

# CITY OF ROCKVILLE

P.O. Box 93

229 Broadway Street East

Rockville, MN 56369

For Your Information – FYI

Council Action Needed – CA

## AGENDA

Wednesday, July 10, 2019

Rockville City Hall

6:00 P.M.

1. **Call to Order** Roll Call - BH.BB.DW.DS.JT
2. **Pledge of Allegiance**
3. **Roll Call** – (silence electronic devices)
4. **Additions/Approval of Agenda**
5. **Public Comment (3) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
6. **Resolution 2019-28 – Acceptance June 2019 Donations** CA 2
7. **Approval of June 2019 Bills Paid** (Note any conflict of interest bills) CA 3
8. **Consent Agenda** (approved with one motion) CA
  - a) Approval of Rockville City Council Minutes of June 12, 2019 22
  - b) Approval of 2<sup>nd</sup> Qtr 2019 Journal Entries 29
  - c) Acknowledge June 2019 Sheriff's Report
  - d) Acknowledge June 2019 Building Permits 45
9. **Public Hearing – Regulating Refuse Hauler's**
  - Consideration of Ordinance 2019-98 CA 46
10. **Public Hearing – Regulating Surface Water Usage**
  - Consideration of Ordinance 2019-96 CA 49
11. **Ordinance 2019-xx Miscellaneous Amendments City Zoning/Subdivision Ordinance**
12. **Department Reports**
  - a) Sheriffs 2<sup>nd</sup> Qtr. 2019 – Lt. Kellan Hemmesch
  - b) Fire Department – Chief Rodney Schaefer
  - c) Planning Commission
    1. Resolution 2019-29 - VanderEyck Rear Yard Variance Application CA 51
    2. Resolution 2019-30 - Gross Berdan Qualified Minor Subdivision CA 73
    3. Gross Berdan Rezoning Application Ag-40 to RR
      - a. Ordinance 2019-97 Rezone CA 90
  - d) City Engineer
    1. Stickney Hill
    2. 2019 Street Project
    3. Resolution 2019- Approving 2019 Seal Coat CA 91
  - e) Public Works – Director Gene VanHavermaet
    1. Gravel Road's
13. **Council Action**
  - a) Molitor Vacation Rental Extension request CA 119
14. **Mayor / Council Reports**
15. **Future Agenda Items**
16. **Adjourn**

**City of Rockville, Minnesota  
Resolution 2019-28**

**Accepting of Donations / Contributions for June 2019**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of June 2019 and agrees to their associated stipulations:

- |    |   |          |
|----|---|----------|
| 1. | JV Tooling Inc.<br><i>Rockville Fire Department – Portable Lake Pump Repair</i> | \$200.00 |
|----|---|----------|

Adoption by the City Council of the City of Rockville on this 10<sup>th</sup> Day of July, 2019.

\_\_\_\_\_  
Duane Willenbring, Mayor

ATTEST:

\_\_\_\_\_  
Martin M. Bode, City Administrator

CITY OF ROCKVILLE

**\*Check Detail Register©**

JUNE 2019

		Check Amt	Invoice	Comment
<b>10600 COMBINED CITY ACCT</b>				
Paid Chk#	001371E	6/5/2019	<b>PERA</b>	
G 101-21704	PERA		\$1,594.23	RETIRE CONTR-
		<b>Total PERA</b>	\$1,594.23	
<b>PAID CHK# 001372E 6/5/2019 MN REVENUE</b>				
G 101-21702	State Withholding		\$645.92	STATE TAX W/H-
		<b>Total MN REVENUE</b>	\$645.92	
<b>PAID CHK# 001373E 6/5/2019 EFTPS-ELECTRONIC FED TAX PMT</b>				
G 101-21701	Federal Withholding		\$1,326.59	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,876.40	FICA/MEDICARE -
		<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$3,202.99	
<b>PAID CHK# 001374E 6/20/2019 PAYMENT SERVICE NETWORK</b>				
E 101-46300-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 601-49440-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 602-49490-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 101-41000-210	Operating Expenses		\$1.23	Monthly Credit Card fee
		<b>Total PAYMENT SERVICE NETWORK</b>	\$4.95	
<b>PAID CHK# 001375E 6/20/2019 PERA</b>				
G 101-21704	PERA		\$1,659.23	RETIRE CONTR-
		<b>Total PERA</b>	\$1,659.23	
<b>PAID CHK# 001376E 6/20/2019 MN REVENUE</b>				
G 101-21702	State Withholding		\$646.85	STATE TAX W/H-
		<b>Total MN REVENUE</b>	\$646.85	
<b>PAID CHK# 001377E 6/20/2019 EFTPS-ELECTRONIC FED TAX PMT</b>				
G 101-21701	Federal Withholding		\$1,323.34	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,968.44	FICA/MEDICARE -
		<b>Total EFTPS-ELECTRONIC FED TAX PMT</b>	\$3,291.78	
<b>PAID CHK# 001378E 6/25/2019 JV TOOLING INC</b>				
E 101-42200-220	Repair/Operating Expense		\$200.00	Repair Portable Lake Pump fitting
R 101-42200-36230	Donations/Contributions		(\$200.00)	Donated -Repair Portable Lake Pump Fitting
		<b>Total JV TOOLING INC</b>	\$0.00	
<b>PAID CHK# 019147 6/6/2019 ADVANCE AUTO PARTS</b>				
E 101-45122-220	Repair/Operating Expense	\$14.96	5099-351052	Valve stem for mower & tire valve
E 101-43100-220	Repair/Operating Expense	\$31.33	5099-351267	Shop supply heat shrink terminal & shrink tube
		<b>Total ADVANCE AUTO PARTS</b>	\$46.29	
<b>PAID CHK# 019148 6/6/2019 ALL STATE TRAFFIC CONTROL INC</b>				
E 101-43100-211	Signs	\$2,200.00	52719	Purshased signs (Rough Road & Loose Gravel) for roads that will not be patched
E 101-43100-211	Signs	\$150.00	527192	Sign rental Closed road (Ahles Road -culvert repair)
E 101-43100-211	Signs	\$150.00	527193	Un-stenciled Cones to mark bad spots on roads
		<b>Total ALL STATE TRAFFIC CONTROL INC</b>	\$2,500.00	
<b>PAID CHK# 019149 6/6/2019 AMERICAN DOOR WORKS</b>				
E 101-43100-220	Repair/Operating Expense	\$23.00	2117492	Garage door repair

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JUNE 2019

			Check Amt	Invoice	Comment
<b>Total AMERICAN DOOR WORKS</b>			\$23.00		
Paid Chk#	019150	6/6/2019	<b>AMERIPRIDE SERVICES, INC</b>		
E 101-41000-209	Cleaning Supplies		\$34.30		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 101-41110-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 101-42200-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 101-43100-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 101-46300-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 601-49440-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
E 602-49490-209	Cleaning Supplies		\$14.00		RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19
<b>Total AMERIPRIDE SERVICES, INC</b>			\$118.30		
Paid Chk#	019151	6/6/2019	<b>CENTRAL MCGOWAN, INC</b>		
E 101-42200-219	Fire Rescue Supplies		\$39.40	52043	MEDICAL OXYGEN/RENT-FIRE DEPT
<b>Total CENTRAL MCGOWAN, INC</b>			\$39.40		
Paid Chk#	019152	6/6/2019	<b>COLD SPRING CO-OP, INC.</b>		
E 101-45122-220	Repair/Operating Expense		\$25.71	1-38008	Park grass seed
E 101-45122-220	Repair/Operating Expense		\$6.40	2-184735	Barn Lime used to chalk base lines
<b>Total COLD SPRING CO-OP, INC.</b>			\$32.11		
Paid Chk#	019153	6/6/2019	<b>DELTA ELECTRIC</b>		
E 602-49490-296	Lk Sewer Contr Srvc		\$641.75	41191	Grinderstation calls Lake Area
E 101-43100-225	Streetlight Repair/Maint		\$3,994.86	63192	Install LED on HWY 23 & repair/replace parts in Contril panel on Co Rd 82
<b>Total DELTA ELECTRIC</b>			\$4,636.61		
Paid Chk#	019154	6/6/2019	<b>GOPHER STATE ONE-CALL</b>		
E 602-49490-291	Locates		\$37.13		LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$37.12		LOCATE TICKETS-WTR DEPT
<b>Total GOPHER STATE ONE-CALL</b>			\$74.25		
Paid Chk#	019155	6/6/2019	<b>HAWKINS WTR TREATMENT GRP INC</b>		
E 601-49440-216	Chemicals/Chem Products		\$10.00	85657	Chlorine Cylinder
<b>Total HAWKINS WTR TREATMENT GRP INC</b>			\$10.00		
Paid Chk#	019156	6/6/2019	<b>MENARDS</b>		
E 101-43100-220	Repair/Operating Expense		\$72.41	14318	Garage Door Repair
<b>Total MENARDS</b>			\$72.41		
Paid Chk#	019157	6/6/2019	<b>M-R SIGN CO INC</b>		
E 101-43100-211	Signs		\$190.80		Replaced Sign on Sauk River Road
<b>Total M-R SIGN CO INC</b>			\$190.80		
Paid Chk#	019158	6/6/2019	<b>NORTH CENTRAL</b>		
E 101-42200-220	Repair/Operating Expense		\$270.00	261566	Replacement lights for unit 3 (Tanker)
<b>Total NORTH CENTRAL</b>			\$270.00		
Paid Chk#	019159	6/6/2019	<b>SPEEDWAY OF COLD SPRING</b>		
E 101-42200-212	Gas & Oil		\$134.02		Fuel Fire Dept
<b>Total SPEEDWAY OF COLD SPRING</b>			\$134.02		
Paid Chk#	019160	6/6/2019	<b>STRACK CONSULTING LLC</b>		
E 101-41000-310	Other Professional Services		\$200.00	1131	Draft refuse hauler ordinance

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
<b>Total STRACK CONSULTING LLC</b>			\$200.00		
Paid Chk#	019161	6/6/2019	<b>TEAM LAB INNOVATIVE SOLUTIONS</b>		
E 101-43100-308	Road Patching		\$696.00	0016283	Road patch 50 bags
<b>Total TEAM LAB INNOVATIVE SOLUTIONS</b>			\$696.00		
Paid Chk#	019162	6/13/2019	<b>360 RENTS INC</b>		
E 101-43100-225	Streetlight Repair/Maint		\$295.00	705200	Boom Lift to install Street Lights
<b>Total 360 RENTS INC</b>			\$295.00		
Paid Chk#	019163	6/13/2019	<b>AMEM</b>		
E 101-42500-332	Training		\$225.00	2019276	AMEM Annual Conference (EMS) Mike H
<b>Total AMEM</b>			\$225.00		
Paid Chk#	019164	6/13/2019	<b>AT &amp; T MOBILITY</b>		
E 101-42200-321	Telephone		\$76.46	6032019	FirstNet Fire Dept wireless
<b>Total AT &amp; T MOBILITY</b>			\$76.46		
Paid Chk#	019165	6/13/2019	<b>BETTYS EMBROIDERY</b>		
E 101-45122-210	Operating Expenses		\$440.80	1025956	Summer Ball Program Shirts
<b>Total BETTYS EMBROIDERY</b>			\$440.80		
Paid Chk#	019166	6/13/2019	<b>BLUE CROSS BLUE SHIELD OF MN</b>		
G 101-21705	Health Insurance		\$241.16		EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins		\$964.70		EMPLOYER PD HEALTH INS.
<b>Total BLUE CROSS BLUE SHIELD OF MN</b>			\$1,205.86		
Paid Chk#	019167	6/13/2019	<b>BRAUN INTERTEC CORPORATION INC</b>		
E 215-43100-310	Other Professional Services		\$3,420.00	171024	Soil Borings Reconstruction Ahles, Rausch Lk & 88th
<b>otal BRAUN INTERTEC CORPORATION INC</b>			\$3,420.00		
Paid Chk#	019168	6/13/2019	<b>BREEZY POINT RESORT</b>		
E 101-42500-331	Hotel,Meal,Prkg & Mileage Reim		\$615.00		EMS Training Mike H (Lodging)
<b>Total BREEZY POINT RESORT</b>			\$615.00		
Paid Chk#	019169	6/13/2019	<b>COLD SPRING RECORD INC</b>		
E 215-43100-340	Advertising/Printing/Publishin		\$217.39	40074	2019 Street Improvement Bid 4/23, 5/7, 5/14, 5/21
E 101-46300-340	Advertising/Printing/Publishin		\$35.44	40074	Variance 26119 80th Ave
E 101-41000-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-41800-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-41110-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-46300-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-42200-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-43100-200	Office Supplies		\$12.60	40074	Window Envelope
E 601-49440-200	Office Supplies		\$12.60	40074	Window Envelope
E 602-49490-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-42500-200	Office Supplies		\$12.60	40074	Window Envelope
E 101-45122-210	Operating Expenses		\$12.60	40074	Window Envelope
<b>Total COLD SPRING RECORD INC</b>			\$378.83		
Paid Chk#	019170	6/13/2019	<b>GENERAL RENTAL CENTER</b>		
E 101-43100-308	Road Patching		\$544.00	1176509	Rental of Asphalt Roller
<b>Total GENERAL RENTAL CENTER</b>			\$544.00		

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<b>Paid Chk# 019171 6/13/2019 INSPECTRON INC.</b>					
E 101-46300-305	Building Inspection Fees		\$1,768.81		Building Inspection & review
	<b>Total INSPECTRON INC.</b>		\$1,768.81		
<b>Paid Chk# 019172 6/13/2019 JOVANOVIK KADLEC &amp; ATHMANN</b>					
E 101-41000-304	Legal Fees		\$122.50	17074	Harstead Development
E 101-46300-304	Legal Fees		\$262.50	17074	Final Review & revised zoning ordinance, Review DNR comments shoreland Ordinance
E 101-43100-304	Legal Fees		\$17.50	17074	Culvert issue
E 101-41110-304	Legal Fees		\$448.50	17074	Conflict of interest question, Prepare Council Meeting & attend
E 101-46300-304	Legal Fees		\$140.00	17074	Schneider Plat
E 101-41000-304	Legal Fees		\$140.00	17074	Refuse hauler ordinance
E 101-46300-304	Legal Fees		\$87.50	17074	Review listing agreement & dual agency
E 601-49440-304	Legal Fees		\$17.50	17074	Tower lease amendment
	<b>Total JOVANOVIK KADLEC &amp; ATHMANN</b>		\$1,236.00		
<b>Paid Chk# 019173 6/13/2019 KIESS BROS</b>					
E 101-43100-212	Gas & Oil		\$612.75		Fuel Streets
E 101-45122-212	Gas & Oil		\$289.73		Fuel Parks
E 601-49440-212	Gas & Oil		\$33.46		Fuel Water
E 602-49490-212	Gas & Oil		\$33.46		Fuel Sewer
E 101-42200-212	Gas & Oil		\$117.44		Fuel Fire Dept
	<b>Total KIESS BROS</b>		\$1,086.84		
<b>Paid Chk# 019174 6/13/2019 LYNN PLUMSKI</b>					
E 101-41000-106	Cleaning Person		\$9.38		CITY HALL
E 101-41110-106	Cleaning Person		\$9.38		CITY HALL
E 101-41800-106	Cleaning Person		\$9.38		CITY HALL
E 101-42200-106	Cleaning Person		\$9.38		CITY HALL
E 101-43100-106	Cleaning Person		\$9.37		CITY HALL
E 101-46300-106	Cleaning Person		\$9.37		CITY HALL
E 601-49440-106	Cleaning Person		\$9.37		CITY HALL
E 602-49490-106	Cleaning Person		\$9.37		CITY HALL
E 101-42200-106	Cleaning Person		\$68.75		FIRE HALL
	<b>Total LYNN PLUMSKI</b>		\$143.75		
<b>Paid Chk# 019175 6/13/2019 MIDCO</b>					
E 101-42200-323	Internet/E-mail/Web Site		\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$9.48		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
	<b>Total MIDCO</b>		\$160.00		
<b>Paid Chk# 019176 6/13/2019 NELSON SANITATION &amp; RENTAL</b>					
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$60.24		EAGLE PARK 5/7/-5/21/19
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$84.52		101 OTHMAR COMMUNITY PARK 5/7/-5/21/19

CITY OF ROCKVILLE

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		Check Amt	Invoice	Comment
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$48.72		LIONS PARK 5/7/-5/21/19
<b>Total</b>	<b>NELSON SANITATION &amp; RENTAL</b>	<b>\$193.48</b>		

Paid Chk#	019177	6/13/2019	NEOPOST, INC			
E 101-41000-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-41800-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-42200-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-43100-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-45122-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-46300-322	Postage	\$42.18	56745579	Equipment Rental		
E 601-49440-322	Postage	\$42.18	56745579	Equipment Rental		
E 602-49490-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-42500-322	Postage	\$42.18	56745579	Equipment Rental		
E 101-45122-322	Postage	\$42.18	56745579	Equipment Rental		
<b>Total</b>	<b>NEOPOST, INC</b>	<b>\$421.80</b>				

Paid Chk#	019178	6/13/2019	STEARNS ELECTRIC ASOC INC			
E 101-42500-381	Electric Utilities	\$30.00		5452511 Lake Rd Siren		
E 101-43100-387	Street Lighting-Electricity	\$95.00		6400610 Co Side Addn St Lights		
E 601-49440-381	Electric Utilities	\$199.00		10052700 Walnut Cir Water Tow		
E 101-43100-387	Street Lighting-Electricity	\$36.00		10232500 Co Rd140/H23 St Light		
E 101-43100-387	Street Lighting-Electricity	\$35.00		10232600 Co Rd8/H23 St Lights		
E 602-49490-381	Electric Utilities	\$92.00		10405800 Co Rd 8 Lift Station		
E 602-49490-381	Electric Utilities	\$199.00		10405900 Co Rd 6 Lift Station		
E 602-49490-381	Electric Utilities	\$296.00		10406000 Prairie Dr Lift Stati		
E 602-49490-381	Electric Utilities	\$77.00		10440600 Pleasant Lk Lift Stat		
E 601-49440-382	PL LK Electric Utilities	\$47.70		10543000 79th Ave Pump House		
E 101-43100-387	Street Lighting-Electricity	\$50.00		10453000 St Lights Prairie Dr		
E 601-49440-382	PL LK Electric Utilities	\$389.00		10516700 Pleasant Rd Pump Hous		
E 101-43100-387	Street Lighting-Electricity	\$71.00		10549600 St Lights Brentwood		
E 101-43100-387	Street Lighting-Electricity	\$40.00		11633200 St Lights Co Rd6/Hw23		
<b>Total</b>	<b>STEARNS ELECTRIC ASOC INC</b>	<b>\$1,656.70</b>				

Paid Chk#	019179	6/13/2019	VISA			
E 101-43100-220	Repair/Operating Expense	\$35.15		Hydraulic Filter-Loader		
E 101-45122-220	Repair/Operating Expense	\$44.98		Replacement Spout Kit, 5 gal gas can		
E 101-45122-257	Fertilizer/Weed Control	\$99.69		Weed & Feed		
E 601-49440-322	Postage	\$23.57		Postage		
E 601-49440-216	Chemicals/Chem Products	\$152.60		Hach Fluoride Reagent 2 25/pk		
E 101-42200-209	Cleaning Supplies	\$32.29		Dish Soap, Vinegar, 2 gal pail		
E 101-42200-219	Fire Rescue Supplies	\$7.57		Batteries		
E 101-42200-538	Personal Protective Equip-Fire	\$166.41		Gear Cleaning		
E 101-42200-219	Fire Rescue Supplies	\$120.95		Brass Handles & Pistol Grip		
E 101-43100-220	Repair/Operating Expense	\$39.50		2 wireless headset for city phone		
E 601-49440-220	Repair/Operating Expense	\$39.48		2 wireless headset for city phone		
E 602-49490-220	Repair/Operating Expense	\$39.48		2 wireless headset for city phone		
E 101-42200-220	Repair/Operating Expense	\$39.48		2 wireless headset for city phone		
E 101-42500-220	Repair/Operating Expense	\$39.48		2 wireless headset for city phone		
E 101-45122-220	Repair/Operating Expense	\$39.48		2 wireless headset for city phone		
E 101-41110-210	Operating Expenses	\$39.48		2 wireless headset for city phone		
E 101-41000-200	Office Supplies	\$163.14		Coffee Maker, Coffee, Creamer, Fork, Cups		
E 101-41000-200	Office Supplies	\$14.89		Battery, Paper		
E 101-42200-200	Office Supplies	\$14.89		Battery, Paper		

CITY OF ROCKVILLE

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E 101-43100-200	Office Supplies		\$14.89		Battery, Paper
E 101-42500-200	Office Supplies		\$14.89		Battery, Paper
E 601-49440-200	Office Supplies		\$14.89		Battery, Paper
E 602-49490-200	Office Supplies		\$14.88		Battery, Paper
E 101-45122-210	Operating Expenses		\$14.88		Battery, Paper
E 101-46300-200	Office Supplies		\$14.88		Battery, Paper
E 101-42200-219	Fire Rescue Supplies		\$134.98		Powercut bar & chain
E 101-42200-209	Cleaning Supplies		\$79.25		Disinfectant 1 qt 12pk
E 101-42200-538	Personal Protective Equip-Fire		\$83.93		Safety glasses, Safety Eyewear, tool belt, work vest
E 101-42200-209	Cleaning Supplies		\$73.67		trash bags
E 101-42200-220	Repair/Operating Expense		\$25.99		Single Bit Axe
E 101-42200-200	Office Supplies		\$65.50		Batteries, plates, cards, freezer bags, car charger, paper
	<b>Total VISA</b>		\$1,705.14		
<hr/>					
Paid Chk#	019180	6/13/2019	<b>WEST CENTRAL SANITATION, INC</b>		
E 101-42200-384	Refuse/Garbage Disposal		\$24.72		GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$13.18		GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal		\$23.00		GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$84.47		GARBAGE-PUB WKS DPT
	<b>Total WEST CENTRAL SANITATION, INC</b>		\$145.37		
<hr/>					
Paid Chk#	019181	6/13/2019	<b>WESTWIND SHELTERS LLC</b>		
E 221-41000-220	Repair/Operating Expense		\$2,166.00		6x8 Shelter (Grand Lake Improvement)
	<b>Total WESTWIND SHELTERS LLC</b>		\$2,166.00		
<hr/>					
Paid Chk#	019182	6/20/2019	<b>ASPEN MILLS</b>		
E 101-42200-538	Personal Protective Equip-Fire		\$428.09	238377	2 Yellow jackets Chad, James
	<b>Total ASPEN MILLS</b>		\$428.09		
<hr/>					
Paid Chk#	019183	6/20/2019	<b>AT &amp; T MOBILITY</b>		
E 101-43100-321	Telephone		\$69.53		WIRELESS PHONE
E 601-49440-321	Telephone		\$25.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$25.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$10.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$31.40		GRINDERSTATION PHONE
	<b>Total AT &amp; T MOBILITY</b>		\$160.93		
<hr/>					
Paid Chk#	019184	6/20/2019	<b>BERGANKDV</b>		
E 101-41000-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-42200-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-43100-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-46300-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 601-49440-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 602-49490-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-45122-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-42500-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-41800-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
E 101-41110-301	Auditing and Acct g Services		\$317.50	1042412	AUDIT SRVC-FINANCIAL STATEMENT
	<b>Total BERGANKDV</b>		\$3,175.00		
<hr/>					
Paid Chk#	019185	6/20/2019	<b>CENTER POINT ENERGY-MINNEGASCO</b>		
E 601-49440-383	Gas Utilities		\$23.90		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383	Gas Utilities		\$16.05		6109272-2 209 BRDWY-PUB WKS

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			Check Amt	Invoice	Comment
E 601-49440-383	Gas Utilities		\$16.05		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities		\$16.05		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$19.06		6110833-8 PUMPHSE @ WAL CIR
E 101-41000-383	Gas Utilities		\$7.72		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities		\$7.72		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities		\$7.72		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities		\$7.71		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities		\$7.71		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities		\$87.32		6436553-9 24001 FIRE HALL DR
<b>tal CENTER POINT ENERGY-MINNEGASCO</b>			<b>\$217.01</b>		
<hr/>					
Paid Chk#	019186	6/20/2019	<b>CENTRAL LAKES CONVENIENCE STOR</b>		
E 101-42200-212	Gas & Oil		\$35.00	1499595	Fire Dept
<b>tal CENTRAL LAKES CONVENIENCE STOR</b>			<b>\$35.00</b>		
<hr/>					
Paid Chk#	019187	6/20/2019	<b>CENTRAL MN DUST CONTROL</b>		
E 101-43100-329	Dust Control		\$14,666.40	3855	2019 Dust control Agate beach, Rausch Lk, Halfman Rd, Glacier Rd, Sauk River Rd, 131st Ave, 131st Av
<b>Total CENTRAL MN DUST CONTROL</b>			<b>\$14,666.40</b>		
<hr/>					
Paid Chk#	019188	6/20/2019	<b>CENTURYLINK</b>		
E 101-42200-321	Telephone		\$80.08		251-0072 Fire Dept
E 601-49440-321	Telephone		\$38.12		251-1664 SCDA System
E 602-49490-321	Telephone		\$38.12		251-1664 SCDA System
E 601-49440-321	Telephone		\$50.59		251-2120 Well house 3
E 101-41000-321	Telephone		\$45.92		251-5836 City Hall
E 101-41110-321	Telephone		\$45.91		251-5836 City Hall
E 101-43100-321	Telephone		\$45.91		251-5836 City Hall
E 101-46300-321	Telephone		\$45.91		251-5836 City Hall
E 601-49440-321	Telephone		\$45.91		251-5836 City Hall
E 602-49490-321	Telephone		\$45.91		251-5836 City Hall
E 602-49490-321	Telephone		\$52.48		259-1473 Sewer
E 602-49490-321	Telephone		\$61.27		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
<b>Total CENTURYLINK</b>			<b>\$801.63</b>		
<hr/>					
Paid Chk#	019189	6/20/2019	<b>COLDSRING</b>		
E 101-45122-338	Crushing/Gravel Purchase		\$680.95		Class 2 Parks Parking lot
<b>Total COLDSRING</b>			<b>\$680.95</b>		
<hr/>					
Paid Chk#	019190	6/20/2019	<b>CRYSTEEL TRUCK EQUIPMENT</b>		
E 101-43100-220	Repair/Operating Expense		\$70.84	44649	Unit 168 Tail gate pin
<b>Total CRYSTEEL TRUCK EQUIPMENT</b>			<b>\$70.84</b>		
<hr/>					
Paid Chk#	019191	6/20/2019	<b>FARM-RITE EQUIPMENT, INC</b>		
E 101-43100-220	Repair/Operating Expense		\$55.51	39196	Skidloader Safty Bar Sensor
<b>Total FARM-RITE EQUIPMENT, INC</b>			<b>\$55.51</b>		
<hr/>					
Paid Chk#	019192	6/20/2019	<b>HERBERG CONSTRUCTION</b>		
E 101-43100-327	Blading Roads		\$1,072.50		6/5/19 Agate Beach, Mitchell, 230th, Sauk River, 125th Ave, Rausch Lk, 123rd, Spoden, Halfman, 131st
<b>Total HERBERG CONSTRUCTION</b>			<b>\$1,072.50</b>		
<hr/>					
Paid Chk#	019193	6/20/2019	<b>LEAGUE OF MN CITIES INS TRUST</b>		

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-41800-151	Worker s Comp Insurance Prem		\$1,173.00		Worker s Comp Insurance Prem
E 101-41110-151	Worker s Comp Insurance Prem		\$38.00		Worker s Comp Insurance Prem
E 101-46300-151	Worker s Comp Insurance Prem		\$38.00		Worker s Comp Insurance Prem
E 101-42200-151	Worker s Comp Insurance Prem		\$6,291.00		Worker s Comp Insurance Prem
E 101-43100-151	Worker s Comp Insurance Prem		\$6,206.00		Worker s Comp Insurance Prem
E 101-45122-151	Worker s Comp Insurance Prem		\$1,087.00		Worker s Comp Insurance Prem
E 601-49440-151	Worker s Comp Insurance Prem		\$852.00		Worker s Comp Insurance Prem
E 602-49490-151	Worker s Comp Insurance Prem		\$1,068.00		Worker s Comp Insurance Prem
<b>Total LEAGUE OF MN CITIES INS TRUST</b>			\$16,753.00		
<hr/>					
Paid Chk# 019194	6/20/2019	<b>MARCO FINANCING, INC (LEASE)</b>			
E 101-41000-413	Copier/Printer Lease		\$96.70		COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$55.00		COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$25.00		COPIER/LEASE
E 101-42500-413	Copier/Printer Lease		\$25.00		COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$60.00		COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$25.00		COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$90.00		COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$70.00		COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$85.00		COPIER/LEASE
<b>Total MARCO FINANCING, INC (LEASE)</b>			\$531.70		
<hr/>					
Paid Chk# 019195	6/20/2019	<b>MINNESOAT PAVING &amp; MATERIALS</b>			
E 101-43100-308	Road Patching		\$4,281.60	1525052	2019 Road Patching 71.36 ton
E 101-43100-308	Road Patching		\$1,148.55	1525056	2019 Road Patching 20.15 ton
<b>Total MINNESOAT PAVING &amp; MATERIALS</b>			\$5,430.15		
<hr/>					
Paid Chk# 019196	6/20/2019	<b>PINE ISLAND BANK</b>			
E 308-47000-611	Bond Interest		\$861.00		SERIES 2014B CO RD 82 ST IMPR
<b>Total PINE ISLAND BANK</b>			\$861.00		
<hr/>					
Paid Chk# 019197	6/20/2019	<b>QUALITY FLOW SYSTEMS, INC</b>			
E 602-49490-289	Grinderstation Repairs/Parts		\$7,754.04	37199	Grinderstation for 25470 Pleasant Rd
<b>Total QUALITY FLOW SYSTEMS, INC</b>			\$7,754.04		
<hr/>					
Paid Chk# 019198	6/20/2019	<b>RALPHS CAR TRACTOR SERVICE INC</b>			
E 101-43100-220	Repair/Operating Expense		\$141.00	38352	Repair Unit 2
<b>Total RALPHS CAR TRACTOR SERVICE INC</b>			\$141.00		
<hr/>					
Paid Chk# 019199	6/20/2019	<b>STEARNS CO RECORDER OFFICE</b>			
E 101-46300-429	Recording of Legal Documents		\$46.00		Dolores M Hansen Trust Cert of Compliance
<b>Total STEARNS CO RECORDER OFFICE</b>			\$46.00		
<hr/>					
Paid Chk# 019200	6/26/2019	<b>AIS CONSULTING SERVICES</b>			
E 221-41000-310	Other Professional Services		\$600.00		Grand Lake LID - Starry Stoneworet Lakewide Survey
<b>Total AIS CONSULTING SERVICES</b>			\$600.00		
<hr/>					
Paid Chk# 019201	6/26/2019	<b>CITY OF COLD SPRING</b>			
E 602-49490-312	Wastewater Bill-Core City		\$3,069.03		MAY WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$5,879.19		MAY WASTEWTR BILL
<b>Total CITY OF COLD SPRING</b>			\$8,948.22		
<hr/>					
Paid Chk# 019202	6/26/2019	<b>HERBERG CONSTRUCTION</b>			

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			Check Amt	Invoice	Comment
E 101-43100-327	Blading Roads		\$546.00		6/24/19 230th, Glacier, 123rd, Spoden, Agate Beach, Mitchel, 6/25/19 Hubert Ln
<b>Total HERBERG CONSTRUCTION</b>			\$546.00		
<b>Paid Chk# 019203 6/26/2019 ICKLER COMPANY INC</b>					
E 101-43100-320	Ditch Mowing		\$26.05	19-81777	Replace bearings on ditch Mower
<b>Total ICKLER COMPANY INC</b>			\$26.05		
<b>Paid Chk# 019204 6/26/2019 LYNN PLUMSKI</b>					
E 101-41000-106	Cleaning Person		\$10.50		CITY HALL
E 101-41110-106	Cleaning Person		\$7.50		CITY HALL
E 101-41800-106	Cleaning Person		\$7.50		CITY HALL
E 101-42200-106	Cleaning Person		\$82.00		CITY HALL
E 101-43100-106	Cleaning Person		\$7.50		CITY HALL
E 101-46300-106	Cleaning Person		\$7.50		CITY HALL
E 601-49440-106	Cleaning Person		\$7.50		CITY HALL
E 602-49490-106	Cleaning Person		\$7.50		CITY HALL
<b>Total LYNN PLUMSKI</b>			\$137.50		
<b>Paid Chk# 019205 6/26/2019 MARCO TECHNOLOGIES LLC</b>					
E 101-41000-210	Operating Expenses		\$29.00	6488417	Remove phone system program software from old computer and install to new computer
E 101-41110-210	Operating Expenses		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 101-42200-220	Repair/Operating Expense		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 101-42500-220	Repair/Operating Expense		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 101-43100-210	Operating Expenses		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 101-45122-210	Operating Expenses		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 601-49440-210	Operating Expenses		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
E 602-49490-210	Operating Expenses		\$28.00	6488417	Remove phone system program software from old computer and install to new computer
<b>Total MARCO TECHNOLOGIES LLC</b>			\$225.00		
<b>Paid Chk# 019206 6/26/2019 NELSON SANITATION &amp; RENTAL</b>					
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$60.24	44937	EAGLE PARK 5/22-6/18/19
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$92.52	45009	LIONS PARK 5/22-6/18/19
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$84.52	45010	101 OTHMAR COMMUNITY PARK 5/22-6/18/19
<b>Total NELSON SANITATION &amp; RENTAL</b>			\$237.28		
<b>Paid Chk# 019207 6/26/2019 NORTHLAND TRUST SERVICES, INC</b>					
E 304-47000-611	Bond Interest		\$15,868.75		FACILITIES BOND SERIES 2014A
<b>Total NORTHLAND TRUST SERVICES, INC</b>			\$15,868.75		
<b>Paid Chk# 019208 6/26/2019 POWERHOUSE OUTDOOR EQUIP, INC</b>					
E 101-45122-220	Repair/Operating Expense		\$86.97	515909	Blades for Toro Mower
<b>Total POWERHOUSE OUTDOOR EQUIP, INC</b>			\$86.97		
<b>Paid Chk# 019209 6/26/2019 STEARNS CO RECORDER OFFICE</b>					
E 101-46300-429	Recording of Legal Documents		\$46.00		76.41720.0421 26119 80th Ave Variance Proceedings

CITY OF ROCKVILLE

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	Check Amt	Invoice	Comment
<b>Total STEARNS CO RECORDER OFFICE</b>	\$46.00		
<b>Paid Chk# 019210 6/26/2019 USABLE LIFE</b>			
G 101-21709 Short/Long-Term Disability	\$64.86		EMPLOYEE PORTION
E 101-41000-134 Employer Paid Life Insurance	\$29.70		LTD/STD
E 101-41000-135 Empl r Pd Short/Long Term Ins	\$259.53		LTD/STD
<b>Total USABLE LIFE</b>	\$354.09		
<b>10600 COMBINED CITY ACCT</b>	\$117,930.59		

Fund Summary

<b>10600 COMBINED CITY ACCT</b>	
101 GENERAL FUND	\$72,031.73
215 ROAD MAINTENANCE FUND	\$3,637.39
221 LAKE IMPROVEMENT DISTRICT	\$2,766.00
304 CITY FACILITIES	\$15,868.75
308 2008A/REFUNDING 2014B	\$861.00
601 WATER FUND	\$2,554.49
602 SEWER FUND	\$20,211.23
	<u>\$117,930.59</u>

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
<b>FUND 101 GENERAL FUND</b>						
<b>DEPT</b>						
001371	06/05/19	PERA	\$1,594.23	RETIRE CONTR-	101-21704	
001372	06/05/19	MN REVENUE	\$645.92	STATE TAX W/H-	101-21702	
001373	06/05/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,326.59	FEDERAL W/H -	101-21701	
001373	06/05/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,876.40	FICA/MEDICARE -	101-21703	
001375	06/20/19	PERA	\$1,659.23	RETIRE CONTR-	101-21704	
001376	06/20/19	MN REVENUE	\$646.85	STATE TAX W/H-	101-21702	
001377	06/20/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,323.34	FEDERAL W/H -	101-21701	
001377	06/20/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,968.44	FICA/MEDICARE -	101-21703	
019166	06/13/19	BLUE CROSS BLUE SHIELD OF MN	\$241.16	EMPLOYEE PORTION HEALTH INS.	101-21705	
019166	06/13/19	BLUE CROSS BLUE SHIELD OF MN	\$964.70	EMPLOYER PD HEALTH INS.	101-21706	
019210	06/26/19	USABLE LIFE	\$64.86	EMPLOYEE PORTION	101-21709	
<b>DEPT</b>			<u>\$12,311.72</u>			
<b>DEPT 41000 General Government (GENERAL)</b>						
001374	06/20/19	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee	101-41000-210	Operating Expenses
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$34.30	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	101-41000-209	Cleaning Supplies
019160	06/06/19	STRACK CONSULTING LLC	\$200.00	Draft refuse hauler ordinance	101-41000-310	Other Professional Services
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-41000-200	Office Supplies
019172	06/13/19	JOVANOVIK KADLEC & ATHMANN	\$122.50	Harstead Development	101-41000-304	Legal Fees
019172	06/13/19	JOVANOVIK KADLEC & ATHMANN	\$140.00	Refuse hauler ordinance	101-41000-304	
019174	06/13/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-41000-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-41000-322	Postage
019179	06/13/19	VISA	\$163.14	Coffee Maker, Coffee, Creamer, Fork, Cups	101-41000-200	Office Supplies
019179	06/13/19	VISA	\$14.89	Battery, Paper	101-41000-200	
019180	06/13/19	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Disposal
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-41000-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$7.72	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
019188	06/20/19	CENTURYLINK	\$45.92	251-5836 City Hall	101-41000-321	Telephone
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$96.70	COPIER/LEASE	101-41000-413	Copier/Printer Lease
019204	06/26/19	LYNN PLUMSKI	\$10.50	CITY HALL	101-41000-106	Cleaning Person
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$29.00	Remove phone system program software from old comput	101-41000-210	Operating Expenses
019210	06/26/19	USABLE LIFE	\$29.70	LTD/STD	101-41000-134	Employer Paid Life Insurance
019210	06/26/19	USABLE LIFE	\$259.53	LTD/STD	101-41000-135	Empl r Pd Short/Long Term Ins
<b>DEPT 41000 General Government (GENERAL)</b>			<u>\$1,569.27</u>			

DEPT 41110 Council/Mayor/Boards

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	101-41110-209	Cleaning Supplies
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-41110-200	Office Supplies
019172	06/13/19	JOVANOVICH KADLEC & ATHMANN	\$448.50	Conflict of interest question, Prepare Council Meeting & at	101-41110-304	Legal Fees
019174	06/13/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-41110-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/Web Site
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	101-41110-210	Operating Expenses
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-41110-301	Auditing and Acct g Services
019188	06/20/19	CENTURYLINK	\$45.91	251-5836 City Hall	101-41110-321	Telephone
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$38.00	Worker s Comp Insurance Prem	101-41110-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$55.00	COPIER/LEASE	101-41110-413	Copier/Printer Lease
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	101-41110-106	Cleaning Person
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	101-41110-210	Operating Expenses
DEPT 41110 Council/Mayor/Boards			\$1,025.31			
DEPT 41800 City Administration						
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-41800-200	Office Supplies
019174	06/13/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-41800-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-41800-322	Postage
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-41800-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$7.72	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$1,173.00	Worker s Comp Insurance Prem	101-41800-151	Worker s Comp Insurance Prem
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	101-41800-106	Cleaning Person
DEPT 41800 City Administration			\$1,579.32			
DEPT 42200 Fire Protection						
001378	06/25/19	JV TOOLING INC	\$200.00	Repair Portable Lake Pump fitting	101-42200-220	Repair/Operating Expense
001378	06/25/19	JV TOOLING INC	-\$200.00	Donated -Repair Portable Lake Pump Fitting	101-42200-362	
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	101-42200-209	Cleaning Supplies
019151	06/06/19	CENTRAL MCGOWAN, INC	\$39.40	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Supplies
019158	06/06/19	NORTH CENTRAL	\$270.00	Replacement lights for unit 3 (Tanker)	101-42200-220	Repair/Operating Expense
019159	06/06/19	SPEEDWAY OF COLD SPRING	\$134.02	Fuel Fire Dept	101-42200-212	Gas & Oil
019164	06/13/19	AT & T MOBILITY	\$76.46	FirstNet Fire Dept wireless	101-42200-321	Telephone
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-42200-200	Office Supplies
019173	06/13/19	KIESS BROS	\$117.44	Fuel Fire Dept	101-42200-212	Gas & Oil
019174	06/13/19	LYNN PLUMSKI	\$68.75	FIRE HALL	101-42200-106	Cleaning Person
019174	06/13/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-42200-106	
019175	06/13/19	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-42200-322	Postage
019179	06/13/19	VISA	\$14.89	Battery, Paper	101-42200-200	Office Supplies

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019179	06/13/19	VISA	\$65.50	Batteries, plates, cards, freezer bags, car charger, paper	101-42200-200	Office Supplies
019179	06/13/19	VISA	\$79.25	Disinfectant 1 qt 12pk	101-42200-209	Cleaning Supplies
019179	06/13/19	VISA	\$73.67	trash bags	101-42200-209	
019179	06/13/19	VISA	\$32.29	Dish Soap, Vinegar, 2 gal pail	101-42200-209	
019179	06/13/19	VISA	\$134.98	Powercut bar & chain	101-42200-219	Fire Rescue Supplies
019179	06/13/19	VISA	\$7.57	Batteries	101-42200-219	
019179	06/13/19	VISA	\$120.95	Brass Handles & Pistol Grip	101-42200-219	
019179	06/13/19	VISA	\$25.99	Single Bit Axe	101-42200-220	Repair/Operating Expense
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	101-42200-220	
019179	06/13/19	VISA	\$83.93	Safety glasses, Safety Eyewear, tool belt, work vest	101-42200-538	Personal Protective Equip-Fire
019179	06/13/19	VISA	\$166.41	Gear Cleaning	101-42200-538	
019180	06/13/19	WEST CENTRAL SANITATION, INC	\$24.72	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Disposal
019182	06/20/19	ASPEN MILLS	\$428.09	2 Yellow jackets Chad, James	101-42200-538	Personal Protective Equip-Fire
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-42200-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$87.32	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
019186	06/20/19	CENTRAL LAKES CONVENIENCE STOR	\$35.00	Fire Dept	101-42200-212	Gas & Oil
019188	06/20/19	CENTURYLINK	\$80.08	251-0072 Fire Dept	101-42200-321	Telephone
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$6,291.00	Worker s Comp Insurance Prem	101-42200-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42200-413	Copier/Printer Lease
019204	06/26/19	LYNN PLUMSKI	\$82.00	CITY HALL	101-42200-106	Cleaning Person
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	101-42200-220	Repair/Operating Expense
DEPT 42200 Fire Protection			\$9,102.85			
DEPT 42500 Emergency Management						
019163	06/13/19	AMEM	\$225.00	AMEM Annual Conference (EMS) Mike H	101-42500-332	Training
019168	06/13/19	BREEZY POINT RESORT	\$615.00	EMS Training Mike H (Lodging)	101-42500-331	Hotel,Meal,Prkg & Mileage Reim
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-42500-200	Office Supplies
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-42500-322	Postage
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$30.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
019179	06/13/19	VISA	\$14.89	Battery, Paper	101-42500-200	Office Supplies
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	101-42500-220	Repair/Operating Expense
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-42500-301	Auditing and Acct g Services
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42500-413	Copier/Printer Lease
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	101-42500-220	Repair/Operating Expense
DEPT 42500 Emergency Management			\$1,359.09			
DEPT 43100 Hwys, Streets, & Roads						
019147	06/06/19	ADVANCE AUTO PARTS	\$31.33	Shop supply heat shrink terminal & shrink tube	101-43100-220	Repair/Operating Expense
019148	06/06/19	ALL STATE TRAFFIC CONTROL INC	\$2,200.00	Purshased signs (Rough Road & Loose Gravel) for roads t	101-43100-211	Signs

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
019148	06/06/19	ALL STATE TRAFFIC CONTROL INC	\$150.00	Sign rental Closed road (Ahles Road -culvert repair)	101-43100-211	Signs
019148	06/06/19	ALL STATE TRAFFIC CONTROL INC	\$150.00	Un-stenciled Cones to mark bad spots on roads	101-43100-211	
019149	06/06/19	AMERICAN DOOR WORKS	\$23.00	Garage door repair	101-43100-220	Repair/Operating Expense
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	101-43100-209	Cleaning Supplies
019153	06/06/19	DELTA ELECTRIC	\$3,994.86	Install LED on HWY 23 & repair/replace parts in Contril pa	101-43100-225	Streetlight Repair/Maint
019156	06/06/19	MENARDS	\$72.41	Garage Door Repair	101-43100-220	Repair/Operating Expense
019157	06/06/19	M-R SIGN CO INC	\$190.80	Replaced Sign on Sauk River Road	101-43100-211	Signs
019161	06/06/19	TEAM LAB INNOVATIVE SOLUTIONS	\$696.00	Road patch 50 bags	101-43100-308	Road Patching
019162	06/13/19	360 RENTS INC	\$295.00	Boom Lift to install Street Lights	101-43100-225	Streetlight Repair/Maint
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-43100-200	Office Supplies
019170	06/13/19	GENERAL RENTAL CENTER	\$544.00	Rental of Asphalt Roller	101-43100-308	Road Patching
019172	06/13/19	JOVANOVICH KADLEC & ATHMANN	\$17.50	Culvert issue	101-43100-304	Legal Fees
019173	06/13/19	KIESS BROS	\$612.75	Fuel Streets	101-43100-212	Gas & Oil
019174	06/13/19	LYNN PLUMSKI	\$9.37	CITY HALL	101-43100-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-43100-322	Postage
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$40.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	Street Lighting-Electricity
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$50.00	10453000 St Lights Prairie Dr	101-43100-387	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$36.00	10232500 Co Rd140/H23 St Light	101-43100-387	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$35.00	10232600 Co Rd8/H23 St Lights	101-43100-387	
019179	06/13/19	VISA	\$14.89	Battery, Paper	101-43100-200	Office Supplies
019179	06/13/19	VISA	\$35.15	Hydraulic Filter-Loader	101-43100-220	Repair/Operating Expense
019179	06/13/19	VISA	\$39.50	2 wireless headset for city phone	101-43100-220	
019180	06/13/19	WEST CENTRAL SANITATION, INC	\$84.47	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Disposal
019183	06/20/19	AT & T MOBILITY	\$69.53	WIRELESS PHONE	101-43100-321	Telephone
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-43100-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$7.72	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$16.05	6109272-2 209 BRDWWY-PUB WKS	101-43100-383	
019187	06/20/19	CENTRAL MN DUST CONTROL	\$14,666.40	2019 Dust control Agate beach, Rausch Lk, Halfman Rd, G	101-43100-329	Dust Control
019188	06/20/19	CENTURYLINK	\$45.91	251-5836 City Hall	101-43100-321	Telephone
019190	06/20/19	CRYSTEEL TRUCK EQUIPMENT	\$70.84	Unit 168 Tail gate pin	101-43100-220	Repair/Operating Expense
019191	06/20/19	FARM-RITE EQUIPMENT, INC	\$55.51	Skidloader Safty Bar Sensor	101-43100-220	
019192	06/20/19	HERBERG CONSTRUCTION	\$1,072.50	6/5/19 Agate Beach, Mitchell, 230th, Sauk River, 125th Av	101-43100-327	Blading Roads
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$6,206.00	Worker s Comp Insurance Prem	101-43100-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$60.00	COPIER/LEASE	101-43100-413	Copier/Printer Lease
019195	06/20/19	MINNESOAT PAVING & MATERIALS	\$4,281.60	2019 Road Patching 71.36 ton	101-43100-308	Road Patching
019195	06/20/19	MINNESOAT PAVING & MATERIALS	\$1,148.55	2019 Road Patching 20.15 ton	101-43100-308	

