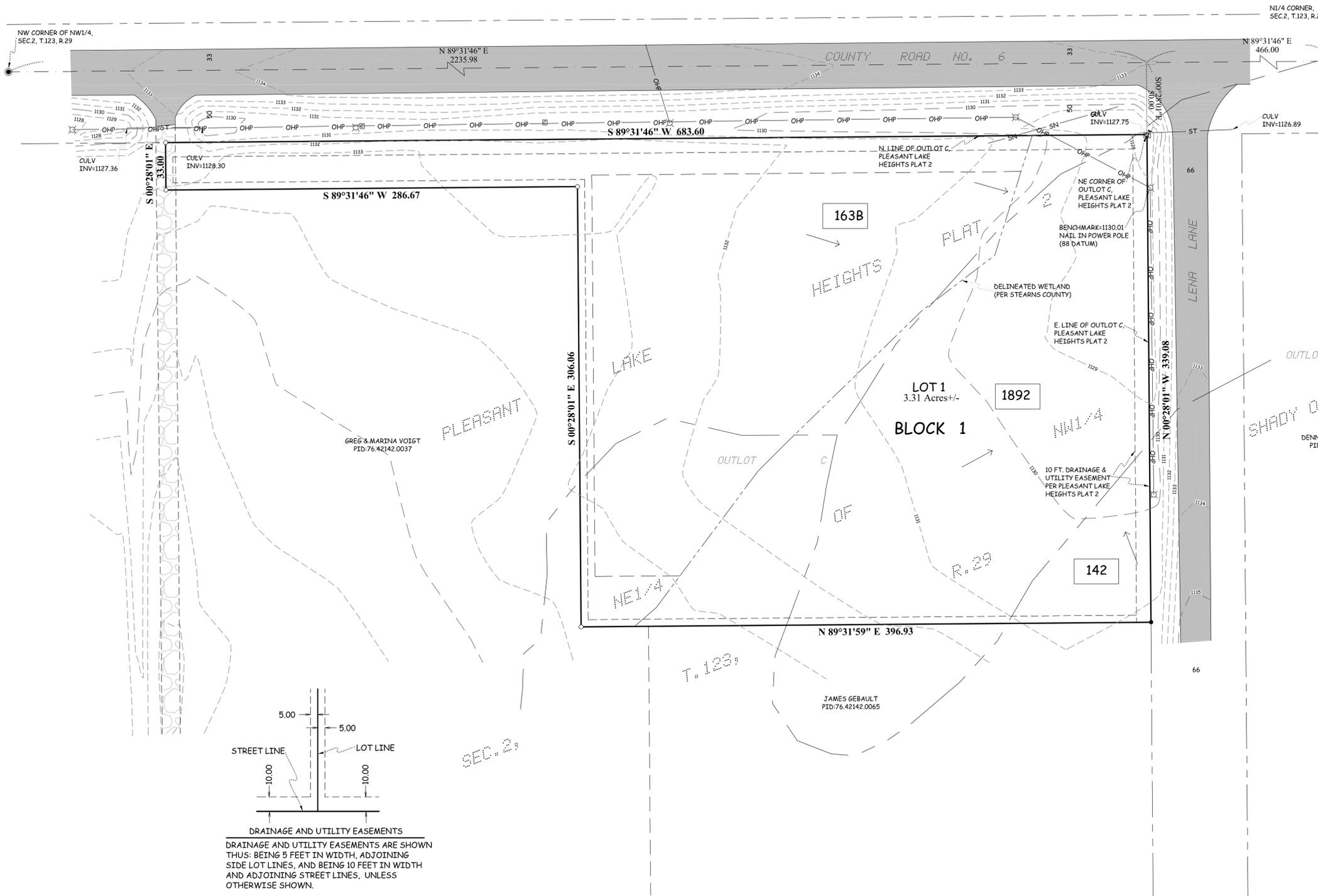
## LEGAL DESCRIPTION

Legal Description:  
That part of Outlot C, PLEASANT LAKE HEIGHTS PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, described as follows:  
Beginning at the northeast corner of said Outlot C; thence South 89 degrees 31 minutes 46 seconds West, assumed bearing, along the north line of said Outlot C, a distance of 683.60 feet; thence South 00 degrees 28 minutes 01 seconds East, 33.00 feet; thence North 89 degrees 31 minutes 46 seconds East, 286.67 feet; thence South 00 degrees 28 minutes 01 seconds East, 306.06 feet; thence North 89 degrees 31 minutes 59 seconds East, 396.93 feet, to the east line of said Outlot C; thence North 00 degrees 28 minutes 01 seconds West, along said east line of Outlot C, 339.08 feet, to the point of beginning.

SETBACKS:  
(Per City of Rockville)  
Front = 25' from Lot Line/Right of Way  
Side = 10' from property line  
Rear = 35' from property line

-Impervious Surface in Plat Area = 0 +/- Sq.Ft.  
-Impervious Surface Percentage = 0%

-Surface Drainage Arrow =   
-Total plat area = 2.32 +/- ACRES  
-Existing zoning is R-1 Residential  
-Existing use grasslands and wetlands  
-Proposed use is single family residence  
-Existing vegetation is 75% wetlands and 25% grassland  
-Existing soils:  
1892 - Prebish fine sandy loam  
142 - Nokay fine sandy loam  
163B - Brainerd find sandy loam, 1 to 4% slopes



DRAINAGE AND UTILITY EASEMENTS  
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN  
THUS: BEING 5 FEET IN WIDTH, ADJOINING  
SIDE LOT LINES, AND BEING 10 FEET IN WIDTH  
AND ADJOINING STREET LINES, UNLESS  
OTHERWISE SHOWN.

- Legend
-  INDICATES IRON MONUMENT PLACED
  -  INDICATES IRON MONUMENT FOUND
  -  INDICATES STEARNS COUNTY CAST IRON MONUMENT
  -  INDICATES STORM SEWER LINE
  -  INDICATES GRAVEL SURFACE
  -  INDICATES BITUMINOUS SURFACE
  -  INDICATES POWER POLE
  -  INDICATES CABLE PEDESTAL

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

370 CHAPEL HILL RD., SUITE 105  
COLD SPRING, MN 56320  
PH. 320-685-5905  
FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
**LAND SURVEYORS, INC.**

1004 2nd ST. SE  
WILLMAR, MN 56201  
PH. 320-235-4012  
FAX 320-685-3056

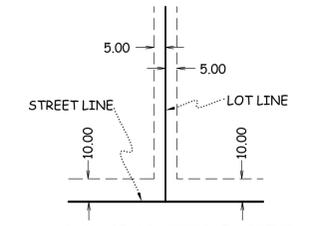
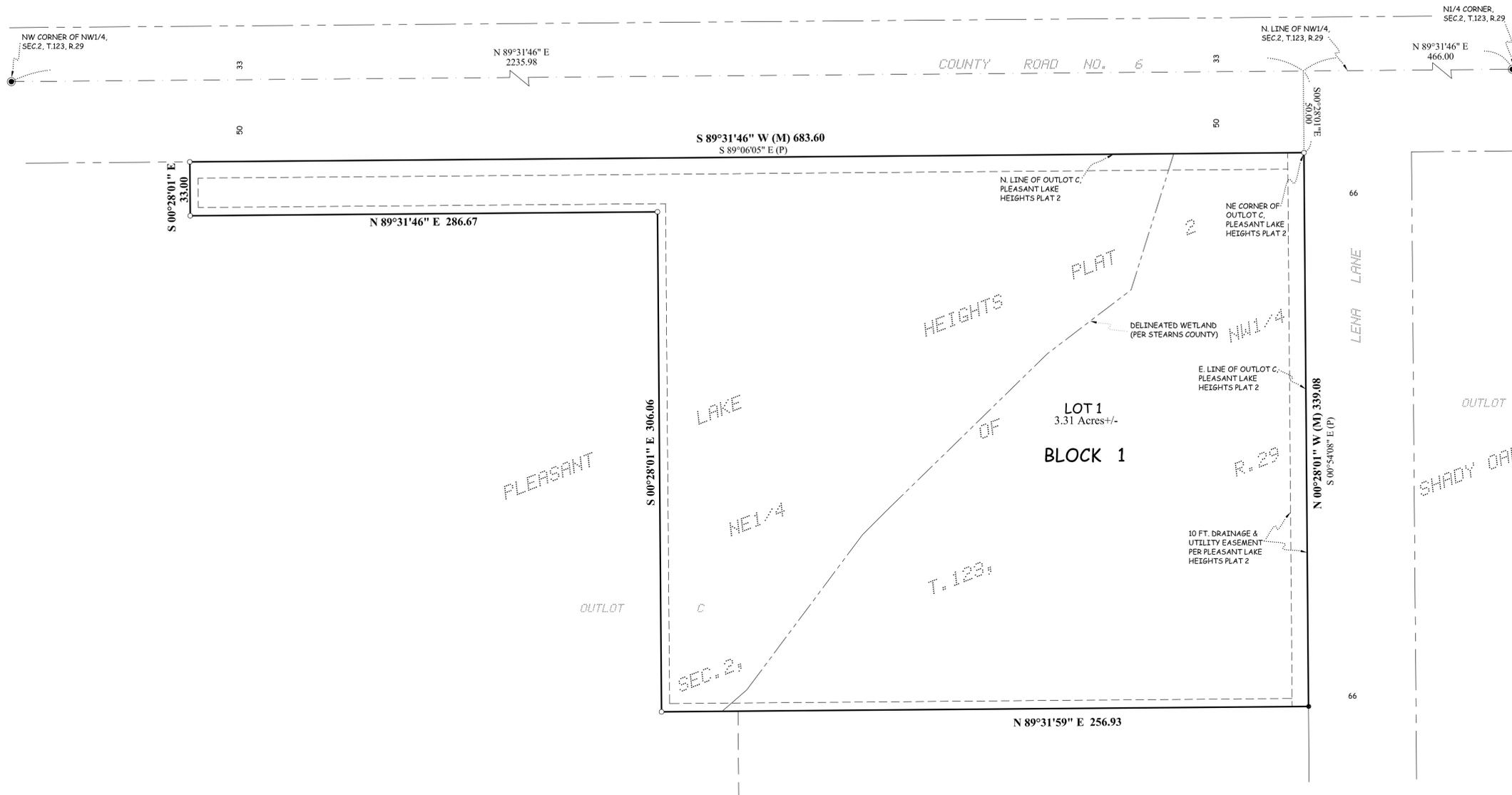
REVISED: 2-21-17 (ADDED AREA TO PLAT)

