

CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

CITY COUNCIL AGENDA

WEDNESDAY, AUGUST 8, 2018 6:00 P.M.
ROCKVILLE CITY HALL

1. **Call to Order** Roll Call-DS.RT.JT.VS.DW
2. **Pledge of Allegiance**
3. **Roll Call** – (Silence Electronic Devices)
4. **Additions/Approval of Agenda -** CA 1
5. **Public Comment (4) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
6. **Resolution 2018-26 Acceptance of July 2018 Donation** CA 2
7. **Consent Agenda** (approved with one motion) CA
 - a) Acknowledge Review of the July 2018 Bills Paid 3
 - b) Approval Rockville City Council Minutes of July 11, 2018 22
 - c) Approve of the Amendment to the June 13, 2018 City Council Minutes 28
 - d) Resolution 2018-27 LG214 Premises Permit Application Rockville Lions 29
 - e) Resolution 2018-28 LG220 Application for Exempt Permit Church 30
8. **Department Reports:**
 - a) Planning Commission
 - 1) Variance Application Walz/Gisler, 25707 Burg Street CA 31
 - 2) July Building Permits FYI 61
 - b) Public Works - FYI
 - c) Engineering Report - FYI
 - 1) Resolution 2018-29 Authorizing Pay Application No.1 Central Special Inc. CA 62
 - 2) Alley Storm Water Treatment CA/FY66
9. **Administration:**
 - a) Ordinance Review Status FYI
10. **Appropriations, Allocations and Transfers**
 - a) Council Action CA 68
11. **Mayor / Council Reports:** FYI
 - a) Representative Jeff Howe LMC Legislator of Distinction FYI 76
 - b) Tri-City Cable Quarterly Report FYI 78
 - c) RTCB – FYI
 - d) Vacation Rental Committee FYI
 - e) RTU FYI
11. **Other**
 - 1). 2019 Budget
13. **Future Agenda Items**
14. **Adjourn**

**City of Rockville, Minnesota
Resolution 2018-26**

Accepting of Donations / Contributions for July 2018

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of July 2018 and agrees to their associated stipulations:

- | | | |
|----|--|------------|
| 1. | Collins Brothers Towing | \$1,500.00 |
| | <i>City of Rockville Fire Department</i> | |

Adoption by the City Council of the City of Rockville on this 8th Day of August, 2018.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
10600 COMBINED CITY ACCT					
Paid Chk#	001269E	7/3/2018			PERA
G 101-21704	PERA		\$1,502.69		RETIRE CONTR-
			Total PERA	\$1,502.69	
PAID CHK# 001270E 7/3/2018 MN REVENUE					
G 101-21702	State Withholding		\$585.02		STATE TAX W/H-
			Total MN REVENUE	\$585.02	
PAID CHK# 001271E 7/3/2018 EFTPS-ELECTRONIC FED TAX PMT					
G 101-21701	Federal Withholding		\$1,464.59		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,921.62		FICA/MEDICARE -
			Total EFTPS-ELECTRONIC FED TAX PMT	\$3,386.21	
PAID CHK# 001272E 7/10/2018 MN DEPT OF LABOR & INDUSTRY					
E 101-46300-442	Building Permit Surcharge		\$913.33		2nd Qrt Building Permit Surcharge
			Total MN DEPT OF LABOR & INDUSTRY	\$913.33	
PAID CHK# 001273E 7/10/2018 PAYMENT SERVICE NETWORK					
E 101-46300-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 601-49440-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 602-49490-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 101-41000-210	Operating Expenses		\$1.23		Monthly Credit Card fee
			Total PAYMENT SERVICE NETWORK	\$4.95	
PAID CHK# 001274E 7/24/2018 CITY OF ROCKVILLE					
E 101-43100-210	Operating Expenses		\$56.25		WATER/SEWER MTSHP
E 101-45122-210	Operating Expenses		\$1,460.11		WATER/SEWER SOFTBALL PARK
E 101-41110-210	Operating Expenses		\$10.00		WATER/SEWER CH
E 101-41800-210	Operating Expenses		\$20.00		WATER/SEWER CH
E 101-46300-210	Operating Expenses		\$10.00		WATER/SEWER CH
E 101-43100-210	Operating Expenses		\$20.00		WATER/SEWER CH
E 101-41000-210	Operating Expenses		\$143.70		WATER/SEWER CH
			Total CITY OF ROCKVILLE	\$1,720.06	
PAID CHK# 001275E 7/24/2018 NEOPOST, INC					
E 101-41000-322	Postage		\$26.00		POSTAGE-GEN GOVT
E 101-41800-322	Postage		\$5.00		POSTAGE ADMIN
E 101-42200-322	Postage		\$25.00		POSTAGE-FD
E 101-43100-322	Postage		\$30.00		POSTAGE STREET
E 101-45122-322	Postage		\$8.00		POSTAGE PARK
E 101-46300-322	Postage		\$40.00		POSTAGE-ZONING
E 601-49440-322	Postage		\$100.00		POSTAGE-WTR DEPT
E 602-49490-322	Postage		\$166.00		POSTAGE-SWR DEPT
			Total NEOPOST, INC	\$400.00	
PAID CHK# 001276E 7/24/2018 PERA					
G 101-21704	PERA		\$1,580.87		RETIRE CONTR-
			Total PERA	\$1,580.87	
PAID CHK# 001277E 7/24/2018 MN REVENUE					
G 101-21702	State Withholding		\$625.56		STATE TAX W/H-

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
Total MN REVENUE			\$625.56		
Paid Chk#	001278E	7/24/2018	EFTPS-ELECTRONIC FED TAX PMT		
G 101-21701	Federal Withholding		\$1,556.26		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$2,036.72		FICA/MEDICARE -
Total EFTPS-ELECTRONIC FED TAX PMT			\$3,592.98		
Paid Chk#	018411	7/3/2018	ALL FLAGS, LLC		
E 101-42200-223	Monument Repair/Supplies		\$34.05	453195	Fire Dept Outdoor Flags
E 101-45122-210	Operating Expenses		\$34.04	453195	Park Outdoor flags
E 101-41000-210	Operating Expenses		\$34.05	453195	City Hall Outdoor flags
Total ALL FLAGS, LLC			\$102.14		
Paid Chk#	018412	7/3/2018	AMERIPRIDE SERVICES, INC		
E 101-41000-209	Cleaning Supplies		\$10.53		RENTAL OF RUGS/MOPS-CITY HALL
E 101-41110-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-42200-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 101-46300-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supplies		\$7.00		RENTAL OF RUGS/MOPS-CITY HALL
Total AMERIPRIDE SERVICES, INC			\$52.53		
Paid Chk#	018413	7/3/2018	CENTRAL MCGOWAN, INC		
E 101-42200-219	Fire Rescue Supplies		\$42.00		MEDICAL OXYGEN/RENT-FIRE DEPT
Total CENTRAL MCGOWAN, INC			\$42.00		
Paid Chk#	018414	7/3/2018	CITY OF COLD SPRING		
E 602-49490-312	Wastewater Bill-Core City		\$3,604.84		MAY WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$8,028.31		MAY WASTEWTR BILL
Total CITY OF COLD SPRING			\$11,633.15		
Paid Chk#	018415	7/3/2018	GRANITE ELECTRONICS,INC		
E 101-42500-220	Repair/Operating Expense		\$21.50	150003897-1	1 EMS Battery
E 101-42200-214	Radio/Pager Repair		\$64.50	153006929-1	3 Pager Battery
Total GRANITE ELECTRONICS,INC			\$86.00		
Paid Chk#	018416	7/3/2018	HERBERG CONSTRUCTION		
E 101-43100-320	Ditch Mowing		\$1,360.00	115,116,117	Ditch mowing 6/18, 6/19, 6/20, 6/21
E 101-43100-314	Contracted Services		\$8,422.00	118	Chapel Street Culvert Repair
Total HERBERG CONSTRUCTION			\$9,782.00		
Paid Chk#	018417	7/3/2018	POWERHOUSE OUTDOOR EQUIP, INC		
E 101-42200-220	Repair/Operating Expense		\$22.95	466273	Chain
otal POWERHOUSE OUTDOOR EQUIP, INC			\$22.95		
Paid Chk#	018418	7/3/2018	UNITED BANKERS BANK		
E 312-47000-611	Bond Interest		\$5,135.00		Series 2014C Go Bond Utility
Total UNITED BANKERS BANK			\$5,135.00		
Paid Chk#	018419	7/3/2018	VAN IWAARDEN ASSOCIATES		
E 101-42200-301	Auditing and Acct g Services		\$1,000.00		Completion 12/31/18 GASB 67/68 Actuarial report
Total VAN IWAARDEN ASSOCIATES			\$1,000.00		