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019198	06/20/19	RALPHS CAR TRACTOR SERVICE INC	\$141.00	Repair Unit 2	101-43100-220	Repair/Operating Expense
019202	06/26/19	HERBERG CONSTRUCTION	\$546.00	6/24/19 230th, Glacier, 123rd, Spoden, Agate Beach, Mitc	101-43100-327	Blading Roads
019203	06/26/19	ICKLER COMPANY INC	\$26.05	Replace bearings on ditch Mower	101-43100-320	Ditch Mowing
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	101-43100-106	Cleaning Person
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	101-43100-210	Operating Expenses
DEPT 43100 Hwys, Streets, & Roads			\$38,332.91			
DEPT 45122 Parks & Recreation						
019147	06/06/19	ADVANCE AUTO PARTS	\$14.96	Valve stem for mower & tire valve	101-45122-220	Repair/Operating Expense
019152	06/06/19	COLD SPRING CO-OP, INC.	\$25.71	Park grass seed	101-45122-220	
019152	06/06/19	COLD SPRING CO-OP, INC.	\$6.40	Barn Lime used to chalk base lines	101-45122-220	
019165	06/13/19	BETTYS EMBROIDERY	\$440.80	Summer Ball Program Shirts	101-45122-210	Operating Expenses
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-45122-210	
019173	06/13/19	KIESS BROS	\$289.73	Fuel Parks	101-45122-212	Gas & Oil
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/Web Site
019176	06/13/19	NELSON SANITATION & RENTAL	\$60.24	EAGLE PARK 5/7/-5/21/19	101-45122-410	Rentals-Toilet,Compr,PO Box
019176	06/13/19	NELSON SANITATION & RENTAL	\$84.52	101 OTHMAR COMMUNITY PARK 5/7/-5/21/19	101-45122-410	
019176	06/13/19	NELSON SANITATION & RENTAL	\$48.72	LIONS PARK 5/7/-5/21/19	101-45122-410	
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-45122-322	Postage
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-45122-322	
019179	06/13/19	VISA	\$14.88	Battery, Paper	101-45122-210	Operating Expenses
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	101-45122-220	Repair/Operating Expense
019179	06/13/19	VISA	\$44.98	Replacement Spout Kit, 5 gal gas can	101-45122-220	
019179	06/13/19	VISA	\$99.69	Weed & Feed	101-45122-257	Fertilizer/Weed Control
019180	06/13/19	WEST CENTRAL SANITATION, INC	\$13.18	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Disposal
019183	06/20/19	AT & T MOBILITY	\$10.00	WIRELESS PHONE	101-45122-321	Telephone
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-45122-301	Auditing and Acct g Services
019189	06/20/19	COLDSPRING	\$680.95	Class 2 Parks Parking lot	101-45122-338	Crushing/Gravel Purchase
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$1,087.00	Worker s Comp Insurance Prem	101-45122-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-45122-413	Copier/Printer Lease
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	101-45122-210	Operating Expenses
019206	06/26/19	NELSON SANITATION & RENTAL	\$84.52	101 OTHMAR COMMUNITY PARK 5/22-6/18/19	101-45122-410	Rentals-Toilet,Compr,PO Box
019206	06/26/19	NELSON SANITATION & RENTAL	\$60.24	EAGLE PARK 5/22-6/18/19	101-45122-410	
019206	06/26/19	NELSON SANITATION & RENTAL	\$92.52	LIONS PARK 5/22-6/18/19	101-45122-410	
019208	06/26/19	POWERHOUSE OUTDOOR EQUIP, INC	\$86.97	Blades for Toro Mower	101-45122-220	Repair/Operating Expense
DEPT 45122 Parks & Recreation			\$3,762.39			
DEPT 46300 Planning and Zoning						
001374	06/20/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	101-46300-210	Operating Expenses
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	101-46300-209	Cleaning Supplies

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019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	101-46300-200	Office Supplies
019169	06/13/19	COLD SPRING RECORD INC	\$35.44	Variance 26119 80th Ave	101-46300-340	Advertising/Printing/Publishin
019171	06/13/19	INSPECTRON INC.	\$1,768.81	Building Inspection & review	101-46300-305	Building Inspection Fees
019172	06/13/19	JOVANOVICH KADLEC & ATHMANN	\$262.50	Final Review & revised zoning ordinance, Review DNR co	101-46300-304	Legal Fees
019172	06/13/19	JOVANOVICH KADLEC & ATHMANN	\$87.50	Review listing agreement & dual agency	101-46300-304	
019172	06/13/19	JOVANOVICH KADLEC & ATHMANN	\$140.00	Schneider Plat	101-46300-304	
019174	06/13/19	LYNN PLUMSKI	\$9.37	CITY HALL	101-46300-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	101-46300-322	Postage
019179	06/13/19	VISA	\$14.88	Battery, Paper	101-46300-200	Office Supplies
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	101-46300-301	Auditing and Acct g Services
019188	06/20/19	CENTURYLINK	\$45.91	251-5836 City Hall	101-46300-321	Telephone
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$38.00	Worker s Comp Insurance Prem	101-46300-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$90.00	COPIER/LEASE	101-46300-413	Copier/Printer Lease
019199	06/20/19	STEARNS CO RECORDER OFFICE	\$46.00	Dolores M Hansen Trust Cert of Compliance	101-46300-429	Recording of Legal Documents
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	101-46300-106	Cleaning Person
019209	06/26/19	STEARNS CO RECORDER OFFICE	\$46.00	76.41720.0421 26119 80th Ave Variance Proceedings	101-46300-429	Recording of Legal Documents
DEPT 46300 Planning and Zoning			\$2,988.87			
FUND 101 GENERAL FUND			\$72,031.73			
FUND 215 ROAD MAINTENANCE FUND						
DEPT 43100 Hwys, Streets, & Roads						
019167	06/13/19	BRAUN INTERTEC CORPORATION INC	\$3,420.00	Soil Borings Reconstruction Ahles, Rausch Lk & 88th	215-43100-310	Other Professional Services
019169	06/13/19	COLD SPRING RECORD INC	\$217.39	2019 Street Improvement Bid 4/23, 5/7, 5/14, 5/21	215-43100-340	Advertising/Printing/Publishin
DEPT 43100 Hwys, Streets, & Roads			\$3,637.39			
FUND 215 ROAD MAINTENANCE FUND			\$3,637.39			
FUND 221 LAKE IMPROVEMENT DISTRICT						
DEPT 41000 General Government (GENERAL)						
019181	06/13/19	WESTWIND SHELTERS LLC	\$2,166.00	6x8 Shelter (Grand Lake Improvement)	221-41000-220	Repair/Operating Expense
019200	06/26/19	AIS CONSULTING SERVICES	\$600.00	Grand Lake LID - Starry Stoneworet Lakewide Survey	221-41000-310	Other Professional Services
DEPT 41000 General Government (GENERAL)			\$2,766.00			
FUND 221 LAKE IMPROVEMENT DISTRICT			\$2,766.00			
FUND 304 CITY FACILITIES						
DEPT 47000 Debt Service (GENERAL)						
019207	06/26/19	NORTHLAND TRUST SERVICES, INC	\$15,868.75	FACILITIES BOND SERIES 2014A	304-47000-611	Bond Interest
DEPT 47000 Debt Service (GENERAL)			\$15,868.75			

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FUND 304 CITY FACILITIES			\$15,868.75			
FUND 308 2008A/REFUNDING 2014B						
DEPT 47000 Debt Service (GENERAL)						
019196	06/20/19	PINE ISLAND BANK	\$861.00	SERIES 2014B CO RD 82 ST IMPR	308-47000-611	Bond Interest
DEPT 47000 Debt Service (GENERAL)						
			\$861.00			
FUND 308 2008A/REFUNDING 2014B			\$861.00			
FUND 601 WATER FUND						
DEPT 49440 Water-Administration						
001374	06/20/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	601-49440-210	Operating Expenses
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	601-49440-209	Cleaning Supplies
019154	06/06/19	GOPHER STATE ONE-CALL	\$37.12	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
019155	06/06/19	HAWKINS WTR TREATMENT GRP INC	\$10.00	Chlorine Cylinder	601-49440-216	Chemicals/Chem Products
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	601-49440-200	Office Supplies
019172	06/13/19	JOVANOVIK KADLEC & ATHMANN	\$17.50	Tower lease amendment	601-49440-304	Legal Fees
019173	06/13/19	KIESS BROS	\$33.46	Fuel Water	601-49440-212	Gas & Oil
019174	06/13/19	LYNN PLUMSKI	\$9.37	CITY HALL	601-49440-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	601-49440-322	Postage
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$199.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$389.00	10516700 Pleasant Rd Pump Hous	601-49440-382	PL LK Electric Utilities
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$47.70	10543000 79th Ave Pump House	601-49440-382	
019179	06/13/19	VISA	\$14.89	Battery, Paper	601-49440-200	Office Supplies
019179	06/13/19	VISA	\$152.60	Hach Fluoride Reagent 2 25/pk	601-49440-216	Chemicals/Chem Products
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	601-49440-220	Repair/Operating Expense
019179	06/13/19	VISA	\$23.57	Postage	601-49440-322	Postage
019183	06/20/19	AT & T MOBILITY	\$25.00	WIRELESS PHONE	601-49440-321	Telephone
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	601-49440-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$7.71	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$19.06	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$16.05	6109272-2 209 BRDWDY-PUB WKS	601-49440-383	
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$23.90	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	
019188	06/20/19	CENTURYLINK	\$38.12	251-1664 SCDA System	601-49440-321	Telephone
019188	06/20/19	CENTURYLINK	\$45.91	251-5836 City Hall	601-49440-321	
019188	06/20/19	CENTURYLINK	\$50.59	251-2120 Well house 3	601-49440-321	
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$852.00	Worker s Comp Insurance Prem	601-49440-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$70.00	COPIER/LEASE	601-49440-413	Copier/Printer Lease

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	601-49440-106	Cleaning Person
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	601-49440-210	Operating Expenses
DEPT 49440 Water-Administration			\$2,554.49			
FUND 601 WATER FUND			\$2,554.49			
FUND 602 SEWER FUND						
DEPT 49490 Sewer-Administration						
001374	06/20/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	602-49490-210	Operating Expenses
019150	06/06/19	AMERIPRIDE SERVICES, INC	\$14.00	RENTAL OF RUGS/MOPS-CITY HALL 5/2 & 5/30/19	602-49490-209	Cleaning Supplies
019153	06/06/19	DELTA ELECTRIC	\$641.75	Grinderstation calls Lake Area	602-49490-296	Lk Sewer Contr Srvc
019154	06/06/19	GOPHER STATE ONE-CALL	\$37.13	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
019169	06/13/19	COLD SPRING RECORD INC	\$12.60	Window Envelope	602-49490-200	Office Supplies
019173	06/13/19	KIESS BROS	\$33.46	Fuel Sewer	602-49490-212	Gas & Oil
019174	06/13/19	LYNN PLUMSKI	\$9.37	CITY HALL	602-49490-106	Cleaning Person
019175	06/13/19	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/Web Site
019177	06/13/19	NEOPOST, INC	\$42.18	Equipment Rental	602-49490-322	Postage
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$77.00	10440600 Pleasant Lk Lift Stat	602-49490-381	Electric Utilities
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$92.00	10405800 Co Rd 8 Lift Station	602-49490-381	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$199.00	10405900 Co Rd 6 Lift Station	602-49490-381	
019178	06/13/19	STEARNS ELECTRIC ASOC INC	\$296.00	10406000 Prairie Dr Lift Stati	602-49490-381	
019179	06/13/19	VISA	\$14.88	Battery, Paper	602-49490-200	Office Supplies
019179	06/13/19	VISA	\$39.48	2 wireless headset for city phone	602-49490-220	Repair/Operating Expense
019183	06/20/19	AT & T MOBILITY	\$25.00	WIRELESS PHONE	602-49490-321	Telephone
019183	06/20/19	AT & T MOBILITY	\$31.40	GRINDERSTATION PHONE	602-49490-321	
019184	06/20/19	BERGANKDV	\$317.50	AUDIT SRVC-FINANCIAL STATEMENT	602-49490-301	Auditing and Acct g Services
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$16.05	6109272-2 209 BRDWY-PUB WKS	602-49490-383	Gas Utilities
019185	06/20/19	CENTER POINT ENERGY-MINNEGASCO	\$7.71	6394888-9 UTIL-229 CITY HALL	602-49490-383	
019188	06/20/19	CENTURYLINK	\$52.48	259-1473 Sewer	602-49490-321	Telephone
019188	06/20/19	CENTURYLINK	\$61.27	685-4204 Sewer	602-49490-321	
019188	06/20/19	CENTURYLINK	\$45.91	251-5836 City Hall	602-49490-321	
019188	06/20/19	CENTURYLINK	\$38.12	251-1664 SCDA System	602-49490-321	
019188	06/20/19	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	
019193	06/20/19	LEAGUE OF MN CITIES INS TRUST	\$1,068.00	Worker s Comp Insurance Prem	602-49490-151	Worker s Comp Insurance Prem
019194	06/20/19	MARCO FINANCING, INC (LEASE)	\$85.00	COPIER/LEASE	602-49490-413	Copier/Printer Lease
019197	06/20/19	QUALITY FLOW SYSTEMS, INC	\$7,754.04	Grinderstation for 25470 Pleasant Rd	602-49490-289	Grinderstation Repairs/Parts
019201	06/26/19	CITY OF COLD SPRING	\$5,879.19	MAY WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lakes Area
019201	06/26/19	CITY OF COLD SPRING	\$3,069.03	MAY WASTEWTR BILL	602-49490-312	Wastewater Bill-Core City
019204	06/26/19	LYNN PLUMSKI	\$7.50	CITY HALL	602-49490-106	Cleaning Person

**CITY OF ROCKVILLE**  
**Exp Detail Council MMB jn**

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
019205	06/26/19	MARCO TECHNOLOGIES LLC	\$28.00	Remove phone system program software from old comput	602-49490-210	Operating Expenses
DEPT 49490 Sewer-Administration			<u>\$20,211.23</u>			
FUND 602 SEWER FUND			<u>\$20,211.23</u>			
			<u>\$117,930.59</u>			

**ROCKVILLE CITY COUNCIL MEETING MINUTES**  
**June 12, 2019**  
**Rockville City Hall**

**Item 1) Call to Order**

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

**Item 2) Pledge of Allegiance**

**Item 3) Roll Call**

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, and Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; City Engineer, Justin Kannas; City Attorney, Chris Nelson; and Glen Wood, Stickney Dairy.

Others present: various members of the public.

**Item 4) Additions/Approval of Agenda**

Request was made by Member Tippelt to add 12d) IT/Audio.

***Motion by Becker, second by Simon, to approve the agenda with the addition. Motion carried.***

**Item 5) Public Comment**

Amy Grinsteiner, 11279 Hubert Lane, stated she had a question regarding the Notes to Financial Statement that was part of the Council packet.

**Item 6) Resolution 2019-23 Acceptance of May 2019 Donation**

***Motion by Simon, second by Tippelt, to approve Resolution 2019-23 Acceptance of May 2019 Donation. Motion passed unanimously.***

**Item 7) Approval of May 2019 Bills Paid**

***Motion by Herberg, second by Tippelt, to approve the May 2019 Bills Paid noting that Herberg abstained from check #019080, #019016, and #019138. Motion passed.***

**Item 8) Consent Agenda**

- a) Approval of Rockville City Council Minutes of May 8 and 22, 2019
- b) Acknowledge May 2019 Sheriff's Report
- c) Acknowledge May 2019 Building Permits
- d) Approval of Grand Lake Fire Works July 4, 2019
- e) Resolution 2019-24 Approval of LG 220 Lawful Gambling Exempt Permit

***Motion by Becker, second by Herberg, to approve the Consent Agenda as presented. Motion passed unanimously.***

**Item 9) 2018 Audit Report – BerganKDV, Steve Wischmann**

Steve Wischmann, Bergan/KDV, presented council with an overview of the 2018 Audit Report.

- a) Resolution 2019-25 Acceptance of the Year End 2018 Audit Report

***Motion by Becker, second by Simon, to approve Resolution 2019-25 Acceptance of the Year End 2018 Audit Report. Motion passed unanimously.***

**Item 10) BerganKDV – IT Security, Steve Wischmann**

- a) Security Assessment Quote

Steve Wischmann, BerganKDV, provided the Council with a security assessment quote and presentation, Council held a brief discussion on current security procedures and future plans.

**Item 11) Department Reports**

a) Emergency Management, Mike Hofmann

1. New Siren

Hoffman reported to the Council that he has been continuing to work with Federal Signal in developing a map that shows the current siren coverage area as well as proposed siren placement as it relates to severe weather warning siren coverage for the City of Rockville. The data appears to indicate that two additional sirens as well as one replacement siren are needed. Possible locations for the two new sirens would be the Northwest area of Rockville near Glacier Road and North of there, Southeast of Rockville near 220<sup>th</sup> Street and Rausch Lake Road. Hofmann recommended purchasing one siren this year and placing it near 220<sup>th</sup> and Rausch. Hofmann further noted that the money for this siren is in his current Emergency Management budget. The second new siren would be planned as part of the 2020 budget year.

***Motion by Becker, second by Herberg, to approve Director Hofmann’s request and approve the purchase and installation of a new emergency siren (not to exceed \$21,000.00). Motion passed unanimously.***

b) Planning Commission

1. Resolution 2019-26 Approval of Loxtercamp: Side Yard Setback Variance Application

**Staff Report**

**Re:** Setback Variance Request

**Owner:** Eric R. Loxtercamp

Property Address: 26119 80<sup>th</sup> Avenue

Parcel No. 76.41720.0421

**Variance Requested:**

1. To exceed the 10-foot side yard setback requirement in an R-1 Shoreland Overlay District of Pleasant Lake, a Recreational Development Lake.  
*Section 17.6.5.B Side Yard Setback. The side yard setback must be at least ten (10) feet, except that the side yard setback on corner lots must be at least fifteen (15) feet.*

**Relevant Information:**

1. Owner proposes to construct a deck with a deck walkway.
2. Lot dimensions: 135’ x 78’.
3. The deck walkway would be approximately 4 feet into the 10-foot side yard setback.
4. The 16’ x 12’ deck itself will meet the 10-foot side yard setback.
5. The lot is a legal conforming lot.
6. 11 notices of public hearing were sent out.

**Recommendation:**

Consider approval.

-

Council held a brief discussion.

***Motion by Tippelt, second by Simon, to approve Resolution 2019-26 Approval of Loxtercamp: Side Yard Setback Variance Application with the stipulation that the walkway may not be inclosed. Motion passed unanimously.***

2. Resolution 2019-27 Approval of Dolores M. Hansen Estate Qualified Minor Subdivision

**Staff Report**

**Re:** Qualified Minor Subdivision

**Owners:** Dolores M. Hansen Trust

Property Address: 541 Oak Street

Parcel I.D. No. 76.41830.0006 - Section 16, Township 123, Range 029

**Request:**

Request is to separate Lots 10 & 11 from Lots 12 & 13 thereby establishing a new parcel.

**Relevant Information:**

1. This property is located in a R-1 zoning district.
2. Property is located on the south end of Oak Street.

3. Separate lots 10 & 11 from lots 12 & 13.
4. Purpose is to create two buildable parcels.
5. Prior to this application there was an application for an Administrative Subdivision and Combining 2 Lots that separated lot 9 from lots 10 thru 13 and combine it with lots 7 & 8.
6. QMS do not require a public hearing but does require Planning Commission and Council approval, no notices sent out.

**Recommendation:**

Consider approval.

-

***Motion by Simon, second by Herberg, to approve Resolution 2019-27 Approval of Dolores M. Hansen Estate Qualified Minor Subdivision. Motion passed unanimously.***

3. Review Gross/Berdan Qualified Minor Subdivision/Rezone Concept Plan

**Staff Report**

**Re:** Concept Plan for a Qualified Minor Subdivision and Rezone

Owners: Ann M. Gross

Property Address: County Road 47 and Lake Road

Parcel I.D. No. 76.41625.0605 - Section 15, Township 123, Range 029

**Request:**

Request is to reallocate 71.06 restricted acres to allow for a Qualified Minor Subdivision of 22.09 +/- acres and Rezone the 22.09 +/- acres from A-40 to RR.

**Relevant Information:**

1. This property is located in an A-40 zoning district.
2. Property is located near the intersection of County Road 47 and Lake Road.
3. Total acreage is 93.15 +/-.
4. Restricted acreage is 71.06.
5. Unrestricted acreage is 22.09.
6. Purpose is to reallocate the 71.06 restricted acres and subdivide and rezone 22.06 to RR.

**Recommendation:**

Consider approval.

-

Council held a brief discussion.

***Motion by Simon, second by Herberg, to approve the Gross/Berdan Qualified Minor Subdivision/Rezone Concept Plan. Motion passed unanimously.***

- c) City Engineer - Justin Kannas, Bolton-Menk

1. Stickney Hill

Engineer Kannas reviewed with the Council the letter dated September 6, 2018, (See Attached) written by City Attorney Susan Kadlec, a letter written to Stickney Hill Dairy that outlined the City Council directive to Stickney as it relates to water sewer usage (flow meter) and CBOD monitoring (sampling location) etc.

There were 7 specific items that were to be addressed in the letter. Items number 1 and 2 have been taken care of and items 3 through 7 as of today have not been addressed by Stickney. Kannas recommended that City Council consider authorizing himself to move forward with (1) preparing plans and specs (2) authorizing the City to act on said plans and spec by installing meter, sampling location and storage shed in the City's right-of-way. Cost to be reimbursed by Stickney Hill Dairy.

Additionally, the Council was made aware that Stickney Hills is again past due on their City of Rockville Utility payment. Administrator Bode stated that Stickney is again disputing the City usage charge as it relates to the CBOD units charged to Stickney. Bode stated that the City is following the guidelines for billing as spelled out in the September 6, 2018 letter. Bode further recommended the City Council confirm City policy by authorizing the Utilities at Stickney Hill be shut off if payment in full is not received by the City by tomorrow morning, 9:00 a.m., June 13, 2019.

Council held extensive discussion about Stickney Hill's lack of response to the detailed letter dated September 6, 2018 and the non-payment of the City of Rockville Utility bill.

**Motion by Becker, second by Herberg, to authorize staff and along with City Engineer to activate and move forward on Items 3 thru 7 in the letter dated September 6, 2018. Motion passed unanimously.**

**Motion by Becker, second by Tippelt, to have Stickney Hill Dairy pay their utility bill in full in the amount of \$18,045.82 by 9 a.m. on June 13, 2019, or be subject to the water utilities being shut off. Motion passed unanimously.**

2. 2019 Street Project

Justin Kannas, City Engineer, provided Council with a brief update on the 2019 Street Project and the Request for Proposal (RFP) bidding is open on the 2019 Sealcoating Project.

d) Public Works

1. Written Report – Reviewed by Council.

2. Gravel Road Quote

**Motion by Tippelt, second by Becker, to approve Herberg Construction (lowest quote) as the 2019 Gravel Road contractor. Motion passed. (Herberg abstained from discussion and voting).**

Council debated the need to gravel all of the proposed roads this year versus possibly chemically treating some of these roads and taking those saving and applying it towards a hot mix trailer to help repair our tar roads.

**Motion by Willenbring to approve graveling 123<sup>rd</sup> Avenue, 125<sup>th</sup> Avenue, and Sauk River Road (omitting Spoden Road). No action do to lack of a second.**

**Motion by Becker, second by Simon, to approve gravel road improvements to 123<sup>rd</sup> Avenue, 125<sup>th</sup> Avenue, Sauk River Road, and Spoden Road in the amount of \$65,644.80. Motion passed 3 to 1 vote. Ayes: Becker, Simon, Willenbring. Nays: Tippelt. Abstain: Herberg.**

**Item 12) Council Action**

a) Appropriations, Allocations, and Transfers

b) Fuel Barrels (Fire and Public Works Departments)

Council briefly discussed the possibility of installing some type of fuel/gas barrels up at the fire hall. Postponed, no action.

c) Ordinance Amendments – Set Date, Public Hearing for Wake Ordinance and Garbage Collection  
**Motion by Becker, second by Herberg, to approve July 10, 2019 as the Public Hearing for Ordinance Amendments for Wake Ordinance and Garbage Collection. Motion passed unanimously.**

d) Audio – any issues with audio please contact Brad at Tri-City Cable.

**Item 13) Mayor/Council Reports**

a) RTCB – Mayor provided a brief funding update.

**Item 14) Future Agenda Items**

**Item 15) Adjourn**

**Motion by Becker, second by Herberg, to adjourn the meeting. Motion carried. Meeting adjourned at 7:58 p.m.**

Respectfully Submitted,

Martin M. Bode  
City Administrator

**SUSAN M. KADLEC**  
[Susan.Kadlec@jkalawfirm.com](mailto:Susan.Kadlec@jkalawfirm.com)

September 6, 2018

VIA EMAIL  
[gwood@stickneydairy.com](mailto:gwood@stickneydairy.com)

Mr. Glen Wood  
Stickney Hill Dairy  
PO Box 355  
Rockville, MN 56369

RE: Stickney Hill Dairy Permit for Industrial Use Discharge Permit Requirements

Dear Mr. Wood:

The City of Rockville has provided notice that Stickney Hill Dairy has exceeded its CBOD limits in violation of the above-referenced permit on numerous occasions in 2017 and 2018. This has caused the City of Rockville to be out of compliance with its sewer use agreement with the City of Cold Spring.

The City, through its engineer, has determined that Stickney's sampling location is not appropriately located to capture an accurate representation of waste being discharged into the City's sewer system. In addition, the City has been unable to verify sewer usage because Stickney's flow meter is not appropriately submerged.

At the council workshop on August 29, Stickney did not provide a plan of action for correcting the sewer flow meter issues, nor has Stickney provided a proposal to account for the difference between water coming into the property and sewer flows coming out of the property.

Accordingly, the City Engineer is recommending that the Council require the following measures of Stickney Hill Dairy to ensure future compliance with the permit limits and that the City can appropriately verify the CBOD results and sewer usage:

Items to be completed by Stickney Hill Dairy:

- 1) Purchase an irrigation water meter from the City of Rockville and install it on the irrigation service inside the building at a location approved by the City prior to install.
- 2) Purchase a water meter from the City of Rockville and install it on the water supply line to the office area of the plant to meter the domestic water use. The location of the meter shall be approved by the City prior to install.

- 3) Install a parshall flume flow meter, meeting City specifications, on the sanitary sewer service line, within the Stickney Dairy property, downstream of the wye connection with the domestic and process services. Integrate sewer meter flows into the Stickney Dairy system as necessary and provide ability for Stickney Dairy to read the meter flows without access to the meter location. Also provide a manual meter reading location inside the meter structure.
- 4) Install an access point to the sanitary sewer service adjacent to the flow meter to provide the ability for the City of Rockville to complete random sampling. Relocate the Stickney Dairy sampling location to this new location.
- 5) Install an above ground building above the flow meter and sampling locations, meeting City specifications. The building shall include an entrance capable of being locked. Building access shall be restricted to the City of Rockville authorized personnel.
- 6) Submit detailed plans and specifications for the above-mentioned improvements to the City Engineer for review and approval prior to commencement of construction activities.
- 7) All work shall be inspected by the City Engineer. Schedule inspections with the City Engineer a minimum of 48 hours in advance of construction.

Flow Measurements for Sewer Billing:

Until such time that the water meter is installed on the irrigation service inside Stickney Hill Dairy, the following flows will be used for calculating sewer bills:

- 1) The water meter reading on the City's water meter on the service to the property will be used to bill sewer flows and calculate CBOD, TSS and Total Phosphorous monthly amounts.

After the irrigation meter is installed but until such time that the water meter is installed on the domestic service inside Stickney Hill Dairy, the following flows will be used for calculating sewer bills:

- 1) The meter located on the gravity sanitary sewer line in the street will be read. The water meter reading volumes for other properties flowing through this sewer flow meter will be subtracted off of the total sewer flow meter reading in the street. The net volume will be the total sewer flow coming out of Stickney Hill Dairy (process wastewater plus domestic wastewater).

After the water meter is installed on the domestic service inside Stickney Hill Dairy but prior to the parshall flume sewer meter installation and calibration, the following flows will be used for calculating sewer bills:

- 1) The meter located on the gravity sanitary sewer line in the street will be read. The water meter reading volumes for other properties flowing through this sewer flow meter and the domestic water meter reading volume for Stickney Dairy will be subtracted off of the total sewer flow meter reading in the street. The net volume will be the total sewer flow coming out of Stickney Dairy (process wastewater only).

After the parshall flume sewer meter installation and calibration, the following flows will be used for calculating sewer bills:

- 1) The parshall flume sewer meter readings on the Stickney Hill Dairy service line will be read by the City of Rockville from the meter reading inside the meter structure on a monthly basis. Meter readings for calculations based on daily testing results will be by Stickney Dairy utilizing their integrated system.

Completion of Improvements:

- 1) Plans and specifications for the above-mentioned improvements shall be submitted to the City Engineer for review and approval by October 31, 2018.
- 2) Installation of the domestic water meter and irrigation water meter shall be complete or before October 31, 2018.
- 3) The new access point for the sampling locations and the construction of the above ground building above the flow meter and sampling locations shall be complete on or before May 15, 2019.
- 4) The parshall flume sewer flow meter shall be installed, calibrated and in working operation on or before May 15, 2019.

In addition, Stickney Hill Dairy will reimburse the City, within 30 days of receipt of invoices, for all engineering fees, sampling costs and attorney fees incurred as a result of Stickney's permit violations.

Furthermore the current utility bill (May-June and July-August) must be paid in full by September 27, 2018 or water service will be shut off.

This information is provided for your review and comment. We will be asking the City Council to adopt these requirements at the meeting on September 12, 2018.

Sincerely,

JOVANOVIICH, KADLEC & ATHMANN, PA

By   
Susan M. Kadlec  
Attorney at Law

SMK/baw

- c. Martin Bode (via email)  
Justin Kannas (via email)

CITY OF ROCKVILLE

07/05/19 11:15 AM

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Journal Entries

Current Period: APRIL 2019

Batch Name 040919JE 4  
 4984 Journal Entry Posted

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$248.01	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.93	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$8.21	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.92	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$22.22	\$0.00
Payroll Journal	E 101-42200-220 Repair/Operating E	\$28.08	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$3.91	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.29	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$3.09	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$33.71	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.17	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$26.18	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$1,425.00	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$144.10	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,096.80	\$0.00

CITY OF ROCKVILLE

07/05/19 11:15 AM

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Journal Entries

Current Period: APRIL 2019

Payroll Journal	E 101-41110-131 Health Insurance	\$44.15	\$0.00
Payroll Journal	E 101-41110-331 Hotel,Meal,Prkg &	\$191.44	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$11.15	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$136.30	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$91.87	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$96.34	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$79.32	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.53	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$237.73	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.69	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$21.46	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$279.30	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$5,781.35
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,298.58
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$625.22
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,990.60
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,736.73
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$964.70
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$31.23
Payroll Journal	G 221-10600 Cash	\$0.00	\$8.03
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,716.45
Payroll Journal	E 602-49490-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,993.60
Payroll Journal	E 101-43100-121 PERA	\$208.88	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$176.55	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$41.30	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$183.63	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00

**CITY OF ROCKVILLE**  
**Journal Entries**

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Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00		
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00		
Payroll Journal	E 101-45122-109 Public Works Maint	\$182.80	\$0.00		
Payroll Journal	E 101-45122-121 PERA	\$48.40	\$0.00		
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$41.29	\$0.00		
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00		
Payroll Journal	E 101-45122-131 Health Insurance	\$28.45	\$0.00		
Payroll Journal	E 221-41000-131 Health Insurance	\$1.13	\$0.00		
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00		
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00		
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00		
Payroll Journal	E 101-46300-111 Planning Commissi	\$50.00	\$0.00		
Payroll Journal	E 101-46300-121 PERA	\$179.35	\$0.00		
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$155.23	\$0.00		
Payroll Journal	E 101-46300-123 Medicare	\$36.33	\$0.00		
Payroll Journal	E 101-46300-131 Health Insurance	\$175.77	\$0.00		
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00		
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00		
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00		
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00		
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00		
Payroll Journal	E 101-45122-123 Medicare	\$9.66	\$0.00		
Transaction Date	4/11/2019	Due 0	<b>Total</b>	<b>\$16,267.07</b>	<b>\$16,267.07</b>

**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$12,548.99	\$12,548.99	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$8.03	\$8.03	In Balance
	601 WATER FUND	\$1,716.45	\$1,716.45	In Balance
	602 SEWER FUND	\$1,993.60	\$1,993.60	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name JE190425  
5000 Journal Entry

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**Posted**

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$92.55	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$89.85	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$21.02	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00

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Current Period: APRIL 2019

Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-109 Public Works Maint	\$5.99	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$10.40	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$8.60	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$48.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$153.00	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,175.98	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$214.82	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$190.96	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$44.67	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$188.80	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$550.00	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$41.66	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$9.75	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.19	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$117.26	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$1.98	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$257.18	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$101.91	\$0.00

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Current Period: APRIL 2019

Payroll Journal	E 601-49440-122 FICA-Social Securit	\$83.92	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$19.61	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.17	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$257.18	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$96.47	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$22.54	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$5,326.19
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,347.93
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$641.04
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,909.20
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,682.83
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$31.23
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.07
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,589.85
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,828.41
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$179.35	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$152.13	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$35.60	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00

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Journal Entries

Current Period: APRIL 2019

Payroll Journal	E 101-42800-123 Medicare			\$0.29	\$0.00
Transaction Date	4/25/2019	Due 0	Total	\$14,484.33	\$14,484.33

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$11,059.00	\$11,059.00	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.07	\$7.07	In Balance
	601 WATER FUND	\$1,589.85	\$1,589.85	In Balance
	602 SEWER FUND	\$1,828.41	\$1,828.41	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name	050819JE		5
5010	Journal Entry	Posted	

Refer		Debit	Credit
1	Labor Distribution		
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42200-104 Seasonal/Temp/Co	\$8.12	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.93	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$8.71	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$2.03	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$22.22	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$3.91	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.29	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$3.09	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$52.78	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$44.15	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00

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Journal Entries

Current Period: MAY 2019

Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.17	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$26.18	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$65.05	\$0.00
Payroll Journal	E 101-41800-331 Hotel,Meal,Prkg &	\$22.92	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$13.04	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$248.01	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$11.15	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$208.88	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$55.75	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.69	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$96.34	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$79.82	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.65	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$237.73	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00
Payroll Journal	E 602-49490-104 Seasonal/Temp/Co	\$12.18	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$92.63	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$21.64	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$279.30	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,643.42
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,298.58
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$628.73
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,827.02
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,594.23
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$964.70

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Journal Entries

Current Period: MAY 2019

Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$31.23
Payroll Journal	G 221-10600 Cash	\$0.00	\$8.03
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,725.19
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$2,006.72
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$179.82	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$42.07	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$183.63	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00
Payroll Journal	E 101-45122-104 Seasonal/Temp/Co	\$324.80	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$48.40	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$61.43	\$0.00
Payroll Journal	E 601-49440-104 Seasonal/Temp/Co	\$8.12	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$28.45	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,096.80	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$179.35	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$152.13	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$35.60	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$175.77	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$1.13	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$14.37	\$0.00
Transaction Date	5/9/2019	Due 0	
		<b>Total</b>	<b>\$14,848.43</b>
			<b>\$14,848.43</b>

Fund Summary

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$11,108.49	\$11,108.49	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$8.03	\$8.03	In Balance
	601 WATER FUND	\$1,725.19	\$1,725.19	In Balance
	602 SEWER FUND	\$2,006.72	\$2,006.72	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name 052219JE  
5027 Journal Entry

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Posted

Refer		Debit	Credit
Payroll Journal	1 Labor Distribution		
Payroll Journal	E 101-43100-123 Medicare	\$42.68	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00

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Journal Entries

Current Period: MAY 2019

Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.29	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$95.19	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,096.80	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$182.45	\$0.00
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00
Payroll Journal	E 101-45122-104 Seasonal/Temp/Co	\$585.80	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$48.40	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$77.61	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$18.16	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$208.88	\$0.00
Payroll Journal	E 101-42200-104 Seasonal/Temp/Co	\$14.64	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.93	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$9.12	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$2.13	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-42200-433 Dues and Subscript	\$10.00	\$0.00

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Journal Entries

Current Period: MAY 2019

Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$5,359.89
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,327.38
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$646.18
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,876.94
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,594.23
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$31.23
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.07
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,519.99
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,766.43
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$21.78	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$93.23	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.17	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-41000-200 Office Supplies	\$27.90	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$65.05	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$55.75	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$13.04	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$179.35	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$152.13	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$35.60	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.17	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00

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**Journal Entries**

**Current Period: MAY 2019**

Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00		
Payroll Journal	E 601-49440-104 Seasonal/Temp/Co	\$14.65	\$0.00		
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00		
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00		
Payroll Journal	E 601-49440-109 Public Works Maint	\$182.80	\$0.00		
Payroll Journal	E 601-49440-121 PERA	\$96.34	\$0.00		
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$80.23	\$0.00		
Payroll Journal	E 601-49440-123 Medicare	\$18.74	\$0.00		
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00		
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00		
Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00		
Payroll Journal	E 602-49490-104 Seasonal/Temp/Co	\$21.97	\$0.00		
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00		
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00		
Payroll Journal	E 602-49490-109 Public Works Maint	\$182.80	\$0.00		
Payroll Journal	E 602-49490-121 PERA	\$111.69	\$0.00		
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00		
Transaction Date	5/23/2019	Due 0	<b>Total</b>	\$14,249.92	\$14,249.92

**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$10,956.43	\$10,956.43	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.07	\$7.07	In Balance
	601 WATER FUND	\$1,519.99	\$1,519.99	In Balance
	602 SEWER FUND	\$1,766.43	\$1,766.43	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name 060519JE  
5036 Journal Entry

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**Posted**

Refer		Debit	Credit
1	Labor Distribution		
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42200-104 Seasonal/Temp/Co	\$14.64	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.93	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$9.12	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$2.13	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$22.22	\$0.00
Payroll Journal	E 101-42200-219 Fire Rescue Suppli	\$48.38	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$3.91	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00

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Journal Entries

Current Period: JUNE 2019

Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.29	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$3.09	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$95.19	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$44.15	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00
Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.17	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$26.18	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$65.05	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$13.04	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$248.01	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$11.15	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$208.88	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$55.75	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.69	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$96.34	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$80.20	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.74	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$237.73	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00

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Journal Entries

Current Period: JUNE 2019

Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00
Payroll Journal	E 602-49490-104 Seasonal/Temp/Co	\$21.97	\$0.00
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$93.20	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$21.76	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$279.30	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$4,904.16
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,326.59
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$645.92
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,876.40
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,594.23
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58
Payroll Journal	G 101-21706 City Portion Health Ins	\$0.00	\$964.70
Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$34.83
Payroll Journal	G 221-10600 Cash	\$0.00	\$8.03
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,732.19
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$2,017.20
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$182.33	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$42.65	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$183.63	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00
Payroll Journal	E 101-45122-104 Seasonal/Temp/Co	\$585.80	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$48.40	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$77.57	\$0.00
Payroll Journal	E 601-49440-104 Seasonal/Temp/Co	\$14.65	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$28.45	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,096.80	\$0.00
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$179.35	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$152.13	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$35.60	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$175.77	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$1.13	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$18.16	\$0.00

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**Journal Entries**

Current Period: JUNE 2019

Transaction Date	6/6/2019	Due 0	<b>Total</b>	<b>\$15,224.83</b>	<b>\$15,224.83</b>
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**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$11,467.41	\$11,467.41	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$8.03	\$8.03	In Balance
	601 WATER FUND	\$1,732.19	\$1,732.19	In Balance
	602 SEWER FUND	\$2,017.20	\$2,017.20	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

Batch Name 061919JE  
5052 Journal Entry

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**Posted**

Refer	1 Labor Distribution	Debit	Credit
Payroll Journal	E 101-42500-123 Medicare	\$1.01	\$0.00
Payroll Journal	E 101-43100-109 Public Works Maint	\$1,096.80	\$0.00
Payroll Journal	E 101-42200-102 Public Works Direct	\$18.68	\$0.00
Payroll Journal	E 101-42200-104 Seasonal/Temp/Co	\$13.62	\$0.00
Payroll Journal	E 101-42200-105 Finance/Billing Cler	\$49.82	\$0.00
Payroll Journal	E 101-42200-108 Administrative Assi	\$22.11	\$0.00
Payroll Journal	E 101-42200-121 PERA	\$9.93	\$0.00
Payroll Journal	E 101-42200-122 FICA-Social Securit	\$9.05	\$0.00
Payroll Journal	E 101-42200-123 Medicare	\$2.12	\$0.00
Payroll Journal	E 101-42200-131 Health Insurance	\$2.93	\$0.00
Payroll Journal	E 101-42500-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-42500-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42500-108 Administrative Assi	\$27.64	\$0.00
Payroll Journal	E 101-41800-131 Health Insurance	\$7.80	\$0.00
Payroll Journal	E 101-42500-122 FICA-Social Securit	\$4.32	\$0.00
Payroll Journal	E 101-41800-123 Medicare	\$15.66	\$0.00
Payroll Journal	E 101-42500-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-42800-101 City Administrator	\$6.94	\$0.00
Payroll Journal	E 101-42800-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-42800-105 Finance/Billing Cler	\$6.23	\$0.00
Payroll Journal	E 101-42800-121 PERA	\$1.45	\$0.00
Payroll Journal	E 101-42800-122 FICA-Social Securit	\$1.22	\$0.00
Payroll Journal	E 101-42800-123 Medicare	\$0.29	\$0.00
Payroll Journal	E 101-42800-131 Health Insurance	\$0.68	\$0.00
Payroll Journal	E 101-43100-101 City Administrator	\$138.85	\$0.00
Payroll Journal	E 101-43100-102 Public Works Direct	\$1,282.97	\$0.00
Payroll Journal	E 101-43100-104 Seasonal/Temp/Co	\$88.60	\$0.00
Payroll Journal	E 101-43100-105 Finance/Billing Cler	\$255.35	\$0.00
Payroll Journal	E 101-41000-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-42500-121 PERA	\$5.15	\$0.00
Payroll Journal	E 101-41110-123 Medicare	\$21.74	\$0.00
Payroll Journal	E 101-41000-102 Public Works Direct	\$24.91	\$0.00
Payroll Journal	E 101-41000-105 Finance/Billing Cler	\$43.60	\$0.00
Payroll Journal	E 101-41000-108 Administrative Assi	\$58.05	\$0.00
Payroll Journal	E 101-41000-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-41000-121 PERA	\$36.73	\$0.00

CITY OF ROCKVILLE

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Journal Entries

Current Period: JUNE 2019

Payroll Journal	E 101-41000-122 FICA-Social Securit	\$30.75	\$0.00
Payroll Journal	E 101-41000-123 Medicare	\$7.17	\$0.00
Payroll Journal	E 101-41000-131 Health Insurance	\$9.30	\$0.00
Payroll Journal	E 101-41110-101 City Administrator	\$798.38	\$0.00
Payroll Journal	E 101-41110-103 Mayor/Council	\$600.00	\$0.00
Payroll Journal	E 101-41110-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41110-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-42200-101 City Administrator	\$41.65	\$0.00
Payroll Journal	E 101-41110-122 FICA-Social Securit	\$92.95	\$0.00
Payroll Journal	E 101-43100-121 PERA	\$208.88	\$0.00
Payroll Journal	E 101-41110-131 Health Insurance	\$34.50	\$0.00
Payroll Journal	E 101-41410-101 City Administrator	\$34.71	\$0.00
Payroll Journal	E 101-41410-105 Finance/Billing Cler	\$24.91	\$0.00
Payroll Journal	E 101-41410-108 Administrative Assi	\$44.23	\$0.00
Payroll Journal	E 101-41410-121 PERA	\$7.79	\$0.00
Payroll Journal	E 101-41410-122 FICA-Social Securit	\$6.44	\$0.00
Payroll Journal	E 101-41410-123 Medicare	\$1.50	\$0.00
Payroll Journal	E 101-41410-131 Health Insurance	\$1.50	\$0.00
Payroll Journal	E 101-41800-101 City Administrator	\$180.50	\$0.00
Payroll Journal	E 101-41800-105 Finance/Billing Cler	\$620.31	\$0.00
Payroll Journal	E 101-41800-108 Administrative Assi	\$304.05	\$0.00
Payroll Journal	E 101-41800-121 PERA	\$82.85	\$0.00
Payroll Journal	E 101-41800-122 FICA-Social Securit	\$66.96	\$0.00
Payroll Journal	E 101-41110-121 PERA	\$95.05	\$0.00
Payroll Journal	E 602-49490-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-43100-108 Administrative Assi	\$11.06	\$0.00
Payroll Journal	E 601-49440-104 Seasonal/Temp/Co	\$13.63	\$0.00
Payroll Journal	E 601-49440-105 Finance/Billing Cler	\$548.06	\$0.00
Payroll Journal	E 601-49440-108 Administrative Assi	\$110.57	\$0.00
Payroll Journal	E 601-49440-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 601-49440-121 PERA	\$96.34	\$0.00
Payroll Journal	E 601-49440-122 FICA-Social Securit	\$80.16	\$0.00
Payroll Journal	E 601-49440-123 Medicare	\$18.73	\$0.00
Payroll Journal	E 601-49440-131 Health Insurance	\$25.50	\$0.00
Payroll Journal	E 602-49490-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-102 Public Works Direct	\$423.50	\$0.00
Payroll Journal	E 602-49490-104 Seasonal/Temp/Co	\$20.45	\$0.00
Payroll Journal	E 601-49440-101 City Administrator	\$69.42	\$0.00
Payroll Journal	E 602-49490-108 Administrative Assi	\$165.85	\$0.00
Payroll Journal	E 221-41000-131 Health Insurance	\$0.17	\$0.00
Payroll Journal	E 602-49490-121 PERA	\$111.69	\$0.00
Payroll Journal	E 602-49490-122 FICA-Social Securit	\$93.13	\$0.00
Payroll Journal	E 602-49490-123 Medicare	\$21.75	\$0.00
Payroll Journal	E 602-49490-131 Health Insurance	\$28.48	\$0.00
Payroll Journal	G 101-10600 Cash	\$0.00	\$5,857.18
Payroll Journal	G 101-21701 Federal Withholding	\$0.00	\$1,323.34
Payroll Journal	G 101-21702 State Withholding	\$0.00	\$646.85
Payroll Journal	G 101-21703 FICA/Medicare Withhol	\$0.00	\$1,968.44
Payroll Journal	G 101-21704 PERA	\$0.00	\$1,659.23
Payroll Journal	G 101-21705 Health Insurance	\$0.00	\$120.58

**CITY OF ROCKVILLE**  
**Journal Entries**

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**Current Period: JUNE 2019**

Payroll Journal	G 101-21709 Short/Long-Term Disabi	\$0.00	\$32.44
Payroll Journal	G 221-10600 Cash	\$0.00	\$7.07
Payroll Journal	G 601-10600 Cash	\$0.00	\$1,518.89
Payroll Journal	E 602-49490-105 Finance/Billing Cler	\$647.71	\$0.00
Payroll Journal	E 101-46300-101 City Administrator	\$1,825.85	\$0.00
Payroll Journal	E 101-43100-122 FICA-Social Securit	\$182.00	\$0.00
Payroll Journal	E 101-43100-123 Medicare	\$42.57	\$0.00
Payroll Journal	E 101-43100-131 Health Insurance	\$84.75	\$0.00
Payroll Journal	E 101-45122-101 City Administrator	\$86.78	\$0.00
Payroll Journal	E 101-45122-102 Public Works Direct	\$355.00	\$0.00
Payroll Journal	E 101-45122-104 Seasonal/Temp/Co	\$545.20	\$0.00
Payroll Journal	E 101-45122-105 Finance/Billing Cler	\$12.46	\$0.00
Payroll Journal	E 101-45122-108 Administrative Assi	\$8.29	\$0.00
Payroll Journal	E 101-45122-109 Public Works Maint	\$182.80	\$0.00
Payroll Journal	E 101-45122-121 PERA	\$48.40	\$0.00
Payroll Journal	E 101-45122-122 FICA-Social Securit	\$75.08	\$0.00
Payroll Journal	E 101-45122-123 Medicare	\$17.56	\$0.00
Payroll Journal	E 601-49440-102 Public Works Direct	\$373.68	\$0.00
Payroll Journal	E 101-45122-331 Hotel,Meal,Prkg &	\$9.28	\$0.00
Payroll Journal	G 602-10600 Cash	\$0.00	\$1,764.78
Payroll Journal	E 101-46300-102 Public Works Direct	\$6.23	\$0.00
Payroll Journal	E 101-46300-105 Finance/Billing Cler	\$249.12	\$0.00
Payroll Journal	E 101-46300-108 Administrative Assi	\$309.57	\$0.00
Payroll Journal	E 101-46300-111 Planning Commissi	\$50.00	\$0.00
Payroll Journal	E 101-46300-121 PERA	\$181.85	\$0.00
Payroll Journal	E 101-46300-122 FICA-Social Securit	\$155.23	\$0.00
Payroll Journal	E 101-46300-123 Medicare	\$36.33	\$0.00
Payroll Journal	E 101-46300-131 Health Insurance	\$79.28	\$0.00
Payroll Journal	E 221-41000-101 City Administrator	\$3.47	\$0.00
Payroll Journal	E 221-41000-105 Finance/Billing Cler	\$2.49	\$0.00
Payroll Journal	E 221-41000-121 PERA	\$0.44	\$0.00
Payroll Journal	E 221-41000-122 FICA-Social Securit	\$0.38	\$0.00
Payroll Journal	E 221-41000-123 Medicare	\$0.12	\$0.00
Payroll Journal	E 101-45122-131 Health Insurance	\$23.63	\$0.00
Transaction Date	6/20/2019	Due 0	
		<b>Total</b>	
		\$14,898.80	\$14,898.80

**Fund Summary**

		Debit	Credit	Difference
Refer 1	101 GENERAL FUND	\$11,608.06	\$11,608.06	In Balance
	221 LAKE IMPROVEMENT DISTRIC	\$7.07	\$7.07	In Balance
	601 WATER FUND	\$1,518.89	\$1,518.89	In Balance
	602 SEWER FUND	\$1,764.78	\$1,764.78	In Balance

For each fund the Debits MUST equal Credits to be In Balance.

