

# CITY OF ROCKVILLE

P.O. BOX 93  
For Your Information – FYI,

229 Broadway Street East  
Council Action Needed – CA

ROCKVILLE, MN 56369

**AGENDA**  
**TUESDAY, JUNE 13, 2017**  
**ROCKVILLE CITY HALL**  
**6:00 P.M.**

1. **Call to Order** Roll Call-DC.DW.DS.RT.JT
2. **Pledge of Allegiance**
3. **Roll Call** – (Silence Electronic Devices)
4. **Approval of Agenda -** CA
5. **Public Comment (4) Minute Limit (No Sharing/Allotting of Minutes, Stmt's only no dialog)**
6. **Approval of Bills Paid** CA 2
7. **Consent Agenda:** (Approved with one motion) CA 23
  - a) Resolution 2017-37 Approval May 2017 Journal Entries
  - b) Resolution 2017-38 Accepting May 2017 Donations
  - c) Approval Rockville City Council Minutes of May 10, 2017
  - d) Acknowledge May 2017 Sheriff's Report
8. **Department Reports:**
  - a) Planning Commission – Bill Becker - Resolution 2017-39 Amending CUP Kipland Vale INC CA 50
  - b) Rock-fest – Kathleen Court-Stanger
  - c) Mike Hofmann-Resolution 2017-40 Adopting Stearns County Mitigation Plan CA 94
9. **Administration:**
  - a) Resolution 2017-41 BerganKDV Audit Services - BerganKDV – contract renewal CA 98
  - b) Resolution 2017-42 Renew MnDOT Master Contract Agreement CA 109
  - c) Resolution 2017-43 – Renewal Ameripride Contract CA 128
  - d) County Assessing Fee Invoice FYI 132
10. **Appropriations, Allocations and Transfers** CA
  - a) Council Action-
    - 1) Post audit CIP adjustments CA 133
11. **Mayor / Council Report's:**
  - a) RTCB-Mayor FYI 134
  - b) RTU – Member Tallman
12. **Other**
13. **Future Agenda Items**
14. **Adjourn**

CITY OF ROCKVILLE

**\*Check Detail Register©**

MAY 2017

			Check Amt	Invoice	Comment
<b>10600 COMBINED CITY ACCT</b>					
Paid Chk#	001147E	5/10/2017			<b>PERA</b>
G 101-21704	PERA		\$1,573.64		RETIRE CONTR-
			<b>Total PERA</b>	\$1,573.64	
<b>Paid Chk# 001148E 5/10/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$543.95		STATE TAX W/H-
			<b>Total MN REVENUE</b>	\$543.95	
<b>Paid Chk# 001149E 5/10/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,297.39		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,856.32		FICA/MEDICARE -
			<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$3,153.71	
<b>Paid Chk# 001150E 5/10/2017 CITY OF ROCKVILLE</b>					
E 101-43100-210	Operating Supplies/Expenses		\$148.71		WATER/SEWER MTSHP
E 101-45120-210	Operating Supplies/Expenses		\$51.06		WATER/SEWER SOFTBALL PARK
E 101-41110-210	Operating Supplies/Expenses		\$5.00		WATER/SEWER CH
E 101-41800-210	Operating Supplies/Expenses		\$20.00		WATER/SEWER CH
E 101-41940-210	Operating Supplies/Expenses		\$23.30		WATER/SEWER CH
E 101-46300-210	Operating Supplies/Expenses		\$5.00		WATER/SEWER CH
E 101-43100-210	Operating Supplies/Expenses		\$5.00		WATER/SEWER CH
			<b>Total CITY OF ROCKVILLE</b>	\$258.07	
<b>Paid Chk# 001151E 5/23/2017 PERA</b>					
G 101-21704	PERA		\$1,483.64		RETIRE CONTR-
			<b>Total PERA</b>	\$1,483.64	
<b>Paid Chk# 001152E 5/23/2017 MN REVENUE</b>					
G 101-21702	State Withholding		\$580.31		STATE TAX W/H-
			<b>Total MN REVENUE</b>	\$580.31	
<b>Paid Chk# 001153E 5/23/2017 EFTPS-ELECTRONIC FED TAX PMT</b>					
G 101-21701	Federal Withholding		\$1,381.39		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,765.88		FICA/MEDICARE -
			<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$3,147.27	
<b>Paid Chk# 001154E 5/25/2017 NEOPOST, INC</b>					
E 101-41000-322	Postage		\$24.80		POSTAGE-GEN GOVT
E 101-41940-322	Postage		\$45.00		POSTAGE BUILDING
E 101-42200-322	Postage		\$8.00		POSTAGE-FD
E 101-43100-322	Postage		\$40.00		POSTAGE STREET
E 101-43125-322	Postage		\$4.00		POSTAGE SNOW
E 101-46300-322	Postage		\$45.00		POSTAGE-ZONING
E 601-49440-322	Postage		\$50.00		POSTAGE-WTR DEPT
E 602-49490-322	Postage		\$174.00		POSTAGE-SWR DEPT
E 101-41600-322	Postage		\$9.20		RESEND 20 ENVELOPES 5/8/17
			<b>Total NEOPOST, INC</b>	\$400.00	
<b>Paid Chk# 017556 5/4/2017 AMERIPRIDE SERVICES, INC</b>					
E 101-41000-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-41940-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL

CITY OF ROCKVILLE

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E 101-46300-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supp,Bldg Op Supply		\$5.00		RENTAL OF RUGS/MOPS-CITY HALL
<b>Total AMERIPRIDE SERVICES, INC</b>			<b>\$30.00</b>		
<hr/>					
Paid Chk#	017557	5/4/2017	<b>BANYON DATA SYSTEMS INC</b>		
E 101-45122-309	Computer Svcs, Software & Sply		\$38.00		CAPITAL ASSETS SUPPORT
E 101-42200-309	Computer Svcs, Software & Sply		\$25.00		CAPITAL ASSETS SUPPORT
E 101-41000-309	Computer Svcs, Software & Sply		\$22.00		CAPITAL ASSETS SUPPORT
E 101-43100-309	Computer Svcs, Software & Sply		\$42.00		CAPITAL ASSETS SUPPORT
E 101-42500-309	Computer Svcs, Software & Sply		\$7.00		CAPITAL ASSETS SUPPORT
E 601-49440-309	Computer Svcs, Software & Sply		\$24.00		CAPITAL ASSETS SUPPORT
E 602-49490-309	Computer Svcs, Software & Sply		\$30.00		CAPITAL ASSETS SUPPORT
E 101-43125-309	Computer Svcs, Software & Sply		\$7.00		CAPITAL ASSETS SUPPORT
<b>Total BANYON DATA SYSTEMS INC</b>			<b>\$195.00</b>		
<hr/>					
Paid Chk#	017558	5/4/2017	<b>CAR QUEST AUTO PARTS</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$58.97	5099-ID31566	Wipers for Trucks
<b>Total CAR QUEST AUTO PARTS</b>			<b>\$58.97</b>		
<hr/>					
Paid Chk#	017559	5/4/2017	<b>CENTRAL MCGOWAN, INC</b>		
E 101-42200-219	Fire Rescue Supplies		\$48.00		MEDICAL OXYGEN/RENT-FIRE DEPT
<b>Total CENTRAL MCGOWAN, INC</b>			<b>\$48.00</b>		
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Paid Chk#	017560	5/4/2017	<b>COLD SPRING RECORD INC</b>		
E 101-43100-340	Advertising/Printing/Publishin		\$32.00	34389	Ad Seasonal Maintenance 4/11 & 4/18/17
E 101-46300-340	Advertising/Printing/Publishin		\$30.20	34389	legal Notice Import Motors CUP
<b>Total COLD SPRING RECORD INC</b>			<b>\$62.20</b>		
<hr/>					
Paid Chk#	017561	5/4/2017	<b>DAKOTA SUPPLY GROUP</b>		
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$49.88	C982717	Meter Bottom plate
<b>Total DAKOTA SUPPLY GROUP</b>			<b>\$49.88</b>		
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Paid Chk#	017562	5/4/2017	<b>GOPHER STATE ONE-CALL</b>		
E 602-49490-291	Locates		\$16.88		LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$16.87		LOCATE TICKETS-WTR DEPT
<b>Total GOPHER STATE ONE-CALL</b>			<b>\$33.75</b>		
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Paid Chk#	017563	5/4/2017	<b>HERBERG CONSTRUCTION</b>		
E 101-43100-327	Blading Roads		\$741.00	080 & 081	125TH AVE, SAUK RIVER RD, RAUSCH LK RD, GLACIER RD, HALFMAN RD, 131ST AVE, 93RD AVE. 73RD AVE & 227T
<b>Total HERBERG CONSTRUCTION</b>			<b>\$741.00</b>		
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Paid Chk#	017564	5/4/2017	<b>LEAGUE OF MINNESOTA CITIES</b>		
E 101-41110-332	Training		\$550.00	255344	Mayor Duane Willenbring & Council Member Devin Cesnik
<b>Total LEAGUE OF MINNESOTA CITIES</b>			<b>\$550.00</b>		
<hr/>					
Paid Chk#	017565	5/4/2017	<b>NELSON SANITATION &amp; RENTAL</b>		
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$50.24		EAGLE PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$82.52		LIONS PARK
<b>Total NELSON SANITATION &amp; RENTAL</b>			<b>\$132.76</b>		

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Paid Chk#	017566	5/4/2017	<b>RNH PROCESS SERVICE</b>		
E 101-46300-304	Legal Fees		\$50.00	16642-0083	SERVICE OF PAPER J & J PROPERTY INVESTMENT
	<b>Total RNH PROCESS SERVICE</b>		\$50.00		
Paid Chk#	017567	5/4/2017	<b>SEE GREEN LAWN CARE</b>		
E 101-45122-257	Fertilizer/Weed Control		\$274.60		4/11/17 SPRING FERTILIZE SOFTBALL PARK
E 101-45120-257	Fertilizer/Weed Control		\$308.60		4/11/17 SPRING FERTILIZE SOFTBALL PARK
E 101-42200-257	Fertilizer/Weed Control		\$368.25		4/11/17 SPRING FERTILIZE FIRE HALL
E 101-41940-257	Fertilizer/Weed Control		\$58.50		4/11/17 SPRING FERTILIZE CITY HALL
	<b>Total SEE GREEN LAWN CARE</b>		\$1,009.95		
Paid Chk#	017568	5/4/2017	<b>SHORT-ELLIOTT-HENDRICKSON, INC</b>		
E 215-43100-303	Engineering Fees		\$35.00	324794	Final Assessment 260TH ST
E 601-49440-303	Engineering Fees		\$17.50	324794	SAMPLER
	<b>Total SHORT-ELLIOTT-HENDRICKSON, INC</b>		\$52.50		
Paid Chk#	017569	5/4/2017	<b>USA BLUEBOOK</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$313.94	237682	4 Shelves 1St Aid Station
	<b>Total USA BLUEBOOK</b>		\$313.94		
Paid Chk#	017570	5/4/2017	<b>VOL FIREFIGHTER S BEN ASSOC MN</b>		
E 101-42200-433	Dues and Subscriptions		\$154.00		ANNUAL RENEWAL
	<b>Total VOL FIREFIGHTER S BEN ASSOC MN</b>		\$154.00		
Paid Chk#	017571	5/4/2017	<b>WENNER COMPANY INC</b>		
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$27.98		Trash Bags
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$48.70		Cable ties, screw & socket bit set, 50pk connectors Bag connector, 3 wire ground connector, screw/nu
	<b>Total WENNER COMPANY INC</b>		\$76.68		
Paid Chk#	017572	5/4/2017	<b>XCEL ENERGY</b>		
E 101-45122-381	Electric Utilities		\$27.20		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$67.84		STREETLIGHTS
E 101-43100-381	Electric Utilities		\$32.89		209 BROADWAY & 562 CHESTNUT
E 101-43125-381	Electric Utilities		\$32.83		209 BROADWAY & 562 CHESTNUT
E 601-49440-381	Electric Utilities		\$32.83		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$32.83		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$282.18		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$346.27		423 MAPLE ST & 560 CHESTNUT
E 101-45120-381	Electric Utilities		\$45.16		1000 BROADWAY BALLPK BALL PRG
E 101-41940-381	Electric Utilities		\$38.15		229 BROADWAY
E 101-41000-381	Electric Utilities		\$38.12		229 BROADWAY
E 101-41800-381	Electric Utilities		\$38.12		229 BROADWAY
E 101-43100-381	Electric Utilities		\$38.12		229 BROADWAY
E 101-46300-381	Electric Utilities		\$38.12		229 BROADWAY
E 601-49440-381	Electric Utilities		\$38.12		229 BROADWAY
E 602-49490-381	Electric Utilities		\$38.12		229 BROADWAY
E 101-41110-381	Electric Utilities		\$38.12		229 BROADWAY
E 101-42200-381	Electric Utilities		\$435.55		24001 FIRE HALL DR
	<b>Total XCEL ENERGY</b>		\$1,640.57		
Paid Chk#	017573	5/9/2017	<b>ASTECH CORP INC</b>		
E 101-43100-308	Road Patching		\$675.50	17-072	Patch Grit -Air Patching

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<b>Total</b>		<b>ASTECH CORP INC</b>	\$675.50		
Paid Chk#	017574	5/9/2017	<b>BLUE CROSS BLUE SHIELD OF MN</b>		
	G 101-21705	Health Insurance	\$186.61		EMPLOYEE PORTION HEALTH INS.
	G 101-21706	City Portion Health Ins	\$746.42		EMPLOYER PD HEALTH INS.
<b>Total</b>		<b>BLUE CROSS BLUE SHIELD OF MN</b>	\$933.03		
Paid Chk#	017575	5/9/2017	<b>CENTER POINT ENERGY-MINNEGASCO</b>		
	E 601-49440-383	Gas Utilities	\$34.81		6109069-2 PMPHSE OTHMAR/MAPLE
	E 601-49440-383	Gas Utilities	\$32.65		6110833-8 PUMPHSE @ WAL CIR
	E 101-42200-383	Gas Utilities	\$114.15		6436553-9 24001 FIRE HALL DR
	E 101-41000-383	Gas Utilities	\$13.00		6394888-9 UTIL-229 CITY HALL
	E 101-41800-383	Gas Utilities	\$12.89		6394888-9 UTIL-229 CITY HALL
	E 101-41940-383	Gas Utilities	\$13.00		6394888-9 UTIL-229 CITY HALL
	E 101-43100-383	Gas Utilities	\$13.00		6394888-9 UTIL-229 CITY HALL
	E 601-49440-383	Gas Utilities	\$13.00		6394888-9 UTIL-229 CITY HALL
	E 602-49490-383	Gas Utilities	\$13.00		6394888-9 UTIL-229 CITY HALL
	E 101-43100-383	Gas Utilities	\$48.28		6109272-2 209 BRDWY-PUB WKS
	E 601-49440-383	Gas Utilities	\$48.00		6109272-2 209 BRDWY-PUB WKS
	E 602-49490-383	Gas Utilities	\$48.00		6109272-2 209 BRDWY-PUB WKS
<b>Total</b>		<b>CENTER POINT ENERGY-MINNEGASCO</b>	\$403.78		
Paid Chk#	017576	5/9/2017	<b>COLD SPRING CO-OP, INC.</b>		
	E 101-43100-220	Repair/Maint Supply-Labor Incl	\$50.61	2-129551	All Purpose Lawn Seed
<b>Total</b>		<b>COLD SPRING CO-OP, INC.</b>	\$50.61		
Paid Chk#	017577	5/9/2017	<b>EMERGENCY RESPONSE SOLUTIONS</b>		
	E 101-42200-220	Repair/Maint Supply-Labor Incl	\$60.91	8693	1 - 9 volt battery
<b>Total</b>		<b>EMERGENCY RESPONSE SOLUTIONS</b>	\$60.91		
Paid Chk#	017578	5/9/2017	<b>HAWKINS WTR TREATMENT GRP INC</b>		
	E 601-49440-217	PL LK Chemicals/Chem Products	\$10.00	75456	DEMURRAGE-WATER DEPT
	E 601-49440-216	Chemicals/Chem Products	\$10.00	75456	DEMURRAGE-WATER DEPT
<b>Total</b>		<b>HAWKINS WTR TREATMENT GRP INC</b>	\$20.00		
Paid Chk#	017579	5/9/2017	<b>HERBERG CONSTRUCTION</b>		
	E 101-43100-327	Blading Roads	\$429.00	082	Rausch Lk Rd, Agate Beach Rd, Mitchel In, Sauk River Rd, 125th Ave, Halfman Rd/ 123rd Ave, Spoden R
<b>Total</b>		<b>HERBERG CONSTRUCTION</b>	\$429.00		
Paid Chk#	017580	5/9/2017	<b>INSPECTRON INC.</b>		
	E 101-46300-305	Building Inspection Fees	\$4,441.78		BUILDING INSPECTION & REVIEW
<b>Total</b>		<b>INSPECTRON INC.</b>	\$4,441.78		
Paid Chk#	017581	5/9/2017	<b>MENARDS</b>		
	E 101-45122-220	Repair/Maint Supply-Labor Incl	\$205.98	49371	ConcessionStand -Braille Restroom, Huron 2pc
	E 101-45122-220	Repair/Maint Supply-Labor Incl	\$66.58	49615	ConcessionStand Bathroom supplies
<b>Total</b>		<b>MENARDS</b>	\$272.56		
Paid Chk#	017582	5/9/2017	<b>MID CENTRAL DOOR CO, INC</b>		
	E 101-41940-210	Operating Supplies/Expenses	\$280.00		Repair 2 CH doors
<b>Total</b>		<b>MID CENTRAL DOOR CO, INC</b>	\$280.00		
Paid Chk#	017583	5/9/2017	<b>MIDCO</b>		

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E 101-42200-323	Internet/E-mail/Web Site		\$65.00		FIRE HALL
E 101-41940-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-46300-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$6.00		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-45120-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$5.90		CITY HALL
<b>Total MIDCO</b>			\$130.00		
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Paid Chk# 017584	5/9/2017	<b>MIES OUTLAND, INC</b>			
E 101-43100-327	Blading Roads		\$720.00	0734	Reclaiming Gravel
<b>Total MIES OUTLAND, INC</b>			\$720.00		
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Paid Chk# 017585	5/9/2017	<b>MUSTANG MAPPING</b>			
E 101-42500-200	Office Supplies		\$145.00		36x40.5 Dry Erase (Rockville Map)
<b>Total MUSTANG MAPPING</b>			\$145.00		
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Paid Chk# 017586	5/9/2017	<b>NORTH CENTRAL</b>			
E 101-42200-540	Machinery & Equipment		\$296.52	239240 & 2403	windshield mounting & back up camera
<b>Total NORTH CENTRAL</b>			\$296.52		
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Paid Chk# 017587	5/9/2017	<b>RINKE NOONAN ATTORNEYS, INC</b>			
E 101-45120-304	Legal Fees		\$64.50	269086	Concession stand lease
E 101-45122-304	Legal Fees		\$172.00	269086	Research Trail document
E 101-43100-304	Legal Fees		\$193.50	269086	Minimum Maint Road authority
E 101-41000-304	Legal Fees		\$43.20	269086	Audit Review, Correspondence to BerganKDV
E 101-46300-304	Legal Fees		\$221.90	269087	Research statutory maximum Penalties, fee schedule
E 101-41000-304	Legal Fees		\$120.00	269088	Arcon-marketing arcon site
E 101-46300-304	Legal Fees		\$199.00	269089	Building Abatement-Jeremy Danielson
E 101-45120-304	Legal Fees		\$412.20	269090	Draft Concession Stand Lease
<b>Total RINKE NOONAN ATTORNEYS, INC</b>			\$1,426.30		
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Paid Chk# 017588	5/9/2017	<b>ROCKVILLE GAS &amp; BAIT</b>			
E 101-43100-212	Gas & Oil		\$321.66		FUEL - STREETS
E 101-45122-212	Gas & Oil		\$32.72		FUEL - PARKS
E 601-49440-212	Gas & Oil		\$18.04		FUEL - WATER
E 602-49490-212	Gas & Oil		\$18.04		FUEL - SEWER
E 101-42200-212	Gas & Oil		\$259.70		FUEL - FIRE DEPT
<b>Total ROCKVILLE GAS &amp; BAIT</b>			\$650.16		
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Paid Chk# 017589	5/9/2017	<b>TOM KRAEMER, INC</b>			
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$16.00	80711	Appliance in Ditch
<b>Total TOM KRAEMER, INC</b>			\$16.00		
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Paid Chk# 017590	5/9/2017	<b>WEST CENTRAL SANITATION, INC</b>			
E 101-42200-384	Refuse/Garbage Disposal		\$22.65		GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$12.58		GARBAGE-PLEASANT LK
E 101-41940-384	Refuse/Garbage Disposal		\$43.03		GARBAGE-CITY HALL

CITY OF ROCKVILLE

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E 101-43100-384	Refuse/Garbage Disposal		\$44.00		GARBAGE-PUB WKS DPT
E 101-45120-384	Refuse/Garbage Disposal		\$0.00		GARBAGE-BALLPK-BALL PROG
<b>Total WEST CENTRAL SANITATION, INC</b>			\$122.26		
<hr/>					
Paid Chk# 017591	5/17/2017	<b>AT &amp; T MOBILITY</b>			
E 101-43100-321	Telephone		\$82.56		WIRELESS PHONE
E 601-49440-321	Telephone		\$30.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$5.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$29.95		GRINDERSTATION PHONE
<b>Total AT &amp; T MOBILITY</b>			\$177.51		
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Paid Chk# 017592	5/17/2017	<b>D. ERVASTI SALES CO LLC</b>			
E 101-45120-220	Repair/Maint Supply-Labor Incl		\$89.80	20170509	FIELD MARKING CHALK
<b>Total D. ERVASTI SALES CO LLC</b>			\$89.80		
<hr/>					
Paid Chk# 017593	5/17/2017	<b>EMERGENCY RESPONSE SOLUTIONS</b>			
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$102.06	8699	Re-configured hose & relief valve on 1st stage regulator
<b>Total EMERGENCY RESPONSE SOLUTIONS</b>			\$102.06		
<hr/>					
Paid Chk# 017594	5/17/2017	<b>FRANK MARSHALL</b>			
E 101-41600-432	Entertainment/Games		\$648.00		PEDAL PULL-ROCKFEST
<b>Total FRANK MARSHALL</b>			\$648.00		
<hr/>					
Paid Chk# 017595	5/17/2017	<b>HANSEN MECHANICAL</b>			
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$299.32		REPLACE BLOWER MOTOR UPSTAIRS FURNACE
<b>Total HANSEN MECHANICAL</b>			\$299.32		
<hr/>					
Paid Chk# 017596	5/17/2017	<b>HENRY'S WATERWORKS, INC</b>			
E 101-43100-308	Road Patching		\$837.00	19030	Cold Patch
<b>Total HENRY'S WATERWORKS, INC</b>			\$837.00		
<hr/>					
Paid Chk# 017597	5/17/2017	<b>LEAGUE OF MN CITIES INS TRUST</b>			
E 101-41000-361	General Liability Ins		\$1,229.00		Liability Insurance
E 101-41110-361	General Liability Ins		\$212.00		Liability & Bond Insurance
E 101-41410-361	General Liability Ins		\$2.00		Liability Insurance
E 101-41600-361	General Liability Ins		\$309.00		Volunteers & Fireworks Liability
E 101-41800-361	General Liability Ins		\$291.00		Liability & Bond Insurance
E 101-41940-361	General Liability Ins		\$73.00		Liability Insurance
E 101-42200-361	General Liability Ins		\$8,422.50		Vehicles, building, property
E 101-42500-361	General Liability Ins		\$60.00		Liability Insurance
E 101-42800-361	General Liability Ins		\$51.00		Liability Insurance
E 101-43100-361	General Liability Ins		\$3,499.50		Liability Insurance
E 101-43125-361	General Liability Ins		\$666.00		Liability Insurance
E 101-45120-361	General Liability Ins		\$187.00		Liability Insurance
E 101-45122-361	General Liability Ins		\$4,402.00		Liability Insurance
E 101-46300-361	General Liability Ins		\$3,996.00		Land Use Liability Insurance
E 601-49440-361	General Liability Ins		\$2,158.00		Liability Insurance
E 602-49490-361	General Liability Ins		\$3,624.00		Liability Insurance
E 101-42200-361	General Liability Ins		\$426.00		Bond & Liability Insurance
<b>Total LEAGUE OF MN CITIES INS TRUST</b>			\$29,608.00		
<hr/>					
Paid Chk# 017598	5/17/2017	<b>MASSMANN, JIM</b>			

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$750.00		10 Set remote antenna kit & installed lift master openers
	<b>Total MASSMANN, JIM</b>		\$750.00		
<hr/>					
Paid Chk# 017599	5/17/2017	<b>MCFOA</b>			
E 101-41800-433	Dues and Subscriptions		\$80.00		Marty Bode & Judy Neu
	<b>Total MCFOA</b>		\$80.00		
<hr/>					
Paid Chk# 017600	5/17/2017	<b>NELSON SANITATION &amp; RENTAL</b>			
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$30.87		101 OTHMAR COMMUNITY PARK
	<b>Total NELSON SANITATION &amp; RENTAL</b>		\$30.87		
<hr/>					
Paid Chk# 017601	5/17/2017	<b>PARKING LOT SWEEPING</b>			
E 101-43100-316	Street Sweeping		\$1,732.50	5382	Spring Sweeping
	<b>Total PARKING LOT SWEEPING</b>		\$1,732.50		
<hr/>					
Paid Chk# 017602	5/17/2017	<b>SHORT-ELLIOTT-HENDRICKSON, INC</b>			
E 101-43100-303	Engineering Fees		\$687.50	331694	2017 Street Work
E 215-43100-303	Engineering Fees		\$331.25	331694	Sauk River Rd
E 602-49490-303	Engineering Fees		\$125.00	331694	Greg Voigt Sewer Connection Option
	<b>Total SHORT-ELLIOTT-HENDRICKSON, INC</b>		\$1,143.75		
<hr/>					
Paid Chk# 017603	5/17/2017	<b>STEARNS ELECTRIC ASOC INC</b>			
E 101-42500-381	Electric Utilities		\$22.00		5452511 CIVIL DEFENSE SIREN
E 601-49440-382	PL LK Electric Utilities		\$291.00		10516700 PUMPHOUSE PLEASANT
E 601-49440-381	Electric Utilities		\$296.00		10052700 WTR TWR WALNUT CIR
E 601-49440-382	PL LK Electric Utilities		\$47.70		10453000 PMPHOUSE 26498 79TH
E 602-49490-381	Electric Utilities		\$79.00		10405800 LIFT ST GRAND LAKE
E 602-49490-381	Electric Utilities		\$141.00		10405900 LIFT ST PLEAS LAKE
E 602-49490-381	Electric Utilities		\$221.00		10406000 LIFT ST PRAIRIE IND
E 602-49490-381	Electric Utilities		\$64.00		10440600 LIFT ST PLEAS RD
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 STR LIGHTS CO SIDE
E 101-43100-387	Street Lighting-Electricity		\$38.00		11633200 STR LGTS CORD6/H23
E 101-43100-387	Street Lighting-Electricity		\$71.00		10549600 STR LIGHTS BRENTWOOD
E 101-43100-387	Street Lighting-Electricity		\$131.00		10543000 STR LIGHTS PRAIRIE DR
E 101-43100-387	Street Lighting-Electricity		\$41.00		10232600 STR LGTS CORD8/H23
E 101-43100-387	Street Lighting-Electricity		\$39.00		10232500 STR LGTS CORD140/H23
	<b>Total STEARNS ELECTRIC ASOC INC</b>		\$1,576.70		
<hr/>					
Paid Chk# 017604	5/17/2017	<b>STENSETH, SCOTT</b>			
E 101-45122-439	Special Events		\$647.34		variety pacf,mixed minisf,gift cards, easter candy, metal buckets, basket bag paint egg, easter egg
	<b>Total STENSETH, SCOTT</b>		\$647.34		
<hr/>					
Paid Chk# 017605	5/17/2017	<b>VISA</b>			
E 101-46300-210	Operating Supplies/Expenses		\$4.66		BUS TOUR - WATER
E 101-41110-210	Operating Supplies/Expenses		\$4.66		BUS TOUR - WATER
E 101-43100-210	Operating Supplies/Expenses		\$4.66		BUS TOUR - WATER
E 602-49490-220	Repair/Maint Supply-Labor Incl		\$494.11		LIFT STATION DEODORANT, TRIGGER SPRAYER, HYGIENE HAND SOUP, PLASTIC BOTTLES
E 602-49490-221	PL LK Repair/Maint Supply Lab		\$196.31		LIFT STATION DEODORANT
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$23.16		PARTS FOR EYE WASH - ELBOW, PIPE, CAP, SOLDER,
E 101-43100-425	Clothing Allowance		\$144.31		GENE'S CLOTHING
E 601-49440-322	Postage		\$47.50		POSTAGE WATER TESTING

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			Check Amt	Invoice	Comment
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$12.99		AIR PATCH - WIRING KIT
E 101-45122-210	Operating Supplies/Expenses		\$22.42		PARK & REC PLAQUES
<b>Total VISA</b>			<b>\$954.78</b>		
<hr/>					
Paid Chk# 017606	5/24/2017	<b>CENTURYLINK</b>			
E 101-42200-321	Telephone		\$75.63		251-0072 Fire Dept
E 601-49440-321	Telephone		\$49.84		251-2120 Well house 3
E 101-41000-321	Telephone		\$38.22		251-5836 City Hall
E 101-41110-321	Telephone		\$38.22		251-5836 City Hall
E 101-41940-321	Telephone		\$38.22		251-5836 City Hall
E 101-43100-321	Telephone		\$38.22		251-5836 City Hall
E 101-46300-321	Telephone		\$38.22		251-5836 City Hall
E 601-49440-321	Telephone		\$38.22		251-5836 City Hall
E 602-49490-321	Telephone		\$38.22		251-5836 City Hall
E 602-49490-321	Telephone		\$47.44		259-1473 Sewer
E 602-49490-321	Telephone		\$53.53		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
E 601-49440-321	Telephone		\$134.86		320-251-1664 SCDA System
E 602-49490-321	Telephone		\$134.86		320-251-1664 SCDA SYSTEM
<b>Total CENTURYLINK</b>			<b>\$969.20</b>		
<hr/>					
Paid Chk# 017607	5/24/2017	<b>EDWARD JONES</b>			
G 101-21711	Incentive Pay		\$300.00		INCENTIVE NICK W
<b>Total EDWARD JONES</b>			<b>\$300.00</b>		
<hr/>					
Paid Chk# 017608	5/24/2017	<b>GRANITE ELECTRONICS,INC</b>			
E 101-42200-218	Radio & Communication		\$483.00		MINITOR VI SINGLE FREQ, 3 YRS EXTENDED WARRANTY, NEW EQUIPMENT
<b>Total GRANITE ELECTRONICS,INC</b>			<b>\$483.00</b>		
<hr/>					
Paid Chk# 017609	5/24/2017	<b>HERBERG CONSTRUCTION</b>			
E 101-43100-327	Blading Roads		\$877.50		Rausch, 93rd, 123rd, spoden, glacier, halfman, 131st, sauk rv, 125th, agate bch, mitchel
<b>Total HERBERG CONSTRUCTION</b>			<b>\$877.50</b>		
<hr/>					
Paid Chk# 017610	5/24/2017	<b>MARCO FINANCING, INC (LEASE)</b>			
E 101-41000-413	Copier/Printer Lease		\$73.60	330895046	COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$35.00	330895046	COPIER/LEASE
E 101-41940-413	Copier/Printer Lease		\$10.00	330895046	COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$20.00	330895046	COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$65.00	330895046	COPIER/LEASE
E 101-43125-413	Copier/Printer Lease		\$10.00	330895046	COPIER/LEASE
E 101-45120-413	Copier/Printer Lease		\$5.00	330895046	COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$5.00	330895046	COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$50.00	330895046	COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$80.00	330895046	COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$100.00	330895046	COPIER/LEASE
<b>Total MARCO FINANCING, INC (LEASE)</b>			<b>\$453.60</b>		
<hr/>					
Paid Chk# 017611	5/24/2017	<b>MEINZ, KAREN</b>			
E 221-41000-310	Other Professional Services		\$96.00		WebSite hosting service
<b>Total MEINZ, KAREN</b>			<b>\$96.00</b>		
<hr/>					
Paid Chk# 017612	5/24/2017	<b>MENARDS</b>			

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			Check Amt	Invoice	Comment
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$60.45		Service unit 3, oil & filter
<b>Total MENARDS</b>			\$60.45		
<hr/>					
Paid Chk# 017613	5/24/2017	<b>MIDCO</b>			
E 602-49490-323	Internet/E-mail/Web Site		\$117.66	164817101873	SCDA SYSTEM
E 601-49440-323	Internet/E-mail/Web Site		\$117.65	164817101873	SCDA SYSTEM
<b>Total MIDCO</b>			\$235.31		
<hr/>					
Paid Chk# 017614	5/24/2017	<b>MIDWEST ELECTRIC &amp; GENERATOR</b>			
E 101-42500-220	Repair/Maint Supply-Labor Incl		\$197.43	17269	Repair Shutter Door
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$197.42	17269	Repair Shutter Door
<b>Total MIDWEST ELECTRIC &amp; GENERATOR</b>			\$394.85		
<hr/>					
Paid Chk# 017615	5/24/2017	<b>MIKE S REPAIR</b>			
E 101-42200-220	Repair/Maint Supply-Labor Incl		\$360.20		Oil change on unit#4, #8,#10
<b>Total MIKE S REPAIR</b>			\$360.20		
<hr/>					
Paid Chk# 017616	5/24/2017	<b>MN DEPT OF HEALTH</b>			
G 601-20510	Safe Wtr Fee-Due to Other Govt		\$448.00		QTRLY SAFE WTR FEE TO STATE
<b>Total MN DEPT OF HEALTH</b>			\$448.00		
<hr/>					
Paid Chk# 017617	5/24/2017	<b>MN RURAL WATER ASSOCIATION</b>			
E 601-49440-433	Dues and Subscriptions		\$300.00		RURAL WTR ANNUAL MEMBERSHIP
<b>Total MN RURAL WATER ASSOCIATION</b>			\$300.00		
<hr/>					
Paid Chk# 017618	5/24/2017	<b>PATS QUALITY CLEANER</b>			
E 101-41000-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-41110-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-41800-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-41940-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-43100-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-43125-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 101-46300-106	Cleaning Person		\$22.00		CLEAN CITY HALL
E 601-49440-106	Cleaning Person		\$23.00		CLEAN CITY HALL
E 602-49490-106	Cleaning Person		\$23.00		CLEAN CITY HALL
<b>Total PATS QUALITY CLEANER</b>			\$200.00		
<hr/>					
Paid Chk# 017619	5/24/2017	<b>SEE GREEN LAWN CARE</b>			
E 101-45122-257	Fertilizer/Weed Control		\$308.60		Early Spring 5/23/17 Fertilize PL Lake Softball Field
E 101-45120-257	Fertilizer/Weed Control		\$274.60		Early Spring 5/23/17 Fertilize Fire Comm Park Softball Field
E 101-42200-257	Fertilizer/Weed Control		\$368.25		Early Spring 5/23/17 Fertilize Fire Dept
E 101-41940-257	Fertilizer/Weed Control		\$58.50		Early Spring 5/23/17 Fertilize City Hall
<b>Total SEE GREEN LAWN CARE</b>			\$1,009.95		
<hr/>					
Paid Chk# 017620	5/24/2017	<b>STEARNS CO AUDITOR-TREASURER</b>			
E 101-41000-311	Assessor		\$15,594.50	2017-0000008	Annual Assessing Services
<b>Total STEARNS CO AUDITOR-TREASURER</b>			\$15,594.50		
<hr/>					
Paid Chk# 017621	5/24/2017	<b>STEARNS CO COLA</b>			
E 221-41000-310	Other Professional Services		\$60.00		2017 ANNUAL DUES
<b>Total STEARNS CO COLA</b>			\$60.00		
<hr/>					
Paid Chk# 017622	5/24/2017	<b>STEARNS CO RECORDER OFFICE</b>			

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			Check Amt	Invoice	Comment
E 101-46300-429	Recording of Legal Documents		\$46.00		COC VACATION OF CARTWAY
E 101-46300-429	Recording of Legal Documents		\$46.00		AMENDED CUP IMPORT MOTORS
<b>Total STEARNS CO RECORDER OFFICE</b>			\$92.00		
<hr/>					
Paid Chk#	017623	5/24/2017	<b>USABLE LIFE</b>		
G 101-21709	Short/Long-Term Disability		\$61.11	1965217	EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance		\$19.20	1965217	LTD/STD
E 101-41000-135	Empl r Pd Short/Long Term Ins		\$244.46	1965217	LTD/STD
<b>Total USABLE LIFE</b>			\$324.77		
<hr/>					
Paid Chk#	017624	5/31/2017	<b>BANYON DATA SYSTEMS INC</b>		
E 601-49440-309	Computer Svcs, Software & Sply		\$147.50	155924	WINUB MTR DEVICE SUPPORT
E 602-49490-309	Computer Svcs, Software & Sply		\$147.50	155924	WINUB MTR DEVICE SUPPORT
<b>Total BANYON DATA SYSTEMS INC</b>			\$295.00		
<hr/>					
Paid Chk#	017625	5/31/2017	<b>BERGANKDV</b>		
E 601-49440-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 101-46300-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 101-42200-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 101-43125-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 101-43100-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 101-41000-301	Auditing and Acct g Services		\$632.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
E 602-49490-301	Auditing and Acct g Services		\$628.00	960306	AUDIT SRVC- FINANCIAL STATEMENT
<b>Total BERGANKDV</b>			\$4,400.00		
<hr/>					
Paid Chk#	017626	5/31/2017	<b>DAKOTA SUPPLY GROUP</b>		
E 101-45122-220	Repair/Maint Supply-Labor Incl		\$30.44	28068	rubber gasket for water meter
<b>Total DAKOTA SUPPLY GROUP</b>			\$30.44		
<hr/>					
Paid Chk#	017627	5/31/2017	<b>FRALEY, REGGIE &amp; PATTY</b>		
E 101-42200-212	Gas & Oil		\$60.00	5110	UNIT 2 DRILL
<b>Total FRALEY, REGGIE &amp; PATTY</b>			\$60.00		
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Paid Chk#	017628	5/31/2017	<b>HENRYS WATERWORKS, INC</b>		
E 101-43100-308	Road Patching		\$837.00	19049	COLD PATCH
<b>Total HENRYS WATERWORKS, INC</b>			\$837.00		
<hr/>					
Paid Chk#	017629	5/31/2017	<b>MCFOA REGION 3</b>		
E 101-41800-332	Training		\$20.00		Marty Training
<b>Total MCFOA REGION 3</b>			\$20.00		
<hr/>					
Paid Chk#	017630	5/31/2017	<b>MENARDS</b>		
E 101-41940-210	Operating Supplies/Expenses		\$15.19	51568	drinking fountain @ CH
<b>Total MENARDS</b>			\$15.19		
<hr/>					
Paid Chk#	017631	5/31/2017	<b>NELSON SANITATION &amp; RENTAL</b>		
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$50.24		EAGLE PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$72.52		101 OTHMAR COMMUNITY PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$82.52		LIONS PARK
<b>Total NELSON SANITATION &amp; RENTAL</b>			\$205.28		
<hr/>					
Paid Chk#	017632	5/31/2017	<b>WENNER COMPANY INC</b>		
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$38.98		Chapel Culvert - Rope, balls
E 101-43100-220	Repair/Maint Supply-Labor Incl		\$16.99		Flow Nozzle

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		Check Amt	Invoice	Comment
E 101-45122-220	Repair/Maint Supply-Labor Incl	\$39.48		Ball Park-Electric photo cell, bulb
E 101-45122-220	Repair/Maint Supply-Labor Incl	\$16.99		Ball Park-Tank Soap Dispenser
	<b>Total WENNER COMPANY INC</b>	\$112.44		
<hr/>				
Paid Chk# 017633	5/31/2017		<b>XCEL ENERGY</b>	
E 101-45122-381	Electric Utilities	\$11.78		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity	\$63.13		STREETLGHTS
E 101-43100-381	Electric Utilities	\$71.32		209 BROADWAY & 562 CHESTNUT
E 601-49440-381	Electric Utilities	\$35.65		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$35.65		209 BROADWAY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$284.34		398 BROADWAY ST
E 601-49440-381	Electric Utilities	\$339.19		423 MAPLE ST & 560 CHESTNUT
E 101-45120-381	Electric Utilities	\$101.38		1000 BROADWAY BALLPK BALL PRG
E 101-41940-381	Electric Utilities	\$33.75		229 BROADWAY
E 101-41000-381	Electric Utilities	\$33.74		229 BROADWAY
E 101-41800-381	Electric Utilities	\$33.74		229 BROADWAY
E 101-43100-381	Electric Utilities	\$33.74		229 BROADWAY
E 101-46300-381	Electric Utilities	\$33.74		229 BROADWAY
E 601-49440-381	Electric Utilities	\$33.74		229 BROADWAY
E 602-49490-381	Electric Utilities	\$33.74		229 BROADWAY
E 101-41110-381	Electric Utilities	\$33.74		229 BROADWAY
E 101-42200-381	Electric Utilities	\$372.77		24001 FIRE HALL DR
	<b>Total XCEL ENERGY</b>	\$1,585.14		
	<b>10600 COMBINED CITY ACCT</b>	\$95,910.65		