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.  
DATE: 01-30-17  
DANIEL M. KRON  
MINNESOTA REGISTRATION NO. 42621

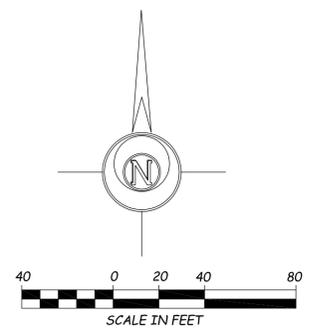
SHEET 1 OF 1

PRELIMINARY PLAT PREPARED FOR:  
**GREG & MARINA VOIGT**  
 JOB NO: 2017-11  
 FILE NAME: 2017-11.DWG  
 LOCATION: 2-123-29

# G AND M ACRES



**DRAINAGE AND UTILITY EASEMENTS**  
 DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS: BEING 5 FEET IN WIDTH, ADJOINING SIDE LOT LINES, AND BEING 10 FEET IN WIDTH AND ADJOINING STREET LINES, UNLESS OTHERWISE SHOWN.



ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE NORTH LINE OF THE NW1/4 OF SEC. 2, T.123, R.2 WHICH IS ASSUMED TO BEAR N 89°31'46" E.

- Legend**
- INDICATES IRON MONUMENT PLACED WITH REGISTRATION NO. 42621 INSERTED THEREIN
  - INDICATES IRON MONUMENT FOUND
  - ⊙ INDICATES STEARNS COUNTY CAST IRON MONUMENT
  - (P) INDICATES PLATTED BEARING
  - (M) INDICATES MEASURED BEARING

KNOW ALL PERSONS BY THESE PRESENTS: That Gregory A. Voigt and Marina A. Voigt, married persons, fee owners of the following described property, situated in the City of Rockville, County of Stearns, State of Minnesota, described as follows, to-wit:

That part of Outlot C, PLEASANT LAKE HEIGHTS PLAT 2, according to the recorded plat thereof, Stearns County, Minnesota, described as follows:  
 Beginning at the northeast corner of said Outlot C; thence South 89 degrees 31 minutes 46 seconds West, assumed bearing, along the north line of said Outlot C, a distance of 683.60 feet; thence South 00 degrees 28 minutes 01 seconds East, 33.00 feet; thence North 89 degrees 31 minutes 46 seconds East, 286.67 feet; thence South 00 degrees 28 minutes 01 seconds East, 306.06 feet; thence North 89 degrees 31 minutes 59 seconds East, 396.93 feet, to the east line of said Outlot C; thence North 00 degrees 28 minutes 01 seconds West, along said east line of Outlot C, 339.08 feet, to the point of beginning.

have caused the same to be surveyed and platted as G AND M ACRES and do hereby donate and dedicate to the public for public use forever the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said, Gregory A. Voigt and Marina A. Voigt, married persons, have hereunto set their hands this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
 Gregory A. Voigt  
 \_\_\_\_\_  
 Marina A. Voigt

STATE OF \_\_\_\_\_  
 COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by Gregory A. Voigt and Marina A. Voigt, married persons.

\_\_\_\_\_  
 (Notary Signature) \_\_\_\_\_  
 (Notary Printed Name)

NOTARY PUBLIC, \_\_\_\_\_ COUNTY, STATE OF MINNESOTA  
 MY COMMISSION EXPIRES: \_\_\_\_\_

I, Daniel M. Kron, hereby certify that I have surveyed and platted the property described on this plat as G AND M ACRES, that this plat is a correct representation of the survey; that all distances are correctly shown on the plat in feet and hundredths of a foot; that all monuments have been correctly placed in the ground as shown; that the outside boundary lines are correctly designated on the plat; and that there are no wet lands (as defined in MN Statute 505.01 subd.3) or public ways to be designated other than shown.

\_\_\_\_\_  
 Daniel M. Kron, Professional Land Surveyor  
 Minnesota Registration No. 42621

STATE OF MINNESOTA  
 COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, by Daniel M. Kron, Professional Land Surveyor, Minnesota Registration No. 42621.

\_\_\_\_\_  
 (Notary Signature) \_\_\_\_\_  
 (Notary Printed Name)

NOTARY PUBLIC, \_\_\_\_\_ COUNTY, STATE OF MINNESOTA  
 MY COMMISSION EXPIRES: \_\_\_\_\_

City of Rockville Planning Commission  
 Approved by the Planning Commission of the City of Rockville this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
 Chairman \_\_\_\_\_  
 Secretary \_\_\_\_\_

City Council of Rockville  
 Approved by the City Council of Rockville this \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
 Mayor \_\_\_\_\_  
 Clerk \_\_\_\_\_

This plat was examined by me and recommended for approval on the \_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_  
 Stearns County Surveyor  
 Minnesota Registration No. \_\_\_\_\_

I hereby certify that the taxes on the land described hereon are paid for the year 20\_\_\_, and all years prior to the year 20\_\_\_ and transfer entered.  
 Date \_\_\_\_\_

\_\_\_\_\_  
 Stearns County Auditor/Treasurer  
 \_\_\_\_\_  
 Deputy Auditor/Treasurer

\_\_\_\_\_  
 Tax Parcel Number

I hereby certify that this instrument was filed for record in the Office of the County Recorder in and for Stearns County, Minnesota on this \_\_\_ day of \_\_\_\_\_, 20\_\_\_, at \_\_\_ o'clock \_\_\_ M. as Document No. \_\_\_\_\_; in plat cabinet \_\_\_ No. \_\_\_\_\_.

\_\_\_\_\_  
 Stearns County Recorder  
 \_\_\_\_\_  
 Deputy Recorder

MAR 02 2017

Dennis & June Felch  
25876 Lena Lane  
Saint Cloud, MN 56301

02/28/2017

Re: Planning Commission Voigt Property Request

Planning Commission,

The Voigt Property Request letter does not provide sufficient specifics to adequately approve or deny the proposal. We are out of town and are unable to attend this meeting. We would like the following concerns/questions addressed regarding the subdivision of the property in order to provide further feedback.

1. How many parcels will the property be split into?
2. Is there a minimum acreage requirement to be deemed necessary for each parcel?
3. Where will the access road for the subdivided properties be?
  - a. We feel any access driveway from Lena Lane would be dangerous and disruptive to the traffic flow in this neighborhood as it would be located very close in proximity to the stop sign.
4. How will these property splits affect the current sewage system?
5. Is the front/north quadrant of the property deemed delineated wetland and unbuildable?

Under the right circumstances, we are not opposed to a property split; however, with the limited information available for review, we are unable to respond with definitive opinions until specific project details are defined and provided for consideration.

Regards,



Dennis & June Felch

**CITY OF ROCKVILLE, MN**

**RESOLUTION NO. 2017-11**

**RESOLUTION APPROVING ADMINISTRATIVE PLAT in an A-40 ZONING DISTRICT**

**WHEREAS**, an application for an Administrative Plat has been received from Ronald F and Sheila D Albers. in a A-40 zoning district and;

**WHEREAS**, the purpose of the Administrative Plat is for a boundary line adjustment and,

**WHEREAS**, Said application was reviewed by the Rockville City Planning Commission at their November 14, 2017 Planning Commission Meeting, and;

**WHEREAS**, no public hearing is required for this application, and;

**WHEREAS**, the Planning Commission after discussion approved the application request and forwards this application on to the Rockville City Council for their consideration.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

**1. The application for Administrative Plat to correct a boundary line is hereby approved:**

(Ken and Hermina Albers) Parcel I.D. No. 76.41622.0900, Section 13, Township 123, Range 029  
(Ronald and Sheila Albers) Parcel I.D. No. 76.41623.0010, Section 13, Township 123, Range 029

Adopted this 8<sup>th</sup> day of March, 2017.

ATTEST:

\_\_\_\_\_  
**MARTIN M. BODE**  
**ADMINISTRATOR/CLERK**

\_\_\_\_\_  
**DUANE WILLENBRING**  
**MAYOR**

Council:resolutions:2017-11 Approving Administrative Plat Ronald and Sheila Albers

**ALBERS STAFF REPORT**  
**March 7, 2017**

RE: ADMINISTRATIVE PLAT

Parcel I.D. No. 76.41623.0010 - Section 13, Township 123, Range 029

Owner: Ronald F Albers and Sheila D Albers

Property Address: 7876 Ahles Road, Rockville, MN

REQUEST

2. Ronald and Sheila Albers are requesting approval for an Administrative Plat for the purpose of a boundary line correction with a neighbor thereby establishing a new property line.

RELEVANT INFORMATION

1. Property is zoned A-40.
2. Administrative Minor Sub-divisions do not require a public hearing and do not require Planning Commission review or approval.

RECOMMENDATION:

Acknowledge Administrative Plat

Submitted by:  
Martin Bode  
Zoning Administrator

Albers to Albers Ad Plat Staff Report 03.07.17

**CERTIFICATE OF COMPLIANCE**

**STATE OF MINNESOTA            )**  
**COUNTY OF STEARNS            )**       **ss**  
**CITY OF ROCKVILLE            )**

Owners:            Kenneth Albers and Hermina Albers 8116 Ahles Road, Rockville, MN  
AND:                Ronald F. Albers and Sheila D. Albers, 7876 Ahles Road, Rockville, MN

**The request is to correct boundary lines between the two neighbors.**

The Rockville City Zoning Administrator has reviewed this request and found it to be in compliance with the standards set forth in the City of Rockville. The Application for Administrative Plat is approved and the Certificate of Compliance may be recorded. Acknowledged by the Rockville Planning Commission and Rockville City Council.