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
Paid Chk# 018420 7/3/2018 XCEL ENERGY					
E 101-45122-381	Electric Utilities		\$11.31		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$705.06		STREETLGHTS
E 601-49440-381	Electric Utilities		\$45.66		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$45.67		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities		\$45.67		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$294.00		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$330.91		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities		\$146.75		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities		\$48.51		229 BROADWAY
E 101-41800-381	Electric Utilities		\$48.51		229 BROADWAY
E 101-43100-381	Electric Utilities		\$48.51		229 BROADWAY
E 101-46300-381	Electric Utilities		\$48.51		229 BROADWAY
E 601-49440-381	Electric Utilities		\$48.51		229 BROADWAY
E 602-49490-381	Electric Utilities		\$48.51		229 BROADWAY
E 101-41110-381	Electric Utilities		\$48.51		229 BROADWAY
E 101-42200-381	Electric Utilities		\$396.78		24001 FIRE HALL DR
Total XCEL ENERGY			\$2,361.38		
Paid Chk# 018421 7/11/2018 ADVANCE AUTO PARTS					
E 101-43100-220	Repair/Operating Expense		\$81.36	336513	Trailer Connector, Antifreeze, shop towel, Towing Adapter
Total ADVANCE AUTO PARTS			\$81.36		
Paid Chk# 018422 7/11/2018 ALL STATE TRAFFIC CONTROL INC					
E 101-43100-308	Road Patching		\$700.00	62218	4 Road Signs
Total ALL STATE TRAFFIC CONTROL INC			\$700.00		
Paid Chk# 018423 7/11/2018 ASTECH CORP INC					
E 101-43100-308	Road Patching		\$341.00	18-143	Air Patching
Total ASTECH CORP INC			\$341.00		
Paid Chk# 018424 7/11/2018 AUSTIN INCORPORATED					
E 602-49490-288	Lk Sewer Lift Station		\$135.00	3290	Pumped Man Hole 21387 Agate Beach Rd
Total AUSTIN INCORPORATED			\$135.00		
Paid Chk# 018425 7/11/2018 BECKYS GAS & BAIT					
E 101-43100-212	Gas & Oil		\$492.81	155	FUEL - STREETS
E 101-45122-212	Gas & Oil		\$254.31	155	FUEL - PARKS
E 601-49440-212	Gas & Oil		\$42.59	155	FUEL - WATER
E 602-49490-212	Gas & Oil		\$42.59	155	FUEL - SEWER
E 101-42200-212	Gas & Oil		\$316.57	156	FUEL - FIRE DEPT
Total BECKYS GAS & BAIT			\$1,148.87		
Paid Chk# 018426 7/11/2018 BLUE CROSS BLUE SHIELD OF MN					
G 101-21705	Health Insurance		\$215.10		EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins		\$860.47		EMPLOYER PD HEALTH INS.
Total BLUE CROSS BLUE SHIELD OF MN			\$1,075.57		
Paid Chk# 018427 7/11/2018 BOLTON & MENK INC					
E 215-43100-303	Engineering Fees		\$16,725.00	218775	2018 Street Improvement
E 602-49490-303	Engineering Fees		\$2,895.00	218803	Stickney's Dairy Wastewater Limits, Follow Ups, SIU Meeting, analysis
Total BOLTON & MENK INC			\$19,620.00		

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
Paid Chk#	018428	7/11/2018	CENTRAL MINNESOTA ALARMS, INC		
E 101-41110-307	Alarm Service		\$6.00		CH Alarm System
E 101-43100-307	Alarm Service		\$6.00		CH Alarm System
E 101-41800-307	Alarm Service		\$6.00		CH Alarm System
E 101-41000-307	Alarm Service		\$7.49		CH Alarm System
E 101-42200-307	Alarm Service		\$69.49		FH Alarm System
E 101-45122-307	Alarm Service		\$6.00		CH Alarm System
E 101-42500-307	Alarm Service		\$6.00		CH Alarm System
E 101-46300-307	Alarm Service		\$6.00		CH Alarm System
E 601-49440-307	Alarm Service		\$6.00		CH Alarm System
E 602-49490-307	Alarm Service		\$6.00		CH Alarm System
Total	CENTRAL MINNESOTA ALARMS, INC		<u>\$124.98</u>		
Paid Chk#	018429	7/11/2018	CHARLIE DIETMAN		
E 101-45122-210	Operating Expenses		\$78.50		T-ball equipment
Total	CHARLIE DIETMAN		<u>\$78.50</u>		
Paid Chk#	018430	7/11/2018	CURRAN POGANSKI		
G 101-20520	Flow Through		\$33.00		Over paid Final bill
Total	CURRAN POGANSKI		<u>\$33.00</u>		
Paid Chk#	018431	7/11/2018	DELTA ELECTRIC		
E 602-49490-296	Lk Sewer Contr Srv		\$423.00		Grinderstation calls Lake Area
Total	DELTA ELECTRIC		<u>\$423.00</u>		
Paid Chk#	018432	7/11/2018	ERKENS WATER SOFTNER SERV INC		
E 101-42200-220	Repair/Operating Expense		\$97.70	968933	Solar Salt Fire Hall
Total	ERKENS WATER SOFTNER SERV INC		<u>\$97.70</u>		
Paid Chk#	018433	7/11/2018	FIRE SAFETY USA		
E 101-42200-538	Personal Protective Equip-Fire		\$331.00	112920	4 Fire gloves
Total	FIRE SAFETY USA		<u>\$331.00</u>		
Paid Chk#	018434	7/11/2018	GENERAL RENTAL OF COLD SPRING		
E 101-45122-540	Machinery & Equipment		\$70.00	6336	Auger for Eagle Park
E 215-43100-430	Miscellaneous		\$160.00	6387	Excavator for 2018 Street Project
Total	GENERAL RENTAL OF COLD SPRING		<u>\$230.00</u>		
Paid Chk#	018435	7/11/2018	GOPHER STATE ONE-CALL		
E 602-49490-291	Locates		\$31.73		LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$31.72		LOCATE TICKETS-WTR DEPT
Total	GOPHER STATE ONE-CALL		<u>\$63.45</u>		
Paid Chk#	018436	7/11/2018	GRANITE WATER WORKS, INC		
E 101-43100-220	Repair/Operating Expense		\$434.00	106152	Chapel Street Culvert
Total	GRANITE WATER WORKS, INC		<u>\$434.00</u>		
Paid Chk#	018437	7/11/2018	HAWKINS WTR TREATMENT GRP INC		
E 601-49440-217	PL LK Chemicals/Chem Products		\$10.00		DEMURRAGE-WATER DEPT
E 601-49440-216	Chemicals/Chem Products		\$10.00		DEMURRAGE-WATER DEPT
Total	HAWKINS WTR TREATMENT GRP INC		<u>\$20.00</u>		
Paid Chk#	018438	7/11/2018	HERBERG CONSTRUCTION		