Fund Summary

<b>10600 COMBINED CITY ACCT</b>	
101 GENERAL FUND	\$81,921.80
215 ROAD MAINTENANCE FUND	\$366.25
221 LAKE IMPROVEMENT DISTRICT	\$156.00
601 WATER FUND	\$5,948.84
602 SEWER FUND	\$7,517.76
	<hr/>
	\$95,910.65

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
FUND 101 GENERAL FUND						
DEPT						
001147	05/10/17	PERA	\$1,573.64	RETIRE CONTR-	101-21704	
001148	05/10/17	MN REVENUE	\$543.95	STATE TAX W/H-	101-21702	
001149	05/10/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,297.39	FEDERAL W/H -	101-21701	
001149	05/10/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,856.32	FICA/MEDICARE -	101-21703	
001151	05/23/17	PERA	\$1,483.64	RETIRE CONTR-	101-21704	
001152	05/23/17	MN REVENUE	\$580.31	STATE TAX W/H-	101-21702	
001153	05/23/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,381.39	FEDERAL W/H -	101-21701	
001153	05/23/17	EFTPS-ELECTRONIC FED TAX PMT	\$1,765.88	FICA/MEDICARE -	101-21703	
017574	05/09/17	BLUE CROSS BLUE SHIELD OF MN	\$186.61	EMPLOYEE PORTION HEALTH INS.	101-21705	
017574	05/09/17	BLUE CROSS BLUE SHIELD OF MN	\$746.42	EMPLOYER PD HEALTH INS.	101-21706	
017607	05/24/17	EDWARD JONES	\$300.00	INCENTIVE NICK W	101-21711	
017623	05/24/17	USABLE LIFE	\$61.11	EMPLOYEE PORTION	101-21709	
DEPT			\$11,776.66			
DEPT 41000 General Government (GENERAL)						
001154	05/25/17	NEOPOST, INC	\$24.80	POSTAGE-GEN GOVT	101-41000-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supp,Bldg Op Supply
017557	05/04/17	BANYON DATA SYSTEMS INC	\$22.00	CAPITAL ASSETS SUPPORT	101-41000-309	Computer Svcs, Software & Sply
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	101-41000-381	Electric Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$13.00	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
017583	05/09/17	MIDCO	\$6.00	CITY HALL	101-41000-323	Internet/E-mail/Web Site
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$120.00	Arcon-marketing arcon site	101-41000-304	Legal Fees
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$43.20	Audit Review, Correspondence to BerganKDV	101-41000-304	
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$1,229.00	Liability Insurance	101-41000-361	General Liability Ins
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	101-41000-321	Telephone
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$73.60	COPIER/LEASE	101-41000-413	Copier/Printer Lease
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-41000-106	Cleaning Person
017620	05/24/17	STEARNS CO AUDITOR-TREASURER	\$15,594.50	Annual Assessing Services	101-41000-311	Assessor
017623	05/24/17	USABLE LIFE	\$19.20	LTD/STD	101-41000-134	Employer Paid Life Insurance
017623	05/24/17	USABLE LIFE	\$244.46	LTD/STD	101-41000-135	Empl r Pd Short/Long Term Ins
017625	05/31/17	BERGANKDV	\$632.00	AUDIT SRVC- FINANCIAL STATEMENT	101-41000-301	Auditing and Acct g Services
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	101-41000-381	Electric Utilities
DEPT 41000 General Government (GENERAL)			\$18,158.84			
DEPT 41110 Council/Mayor/Boards						
001150	05/10/17	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-41110-210	Operating Supplies/Expenses
017564	05/04/17	LEAGUE OF MINNESOTA CITIES	\$550.00	Mayor Duane Wiillenbring & Council Member Devin Cesni	101-41110-332	Training

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017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	101-41110-381	Electric Utilities
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-41110-323	Internet/E-mail/Web Site
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$212.00	Liability & Bond Insurance	101-41110-361	General Liability Ins
017605	05/17/17	VISA	\$4.66	BUS TOUR - WATER	101-41110-210	Operating Supplies/Expenses
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	101-41110-321	Telephone
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$35.00	COPIER/LEASE	101-41110-413	Copier/Printer Lease
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-41110-106	Cleaning Person
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	101-41110-381	Electric Utilities
DEPT 41110 Council/Mayor/Boards			\$944.64			
DEPT 41410 Elections						
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$2.00	Liability Insurance	101-41410-361	General Liability Ins
DEPT 41410 Elections			\$2.00			
DEPT 41600 Rock-fest						
001154	05/25/17	NEOPOST, INC	\$9.20	RESEND 20 ENVELOPES 5/8/17	101-41600-322	Postage
017594	05/17/17	FRANK MARSHALL	\$648.00	PEDAL PULL-ROCKFEST	101-41600-432	Entertainment/Games
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$309.00	Volunteers & Fireworks Liability	101-41600-361	General Liability Ins
DEPT 41600 Rock-fest			\$966.20			
DEPT 41800 City Administration						
001150	05/10/17	CITY OF ROCKVILLE	\$20.00	WATER/SEWER CH	101-41800-210	Operating Supplies/Expenses
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	101-41800-381	Electric Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$12.89	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-41800-323	Internet/E-mail/Web Site
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$291.00	Liability & Bond Insurance	101-41800-361	General Liability Ins
017599	05/17/17	MCFOA	\$80.00	Marty Bode & Judy Neu	101-41800-433	Dues and Subscriptions
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-41800-106	Cleaning Person
017629	05/31/17	MCFOA REGION 3	\$20.00	Marty Training	101-41800-332	Training
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	101-41800-381	Electric Utilities
DEPT 41800 City Administration			\$523.65			
DEPT 41940 General Govt Buildings/Plant						
001150	05/10/17	CITY OF ROCKVILLE	\$23.30	WATER/SEWER CH	101-41940-210	Operating Supplies/Expenses
001154	05/25/17	NEOPOST, INC	\$45.00	POSTAGE BUILDING	101-41940-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41940-209	Cleaning Supp,Bldg Op Supply
017567	05/04/17	SEE GREEN LAWN CARE	\$58.50	4/11/17 SPRING FERTILIZE CITY HALL	101-41940-257	Fertilizer/Weed Control
017572	05/04/17	XCEL ENERGY	\$38.15	229 BROADWAY	101-41940-381	Electric Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$13.00	6394888-9 UTIL-229 CITY HALL	101-41940-383	Gas Utilities
017582	05/09/17	MID CENTRAL DOOR CO, INC	\$280.00	Repair 2 CH doors	101-41940-210	Operating Supplies/Expenses
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-41940-323	Internet/E-mail/Web Site

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017590	05/09/17	WEST CENTRAL SANITATION, INC	\$43.03	GARBAGE-CITY HALL	101-41940-384	Refuse/Garbage Disposal
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$73.00	Liability Insurance	101-41940-361	General Liability Ins
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	101-41940-321	Telephone
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$10.00	COPIER/LEASE	101-41940-413	Copier/Printer Lease
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-41940-106	Cleaning Person
017619	05/24/17	SEE GREEN LAWN CARE	\$58.50	Early Spring 5/23/17 Fertilize City Hall	101-41940-257	Fertilizer/Weed Control
017630	05/31/17	MENARDS	\$15.19	drinking fountain @ CH	101-41940-210	Operating Supplies/Expenses
017633	05/31/17	XCEL ENERGY	\$33.75	229 BROADWAY	101-41940-381	Electric Utilities
DEPT 41940 General Govt Buildings/Plant			\$762.54			
DEPT 42200 Fire Protection						
001154	05/25/17	NEOPOST, INC	\$8.00	POSTAGE-FD	101-42200-322	Postage
017557	05/04/17	BANYON DATA SYSTEMS INC	\$25.00	CAPITAL ASSETS SUPPORT	101-42200-309	Computer Svcs, Software & Sply
017559	05/04/17	CENTRAL MCGOWAN, INC	\$48.00	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Supplies
017567	05/04/17	SEE GREEN LAWN CARE	\$368.25	4/11/17 SPRING FERTILIZE FIRE HALL	101-42200-257	Fertilizer/Weed Control
017570	05/04/17	VOL FIREFIGHTER S BEN ASSOC MN	\$154.00	ANNUAL RENEWAL	101-42200-433	Dues and Subscriptions
017572	05/04/17	XCEL ENERGY	\$435.55	24001 FIRE HALL DR	101-42200-381	Electric Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$114.15	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
017577	05/09/17	EMERGENCY RESPONSE SOLUTIONS	\$60.91	1 - 9 volt battery	101-42200-220	Repair/Maint Supply-Labor Incl
017583	05/09/17	MIDCO	\$65.00	FIRE HALL	101-42200-323	Internet/E-mail/Web Site
017586	05/09/17	NORTH CENTRAL	\$296.52	windshield mounting & back up camera	101-42200-540	Machinery & Equipment
017588	05/09/17	ROCKVILLE GAS & BAIT	\$259.70	FUEL - FIRE DEPT	101-42200-212	Gas & Oil
017590	05/09/17	WEST CENTRAL SANITATION, INC	\$22.65	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Disposal
017593	05/17/17	EMERGENCY RESPONSE SOLUTIONS	\$102.06	Re-configured hose & relief valve on 1st stage regulator	101-42200-220	Repair/Maint Supply-Labor Incl
017595	05/17/17	HANSEN MECHANICAL	\$299.32	REPLACE BLOWER MOTOR UPSTAIRS FURNACE	101-42200-220	
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$426.00	Bond & Liability Insurance	101-42200-361	General Liability Ins
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$8,422.50	Vehicles, building, property	101-42200-361	
017598	05/17/17	MASSMANN, JIM	\$750.00	10 Set remote antenna kit & installed lift master openers	101-42200-220	Repair/Maint Supply-Labor Incl
017606	05/24/17	CENTURYLINK	\$75.63	251-0072 Fire Dept	101-42200-321	Telephone
017608	05/24/17	GRANITE ELECTRONICS,INC	\$483.00	MINITOR VI SINGLE FREQ, 3 YRS EXTENDED WARRANT	101-42200-218	Radio & Communication
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$20.00	COPIER/LEASE	101-42200-413	Copier/Printer Lease
017614	05/24/17	MIDWEST ELECTRIC & GENERATOR	\$197.42	Repair Shutter Door	101-42200-220	Repair/Maint Supply-Labor Incl
017615	05/24/17	MIKE S REPAIR	\$360.20	Oil change on unit#4, #8,#10	101-42200-220	
017619	05/24/17	SEE GREEN LAWN CARE	\$368.25	Early Spring 5/23/17 Fertilize Fire Dept	101-42200-257	Fertilizer/Weed Control
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	101-42200-301	Auditing and Acct g Services
017627	05/31/17	FRALEY, REGGIE & PATTY	\$60.00	UNIT 2 DRILL	101-42200-212	Gas & Oil
017633	05/31/17	XCEL ENERGY	\$372.77	24001 FIRE HALL DR	101-42200-381	Electric Utilities
DEPT 42200 Fire Protection			\$14,422.88			
DEPT 42500 Civil Defense						

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017557	05/04/17	BANYON DATA SYSTEMS INC	\$7.00	CAPITAL ASSETS SUPPORT	101-42500-309	Computer Svcs, Software & Sply
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-42500-323	Internet/E-mail/Web Site
017585	05/09/17	MUSTANG MAPPING	\$145.00	36x40.5 Dry Erase (Rockville Map)	101-42500-200	Office Supplies
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$60.00	Liability Insurance	101-42500-361	General Liability Ins
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$22.00	5452511 CIVIL DEFENSE SIREN	101-42500-381	Electric Utilities
017614	05/24/17	MIDWEST ELECTRIC & GENERATOR	\$197.43	Repair Shutter Door	101-42500-220	Repair/Maint Supply-Labor Incl
DEPT 42500 Civil Defense			\$437.33			
DEPT 42800 Police Protection(GENERAL)						
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$51.00	Liability Insurance	101-42800-361	General Liability Ins
DEPT 42800 Police Protection(GENERAL)			\$51.00			
DEPT 43100 Hwys, Streets, & Roads						
001150	05/10/17	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-43100-210	Operating Supplies/Expenses
001150	05/10/17	CITY OF ROCKVILLE	\$148.71	WATER/SEWER MTSHP	101-43100-210	
001154	05/25/17	NEOPOST, INC	\$40.00	POSTAGE STREET	101-43100-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supp,Bldg Op Supply
017557	05/04/17	BANYON DATA SYSTEMS INC	\$42.00	CAPITAL ASSETS SUPPORT	101-43100-309	Computer Svcs, Software & Sply
017558	05/04/17	CAR QUEST AUTO PARTS	\$58.97	Wipers for Trucks	101-43100-220	Repair/Maint Supply-Labor Incl
017560	05/04/17	COLD SPRING RECORD INC	\$32.00	Ad Seasonal Maintenance 4/11 & 4/18/17	101-43100-340	Advertising/Printing/Publishin
017563	05/04/17	HERBERG CONSTRUCTION	\$741.00	125TH AVE, SAUK RIVER RD, RAUSCH LK RD, GLACIER R	101-43100-327	Blading Roads
017569	05/04/17	USA BLUEBOOK	\$313.94	4 Shelves 1St Aid Station	101-43100-220	Repair/Maint Supply-Labor Incl
017571	05/04/17	WENNER COMPANY INC	\$48.70	Cable ties, screw & socket bit set, 50pk connectors Bag co	101-43100-220	
017572	05/04/17	XCEL ENERGY	\$32.89	209 BROADWAY & 562 CHESTNUT	101-43100-381	Electric Utilities
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	101-43100-381	
017572	05/04/17	XCEL ENERGY	\$67.84	STREETLGHTS	101-43100-387	Street Lighting-Electricity
017573	05/09/17	ASTECH CORP INC	\$675.50	Patch Grit -Air Patching	101-43100-308	Road Patching
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$48.28	6109272-2 209 BRDWY-PUB WKS	101-43100-383	Gas Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$13.00	6394888-9 UTIL-229 CITY HALL	101-43100-383	
017576	05/09/17	COLD SPRING CO-OP, INC.	\$50.61	All Purpose Lawn Seed	101-43100-220	Repair/Maint Supply-Labor Incl
017579	05/09/17	HERBERG CONSTRUCTION	\$429.00	Rausch Lk Rd, Agate Beach Rd, Mitchel ln, Sauk River Rd,	101-43100-327	Blading Roads
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-43100-323	Internet/E-mail/Web Site
017584	05/09/17	MIES OUTLAND, INC	\$720.00	Reclaiming Gravel	101-43100-327	Blading Roads
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$193.50	Minimum Maint Road authority	101-43100-304	Legal Fees
017588	05/09/17	ROCKVILLE GAS & BAIT	\$321.66	FUEL - STREETS	101-43100-212	Gas & Oil
017589	05/09/17	TOM KRAEMER, INC	\$16.00	Appliance in Ditch	101-43100-220	Repair/Maint Supply-Labor Incl
017590	05/09/17	WEST CENTRAL SANITATION, INC	\$44.00	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Disposal
017591	05/17/17	AT & T MOBILITY	\$82.56	WIRELESS PHONE	101-43100-321	Telephone
017596	05/17/17	HENRYS WATERWORKS, INC	\$837.00	Cold Patch	101-43100-308	Road Patching
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$3,499.50	Liability Insurance	101-43100-361	General Liability Ins

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017601	05/17/17	PARKING LOT SWEEPING	\$1,732.50	Spring Sweeping	101-43100-316	Street Sweeping
017602	05/17/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$687.50	2017 Street Work	101-43100-303	Engineering Fees
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$41.00	10232600 STR LGTS CORD8/H23	101-43100-387	Street Lighting-Electricity
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$131.00	10543000 STR LIGHTS PRAIRIE DR	101-43100-387	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 STR LIGHTS BRENTWOOD	101-43100-387	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$38.00	11633200 STR LGTS CORD6/H23	101-43100-387	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 STR LIGHTS CO SIDE	101-43100-387	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$39.00	10232500 STR LGTS CORD140/H23	101-43100-387	
017605	05/17/17	VISA	\$4.66	BUS TOUR - WATER	101-43100-210	Operating Supplies/Expenses
017605	05/17/17	VISA	\$12.99	AIR PATCH - WIRING KIT	101-43100-220	Repair/Maint Supply-Labor Incl
017605	05/17/17	VISA	\$23.16	PARTS FOR EYE WASH - ELBOW, PIPE, CAP, SOLDER,	101-43100-220	
017605	05/17/17	VISA	\$144.31	GENE'S CLOTHING	101-43100-425	Clothing Allowance
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	101-43100-321	Telephone
017609	05/24/17	HERBERG CONSTRUCTION	\$877.50	Rausch, 93rd, 123rd, spoden, glacier, halfman, 131st, sau	101-43100-327	Blading Roads
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$65.00	COPIER/LEASE	101-43100-413	Copier/Printer Lease
017612	05/24/17	MENARDS	\$60.45	Service unit 3, oil & filter	101-43100-220	Repair/Maint Supply-Labor Incl
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-43100-106	Cleaning Person
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	101-43100-301	Auditing and Acct g Services
017628	05/31/17	HENRYS WATERWORKS, INC	\$837.00	COLD PATCH	101-43100-308	Road Patching
017632	05/31/17	WENNER COMPANY INC	\$16.99	Flow Nozzle	101-43100-220	Repair/Maint Supply-Labor Incl
017632	05/31/17	WENNER COMPANY INC	\$38.98	Chapel Culvert - Rope, balls	101-43100-220	
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	101-43100-381	Electric Utilities
017633	05/31/17	XCEL ENERGY	\$71.32	209 BROADWAY & 562 CHESTNUT	101-43100-381	
017633	05/31/17	XCEL ENERGY	\$63.13	STREETLGHTS	101-43100-387	Street Lighting-Electricity
DEPT 43100 Hwys, Streets, & Roads			\$14,283.13			
DEPT 43125 Snow Removal						
001154	05/25/17	NEOPOST, INC	\$4.00	POSTAGE SNOW	101-43125-322	Postage
017557	05/04/17	BANYON DATA SYSTEMS INC	\$7.00	CAPITAL ASSETS SUPPORT	101-43125-309	Computer Svcs, Software & Sply
017572	05/04/17	XCEL ENERGY	\$32.83	209 BROADWAY & 562 CHESTNUT	101-43125-381	Electric Utilities
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$666.00	Liability Insurance	101-43125-361	General Liability Ins
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$10.00	COPIER/LEASE	101-43125-413	Copier/Printer Lease
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-43125-106	Cleaning Person
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	101-43125-301	Auditing and Acct g Services
DEPT 43125 Snow Removal			\$1,369.83			
DEPT 45120 Summer Ball Program						
001150	05/10/17	CITY OF ROCKVILLE	\$51.06	WATER/SEWER SOFTBALL PARK	101-45120-210	Operating Supplies/Expenses
017567	05/04/17	SEE GREEN LAWN CARE	\$308.60	4/11/17 SPRING FERTILIZE SOFTBALL PARK	101-45120-257	Fertilizer/Weed Control
017572	05/04/17	XCEL ENERGY	\$45.16	1000 BROADWAY BALLPK BALL PRG	101-45120-381	Electric Utilities

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017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-45120-323	Internet/E-mail/Web Site
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$64.50	Concession stand lease	101-45120-304	Legal Fees
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$412.20	Draft Concession Stand Lease	101-45120-304	
017590	05/09/17	WEST CENTRAL SANITATION, INC	\$0.00	GARBAGE-BALLPK-BALL PROG	101-45120-384	Refuse/Garbage Disposal
017592	05/17/17	D. ERVASTI SALES CO LLC	\$89.80	FIELD MARKING CHALK	101-45120-220	Repair/Maint Supply-Labor Incl
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$187.00	Liability Insurance	101-45120-361	General Liability Ins
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$5.00	COPIER/LEASE	101-45120-413	Copier/Printer Lease
017619	05/24/17	SEE GREEN LAWN CARE	\$274.60	Early Spring 5/23/17 Fertilize Fire Comm Park Softball Fiel	101-45120-257	Fertilizer/Weed Control
017633	05/31/17	XCEL ENERGY	\$101.38	1000 BROADWAY BALLPK BALL PRG	101-45120-381	Electric Utilities
DEPT 45120 Summer Ball Program			\$1,545.20			
DEPT 45122 Parks & Recreation						
017557	05/04/17	BANYON DATA SYSTEMS INC	\$38.00	CAPITAL ASSETS SUPPORT	101-45122-309	Computer Svcs, Software & Sply
017561	05/04/17	DAKOTA SUPPLY GROUP	\$49.88	Meter Bottom plate	101-45122-220	Repair/Maint Supply-Labor Incl
017565	05/04/17	NELSON SANITATION & RENTAL	\$50.24	EAGLE PARK	101-45122-410	Rentals-Toilet,Compr,PO Box
017565	05/04/17	NELSON SANITATION & RENTAL	\$82.52	LIONS PARK	101-45122-410	
017567	05/04/17	SEE GREEN LAWN CARE	\$274.60	4/11/17 SPRING FERTILIZE SOFTBALL PARK	101-45122-257	Fertilizer/Weed Control
017571	05/04/17	WENNER COMPANY INC	\$27.98	Trash Bags	101-45122-220	Repair/Maint Supply-Labor Incl
017572	05/04/17	XCEL ENERGY	\$27.20	1001 OTHMAR LN	101-45122-381	Electric Utilities
017581	05/09/17	MENARDS	\$205.98	ConcessionStand -Braille Restroom, Huron 2pc	101-45122-220	Repair/Maint Supply-Labor Incl
017581	05/09/17	MENARDS	\$66.58	ConcessionStand Bathroom supplies	101-45122-220	
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-45122-323	Internet/E-mail/Web Site
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$172.00	Research Trail document	101-45122-304	Legal Fees
017588	05/09/17	ROCKVILLE GAS & BAIT	\$32.72	FUEL - PARKS	101-45122-212	Gas & Oil
017590	05/09/17	WEST CENTRAL SANITATION, INC	\$12.58	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Disposal
017591	05/17/17	AT & T MOBILITY	\$5.00	WIRELESS PHONE	101-45122-321	Telephone
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$4,402.00	Liability Insurance	101-45122-361	General Liability Ins
017600	05/17/17	NELSON SANITATION & RENTAL	\$30.87	101 OTHMAR COMMUNITY PARK	101-45122-410	Rentals-Toilet,Compr,PO Box
017604	05/17/17	STENSETH, SCOTT	\$647.34	variety pacf,mixed minisf,gift cards, easter candy, metal b	101-45122-439	Special Events
017605	05/17/17	VISA	\$22.42	PARK & REC PLAQUES	101-45122-210	Operating Supplies/Expenses
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$5.00	COPIER/LEASE	101-45122-413	Copier/Printer Lease
017619	05/24/17	SEE GREEN LAWN CARE	\$308.60	Early Spring 5/23/17 Fertilize PL Lake Softball Field	101-45122-257	Fertilizer/Weed Control
017626	05/31/17	DAKOTA SUPPLY GROUP	\$30.44	rubber gasket for water meter	101-45122-220	Repair/Maint Supply-Labor Incl
017631	05/31/17	NELSON SANITATION & RENTAL	\$50.24	EAGLE PARK	101-45122-410	Rentals-Toilet,Compr,PO Box
017631	05/31/17	NELSON SANITATION & RENTAL	\$82.52	LIONS PARK	101-45122-410	
017631	05/31/17	NELSON SANITATION & RENTAL	\$72.52	101 OTHMAR COMMUNITY PARK	101-45122-410	
017632	05/31/17	WENNER COMPANY INC	\$16.99	Ball Park-Tank Soap Dispenser	101-45122-220	Repair/Maint Supply-Labor Incl
017632	05/31/17	WENNER COMPANY INC	\$39.48	Ball Park-Electric photo cell, bulb	101-45122-220	
017633	05/31/17	XCEL ENERGY	\$11.78	1001 OTHMAR LN	101-45122-381	Electric Utilities

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 45122 Parks & Recreation			\$6,771.38			
DEPT 46300 Planning and Zoning						
001150	05/10/17	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-46300-210	Operating Supplies/Expenses
001154	05/25/17	NEOPOST, INC	\$45.00	POSTAGE-ZONING	101-46300-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supp,Bldg Op Supply
017560	05/04/17	COLD SPRING RECORD INC	\$30.20	legal Notice Import Motors CUP	101-46300-340	Advertising/Printing/Publishin
017566	05/04/17	RNH PROCESS SERVICE	\$50.00	SERVICE OF PAPER J & J PROPERTY INVESTMENT	101-46300-304	Legal Fees
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	101-46300-381	Electric Utilities
017580	05/09/17	INSPECTRON INC.	\$4,441.78	BUILDING INSPECTION & REVIEW	101-46300-305	Building Inspection Fees
017583	05/09/17	MIDCO	\$5.90	CITY HALL	101-46300-323	Internet/E-mail/Web Site
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$221.90	Research statutory maximum Penalties, fee schedule	101-46300-304	Legal Fees
017587	05/09/17	RINKE NOONAN ATTORNEYS, INC	\$199.00	Building Abatement-Jeremy Danielson	101-46300-304	
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$3,996.00	Land Use Liability Insurance	101-46300-361	General Liability Ins
017605	05/17/17	VISA	\$4.66	BUS TOUR - WATER	101-46300-210	Operating Supplies/Expenses
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	101-46300-321	Telephone
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$50.00	COPIER/LEASE	101-46300-413	Copier/Printer Lease
017618	05/24/17	PATS QUALITY CLEANER	\$22.00	CLEAN CITY HALL	101-46300-106	Cleaning Person
017622	05/24/17	STEARNS CO RECORDER OFFICE	\$46.00	COC VACATION OF CARTWAY	101-46300-429	Recording of Legal Documents
017622	05/24/17	STEARNS CO RECORDER OFFICE	\$46.00	AMENDED CUP IMPORT MOTORS	101-46300-429	
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	101-46300-301	Auditing and Acct g Services
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	101-46300-381	Electric Utilities
DEPT 46300 Planning and Zoning			\$9,906.52			
FUND 101 GENERAL FUND			\$81,921.80			
FUND 215 ROAD MAINTENANCE FUND						
DEPT 43100 Hwys, Streets, & Roads						
017568	05/04/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$35.00	Final Assessment 260TH ST	215-43100-303	Engineering Fees
017602	05/17/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$331.25	Sauk River Rd	215-43100-303	
DEPT 43100 Hwys, Streets, & Roads			\$366.25			
FUND 215 ROAD MAINTENANCE FUND			\$366.25			
FUND 221 LAKE IMPROVEMENT DISTRICT						
DEPT 41000 General Government (GENERAL)						
017611	05/24/17	MEINZ, KAREN	\$96.00	WebSite hosting service	221-41000-310	Other Professional Services
017621	05/24/17	STEARNS CO COLA	\$60.00	2017 ANNUAL DUES	221-41000-310	
DEPT 41000 General Government (GENERAL)			\$156.00			
FUND 221 LAKE IMPROVEMENT DISTRICT			\$156.00			

**CITY OF ROCKVILLE**  
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
FUND 601 WATER FUND						
DEPT						
017616	05/24/17	MN DEPT OF HEALTH	\$448.00	QTRLY SAFE WTR FEE TO STATE	601-20510	
DEPT			\$448.00			
DEPT 49440 Water-Administration						
001154	05/25/17	NEOPOST, INC	\$50.00	POSTAGE-WTR DEPT	601-49440-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supp,Bldg Op Supply
017557	05/04/17	BANYON DATA SYSTEMS INC	\$24.00	CAPITAL ASSETS SUPPORT	601-49440-309	Computer Svcs, Software & Sply
017562	05/04/17	GOPHER STATE ONE-CALL	\$16.87	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
017568	05/04/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$17.50	SAMPLER	601-49440-303	Engineering Fees
017572	05/04/17	XCEL ENERGY	\$346.27	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	601-49440-381	
017572	05/04/17	XCEL ENERGY	\$32.83	209 BROADWAY & 562 CHESTNUT	601-49440-381	
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$32.65	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	Gas Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$13.00	6394888-9 UTIL-229 CITY HALL	601-49440-383	
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$34.81	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$48.00	6109272-2 209 BRDWDY-PUB WKS	601-49440-383	
017578	05/09/17	HAWKINS WTR TREATMENT GRP INC	\$10.00	DEMURRAGE-WATER DEPT	601-49440-216	Chemicals/Chem Products
017578	05/09/17	HAWKINS WTR TREATMENT GRP INC	\$10.00	DEMURRAGE-WATER DEPT	601-49440-217	PL LK Chemicals/Chem Products
017583	05/09/17	MIDCO	\$5.90	CITY HALL	601-49440-323	Internet/E-mail/Web Site
017588	05/09/17	ROCKVILLE GAS & BAIT	\$18.04	FUEL - WATER	601-49440-212	Gas & Oil
017591	05/17/17	AT & T MOBILITY	\$30.00	WIRELESS PHONE	601-49440-321	Telephone
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$2,158.00	Liability Insurance	601-49440-361	General Liability Ins
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$296.00	10052700 WTR TWR WALNUT CIR	601-49440-381	Electric Utilities
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$291.00	10516700 PUMPHOUSE PLEASANT	601-49440-382	PL LK Electric Utilities
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$47.70	10453000 PMPHOUSE 26498 79TH	601-49440-382	
017605	05/17/17	VISA	\$47.50	POSTAGE WATER TESTING	601-49440-322	Postage
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	601-49440-321	Telephone
017606	05/24/17	CENTURYLINK	\$49.84	251-2120 Well house 3	601-49440-321	
017606	05/24/17	CENTURYLINK	\$134.86	320-251-1664 SCDA System	601-49440-321	
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$80.00	COPIER/LEASE	601-49440-413	Copier/Printer Lease
017613	05/24/17	MIDCO	\$117.65	SCDA SYSTEM	601-49440-323	Internet/E-mail/Web Site
017617	05/24/17	MN RURAL WATER ASSOCIATION	\$300.00	RURAL WTR ANNUAL MEMBERSHIP	601-49440-433	Dues and Subscriptions
017618	05/24/17	PATS QUALITY CLEANER	\$23.00	CLEAN CITY HALL	601-49440-106	Cleaning Person
017624	05/31/17	BANYON DATA SYSTEMS INC	\$147.50	WINUB MTR DEVICE SUPPORT	601-49440-309	Computer Svcs, Software & Sply
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	601-49440-301	Auditing and Acct g Services
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	601-49440-381	Electric Utilities

**CITY OF ROCKVILLE**  
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
017633	05/31/17	XCEL ENERGY	\$339.19	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
017633	05/31/17	XCEL ENERGY	\$35.65	209 BROADWAY & 562 CHESTNUT	601-49440-381	
DEPT 49440 Water-Administration			\$5,500.84			
FUND 601 WATER FUND			\$5,948.84			
FUND 602 SEWER FUND						
DEPT 49490 Sewer-Administration						
001154	05/25/17	NEOPOST, INC	\$174.00	POSTAGE-SWR DEPT	602-49490-322	Postage
017556	05/04/17	AMERIPRIDE SERVICES, INC	\$5.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supp,Bldg Op Supply
017557	05/04/17	BANYON DATA SYSTEMS INC	\$30.00	CAPITAL ASSETS SUPPORT	602-49490-309	Computer Svcs, Software & Sply
017562	05/04/17	GOPHER STATE ONE-CALL	\$16.88	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
017572	05/04/17	XCEL ENERGY	\$38.12	229 BROADWAY	602-49490-381	Electric Utilities
017572	05/04/17	XCEL ENERGY	\$282.18	398 BROADWAY ST	602-49490-381	
017572	05/04/17	XCEL ENERGY	\$32.83	209 BROADWAY & 562 CHESTNUT	602-49490-381	
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$13.00	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
017575	05/09/17	CENTER POINT ENERGY-MINNEGASCO	\$48.00	6109272-2 209 BRDWDY-PUB WKS	602-49490-383	
017583	05/09/17	MIDCO	\$5.90	CITY HALL	602-49490-323	Internet/E-mail/Web Site
017588	05/09/17	ROCKVILLE GAS & BAIT	\$18.04	FUEL - SEWER	602-49490-212	Gas & Oil
017591	05/17/17	AT & T MOBILITY	\$29.95	GRINDERSTATION PHONE	602-49490-321	Telephone
017591	05/17/17	AT & T MOBILITY	\$30.00	WIRELESS PHONE	602-49490-321	
017597	05/17/17	LEAGUE OF MN CITIES INS TRUST	\$3,624.00	Liability Insurance	602-49490-361	General Liability Ins
017602	05/17/17	SHORT-ELLIOTT-HENDRICKSON, INC	\$125.00	Greg Voigt Sewer Connection Option	602-49490-303	Engineering Fees
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$64.00	10440600 LIFT ST PLEAS RD	602-49490-381	Electric Utilities
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$221.00	10406000 LIFT ST PRAIRIE IND	602-49490-381	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$79.00	10405800 LIFT ST GRAND LAKE	602-49490-381	
017603	05/17/17	STEARNS ELECTRIC ASOC INC	\$141.00	10405900 LIFT ST PLEAS LAKE	602-49490-381	
017605	05/17/17	VISA	\$494.11	LIFT STATION DEODORANT, TRIGGER SPRAYER, HYGIE	602-49490-220	Repair/Maint Supply-Labor Incl
017605	05/17/17	VISA	\$196.31	LIFT STATION DEODORANT	602-49490-221	PL LK Repair/Maint Supply Lab
017606	05/24/17	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	Telephone
017606	05/24/17	CENTURYLINK	\$38.22	251-5836 City Hall	602-49490-321	
017606	05/24/17	CENTURYLINK	\$47.44	259-1473 Sewer	602-49490-321	
017606	05/24/17	CENTURYLINK	\$134.86	320-251-1664 SCDA SYSTEM	602-49490-321	
017606	05/24/17	CENTURYLINK	\$53.53	685-4204 Sewer	602-49490-321	
017610	05/24/17	MARCO FINANCING, INC (LEASE)	\$100.00	COPIER/LEASE	602-49490-413	Copier/Printer Lease
017613	05/24/17	MIDCO	\$117.66	SCDA SYSTEM	602-49490-323	Internet/E-mail/Web Site
017618	05/24/17	PATS QUALITY CLEANER	\$23.00	CLEAN CITY HALL	602-49490-106	Cleaning Person
017624	05/31/17	BANYON DATA SYSTEMS INC	\$147.50	WINUB MTR DEVICE SUPPORT	602-49490-309	Computer Svcs, Software & Sply
017625	05/31/17	BERGANKDV	\$628.00	AUDIT SRVC- FINANCIAL STATEMENT	602-49490-301	Auditing and Acct g Services

**CITY OF ROCKVILLE**  
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
017633	05/31/17	XCEL ENERGY	\$284.34	398 BROADWAY ST	602-49490-381	Electric Utilities
017633	05/31/17	XCEL ENERGY	\$33.74	229 BROADWAY	602-49490-381	
017633	05/31/17	XCEL ENERGY	\$35.65	209 BROADWAY & 562 CHESTNUT	602-49490-381	
DEPT 49490 Sewer-Administration			<u>\$7,517.76</u>			
FUND 602 SEWER FUND			<u>\$7,517.76</u>			
			<u>\$95,910.65</u>			

**City of Rockville, Minnesota  
Resolution 2017-37  
May 2017 Journal Entries**

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**Current Period: MAY 2017**

Batch Name	05/11/17 JE	Debit Total	\$15,103.77		5
	Journal Entry	Credit Total	\$15,103.77	<b>Posted</b>	
			\$0.00		

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-41000-101 City Administrator	\$164.20	\$0.00
Payroll Journal	E 101-41000-105 Finance Director	\$29.90	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$29.99	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$16.80	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$41.03	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$9.58	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$461.20	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-103 Employee Wage-A	\$900.00	\$0.00
Payroll Journal	E 101-41110-105 Finance Director	\$19.94	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$20.00	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$104.65	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$104.96	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$24.54	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$7.46	\$0.00
Payroll Journal	E 101-41110-331 Hotel,Meal,Prkg &	\$178.69	\$0.00
Payroll Journal	E 101-41600-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41600-102 Public Works Direct	\$11.97	\$0.00
Payroll Journal	E 101-41600-105 Finance Director	\$5.01	\$0.00
Payroll Journal	E 101-41600-109 Public Works Maint	\$9.63	\$0.00
Payroll Journal	E 101-41600-121 PERA	\$2.52	\$0.00
Payroll Journal	E 101-41600-122 FICA-Social Securit	\$2.00	\$0.00
Payroll Journal	E 101-41600-123 Medicare	\$0.46	\$0.00
Payroll Journal	E 101-41600-131 Health Insurance	\$1.84	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$164.20	\$0.00
Payroll Journal	E 101-41800-105 Finance Director	\$511.36	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$329.94	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$75.41	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$60.72	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.21	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$191.46	\$0.00
Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &	\$4.28	\$0.00
Payroll Journal	E 101-41940-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41940-102 Public Works Direct	\$23.94	\$0.00
Payroll Journal	E 101-41940-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-41940-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-41940-109 Public Works Maint	\$19.26	\$0.00
Payroll Journal	E 101-41940-121 PERA	\$4.30	\$0.00
Payroll Journal	E 101-41940-122 FICA-Social Securit	\$3.43	\$0.00
Payroll Journal	E 101-41940-123 Medicare	\$0.82	\$0.00
Payroll Journal	E 101-41940-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.96	\$0.00
Payroll Journal	E 101-42200-105 Finance Director	\$39.87	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$5.00	\$0.00

**CITY OF ROCKVILLE**

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**Journal Entries**

**Current Period: MAY 2017**

Payroll Journal	E 101-42200-109 Public Works Maint	\$14.44	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$8.74	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.04	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.64	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$14.93	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$5.00	\$0.00
Payroll Journal	E 101-42500-112 Cival Defence	\$375.00	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$3.20	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$25.88	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$6.06	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.99	\$0.00
Payroll Journal	E 101-42800-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-42800-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.68	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.35	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.32	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$98.52	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$933.82	\$0.00
Payroll Journal	E 101-43100-105 Finance Director	\$99.68	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$7.50	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$770.24	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$143.24	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$114.29	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$26.73	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$37.32	\$0.00
Payroll Journal	E 101-43125-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-43125-102 Public Works Direct	\$287.33	\$0.00
Payroll Journal	E 101-43125-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-43125-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-43125-109 Public Works Maint	\$231.07	\$0.00
Payroll Journal	E 101-43125-121 PERA	\$41.90	\$0.00
Payroll Journal	E 101-43125-122 FICA-Social Securit	\$33.44	\$0.00
Payroll Journal	E 101-43125-123 Medicare	\$7.83	\$0.00
Payroll Journal	E 101-43125-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-45120-101 City Administrator	\$16.42	\$0.00
Payroll Journal	E 101-45120-102 Public Works Direct	\$23.94	\$0.00
Payroll Journal	E 101-45120-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-45120-108 Administrative Assi	\$5.00	\$0.00
Payroll Journal	E 101-45120-109 Public Works Maint	\$48.14	\$0.00
Payroll Journal	E 101-45120-121 PERA	\$7.38	\$0.00
Payroll Journal	E 101-45120-122 FICA-Social Securit	\$5.98	\$0.00
Payroll Journal	E 101-45120-123 Medicare	\$1.40	\$0.00
Payroll Journal	E 101-45120-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$317.26	\$0.00

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**Journal Entries**

**Current Period: MAY 2017**

Payroll Journal	E 101-45122-104 Temp Employee-Pa	\$84.00	\$0.00
Payroll Journal	E 101-45122-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$207.00	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$44.80	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$40.95	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$9.58	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$1.87	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.99	\$0.00
Payroll Journal	E 101-46300-105 Finance Director	\$299.04	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$299.93	\$0.00
Payroll Journal	E 101-46300-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$175.28	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$143.78	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$33.61	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$111.96	\$0.00
Payroll Journal	E 205-45122-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 205-45122-121 PERA	\$2.46	\$0.00
Payroll Journal	E 205-45122-122 FICA-Social Securit	\$2.03	\$0.00
Payroll Journal	E 205-45122-123 Medicare	\$0.48	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance Director	\$1.99	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.39	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.32	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.08	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.75	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$359.16	\$0.00
Payroll Journal	E 601-49440-105 Finance Director	\$438.59	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$119.98	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$288.84	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$95.43	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$76.03	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$17.78	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$164.21	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$407.05	\$0.00
Payroll Journal	E 602-49490-105 Finance Director	\$518.34	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$169.97	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$327.35	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.63	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$89.00	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.81	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$194.07	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$5,237.97
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,297.39
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$543.95
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,856.32
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,573.64

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**Journal Entries**

**Current Period: MAY 2017**

Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$93.30
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$746.42
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.56
Payroll Journal	G 101-21711 Incentive Pay	\$0.00	\$150.00
Payroll Journal	G 205-10600 Cash	\$0.00	\$37.81
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.81
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,625.70
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,903.90
Transaction Date	5/11/2017	Due 0	
		<b>Total</b>	<b>\$15,103.77</b>
			<b>\$15,103.77</b>

**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$11,529.55	\$11,529.55	In Balance
	205 ROCORI TRAILS	\$37.81	\$37.81	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.81	\$6.81	In Balance
	601 WATER FUND	\$1,625.70	\$1,625.70	In Balance
	602 SEWER FUND	\$1,903.90	\$1,903.90	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	05/23/17 JE	Debit Total	\$13,497.44		5
	Journal Entry	Credit Total	\$13,497.44	<b>Posted</b>	
			<u>\$0.00</u>		