### Building Permits: June 2019

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
76.42144.0015	Siding	8417 White Oak Rd	6/4/2019	2019-00029		\$ 25.00		\$ 1.00	\$ 26.00
76.42301.0019	Roofing	21826 Co Rd 8	6/11/2019	2019-00030		\$ 25.00		\$ 1.00	\$ 26.00
76.41830.0010	Roofing	433 Oak Street	6/13/2019	2019-00031		\$ 25.00		\$ 1.00	\$ 26.00
76.41830.0010	Siding	433 Oak Street	6/13/2019	2019-00032		\$ 25.00		\$ 1.00	\$ 26.00
76.41830.0008	Roofing	409 Oak Street	6/21/2019	2019-00033		\$ 25.00		\$ 1.00	\$ 26.00
76.41638.0500	Window/Door Replacements	11237 230th Street	6/25/2019	2019-00034		\$ 25.00		\$ 1.00	\$ 26.00
76.42240.0003	Deck/Porch	325 Broadway St E	6/3/2019	2019-00043	\$ 1,500.00	\$ 25.00	\$ 16.25	\$ 0.75	\$ 42.00
76.41720.0422	Deck/Porch	26101 80th Ave	6/4/2019	2019-00044	\$ 3,700.00	\$ 38.50	\$ 25.03	\$ 1.85	\$ 65.38
76.42189.0045	Alteration Mechanical	11107 Hubert Ln	6/5/2019	2019-00045		\$ 40.00		\$ 1.00	\$ 41.00
76.42142.0021	Deck/Porch	25611 Lena Ln	6/7/2019	2019-00046	\$ 4,000.00	\$ 38.50	\$ 25.03	\$ 2.00	\$ 65.53
76.41705.0027	Accessory Building	10651 Mitchell Ln	6/7/2019	2019-00047	\$ 7,000.00	\$ 47.50	\$ 30.88	\$ 3.50	\$ 81.88
76.41720.0421	Deck/Porch	26119 80th Ave	6/18/2019	2019-00049	\$ 6,500.00	\$ 47.50	\$ 30.88	\$ 3.25	\$ 81.63
76.41629.0500	Addition/Commercial	23445 Co Rd 8	6/19/2019	2019-00050	\$ 276,000.00	\$ 1,518.00	\$ 986.70	\$ 138.00	\$ 2,642.70
76.41741.0066	Addition/Industrial	308 Walnut Circle	6/28/2019	2019-00064	\$ 25,000.00	\$ 101.50	\$ 65.97	\$ 12.50	\$ 179.97

**CITY OF ROCKVILLE**

**ORDINANCE NO. 2019-98**

**AN ORDINANCE AMENDING THE MINNESOTA BASIC CODE, TITLE XI, SECTION 114 REGULATING REFUSE HAULER IN THE CITY OF ROCKVILLE**

**CHAPTER 114: REFUSE HAULERS**

Section 114

- 114.01 Definitions.
- 114.02 License Required.
- 114.03 Refuse Hauling Schedule..
- 114.04 Composting.
- 114.05 Disposal Required.
- 114.06 Collection Vehicles.
- 114.07 Recycling.
- 114.08. Containers.
- 114.09. Penalty, License Revocation.

**114.01 DEFINITIONS.**

For the purpose of this Section, the follow definitions shall apply.

**GARBAGE.** Organic refuse resulting from the preparation of food, and decayed and spoiled food from any source.

**REFUSE.** Includes garbage and rubbish.

**RUBBISH.** All inorganic refuse matter such as tin cans, glass, paper, ashes and the like. Rubbish shall include garbage.

**114.02 LICENSE REQUIRED.**

- (A) Residential refuse haulers are required to obtain an annual Refuse Hauling license from the City offices. The license shall be issued each January 1 at a fee as set by the Ordinance Establishing Fees and Charges. Licenses shall expire on December 31 of each year. Unless otherwise specified, the full annual fee will be required of licensees irrespective of the date of issuance of the license.
- (B) The City through attrition shall issue no more than two (2) Refuse Hauling licenses.
- (C) Refuse Haulers must have a minimum of 100 existing refuse customers in the City limits of the City of Rockville to be eligible to apply for a Refuse Hauling License.
- (D) Application Requirements.
  - (1) Applications shall be on a form approved by the City and include:
    - (a) The name and address of the Applicant,
    - (b) A description of each piece of equipment proposed to be used in collection,
    - (c) The proposed fee for service to customers,

- (d) A description of the service provided,
  - (e) The place to which the refuse is to be hauled,
  - (f) The manner in which refuse is to be disposed.
- (2) The City Council shall investigate each application and after due consideration approve or deny the license.
- (3) Approved licensees shall provide the following:
- (i) A current certificate of public liability insurance covering all vehicles to be used by the Applicant in the licensed business with the following minimum coverages:
    - (1) General liability coverage in an amount not less than \$1,000,000 for injury to any one or more persons resulting from any one accident and not less than \$500,000 for property damage resulting from any one accident.
    - (2) Automobile liability insurance with a combined single limit of \$1,000,000, covering all owned, hired, and non-owned vehicles.
  - (ii) Worker's Compensation Insurance covering all employees of the Licensee.
  - (iii) Any insurance policy required from the Licensee under this Section shall remain in full force and effect at all times that the hauler is licensed in the City. All insurance policies shall contain a provision requiring the City to be notified at least 30 days prior to the expiration or cancellation of any insurance policy.
  - (iv) A current list of vehicles used in Rockville, that includes the license plate number, make and year.
- (E) No transfer of licenses between refuse hauling companies or entities shall be allowed.
- (F) No person shall collector or remove garbage or refuse in any residential district except between the hours of 6:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 9:00 p.m. on any weekend or holiday.

**114.03 REFUSE HAULING SCHEDULE.**

- (A) Residential refuse hauling shall be limited to hauling one day per week as designated by the City Council annually.
- ~~(B) Refuse haulers for commercial and industrial customers are exempt from this Section.~~

**114.04 COMPOSTING.**

- (A) No person shall bury any refuse in the City except in a sanitary landfill, but leaves, grass clippings, and easily biodegradable, non-poisonous garbage may be composted on the premises where such refuse has been accumulated. Garbage may only be composted in a rodent-proof container or structure approved by the City.
- (B) Licensed refuse haulers shall provide collection of compost items at a fair and equitable cost to residential customers.

#### **114.05 DISPOSAL REQUIRED.**

Every person shall, in a sanitary manner, dispose of refuse that may accumulate upon property owned or occupied by such person. Refuse shall be collected, or otherwise lawfully disposed of on a regular basis.

#### **114.06 COLLECTION VEHICLES.**

- (A) Every refuse collection vehicle operating within the City of Rockville shall be lettered on the outside so as to identify the owner thereof. Every vehicle used for hauling garbage shall be covered, leak-proof, durable and of easily cleanable construction. Every vehicle used for hauling refuse shall be sufficiently air-tight, and so used as to prevent unreasonable quantities of dust, paper, or other collected materials to escape. Every vehicle shall be kept clean to prevent nuisances, pollution or insect breeding and shall be maintained in good repair.
- (B) An empty weight of five (5) tons will be the maximum refuse/recycling truck weight allowed during weight restriction periods.

#### **114.07 RECYCLING.**

Removal and hauling of recyclables shall occur at least twice each month. Pickup of recycling will coincide with the same schedule as the refuse hauling schedule.

#### **114.08 CONTAINERS.**

- (A) Every householder, occupant or owner of any residence and any restaurant, industrial establishment or commercial establishment shall provide, on the premises, one or more nuisance-free containers to receive and contain all refuse which may accumulate between collections. All normal accumulations of refuse shall be deposited in such containers.
- (B) It shall be the duty of the property owner or occupant to place their garbage containers where the refuse is to be collected, but in no event shall containers be placed in the street or on the sidewalk or in any manner placed where the containers will interfere with vehicular or pedestrian traffic. Refuse/recycling containers shall be stored inside or in side or rear yards.

#### **114.09 DEMOLITION – NEW CONSTRUCTION – REMODEL**

- (A) Demolition of an existing structure, construction of a new structure or major structure remodel is not regulated by this section.

#### **114.10 PENALTY, LICENSE REVOCATION.**

- (A) The violation of any provision or condition of this Section shall be grounds for revocation or suspension of the license.
- (B) Any person, firm, or corporation who violates any provision of this Section shall, upon conviction, be guilty of a misdemeanor. The penalty which may be imposed for any crime which is a misdemeanor under this section, including Minnesota Statutes specifically adopted by reference, shall be a sentence of not more than 90 days or a fine of not more than \$1,000, or both.
- (C) Upon conviction of a misdemeanor, the costs of prosecution may be added.
- (D) A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

## WATER SURFACE USE ORDINANCE

CITY OF ROCKVILLE  
STATE OF MINNESOTA  
COUNTY OF STEARNS

ORDINANCE NO.2019-96

### AN ORDINANCE REGULATING THE SURFACE USE OF PLEASANT LAKE AND GRAND LAKE

Be it ordained and enacted by the City of Rockville, State of Minnesota that the following becomes the Water Surface Use Ordinance.

**Section 1: PURPOSE, INTENT AND APPLICATION:** As authorized by Minnesota Statutes 86B.201, 86B205, and 459.20, AND Minnesota Rules 6110.3000-6110.3800 as now in effect and as hereafter amended , this Ordinance is enacted for the purpose and with the intent to control and regulate the use of the waters of Pleasant Lake and Grand Lake in the City of Rockville Minnesota, said bodies of water being located entirely within the boundaries of the City of Rockville to promote its fullest use and enjoyment by the public in general and the citizens of City of Rockville in particular; to insure safety for persons and property in connection with the use of said waters; to harmonize and integrate the varying uses of said waters; and to promote the general health, safety and welfare of the citizens of City of Rockville, Minnesota.

**Section 2: DEFINITIONS:** Terms used in this ordinance related to boating are defined in M.S. 86B.005.

“Public Watercraft Access” in this Section means an area set aside and managed by the Minnesota Department of Natural Resources as a free and adequate access site to public water resources for all citizens of Minnesota for recreational opportunities per MN Statute 86A.

“Slow-No-Wake” is defined by Minnesota Statute and Rule as the operation of a watercraft at the slowest possible speed necessary to maintain steerage, but in no case greater than five (5) miles per hour (See Minn. Stat. 86B.005 subd.16a or Minn R. part 6110.3700 for exact definitions)-.

### **Section 3: SURFACE ZONING OF PLEASANT LAKE and GRAND LAKE BY RESTRICTING SPEEDS DURING CERTAIN HOURS.**

(A) Slow ~~No-Wake~~ speed 24 hours per day on the entire water surface when the lake level on Pleasant lake exceeds 1093.5 feet (NGVD 29) and Grand Lake exceeds 1104.36 feet (NGVD 29) as measured on the DNR certified gauge located on each lake. All public watercraft accesses shall be posted prior to and during the time restrictions are in

place. In addition, signs will be -posted along access roads at each effected lake and at the Rockville City Hall.

(B) When high water levels have subsided and have remained below the elevations stated above for three (3) consecutive days, said restrictions shall be promptly removed.

**Section 4: SURFING:** At all times, boats producing large wakes for the intent of surfing, must be at least 300 feet from shore when doing this activity.

**Section 5: ENFORCEMENT:** the primary responsibility for enforcement of this ordinance shall rest with the Stearns County Sheriff's Department. This, however, shall not preclude enforcement by other licensed peace officers.

**Section 6: EXEMPTIONS:** All authorized Resource Management, Emergency and Enforcement Personnel, while acting in the performance of their assigned duties are exempt from the foregoing restrictions.

**Section 7: NOTIFICATION:** It shall be the responsibility of the City of Rockville to provide for adequate notification of the public, which shall include placement of signs at each public watercraft access outlining essential elements of the ordinance.

**Section 8: PENALTIES:** Any person who shall violate any of the provisions of this Ordinance shall be guilty of a Misdemeanor.

**Section 9: EFFECTIVE DATE:** This Ordinance shall be in effect from and after the date of its passage and publication.

Attest:

\_\_\_\_\_  
Duane Willenbring, Mayor

\_\_\_\_\_  
Martin M. Bode, City Administrator/Clerk

**Commented [BN(1):** Are you concerned about jet skis as well? Jet skis can create large wakes as well. No judgment if you want to leave it out... just figured I'd put it out there in case if you hadn't thought of it (so you don't have to do another amendment right away if that was your intent).

**CITY OF ROCKVILLE, MN  
RESOLUTION NO. 2019-29**

**A RESOLUTION GRANTING VARIANCE TO THE REAR YARD SETBACK ORDINANCE.**

WHEREAS, A request for a variance has been received from Brittney VanderEyck for a variance from the rear yard setback requirements in an R-1, Shoreland zoning district, and;

WHEREAS; The variance is to construct a 12' x 14' deck, said deck will range between 3 to 15 feet into the rear yard setbacks, and;

WHEREAS, The Rockville Planning Commission held a Public Hearing on July 9, 2019, 6:00 p.m., and;

WHEREAS, Proper notification and publication had been given, and;

WHEREAS, All persons were given an opportunity to be heard on said request.

WHEREAS, The Rockville Planning Commission recommends the Rockville City Council approve the variance request.

NOW, THEREFORE, PER MINNESOTA STATUTE 462.3595, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.
2. That granting of the variance will not be detrimental to the public health, safety, comfort and general welfare of the City.

Adopted this 10<sup>th</sup> Day of July, 2019

ATTEST:

SEAL:

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Martin M. Bode  
City Administrator

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Duane Willenbring  
Mayor

## STAFF REPORT

July 9, July 10, 2019

Rockville Planning Commission; City Council

Re: Rear Yard Setback Variance Request from:

Owners: Brittney Vander Eyk  
Property Address: 26176 Bluebird Lane  
Parcel No. 76.41720.0416

Variance Requested:

1. To exceed the 25-foot rear yard setback requirement in an R-1 Shoreland Overlay District of Pleasant Lake, a Recreational Development Lake.

*Section 17.6.5.D Rear Yard Setback. For clarification purposes, the following is a list of features that are exempt and may be located within the thirty-five (35') foot setback but no closer than twenty-five (25) feet: outside stairways, fire escapes, porches, platforms, decks, balconies and other similar projections. (This does not apply to the riparian lake lots.)*

Relevant Information:

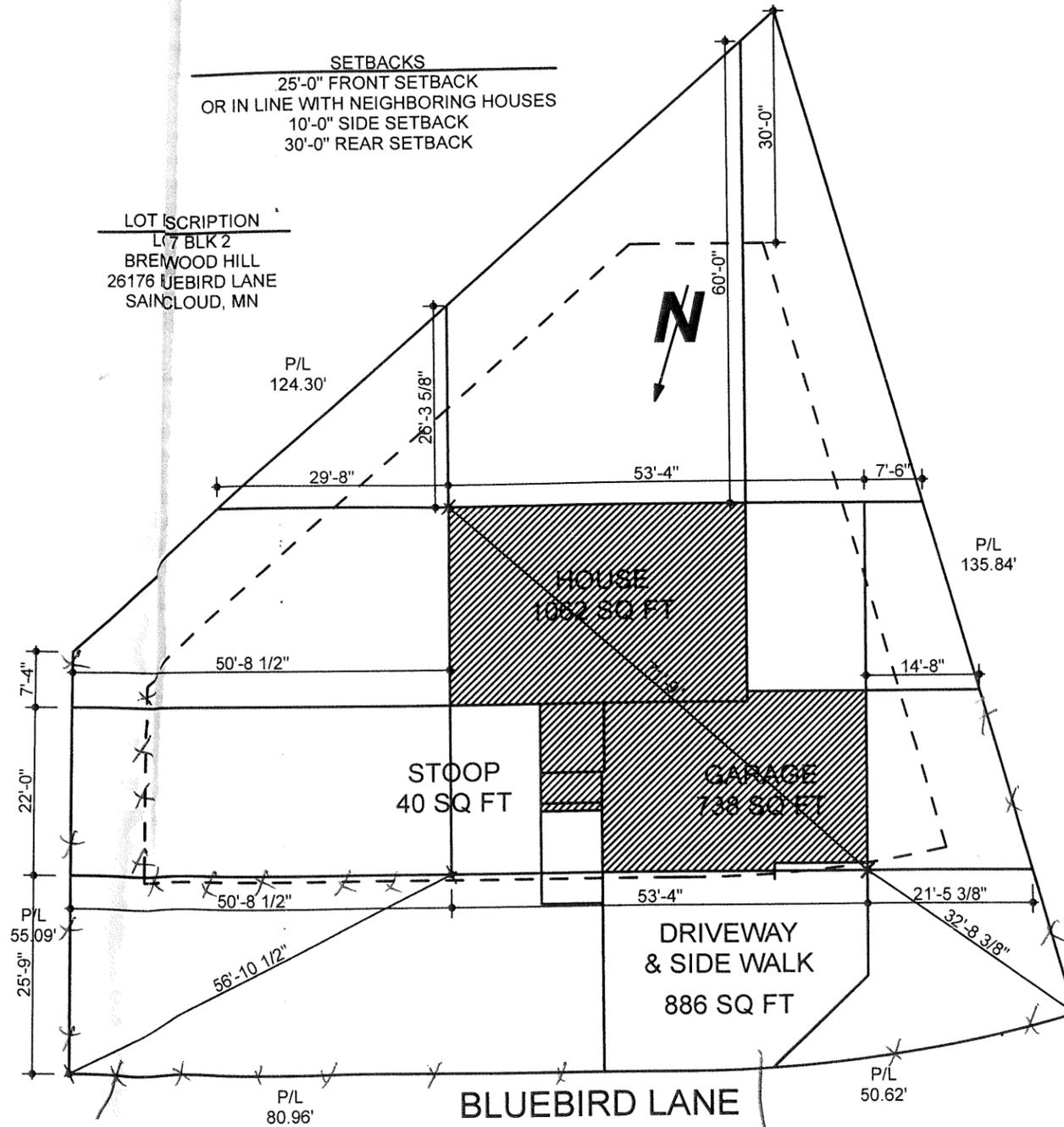
1. Owner proposes to construct a 12' x 14' deck
2. Lot dimensions: 131.58' x 135.84'
3. The deck would range between 3 to 15 +/- feet into the 25-foot rear yard setback
4. The lot is a legal Planned Unit Development lot
5. 12 notices of public hearing were sent out

## RECOMMENDATION

Submitted by:  
Martin M. Bode  
Zoning Administrator

**SETBACKS**  
 25'-0" FRONT SETBACK  
 OR IN LINE WITH NEIGHBORING HOUSES  
 10'-0" SIDE SETBACK  
 30'-0" REAR SETBACK

**LOT DESCRIPTION**  
 L7 BLK 2  
 BREWOOD HILL  
 26176 BLUEBIRD LANE  
 SAINCLOUD, MN



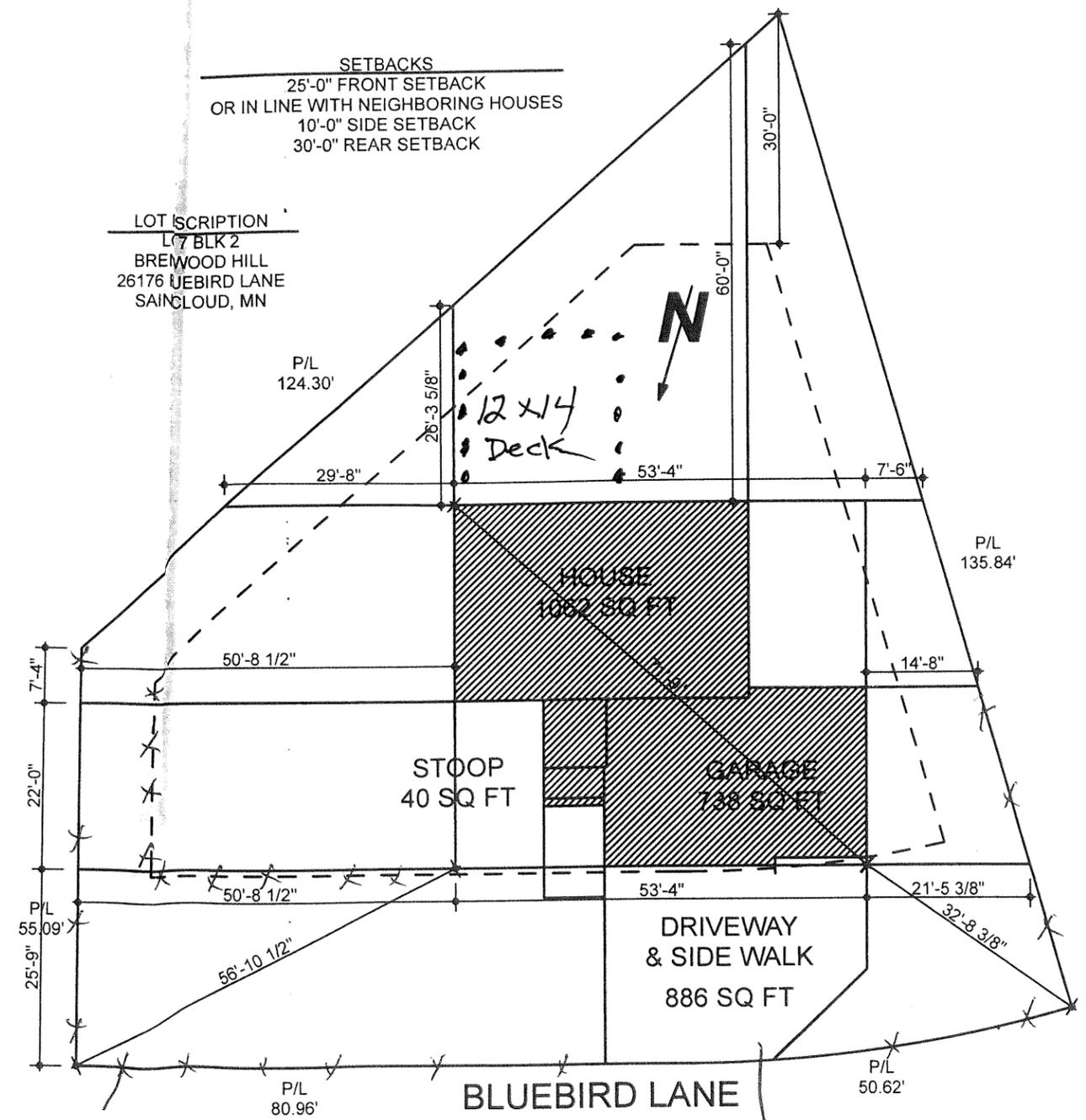
BLUEBIRD LANE

**PLOT PLAN**

SCALE: 1" = 20'-0"

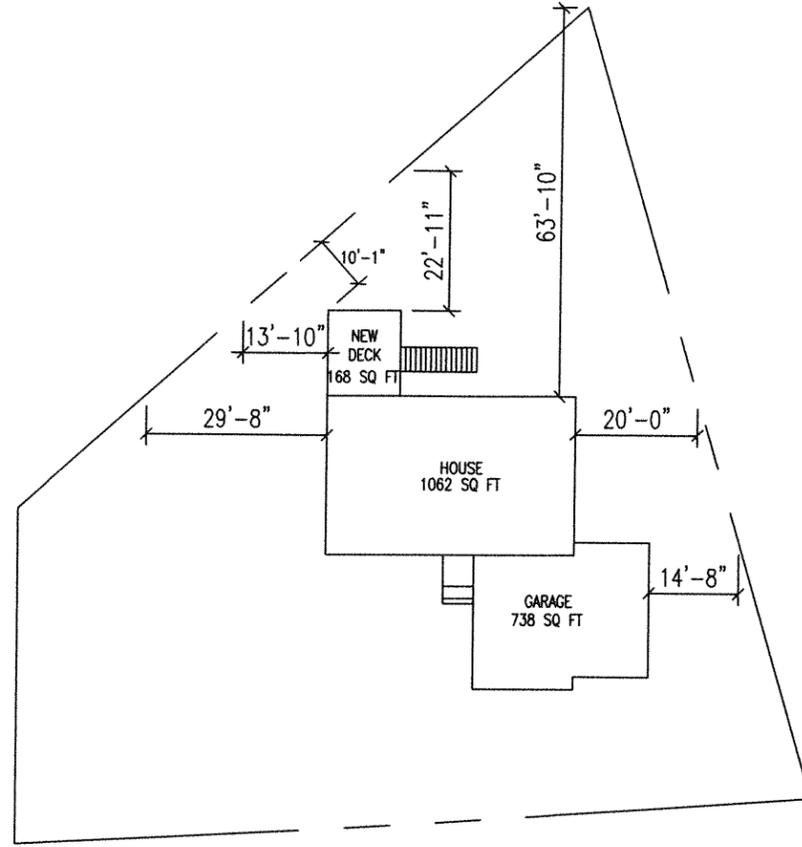
**SETBACKS**  
 25'-0" FRONT SETBACK  
 OR IN LINE WITH NEIGHBORING HOUSES  
 10'-0" SIDE SETBACK  
 30'-0" REAR SETBACK

**LOT DESCRIPTION**  
 L7 BLK 2  
 BREWOOD HILL  
 26176 UEBIRD LANE  
 SAINCLOUD, MN



**PLOT PLAN**

SCALE : 1" = 20'-0"

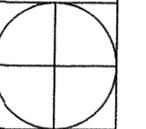


1 SITEPLAN  
1"=50'

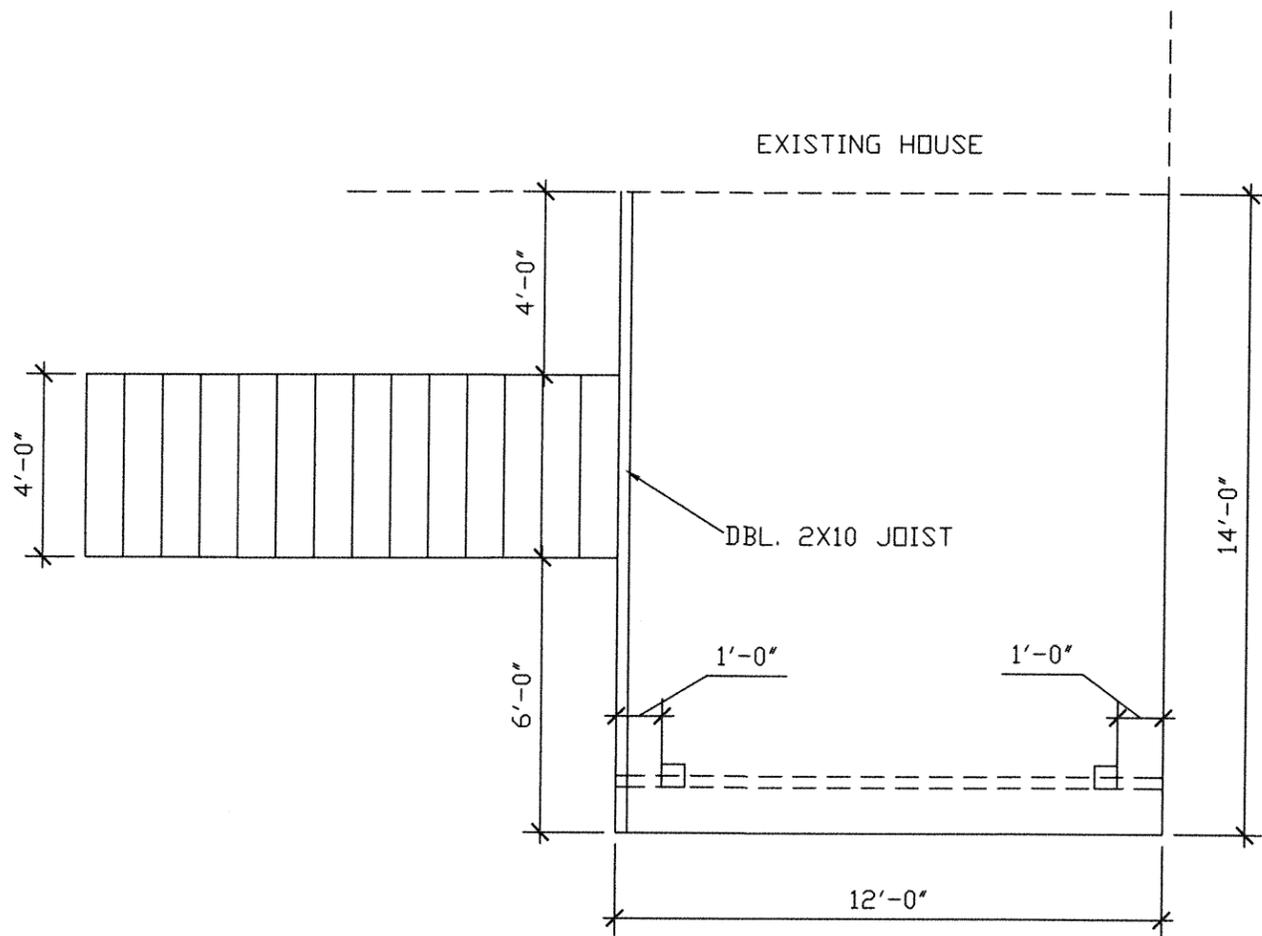
Drawings have been prepared by students in an architectural drafting program. As such, these plans may contain omissions or building code violations. These plans should not be used for working drawings to construct any building.  
DWTE

MIKE  
SCHLANGEN  
CONSTRUCTION  
INC.  
CELL: 320-249-7537  
EMAIL: msconst@qq.com

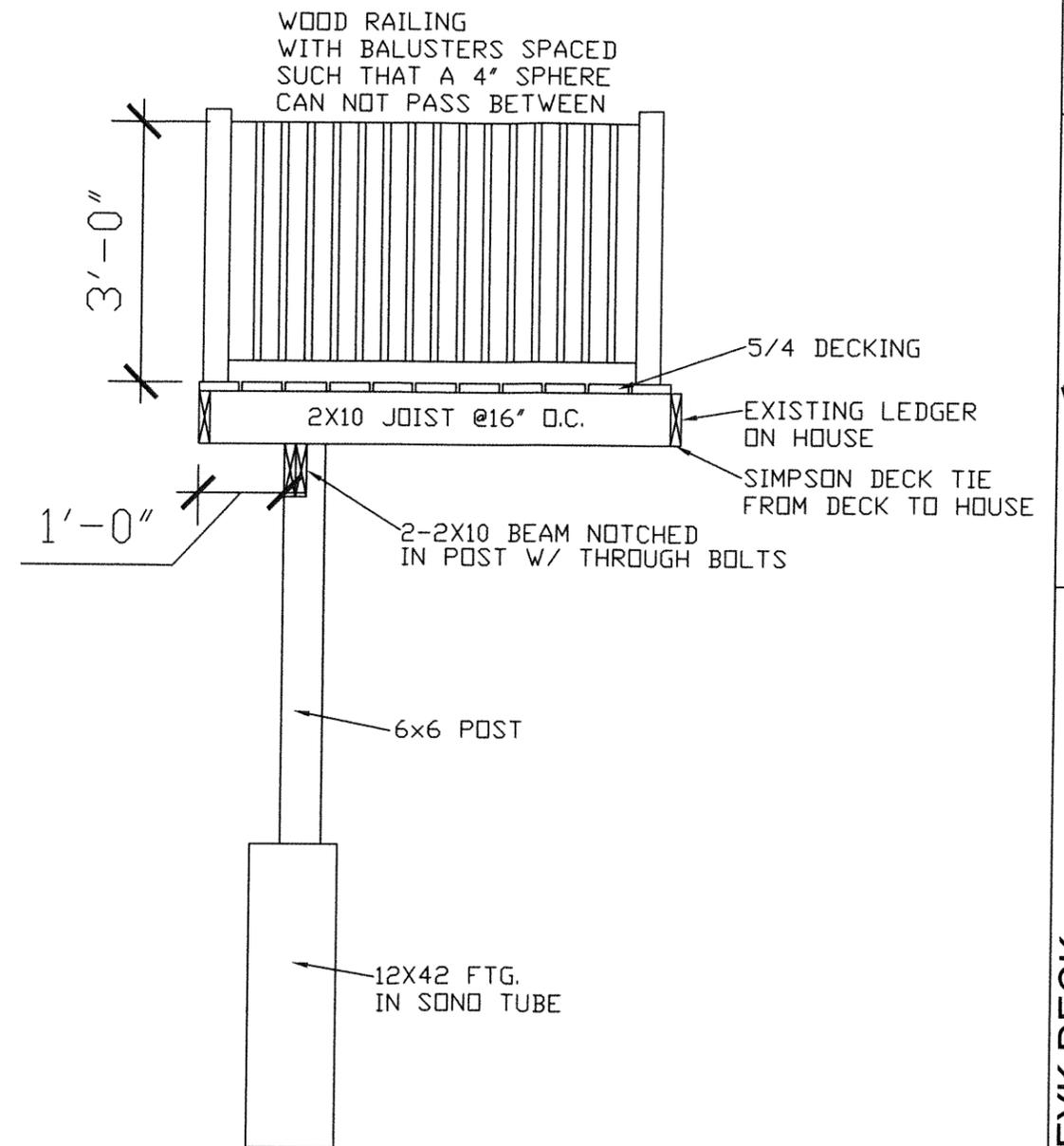
VANDEREYK DECK  
26176 BLUEBIRD LANE ST. CLOUD, MN  
DESIGNED & DRAWN BY: SAM SCHLANGEN



SP1



1 DECK PLAN  
1/4"=1'

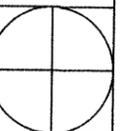


1 DECK SPECS  
1/4"=1'

VANDEREYK DECK  
26176 BLUEBIRD LANE ST. CLOUD, MN  
DESIGNED & DRAWN BY: SAM SCHLANGEN

MIKE SCHLANGEN CONSTRUCTION INC.  
CELL: 320-249-7537  
EMAIL: msconsteq.com

DATE: 11/3/2016



A1

**CITY OF ROCKVILLE  
 VARIANCE REQUEST APPLICATION  
 APPLICATION Fee \$200 and RECORDING Fee \$46.00 (per document)  
 Separate checks: 1 for Variance Request & 1 for Recording Fee(s)**

**Need a Copy of Deed**

**PLEASE NOTE:** any costs (i.e. legal, engineering, administrative, Stearns County fees, etc.) incurred over the application fee will be the responsibility of the petitioner.

PROPERTY LOCATION/ADDRESS: 26176 Bluebird LN, St Cloud MN 56301

LEGAL DESCRIPTION: Lot 7 BIK 2 PARCEL#: 76.41720.0416 ZONING: Res

EXPLANATION OF REQUEST: Build 12'x14' Deck

If replacing an existing structure, what will be done with the old structure? \_\_\_\_\_  
 Has a variance request been made previously on this property? \_\_\_\_\_ If yes, when? \_\_\_\_\_

**PROPERTY OWNER:**

Name (Print):	<u>Brittney</u>	<u>A</u>	<u>Vander Eyk</u>	Phone:	<u>320-290-6243</u>
	<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>		
Address:	<u>26176 Bluebird Ln St. Cloud, MN 56301</u>				
Signature (required):	<u>Brittney Vander Eyk</u>			Date:	<u>6/19/19</u>
<i>*Signature of property owner shall serve as acknowledgement and authorization of this request.</i>					

**APPLICANT:**

Name (Print):	<u>Brittney A Vander Eyk</u>	Phone:	<u>320-290-6243</u>
Address:	<u>26176 Bluebird Ln</u>		
Signature (required):	<u>Brittney Vander Eyk</u>		Date: <u>6/19/19</u>
<i>I hereby certify that I have read the above information and I agree with the terms.</i>			

**STAFF USE ONLY:**

Permit#	_____
R#	Variance Application Fee Check # <u>8121</u> Date <u>6-20-19</u> 101.41000.34103 \$200.00
R#	Reimb. for Invoice Check# <u>8126</u> Date <u>8-20-19</u> 101.41000-34102 \$46.00

## VARIANCE INFORMATION SHEET

**Variance Definition:** *A modification of the literal provisions of this ordinance granted when strict enforcement would cause practical difficulties owing to circumstances unique to the individual property on which the variance is granted. The crucial points of the variance are (a) practical difficulties, (b) unique circumstances and (c) applying to individual property. A variance is not justified unless all three elements are present in the case. District boundary lines, zoning, property use, or non-conforming use restrictions shall not be revised or amended by granting a request for variances.*

*Variance: Where there are practical difficulties or unusual hardships in the way of carrying out the strict letter of the provisions of this ordinance, the Governing Body shall have the power, in a specific case to permit a variance from the provisions of this ordinance (see definition of variance). A variance permit shall expire after ninety (90) days following date of issuance unless written application for time extension is received and granted by the Governing Body prior to such expiration date.*

---

**WHEN IS A VARIANCE APPROPRIATE?** A variance may be needed when a landowner wishes to develop property, and due to the uniqueness of their lot, they are unable to comply with the ordinance.

**CAN ANYONE GET A VARIANCE?** No. The courts have said the applicant has a “heavy burden of proof” to show there are no reasonable development options, and there is “hardship” in following the rules of the ordinance.

**WHAT IS A HARDSHIP?** “Hardship” as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under the conditions allowed by the official controls; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. (Minnesota Statutes 394.27)

**HOW DO I APPLY FOR A VARIANCE?** **You must submit a completed application and a site plan (to scale) that shows all physical characteristics of your property to the Planning/Zoning Committee.** There is an example of a site plan attached to the variance application. This site plan must include: accurate property dimensions and shape, road centerline and right-of-way, all existing and proposed structures with dimensions, septic system, wells, driveways, city services, nearby structures on adjacent property, steep slopes, topographic alterations, wetlands, etc. All site plans must be signed and dated by the applicant.

**WHO DECIDES IF I WILL GET A VARIANCE?** After submitting the application for a variance to the Planning/Zoning Committee for review their recommendation is forwarded to the City Council. (Applications are to be submitted to the City Clerk and they will be put on the agenda for the next available meeting) The applicant then decides if they want to proceed with the variance request. If the applicant does proceed, the applicant then requests a Public Hearing to formally ask for the variance to be granted. **A fee of \$200.00** dollars must accompany this request. At the public hearing the Planning Commission and the community have the opportunity to voice their opinions, both for and against, regarding the variance request. If it is found that the three points outlined above in the definition of a variance are met, it will then go to City Council for approval. Any building permits required in relation to a variance must also be approved by the City Council.

**It is important to note that a variance cannot be used to circumvent the more formal procedures required to change the zoning category of land (request for rezoning).**

**CITY OF ROCKVILLE**  
**VARIANCE APPLICATION AND THE PROCESS**

**VARIANCES**

No variance in the provisions or requirements of this Ordinance shall be authorized by the City Council unless it finds evidence that the following facts and conditions exist:

1. **Unique Circumstances**. That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district. The unique circumstances did not result from the acts of the property owner.
2. **Necessary to Preserve reasonable use of the property**. The property cannot be put to a reasonable use without the variance. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same district and in the same vicinity.
3. **Not merely economic**. The possibility of increased financial return or economic consideration will not in itself be deemed sufficient to warrant a variance if a reasonable use for the property exists under this Ordinance's terms. This means that cost or money savings cannot be the only reason for the variance.
4. **Maintains the Character of the Neighborhood**. The variance will not alter the area's essential character of the neighborhood.
5. **Meets the Spirit of this Ordinance and Comprehensive Plan**. The variance maintains the spirit and intent of this Ordinance and the Comprehensive Plan.

**OTHER CONSIDERATIONS**

1. **Solar Energy Systems**. Practical difficulties shall include, but not be limited to, inadequate access to direct sunlight for solar energy systems.
2. **Earth Sheltered Homes**. Variances shall be granted for earth sheltered construction as defined in Minn. Stat. ' 116J.06, Subd. 2, when in harmony with this Ordinance.
3. **Non-permitted Use**. The City Council may not permit as a variance any use that is not permitted under this Ordinance for property in the zone where the affected person's land is located.
4. **Temporary Use for one family dwelling**. The City Council may permit as a variance the temporary use of a one (1) family dwelling as a two (2) family dwelling.
5. **Variances in Floodplain Districts**. No variance shall have the effect of allowing a Floodplain District a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permit standards lower than those required by state law.
6. **Conditions**. The City Council may impose conditions in granting variances to insure compliance and protect adjacent properties.