(Kenneth and Hermina Albers) Parcel I.D. No. 76.41622.0900, Section 13, Township 123, Range 029  
(Ronald F. and Sheila D. Albers) Parcel I.D. No. 76.41623.0010, Section 13, Township 123, Range 029

**Kenneth Albers and Hermina Albers to Ronald F. Albers and Sheila D. Albers:**

**TRACT A1:**

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet, to the point of beginning of the tract of land to be described; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence South 44 degrees 24 minutes 44 seconds West, 182.73 feet; thence South 88 degrees 52 minutes 45 seconds West, 629.94 feet, to the point of beginning.

**ATTACH TO:**

**TRACT A: (per client)**

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Beginning at the Southeast corner of said Southeast Quarter of the Southwest Quarter; thence North 00 degrees 40 minutes 30 seconds West on an assumed bearing along the East line of said Southeast Quarter of the Southwest Quarter 148.29 feet to the center line of a township road; thence Northwesterly along said center line and along a non-tangential curve, concave to the Northeast radius 450.20 feet, central angle 09 degrees 50 minutes 20 seconds, 77.31 feet; thence North 40 degrees 48 minutes 00 seconds West, along said center line, tangent to said curve 392.61 feet; thence South 45 degrees 40 minutes 00 seconds West 255.05 feet; thence North 89 degrees 51 minutes 59 seconds West 818.46 feet to the West line of said Southeast Quarter of the Southwest Quarter; thence South 00 degrees 07 minutes 24 seconds East, along said West line 320.00 feet to the Southwest corner of said Southeast Quarter of the Southwest Quarter; thence South 89 degrees 51 minutes 59 seconds East, along the South line of said Southeast Quarter of the Southwest Quarter 1313.78 feet to the point of beginning.

Subject to any easements of record and subject to an easement for road purposes over and across the E. 33.00 ft. of said Southeast Quarter of the Southwest Quarter, lying S. of said township road, and over and across the S. 33.00 ft. of said Southeast Quarter of the Southwest Quarter and over and across the N. 33.00 ft. of the S. 66.00 ft. of the W. 33.00 ft. of said Southeast Quarter of the Southwest Quarter.

Approved this 8<sup>th</sup> day of March, 2017

---

**Martin M. Bode**  
**Administrator/Clerk**

**THIS INSTRUMENT DRAFTED BY:**

CITY OF ROCKVILLE (MMB)  
229 Broadway Street East  
Rockville, MN 56369  
(320) 251-5836

*Cert. of Compliance Ad Plt Albers to Albers 03.08.17wd.doc*

CITY OF ROCKVILLE, MINNESOTA  
APPLICATION FOR ADMINISTRATIVE PLATTING ~~PLATTING~~

~~PLATTING FEE: \$100.00~~

~~RECORDING FEE: \$46.00 (PER DOCUMENT)~~

Need separate checks: 1 for ~~Platting~~ fee & 1 for ~~Recording~~ Fee (s)

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER)

Date Application Submitted: 2-17-2017 Parcel # 76.41623.0010

Location: Section 13 Township 123 Range 029

Legal Description \_\_\_\_\_

Detailed Description of the request and why it is being made: \_\_\_\_\_

Land is presently zoned A 40 Zone Requested \_\_\_\_\_ Total Amount of land involved: Acres 2

Owners Name RONALD F ALBERS Phone 320-333-6680 CELL  
First Name Middle Initial Last Name

Address 7876 Atlas Rd Email: RONALD.F.ALBERS@GMAIL

Surveyors Name \_\_\_\_\_ Phone \_\_\_\_\_ Fax \_\_\_\_\_

Address \_\_\_\_\_

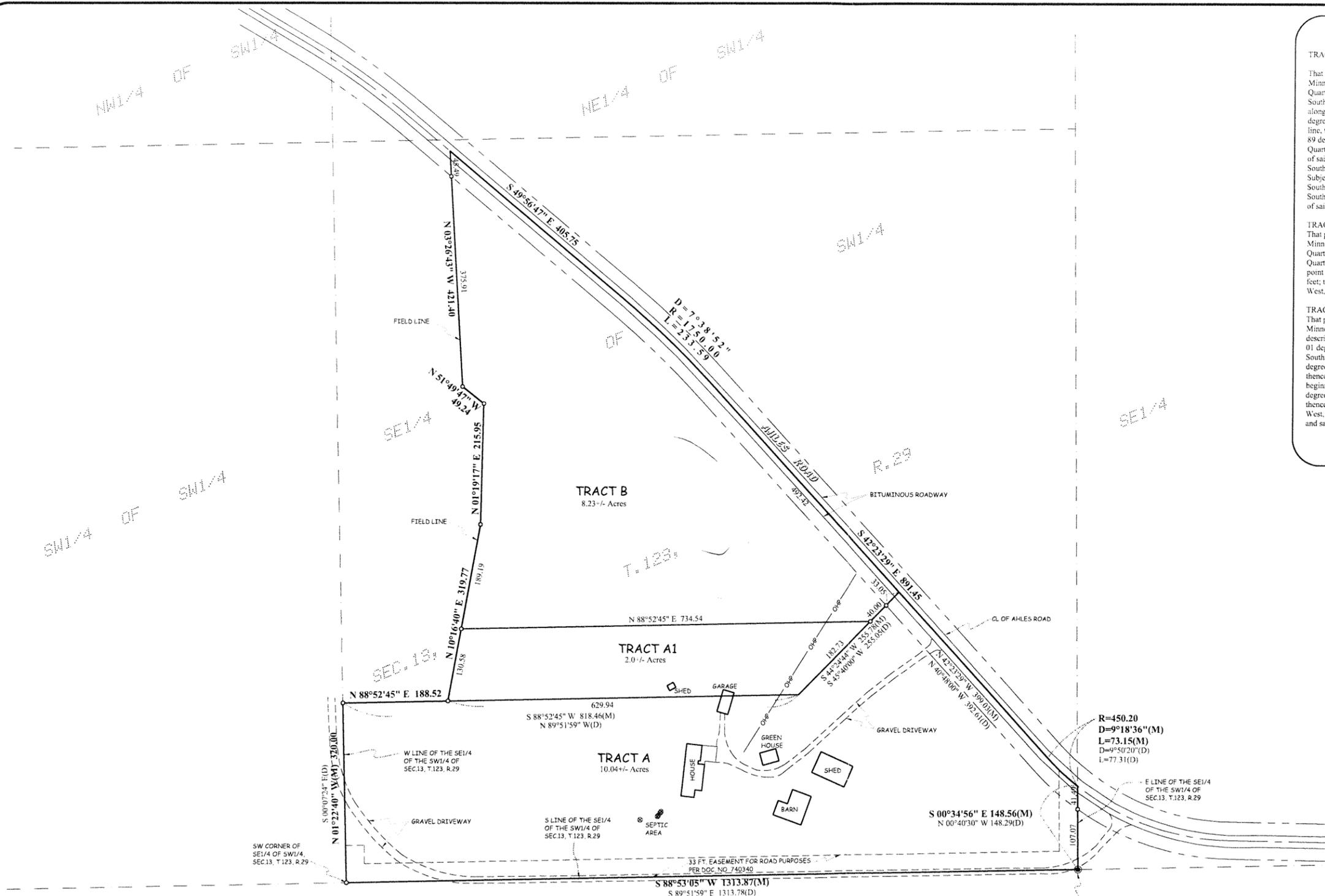
The following must be submitted with the Administrative plat:

- Certificate of Survey (15) Fifteen copies 11x17
- Proof of ownership (copy of tax statement or deed)
- Vicinity map (with surrounding property owners and roads identified)
- Required fee as noted above

Ronald F Albers Date Feb 17 2017  
Signature of person submitting administrative plat

Complete Application Date \_\_\_\_\_

R# \_\_\_\_\_ Administrative Plat Fee Check # 10573 Date 2-17-17 101.41000.34103 \$100.00 Permit # 17-01A  
Reimb. For invoice check # 10573 Date 2-17-17 101.41000-34102 \$46.00



### LEGAL DESCRIPTION

TRACT A: (per client)

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Beginning at the Southeast corner of said Southeast Quarter of the Southwest Quarter; thence North 00 degrees 40 minutes 30 seconds West on an assumed bearing along the East line of said Southeast Quarter of the Southwest Quarter 148.29 feet to the center line of a township road; thence Northwest along said center line and along a non-tangential curve, concave to the Northeast radius 450.20 feet, central angle 09 degrees 50 minutes 20 seconds, 77.31 feet; thence North 40 degrees 48 minutes 00 seconds West, along said center line, tangent to said curve 392.61 feet; thence South 45 degrees 40 minutes 00 seconds West 255.05 feet; thence North 89 degrees 51 minutes 59 seconds West 818.46 feet to the West line of said Southeast Quarter of the Southwest Quarter; thence South 00 degrees 07 minutes 24 seconds East, along said West line 320.00 feet to the Southwest corner of said Southeast Quarter of the Southwest Quarter; thence South 89 degrees 51 minutes 59 seconds East, along the South line of said Southeast Quarter of the Southwest Quarter 1313.78 feet to the point of beginning.

Subject to any easements of record and subject to an easement for road purposes over and across the E. 33.00 ft. of said Southeast Quarter of the Southwest Quarter, lying S. of said township road, and over and across the S. 33.00 ft. of said Southeast Quarter of the Southwest Quarter and over and across the N. 33.00 ft. of the S. 66.00 ft. of the W. 33.00 ft. of said Southeast Quarter of the Southwest Quarter.

TRACT A1:

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet, to the point of beginning of the tract of land to be described; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence South 44 degrees 24 minutes 44 seconds West, 182.73 feet; thence South 88 degrees 52 minutes 45 seconds West, 629.94 feet, to the point of beginning.