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-41000-101 City Administrator	\$164.20	\$0.00
Payroll Journal	E 101-41000-105 Finance Director	\$29.90	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$29.99	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$16.80	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$41.03	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$9.58	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$450.00	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$755.32	\$0.00
Payroll Journal	E 101-41110-105 Finance Director	\$19.94	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$199.96	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$73.15	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$60.32	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$14.10	\$0.00
Payroll Journal	E 101-41600-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41600-102 Public Works Direct	\$11.97	\$0.00
Payroll Journal	E 101-41600-105 Finance Director	\$5.01	\$0.00
Payroll Journal	E 101-41600-108 Administrative Assi	\$2.49	\$0.00
Payroll Journal	E 101-41600-109 Public Works Maint	\$9.63	\$0.00
Payroll Journal	E 101-41600-121 PERA	\$2.70	\$0.00
Payroll Journal	E 101-41600-122 FICA-Social Securit	\$2.17	\$0.00
Payroll Journal	E 101-41600-123 Medicare	\$0.47	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$164.20	\$0.00
Payroll Journal	E 101-41800-105 Finance Director	\$511.36	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$329.94	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$75.41	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$60.71	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$14.21	\$0.00

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Journal Entries

Current Period: MAY 2017

Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &	\$4.28	\$0.00
Payroll Journal	E 101-41940-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-41940-102 Public Works Direct	\$23.94	\$0.00
Payroll Journal	E 101-41940-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-41940-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-41940-109 Public Works Maint	\$19.26	\$0.00
Payroll Journal	E 101-41940-121 PERA	\$4.30	\$0.00
Payroll Journal	E 101-41940-122 FICA-Social Securit	\$3.43	\$0.00
Payroll Journal	E 101-41940-123 Medicare	\$0.82	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$39.41	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$17.96	\$0.00
Payroll Journal	E 101-42200-105 Finance Director	\$39.87	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$5.00	\$0.00
Payroll Journal	E 101-42200-109 Public Works Maint	\$14.44	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$8.74	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$7.04	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.64	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-42500-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$5.00	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$3.20	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$2.63	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$0.62	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.57	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$5.99	\$0.00
Payroll Journal	E 101-42800-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-42800-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.68	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.35	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.32	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$98.52	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$933.82	\$0.00
Payroll Journal	E 101-43100-104 Temp Employee-Pa	\$122.88	\$0.00
Payroll Journal	E 101-43100-105 Finance Director	\$99.68	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$20.00	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$770.24	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$144.17	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$122.70	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$28.69	\$0.00
Payroll Journal	E 101-43125-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 101-43125-102 Public Works Direct	\$287.33	\$0.00
Payroll Journal	E 101-43125-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-43125-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-43125-109 Public Works Maint	\$231.07	\$0.00
Payroll Journal	E 101-43125-121 PERA	\$41.90	\$0.00
Payroll Journal	E 101-43125-122 FICA-Social Securit	\$33.44	\$0.00
Payroll Journal	E 101-43125-123 Medicare	\$7.83	\$0.00
Payroll Journal	E 101-45120-101 City Administrator	\$16.42	\$0.00
Payroll Journal	E 101-45120-102 Public Works Direct	\$23.94	\$0.00
Payroll Journal	E 101-45120-104 Temp Employee-Pa	\$15.36	\$0.00

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**Journal Entries**

**Current Period: MAY 2017**

Payroll Journal	E 101-45120-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-45120-108 Administrative Assi	\$10.00	\$0.00
Payroll Journal	E 101-45120-109 Public Works Maint	\$48.14	\$0.00
Payroll Journal	E 101-45120-121 PERA	\$7.76	\$0.00
Payroll Journal	E 101-45120-122 FICA-Social Securit	\$7.24	\$0.00
Payroll Journal	E 101-45120-123 Medicare	\$1.70	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$317.26	\$0.00
Payroll Journal	E 101-45122-104 Temp Employee-Pa	\$599.04	\$0.00
Payroll Journal	E 101-45122-105 Finance Director	\$4.98	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$2.50	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$207.00	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$44.80	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$72.88	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$17.05	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,727.38	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$5.99	\$0.00
Payroll Journal	E 101-46300-105 Finance Director	\$299.04	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$99.98	\$0.00
Payroll Journal	E 101-46300-109 Public Works Maint	\$4.81	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$160.29	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$131.37	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$30.73	\$0.00
Payroll Journal	E 205-45122-101 City Administrator	\$32.84	\$0.00
Payroll Journal	E 205-45122-121 PERA	\$2.46	\$0.00
Payroll Journal	E 205-45122-122 FICA-Social Securit	\$2.03	\$0.00
Payroll Journal	E 205-45122-123 Medicare	\$0.48	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.28	\$0.00
Payroll Journal	E 221-41000-105 Finance Director	\$1.99	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.39	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.32	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.08	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$359.16	\$0.00
Payroll Journal	E 601-49440-104 Temp Employee-Pa	\$30.72	\$0.00
Payroll Journal	E 601-49440-105 Finance Director	\$438.59	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$119.98	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$288.84	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$95.43	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$77.93	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.23	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$65.68	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$407.05	\$0.00
Payroll Journal	E 602-49490-105 Finance Director	\$518.34	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$169.97	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$327.35	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.63	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$88.99	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$20.81	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,764.10

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Journal Entries

Current Period: MAY 2017

Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,381.39
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$580.31
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,765.88
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,483.64
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$93.31
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$30.56
Payroll Journal	G 101-21711 Incentive Pay	\$0.00	\$150.00
Payroll Journal	G 205-10600 Cash	\$0.00	\$37.81
Payroll Journal	G 221-10600 Cash	\$0.00	\$6.06
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,494.56
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,709.82
Transaction Date	5/25/2017	Due 0	
	<b>Total</b>	<b>\$13,497.44</b>	<b>\$13,497.44</b>

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,249.19	\$10,249.19	In Balance
	205 ROCORI TRAILS	\$37.81	\$37.81	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$6.06	\$6.06	In Balance
	601 WATER FUND	\$1,494.56	\$1,494.56	In Balance
	602 SEWER FUND	\$1,709.82	\$1,709.82	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	MMB060217	Debit Total	\$17,932.01		5
	Journal Entry	Credit Total	\$17,932.01	<b>Posted</b>	
			<u>\$0.00</u>		

Refer	2127	Move design to cash		Debit	Credit
Journal Entry		G 205-25365 Design for Rocori Trail		\$17,932.01	\$0.00
Journal Entry		G 205-25300 Unreserved Fund Balan		\$0.00	\$17,932.01
Transaction Date	6/2/2017	Due 0		<b>Total</b>	<b>\$17,932.01</b>

Fund Summary

		Debit	Credit	Difference
Refer 2127	205 ROCORI TRAILS	\$17,932.01	\$17,932.01	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	MMB060217B	Debit Total	\$525,077.31		5
	Journal Entry	Credit Total	\$525,077.31	<b>Posted</b>	
			<u>\$0.00</u>		

Refer	2128	Design to Cash		Debit	Credit
Journal Entry		G 602-25310 Reserved for Wastewat		\$45,804.30	\$0.00
Journal Entry		G 602-25300 Unreserved Fund Balan		\$0.00	\$45,804.30
Journal Entry		G 101-25311 Design for Cashflows		\$160,538.23	\$0.00
Journal Entry		G 101-25312 Design for General Gov		\$54,318.00	\$0.00
Journal Entry		G 101-25320 Design for Fire		\$90,234.00	\$0.00
Journal Entry		G 101-25325 Design for Civil Defense		\$13,374.10	\$0.00
Journal Entry		G 101-25330 Design for Street Maint		\$93,643.73	\$0.00
Journal Entry		G 101-25350 Design for Park & Rec		\$49,516.01	\$0.00
Journal Entry		G 101-25355 Design for Ball Program		\$7,755.00	\$0.00
Journal Entry		G 101-25360 Design for Eagle Park		\$9,893.94	\$0.00
Journal Entry		G 101-25300 Unreserved Fund Balan		\$0.00	\$479,273.01

**CITY OF ROCKVILLE**  
**Journal Entries**

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Current Period: MAY 2017

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Transaction Date	6/2/2017	Due 0	<b>Total</b>	<b>\$525,077.31</b>	<b>\$525,077.31</b>
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**Fund Summary**

		Debit	Credit	Difference
<a href="#">Refer 2128</a>	101 GENERAL FUND	\$479,273.01	\$479,273.01	In Balance
	602 SEWER FUND	\$45,804.30	\$45,804.30	In Balance

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For each fund the Debits MUST equal Credits to be In Balance.

**Adoption by the City Council of the City of Rockville on this 13<sup>th</sup> Day of June, 2017**

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**Duane Willenbring, Mayor**

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**Martin M. Bode, Administrator-Clerk**

**City of Rockville, Minnesota  
Resolution 2017-38**

**Accepting of Donations / Contributions for May 2017**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of May 2017 and agrees to their associated stipulations:

- |    |   |            |
|----|---|------------|
| 1. | Stoney's Bar<br><i>Rockville Community Park</i>         | \$40.00    |
| 2. | Rockville Lions Club<br><i>Boat Dock at Eagles Park</i> | \$1,200.00 |
| 3. | Rockville Lions Club<br><i>Lions Park Pavilion</i>      | \$5,000.00 |

Adoption by the City Council of the City of Rockville on this 13<sup>th</sup> Day of June, 2017.

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator-Clerk

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**May 10, 2017**  
**ROCKVILLE CITY HALL**

**Item 1) Call to Order**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring. Roll call was taken and the following members were present: Council Members; Devin Cesnik, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator Martin Bode.

Others present: Various members of the public.

**Item 4) Approval of Agenda**

Administrator Bode requested to add:

11. i) *Fireworks Applications*

Tallman requested to add:

14. a) *Sign*

14. b) *Pay Equity*

14. c) *Stearns Co. Transportation Funding Update (Tallman)*

Tippelt requested to add:

14. d) *Discussion on Resolution 2017-86*

***Motion by Simon, second by Cesnik, to approve the agenda with amendments. Motion passed unanimously.***

**Item 5) Open Forum (4) Minute Limit (No Sharing/Allotting of Minutes)**

No one appeared.

**Item 6) Approval of Bills Paid**

***Motion by Tallman, second by Cesnik, to approve bills paid for April and May 2017. Motion passed unanimously.***

**Item 7) Consent Agenda: Approved with one motion**

- a) Resolution 2017-28 Approval of Closing 2016, Final 2016, and April 2017 Journal Entries
- b) Resolution 2017-29 Accepting April 2017 Donations
- c) Approval Rockville City Council Minutes of April 6 and April 12, 2017
- d) Resolution 2017-30 Old Dock Excess Property
- e) Acknowledge April 2017 Sheriff's Report
- f) Resolution 2017-35 Approve of Annual Liquor License Renewals

***Motion by Simon, second by Tallman, to approve the Consent Agenda as presented. Motion passed unanimously.***

**Item 8) Public Hearing – Vacation of Cartway**

- a) Resolution 2017-31 Vacation of Cartway

Request from property owners at or near 7089 Ahles Road, Rockville MN for the City of Rockville, per Minnesota Statue 412.851 to vacate the Cartway legally described as:

The SW corner of the North half of the NE ¼ of Section 24 in Township 123 N of Range 29 W Thence running South on the North and South quarter section line of said Section 24 to the NW corner of the SW quarter of the SE ¼ of said section 24 and there terminating.

Mayor Willenbring opened the public hearing at 6:12 p.m.

No members of the public came forward to speak to the matter.

***Motion by Tallman, second by Simon, to close the Public Hearing at 6:13 p.m. Motion passed unanimously.***

***Motion by Simon, second by Cesnik, to approve Resolution 2017-31 Vacation of Cartway. Motion passed unanimously.***

**Item 9) 2016 Audit Bergan/KDV Steve Wischmann**

- a) Resolution 2017-32 – Approval of 2016 Audit Report

Steve Wischmann, Bergan/KDV, presented council with an overview of the 2016 Audit Report.

***Motion by Cesnik, second by Simon, to approve Resolution 2017-32 Approval of the 2016 Audit Report. Motion passed unanimously.***

**Item 10) Department Reports**

- a) Planning Commission – Bill Becker

- (1) Resolution 2017-33 Amending CUP C Chanthakhammy dba Import Motors

Request to Amend Conditional Use Permit

Owner: C. Chanthakhammy dba Import Motors LLC

Property Address: 1380 Prairie Drive

Legal Description: PIN 76.42146.0815, Section 17, Township 123, Range 029

Lot 6 and 7 Block 2, Prairie Business Park

Conditional Use Permit Requested:

1. Conditional Use Permit is requested to increase the number of crushed cars on the lot from 40 to 800
2. And Variance from front yard storage

Relevant Information:

1. This property is located in the I-1 District.
2. Property contains 2.02 acres more or less.
3. 8 notices of public hearing were sent out.
4. SECTION 22 I-1 LIGHT INDUSTRIAL Subdivision 4: Conditional Uses (4) reads: Uses the City Council determined to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

SECTION 9: General Requirements, Subdivision 3: Outside Storage, (2a) reads: The area occupied is not within a required front yard.

Recommendations:

Consider Approval with these conditions:

- 1) The Entire South and East Fence be made 100 percent opaque, as is the North and West
- 2) Trees - 4' minimum arborvitaes or similar along the entire outside the fence area
- 3) Salvage cars may be stored in the front yard except, no cars may be stored between the front of the building and the South fence
- 4) 11 off street parking spaces must continue to be made available in the front of the building
- 5) No cars or other material maybe stacked higher than the fence
- 6) No more than 800 salvage cars on the lot at one time, must be stacked neatly
- 7) No additional driveway added
- 8) Maintain existing drainage patterns over, under and across the property
- 9) No repairs, storage or parking of salvage cars on street

***Motion by Tallman, second by Simon, to approve Resolution 2017-33 to approve Amending CUP for C. Chanthakhammy dba Import Motors with the conditions as noted. Motion passed unanimously.***

- b) Rock-fest – Kathleen Court-Stanger

Kathleen Stanger provided Council with a festival update. Stanger requested approval of the parade route and road closure for Rock-fest.

***Motion by Tallman, second by Cesnik, to approve the Rock-fest parade route and road closure. Motion passed unanimously.***

#### **Item 11) Administration**

- a) City Hall Parking Lot Rental

Hidway Bar requested to use the City Hall parking lot for a motorcycle rally on June 17th (Rock-fest). Hidway Bar will charge a parking fee to all vehicles and the proceeds would be donated to Rock-fest.

***Motion by Tallman, second by Cesnik, to approve the City Hall Parking Lot Rental with proceeds being donated to Rock-fest. Motion passed unanimously.***

- b) 25942 Lake Road Fence Line Request

Resolution 2017-34 Approve Fence on Property Line Request

***Motion by Simon, second by Tippelt, to approve Resolution 2017-34 Approve Fence within 2 feet of the Property Line Request. Motion passed unanimously.***

- c) Election Equipment

Reviewed information from Stearns Co. regarding new election equipment for 2018 elections.

- d) Resolution 2017-36 Sauk River Repair

***Motion by Simon, second by Tallman, to approve Resolution 2017-36 Sauk River Repair. Motion passed unanimously.***

- e) Sampler Written Report

A report from SEH was reviewed with the Council regarding the status of the sampler stations.

- f) Emergency Management (NIMS) Training June 1<sup>st</sup> 10 a.m. – 2 p.m. – for Elected Officials and Staff

- g) Campers vs Single Family Dwelling

Discussion was held on campers being used as single family dwellings as it relates to city ordinances. Council advised the Planning and Zoning Commission to review.

- h) Lions Park Shelter

The Lions Club is offering to do a joint venture with the City to enclose the Lions Park Shelter/Pavilion (Pleasant Lake). A quote from Foley Lumber Co. was presented and discussed by Council.

***Motion by Tallman, second by Cesnik, to approve the Lions Park Shelter proposal and adjust the budget by \$10,000 in the Parks department to accommodate this request. Motion passed unanimously.***

- i) Fireworks Applications

***Motion by Simon, second by Tippelt, to approve Pleasant Lake, Grand Lake and Rock-fest fireworks applications. Motion passed unanimously.***

#### **Item 12) Appropriations, Allocations and Transfers**

- a) Council Action - none

#### **Item 13) Mayor/Council Reports**

- a) Mayor Willenbring provided a brief update on the status of the Rocori Trail construction.
- b) Mayor Willenbring reviewed the policy regarding public comment during Council meeting.
- c) Mayor Willenbring Listen & Learn Session
- d) RTU (Roads Trails Utilities Committee)  
Tallman provided Council with an update from the RTU meeting held on May 3, 2017.

#### **Item 14) Other**

- a) Sign

Tallman commented on the sign cost for the banner being created for the lots being sold in the former Arcon Development location. Sign was approved at the last Council meeting.

- b) Council discussed the process for the upcoming Pay Equity analysis being conducted by David Drown Associates. After the initial analysis is completed the Council will then have the opportunity to ask question and provide input.
- c) Tallman provided Council with an update from a meeting he attended for the Stearns County Transportation Funding. The County is looking for public input. There are several meetings planned for the upcoming months.
- d) Member Tippelt questioned whether Ordinance 2017-86 pertained to the agricultural district. He was informed that this does not apply to Ag-40.

#### **Item 15) Future Agenda Items**

Next City Council meeting will be Tuesday, June 13, 2017 due to a change in schedule.

***Motion by Cesnik, second by Simon, to approve moving the June meeting to the 13th. Motion passed unanimously.***

#### **Item 16) Adjourn**

***Motion made by Simon, second by Cesnik, to adjourn the meeting at 8:18 p.m. Motion carried.***

Respectfully Submitted,

***Martin M. Bode  
City Administrator***

**ROCKVILLE ACTIVITY**

**MAY 2017**

**TOTAL HOURS: 37**

***(SEE ATTACHED ACTIVITY LIST FOR DETAILS)***

# CONTRACTS - MAY 2017

<u>Actual Incid City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE	05/01/2017 07:53:34	09:04:00	17035362	CONTR	2550
ROCKVILLE	05/02/2017 05:24:26	06:25:34	17035632	CONTR	2562
ROCKVILLE	05/03/2017 10:51:08	12:12:01	17035966	CONTR	2550
ROCKVILLE	05/03/2017 19:23:45	20:24:44	17036119	CONTR	2557
ROCKVILLE	05/04/2017 10:29:43	11:44:08	17036266	CONTR	2545
ROCKVILLE	05/05/2017 00:30:02	01:31:13	17036458	CONTR	2567
ROCKVILLE	05/06/2017 00:19:41	02:48:11	17036756	CONTR	2560
ROCKVILLE	05/06/2017 21:05:08	22:11:29	17036995	CONTR	2555
ROCKVILLE	05/07/2017 07:59:53	09:30:00	17037163	CONTR	2566
ROCKVILLE	05/08/2017 19:58:42	21:02:18	17037530	CONTR	2547
ROCKVILLE	05/09/2017 00:59:06	01:58:32	17037580	CONTR	2540
ROCKVILLE	05/09/2017 14:19:14	15:22:26	17037715	CONTR	2544
ROCKVILLE	05/10/2017 07:17:48	09:28:07	17037893	CONTR	2581
ROCKVILLE	05/12/2017 00:10:33	01:12:40	17038477	CONTR	2557
ROCKVILLE	05/12/2017 01:49:03	02:48:31	17038491	CONTR	2540
ROCKVILLE	05/12/2017 10:44:21	11:46:57	17038580	CONTR	2575
ROCKVILLE	05/13/2017 14:18:20	15:15:50	17039039	CONTR	2545
ROCKVILLE	05/14/2017 21:40:26	23:30:53	17039388	CONTR	2565
ROCKVILLE	05/15/2017 05:26:03	06:26:06	17039455	CONTR	2573
ROCKVILLE	05/15/2017 15:23:52	19:27:45	17039584	CONTR	2579
ROCKVILLE	05/16/2017 10:43:24	11:53:14	17039750	CONTR	2551
ROCKVILLE	05/18/2017 00:53:40	01:53:55	17040221	CONTR	2553
ROCKVILLE	05/18/2017 07:28:15	08:34:33	17040247	CONTR	2543
ROCKVILLE	05/19/2017 14:46:41	15:46:02	17040650	CONTR	2551
ROCKVILLE	05/20/2017 22:44:13	23:49:35	17041053	CONTR	2570
ROCKVILLE	05/21/2017 02:32:23	03:34:27	17041113	CONTR	2569
ROCKVILLE	05/22/2017 07:47:09	08:51:20	17041353	CONTR	2548
ROCKVILLE	05/24/2017 00:19:34	01:20:10	17041941	CONTR	2558
ROCKVILLE	05/25/2017 08:52:31	09:58:51	17042297	CONTR	2544
ROCKVILLE	05/26/2017 15:01:02	16:02:19	17042800	CONTR	2544
ROCKVILLE	05/26/2017 23:38:11	01:09:55	17042949	CONTR	2561
ROCKVILLE	05/27/2017 01:05:57	02:06:53	17042976	CONTR	2558
ROCKVILLE	05/27/2017 21:17:34	22:20:10	17043261	CONTR	2571
ROCKVILLE	05/28/2017 10:33:40	11:31:07	17043382	CONTR	2544
ROCKVILLE	05/29/2017 19:39:32	21:09:23	17043739	CONTR	2555
ROCKVILLE	05/30/2017 14:28:24	15:34:34	17043971	CONTR	2579
ROCKVILLE	05/31/2017 07:26:40	08:32:38	17044162	CONTR	2579

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17035362	2550	05/01/2017 07:53:34	05/01/2017 09:04:00	[05/01/2017 09:03:53 : MOB : 2550] ROMSTAD -1 HOUR COMPLETED -PATROLED RESIDENTIAL AREAS AND BUSINESS AREAS -PATROLED AROUND GRAND LK AND PLEASANT LK AREAS -QUIET MORNING, LIGHT RAIN AND SNOW
ROCKVILLE	17035632	2562	05/02/2017 05:24:26	05/02/2017 06:25:34	[05/02/2017 06:25:30 : MOB : 2562] ALL OF THE BUSINESSES WERE CLOSED. THE INDUSTRIAL PARK HAD SOME TRAFFIC WITH PEOPLE GOING TO WORK. MOST OF THE RESIDENTIAL AREAS HAD SOME TRAFFIC WITH PEOPLE WALKING AND DRIVING THROUGH THE AREAS. LJMCLAUGHLIN
ROCKVILLE	17035966	2550	05/03/2017 10:51:08	05/03/2017 12:12:01	[05/03/2017 12:11:59 : MOB : 2550] ROMSTAD -1 HOUR COMPLETED -PATROLED AROUND TOWN SITE, GRAND LAKE AND PLEASANT LK AREAS -QUIET DAY -
ROCKVILLE	17036119	2557	05/03/2017 19:23:45	05/03/2017 20:24:44	[05/03/2017 20:24:27 : MOB : 2557] ringness -co rd 8, grand lk rd, agate beach rd, rausch lk rd, pine st -townsite -rockville co park -lake rd, lena ln -pleasant lk rd -was raining -nothing to report
ROCKVILLE	17036266	2545	05/04/2017 10:29:43	05/04/2017 11:44:08	[05/04/2017 11:41:58 : MOB : 2545] STARTED CONTRACT AT 1030 HOURS. PATROLED CR 47 FOR SPEEDERS. LAKE RD, RAUSCH LAKE RD, FOLLOW UP ON DUI, CR 141. ENDED CONTRACT AT 1140 HOURS.

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17036458	2567	05/05/2017 00:30:02	05/05/2017 01:31:13	[05/05/2017 01:31:08 : MOB : 2567] - PATROLLED AREAS OF ROCKVILLE, INCLUDING THE `CITY` AREA OF ROCKVILLE. - ALL APPEARED OK. - START OF CONTRACT 0030. - END OF CONTRACT 0130. - TOTAL CONTRACT TIME, 1 HOUR.
ROCKVILLE	17036756	2560	05/06/2017 00:19:41	05/06/2017 02:48:11	[05/06/2017 02:48:08 : MOB : 2560] START: 0019HRS  -PATROLLED TOWNSITE BRIEFLY -TRAFFIC STOP ICR 17036760, ARRESTED FOR POSSESSION OF DRUGS  END: 0119HRS  TOTAL CONTRACT TIME: 1 HR  [5/6/2017 00:37:34 : pos5 : 01TLDINND0] PENDING FOR 2560
ROCKVILLE	17036995	2555	05/06/2017 21:05:08	05/06/2017 22:11:29	[05/06/2017 22:11:24 : MOB : 2555] START 2105 END 2205 -TOWNSITE -RES AREAS AND BUSINESSES AROUND TOWNSITE -GRAND LK AREA -PLEASANT LK AREA -TOTAL TIME ON CONTRACT 1 HOUR C.SCHWEGEL
ROCKVILLE	17037163	2566	05/07/2017 07:59:53	05/07/2017 09:30:00	[05/07/2017 09:29:53 : MOB : 2566] SCHMIDT - CONTRACT 1 HOUR 0759-0859 - PATROLLED DOWNTOWN, RES AREAS, PARKS - ALL QUIET - 1 TRAFFIC STOP FOR EQUIP VIOL - NO REPORT

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17037530	2547	05/08/2017 19:58:42	05/08/2017 21:02:18	[05/08/2017 21:02:04 : MOB : 2547] WELLS-1930-2000 PATROLLED AREAS AROUND INDUSTRIAL PARK ON W SIDE OF TOWN. 2000 CLEARED CONTR FOR A CALL IN WAKEFIELD TWP. 2030-2100 CHECKED AREAS AROUND TOWNSITE, CO PARK, GRAND LAKE AREAS. ONE HR COMPLETE. FORGOT TO SEND CONTR WHEN I ARRIVED IN TOWN SO TIME STARTED SHOWS 2000.  [5/8/2017 19:58:55 : pos4 : 01HPHARRIS] PENDING FOR 2547  [5/8/2017 19:58:49 : pos4 : 01HPHARRIS]
ROCKVILLE	17037580	2540	05/09/2017 00:59:06	05/09/2017 01:58:32	[05/09/2017 01:58:23 : MOB : 2540] 1 HR CONTRACT...MMAYERS  [05/09/2017 01:55:16 : MOB : 2540] WORKED THE TOWN CONTRACT ROAMING RESIDENTIAL AND BUISNESS AREAS...EVERYTHING APPEARED NORMAL IN THE AREAS...NOTHING SUSP SEEN...STOPPED 1 CAR ON HWY 23 FOR SPEEDING SO FAR AND THAT HAS BEEN IT....
ROCKVILLE	17037715	2544	05/09/2017 14:19:14	05/09/2017 15:22:26	
ROCKVILLE	17037893	2581	05/10/2017 07:17:48	05/10/2017 09:28:07	[05/10/2017 09:04:20 : MOB : 2581] towards end of contract i completed fup on a theft case which took place in city on april 29  [05/10/2017 09:03:50 : MOB : 2581] checked city streets and areas around pleasant lake and grand lake  [05/10/2017 07:18:14 : MOB : 2581] START TIME 07 17HRS
ROCKVILLE	17038477	2557	05/12/2017 00:10:33	05/12/2017 01:12:40	[05/12/2017 01:12:25 : MOB : 2557] ringness -contract assinged for 2300 -started at 0010 -townsite -cco rd 8, grand lake rd, agate beach rd, rausch lake rd, lake rd, lina

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17038491	2540	05/12/2017 01:49:03	05/12/2017 02:48:31	[05/12/2017 02:48:11 : MOB : 2540] ROAMED ALL OVER DURING CONTRACT...BUSINESS AREAS, RESIDENTIAL AREAS, SJ LEWIS, PLEASANT LAKE AREA.....  NOTHING FOUND OUT OF THE ORDINARY....  TOTAL TIME 1 HR...MMAYERS
ROCKVILLE	17038580	2575	05/12/2017 10:44:21	05/12/2017 11:46:57	[05/12/2017 11:46:51 : MOB : 2575] 1 HOUR CONTRACT 1045 TO 1145 PATROLLED ALL OVER ROCKVILLE, PARKS, GRAND AND PLEASANT LAKE AREAS NO VIOLATIONS NO REPORT
ROCKVILLE	17039039	2545	05/13/2017 14:18:20	05/13/2017 15:15:50	[05/13/2017 15:15:45 : MOB : 2545] started contract at 1418 ended contract at 1516 spent most time on lake rd talking to homeowners of a problem with prior neighbors. late on contract because of calls had to leave contract because of assault.
ROCKVILLE	17039388	2565	05/14/2017 21:40:26	05/14/2017 23:30:53	[5/14/2017 22:22:01 : pos6 : 01TLDDINND0] DISPATCHED TO A MEDICAL AT 2220 HOURS
ROCKVILLE	17039455	2573	05/15/2017 05:26:03	05/15/2017 06:26:06	[05/15/2017 06:26:03 : MOB : 2573] patterson 0525-0625 1hr - patrolled broadway commercial - patrolled grand and pleasant lake residential
ROCKVILLE	17039584	2579	05/15/2017 15:23:52	05/15/2017 19:27:45	[05/15/2017 19:27:39 : MOB : 2579] DID CONTRACT FROM 1523-1623  [5/15/2017 15:23:58 : pos4 : 01asrosenb]
ROCKVILLE	17039750	2551	05/16/2017 10:43:24	05/16/2017 11:53:14	[05/16/2017 11:53:08 : MOB : 2551] MELAND RAN RADAR ON BROADWAY ST

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17040221	2553	05/18/2017 00:53:40	05/18/2017 01:53:55	[05/18/2017 01:53:46 : MOB : 2553] - CONTR STARTED AT 0053 - PATROLLED DOWNTOWN/BUSINESSES - DID XPAT IN TOWN - SAT AND RAN RADAR ON BROADWAY, NO TRAFFIC - CHECKED FIREHALL AND RV BUSINESS, NOTHING SUSPICIOUS - CONTR COMPLETED AT 0153 - 1 HR CONTR HAGSTROM
ROCKVILLE	17040247	2543	05/18/2017 07:28:15	05/18/2017 08:34:33	[05/18/2017 08:34:21 : MOB : 2543] PATROLLED CITY OF ROCKVILLE 0730-0830 ONE WARNING SPEED
ROCKVILLE	17040650	2551	05/19/2017 14:46:41	05/19/2017 15:46:02	[05/19/2017 15:43:46 : MOB : 2551] meland patrolled city ran radar on cr 8 checked lake access took a fraud attempt call, 17040655 checked fire hall stopped in at city hall
ROCKVILLE	17041053	2570	05/20/2017 22:44:13	05/20/2017 23:49:35	[05/20/2017 23:49:29 : MOB : 2570] T JOHNSON -PATROLLED CITY FROM 2244 TO 2348 HOURS -FAIRLY LARGE BAR CROWD -NO ISSUES -LITTLE TRAFFIC -STATIONARY RADAR, NO STOPS -CHECKED BOAT LANDINGS -CHECKED SCHOOL, SJ LOUIS, COUNTY AND CITY PARK -AAOK AND SECURE -NO CALLS FOR SERVICE
ROCKVILLE	17041113	2569	05/21/2017 02:32:23	05/21/2017 03:34:27	[05/21/2017 03:34:18 : MOB : 2569] A JOHNSON -PATROLED CO RD 6 TO LAKE RD RESIDENTIAL AREAS

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17041353	2548	05/22/2017 07:47:09	05/22/2017 08:51:20	[05/22/2017 08:51:06 : MOB : 2548] PATROLLED THROUGH OUT TOWN, QUIET. NO ISSUES.
ROCKVILLE	17041941	2558	05/24/2017 00:19:34	05/24/2017 01:20:10	[05/24/2017 01:20:03 : MOB : 2558] 0019-START OF CONTRACT 0019-0035-PATROLLED TOWN SITE INCLUDING BROADWAY ST, PTARMIGAN LN, WALNUT ST, WALNUT CIR, CAROLINE LN 0035-0055-PATROLLED GRAND LK AREA INCLUDING CR 8, GRAND LK RD, AGATE BEACH RD, RAUSCH LK RD 0055-0119-PATROLLED PLEASANT LK AREA INCLUDING CR 47, LAKE RD, LENA LN, CR 6, 88 AV, BLUEBIRD LN, PLEASANT LN, 245 ST 0119-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ROCKVILLE	17042297	2544	05/25/2017 08:52:31	05/25/2017 09:58:51	
ROCKVILLE	17042800	2544	05/26/2017 15:01:02	05/26/2017 16:02:19	[05/26/2017 15:01:02 : pos5 : 01MLKAMPA]
ROCKVILLE	17042949	2561	05/26/2017 23:38:11	05/27/2017 01:09:55	[05/27/2017 01:09:45 : MOB : 2561] -CHECKED ON SUSPICIOUS VEHICLE PARKED IN FAR END OF STORAGE SHEDS, -FIELD SOBRIETY TESTS WERE CONDUCTED/MALE PASSED, -MALE OWNED A STORAGE SHED AND WAS GETTING READY FOR WORK TOMORROW (17042970)  -DROVE AROUND CITY, CHECKED SEVERAL PARKS, MALL AREA, SCHOOL, BUSINESSES  [05/26/2017 23:57:49 : MOB : 2561] DRIVER ISSUED CITATION FOR SPEED (17042957)
ROCKVILLE	17042976	2558	05/27/2017 01:05:57	05/27/2017 02:06:53	[05/27/2017 02:06:46 : MOB : 2558] 0105-START OF CONTRACT 0105-0115-PATROLLED BROADWAY ST, PINE ST 0115-0135-PATROLLED GRAND LK AREA INCLUDING RAUSCH LK RD, AGATE BEACH RD, GRAND LK RD, CR 8. 0135-0150-PATROLLED TOWN SITE INCLUDING WALNUT ST,

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17043261	2571	05/27/2017 21:17:34	05/27/2017 22:20:10	[05/27/2017 22:19:57 : MOB : 2571] -COMPLETED 1 HOUR CONTRACT -HANDLED A DOG COMP, DRIV COMP AND MADE A FEW TRAFFIC STOPS -MULTIPLE RESIDENTS HAVING BONFIRES THROUGHOUT TOWN -PO WIDMER
ROCKVILLE	17043382	2544	05/28/2017 10:33:40	05/28/2017 11:31:07	
ROCKVILLE	17043739	2555	05/29/2017 19:39:32	05/29/2017 21:09:23	[05/29/2017 21:06:22 : MOB : 2555] END 2105 TOTAL TIME ON CONTRACT 1 HOUR C.SCHWEGEL  [05/29/2017 21:01:42 : MOB : 2555] -GRAND LK AREA  [05/29/2017 20:38:24 : MOB : 2555] -GRAND LK AREA  [05/29/2017 20:38:18 : MOB : 2555] -RES AREAS AROUND TOWNSITE  [05/29/2017 20:22:45 : MOB : 2555] -BIRCH ST APTS  [05/29/2017 20:20:06 : MOB : 2555] -T38 AT CHAPEL AND CO RD 47 FOR EXP REG  [05/29/2017 20:14:38 : MOB : 2555] RETURNED TO CONTRACT AT 2015  [5/29/2017 19:51:43 : pos5 : 01TLDINNDO] DISPATCHED TO HAZARD CALL AT 1951 HOURS  [05/29/2017 19:49:26 : MOB : 2555] -EAGLE PARK/COUNTY PARK  [05/29/2017 19:47:02 : MOB : 2555] -DOWNTOWN/BAR AREA  [05/29/2017 19:46:12 : MOB : 2555]

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	17043971	2579	05/30/2017 14:28:24	05/30/2017 15:34:34	[05/30/2017 15:34:24 : MOB : 2579] 1428-1530 FH AREA, CHAPEL ST, PINE, ELM, CEDAR, MILL, COTTONWOOD, 1 ST W, CHESTNUT, BROADWAY E/W, BIRCH, MAPLE, CO RD 8 AREA, REMOVED HAZ ON RD, PRAIRIE DR, PRAIRIE CT/DR, GRAND LAKE AREA, CC W/ COLD SPRING GRANITE,
ROCKVILLE	17044162	2579	05/31/2017 07:26:40	05/31/2017 08:32:38	[05/31/2017 08:32:30 : MOB : 2579] 0726-0830 PATROLLED PINE, CEDAR, MILL, BROADWAY E/W, COTTONWOOD ST, 1 ST W, CO PARK, BIRCH/MAPLE, CHESTNUT, CAROLINE LN, PTARMIGAN DR/LN, TAMARACK CT, ASPEN E/W, WALNUT ST/CIR, CYPRESS, GRAND LK RD, AGATE BEACH RD, FH AREA.