CITY OF ROCKVILLE

08/02/18 9:56 AM

Page 5

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
E 101-43100-327	Blading Roads		\$760.50		Glacier, Halfman, 131st Ave, Haywood rd, Sauk River, 125th Ave, 230th St, Agate Beach, 93rd Ave, 73r
Total HERBERG CONSTRUCTION			<u>\$760.50</u>		
<hr/>					
Paid Chk# 018439	7/11/2018	INSPECTRON INC.			
E 101-46300-305	Building Inspection Fees		\$10,963.69		Building Inspection & review
Total INSPECTRON INC.			<u>\$10,963.69</u>		
<hr/>					
Paid Chk# 018440	7/11/2018	LEAGUE OF MN CITIES INS TRUST			
E 101-41000-361	General Liability Ins		\$1,330.46		Liability Insurance
E 101-41110-361	General Liability Ins		\$214.00		Liability Insurance
E 101-41800-361	General Liability Ins		\$271.00		Liability Insurance
E 101-42200-361	General Liability Ins		\$6,214.20		Vehicles, building, property
E 101-42500-361	General Liability Ins		\$21.00		Liability Insurance
E 101-42800-361	General Liability Ins		\$96.00		Liability Insurance
E 101-43100-361	General Liability Ins		\$4,543.67		Liability Insurance
E 101-45122-361	General Liability Ins		\$5,418.67		Liability Insurance
E 101-46300-361	General Liability Ins		\$3,764.00		Liability Insurance
E 601-49440-361	General Liability Ins		\$2,229.00		Liability Insurance
E 602-49490-361	General Liability Ins		\$3,610.00		Liability Insurance
E 101-42200-361	General Liability Ins		\$250.00		LIQUOR LIABILITY-FISH FRY
Total LEAGUE OF MN CITIES INS TRUST			<u>\$27,962.00</u>		
<hr/>					
Paid Chk# 018441	7/11/2018	MENARDS			
E 101-43100-210	Operating Expenses		\$31.72	86096	Shop Supplies, W & H killer, rust sediment, duck pro, gorilla
E 101-43100-220	Repair/Operating Expense		\$79.98	86096	Grass seed Chapel St
Total MENARDS			<u>\$111.70</u>		
<hr/>					
Paid Chk# 018442	7/11/2018	MIDCO			
E 101-42200-323	Internet/E-mail/Web Site		\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$9.48		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
Total MIDCO			<u>\$160.00</u>		
<hr/>					
Paid Chk# 018443	7/11/2018	MN PUBLIC FACILITIES AUTHORITY			
E 309-47000-611	Bond Interest		\$21,949.20		BOND INT PMT-LAKES SWR PROJ
G 309-23100	Bonds Payable-Noncurrent NC		\$449,000.00		BOND PMT LAKES SWR
Total MN PUBLIC FACILITIES AUTHORITY			<u>\$470,949.20</u>		
<hr/>					
Paid Chk# 018444	7/11/2018	QUALITY FLOW SYSTEMS, INC			
E 602-49490-289	Grinderstation Repairs/Parts		\$19,188.90	35470	10 Grinder pumps
G 602-20520	Flow Through		\$6,072.00	35476	Grinder pump 25629 & 25625 Pleasant Rd
Total QUALITY FLOW SYSTEMS, INC			<u>\$25,260.90</u>		
<hr/>					
Paid Chk# 018445	7/11/2018	STEARNS CO ENVIRONMENTAL SRVC			
E 101-46300-310	Other Professional Services		\$147.54	330	CTY ENVIRO REVIEW- 25646 Lake Rd

CITY OF ROCKVILLE

08/02/18 9:56 AM

Page 6

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
total STEARNS CO ENVIRONMENTAL SRVC			\$147.54		
<hr/>					
Paid Chk#	018446	7/11/2018	STEARNS CO RECORDER OFFICE		
E 101-46300-429	Recording of Legal Documents		\$46.00	1085	Document A1523105 Annexation Ordinance
Total STEARNS CO RECORDER OFFICE			\$46.00		
<hr/>					
Paid Chk#	018447	7/11/2018	STEARNS ELECTRIC ASOC INC		
E 601-49440-381	Electric Utilities		\$260.00		10052700 Walnut Cir Water Tow
E 101-43100-387	Street Lighting-Electricity		\$41.00		10232500 Co Rd140/H23 St Light
E 101-43100-387	Street Lighting-Electricity		\$44.00		10232600 Co Rd8/H23 St Lights
E 602-49490-381	Electric Utilities		\$88.00		10405800 Co Rd 8 Lift Station
E 602-49490-381	Electric Utilities		\$179.00		10405900 Co Rd 6 Lift Station
E 602-49490-381	Electric Utilities		\$274.00		10406000 Prairie Dr Lift Stati
E 602-49490-381	Electric Utilities		\$71.00		10440600 Pleasant Lk Lift Stat
E 601-49440-382	PL LK Electric Utilities		\$129.00		10543000 79th Ave Pump House
E 101-43100-387	Street Lighting-Electricity		\$47.70		10453000 St Lights Prairie Dr
E 601-49440-382	PL LK Electric Utilities		\$321.00		10516700 Pleasant Rd Pump Hous
E 101-43100-387	Street Lighting-Electricity		\$71.00		10549600 St Lights Brentwood
E 101-43100-387	Street Lighting-Electricity		\$40.00		11633200 St Lights Co Rd6/Hw23
E 101-42500-381	Electric Utilities		\$30.00		5452511 Lake Rd Siren
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 Co Side Addn St Lights
Total STEARNS ELECTRIC ASOC INC			\$1,690.70		
<hr/>					
Paid Chk#	018448	7/11/2018	STONEY BROOK FIRE & SAFETY		
E 101-42200-219	Fire Rescue Supplies		\$420.00		4 Chemgard Foam
Total STONEY BROOK FIRE & SAFETY			\$420.00		
<hr/>					
Paid Chk#	018449	7/11/2018	WEST CENTRAL SANITATION, INC		
E 101-42200-384	Refuse/Garbage Disposal		\$23.19		GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$12.71		GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal		\$23.00		GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$83.87		GARBAGE-PUB WKS DPT
E 101-45122-384	Refuse/Garbage Disposal		\$0.00		GARBAGE COMMUNITY BALL PK
Total WEST CENTRAL SANITATION, INC			\$142.77		
<hr/>					
Paid Chk#	018450	7/19/2018	AT & T MOBILITY		
E 101-43100-321	Telephone		\$117.53		WIRELESS PHONE
E 601-49440-321	Telephone		\$30.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$4.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.06		GRINDERSTATION PHONE
Total AT & T MOBILITY			\$211.59		
<hr/>					
Paid Chk#	018451	7/19/2018	BAUER AUTO SERVICE		
E 101-42200-220	Repair/Operating Expense		\$727.43	30298	Repair Fire Truck Unit 10
Total BAUER AUTO SERVICE			\$727.43		
<hr/>					
Paid Chk#	018452	7/19/2018	CENTER POINT ENERGY-MINNEGASCO		
E 601-49440-383	Gas Utilities		\$21.55		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383	Gas Utilities		\$10.60		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$10.60		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities		\$10.60		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$18.19		6110833-8 PUMPHSE @ WAL CIR

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
E 101-41000-383	Gas Utilities		\$3.40		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities		\$3.39		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities		\$3.40		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities		\$3.40		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities		\$3.40		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities		\$39.39		6436553-9 24001 FIRE HALL DR
tal CENTER POINT ENERGY-MINNEGASCO			\$127.92		
<hr/>					
Paid Chk#	018453	7/19/2018	COLD SPRING RECORD INC		
E 101-42200-340	Advertising/Printing/Publishin		\$72.40	37723	Help Wanted Fire Dept
E 101-46300-340	Advertising/Printing/Publishin		\$55.20	37723	Public Hearing 25646 Lake Rd & 25814 Lake Rd
Total COLD SPRING RECORD INC			\$127.60		
<hr/>					
Paid Chk#	018454	7/19/2018	CUSTOMIZED FIRE RESCUE TRAININ		
E 101-42200-332	Training		\$1,150.00	1273	Fire dept training 1/8/18, 3/12/18, 5/14/18
Total CUSTOMIZED FIRE RESCUE TRAININ			\$1,150.00		
<hr/>					
Paid Chk#	018455	7/19/2018	EMERGENCY RESPONSE SOLUTIONS		
E 101-42200-220	Repair/Operating Expense		\$597.04	11382	Transmitter Assy, Nightfighter
otal EMERGENCY RESPONSE SOLUTIONS			\$597.04		
<hr/>					
Paid Chk#	018456	7/19/2018	FLOW MEASUREMENT & CONTROL CO		
E 602-49490-220	Repair/Operating Expense		\$375.00	8358	Certification of closed pipe flow
tal FLOW MEASUREMENT & CONTROL CO			\$375.00		
<hr/>					
Paid Chk#	018457	7/19/2018	JOVANOVIK KADLEC & ATHMANN		
E 601-49440-304	Legal Fees		\$315.00	14852	Review Sprint tower lease
E 101-46300-304	Legal Fees		\$157.50	14852	Draft agreement Harstand & Yanta
Total JOVANOVIK KADLEC & ATHMANN			\$472.50		
<hr/>					
Paid Chk#	018458	7/19/2018	LEAGUE OF MN CITIES INS TRUST		
E 601-49440-151	Worker s Comp Insurance Prem		\$650.00		Works Comp
E 602-49490-151	Worker s Comp Insurance Prem		\$814.00		Works Comp
E 101-42200-151	Worker s Comp Insurance Prem		\$4,797.00		Works Comp
E 101-41800-151	Worker s Comp Insurance Prem		\$895.00		Works Comp
E 101-45122-151	Worker s Comp Insurance Prem		\$829.00		Works Comp
E 101-41110-151	Worker s Comp Insurance Prem		\$29.00		Works Comp
E 101-46300-151	Worker s Comp Insurance Prem		\$29.00		Works Comp
E 101-43100-151	Worker s Comp Insurance Prem		\$4,732.00		Works Comp
Total LEAGUE OF MN CITIES INS TRUST			\$12,775.00		
<hr/>					
Paid Chk#	018459	7/19/2018	LYNN PLUMSKI		
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
Total LYNN PLUMSKI			\$100.00		
<hr/>					
Paid Chk#	018460	7/19/2018	M-R SIGN CO INC		