## VARIANCE PROCEDURE

1. **Application Filing Required.** A person applying for a variance must fill out and submit to the Zoning Administrator a Variance Application form.
  - a) Application filled out & signed
  - b) Variance justification form filled out: A variance cannot be granted unless evidence is presented that satisfies, at a minimum, the 3 questions on the justification form. Failure to adequately provide such information may result in a denial of your request for a variance.
  
2. **Copy of Deed.**
  
3. **Provide Individual Property Owner names:** Within 350 feet or nearest 10 property owners (whichever is greatest).
  
4. **Required Fees.** A fee the City Council shall establish by resolution must accompany the application. **An additional fee may be charged for a typical projects, which in the opinion of the Zoning Administrator will require additional staff time and/or City expenditures. In such case, the applicant must reimburse the City for administrative time and professional services and costs incurred by the City.**
  - The required fee offsets – staff time, publishing the public hearing notice, mailing notices to property owners, the regular scheduled meetings of the Planning Commission and Council. (\*\*Note: there is an additional cost to hold a special meeting.)
  
5. **Detailed material.** Fully explaining the specific variance request.
  
6. **Application must include a site plan**  
Site Plan shows the following, as applicable:
  - a) Site description (legal description).
  - b) A Certificate of Survey.
  - c) Site plan drawn to scale showing the parcel and building dimensions, area and setbacks.
  - d) Location of all existing and proposed buildings and their square footage.
  - e) Curb cuts, driveways, access roads, parking spaces, off-street loading areas, sidewalks, vehicular circulation, and snow storage locations.
  - f) Landscaping and screening plans.
  - g) Waste facilities including enclosure and screening.
  - h) Drainage and grading plan.
  - i) Sanitary sewer and water plan with estimated use per day.
  - j) Soil type.
  - k) Any additional written or graphic information reasonably required by the Zoning Administrator or the Planning Commission.
  
7. **Notice for Floodplain Properties.**
  - a) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance; and
  - b) Such construction below the 100-year or regional flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

**When a complete variance application is on file. (Here are the next steps)**

1. **Referral to Planning Commission.** After the Zoning Administrator has reviewed the application and the date has been set for the public hearing, the Zoning Administrator shall refer the application to the Planning Commission, together with the Zoning Administrator's review and recommendations regarding the application.
2. **Planning Commission Review.** The Planning Commission shall consider the request at their next regularly scheduled meeting and shall make a recommendation and report to the City Council
  - a) The applicant or the applicant's representative(s) must appear before the Planning Commission in order to answer questions concerning the Variance application.
3. **Recommendation by the Planning Commission.** After reviewing the Variance, the Planning Commission will make a written report and recommendation to the City Council.
4. **Decision by City Council.** Upon receiving the Planning Commission's report and recommendation to the City Council as to whether or not a variance should be granted. The City Council, acting as the Board of Adjustment will make the final decisions on all variances.
  - a) **Appearance by Applicant.** The applicant or applicant's representative(s) must appear before the City Council in order to answer questions concerning the variance application.
5. **Vote Required.** Approval of any Variance to this Ordinance will require passage by a majority of the votes cast.
6. **Conditions and/or Revisions.** If the City Council grants the Variance, it may impose conditions it considers necessary to protect public health, safety and welfare. The City Council may also revise the variance to ensure that it is the minimum variance required.
7. **Written Findings.** The City Council will issue written findings stating the reasons for its decision and any conditions imposed, and will serve a copy if its decision on the applicant by U.S. mail, within ten (10) days after its decision. In any event, the City Council will make a decision on each Variance application within sixty (60) days after the Zoning Administrator receives the application or will extend the time for consideration under state law.
8. **Recording.** A certified copy of every Variance to abstract or registered property shall be filed with the Stearns County Recorder. The variance shall include the legal description of the property involved.
  - Stearns County Recorder office charges a fee to record the legal document.  
**The Applicant is responsible for those fees.**
9. **Resubmission.** No application, which is substantially the same as and application of a denied Variance shall be resubmitted for a period of one (1) year from the date of the denial. The City Council may permit a new application if, in its opinion, new evidence or a change in circumstances warrant reconsideration.

## **APPEALS AND ADMINISTRATIVE DECISIONS**

Appeals of decisions of the Zoning Administrator will be heard by the City Council provided that the person making the appeal files an application for a hearing within thirty (30) days after the decision to be appealed was delivered to the applicant by the Zoning Administrator. The following procedure will be followed:

1. **Application**. The person making the appeal must apply for a hearing before the City Council on forms provided by the Zoning Administrator.
2. **Notice and Hearing**. The City Council will schedule a hearing on the appeal.
  - a) At least ten (10) days prior to the hearing a notice will be published in the official county newspaper.
  - b) The City Council will make their decision within thirty (30) days of the public hearing or may extend the time for consideration as permitted by state law.

## **LAPSE OF VARIANCE**

If within one (1) year after granting a Variance the work permitted is not started, such variance shall become null and void unless a petition for an extension has been approved by the City Council.

## **THE STEPS:**

1. **Provide a complete application** by the 1<sup>st</sup> Tuesday of the month to be on the *following* month's Planning Commission Agenda.
2. **Planning Commission** – (meets the 1st Tuesday of the month) The Planning Commission may schedule a site visit; hold the public hearing at their meeting and make a recommendation to the Council at the next City Council meeting.
3. **Council** - (meets 2nd Wednesday of the month) Council makes the final decision – if Council grants the Variance Request.
4. **Applicant** –
  - **If applicant waits for Council approval before providing the plans** the next step is to fill out the Building Permit Application & provide 2 full sets of plans to City Hall.
  - **If Applicant provided the Building Permit Application & 2 full sets of plans with the variance request**. The applicant will need to notify City Hall that the plans that are on file are correct. This process will not be forwarded to the Building Official until applicant contacts City Hall.
5. **Building Official** - Reviews the plans (allow 4-6 days). Once City Hall receives the plans back, Staff will notify the Applicant with the cost of the building permit.

  
\_\_\_\_\_  
**Applicant Signature**

6/19/19  
\_\_\_\_\_  
**Date**

*I hereby certify that I have read the above information and I agree with the terms.*

## VARIANCE JUSTIFICATION FORM

Please use this form to explain how your variance request meets the three requirements for a variance.

- Practical difficulties:

- get a reasonably sized deck on house within 10' set back

- Unique circumstances:

- lot shape → house placement

- Applies to the individual property:

- lot shape
- corner lot

A variance cannot be granted unless evidence is presented that satisfies, at a minimum, the three conditions above. Failure to adequately provide such information may result in a denial or your request for a variance (attach additional sheets if necessary).

**USE THE BACK OF THIS FORM TO LIST ALL ADJOINING PROPERTY OWNERS WITHIN 350 FEET OR NEAREST 10 PROPERTY OWNERS, WHICHEVER IS GREATEST.**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--



**Staff Use only:**

Zoning Administrator reviewed Variance Application.

1. Referred to City Attorney and/or City Engineer: Date \_\_\_\_\_  
Why: \_\_\_\_\_  
\_\_\_\_\_

2. Determination made and why: \_\_\_\_\_  
\_\_\_\_\_

( ) Complete Application

( ) Incomplete Application Why: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Applicant was notified for additional information: Date \_\_\_\_\_ in which the  
information needs to be turned in by: \_\_\_ in person \_\_\_ by phone \_\_\_ email

Staff \_\_\_\_\_ Date \_\_\_\_\_

# Property Owners Within 350 ft

Jordan Franzwa

Melissa A. Lindgren

Jaime Conway

Jason Miller

Mark R Urban

Brian A Mackendrick

Eric R Loxtercamp

Jermey D Tongen

Barten K Reich

Jordan L Goebel

Joshua Wollack

Lloyd D Hoelscher

John A Freed



# CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620

Duane Willenbring, Mayor  
Bill Becker, Councilor  
Don Simon, Councilor  
Brian Herberg, Councilor  
Jerry Tippelt, Councilor

Martin M. Bode, City Administrator  
Judy Neu, Finance/Billing Clerk/Admin Asst.  
Gene Van Havermaet, Public Works Director  
Debbie Weber, Administrative Assistant

## NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

Notice is hereby given that the Rockville City Planning Commission will hold a public hearing on **Tuesday, July 9, 2019 at approximately 6:00 p.m. at Rockville City Hall - 229 Broadway Street East** to consider the request of Brittney VanderEyck for a variance from rear yard setback requirements. The address of the property is: 26176 Bluebird Lane, Rockville, MN, Stearns County, Parcel No. 76.41720.0416, Section 36, Township 124, Range 29, Lot 7, Block 2, Brentwood Hill Plat.

The request is to construct a deck within the 25-foot rear yard setback in a Shoreland Overlay District of Pleasant Lake a Recreational Development Lake. The deck would range between 3 to 15 +/- feet into the 25-foot rear yard setback requirement. Section 17, Subd. 6.5.D.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN 56369 prior to the hearing.

Martin M. Bode  
City Administrator/Clerk

Publish 06/25/2019  
*Cold Spring Record*

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave. SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

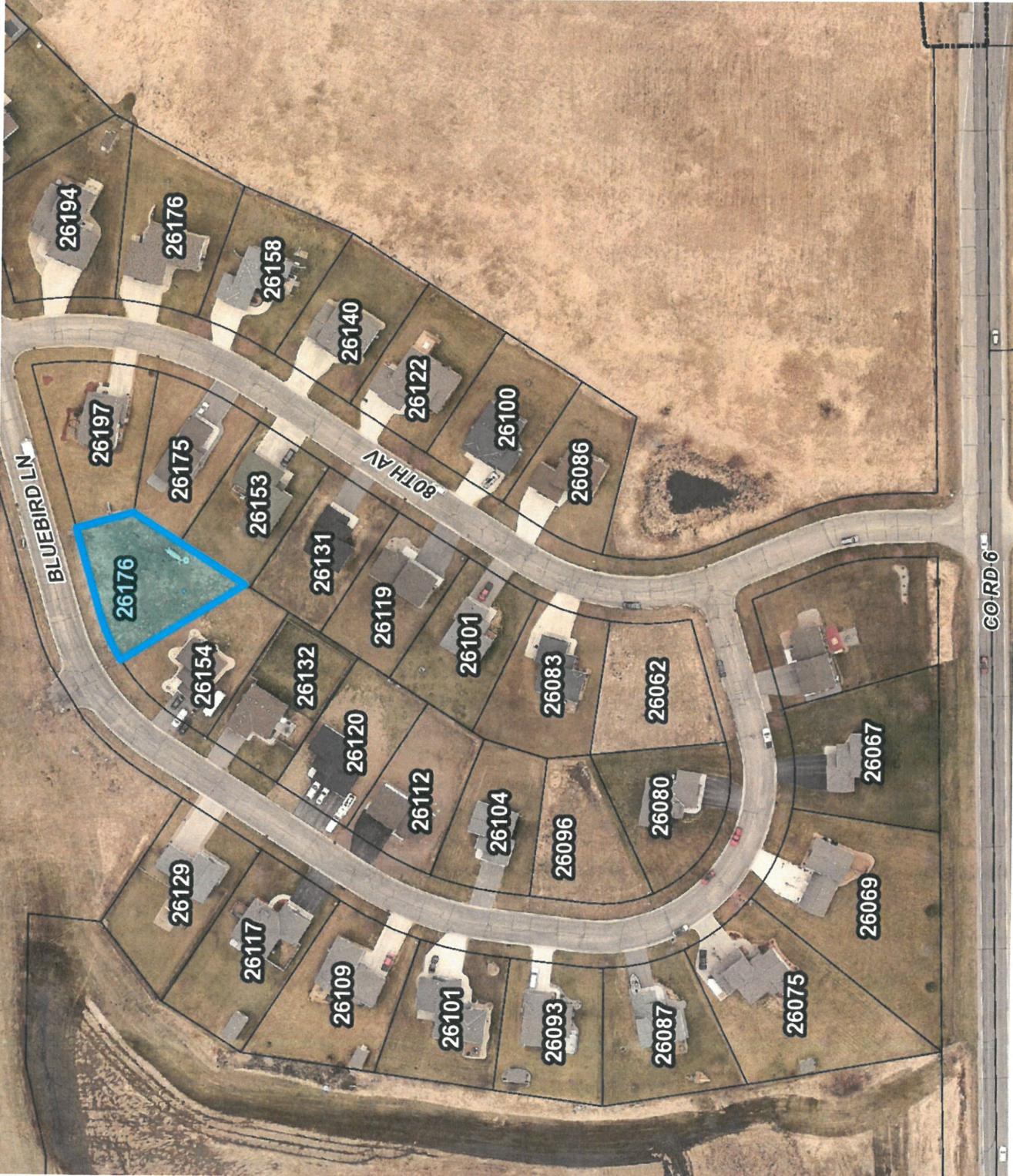
- Legend**
-  City Limits
  -  Parcels
  -  PWI Watercourse
  -  PWI Basin



**VanderEyk  
Variance**

**Disclaimer:**

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

0 132 Feet

© Bolton & Menk, Inc - Web GIS 6/26/2019 9:28 AM

STATE OF MINNESOTA )  
 )ss.  
COUNTY OF STEARNS )

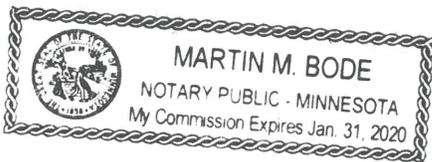
**AFFIDAVIT OF SERVICE**

Debbie R. Weber, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **26th** day of **June, 2019**, he/she served the annexed Notice on see attachment, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.

  
\_\_\_\_\_  
Signature

Subscribed and sworn to before me this 26 day of June, 2019.

  
\_\_\_\_\_  
Notary Public Signature



Notary Public Stamp

<b>Name</b>	<b>Address</b>	<b>City</b>
TINA M WELLE	26129 BLUEBIRD LN	SAINT CLOUD MN 56301
JEREMY D TONGEN	26120 BLUEBIRD LN	SAINT CLOUD MN 56301
BRIAN A MACKENDRICK	26132 BLUEBIRD LN	SAINT CLOUD MN 56301
JORDAN FRANZWA	26154 BLUEBIRD LN	SAINT CLOUD MN 56301
BRITTNEY VANDER EYK	26176 BLUEBIRD LN	SAINT CLOUD MN 56301
MELISSA A LINDGREN	26197 80TH AVE	SAINT CLOUD MN 56301
JAIME & JOSH CONWAY	26175 80TH AVE	SAINT CLOUD MN 56301
JASON MILLER	26153 80TH AVE	SAINT CLOUD MN 56301
MARK R URBAN	26131 80TH AVE	SAINT CLOUD MN 56301
ERIC R LOXTERCAMP	26119 80TH AVE	SAINT CLOUD MN 56301
MELINDA GOEBEL	26101 80TH AVE	SAINT CLOUD MN 56301
CITY OF ROCKVILLE	PO BOX 93	ROCKVILLE MN 56369-0093

**12 Notices**

# CITY OF ROCKVILLE BUILDING PERMIT APPLICATION

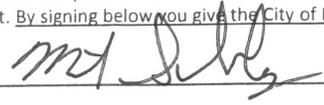
P.O. Box 93 - 229 Broadway Street East - Rockville MN 56369 – Phone: 320-251-5836 – Fax: 320-240-9620  
 www.rockvillecity.org – Email: cityhall@rockvillecity.org

**Applicant**     Property Owner     Contractor    **Building Inspector:** Inspectron Inc. 800-322-6153

Property Owner Name <b>BRITNEY VANDERBYK</b>	Property Address <b>26176 BLUE BIRCH LANE ST. CLOUD MN 56301</b>	Property Identification Number (PIN) <b>76.41720.0416</b>
		Property Owner Phone Number <b>320-290-6243</b>
Contractor's Name <b>MIKE SCHLANGEN</b>	Address <b>ST. CLOUD 9175 AHLERS ROAD</b>	Contractor Phone Number <b>320-249-7537</b>
Contractor's State License Number (required) <b>BC219297</b>	Expiration Date	Contractor Fax Number or Email Address <b>MSCONST@Q.COM</b>
Project Description <b>NEW DECK</b>		Completed Value (includes labor and materials) <b>4800.<sup>00</sup></b>

<p><b>Permit Requirements:</b></p> <p><input type="checkbox"/> 2 sets of Construction Plans - (11x17 or larger)</p> <p><input type="checkbox"/> Site Plan - See Type of Construction</p> <p><b>NOTE:</b> Separate permit(s) required for Mechanical &amp; Plumbing</p> <p><input type="checkbox"/> Knox Box- required on Businesses</p> <p><input type="checkbox"/> Already installed a Knox Box</p> <p><b>Project Proposed Use</b></p> <p><input type="checkbox"/> Residential</p> <p><input type="checkbox"/> Commercial</p> <p><input type="checkbox"/> Agricultural</p> <p><input type="checkbox"/> Industrial</p> <p><input type="checkbox"/> Multi Family (+5)</p> <p><input type="checkbox"/> Townhouse</p> <p><input type="checkbox"/> Public</p>	<p><b>Contact City Hall:</b></p> <p><b>Water/Sewer Connection</b></p> <p><input type="checkbox"/> City Water Connection (WAC fee) GIS required</p> <p><input type="checkbox"/> City Sewer Connection (SAC fee)</p> <p><input type="checkbox"/> Licensed Contractor with the City of Rockville</p> <p><b>Lake Area Sewer Connection</b></p> <p><input type="checkbox"/> Grinder Station &amp; Trunk fees</p> <p><b>NOTE:</b> Water/Sewer Inspections require 24-hour notice. Contact Public Works 320-250-2601.</p>	<p><b>Type of Construction - Site Plan Required:</b></p> <p>GIS REQUIRED - City Water on New Construction</p> <p><input type="checkbox"/> Accessory Building</p> <p><input type="checkbox"/> Accessory Building (200 square feet or less)</p> <p>Construction Plans Not Required/No Permit # Assigned</p> <p><input type="checkbox"/> Addition                      <input type="checkbox"/> Manufactured Home</p> <p><input checked="" type="checkbox"/> Deck/Porch                      <input type="checkbox"/> New Construction</p> <p><input type="checkbox"/> Fence/Wall                      <input type="checkbox"/> Other _____</p> <p><input type="checkbox"/> Foundation Only              <input type="checkbox"/> Relocation</p> <p><input type="checkbox"/> Garage, Attached              <input type="checkbox"/> Temporary Structure</p> <p><input type="checkbox"/> Garage, Detached              <input type="checkbox"/> Permanent Sign</p> <p><input type="checkbox"/> In Ground Pool                <input type="checkbox"/> Temporary Sign</p> <p><input type="checkbox"/> Above Ground Pool</p> <p><b>Type of Construction - No Site Plan:</b></p> <p><input type="checkbox"/> Demolition - Residential Removal of 5+ Buildings, any Commercial, Apartment(s) and Agricultural Buildings</p> <p><input type="checkbox"/> Interior Remodel</p> <p><input type="checkbox"/> Lower Level</p> <p><input type="checkbox"/> Repair</p> <p><input type="checkbox"/> Window/Door Replacement - changing the size of the window/door opening</p>	<p>(office)</p> <p><b>Zoning District</b></p> <p><input type="checkbox"/> Rural Residential</p> <p><input type="checkbox"/> R-1 Single Family</p> <p><input type="checkbox"/> R-2 Two Family</p> <p><input type="checkbox"/> R-3 Multiple Family</p> <p><input type="checkbox"/> R-R Rural Residential</p> <p><input type="checkbox"/> B-1 Central Business</p> <p><input type="checkbox"/> B-2 General Business</p> <p><input type="checkbox"/> I-1 Light Industrial</p> <p><input type="checkbox"/> I-2 General Industrial</p> <p><input type="checkbox"/> AG-40 Agricultural</p> <p><b>Granted</b></p> <p><input type="checkbox"/> Variance No. _____</p> <p><input type="checkbox"/> Conditional Use Permit No. _____</p>
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**Notice: Separate permits are required for plumbing, heating, fireplace installation, electrical work and installation of a septic system. The permit will become null and void if work or construction authorized is not commenced within 180 days after its issuance or if the work authorized by the permit is suspended or abandoned for a period of 180 days after the time work is commenced.** I hereby certify that I have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provision of any other State or Local law regulating construction or the performance of construction. This building permit may be suspended or revoked if the permit has been issued in error or on the basis of incorrect information supplied or in violation of any ordinance or regulation of the City of Rockville. All permit fees and other costs to review the application that are incurred by the City for professional consultants, will be paid prior to issuance of the Building Permit. By signing below you give the City of Rockville the right to access the project address above at any given time to do water, sewer, and/or any mitigation inspections.

**Contractor Signature**                       **Date** 6-19-19

**Property Owner Signature** \_\_\_\_\_                      **Date** \_\_\_\_\_

**Conditions** \_\_\_\_\_

**Permit Approval/Zoning Administrator** \_\_\_\_\_                      **Date** \_\_\_\_\_

Building Permit Fee/Plan Review	\$ _____	<b>Total Amount Due \$</b> _____ <b>Check payable to: City of Rockville</b>
WAC/SAC Fee	\$ _____	
Water Meter Fee	\$ _____	
SAC Fee	\$ _____	
Sewer Charge (Lake Area)	\$ _____	
Sales Tax Fee	\$ _____	
Additional Fees	\$ _____	
Surcharge	\$ _____	

(office)

**Permit No.** \_\_\_\_\_

**Date** \_\_\_\_\_

**Check #** \_\_\_\_\_

**FINDING OF FACT  
SUPPORTING/DENYING A VARIANCE**

A variance may be granted when the applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. The consideration of the following criteria as defined in Minnesota Statutes Section 462 and Minnesota Statues Section 394.27:

1. Is the variance in *harmony* with the purposes and intent of the *ordinance*?  
Why or Why not?

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**Becker \_\_\_\_\_ Herberg \_\_\_\_\_ Meyer \_\_\_\_\_ Schreifels \_\_\_\_\_ Schmitt \_\_\_\_\_**

2. Is the variance *consistent* with the *comprehensive plan*?  
Why or Why not?

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---

**Becker \_\_\_\_\_ Herberg \_\_\_\_\_ Meyer \_\_\_\_\_ Schreifels \_\_\_\_\_ Schmitt \_\_\_\_\_**

3. Does the proposal put property to use in a *reasonable manner*?  
Why or Why not?

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**Becker \_\_\_\_\_ Herberg \_\_\_\_\_ Meyer \_\_\_\_\_ Schreifels \_\_\_\_\_ Schmitt \_\_\_\_\_**

4. Are there *unique circumstances* to the property not created by the landowner?  
Why or Why not?

---

---

**Becker \_\_\_\_\_ Herberg \_\_\_\_\_ Meyer \_\_\_\_\_ Schreifels \_\_\_\_\_ Schmitt \_\_\_\_\_**

5. Will the variance, if granted, maintain the *essential character* of the locality?  
Why or Why not?

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**Becker \_\_\_\_\_ Herberg \_\_\_\_\_ Meyer \_\_\_\_\_ Schreifels \_\_\_\_\_ Schmitt \_\_\_\_\_**

IF ALL OF THE ANSWERS ARE "YES", THE CRITERIA FOR GRANTING THE VARIANCE HAVE BEEN MET.

**CITY OF ROCKVILLE, MN  
RESOLUTION NO. 2019-30**

**RESOLUTION APPROVING Qualified Minor Subdivision in an Ag-40 ZONING DISTRICT**

**WHEREAS;** an application for a Qualified Minor Subdivision has been received from Ann M. Gross in a Ag-40 zoning district and;

**WHEREAS;** Total acres of the parcel prior to subdivision is 93.15 +/- acres of which 71.06 +/- acres has a Declaration of Restriction recorded against it as non-buildable; and

**WHEREAS;** the purpose of the Qualified Minor Subdivision is split off split off 22.09 +/- acres thereby establishing a new buildable parcel. and,

**WHEREAS;** Said application was reviewed by the Rockville City Planning Commission at their July 9, 2019 Planning Commission Meeting, and;

**WHEREAS;** no public hearing is required for this application, and;

**WHEREAS;** the Planning Commission after discussion approved the application request and forwards this application on to the Rockville City Council for their consideration.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:**

**1. The application for Qualified Minor Subdivision is hereby approved at:**

Ann M. Gross, Parcel I.D. No. 76.41625.0605, Section 15, Township 123, Range 029.

**2. With Condition:**

That a Declaration of Restriction be recorded with the Qualified Minor Subdivision restricting the remaining 71.06 +/- acres as non-buildable.

**Adopted this 10<sup>th</sup> day of July, 2019.**

**ATTEST:**

---

**MARTIN M. BODE  
ADMINISTRATOR/CLERK**

---

**DUANE WILLENBRING  
MAYOR**

**ANN M. GROSS / MARIEBERDAN  
STAFF REPORT**

July 9, 2019 – July 10, 2019

Rockville Planning Commission; City Council

RE: QUALIFIED MINOR SUBDIVISION AND REZONE  
Parcel I.D. No. 76.41625.0605 - Section 15, Township 123, Range 029

Owners: Ann M. Gross  
Property Address: County Road 47 and Lake Road

Request is to reallocate 71.06 restricted acres to allow for a Qualified Minor Subdivision of 22.09 +/- acres and Rezone the 22.09 +/- acres from A-40 to RR.

Relevant Information:

1. This property is located in an A-40 zoning district
2. Property is located near the intersection of County Road 47 and Lake Road
3. Total acreage is 93.15 +/-
4. Restricted acreage is 71.06
5. Unrestricted acreage is 22.09
6. Purpose is to reallocate the 71.06 restricted acres and subdivide and rezone 22.06 to RR
7. Concept Plan was submitted and approved by the Planning Commission and City Council on June 4 and June 12, 2019 respectively.

Recommendations:

Consider Approval

Submitted by:  
Martin M. Bode  
Zoning Administrator

CITY OF ROCKVILLE, MINNESOTA  
QUALIFIED MINOR SUBDIVISION *w/Deed Restriction*

QM Subdivision Fee: \$100.00 + Recording Fee \$46.00 (per document)  
Need separate checks: 1 for QM Subdivision Fee & 1 for Recording Fee(s)

PLEASE NOTE: any costs (i.e. legal, engineering, administrative, etc.) incurred over and above the application fee are the responsibility of the petitioner.

Date Submitted: 6.6.19  
(Must submit at least ten (10) days prior to the next Planning Commission)

Parcel (1) # 76.41625.0605

Parcel (2) # \_\_\_\_\_

Location: Section 15 Township 123 Range 29

Legal Description parcel (1): Attached Exhibit A

Legal Description parcel (2): \_\_\_\_\_

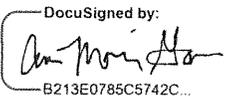
Owner's Name Ann M Gross Phone 612-804-5282  
First Name Middle Initial Last Name

Address 387 Pelham Blvd Apt B, Saint Paul, MN 55104

Email: \_\_\_\_\_

The following must be submitted:

\_\_\_ Certificate of Survey – one (1) copy 11"x 17" or PDF copy.

DocuSigned by:  
  
B213E0785C5742C...

6/7/2019 | 12:00 AM CDT

Signature

Date

Office Use Only:

R# 101.41000.34103 Check # 5171 Date 6-7-19 Qualified Minor \$100.00 Permit # \_\_\_\_\_  
R# 101.41000.34102 Check # 5172 Date 6-7-19 Recording Fee \$46.00 Permit # \_\_\_\_\_

## EXHIBIT 'A'

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO; The West three-fourths of the North One-half of the Northeast Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-three (123) North, Range Twenty-nine (29) West, described as follows: Beginning at a point 530 feet South of the Northwest corner of said Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) and running thence Southerly along the fence on the North and South Quarter, section line a distance of 451 feet; thence East 146 feet; thence North 9°30' East (VA 7°30') 456 feet; thence West 235 feet to the place of beginning and there terminating.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Stearns County, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Deed Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described; thence East along the north line of said tract of land and its easterly extension, a distance of 264.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds West along said center line, a distance of 262.60 feet, more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet, more or less to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North, along said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, If any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter which is 30.00 feet west of the northeast corner of the east line of said West Half of the Northeast Quarter of the Northeast Quarter of Section 15; thence southerly in a straight line to a point on the south line of said West Half of the Northeast Quarter of the Northeast Quarter which is 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the northwest corner of said NW1/4 NE1/4; thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet to the point of beginning of the tract to be described; thence South 90°00'00" East for 269.96 feet; thence South 14°10'49" West for 20.62 feet, more or less, the easterly extension of the north line of that certain tract of land described in Deed Document Number 516050, according to the records of the Stearns County Recorder, thence westerly to the northwest corner of said tract; thence North 0°00'00" East for ~~26~~20.00 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'49" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet in the point of beginning.

# CITY OF ROCKVILLE

## REQUEST TO CHANGE ZONING DISTRICT

The information on this form must be typed or printed legibly. State law requires that a public hearing must be held to rezone property. The applicant **must** attend the public hearing to discuss the request, which will be held before the Planning Commission. The Planning Commission shall make a report to the City Council upon any application for rezoning and shall recommend to the City Council (<sup>3</sup>/<sub>4</sub> vote required) whatever action it deems advisable. The Planning Commission meeting is held the 1<sup>st</sup> Tuesday of each month at 6:00 p.m. The City Council meetings at which zoning issues will be considered are held on the 2<sup>nd</sup> Wednesday of each month at 6:00 p.m.

Owner's Name: Ann M Gross

Applicant's Name: Maria Berdan

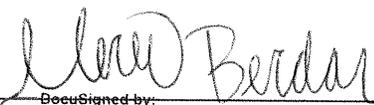
Property Address: \_\_\_\_\_

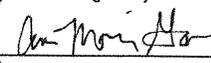
Phone: 320-493-1723 (Maria's Phone Number)

Presently Zoned: Ag-40 Requested Zoning: Rezone 22.09 Acres to RR

The Applicant must provide a legal description (from abstract/deed) for the property. The City will not be responsible for utilizing an incorrect legal description. This information is required to make sure that maps are properly updated, and that the project that follows the rezoning conforms to the Zoning Ordinance. Please write the legal description here; if it is lengthy, you may attach on a separate sheet (in this case write "see attached sheet").

See attached exhibit A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature of Applicant:  Date: 6/7/19

Signature of Owner:  Date: 6/7/2019 | 12:00 AM CDT

DocuSigned by:  
B213E0785C5742C...

**Do not check the boxes below** (this section listed below must be completed by the Zoning Administrator). The Zoning Administrator will check "yes" if the applicant has met that specific requirement or there is an unusual reason that the requirement does not apply (in which case the reason must be noted in the space provided).

- | YES                                     | NO  | #   | Item   |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
|---|---|---|--|--|--|---|---|------------------------------------|--|---|--|--------------------------------|--------------------------------|--|------------------------------------|
| <input checked="" type="checkbox"/>     | <input type="checkbox"/>  | 1.  | <b>Fee Paid.</b> The Applicant must submit payment for the rezoning application fee of \$200.00 prior to processing this application. Once the notice has been sent to the <i>Cold Spring Record</i> , the fee is non-refundable. <b>#5170 6-7-19</b>  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input checked="" type="checkbox"/>     | <input type="checkbox"/>  | 2.  | <b>Site Plan.</b> A site plan of the <i>proposed</i> use of the property <i>after</i> the property has been rezoned must be submitted with this application. The site plan must be neatly drawn <b>to scale</b> ; grid paper is available at City Hall if needed. Be sure to draw, label and show dimensions for:<br><table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> All Buildings</td> <td><input type="checkbox"/> North Directional Arrow</td> <td><input type="checkbox"/> Streets</td> </tr> <tr> <td><input type="checkbox"/> Alleys</td> <td><input type="checkbox"/> Sidewalks</td> <td><input type="checkbox"/> Property Lines</td> </tr> <tr> <td><input type="checkbox"/> Lot Dimensions</td> <td><input type="checkbox"/> Driveways &amp; All Curb Cuts</td> <td><input type="checkbox"/> Decks</td> </tr> <tr> <td><input type="checkbox"/> Wells</td> <td><input type="checkbox"/> Utility Sheds</td> <td><input type="checkbox"/> Easements</td> </tr> </table> | <input type="checkbox"/> All Buildings | <input type="checkbox"/> North Directional Arrow     | <input type="checkbox"/> Streets                      | <input type="checkbox"/> Alleys   | <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Property Lines              | <input type="checkbox"/> Lot Dimensions | <input type="checkbox"/> Driveways & All Curb Cuts | <input type="checkbox"/> Decks | <input type="checkbox"/> Wells | <input type="checkbox"/> Utility Sheds | <input type="checkbox"/> Easements |
| <input type="checkbox"/> All Buildings  | <input type="checkbox"/> North Directional Arrow                        | <input type="checkbox"/> Streets                      |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/> Alleys         | <input type="checkbox"/> Sidewalks                                      | <input type="checkbox"/> Property Lines               |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/> Lot Dimensions | <input type="checkbox"/> Driveways & All Curb Cuts                      | <input type="checkbox"/> Decks                        |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/> Wells          | <input type="checkbox"/> Utility Sheds                                  | <input type="checkbox"/> Easements                    |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/>                | <input type="checkbox"/>  | 3.  | <b>Floodplain or Shoreland District.</b> The Zoning Ordinance requires that staff shall determine whether or not the property is located within either the Floodplain or Shoreland District. If so, there are likely additional restrictions that apply. Indicate below whether the property lies within either of these districts after you've consulted with City staff. If so, a copy of the notice of public hearing must be sent to the Commissioner of Natural Resources.<br><br><table border="0" style="width: 100%;"> <tr> <td><input type="checkbox"/> Yes</td> <td><input type="checkbox"/> No</td> <td>Is the property located within a Floodplain District?</td> </tr> <tr> <td><input type="checkbox"/> Yes</td> <td><input type="checkbox"/> No</td> <td>Is the property located within a Shoreland District?</td> </tr> </table>   | <input type="checkbox"/> Yes           | <input type="checkbox"/> No                          | Is the property located within a Floodplain District? | <input type="checkbox"/> Yes  | <input type="checkbox"/> No        | Is the property located within a Shoreland District? |   |  |                                |                                |  |                                    |
| <input type="checkbox"/> Yes            | <input type="checkbox"/> No   | Is the property located within a Floodplain District? |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/> Yes            | <input type="checkbox"/> No   | Is the property located within a Shoreland District?  |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input checked="" type="checkbox"/>     | <input type="checkbox"/>  | 4.  | <b>Legal description.</b> The applicant must provide an electronic copy of an accurate legal description to the Zoning Administrator. This should be accomplished by E-mailing the legal description in Microsoft Word format to <a href="mailto:mbode@rockvillecity.org">mbode@rockvillecity.org</a>  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input checked="" type="checkbox"/>     | <input type="checkbox"/>  | 5.  | <b>Hearing Date.</b> The date of the Public Hearing will generally be scheduled for the Planning Commission meeting nearest the date that the application is submitted if possible. That date may be impacted by other factors, however. The applicant should be notified of the <i>probable</i> date of the hearing at the time that the application is submitted.<br><br><table border="0" style="width: 100%;"> <tr> <td>_____</td> <td>Public Hearing and Planning Commission meeting date.</td> </tr> <tr> <td>_____</td> <td>City Council meeting date (<sup>3</sup>/<sub>4</sub> vote required).</td> </tr> </table>  | _____                                  | Public Hearing and Planning Commission meeting date. | _____   | City Council meeting date ( <sup>3</sup> / <sub>4</sub> vote required). |                                    |  |   |  |                                |                                |  |                                    |
| _____                                   | Public Hearing and Planning Commission meeting date.                    |   |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| _____                                   | City Council meeting date ( <sup>3</sup> / <sub>4</sub> vote required). |   |  |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |
| <input type="checkbox"/>                | <input type="checkbox"/>  | 6.  | <b>Narrative.</b> The applicant must provide a written explanation of the purpose for requesting the rezoning. The narrative should explain <b>in detail</b> what action will be taken with the property once the property has been rezoned. Be sure to include arguments why approving the request is a good idea for the <i>community</i> . Please write the narrative here; if it is lengthy, you may attach on a separate sheet (in this case write "See attached sheet").   |  |  |   |   |                                    |  |   |  |                                |                                |  |                                    |

If the portion of the property is rezoned to RR the buyer of the property will be building their home within the RR zoning area. The new owners would like to be able to live on this land while being able to continue to keep the rest of the crop in production. This will raise the tax base while still maintaining the productive farm land.

Staff use only.	
Planning Commission Decision: _____	Date: _____
City Council Decision: _____	Date: _____
Comments: _____	

## EXHIBIT 'A'

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO; The West three-fourths of the North One-half of the Northeast Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

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ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Stearns County, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Deed Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described; thence East along the north line of said tract of land and its easterly extension, a distance of 264.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds West along said center line, a distance of 262.60 feet, more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet, more or less to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North, along said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, If any.

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**NOTICE OF PUBLIC HEARING  
CITY OF ROCKVILLE**

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, July 9, 2019 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider Ordinance 2019-97 regarding the request of Ann M. Gross to rezone 22.09 +/- acres from a total of 93.15 acres that is currently zoned Ag-40. The address of the property is: near the intersection of County Road 47 and Lake Road, Rockville, MN with a Parcel No. 76.41625.0605. A complete copy of the proposed ordinance is available for inspection by any person during regular office hours at the City Administrator-Clerk's office or on the City of Rockville web site at [www.rockvillecity.org](http://www.rockvillecity.org)

The request is rezone from Ag-40 to RR.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator, P.O. Box 93, Rockville, MN 56369 prior to the hearing.

Martin M. Bode  
City Administrator/Clerk

Publish June 25, 2019  
*Cold Spring Record*

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.) To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

Legend

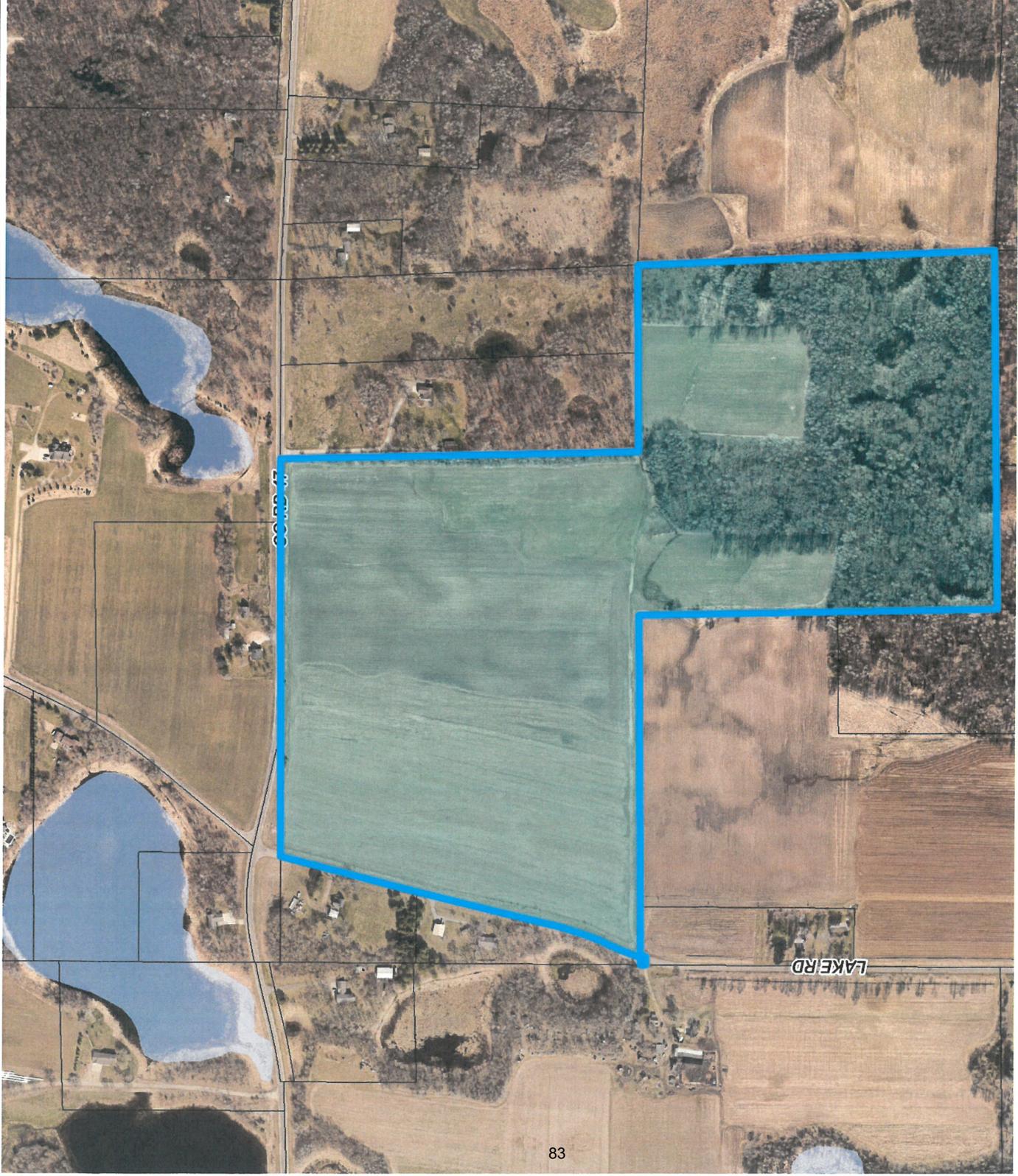
-  City Limits
-  Parcels
-  PWI Watercourse
-  PWI Basin



Map Name

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

0 527 Feet

© Bolton & Menk, Inc. - Web GIS 5/29/2019 1:04 PM

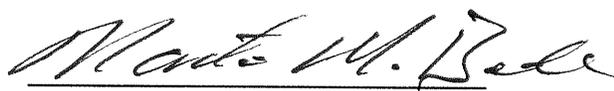
STATE OF MINNESOTA )  
 )ss.  
COUNTY OF STEARNS )

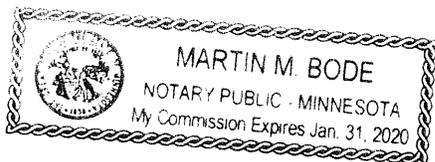
**AFFIDAVIT OF SERVICE**

**Debbie R. Weber**, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **26th** day of **June, 2019**, he/she served the annexed Notice on **see attachment**, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.

  
Signature

Subscribed and sworn to before me this 26 day of June, 2019.

  
Notary Public Signature



Notary Public Stamp

<b>Name</b>	<b>Address</b>	<b>City</b>
ANN M GROSS	387 PELHAM BLVD APT B	SAINT PAUL MN 55104-5251
BRENT A & MICHELLE R LINDSTROM	24145 LAKE RD	ST CLOUD MN 56301-9713
BRIAN G & MARY L FELDHEGE	9845 COUNTY ROAD 47	ST CLOUD MN 56301-9739
CURTIS J WELLE	9622 AHLES RD	SAINT CLOUD MN 56301
ED & MELISSA M VALENTINE	23971 LAKE RD	SAINT CLOUD MN 56301
EDMUND J HUNSTIGER	23000 93RD AVE	ST CLOUD MN 56301-9726
ELEANOR E SIMPSON	9175 COUNTY ROAD 47	ST CLOUD MN 56301-9739
ELIZABETH GROSS	9554 COUNTY ROAD 47	ST CLOUD MN 56301-9739
HERBERT C AMBROSE	9770 COUNTY ROAD 47	SAINT CLOUD MN 56301
LAWRENCE & JUDITH LITTERST	9330 AHLES RD	ST CLOUD MN 56301-9730
MARK H SCHNEIDER	23749 LAKE RD	ST CLOUD MN 56301
MICHAEL BECKER	23636 LAKE RD	ST CLOUD MN 56301
PATRICK A & LORI A GROSS	23823 LAKE RD	ST CLOUD MN 56301-9727
RALPH E & CATHERINE D HOEFER	9352 AHLES RD	ST CLOUD MN 56301-9808
RICHARD & BERNADETTE REGNIER	9242 AHLES RD	ST CLOUD MN 56301-9729
ROBERT G & SHARON J GROSS	9375 COUNTY RD 47	ST CLOUD MN 56301-9739
SCOTT L MEHR	23551 88TH AVE	ST CLOUD MN 56301-9441
TODD & MARY PFANNENSTEIN	24222 LAKE RD	ST CLOUD MN 56301
WAYNE G & CYNTHIA C PHILIPPI	9508 AHLES RD	ST CLOUD MN 56303-9730
DEREK & MARIA BERDAN	25409 LENA LANE	ST CLOUD MN 56301

## 20 Notices



**LEGAL DESCRIPTION**

**TRACT A**  
The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO: The West three-fourths of the North One-half of the Northeast Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

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ALSO EXCEPT:  
That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Stearns County, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northeast corner of that certain area of land described in Deed Document Number 216050, according to the files of the Stearns County Recorder; for the point of beginning of the land to be described; thence East along the north line of said tract of land and its westerly extension, a distance of 254.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds West along said center line, a distance of 262.60 feet; more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet; more or less to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North, along said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, if any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter which is 30.00 feet west of the northeast corner of the east line of said West Half of the Northeast Quarter of the Northeast Quarter of Section 15; thence southerly in a straight line to a point on the south line of said West Half of the Northeast Quarter of the Northeast Quarter which is 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the northwest corner of said NW 1/4 NE 1/4, thence South 0° 00' 00" West (assumed bearing) along the West line, a distance of 510.00 feet; thence East 90° 00' 00" East for 269.96 feet; more or less, to the point of beginning of the tract to be described; thence South 90° 00' 00" East for 269.96 feet; thence South 14° 10' 00" West, more or less, to the east line of said extension of the north line of that certain tract of land described in Deed Document Number 216050, according to the files of the Stearns County Recorder; thence westerly to the northwest corner of said tract; thence North 0° 00' 00" East for 20.00 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0° 00' 00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90° 00' 00" East for 269.96 feet; thence North 14° 10' 00" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89° 20' 03" West along said North line for 400.03 feet in the point of beginning.