# ALL CALLS - MAY 2017

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	05/04/2017 19:41:24	17036400	1029	STOLEN VEHICLE
ROCKVILLE	05/09/2017 04:40:59	17037599	1050	ACCIDENT
ROCKVILLE	05/28/2017 13:21:41	17043418	1053	ACCIDENT AMBULANCE ENROUTE
ROCKVILLE	05/14/2017 19:14:14	17039364	ABU	ABUSE AGAINST CHILD
ROCKVILLE	05/22/2017 10:51:54	17041415	ADORD	APPREHENSION & DETENTION OF
ROCKVILLE	05/05/2017 16:42:14	17036637	AL	ALARM
ROCKVILLE	05/05/2017 19:47:46	17036678	AL	ALARM
ROCKVILLE	05/25/2017 23:22:28	17042569	AL	ALARM
ROCKVILLE	05/06/2017 19:10:06	17036956	ANI	ANIMAL COMPLAINT
ROCKVILLE	05/10/2017 14:52:47	17038003	ANI	ANIMAL COMPLAINT
ROCKVILLE	05/28/2017 11:25:29	17043396	ANI	ANIMAL COMPLAINT
ROCKVILLE	05/09/2017 04:54:57	17037600	ASSTA	AGENCY ASSIST
ROCKVILLE	05/13/2017 03:57:04	17038960	ASSTA	AGENCY ASSIST
ROCKVILLE	05/16/2017 13:50:17	17039800	ASSTA	AGENCY ASSIST
ROCKVILLE	05/25/2017 23:59:46	17042575	ASSTA	AGENCY ASSIST
ROCKVILLE	05/29/2017 21:33:01	17043760	ASSTB	BUSINESS ASSIST
ROCKVILLE	05/09/2017 17:02:13	17037767	ASSTP	PERSONAL ASSIST
ROCKVILLE	05/31/2017 18:12:33	17044398	ASSTP	PERSONAL ASSIST
ROCKVILLE	05/12/2017 21:39:54	17038796	ATV	ATV COMPLAINT
ROCKVILLE	05/01/2017 01:43:47	17035321	BHEALTH	BEHAVIORAL HEALTH
ROCKVILLE	05/05/2017 20:56:16	17036692	BURN	ILLEGAL BURNING
ROCKVILLE	05/06/2017 11:42:08	17036855	CC	CITIZEN CONTACT
ROCKVILLE	05/27/2017 20:32:07	17043251	CC	CITIZEN CONTACT
ROCKVILLE	05/27/2017 21:54:57	17043273	CC	CITIZEN CONTACT
ROCKVILLE	05/01/2017 07:53:34	17035362	CONTR	CONTRACT
ROCKVILLE	05/02/2017 05:24:26	17035632	CONTR	CONTRACT
ROCKVILLE	05/03/2017 10:51:08	17035966	CONTR	CONTRACT
ROCKVILLE	05/03/2017 19:23:45	17036119	CONTR	CONTRACT
ROCKVILLE	05/04/2017 10:29:43	17036266	CONTR	CONTRACT
ROCKVILLE	05/05/2017 00:30:02	17036458	CONTR	CONTRACT
ROCKVILLE	05/31/2017 07:26:40	17044162	CONTR	CONTRACT
ROCKVILLE	05/26/2017 23:38:11	17042949	CONTR	CONTRACT
ROCKVILLE	05/27/2017 01:05:57	17042976	CONTR	CONTRACT
ROCKVILLE	05/27/2017 21:17:34	17043261	CONTR	CONTRACT
ROCKVILLE	05/28/2017 10:33:40	17043382	CONTR	CONTRACT
ROCKVILLE	05/29/2017 19:39:32	17043739	CONTR	CONTRACT
ROCKVILLE	05/30/2017 14:28:24	17043971	CONTR	CONTRACT
ROCKVILLE	05/20/2017 22:44:13	17041053	CONTR	CONTRACT
ROCKVILLE	05/21/2017 02:32:23	17041113	CONTR	CONTRACT
ROCKVILLE	05/22/2017 07:47:09	17041353	CONTR	CONTRACT
ROCKVILLE	05/24/2017 00:19:34	17041941	CONTR	CONTRACT
ROCKVILLE	05/25/2017 08:52:31	17042297	CONTR	CONTRACT
ROCKVILLE	05/26/2017 15:01:02	17042800	CONTR	CONTRACT
ROCKVILLE	05/15/2017 05:26:03	17039455	CONTR	CONTRACT
ROCKVILLE	05/15/2017 15:23:52	17039584	CONTR	CONTRACT
ROCKVILLE	05/16/2017 10:43:24	17039750	CONTR	CONTRACT
ROCKVILLE	05/18/2017 00:53:40	17040221	CONTR	CONTRACT
ROCKVILLE	05/18/2017 07:28:15	17040247	CONTR	CONTRACT
ROCKVILLE	05/19/2017 14:46:41	17040650	CONTR	CONTRACT
ROCKVILLE	05/10/2017 07:17:48	17037893	CONTR	CONTRACT
ROCKVILLE	05/12/2017 00:10:33	17038477	CONTR	CONTRACT
ROCKVILLE	05/12/2017 01:49:03	17038491	CONTR	CONTRACT
ROCKVILLE	05/12/2017 10:44:21	17038580	CONTR	CONTRACT
ROCKVILLE	05/13/2017 14:18:20	17039039	CONTR	CONTRACT
ROCKVILLE	05/14/2017 21:40:26	17039388	CONTR	CONTRACT
ROCKVILLE	05/06/2017 00:19:41	17036756	CONTR	CONTRACT
ROCKVILLE	05/06/2017 21:05:08	17036995	CONTR	CONTRACT
ROCKVILLE	05/07/2017 07:59:53	17037163	CONTR	CONTRACT
ROCKVILLE	05/08/2017 19:58:42	17037530	CONTR	CONTRACT

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	05/09/2017 00:59:06	17037580	CONTR	CONTRACT
ROCKVILLE	05/09/2017 14:19:14	17037715	CONTR	CONTRACT
ROCKVILLE	05/23/2017 19:03:35	17041878	COUNT	COUNTERFEITING
ROCKVILLE	05/27/2017 20:34:46	17043252	DOG	DOG COMPLAINT/BARKING
ROCKVILLE	05/14/2017 16:16:28	17039320	DRIVE	DRIVING COMPLAINT
ROCKVILLE	05/05/2017 22:21:33	17036725	DWI	DRUNK DRIVER ARREST
ROCKVILLE	05/05/2017 13:33:14	17036582	EVICION	EVICION
ROCKVILLE	05/07/2017 12:29:59	17037195	FIREW	FIRE GRASS OR WILDLAND
ROCKVILLE	05/19/2017 15:08:38	17040655	FRAUD	FRAUD
ROCKVILLE	05/10/2017 16:50:08	17038043	FUP	FOLLOW UP
ROCKVILLE	05/15/2017 18:59:24	17039629	FUP	FOLLOW UP
ROCKVILLE	05/26/2017 12:20:29	17042750	FUP	FOLLOW UP
ROCKVILLE	05/09/2017 17:28:39	17037776	HAR	HARASSMENT COMPLAINT
ROCKVILLE	05/18/2017 21:56:25	17040463	HAZ	HAZARD
ROCKVILLE	05/27/2017 21:31:52	17043267	HAZ	HAZARD
ROCKVILLE	05/06/2017 20:27:30	17036975	HSREFER	HUMAN SERVICES REFERRAL
ROCKVILLE	05/22/2017 09:40:36	17041391	INFO	MATTER OF INFORMATION
ROCKVILLE	05/26/2017 17:02:05	17042847	INFO	MATTER OF INFORMATION
ROCKVILLE	05/26/2017 05:33:52	17042622	K9TRAIN	CANINE TRAINING
ROCKVILLE	05/18/2017 22:53:27	17040480	MA	MOTORIST ASSIST
ROCKVILLE	05/20/2017 10:57:18	17040909	MA	MOTORIST ASSIST
ROCKVILLE	05/24/2017 21:33:09	17042192	MA	MOTORIST ASSIST
ROCKVILLE	05/03/2017 01:20:22	17035902	MED	MEDICAL EMERGENCY
ROCKVILLE	05/20/2017 17:42:18	17040958	MED	MEDICAL EMERGENCY
ROCKVILLE	05/24/2017 17:10:23	17042118	MED	MEDICAL EMERGENCY
ROCKVILLE	05/26/2017 04:46:22	17042611	MED	MEDICAL EMERGENCY
ROCKVILLE	05/16/2017 16:14:26	17039834	PAPSV	PAPER SERVICE
ROCKVILLE	05/31/2017 13:08:27	17044259	PAPSV	PAPER SERVICE
ROCKVILLE	05/05/2017 15:31:39	17036617	PRDAM	PROPERTY DAMAGE
ROCKVILLE	05/30/2017 09:23:05	17043862	PRDAM	PROPERTY DAMAGE
ROCKVILLE	05/11/2017 19:03:50	17038405	RW	REPORT WRITING
ROCKVILLE	05/16/2017 05:01:56	17039697	RW	REPORT WRITING
ROCKVILLE	05/19/2017 13:23:51	17040605	RW	REPORT WRITING
ROCKVILLE	05/26/2017 16:12:05	17042829	RW	REPORT WRITING
ROCKVILLE	05/05/2017 11:29:33	17036549	SD	SPECIAL DETAIL
ROCKVILLE	05/24/2017 07:49:04	17041979	STALL	STALLED VEHICLE
ROCKVILLE	05/12/2017 00:06:11	17038475	STENF	SELECTIVE TRAFFIC ENFORCEME
ROCKVILLE	05/31/2017 14:11:10	17044279	SUIC	SUICIDE THREAT
ROCKVILLE	05/13/2017 03:49:18	17038959	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	05/18/2017 22:10:53	17040465	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	05/20/2017 01:21:10	17040842	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	05/21/2017 12:17:08	17041154	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	05/27/2017 00:32:44	17042970	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	05/01/2017 09:34:43	17035374	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/01/2017 22:50:43	17035582	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/02/2017 23:02:18	17035879	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/02/2017 23:42:18	17035885	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/03/2017 00:36:00	17035894	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/03/2017 10:03:31	17035961	TRAFFIC STOP	TRAFFIC STOP
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ROCKVILLE	05/29/2017 08:46:26	17043607	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/29/2017 10:37:55	17043633	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/29/2017 20:16:17	17043745	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/31/2017 06:25:13	17044143	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/31/2017 07:01:48	17044153	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/23/2017 00:25:46	17041660	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/26/2017 03:59:39	17042607	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/26/2017 23:47:45	17042957	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/27/2017 20:03:44	17043243	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/27/2017 21:27:22	17043264	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/27/2017 22:11:50	17043281	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 09:31:43	17041383	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 11:50:39	17041431	TRAFFIC STOP	TRAFFIC STOP

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ROCKVILLE	05/22/2017 12:07:27	17041436	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 18:03:27	17041574	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 18:16:38	17041577	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 22:25:52	17041633	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/20/2017 21:05:18	17041009	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 00:01:03	17041279	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 02:40:41	17041297	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 04:53:31	17041312	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 05:29:08	17041317	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/22/2017 05:34:12	17041319	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/18/2017 17:59:44	17040402	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/18/2017 22:59:30	17040482	TRAFFIC STOP	TRAFFIC STOP
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ROCKVILLE	05/19/2017 22:55:35	17040769	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/20/2017 05:55:56	17040882	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/20/2017 06:13:28	17040886	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/13/2017 23:22:00	17039176	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/14/2017 23:16:57	17039419	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/15/2017 11:32:15	17039514	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/17/2017 13:59:27	17040082	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/18/2017 07:24:39	17040245	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/18/2017 16:50:29	17040382	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/11/2017 00:04:25	17038137	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/11/2017 07:05:52	17038170	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/11/2017 19:41:48	17038414	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/12/2017 23:12:15	17038861	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/13/2017 06:22:02	17038972	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/13/2017 16:25:52	17039059	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/08/2017 20:33:27	17037540	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/09/2017 01:49:18	17037585	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/09/2017 15:22:07	17037728	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/09/2017 22:40:13	17037833	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/10/2017 21:53:24	17038109	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/10/2017 23:41:27	17038131	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/05/2017 18:19:58	17036659	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/05/2017 19:17:01	17036668	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/06/2017 00:33:06	17036760	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/06/2017 09:57:11	17036824	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/07/2017 08:06:11	17037164	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/07/2017 15:53:16	17037227	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	05/06/2017 13:45:53	17036888	TRAIN	TRAINING
ROCKVILLE	05/17/2017 09:53:12	17040017	TRES	TRESPASSING/TRESPASSER
ROCKVILLE	05/05/2017 11:04:01	17036540	UAVTRAIN	UAV TRAINING
ROCKVILLE	05/14/2017 16:24:27	17039322	WATV	WATERCRAFT VIOLATION
ROCKVILLE	05/26/2017 16:51:53	17042843	WATV	WATERCRAFT VIOLATION
ROCKVILLE	05/26/2017 17:10:21	17042848	WATV	WATERCRAFT VIOLATION
ROCKVILLE	05/30/2017 18:09:51	17044028	WATV	WATERCRAFT VIOLATION
ROCKVILLE	05/31/2017 16:44:21	17044341	WATV	WATERCRAFT VIOLATION
ROCKVILLE	05/03/2017 20:50:17	17036133	WELF	WELFARE CHECK
ROCKVILLE	05/15/2017 13:25:38	17039541	WELF	WELFARE CHECK
ROCKVILLE	05/13/2017 12:21:16	17039018	XPAT	EXTRA PATROL

**CITATIONS IN CONTRACT CITIES**

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	05/01/2017 09:35:00	17035374	730017017597	SPEEDING
MN0730000	2	ROCKVILLE	05/02/2017 23:03:00	17035879	730017013776	SPEEDING
MN0730000	2	ROCKVILLE	05/02/2017 23:43:00	17035885	730017013777	SPEEDING
MN0730000	2	ROCKVILLE	05/06/2017 09:58:00	17036824	730017018540	SPEEDING
MN0730000	2	ROCKVILLE	05/07/2017 15:55:00	17037227	730017018544	SPEEDING
MN0730000	2	ROCKVILLE	05/10/2017 23:41:00	17038131	730017004488	NO VALID MN DRIVER'S LICENSE
MN0730000	2	ROCKVILLE	05/11/2017 07:09:00	17038170	730017004340	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	05/11/2017 19:42:00	17038414	730017018803	SPEEDING
MN0730000	2	ROCKVILLE	05/12/2017 23:12:00	17038861	730017016720	SPEEDING
MN0730000	2	ROCKVILLE	05/18/2017 16:51:00	17040382	730017018810	SPEEDING
MN0730000	2	ROCKVILLE	05/19/2017 17:31:00	17040691	730017018605	EXPIRED REGISTRATION < 12 MONTHS
MN0730000	2	ROCKVILLE	05/20/2017 05:58:00	17040882	730017015558	SPEEDING
MN0730000	2	ROCKVILLE	05/20/2017 06:15:00	17040886	730017015559	SPEEDING
MN0730000	2	ROCKVILLE	05/22/2017 04:53:00	17041312	730017017408	SPEEDING
MN0730000	2	ROCKVILLE	05/22/2017 04:53:00	17041312	730017017408	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	05/22/2017 05:34:00	17041319	730017017409	SPEEDING
MN0730000	2	ROCKVILLE	05/22/2017 05:34:00	17041319	730017017409	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	05/22/2017 18:06:00	17041574	730017017348	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	05/23/2017 00:25:00	17041660	730017012168	SPEEDING
MN0730000	1	ROCKVILLE	05/26/2017 14:21:00	17042569	730017015082	PROP DAM-MS-PRPDMG-BUSI-REDUCE VAL 500 LESS

**CITY OF ROCKVILLE, MINNESOTA  
RESOLUTION 2017-39**

**A RESOLUTION AMENDING CONDITIONAL USE PERMIT.**

**WHEREAS**, The City Council of the City of Rockville, Stearns County, Minnesota has received a request to amend a conditional/Interim use permit from Kipland Vale Inc. (Eulalia May Bechtold, Roger Bechtold and Mark Bechtold) to construct a waste storage structure in the Ag-40 District, and;

**WHEREAS**, Property Address is 24353 125<sup>th</sup> Avenue, Saint Cloud, MN 56301, and;

**WHEREAS**, Legal Description of: PID # 76.41610.0500, The Southwest Quarter of the Northeast Quarter of Section 7, Township 123, Range 29 and the West One-half of the Southeast Quarter and the East One-half of the Southwest Quarter and the Southeast Quarter of the Northwest Quarter, all located in Section 7, Township 123, Range 29, Stearns County, Minnesota.

ALSO:

PID # 76.41634.0800, All that part of the Northwest Quarter of the Northeast Quarter lying Northerly of a ditch as now located and established on said 40 of Section 18, Township 123, Range 29, Stearns County, Minnesota

**WHEREAS**, A Conditional Use Permit is required for feedlots proposing modifications or expansions exceeding 500 animal units in an A-40 zoning district. Rockville Ordinance Subdivision 25 refers to Stearns County, Minnesota Zoning Ordinance (as amended) Section 6.7.

**WHEREAS**, The original CUP was approved on September 15, 2010, Resolution No. 2010-21, CUP NO. 10-03 and inadvertently was not recorded. This amended CUP NO. 17-02 shall be recorded and also serve as notice of the original unrecorded CUP NO. 10-03, and;

**WHEREAS**, proper notification and publication had been given, and;

**WHEREAS**, Public hearing was conducted on June 6, 2017, and all persons were given an opportunity to be heard on said request.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

FINDINGS OF FACT

1. The Applicant has complied with the application procedure in Section 27 Subd. 2 of the zoning ordinance.
2. The Planning Commission has reviewed and recommended approval of the request.
3. The original CUP did not burden public facilities and the additional waste facility will not create a burden on public facilities.

4. The request is compatible with existing and planned uses since it is an ordinary agricultural use and will not be detrimental to the health, safety, or welfare of the City.
5. The request is an ordinary agricultural use and will not adversely affect adjacent properties, will not create a traffic hazard, will not affect parking or loading areas.
6. The request will not impact, wetlands, floodplains, or shoreland.
7. That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
8. The use is reasonably related to the overall needs of the City and to existing land uses.
9. The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.

**FURTHER**, Said CUP NO. 17-02 request is hereby approved to construct a waste storage structure and the animal unit capacity will remain at 790 units in the Ag-40 District with conditions:

- a) *The manure management plan shall be updated annually as needed according to Minnesota Rules, Chapter 7020, or successor rules.*
- b) *The owner shall maintain records of manure land application as required by Minnesota Rules, Chapter 7020, or successor rules.*
- c) *The owner shall construct the project according to the plans submitted with the application.*

Adoption by the City Council of the City of Rockville on this 13th day of June, 2017.

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Duane Willenbring, Mayor  
City of Rockville

**ATTEST:**

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Martin M. Bode, Administrator  
City of Rockville

**THIS INSTRUMENT DRAFTED BY:**  
CITY OF ROCKVILLE (MMB)  
229 Broadway Street East  
Rockville, MN 56369  
(320) 251-5836

Res. 2017-xx Kipland Vale Amend CUP

## STAFF REPORT:

Re: Conditional Use Permit Request 17-02

Owners: Kipland Vale Inc (Eulalia May Bechtold, Roger Bechtold and Mark Bechtold)

Property Address: 24353 125<sup>th</sup> Avenue, Saint Cloud, MN 56301, In the City of Rockville, Stearns County, Minnesota.

PID # 76.41610.0500 and PID # 76.41634.0800

A Conditional Use Permit is required for feedlots proposing modifications or expansions exceeding 500 animal units in an A-40 zoning district. Rockville Ordinance Subdivision 25 refers to Stearns County, Minnesota Zoning Ordinance (as amended) Section 6.7.

Amend Conditional Use Permit Requested:

Construct a new 144' by 220' by 4' concrete stacking structure

Relevant Information:

- 1) This property is located within the A-40 District and the Special Protection – Ag District Overlay.
- 2) Adjacent property is zoned the same.
- 3) Access to the property is by 125<sup>th</sup> Ave or Glacier Rd.
- 4) Property contains 240 acres
- 5) Animal unit capacity will remain at 790.
- 6) The main objective is to construct a concrete waste storage structure to address the stockpiling of manure on sensitive soils and meet the producer's needs. The structure will be sized to provide 7 months of storage volume for a portion of the solid dairy and young stock waste. The existing liquid manure storage basins will store the remaining manure.
- 7) Completion of this project will allow for better management of the animal waste and provide a method to handle it in an environmentally sound manner.
- 8) A public notice regarding this application, as required by the State, was published in the Cold Spring Record on May 23, 2017.

Recommendations:

Approval is recommended with the following conditions:

1. The manure management plan shall be updated annually as needed according to Minnesota Rules, Chapter 7020, or successor rules.
2. The owner shall maintain records of manure land application as required by Minnesota Rules, Chapter 7020, or successor rules.
3. The owner shall construct the project according to the plans submitted with the application.

# CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620



Duane Willenbring, Mayor  
Devin Cesnik, Councilor  
Don Simon, Councilor  
Richard Tallman, Councilor  
Jerry Tippelt, Councilor

Martin M. Bode, City Administrator  
Judy Neu, Finance/Billing Clerk/Admin Asst.  
Nick Waldbillig, Public Works Director  
Gene Van Havermaet Maintenance/Mechanic  
Debbie Weber, Administrative Assistant

*Rockville City is an equal opportunity provider and employer*

## NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, June 6, 2017 at approximately 6:00 p.m. at Rockville City Hall, 229 Broadway Street East, Rockville, MN** to consider the request of Kipland Vale, Incorporated for an amendment to a Conditional Use Permit from Feedlot Regulations.

### Notice of Application for Livestock Feedlot Permit

Notice is hereby given per Minnesota Statutes, Chapter 116, that Kipland Vale, Incorporated, 24353 125<sup>th</sup> Avenue, Saint Cloud, MN 56301, has made application to the Minnesota Pollution Control Agency or the County of Stearns for a permit to construct or expand a feedlot with a capacity of 500 animal units or more.

The existing and/or proposed feedlot will be located at 24353 125<sup>th</sup> Avenue, Saint Cloud, MN 56301 in the SE quarter section, Section 7 (T.123N.-R.29W.), City of Rockville, Stearns County, Minnesota. The existing facility consists of 799 animal units; one total confinement barn, three barns with open lots, and two manure storage areas. The proposed facility consists of 144-feet by 220-feet by 4-feet concrete stacking slab. The total animal unit capacity will be 799 animal units.

This publication shall constitute as notice to each resident and each owner of real property within 5,000 feet of the perimeter of the proposed feedlot as required by Minnesota State Law. Published at the request of Kipland Vale Inc.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN prior to the hearing, or be present at the public hearing.

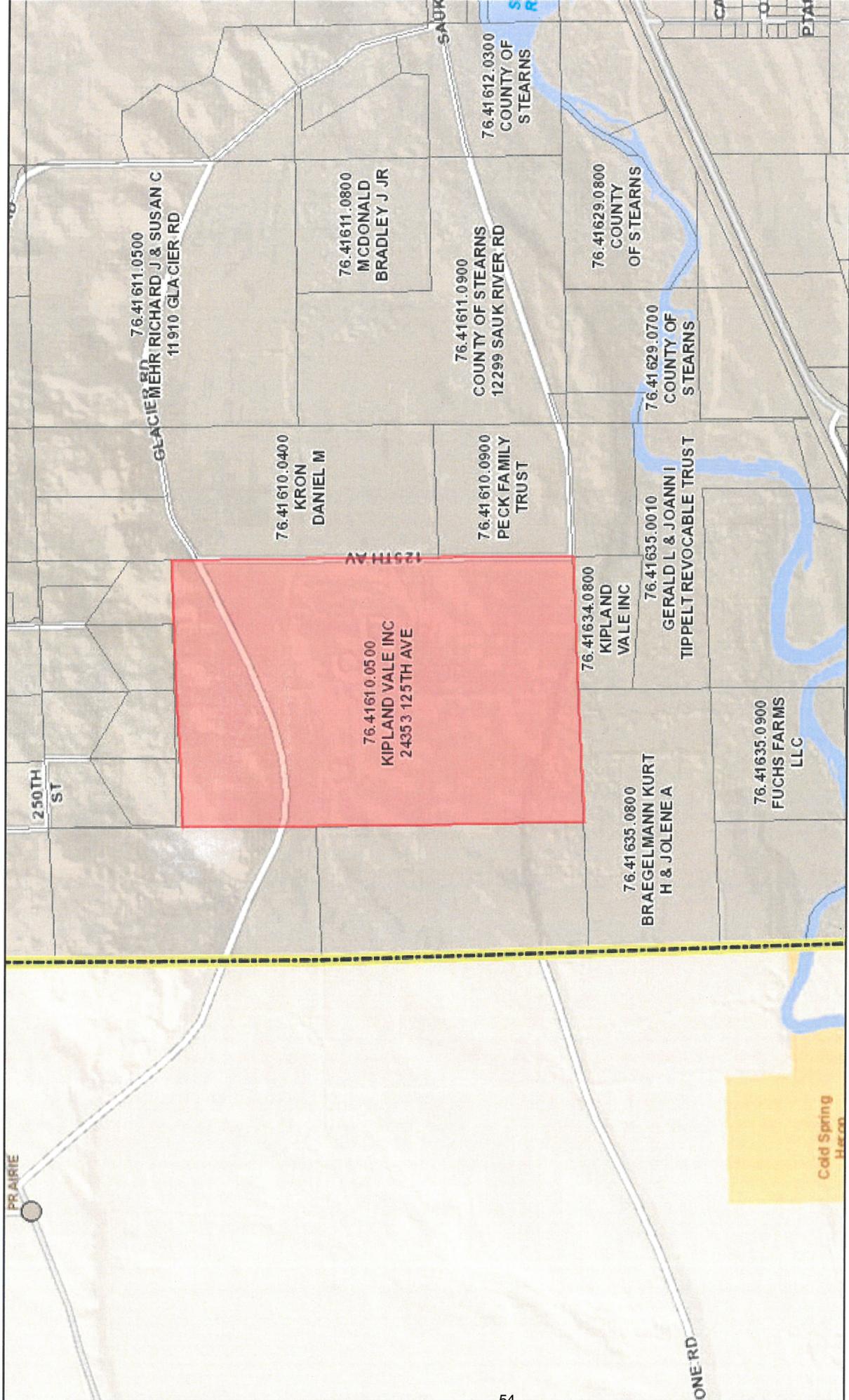
Martin Bode-CMC  
Administrator/Clerk

Publish 05/23/17  
*Cold Spring Record*

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

# SEH SmartConnect Map



May 18, 2017

Municipal Boundaries

Parcels

STATE OF MINNESOTA )  
 )ss.  
COUNTY OF STEARNS )

**AFFIDAVIT OF SERVICE**

**Debbie Weber**, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **19th** day of **May, 2017**, he/she served the annexed Notice on **see attachment**, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.

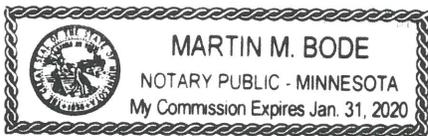


**Signature**

Subscribed and sworn to before me this 19 day of May, 2017.



**Notary Public Signature**



**Notary Public Stamp**

OWNER

THOMAS G & DONNA M HANSEN  
FUCHS FARMS LLC  
KURT H & JOLENE A BRAEGELMANN  
COUNTY OF STEARNS  
~~KURT H & JOLENE A BRAEGELMANN~~  
PECK FAMILY TRUST  
~~PECK FAMILY TRUST~~  
KIPLAND VALE INC  
~~KURT H & JOLENE A BRAEGELMANN~~  
GERALD L & JOANN I TIPPELT REVOCABLE TRUST  
~~KURT BRAEGELMANN~~  
~~PECK FAMILY TRUST~~  
~~THOMAS G & DONNA M HANSEN~~  
~~PECK FAMILY TRUST~~  
~~GERALD L & JOANN I TIPPELT REVOCABLE TRUST~~  
~~KURT H & JOLENE A BRAEGELMANN~~  
JOSEPH W & AUDREY R MILLER

OWNER\_ADDR

13667 GLACIER RD  
23854 COUNTY ROAD 2  
13476 GREYSTONE RD  
705 COURTHOUSE SQ  
13476 GREYSTONE RD  
12299 SAUK RIVER RD  
12299 SAUK RIVER RD  
24353 125TH AVE  
13476 GREYSTONE RD  
12318 235TH ST  
13476 GRAYSTONE RD  
12299 SAUK RIVER RD  
13667 GLACIER RD  
12299 SAUK RIVER RD  
12318 235TH ST  
13476 GREYSTONE RD  
21822 FOREST HILL RD

OWNER\_CITYSTATEZIP

COLD SPRING MN 56320-9600  
COLD SPRING MN 56320  
COLD SPRING MN 56320-9637  
ST CLOUD MN 56303-4773  
COLD SPRING MN 56320-9637  
ST CLOUD MN 56301-9755  
ST CLOUD MN 56301-9755  
ST CLOUD MN 56301  
COLD SPRING MN 56320-9637  
COLD SPRING MN 56320  
COLD SPRING MN 56320-9637  
ST CLOUD MN 56301-9755  
COLD SPRING MN 56320-9600  
ST CLOUD MN 56301-9755  
COLD SPRING MN 56320  
COLD SPRING MN 56320-9637  
RICHMOND MN 56368-8315

DANIEL J HANSEN  
JUDITH R MOLITOR  
BRENT NIERENHAUSEN  
GREGORY G & TERRY R MUELLER  
TIMOTHY M & ALETA M HOLBROOK  
RICHARD J & SUSAN C MEHR  
GREGG & PAULA A SCHLEPPENBACH  
DANIEL M KRON  
GREGORY G & TERRY R MUELLER  
JAMES F & ELIZABETH ALTHAUS  
CHARLES M & CHERYL M UNGER  
SARAH E LINDBLOOM  
~~CHARLES M & CHERYL M UNGER~~

815 5 1/2 ST N  
5708 CARDINAL CT  
12953 250TH ST  
25770 133RD AVE  
13002 250TH ST  
11976 GLACIER RD  
24943 HAVENWOOD ROAD  
26183 133RD AVE  
25770 133RD AVE  
25264 HAYWOOD RD  
24984 HAYWOOD RD  
24984 HAYWOOD RD  
24984 HAYWOOD RD

COLD SPRING MN 56320  
ST CLOUD MN 56303-0727  
SAINT CLOUD MN 56301  
COLD SPRING MN 56320  
ST CLOUD MN 56301-9482  
ST CLOUD MN 56301-9744  
ST CLOUD MN 56301-9702  
COLD SPRING MN 56320  
COLD SPRING MN 56320  
ST CLOUD MN 56301-5953  
ST CLOUD MN 56301-9756  
SAINT CLOUD MN 56301  
ST CLOUD MN 56301-9756

PAUL A & ROXANNE M SCHMITZ  
MARK A & BRENDA L SCHNEIDER  
~~KIPLAND VALE INC~~  
CAROL A HAAKONSON

24947 HAYWOOD RD  
24942 HAVENWOOD RD  
24353 125TH AVE  
12494 GLACIER RD

ST CLOUD MN 56301-9756  
ST CLOUD MN 56301-9702  
ST CLOUD MN 56301  
SAINT CLOUD MN 56301

23 Notices

DESIGN REPORT  
WASTE STORAGE FACILITY  
FOR  
KIPLAND VALE

SECTION 7, TOWNSHIP 123 NORTH, RANGE 29 WEST  
ROCKVILLE TOWNSHIP, STEARNS COUNTY

PREPARED BY  
WEST CENTRAL TECHNICAL SERVICES AREA ENGINEERING  
FEBRUARY 2017

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME  
OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL  
ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.



3-13-17

ROSS R. REIFFENBERGER

DATE:

REG. NO. 44201

**DESIGN REPORT  
KIPLAND VALE  
WASTE STORAGE FACILITY  
STEARNS COUNTY  
FEBRUARY 2017**

**GENERAL INFORMATION:**

The Kipland Vale farm is located in the Southeast ¼ of Section 7, Township 123 North, Range 29 West (Rockville Township), Stearns County, Minnesota. The operation consists of dairy and youngstock barns, feedlots, and two existing manure storage basins. Mark Bechtold, the current operator, is applying for EQIP funding to construct an animal waste storage facility and other Best Management Practices (BMP's).

The main objective of the project is to construct a waste storage structure to address stockpiling manure on sensitive soils and meet the producer's needs. A concrete storage structure will be sized to provide 7 months of storage volume for a portion of the solid dairy and young stock waste. The existing liquid manure storage basins will store the remaining manure. Completion of this project will allow for better management of the animal waste and provide a method to handle it in an environmentally sound manner.

West Central Technical Service Area (WCTSA) Engineering in cooperation with the Stearns Soil & Water Conservation District has designed this project.

**SYSTEM COMPONENTS:**

As noted above, the existing livestock operation consists of a multiple dairy and young stock barns, feedlots and associated buildings. The two existing manure storage basins each contain liquid manure and runoff for approximately 6 months. The proposed plan is to construct a concrete stacking slab to provide storage for the solid animal waste. The concrete structure will be designed as an in-ground, liquid tight system to contain runoff with a pumpout area so liquids can be removed. The manure is planned to be handled with spreaders as a semi-solid. Slab dimensions will be 180' x 144' x 4' deep with a 10:1 ramp for the entire width for access.

Existing Manure Basin

Dimensions: Circular Basin 166' diameter and 11.6' deep  
Volume: 229,410 Cu. Ft.

Existing Runoff Basin

Dimensions: Circular Basin 207' diameter and 8.7' deep  
Volume: 259,130 Cu. Ft.

Fencing, seeding and mulching will also be a part of this project.

## **STORAGE STRUCTURES SIZING:**

### Proposed Concrete Storage Structure

The proposed concrete stacking slab which will be situated to the north of dairy barn, has a wall height of 4.0 feet and a design volume of 229,554 cubic feet. The concrete slab was sized using an NRCS Ag Waste Design Spreadsheet based on the following information:

7 month storage

200 Dairy Cows @ 1400lbs (Half of the existing dairy and dry cows)

160 Heifers @ 900 lbs

80 Calves @ 500 lbs

45 Calves @ 175 lbs

Stack Height assumed at 9 feet max

Runoff will be contained within the slab and a pumpout pit adjacent to the ramp will allow for removal of liquids.

## **SOILS:**

The Stearns County Soil Survey indicates that the onsite soils are identified as primarily Arvilla Sandy Loam (105A), and Regal Loam (566).

Jennifer Wollenweber, soil scientist for the NRCS, conducted a soil investigation at the project site on December 9, 2015. A Giddings-auger was used to explore the soils.

Three borings were conducted on the site of the manure storage structure. Seasonal high or free water table was not observed in any of the borings. The test holes indicated a field engineering soil classifications of silty sand (SM) and silty sand (SP) USCS material. Perimeter tile is not required and seepage requirements will be met with a concrete liner.

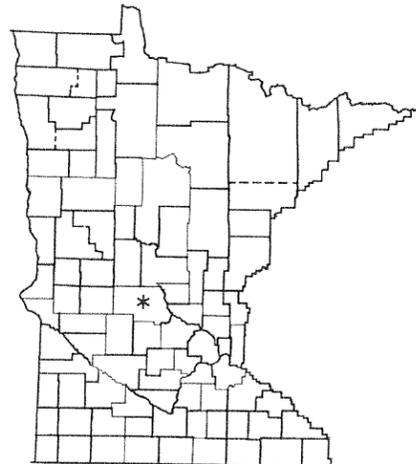
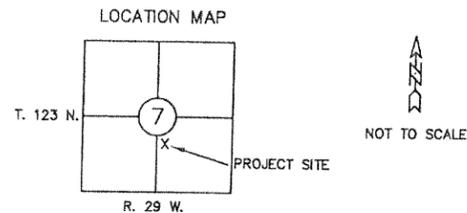
## **DESIGN CONSIDERATIONS:**

This project will be designed using current NRCS Minnesota Practice Standards. The project plans will utilize several NRCS Standard Drawings and current Construction and Material Specifications will be used. Construction inspection will be completed based on the Quality Assurance Plan and NRCS guidelines.



ESD

WEST CENTRAL TECHNICAL SERVICE AREA (WCTSA)  
 DETAIL PLANS FOR  
 KIPLAND VALE, INC. WASTE STORAGE  
 STEARNS COUNTY, MINNESOTA



MINNESOTA SPECIFICATIONS FOR CONSERVATION PRACTICES APPLY FOR ALL MATERIALS AND CONSTRUCTION WORK. THESE SPECIFICATIONS ARE PART OF THIS PLAN.

THE OWNER IS RESPONSIBLE FOR OBTAINING LAND RIGHTS AND LOCAL, STATE, AND FEDERAL PERMITS OR OTHER PERMISSION NECESSARY TO PERFORM AND MAINTAIN THE PRACTICE.

THE 1986 ELECTRIC CODE STATES THAT CONCRETE PLACED IN LIVESTOCK CONFINEMENT AREAS REQUIRE THE INSTALLATION OF WIRE MESH OR OTHER CONDUCTIVE ELEMENTS WHICH ARE BONDED TO THE ELECTRICAL GROUNDING SYSTEM. PRIOR TO CONSTRUCTION, A REQUEST FOR ELECTRICAL INSPECTION MUST BE SUBMITTED TO THE STATE BOARD OF ELECTRICITY.

THE STORAGE POND SHALL BE FENCED TO PREVENT ACCIDENTAL ENTRY BY HUMANS OR LIVESTOCK.

A SAFETY BARRIER SHALL BE INSTALLED AT THE INSIDE TOP OF EMBANKMENT ON CHUTES AND RAMPS TO PREVENT ACCIDENTAL ENTRY INTO THE POND.

ANY GRAVITY OR FORCED MANURE TRANSFER SYSTEMS, FROM THE SOURCE TO ANY STORAGE POND AND/OR STRUCTURE, ARE TO BE DESIGNED AND INSTALLED BY QUALIFIED INDIVIDUALS OTHER THAN EMPLOYEES OF THE NATURAL RESOURCE CONSERVATION SERVICE OR SOIL AND WATER CONSERVATION DISTRICT.

NOTE: CHANGES IN THE DRAWINGS OR SPECIFICATIONS MUST BE AUTHORIZED BY THE OWNER AND THE TECHNICAL REPRESENTATIVE WITH THE PROPER APPROVAL AUTHORITY.

BEFORE START OF CONSTRUCTION, THE OWNER(S) OF ANY UTILITIES INVOLVED MUST BE NOTIFIED. THE EXCAVATOR IS RESPONSIBLE FOR GIVING NOTICE BY CALLING "GOPHER STATE ONE-CALL" AT (800) 252-1166 AT LEAST 48 HOURS PRIOR TO ANY EXCAVATION.

SUMMARY OF ESTIMATED QUANTITIES

SALVAGE & SPREAD TOPSOIL	1 JOB
COMMON EXCAVATION	1,805 CY
COMPACTED EARTHFILL, CLASS C (CV)	741 CY
CONCRETE, CLASS 4000, FOOTING	87 CY
CONCRETE, CLASS 4000, WALL	54 CY
CONCRETE, CLASS 4000, SLAB	459 CY
CONCRETE, CLASS 4000, PUMPOUT	4 CY
CONCRETE, CLASS 4000, APRON	23 CY
STEEL REINFORCEMENT, #4 BAR	45,206 LF
STEEL REINFORCEMENT, #5 BAR	12,117 LF
SAND/GRAVEL BASE (CV)	633 CY
6" PVC WATERSTOP	1,520 LF
PICKET DAM	1 EACH
SAFETY FENCE	742 LF
SILT FENCE	200 LF
SEED, FERTILIZE & MULCH	1 JOB
WARNING SIGNS	2 EACH

(CV) = COMPACTED VOLUME

SHEET INDEX

COVER SHEET	1
SITE PLAN	2
CONCRETE STACK SLAB SECTIONS & PROFILES	3
4' WALL DETAILS	4
PUMPOUT DETAILS	5

ENGINEERING JOB CLASS IV

ENG JOB CLASS CRITERIA

SOLID STORAGE CAPACITY	229,554 CU. FT.
DEPTH TO WATER TABLE	>10 FT
DEPTH TO BED ROCK	>10 FT
SOIL GROUP / PI	II/NP

NRCS STANDARDS CERTIFICATION  
 TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, JUDGEMENT, AND BELIEF THIS PRACTICE IS DESIGNED IN ACCORDANCE WITH NRCS STANDARDS

DESIGN ENGINEER

DESIGN ENGINEER  
 I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROSS R. REIFFENBERGER DATE: 3-13-17 REG. NO. 44201

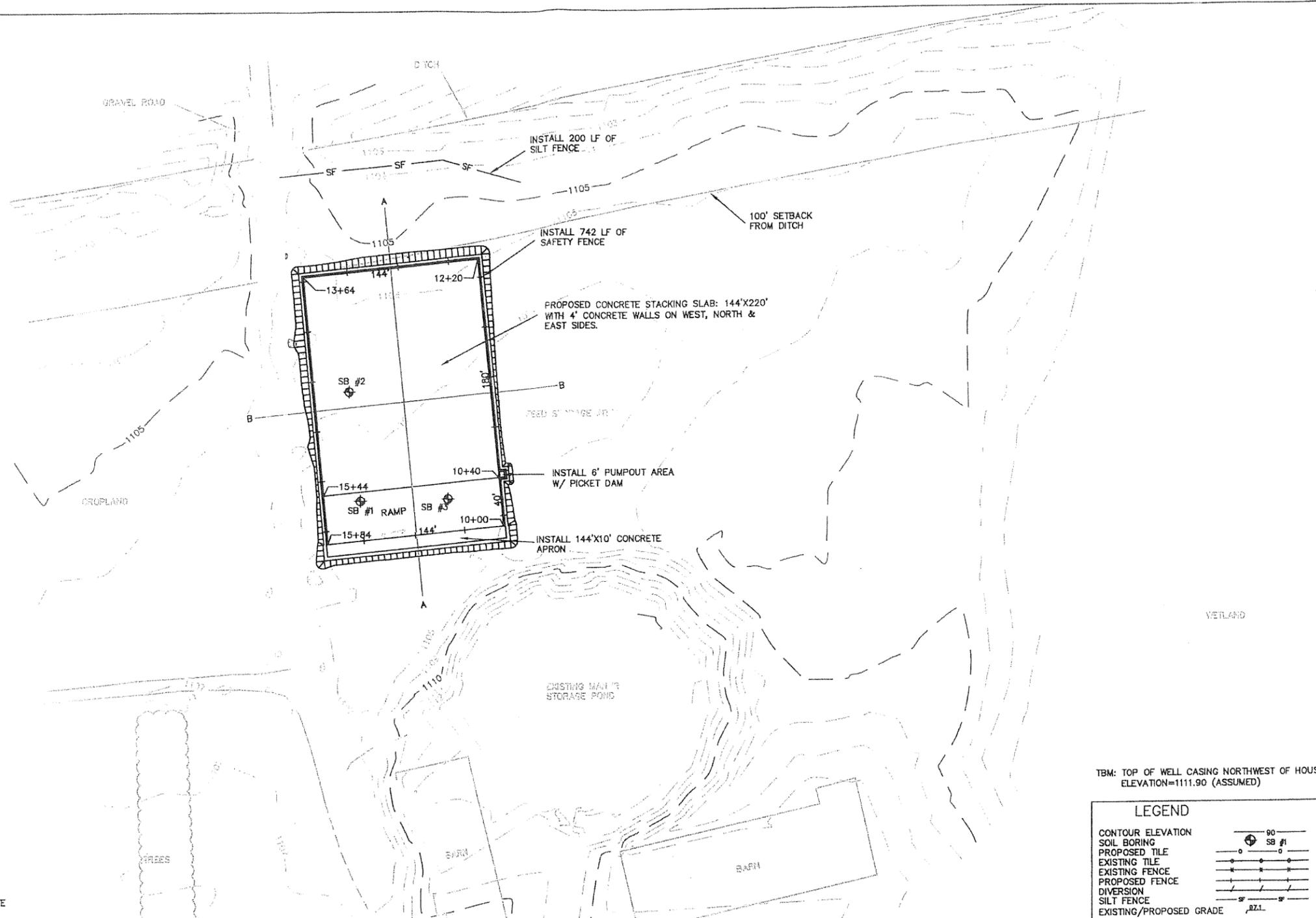
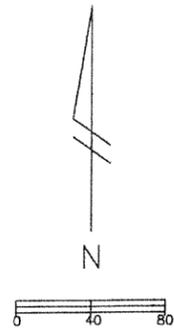
I HAVE REVIEWED AND UNDERSTAND THE PLANS AND SPECIFICATIONS AND AGREE TO COMPLETE THE WORK ACCORDINGLY. FAILURE TO MEET THESE PLANS AND SPECIFICATIONS MAY JEOPARDIZE ANY COST SHARE APPLIED FOR. I UNDERSTAND THAT IT IS MY RESPONSIBILITY TO SECURE ALL NECESSARY PERMITS AND LICENSES, AND TO COMPLETE THE WORK IN ACCORDANCE WITH ALL LOCAL, STATE, AND FEDERAL LAWS. MODIFICATION OF THESE PLANS OR SPECIFICATIONS MUST BE APPROVED BY THE NATURAL RESOURCES CONSERVATION SERVICE BEFORE INSTALLATION. I ASSUME RESPONSIBILITY FOR NEGOTIATIONS AND AGREEMENTS WITH THE CONTRACTOR.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

WEST CENTRAL TECHNICAL SERVICE AREA (WCTSA)  
 KIPLAND VALE, INC. WASTE STORAGE

COVER SHEET

SECTION 7 T. 123 N. R. 29 W. STEARNS COUNTY  
 DRAWING FILE: KIPLANDVALE.DWG PLAN SHEET 1 OF 5



REMOVE ALL ORGANIC & CONTAMINATED SOIL FROM CONSTRUCTION AREA PRIOR TO PLACING ANY CONCRETE OR FILL (VERIFY W/ TECHNICIAN)