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

			Check Amt	Invoice	Comment
E 101-43100-211	Signs		\$705.04	200686	230th Pavement Ends
E 101-43100-211	Signs		\$19.62	200687	911 Sign
Total M-R SIGN CO INC			\$724.66		
<hr/>					
Paid Chk#	018461	7/19/2018	PUBLIC SAFETY CENTER		
E 101-42200-538	Personal Protective Equip-Fire		\$484.67	5811795	3 Gray Hood, Gloves
Total PUBLIC SAFETY CENTER			\$484.67		
<hr/>					
Paid Chk#	018462	7/19/2018	SEE GREEN LAWN CARE		
E 101-45122-257	Fertilizer/Weed Control		\$274.60		Com Park Softball Field
E 101-45122-257	Fertilizer/Weed Control		\$308.60		PL Lake Softball Field
E 101-41000-257	Fertilizer/Weed Control		\$58.50		City Hall
E 101-42200-257	Fertilizer/Weed Control		\$368.25		Fire Hall
Total SEE GREEN LAWN CARE			\$1,009.95		
<hr/>					
Paid Chk#	018463	7/19/2018	STEARNS CO RECORDER OFFICE		
E 101-46300-429	Recording of Legal Documents		\$46.00		Hornung Granting Variance Proceedings
Total STEARNS CO RECORDER OFFICE			\$46.00		
<hr/>					
Paid Chk#	018464	7/19/2018	STEARNS CO SHERIFFS DEPT		
E 101-42800-310	Other Professional Services		\$12,320.00	18-096	6 MOS POLICE PROTECTION-CITY
Total STEARNS CO SHERIFFS DEPT			\$12,320.00		
<hr/>					
Paid Chk#	018465	7/19/2018	TEAM LAB INNOVATIVE SOLUTIONS		
E 101-43100-308	Road Patching		\$696.50	12100	50 BAGS ROAD PATCH
Total TEAM LAB INNOVATIVE SOLUTIONS			\$696.50		
<hr/>					
Paid Chk#	018466	7/19/2018	VISA		
E 101-42200-200	Office Supplies		\$231.33		Fire Dept Ink, Pad, Dividers, paper, correction tape,
E 101-42200-200	Office Supplies		\$10.00		Fire Dept Frames
E 101-42200-200	Office Supplies		\$76.87		Fire Dept Poster Frame, photo finishing
E 101-42200-332	Training		\$200.00		2018 Recertification Minn Fire Svc Cert Board
E 101-42200-209	Cleaning Supplies		\$24.98		Fire Dept Blue, Red & Gold Line Flag
E 101-42200-220	Repair/Operating Expense		\$85.00		Fire Dept Wet Suit Repair
E 101-41000-209	Cleaning Supplies		\$10.56		Cleaning Gloves
E 101-41000-200	Office Supplies		\$4.53		Staples, Battery, towels
E 101-43100-200	Office Supplies		\$4.52		Staples, Battery, towels
E 101-46300-200	Office Supplies		\$4.52		Staples, Battery, towels
E 101-41110-200	Office Supplies		\$4.52		Staples, Battery, towels
E 101-41800-200	Office Supplies		\$4.52		Staples, Battery, towels
E 101-42200-200	Office Supplies		\$4.52		Staples, Battery, towels
E 601-49440-200	Office Supplies		\$4.52		Staples, Battery, towels
E 602-49490-200	Office Supplies		\$4.52		Staples, Battery, towels
Total VISA			\$674.91		
<hr/>					
Paid Chk#	018467	7/26/2018	AIS CONSULTING SERVICES		
E 221-41000-310	Other Professional Services		\$600.00		July Starry Stonewort Early Detection
Total AIS CONSULTING SERVICES			\$600.00		
<hr/>					
Paid Chk#	018468	7/26/2018	CENTURYLINK		
E 101-42200-321	Telephone		\$76.92		251-0072 Fire Dept
E 601-49440-321	Telephone		\$36.45		251-1664 SCDA System
E 602-49490-321	Telephone		\$36.45		251-1664 SCDA System

CITY OF ROCKVILLE

***Check Detail Register©**

JULY 2018

		Check Amt	Invoice	Comment
E 601-49440-321	Telephone	\$50.96		251-2120 Well house 3
E 101-41000-321	Telephone	\$46.67		251-5836 City Hall
E 101-41110-321	Telephone	\$46.67		251-5836 City Hall
E 101-43100-321	Telephone	\$46.67		251-5836 City Hall
E 101-46300-321	Telephone	\$46.67		251-5836 City Hall
E 601-49440-321	Telephone	\$46.67		251-5836 City Hall
E 602-49490-321	Telephone	\$46.67		251-5836 City Hall
E 602-49490-321	Telephone	\$53.93		259-1473 Sewer
E 602-49490-321	Telephone	\$55.96		685-4204 Sewer
E 602-49490-321	Telephone	\$205.50		612-E16-2655 Sewer
Total CENTURYLINK		\$796.19		
<hr/>				
Paid Chk# 018469	7/26/2018	CITY OF COLD SPRING		
E 602-49490-312	Wastewater Bill-Core City	\$2,618.81		June WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area	\$7,165.79		June WASTEWTR BILL
Total CITY OF COLD SPRING		\$9,784.60		
<hr/>				
Paid Chk# 018470	7/26/2018	CONTINENTAL PRESS		
E 221-41000-340	Advertising/Printing/Publishin	\$349.78	406882	2018 Grand Lake Impr Distr Newsletter
Total CONTINENTAL PRESS		\$349.78		
<hr/>				
Paid Chk# 018471	7/26/2018	HERBERG CONSTRUCTION		
E 101-43100-327	Blading Roads	\$370.00	120	230th, Agate Beach, 93rd, Mitchell Ln, 131st
Total HERBERG CONSTRUCTION		\$370.00		
<hr/>				
Paid Chk# 018472	7/26/2018	LAKE MANAGEMENT, INC.		
E 221-41000-310	Other Professional Services	\$13,785.10	37281	Grand Lake Impr. 2018 Curlyleaf pondweed control
Total LAKE MANAGEMENT, INC.		\$13,785.10		
<hr/>				
Paid Chk# 018473	7/26/2018	MARCO FINANCING, INC (LEASE)		
E 101-41000-413	Copier/Printer Lease	\$87.95	362182966	COPIER/LEASE
E 101-41110-413	Copier/Printer Lease	\$45.00	362182966	COPIER/LEASE
E 101-42200-413	Copier/Printer Lease	\$25.00	362182966	COPIER/LEASE
E 101-42500-413	Copier/Printer Lease	\$25.00	362182966	COPIER/LEASE
E 101-43100-413	Copier/Printer Lease	\$60.00	362182966	COPIER/LEASE
E 101-45122-413	Copier/Printer Lease	\$25.00	362182966	COPIER/LEASE
E 101-46300-413	Copier/Printer Lease	\$90.00	362182966	COPIER/LEASE
E 601-49440-413	Copier/Printer Lease	\$65.00	362182966	COPIER/LEASE
E 602-49490-413	Copier/Printer Lease	\$80.00	362182966	COPIER/LEASE
Total MARCO FINANCING, INC (LEASE)		\$502.95		
<hr/>				
Paid Chk# 018474	7/26/2018	MIDWEST ELECTRIC & GENERATOR		
E 101-42200-220	Repair/Operating Expense	\$189.00	19216	Repair Fire Dept Generator
Total MIDWEST ELECTRIC & GENERATOR		\$189.00		
<hr/>				
Paid Chk# 018475	7/26/2018	MIKE ANDREEN		
E 101-42200-220	Repair/Operating Expense	\$5.00	7917	Chain
Total MIKE ANDREEN		\$5.00		
<hr/>				
Paid Chk# 018476	7/26/2018	NELSON SANITATION & RENTAL		
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$55.24	36280	EAGLE PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$112.52	36308	LIONS PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$82.52	36309	101 OTHMAR COMMUNITY PARK