TRACT B:

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, lying southwesterly of the centerline of Ahles Road and lying northerly and easterly of the following described line: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence South 44 degrees 24 minutes 44 seconds West, 73.05 feet, to the centerline of said Ahles Road, and the point of beginning of the line to be described; thence South 44 degrees 24 minutes 44 seconds West, 73.05 feet; thence South 88 degrees 52 minutes 45 seconds West, 734.54 feet; thence North 10 degrees 16 minutes 40 seconds East, 189.19 feet; thence North 01 degrees 19 minutes 17 seconds East, 215.95 feet; thence North 51 degrees 49 minutes 47 seconds West, 49.24 feet; thence North 03 degrees 26 minutes 43 seconds West, 421.40 feet, to said centerline of Ahles Road and said line there terminating.

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

370 CHAPEL HILL RD., SUITE 105  
COLD SPRING, MN 56320  
PH. 320-685-5905  
FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
LAND SURVEYORS, INC.

1004 2nd ST. SE  
WILLMAR, MN 56201  
PH. 320-235-4012  
FAX 320-685-3056

REVISED: 2-6-17 (ADDED TRACT A1)

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

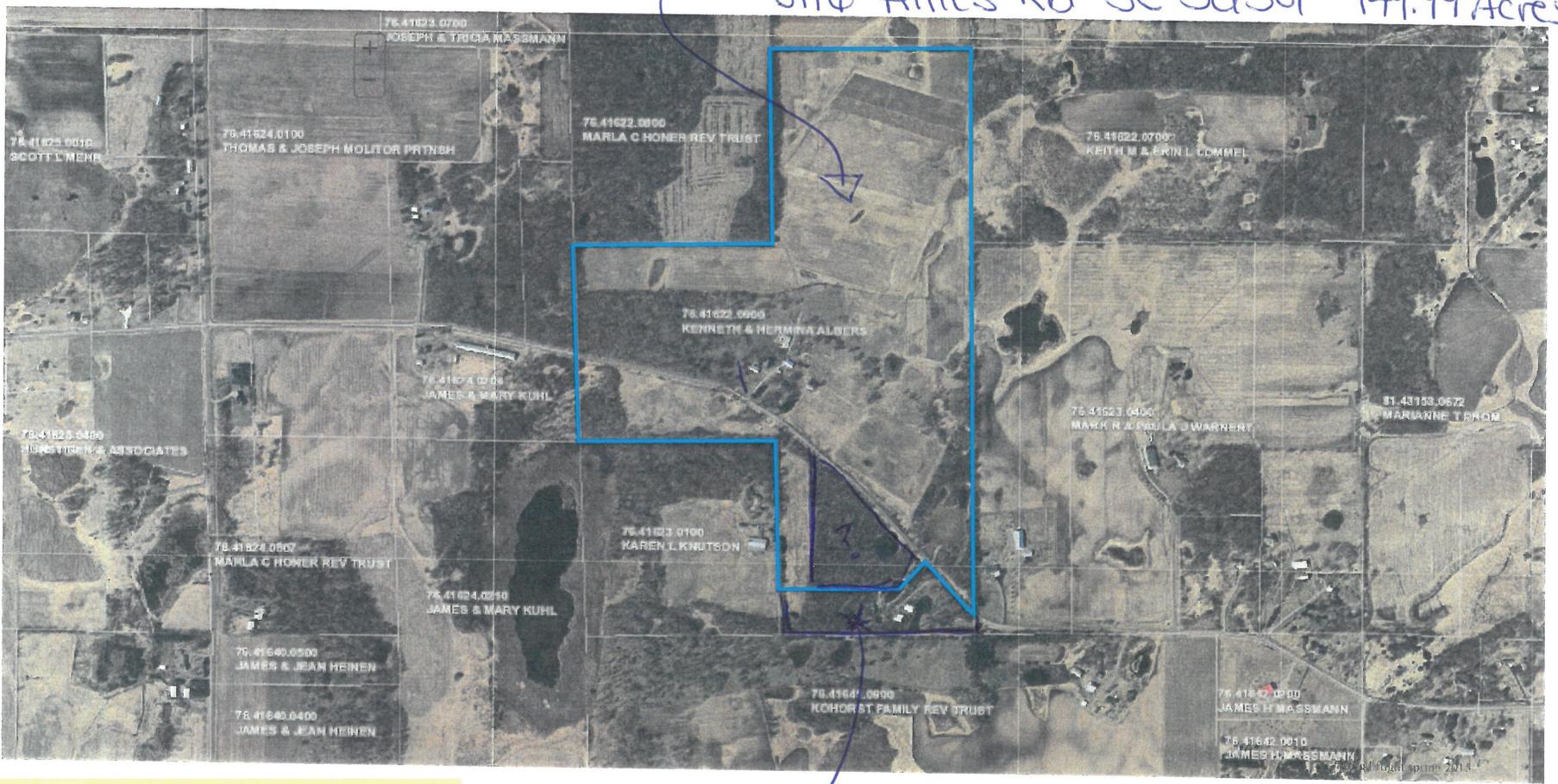
DATE: 01-31-17

DANIEL M. KRON  
MINNESOTA REGISTRATION NO. 42621

SHEET 1 OF 1

CERTIFICATE OF SURVEY PREPARED FOR:  
**KEN & HERMINA ALBERS**  
 JOB NO: 2017-18  
 FILE NAME: 2017-18b.DWG  
 LOCATION: 13-123-29

76.41622.0900 Kenneth & Hermina AIBERS  
8116 Athes Rd SE 56301 149.99 Acres



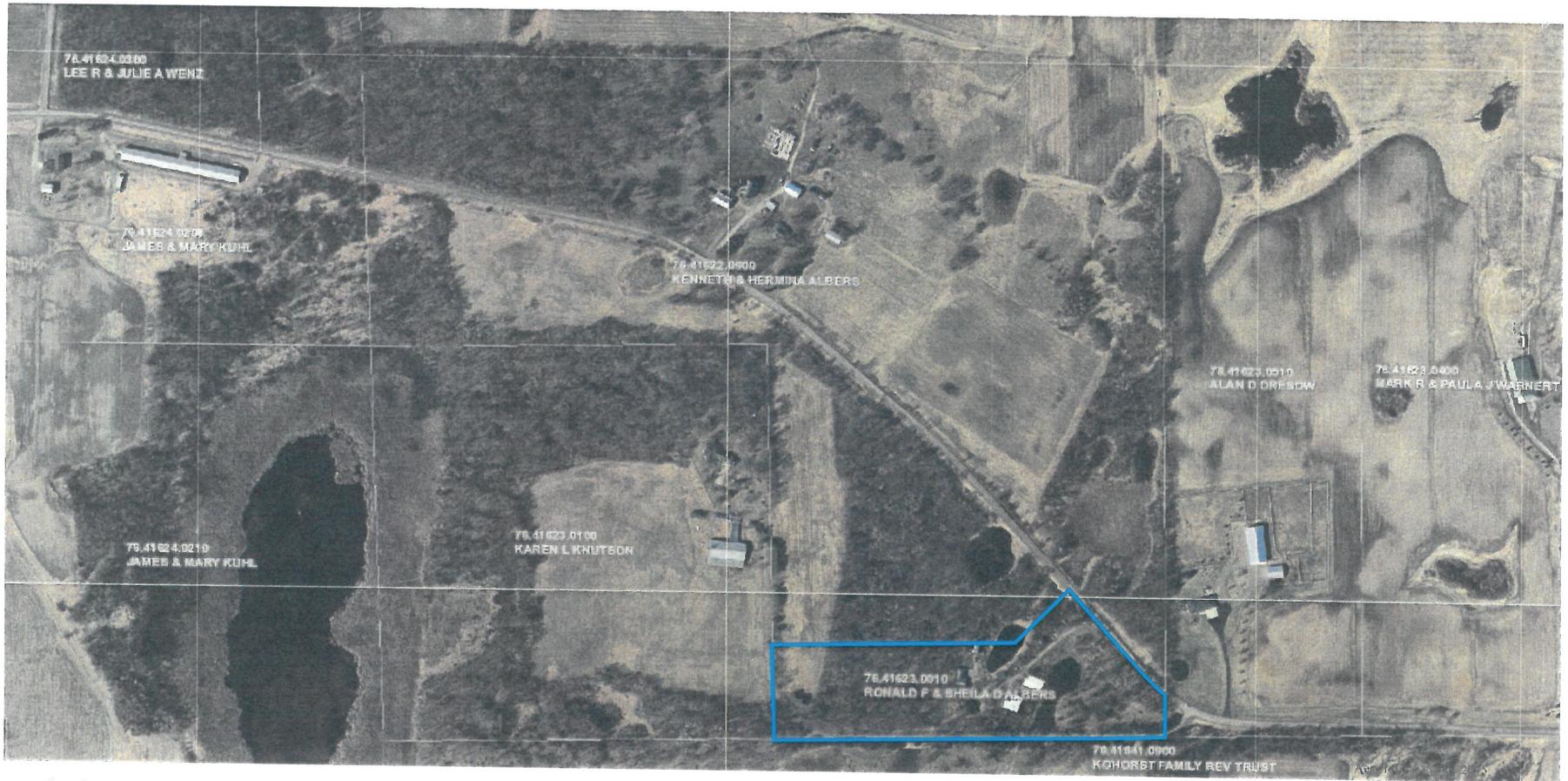
1/23/17 AIBERS came in to question about splitting 10 acres off the 149.99 acres 1/3 attaching it to their son Ronald & Shelia AIBERS 10.01 Acres. They just want to do the woods to the North of Ronald's Property - Give the Admin-

76.41623.0010 7876 Athes Rd  
Son  
Ronald & Shelia AIBERS  
10.01 Acres

Use arrow keys to navigate.

it 15 min.  
ing - See Attachment for Fee

tion/default.aspx



- [Search](#)
- [Layers](#)
- [Draw](#)
- [Measure](#)
- [Legend](#)

[Login](#)

By PID #

By Owner

By Address  1 result is available, use up and down arrow keys to navigate.