SALVAGE & SPREAD TOPSOIL FROM CONSTRUCTION & BORROW AREAS PRIOR TO PLACING ANY FILL

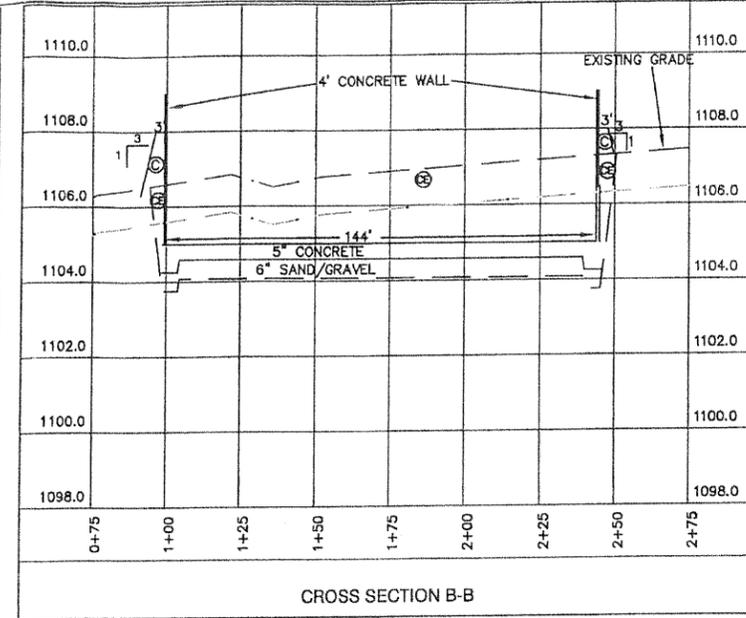
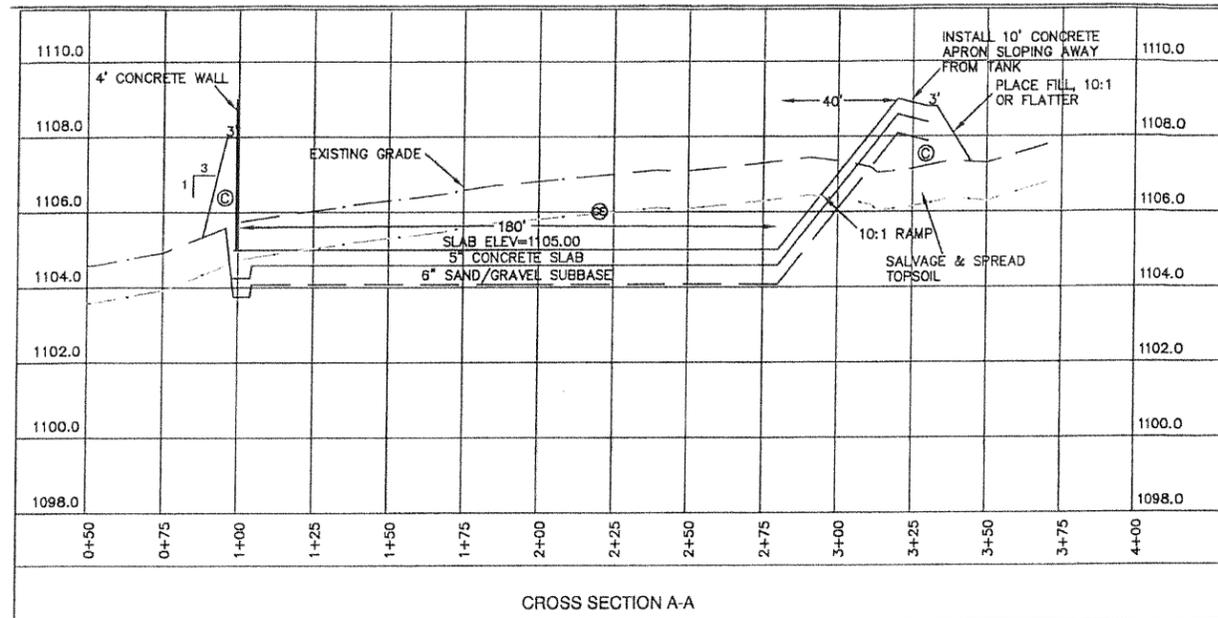
SEED, FERTILIZE, & MULCH ALL AREAS DISTURBED BY CONSTRUCTION ACCORDING TO NRCS STANDARDS & SPECIFICATIONS

INSTALL WARNING SIGNS AT PUMPOUT RAMPS, RUNOFF CHUTES, OR OTHER ENTRANCES TO PIT

TBM: TOP OF WELL CASING NORTHWEST OF HOUSE ELEVATION=1111.90 (ASSUMED)

LEGEND	
CONTOUR ELEVATION	
SOIL BORING	
PROPOSED TILE	
EXISTING TILE	
EXISTING FENCE	
PROPOSED FENCE	
DIVERSION	
SILT FENCE	
EXISTING/PROPOSED GRADE	

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.		WEST CENTRAL TECHNICAL SERVICE AREA (WCTSA)	
ROSS R. REIFFENBERGER		KIPLAND VALE, INC. WASTE STORAGE	
DATE: 3-13-17		SITE PLAN	
REG. NO. 44201		SECTION 7 T. 123 N. R. 29 W. STEARNS COUNTY	
DRAWING FILE: KIPLANDVALE.DWG		PLAN SHEET 2 OF 5	



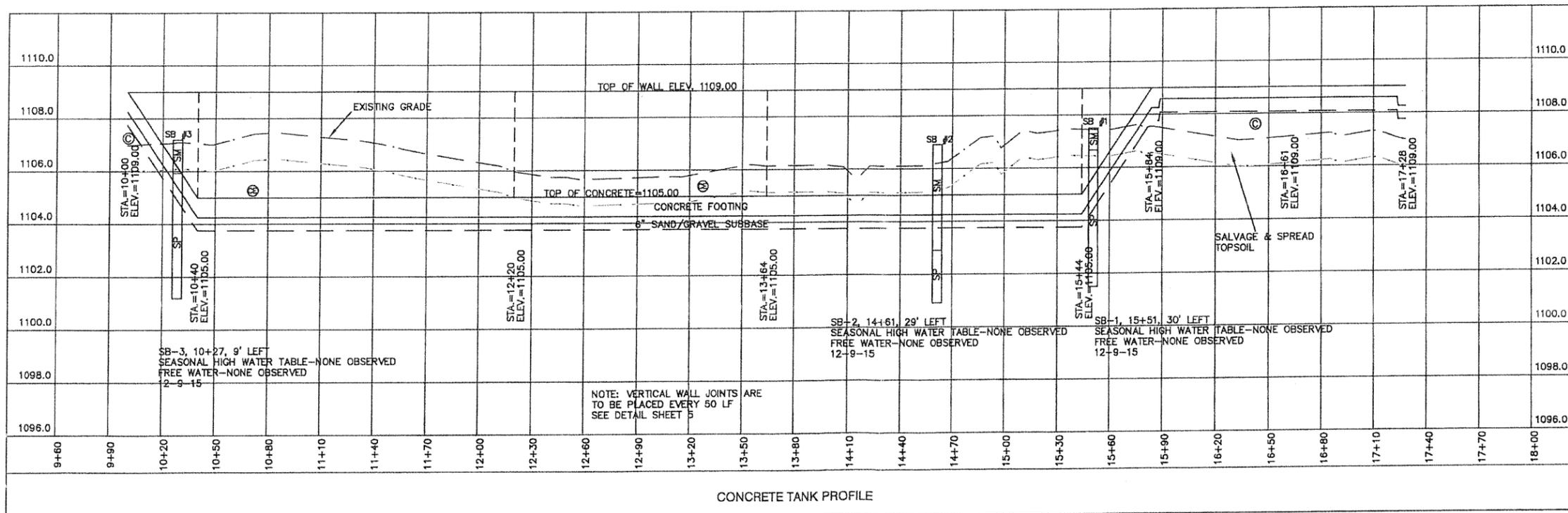
SOILS LEGEND  
UNIFIED SOIL CLASSIFICATION SYSTEM SYMBOLS

GW	WELL GRADED GRAVEL, GRAVEL-SAND MIXTURES
GP	POORLY GRADED GRAVELS
GM	SILTY GRAVELS, GRAVEL-SAND-SILT MIXTURES
GC	CLAYEY GRAVELS, GRAVEL-SAND-CLAY MIXTURES
SW	WELL GRADED SANDS, SAND-GRAVEL MIXTURES
SP	POORLY GRADED SANDS
SM	SILTY SAND
SC	CLAYEY SANDS, SAND-CLAY MIXTURES
ML	SILTS, SILTY, VERY FINE SANDS
CL	CLAYS OF LOW TO MEDIUM PLASTICITY, SILTY, SANDY, OR GRAVELLY CLAYS
CH	INORGANIC CLAYS OF HIGH PLASTICITY, FAT CLAYS
MH	ELASTIC SILTS, MICACEOUS OR DIATOMACEOUS SILTS
OL	ORGANIC SILTS AND ORGANIC SILTY CLAYS
OH	ORGANIC CLAYS OF MEDIUM TO HIGH PLASTICITY

\*THE SOIL BORING DATA IS ASSUMED TO BE REPRESENTATIVE OF THE SITE EXPLORED, BUT BECAUSE THE AREA OF THE BORINGS IN RELATION TO THE ENTIRE AREA IS VERY SMALL, AND FOR OTHER REASONS, WE DO NOT WARRANT CONDITIONS BELOW THE DEPTH OF OUR BORINGS OR THE STRATA LOGGED IS NECESSARILY TYPICAL OF THE ENTIRE SITE.

EARTHWORK SYMBOLS:  
CLASS FILL (A) (B) (C)  
COMMON EXCAVATION (CE)

NOTES:  
1. MINIMUM HEIGHT OF BACKFILL BEHIND WALL SHALL BE 3.0'



**MATERIALS NOTES**

1. CONCRETE SHALL BE AIR-ENTRAINED.
2. CONCRETE SHALL BE CLASS 4000 PSI
3. THE SAND OR GRAVEL SUBBASE MATERIAL SHALL BE CLEAN PIT RUN SAND OR GRAVEL WITH LESS THAN 5% BY WEIGHT PASSING THE #200 SIEVE.
4. CURING COMPOUND, TYPE 2 SHALL BE USED.
5. SEAL JOINTS BETWEEN EXISTING CONCRETE & PROPOSED

**CONSTRUCTION NOTES**

1. CONTROL JOINTS SHALL DIVIDE UNREINFORCED CONCRETE INTO SQUARE OR RECTANGULAR SECTIONS (HORIZONTAL PROJECTION). THE MAXIMUM SPACING IN UNREINFORCED CONCRETE SHALL BE 10 FEET. THE MAXIMUM SPACING IN REINFORCED CONCRETE SHALL BE 50 FEET.
2. THE MINIMUM CONCRETE COVER FOR STEEL REINFORCEMENT SHALL BE 2 INCHES. OUTLET LEVEL SECTION ONLY.
3. ANY FORMS USED IN CONSTRUCTION SHALL BE REMOVED.

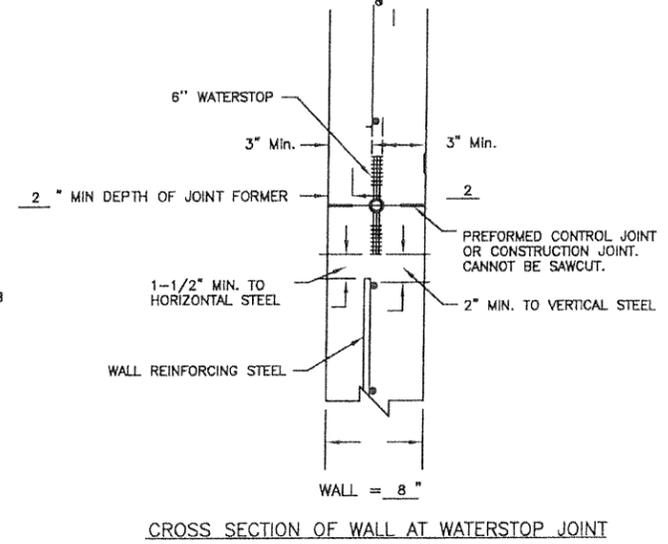
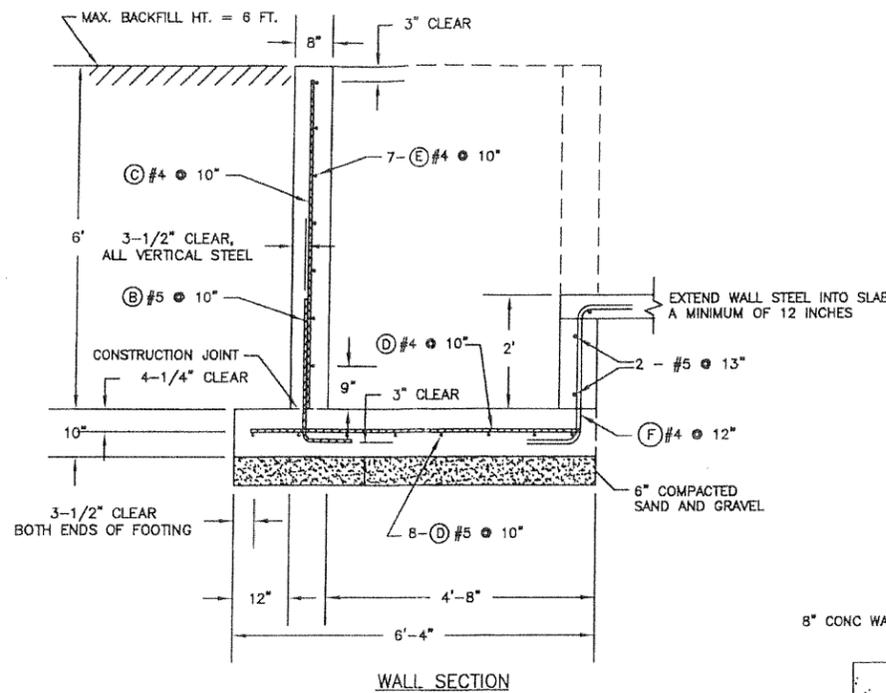
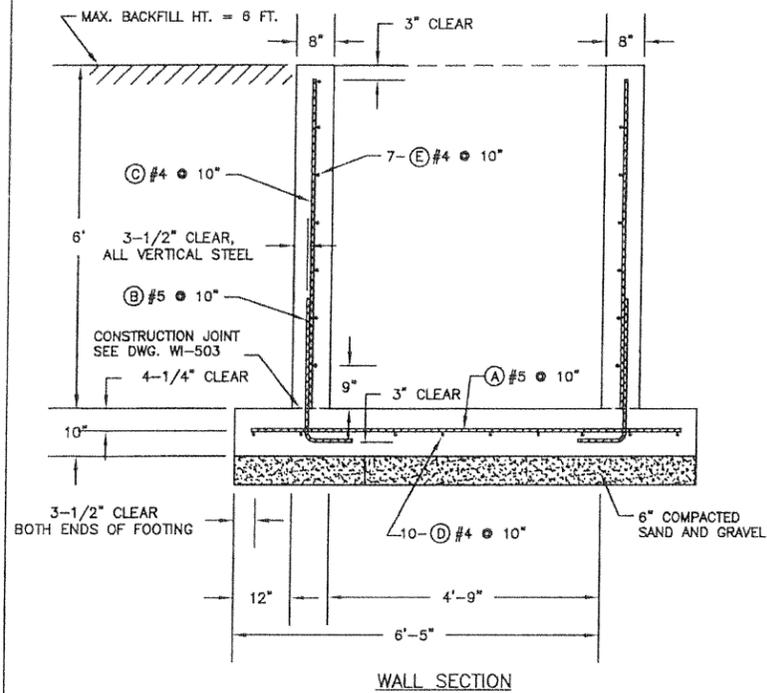
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ROSS R. REIFFENBERGER DATE: 3-13-17 REG. NO. 44201

WEST CENTRAL TECHNICAL SERVICE AREA (WCTSA)  
KIPLAND VALE, INC. WASTE STORAGE

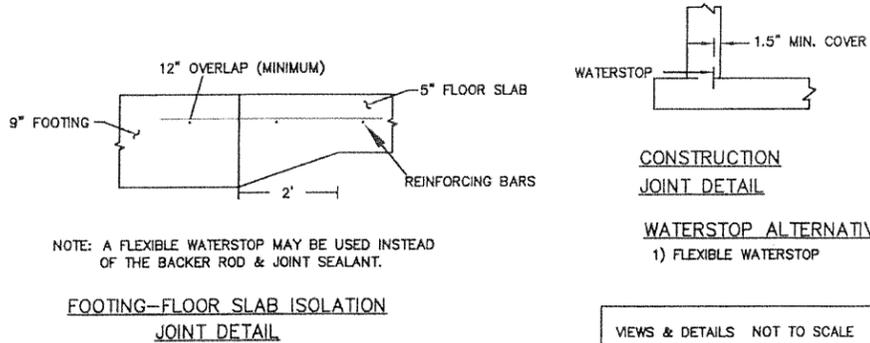
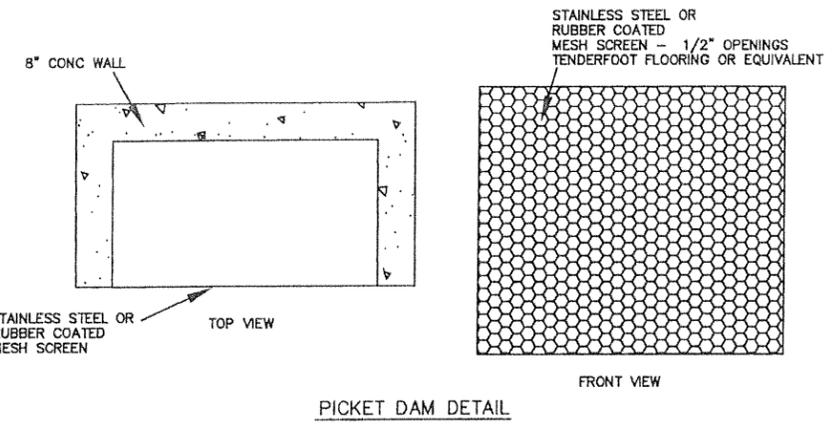
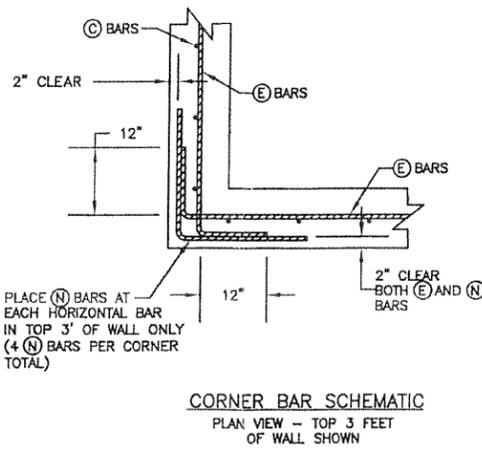
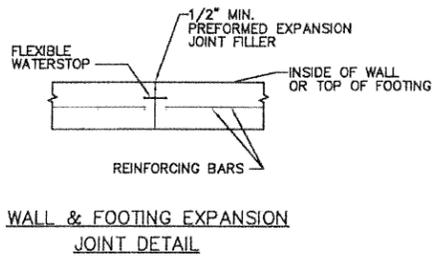
CONCRETE TANK SECTIONS & PROFILES

SURVEY: LM 11/15	DESIGNED: LM 11/15	SECTION 7	T. 123 N.	R. 29 W.	STEARNS COUNTY
DESIGNED: LH 02/16	DRAWN: LH 02/16	DRAWING FILE: KIPLANDVALE.DWG			PLAN SHEET 3 OF 5
CHECKED: RR 02/16	REVISED:				



**STEEL SCHEDULE (GRADE 60)**

MARK	SIZE	TYPE	R	S	LENGTH
A	#5	STR	---	---	7'-6"
B	#5	2	2'-6"	10"	3'-4"
C	#4	STR	---	---	5'-9"
D	#4	STR	---	---	
E	#4	STR	---	---	
F	#4	2	2'-8"	12"	4'-8"
N	#4	2	2'-0"	2'-0"	4'-0"



**STEEL DETAILS**

BAR SIZE	BEND DIAMETER (D) INCHES	SPLICE LENGTH INCHES (MIN.) *
#4	3	16
#5	3-3/4	20

\* IF TWO BARS OF DIFFERENT DIAMETER ARE SPLICED, USE THE LONGER SPLICE LENGTH.

**DESIGN VALUES**

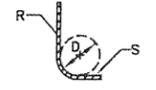
EARTH BACKFILL: 85 PSF/FT, EQUIVALENT FLUID PRESSURE  
 110 PCF (SOIL WEIGHT) AND >50% FINES  
 MANURE: 65 PSF/FT, EQUIVALENT FLUID PRESSURE  
 MACHINERY LOADING: 0 PSF EQUIVALENT FLUID PRESSURE  
 ULTIMATE STRENGTH DESIGN (ACI 318-99)  
 CONCRETE STRENGTH: 4,000 PSI REBAR: GRADE 60  
 COEFF. FRICTION (SOIL/CONCRETE) = 0.5  
 MINIMUM SLIDING FACTOR OF SAFETY = 1.5  
 WALL SLIDING RESTRAINT REQUIRED  
 MINIMUM OVERTURNING FACTOR OF SAFETY = 2.0  
 MIN. ALLOWABLE SUBGRADE BEARING CAPACITY = 2000 PSF  
 VERTICAL WALL LOAD FOR SLABS BEARING ON WALL OR  
 PUSHOFFS = 1000 LBS./FT.  
 NOT DESIGNED TO SUPPORT BUILDINGS OR ROOFS

- CORNER NOTES**
- PLACE FIRST VERTICAL BAR AT WALL CORNER OR NO FURTHER THAN ONE-HALF BAR SPACING FROM THE INSIDE CORNER.
  - HOOK CAN BE SEPARATE FROM (E) BARS, PROVIDED THAT MINIMUM LAP SPLICE OF 16" FOR #4 BARS IS MET.

NOTE: A FLEXIBLE WATERSTOP MAY BE USED INSTEAD OF THE BACKER ROD & JOINT SEALANT.

**WATERSTOP ALTERNATIVES**  
 1) FLEXIBLE WATERSTOP

IEWS & DETAILS NOT TO SCALE



I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROSS R. REIFFENBERGER DATE: 3-13-17 REG. NO. 44201

WEST CENTRAL TECHNICAL SERVICE AREA (WCTSA)			
KIPLAND VALE, INC. WASTE STORAGE			
PUMPOUT DETAILS			
SURVEY: LM 11/15	SECTION 7	T. 123 N.	R. 29 W.
DRAWN: LM 11/15	DRAWING FILE: KIPLANDVALE.DWG		STEARNS COUNTY
DESIGN: LH 02/16			PLAN SHEET 5 OF 5
DRAWN: LH 02/16			
CHECKED: RR 02/16			
REVISED:			



**Minnesota Pollution Control Agency**  
 520 Lafayette Road North  
 St. Paul, MN 55155-4194

**Stearns County Environmental Services**  
 Construction Short-Form (CSF) Permit

**Authorization for the Construction and/or Expansion of an Animal Feedlot or Manure Storage Area having a Capacity of 300 to 999 Animal Units**  
 Feedlot Program  
*Doc Type: Permit*



**Permit Number: F-000374**

**Facility Information**

**Owner(s) Name(s):** Lemay, Mark and Roger Bechtold  
**Contact Person:** KIPLAND VALE INC  
**Legal name of facility:** KIPLAND VALE, INC.  
**Site Address:** 24353 125TH AVE ST. CLOUD MN 56301  
**Location:** SE 1/4 of Section 07 of City of Rockville (T123N, R029W)  
**Parcel Identification:** 76.41610.0500  
**Registration Number:** County ID: 145-791 State ID: 145-75767

**Maximum Animal Unit Capacity:** 790.000

**Animal Types:**

General Type	Sub Type	Max AU Capacity	Max # of Animals
Dairy	Mature cow (milked or dry) over 1,000 lbs	560.000	400
Dairy	Heifer	210.000	300
Dairy	Calf	20.000	100
<b>Total AU:</b>		790.000	

**Type(s) of animal holding areas:**

Structure #	Structure Name	Status	Type	Floor Type	Dimensions	Connected to	Comments
01	Main Milking Barn	Existing	Total Confinement Barn (solid floor)	Concrete	44'x288'	01 Open Lot	
01	Main Barn Open Lot	Existing	Open Lot w/Runoff Controls	Concrete	70'x150'	01 Main Barn	
02	Cow Barn	Existing	Partial Confinement Barn	Concrete	60'x200'	02 Open Lot, 07	
02	Cow Barn Open Lot	Existing	Open Lot w/Runoff Controls	Concrete	60'x250'	02 Cow Barn	
03	Heifer Barn	Existing	Partial Confinement Barn	Concrete	50'x200'	03 Open Lot	
03	Heifer Open Lot	Existing	Open Lot w/Runoff Controls	Concrete	60'x200'	03 Heifer Barn	
04	Yearling Shed	Existing	Partial Confinement Barn	Concrete	32'x120'	04 Yearling Open Lot	
04	Yearling Open Lot	Existing	Open Lot w/Runoff Controls	Concrete	32'x120'	04 Yearling Shed	

05	Calf Huts	Existing	Total Confinement Barn (solid floor)	Soil	6' diameter		
06	Remaining Open Lot Area	Existing	Open Lot w/Runoff Controls	Concrete	9,700 Sq Ft	04	there are 3 stockpile pads located in this area that overall equals 9,700 sq ft. see map for outlined area

**Type(s) of manure storage areas:**

Structure #	Structure Name	Status	Type	Dimensions	Connected to	Comments
06	Stockpile Pad	Existing	Permanent Stockpile	15x40'	06 Open lot area	
06	Stockpile Pad	Existing	Permanent Stockpile	10'x40'	06 Open lot area	
06	Stockpile Pad	Existing	Permanent Stockpile	30'x32'	06 Open lot area	
08	Stacking Slab (perm. stockpile pad)	Proposed	Permanent Stockpile	144'x220'x4'		does contain a limited risk LMSA 6'x6'x4' pump out area
08	Pump Out Area for Stacking Slab	Proposed	In-Ground Concrete Tank/Basin (outdoor)	6'x6'x4'	08 perm. stockpile pad	
09	North LMSA-Water Pit	Existing	Earthen or GCL Lined Basin	166'x11.5' circular	01	
10	East LMSA	Existing	Earthen or GCL Lined Basin	207'x8.7' circular	06	

**Misc. handling area(s):**

Structure #	Structure Name	Status	Type	Dimensions	Connected to	Comments
07	Compost Shed	Existing	Dead Animal Management Area	16'x32'	02	

**Non-feedlot area(s):**

Structure #	Structure Name	Status	Type	Dimensions	Connected to	Comments
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**Permit Information**

**Issuance Date:** 5/4/2017

**Expiration Date:** 5/4/2019

Upon issuance, this Permit provides authorization to construct and/or expand the proposed facilities described in the Owner's permit application and related submittals and serves as notice of re-registration. This Permit covers owners and operators of animal feedlots and manure storage areas having a capacity of 300 animal units or more and less than 1,000 animal units in the state of Minnesota who are constructing or expanding their facility. The Owner of the Facility covered under this Permit must comply with the planning, design, construction, notification and operation requirements of Minn. R.. 7020.2000 to 7020.2225, all applicable requirements in Minn. Stat. chs. 115 and 116, as amended, Minn. R. chs. 7001, 7020, 7050 and 7060, and any applicable county ordinances.

If construction at the Facility will disturb one acre or more, the Owner must follow all applicable best management practices (BMPs) described in MPCA fact sheet *Stormwater control requirements at feedlot construction sites*. **If BMPs are not sufficiently installed and maintained, a National Pollution Discharge Elimination System (NPDES) permit for stormwater may be required by the MPCA.**

The following items are also applicable if checked:

- The owner shall notify the MPCA or Stearns County Environmental Services Department and the design engineer of the intent to construct a liquid manure storage area a minimum of three (3) business days prior to commencement of construction. Notification must include the permit number, owner's name, site location (county, township, section and quarter section), design engineer's name and the name of the contractor responsible for installing the liner.
- An owner shall notify the MPCA or Stearns County Environmental Services Department within three (3) business days following completion of construction of a manure storage area liner. Notification for vertical concrete-lined walls must be completed before backfilling the walls.

An owner shall notify the MPCA or Stearns County Environmental Services Department within three (3) business days following completion of construction of a manure storage area liner. Notification for vertical concrete-lined walls must be completed before backfilling the walls.

- The owner shall submit a construction report to the MPCA or Stearns County Environmental Services Department within 60 days of completion of any permitted new or modified manure storage area.

This Permit shall become effective on the issuance date identified above, and supersedes any previous county feedlot permit that was issued to this Facility. A copy of this Permit must be kept on file at the Facility at all times. This Permit expires at midnight on the expiration date identified above.

The design plans and specifications prepared by ROSS REIFENBERGER, P.E., dated 2/5/2016, for the proposed manure storage areas are incorporated by reference into this Permit in accordance with Minn. R. 7020.0535, subp. 6, item G.

The general conditions are incorporated by reference into this Permit.

If a permit extension is needed, up to 24 months may be granted by Stearns County if a written request is received at least 90 days prior to the expiration date of this permit.

Issued by: Rebecca Schlorf

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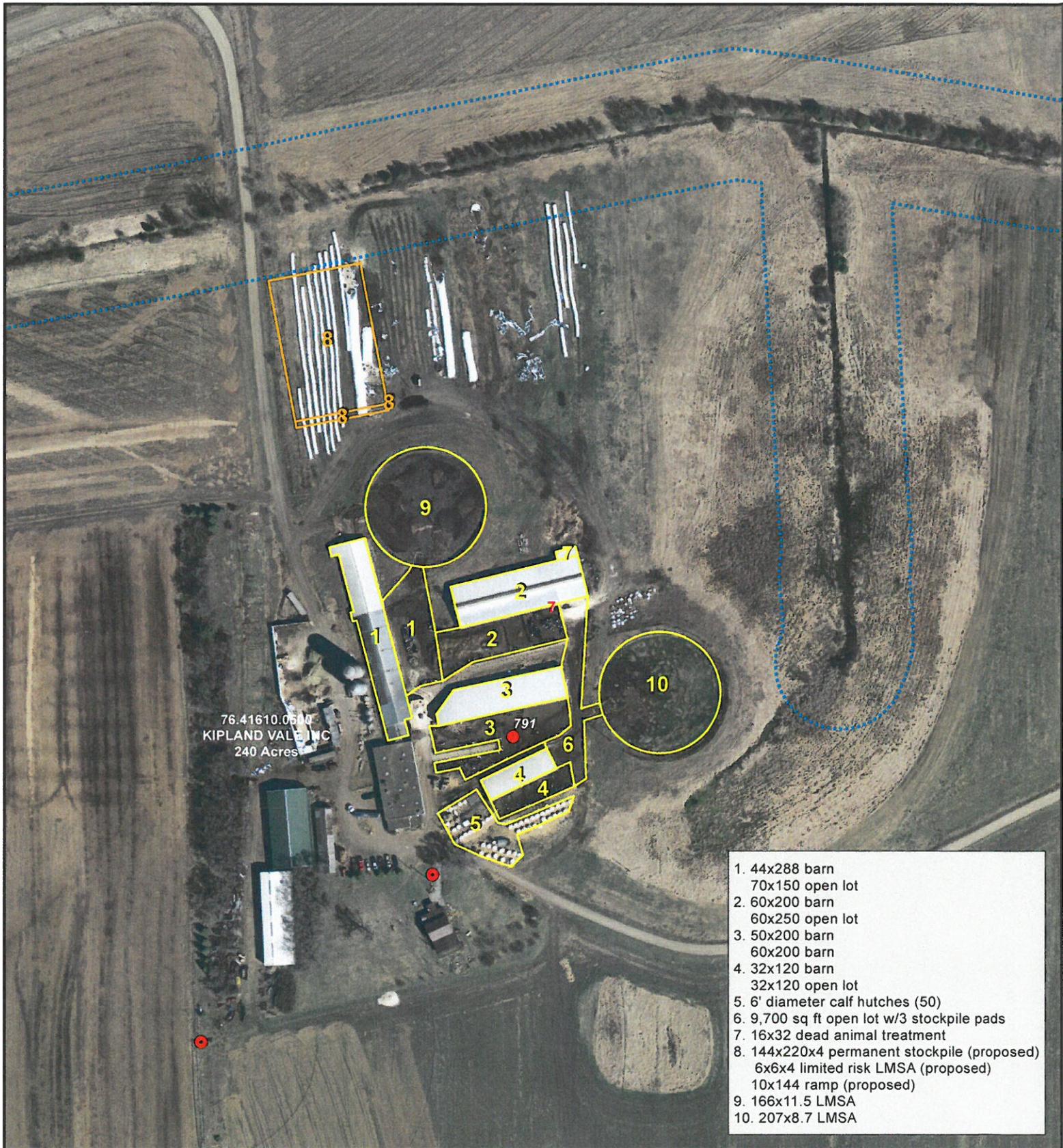
On behalf of MPCA and Stearns County

CC:

- Stearns County Assessor
- City of Rockville
- Sauk River Watershed District

**Minn. R. 7020 CONSTRUCTION SHORT-FORM PERMIT TERMS AND CONDITIONS OF PERMITS**  
**General Conditions (Minn. R. 7001.0150, subp. 3)**

- A. The county's issuance of a permit does not release the permittee from any liability, penalty, or duty imposed by Minnesota or federal statutes or rules or local ordinances, except the obligation to obtain the permit.
- B. The county's issuance of a permit does not prevent the future adoption by the county of pollution control rules, standards, or orders more stringent than those now in existence and does not prevent the enforcement of these rules, standards, or orders against the permittee.
- C. The permit does not convey a property right or an exclusive privilege.
- D. The county's issuance of a permit does not obligate the county to enforce local laws, rules, or plans beyond that authorized by Minnesota statutes.
- E. The permittee shall perform the actions or conduct the activity authorized by the permit in accordance with the plans and specifications approved by the county and in compliance with the conditions of the permit.
- F. The permittee shall at all times properly operate and maintain the facilities and systems of treatment and control and the appurtenances related to them which are installed or used by the permittee to achieve compliance with the conditions of the permit. Proper operation and maintenance includes effective performance, adequate funding, adequate operator staffing and training, and adequate laboratory and process controls, including appropriate quality assurance procedures. The permittee shall install and maintain appropriate backup or auxiliary facilities if they are necessary to achieve compliance with the conditions of the permit and, for all permits other than hazardous waste facility permits, if these backup or auxiliary facilities are technically and economically feasible.
- G. The permittee may not knowingly make a false or misleading statement, representation, or certification in a record, report, plan, or other document required to be submitted to the county by the permit. The permittee shall immediately upon discovery report to the commissioner an error or omission in these records, reports, plans, or other documents.
- H. The permittee shall, when requested by the commissioner, submit within a reasonable time the information and reports that are relevant to the control of pollution regarding the construction, modification, or operation of the facility covered by the permit or regarding the conduct of the activity covered by the permit.
- I. When authorized by Minn. Stat. §§ 115.04; 115B.17, subd. 4; and 116.091, and upon presentation of proper credentials, the county, or an authorized employee or agent of the county, shall be allowed by the permittee to enter at reasonable times upon the property of the permittee to examine and copy books, papers, records, or memoranda pertaining to the construction, modification, or operation of the facility covered by the permit or pertaining to the activity covered by the permit; and to conduct surveys and investigations, including sampling or monitoring, pertaining to the construction, modification, or operation of the facility covered by the permit or pertaining to the activity covered by the permit.
- J. If the permittee discovers, through any means, including notification by the county, that noncompliance with a condition of the permit has occurred, the permittee shall take all reasonable steps to minimize the adverse impacts on human health, public drinking water supplies, or the environment resulting from the noncompliance.
- K. If the permittee discovers that noncompliance with a condition of the permit has occurred which could endanger human health, public drinking water supplies, or the environment, the permittee shall, within 24 hours of the discovery of the noncompliance, orally notify the commissioner. Within five days of the discovery of the noncompliance, the permittee shall submit to the commissioner a written description of the noncompliance; the cause of the noncompliance; the exact dates of the period of the noncompliance; if the noncompliance has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the noncompliance.
- L. The permittee shall report noncompliance with the permit not reported under item K as a part of the next report which the permittee is required to submit under this permit. If no reports are required within 30 days of the discovery of the noncompliance, the permittee shall submit the information listed in item K within 30 days of the discovery of the noncompliance.
- M. The permittee shall give advance notice to the commissioner as soon as possible of planned physical alterations or additions to the permitted facility or activity that may result in noncompliance with a Minnesota or federal pollution control statute or rule or a condition of the permit.
- N. The permit is not transferable to any person without the express written approval of the county after compliance with the requirements of Minn. R. 7001.0190 or 7020.0405, subp. 4, if applicable. A person to whom the permit has been transferred, or reissued, shall comply with the conditions of the permit.
- O. The permit authorizes the permittee to perform the activities described in the permit under the conditions of the permit. In issuing the permit, the county assumes no responsibility for damage to persons, property, or the environment caused by the activities of the permittee in the conduct of its actions, including those activities authorized, directed, or undertaken under the permit. To the extent the county may be liable for the activities of its employees, that liability is explicitly limited to that provided in the Tort Claims Act, Minn. Stat. § 3.736.



Kipland Vale, Inc.  
 76.41610.0500  
 24353 125th Street  
 Seciton 7 - Rockville City

2015 4-Inch Image

- Tile Inlet
- Well
- Sections
- Parcels

100' ditch setback

1 inch = 200 feet  
 0 100 200  
 Feet



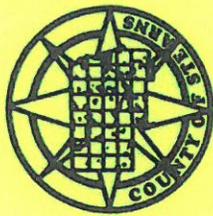
1. 44x288 barn  
70x150 open lot
2. 60x200 barn  
60x250 open lot
3. 50x200 barn  
60x200 barn
4. 32x120 barn  
32x120 open lot
5. 6' diameter calf hutches (50)
6. 9,700 sq ft open lot w/3 stockpile pads
7. 16x32 dead animal treatment
8. 144x220x4 permanent stockpile (proposed)  
6x6x4 limited risk LMSA (proposed)  
10x144 ramp (proposed)
9. 166x11.5 LMSA
10. 207x8.7 LMSA

Facility Codes	Approved	Modifying



Date: 4/19/2017

This map is made available on an "as is" basis, without express or implied warranty of any sort including, specifically, any implied warranties of fitness for a particular purpose, warranties of merchantability, or warranties relating to the accuracy or completeness of the database.



# COUNTY OF STEARNS

*Environmental Services Department*

320-656-3613 • 1-800-450-0852

PERMIT NO. SCES-CSF-F-000374

- Shoreland Construction Site Permit
- Conditional Use Permit
- Major Shoreland Alteration Permit

- Minor Shoreland Alteration Permit
- Wetland Alteration

- Feed Lot 144' x 220' x 4' LMSA
- Other 6' x 6' x 4' Limited Risk LMSF  
10' x 144' Ramp

Has been issued to:

Kipland Vale, Inc.

(applicant)

24353 125<sup>th</sup> Street St. Cloud MN (property address)

56301

Expiration Date: 5-4-2019

POST CONSPICUOUSLY AT PROJECT SITE

**CITY OF ROCKVILLE**  
**APPLICATION FOR CONDITIONAL USE PERMIT: FEE \$200**  
**RECORDING FEE: \$46.00 (Per Document)**

**Need separate checks: 1 for Conditional Use permit fee & 1 for recording fee(s)**

**Need a Copy of Deed**

**PLEASE NOTE: ANY COSTS** (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, STEARNS COUNTY FEES, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER)

**PROPERTY LOCATION/ADDRESS:** 24353 125th Ave ST. CLOUD, Mn. 56301

**LEGAL DESCRIPTION:** SW4NE4SE4NW4, E2S44<sup>+</sup>W2SE4 **PARCEL #:** 76.41610.0500 **ZONING:** Ag

**EXPLANATION OF REQUEST:** Construct a 140' x 280' manure stacking slab

If replacing an existing structure, what will be done with the old structure? NA

Has a variance request been made previously on this property? Yes If yes, when? 2010

- Provide Individual property owner names/addresses within 350 feet or nearest 10 property owners, whichever is greatest.
- Applicant provides an aerial photo (The photo would depict vegetative cover on property and how it links with adjacent property).
- Applicant provides the distance to the nearest existing driveway.

**PROPERTY OWNER:**

Name (Print): Kipland Vale Inc. Phone: 320-290-1927

Address: 24353 125th Ave ST. CLOUD, Mn. 56301-9750

Signature (required): Roger B. Bechtel Date: 5/10/17

\*Signature of property owner shall serve as acknowledgement and authorization of this request.