CITY OF ROCKVILLE

08/02/18 9:56 AM

Page 10

***Check Detail Register©**

JULY 2018

		Check Amt	Invoice	Comment
Total NELSON SANITATION & RENTAL		\$250.28		
Paid Chk#	018477	7/26/2018	RIVER POWER & EQUIPMENT INC	
E 101-43100-540	Machinery & Equipment	\$2,400.00	14282	Berdi Flail mower
E 101-45122-540	Machinery & Equipment	\$9,510.00	14288	TYM Tractor
E 101-43100-540	Machinery & Equipment	\$6,340.00	14288	TYM Tractor
Total RIVER POWER & EQUIPMENT INC		\$18,250.00		
Paid Chk#	018478	7/26/2018	ST CLOUD TECHNICAL COLLEGE	
E 101-42200-332	Training	\$450.00	187060	Pump Operations
Total ST CLOUD TECHNICAL COLLEGE		\$450.00		
Paid Chk#	018479	7/26/2018	STEARNS CO ENVIRONMENTAL SRVC	
E 101-46300-310	Other Professional Services	\$77.40	337	County Review 25867 80th Ave
Total STEARNS CO ENVIRONMENTAL SRVC		\$77.40		
Paid Chk#	018480	7/26/2018	TOM KRAEMER, INC	
E 101-43100-384	Refuse/Garbage Disposal	\$3.51	3312181	Box Spring in ditch
Total TOM KRAEMER, INC		\$3.51		
Paid Chk#	018481	7/26/2018	USABLE LIFE	
G 101-21709	Short/Long-Term Disability	\$51.58	2598716	EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance	\$18.00	2598716	LTD/STD
E 101-41000-135	Empl r Pd Short/Long Term Ins	\$206.36	2598716	LTD/STD
Total USABLE LIFE		\$275.94		
Paid Chk#	018482	7/26/2018	WENNER COMPANY INC	
E 101-43100-220	Repair/Operating Expense	\$9.99		Parts Toro
E 101-45122-220	Repair/Operating Expense	\$15.99		Contractor bag
Total WENNER COMPANY INC		\$25.98		
10600 COMBINED CITY ACCT		\$686,417.75		

Fund Summary

10600 COMBINED CITY ACCT	
101 GENERAL FUND	\$117,102.34
215 ROAD MAINTENANCE FUND	\$16,885.00
221 LAKE IMPROVEMENT DISTRICT	\$14,734.88
309 LAKES SEWER PROJECT BOND	\$470,949.20
312 2009 UTILITY WTR P.L. PORTION	\$5,135.00
601 WATER FUND	\$4,846.91
602 SEWER FUND	\$56,764.42
	<hr/>
	\$686,417.75

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
FUND 101 GENERAL FUND						
DEPT						
001269	07/03/18	PERA	\$1,502.69	RETIRE CONTR-	101-21704	
001270	07/03/18	MN REVENUE	\$585.02	STATE TAX W/H-	101-21702	
001271	07/03/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,464.59	FEDERAL W/H -	101-21701	
001271	07/03/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,921.62	FICA/MEDICARE -	101-21703	
001276	07/24/18	PERA	\$1,580.87	RETIRE CONTR-	101-21704	
001277	07/24/18	MN REVENUE	\$625.56	STATE TAX W/H-	101-21702	
001278	07/24/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,556.26	FEDERAL W/H -	101-21701	
001278	07/24/18	EFTPS-ELECTRONIC FED TAX PMT	\$2,036.72	FICA/MEDICARE -	101-21703	
018426	07/11/18	BLUE CROSS BLUE SHIELD OF MN	\$215.10	EMPLOYEE PORTION HEALTH INS.	101-21705	
018426	07/11/18	BLUE CROSS BLUE SHIELD OF MN	\$860.47	EMPLOYER PD HEALTH INS.	101-21706	
018430	07/11/18	CURRAN POGANSKI	\$33.00	Over paid Final bill	101-20520	
018481	07/26/18	USABLE LIFE	\$51.58	EMPLOYEE PORTION	101-21709	
DEPT			\$12,433.48			
DEPT 41000 General Government (GENERAL)						
001273	07/10/18	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee	101-41000-210	Operating Expenses
001274	07/24/18	CITY OF ROCKVILLE	\$143.70	WATER/SEWER CH	101-41000-210	
001275	07/24/18	NEOPOST, INC	\$26.00	POSTAGE-GEN GOVT	101-41000-322	Postage
018411	07/03/18	ALL FLAGS, LLC	\$34.05	City Hall Outdoor flags	101-41000-210	Operating Expenses
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$10.53	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supplies
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	101-41000-381	Electric Utilities
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$7.49	CH Alarm System	101-41000-307	Alarm Service
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$1,330.46	Liability Insurance	101-41000-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/Web Site
018449	07/11/18	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Disposal
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$3.40	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018462	07/19/18	SEE GREEN LAWN CARE	\$58.50	City Hall	101-41000-257	Fertilizer/Weed Control
018466	07/19/18	VISA	\$4.53	Staples, Battery, towels	101-41000-200	Office Supplies
018466	07/19/18	VISA	\$10.56	Cleaning Gloves	101-41000-209	Cleaning Supplies
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	101-41000-321	Telephone
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$87.95	COPIER/LEASE	101-41000-413	Copier/Printer Lease
018481	07/26/18	USABLE LIFE	\$18.00	LTD/STD	101-41000-134	Employer Paid Life Insurance
018481	07/26/18	USABLE LIFE	\$206.36	LTD/STD	101-41000-135	Empl r Pd Short/Long Term Ins
DEPT 41000 General Government (GENERAL)			\$2,082.92			
DEPT 41110 Council/Mayor/Boards						

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
001274	07/24/18	CITY OF ROCKVILLE	\$10.00	WATER/SEWER CH	101-41110-210	Operating Expenses
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41110-209	Cleaning Supplies
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	101-41110-381	Electric Utilities
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-41110-307	Alarm Service
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$214.00	Liability Insurance	101-41110-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/Web Site
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$29.00	Works Comp	101-41110-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	101-41110-200	Office Supplies
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	101-41110-321	Telephone
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$45.00	COPIER/LEASE	101-41110-413	Copier/Printer Lease
DEPT 41110 Council/Mayor/Boards			\$432.64			
DEPT 41800 City Administration						
001274	07/24/18	CITY OF ROCKVILLE	\$20.00	WATER/SEWER CH	101-41800-210	Operating Expenses
001275	07/24/18	NEOPOST, INC	\$5.00	POSTAGE ADMIN	101-41800-322	Postage
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	101-41800-381	Electric Utilities
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-41800-307	Alarm Service
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$271.00	Liability Insurance	101-41800-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/Web Site
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$3.39	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$895.00	Works Comp	101-41800-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	101-41800-200	Office Supplies
DEPT 41800 City Administration			\$1,275.36			
DEPT 42200 Fire Protection						
001275	07/24/18	NEOPOST, INC	\$25.00	POSTAGE-FD	101-42200-322	Postage
018411	07/03/18	ALL FLAGS, LLC	\$34.05	Fire Dept Outdoor Flags	101-42200-223	Monument Repair/Supplies
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-42200-209	Cleaning Supplies
018413	07/03/18	CENTRAL MCGOWAN, INC	\$42.00	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Supplies
018415	07/03/18	GRANITE ELECTRONICS,INC	\$64.50	3 Pager Battery	101-42200-214	Radio/Pager Repair
018417	07/03/18	POWERHOUSE OUTDOOR EQUIP, INC	\$22.95	Chain	101-42200-220	Repair/Operating Expense
018419	07/03/18	VAN IWAARDEN ASSOCIATES	\$1,000.00	Completion 12/31/18 GASB 67/68 Actuarial report	101-42200-301	Auditing and Acct g Services
018420	07/03/18	XCEL ENERGY	\$396.78	24001 FIRE HALL DR	101-42200-381	Electric Utilities
018425	07/11/18	BECKYS GAS & BAIT	\$316.57	FUEL - FIRE DEPT	101-42200-212	Gas & Oil
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$69.49	FH Alarm System	101-42200-307	Alarm Service
018432	07/11/18	ERKENS WATER SOFTNER SERV INC	\$97.70	Solar Salt Fire Hall	101-42200-220	Repair/Operating Expense
018433	07/11/18	FIRE SAFETY USA	\$331.00	4 Fire gloves	101-42200-538	Personal Protective Equip-Fire
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$6,214.20	Vehicles, building, property	101-42200-361	General Liability Ins