Results

76.41623.0010 - 7876 AHLES RD

- 76.41623.0010 - 7876 AHLES RD

Property Information

**CITY OF ROCKVILLE, MN**

**RESOLUTION NO. 2017-12**

**RESOLUTION APPROVING Qualified Minor Subdivision in an A-40 ZONING DISTRICT**

**WHEREAS**, an application for a Qualified Minor Subdivision has been received from Kenneth Albers and Hermina Albers. in a A-40 zoning district and;

**WHEREAS**, the purpose of the Qualified Minor Subdivision is spilt off 8.23 +/- acres and,

**WHEREAS**, Said application was reviewed by the Rockville City Planning Commission at their November 14, 2017 Planning Commission Meeting, and;

**WHEREAS**, no public hearing is required for this application, and;

**WHEREAS**, the Planning Commission after discussion approved the application request and forwards this application on to the Rockville City Council for their consideration.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

**1. The application for Qualified Minor Subdivision is hereby approved:**

(Kenneth Albers and Hermina Albers) Parcel I.D. No. 76.41622.0900, Section 13, Township 123, Range 029

Adopted this 8<sup>th</sup> day of March, 2017.

ATTEST:

\_\_\_\_\_  
**MARTIN M. BODE**  
**ADMINISTRATOR/CLERK**

\_\_\_\_\_  
**DUANE WILLENBRING**  
**MAYOR**

Council:resolutions:2017-12 Approving Qualified Minor Subdivision Ken and Hermina Albers

**ALBERS STAFF REPORT**  
**March 7, 2017**

RE: SUBDIVIDE PROPERTY

Parcel I.D. No. 76.41622.0900 - Section 13, Township 123, Range 029

Owner: Kenneth Albers and Hermina Albers

Property Address: 8116 Ahles Road, Rockville, MN

**REQUEST**

2. Ken and Hermina Albers are requesting approval to split 8.23 +/- acres from the approximate 149.99 acre site thereby establishing a new parcel.

**RELEVANT INFORMATION**

1. Property is zoned A-40.
2. Property is 8.23 +/- acres.
3. Qualified Minor Sub-divisions do not require a public hearing but do require Planning Commission review and approval.

**RECOMMENDATION:**

Consider Approval

Submitted by:

Martin Bode

Zoning Administrator

Albers QMS Staff Report 03.07.17

**CERTIFICATE OF COMPLIANCE**

**STATE OF MINNESOTA            )**  
**COUNTY OF STEARNS            )**       **ss**  
**CITY OF ROCKVILLE            )**

Owners:            Kenneth Albers and Hermina Albers, 8116 Ahles Road, Rockville, MN

**The request is a Qualified Minor Subdivision request to split off 8.23 +/- acres.**

The Rockville City Planning Commission and City Council have reviewed this request and found it to be in compliance with the standards set forth in the City of Rockville as it is separate tract of land and can be built on. The Application for Qualified Minor Subdivision is approved and may be recorded.

(Kenneth Albers and Hermina Albers) Parcel I.D. No. 76.41622.0900, Section 13, Township 123, Range 029

**NEW TRACT B:**

That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, lying southwesterly of the centerline of Ahles Road and lying northerly and easterly of the following described line: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence North 44 degrees 24 minutes 44 seconds East, 73.05 feet, to the centerline of said Ahles Road, and the point of beginning of the line to be described; thence South 44 degrees 24 minutes 44 seconds West, 73.05 feet; thence South 88 degrees 52 minutes 45 seconds West, 734.54 feet; thence North 10 degrees 16 minutes 40 seconds East, 189.19 feet; thence North 01 degrees 19 minutes 17 seconds East, 215.95 feet; thence North 51 degrees 49 minutes 47 seconds West, 49.24 feet; thence North 03 degrees 26 minutes 43 seconds West, 421.40 feet, to said centerline of Ahles Road and said line there terminating.

Approved this 8<sup>th</sup> day of March, 2017

\_\_\_\_\_  
**Martin M. Bode**  
**Administrator/Clerk**

**THIS INSTRUMENT DRAFTED BY:**  
CITY OF ROCKVILLE (MMB)  
229 Broadway Street East  
Rockville, MN 56369  
(320) 251-5836

CITY OF ROCKVILLE, MINNESOTA  
QUALIFIED MINOR SUBDIVISION

FEE: \$100.00

RECORDING FEE \$46.00 (PER DOCUMENT)

Kenneth J  
Hermina  
ALBERS

Need separate checks: 1 for Qualified Minor application & 1 for recording fee(s)

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER

Date Application Submitted: \_\_\_\_\_  
(Must submit at least ten (10) day prior to the next Planning Commission)

Parcel (1) # 76416220900

Parcel (2) # TRACT B

Location: Section \_\_\_\_\_ Township \_\_\_\_\_ Range \_\_\_\_\_

Legal Description parcel (1): \_\_\_\_\_

Legal Description parcel (2): \_\_\_\_\_

Owners Name Kenneth J Albers Phone 320-252-6859  
First Name Middle Initial Last Name

Address 8116 Ahler Rd St Cloud Mn Email: \_\_\_\_\_

The following must be submitted:

\_\_\_ Certificate of Survey –fifteen (15) copies 11”x 17”

Kenneth Albers Date 2-9-17  
Signature of person

Office use only:

Complete Application date \_\_\_\_\_

R# \_\_\_\_\_ Qualified Minor Subd. Check # 8282 Date 2-9-17 101.41000.34103 \$100.00 Permit # 17-016  
Reimb. For invoice check # 8283 Date 2-9-17 101.41000.34102 \$46.00

Application qualified minor subdivision.form.wd

76.41622.0900 Kenneth's Hermina AIBERS  
8116 Athes Rd SE 56301 149.99 Acres



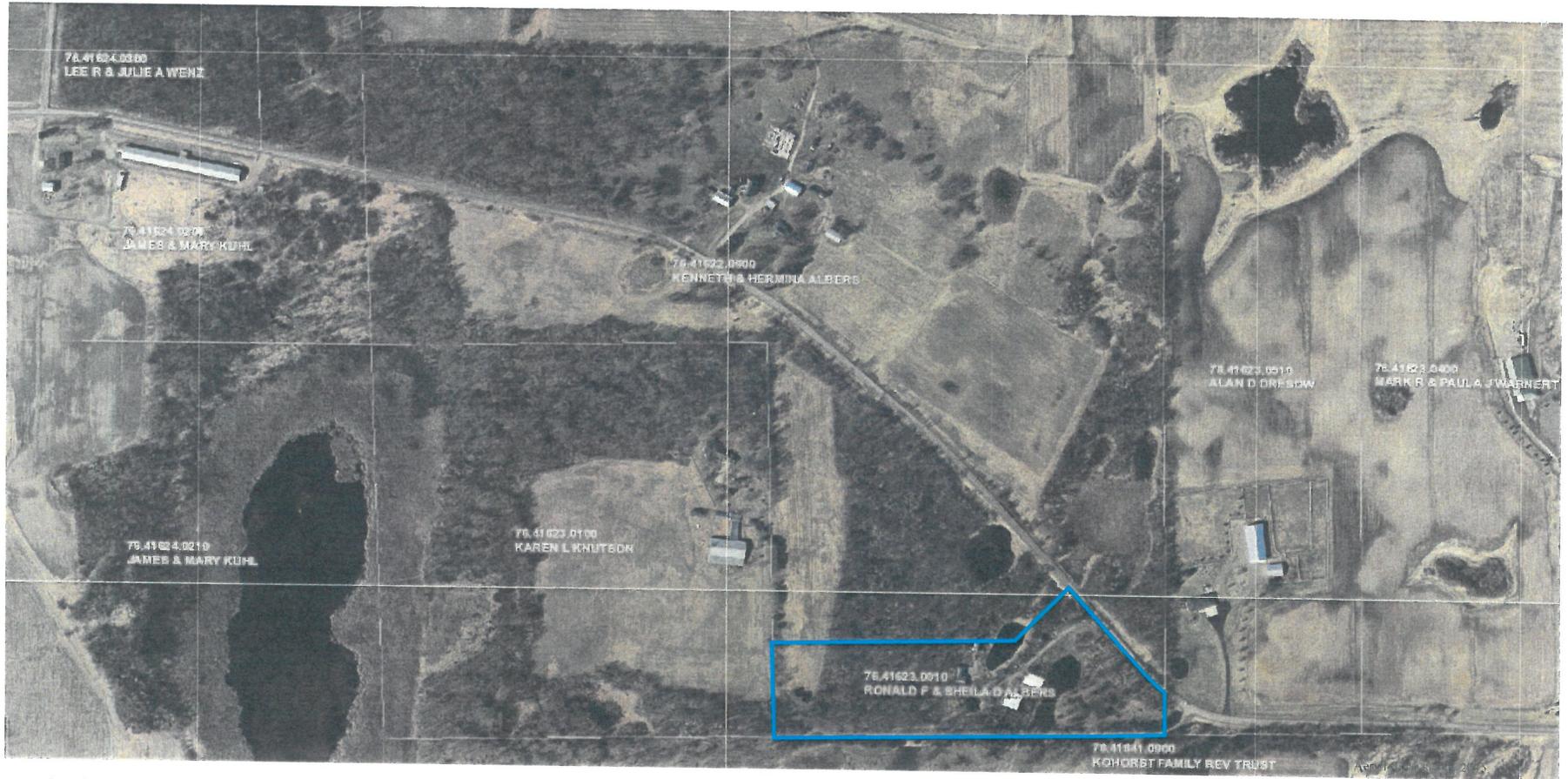
1/23/17 AIBER's came in  
to Question ABOUT  
Splitting 10 Acres OFF  
the 149.99 Acres 1/3  
Attaching it to their  
son Ronald & Shelia  
AIBER's 10.01 Acres.  
They just want to do the  
WOODS to the North of Ronald's  
Property - Gave the Adm-