ALSO EXCEPT:

The South 66.00 feet of the North Half of the Northeast Quarter lying easterly of the centerline of Lake Road and lying westerly of the West 558.59 feet of the East Half of the Northeast Quarter in Section 15, Township 123, Range 29, Stearns County, Minnesota; AND The West 558.59 feet of the Southeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota.

**TRACT B**  
The South 66.00 feet of the North Half of the Northeast Quarter lying easterly of the centerline of Lake Road and lying westerly of the West 558.59 feet of the East Half of the Northeast Quarter in Section 15, Township 123, Range 29, Stearns County, Minnesota; AND The West 558.59 feet of the Southeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota.

**NOTE:** THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

JOB NO: 2019-209  
FILE NAME: 2019-209B DWG  
LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:  
**DEREK BERDAN**

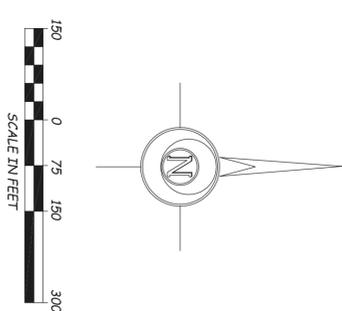
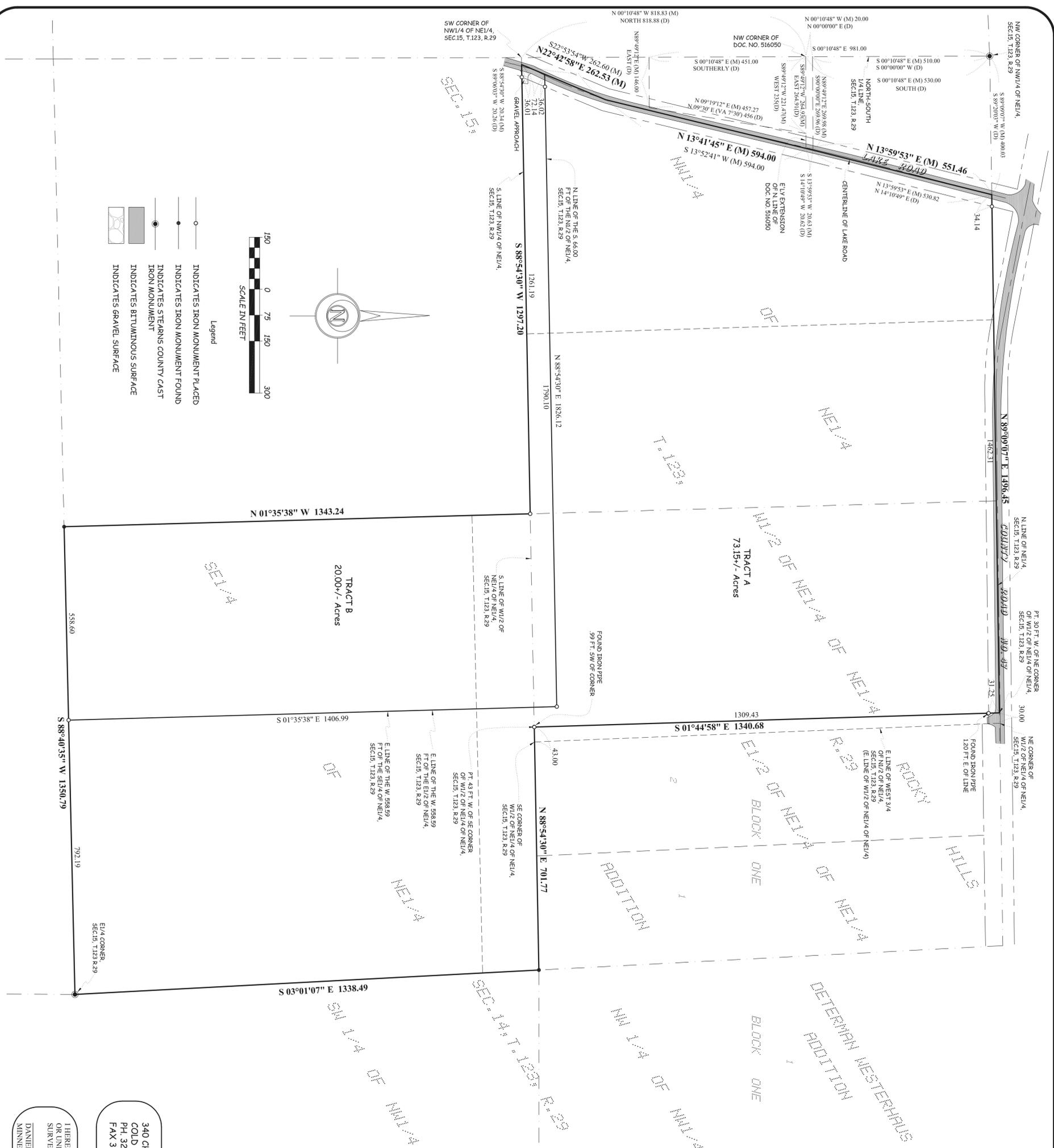
CERTIFICATE OF SURVEY PREPARED BY:  
**O'MALLEY & KRON**  
LAND SURVEYORS, INC.

1004 2nd ST. SE  
WILLMAR, MN 56201  
PH. 320-235-4012  
FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION, AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DANIEL M. KRON  
MINNESOTA REGISTRATION NO. 42621  
DATE: 06-14-19

SHEET 1 OF 1



- Legend**
- INDICATES IRON MONUMENT PLACED
  - INDICATES IRON MONUMENT FOUND
  - INDICATES STEARNS COUNTY CAST IRON MONUMENT
  - ▨ INDICATES BITUMINOUS SURFACE
  - ▩ INDICATES GRAVEL SURFACE

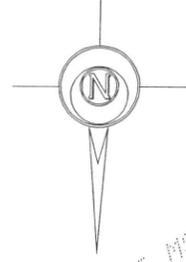
# CURRENT - AG-40 (all)



I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.  
 DATE: 05-20-19  
 DANIEL M. KRON  
 MINNESOTA REGISTRATION NO. 42621

CERTIFICATE OF SURVEY PREPARED BY:  
**O'WALLEY & KRON**  
 LAND SURVEYORS, INC.  
 340 CHAPEL HILL RD.  
 COLD SPRING, MN 56320  
 PH. 320-685-5905  
 FAX 320-685-3056

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.



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SHEET 1 OF 1

JOB NO.: 2019-209  
 FILE NAME: 2019-209.DWG  
 LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:  
**ANN GROSS**

**LEGAL DESCRIPTION**

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO: The West three-fourths of the North One-half of the Northeast Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-three (123) North, Range Twenty-nine (29) West, in Stearns County, Minnesota, described as follows: Beginning at a point 530 feet South of the Northwest corner of said Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) and running thence South along the fence on the North and South Quarter, section line a distance of 451 feet; thence East 146 feet; thence North 9°30' East (VA 7°30') 456 feet; thence West 235 feet to the place of beginning and there terminating.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter, thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Decd Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described; thence East along the north line of said tract of land and its easterly extension, a distance of 264.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds said center line, a distance of 262.60 feet; more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet; more or less to the southeast corner of said Northwest Quarter of the Northeast Quarter; thence North, easterly of record, if any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter which is 30.00 feet west of the northeast corner of the east line of said West Half of the Northeast Quarter of Section 15; thence South 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT:

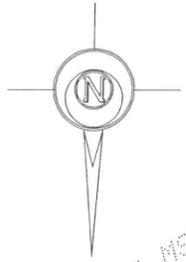
That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the northwest corner of said NW 1/4 NE 1/4, thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet to the point of beginning of the tract to be described; thence South 90°00'00" East for 269.96 feet; thence South 14°10'49" West for 20.62 feet; more or less, to the easterly extension of the north line of that certain tract of land described in Decd Document Number 516050, according to the records of the Stearns County Recorder, thence westerly to the northwest corner of said tract; thence North 0°00'00" East for 20.00 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4, thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'49" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet in the point of beginning.

# PROPOSED



CERTIFICATE OF SURVEY PREPARED BY:  
**O'WALLEY & KRON**  
 LAND SURVEYORS, INC.  
 340 CHAPEL HILL RD.  
 COLD SPRING, MN 56320  
 PH. 320-685-5905  
 FAX 320-685-3056

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

- Legend
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  - INDICATES IRON MONUMENT FOUND
  - INDICATES STEARNS COUNTY CAST IRON MONUMENT
  - INDICATES BITUMINOUS SURFACE
  - INDICATES GRAVEL SURFACE

JOB NO: 2019-209  
 FILE NAME: 2019-209.DWG  
 LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:  
**ANN GROSS**

LEGAL DESCRIPTION

ALSO: The West three-fourths of the North Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT: That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-nine (29) West, in Stearns County, Minnesota, as described in Deced Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Deced Document Number 516050, according to the files of the Stearns County Recorder, a distance of 264.91 feet to the center line of Lake Road, thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds West along said center line, a distance of 262.60 feet, more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet, more or less to the southwest corner of said Northwest Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, if any.

AND ALSO EXCEPT: All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter of Section 15, thence West of the northeast corner of the east line of said West Half of the Northeast Quarter of the Northeast Quarter of Section 15, thence southerly in a straight line to a point on the south line of said West Half of the Northeast Quarter of the Northeast Quarter which is 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT: That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the northwest corner of said NW 1/4 NE 1/4, thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet to the point of beginning; thence South 90°00'00" East for 269.96 feet; thence South 14°10'49" West for 20.62 feet, more or less, the easterly extension of the north line of that certain tract of land described in Deced Document Number 516050, according to the records of the Stearns County Recorder, thence westerly to the northwest corner of said tract; thence North 0°00'00" East for 20.00 feet to the point of beginning.

ALSO EXCEPT: That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Beginning at the northwest corner of said NW 1/4 NE 1/4, thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'49" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet in the point of beginning.

**CITY OF ROCKVILLE, MN  
ORDINANCE 2019-97**

**ORDINANCE APPROVING REZONING APPLICATION  
FOR ANN M. GROSS PROPERTY**

**WHEREAS**, Ann M. Gross has applied for and received approval from the Planning Commission and Council for a qualified minor subdivision to split off 22.09 +/- acres from a total of 93.15 acres from Parcel No. 76.41625.0605 that is currently zoned A-40; and

**WHEREAS**, Ann M. Gross has submitted an application to Rezone the 22.09 +/- acres from Ag-40 to RR; and

**WHEREAS**, the application was reviewed by the Rockville City Planning Commission at their July 9, 2019 Planning Commission Meeting, and;

**WHEREAS**, the Planning Commission held a Public Hearing for the Rezoning application on July 9, 2019; and

**WHEREAS**, persons wishing to address the Planning Commission were given an opportunity to do so; and

**WHEREAS**, proper notification and publication had been given; and

**WHEREAS**, the Planning Commission after discussion was in favor of rezoning Ann M. Gross property from Ag-40 to RR and to forward this application on to the Rockville City Council for their consideration.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA that the 2.09 +/- acres of Ann M. Gross Property as described below is Rezoned from Ag-40 to RR.**

**Adopted this 10th day of July, 2019.**

**ATTEST:**

\_\_\_\_\_  
**MARTIN M. BODE  
ADMINISTRATOR/CLERK**

\_\_\_\_\_  
**DUANE WILLENBRING  
MAYOR**

**CITY OF ROCKVILLE, MINNESOTA**  
**RESOLUTION 2019-31**

**Resolution Awarding Bid of 2019 Crack Fill and Seal Coat Project**

It is Hereby Resolved by the City of Rockville, Minnesota that:

WHEREAS, Pursuant to an advertisement for bids for the 2019 Crack Fill and Seal Coat, bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement: See Appendix A – Bid Tabulation; and

WHEREAS, it appears that Asphalt Surface Technologies Corporation a/k/a ASTECH Corp. is the lowest responsible bidder,

NOW THEREFORE, BE RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, MINNESOTA:

1. The mayor and clerk are hereby authorized and directed to enter into the attached contract with ASTECH Corp. for the 2019 Crack Fill and Seal Coat Project.

Adopted by the City Council of the City of Rockville on this 10th day of July, 2019.

ATTEST:

\_\_\_\_\_  
Duane Willenbring, Mayor

\_\_\_\_\_  
Martin M. Bode, City Administrator/Clerk



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2040 Highway 12 East  
Willmar, MN 56201-5818

Ph: (320) 231-3956  
Fax: (320) 231-9710  
Bolton-Menk.com

## MEMORANDUM

**Date:** July 2, 2019  
**To:** Honorable Mayor Willenbring and Members of the City Council  
Rockville, Minnesota  
**From:** Justin L. Kannas, P.E.  
City Engineer  
**Subject:** 2019 Crackfill & Sealcoat  
Rockville, Minnesota  
**BMI Project No:** W14.119030

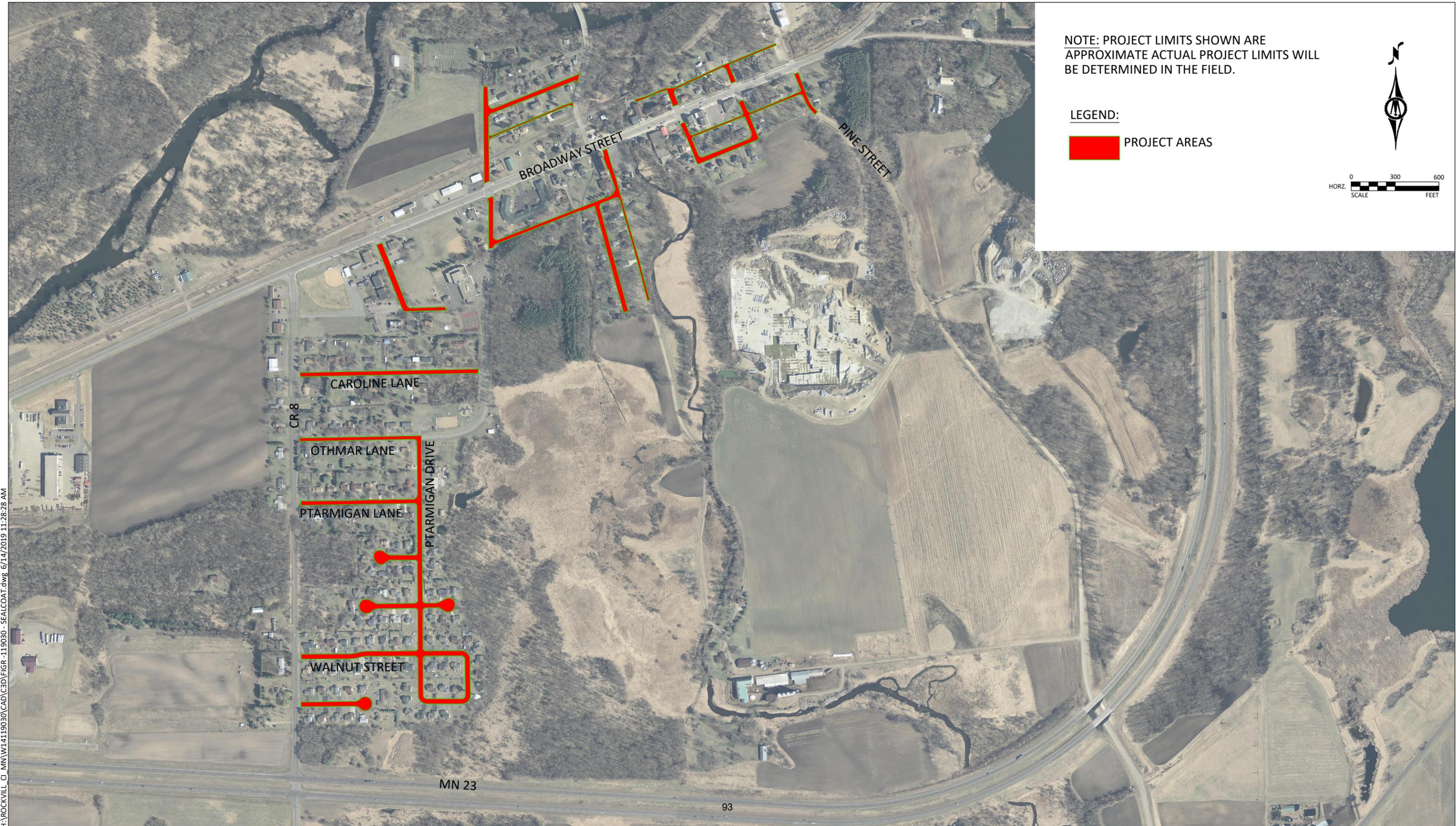
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On June 21, 2019 we received two (2) bids for the above referenced project. A figure is attached showing the project locations. The low bidder for the project is Asphalt Surface Technologies Corporation a/k/a ASTECH Corp. of St. Cloud, Minnesota with a total bid \$107,770.75. A bid abstract is attached for your review. The bids ranged from \$107,770.75 to \$193,774.30. The engineer's estimate for the project was \$175,000.

I recommend that the City Council award the bid for the 2019 Crackfill & Sealcoat to Asphalt Surface Technologies Corporation a/k/a ASTECH Corp. of St. Cloud, Minnesota in the amount of \$107,770.75.

Please feel free to contact me if you have any questions.

JLK/kg



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**ABSTRACT OF BIDS**

2019 CRACKFILL AND SEALCOAT  
 CITY OF ROCKVILLE, MINNESOTA  
 BMI PROJECT W14.119030

6/21/2019

ITEM NO.	ITEM	TOTAL QUANTITY		1		2	
				ASTECH Corp. St. Cloud, MN		Allied Blacktop Company Maple Grove, MN	
				Unit Price	Amount	Unit Price	Amount
1	MOBILIZATION	1	LUMP SUM	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00
2	BITUMINOUS MATERIAL FOR FOG SEAL	6,331	GAL	\$1.35	\$8,546.85	\$3.00	\$18,993.00
3	BITUMIMOUS SEAL COAT	52,755	SQ YD	\$1.14	\$60,140.70	\$1.50	\$79,132.50
4	BITUMINOUS MATERIAL FOR SEAL COAT	18,992	GAL	\$0.10	\$1,899.20	\$0.10	\$1,899.20
5	BITUMINOUS CRACKFILL	29,040	LF	\$0.85	\$24,684.00	\$0.99	\$28,749.60
6	TRAFFIC CONTROL	1	LUMP SUM	\$2,500.00	\$2,500.00	\$50,000.00	\$50,000.00

TOTAL BID:

**\$107,770.75**

**\$193,774.30**

## BID TABULATION

**PROJECT:** 2019 CRACKFILL & SEALCOAT  
CITY OF ROCKVILLE, MN

**DATE:** June 21, 2019  
**TIME:** 10:00 a.m.

**PROJECT NO.:** W14.119030

**QUEST NO.:** 6392193

BIDDERS	TOTAL BID
1. Allied Blacktop Company Maple Grove, MN	193,774.30
2. Asphalt Surface Technologies Corp. St. Cloud, MN	
3. Pearson Bros, Inc. Hanover, MN	
4. Astech Corp	107,770.75
5.	
6.	
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15.	
16.	
17.	



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Baxter – Rochester – Duluth, MN; Des Moines – Spencer – Ames – Jefferson – Cedar Rapids, Algona, IA; Fargo, ND

**SECTION 00410 - BID FORM**

2019 Crackfill & Sealcoat  
City of Rockville

**ARTICLE 1 - BID RECIPIENT**

1.01 This Bid is submitted to:

City of Rockville  
229 Broadway St E.  
Rockville, MN 56369

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 - BIDDER’S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Advertisement or Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 61 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 - BIDDER’S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost,

progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 - BIDDER'S CERTIFICATION

##### 4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.
- E. **Bidder has completed and executed** the attached Section 00415 "Responsible Contractor – Proposal Attachment" of this Project Manual relating to Minn Statute 16C.285, "Responsible Contractor."

#### ARTICLE 5 - BASIS OF BID

##### 5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

- A. Bidder will complete the work in accordance with the Contract Documents at the prices shown in the attached Bidding Schedule.

- B. Unit Prices have been computed in accordance with Paragraph 13.03.B of Section 00700 “General Conditions” of this Project Manual.
- C. Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids. Final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### **ARTICLE 6 - TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### **ARTICLE 7 - ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required Bid security (Section 00430 – Bid Bond)
  - B. Section 00415 Responsible Contractor – Proposal Attachment (2 Pages) of this Project Manual.

#### **ARTICLE 8 - DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**BIDDING SCHEDULE**

2019 CRACKFILL AND SEALCOAT  
 CITY OF ROCKVILLE, MINNESOTA  
 BMI PROJECT W14.119030

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:  
 NOTE: BIDS shall include sales tax and all applicable taxes and fees.  
 BIDDER must fill in unit prices in numerals, make extension for each item and total.

ITEM NO.	ITEM	UNIT	NOTES	ESTIMATED QUANTITIES	UNIT PRICE	AMOUNT
1	MOBILIZATION	LUMP SUM		1	19,000.00	19,000.00
2	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	(1)	6331	1.35	8,546.85
3	BITUMIMOUS SEAL COAT	SQ YD		52755	1.14	60,140.70
4	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	(2)	18992	0.10	1,899.20
5	BITUMINOUS CRACKFILL	LF		29040	0.85	24,684.00
6	TRAFFIC CONTROL	LUMP SUM		1	2,500.00	2,500.00

TOTAL BID \$ 107,770.75

Notes:

1. Quantity Calculated at 0.12 GAL/SQ YD
2. Quantity Calculated at 0.36 GAL/SQ YD

**ARTICLE 9 - BID SUBMITTAL**

BIDDER:

Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.

By:

[Signature]



[Printed name]

Dale R. Strandberg, Vice-President

*(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest:

[Signature]



[Printed name]

Mary L. Aschenbrenner

Title:

Vice-President/Secretary

Submittal Date:

June 21, 2019

Address for giving notices:

PO Box 1025

ST Cloud MN 56302

Telephone Number:

(320)363-8500

Fax Number:

(320)363-8700

Contact Name and e-mail address:

Dale R. Strandberg astechdale@hotmail.com

Bidder's License No.:

N/A

*(where applicable)*

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

UNANIMOUS CONSENT TO ACTION  
OF THE BOARD OF DIRECTORS  
ASPHALT SURFACE TECHNOLOGIES CORPORATION  
A/K/A ASTECH CORP.

Pursuant to Section 302A.239 of the Minnesota Business Corporation Act, the following action is taken by the Board of Directors of Asphalt Surface Technologies Corporation a/k/a ASTECH Corp., by unanimous written consent, as if a meeting of the Board of Directors had been properly called pursuant to notice and all directors were present and voting in favor of such action.

RESOLVED, that the following persons are elected to the office(s) set forth opposite their names until their successors are elected and qualified:

Bruce R. Batzer	Chief Executive Officer (President)
Mary L. Aschenbrenner	Chief Financial Officer (Treasurer)
Dale R. Strandberg	Vice-President/Secretary
	Vice-President

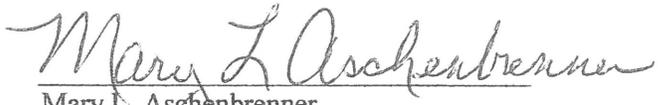
RESOLVED FURTHER, that the above named officers are hereby authorized to enter into/sign any contract(s), bid(s), or agreement(s) on behalf of the corporation.

IN WITNESS WHEREOF, all of the directors have executed this Unanimous Consent to Action on the dates set forth after our respective names, effective September 19, 2016.

I certify this to be true and correct copy of the Action of the Board of Directors.

  
Bruce R. Batzer

  
Mary L. Aschenbrenner, Vice-Pres./Secretary

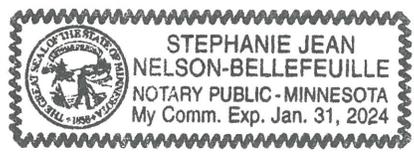
  
Mary L. Aschenbrenner

Subscribed and sworn to before me this  
21st day of June, 2019

  
Dale R. Strandberg

  
Notary Public

My Commission Expires: January 31, 2024



SECTION 00415 – RESPONSIBLE CONTRACTOR – PROPOSAL ATTACHMENT

Page 1 of 2

INITIAL CONTRACTOR VERIFICATION OF COMPLIANCE

By signing this document, I certify that I am an owner or officer of the company, and I swear under oath that:

My company meets each of the minimum criteria in subclauses (1) – (6) of Minn. Stat. § 16C.285, subd. 3, the Responsible Contractor statute.

The undersigned understands that a failure to meet or verify compliance with the minimum criteria established for a “responsible contractor” as defined in Minn. Stat. § 16C.285, subd. 3, renders a bidder ineligible to be awarded a construction contract for the Project or to perform work on the Project.

The undersigned understands that a false statement under oath verifying compliance with any of the minimum criteria shall make the undersigned, ineligible to be awarded a construction project and may result in termination of a contract awarded to the undersigned. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria.

The undersigned understands that, if the undersigned is the apparent low bidder, the undersigned will be required to submit a supplemental verification under oath as a condition precedent to the execution of the contract. If the undersigned fails to provide the required supplemental verification, it could forfeit its bid bond.

I have attached a list of all of my company’s first-tier subcontractors that I intend to retain for work on the project.

Initial Contractor Verification of Compliance - 2019 Crackfill & Sealcoat	
Authorized Signature of Owner or Officer: 	Printed Name: Dale R. Strandberg
Title: Vice-President	Date: June 21, 2019
Company Name: Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	

SECTION 00415 – RESPONSIBLE CONTRACTOR – PROPOSAL ATTACHMENT

Page 2 of 2

SUBCONTRACTORS LIST

SUBCONTRACTOR NAMES (Legal name of company as registered with the Secretary of State)	Name of City Where Company Home Office is Located
All STATE Traffic Control	Cold Spring, MN

Attach additional sheets if necessary.

Subcontractors List - 2019 Crackfill & Sealcoat	
Authorized Signature of Owner or Officer: 	Printed Name: Dale R. Strandberg
Title: Vice-President	Date: June 21, 2019
Company Name: Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	

# BID BOND

# TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA Hartford, Connecticut 06183

---

**CONTRACTOR:**

*(Name, legal status and address)*  
Asphalt Surface Technologies Corporation  
a/k/a ASTECH Corp.  
8348 Ridgewood Rd, PO Box 1025  
St. Cloud, MN 56302-1025

**SURETY:**

*(Name, legal status and principal place of business)*  
Travelers Casualty and Surety Company of America  
One Tower Square - 2SHS  
Hartford, CT 06183-6014

**OWNER:**

*(Name, legal status and address)*  
City of Rockville  
229 Broadway Street East  
Rockville, MN 56369

**BOND AMOUNT:** Five Percent (5%) of the Total Bid Amount

**PROJECT:**

*(Name, location or address, and Project number, if any)*  
2019 Crackfill & Sealcoat

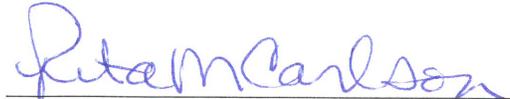
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

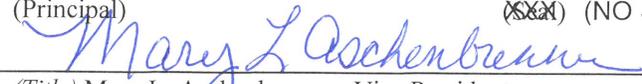
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21st day of June, 2019.

  
\_\_\_\_\_  
(Witness)

  
\_\_\_\_\_  
(Witness)

Asphalt Surface Technologies Corporation, a/k/a ASTECH Corp.  
(Principal) ~~(Seal)~~ (NO SEAL)  
  
\_\_\_\_\_  
(Title) Mary L. Aschenbrenner, Vice President

Travelers Casualty and Surety Company of America  
(Surety) \_\_\_\_\_ (Seal)  
  
\_\_\_\_\_  
(Title) John C. Klein, Attorney-in-Fact

**KLEIN AGENCY, INC.**  
**A MARSH & MCLENNAN AGENCY LLC COMPANY**  
3570 No. Lexington Ave, Ste. 206  
St. Paul, MN 55126  
(651)484-6461

INDIVIDUAL OR PARTNERSHIP ACKNOWLEDGMENT

STATE OF  
COUNTY OF

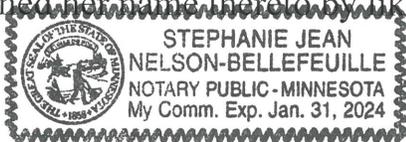
On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, before me personally appeared \_\_\_\_\_ to me known to be the person \_\_\_\_\_ described in and who executed the forgoing bond, and acknowledged that \_\_\_\_\_ he \_\_\_\_\_ executed the same as \_\_\_\_\_ free act and deed.

\_\_\_\_\_  
Notary Public

CORPORATION ACKNOWLEDGMENT

STATE OF MINNESOTA  
COUNTY OF STEARNS

On this \_\_\_\_\_ 21st \_\_\_\_\_ day of \_\_\_\_\_ June \_\_\_\_\_, 2019, before me personally came \_\_\_\_\_ Mary L. Aschenbrenner \_\_\_\_\_ to me known, who being by me duly sworn, did depose and say; that she is the \_\_\_\_\_ Vice President \_\_\_\_\_ of \_\_\_\_\_ Asphalt Surface Technologies Corporation a/k/a ASTECH Corp. \_\_\_\_\_, the corporation described in and which executed the above instrument; that she knows the seal of said corporation; affixed by order of the Board of Directors of said corporation, and that she signed her name thereto by like order.

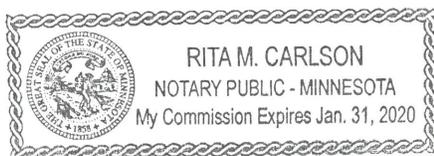


*Stephanie Jean Nelson-Bellefeuille*  
\_\_\_\_\_  
Notary Public

SURETY ACKNOWLEDGMENT

STATE OF MINNESOTA  
COUNTY OF RAMSEY

On this \_\_\_\_\_ 21st \_\_\_\_\_ day of \_\_\_\_\_ June \_\_\_\_\_, 2019, before me appeared \_\_\_\_\_ John C. Klein \_\_\_\_\_ to me personally known, who, being duly sworn, did say that he is the Attorney-in-Fact of \_\_\_\_\_ Travelers Casualty & Surety Company of America \_\_\_\_\_ of \_\_\_\_\_ Hartford, CT \_\_\_\_\_ that the seal affixed to the foregoing instrument is the corporation seal of said corporation; that the said instrument was signed and sealed on behalf of said corporation by authority of its Board of Directors; and he did also acknowledge that he executed the said instrument as the free act and deed of said Company.



*Rita M Carlson*  
\_\_\_\_\_  
Notary Public



**Travelers Casualty and Surety Company of America  
Travelers Casualty and Surety Company  
St. Paul Fire and Marine Insurance Company**

**POWER OF ATTORNEY**

**KNOW ALL MEN BY THESE PRESENTS:** That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **JOHN C KLEIN** of **ST PAUL Minnesota**, their true and lawful Attorney-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

**IN WITNESS WHEREOF**, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **3rd** day of **February**, 2017.



State of Connecticut

City of Hartford ss.

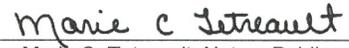
By:   
Robert L. Raney, Senior Vice President

On this the **3rd** day of **February**, 2017, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

**In Witness Whereof**, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, 2021



  
Marie C. Tetreault, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

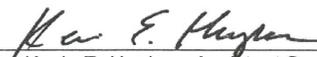
**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

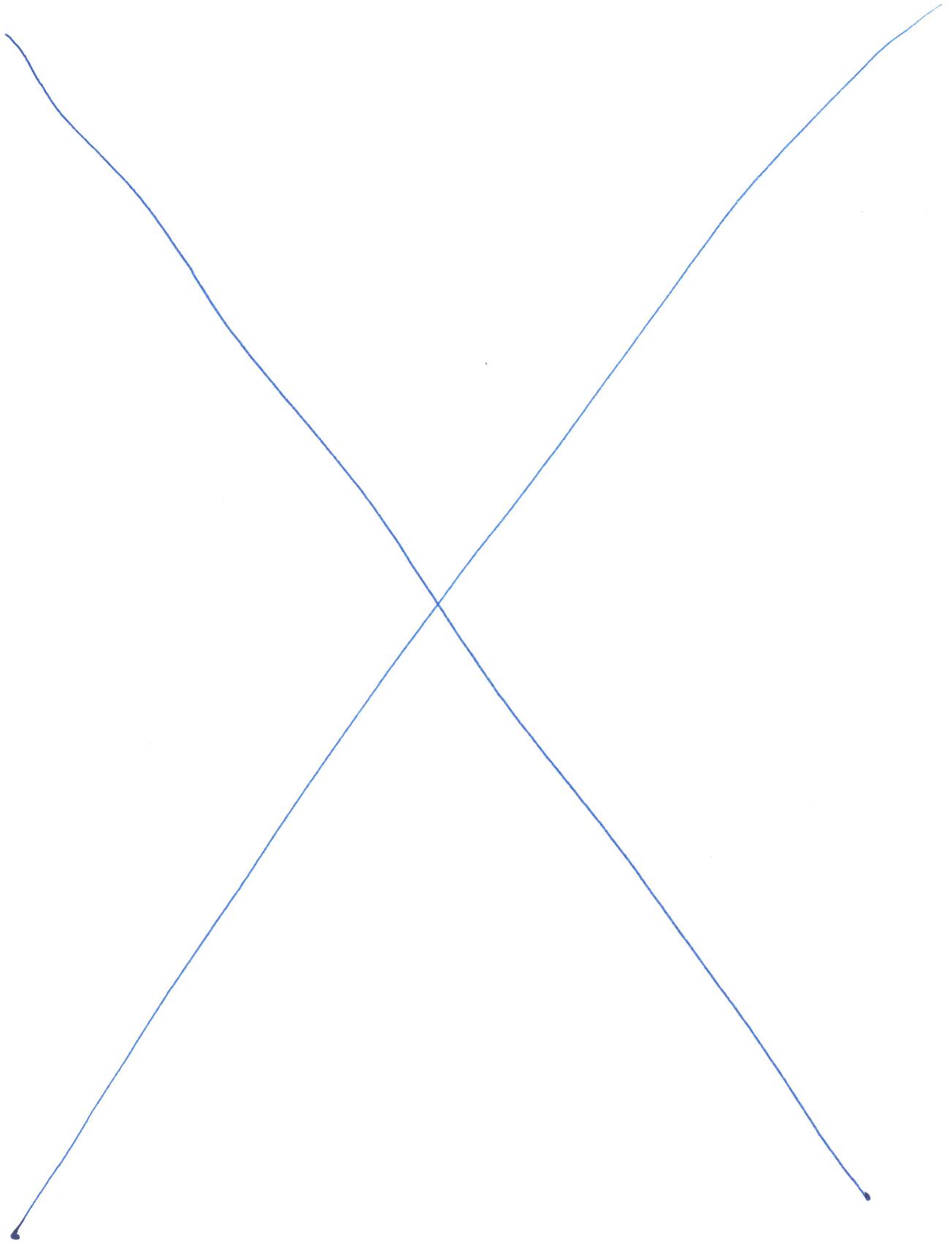
I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this 21st day of June, 2019



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.  
Please refer to the above-named Attorney-in-Fact and the details of the bond to which the power is attached.**



# CNA SURETY

## Bid Bond

Bond No. n/a

### CONTRACTOR:

(Name, legal status and address)

Allied Blacktop Company  
10503 89th Avenue North  
Maple Grove, MN 55369

### SURETY: Western Surety Company: South Dakota Corporation

(Name, legal status and principal place of business)

151 N. Franklin Street  
17th Floor  
Chicago, IL 60606

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

City of Rockville  
229 Broadway St. E.  
Rockville, MN 56369

### BOND AMOUNT:

PROJECT: Five Per (ent(5.1)) of total bid amount

(Name, location or address, and Project number, if any)

2019 Crack fill & Sealcoat

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 21 day of June, 2019.

[Signature]  
(Witness)

[Signature]  
(Witness)

Allied Blacktop Company

(Principal) [Signature] (Seal)  
(Title) Peter M. Capistrant, President

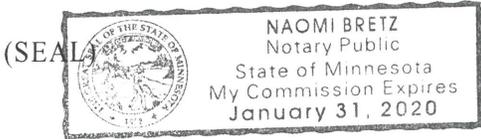
Western Surety Company

(Surety) [Signature] (Seal)  
(Title) Nicole M. Coty, Attorney-in-fact

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota  
COUNTY OF Hennepin

On the 21 day of June, 2019, before me personally appeared, Peter M. Capistrant to me, who being duly sworn, did depose and say: that s/he resides in Big Lake, MN that s/he is the President of the Allied Blacktop Company the corporation described in and which executed the foregoing instrument; that s/he knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation; and that s/he signed her/his name thereto by like order.



Naomi Bretz  
Notary Public

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF MINNESOTA  
COUNTY OF Dakota

On the 21 day of June, 2019 before me personally appeared, Nicole M. Coty to me known, who being duly sworn, did say: that s/he resides in Minnesota that s/he is the aforesaid officer or attorney in fact of Western Surety Company a corporation, that the seal affixed to the foregoing instrument is the corporate seal of said corporation; and that said instrument as signed and sealed on behalf of said corporation by the aforesaid officer, by authority of its board of directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

(SEAL)

Patricia M Rowan  
Notary Public



# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**Litton E S Field Jr, Nicole M Coty, Jonathan N Vagle, Mark Alan Thune, Mutya Alvaran Enoksen, Gayle L Thorson, Jeffrey R Skaar, Patricia M Rowan, Individually, of Mendota Heights, MN  
Kevin Paulson, Tom Deml, Tom Corneil, Chad Christianson, De Ette J Wurm, Debra M Bledsoe, Brenda S Klimstra, Erin Pohlman, Deb Geislinger, Jacqueline Riley, Dana Kerfeld, Brittany Bauer, Laurie Litke, Amanda Plantenberg, Dena Grunhovd, Leslie Seehusen, Individually, of Saint Cloud, MN**

its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 20th day of March, 2019.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

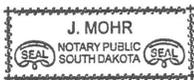
Paul T. Bruflat, Vice President

State of South Dakota }  
County of Minnehaha } ss

On this 20th day of March, 2019, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



*J. Mohr*

J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 21 day of June, 2019.



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

**SECTION 00410 - BID FORM**

2019 Crackfill & Sealcoat  
City of Rockville

**ARTICLE 1 - BID RECIPIENT**

1.01 This Bid is submitted to:

City of Rockville  
229 Broadway St E.  
Rockville, MN 56369

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

**ARTICLE 2 - BIDDER'S ACKNOWLEDGEMENTS**

2.01 Bidder accepts all of the terms and conditions of the Advertisement or Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 61 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

**ARTICLE 3 - BIDDER'S REPRESENTATIONS**

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

- B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.
- E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost,

progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.

- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
- G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
- H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
- I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

#### ARTICLE 4 - BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
  - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process;
  - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
  - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
  - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.
- E. **Bidder has completed and executed** the attached Section 00415 "Responsible Contractor – Proposal Attachment" of this Project Manual relating to Minn Statute 16C.285, "Responsible Contractor."

#### ARTICLE 5 - BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

- A. Bidder will complete the work in accordance with the Contract Documents at the prices shown in the attached Bidding Schedule.

- B. Unit Prices have been computed in accordance with Paragraph 13.03.B of Section 00700 "General Conditions" of this Project Manual.
- C. Bidder acknowledges that estimated quantities are not guaranteed and are solely for the purpose of comparison of Bids. Final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.

#### **ARTICLE 6 - TIME OF COMPLETION**

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

#### **ARTICLE 7 - ATTACHMENTS TO THIS BID**

- 7.01 The following documents are submitted with and made a condition of this Bid:
  - A. Required Bid security (Section 00430 – Bid Bond)
  - B. Section 00415 Responsible Contractor – Proposal Attachment (2 Pages) of this Project Manual.

#### **ARTICLE 8 - DEFINED TERMS**

- 8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

**BIDDING SCHEDULE**

2019 CRACKFILL AND SEALCOAT  
CITY OF ROCKVILLE, MINNESOTA  
BMI PROJECT W14.119030

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices:  
NOTE: BIDS shall include sales tax and all applicable taxes and fees.  
BIDDER must fill in unit prices in numerals, make extension for each item and total.

ITEM NO.	ITEM	UNIT	NOTES	ESTIMATED QUANTITIES	UNIT PRICE	AMOUNT
1	MOBILIZATION	LUMP SUM		1	15,000.00	15,000.00
2	BITUMINOUS MATERIAL FOR FOG SEAL	GAL	(1)	6331	3.00	18,993.00
3	BITUMIMOUS SEAL COAT	SQ YD		52755	1.50	79,132.50
4	BITUMINOUS MATERIAL FOR SEAL COAT	GAL	(2)	18992	0.10	1,899.20
5	BITUMINOUS CRACKFILL	LF		29040	0.99	28,749.60
6	TRAFFIC CONTROL	LUMP SUM		1	50,000.00	50,000.00

TOTAL BID \$ 193,774.30

Notes:

1. Quantity Calculated at 0.12 GAL/SQ YD
2. Quantity Calculated at 0.36 GAL/SQ YD

ARTICLE 9 - BID SUBMITTAL

BIDDER:

Allied Blacktop Company

By:  
[Signature]

*Peter M. Capistrant*

[Printed name]

Peter M. Capistrant

(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest:  
[Signature]

*BT Capistrant*

[Printed name]

Brent Capistrant, Secretary

Title:

President

Submittal Date:

June 21, 2019

Address for giving notices:

Allied Blacktop Company  
10503 89th Avenue North  
Maple Grove, MN 55369

Telephone Number:

(763) 425-0575

Fax Number:

(763) 425-1046

Contact Name and e-mail address:

Peter M. Capistrant  
pete@alliedblacktopmn.com

Bidder's License No.:

(where applicable)

NOTE TO USER: Use in those states or other jurisdictions where applicable or required.

SECTION 00415 – RESPONSIBLE CONTRACTOR – PROPOSAL ATTACHMENT

Page 1 of 2

INITIAL CONTRACTOR VERIFICATION OF COMPLIANCE

By signing this document, I certify that I am an owner or officer of the company, and I swear under oath that:

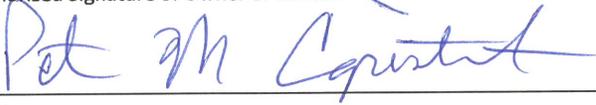
My company meets each of the minimum criteria in subclauses (1) – (6) of Minn. Stat. § 16C.285, subd. 3, the Responsible Contractor statute.

The undersigned understands that a failure to meet or verify compliance with the minimum criteria established for a “responsible contractor” as defined in Minn. Stat. § 16C.285, subd. 3, renders a bidder ineligible to be awarded a construction contract for the Project or to perform work on the Project.

The undersigned understands that a false statement under oath verifying compliance with any of the minimum criteria shall make the undersigned, ineligible to be awarded a construction project and may result in termination of a contract awarded to the undersigned. A contracting authority shall not be liable for declining to award a contract or terminating a contract based on a reasonable determination that the contractor failed to verify compliance with the minimum criteria or falsely stated that it meets the minimum criteria.

The undersigned understands that, if the undersigned is the apparent low bidder, the undersigned will be required to submit a supplemental verification under oath as a condition precedent to the execution of the contract. If the undersigned fails to provide the required supplemental verification, it could forfeit its bid bond.

I have attached a list of all of my company’s first-tier subcontractors that I intend to retain for work on the project.

Initial Contractor Verification of Compliance - 2019 Crackfill & Sealcoat	
Authorized Signature of Owner or Officer: 	Printed Name: Peter M. Capistrant
Title: President	Date: June 21, 2019
Company Name:	Allied Blacktop Company 10503 89th Avenue North Maple Grove, MN 55369

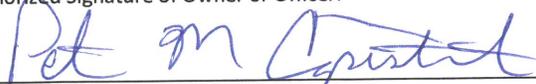
SECTION 00415 – RESPONSIBLE CONTRACTOR – PROPOSAL ATTACHMENT

Page 2 of 2

SUBCONTRACTORS LIST

SUBCONTRACTOR NAMES (Legal name of company as registered with the Secretary of State)	Name of City Where Company Home Office is Located

Attach additional sheets if necessary.

Subcontractors List - 2019 Crackfill & Sealcoat	
Authorized Signature of Owner or Officer: 	Printed Name: Peter M. Capistrant
Title: President	Date: June 21, 2019
Company Name: <b>Allied Blacktop Company</b> 10503 89th Avenue North Maple Grove, MN 55369	

**From:** Korla Molitor <korlamolitor@gmail.com>  
**Sent:** Friday, June 28, 2019 4:14 PM  
**To:** mbode@rockvillecity.org; Alex Molitor  
**Subject:** Short Term Rental Extension

Hello Marty,

Previously, our rental has received approval until September of this year. As a result, we do not have our calendar open for bookings for anything after that. It looks as though we are still a few months out from knowing whether we have approval going forward, considering there needs to be a council vote on the draft ordinance and then a public hearing for a CUP.

In the interim, we would like to request another extension. Responsible guests often book many months in advance and we have had to turn down many requests beyond that date because our situation is still in limbo at this time. Since the average cost for the mortgage, utilities, taxes, ect. adds up to approximately \$3,000 per month, having the place sit predominantly dormant would heavily effect our finances and we would like to be able to plan ahead.

Thank you,

Alex and Korla Molitor

--

Korla Molitor

Realtor

Realty Executives Only Excellence

Member of the National, Minnesota, and St.Cloud Area Association of Realtors

[korlamolitor@gmail.com](mailto:korlamolitor@gmail.com)

320.291.0536

**ORDINANCE NO. 2019-99**  
**ORDINANCE AMENDING CERTAIN SECTIONS OF THE CITY OF ROCKVILLE ZONING CODE**

**WHEREAS**, the City Council of the City of Rockville adopted official zoning controls (“Zoning Code”) pursuant to the authority granted in Minnesota Statutes, Chapter 462 in April 2003 which replaced all pre-existing official controls; and

**WHEREAS**, the City Council amended the Zoning Code by Ordinance Numbers 2003-06, 2004-18, 2004-19, 2004-20, 2004-25, 2004-26, 2006-30, 2007-40, 2007-41, 2007-42, 2007-43, 2007-44, 2008-45, 2008-46, 2008-47, 2008-49, 2008-50, 2008-51 and 2008-53; 2009-58, 2009-61, 2009-62, 2009-63, 2010-64, 2011-69, 2011-70, 2011-73, 2012-74, 2012-76, 2014-82, 2015-84, 2016-57, 2016-85 and 2017-86.