**APPLICANT:**

Name (Print): Kipland Vale Inc. Phone: 320-290-1927

Address: 24353 125th Ave. ST. CLOUD, Mn. 56301-9750

Signature (required): Roger B. Bechtel Date: 5/10/17

(I hereby certify that I have read the above information and I agree with the terms)

101.41000-34102 \$46.00

**OFFICE USE ONLY:**

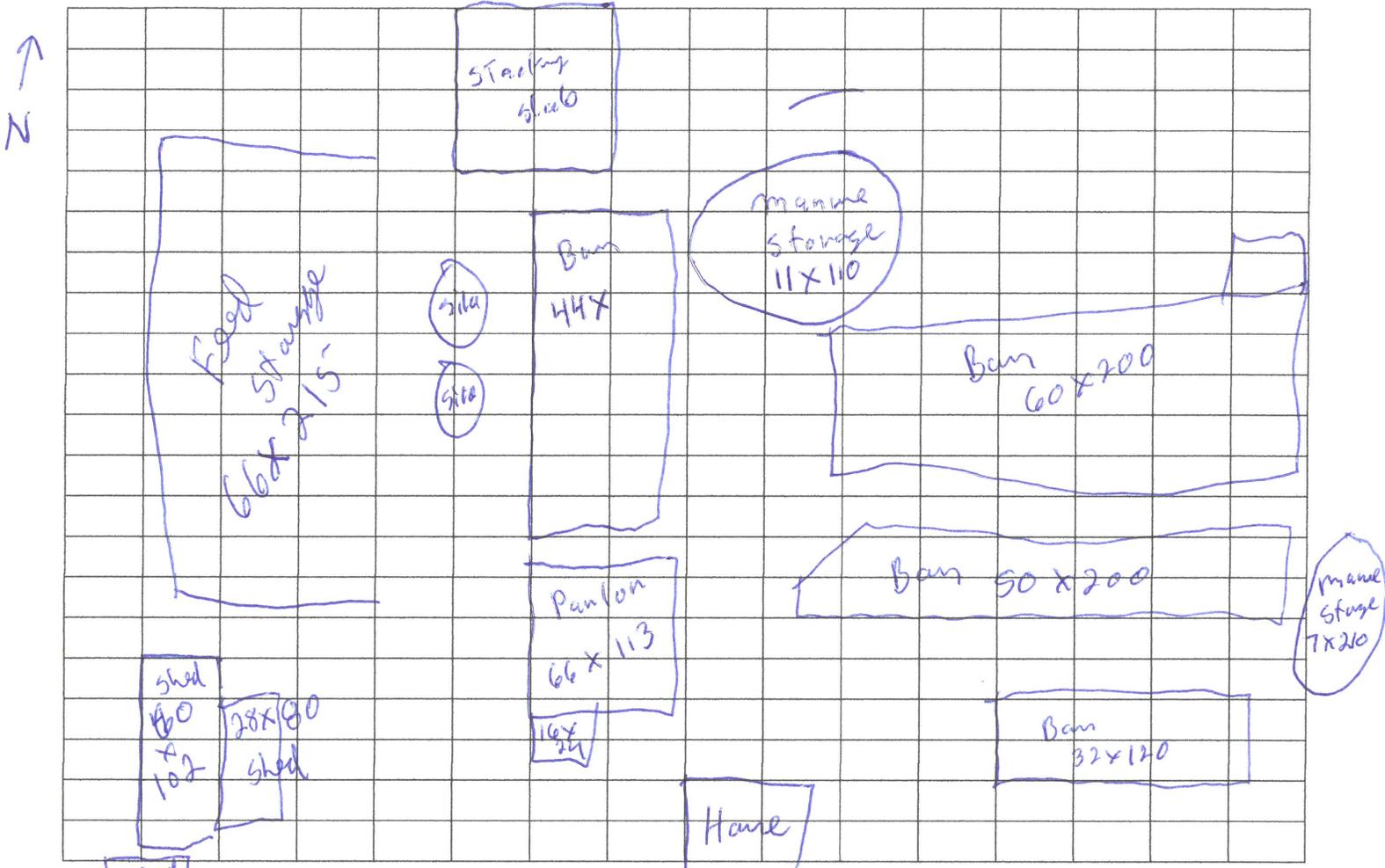
Permit # 17-02CUP  
R # \_\_\_\_\_ Conditional Use Permit Fee Check#: 1694 Date 5/11/17 101.41000.34103 \$200.00  
R # \_\_\_\_\_ Reimb. for Invoice Check# 1695 Date 5/11/17 101.41000.34102 \$46.00

**CITY OF ROCKVILLE  
APPLICATION FOR CONDITIONAL USE PERMIT**

Please use this for to explain how your request for a conditional use permit meets the zoning requirements.

1. Not a burden on public facilities. *will not burden city of Rockville  
it may reduce traffic.*
2. Compatible with existing and planned adjacent uses. *In an Ag area*
3. No adverse affect on adjacent properties.
4. Related to the needs of the City.
5. Consistent with the Comprehensive Plan.
6. Not a traffic Hazard.
7. Adequate parking and loading. *NA*
8. Not detrimental to health, safety, and welfare.
9. Flood plan. *Excess water pumped into existing manne storage.*

A conditional use permit cannot be granted unless evidence is presented that satisfies the conditions above. Failure to adequately provide such information may result in a denial of your request for a conditional use permit. (Attach additional sheets if necessary).



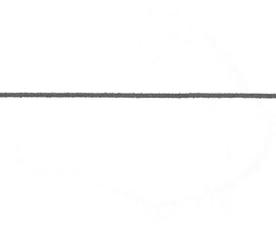
The undersigned hereby certifies that they are the owner of the property located at:

24353 125th Ave - St. Cloud, Mn - 56701 - 9750

And hereby agrees to locate the proposed stacking slab as shown by the diagram above if a variance is granted, and further certifies that the block plan shown by the diagram above is a current and correct plan of structures that exist on said property.

Roger B. Bechtold  
 Signature of Applicant  
 (I hereby certify that I have read the above information and I agree with the terms.)

5/10/17  
 Date



**Staff Use only:**

Zoning Administrator reviewed Conditional Use Permit Application.

1. Referred to City Attorney and/or City Engineer: Date \_\_\_\_\_

Why: \_\_\_\_\_  
\_\_\_\_\_

2. Determination made & why: \_\_\_\_\_  
\_\_\_\_\_

( ) Complete Application

( ) Incomplete Application Why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant was notified for additional information: Date \_\_\_\_\_ in which the information needs to be turned in by. \_\_\_\_\_ in person \_\_\_\_\_ by phone \_\_\_\_\_ email

Staff \_\_\_\_\_ Date \_\_\_\_\_

1800-ft  
House to  
stacking  
slab

Carol Haakonson  
12494 Glacier Rd  
Saint Cloud MN 56301

Land - about House - 180-ft SS - 1900-ft

Gregg + Paula Schleppenbach  
24943 Havenwood Road  
Saint Cloud MN 56301-9702

Land - about House - 560-ft SS - 2000-ft

Mark + Brenda Schneider  
24942 Havenwood Road  
Saint Cloud, MN 56301-9702

Land - about House - 240-ft SS - 1400-ft

Joseph + Audrey Miller  
21822 Forest Hill Road  
Richmond MN 56368-8315

Land - about No house

Brent + Kayla Nierenhausen  
12953 250TH ST  
Saint Cloud MN 56301-9474

Land - ~~1400~~<sup>456</sup> - ft House - 1,000-ft SS - 2,600-ft

Stephena + Margaret Dietman  
12865 250TH ST  
Saint Cloud MN 56301-9483

Land - 450-ft House - 970-ft SS - 2,300-ft

Paul + Roxanne Schmitz  
24947 Haywood Road  
Saint Cloud MN 56301-9756

Land - 450-ft House - 1100-ft SS - 2,400-ft

Kurt + Tolene Braegelmann  
13476 Greystone Road  
Cold Spring MN

Land-abut House-1900-ft 56320-9637  
SS-3,900-ft

---

Gregory + Terry Maeller  
25770 133 RD AVE

Cold Spring MN

Land-abut House-5,500-ft 56320-9638  
SS-7,200-ft

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John + Linda Peck

12299 Sawk River Road

Saint Cloud MN

Land-abut House-1100-ft 56301-9755  
SS-~~7,000~~<sup>2,600</sup>-ft

---

Daniel + Melissa Kron

26183 133 RD AVE

Cold Spring MN 56320

Land-abut, House-7,500-ft SS-9,700-ft

---

Gerald + Joann Tippelt

17318 235TH ST

Cold Spring MN

56320

Land-abut House-1,900-ft SS-4,300-ft

Charles + Cheryl Unger  
24984 Haywood Road  
Saint Cloud MN 56301-9756

Land - 400-ft House - 1,000-ft SS - 2,400-ft

Sarah Lindbloom, and  
Nathan Gill  
24984 Haywood Road  
Saint Cloud, MN 56301

Land - 400-ft House - 1,000-ft SS - 2,400-ft

---

Timothy + Aleta Holbrook  
13002 250TH ST  
Saint Cloud, MN 56301-9482

Land - 1300-ft House - 1400-ft SS - 2,900-ft

Matthew + Carol Bicknell  
12924 250TH ST  
Saint Cloud MN 56301-9474

Land - 1300-ft House - 1500-ft SS - 2,900-ft

---

James + Elizabeth Althaus  
25264 Haywood Rd  
Saint Cloud MN 56301-5953

Land - 1300-ft House - 2700-ft SS - 4,100-ft

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Cory + CA Schreitels  
12450 235TH ST  
Cold Spring MN 56300

Land - 1800-ft House - 1900-ft SS - 4,500-ft

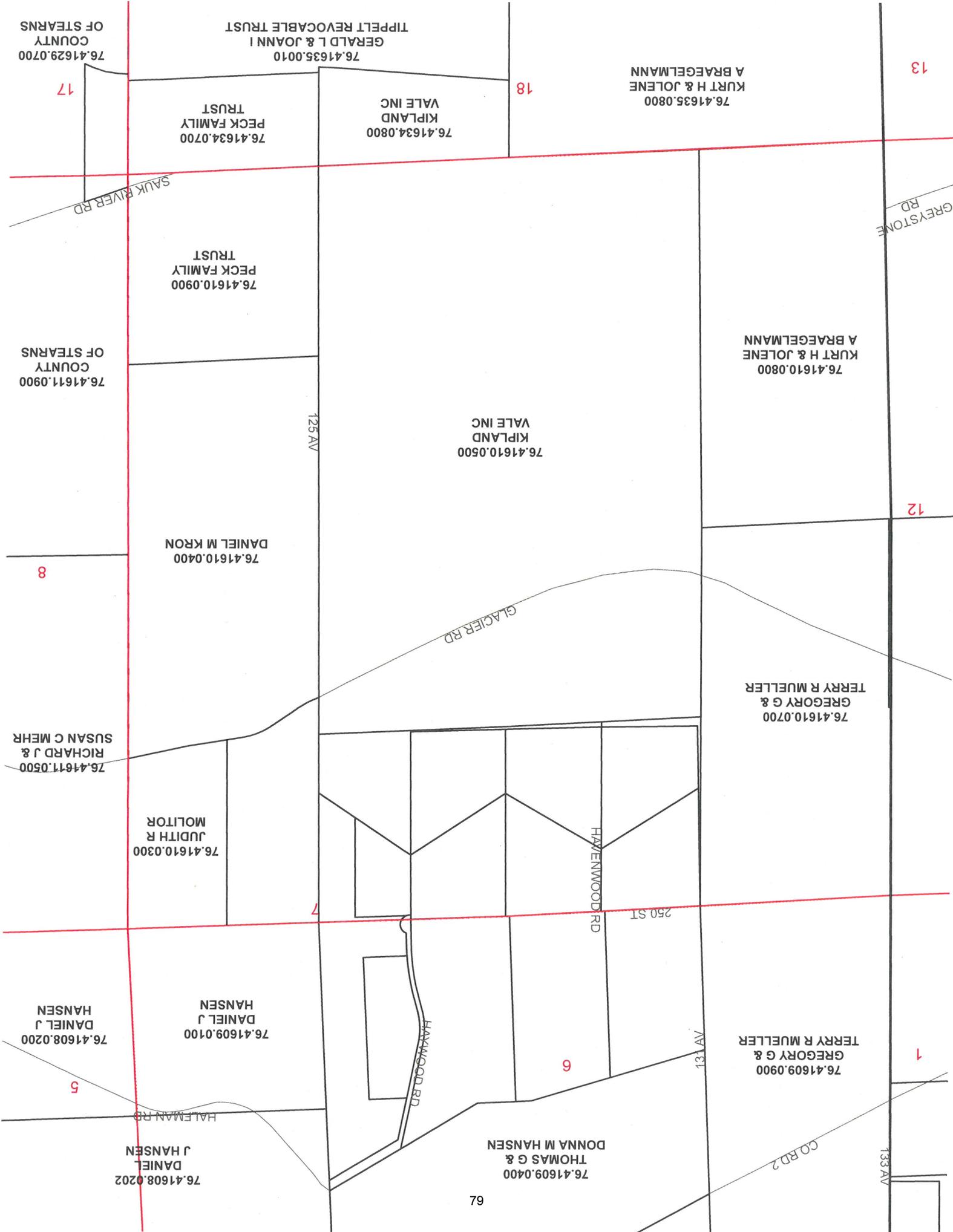
Richard + Susan Mehr  
11976 Glacier Road  
Saint Cloud MN 56301-9744

Land - 1320-ft House - 3,000-ft SS - 3900

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Thomas + Donna Hansen  
13667 Glacier Road  
Cold Spring MN 56328-9600

Land - 1320-ft House - 3,300-ft SS - 5,700-A



13

76.41635.0800  
A BRAEGELMANN  
KURT H & JOLENE

18

76.41634.0800  
KIPLAND  
VALE INC

76.41634.0700  
PECK FAMILY  
TRUST

76.41629.0700  
OF STEARNS  
COUNTY

17

GREYSTONE  
RD

76.41610.0900  
PECK FAMILY  
TRUST

76.41610.0800  
A BRAEGELMANN  
KURT H & JOLENE

76.41611.0900  
OF STEARNS  
COUNTY

12

76.41610.0500  
KIPLAND  
VALE INC

76.41610.0400  
DANIEL M KRON

8

GLACIER RD

76.41610.0700  
GREGORY G &  
TERRY R MUELLER

76.41611.0500  
RICHARD J &  
SUSAN C MEHR

76.41610.0300  
JUDITH R  
MOLITOR

1

76.41609.0900  
GREGORY G &  
TERRY R MUELLER

6

76.41608.0200  
DANIEL J  
HANSEN

76.41609.0100  
DANIEL J  
HANSEN

5

HALEMAN RD

76.41608.0202  
DANIEL  
J HANSEN

76.41609.0400  
THOMAS G &  
DONNA M HANSEN

67

131 AV

133 AV

CO RD 2

HAYWOOD RD

HAVENWOOD RD

250 ST

SAUK RIVER RD

76.41610.0900  
PECK FAMILY  
TRUST

76.41611.0900  
COUNTY  
OF STEARNS

125 AV

76.41610.0500  
KIPLAND  
VALE INC

76.41610.0400  
DANIEL M KRON

8

7

GLACIER RD

76.41611.0500  
RICHARD J &  
SUSAN C MEHR

76.41610.0300  
JUDITH R  
MOLITOR

76.41610.0200  
CAROL A  
HAAKONSON

76.42185.0002  
BRENT  
NIERENHAUSEN

250 ST

HAVENWOOD RD

76.41608.0200  
DANIEL J  
HANSEN

5

76.41609.0100  
DANIEL J  
HANSEN

6

HAYWOOD RD

131 AV

76.41608.0202  
DANIEL J  
HANSEN

76.41609.0400  
THOMAS G &  
DONNA M HANSEN

08

CO RD 2



17

18

13

8

12

7

5

6

1

32

31

36

SAUK RIVER RD

GLADIER RD

HAVENWOOD RD

Wakefield

Collegeville



20

19

24

17

18

13

8

7

12

5

6

1

82

SAGE RIVER RD

HAYENWOOD RD

GRANDVIEW DR

Wakefield



DANIEL M KRON  
76.41610.0400

KIPLAND  
VALE INC  
76.41610.0500

99

7

CHRISTOPHER M  
SMITH JR  
76.41610.0200

JOSEPH R  
WILFONG  
76.41610.0300

MARK A BIERBA  
T SCHMIDT  
76.41610.0400

GREGORY  
SCHMIDT  
76.41610.0500

DAVID A  
LAWSON  
76.41610.0600

PAUL R  
ROBERTSON  
76.41610.0700

STEPHEN  
NASHAREL  
76.41610.0800

76.41610.0900  
NICHOLAS  
76.41610.1000

CHRISTINA M  
MAYUS  
76.41610.1100

76.41610.1200  
76.41610.1300

76.41610.1400  
PATRICIA  
76.41610.1500

76.41609.0800  
TIMOTHY M  
76.41609.0900

6

DONNA M HANSEN  
THOMAS G &  
76.41609.0400

83

76.41609.0200  
MICHEL J  
76.41609.0300



Wakefield

St. Joseph

Callsville

John Pecht  
12299 Sank River Road  
St. Cloud, Mn. 56301  
Carol ~~Holtz~~ Haakonev  
12494 Glacier Rd.  
St. Cloud. 56301

Richard Mehr.  
11976 Glacier Rd  
St. Cloud. Mn 56301

David Simon  
11787 Glacier Rd  
ST. CLOUD, Mn. 56301

Lynn Ferrite  
24804 Halfman Rd.  
St. Cloud.

Mike Willenbring  
11492 Glacier Rd.  
St. Cloud 56301

John Klein  
11525 Glacier Rd  
St. Cloud

Charles Unger  
Haywood Rd.  
ST. CLOUD, Mn. 56301

Paul Schmitz  
Haywood Rd  
ST. CLOUD, Mn 56301

Gregg Schlippenback  
24943 Havenwood Road  
Saint Cloud, MN 56301

James Althaus  
25-264 Haywood Rd  
St. Cloud, 56301

Don Ehmeyer  
24992 Halfman Rd  
St. Cloud 56301

Mark Schneider  
Haywood Rd  
ST. CLOUD, Mn. 56301

Steve Dietman  
12865 250th ST.  
ST. CLOUD, Mn 56301

Gill  
Haywood Rd  
ST. CLOUD, Mn. 56301

Ken Mutschke  
11596 Glacier Rd.  
ST. CLOUD, Mn. 56301

Bruce Stanger  
25022 Halfman Rd  
St. Cloud

Fred Swinkhammer  
25036 Halfman Rd  
St. Cloud

**CITY OF ROCKVILLE**  
**CONDITIONAL USE PERMIT APPLICATION AND THE PROCESS**

The Conditional Use permit application must be filled out and completed by the Applicant. The following items should be included as part of the application.

**PURPOSE**

The purpose of this Section of the Zoning Ordinance is to provide the City with a reasonable degree of discretion in determining the suitability of certain designated uses upon the general welfare and public safety.

**PROCEDURE**

1. **Application.** A person applying for a Conditional Use Permit must fill out and submit to the Zoning Administrator a Conditional Use Permit Application form, accompanied by the required fee and detailed material fully explaining the specific request together with such information as is necessary to show compliance with this Ordinance. The application must include a site plan showing the following, as applicable:
  - A. **Application filled out & signed**
  - B. **Form to explain how the request for a Conditional Use Permit meets the zoning requirements.** (A Conditional Use Permit cannot be granted unless evidence is presented that satisfies the 9 conditions. Failure to adequately provide such information may result in a denial of your request for a conditional use permit.)
  - C. **Copy of Deed.**
  - D. **Provide Individual Property Owner names:** Within 350 feet or nearest 10 property owners (whichever is greatest)
  - E. **Applicant provides an Aerial Photo** (The photo would depict vegetative cover on property and how it links with adjacent property).
  - F. **Applicant provides the distance to the nearest existing driveways.**
  - G. **Application must include a site plan.**  
***(Site plan shows the following, as applicable :)***
    1. Site description (legal description).
    2. A Certificate of Survey.
    3. Site plan drawn to scale showing the parcel and building dimensions, area and setbacks.
    4. Location of all existing and proposed buildings and their square footage.
    5. Curb cuts, driveways, access roads, parking spaces, off-street loading areas, sidewalks, vehicular circulation, and snow storage locations.
    6. Landscaping and screening plans.
    7. Waste facilities including enclosure and screening.
    8. Drainage and grading plan.
    9. Sanitary sewer and water plan with estimated use per day.
    10. Soil type.
    11. Any additional written or graphic information reasonably required by the Zoning Administrator or the Planning Commission.
2. **Fees.** A fee the City Council shall establish by resolution must accompany the application. **An additional fee may be charged for atypical projects, which in the opinion of the Zoning Administrator will require additional staff time and/or City Expenditures. In such case, the applicant will be required to reimburse the City for administrative time, professional services and costs incurred by the City.**

- ◆ The required fee offsets –Staff time, publishing the public hearing notice, mailing the notice to property owners, the regular scheduled meetings of the Planning Commission & Council.  
\*\*\*Note: There is an additional cost to hold a special meeting.

**When a complete Conditional Use permit application is on file. (Here are the next steps.)**

1. **Referral to Planning Commission.** After the Zoning Administrator has reviewed the application and the date has been set for the public hearing, the Zoning Administrator shall refer the application to the Planning Commission, together with the Zoning Administrator's review and recommendations regarding the application.
2. **Planning Commission Review.** The Planning Commission shall consider the request at their next regularly scheduled meeting and shall make a recommendation and report to the City Council.
  - A. **Appearance by Applicant.** The applicant or the applicant's representative(s) must appear before the Planning Commission in order to answer questions concerning the Conditional Use Permit application.
3. **Recommendation by the Planning Commission.** After reviewing the Conditional Use Permit application, the Planning Commission will make a written recommendation to the City Council within forty-five (45) days after the Zoning Administrator receives the application as to whether the City Council should approve or deny the application. If approval is recommended, the Planning Commission may suggest conditions to be attached to the Conditional Use Permit.
4. **City Council's Review.** Upon receiving the Planning Commission's report and recommendation, the City Council may hold an additional public hearing, if deemed necessary, and make the final decision on all Conditional Use Permit applications.
  - A. **Appearance by Applicant.** The applicant or the applicant's representative(s) must appear before the City Council in order to answer questions concerning the Conditional Use Permit application.
5. **Vote Required.** Approval of a Conditional Use Permit will require passage by a majority of the votes cast.
6. **Conditions.** If the City Council grants the Conditional Use Permit, it may impose conditions to it, or the Planning Commission, considers necessary to protect the public health, safety and welfare.
7. **Written Findings.** The City Council will issue written findings stating the reasons for its decision and any conditions imposed, and will serve a copy of its decision on the applicant by U.S. mail, within ten (10) days after its decision. In any event, the City Council will make a decision on each Conditional Use Permit application within sixty (60) days after the Zoning Administrator receives the application or may extend the time for consideration under state law.
8. **Appeal.** An applicant may appeal the City Council's decision to the Stearns County District Court as provided by law.
9. **Amendments.** An application for an amendment to a Conditional Use Permit will be administered in the same manner as a Conditional Use Permit.
10. **Resubmission.** No application, which is substantially the same as and application of a denied Conditional Use Permit shall be resubmitted for a period of one (1) year from the date of denial. The City Council may permit a new application if, in its opinion, new evidence or a change of circumstances warrant reconsideration.

## **CRITERIA FOR GRANTING CONDITIONAL USE PERMITS**

In granting a Conditional Use Permit, the City Council will consider the advice and recommendation of the Planning Commission and the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land, including land values. Among other things, the City Council must make the following findings when applicable.

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Affect on Adjacent Properties.** The structure and site will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.
5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** That maximum measures have been or will be taken to provide maximum off-street parking and loading space to serve the proposed use.
8. **Not detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.
9. **Floodplain.** For property located in Floodplain districts, the criteria set out in the Floodplain Ordinance will be met.
10. **Shore land.** For property located in Shore land districts, the criteria set out in the Shore land Ordinance will be met.
11. **Feedlots.** Feedlots will meet the requirements of this Ordinance and all other applicable ordinances.

## **ADDITIONAL CONDITIONS**

In permitting a new conditional use or the alteration of an existing conditional use, the Planning Commission may recommend the imposition of and the City Council may impose conditions considered necessary to protect the best interest of the surrounding area or the City as a whole, in addition to the standards and requirements expressly specified by this Ordinance. These conditions may include, but are not limited to the following:

1. Increasing the required lot size or yard dimensions.
2. Limiting the height, size, number or location of buildings.
3. Controlling the location and number of vehicle access points.
4. Increasing the street width.
5. Increasing the number of required off-street parking spaces.
6. Limiting the number, size, location or lighting of signs.
7. Requiring diking, berming, fencing, screening, landscaping or other facilities to protect adjacent or nearby property.
8. Designating sites for open space.
9. Designating operating hours and noise levels.
10. A time limit on the use.
11. Any other condition the Planning Commission or City Council deems necessary to protect the public interest.

12. Additional Conditions may be imposed on property located in a floodplain in accord with the Floodplain Ordinance.
13. Additional Conditions may be imposed on property covered by the Shore land Ordinance.
14. Additional Conditions may be imposed on feedlots in accord with other applicable ordinances including without limitation Stearns County=s Ordinances relating to feedlots.

### **CHANGES IN CONDITIONAL USES**

Any change involving structural alteration, enlargement, intensification of use, or similar change not specifically permitted by the Conditional Use Permit issued shall require an amended Conditional Use Permit and all procedures shall apply as if a new permit were being issued. The Zoning Administrator will maintain a record of all Conditional Use Permits issued including information on the use, location, and conditions imposed by the City Council and time limits, review dates, and such other information as may be appropriate.

### **RECORDING CONDITIONAL USE PERMITS**

A certified copy of any Conditional Use Permit shall be filed with the Stearns County Recorder. The Conditional Use Permits shall include the legal description of the property involved.

- ◆ Stearns County Recorder office charges a fee to record the legal document.  
**The Applicant is responsible for those fees.**

### **REVOCAION**

In the event that the applicant violates any of the conditions set forth in this permit, the City Council shall have the authority to revoke a Conditional Use Permit.

### **TIME LIMITATION**

A Conditional Use Permit may include an expiration date and the property owner will be responsible to submit the application for renewal of the permit. The City Council will review and approve all renewal applications, which must be submitted at least sixty (60) days before the expiration date. The criteria for renewal will be the same as for a new permit. The owner of the land will not be required to pay a fee for said review.

### **LAPSE/EXPIRATION**

If within one (1) year after granting a Conditional Use Permit the use permitted has not been started, then the permit will become null and void unless the City Council has approved a petition for an extension. Conditional Use Permits expire if the authorized use ceases for any reason for more than six (6) months. Conditional Use Permits expire if the use is abandoned. A use is considered abandoned if the use is replaced by another use or discontinued for more than six (6) months.

### **COMPLIANCE**

1. **Revocation.** The City Council may revoke a conditional use permit if it determines that the permit's terms and conditions are not being complied with.
2. **Procedure.** The Building Inspector, Zoning Administrator, any Council member or the Mayor may bring before the City Council notice of a potential violation involving the terms or conditions of a Conditional Use Permit which has been issued in the City. In such event the Building Inspector or Zoning Administrator shall investigate the violation and report back to the Council. If the Council determines that proceedings to consider revocation of the permit are warranted, the Council shall provide five (5) days written notice to the owner of the property, as shown on the property tax records for which the

Conditional Use Permit has been issued, of the time and place at which the Council will consider the revocation. The property owner shall have an opportunity to be heard after which time the Council may take all appropriate actions including the revocation and termination of the Conditional Use Permit.

3. **Costs of Enforcement.** It shall be a term of any Conditional Use Permit issued by the City, whether or not specifically stated, that the property owner(s) shall pay all staff and reasonable attorney's fees associated with enforcement of the terms of the Conditional Use Permit.

**THE STEPS:**

1. Provide a complete application by the 2<sup>nd</sup> Tuesday of the month to be on the following month's Planning Commission Agenda.
2. **DATE:** \_\_\_\_\_ Planning Commission –May schedule a site visit; hold the public hearing at their meeting and make a recommendation to the Council at the next City Council meeting.
3. **DATE:** \_\_\_\_\_ Council - (Meets 3<sup>rd</sup> Wednesday of month) Makes the final decision—if Council grants the Conditional Use Permit.
4. Applicant:
  - ◆ If applicant waits for Council approval before providing the plans the next step is to fill out the Building Permit Application & provide 2 full sets of plans to City Hall.
  - ◆ If Applicant provided the Building Permit Application & 2 full sets of plans with the Conditional Use process. The applicant will need to notify City Hall that the plans that are on file are correct. This process will not be forwarded to the Building Official until applicant contacts City Hall.  
**DATE:** \_\_\_\_\_ **Applicant should call City Hall.**
5. Building Official-Reviews the plans (allow 4-6 days). Once City Hall receives the plans back, Staff will notify the Applicant with the cost of the building permit.

*Kipland Vale Inc.*

*Roger B. Bechtel*

**(Applicant Signature)**

*5/10/2017*

**Date**

(I hereby certify that I have read the above information and I agree with the terms.)

46.00 1.65 3-3-11  
NO DELINQUENT TAXES AND  
TRANSFER ENTERED  
DATE March 7, 2011  
AUDITOR Larry R. Scieszka  
DEPUTY [Signature]  
76.41610.0500  
76.41634.0800

OFFICE OF COUNTY RECORDER  
STEARNS COUNTY, MINNESOTA

Document: A1338852

Certified, Filed, and/or Recorded on  
March 07, 2011 1:38 PM

DIANE GRUNDHOEFER  
STEARNS COUNTY RECORDER



**Quit Claim Deed**  
*(Individuals to Corporation)*

STATE DEED TAX DUE HEREON: \$1.65  
Date: February 28, 2011

FOR VALUABLE CONSIDERATION: **Jerome F. Bechtold and Eulalia May Bechtold**, husband and wife, Grantors, hereby convey and quitclaim to **Kipland Vale, Inc.**, Grantee, a corporation under the laws of Minnesota, real property in Stearns County, Minnesota, described as follows:

- ✓ All that part of the Northwest Quarter of the Northeast Quarter lying Northerly of a ditch as now located and established on said 40 of Section 18, Township 123, Range 29, Stearns County, Minnesota;
- ALSO:  
The Southwest Quarter of the Northeast Quarter of Section 7, Township 123, Range 29 and the West One-half of the Southeast Quarter and the East One-half of the Southwest Quarter and the Southeast Quarter of the Northwest Quarter, all located in Section 7, Township 123, Range 29, Stearns County, Minnesota.

✓ This deed is given to terminate Grantors' life estate contained in that deed recorded on June 7, 1991 as Document No. 697524.

Together with all hereditaments and appurtenances belonging thereto. This deed conveys after-acquired title.

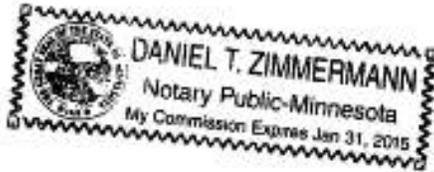
Total consideration for this transaction is less than \$500.00.

Jerome F. Bechtold  
Jerome F. Bechtold

Eulalia May Bechtold  
Eulalia May Bechtold

STATE OF MINNESOTA )  
 ) ss.  
COUNTY OF STEARNS )

The foregoing instrument was acknowledged before me this 28<sup>th</sup> day of February, 2011, by Jerome F. Bechtold and Eulalia May Bechtold, husband and wife, Grantors.



*Daniel T. Zimmermann*  
\_\_\_\_\_  
Notary Public

*ev*  
***THIS INSTRUMENT DRAFTED BY:***  
WILLENBRING, DAHL,  
WOCKEN & ZIMMERMANN, PLLC  
Daniel T. Zimmermann (141835)(bak)  
318 Main Street, PO Box 417  
Cold Spring, MN 56320-0417  
Telephone (320) 685-3678  
File No. 20789-001

Tax statements to be sent to:

Kipland Vale, Inc.  
24353 125<sup>th</sup> Avenue  
St. Cloud, MN 56301

**PAYMENT DATE**  
 03/07/2011  
**COLLECTION STATION**  
 027 TREAS DONNA # 1  
**RECEIVED FROM**  
 WILLENBRING DAHL  
 WOCKEN ZIMMERMAN  
**DESCRIPTION**

**RANDY R. SCHREIFELS**  
**STEARNS COUNTY AUDITOR-TREASURER**  
 705 COURTHOUSE SQ RM-136/PO BOX 728  
 ST CLOUD MN 56302-0728  
 (320) 656-3870

**BATCH NO.**  
 2011-03000430  
**RECEIPT NO.**  
 2011-00004020

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT																											
DEED	DEED TAX % DEED KIPLAND VALE INC 01 2145 DUE TO STATE DEED TAX \$1.65	\$1.65																											
Payments:	<table border="1"> <thead> <tr> <th>Type</th> <th>Detail</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Check</td> <td>058775</td> <td>\$1.65</td> </tr> <tr> <td colspan="2">Total Cash</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Check</td> <td>\$1.65</td> </tr> <tr> <td colspan="2">Total Charge</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Other</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Remitted</td> <td>\$1.65</td> </tr> <tr> <td colspan="2">Change</td> <td>\$0.00</td> </tr> <tr> <td colspan="2">Total Received</td> <td>\$1.65</td> </tr> </tbody> </table>	Type	Detail	Amount	Check	058775	\$1.65	Total Cash		\$0.00	Total Check		\$1.65	Total Charge		\$0.00	Total Other		\$0.00	Total Remitted		\$1.65	Change		\$0.00	Total Received		\$1.65	
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Check	058775	\$1.65																											
Total Cash		\$0.00																											
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Total Other		\$0.00																											
Total Remitted		\$1.65																											
Change		\$0.00																											
Total Received		\$1.65																											
	<b>Total Amount:</b>	<b>\$1.65</b>																											

**CITY OF ROCKVILLE, MINNESOTA  
RESOLUTION 2017-40**

**ADOPTION OF THE STEARNS COUNTY ALL-HAZARD MITIGATION PLAN**

WHEREAS, the City of Rockville has participated in the hazard mitigation planning process as established under the Disaster Mitigation Act of 2000, and

WHEREAS, the Act establishes a framework for the development of a multi-jurisdictional County Hazard Mitigation Plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the Stearns County Plan includes a risk assessment including past hazards, hazards that threaten the County, an estimate of structures at risk, a general description of land uses and development trends; and

WHEREAS, the Stearns County Plan includes a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the Stearns County Plan includes a maintenance or implementation process including plan updates, integration of the plan into other planning documents and how Stearns County will maintain public participation and coordination; and

WHEREAS, the Plan has been shared with the Minnesota Division of Homeland Security and Emergency Management and the Federal Emergency Management Agency for review and comment; and

WHEREAS, the Stearns County All-Hazard Mitigation Plan will make the county and participating jurisdictions eligible to receive FEMA hazard mitigation assistance grants; and

WHEREAS, this is a multi-jurisdictional Plan and cities that participated in the planning process may choose to also adopt the County Plan.

**NOW THEREFORE BE IT RESOLVED that the City of Rockville supports the hazard mitigation planning effort and wishes to adopt the Stearns County All-Hazard Mitigation Plan.**

This Resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the Clerk/Administrator this 13 day of June, 2017.

\_\_\_\_\_  
Duane Willenbring, Mayor

Attest:

\_\_\_\_\_  
Martin M. Bode, City Clerk/Administrator

Rockville Goals								
Hazard	Goal	Objective(s)	Action Item (s)	Time Frame	Status	Cost	Lead Agency	
Severe Summer Storms	Increase community awareness, training and communications	Increase cooperation between government and private sector	Seek out local partners for fund raising efforts	Annually	Ongoing	\$500	Rockville Emergency Management	
			Make the Skywarn activation page that FDs receive more specific – area affected, magnitude of events, etc. Have County page individual Fire Department for storm watching.	Completed				
		Increase cooperation between jurisdictions and agencies	Coordinate Skywarn program and Fire Departments with Skywarn training	Completed				
			Encourage citizens to visit City's website during Severe Weather Awareness Week, National Preparedness Month and Winter Hazard Awareness Week	Annually	New	Staff Time	City of Rockville and Stearns County Emergency Management	
		Increase warning capabilities	Purchase outdoor warning sirens	Annually	Ongoing	\$21,000 – funding could come from a Homeland Security grant	Rockville Emergency Management	
			Distribute more weather radios to businesses, clinics, daycares, etc.					
	Notify residents in an emergency	Add two new sirens and work on personnel notification system on phone, etc.	2-5 years	Ongoing	\$50,000	Rockville Emergency Management		
	Enhance Public Safety communications	Increase the communication ability of emergency responders	Give emergency responders priority access to cellular telephone service in the event of an emergency in case of cell phone network overload	As needed	Ongoing	Unknown at this time	Rockville Emergency Management	
			Purchase and maintain 800 MHz radios for fire, police and street departments					
		Provide fire departments with accurate listings of available resources	Create comprehensive resource list of all FDs in the area showing all equipment available (a "flip chart"), maintain the list on a regular basis	Completed				
			Trimming tree along road sides right away	Create a list of problem areas along roads	2-5 years	New	\$5,000	Rockville Public Works
	Early warning of tornadoes to citizens in the city	Warn citizens by phone, text message or email	Encourage citizens to sign up for weather alerts	2-5 years	New	None	City of Rockville and Stearns County Emergency Management	

Hazardous Materials	Minimize impact on population living near hazmat sites	Increase local resources for responding to hazmat situations	Encourage local fire departments to undertake hazmat training	Annually	Ongoing	\$2,500– funding could come from a State Homeland Security and Emergency Management grant	Rockville Emergency Management	
			Identify and contact local personnel who are trained in hazmat issues, develop cooperative relationship					
			Increase the number of hazardous materials exercises in the city					
	Increase public awareness	Public service announcements in radio, newspaper explaining warnings and procedures	Annually	Ongoing	Under \$500	Rockville Emergency Management and Fire Departments		
		Door to door leaflets handed out by Boy Scouts or other volunteers	Removed					
Increase response preparedness along major corridors	Develop response plan for any spills on Hwy 23	Immediate response and cleanup of spills along Hwy 23	2-5 years	Ongoing	Unknown at this time	Rockville Fire Department		
Winter Storms	Minimize outage time and occurrence	Increase local power generation capabilities Try to ensure local power redundancy	Acquire portable generators with universal mountings Create and maintain list of cities' power generation capabilities such as portable generators available to the city	Annually	Ongoing	Responsibility of local businesses, schools, and municipal government \$20,000 - \$50,000 per unit	Rockville Emergency Management	
	Minimize outage time and occurrence	Increase reliability of electrical utilities	Bury above ground electric utilities	Apply after every presidential disaster declaration for an affected community	Ongoing	Depends on the size of the community	Stearns County municipalities and Public Utilities	
Water Contamination	Protect water source	Prevent water contamination by an outside threat	Check all deliveries to ensure they are the chemicals that were ordered	Immediately	Ongoing	Staff time	Municipal Water Treatment Facilities and Public Safety Committee	
			Do not allow unauthorized personnel access to your facilities	Completed				
			Ensure that chemical manufacturer and delivery companies have a Quality Assurance/Quality Control program	Completed				
		Prevent contaminants from entering the water shed Protect our wells	Study and try to mitigate ways that the water for the wells from getting contaminated	Completed				
		Prevent water contamination by an inside threat	Secure access to remote chemical addition points	Immediately	Ongoing	Depends on the type of the system used	Municipal Water Treatment Facilities and	

			Preform a thorough check of employee credentials				Public Safety Committee
	Protect the communities well heads	Provide physical security to all well head sites	Build a fence around the well heads	2-5 years	New	Unknown at this time	City of Rockville and County Watershed Districts
		Develop response plan	Immediate response and cleanup along Hwy 23	2-5 years	New	Unknown at this time	Rockville Fire Department
Flood	Prevent flood events to the extent possible	Prevent Mill Creek from overflowing its banks at Broadway and prevent flooding by church	Build up banks – berms	6-9 years	Ongoing	\$50,000	Rockville Maintenance, County Engineer
	Maintain the city culverts	Mark and maintain city culverts	Locate and document all cities culverts	2-5 years	New	\$1,000	Rockville Public Works
	Improve flood prevention strategies	Have all homes in the floodplain have flood insurance	Promote flood insurance through local insurance agents	Every Spring	Ongoing	None	Local Insurance Agencies
		Ensure that FEMA floodplain data is accurate and up to date	Conduct local floodplain survey	Completed			
Cyber Security	Protect the software	Limit access to city programs	Develop cyber security procedure Upgrade and implement new virus scanning and malware tools	2-5 years	New	Unknown at this time	Rockville Administrator

**City of Rockville, Minnesota  
Resolution 2017-41**

**Approval of Audit Services Contract with BerganKDV for Fiscal Years 2017 through 2019**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville in January of 2017 designated Bergan Kern DeWenter Viere, Ltd. (BerganKDV) as the City's municipal and federal single audit provider; and

WHEREAS; BerganKDV provided the City with excellent and detailed audit services during and after the City's fiscal year audits of 2014 through 2016; and

WHEREAS; It is the recommendation of the city staff that the City continue to retain the services of BerganKDV as its audit services provider; and

WHEREAS; BerganKDV has offered the City a 3-year audit services agreement;

THEREFORE; Based upon the positive history the City has had with BerganKDV in the past coupled with the recommendations of city staff, the Rockville City Council hereby approves the audit services agreement with BerganKDV as listed in Appendix A of this resolution.

Adoption by the City Council of the City of Rockville on this 13<sup>th</sup> day of June, 2017

---

Duane Willenbring, Mayor

ATTEST:

---

Martin M. Bode, City Administrator



May 10, 2017

Honorable Mayor and City Council  
Mr. Martin Bode, City Administrator  
City of Rockville  
229 Broadway Street E, P.O. Box 93  
Rockville, MN 56369

BerganKDV, Ltd.

**Cedar Falls**  
602 Main Street  
Suite 100  
P.O. Box 489  
Cedar Falls, IA  
50613-0026  
T 319.268.1715  
F 319.268.1720

Dear Honorable Mayor, City Council and Mr. Bode:

This letter is to confirm and summarize our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

**Cedar Rapids**  
2720 1st Avenue NE  
Suite 300  
P.O. Box 10200  
Cedar Rapids, IA  
52402-0200  
T 319.294.8000  
F 319.294.9003

**Summary of Engagement Terms:**

**Level of Attest Service:** Audit (Governmental) / Audit in accordance with Government Auditing Standards (Governmental) and Federal Single Audit in Accordance with OMB Circular A-133, if applicable.

**Financial Statements:** Governmental activities, each major fund, aggregate remaining fund information.

**Financial Reporting Framework:** Accounting Principles Generally Accepted in the United States of America.

**Coralville**  
2530 Corridor Way  
Suite 301  
P.O. Box 5267  
Coralville, IA  
52241-0267  
T 319.248.0367  
F 319.248.0582

**Period:** As of and for the Year Ended December 31, 2017, 2018, and 2019.

**Required Supplementary Information (RSI):** Management’s Discussion and Analysis (MD&A), Schedule of Funding Progress – Other Post Employment Benefits, Schedule of Employer Contributions – Other Post Employment Benefits, Schedules of Net Pension Liabilities and City Contributions.