76.41623.0010 7876 Athes Rd  
Son  
Ronald &  
Shelia AIBERS  
10.01 Acres

Use arrow keys to navigate.  Go

it 15 min.  
ing - See Attachment for Fee

ction/default.aspx



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- [Layers](#)
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- [Measure](#)
- [Legend](#)

[Login](#)

By PID #

By Owner

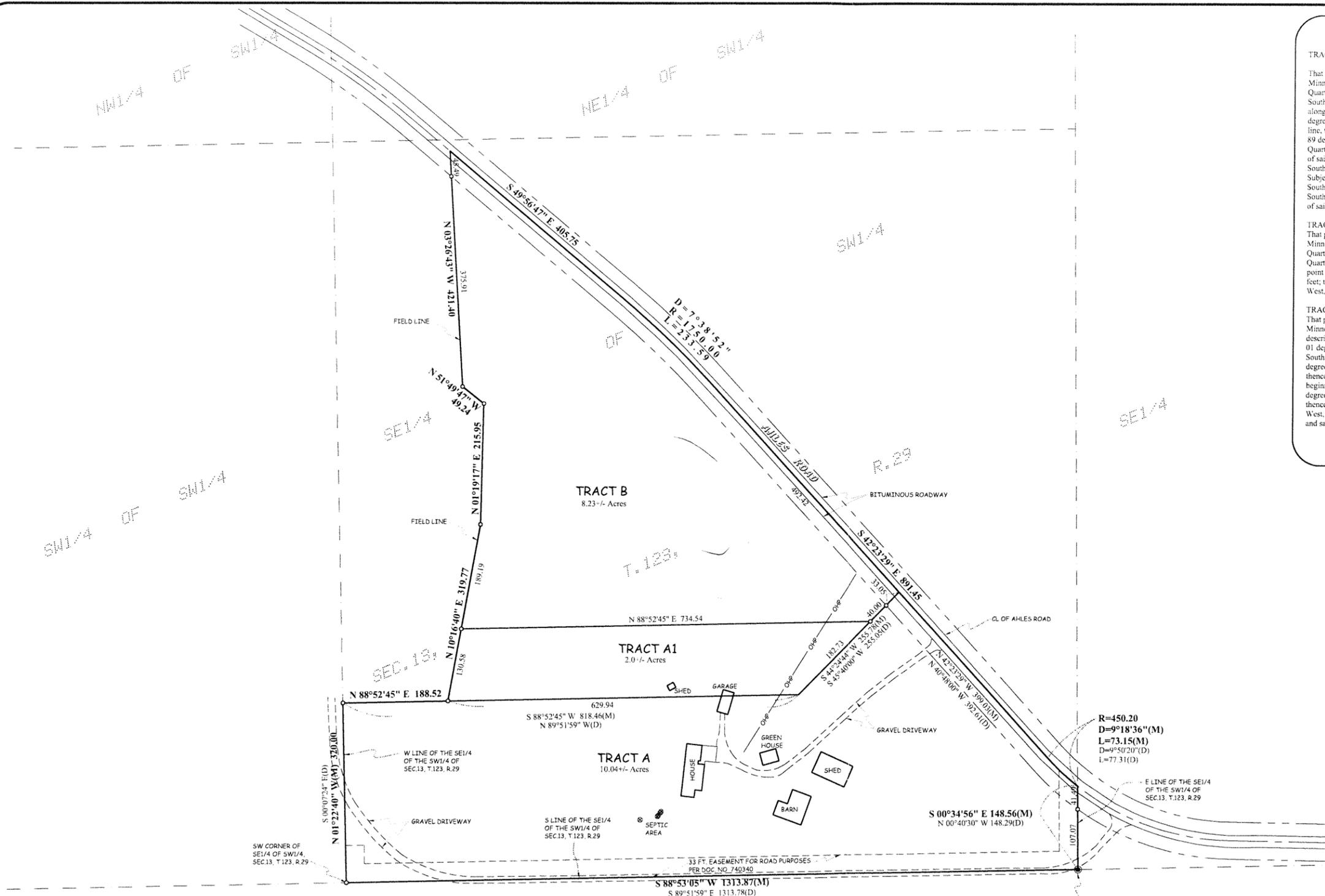
By Address  1 result is available, use up and down arrow keys to navigate.

Results

76.41623.0010 - 7876 AHLES RD

- 76.41623.0010 - 7876 AHLES RD

Property Information

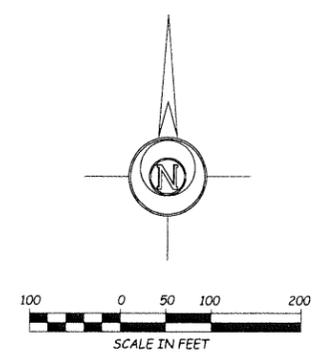


**LEGAL DESCRIPTION**

TRACT A: (per client)  
 That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Beginning at the Southeast corner of said Southeast Quarter of the Southwest Quarter; thence North 00 degrees 40 minutes 30 seconds West on an assumed bearing along the East line of said Southeast Quarter of the Southwest Quarter 148.29 feet to the center line of a township road; thence Northwest along said center line and along a non-tangential curve, concave to the Northeast radius 450.20 feet, central angle 09 degrees 50 minutes 20 seconds, 77.31 feet; thence North 40 degrees 48 minutes 00 seconds West, along said center line, tangent to said curve 392.61 feet; thence South 45 degrees 40 minutes 00 seconds West 255.05 feet; thence North 89 degrees 51 minutes 59 seconds West 818.46 feet to the West line of said Southeast Quarter of the Southwest Quarter; thence South 00 degrees 07 minutes 24 seconds East, along said West line 320.00 feet to the Southwest corner of said Southeast Quarter of the Southwest Quarter; thence South 89 degrees 51 minutes 59 seconds East, along the South line of said Southeast Quarter of the Southwest Quarter 1313.78 feet to the point of beginning.  
 Subject to any easements of record and subject to an easement for road purposes over and across the E. 33.00 ft. of said Southeast Quarter of the Southwest Quarter, lying S. of said township road, and over and across the S. 33.00 ft. of said Southeast Quarter of the Southwest Quarter and over and across the N. 33.00 ft. of the S. 66.00 ft. of the W. 33.00 ft. of said Southeast Quarter of the Southwest Quarter.

TRACT A1:  
 That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet, to the point of beginning of the tract of land to be described; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence South 44 degrees 24 minutes 44 seconds West, 182.73 feet; thence South 88 degrees 52 minutes 45 seconds West, 629.94 feet, to the point of beginning.

TRACT B:  
 That part of the Southeast Quarter of the Southwest Quarter of Section 13, Township 123, Range 29, Stearns County, Minnesota, lying southwesterly of the centerline of Ahles Road and lying northerly and easterly of the following described line: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter; thence North 01 degrees 22 minutes 40 seconds West, assumed bearing, along the west line of said Southeast Quarter of the Southwest Quarter, 320.00 feet; thence North 88 degrees 52 minutes 45 seconds East, 188.52 feet; thence North 10 degrees 16 minutes 40 seconds East, 130.58 feet; thence North 88 degrees 52 minutes 45 seconds East, 734.54 feet; thence South 44 degrees 24 minutes 44 seconds West, 73.05 feet, to the centerline of said Ahles Road, and the point of beginning of the line to be described; thence South 44 degrees 24 minutes 44 seconds West, 73.05 feet; thence South 88 degrees 52 minutes 45 seconds West, 734.54 feet; thence North 10 degrees 16 minutes 40 seconds East, 189.19 feet; thence North 01 degrees 19 minutes 17 seconds East, 215.95 feet; thence North 51 degrees 49 minutes 47 seconds West, 49.24 feet; thence North 03 degrees 26 minutes 43 seconds West, 421.40 feet, to said centerline of Ahles Road and said line there terminating.



- Legend**
- INDICATES IRON MONUMENT PLACED
  - INDICATES IRON MONUMENT FOUND
  - ⊙ INDICATES STEARNS COUNTY CAST IRON MONUMENT
  - OHP — INDICATES OVERHEAD POWER LINE

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
 LAND SURVEYORS, INC.

370 CHAPEL HILL RD., SUITE 105  
 COLD SPRING, MN 56320  
 PH. 320-685-5905  
 FAX 320-685-3056

1004 2nd ST. SE  
 WILLMAR, MN 56201  
 PH. 320-235-4012  
 FAX 320-685-3056

REVISED: 2-6-17 (ADDED TRACT A1)

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DANIEL M. KRON  
 MINNESOTA REGISTRATION NO. 42621

DATE: 01-31-17

SHEET 1 OF 1

CERTIFICATE OF SURVEY PREPARED FOR:  
**KEN & HERMINA ALBERS**  
 JOB NO: 2017-18  
 FILE NAME: 2017-18b.DWG  
 LOCATION: 13-123-29

**CITY OF ROCKVILLE, MN**

**RESOLUTION NO. 2017-13**

**RESOLUTION APPROVING Qualified Minor Subdivision in an A-40 ZONING DISTRICT**

**WHEREAS**, an application for a Qualified Minor Subdivision has been received from Kevin L. Brink and Karen B. as Brinkmeier LLC. in a A-40 zoning district and;

**WHEREAS**, the purpose of the Qualified Minor Subdivision is spilt off 40 +/- acres from Parcel I.D. No. 76.41654.0200, Section 30, Township 123, Range 029 and,

**WHEREAS**, Said application was reviewed by the Rockville City Planning Commission at their March 7, 2017 Planning Commission Meeting, and;

**WHEREAS**, no public hearing is required for this application, and;

**WHEREAS**, the Planning Commission after discussion approved the application request and forwards this application on to the Rockville City Council for their consideration.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

- 1. The application for Qualified Minor Subdivision is hereby approved under the condition it be attached to:**

Douglas T Brink and Peggy S Brink Parcel No. 76.41654.0500, Section 30, Township 123, Range 29,

**Adopted this 8<sup>th</sup> day of March, 2017.**

**ATTEST:**

---

**MARTIN M. BODE**  
**ADMINISTRATOR/CLERK**

---

**DUANE WILLENBRING**  
**MAYOR**

**Brinkmeier LLC STAFF REPORT**  
**March 7, 2017**

RE: SUBDIVIDE PROPERTY

Parcel I.D. No. 76.41654.0200 - Section 30, Township 123, Range 029

Owner: Kevin L. Brink and Karen B. Brink, Brinkmeier LLC

REQUEST

Kevin L. Brinks and Karen B. Brinks, Brinkmeier LLC are requesting approval to split 40.00 +/- acres from the 150 +/- acre site thereby establishing a new parcel.