**WHEREAS**, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

**WHEREAS**, the City Council seeks to amend: certain zoning requirements, and

**WHEREAS**, public hearing was held on May 08, 2019 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment(s)

**NOW, THEREFORE, THE CITY COUNCIL DOES ORDAIN TO AMEND THE ROCKVILLE ZONING ORDINANCE AS FOLLOWS:**

**TABLE OF CONTENTS - is hereby amended as followed:**

**SECTION 6: Board of Adjustment: ~~TRANSFERRING THE POWERS AND DUTIES OF THE LOCAL BOARD OF APPEALS AND EQUALIZATION TO STEARNS COUNTY~~**

**A Board of Zoning Appeals and Adjustment**

**SECTION 13: Towers:**

**Subdivision 1: Purpose and Intent**

**SECTION 13A: Wind Energy Conversion Systems**

**Subdivision 1: Purpose and Intent**

**SECTION 14: Non-Conforming Uses**

**Subdivision 1: Purpose and Intent**

**SECTION 17: R-1 Single Family Residential District**

**Subdivision 1: Purpose and Intent**

**SECTION 18: R-2 Two Family Residential District**

**Subdivision 1: Purpose and Intent**

**SECTION 19: R-3 Multiple Family Residential District**

**Subdivision 1: Purpose and Intent**

**SECTION 20: B-1 Central Business District**

**Subdivision 1: Purpose and Intent**

**SECTION 21: B-2 General Business District**

**Subdivision 1: Purpose and Intent**

**SECTION 22: I-1 Light Industrial**

**Subdivision 1: Purpose and Intent**

**SECTION 23: I-2 General Industrial**

**Subdivision 1: Purpose and Intent**

**SECTION 24A: R-MH Residential, Manufactured Home Park District**

**Subdivision 1: Purpose and Intent**

**SECTION 26: "PUD Planned Unit Development District**

**Subdivision 1: Purpose and Intent**

**Subdivision 2: Standard for Approval**

**Subdivision 3: Variances & Coordination with Subdivision Ordinance**

**Subdivision 4: Uses**

**Subdivision 5: Procedure-Establishment of PUD**

**Subdivision 6: Procedure-Preliminary Development Plan Approval**

**Subdivision 7: Final Development Plan**

**Subdivision 8: Common Open Space**

**Subdivision 9: Restricted Lands**

**SECTION 27: Conditional Use Permit**

**Subdivision 1: Purpose and Intent**

**SECTION 32: Shoreland Property:**

**Subdivision 18: Planned Unit Development (PUDs)**

**SECTION 33: Stormwater Management**

**Subdivision 1: Purpose and Intent**

**SECTION 34: Short-Term Rental**

**Subdivision 1: Purpose and Intent**

**Subdivision 2: Application Deadline**

**Subdivision 3: General Provisions**

**SECTION 35: Effective Date**

**SECTION 3: JURISDICTION, APPLICATION AND INTERPRETATION - is hereby amended as followed:**

**Subdivision 2: APPLICATION AND INTERPRETATION**

- A. Building Permit Required. No structure, fence or sign may be erected, converted, enlarged, moved, demolished, reconstructed or altered without first obtaining a Building Permit, except agricultural fences in the A-40 and Rural Residential Districts shall not require a building permit. The terms "Structure" and "Fence" are as defined in Section 8, Subd. 2 of this Ordinance. No structure or land may be used for any purpose nor in any manner which is not in conformity with the provisions of this Ordinance. The Building Official will issue a Building Permit only after determining that the building plans, together with the application, comply with this Ordinance. If the Building Code does not require a Building Permit, a Site Permit must still be obtained to ensure compliance with setback, height and use restrictions and this Ordinance
- C. Fee. Each applicant shall pay at the time of the application the required fees as established by resolution of the City Council. Fees submitted with complete applications are non-refundable.

**Subdivision 4: LOTS OF RECORD**

All lots which were separate tax parcels, were legally recorded in the office of the County Recorder, and were of legally sufficient size to meet minimum lot size requirements for a building at the time of this Ordinance's adoption 04/16/2003 shall be considered lots of record and shall continue to be legally buildable. It is the obligation of the owner of the property to demonstrate to the satisfaction of the Zoning Administrator that the lot is a lot of record which was legally buildable at the time of the adoption of this Ordinance.

**SECTION 4: ADMINISTRATION - is hereby amended as followed:**

**Subdivision 2: ZONING ADMINISTRATOR POWERS AND DUTIES**

1. To receive and review applications for Site Permits and issue Site Permits if such Site Permit request is in full ~~conformance~~ **compliance** with the provisions of this Ordinance.

**SECTION 5: PLANNING COMMISSION - is hereby amended as followed:**

**Subdivision 1: MEMBERSHIP**

There is hereby created, ~~established~~, **and continued** a Planning Commission ~~initially consisting of the planning commissions for the City of Rockville~~ **to consist of a total of five (5) members, all members must be residents of the City Rockville and no more than two (2) of these members may be from the City Council.** ~~City of Pleasant Lake and the Town of Rockville.~~ **The Planning Commission shall be the City Planning Agency authorized by Minn. Stats. § 462.354.**

~~Initial appointments shall be made by the Council upon adoption of the first Zoning Ordinance for the combined City of Rockville. The term of the appointive members shall be five years and no person may be appointed to more than two successive terms as a Planning Commission member. Any vacancy during the unexpired term of an appointed member shall be filled by the Council for the remainder of the term.~~

**Subdivision 2: DECISIONS**

All decisions of the Planning Commission require the affirmative vote of a simple majority of the **voting** members present. ~~The Chair shall have the right to vote on any matter and shall break all tie votes, but in the case where the Chairs vote would create a tie he or she must vote with the majority.~~ **Any member may be removed for cause by majority vote of the City Council upon written charge and after a public hearing. In the event of any vacancy, the City Council shall appoint a replacement.**

**Subdivision 3: DUTIES**

1. **At the first regular meeting of the year** the Planning Commission ~~shall~~ **may** elect a Chairperson, ~~Vice-Chairperson~~ and Secretary from among its members, **each for a term of one year.**
2. **The Planning Commission shall hold at least one meeting each month; unless there is a lack of an agenda the Chairperson can cancel the meeting. Special meetings may be called at any time by the Chairperson, or in the case of Chairperson's absence, by the Vice-Chairperson.**
4. The Planning Commission shall hold the public hearings and will review all re-zoning applications and ~~make recommend~~ **recommendations** on re-zonings to the City Council. The City Council may hold an additional public hearing, if deemed necessary, and make the final decision with regard to rezoning.
9. ~~The Planning Commission will review for compliance with the comprehensive land use plan proposed acquisitions and disposals of publicly owned interests in real property within the City as well as proposed capital improvements (including those constructed by other political subdivisions having jurisdiction within the City).~~

**SECTION 6: BOARD OF ADJUSTMENT - is hereby amended as followed:**

~~**Subdivision 1: TRANSFERRING THE POWERS AND DUTIES OF THE LOCAL BOARD OF APPEALS AND EQUALIZATION TO STEARNS COUNTY**~~

~~City of Rockville hereby transfers the powers and duties of the Local Board of Appeals and Equalization to Stearns County under M.S. 274.01, Subdivision 3. Effective for the Assessment year of 2017 and this agreement is considered permanent.~~

**Subdivision 1: A Board of Zoning Appeals and Adjustment is hereby established and vested with such authority as provided under Section 30 of this Ordinance. The City Council shall serve as the Board of Zoning Appeals and Adjustment.**

**SECTION 7: PERMITS AND FEES - is hereby amended as followed:**

**Subdivision 1: SITE PERMITS**

8. Erection of fences, retaining walls and berms higher than two (2) feet, **except for agricultural fences in the A-40 and Rural Residential Districts.**
11. The addition of **habitable square footage** to a ~~bedroom~~ residence when requiring a structural change.

**SECTION 8: RULES AND DEFINITIONS - is hereby amended as followed:**

**Subdivision 2: DEFINITIONS**

For the purpose of this Ordinance, the following terms are defined:

**Unless specifically defined below, words or phrases used in this ordinance shall be interpreted to give them the same meaning they have in common usage and to give this ordinance its most reasonable application. For the purpose of this ordinance, the words "must" and "shall" are mandatory and not permissive. All distances, unless otherwise specified, are measured horizontally.**

~~**"ACCESSORY STRUCTURE"** means "Structure, Accessory."~~

**"ACCESSORY STRUCTURE OR FACILITY"** means any building or improvement subordinate to a principal use.

~~**Animal feedlot.** A facility as defined by Minnesota Rules, part 7020.0300.~~

~~**"BLUFF"** means a topographic feature such as a hill, cliff, or embankment having all of the following characteristics:~~

- ~~A. Part or all of the feature is located in a Shoreland area;~~
- ~~B. The slope rises at least 25 feet above the ordinary high water level of the waterbody;~~
- ~~C. The grade of the slope from the toe of the bluff to a point 25 feet or more above the ordinary high water level averages 30 percent or greater; and~~
- ~~D. The slope must drain toward the waterbody.~~

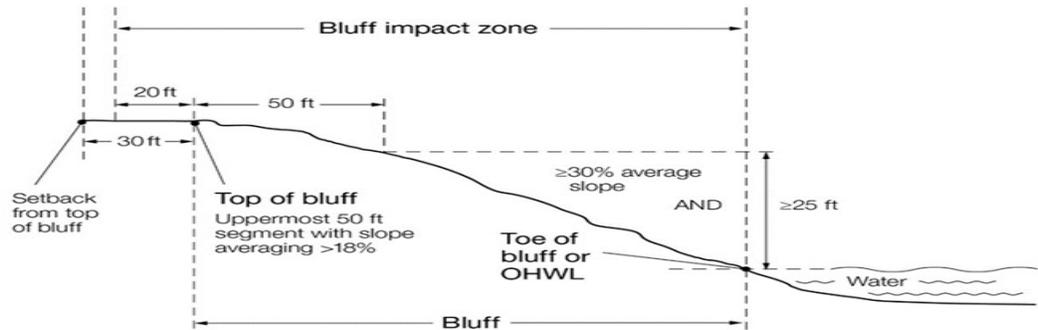
~~An area with an average slope of less than 18 percent over a distance for 50 feet or more within the bluff shall be exempted from the bluff standards.~~

**"BLUFF"** means a topographic feature such as a hill, cliff, or embankment having the following characteristics:

- A. Part or all of the feature is located in a shoreland area;**
- B. The slope rises at least 25 feet above the toe of bluff;**
- C. The grade of the slope from the toe of the bluff to a point 25 feet or more above the toe of the bluff averages 30 percent or greater, except**

- that an area with an average slope of less than 18 percent over a distance of at least 50 feet shall not be considered part of the bluff; and
- D. The slope must drain toward the waterbody

**Bluff, Bluff Impact Zone, Top and Toe of Bluff**



~~“BLUFF IMPACT ZONE” means a bluff and land located within thirty (30) feet from the top of a bluff.~~

“BLUFF IMPACT ZONE” means a bluff and land located within 20 feet of the top of a bluff.

“BLUFF, TOE OF” means the lower point of a 50-foot segment with an average slope exceeding 18 percent or the ordinary high water level, whichever is higher.

“BLUFF, TOP OF” means for the purposes of measuring setbacks, the higher point of a 50-foot segment with an average slope exceeding 18 percent.

~~**Boathouse.** A facility as defined by Minnesota Statutes Section 103G.245~~

~~**Buffer.** A vegetative feature as defined by Minnesota Statutes, Section 103F.48.~~

“COMMERCIAL PLANNED UNIT DEVELOPMENTS” means developments that provide transient, short-term lodging spaces, rooms, or parcels and their operations are essentially service-oriented. For example, hotel/motel accommodations, resorts, recreational vehicle and camping parks, and other primarily service-oriented activities are commercial planned unit developments.

~~“COMMERICAL SPEECH” means a speech advertising a business, profession, commodity, service or entertainment.~~

“COMMERCIAL USE” means the principal use of land or buildings for the sale, lease, rental, or trade of products, goods, and services.

“COMMISSIONER” means the commissioner of the Department of Natural Resources.

“CONDITIONAL USE” means a land use or development as defined by ordinance that would not be appropriate generally but may be allowed with appropriate restrictions upon a finding that certain conditions as detailed in the zoning ordinance exist, the use or

development conforms to the comprehensive land use plan of the community, and the use is compatible with the existing neighborhood.

**“CONTROLLED ACCESS LOT”** means a lot used to access public waters or as a recreation area for owners of non-riparian lots within the same subdivision containing the controlled access lot.

~~“DECK” means a horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site and at any point extending more than one foot above ground.~~

**“DECK”** means a horizontal, unenclosed platform with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site and at any point extending ~~three (3) feet~~ thirty (30) inches or more ~~than three feet~~ above ground.

~~“DUPLEX,” “TRIPLEX,” and “QUAD” means a dwelling structure on a single lot, having two, three, and four units respectively, being attached by common walls and each unit equipped with separate sleeping, cooking, eating, living, and sanitation facilities. The meaning also applies to existing uses where the dwelling structures may not be attached by common walls.~~

**“DUPLEX,” “TRIPLEX,” and “QUAD”** means a dwelling structure on a single lot, having two, three, and four units, respectively, attached by common walls and each unit equipped with separate sleeping, cooking, eating, living, and sanitation facilities.

**“EXTRACTIVE USE”** means the use of land for surface or subsurface removal of sand, gravel, rock, industrial minerals, other nonmetallic minerals, and peat not regulated under [Minnesota Statutes, Sections 93.44 to 93.51](#).

**“FENCE, AGRICULTURAL”** means an artificially erected barrier, other than buildings, vehicles or machinery, constructed of manmade material, or a combination of manmade materials, erected to enclose an area of land used for agricultural purposes. An agricultural fence may be constructed of barbed, electric, meshed, and/or woven wire. Agricultural fences are only allowed in the A-40 and Rural Residential Districts.

**“FENCE, COMMERCIAL”** means a fence on a lot zoned for commercial or industrial use. Commercial fences shall normally not exceed six (6) feet in height; however, a Conditional Use Permit may be issued for a commercial/industrial fence providing it does not exceed eight (8) feet in height and meets State Building Code requirements.

**“FENCE, OPEN”** means a Fence that permits fifty percent (50%) or greater visibility opaque.

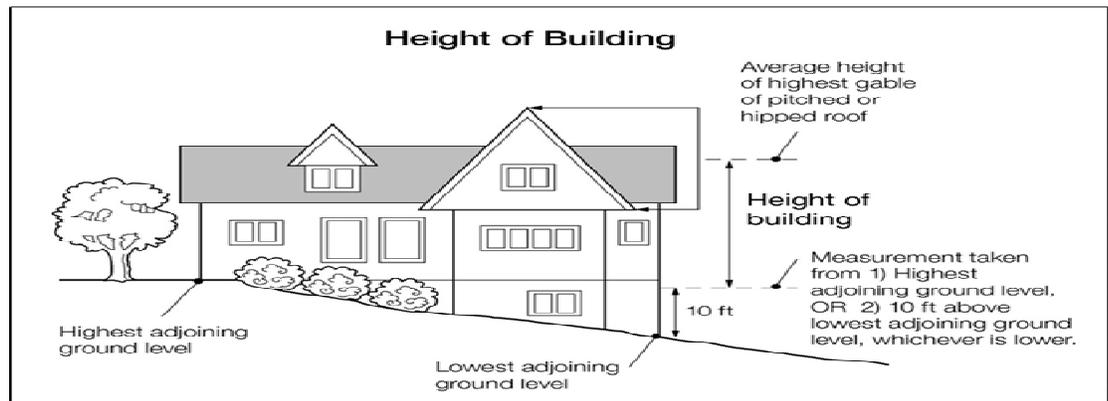
**“FENCE, RESIDENTIAL”** means a fence on a residential lot which shall not exceed six (6) feet in height.

**“FENCE, SOLID”** means a fence that permits less than fifty percent (50%) visibility opaque.

**“FUEL STORAGE”** means a tank for the storage of fuel that must be placed and maintained above ground for personal use and not for resale and must comply with Minnesota Pollution Control Standard (MPCA).

**“HEIGHT”** is the vertical distance measured from the grade adjoining the subject, structure (other than buildings) or improvement to the highest point of the same.

**“HEIGHT OF BUILDING”** means the vertical distance between the highest adjoining ground level at the building or ten feet above the lowest adjoining ground level, whichever is lower, and the highest point of a flat roof or average height of the highest gable of a pitched or hipped roof.



**“HOOP STRUCTURE”** is a structure not designed for permanent year round, long-term use, intended to shelter property of any kind, with a membrane, fabric or similar roof and/or walls. Said structure shall be anchored in place, will be considered as another building, will be required to go through the same procedure as accessory buildings, and must meet setback requirements. If permanent it needs to be certified and meet wind and snow-load requirements

**“IMPERVIOUS SURFACE”** An artificial or natural surface that is highly resistant to infiltration by water. It includes, but is not limited to surfaces such as compacted sand, clay, or gravel as well as most conventionally surfaced streets, roofs, swimming pools, sidewalks in excess of 3 feet in width, parking lots, and other similar structures, but not including decks or platforms where at least ¼ inch gaps are provided between deck boards for water to drain.

**“IMPERVIOUS SURFACE”** means a constructed hard surface that prevents or retards entry of water into the soil and causes water to run off the surface in greater quantities and at an increased rate of flow than prior to development, including rooftops; decks; sidewalks; patios; swimming pools; parking lots; concrete, asphalt, or gravel driveways; and other similar surfaces, but not including decks or platforms where at least ¼ inch gaps are provided between deck boards that allows for water to drain/infiltrate.

**“INDUSTRIAL USE”** means the use of land or buildings for the production, manufacture, warehousing, storage, or transfer of goods, products, commodities, or other wholesale items.

~~“INTENSIVE VEGETATION CLEARING” means the complete removal of trees or shrubs in a contiguous patch, strip, row or block or the removal of greater than 25% of the trees 5” diameter breast height (DBH) and/or 25% of the trees/shrubs less than 5” DBH.~~

“INTENSIVE VEGETATION CLEARING” means the complete removal of trees or shrubs in a contiguous patch, strip, row, or block.

~~“LOT” means “Parcel.”~~

“LOT” means a parcel of land designated by plat, metes or and bounds, registered land survey, auditors plot, or other accepted means and separated from other parcels or portions by said description for the purpose of sale, lease, or separation.

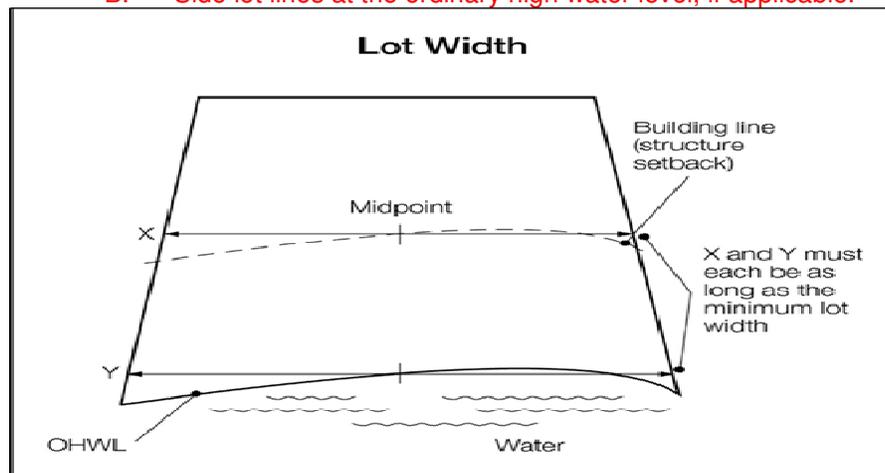
“LOT LINE FRONT” means that boundary of a lot which abuts an exiting or dedicated public street. Riparian lot line front is the lake side.

“LOT OF RECORD” is a parcel which is part of a subdivision, the map of which has been recorded in the office of the Stearns County Recorder or a parcel described by metes and bounds, the deed to which has been recorded in the office of the Stearns County Recorder prior to ~~May 6<sup>th</sup>~~, April 16, 2003 and which has an individual tax parcel identification number and which was a legally buildable lot as of May 6<sup>th</sup>, 2003.

~~“LOT WIDTH” means the shortest horizontal distance between the side lot lines measured at right angles to the lot depth.~~

“LOT WIDTH” means the minimum distance between:

- A. Side lot lines measured at the midpoint of the building line; and
- B. Side lot lines at the ordinary high water level, if applicable.



“METALLIC MINERALS AND PEAT” has the meaning given under [Minnesota Statutes, Sections 93.44 to 93.51.](#)

~~**Nonconformity.** Any legal use, structure or parcel of land already in existence, recorded, or authorized before the adoption of official controls or amendments to those controls that would not have been permitted to become established under the terms of the official controls as now written.~~

~~**“ORDINARY HIGH WATER LEVEL” (OHWL) OR “ORDINARY HIGH WATER MARK”** means the boundary of public waters and wetlands, and shall be an elevation delineating the highest water level which has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. For watercourses, the ordinary high water level is the elevation of the top of the bank of the channel. For reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.~~

**“ORDINARY HIGH WATER LEVEL”** means the boundary of public waters and wetlands, and shall be an elevation delineating the highest water level which has been maintained for a sufficient period of time to leave evidence upon the landscape, commonly that point where the natural vegetation changes from predominantly aquatic to predominantly terrestrial. For watercourses, the ordinary high water level is the elevation of the top of the bank of the channel. For reservoirs and flowages, the ordinary high water level is the operating elevation of the normal summer pool.

~~**“PLANNED UNIT DEVELOPMENT”** is the method of developing or the resulting development a parcel pursuant to Section 26 of this Ordinance.~~

**“PLANNED UNIT DEVELOPMENT”** means a type of development characterized by a unified site design for a number of dwelling units or dwelling sites on a parcel, whether for sale, rent, or lease, and also usually involving clustering of these units or sites to provide areas of common open space, density increases, and a mix of structure types and land uses. These developments may be organized and operated as condominiums, time-share condominiums, cooperatives, full fee ownership, commercial enterprises, or any combination of these, or cluster subdivisions of dwelling units, residential condominiums, townhouses, apartment buildings, dwelling grounds, recreational vehicle parks, resorts, hotels, motels, and conversions of structures and land uses to these uses.

**“PLATFORM”** means a horizontal, unenclosed structure with or without attached railings, seats, trellises, or other features, attached or functionally related to a principal use or site and at any point extending less than ~~three~~ **feet thirty (30) inches** above ground.

~~**“PUBLIC WATERS”** means any waters as defined in Minnesota Statutes, section 103G.005, subdivisions 15 and 15a.~~

**“PUBLIC WATERS”** means any water as defined in [Minnesota Statutes, Section 103G.005, Subd. 15, 15a.](#)

**“PUBLIC WATERCRAFT ACCESS”** in this Section means an area set aside and managed by the Minnesota Department of Natural Resources as a free and adequate access site to public water resources for all citizens of Minnesota for recreational opportunities per MN Statute 86A.

**“RESIDENTIAL PLANNED UNIT DEVELOPMENT”** means a use where the nature of residency is nontransient and the major or primary focus of the development is not service-oriented. For example, residential apartments, manufactured home parks, time-share condominiums, townhouses, cooperatives, and full fee ownership residences would be considered as residential planned unit developments. ~~To qualify as a residential planned unit development, a development must contain at least five dwelling units or sites.~~

~~“RESORT” means a commercial establishment, that includes buildings, campgrounds, lodges, structures, dwelling units/sites, enclosures or any part thereof kept, used, maintained or advertised as, or held out to the public to be a place where sleeping accommodations are furnished to the public and primarily to those seeking recreation, for periods of one day, one week, or longer, and having for rent three or more cabins, rooms, campsites, or enclosures. These establishments must be primarily service-oriented for transient lodging of guests. All cabins, rooms, dwelling units/sites, or enclosures must be included in the resort rental business. Resorts allow no residential use of a dwelling unit/site for more than 30 days within a calendar year, except dwellings used as residences for the service providers or dwelling units/sites for renters. In order to qualify as a resort pursuant to this definition, a resort shall also be fully licensed and permitted under appropriate state and local regulations. The entire parcel of land must be controlled and managed by the licensee.~~

**“RESORT”** has the meaning in [Minnesota Statute, Section 103F.227](#).

**“RIPARIAN BACK YARD”** means land that abuts a public right-of-way affording primary access by pedestrians and vehicles to abutting properties, whether designated as a street, highway, thoroughfare, parkway, throughway, road, avenue, boulevard, land, place or however otherwise designated.

**“RIPARIAN FRONT YARD”** means land that abuts the bank of a stream, river, lake, wetland, or other natural watercourse.

~~“SETBACK” means the minimum horizontal distance between a structure, sewage treatment system, or other facility and a property line or other property interest, topographical or natural resource feature or another facility.~~

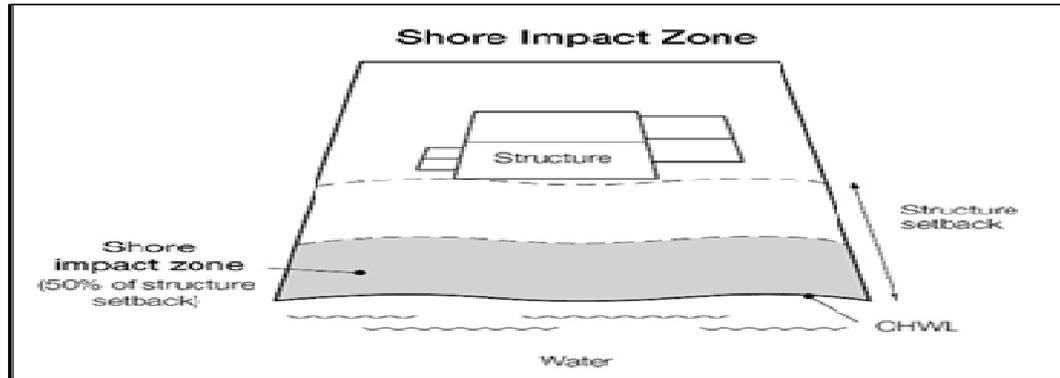
**“SETBACK”** means the minimum horizontal distance between a structure, sewage treatment system, or other facility and an ordinary high water level, sewage treatment system, top of a bluff, road, highway, property line, or other facility.

~~“SEWAGE TREATMENT SYSTEM” means a septic tank and soil absorption system or other individual or cluster type sewage treatment system as described and regulated in Minnesota Rules, chapter 7080.~~

**“SEWAGE TREATMENT SYSTEM”** has the meaning given under [Minnesota Rules, part 7080.1100, Subp. 82](#).

**“SHORE IMPACT ZONE”** means land located between the ordinary high water level of a public water and a line parallel to it at a setback of fifty (50) percent of the structure setback, but not less than fifty (50) feet. This area serves as the primary shoreline buffer.

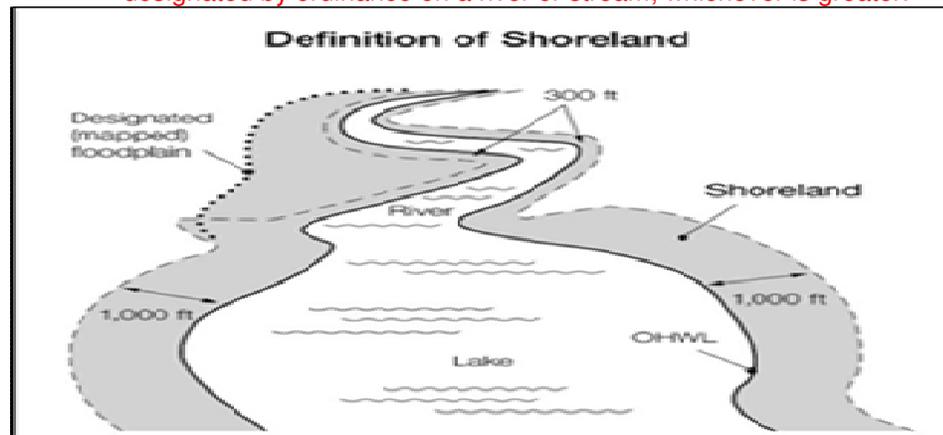
**Shore impact zone.** Land located between the ordinary high water level of a public water and a line parallel to it at a setback of 50 percent of the structure setback.



**“SHORELAND”** means land located within the following distances from public water, as defined in Section 10.2.3 of Stearns County Ordinance 209, as amended: one thousand (1,000) feet from the ordinary high water level of a lake, pond, or flowage; and three hundred (300) feet from a river or stream, or the landward extent of a flood plain designated by ordinance on a river or stream, whichever is greater.

**“SHORELAND”** means land located within the following distances from public waters:

- A. 1,000 feet from the ordinary high water level of a lake, pond, or flowage;
- and
- B. 300 feet from a river or stream, or the landward extent of a floodplain designated by ordinance on a river or stream, whichever is greater.



**“SHORE RECREATION FACILITIES”** means swimming areas, docks, watercraft mooring areas, and launching ramps and other water recreation facilities.

**“SHORT-TERM RENTAL UNIT”** means a dwelling unit offered for trade or sale, whether for money or exchange of goods or services, for periods of less than 31 consecutive days.

**“STEEP SLOPE”** means land where agricultural activity or development is either not recommended or described as poorly suited due to slope steepness and the site's soil

~~characteristics, as mapped and described in available county soil surveys or other technical reports, unless appropriate design and construction techniques and farming practices are used in accordance with the provisions of these regulations. Where specific information is not available, steep slopes are lands having average slopes over twelve (12) percent, as measured over horizontal distances of fifty (50) feet or more, that are not bluffs.~~

**“STEEP SLOPE”** means lands having average slopes over 12 percent, as measured over horizontal distances of 50 feet or more, which are not bluffs.

**“STRUCTURE”** means any building or appurtenance, including decks, platforms, carports, and roof overhangs, except aerial or underground utility lines, such as sewer, electric, telephone, telegraph, gas lines, towers, poles, and other supporting facilities.

~~**Structure.** Any building or appurtenance, including decks, except aerial or underground utility lines, such as sewer, electric, telephone, telegraph, gas lines, towers, poles, and other supporting facilities~~

~~**“SUBDIVISION”** Improved or unimproved land which is divided for the purpose of sale, transfer, rent or lease, into two or more lots or parcels including planned unit developments.~~

**“SUBDIVISION”** means land that is divided for the purpose of sale, rent, or lease, including planned unit developments.

**“SUITABILITY ANALYSIS”** means an evaluation of land to determine if it is appropriate for the proposed use. The analysis considers factors relevant to the proposed use and may include the following features: susceptibility to flooding; existence of wetlands; soils, erosion potential; slope steepness; water supply, sewage treatment capabilities; water depth, depth to groundwater and bedrock, vegetation, near-shore aquatic conditions unsuitable for water-based recreation; fish and wildlife habitat; presence of significant historic sites; or any other relevant feature of the natural land.

~~**Variance.** “Variance” means the same as that defined in Minnesota Statutes, Section 394.27 Subd. 7 (for counties) or Section 462.357 Subd. 6 (2) (for municipalities).~~

**“WATER-DEPENDENT USE”** means the use of land for commercial, industrial, public or semi-public purposes, where access to and use of a public water is an integral part of the normal conduct of operation. Marinas, resorts, and restaurants with transient docking facilities are examples of commercial uses typically found in shoreland areas.

~~**“WATER-ORIENTED ACCESSORY STRUCTURE OR FACILITY”** means a small, building or other improvement, except stairways, fences, docks, and retaining walls, which, because of the relationship of its use to a surface water feature, reasonably needs to be located closer to public waters than the normal structure setback. Examples of such structures and facilities include boathouses, gazebos, screen houses, fish houses, pump houses, and detached decks and platforms.~~

**“WATER-ORIENTED ACCESSORY STRUCTURE OR FACILITY”** means a small, above ground building or other improvement, except stairways, fences, docks, and retaining walls, which, because of the relationship of its use to surface water, reasonably needs to be located closer to public waters than the normal structure setback. Examples of such structures and facilities include, watercraft and watercraft equipment storage structures, gazebos, screen houses, fish houses, pump houses, saunas, patios, and detached decks. Boathouses and boat storage structures given the meaning

under Minnesota Statutes, Section 103G.245 are not a water-oriented accessory structures.

“WETLAND” shall have the meaning given in Minnesota Rules, Chapter 8420.0110, Subpart 52; or successor rules, which is hereby incorporated by reference, is available through the Minitex interlibrary loan system, and is not subject to frequent change, and refers to land which is annually subject to periodic or continual inundation by water and commonly referred to as a bog, swamp, marsh or slough.

“WETLAND” has the meaning given under Minnesota Rule, part 8420.0111.

**SECTION 9: GENERAL REQUIREMENTS - is hereby amended as followed:**

**Subdivision 1: PURPOSE AND INTENT**

The **purpose and** intent of this Section of the Zoning Ordinance is to establish general development performance standards. The regulations provided in this Section shall apply equally to all districts except where special provisions provide otherwise.

D. **Location on Property.** Accessory structures must be located on the property as provided in this paragraph:

1. In all Residential Districts (i.e. R-1, R-2 and R-3) detached accessory buildings may only be located in the rear yard **and side yard** of the lot, except as required by Section 9, subd. 2(D)(2) or allowed by Section 9, subd. 2(D)(3)

**Subdivision 2: ACCESSORY BUILDINGS**

K. **Hoop Structures.** Hoop structures are prohibited in all districts, except the A-40 and Rural Residential Districts. Hoop structures may be allowed under conditional use permit in Industrial Districts but ~~shall~~ must be structurally engineered.

**Subdivision 3: OUTSIDE STORAGE, SCREENING AND LANDSCAPING**

2. Commercial/Industrial Uses
  - b. The storage area is totally fenced, fully screened, and/or landscaped according to a plan approved by the City. “Fully screened” shall mean screening to seventy (70) percent opacity year-round.

**Subdivision 9: POLLUTION**

E. **Fuel Storage.** No tank for the storage of fuel shall be placed or maintained above ground unless complying with all applicable MPCA regulations **and approved by the City Council and comment by the Planning Commission.**

**Subdivision 21: HOME OCCUPATIONS**

A. A Home Occupation **in the R-1, R-2, and R-3 Districts and a Home Occupation in a residential unit in a Commercial District** use shall comply with the following standards:

**SECTION 9B: SITE PLAN - is hereby amended as followed:**

**Subdivision 1: FINDINGS/PURPOSE/INTENT**

1. For purposes of enforcing this ordinance, a site plan shall be required of all persons prior to:
  - III. Landing disturbing activities including any extraction, mining, landfills, excavating, grading, clearing, filling, or other earth change which may result in:
    - e. ~~Any cutting, removal, destroying or loss of ten (10) percent or more of the significant trees of any land; or~~
  - v. Fences, retaining walls and berms higher than two (2) **feet except for agricultural fences in the A-40 and Rural Residential Districts.**

**SECTION 10: FENCES - is hereby amended as followed:**

**Subdivision 2: FENCE PERMIT**

1. **Permit.** No person may construct, erect or cause to be constructed or erected any Fence within the City without first obtaining the required site permit, **except**

that Agricultural Fences in the A-40 and Rural Residential District shall not require a permit.

**SECTION 12: SIGNS - is hereby amended as followed:**

**Subdivision 15: SIGN STANDARDS FOR CENTRAL BUSINESS DISTRICT (B-1)**

- B. Maximum sign area.
  - 2. Maximum sign area of Window Signs. Not to exceed ~~fifty~~ **twenty** percent (50%) of the window area.

**Subdivision 16: SIGN STANDARDS FOR GENERAL BUSINESS DISTRICT (B-2)**

- B. Maximum sign area.
  - a. Single entity occupant property – ~~One (1)~~ **Two (2)** square foot per lineal front foot.
  - b. Multiple entity occupant property – ~~One and a quarter (1.25)~~ **Two and a half (2.5)** square feet per lineal front foot.
- 3. Maximum sign area of Freestanding signs.
  - a. If facing Trunk Highway 23 – ~~One hundred-fifty (150)~~ **(300)** square feet.

**Subdivision 17: SIGN STANDARDS FOR INDUSTRIAL DISTRICTS (I-1/I-2)**

- B. Maximum sign area.
  - a. Single entity occupant property – ~~One (1)~~ **Two (2)** square foot per lineal front foot.
  - b. Multiple entity occupant property – ~~One and a half (1.5)~~ **Two and a half (2.5)** square feet per lineal front foot.
- 3. Maximum sign area of Freestanding signs.
  - a. If facing Trunk Highway 23 – ~~One hundred-twenty-five (125)~~ **(300)** square feet.

**SECTION 13A: WIND ENERGY CONVERSION SYSTEMS - is hereby amended as followed:**

**Subdivision 4: DISTRICT REGULATIONS**

District	Non-Commercial*	Commercial	Meteorological Tower*
Agriculture Preservation <b>SP-1</b>	Permitted	Conditionally Permitted	Permitted

**SECTION 15: General Zoning District Provisions - is hereby amended as followed:**

**Subdivision 1: DISTRICT ESTABLISHMENT**

- 2. **RR" Rural Residential District**
- 10. **SP-1" Special Protection**

**Subdivision 2: ZONING DISTRICT APPLICATION**

- 3. **Annexed Land.** All land which may later become a part of the City of Rockville through annexation will be ~~automatically~~ classified **as in the A-40 "Agricultural District"** ~~unless otherwise classified upon annexation and/or~~ until otherwise changed by amendment procedure as prescribed in this Ordinance.

**SECTION 16: A-40 Agricultural District - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

- 12. **Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.**

**Subdivision 3: PERMITTED ACCESSORY USES AND STRUCTURES**

- 4. **Hoop Structures-Permanent hoop structures needs to be engineered.**
- 5. **Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.**

**Subdivision 4: CONDITIONAL USES**

- 21. **Solar Farms**

22. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 5: INTERIM USE PERMITS**

6. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 9: SETBACK REQUIREMENTS**

1. Minimum Building Setback **Principal Structure**

**SECTION 16A: Rural Residential District "R-R District" - is hereby amended as followed:**

**Subdivision 2 – PERMITTED USES:**

- e. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 3 - PERMITTED ACCESSORY USES**

- i. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 4 – CONDITIONAL USES**

- j. Event Centers, **provided:**
  - 1) The capacity of all structures used in the operation of event center is less than 200 persons;
  - 2) The event center has sufficient improved parking spaces for the use. All parking spaces must be located at least 30 feet from any neighboring property and at least 150 feet from any neighboring residential structure, no unimproved areas may be utilized for parking, and facility is designed to prevent vehicle headlights from shining on neighboring property;
  - 3) Access to the property is provided by a paved public road, or access is provided by a gravel road, and no residential building is located within 200 feet of the gravel road providing access from the nearest paved public road;
  - 4) The driveway and parking surface are paved, or they are maintained to prevent dust;
  - 5) The hours of operation is prohibited between the hours of 1:00 am to 10:00am, and any other time which operation of a liquor licensed premises is prohibited;
  - 6) No service or operation is allowed outside of the enclosed premises after sunset. At no time may the attendance at events located on the property exceed the capacity of the premises used in the operation;
  - 7) No sound from the operation is discernible at the property boundary;
  - 8) No light is directed off of the property, no flashing or blinking lights are visible from any property line, and no light is brighter than 0.1 footcandles at the property boundary;
  - 9) The facility complies with all existing building, zoning and health code regulations.
  - 10) All structures are setback at least 30 feet from any neighboring property, at least 150 feet from any neighboring residential structure, and at least 100 feet from the road right-of-way;
  - 11) The facility maintains the essential rural character of the district; and
  - 12) No existing event center is located within one mile of the boundary of the property seeking the conditional use permit."
- t. Solar Farm.
- u. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 5 – INTERIM USES**

- c. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 11 - RURAL RESIDENTIAL PLANNED UNIT DEVELOPMENT (RR-PUD)**

1. Purpose:

To allow flexibility and creativity in design by offering alternative standards in what is currently designated ~~SP-1 and~~ A-40 zoning districts. This would allow property owners in

agricultural areas within these 2 districts to develop non-productive land areas with residential dwellings with similar density and other standards as is allowed in the R-R District. In designing an RR-PUD the natural features such as wetlands, existing topography, soil types, woodlands and natural communities shall be considered to preserve rural character, enhance scenic vistas and protect sensitive environmental resources and provide areas for recreational use. A Rural Residential PUD may allow for the creation of distinctive neighborhoods by encouraging clustered residential development.

**SECTION 17: R-1 Single Family Residential District - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

6. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.

**Subdivision 3: PERMITTED ACCESSORY USES**

- 1 ACCELERATED ACCESSORY STRUCTURE – Private garages are permitted in all residential districts based on the following accelerated structure and providing the only if the exterior covering materials on the roof and side walls are visually similar to, comparable in quality/durability, and harmonious with the with same as the roof and side walls materials on the principal structure.
- 6 Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare

**Subdivision 6: LOT, YARD, AREA AND HEIGHT REQUIREMENTS**

8. Exterior Finish. Corrugated Galvanized or unpainted metal siding is not permitted.

**SECTION 18: R-2 Two Family Residential District - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

6. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.

**Subdivision 3: PERMITTED ACCESSORY USES**

1. ACCELERATED ACCESSORY STRUCTURE – Private garages are permitted in all residential districts based on the following accelerated structure and providing the only if the exterior covering materials on the roof and side walls are visually similar to, comparable in quality/durability, and harmonious with the with same as the roof and side walls materials on the principal structure.
- J. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare

**Subdivision 6: LOT, YARD, AREA AND HEIGHT REQUIREMENTS**

8. Exterior Finish. Corrugated Galvanized or unpainted metal siding is not permitted.

**SECTION 19: R-3 Multiple Family Residential District - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

3. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.

**Subdivision 3: PERMITTED ACCESSORY USES**

3. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare

**Subdivision 6: LOT, YARD, AREA AND HEIGHT REQUIREMENTS**

9. Exterior Finish. Garages and other accessory buildings must be visually

- ~~similar to, comparable in quality/durability, and harmonious with the~~ have an match exterior finish of the same materials as the principal structure.
10. **Exterior Finish.** Corrugated ~~Galvanized or unpainted~~ metal siding is not permitted.

**SECTION 20: B-1 Central Business District - is hereby amended as followed:**

**Subdivision 1: PURPOSE AND INTENT**

**Subdivision 2: PERMITTED USES**

25. ~~Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.~~

**Subdivision 3: PERMITTED ACCESSORY USES**

2. ~~Non in-home daycare facilities providing said facilities occupy less than 30% of the facility.~~

**Subdivision 6: LOT, YARD, AREA AND HEIGHT REQUIREMENTS**

3. Exterior Finish. All new construction and alterations to an existing building or structure must meet the following requirements. Steel is acceptable provided the lower four (4) feet of the building's face (excluding windows and doors) consists of a material other than steel ~~or corrugated metal.~~ ~~unless it's a different color.~~

**Subdivision 7: OTHER BUILDING REQUIREMENTS**

2. ~~For structures abutting Broadway Street, at least fifty (50) percent the net area of all facades of new construction shall be comprised of granite (Rockville granite is highly encouraged), brick, stone, decorative concrete block or architectural tilt-up/tip-up panels. Said granite, brick, stone and/or concrete masonry may be used as structural components or applied as a veneer. Projects renovating or rehabilitating existing structures shall provide as much adornment as possible to existing facades facing public rights-of-way. Tile, glass, copper, metal and wood may be used for accent materials. The City may appoint an Architectural Review Panel to review and comment on proposed building or development plans prior to their consideration by the Planning Commission and/or City Council.~~
8. ~~Awnings constructed of durable, pliable, protective and water repellent materials in complimentary colors are highly encouraged for street level commercial/office facilities. Awnings shall not extend across multiple storefronts or buildings. The City may appoint an Architectural Review Panel to review and comment on proposed site plans prior to their consideration by the Planning Commission and/or City Council.~~
10. ~~Building and signage lighting shall be indirect with light source(s) hidden from direct pedestrian and motorist view. Uniform or complimentary lighting styles are preferred and encouraged. The City may appoint an Architectural Review Panel to review and comment on proposed site plans prior to their consideration by the Planning Commission and/or City Council.~~

**SECTION 21: B-2 General Business District - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

12. ~~Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.~~

**Subdivision 4: INTERIM USES**

- e. ~~Exterior displays do not contain advertising.~~
4. ~~Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.~~

**Subdivision 5: PERMITTED ACCESSORY USES**

- e. ~~Exterior displays do not contain advertising.~~

7. Uses the City Council determines to be substantially similar in nature to the conditional uses listed above and not detrimental to the City's general health and welfare.

**Subdivision 6: LOT, YARD HEIGHT AND AREA REQUIREMENTS FOR THE B-2 GENERAL BUSINESS DISTRICT**

4. Exterior Finish. All new construction and alterations to an existing building or structure must meet the following requirements. Steel is acceptable provided the lower four (4) feet of the building's face (excluding windows and doors) consists of a material other than steel or corrugated metal, unless it's a different color.

**Subdivision 7: OTHER BUILDING REQUIREMENTS**

- ~~3. At least fifty (50) percent of the net area of all facades of new construction and/or reconstructed facades facing public rights-of-way (excluding windows and doors) shall be comprised of brick, stone, stucco, decorative concrete block or architectural tilt-up/tip-up panels. Projects renovating or rehabilitating existing structures shall provide as much adornment as possible to existing facades facing public rights-of-way.~~

**SECTION 22: I-1 Light Industrial - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

17. Uses the City Council determines to be substantially similar to those listed and commercial nature in this zoning district and not detrimental to the City's general health and welfare.

**Subdivision 3: PERMITTED ACCESSORY USES**

6. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare

**Subdivision 4: CONDITIONAL USES**

5. Open and outdoor storage with or without fencing.

**SECTION 23: I-2 General Industrial - is hereby amended as followed:**

**Subdivision 2: PERMITTED USES**

17. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare

**Subdivision 3: PERMITTED ACCESSORY**

6. Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare

**Subdivision 4: CONDITIONAL USES**

7. Open and outdoor storage with or without fencing.

**Subdivision 6: OPEN STORAGE**

**2. Exception to Prohibition**

- D. Storage containers painted the same color of primary building are allowed.