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$250.00	LIQUOR LIABILITY-FISH FRY	101-42200-361	General Liability Ins
018442	07/11/18	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/Web Site
018448	07/11/18	STONEY BROOK FIRE & SAFETY	\$420.00	4 Chemgard Foam	101-42200-219	Fire Rescue Supplies
018449	07/11/18	WEST CENTRAL SANITATION, INC	\$23.19	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Disposal
018451	07/19/18	BAUER AUTO SERVICE	\$727.43	Repair Fire Truck Unit 10	101-42200-220	Repair/Operating Expense
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$39.39	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
018453	07/19/18	COLD SPRING RECORD INC	\$72.40	Help Wanted Fire Dept	101-42200-340	Advertising/Printing/Publishin
018454	07/19/18	CUSTOMIZED FIRE RESCUE TRAININ	\$1,150.00	Fire dept training 1/8/18, 3/12/18, 5/14/18	101-42200-332	Training
018455	07/19/18	EMERGENCY RESPONSE SOLUTIONS	\$597.04	Transmitter Assy, Nightfighter	101-42200-220	Repair/Operating Expense
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$4,797.00	Works Comp	101-42200-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-42200-106	Cleaning Person
018461	07/19/18	PUBLIC SAFETY CENTER	\$484.67	3 Gray Hood, Gloves	101-42200-538	Personal Protective Equip-Fire
018462	07/19/18	SEE GREEN LAWN CARE	\$368.25	Fire Hall	101-42200-257	Fertilizer/Weed Control
018466	07/19/18	VISA	\$231.33	Fire Dept Ink, Pad, Dividers, paper, correction tape,	101-42200-200	Office Supplies
018466	07/19/18	VISA	\$76.87	Fire Dept Poster Frame, photo finishing	101-42200-200	
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	101-42200-200	
018466	07/19/18	VISA	\$10.00	Fire Dept Frames	101-42200-200	
018466	07/19/18	VISA	\$24.98	Fire Dept Blue, Red & Gold Line Flag	101-42200-209	Cleaning Supplies
018466	07/19/18	VISA	\$85.00	Fire Dept Wet Suit Repair	101-42200-220	Repair/Operating Expense
018466	07/19/18	VISA	\$200.00	2018 Recertification Minn Fire Svc Cert Board	101-42200-332	Training
018468	07/26/18	CENTURYLINK	\$76.92	251-0072 Fire Dept	101-42200-321	Telephone
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42200-413	Copier/Printer Lease
018474	07/26/18	MIDWEST ELECTRIC & GENERATOR	\$189.00	Repair Fire Dept Generator	101-42200-220	Repair/Operating Expense
018475	07/26/18	MIKE ANDREEN	\$5.00	Chain	101-42200-220	
018478	07/26/18	ST CLOUD TECHNICAL COLLEGE	\$450.00	Pump Operations	101-42200-332	Training
DEPT 42200 Fire Protection			\$19,016.73			
DEPT 42500 Emergency Management						
018415	07/03/18	GRANITE ELECTRONICS,INC	\$21.50	1 EMS Battery	101-42500-220	Repair/Operating Expense
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-42500-307	Alarm Service
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$21.00	Liability Insurance	101-42500-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/Web Site
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$30.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42500-413	Copier/Printer Lease
DEPT 42500 Emergency Management			\$112.94			
DEPT 42800 Police Protection(GENERAL)						
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$96.00	Liability Insurance	101-42800-361	General Liability Ins
018464	07/19/18	STEARNS CO SHERIFFS DEPT	\$12,320.00	6 MOS POLICE PROTECTION-CITY	101-42800-310	Other Professional Services

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 42800 Police Protection(GENERAL)			\$12,416.00			
DEPT 43100 Hwys, Streets, & Roads						
001274	07/24/18	CITY OF ROCKVILLE	\$20.00	WATER/SEWER CH	101-43100-210	Operating Expenses
001274	07/24/18	CITY OF ROCKVILLE	\$56.25	WATER/SEWER MTSHP	101-43100-210	
001275	07/24/18	NEOPOST, INC	\$30.00	POSTAGE STREET	101-43100-322	Postage
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supplies
018416	07/03/18	HERBERG CONSTRUCTION	\$8,422.00	Chapel Street Culvert Repair	101-43100-314	Contracted Services
018416	07/03/18	HERBERG CONSTRUCTION	\$1,360.00	Ditch mowing 6/18, 6/19, 6/20, 6/21	101-43100-320	Ditch Mowing
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	101-43100-381	Electric Utilities
018420	07/03/18	XCEL ENERGY	\$45.67	209 BRDWCY & 562 CHESTNUT	101-43100-381	
018420	07/03/18	XCEL ENERGY	\$705.06	STREETLGHTS	101-43100-387	Street Lighting-Electricity
018421	07/11/18	ADVANCE AUTO PARTS	\$81.36	Trailer Connector, Antifreeze, shop towel, Towing Adapter	101-43100-220	Repair/Operating Expense
018422	07/11/18	ALL STATE TRAFFIC CONTROL INC	\$700.00	4 Road Signs	101-43100-308	Road Patching
018423	07/11/18	ASTECH CORP INC	\$341.00	Air Patching	101-43100-308	
018425	07/11/18	BECKYS GAS & BAIT	\$492.81	FUEL - STREETS	101-43100-212	Gas & Oil
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-43100-307	Alarm Service
018436	07/11/18	GRANITE WATER WORKS, INC	\$434.00	Chapel Street Culvert	101-43100-220	Repair/Operating Expense
018438	07/11/18	HERBERG CONSTRUCTION	\$760.50	Glacier, Halfman, 131st Ave, Haywood rd, Sauk River, 125	101-43100-327	Blading Roads
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$4,543.67	Liability Insurance	101-43100-361	General Liability Ins
018441	07/11/18	MENARDS	\$31.72	Shop Supplies, W & H killer, rust sediment, duck pro, goril	101-43100-210	Operating Expenses
018441	07/11/18	MENARDS	\$79.98	Grass seed Chapel St	101-43100-220	Repair/Operating Expense
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/Web Site
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$47.70	10453000 St Lights Prairie Dr	101-43100-387	Street Lighting-Electricity
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$41.00	10232500 Co Rd140/H23 St Light	101-43100-387	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$44.00	10232600 Co Rd8/H23 St Lights	101-43100-387	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$40.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	
018449	07/11/18	WEST CENTRAL SANITATION, INC	\$83.87	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Disposal
018450	07/19/18	AT & T MOBILITY	\$117.53	WIRELESS PHONE	101-43100-321	Telephone
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$10.60	6109272-2 209 BRDWCY-PUB WKS	101-43100-383	Gas Utilities
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$3.40	6394888-9 UTIL-229 CITY HALL	101-43100-383	
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$4,732.00	Works Comp	101-43100-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018460	07/19/18	M-R SIGN CO INC	\$705.04	230th Pavement Ends	101-43100-211	Signs
018460	07/19/18	M-R SIGN CO INC	\$19.62	911 Sign	101-43100-211	
018465	07/19/18	TEAM LAB INNOVATIVE SOLUTIONS	\$696.50	50 BAGS ROAD PATCH	101-43100-308	Road Patching
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	101-43100-200	Office Supplies