**Des Moines**  
9207 Northpark Drive  
Johnston, IA  
50131-2933  
T 515.727.5700  
F 515.727.5800

**Supplementary Information:** Opinion in relation to the financial statements as a whole, including the schedule of expenditures of federal awards, if applicable.

**Engagement Partner:** Steven Wischmann, CPA.

**Minneapolis**  
3800 American Blvd W  
Suite 1000  
Bloomington, MN  
55431-4420  
T 952.563.6800  
F 952.563.6801

**Non-attest Services:** Preparation of the financial statements/schedule of federal awards, if applicable.

**Fees:** Our fees for these services will be as follows: December 31, 2017 - \$17,750, 2018 - \$18,175, and 2019 - \$18,625. OMB Single audit program fees to be negotiated if required (annually).

**St. Cloud**  
220 Park Avenue S  
P.O. Box 1304  
St. Cloud, MN  
56302-3713  
T 320.251.7010  
F 320.251.1784

We appreciate the opportunity to be of service to you and believe this letter **and attached audit engagement agreement** accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter **and as further detailed in the attached audit engagement agreement**, please sign the enclosed copy of this summary of engagement terms and return it to us.

**Waterloo**  
100 East Park Avenue  
Suite 300  
P.O. Box 2100  
Waterloo, IA  
50704-2100  
T 319.234.6885  
F 319.234.6287

**I have read and I agree to the summary of engagement terms listed above and the terms in the attached audit engagement agreement.**

bergankdv.com

Sincerely,

BerganKDV, Ltd.

Steven Wischmann, CPA

Acknowledged by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



May 10, 2017

Honorable Mayor and City Council
Mr. Martin Bode, City Administrator
City of Rockville
229 Broadway Street E, P.O. Box 93
Rockville, MN 56369

BerganKDV, Ltd.

Dear Honorable Mayor, City Council and Mr. Bode:

This letter is to confirm and summarize our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide.

Summary of Engagement Terms:

Level of Attest Service: Audit (Governmental) / Audit in accordance with Government Auditing Standards (Governmental) and Federal Single Audit in Accordance with OMB Circular A-133, if applicable.

Financial Statements: Governmental activities, each major fund, aggregate remaining fund information.

Financial Reporting Framework: Accounting Principles Generally Accepted in the United States of America.

Period: As of and for the Year Ended December 31, 2017, 2018, and 2019.

Required Supplementary Information (RSI): Management's Discussion and Analysis (MD&A), Schedule of Funding Progress - Other Post Employment Benefits, Schedule of Employer Contributions - Other Post Employment Benefits, Schedules of Net Pension Liabilities and City Contributions.

Supplementary Information: Opinion in relation to the financial statements as a whole, including the schedule of expenditures of federal awards, if applicable.

Engagement Partner: Steven Wischmann, CPA.

Non-attest Services: Preparation of the financial statements/schedule of federal awards, if applicable.

Fees: Our fees for these services will be as follows: December 31, 2017 - \$17,750, 2018 - \$18,175, and 2019 - \$18,625. OMB Single audit program fees to be negotiated if required (annually).

We appreciate the opportunity to be of service to you and believe this letter and attached audit engagement agreement accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter and as further detailed in the attached audit engagement agreement, please sign the enclosed copy of this summary of engagement terms and return it to us.

I have read and I agree to the summary of engagement terms listed above and the terms in the attached audit engagement agreement.

Sincerely,

BerganKDV, Ltd.

Handwritten signature of Steven Wischmann

Steven Wischmann, CPA

Acknowledged by:

Signature

Title

Date

Cedar Falls
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Suite 100
P.O. Box 489
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50613-0026
T 319.268.1715
F 319.268.1720

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Suite 300
P.O. Box 10200
Cedar Rapids, IA
52402-0200
T 319.294.9000
F 319.294.9003

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2530 Corridor Way
Suite 301
P.O. Box 5267
Coralville, IA
52241-0267
T 319.248.0367
F 319.248.0582

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9207 Northpark Drive
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50131-2933
T 515.727.5700
F 515.727.5800

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Bloomington, MN
55431-4420
T 952.563.6800
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St. Cloud, MN
56302-3713
T 320.251.7010
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bergankdv.com

**BerganKDV, Ltd.**  
**ATTACHMENT – AUDIT ENGAGEMENT AGREEMENT**  
**(GOVERNMENTAL – FEDERAL SINGLE AUDIT)**

This agreement is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we are to provide.

We will audit the financial statements as identified in the summary of engagement terms, including the related notes to the financial statements, which collectively comprise the basic financial statements of the governmental entity. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the governmental entity's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the governmental entity's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The required RSI is identified in the summary of engagement terms and will be subjected to certain limited procedures, but will not be audited.

We may also be engaged to report on supplementary information other than RSI, including the schedule of expenditures of federal awards, that accompanies the governmental entity's financial statements. If we opine on the supplementary information, accompanying the financial statements as identified in the summary of engagement terms, we will subject the supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and we will provide an opinion on it in relation to the financial statements as a whole.

If we do not provide an opinion or any assurance on the supplementary information other than RSI as identified in the summary of engagement terms, the other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements and our auditor's report will not provide an opinion or any assurance on that other information.

#### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with the financial reporting framework identified in the summary of engagement terms and to report on the fairness of the supplementary information for which we opine on as identified in the summary of engagement terms when considered in relation to the financial statements as a whole. The objective also includes reporting on —

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance).

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

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Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with the Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. We will issue written reports upon completion of our single audit. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

**Audit Procedures – General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. We will include such matters in the reports required for a single audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

**Audit Procedures – Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Government Auditing Standards.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than

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would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance.

**Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the governmental entity's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the governmental entity's major programs. The purpose of these procedures will be to express an opinion on the governmental entity's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

**Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the governmental entity in conformity with the financial reporting framework identified in the summary of engagement terms and the Uniform Guidance based on information provided by you. These non-attest services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards.

We may provide other non-attest services, as identified in the summary of engagement terms. These services may not be fully covered under this engagement agreement and may be billed separately under other agreements with you.

We will perform the services in accordance with applicable professional standards. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Management Responsibilities**

Management is responsible for (1) establishing and maintaining effective internal controls, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the financial reporting framework identified in the summary of engagement terms and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the

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Uniform Guidance, (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards, take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings, promptly follow up and take corrective action on reported audit findings and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary of prior audit findings should be available for our review during our field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the financial reporting framework identified in the summary of engagement terms. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the financial reporting framework identified in the summary of engagement terms; (2) you believe the supplementary information, including its form and content, is stated fairly in accordance with the financial reporting framework identified in the summary of engagement terms; (3) the methods of measurement or presentation have not changed from those used in the prior period; and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

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You agree to assume all management responsibilities for the non-attest services identified in the summary of engagement terms and any other non-attest services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-attest services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

**Engagement Administration, Fees, and Other**

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash, accounts receivable or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. If applicable, we will provide copies of our report for you to include with the reporting package you will submit to pass-through entities. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors' reports or nine months after the end of the audit period.

We will provide copies of our reports to the governmental entity; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of BerganKDV, Ltd. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight, regulatory, state agencies or their designees pursuant to authority given to them by law or regulation, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of BerganKDV, Ltd. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight, regulatory or state agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

The engagement partner, as identified in the summary of engagement terms, is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fees for these services are detailed in the summary of engagement terms. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly. Our invoices for these fees will be rendered each month as work progresses and are

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payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. A service charge of 1% per month, which is an annual rate of 12%, will be added to all accounts unpaid 30 days after billing date. If collection action is necessary, expenses and reasonable attorney's fees will be added to the amount due.

You may request that we perform additional services not contemplated by this engagement agreement or summary letter. If this occurs, we will communicate with you regarding the scope of the additional services and the estimated fee. We also may issue a separate engagement agreement and summary letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement agreement and summary letter.

During the course of our engagement, we may accumulate records containing data which should be reflected in your books and records. You will determine that all such data will be so reflected. Accordingly, you will not expect us to maintain copies of such records in our possession.

This engagement agreement and summary letter includes your authorization for us to supply you with electronically formatted financial statements or drafts of financial statements, financially sensitive information, spreadsheets, trial balances or other financial data from our files, upon your request.

If you intend to publish or otherwise reproduce the financial statements and make reference to our Firm name, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed. Additionally, if you include our report or a reference to our Firm name in an electronic format, you agree to provide the complete electronic communication using or referring to our name to us for our review and approval prior to distribution.

During the course of our engagement, we will request information and explanations from management regarding the entity's operations, internal controls, future plans, specific transactions, and accounting systems and procedures. At the conclusion of our engagement, we will require, as a precondition to the issuance of our report, that management provide certain representations in a written representation letter. The procedures we will perform in our engagement and the conclusions we reach as a basis for our report will be heavily influenced by the written and oral representations that we receive from management. Accordingly, false representations could cause us to expend unnecessary efforts or could cause a material error or a fraud to go undetected by our procedures. In view of the foregoing, you agree that we shall not be responsible for any misstatements in the entity's financial statements that we may fail to detect as a result of false or misleading representations that are made to us by management.

Any disputes between us that arise under this agreement, or for a breach of this agreement, or that arise out of any other services performed by us for you, must be submitted to nonbinding mediation before either of us can start a lawsuit against the other. To conduct mediation, each of us shall designate a representative with authority to fully resolve any and all disputes, and those representatives shall meet and attempt to negotiate a resolution of the dispute. If that effort fails, then a competent and impartial third party acceptable to each side shall be appointed to hold and conduct a nonbinding mediation proceeding. You and we will equally share in the expenses of the mediator and each of us will pay for our own attorneys' fees, if any. No lawsuit or legal process shall be commenced until at least 60 days after the mediator's first meeting with the parties.

The nature of our engagement makes it inherently difficult, with the passage of time, to present evidence in a lawsuit that fully and fairly establishes the facts underlying any dispute that may arise between us. We both agree that notwithstanding any statute of limitation that might otherwise apply to a claim or dispute, including one arising out of this agreement or the services performed under this agreement, or for breach of contract, fraud or misrepresentation, a lawsuit must be commenced within 24 months after the date of our report. This 24 month period applies and starts to run on the date of each report, even if we continue to perform services in later periods and even if you or we have not become aware of the existence of a claim or the basis for a possible claim. In the event that a claim or dispute is not asserted at least 60 days before the expiration of this 24 month period, then the period of limitation shall be extended by 60 days, to allow the parties to conduct nonbinding mediation.

Our role is strictly limited to the engagement described in this letter, and we offer no assurance as to the results or ultimate outcomes of this engagement or of any decisions that you may make based upon our communications with, or our reports

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to you. Your entity will be solely responsible for making all decisions concerning the contents of our communications and reports, for the adoption of any plans and for implementing any plans you may develop, including any that we may discuss with you.

You agree that it is appropriate to limit the liability of BerganKDV, Ltd., its shareholders, directors, officers, employees and agents and that this limitation of remedies provision is governed by the laws of Minnesota, without giving effect to choice of law principles.

You further agree that you will not hold us liable for any claim, cost or damage, whether based on warranty, tort, contract or other law, arising from or related to this agreement, the services provided under this agreement, the work product, or for any plans, actions or results of this engagement, except to the extent authorized by this agreement. In no event shall we be liable to you for any indirect, special, incidental, consequential, punitive or exemplary damages, or for loss of profits or loss of goodwill, costs or attorney's fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by us of our duties under this agreement.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of contract. Our 2014 peer review report is attached as follows.

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**Lewis, Kisch &  
Associates, Ltd.**  
CERTIFIED PUBLIC ACCOUNTANTS

1125 South Frontage Road, Suite 1 • Hastings, MN 55033 • T (551) 437-3356 • F (551) 437-3808

James V. Lewis, CPA Carol J. Sailer, CPA Thomas A. Madsen, CPA Jennifer A. Schuetz, CPA

SYSTEM REVIEW REPORT

July 24, 2014

To the Shareholders  
Kern, DeWenter, Viere, Ltd.  
and the Peer Review Committee of the Minnesota Society of Certified Public Accountants

We have reviewed the system of quality control for the accounting and auditing practice of Kern, DeWenter, Viere, Ltd. (the firm) in effect for the year ended March 31, 2014. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of employee benefit plans.

In our opinion, the system of quality control for the accounting and auditing practice of Kern, DeWenter, Viere, Ltd. in effect for the year ended March 31, 2014, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)*, or *fail*. Kern, DeWenter, Viere, Ltd. has received a peer review rating of *pass*.

Respectfully submitted,

*Lewis, Kisch & Associates, Ltd.*



Member  
Minnesota Society of Certified Public Accountants  
American Institute of Certified Public Accountants  
Minnesota Association of Public Accountants

[www.lewis-kisch.com](http://www.lewis-kisch.com)

**CITY OF ROCKVILLE, MINNESOTA  
RESOLUTION NO. 2017-42**

**MASTER MNDOT PARTNERSHIP CONTRACT**

**Whereas**, The Minnesota Department of Transportation wishes to cooperate closely with local units of government to coordinate the delivery of transportation services and maximize the efficient delivery of such services at all levels of government; and

**Whereas**, MnDOT and local governments are authorized by Minnesota Statutes sections 471.59, 174.02, and 161.20, to undertake collaborative efforts for the design, construction, maintenance and operation of state and local roads; and

**Whereas**: the parties wish to be able to respond quickly and efficiently to such opportunities for collaboration, and have determined that having the ability to write “work orders” against a master contract would provide the greatest speed and flexibility in responding to identified needs.

**Therefore, be it resolved:**

1. That the City of Rockville enter into a Master Partnership Contract with the Minnesota Department of Transportation, a copy of which was before the Council.
2. That the proper City officers are authorized to execute such contract, and any amendments thereto.
3. That the Rockville City Public Works Director is authorized to negotiate work order contracts pursuant to the Master Contract, which work order contracts may provide for payment to or from MnDOT, and that the City Public Works Director may execute such work order contracts on behalf of the City of Rockville without further approval by this Council.

Adoption by the City Council of the City of Rockville on this 13th day of June, 2017.

\_\_\_\_\_  
Duane Willenbring, Mayor

**ATTEST:**

\_\_\_\_\_  
Martin M. Bode, Administrator

Date: May 19, 2017

To: Martin Bode  
City Administrator  
229 Broadway Street East  
PO Box 93  
Rockville MN 56369

RE: **Proposed Master Partnership Contract**

Attached is a copy of a proposed master partnership contract between the Minnesota Department of Transportation (MnDOT) and Rockville City.

The Master Partnership Contract provides a framework for MnDOT and Local Agencies to provide services and payment to each other. A few MnDOT provided routine services are included in the contract—see Exhibit A-- but all other services require work orders describing costs and scope.

Kindly review the enclosed document and if acceptable, arrange to have it presented to your Council for their approval and execution. Please provide signatures only under the **City of Rockville** heading.

Also required is a new resolution passed by the Council authorizing its officials to sign and execute the agreement on its behalf. **(Only the named officials may sign the agreement: if anyone else signs in the named official's place, the agreement will not be executed.)**

Please return to me at the address listed above or as a pdf to [olga.kruglova@state.mn.us](mailto:olga.kruglova@state.mn.us). Please note that no work shall be performed by MnDOT personnel until the full execution of the agreement. After execution by MnDOT and other State officials, a copy of the agreement will be returned to you.

If you have any questions or require additional information, please feel free to contact me at 651-366-3806. If your local agency will not be executing this contract, please send me an email informing me of this so I can remove you from our list.

Thank you

Olga Kruglova  
Transportation Program Specialist  
MnDOT State Aid Office  
[olga.kruglova@state.mn.us](mailto:olga.kruglova@state.mn.us)

CC: Kelvin Howieson

**STATE OF MINNESOTA  
AND  
CITY OF ROCKVILLE  
MASTER PARTNERSHIP CONTRACT**

This master contract is between the State of Minnesota, acting through its Commissioner of Transportation in this contract referred to as the “State” and the City of ROCKVILLE, acting through its City Council, in this contract referred to as the “Local Government.”

**Recitals**

1. The parties are authorized to enter into this contract pursuant to Minnesota Statutes, §§15.061, 471.59 and 174.02.
2. Minn. Stat. § 161.20, subd. 2, authorizes the Commissioner of Transportation to make arrangements with and cooperate with any governmental authority for the purposes of constructing, maintaining and improving the trunk highway system.
3. Each party to this contract is a “road authority” as defined by Minn. Stat. §160.02, subd. 25.
4. Minn. Stat. § 161.39, subd. 1, authorizes a road authority to perform work for another road authority. Such work may include providing technical and engineering advice, assistance and supervision, surveying, preparing plans for the construction or reconstruction of roadways, and performing roadway maintenance.
5. Minn. Stat. §174.02, subd. 6, authorizes the Commissioner of Transportation to enter into contracts with other governmental entities for research and experimentation; for sharing facilities, equipment, staff, data, or other means of providing transportation-related services; or for other cooperative programs that promote efficiencies in providing governmental services, or that further development of innovation in transportation for the benefit of the citizens of Minnesota.
6. Each party wishes to occasionally purchase services from the other party, which the parties agree will enhance the efficiency of delivering governmental services at all levels. This Master Partnership Contract (MPC) provides a framework for the efficient handling of such requests. This MPC contains terms generally governing the relationship between the parties. When specific services are requested, the parties will (unless otherwise specified) enter into a “Work Order” contracts.
7. After the execution of this MPC, the parties may (but are not required to) enter into “Work Order” contracts. These Work Orders will specify the work to be done, timelines for completion, and compensation to be paid for the specific work.
8. The parties are entering into this MPC to establish terms that will govern all of the Work Orders subsequently issued under the authority of this Contract.

**Master Partnership Contract**

1. **Term of Master Partnership Contract; Use of Work Order Contracts; Survival of Terms**
  - 1.1. **Effective Date:** This contract will be effective on the date last signed by the Local Government, and all State officials as required under Minn. Stat. § 16C.05, subd. 2.
  - 1.2. A party must not accept work under this Contract until it is fully executed.
  - 1.3. **Expiration Date.** This Contract will expire on June 30, 2022.

- 1.4. **Work Order Contracts.** A work order contract must be negotiated and executed (by both the State and the Local Government) for each particular engagement, except for Technical Services provided by the State to the Local Government as specified in Article 2. The work order contract must specify the detailed scope of work and deliverables for that project. A party must not begin work under a work order until the work order is fully executed. The terms of this MPC will apply to all work orders contracts issued, unless specifically varied in the work order. The Local Government understands that this MPC is not a guarantee of any payments or work order assignments, and that payments will only be issued for work actually performed under fully-executed work orders.
- 1.5. **Survival of Terms.** The following clauses survive the expiration or cancellation of this master contract and all work order contracts: 12. Liability; 13. State Audits; 14. Government Data Practices and Intellectual Property; 17. Publicity; 18. Governing Law, Jurisdiction, and Venue; and 22. Data Disclosure. All terms of this MPC will survive with respect to any work order contract issued prior to the expiration date of the MPC.
- 1.6. **Sample Work Order.** A sample work order contract is available upon request from the State.
- 1.7. **Definition of “Providing Party” and “Requesting Party”.** For the purpose of assigning certain duties and obligations in the MPC to work order contracts, the following definitions will apply throughout the MPC. “Requesting Party” is defined as the party requesting the other party to perform work under a work order contract. “Providing Party” is defined as the party performing the scope of work under a work order contract.

## 2. Technical Services

- 2.1. **Technical Services** include repetitive low-cost services routinely performed by the State for the Local Government. These services may be performed by the State for the Local Government without the execution of a work order, as these services are provided in accordance with standardized practices and processes and do not require a detailed scope of work. Exhibit A – Table of Technical Services is attached.
  - 2.1.1. Every other service not falling under the services listed in Exhibit A will require a work order contract.
- 2.2. The Local Government may request the State to perform Technical Services in an informal manner, such as by the use of email, a purchase order, or by delivering materials to a State lab and requesting testing. A request may be made via telephone, but will not be considered accepted unless acknowledged in writing by the State.
- 2.3. The State will promptly inform the Local Government if the State will be unable to perform the requested Technical Services. Otherwise, the State will perform the Technical Services in accordance with the State’s normal processes and practices, including scheduling practices taking into account the availability of State staff and equipment.
- 2.4. **Payment Basis.** Unless otherwise agreed to by the parties prior to performance of the services, the State will charge the Local Government the State’s then-current rate for performing the Technical Services. The then-current rate may include the State’s normal and customary additives. The State will invoice the Local Government upon completion of the services, or at regular intervals not more than once monthly as agreed upon by the parties. The invoice will provide a summary of the Technical Services provided by the State during the invoice period.

## 3. Services Requiring A Work Order Contract

- 3.1. **Work Order Contracts:** A party may request the other party to perform any of the following services under individual work order contracts.

- 3.2. **Professional and Technical Services.** A party may provide professional and technical services upon the request of the other party. As defined by Minn. Stat. §16C.08, subd. 1, professional/technical services “means services that are intellectual in character, including consultation, analysis, evaluation, prediction, planning, programming, or recommendation; and result in the production of a report or completion of a task.” Professional and technical services do not include providing supplies or materials except as incidental to performing such services. Professional and technical services include (by way of example and without limitation) engineering services, surveying, foundation recommendations and reports, environmental documentation, right-of-way assistance (such as performing appraisals or providing relocation assistance, but excluding the exercise of the power of eminent domain), geometric layouts, final construction plans, graphic presentations, public relations, and facilitating open houses. A party will normally provide such services with its own personnel; however, a party’s professional/technical services may also include hiring and managing outside consultants to perform work provided that a party itself provides active project management for the use of such outside consultants.
- 3.3. **Roadway Maintenance.** A party may provide roadway maintenance upon the request of the other party. Roadway maintenance does not include roadway reconstruction. This work may include but is not limited to snow removal, ditch spraying, roadside mowing, bituminous mill and overlay (only small projects), seal coat, bridge hits, major retaining wall failures, major drainage failures, and message painting. All services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work.
- 3.4. **Construction Administration.** A party may administer roadway construction projects upon the request of the other party. Roadway construction includes (by way of example and without limitation) the construction, reconstruction, or rehabilitation of mainline, shoulder, median, pedestrian or bicycle pathway, lighting and signal systems, pavement mill and overlays, seal coating, guardrail installation, and channelization. These services may be performed by the Providing Party’s own forces, or the Providing Party may administer outside contracts for such work. Construction administration may include letting and awarding construction contracts for such work (including state projects to be completed in conjunction with local projects). All contract administration services must be performed by an employee with sufficient skills, training, expertise or certification to perform such work.
- 3.5. **Emergency Services.** A party may provide aid upon request of the other party in the event of a man-made disaster, natural disaster or other act of God. Emergency services includes all those services as the parties mutually agree are necessary to plan for, prepare for, deal with, and recover from emergency situations. These services include, without limitation, planning, engineering, construction, maintenance, and removal and disposal services related to things such as road closures, traffic control, debris removal, flood protection and mitigation, sign repair, sandbag activities and general cleanup. Work will be performed by an employee with sufficient skills, training, expertise or certification to perform such work, and work must be supervised by a qualified employee of the party performing the work. If it is not feasible to have an executed work order prior to performance of the work, the parties will promptly confer to determine whether work may be commenced without a fully-executed work order in place. If work commences without a fully-executed work order, the parties will follow up with execution of a work order as soon as feasible.
- 3.6. When a need is identified, the State and the Local Government will discuss the proposed work and the resources needed to perform the work. If a party desires to perform such work, the parties will negotiate the specific and detailed work tasks and cost. The State will then prepare a work order contract. Generally, a work order contract will be limited to one specific project/engagement, although “on call” work orders may be prepared for certain types of services, especially for “Technical Services” items as identified section 2.1.. The work order will also identify specific deliverables required, and timeframes for completing work. A work order must be fully executed by the parties prior to work being commenced.

The Local Government will not be paid for work performed prior to execution of a work order contract and authorization by the State.

#### 4. Responsibilities of the Providing Party

- 4.1. ***Terms Applicable to ALL Work Order Contracts.*** The terms in this section 4.1 will apply to ALL work order contracts.
- 4.1.1. Each work order will identify an Authorized Representative for each party. Each party's authorized representative is responsible for administering the work order, and has the authority to make any decisions regarding the work, and to give and receive any notices required or permitted under this MPC or the work order.
- 4.1.2. The Providing Party will furnish and assign a publicly employed licensed engineer (Project Engineer), to be in responsible charge of the project(s) and to supervise and direct the work to be performed under each work order contract. For services not requiring an engineer, the Providing Party will furnish and assign another responsible employee to be in charge of the project. The services of the Providing Party under a work order contract may not be otherwise assigned, sublet, or transferred unless approved in writing by the Requesting Party's authorized representative. This written consent will in no way relieve the Providing Party from its primary responsibility for the work.
- 4.1.3. If the Local Government is the Providing Party, the Project Engineer may request in writing specific engineering and/or technical services from the State, pursuant to Minn. Stat. Section 161.39. The work order Contract will require the Local Government to deposit payment in advance. The costs and expenses will include the current State additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit.
- 4.1.4. Only the receipt of a fully executed work order contract authorizes the Providing Party to begin work on a project. Any and all effort, expenses, or actions taken by the Providing Party before the work order contract is fully executed are considered unauthorized and undertaken at the risk of non-payment.
- 4.1.5. In connection with the performance of this contract and any work orders issued, the Providing Agency will comply with all applicable Federal and State laws and regulations. When the Providing Party is authorized or permitted to award contracts in connection with any work order, the Providing Party will require and cause its contractors and subcontractors to comply with all Federal and State laws and regulations.
- 4.2. ***Additional Terms for Roadway Maintenance.*** The terms of section 4.1 and this section 4.2 will apply to all work orders for Roadway Maintenance.
- 4.2.1. Unless otherwise provided for by contract or work order, the Providing Party must obtain all permits and sanctions that may be required for the proper and lawful performance of the work.
- 4.2.2. The Providing Party must perform maintenance in accordance with MnDOT maintenance manuals, policies and operations.
- 4.2.3. The Providing Party must use State-approved materials, including (by way of example and without limitation), sign posts, sign sheeting, and de-icing and anti-icing chemicals.
- 4.3. ***Additional Terms for Construction Administration.*** The terms of section 4.1 and this section 4.3 will apply to all work order contracts for construction administration.
- 4.3.1. Contract(s) must be awarded to the lowest responsible bidder or best value proposer in accordance with state law.

- 4.3.2. Contractor(s) must be required to post payment and performance bonds in an amount equal to the contract amount. The Providing Party will take all necessary action to make claims against such bonds in the event of any default by the contractor.
- 4.3.3. Contractor(s) must be required to perform work in accordance with the latest edition of the Minnesota Department of Transportation Standard Specifications for Construction.
- 4.3.4. For work performed on State right-of-way, contractor(s) must be required to indemnify and hold the State harmless against any loss incurred with respect to the performance of the contracted work, and must be required to provide evidence of insurance coverage commensurate with project risk.
- 4.3.5. Contractor(s) must pay prevailing wages pursuant to applicable state and federal law.
- 4.3.6. Contractor(s) must comply with all applicable Federal, and State laws, ordinances and regulations, including but not limited to applicable human rights/anti-discrimination laws and laws concerning the participation of Disadvantaged Business Enterprises in federally-assisted contracts.
- 4.3.7. Unless otherwise agreed in a work order contract, each party will be responsible for providing rights of way, easement, and construction permits for its portion of the improvements. Each party will, upon the other's request, furnish copies of right of way certificates, easements, and construction permits.
- 4.3.8. The Providing Party may approve minor changes to the Requesting Party's portion of the project work if such changes do not increase the Requesting Party's cost obligation under the applicable work order contract.
- 4.3.9. The Providing Party will not approve any contractor claims for additional compensation without the Requesting Party's written approval, and the execution of a proper amendment to the applicable work order contract when necessary. The Local Government will tender the processing and defense of any such claims to the State upon the State's request.
- 4.3.10. The Local Government must coordinate all trunk highway work affecting any utilities with the State's Utilities Office.
- 4.3.11. The Providing Party must coordinate all necessary detours with the Requesting Party.
- 4.3.12. If the Local Government is the Providing Party, and there is work performed on the trunk highway right-of-way, the following will apply:
  - 4.3.12.1 The Local Government will have a permit to perform the work on the trunk highway. The State may revoke this permit if the work is not being performed in a safe, proper and skillful manner, or if the contractor is violating the terms of any law, regulation, or permit applicable to the work. The State will have no liability to the Local Government, or its contractor, if work is suspended or stopped due to any such condition or concern.
  - 4.3.12.2 The Local Government will require its contractor to conduct all traffic control in accordance with the Minnesota Manual on Uniform Traffic Control Devices.
  - 4.3.12.3 The Local Government will require its contractor to comply with the terms of all permits issued for the project including, but not limited to, National Pollutant Discharge Elimination System (NPDES) and other environmental permits.
  - 4.3.12.4 All improvements constructed on the State's right-of-way will become the property of the State.

## **5. Responsibilities of the Requesting Party**

- 5.1. After authorizing the Providing Party to begin work, the Requesting Party will furnish any data or material in its possession relating to the project that may be of use to the Providing Party in performing the work.
- 5.2. All such data furnished to the Providing Party will remain the property of the Requesting Party and will be promptly returned upon the Requesting Party's request or upon the expiration or termination of this contract (subject to data retention requirements of the Minnesota Government Data Practices Act and other applicable law).
- 5.3. The Providing Party will analyze all such data furnished by the Requesting Party. If the Providing Party finds any such data to be incorrect or incomplete, the Providing Party will bring the facts to the attention of the Requesting Party before proceeding with the part of the project affected. The Providing Party will investigate the matter, and if it finds that such data is incorrect or incomplete, it will promptly determine a method for furnishing corrected data. Delay in furnishing data will not be considered justification for an adjustment in compensation.
- 5.4. The State will provide to the Local Government copies of any Trunk Highway fund clauses to be included in the bid solicitation and will provide any required Trunk Highway fund provisions to be included in the Proposal for Highway Construction, that are different from those required for State Aid construction.
- 5.5. The Requesting Party will perform final reviews and inspections of its portion of the project work. If the work is found to have been completed in accordance with the work order contract, the Requesting Party will promptly release any remaining funds due the Providing Party for the Project(s).
- 5.6. The work order contracts may include additional responsibilities to be completed by the Requesting Party.

## 6. Time

In the performance of project work under a work order contract, time is of the essence.

## 7. Consideration and Payment

- 7.1. **Consideration.** The Requesting Party will pay the Providing Party as specified in the work order. The State's normal and customary additives will apply to work performed by the State, unless otherwise specified in the work order. The State's normal and customary additives will not apply if the parties agree to a "lump sum" or "unit rate" payment.
  - 7.2. **State's Maximum Obligation.** The total compensation to be paid by the State to the Local Government under all work order contracts issued pursuant to this MPC will not exceed \$100,000.00.
- 7.3. **Travel Expenses.** It is anticipated that all travel expenses will be included in the base cost of the Providing Party's services, and unless otherwise specifically set forth in an applicable work order contract, the Providing Party will not be separately reimbursed for travel and subsistence expenses incurred by the Providing Party in performing any work order contract. In those cases where the State agrees to reimburse travel expenses, such expenses will be reimbursed in the same manner and in no greater amount than provided in the current "MnDOT Travel Regulations" a copy of which is on file with and available from the MnDOT District Office. The Local Government will not be reimbursed for travel and subsistence expenses incurred outside of Minnesota unless it has received the State's prior written approval for such travel.
- 7.4. **Payment.**
  - 7.4.1. **Generally.** The **Requesting Party** will pay the Providing Party as specified in the applicable work order, and will make prompt payment in accordance with Minnesota law.
  - 7.4.2. **Payment by the Local Government.**

7.4.2.1. The Local Government will make payment to the order of the Commissioner of Transportation.

7.4.2.2. **IMPORTANT NOTE: PAYMENT MUST REFERENCE THE “MNDOT CONTRACT NUMBER” SHOWN ON THE FACE PAGE OF THIS CONTRACT AND THE “INVOICE NUMBER” ON THE INVOICE RECEIVED FROM MNDOT.**

7.4.2.3. Remit payment to the address below:

MnDOT  
Attn: Cash Accounting  
RE: MnDOT Contract Number 1028392.  
Mail Stop 215  
395 John Ireland Blvd  
St. Paul, MN 55155

7.4.3. ***Payment by the State.***

7.4.3.1. *Generally.* The State will promptly pay the Local Government after the Local Government presents an itemized invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services. Invoices must be submitted as specified in the applicable work order, but no more frequently than monthly.

7.4.3.2. *Retainage for Professional and Technical Services.* For work orders for professional and technical services, as required by Minn. Stat. § 16C.08, subd. 2(10), no more than 90 percent of the amount due under any work order contract may be paid until the final product of the work order contract has been reviewed by the State's authorized representative. The balance due will be paid when the State's authorized representative determines that the Local Government has satisfactorily fulfilled all the terms of the work order contract.

**8. Conditions of Payment**

All work performed by the Providing Party under a work order contract must be performed to the Requesting Party's satisfaction, as determined at the sole and reasonable discretion of the Requesting Party's Authorized Representative and in accordance with all applicable federal and state laws, rules, and regulations. The Providing Party will not receive payment for work found by the State to be unsatisfactory or performed in violation of federal or state law.

**9. Local Government's Authorized Representative and Project Manager; Authority to Execute Work Order Contracts**

9.1. The Local Government's Authorized Representative for administering this master contract is the Local Government's Engineer, and the Engineer has the responsibility to monitor the Local Government's performance. The Local Government's Authorized Representative is also authorized to execute work order contracts on behalf of the Local Government without approval of each proposed work order contract by its governing body.

9.2. The Local Government's Project Manager will be identified in each work order contract.

**10. State's Authorized Representative and Project Manager**

10.1. The State's Authorized Representative for this master contract is the District State Aid Engineer, who has the responsibility to monitor the State's performance.

10.2. The State's Project Manager will be identified in each work order contract.

**11. Assignment, Amendments, Waiver, and Contract Complete**

- 11.1. **Assignment.** Neither party may assign or transfer any rights or obligations under this MPC or any work order contract without the prior consent of the other and a fully executed Assignment Contract, executed and approved by the same parties who executed and approved this MPC, or their successors in office.
- 11.2. **Amendments.** Any amendment to this master contract or any work order contract must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original contract, or their successors in office.
- 11.3. **Waiver.** If a party fails to enforce any provision of this master contract or any work order contract, that failure does not waive the provision or the party's right to subsequently enforce it.
- 11.4. **Contract Complete.** This master contract and any work order contract contain all negotiations and contracts between the State and the Local Government. No other understanding regarding this master contract or any work order contract issued hereunder, whether written or oral may be used to bind either party.

**12. Liability.**

Each party will be responsible for its own acts and omissions to the extent provided by law. The Local Government's liability is governed by Minn. Stat. chapter 466 and other applicable law. The State's liability is governed by Minn. Stat. section 3.736 and other applicable law. This clause will not be construed to bar any legal remedies a party may have for the other party's failure to fulfill its obligations under this master contract or any work order contract. Neither party agrees to assume any environmental liability on behalf of the other party. A Providing Party under any work order is acting only as a "Contractor" to the Requesting Party, as the term "Contractor" is defined in Minn. Stat. §115B.03 (subd. 10), and is entitled to the protections afforded to a "Contractor" by the Minnesota Environmental Response and Liability Act. The parties specifically intend that Minn. Stat. §471.59 subd. 1a will apply to any work undertaken under this MPC and any work order issued hereunder.

**13. State Audits**

Under Minn. Stat. § 16C.05, subd. 5, the party's books, records, documents, and accounting procedures and practices relevant to any work order contract are subject to examination by the parties and by the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this MPC.

**14. Government Data Practices and Intellectual Property**

14.1. **Government Data Practices.** The Local Government and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this MPC and any work order contract, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this MPC and any work order contract. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Local Government or the State.

**14.2. Intellectual Property Rights**

14.2.1. **Intellectual Property Rights.** The Requesting Party will own all rights, title, and interest in all of the intellectual property rights, including copyrights, patents, trade secrets, trademarks, and service marks in the Works and Documents created and paid for under work order contracts. Works means all inventions, improvements, discoveries (whether or not patentable), databases, computer programs, reports, notes, studies, photographs, negatives, designs, drawings, specifications, materials, tapes, and disks conceived, reduced to practice, created or originated by the Providing Party, its employees, agents, and subcontractors, either individually or jointly with others in the performance of this master contract or any work order contract. Works includes "Documents." Documents are the originals of any databases, computer programs, reports, notes,

studies, photographs, negatives, designs, drawings, specifications, materials, tapes, disks, or other materials, whether in tangible or electronic forms, prepared by the Providing Party, its employees, agents, or contractors, in the performance of a work order contract. The Documents will be the exclusive property of the Requesting Party and all such Documents must be immediately returned to the Requesting Party by the Providing Party upon completion or cancellation of the work order contract. To the extent possible, those Works eligible for copyright protection under the United States Copyright Act will be deemed to be “works made for hire.” The Providing Party Government assigns all right, title, and interest it may have in the Works and the Documents to the Requesting Party. The Providing Party must, at the request of the Requesting Party, execute all papers and perform all other acts necessary to transfer or record the Requesting Party’s ownership interest in the Works and Documents. Notwithstanding the foregoing, the Requesting Party grants the Providing Party an irrevocable and royalty-free license to use such intellectual property for its own non-commercial purposes, including dissemination to political subdivisions of the state of Minnesota and to transportation-related agencies such as the American Association of State Highway and Transportation Officials.

14.2.2. *Obligations with Respect to Intellectual Property.*

14.2.2.1. *Notification.* Whenever any invention, improvement, or discovery (whether or not patentable) is made or conceived for the first time or actually or constructively reduced to practice by the Providing Party, including its employees and subcontractors, in the performance of the work order contract, the Providing Party will immediately give the Requesting Party’s Authorized Representative written notice thereof, and must promptly furnish the Authorized Representative with complete information and/or disclosure thereon.

14.2.2.2. *Representation.* The Providing Party must perform all acts, and take all steps necessary to ensure that all intellectual property rights in the Works and Documents are the sole property of the Requesting Party, and that neither Providing Party nor its employees, agents or contractors retain any interest in and to the Works and Documents.

**15. Affirmative Action**

The State intends to carry out its responsibility for requiring affirmative action by its Contractors, pursuant to Minn. Stat. §363A.36. Pursuant to that Statute, the Local Government is encouraged to prepare and implement an affirmative action plan for the employment of minority persons, women, and the qualified disabled, and submit such plan to the Commissioner of the Minnesota Department of Human Rights. In addition, when the Local Government lets a contract for the performance of work under a work order issued pursuant to this MPC, it must include the following in the bid or proposal solicitation and any contracts awarded as a result thereof:

15.1. ***Covered Contracts and Contractors.*** If the Contract exceeds \$100,000 and the Contractor employed more than 40 full-time employees on a single working day during the previous 12 months in Minnesota or in the state where it has its principle place of business, then the Contractor must comply with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600. A Contractor covered by Minn. Stat. § 363A.36 because it employed more than 40 full-time employees in another state and does not have a certificate of compliance, must certify that it is in compliance with federal affirmative action requirements.

15.2. ***Minn. Stat. § 363A.36.*** Minn. Stat. § 363A.36 requires the Contractor to have an affirmative action plan for the employment of minority persons, women, and qualified disabled individuals approved by the Minnesota Commissioner of Human Rights (“Commissioner”) as indicated by a certificate of compliance. The law addresses suspension or revocation of a certificate of compliance and contract consequences in that event. A contract awarded without a certificate of compliance may be voided.

15.3. ***Minn. R. Parts 5000.3400-5000.3600.***

- 15.3.1. *General.* Minn. R. Parts 5000.3400-5000.3600 implement Minn. Stat. § 363A.36. These rules include, but are not limited to, criteria for contents, approval, and implementation of affirmative action plans; procedures for issuing certificates of compliance and criteria for determining a contractor's compliance status; procedures for addressing deficiencies, sanctions, and notice and hearing; annual compliance reports; procedures for compliance review; and contract consequences for non-compliance. The specific criteria for approval or rejection of an affirmative action plan are contained in various provisions of Minn. R. Parts 5000.3400-5000.3600 including, but not limited to, parts 5000.3420-5000.3500 and 5000.3552-5000.3559.
- 15.3.2. *Disabled Workers.* The Contractor must comply with the following affirmative action requirements for disabled workers:
- 15.3.2.1. The Contractor must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for employment is qualified. The Contractor agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
  - 15.3.2.2. The Contractor agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
  - 15.3.2.3. In the event of the Contractor's noncompliance with the requirements of this clause, actions for noncompliance may be taken in accordance with Minn. Stat. Section 363A.36, and the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act.
  - 15.3.2.4. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices must state the Contractor's obligation under the law to take affirmative action to employ and advance in employment qualified disabled employees and applicants for employment, and the rights of applicants and employees.
  - 15.3.2.5. The Contractor must notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the Contractor is bound by the terms of Minn. Stat. Section 363A.36, of the Minnesota Human Rights Act and is committed to take affirmative action to employ and advance in employment physically and mentally disabled persons.
- 15.3.3. *Consequences.* The consequences for the Contractor's failure to implement its affirmative action plan or make a good faith effort to do so include, but are not limited to, suspension or revocation of a certificate of compliance by the Commissioner, refusal by the Commissioner to approve subsequent plans, and termination of all or part of this contract by the Commissioner or the State.
- 15.3.4. *Certification.* The Contractor hereby certifies that it is in compliance with the requirements of Minn. Stat. § 363A.36 and Minn. R. Parts 5000.3400-5000.3600 and is aware of the consequences for noncompliance.