**SECTION 24A: R-MH Residential, Manufactured Home Park District - is hereby amended as followed:**

**Subdivision 4: REQUIRED APPLICATION MATERIALS**

The applicant for a permit, in addition to other requirements, shall include the name and address of the Developer and a general description of the construction schedule and construction cost. The application for a permit shall be accompanied by one (1) copy ~~ten (10) copies~~ of plan that indicate the following:

**SECTION 25: Public Land Dedication - is hereby amended as followed:**

**Subdivision 2: SCHEDULE FOR PUBLIC USE DEDICATION**

- (A) 1,800 square feet of land shall be dedicated for each single family residential lot.

(B) ~~1,500~~ 1,800 square feet of land shall be dedicated for each multi-family residential unit.

**SECTION 26: "PUD" Planned Unit Development District - is hereby amended and renumber as followed:**

**Subdivision 1: PURPOSE AND INTENT**

**Subdivision 2: STANDARDS FOR APPROVAL**

**Subdivision 3: VARIANCES & COORDINATION WITH SUBDIVISION ORDINANCE**

**Subdivision 4: USES**

**Subdivision 5: PROCEDURE - ESTABLISHMENT OF A PUD**

**Subdivision 6: PROCEDURE - PRELIMINARY DEVELOPMENT PLAN APPROVAL**

**Subdivision 7: FINAL DEVELOPMENT PLAN**

**Subdivision 8: COMMON OPEN SPACE**

**Subdivision 9: RESTRICTED LANDS**

**SECTION 27: Conditional Use Permits - is hereby amended as followed:**

**Subdivision 1: PURPOSE AND INTENT**

**Subdivision 2: PROCEDURE**

- L. ~~Uses the City Council determines to be substantially similar to those listed in this zoning district and not detrimental to the City's general health and welfare.~~

**SECTION 29: Amendments/Rezoning - is hereby amended as followed:**

**Subdivision 1: PROCESS**

- A. ~~Petition.~~ The owner of the subject property in the City may propose a zoning amendment or change, including a rezoning, by submitting ~~fifteen (15) copies~~ **one (1) copy** of a verified petition to the Zoning Administrator.

**SECTION 32: Shoreland Property - is hereby amended as followed:**

~~Statutory Authorization. This shoreland ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes, Chapter 103F, Minnesota Regulations, Parts 6120.2500 - 6120.3900, and the planning and zoning enabling legislation in Minnesota Statutes, Chapter 462.~~

~~Policy. The Legislature of Minnesota has delegated responsibility to local governments of the state to regulate the subdivision, use and development of the shorelands of public waters and thus preserve and enhance the quality of surface waters, conserve the economic and natural environmental values of shorelands, and provide for the wise use of waters and related land resources. This responsibility is hereby recognized by the City of Rockville.~~

~~Jurisdiction. The provisions of this ordinance apply to the shorelands of the public water bodies as classified in ~~Subdivision~~ Section 10.2.3 of Stearns County Ordinance 439 ~~of this ordinance~~. Pursuant to Minnesota Regulations, Parts 6120.2500 - 6120.3900, no lake, pond, or flowage less than 10 acres in size in municipalities need be regulated in a local government's shoreland regulations. A body of water created by a private user where there was no previous shoreland may, at the discretion of the governing body, be exempt from this ordinance.~~

~~Enforcement. The City of Rockville is responsible for the administration and enforcement of this ordinance. Any violation of the provisions of this ordinance or failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with grants of variances or conditional uses constitutes a misdemeanor and is punishable as defined by law. Violations of this ordinance can occur regardless of whether or not a permit is required for a regulated activity listed in ~~Section 10.2 of Stearns County Ordinance 439 (note this reference should relate to when permit are required)~~ of this ordinance.~~

~~Severability. If any section, clause, provision, or portion of this ordinance is adjudged~~

unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected thereby.

### **Subdivision 1: PURPOSE AND INTENT**

The purpose of the Shoreland Overlay District is to protect and enhance the quality of surface waters by promoting the wise utilization of public waters and related land resources. All land within the Shoreland located in City of Rockville is hereby designated as a Shoreland Overlay District and the standards set forth in this Section 32 and Sections 14, 27, and 33 shall regulate development and other activities within the Shoreland Overlay District.

### **Subdivision 2: APPLICATION**

The Shoreland Overlay District shall be an overlay district and shall be superimposed on all zoning districts and the Shoreland Overlay District shall be the Shoreland of the Public Water bodies as classified in Section 10.2.3 of Stearns County Ordinance ~~209~~ 439. The standards contained in the Shoreland Overlay District shall be in addition to any other requirements set forth in this Ordinance. If the district standards are conflicting, the more restrictive standards shall apply. In cases where the shoreland overlay district applies to only a portion of a parcel, the shoreland overlay standards are applicable to the affected portion of the parcel only. The boundaries of the Shoreland Overlay District are defined as follows:

- A. 1,000 feet from the ordinary high water level of the classified lakes.
- B. 300 feet from the ordinary high water level or the lateral extent of the floodplain when the floodplain extends beyond 300 feet from the ordinary high water level of the classified rivers and streams.

### **Subdivision 3: GENERAL PROVISIONS**

The following standards and requirements shall apply to all uses in the Shoreland Overlay District:

- A. Boathouses and additions thereto are prohibited in the Shoreland Overlay District.
- B. Easements, controlled access lots or other means for non-riparian lot owners to allow access to public waters shall be prohibited. The use of any riparian lot, tract or parcel of land, however designated or described, other than as an access lot as defined in Subdivision ~~13~~ 15 to provide access to public waters for owners of non-riparian lots, including, but not limited to, by easement, share, license or any other legal or illegal arrangement, scheme or plan, shall be prohibited.
- C. Outdoor storage of trailers (including, but not limited to, house trailers, fish house trailers, boat trailers, storage trailers, utility trailers, storage containers) is prohibited within 50 feet of the ordinary high water level.
- D. All amendments to this shoreland ordinance must be submitted to the Department of Natural Resources for review and approval for compliance with the statewide shoreland management rules. The Rockville City Administrator will submit the proposed ordinance amendments to the commissioner or the commissioner's designated representative at least 30 days before any scheduled public hearings.
- E. All notices of public hearings to consider variances, ordinance amendments, or conditional uses under shoreland management controls must be sent to the commissioner or the commissioner's designated representative at least ten (10) days before the hearings. Notices of hearings to consider proposed subdivisions/plats must include copies of the subdivision/plat.
- F. All approved ordinance amendments and subdivisions/plats, and final decisions approving variances or conditional uses under local shoreland management controls must be sent to the commissioner or the commissioner's designated representative and postmarked within ten (10) days of final action. When a variance is approved after the Department of Natural Resources has formally recommended denial in the hearing record, the notification of the

approved variance shall also include the summary of the public record/testimony and the findings of facts and conclusions which supported the issuance of the variance.

#### **Subdivision 4: PUBLIC AND SEMI-PUBLIC USES**

The regulations of the primary zoning district shall apply, except as modified below:

- A. Public and semi-public uses which are otherwise permitted in the underlying zoning district shall be only allowed as a conditional use following the procedures of Section 27 of this Ordinance.
- B. The legal, conforming use of any tract for public or semipublic purposes at the adoption of this Ordinance shall be considered a permitted use regardless of the primary zoning district, except that any expansion, addition or change in use shall only be allowed as a conditional use following the procedures set forth in Section 27 of this Ordinance.
- C. The legal, non-conforming use of any tract for public or semipublic purposes at the adoption of this Ordinance may be continued as a legal, non-conforming use, but may not be expanded in any way that will increase the impact on the public waters or related land resources, or will increase the non-conformity.
- D. All public and semipublic uses shall meet the requirements of Subdivision ~~4~~10.

#### **Subdivision 5: RESIDENTIAL USES**

The regulations of the primary zoning district shall apply, except as modified below:

- A. New residential uses which are not permitted in the R-1 District but are otherwise permitted in the underlying zoning district shall be only allowed as a conditional use following the procedures of Section 27 of this Ordinance.
- B. Residential Lot Standards. The minimum lot dimensions, average lot size and buildable lot area for riparian and non-riparian residential developments are provided in Exhibit A, Residential Lot Standards.
- C. The legal, non-conforming use of any tract may not be expanded in any way that will increase the impact on the public waters or related land resources or will increase the non-conformity. **Expansion of structure must conform to Section 14, Subdivision 9.**

#### **Subdivision 6: COMMERCIAL USES**

- A. Commercial uses which are otherwise permitted in the underlying zoning district shall be only allowed as a conditional use following the procedures of Section 27 of this Ordinance.
- B. The legal, conforming use of any tract for commercial purposes at the adoption of this Ordinance shall be considered a permitted use regardless of the primary zoning district, except that any expansion, addition or change in use shall only be allowed as a conditional use following the procedures set forth in Section 27 of this Ordinance.
- C. The legal, non-conforming use of any tract for commercial purposes at the adoption of this Ordinance may be continued as a legal, non-conforming use, but may not be expanded in any way that will increase the impact on the public waters or related land resources, or will increase the non-conformity. **Expansion of structure must conform to Section 14, Subdivision 9.**
- D. New commercial uses which are otherwise permitted in the underlying zoning district and are located on a riparian parcel shall be designed to provide water-oriented services or products.
- E. All commercial uses shall meet the requirements of Subdivision ~~4~~10.

#### **Subdivision 7: INDUSTRIAL USES**

- A. Industrial uses which are otherwise permitted or permitted as a conditional use in the underlying zoning district shall be only allowed as an interim use following the procedures of Section 28 of this Ordinance, and only if the use demonstrates a need. **Industrial uses are prohibited in NE (Natural Environmental) lake classifications.**
- B. The legal, conforming use of any tract for industrial purposes at the adoption of this Ordinance shall be considered a permitted use regardless of the primary zoning district, except that any expansion, addition or change in use shall only be allowed as a interim use following the procedures set forth in Section 28 of this Ordinance.
- C. The legal, non-conforming use of any tract for industrial purposes at the adoption of this Ordinance may be continued as a legal, non-conforming use, but may not be expanded

in any way that will increase the impact on the public waters or related land resources, or will increase the non-conformity. **Expansion of structure must conform to Section 14, Subdivision 9.**

- D. New industrial uses which are otherwise permitted in the underlying zoning district ~~must be~~ **and are located on a riparian parcel shall be designed to provide water-oriented services or products.**
- E. All ~~commercial~~ **industrial** uses shall meet the requirements of Subdivision ~~44~~ **10.**
- F. The use of any area for industrial purposes as a conditional use at the time of adoption of this Ordinance shall be considered a conditional use, except that any expansion, addition or change in use shall only be allowed as an interim use following the procedures of Section 28 of this Ordinance.

#### **Subdivision 8: AGRICULTURAL USES**

- A. The use of any tract as an animal feedlot at the adoption of this Ordinance shall be considered a permitted use within the A-40 District, except that any expansion, addition or change in use shall only be allowed as a interim use following the procedures set forth in Section ~~27~~ **28** of this Ordinance.
- B. New animal feedlots are prohibited in the Shoreland Overlay District.

#### **Subdivision 9: PERMITTED ACCESSORY USES**

In all districts, accessory uses and structures in the Shoreland Overlay District shall be the same as those accessory uses allowed in the primary zoning district, subject to the requirements of this Section.

#### **Subdivision 10: SETBACK, HEIGHT, COVERAGE AND YARD REQUIREMENTS**

- A. Size and Area. Minimum standards for all development must be as provided in Exhibit A, Lot Standards; ~~except the average lot size for lots created without meeting the standards of conservation subdivision in effect at the time of subdivision, are doubled for all classes other than Special Protection.~~
- B. Shoreline Setback. Minimum standards for setbacks from the Ordinary High Water Line, must be as provided in Exhibit A, Lot Standards.
- C. Width. Minimum lot or parcel widths must be as provided in Exhibit A, Lot Standards. Width standards must be met at the Ordinary High Water Line, as well as the non-riparian building line.
- D. Road Right-of-Way. Minimum structure setbacks from road right-of-way shall be as provided in the underlying zoning district.
- E. Side Yard. Minimum structure setbacks from side yard boundaries shall be as provided in the underlying zoning district.
- F. Rear Yard. Minimum structure setbacks from rear yard boundaries, where lot is non-riparian or otherwise has a rear yard not subject to a structure setback from ordinary high water levels, shall be as provided in the underlying zoning district.
- G. Bluffs. Minimum structure setbacks from top of bluff shall be 30 feet, or as calculated as the Established Building Line as provided in ~~§~~ **Subdivision 11 10.**
- H. Other setbacks. All other setbacks of the underlying zoning district ~~or generally applicable,~~ apply.
- I. Maximum coverage by all impervious surfaces shall be as provided in **Section 33 <<Stormwater Management Section>> Subdivision 12(b).** **If no standard applies, the maximum impervious surface shall be twenty-five percent.**
- J. Structure Height. Maximum height restrictions of structures shall be as provided in the underlying zoning district, or as provided in this Section. Notwithstanding, no structures, except churches, telecommunication towers and antenna, and nonresidential agricultural structures, shall exceed 30 feet in height of building ~~for conforming lots and 25 feet for legal, non-conforming lots, as measured in DNR approved diagram (see Definition 2.532 Height of Building).~~
- K. Fence Height. Maximum fence height shall be as provided in the underlying zoning district, except:
  - (1) A fence on a riparian lot shall not be higher than six (6) feet, unless any part above such height has at least 50 percent of the surface uniformly open and unobstructed, unless the adjoining lot is in a Commercial or Industrial District or

- abuts a public park or public access.
- (2) A fence on a riparian lot erected from the riparian building line to the ordinary high water level shall not exceed a height of four (4) feet and have at least 90 percent of the surface uniformly open and unobstructed unless the adjoining lot is in a Commercial or Industrial District or abuts a public park or public access.
- L. The minimum lot size and width requirements for commercial and industrial uses is the lot size and width requirements for the primary zoning district, but in no case shall the lot area and width be less than the duplex lot area and width requirement for the applicable lake or river classification.
- M. The minimum lot size and width requirements for residential uses with more than two units are the lot size and width requirement for a duplex lot, plus 25 percent for each unit greater than two.
- N. Application of Standards. All lots, except a Lot of Record, must meet the applicable lot standards. No parcel shall be subdivided in any manner, unless all resulting lots comply with the applicable lot standards.
- O. Street Frontage Requirements. The minimum street frontage requirements shall be those of the underlying zoning district. If none exist, the minimum shall be 75 feet, except for lots created by conservation subdivision or PUD which may vary from this minimum in order to reduce the impact of the road on the shoreland district.

#### **Subdivision 11: DEPARTURE FROM SETBACK REQUIREMENTS**

For shoreline and bluff setbacks, where conditions exist that meet all of the following criteria, the Zoning Administrator may depart from setback requirements of Subdivision § 10 to the extent provided. In any case in which such a departure may substantially harm any public waters, adjoining properties or the health, safety or welfare of the City, the Zoning Administrator may deny departure from the standard setback requirements.

- A. Principal Structures. In locations where a principal structure exists on both sides of a proposed building site and a building line can be reasonably established, the principal structure may be constructed up to the established building line.
1. For new residential dwellings, the building line shall be established by:
    - (a) Calculating the average building line setback for the dwelling located on either side of the proposed residential dwelling,
    - (b) Establishing the building line by using the sight line method from the nearest corner of each dwelling located on either side of the proposed residential dwelling, and
    - (c) Adopting the more restrictive of the two building lines.
  2. For additions, the building line may be established by using a string line between the corner of the dwelling for which the addition is being sought and the lakeward corner closest to the dwelling nearest the proposed addition, by using a sight line, or by calculating the average setback of the dwellings located on either side of the proposed addition, or by other reasonable methods which may be employed.
  3. Structures located wholly or partly within the shore impact zone shall not be used to establish a building line. In this situation, the landward extension of the shore impact zone and its intersection with the adjacent property line shall be used as the point of reference to establish a building line in instances where a principal structure is located partially or wholly within the shore impact zone.
  4. In no case shall the calculated setback be greater than the building line setback established for the applicable lake classification.
  5. In no case, shall any principal structures be permitted closer than the following distances:
    - (a) On Natural Environment Lakes and Designated Trout Streams; no closer than 100 feet.
    - (b) On Recreational Development Lakes; no closer than 50 feet.
    - (c) On General Development Lakes; no closer than 50 feet.
    - (d) On Transition Rivers; no closer than 75 feet.
    - (e) On Agriculture, Urban and Tributary Rivers; no closer than 50 feet.

- (f) Within 20 feet of the top of a bluff.
  - (g) On Designated Trout Streams; no closer than 100 feet.
- B. Decks. Decks and platforms that do not meet setback requirements from public waters may be allowed to be added to structures existing on the date of adoption of this ordinance ~~Stearns County Ordinance 209-439~~, without a variance, if all of the following criteria and standards are met:
1. The deck does not encroach more than 15 percent into the applicable setback of the dwelling unit or principal structure to which it is being attached;
  2. Notwithstanding subdivision 11(B)(1), no deck may encroach into the shore or bluff impact zone;
  3. The deck is constructed of wood, plastic or other rot-resistant material, painted or stained in colors compatible with the character of the neighborhood, and attached to a legal dwelling unit or principal structure;
  4. The deck shall not be screened in, enclosed or roofed; and
  5. Decks constructed under the provisions of this departure shall not be used as the basis for the establishment of any future building line.

**Subdivision 12: DESIGN CRITERIA FOR STRUCTURES**

- A. High Water Elevations. Structures shall be placed in accordance with Section 10.1 of ~~Stearns County Ordinance 209-439~~, if applicable to the site. If Section 10.1 of ~~this~~ **that** Ordinance does not apply to the site, the elevation to which the lowest floor, including basement, is placed or flood proofed shall be determined as follows:
1. For lakes, by placing the lowest floor at a level no lower than the regulatory flood protection elevation or at least three feet above the highest known water level, or at least three feet above the ordinary high water level, whichever is higher. When upon inspection, the Building Official determines, with the use of a hand level or similar method, that the bottom floor elevation of a proposed residential dwelling or addition to a residential dwelling will be 6 feet or less above either the highest known water level, ordinary high water mark or regulatory flood protection elevation, whichever is applicable, the owner of a riparian lot shall be required to submit certification by a registered engineer, registered architect or registered land surveyor that the lowest floor elevation of any dwelling unit or addition thereto, including basement, is placed at least **three (3)** feet above the ordinary high water level, or no lower than the regulatory flood protection elevation, whichever is higher.
  2. For rivers and streams, by placing the lowest floor at least three (3) feet above the flood of record, if data is available. If data is not available, by placing the lowest floor at least three (3) feet above the ordinary high water level or by conducting a technical evaluation to determine effects of proposed construction upon flood stages and flood flows and to establish a flood protection elevation. Under all three approaches, a qualified engineer or hydrologist consistent with *Minnesota Rules, parts 6120.5000 to 6120.6200; or successor rule*, governing the management of flood plain areas shall do technical evaluations. If more than one approach is used, the highest flood protection elevation determined shall be used for placing structures and other facilities; ~~and~~.
  3. Water-oriented accessory structures may have the lowest floor placed lower than the elevation determined in this section if the structure is constructed of flood-resistant materials to the elevation, electrical and mechanical equipment is placed above the elevation and, if long duration flooding is anticipated, the structure is built to withstand ice action and wind-driven waves and debris.
- B. Stairways, lifts, and landings. Stairways, lifts and landings must meet the following design requirements:
1. Stairways and lifts must not exceed four feet in width on residential lots. Stairways and lifts must not exceed six (6) feet in width for commercial properties, and public or semi-public open-space recreational properties, including recreational facilities shared by an association or similar entity.
  2. Landings for stairways and lifts on residential lots must not exceed 32 square

- feet in area. Landings for stairways and lifts must not exceed 48 square feet for commercial properties, public or semi-public open-space recreational properties, including recreational facilities shared by an association or similar entity.
3. Canopies or roofs are not allowed on stairways, lifts, or landings.
  4. Stairways, lifts, and landings may be either constructed above the ground on posts or pilings, or placed into the ground, provided they are designed and built in a manner that ensures control of soil erosion.
  5. Stairways, lifts, and landings must be located in the most visually inconspicuous portions of lots, as viewed from the surface of the public water assuming summer, leaf-on conditions, whenever practical.
  6. Facilities such as ramps, lifts, or mobility paths for physically handicapped persons are also allowed for achieving access to shore areas, provided that the dimensional and performance standards of sub-items (1) to (5) are complied with in addition to the requirements of *Minnesota Rules, chapter 1341; or successor rule*.
  7. Boardwalks shoreward of the ordinary high water level shall be used in place of fill to bridge wetland areas to reach the shore. These boardwalks must be elevated at least 16 inches ~~about~~ **above** the surface of the wetland.
- C. Placement and design of roads, driveways, and parking areas. Public and private roads, driveways, and parking areas must be designed to take advantage of natural vegetation and topography to achieve maximum screening from view from public waters. They must be designed and constructed to minimize and control erosion to public waters consistent with the field office technical guides of the local soil and water conservation district, or other applicable technical materials.
1. Roads, driveways, and parking areas must meet structure setbacks and must not be placed within bluff and shore impact zones, when other reasonable and feasible placement alternatives exist. If no alternatives exist, they may be placed within these areas, and must be designed to minimize adverse impacts.
  2. ~~Public and private~~ Only DNR watercraft access ramps, approach roads, and access-related parking areas may be placed within shore impact zones. ~~provided the vegetative screening and erosion control conditions of this subpart are met. For private facilities, the grading and filling provisions of subpart 4, item E, must also be met. For public watercraft access facilities, best management practices shall be designed, installed and maintained to reduce total suspended solids, peak discharge, and runoff. Best management practices include porous pavement, grass parking overflow areas, filter strips, swales, infiltration basins, disconnected impervious areas, rain gardens, and other conservation designs.~~
- D. Bluff impact zones. Structures and accessory facilities, except stairways and landings, must not be placed within bluff impact zones.
- E. Steep slopes. When determined necessary by the Zoning Administrator, conditions must be attached to issued permits to prevent erosion and to preserve existing vegetation screening of structures, vehicles, and other facilities as viewed from the surface of public waters, assuming summer, leaf-on vegetation.
- F. Shoreline recreation facilities. Shore**line** recreation facilities must be clustered or grouped in suitable areas. Evaluation of suitability must include consideration of land slope, water depth, aquatic and shoreland vegetation, soils, depth to groundwater and bedrock, or other relevant factors to maintain functions and values of existing natural features. Access lots must be used where direct riparian access is not appropriate due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat. Boating facilities shall be located adjacent to the deepest water available. Shoreline facilities must also comply with all rules of the Department of Natural Resources.

**Subdivision 13: COMMERCIAL, INDUSTRIAL AND PUBLIC USE STANDARDS**

Subject to the restrictions provided for in this Section, surface water-oriented commercial uses and industrial, public or semipublic uses with needs to have access to and use of public waters may be located on parcels or lots with frontage on public waters. Those uses with water-oriented needs shall meet the following standards:

- A. In addition to meeting impervious coverage limits, setbacks and other zoning standards in this Ordinance, the uses shall be designed to incorporate topographic and vegetative screening of parking areas and structures;
- B. Uses that require short-term watercraft mooring for patrons shall centralize these facilities and design them to avoid obstructions of navigation and to be the minimum size necessary to meet the need; and
- C. Uses that depend on patrons arriving by watercraft may use signs and lighting to convey needed information to the public subject to the following general standards:
  - 1. No signs or supporting facilities for signs may be placed in or upon public waters. Signs conveying information or safety messages may be placed in or on public waters by a public authority or under a permit issued by the City;
  - 2. Signs may be placed, when necessary, within the shore impact zone if they are designed and sized to be the minimum necessary to convey needed safety and directional information, and may only convey the location and name of the establishment and the general types of services available. The signs shall not contain detailed information such as product brands and prices, shall not be located higher than ten feet above the ground, and shall not exceed 32 square feet in size. If illuminated by artificial lights, the lights shall be shielded or directed to prevent illumination out across public waters; and
  - 3. Other outside lighting may be located within the shore impact zone or over public waters if it is used primarily to illuminate potential safety hazards and is shielded or otherwise directed to prevent direct illumination out across public waters. This does not preclude use of navigational lights.

Those **U** uses without water-oriented needs shall be located on lots or parcels without public waters frontage or, if located on lots or parcels with public waters frontage, shall either be setback double the normal ordinary high water level setback or be substantially screened from view from the water by vegetation or topography, assuming summer, leaf-on conditions.

**Subdivision 14: AGRICULTURAL AND EXTRACTIVE USE STANDARDS**

- A. Agricultural Use. Agricultural uses shall be conducted so that steep slopes, shore and bluff impact zones are maintained in permanent vegetation or operated under an approved conservation plan consistent with the field office technical guides of the local Soil and Water Conservation District or the Natural Resource Conservation Service or as provided by a qualified individual or agency. The shore impact zone for parcels with permitted agricultural land uses is equal to a line parallel to and 50 feet from the ordinary high water level. Use of fertilizer, pesticides, or animal wastes within shorelands must be done in such a way as to minimize impact on the shore impact zone or public water by proper application or use of earth or vegetation, and may not be directly applied within the shore impact zone.
- B. Forest Management. The harvesting of timber and associated reforestation shall be conducted consistent with the provisions of *Water Quality in Forest Management "Best Management Practices in Minnesota"*, which is hereby incorporated by reference, a copy of which is on file in the Stearns County Environmental Services Department, St. Cloud, Minnesota, and is not subject to frequent change.
- C. Extractive Use. An extractive use site development and restoration plan shall be developed, approved, and followed over the course of operation of the site as part of the interim use permit required by Section 9, and subject to the following:
  - 1. Site Development and Restoration Plan Requirements. The plan shall address dust, noise, possible pollutant discharges, hours and duration of operation and anticipated vegetation and topographic alterations. It shall also identify actions to be taken during operation to mitigate adverse environmental impacts, particularly erosion and shall clearly explain how the site will be rehabilitated after extractive activities end.
  - 2. Setbacks for Processing Machinery. Processing machinery shall be located consistent with setback standards for structures from ordinary high water levels of public waters and from bluffs.

### **Subdivision 15: ACCESS LOTS**

Access lots, or parcels of land that provide access to public waters for owners of riparian lots within subdivisions, may be allowed as part of a planned unit development where direct riparian access is not feasible due to the presence of protected vegetation, wetlands, or other critical fish or wildlife habitat. Access lots that provide riparian access for owners of non-riparian lots or parcels shall be prohibited. Where allowed, access lots shall meet or exceed the following standards:

- A. Access lots shall be governed by a covenant recorded on the title of every lot or parcel of land, and be jointly owned by all of those purchasers, which are allowed to use the access lot.
- B. These access lots shall also comply with all of the dimensional standards of ~~Subdivision 7~~ as identified on Exhibit A. Where more than six subdivision lots are served, the width of the access lot shall be increased by 25 percent for each additional subdivision lot in excess of six served.
- C. Access lots shall be suitable in its natural state for the intended activities. All facilities shall be centralized and located in areas suitable for them. Evaluation of suitability shall include, but not limited to, consideration of land slope, water depth, aquatic and shoreland vegetation, the presence of important fish and wildlife habitat, soils, depth to groundwater and other relevant factors.
- D. Permitted activities may include watercraft ~~launching, loading~~, beaching, mooring, or docking ~~area~~, but shall not include residential or commercial uses. A single dock ~~and boat launching ramp~~ may be permitted and no owner shall own an individual dock. Boating facilities must be located adjacent to the deepest water available. Continuous boat mooring shall be limited to one watercraft per lot served.
- E. Covenants governing access lots shall limit the total number of vehicles allowed to be parked, and must require centralization of all common facilities and activities in the most suitable locations on the lot to minimize topographic and vegetation alterations. All parking areas, storage buildings, and other facilities are to be screened by vegetation or topography as much as practical from view from the public water, assuming summer, leaf-on conditions. The covenants shall also specify the permitted activities allowed on the access lot. These activities shall not conflict with general public use of the public water or the enjoyment of normal property rights by adjacent property owners. The covenants shall benefit the City, and provide for enforcement by the City.
- F. Access lots shall meet or exceed the standards of Subdivision 16, Vegetation and Topography.

### **Subdivision 16: VEGETATION AND TOPOGRAPHY**

Natural vegetation and topography shall be regulated and maintained to prevent erosion into public waters, fix nutrients, infiltration rainwater runoff, preserve shoreland aesthetics and historic values, prevent bank slumping, limit direct and indirect impacts on water quality, and protect fish and wildlife habitat.

- A. All existing shoreline buffers, including trees, shrubs, and ground cover of native plants and understory, shall not be disturbed, except as provided below, and only to the extent necessary to accomplish the allowed exception. Except as a condition of a variance or other land use approval, or as voluntarily agreed to by the property owner, disturbed areas, including sand beaches, that can be shown to exist as of the adoption of this ordinance, may not be required to be restored. **If there is a violation waterward of the OHWL, restoration may be required (by the DNR).**
  - 1. Pursuant to valid permits; utilities, governmental entities, construction entities and property owners may install, extend or maintain essential services.
  - 2. Public roads and parking areas.
  - 3. Public parks, areas, trails and structures.
  - 4. Pursuant to a valid building permit, property owners may install and maintain stairways and landings, provided the permit application has sufficiently identified the vegetation proposed for disturbance.
  - 5. Pursuant to a valid shoreland alteration permit.
  - 6. Removal of trees and branches that pose a safety hazard.

7. A single access path, provided it is:
  - a. No wider than 6 feet,
  - b. Generally perpendicular to the shoreline, and
  - c. Designed to prevent erosion.
8. A single shoreline recreational area, as provided by Subdivision 17.
- B. All existing important topographical features, including natural swales, depressions, steep slopes and topsoil, shall not be disturbed, except as provided below, and only to the extent necessary to accomplish the allowed exception.
  1. Pursuant to valid permits; utilities, governmental entities, construction entities and property owners may install, extend or maintain essential services.
  2. Public roads and parking areas.
  3. Public parks, areas, trails and structures.
  4. Pursuant to a valid building permit, property owners may install and maintain stairways and landings, provided the permit application has sufficiently identified the vegetation proposed for disturbance.
  5. Pursuant to a valid shoreland alteration permit.
- C. Use of fertilizer and pesticides shall not be allowed within the shore impact zone. Other use within the shoreland district must be designed to minimize runoff into the impact zone and public waters.
- D. Vegetation within the shore impact zone must be maintained to screen structures with trees and shrubs, to the extent possible.
- E. Riprap and retaining walls used for ornamental purposes or for terracing natural slopes shall be prohibited within the shore and bluff impact zones. Natural rock riprap **may** only be used for the correction of an established erosion problem that cannot be controlled through the use of native vegetation, slope stabilization using mulch, biomat, or similar bioengineered means. Placement of natural rock riprap and retaining walls, where allowed, shall comply with regulations adopted pursuant to Minnesota Statutes, section 103G.245.

**Subdivision 17: SHORELINE RECREATIONAL AREAS**

Shoreline recreational areas are an exception from the general prohibition from disturbing vegetation and topography with the shore impact zone. Shoreline recreational areas are allowed, provided:

1. Only one shoreline recreation use area shall be allowed on each residential lot, **multiple lots under common ownership can only have one shoreline recreational use area**, except that, if the lot is part of a PUD, conservation subdivision, resort, homeowners association, and has access to a common shoreline recreational area, then no shoreline recreational area is allowed.
2. Residential recreational areas are limited to the dimensions outlined in Exhibit B for the class of lake or river.
3. The entire area must be landscaped, maintained and constructed, to the extent possible, so that no bare soil or other ground subject to erosion exists.
4. The standards of **C** common **S** shoreline **R** recreational **A** areas apply to access lots and other semi-public lots available to members of an area, homeowners association or resort located within the shoreland district. This subdivision does not apply to public facilities owned and operated by the **C** city, **C** county, **S** state or other political subdivision, which have received a conditional use permit, or are exempt therefrom, pursuant to Subdivision 4. This subdivision does not create a right for an access lot, if not available under **S** Subdivision 15.
  1. No docks are allowed in **C** common **S** shoreline **R** recreational **A** areas, except if the area qualifies as an Access Lot pursuant to **S** Subdivision 15.
  2. No watercraft loading or unloading may be allowed in **C** common **S** shoreline **R** recreational **A** areas, ~~except if the area qualifies as an Access Lot pursuant to subdivision 15.~~
  3. Use of a **C** common **S** shoreline **R** recreational **A** areas for swimming, is allowed, provided any shoreline, topography and vegetation complies with all applicable

ordinances, statutes, and state rules.

4. Common shoreline recreational areas are limited to 20 feet in width along the shoreline for each 100 feet of shoreline for the entire PUD, conservation subdivision, resort, or homeowners association. The maximum depth landward from the ordinary high water line is 25 feet.
5. No common shoreline recreational areas may exceed 5,000 square feet.

**EXHIBIT A  
LOT STANDARDS**

Class or District	Riparian				Nonriparian			Sewered	
	Lot Width (ft)	Average Lot Size (sq ft)	Buildable Lot Area (sq ft)	Shoreline Setback (ft)	Lot Width (ft)	Lot Size (sq ft)	Suitable Area* (sq ft)	Lot Width (ft)	Average Lot Size (sq ft)
Special Protection	400	217,800	23,400	200	400	217,800	23,400		
Natural Environment and Sensitive Area				200					
Single	250	80,000	20,400		250	80,000	20,400		
Duplex	400	120,000	40,800		400	160,000	40,800		
Recreational Development				100					
Single	150	40,000	17,400		150	40,000	17,400	75	20,000
Duplex	225	80,000	34,800		225	80,000	34,800	135	35,000
General Development				75					
Single	120	30,000	14,400		150	40,000	14,400	75	15,000
Duplex	180	60,000	28,800		265	80,000	28,800	135	26,000
River – Remote				200					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		
River – Forested				150					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		
River – Transitional				150					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		
River – Agricultural				100					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		
River – Urban				100					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		
River – Tributary				100					
Single	300	80,000	18,000		300	80,000	18,000		
Duplex	450	120,000	36,000		450	120,000	36,000		

**EXHIBIT B**  
**SIZE LIMITATIONS OF RESIDENTIAL RECREATIONAL AREAS**

Lake or River Class	Width (feet) (along the shoreline)	Depth (feet) (landward from OHWL)
Special Protection	10	15
Sensitive Area	10	15
Natural Environment	10	15
Recreational Development	20	15
General Development	30	15
Remote River/streams Segments	10	15
Forested and Transition River/streams Segments	20	15

**Subdivision 18: PLANNED UNIT DEVELOPMENTS (PUDs)**

- A. Purpose.** To protect and enhance the natural and scenic qualities of shoreland areas during and after development and redevelopment of high density residential and commercial uses.
- B. Types of PUDs Permissible.** Planned unit developments (PUDs) are allowed for new projects on undeveloped land, redevelopment of previously built sites, or conversions of existing buildings and land. Deviation from the minimum lot size standards of Section 6.2 of this ordinance is allowed if the standards in this Section are met.
- C. Processing of PUDs.** Planned unit developments must be processed as a conditional use. An expansion to an existing commercial PUD involving 6 or less new dwelling units or sites since the date this ordinance was adopted is permissible as a permitted use provided the total project density does not exceed the allowable densities calculated in the project density evaluation procedures in Section 10.5. Approval cannot occur until all applicable environmental reviews are complete.
- D. Application for a PUD.** The applicant for a PUD must submit the following documents prior to final action on the application request:
1. Site plan and/or plat showing:
    - a) Locations of property boundaries;
    - b) Surface water features
    - c) Existing and proposed structures and other facilities;
    - d) Land alterations;
    - e) Sewage treatment and water supply systems (where public systems will not be provided);
    - f) Topographic contours at ten-foot intervals or less; and
    - g) Identification of buildings and portions of the project that are residential, commercial, or a combination of the two (if project combines commercial and residential elements).
  2. A property owners association agreement (for residential PUD's) with mandatory membership, and consistent with Section 18.6 of this ordinance.
  3. Deed restrictions, covenants, permanent easements or other instruments that:
    - a) Address future vegetative and topographic alterations, construction of additional buildings, beaching of watercraft, and construction of commercial buildings in residential PUDs; and

4. Ensure the long-term preservation and maintenance of open space in accordance with the criteria and analysis specified in Section 18.6 of this ordinance.
  5. A master plan/site plan describing the project and showing floor plans for all commercial structures.
  6. Additional documents necessary to explain how the PUD will be designed and will function.
- E. **Density Determination.** Proposed new or expansions to existing planned unit developments must be evaluated using the following procedures.
- F. **Step 1. Identify Density Analysis Tiers.** Divide the project parcel into tiers by drawing one or more lines parallel to the ordinary high water level at the following intervals, proceeding landward

Classification	Tier Depth	
	No Sewer (ft)	Sewer (ft)
General Development Lakes – 1st tier	200	200
General Development Lakes – all other tiers	267	200
Recreational Development Lakes	267	267
Natural Environment Lakes	400	320
All Rivers	300	300

- G. **Step 2. Calculate Suitable Area for Development.** Calculate the suitable area within each tier by excluding all wetlands, bluffs, or land below the ordinary high water level of public waters.
- H. **Step 3. Determine Base Density:**
1. For residential PUDs, divide the suitable area within each tier by the minimum single residential lot area for lakes to determine the allowable number of dwelling units, or base density, for each tier. For rivers, if a minimum lot area is not specified, divide the tier width by the minimum single residential lot width
  2. For commercial PUDs:
    - a) Determine the average area for each dwelling unit or dwelling site within each tier. Include both existing and proposed dwelling units and sites in the calculation.
      - i. For dwelling units, determine the average inside living floor area of dwelling units in each tier. Do not include decks, patios, garages, or porches and basements, unless they are habitable space.
      - ii. For dwelling sites (campgrounds), determine the area of each dwelling site as follows:
      - iii. For manufactured homes, use the area of the manufactured home, if known, otherwise use 1,000 sf.
    - b) For recreational vehicles, campers or tents, use 400 sf.
    - c) Select the appropriate floor area/dwelling site area ratio from the following table for the floor area or dwelling site area determined in Section 18.53 B. 1.

Inside Living Floor Area or Dwelling Site Area (sf)	Floor Area/Dwelling Site Area Ratio			
	General Development w/Sewer – all tiers	Lakes w/no sewer – 1st tier	General Development Lakes w/no sewer – all other tiers	Natural Environment Lakes Remote Rivers
< 200	.040	.020	Recreational Development Lakes Forested and Transition Rivers	
300	.048	.024		
400	.056	.028		
500	.065	.032		
600	.072	.038		
700	.082	.042		
800	.091	.046		
900	.099	.050		
1,000	.108	.054		
1,100	.116	.058		
1,200	.125	.064		
1,300	.133	.068		
1,400	.142	.072		
> 1,500	.150	.075		

Multiply the suitable area within each tier determined in Section 18.52 by the floor area or dwelling site area ratio to yield the total floor area or dwelling site area for each tier to be used for dwelling units or dwelling sites.

Divide the total floor area or dwelling site area for each tier calculated in Section 18.53 B. 3 by the average inside living floor area for dwelling units or dwelling site area determined in 18.53 B 1. This yields the allowable number of dwelling units or dwelling sites, or base density, for each tier.

1. Allowable densities may be transferred from any tier to any other tier further from the waterbody, but must not be transferred to any tier closer to the waterbody.
  2. All PUDs with densities at or below the base density must meet the design standards in Section 18.6
- I. **Step 4. Determine if the Site can accommodate increased density:**
- A. The following increases to the dwelling unit or dwelling site base densities determined Section 18.53 are allowed if the design criteria in Section 18.6 of this ordinance are satisfied as well as the standards in Section 18.54, item B:

Shoreland Tier	Maximum density increase within each tier (percent)
1 <sup>st</sup>	50
2 <sup>nd</sup>	100
3 <sup>rd</sup>	200
4 <sup>th</sup>	200
5 <sup>th</sup>	200

Structure setbacks from the ordinary high water level:

Are increased to at least 50 percent greater than the minimum setback; or  
The impact on the waterbody is reduced an equivalent amount through vegetative management, topography, or additional acceptable means and the setback is at least 25 percent greater than the minimum setback.

J. **Design Criteria.** All PUDs must meet the following design criteria.

K. **General Design Standards.**

1. All residential planned unit developments must contain at least five dwelling units or sites.
2. On-site water supply and sewage treatment systems must be centralized.
3. Dwelling units or dwelling sites must be clustered into one or more groups and located on suitable areas of the development.
4. Dwelling units or dwelling sites must be designed and located to meet the dimensional standards:
  - a) Shore recreation facilities:
    - i. Must be centralized and located in areas suitable for them based on a suitability analysis.
    - ii. The number of spaces provided for continuous beaching, mooring, or docking of watercraft must not exceed one for each allowable dwelling unit or site in the first tier (notwithstanding existing mooring sites in an existing commercially used harbor).
    - iii. Launching ramp facilities are prohibited.
    - iv. Structures, parking areas, and other facilities must be treated to reduce visibility as viewed from public waters and adjacent shorelands by vegetation, topography, increased setbacks, color, or other means acceptable to the local unit of government, assuming summer, leaf-on conditions. Vegetative and topographic screening must be preserved, if existing, or may be required to be provided.
    - v. Accessory structures and facilities, except water oriented accessory structures, must meet the required structure setback and must be centralized.

M. **Open Space Requirements.**

1. Open space must constitute at least 50 percent of the total project area and must include:
  - a) Areas with physical characteristics unsuitable for development in their natural state;
  - b) Areas containing significant historic sites or unplatted cemeteries;
  - c) Portions of the shore impact zone preserved in its natural or existing state as follows:
  - d) For existing residential PUD's, at least 50 percent of the shore impact zone
    - i. For new residential PUDs, at least 70 percent of the shore impact zone.
    - ii. For all commercial PUD's, at least 50 percent of the shore impact zone.
2. Open space may include:
  - a) Outdoor recreational facilities for use by owners of dwelling units or sites, by guests staying in commercial dwelling units or sites, and by the general public;
  - b) Subsurface sewage treatment systems if the use of the space is restricted to avoid adverse impacts on the systems; and
  - c) Non-public water wetlands.
3. Open space shall not include:
  - a) Dwelling sites or lots, unless owned in common by an owners association;
  - b) Dwelling units or structures, except water-oriented accessory structures or facilities;
  - c) Road rights-of-way or land covered by road surfaces and parking areas;
  - d) Land below the OHWL of public waters; and
  - e) Commercial facilities or uses.

N. **Open Space Maintenance and Administration Requirements.**

1. Open space preservation. The appearance of open space areas, including topography, vegetation, and allowable uses, must be preserved and maintained by use of deed restrictions, covenants, permanent easements, public dedication, or other equally effective and permanent means. The instruments must prohibit:
  - a) Commercial uses (for residential PUD's);
  - b) Vegetation and topographic alterations other than routine maintenance;

- c) Construction of additional buildings or storage of vehicles and other materials; and
    - d) Uncontrolled beaching of watercraft.
  - 2. Development organization and functioning. Unless an equally effective alternative community framework is established, all residential planned unit developments must use an owners association with the following features:
    - a) Membership must be mandatory for each dwelling unit or dwelling site owner and any successive owner;
    - b) Each member must pay a pro rata share of the association's expenses, and unpaid assessments can become liens on units or dwelling sites;
    - c) Assessments must be adjustable to accommodate changing conditions; and
    - d) The association must be responsible for insurance, taxes, and maintenance of all commonly owned property and facilities.
- O. **Erosion Control and Stormwater Management.**
  - 1. Erosion control plans must be developed and must be consistent with the Stormwater Ordinance Section 33.
  - 2. Stormwater management facilities must be designed and constructed to manage expected quantities and qualities of stormwater runoff. For commercial PUDs, impervious surfaces within any tier must not exceed 25 percent of the tier area, except that 35 percent impervious surface coverage may be allowed in the first tier of general development lakes with an approved stormwater management plan and consistency with Section 33 of this ordinance.
- P. **Conversions.** Local governments may allow existing resorts or other land uses and facilities to be converted to residential PUDs if all of the following standards are met: 18.71 Proposed conversions must be evaluated using the same procedures for residential PUDs involving new construction. Inconsistencies between existing features of the development and these standards must be identified;
- Q. Deficiencies involving water supply and sewage treatment, structure color, impervious coverage, open space, and shore recreation facilities must be corrected as part of the conversion or as specified in the conditional use permit;
- R. Shore and bluff impact zone deficiencies must be evaluated and reasonable improvements made as part of the conversion. These improvements must include, where applicable, the following:
  - 1. Removal of extraneous buildings, docks, or other facilities that no longer need to be located in shore or bluff impact zones;
  - 2. Remedial measures to correct erosion, improve vegetative cover and improve screening of buildings and other facilities as viewed from the water; and
  - 3. Conditions attached to existing dwelling units located in shore or bluff impact zones that preclude exterior expansions in any dimension or substantial alterations. The conditions must also provide for future relocation of dwelling units, where feasible, to other locations, meeting all setback and elevation requirements when they are rebuilt or replaced.
- S. Existing dwelling unit or dwelling site densities that exceed standards in Section 18.5 of this ordinance may be allowed to continue but must not be allowed to be increased, either at the time of conversion or in the future. Efforts must be made during the conversion to limit impacts of high densities by requiring seasonal use, improving vegetative screening, centralizing shore recreation facilities, installing new sewage treatment systems, or other means.

**SECTION 33: Stormwater Management - is hereby amended as followed:**

**Subdivision 12(b): LOT COVERAGE LIMITS – STANDARDS**

- A. Residentially zoned property:
  3. On a General or Recreational Development lake, 15%, except that a lot of record may contain up to ~~20%~~ **25%** impervious surface. ~~without a variance~~; If the parcel provides a plan to the City that treats surface water runoff for water quality, as provided in 13(b).

**SECTION 34: Short-Term Rental - is hereby added to the zoning code as followed:**

**Subdivision 1: PURPOSE AND INTENT**

Short Term Rental Unit – a dwelling unit, as defined by this Chapter, offered for trade or sale, whether for money or exchange of goods or services, for periods of less than 31 consecutive days.

**Subdivision 2: APPLICATION DEADLINE** The Zoning Administrator must receive completed applications at least seven (7) days prior to the Planning Commission's next scheduled meeting.