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	101-43100-321	Telephone
018471	07/26/18	HERBERG CONSTRUCTION	\$370.00	230th, Agate Beach, 93rd, Mitchell Ln, 131st	101-43100-327	Blading Roads
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$60.00	COPIER/LEASE	101-43100-413	Copier/Printer Lease
018477	07/26/18	RIVER POWER & EQUIPMENT INC	\$6,340.00	TYM Tractor	101-43100-540	Machinery & Equipment
018477	07/26/18	RIVER POWER & EQUIPMENT INC	\$2,400.00	Berdi Flail mower	101-43100-540	
018480	07/26/18	TOM KRAEMER, INC	\$3.51	Box Spring in ditch	101-43100-384	Refuse/Garbage Disposal
018482	07/26/18	WENNER COMPANY INC	\$9.99	Parts Toro	101-43100-220	Repair/Operating Expense
DEPT 43100 Hwys, Streets, & Roads			\$34,129.42			
DEPT 45122 Parks & Recreation						
001274	07/24/18	CITY OF ROCKVILLE	\$1,460.11	WATER/SEWER SOFTBALL PARK	101-45122-210	Operating Expenses
001275	07/24/18	NEOPOST, INC	\$8.00	POSTAGE PARK	101-45122-322	Postage
018411	07/03/18	ALL FLAGS, LLC	\$34.04	Park Outdoor flags	101-45122-210	Operating Expenses
018420	07/03/18	XCEL ENERGY	\$11.31	1001 OTHMAR LN	101-45122-381	Electric Utilities
018420	07/03/18	XCEL ENERGY	\$146.75	1000 BRDWY BALLPK BALL PRG	101-45122-381	
018425	07/11/18	BECKYS GAS & BAIT	\$254.31	FUEL - PARKS	101-45122-212	Gas & Oil
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-45122-307	Alarm Service
018429	07/11/18	CHARLIE DIETMAN	\$78.50	T-ball equipment	101-45122-210	Operating Expenses
018434	07/11/18	GENERAL RENTAL OF COLD SPRING	\$70.00	Auger for Eagle Park	101-45122-540	Machinery & Equipment
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$5,418.67	Liability Insurance	101-45122-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/Web Site
018449	07/11/18	WEST CENTRAL SANITATION, INC	\$12.71	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Disposal
018449	07/11/18	WEST CENTRAL SANITATION, INC	\$0.00	GARBAGE COMMUNITY BALL PK	101-45122-384	
018450	07/19/18	AT & T MOBILITY	\$4.00	WIRELESS PHONE	101-45122-321	Telephone
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$829.00	Works Comp	101-45122-151	Worker s Comp Insurance Prem
018462	07/19/18	SEE GREEN LAWN CARE	\$308.60	PL Lake Softball Field	101-45122-257	Fertilizer/Weed Control
018462	07/19/18	SEE GREEN LAWN CARE	\$274.60	Com Park Softball Field	101-45122-257	
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-45122-413	Copier/Printer Lease
018476	07/26/18	NELSON SANITATION & RENTAL	\$112.52	LIONS PARK	101-45122-410	Rentals-Toilet,Compr,PO Box
018476	07/26/18	NELSON SANITATION & RENTAL	\$82.52	101 OTHMAR COMMUNITY PARK	101-45122-410	
018476	07/26/18	NELSON SANITATION & RENTAL	\$55.24	EAGLE PARK	101-45122-410	
018477	07/26/18	RIVER POWER & EQUIPMENT INC	\$9,510.00	TYM Tractor	101-45122-540	Machinery & Equipment
018482	07/26/18	WENNER COMPANY INC	\$15.99	Contractor bag	101-45122-220	Repair/Operating Expense
DEPT 45122 Parks & Recreation			\$18,727.31			
DEPT 46300 Planning and Zoning						
001272	07/10/18	MN DEPT OF LABOR & INDUSTRY	\$913.33	2nd Qrt Building Permit Surcharge	101-46300-442	Building Permit Surcharge
001273	07/10/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	101-46300-210	Operating Expenses
001274	07/24/18	CITY OF ROCKVILLE	\$10.00	WATER/SEWER CH	101-46300-210	
001275	07/24/18	NEOPOST, INC	\$40.00	POSTAGE-ZONING	101-46300-322	Postage

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supplies
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	101-46300-381	Electric Utilities
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-46300-307	Alarm Service
018439	07/11/18	INSPECTRON INC.	\$10,963.69	Building Inspection & review	101-46300-305	Building Inspection Fees
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$3,764.00	Liability Insurance	101-46300-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/Web Site
018445	07/11/18	STEARNS CO ENVIRONMENTAL SRVC	\$147.54	CTY ENVIRO REVIEW- 25646 Lake Rd	101-46300-310	Other Professional Services
018446	07/11/18	STEARNS CO RECORDER OFFICE	\$46.00	Document A1523105 Annexation Ordinance	101-46300-429	Recording of Legal Documents
018453	07/19/18	COLD SPRING RECORD INC	\$55.20	Public Hearing 25646 Lake Rd & 25814 Lake Rd	101-46300-340	Advertising/Printing/Publishin
018457	07/19/18	JOVANOVIK KADLEC & ATHMANN	\$157.50	Draft agreement Harstand & Yanta	101-46300-304	Legal Fees
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$29.00	Works Comp	101-46300-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018463	07/19/18	STEARNS CO RECORDER OFFICE	\$46.00	Hornung Granting Variance Proceedings	101-46300-429	Recording of Legal Documents
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	101-46300-200	Office Supplies
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	101-46300-321	Telephone
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$90.00	COPIER/LEASE	101-46300-413	Copier/Printer Lease
018479	07/26/18	STEARNS CO ENVIRONMENTAL SRVC	\$77.40	County Review 25867 80th Ave	101-46300-310	Other Professional Services
DEPT 46300 Planning and Zoning			\$16,475.54			
FUND 101 GENERAL FUND			\$117,102.34			
FUND 215 ROAD MAINTENANCE FUND						
DEPT 43100 Hwys, Streets, & Roads						
018427	07/11/18	BOLTON & MENK INC	\$16,725.00	2018 Street Improvement	215-43100-303	Engineering Fees
018434	07/11/18	GENERAL RENTAL OF COLD SPRING	\$160.00	Excavator for 2018 Street Project	215-43100-430	Miscellaneous
DEPT 43100 Hwys, Streets, & Roads			\$16,885.00			
FUND 215 ROAD MAINTENANCE FUND			\$16,885.00			
FUND 221 LAKE IMPROVEMENT DISTRICT						
DEPT 41000 General Government (GENERAL)						
018467	07/26/18	AIS CONSULTING SERVICES	\$600.00	July Starry Stonewort Early Detection	221-41000-310	Other Professional Services
018470	07/26/18	CONTINENTAL PRESS	\$349.78	2018 Grand Lake Impr Distr Newsletter	221-41000-340	Advertising/Printing/Publishin
018472	07/26/18	LAKE MANAGEMENT, INC.	\$13,785.10	Grand Lake Impr. 2018 Curlyleaf pondweed control	221-41000-310	Other Professional Services
DEPT 41000 General Government (GENERAL)			\$14,734.88			
FUND 221 LAKE IMPROVEMENT DISTRICT			\$14,734.88			
FUND 309 LAKES SEWER PROJECT BOND						
DEPT						
018443	07/11/18	MN PUBLIC FACILITIES AUTHORITY	\$449,000.00	BOND PMT LAKES SWR	309-23100	