RELEVANT INFORMATION

1. Property is zoned A-40.
2. Property is 150 +/- acres.
3. Qualified Minor Sub-divisions do not require a public hearing but do require Planning Commission review and approval.
4. The new 40 acre parcel will then be attached to by Douglas T Brink and Peggy S Brink Parcel No. of 76.41654.0500, Section 30, Township 123, Range 29, Lot Combination application has been received.

RECOMMENDATION:

Consider Approval

Submitted by:  
Martin Bode  
Zoning Administrator

Brinkmeier LLC QMS Staff Report 03.07.17

**CERTIFICATE OF COMPLIANCE**

**STATE OF MINNESOTA            )**  
**COUNTY OF STEARNS            )**       **ss**  
**CITY OF ROCKVILLE            )**

Owners:            Kevin L. Brink and Karen B. Brink as Brinkmeier LLC, 1717 Park Point Road, Waconia, MN 55387

Parcel No. 76.41654.0200, Section 30 - Township 123 – Range 29

**The request is a Qualified Minor Subdivision request to split off 40 +/- acres.**

The Rockville City Planning Commission and City Council have reviewed this request and found it to be in compliance with the standards set forth in the City of Rockville as it is separate tract of land and can be built on. The Application for Qualified Minor Subdivision is approved and may be recorded.

Kevin L. Brink and Karen B. Brink as Brinkmeier LLC, Parcel I.D. No. 76.41654.0200, Section 30, Township 123, Range 029

**NEW TRACT B:**

The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.

Attachment Note:

**DECLARATION OF RESTRICTION:**

The new Tract B must be attached to an existing parcel of recorded lying southerly of Tract B. That parcel is currently owned by Douglas T. Brink and Peggy S. Brink and has a parcel identification number of 76.41654.0500. The legal description of that parcel is as follows:

PID No. 76.41654.0500

The Northwest Quarter of the Southeast Quarter, the Northeast Quarter of the Southeast Quarter, and the Southeast Quarter of the Southeast Quarter, all in Section 30, Township 123, Range 29, Stearns County, Minnesota.

After the attachment of Tract B with PID No. 76.41654.0500 the overall legal description of that parcel will be:

PID No. 76.41654.0500 and TRACT B:

The Northwest Quarter of the Southeast Quarter, the Northeast Quarter of the Southeast Quarter, and the Southeast Quarter of the Southeast Quarter, all in Section 30, Township 123, Range 29, Stearns County, Minnesota.

AND

The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.

Approved this 8<sup>th</sup> day of March, 2017

---

**Martin M. Bode**  
**Administrator/Clerk**

**THIS INSTRUMENT DRAFTED BY:**  
CITY OF ROCKVILLE (MMB)  
229 Broadway Street East  
Rockville, MN 56369  
(320) 251-5836

*Cert. of Compliance QMS. Brinkmeier LLC 03.08.17..wd.doc*

CITY OF ROCKVILLE, MINNESOTA  
QUALIFIED MINOR SUBDIVISION

FEE: \$100.00

RECORDING FEE \$46.00 (PER DOCUMENT)

Need separate checks: 1 for Qualified Minor application & 1 for recording fee(s)

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER

Date Application Submitted: \_\_\_\_\_  
(Must submit at least ten (10) day prior to the next Planning Commission)

Parcel (1) # 76.41654.0200

Parcel (2) # \_\_\_\_\_

Location: Section 30 Township 123 Range 029

Legal Description parcel (1): 150.00 A. NE4 less that pt. of NE4NE4 BEG ON N LN 382' W OF NE COR - 5474.60' - W 908.98' TO W LN - N 473.50' TO N LN - E 932.19' TO POB OLD # 28,17139.010

Legal Description parcel (2): \_\_\_\_\_

Owners Name Kevin L. Brink (Brinkmeier, LLC)  
Karen B. Brink # Phone \_\_\_\_\_  
First Name Middle Initial Last Name

\* Address 10814 Grand Lake Rd. Email: Kevin@INHProperties.com  
Cold Spring MN 56320

The following must be submitted:  
 Certificate of Survey -fifteen (15) copies 11"x 17"

\* Kevin L. Brink Date 3/2/17  
Signature of person

Office use only:  
Complete Application date \_\_\_\_\_

R# \_\_\_\_\_ Qualified Minor Subd. Check # \_\_\_\_\_ Date \_\_\_\_\_ 101.41000.34103 \$100.00 Permit # \_\_\_\_\_  
Reimb. For invoice check # \_\_\_\_\_ Date \_\_\_\_\_ 101.41000.34102 \$46.00  
Application qualified minor subdivision.form.wd

**LEGAL DESCRIPTION**

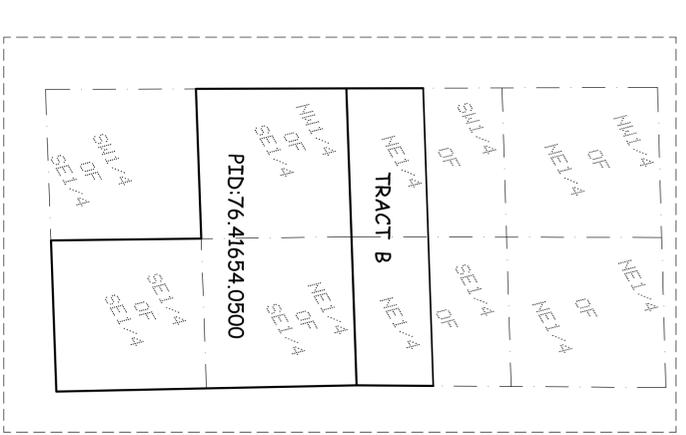
TRACT A:  
All of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota, except the tract described as follows:

That part of the Northeast Quarter of the Northeast Quarter of Section 30, Township 123, Range 29 of Stearns County, Minnesota described as follows: Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 88 degrees 33 minutes 12 seconds West (assumed bearing) along the North line thereof, 382.00 feet to the point of beginning of the land to be described; thence South 03 degrees 03 minutes 12 seconds West, 474.76 feet; thence South 88 degrees 33 minutes 12 seconds West parallel with the North line of said Northeast Quarter of the Northeast Quarter, 908.98 feet to the West line of said Northeast Quarter of the Northeast Quarter; thence North 00 degrees 15 minutes 09 seconds East along said West line, 473.50 feet to the northwest corner of said Northeast Quarter of the Northeast Quarter; thence North 88 degrees 33 minutes 12 seconds East along the North line thereof, 932.19 feet to the point of beginning.  
AND LESS AND EXCEPT  
The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.  
TRACT B:  
The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.

**LEGAL DESCRIPTION**

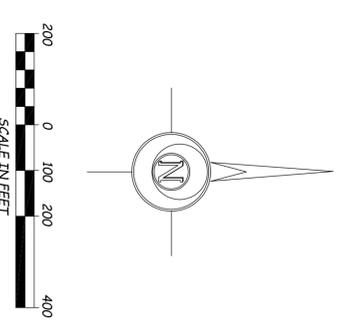
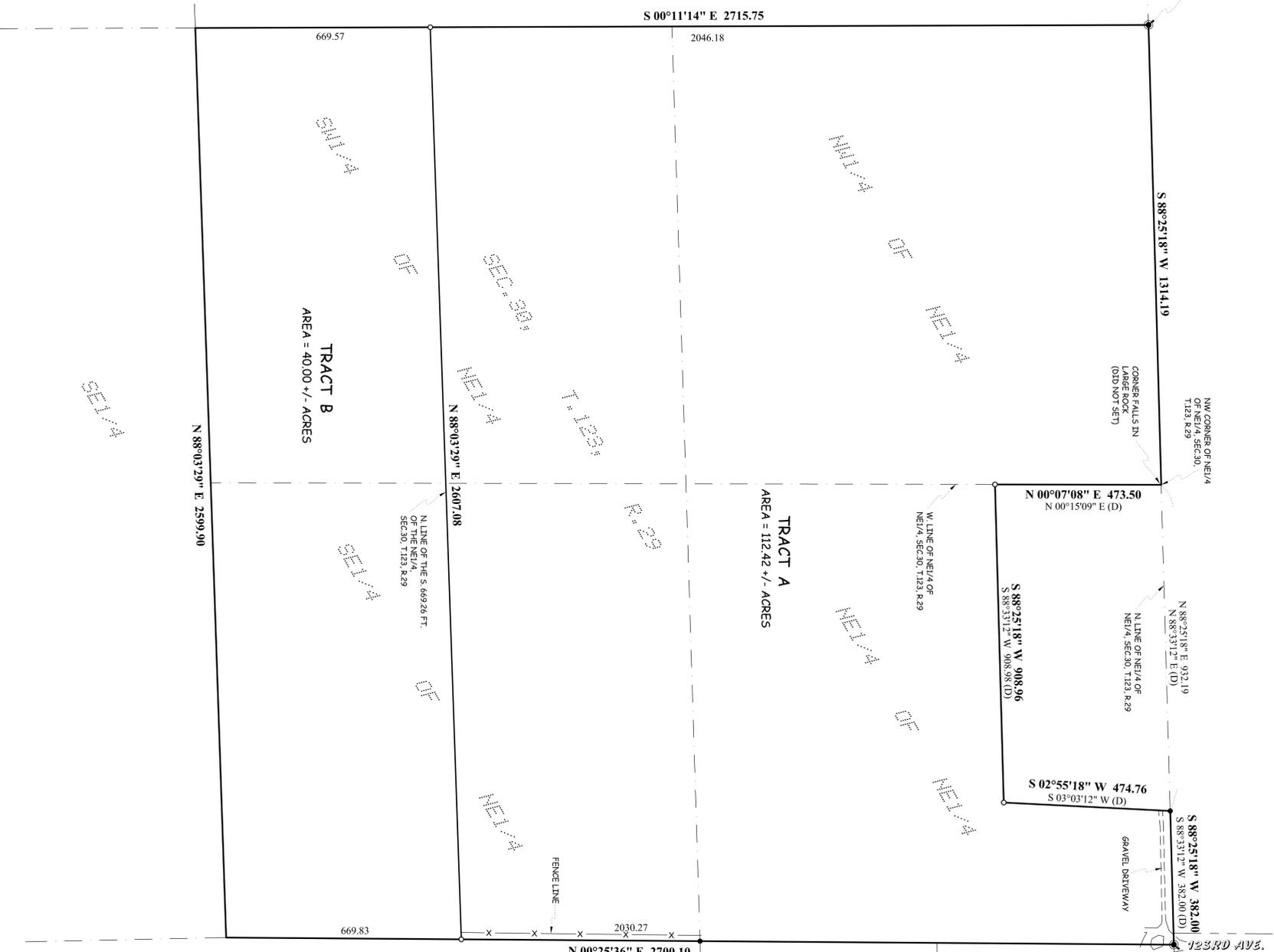
TRACT A:  
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That part of the Northeast Quarter of the Northeast Quarter of Section 30, Township 123, Range 29 of Stearns County, Minnesota described as follows: Commencing at the northeast corner of said Northeast Quarter of the Northeast Quarter; thence South 88 degrees 33 minutes 12 seconds West (assumed bearing) along the North line thereof, 382.00 feet to the point of beginning of the land to be described; thence South 03 degrees 03 minutes 12 seconds West, 474.76 feet; thence South 88 degrees 33 minutes 12 seconds West parallel with the North line of said Northeast Quarter of the Northeast Quarter, 908.98 feet to the West line of said Northeast Quarter of the Northeast Quarter; thence North 00 degrees 15 minutes 09 seconds East along said West line, 473.50 feet to the northwest corner of said Northeast Quarter of the Northeast Quarter; thence North 88 degrees 33 minutes 12 seconds East along the North line thereof, 932.19 feet to the point of beginning.  
AND LESS AND EXCEPT  
The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.  
TRACT B:  
The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.