## 16. Workers' Compensation

Each party will be responsible for its own employees for any workers compensation claims. This MPC, and any work order contracts issued hereunder, are not intended to constitute an interchange of government employees under Minn. Stat. §15.53. To the extent that this MPC, or any work order issued hereunder, is determined to be

subject to Minn. Stat. §15.53, such statute will control to the extent of any conflict between the contract and the statute.

## 17. **Publicity**

- 17.1. **Publicity.** Any publicity regarding the subject matter of a work order contract where the State is the Requesting Party must identify the State as the sponsoring agency and must not be released without prior written approval from the State's Authorized Representative. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Local Government individually or jointly with others, or any subcontractors, with respect to the program, publications, or services provided resulting from a work order contract.
- 17.2. **Data Practices Act.** Section 17.1 is not intended to override the Local Government's responsibilities under the Minnesota Government Data Practices Act.

## 18. **Governing Law, Jurisdiction, and Venue**

Minnesota law, without regard to its choice-of-law provisions, governs this master contract and all work order contracts. Venue for all legal proceedings out of this master contract or any work order contracts, or the breach of any such contracts, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## 19. **Prompt Payment; Payment to Subcontractors**

The parties must make prompt payment of their obligations in accordance with applicable law. As required by Minn. Stat. § 16A.1245, when the Local Government lets a contract for work pursuant to any work order, the Local Government must require its contractor to pay all subcontractors, less any retainage, within 10 calendar days of the prime contractor's receipt of payment from the Local Government for undisputed services provided by the subcontractor(s) and must pay interest at the rate of one and one-half percent per month or any part of a month to the subcontractor(s) on any undisputed amount not paid on time to the subcontractor(s).

20. **Minn. Stat. § 181.59.** The Local Government will comply with the provisions of Minn. Stat. § 181.59 which requires: Every contract for or on behalf of the state of Minnesota, or any county, city, town, township, school, school district, or any other district in the state, for materials, supplies, or construction shall contain provisions by which the Contractor agrees: (1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no contractor, material supplier, or vendor, shall, by reason of race, creed, or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; (2) That no contractor, material supplier, or vendor, shall, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause (1) of this section, or on being hired, prevent, or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed, or color; (3) That a violation of this section is a misdemeanor; and (4) That this contract may be canceled or terminated by the state, county, city, town, school board, or any other person authorized to grant the contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this contract.

## 21. **Termination; Suspension**

- 21.1. **Termination by the State for Convenience.** The State or commissioner of Administration may cancel this MPC and any work order contracts at any time, with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
- 21.2. **Termination by the Local Government for Convenience.** The Local Government may cancel this MPC and any work order contracts at any time, with or without cause, upon 30 days written notice to the State.

Upon termination, the Local Government and the State will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.

- 21.3. ***Termination for Insufficient Funding.*** The State may immediately terminate or suspend this MPC and any work order contract if it does not obtain funding from the Minnesota legislature or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination or suspension must be by written or fax notice to the Local Government. The State is not obligated to pay for any services that are provided after notice and effective date of termination or suspension. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the master contract or work order is terminated because of the decision of the Minnesota legislature or other funding source, not to appropriate funds. The State must provide the Local Government notice of the lack of funding within a reasonable time of the State's receiving that notice.

**22. Data Disclosure**

Under Minn. Stat. §270C.65, subd. 3, and other applicable law, the Local Government consents to disclosure of its federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.

**23. Defense of Claims and Lawsuits**

If any lawsuit or claim is filed by a third party (including but not limited to the Local Government's contractors and subcontractors), arising out of trunk highway work performed pursuant to a valid work order issued under this MPC, the Local Government will, at the discretion of and upon the request of the State, tender the defense of such claims to the State or allow the State to participate in the defense of such claims. The Local Government will, however, be solely responsible for defending any lawsuit or claim, or any portion thereof, when the claim or cause of action asserted is based on its own acts or omissions in performing or supervising the work. The Local Government will not purport to represent the State in any litigation, settlement, or alternative dispute resolution process. The State will not be responsible for any judgment entered against the Local Government, and will not be bound by the terms of any settlement entered into by the Local Government except with the written approval of the Attorney General and the Commissioner of Transportation and pursuant to applicable law.

**24. Additional Provisions**

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**LOCAL GOVERNMENT**

The Local Government certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable ordinance, resolution, or charter provision.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**COMMISSIONER OF TRANSPORTATION**

By: \_\_\_\_\_  
(with delegated authority)

Title: Assistant Commissioner or  
Assistant Division Director

Date: \_\_\_\_\_

**COMMISSIONER OF ADMINISTRATION**

As delegated to Materials Management Division

By: \_\_\_\_\_

Date: \_\_\_\_\_

Source Code	Title	Description
0032	Business Unit Management	All expenses of business/office managers for general management and administration of support functions. includes administering central facilities maintenance and facilities capital budgets.
0152	Support Services	Work that supports general office management, system management such as entering data into SWIFT, PPMS, PUMA and other MnDOT systems, attending staff meetings and other indirect support activities.
0400	Equipment Calibration-Mat Insp	Use when performing periodic equipment calibration for equipment used in the materials lab or on construction projects.
0600	General Training Attended	All costs (time, registration, materials, travel expenses, etc.) for attending or participating informal or informal training, including conferences that primarily provide training.
1182	Soils/Foundation Field/Laboratory Tests	All laboratory testing necessary to provide geotechnical information to complete roadway soils recommendations and approvals for use in the development of Final Design Plans and Special Provisions. Lab work includes R-value, resilient modulus, soil classification, gradation, proctor testing, unconfined compression, consolidation, direct simple shear, direct shear, permeability and triaxial tests.
1312	Tech Assist-Outside MnDOT	Use when providing technical assistance to an organization external to MnDOT.
1421	Bridge Management System Operation/Administration/Data	Use for tasks related to the Bridge Management System, including operations, administration, or data entry.
1434	Structural Metals Inspection-Non DOT	Reviewing shop drawings furnished by suppliers, fabricators, and contractors (working drawing or calculations), and for tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering, and technical services in the field and offices) for local agency projects.
1501	Traffic Management System (TMS)	Used by traffic operations staff for all tasks that support the RTMC's operations center (or TOCC) providing traveler information, managing incidents and monitoring the FMS. Includes dynamic message sign maintenance, ramp meter maintenance, camera maintenance, and loop detection activities. Includes maintenance activities related to any ITS or TMS device such as RTMC cables, monitor wall, switchers, routers, or modems. Use to record all costs for maintenance activities related to traffic management fiber optics. Use for tasks related to maintaining traffic operations software including minor software enhancements and fixes. Use when providing traffic operations technical assistance external to MnDOT.
1513	Traffic Management System (TMS) Integration	For tasks associated with the incorporation of new and existing TMS devices (cameras, loops, DMS, and other ITS devices) into existing infrastructure to ensure proper operation. Use with the Construction/Program Delivery Appropriation.
1520	Pavement Management System	For tasks related to the operation of the pavement management system, including development and maintenance/technical support. Includes tasks to meet needs external to MnDOT.
1716	Record Sampling	Used by Materials and Research Section and district materials staff to verify inspector" sampling and testing procedures and checking inspectors' equipment during project construction as required by FHWA. Use when performing field tests on split sample.
1721	Traffic Sign Work Orders	Use for work involved in preparing work orders for traffic signs. Use only with Maintenance Operations appropriation (T790081).

<b>Source Code</b>	<b>Title</b>	<b>Description</b>
1732	Material Testing & Inspection	Performing construction phase and research physical and chemical laboratory testing, and related technical services in the districts and central labs, and for performing research and construction phase non-destructive testing materials surveys, and related technical services in the field and offices. Includes detour surveys. Non-destructive tests include, skid resistance and falling weight deflectometer (FWD) testing.
1733	Concrete Plant Inspections	Performing QA/QC physical testing at the plant; sampling and transporting of materials from the plant to the lab for lab testing, plant reviews, and operations; investigating plant discrepancies; and other technical services in the plant or office associated with stationary concrete plants or mobile concrete paving plant inspection.
1734	Construction Materials Inspections	Performing construction phase material inspection and engineering, for structural steel, precast and pre-stressed concrete, reinforcement steel, and electrical products and related technical services in the field and office for materials to be used in multiple projects. Includes travel time, sampling, and sample delivery. Includes tasks related to reviewing shop drawings furnished by suppliers or fabricators and contractor working drawings or calculations, and for tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering, and technical services in the field and offices).
1735	Bituminous Plant Inspection	Performing QA/QC physical testing at the plant; sampling and transporting of materials from the plant to the lab for lab testing, plant reviews, and operations; investigating plant discrepancies; and other technical services in the plant or office associated with bituminous plant inspection.
1738	State Project - Specific Materials Inspection	Performing material inspection for materials designated for a specific construction project (SP). Generally applies to inspection of such things as structural steel, prestressed concrete items, and most precast concrete items and for SP specific tasks related to structural metals inspection (materials surveys, physical and chemical laboratory testing, material inspection and engineering and technical services in the field and offices).
1800	Field Inspection	Occasional construction project field inspection (not cyclical inspection of assets); Includes field inspection of materials such as gradations, densities/DCP, proctors, compaction, slump tests, and field air tests and collecting and transporting samples for lab tests, but not the actual laboratory verifications.
1870	Traffic Signal Maintenance	This work will not substitute for or alter existing cooperative construction agreements or traffic signal maintenance agreements. Work related to the occasional repair and replacement of traffic signal system structures and all electrical maintenance for traffic signal systems including electrical power, labor, equipment materials, GSOC locates, traffic control and responses to public inquiries.
1871	Lighting Maintenance & Utilities	All work related to installing, maintaining, restoring, or removing highway lighting systems and fixtures. Includes repairing, maintaining, or replacing supports necessary for roadway lighting luminaries. Includes patrol highway lighting, inspect lighting structures, electrical service for highway lighting, re-lamping, pump stations, anti-icing systems, truck roll-over warning systems and electrical repairs. Includes traffic control in support of roadway lighting activities. Use for tasks related to public inquiries/complaints, review utility billings, provide data, and conduct field reviews.
1875	Locate One Call	Finding and marking locations of buried conduit, cables, hand holes, loops, etc. in order to maintain or repair the traffic management system, signal systems, or roadway lighting systems.

Source Code	Title	Description
1876	Traffic Counting	Use to record labor, equipment usage, and material costs for activities related to traffic counts made for statewide traffic monitoring or traffic operations. Includes all activities related to traffic counting, such as taking requests, assigning priorities, collecting field data, processing data, and developing new techniques for collection.
2102	Patching	Related source type codes: 2103-Heavy patching, 2104-Bituminous paving, 2105-Blow patching
2142	Overhead Sign Panel Maintenance	Work related to the repair and replacement of overhead sign panels, extruded sign panels mounted on I-beams, and overhead sign structures. Includes related cable locates and traffic control. Does not include structural work.
2210	Guardrail-Install/Repair/Maintenance	Install, repair, or maintain low tension cable, plate beams, and end treatments; cable tension adjustments; and reflector replacement. includes related traffic control.
2222	Sign/Delineation/Marker Repair	Replacing, repairing, and washing signs (including temporary stop signs). Includes re-sequencing intersection signing and repair/replace overhead and extrude signs mounted on I-beams. Includes related cable locates and traffic control.
2316	Brush & Tree Removal	Maintaining, watering, trimming, and removing highway right of way tree and brush. Includes chipping of tree limbs and stump removal/grinding. Includes related traffic control.
2624	Indirect Expense	Indirect shop expenses and shop equipment. Allocate to mobile equipment.
2629	Supplies & Small Tools	Shop tools, small equipment, and supplies that cannot be directly charged to a mobile equipment unit.
2819	Bridge Curb, Walk And Railing	Repairing and maintaining bridge curb, walk, rail, coping, and fencing connected to the rail. Includes glare screen and median barriers on bridges. Includes related traffic control.
2820	Bridge Deck	Work associated with bridge deck and slab repair regardless of removal depth or type of material used for patching. Includes deck or slab overlays and replacements and underside deck delamination. Includes related traffic control.
2822	Miscellaneous Bridge Maintenance	This source code does not include replacement or major repair. Miscellaneous maintenance tasks performed on a specific bridge or structure not covered by other source codes. Includes minor repairs and simple fixes on items such as stairways, drains, fencing, light bases, transient guards, and access doors. Includes transient removal, ordering materials, and picking up equipment. Includes related traffic control.
2824	Bridge Inspection-Non-Federal	All tasks related to inventory, inspection, and load capacity rating work done on trunk highway bridges to meet the requirements of the National Bridge Inspection System and/or Minnesota Bridge Safety Inspection Program or for billing to local governments. Includes related inspection reports and deck condition surveys.
2827	Bridge Expansion, Relief Joints	All maintenance tasks associated with bridge expansion joints, except joint reestablishment. Includes tightening expansion device bolts and replacing seal glands. Includes related traffic control.
2828	Bridge Inspection-Federal Fund	All bridge inspection tasks for non-MnDOT bridges funded by the federal Fracture-Critical Bridge Program (Project Code will begin with TSL and with the local bridge number). Includes related inspection reports. For MnDOT Trunk Highway bridges (Project Code begins with TSO followed by the bridge number) and local and Department of Natural Resources (DNR) (bridge number begins with 9A follow by bridge number) bridge inspections to be billed to the local government or Department of Natural Resources (DNR) use Source Code 2824.

<b>Source Code</b>	<b>Title</b>	<b>Description</b>
2829	Bridge Superstructure	All tasks to repair any bridge component above the bridge seat that is not included in other source codes. Includes repairs to all types of bridge superstructure elements such as girders, beams, floor beams, trusses, stringers, t-beams, precast channels, and box girders. Includes related traffic control.
2830	Bridge Bearing Assemblies	All tasks related to the repair and maintenance of fixed or expansion-bearing assemblies on bridges. Includes related traffic
2834	Waterway Maintenance	All tasks related to waterway maintenance for deck bridges. Includes debris removal, waterway cleanup, channel repair, and channel protection repair that is not part of slope protection. Includes related traffic control.
2838	Bridge Deck Crack Sealing	All tasks related to deck crack sealing. Includes related traffic control.
2863	Traffic Signal Inspection	Work related to cyclical structural and electrical inspection and preventive maintenance checks of traffic signal systems/structures. Includes labor, equipment, materials, and traffic control.
3000	Class Of Frequency Coordination	Use for frequency coordination done with APCO, AASHTO or FCCA.
3002	Radio/Electronic Infrastructure	Use for the repair and preventative maintenance of all equipment associated with wireless two-way radio communications systems (includes mobile radios, portable radios, base stations, console workstations, recorders, etc.). Non-MnDOT equipment - Must use Project number assigned to requesting agency; Department of Public Safety (DPS) includes State Patrol (SP) Bureau of Criminal Apprehension (BCA), Fire Marshall); does not include Department of Natural Resources (DNR). See OSRC Project
3005	Radio - Mobile Equipment	Use for the repair and preventative maintenance of all equipment associated with wireless two-way radio communications systems (includes mobile radios, portable radios, base stations, console workstations, recorders, etc.). Non-MnDOT equipment - Must use Project number assigned to requesting agency (State Patrol, DNR, BCA, Fire Marshall). See OSRC Project Code list.
3009	Radio/Electronic System Upgrade & Installation	Use for the installation and other services needed to provide major system upgrades or improvements to wireless or electronic systems. Use for all work performed to correct or repair deficiencies found in a new installation.
3025	Tower/Building Maintenance	Use for all tasks related to the maintenance of a tower building or site. Includes towers, buildings, generators, LP system, fencing, landscaping, grounding, ice bridge, cable management, climbing ladders, card key systems, and HVAC.
3027	Radio Programming	Creating or modifying radio frequency programs and programming mobile and portable radios. Does not include mobile radios used as fixed base radios as part of the Inter-OP System (Use 3009).
3049	On Call Electronic Communications Infrastructure Maintenance	To be used by Statewide Radio Communications personnel to record on-call time.

**City of Rockville, Minnesota  
Resolution 2017-43**

**Approval of AmeriPride Renewal Rental Service Agreement**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville has contracted for rug rental service since 2006; and

WHEREAS; Over the years AmeriPride has assisted the city in its ongoing rug cleaning needs; and

WHEREAS; City staff has worked with sales representatives at AmeriPride Services on a renewal service agreement; and

THEREFORE; The Rockville City Council hereby approves the AmeriPride Rental Services Agreement as attached in Appendix A of this resolution.

Adoption by the City Council of the City of Rockville on this 13 day of June, 2017

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Duane Willenbring, Mayor

ATTEST:

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Martin M. Bode, City Administrator

# Rental Service Agreement



Agreement #	220189300016
Email	

CITY OF ROCKVILLE  
Account Number: 220189300  
PO BOX 93  
ROCKVILLE, MN 56369

## AmeriPride Services Inc. Service Promise

*"We promise to provide the highest standards of Quality and Service during the term of our agreement with you. Your Customer Service Representative is trained and empowered to meet your service needs. In the unlikely event that your Customer Service Representative cannot address your concern, please notify us via certified letter addressed to the General Manager, stating the precise nature of your concerns and needs. Should we be unable to restore your service to reasonable standards within 60 days, you will have the option to cancel your Service Agreement. Please refer to your Service Agreement for terms and conditions related to cancellation."*

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Effective Date

\_\_\_\_\_  
AmeriPride Services Inc. Representative

\_\_\_\_\_  
AmeriPride Services Inc. Approved by

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

This agreement is subject to the Terms & Conditions on the reverse side. By signing this document you acknowledge that you have the authority to make decisions and bind your organization to this agreement.

Print Date: 4/27/2017



6500 Saukview Drive  
St. Cloud, MN 56303-0804

# Rental Service Agreement



**Bill To:**  
CITY OF ROCKVILLE  
Account Number: 220189300  
PO BOX 93  
ROCKVILLE, MN 56369

**Deliver To:**  
CITY OF ROCKVILLE  
Account Number: 220189300  
229 E BROADWAY STREET  
ROCKVILLE, MN 56369

Agreement #	220189300016
Email	

?  
X  
X  
XX

Description	Prod Code	Size	Rental Price	Wash Price	Replace Price	Dispos Price	Delivery Frequency	Circ Inv	Rent Qty	Inv Maint	Min Use %	Image Care Type & Price	Bill Meth	Delivery Days
JEAN RELAX	1590DEN	*	0.6166	0.0000	23.0000					0No SRC	0	RP-RV 0.0472	1	4-
SHIRT LS-NAVY-IND	2365NVY	*	0.5000	0.0000	17.1450					0No SRC	0	RP-RV 0.0400	1	4-
MAT 3X5 COMPLETE	MA15BLN	-	3.3600	3.0000	122.9500		E4W	1	1	0No SRC	0	NO	3	4-
MAT 3X5 GRAY	MN15OXG	-	6.4477	0.0000	55.1264		E4W	2	1	0No SRC	0	NO	1	4-
MAT 4X6 LOGO	MN24LOG	-	11.2364	0.0000	102.0000		E4W	2	1	0No SRC	0	NO	1	4-
MAT 3X10 GRAY	MN30OXG	-	12.0692	0.0000	108.9260		E4W	4	2	0No SRC	0	NO	1	4-
MOP DRY 24"	MP24GST	-	1.6100	0.0000	5.0000		E4W	2	1	0No SRC	0	NO	1	4-
MOP DRY HANDLE 24"	MP24HDL	-	0.0000	0.0000	5.0000		E4W	1	1	0No SRC	0	NO	1	4-
MOP HANDLE	MPHNFBE	-	0.0000	0.0000	10.0000		E4W	1	1	0No SRC	0	NO	1	4-
MOP WET LARGE	MPWMLGR	-	2.1400	0.0000	10.0000		E4W	2	1	0No SRC	0	NO	1	4-
SERVICE CHARGE	22SF04	Amount: 7.5936												
Delivery Minimum	Del Min	Amount: 30.0000												

**PREP AND EMBLEM CHARGES**

PREP CHARGE: 0.25

AmeriPride Services Inc. Use Only									
Delivery Days	- - - H - - -	Route	30	District	506644	Industry	9100	Terms Reviewed	

## AmeriPride Definitions:

### Service Charge

The "Service Charge" will be used to help AmeriPride pay various fluctuating costs relating to the environment, energy, service, and delivery. Revenue from all charges on our invoices is used to offset costs and to provide general revenue to AmeriPride.

### Invoice Minimum

The minimum you will be billed weekly for service throughout the term of the Agreement.

### FR

Flame Resistant Garments.

### Min Use % = Minimum Use Percentage

The minimum amount of inventory for that item that you will be charged even if the actual inventory drops below that amount.

### Circ Inv = Circulating Inventory

Total amount of customer requested product currently assigned to your account.

### Rental Price/Wash Price/Dispos. Price (Disposable Price)

Price charged per unit.

### Inv Maint = Inventory Maintenance

Percentage of inventory automatically replaced at current Replacement Rate to cover loss and attrition.

### Delivery Freq. = Delivery Frequency

Frequency of delivery W=Weekly, A=Every Other Week (EOW), B=EOW, C, D, E, & F = Every 4 Weeks (E4W).

### Replace Price = Replacement Price

The then current replacement rate charged for lost or damaged items.

### Name Charge

Per unit charge for name emblems applied to garments on initial installation of account. Names Thereafter charge refers to the charge after the initial installation of the account.

### Company Charge

Per unit charge for company name / logo emblems applied to garments on initial installation of account. Company Emblems thereafter charge refers to the charge after the initial installation of the account.

### Prep Charge

Per unit charge for garment preparation applied to each garment on initial installation of account. Prep thereafter charge refers to the charge after the initial installation of the account. Preparation (prep) charges are for hemming, alterations, assembly, garment ID and chip assignment.

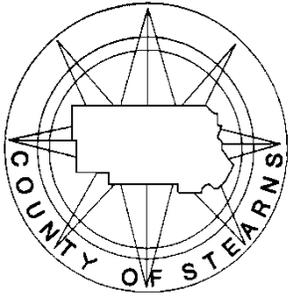
### Image Care

An optional, consistent charge based on the inventory of a particular item. This replaces the charge for damage to an item from normal wear and tear. It does not cover damage which is either extraordinary or intentional.

## Terms and Conditions

This is a contractual Agreement between you, the Customer identified below, and AmeriPride Services Inc., "AmeriPride" for the provision of exclusive textile rental services during the term described below. This Agreement is based on the following understandings:

- 1. AmeriPride Service Promise.** "We promise to provide the highest standards of Quality and Service during the term of our Agreement with you. Your Customer Representative is trained and empowered to meet your service needs. In the unlikely event that (s)he cannot deal with your concern, please notify us via certified letter to the General Manager, stating the precise nature of your needs. Should we be unable to restore your service to reasonable standards within 60 days, you will have the option to cancel your Service Agreement after you have given us 30 days notice of your intent to discontinue service via certified letter to the General Manager and you have paid for all services rendered, including any loss and damaged charges and past due charges."
- 2. Term.** The term of this Agreement shall be for 60 months starting from the effective date noted on the front. At the expiration of the term, the Agreement will automatically renew for another 60 months unless you have given us written notice, 60 days prior to the expiration of the term.
- 3. Prices.** The initial base price for the services has been identified above. This may change if inventories increase or decrease, but they cannot decrease below the invoice minimum listed above. In addition to the base price, we reserve the right to charge you for other ancillary fees related to the services provided including a minimum delivery charge and inventory maintenance charge. We reserve the right to: (i) increase base prices by 6% each year during the term, (ii) increase ancillary fees and (iii) add ancillary fees as needed. If we feel an increase in base price in excess of 6% is necessary, we will notify you of that increase in writing and should you so desire, you can give us notice within 10 days of your rejection of the price increase in excess of 6%. The price charged is calculated using a 52 week year and for that reason, there will be no reduction for vacation, illness or temporary shutdown.
- 4. Payment Terms.** Payment for services is due upon receipt of the invoice. If you request credit terms we reserve the right to ask for additional information about you. If credit is approved payment terms are Net 10. If you do not pay promptly we reserve the right to: (i) discontinue credit terms and (ii) charge you 1 ½% per month on past due balances and (iii) suspend service to you.
- 5. Loss, Damage and Early Termination Charges.** Since we own the inventory of items which we are providing to you, should you lose or damage those items we will charge you. If we have supplied you with non-standard items, at the termination of this Agreement for any reason, we will ask you to purchase that inventory from us. If you terminate this Agreement early, we will ask you to purchase all inventory items. In any of the situations described above, the price charged will be the current Replacement Price for that item.
- 6. Liquidated Damages.** If you should terminate this Agreement before the term has run, it would be difficult or impractical to attempt to calculate the damages that we have suffered. For that reason, you agree to pay (in addition to the amount in 5 above) as liquidated damages (and not as a penalty) fifty percent of the average weekly volume for the unexpired portion of the term. Average weekly volume is calculated based on the twelve weeks prior to termination and includes all charges except for taxes.
- 7. No Warranty.** We make no warranties about the products that are being provided for your use. We specifically disclaim all warranties including those of merchantability and fitness for a specific use, even if you have told us about your intended use. You acknowledge that unless you have specifically requested FR garments, all garments provided are for general purpose and are not designed for, or recommended for use in areas where there is a risk of flammability or where there could be contact with hazardous materials or ignition sources. You agree to take on the responsibility of notifying your employees of the risk described above. If you have asked us to provide you with FR garments, we are relying on you to make the decisions about what type of material is to be used and the design of the garment. Any warranty with respect to any product will come, if at all, from the manufacturer. You agree to indemnify and hold us harmless from any claim, loss or damage (including attorney's fees) that may be made against us as a result of a claim for personal injury or product defects.
- 8. Hazardous Materials.** You agree that any soiled product returned to us will not contain any hazardous materials including "hazardous materials" as defined by federal or state law, biohazard or sharps of any kind or any other materials which could pose a threat to our employees.
- 9. Miscellaneous.** You have told us that you are not currently under contract with other companies to provide you with textile rental services and that the person who has signed below has the authority to bind your organization. This page (plus any attachments) is the only Agreement between us as to the services to be provided. The Agreement shall not become effective until signed by the General Manager of the AmeriPride facility providing services to you. Should we need to hire a lawyer to enforce the terms of this Agreement, you agree to reimburse us for the lawyer's fees and costs. This Agreement will be binding on successors and assigns, including entities that take over your business.



# COUNTY OF STEARNS

## ASSESSOR'S OFFICE

Administration Center RM 37 • 705 Courthouse Square • St. Cloud, MN 56303

320/656-3680 • Fax: 320/229-7032

www.co.stearns.mn.us

### Annual Assessing Services Billing Summary

To: City of Rockville

Date: May 19, 2017

#### Annual Fees for Work Completed by Parcel Type

Vacant Land Parcel  
\$9.75/parcel

Improved Parcel Without a House  
\$10.25/parcel

Improved Parcel  
\$12.75/parcel

Vacant Exempt  
\$5.00/parcel

Improved Exempt  
\$7.00/parcel

#### Counts

Vacant Land Parcels	233
Improved Parcels Without a House	52
Improved Parcels	977
Exempt Vacant Parcels	33
Exempt Improved Parcels	24
<b>Total Parcels</b>	<b>1,319</b>

#### Annual Fee Calculation

	Count	Fee	Total
Vacant Land Parcels	233	\$9.75	\$2,271.75
Improved Parcels Without a House	52	\$10.25	\$533.00
Improved Parcels	977	\$12.75	\$12,456.75
Vacant Exempt	33	\$5.00	\$165.00
Improved Exempt	24	\$7.00	\$168.00
<b>Total Fee:</b>			<b>\$15,594.50</b>

Council Action i.e. Appropriations / Transfers / Purchase Requisitions  
June 13, 2017

**2016 Post Audit CIP Adjustments**

<u>No.</u>	<u>Description of Appropriations / Transfers / Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
1	2016 Designated Street	\$ (66,000.00)	215-43100	CIP		
2	Streets	\$66,000.00	101-43100	Operating		
3	Streets	\$ (20,000.00)	101-43100	CIP		
4	Streets	\$ 20,000.00	101-43100	Operating		

Approved this 13th Day of June, 2017

\_\_\_\_\_  
Duane Willenbring, Mayor

Attest:

\_\_\_\_\_  
Martin M. Bode, Administrator-Clerk

<u>No.</u>	<u>Description of Purchase</u>	<u>Additions or Corrections</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
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Building a Better World  
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## MEMORANDUM

TO: ROCORI Trail Construction Board

FROM: Scott Hedlund, PE

DATE: June 7, 2017

RE: ROCORI Trail Phases 2 & 3 - Cold Spring to Rockville  
**Monthly Project Status Update**  
SEH No. RTCB0 127845 24.00

A. The following is an update on the status of the various work tasks on the project:

### Final Design:

- At the 10/6/16 RTCB meeting:
  - SEH presented and RTCB approved final construction plans for the 1.6-mile Rockville segment for RTCB plan approval, and request authorization to advertise for bids after BNSF property purchase is completed.
  - SEH presented a memo summarizing subgrade correction options, recommendations, and the final Braun Intertec Geotechnical Evaluation Report for the entire 4-mile Phase 2 segment in conjunction with the Rockville segment plan approval discussion.
    - RTCB selected the “Combination Scarification and Contingency 1-foot Subcut” option for 1.6-mile “Rockville” segment (aka Phase 2).
    - RTCB selected the “Combination Scarification and Contingency 1-foot Subcut” option for the westerly 1-mile of the “Rockville to Cold Spring” segment.
    - RTCB selected the planned “1-foot Subcut” option for the easterly 1.3 miles of the “Rockville to Cold Spring” segment.
  - RTCB approved re-naming the 2.3 miles “gap” segment of Phase 2 between Rockville and Cold Spring as Phase 3 moving forward including with current TAP funding application.
- At the 12/1/16 RTCB meeting SEH presented and the RTCB approved the construction plans for the 2.3 mile Phase 3 between Cold Spring and Rockville that was split out of the overall 4-mile plan set.
  - The plans are being set aside until adequate funding is secured to proceed to bidding and construction.
- At the 1/5/17 RTCB meeting SEH discussed that Phase 3 wetland and SRWD permitting remain.
  - Preparing and submitting an application to each agency are the next steps.
  - Timing of the applications are dependent project construction funding (ie wait to make application until a firmer construction date is known).
  - It is anticipated that the wetland permitting effort will be significant with mitigation required.
  - It is anticipated that the wetland permit will have influence on the SRWD permit.

### Bidding – Phase 2 only

- The Phase 2 bid opening occurred at 11:00am, January 4, 2017, at Rockville City Hall.
- Seven bids were received, checked, and tabulated.
  - Knife River Corporation of Sauk Rapids, Minnesota is the low bidder.

- At the February 2, 2017 RTCB monthly meeting, the RTCB:
  - Awarded the project to Knife River.
  - Passed a resolution directing SEH to process a change order with Knife River to eliminate the planned 1 foot contingency subcut due to budget constraints.

#### Construction – Phase 2 only

- Contracts have been executed between the RTCB and Knife River.
- Track removal by BNSF forces resumed in March.
- The preconstruction conference was held on March 9, 2017.
- The Contractor started tree and brush clearing work in March.
- Subgrade grading work began in April.
- **Construction progress to date:**
  - **Subgrade grading, scarification, recompaction, testing, and tolerancing work is complete.**
  - **Bulk placement of topsoil borrow is nearly complete, testing is complete, final inslope grading remains after paving.**
  - **Placement of aggregate base Class 5 is nearly complete, testing and tolerancing remains.**
  - **RCP culvert replacement is complete.**
  - **Stone masonry culvert tuck pointing/repainting work has been started, final grouting remains.**
- **Track removal by BNSF forces within Phase 2 limits is complete, turf restoration remains; track removal in the remainder of the 4 mile corridor is started but incomplete.**
- **The Contractor has advised the sequencing of their remaining operations will be in the following order (subject to change and the weather):**
  - **Tolerancing aggregate base class #5 (week of June 5<sup>th</sup>)**
  - **Pave trail and driveways (week of June 5<sup>th</sup>)**
  - **Final grade topsoil on inslopes (week of June 12<sup>th</sup>)**
  - **Stone masonry structure repair work (week of June 12<sup>th</sup>)**
  - **Concrete flatwork for pedestrian ramps at Chestnut St and Mill St (week of June 12<sup>th</sup>)**
  - **Construct safety railing/fence near stone masonry structure (week of June 12<sup>th</sup>)**
  - **Seeding (week of June 12<sup>th</sup>)**
  - **Signing (week of June 12<sup>th</sup>)**
  - **Pavement markings (week of June 19<sup>th</sup>)**
  - **Tack coat (week of June 19<sup>th</sup>)**
- Change Order No. 1 covering various project cost saving measures was approved at the April 6, 2017 RTCB meeting.
- **Application for Payment No. 1 to Knife River was approved at the May 4, 2017 RTCB meeting.**
- **Application for Payment No. 2 to Knife River will be on the June 15, 2017 RTCB meeting agenda for approval consideration.**
  - **Stearns County will apply for reimbursement from DNR in June/July for the \$920,000 grant proceeds after Payment No. 2 is finalized.**
- The Contract Final Completion date is June 30, 2017.

Permits:

Permits for the 1.6-mile Phase 2 Rockville segment between Mill Street and the 235<sup>th</sup> Street cul-de-sac:

- The SRWD permit is secured.
- The NPDES Construction Stormwater permit has been secured by Knife River.

Anticipated permits for the 2.3-Phase 3 between 2<sup>nd</sup> Ave NE in Cold Spring and 235<sup>th</sup> St in Rockville include:

- Wetlands – County and USACE – next step is permit application, timing dependent on project construction funding; it is anticipated that mitigation will be required and have associated costs.
- Sauk River Watershed District - next steps are submittal of the final plans followed by permit application, timing dependent on project construction funding; cost of permit/mitigation/special requirements –if any– are unknown at this time.
- MNDOT ROW permit –may need permit, application timing dependent on project funding.
- Stearns County Highway ROW permit – anticipated to be N/A.
- NPDES Construction Stormwater Permit – to be secured prior to construction.

Funding:

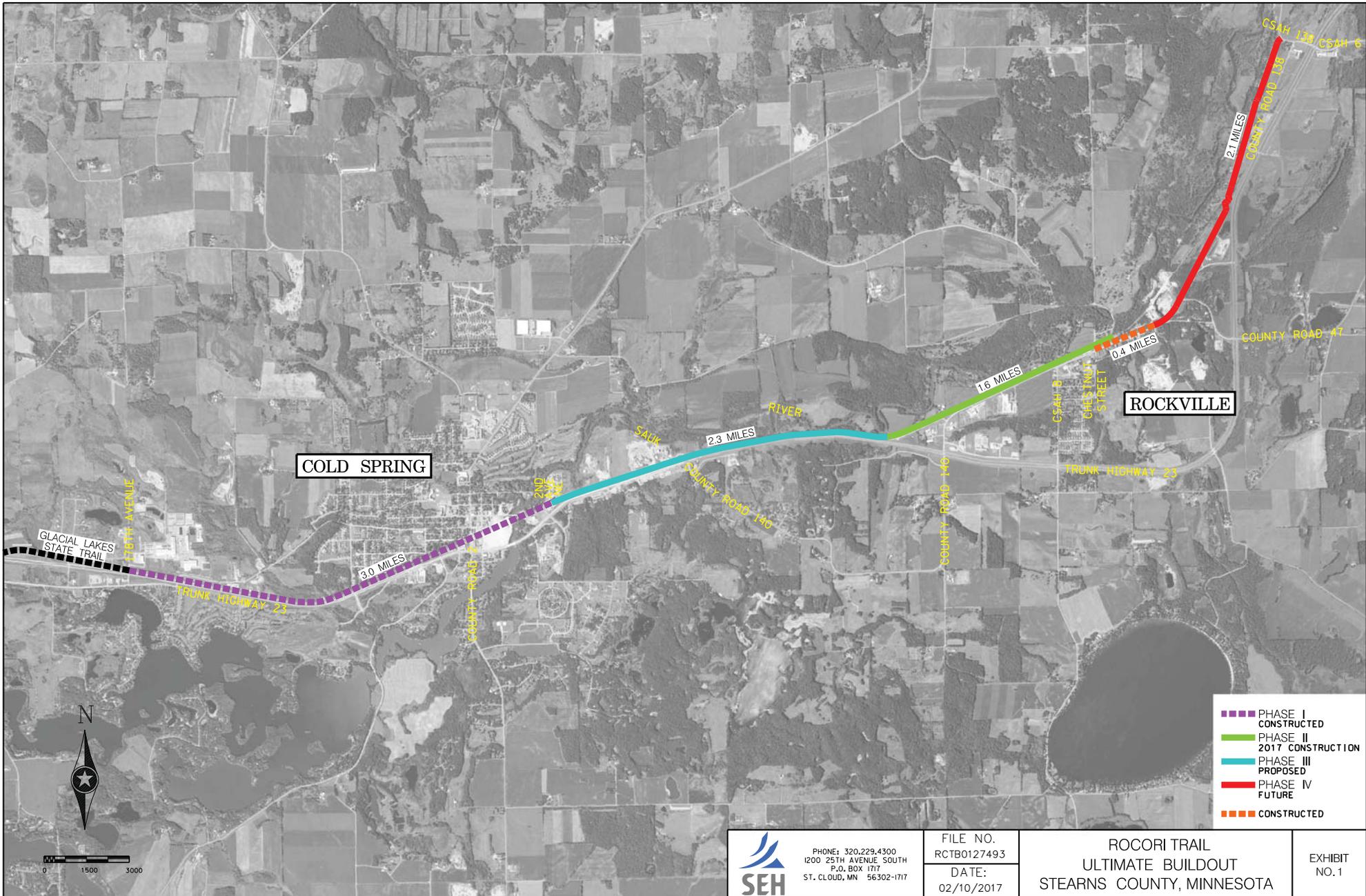
- The TAP application for Phase 3 was submitted January 13, 2017.
  - o Region 7W TAC interviews occurred February 15, 2017.
  - o ROCORI Trail Phase 3 was ranked #1 for Region 7W.
  - o ROCORI Trail Phase 3 was officially awarded \$750,000 in TAP funds at a MnDOT meeting on April 6, 2017.
- Attended Greater Minnesota Parks & Trails Commission Application / Master Plan Workshop on April 17. Their Online Application Portal is open for submitting Master Plan and Designation Application. It is also open for funding applications but only for those that are currently have a high designation.
  - o **Heidi will begin work this summer on reapplying for a “High” regional designation.**
- **SEH is working to position the ROCORI Trail Phase 3 for the 2018 Bonding Bill.**
  - o **Applications are due June 16<sup>th</sup>.**
    - **A resolution authorizing the application will be on the June 15, 2017 RTCB meeting agenda for approval.**
    - **Heidi will work with Marty on submitting the online application.**
    - **Will work this summer on strategy around the bonding bill request, enlisting our contract lobbyists.**

The above schedule could be altered beyond SEH’s control by right of way/easement acquisition processes, agency review turnaround times, and project funding.

Attachment – Ultimate Buildout Trail Map

c: Heidi Peper, SEH

p:\pt\rtcb\0\127845\2-proj mngmt\monthly project status memos\m seh to rtcb rocori phase 2 project status update memo\_060717.docx



- PHASE I CONSTRUCTED
- PHASE II 2017 CONSTRUCTION
- PHASE III PROPOSED
- PHASE IV FUTURE
- CONSTRUCTED



	PHONE: 320.229.4300 1200 25TH AVENUE SOUTH P.O. BOX 1717 ST. CLOUD, MN 56302-1717	FILE NO. RCTB0127493	<b>ROCORI TRAIL          ULTIMATE BUILDOUT          STEARNS COUNTY, MINNESOTA</b>	EXHIBIT NO. 1
		DATE: 02/10/2017		



May 19, 2017

Dear Mayors and Administrators,

We hope that all is well as your city transitions to the summer season, and prepares for warm weather activities and services (put the snowplows away for a few months!).

We are pleased to let you know that the League of Minnesota Cities Board of Directors voted at its May meeting to set a maximum member dues schedule increase of zero percent (or, no dues increase) for the League's 2018 fiscal year that runs from September 1, 2017 through August 31, 2018. This would be the first time that dues have been held flat since 2012.

Similar to how your city sets its preliminary levy increase, the League's final dues schedule cannot be higher than the maximum that is set. Please note, though, that while there is no proposed dues increase you may still see a slight increase or decrease in dues based on any shifts in your city's population (to learn more about how your dues are calculated, visit [www.lmc.org/dues](http://www.lmc.org/dues)). A final decision on annual dues will be determined by the Board when it meets on July 20 to approve the FY 2018 budget.

The League's financial position allows us to consider this action that will provide some budget relief for members, while allowing us to seamlessly continue delivering the nearly 90 programs and services you rely on to effectively govern and manage your city. Those programs and services include: advocacy at the Capitol; training on the basics for new officials and staff as well as future-focused topics; and analysis and guidance on laws, statutes, and hot-button topics like public safety and technology among many others.

Our unwavering commitment is to provide premier service that responds to the changing needs of members and to be recognized as the trusted, authoritative, and unified voice on issues affecting all cities. We take our responsibility to carefully manage member assets very seriously, and we thank you for your continued support of our work.

If you have any questions or comments about how we can better serve your needs, please feel free to call or email Dave Unmacht at (651) 281-1205 or [dunmacht@lmc.org](mailto:dunmacht@lmc.org). And, if you find yourself in St. Paul this summer, we hope that you stop by for a cup of coffee or a conversation.

Rhonda Pownell  
League of Minnesota Cities President,  
Mayor, City of Northfield

David J. Unmacht  
Executive Director,  
League of Minnesota Cities