**Subdivision 3: GENERAL PROVISIONS**

The following standards apply to Short Term Rentals when money or exchange of goods or services apply.

1. The **maximum** rental period shall not be more than 31 consecutive nights.
2. The permit holder (owner) of a short-term rental must apply for and receive an Interim ~~(Or CUP)~~ Use Permit. Owner occupied dwellings **during a short-term rental period** do not require an Interim Use Permit. ~~(CUP) If choice is between IUP or CUP; recommend IUP with specified term (i.e. one year or two years). That way if not operating appropriately City can choose not to renew IUP. You could also have the IUP expire if the property changed hands, therefore making it non-transferable.~~
3. **The permit holder must be a real person, not an LLC, Corporation, Management Company, rental agent, or Website Company.** ~~(To be defined by Legal Counsel) What about requiring property to be homesteaded??~~
4. **Only one short-term rental will be allowed per real person.** ~~This might be able to be circumvented by having different, related persons apply for different properties.~~
5. The application for an Interim ~~(Or CUP)~~ Use Permit shall include:
  - A. All information required for a Interim ~~Conditional~~ Use Permit
  - B. Floor plan of the structure, including the number of bedrooms with dimensions and all other sleeping accommodations
  - C. A to-scale site plan which shows locations and dimensions of property lines, the dwelling unit intended for licensing, accessory structures, parking areas and shoreland recreational facilities.
  - D. **Lot size must be a conforming lot.**
  - E. A plan for garbage disposal by the permit holder.
  - F. A pet policy.
6. The permit holder shall post emergency contact information (police, fire, hospital) and show renters the location of fire extinguishers in the short-term rental.
7. A permit holder must provide the name, address, and phone number for the managing agent or local contact (**within 25 miles**) to all property owners within **300'** of the property boundary. The permit holder shall notify all property owners within **300'** of the property boundary within 10 days of a change in the managing agent or local contact's contact information.
8. A permit holder must disclose in writing to their renters the following information:
  - A. The managing agent or local contact's name, address, and phone number
  - B. The maximum number of guests allowed at the property
9. The maximum number of vehicles, recreational vehicles, and trailers allowed at the property and where they are to be parked **as detailed in the Interim ~~or Conditional~~ use permit.**
10. Property rules related to use of exterior features of the property, such as decks, patios, grills, recreational fires, pools, hot tubs, saunas and other outdoor recreational facilities
11. Applicable sections of City ordinances governing noise, parks, parking and pets

12. The occupancy of a short-term rental shall be limited to not more than two (2) people per bedroom plus two (2) additional persons per building.
13. Each Applicant shall indicate the number of bedrooms which are contained in the Short Term Home Rental. No Applicant shall advertise the Short Term Home Rental as containing any more than the identified number of bedrooms. The number of bedrooms, as indicated on the license, shall be used for all calculations required herein.
14. Rooms used for sleeping shall be provided with egress windows and smoke detectors in locations that comply with the Minnesota state building code or the requirements of the Building Department, whichever is stricter.
15. The short-term rental septic system must be tested prior to issuing of short-term rental permit to meet all city, county and state requirements.
16. A short-term rental bathroom shall have as a minimum (sink, toilet, tub or shower).
17. Additional occupancy by use of recreational vehicles, tents, and accessory structures or fish houses is not permitted.
18. Events are not allowed to be hosted by transient guests on the premises. For purposes of this Section, an event means a gathering on the premises of the total number of people permitted to stay on the premises plus five. Events hosted by the property owner are allowed, but must abide by all applicable city ordinances and policies.
19. No commercial signage is allowed on the property of any Short Term Home Rental.
20. No physical alterations of a the Short Term Home Rental shall be permitted in conjunction with the operation of a Short Term Home Rental, except that additional on-site parking may be provided, to the extent that such parking is otherwise permitted by the applicable provisions of the city's code.
21. As a condition of permit approval, the City may require additional off-street parking be provided equivalent to one (1) off-street spot per bedroom.
22. The permit holder shall provide a physical visual demarcation of the property lines.
23. The permit holder shall keep a report; detailing use of the short-term rental by recording the full name, address, phone number and vehicle license number of guests using the rental. A copy of the report shall be provided to the ~~Planning Department~~ City Administrator upon request.
24. A short-term rental shall be a licensed rental unit by the City and shall meet the requirements of all statutes, rules, regulations, and ordinances including, but not limited to the City of Rockville rental housing maintenance code. Each unit shall be inspected annually by the rental housing inspector and the fire Marshall.
25. The Planning Commission may impose conditions that will reduce the impacts of the proposed use on neighboring properties, public services, nearby water bodies, public safety and safety of renters. Said conditions may include but not be limited to – fencing or vegetative screening, native buffer along the shoreline, noise standards, duration of permit, restrictions as to the docking of watercraft, and number of renters.
26. A permit holder must post their permit number on all print, poster or web advertisements;
27. A permit holder must apply for and be granted state and local sales tax numbers, including hotel and motel use sales tax.
28. Insurance requirements will be detailed in the Interim ~~or Conditional~~ Use permit. The Applicant must provide a Certificate of Property Insurance at the time of license issuance. The City may request proof of such insurance at any point during which the license is active, and the Applicant must provide evidence that the coverage as remained in effect during the entire license period within one week of the city's request for confirmation. Such obligation shall exist during all times at which a valid license is issued for the property.
29. Fees and enforcement will be in compliance with the City of Rockville policies and procedures.
30. The Interim Use Permit may be revoked for violations of any of the ordinance requirement contained herein, for violations of specific conditions imposed by the Interim Use Permit or for excessive service calls to the property. Excessive service calls shall be defined as 2 or more service calls (fire, police, public works) within a sixty (60) day period or 4 or more service calls within a 12 month period

**SECTION 34. 35 EFFECTIVE DATE- is hereby amended by renumbering as followed:**

**EFFECTIVE DATE:** This ordinance shall become effective upon its passage and publication in the official newspaper.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**ATTEST:**

\_\_\_\_\_  
**Martin M. Bode**  
**City Administrator/Clerk**

\_\_\_\_\_  
**Duane Willenbring**  
**Mayor**

Published: Cold Spring Record

**ORDINANCE NO. 2019-100**  
**ORDINANCE AMENDING CERTAIN SECTIONS OF THE CITY OF ROCKVILLE SUBDIVISION**  
**ORDINANCE**

**THE CITY COUNCIL OF THE CITY OF ROCKVILLE STEARNS COUNTY, MINNESOTA DOES HEREBY ORDAIN:**

**WHEREAS**, the City Council of the City of Rockville adopted official Subdivision Ordinance controls (“Zoning Code”) pursuant to the authority granted in Minnesota Statutes, Chapter 462 in December 15, 2004 which replaced all pre-existing official controls; and

**WHEREAS**, the City Council amended the Subdivision Ordinance by Ordinance Numbers 2004-24, 2008-45 and 2009-60.

**WHEREAS**, the City Council has the authority pursuant to Minnesota Statutes, Chapter 462 to amend the official zoning controls; and

**WHEREAS**, the City Council seeks to amend: certain zoning requirements, and

**WHEREAS**, public hearing was held on May 08, 2019 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment(s)

**NOW, THEREFORE, THE CITY COUNCIL DOES ORDAIN TO AMEND THE ROCKVILLE SUBDIVISION ORDINANCE AS FOLLOWS:**

**SECTION 4: REVIEW AND ACTION to read:**

**Subdivision 2: CONCEPT PLAN PROCEDURE**

Prior to filing a preliminary plat, the applicant shall elect to prepare a Concept Plan so that the applicant may become informed of the procedural requirements and minimum standards of this Ordinance and the requirements or limitations imposed by other City ordinances or plans. Concept Plans shall be submitted to the Planning Commission. In order for the Planning Commission to review Concept Plans, the applicant must submit the Concept Plans at least ~~ten (10)~~ **thirty (30)** days before the next scheduled Planning Commission meeting. *Submission of a Concept plan, drawn to scale, shall not be considered an application for subdivision.* Any comments, direction or action by staff, the Planning Commission or the City Council shall not be considered binding upon the City for purposes of review of a future subdivision application.

**Subdivision 3: ACTION ON PRELIMINARY PLAT**

2. **Application Deadline.** The Zoning Administrator must receive completed applications at least ~~ten (10)~~ **thirty (30)** days prior to the Planning Commissions next scheduled meeting.

**SECTION 5 PRELIMINARY PLAT to read:**

**Subdivision 1: SUBMISSION REQUIREMENTS.**

At least ~~ten (10)~~ **thirty (30)** days prior to the next regularly scheduled Planning Commission meeting, the applicant must submit the following to the Zoning Administrator:

1. An application fee as established by the City Council.
2. ~~Five (5)~~ **One (1)** at least 24" x 36" full-size ~~copies~~ **y** of the preliminary plat, plus additional copies as the City requests.
3. ~~Fifteen (15)~~ **One (1)** 11" x 17" ~~copies~~ **y** and **one (1) 11" x 17" pdf** of the preliminary plat.

**SECTION 6 FINAL PLAT to read:**

**Subdivision 1: SUBMISSION REQUIREMENTS**

The applicant must submit at least ~~ten (10)~~ **thirty (30)** working days before the next regularly scheduled Planning Commission meeting the following:

1. ~~Five (5)~~ **One (1)** 24" x 36" copies of the final plat, ~~fifteen (15)~~ **one (1)** 11" x 17" copies and **one (1) 11" x 17" pdf**, plus additional copies as requested.

**Subdivision 2: ACTION ON FINAL PLAT**

4. **Recording.** If the City Council approves the Final Plat and duly certifies, signs and acknowledges the Final Plat, ***the applicant shall record the Final Plat with the Stearns County recorder's office at the applicant's sole cost within ~~thirty (30)~~ one hundred eighty (180) days after the approval date or the City Council's approval of the Final Plat will be considered null and void.*** Upon recording the Final Plat, the applicant shall provide the Administrative Official with a print of the Final Plat showing evidence of recording.

**SECTION 10 PUBLIC LAND DEDICATION to read:**

**Subdivision 2: SCHEDULE FOR PUBLIC USE DEDICATION**

2. ~~1,500~~ **1,800** square feet of land shall be dedicated for each multi-family residential unit.

**SECTION 11 MINOR SUBDIVISIONS to read:**

**Subdivision 1: QUALIFIED MINOR SUBDIVISIONS**

4. **Certificate of Survey.** An Applicant for Minor Subdivision approval must submit to the City at least ~~ten (10)~~ **thirty (30)** days prior to the next Planning Commission meeting. ~~fifteen (15)~~ **One (1) 11" x 17" copies and one (1) 11" x 17" pdf** of a Certificate of Survey. ~~All copies of the Certificate of Survey shall be 11" x 17" in size.~~ The survey shall include the following information: legal description of each parcel, parcel area, site improvements including buildings, free standing signs, utilities, paved areas, and distances from buildings to ownership and property lines. In addition to the above information, the City may require a wetland delineation prior to approving an administrative plat.
3. **Procedure.** An Administrative Minor Subdivision shall be considered by the following procedure:
  - A. The applicant shall submit, to the Zoning Administrator, a legal description of the existing parcel and proposed legal description of the parcel to be conveyed. When any proposed or existing tract is described by metes and bounds description, the application shall be accompanied by ~~four (4)~~ **one (1)** copies of a certificate of survey, prepared by a Licensed Land Surveyor. The survey shall include:

**EFFECTIVE DATE:** This ordinance shall become effective upon its passage and publication in the official newspaper.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

**ATTEST:**

\_\_\_\_\_  
**Martin M. Bode**  
City Administrator/Clerk  
Published: Cold Spring Record

\_\_\_\_\_  
**Duane Willenbring**  
Mayor

**ROCKVILLE ACTIVITY**

**JUNE 2019**

**TOTAL HOURS: 35**

***(SEE ATTACHED ACTIVITY LIST FOR  
DETAILS)***

# CONTRACTS - JUNE 2019

<u>Actual Incid</u>	<u>City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE		6/1/2019 14:44:44	15:47:44	19043488	CONTR	2562K9
ROCKVILLE		6/2/2019 00:44:30	02:09:19	19043675	CONTR	2565
ROCKVILLE		6/3/2019 16:18:27	16:53:33	19044088	CONTR	2544
ROCKVILLE		6/3/2019 17:33:56	19:03:47	19044105	CONTR	2540K9
ROCKVILLE		6/4/2019 20:51:09	21:51:43	19044443	CONTR	2555
ROCKVILLE		6/5/2019 19:23:31	20:25:06	19044760	CONTR	2555
ROCKVILLE		6/6/2019 05:33:33	06:33:09	19044866	CONTR	2569
ROCKVILLE		6/6/2019 13:53:45	14:53:13	19044964	CONTR	2559
ROCKVILLE		6/7/2019 21:34:15	22:34:57	19045443	CONTR	2578
ROCKVILLE		6/8/2019 08:05:28	09:06:37	19045566	CONTR	2574
ROCKVILLE		6/8/2019 21:51:41	22:55:16	19045791	CONTR	2540K9
ROCKVILLE		6/9/2019 11:11:49	12:16:41	19045933	CONTR	2574
ROCKVILLE		6/11/2019 00:49:18	01:55:40	19046385	CONTR	2558
ROCKVILLE		6/12/2019 07:51:56	09:06:45	19046784	CONTR	2545
ROCKVILLE		6/13/2019 03:06:07	04:15:17	19047030	CONTR	2567
ROCKVILLE		6/13/2019 12:41:02	13:46:39	19047186	CONTR	2545
ROCKVILLE		6/14/2019 22:22:19	23:21:51	19047648	CONTR	2558
ROCKVILLE		6/15/2019 01:30:01	02:32:52	19047693	CONTR	2564
ROCKVILLE		6/15/2019 13:42:14	14:41:12	19047803	CONTR	2563
ROCKVILLE		6/16/2019 08:19:44	09:40:41	19048076	CONTR	2563
ROCKVILLE		6/17/2019 11:03:58	12:00:47	19048355	CONTR	2563
ROCKVILLE		6/18/2019 09:25:33	10:26:36	19048615	CONTR	2563
ROCKVILLE		6/18/2019 23:00:01	00:21:14	19048878	CONTR	2564
ROCKVILLE		6/19/2019 05:02:16	06:04:36	19048936	CONTR	2553
ROCKVILLE		6/20/2019 15:16:44	16:54:33	19049469	CONTR	2546
ROCKVILLE		6/21/2019 15:37:39	16:39:28	19049746	CONTR	2546
ROCKVILLE		6/21/2019 23:14:33	00:14:08	19049894	CONTR	2571
ROCKVILLE		6/22/2019 03:54:35	05:02:06	19049953	CONTR	2554
ROCKVILLE		6/23/2019 07:41:57	08:41:54	19050329	CONTR	2546
ROCKVILLE		6/24/2019 04:45:44	05:49:01	19050516	CONTR	2565
ROCKVILLE		6/26/2019 03:45:13	04:45:21	19051260	CONTR	2558
ROCKVILLE		6/27/2019 04:45:35	05:49:08	19051675	CONTR	2508
ROCKVILLE		6/28/2019 07:53:28	09:14:34	19052033	CONTR	2549
ROCKVILLE		6/28/2019 18:17:28	19:19:36	19052262	CONTR	2568
ROCKVILLE		6/29/2019 05:00:59	06:00:08	19052434	CONTR	2567
ROCKVILLE		6/29/2019 22:07:06	23:07:20	19052699	CONTR	2510

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19043488	2562K9	6/1/2019 14:44:44	6/1/2019 15:47:44	<p>[06/01/2019 15:47:40 : MOB : 2562K9]  SOME OF THE BUSINESSES WERE OPEN. MANY PEOPLE OUTSIDE ENJOYING THE WEATHER. SOME FOLKS AT THE PARKS.</p> <p>THE INDUSTRIAL PARK HAD SOME TRAFFIC THROUGH. LOTS OF TRAFFIC ON HWY 23. LJMCLAUGHLIN</p>
ROCKVILLE	19043675	2565	6/2/2019 00:44:30	6/2/2019 02:09:19	<p>[06/02/2019 02:09:12 : MOB : 2565]  -ONE HOUR CONTRACT  -PATROLLED CITY FOR APPROX 10 MINUTES BEFORE TAKING A FIGHT CALL THAT OCCURRED . ICR 19043680  -REMAINDER OF CONTRACT SPENT ON FIGHT CALL  YOUNKIN</p>
ROCKVILLE	19044088	2544	6/3/2019 16:18:27	6/3/2019 16:53:33	
ROCKVILLE	19044105	2540K9	6/3/2019 17:33:56	6/3/2019 19:03:47	<p>[06/03/2019 19:03:44 : MOB : 2540K9]  30 MIN TURNED INTO 1.5 HRS WITH DIRTBIKE DEAL</p> <p>[06/03/2019 19:03:21 : MOB : 2540K9]  INSTEAD OF FLEEING IN A MV....ASKED THE 17 YR OLD IF HE WAS IN MY SHOES WHAT HE WOULD DO...HE SAID THAT HE SHOULD GET A 2ND CHANCE, BUT GET A TICKET FOR WHAT HAPPENED TODAY</p> <p>[06/03/2019 19:02:38 : MOB : 2540K9]  WAS PATROLLING THE PLEASANT LAKE AREA OF ROCKVILLE...WATCHING FOR SPEEDERS....TRAVELLING DOWN LAKE ROAD I TRIED TO STOP A DIRTBIKE THAT WAS ON THE ROADWAY....DRIVER OF THE DIRTBIKE TOOK OFF AND FLED AT HIGH RATE OF SPEED...CHECKED THE AREA AND FOUND THE DIRTBIKE A 2ND TIME AND THE DRIVER AGAIN FLED. EVENTUALLY FOUND HIS RESIDENCE AND SPOKE WITH THE 17 YR OLDS PARENTS...HE WAS CALLED AND TOLD TO COME BACK HOME...SPOKE WITH THE JUVY AND ISSUED A TICKET FOR CARELESS OPERATION OF A OHM....INSTEAD</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19044443	2555	6/4/2019 20:51:09	6/4/2019 21:51:43	[06/04/2019 21:51:03 : MOB : 2555] START 2051 -COUNTY PARKS -DOWNTOWN TOWNSITE -RES AREAS AROUND TOWNSITE -BIRCH ST APTS -GRAND LK AREA -PLEASANT LK AREA -END 2151 -TOTAL 1 HOUR C.SCHWEGEL
ROCKVILLE	19044760	2555	6/5/2019 19:23:31	6/5/2019 20:25:06	[06/05/2019 20:24:56 : MOB : 2555] -start 1923 -firehall/delivered paperwork there -downtown/bar area -res areas around townsite -birch st apts -grand lk area -pleasant lk area -end 2023 -total time 1 hour c.schwegel
ROCKVILLE	19044866	2569	6/6/2019 05:33:33	6/6/2019 06:33:09	[06/06/2019 06:33:03 : MOB : 2569] A JOHNSON -DOWNTOWN -RESIDENTIAL AREAS -CO RD 8 TO AGATE BEACH RD -FIREHALL -LAKE RD TO CR6 -0533 TO 06333
ROCKVILLE	19044964	2559	6/6/2019 13:53:45	6/6/2019 14:53:13	[06/06/2019 14:53:08 : MOB : 2559] PATROLED DOWNTOWN AND RESIDENTIAL AREAS
ROCKVILLE	19045443	2578	6/7/2019 21:34:15	6/7/2019 22:34:57	[06/07/2019 22:34:51 : MOB : 2578] -1 HR ROCKVILLE CONTR. 2134-2234 -ASLT/CIVIL ICR 19045400

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19045566	2574	6/8/2019 08:05:28	6/8/2019 09:06:37	[06/08/2019 09:06:28 : MOB : 2574] DEP BONFIELD. STARTED 0805, ENDED 0905. DOWNTOWN AREA, SOME RESIDENTIAL AREAS, CC ON HWY 23//CR 140. STOOD BY WITH LIGHTS ON TO MOVE TRAFFIC OVER WHILE PARTY LOADED A DISABLED VEHICLE ONTO A TRAILER. CR 8, CR 47, TRAFFIC STOP FOR SPEED-VERBAL WARNING. GRAND LAKE ACCESS-TALKED WITH INSPECTOR.
ROCKVILLE	19045791	2540K9	6/8/2019 21:51:41	6/8/2019 22:55:16	[06/08/2019 22:55:07 : MOB : 2540K9] TOTAL TIME ON CONTRACT 1 HR...MMAYERS  [06/08/2019 22:54:58 : MOB : 2540K9] PUT ON SOME MILES FOR CONTRACT...CHECKING BUISNESS AND RESIDENTIAL AREAS...EVERYTHING APPEARS NORMAL...BIGGER CROWDS AT THE BARS YET TONIGHT...NOTHING CRAZY GOING ON IN THE RESIDENTIAL AREAS OF TOWN....SOME CAMPFIRE BUT ALL ELSE APPEARS OK...  [06/08/2019 22:48:39 : MOB : 2540K9] 21215 AGATE BEACH ROAD...TREE DOWN ACROSS THE ROADWAY...VEHICLES CAN GET AROUND IT BUT IT IS BLOCKING MORE THAN HALF THE ROADWAY...  [06/08/2019 21:57:35 : MOB : 2540K9] DROVE THRU THE SAUK RIVER PARK...NO VEHICLES FOUND IN THE AREA.
ROCKVILLE	19045933	2574	6/9/2019 11:11:49	6/9/2019 12:16:41	[06/09/2019 12:16:33 : MOB : 2574] DEP BONFIELD. STARTED 1111, ENDED 1211. DOWNTOWN, COUNTY PARK, GRAND LAKE, PLEASANT LAKE.
ROCKVILLE	19046385	2558	6/11/2019 00:49:18	6/11/2019 01:55:40	[06/11/2019 01:55:35 : MOB : 2558] 0049-START OF CONTRACT 0049-0149-PATROLLED GRAND LK AREA, TOWN SITE, HWY 23, PLEASANT LK AREA 0149-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19046784	2545	6/12/2019 07:51:56	6/12/2019 09:06:45	<p>[06/12/2019 09:06:22 : MOB : 2545] -ended contract at 0905 hours.</p> <p>[06/12/2019 08:54:15 : MOB : 2545] -worked on por that lived on birch street.</p> <p>[06/12/2019 08:33:37 : MOB : 2545] -PATROLED GLENWOOD DR, CR 140, CR 8, CYPRESS CT,</p> <p>[06/12/2019 07:57:41 : MOB : 2545] -I WAS ABLE TO FIND MR WALZ HE WAS DOING SOME WORK ON THE POWER.</p> <p>[06/12/2019 07:56:38 : MOB : 2545] -STARTED CONTRACT AT 0750 HOURS. -PATROLED BROADWAY STREET, JOHN CLARK ELEM. - VAN IN PARKING LOT NO ONE AROUND. BVC157</p>
ROCKVILLE	19047030	2567	6/13/2019 03:06:07	6/13/2019 04:15:17	<p>[06/13/2019 04:15:13 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL /COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0306. - END OF CONTRACT - 0406. - TOTAL CONTRACT TIME: 1 HOUR.</p>
ROCKVILLE	19047186	2545	6/13/2019 12:41:02	6/13/2019 13:46:39	<p>[06/13/2019 13:46:27 : MOB : 2545] -STARTED CONTRACT AT 1240 HOURS. -PATROLED ALL STREETS IN TOWN AND SPOKE TO KIDS PLAYING IN THE YARDS. -RAN TRAFFIC ON CR 8. ELECTRIC COMPANY WAS DOING WORK ON LINES. -WENT TO BOTH PARKS ON SAUK RIVER DR. -ENDED CONTRACT AT 1345 HOURS</p>
ROCKVILLE	19047648	2558	6/14/2019 22:22:19	6/14/2019 23:21:51	<p>[06/14/2019 23:21:41 : MOB : 2558] 2222-START OF CONTRACT 2222-2240-PATROLLED GRAND LK AREA INCLUDING CR 8, GRAND LK RD, AGATE BEACH RD, RAUSCH LK RD 2240-2300-PATROLLED PLEASANT LK AREA INCLUDING LK RD,</p>

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19047693	2564	6/15/2019 01:30:01	6/15/2019 02:32:52	[06/15/2019 02:32:47 : MOB : 2564] POPP 0130-0230 1hr complete -patrolled commercial and residential areas of town -observed nothing suspicious
ROCKVILLE	19047803	2563	6/15/2019 13:42:14	6/15/2019 14:41:12	[06/15/2019 14:41:01 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	19048076	2563	6/16/2019 08:19:44	6/16/2019 09:40:41	[06/16/2019 09:40:28 : MOB : 2563] PO THEISEN - PATROL  [06/16/2019 09:01:47 : MOB : 2563] PO THEISEN - LEFT CONTRACT FOR APPROX 40 MINS TO ASSIST WPPD  [06/16/2019 08:23:18 : pos5 : 01mrpeters] 2563 SENT TO ASSTA IN WAITE PARK AND 0823
ROCKVILLE	19048355	2563	6/17/2019 11:03:58	6/17/2019 12:00:47	[06/17/2019 12:00:34 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	19048615	2563	6/18/2019 09:25:33	6/18/2019 10:26:36	[06/18/2019 10:26:26 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	19048878	2564	6/18/2019 23:00:01	6/19/2019 00:21:14	[06/19/2019 00:21:10 : MOB : 2564] POPP 1hr contr comp 2300-0000 -located 1 veh in park after hours started suspv call no cites issued -patrolled commercial and residential areas of town
ROCKVILLE	19048936	2553	6/19/2019 05:02:16	6/19/2019 06:04:36	[06/19/2019 06:04:28 : MOB : 2553] - CONTR STARTED AT 0502 - PATROLLED BUSINESS AND RESIDENTIAL AREAS - TOWN WAS QUIET

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19049469	2546	6/20/2019 15:16:44	6/20/2019 16:54:33	[06/20/2019 16:54:30 : MOB : 2546] STRUFFERT - 1520-1620---1 HR CONTRACT COMPLETED - PARKED AT PLEASANT LAKE PUBLIC ACCESS AND WORKED ON IN CUSTODY REPORT--2511 ADVISED - I ALSO MONITORED TRAFFIC ON CO RD 6 - COMPLETE
ROCKVILLE	19049746	2546	6/21/2019 15:37:39	6/21/2019 16:39:28	[06/21/2019 16:39:23 : MOB : 2546] STRUFFERT - 1537-1637---1 HR CONTRACT COMPLETED - PATROLLED NE SIDE OF TOWN, PLEASANT LAKE AREA - ATTEMPTED TWO PAPER SERVICES AND COMPLETED A CC - NOTHING ELSE TO REPORT
ROCKVILLE	19049894	2571	6/21/2019 23:14:33	6/22/2019 00:14:08	[06/22/2019 00:14:03 : MOB : 2571] WANDERSCHIED -1 HOUR OF CONTRACT -PATROLLED CITY AND GRAND LAKE -TRAFFIC STOP FOR SPEED
ROCKVILLE	19049953	2554	6/22/2019 03:54:35	6/22/2019 05:02:06	[06/22/2019 04:59:45 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL TOWNSITE, HWY 23, CR 8, GRAND LK AREA, AGATE BEACH RD, LAKE RD, CR 47  ONE HOUR CONTRACT 0354-0454
ROCKVILLE	19050329	2546	6/23/2019 07:41:57	6/23/2019 08:41:54	[06/23/2019 08:41:51 : MOB : 2546] STRUFFERT - 0741-0841---1 HR CONTRACT COMPLETED  [06/23/2019 08:41:41 : MOB : 2546] 0819-0841 - PATROLLED PLEASANT LAKE AREA - ALL APPEARE OK - ALSO ATTEMPTED A PPSV

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19050516	2565	6/24/2019 04:45:44	6/24/2019 05:49:01	[06/24/2019 05:48:51 : MOB : 2565] -ONE HOUR CONTRACT -PATROLLED CITY -NO SUSPICIOUS ACTIVITY OBSERVED -ONE TRAFFIC STOP FOR FAILURE TO STOP AT STOP SIGN. CITATION ISSUED YOUNKIN
ROCKVILLE	19051260	2558	6/26/2019 03:45:13	6/26/2019 04:45:21	[06/26/2019 04:45:17 : MOB : 2558] 0345-START OF CONTRACT 0345-0405-PATROLLED TOWN SITE 0405-0425-PATROLLED GRAND LK AREA 0425-0445-PATROLLED PLEASANT LK AREA 0445-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ROCKVILLE	19051675	2508	6/27/2019 04:45:35	6/27/2019 05:49:08	[06/27/2019 05:49:01 : MOB : 2553] - TOOK OVER AT 0522 - PATROLLED BUSINESS AND RESIDENTIAL AREAS - CONTR ENDED AT 0545 - 1 HOUR CONTR COMPLETED HAGSTROM  [06/27/2019 05:22:41 : MOB : 2508] SORENSEN 0445-0522 HOURS -PATROL -TRAFFIC STOP ON BROADWAY ST W -HAGSTROM TOOK OVER TO FINISH
ROCKVILLE	19052033	2549	6/28/2019 07:53:28	6/28/2019 09:14:34	[06/28/2019 09:13:26 : MOB : 2549] - patrolled the residential and commerical areas of town. city was quiet and all appeared ok. total time of contract one hour. florek  [06/28/2019 08:58:26 : MOB : 2549] - patrolled the southside of the old townsite  [06/28/2019 08:45:54 : MOB : 2549] - patrolled the northside of the old townsite

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19052262	2568	6/28/2019 18:17:28	6/28/2019 19:19:36	[06/28/2019 19:19:29 : MOB : 2568] LUST STARTED CONTRACT AT 1818 HOURS PATROLLED: -CO RDS/HWY 23/TOWNSITE-MISC STREETS/AVES/BAR- BUSINESSES/LAKES/LAKEFRONT PROPERTIES -MISC AREAS END OF CONTRACT AT 1919 HOURS
ROCKVILLE	19052434	2567	6/29/2019 05:00:59	6/29/2019 06:00:08	[06/29/2019 06:00:04 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ALL APPEARED NORMAL, NO SUSPICIOUS ACTIVITY AFOOT. - START OF CONTRACT - 0500. - END OF CONTRACT - 0600. - TOTAL CONTRACT TIME: 1 HOUR.
ROCKVILLE	19052699	2510	6/29/2019 22:07:06	6/29/2019 23:07:20	[06/29/2019 22:59:24 : MOB : 2510] HOFF BOTH BARS OPEN, GOOD AMOUNT OF TRAFFIC IN TOWN -PTRANIGAN XPAT CLEAR, LOCALS IN NEIGHBORHOOD -PRAIRIE ST AND STORAGE SHEDS CLEAR  [06/29/2019 22:56:40 : MOB : 2510] HOFF CC AT 500 WALNUT ST, BLOCK PARTY TALKED TO ADULTS/KIDS. NO FURTHER ISSUES BESIDES XPAT 2549 SNT YESTERDAY

# ALL CALLS - JUNE 2019

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	6/5/2019 03:09:00	19044502	911A	911 ABANDONED CALL
ROCKVILLE	6/15/2019 23:32:50	19047991	911A	911 ABANDONED CALL
ROCKVILLE	6/22/2019 00:25:54	19049918	911H	911 HANGUP CALL
ROCKVILLE	6/10/2019 09:49:47	19046165	AL	ALARM
ROCKVILLE	6/13/2019 08:41:01	19047068	AL	ALARM
ROCKVILLE	6/1/2019 12:00:30	19043438	ALFALSE	FALSE ALARM
ROCKVILLE	6/13/2019 17:33:40	19047257	ALFALSE	FALSE ALARM
ROCKVILLE	6/2/2019 14:39:10	19043801	ASLT	ASSAULT
ROCKVILLE	6/7/2019 19:11:53	19045400	ASLT	ASSAULT
ROCKVILLE	6/1/2019 11:31:42	19043434	ASSTA	AGENCY ASSIST
ROCKVILLE	6/6/2019 17:55:00	19045058	ASSTA	AGENCY ASSIST
ROCKVILLE	6/7/2019 19:26:32	19045407	ASSTA	AGENCY ASSIST
ROCKVILLE	6/13/2019 17:36:45	19047258	ASSTA	AGENCY ASSIST
ROCKVILLE	6/13/2019 21:47:00	19047315	ASSTA	AGENCY ASSIST
ROCKVILLE	6/16/2019 00:30:26	19048016	ASSTA	AGENCY ASSIST
ROCKVILLE	6/18/2019 20:20:12	19048831	ASSTA	AGENCY ASSIST
ROCKVILLE	6/22/2019 00:30:54	19049919	ASSTA	AGENCY ASSIST
ROCKVILLE	6/4/2019 07:34:09	19044244	ASSTB	BUSINESS ASSIST
ROCKVILLE	6/6/2019 20:14:15	19045099	ASSTP	PERSONAL ASSIST
ROCKVILLE	6/14/2019 06:12:50	19047412	ASSTP	PERSONAL ASSIST
ROCKVILLE	6/21/2019 09:33:50	19049652	ATV	ATV COMPLAINT
ROCKVILLE	6/8/2019 08:28:50	19045572	CC	CITIZEN CONTACT
ROCKVILLE	6/15/2019 13:02:09	19047792	CC	CITIZEN CONTACT
ROCKVILLE	6/21/2019 16:00:56	19049751	CC	CITIZEN CONTACT
ROCKVILLE	6/22/2019 10:18:28	19050010	CC	CITIZEN CONTACT
ROCKVILLE	6/22/2019 11:38:31	19050030	CC	CITIZEN CONTACT
ROCKVILLE	6/7/2019 21:23:46	19045440	CIVIL	CIVIL MATTER
ROCKVILLE	6/10/2019 15:07:28	19046240	CIVIL	CIVIL MATTER
ROCKVILLE	6/1/2019 14:44:44	19043488	CONTR	CONTRACT
ROCKVILLE	6/2/2019 00:44:30	19043675	CONTR	CONTRACT
ROCKVILLE	6/3/2019 16:18:27	19044088	CONTR	CONTRACT
ROCKVILLE	6/3/2019 17:33:56	19044105	CONTR	CONTRACT
ROCKVILLE	6/4/2019 20:51:09	19044443	CONTR	CONTRACT
ROCKVILLE	6/5/2019 19:23:31	19044760	CONTR	CONTRACT
ROCKVILLE	6/26/2019 03:45:13	19051260	CONTR	CONTRACT
ROCKVILLE	6/27/2019 04:45:35	19051675	CONTR	CONTRACT
ROCKVILLE	6/28/2019 07:53:28	19052033	CONTR	CONTRACT
ROCKVILLE	6/28/2019 18:17:28	19052262	CONTR	CONTRACT
ROCKVILLE	6/29/2019 05:00:59	19052434	CONTR	CONTRACT
ROCKVILLE	6/29/2019 22:07:06	19052699	CONTR	CONTRACT
ROCKVILLE	6/20/2019 15:16:44	19049469	CONTR	CONTRACT
ROCKVILLE	6/21/2019 15:37:39	19049746	CONTR	CONTRACT
ROCKVILLE	6/21/2019 23:14:33	19049894	CONTR	CONTRACT
ROCKVILLE	6/22/2019 03:54:35	19049953	CONTR	CONTRACT
ROCKVILLE	6/23/2019 07:41:57	19050329	CONTR	CONTRACT
ROCKVILLE	6/24/2019 04:45:44	19050516	CONTR	CONTRACT
ROCKVILLE	6/15/2019 13:42:14	19047803	CONTR	CONTRACT
ROCKVILLE	6/16/2019 08:19:44	19048076	CONTR	CONTRACT
ROCKVILLE	6/17/2019 11:03:58	19048355	CONTR	CONTRACT
ROCKVILLE	6/18/2019 09:25:33	19048615	CONTR	CONTRACT
ROCKVILLE	6/18/2019 23:00:01	19048878	CONTR	CONTRACT
ROCKVILLE	6/19/2019 05:02:16	19048936	CONTR	CONTRACT
ROCKVILLE	6/11/2019 00:49:18	19046385	CONTR	CONTRACT
ROCKVILLE	6/12/2019 07:51:56	19046784	CONTR	CONTRACT
ROCKVILLE	6/13/2019 03:06:07	19047030	CONTR	CONTRACT
ROCKVILLE	6/13/2019 12:41:02	19047186	CONTR	CONTRACT
ROCKVILLE	6/14/2019 22:22:19	19047648	CONTR	CONTRACT
ROCKVILLE	6/15/2019 01:30:01	19047693	CONTR	CONTRACT
ROCKVILLE	6/6/2019 05:33:33	19044866	CONTR	CONTRACT

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	6/6/2019 13:53:45	19044964	CONTR	CONTRACT
ROCKVILLE	6/7/2019 21:34:15	19045443	CONTR	CONTRACT
ROCKVILLE	6/8/2019 08:05:28	19045566	CONTR	CONTRACT
ROCKVILLE	6/8/2019 21:51:41	19045791	CONTR	CONTRACT
ROCKVILLE	6/9/2019 11:11:49	19045933	CONTR	CONTRACT
ROCKVILLE	6/7/2019 23:40:56	19045490	CRASH	ACCIDENT
ROCKVILLE	6/27/2019 01:51:24	19051652	DOORCHK	DOOR CHECK(S)
ROCKVILLE	6/27/2019 01:55:34	19051653	DOORCHK	DOOR CHECK(S)
ROCKVILLE	6/27/2019 02:19:50	19051661	DOORCHK	DOOR CHECK(S)
ROCKVILLE	6/19/2019 20:49:42	19049228	DRIVE	DRIVING COMPLAINT
ROCKVILLE	6/30/2019 19:07:40	19052944	DRIVE	DRIVING COMPLAINT
ROCKVILLE	6/7/2019 04:13:14	19045181	ELECT	ELECTRICAL WIRES ARCING
ROCKVILLE	6/2/2019 00:45:10	19043680	FIGHT	FIGHT PHYSICAL
ROCKVILLE	6/14/2019 21:47:57	19047639	FIGHT	FIGHT PHYSICAL
ROCKVILLE	6/10/2019 13:43:12	19046220	FPROP	FOUND PROPERTY
ROCKVILLE	6/11/2019 11:16:48	19046487	FPROP	FOUND PROPERTY
ROCKVILLE	6/12/2019 20:06:07	19046950	FPROP	FOUND PROPERTY
ROCKVILLE	6/7/2019 17:56:29	19045380	FRAUD	FRAUD
ROCKVILLE	6/5/2019 07:33:29	19044520	FUP	FOLLOW UP
ROCKVILLE	6/12/2019 14:26:31	19046867	FUPC	CRIMINAL FOLLOW UP
ROCKVILLE	6/18/2019 08:54:09	19048608	FWORKS	FIREWORKS COMPLAINT
ROCKVILLE	6/14/2019 08:23:26	19047439	HOUSEV	HOUSE VISIT
ROCKVILLE	6/19/2019 15:27:03	19049136	INFO	MATTER OF INFORMATION
ROCKVILLE	6/22/2019 18:01:40	19050133	INFO	MATTER OF INFORMATION
ROCKVILLE	6/6/2019 17:42:48	19045056	INTOXDO	INTOXICATED PERSON DISORDEF
ROCKVILLE	6/25/2019 11:37:35	19050938	K9ASST	CANINE ASSIST
ROCKVILLE	6/21/2019 21:43:54	19049849	LIFTASSIST	LIFT ASSIST
ROCKVILLE	6/29/2019 09:38:37	19052472	LIFTASSIST	LIFT ASSIST
ROCKVILLE	6/11/2019 08:16:51	19046440	MA	MOTORIST ASSIST
ROCKVILLE	6/3/2019 14:27:06	19044063	MED	MEDICAL EMERGENCY
ROCKVILLE	6/23/2019 11:07:00	19050352	MED	MEDICAL EMERGENCY
ROCKVILLE	6/26/2019 18:05:58	19051486	MED	MEDICAL EMERGENCY
ROCKVILLE	6/29/2019 18:15:25	19052616	MED	MEDICAL EMERGENCY
ROCKVILLE	6/30/2019 16:28:43	19052901	MED	MEDICAL EMERGENCY
ROCKVILLE	6/30/2019 20:00:32	19052950	MED	MEDICAL EMERGENCY
ROCKVILLE	6/7/2019 11:38:41	19045263	OFPV	OFP VIOLATION
ROCKVILLE	6/22/2019 08:49:53	19049983	ORD	ORDINANCE VIOLATION
ROCKVILLE	6/22/2019 09:49:33	19050002	ORD	ORDINANCE VIOLATION
ROCKVILLE	6/22/2019 17:21:48	19050118	ORD	ORDINANCE VIOLATION
ROCKVILLE	6/10/2019 13:25:42	19046214	PRDAM	PROPERTY DAMAGE
ROCKVILLE	6/2/2019 14:19:04	19043793	RW	REPORT WRITING
ROCKVILLE	6/17/2019 21:07:47	19048500	RW	REPORT WRITING
ROCKVILLE	6/19/2019 14:04:42	19049104	RW	REPORT WRITING
ROCKVILLE	6/22/2019 14:11:14	19050062	RW	REPORT WRITING
ROCKVILLE	6/15/2019 12:38:18	19047783	SD	SPECIAL DETAIL
ROCKVILLE	6/15/2019 14:46:57	19047819	STALL	STALLED VEHICLE
ROCKVILLE	6/4/2019 16:03:14	19044368	SUSA	SUSPICIOUS ACTIVITY
ROCKVILLE	6/28/2019 14:49:37	19052176	SUSA	SUSPICIOUS ACTIVITY
ROCKVILLE	6/4/2019 09:45:27	19044275	SUSP	SUSPICIOUS PERSON
ROCKVILLE	6/18/2019 23:42:39	19048885	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	6/30/2019 02:06:23	19052790	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	6/3/2019 09:41:58	19043998	THEFT	THEFT
ROCKVILLE	6/14/2019 16:05:12	19047539	TOW	TOWED VEHICLE
ROCKVILLE	6/1/2019 00:30:56	19043345	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/1/2019 11:21:17	19043429	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/5/2019 10:45:44	19044565	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/5/2019 21:58:42	19044801	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/8/2019 08:11:48	19045567	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/8/2019 09:01:05	19045576	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/30/2019 02:09:16	19052792	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/25/2019 12:51:29	19050986	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/25/2019 17:08:46	19051084	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/26/2019 13:26:46	19051399	TRAFFIC STOP	TRAFFIC STOP

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	6/27/2019 05:02:40	19051677	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/27/2019 20:23:09	19051883	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/29/2019 02:45:30	19052425	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/22/2019 09:05:58	19049990	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/22/2019 11:14:42	19050026	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/22/2019 12:29:21	19050038	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/22/2019 13:14:37	19050047	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/24/2019 05:26:42	19050523	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/25/2019 11:24:19	19050934	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/18/2019 17:42:10	19048787	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/18/2019 17:51:11	19048792	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/18/2019 19:34:26	19048821	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/19/2019 15:16:27	19049132	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/21/2019 14:15:11	19049716	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/21/2019 23:37:50	19049902	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/14/2019 22:03:07	19047643	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/15/2019 00:19:06	19047678	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/15/2019 01:30:54	19047694	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/17/2019 04:53:17	19048301	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/17/2019 22:49:44	19048526	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/18/2019 13:44:18	19048698	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 05:49:46	19047038	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 06:02:43	19047039	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 06:09:13	19047040	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 06:48:55	19047044	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 12:26:04	19047181	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/13/2019 23:21:11	19047352	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/9/2019 00:51:44	19045841	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/11/2019 02:48:51	19046409	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/12/2019 00:02:25	19046723	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/12/2019 05:47:24	19046773	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/12/2019 06:09:50	19046775	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/12/2019 17:19:23	19046902	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	6/27/2019 01:22:05	19051647	UNK	UNKNOWN - NO INFO AVAILABLE
ROCKVILLE	6/22/2019 13:32:52	19050052	WAT	PROBLEM WITH WATERCRAFT
ROCKVILLE	6/1/2019 13:35:36	19043461	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/2/2019 11:49:31	19043760	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/8/2019 19:49:01	19045758	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/15/2019 20:32:08	19047923	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/15/2019 20:33:17	19047924	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/22/2019 14:00:27	19050056	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/26/2019 20:18:55	19051530	WATV	WATERCRAFT VIOLATION
ROCKVILLE	6/18/2019 10:28:35	19048629	WEBTRAIN	TRAINING ONLINE
ROCKVILLE	6/12/2019 05:26:30	19046771	XPAT	EXTRA PATROL

CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date</u>	<u>Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	6/5/2019	10:45:00AM	19044565	730019043990	CONTROLLED ACCESS
MN0730000	2	ROCKVILLE	6/12/2019	6:09:00AM	19046775	730019043773	SPEEDING
MN0730000	2	ROCKVILLE	6/13/2019	6:48:00AM	19047044	730019043774	SPEEDING
MN0730000	2	ROCKVILLE	6/13/2019	12:27:00PM	19047181	730019044725	SPEEDING
MN0730000	2	ROCKVILLE	6/13/2019	12:27:00PM	19047181	730019044725	EXPIRED REGISTRATION
MN0730000	2	ROCKVILLE	6/13/2019	11:21:00PM	19047352	730019027637	DRUGS-SM AMT IN MOT VEH-POSS-MARIJ-UNK
MN0730000	2	ROCKVILLE	6/13/2019	11:21:00PM	19047352	730019027637	DRUGS-DRUG PARAPH-POSSESS-UNK-UNK
MN0730000	2	ROCKVILLE	6/18/2019	5:44:00PM	19048787	73001944643	SPEEDING
MN0730000	2	ROCKVILLE	6/18/2019	5:52:00PM	19048792	730019044644	MOVE OVER LAW
MN0730000	2	ROCKVILLE	6/22/2019	11:14:00AM	19050026	730019043472	SPEEDING

## Public works report for the month of June 2019

1. Spring Hydrant flushing is completed, no major issues were found.
2. First round of ditch mowing is wrapping up, some undocumented culverts were discovered.
3. Walnut Circle & P.L. water towers are on the schedule to have the inside cleaned & inspected, this should be completed by the end of August.
4. There have been a couple of sewer calls in the last month, that were the result of restricted items being put into the system, just a reminder that the home owner is responsible for those repairs. So if you need a new magnet that lists the items, that are NOT to be put into the system, you may pick one up at City Hall.
5. We have started to switch the front plow mounts around, on unit # 168 & unit # 7. After this is done unit # 7 can be sold.