**SURVEYOR'S NOTES:**

The intention of this survey is to attach Tract B to an existing parcel of recorded lying southerly of Tract B. This parcel is currently owned by Doug and Peggy Brink and has a parcel identification number of 76-41654-0500. The legal description of that parcel is as follows:  
PID No. 76-41654-0500  
The Northwest Quarter of the Southeast Quarter, the Northeast Quarter of the Southeast Quarter, and the Southeast Quarter of the Southeast Quarter, all in Section 30, Township 123, Range 29, Stearns County, Minnesota.  
After the attachment of Tract B with PID No. 76-41654-0500 the overall legal description of that parcel will be:  
PID No. 76-41654-0500 and TRACT B:  
The Northwest Quarter of the Southeast Quarter, the Northeast Quarter of the Southeast Quarter, and the Southeast Quarter of the Southeast Quarter, all in Section 30, Township 123, Range 29, Stearns County, Minnesota.  
AND  
The south 669.26 feet of the Northeast Quarter of Section 30, Township 123, Range 29, Stearns County, Minnesota.



- Legend
- INDICATES IRON MONUMENT PLACED
  - INDICATES IRON MONUMENT FOUND
  - INDICATES STEARNS COUNTY CAST IRON MONUMENT

CERTIFICATE OF SURVEY PREPARED FOR:  
**DOUG BRINK AND BRENT NIERENHAUSEN**

JOB NO:2017-35  
FILE NAME:2017-35.DWG  
LOCATION:30-123-29

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON LAND SURVEYORS, INC.**

370 CHAPEL HILL RD., SUITE 105  
COLD SPRING MN 56320  
PH. 320-685-5905  
FAX 320-685-3056

1004 2nd ST. SE  
WILLMAR MN 56201  
PH. 320-235-4012  
FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.  
DANIEL M. KRON  
MINNESOTA REGISTRATION NO. 42621  
DATE: 02-13-17

SHEET 1 OF 1



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## SEWER

## TAXABLE

## 2017 FEE SCHEDULE

SEWER LICENSE FEE (APPLICATION)	\$40.00 ANNUAL FEE
SEWER/WATER EXCAV PERMIT	\$50.00
SEWER USER FEES (DOWNTOWN AREA)	\$14.00/MONTH DEBT SERVICE + \$12.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement) \$1.22/1000 GALLONS
Significant Industrial User (SIU) SEWER	\$50.00/MONTH FLAT RATE-OM & R(Operation/Maintenance & Replacement)
SIC FLOW SEWER	1.65 0-720,000 GALLONS 3.30 720,001 + GALLONS
SIC-CBOD	0.74 0-21 UNITS 1.48 22 + UNITS
SIC-TSS	0.42 0-31 UNITS 0.84 32 + UNITS

<b>SIC-PHOSPHORUS</b>	<b>\$5.00 per pound (0-3 per day, monthly average)</b> <b>\$10.00 per pound (More than 3 pounds per day monthly average or more that 4.5 pounds on a single day)</b>
-----------------------	---

LAKE AREA SEWER USER FEES (Grand & Pleasant Lakes )	
SEWER ONLY-HOMESTEAD RESIDENTS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only)
SEWER ONLY-BUSINESS	\$27.43/MONTH FLAT RATE-O & M (Operation & Maintenance only) \$1.22/1000 GALLONS Minimum Gallons 1000 Adopted 5/4/05
SEWER ONLY-SEASONAL (NON-HOMESTEAD) RESIDENTS	\$20.57/MONTH FLAT RATE-(Based on 6 months as full fee & 6 months at 1/2 fee of Homestead Residents)

## WATER

## TAXABLE

SAFE WATER FEE	.53/MO REIMB TO STATE
WATER USER FEES	\$26.00/BI-MONTH FLAT FEE-OM & R (Operations/Maintenance & Replacement)+ 0-4000 \$3.00/PER 1000 GALLONS 4001-8,000 \$3.50/PER 1000 GALLONS 8001-14,000 \$4.25/PER 1000 GALLONS 14,001+ \$4.75/PER 1000 GALLONS
WATER METERS- Residential-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax 6.875% + 25-admin fee; 35-Maint charge)
- Commercial-radio read meter	Y Total Cost + Sales Tax 6.875% + 60 (Sales Tax + 25-admin fee; 35-Maint charge)
WATER RECONNECT FEE	-COMMERCIAL \$100.00
WATER RATE SALES TO CONTRACTORS	Y \$5.00/THOUSAND GALLONS+Sales Tax 6.875%+25.00 FLAT RATE Adpt10/4/06eff11/1/06

## ZONING/PERMITS

## TAXABLE

BUILDING PERMITS	SEE PERMIT SCHEDULE
NO PERMIT PULLED	DOUBLE THE PERMIT FEE
CONDITIONAL USE PERMIT	\$200.00
CONSTRUCTION SITE PERMIT	\$25.00
EXCAVATION PERMIT	\$20.00
MECHANICAL & PLUMBING PERMITS (each)	
Residential	
New House	SEE PERMIT SCHEDULE
Remodel	SEE PERMIT SCHEDULE
Commercial	
Contract Valuation \$2500 or less	SEE PERMIT SCHEDULE
Contract Valuation \$2501 and up	1.5% of contract valuation
PLATTING	
Administrative Plat	\$100.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1,500.00
Over 40 Lots	\$5,000.00
Final Plat	\$300.00
REZONE	\$200.00
STEARNS COUNTY ENVIRONMENTAL SERVICE	ACTUAL COST
VARIANCE	\$200.00
FINANCIAL ASSISTANCE APPL FEE	\$2,500
ZONING MAP	Y \$2.00 (Fee includes MN Sales Tax)
ZONING MANUAL	Y \$25.00 (Fee includes MN Sales Tax)
ZONING/SUBDIVISION FEES-Public Land Dedication Fee	
Single Family Development	1,800 SQ FEET PER LOT OR BASED ON VALUE OF LAND
Multi Family Development	1,500 SQ FEET PER LOT OR BASED ON VALUE OF LAND

Council Action i.e. Appropriations / Transfers / Purchase Requisitions  
 March 8, 2017

<u>No.</u>	<u>Description of Appropriations / Transfers / Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
1	Initiative Foundation Annual Dues	\$ 625.00	101-41000-490	Civic Organization Contribution	Optional	Yes

Approved this 8th Day of March, 2017

\_\_\_\_\_  
 Duane Willenbring, Mayor

Attest:

\_\_\_\_\_  
 Martin M. Bode, Administrator-Clerk

<u>No.</u>	<u>Description of Purchase</u>	<u>Additions or Corrections</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
-						

**From:** Brenda Gugglberger <bgugglberger@ifound.org>  
**Sent:** Monday, February 27, 2017 3:04 PM  
**To:** mbode@rockvillecity.org  
**Subject:** Initiative Foundation's 2017 Funding Request Status

Martin,

I am touching base to check on the status of the Initiative Foundation's 2017 funding request of \$625. Has the request been approved by your city council for this year? If so, at your convenience, please let me know the amount approved by the vote and if and when you would like to receive an invoice..

Also, if you would like someone from the Initiative Foundation to present at a city council meeting, please call me at 320-6312-2061. I would be happy to set something up to let you know about all of the services we offer to our communities.

Have a great week!

**Brenda Gugglberger**  
*Development Specialist*

Initiative Foundation | 405 1st St SE | Little Falls, MN 56345  
Direct: (320) 631-2061 | Main: (320) 632-9255 | ifound.org

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