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT			\$449,000.00			
DEPT 47000 Debt Service (GENERAL)						
018443	07/11/18	MN PUBLIC FACILITIES AUTHORITY	\$21,949.20	BOND INT PMT-LAKES SWR PROJ	309-47000-611	Bond Interest
DEPT 47000 Debt Service (GENERAL)			\$21,949.20			
FUND 309 LAKES SEWER PROJECT BOND			\$470,949.20			
FUND 312 2009 UTILITY WTR P.L. PORTION						
DEPT 47000 Debt Service (GENERAL)						
018418	07/03/18	UNITED BANKERS BANK	\$5,135.00	Series 2014C Go Bond Utility	312-47000-611	Bond Interest
DEPT 47000 Debt Service (GENERAL)			\$5,135.00			
FUND 312 2009 UTILITY WTR P.L. PORTION			\$5,135.00			
FUND 601 WATER FUND						
DEPT 49440 Water-Administration						
001273	07/10/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	601-49440-210	Operating Expenses
001275	07/24/18	NEOPOST, INC	\$100.00	POSTAGE-WTR DEPT	601-49440-322	Postage
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supplies
018420	07/03/18	XCEL ENERGY	\$45.66	209 BRDWY & 562 CHESTNUT	601-49440-381	Electric Utilities
018420	07/03/18	XCEL ENERGY	\$330.91	423 MAPLE ST & 560 CHESTNUT	601-49440-381	
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	601-49440-381	
018425	07/11/18	BECKYS GAS & BAIT	\$42.59	FUEL - WATER	601-49440-212	Gas & Oil
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	601-49440-307	Alarm Service
018435	07/11/18	GOPHER STATE ONE-CALL	\$31.72	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
018437	07/11/18	HAWKINS WTR TREATMENT GRP INC	\$10.00	DEMURRAGE-WATER DEPT	601-49440-216	Chemicals/Chem Products
018437	07/11/18	HAWKINS WTR TREATMENT GRP INC	\$10.00	DEMURRAGE-WATER DEPT	601-49440-217	PL LK Chemicals/Chem Products
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$2,229.00	Liability Insurance	601-49440-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/Web Site
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$260.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$129.00	10543000 79th Ave Pump House	601-49440-382	PL LK Electric Utilities
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$321.00	10516700 Pleasant Rd Pump Hous	601-49440-382	
018450	07/19/18	AT & T MOBILITY	\$30.00	WIRELESS PHONE	601-49440-321	Telephone
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$10.60	6109272-2 209 BRDWY-PUB WKS	601-49440-383	Gas Utilities
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$21.55	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$18.19	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$3.40	6394888-9 UTIL-229 CITY HALL	601-49440-383	
018457	07/19/18	JOVANOVIK KADLEC & ATHMANN	\$315.00	Review Sprint tower lease	601-49440-304	Legal Fees
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$650.00	Works Comp	601-49440-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	601-49440-200	Office Supplies
018468	07/26/18	CENTURYLINK	\$50.96	251-2120 Well house 3	601-49440-321	Telephone
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	601-49440-321	
018468	07/26/18	CENTURYLINK	\$36.45	251-1664 SCDA System	601-49440-321	
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$65.00	COPIER/LEASE	601-49440-413	Copier/Printer Lease
DEPT 49440 Water-Administration			\$4,846.91			
FUND 601 WATER FUND			\$4,846.91			
FUND 602 SEWER FUND						
DEPT						
018444	07/11/18	QUALITY FLOW SYSTEMS, INC	\$6,072.00	Grinder pump 25629 & 25625 Pleasant Rd	602-20520	
DEPT			\$6,072.00			
DEPT 49490 Sewer-Administration						
001273	07/10/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	602-49490-210	Operating Expenses
001275	07/24/18	NEOPOST, INC	\$166.00	POSTAGE-SWR DEPT	602-49490-322	Postage
018412	07/03/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supplies
018414	07/03/18	CITY OF COLD SPRING	\$8,028.31	MAY WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lakes Area
018414	07/03/18	CITY OF COLD SPRING	\$3,604.84	MAY WASTEWTR BILL	602-49490-312	Wastewater Bill-Core City
018420	07/03/18	XCEL ENERGY	\$294.00	398 BROADWAY ST	602-49490-381	Electric Utilities
018420	07/03/18	XCEL ENERGY	\$45.67	209 BRDWDY & 562 CHESTNUT	602-49490-381	
018420	07/03/18	XCEL ENERGY	\$48.51	229 BROADWAY	602-49490-381	
018424	07/11/18	AUSTIN INCORPORATED	\$135.00	Pumped Man Hole 21387 Agate Beach Rd	602-49490-288	Lk Sewer Lift Station
018425	07/11/18	BECKYS GAS & BAIT	\$42.59	FUEL - SEWER	602-49490-212	Gas & Oil
018427	07/11/18	BOLTON & MENK INC	\$2,895.00	Stickney's Dairy Wastewater Limits, Follow Ups, SIU Meeti	602-49490-303	Engineering Fees
018428	07/11/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	602-49490-307	Alarm Service
018431	07/11/18	DELTA ELECTRIC	\$423.00	Grinderstation calls Lake Area	602-49490-296	Lk Sewer Contr Srvc
018435	07/11/18	GOPHER STATE ONE-CALL	\$31.73	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
018440	07/11/18	LEAGUE OF MN CITIES INS TRUST	\$3,610.00	Liability Insurance	602-49490-361	General Liability Ins
018442	07/11/18	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/Web Site
018444	07/11/18	QUALITY FLOW SYSTEMS, INC	\$19,188.90	10 Grinder pumps	602-49490-289	Grinderstation Repairs/Parts
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$179.00	10405900 Co Rd 6 Lift Station	602-49490-381	Electric Utilities
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$71.00	10440600 Pleasant Lk Lift Stat	602-49490-381	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$274.00	10406000 Prairie Dr Lift Stati	602-49490-381	
018447	07/11/18	STEARNS ELECTRIC ASOC INC	\$88.00	10405800 Co Rd 8 Lift Station	602-49490-381	
018450	07/19/18	AT & T MOBILITY	\$30.06	GRINDERSTATION PHONE	602-49490-321	Telephone
018450	07/19/18	AT & T MOBILITY	\$30.00	WIRELESS PHONE	602-49490-321	
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$3.40	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
018452	07/19/18	CENTER POINT ENERGY-MINNEGASCO	\$10.60	6109272-2 209 BRDWDY-PUB WKS	602-49490-383	

CITY OF ROCKVILLE
Exp Detail Council MMB jn

Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018456	07/19/18	FLOW MEASUREMENT & CONTROL CO	\$375.00	Certification of closed pipe flow	602-49490-220	Repair/Operating Expense
018458	07/19/18	LEAGUE OF MN CITIES INS TRUST	\$814.00	Works Comp	602-49490-151	Worker s Comp Insurance Prem
018459	07/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018466	07/19/18	VISA	\$4.52	Staples, Battery, towels	602-49490-200	Office Supplies
018468	07/26/18	CENTURYLINK	\$36.45	251-1664 SCDA System	602-49490-321	Telephone
018468	07/26/18	CENTURYLINK	\$46.67	251-5836 City Hall	602-49490-321	
018468	07/26/18	CENTURYLINK	\$53.93	259-1473 Sewer	602-49490-321	
018468	07/26/18	CENTURYLINK	\$55.96	685-4204 Sewer	602-49490-321	
018468	07/26/18	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	
018469	07/26/18	CITY OF COLD SPRING	\$7,165.79	June WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lakes Area
018469	07/26/18	CITY OF COLD SPRING	\$2,618.81	June WASTEWTR BILL	602-49490-312	Wastewater Bill-Core City
018473	07/26/18	MARCO FINANCING, INC (LEASE)	\$80.00	COPIER/LEASE	602-49490-413	Copier/Printer Lease
DEPT 49490 Sewer-Administration			\$50,692.42			
FUND 602 SEWER FUND			\$56,764.42			
			\$686,417.75			

ROCKVILLE CITY COUNCIL MEETING MINUTES
July 11, 2018
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 6:00 p.m. by Mayor Duane Willenbring.

Item 2) Pledge of Allegiance

Item 3) Roll Call

Roll call was taken and the following Members were present: Duane Willenbring, Vince Schaefer, Don Simon, and Rick Tallman. Absent: Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene Van Havermaet; Planning Commission Chair, Bill Becker; Stearns County Sheriff's Department, Sgt. Ann Klein; Rockville Fire Chief, Rodney Schaefer; Emergency Management, Mike Hofmann.

Others present: Various members of the public.

Item 4) Additions/Approval of Agenda

Member Tallman requested to add Shooting Range under Item 11d. Mayor Willenbring requested to change 11a. from RTCB to LMC Conference. Motion by Tallman, second by Simon, to approve the agenda as amended. Motion carried.

Item 5) Public Comment

MaryAnn Hermanuz, 211 1st Street West – concerned about changing the speed limit sign just across the Sauk River bridge on CSAH 139.

Lt. Bob Dickhouse with the Stearns County Sheriff Department. Running for Stearns County Sheriff in this year's election.

Mary Pfannenstein, 24222 Lake Road - concerned about the speed limit on Lake Road.

Item 6) Resolution 2018-24 Acceptance of June 2018 Donations

Motion by Simon, second by Tallman, to approve Resolution 2018-24 Acceptance of June 2018 Donations. Motion carried.

Item 7) Consent Agenda

- a) Acknowledge Review of the June 2018 Bills Paid
- b) Acknowledge Review of 2nd Qtr 2018, Closing and Final 2017 Journal Entries
- c) Approval Rockville City Council Minutes of June 13, 2018
- d) Harstad, Yanta Annexation Agreement
- e) Resolution 2018-25 Appointment of 2018 Election Judges

Motion by Simon, second by Schaefer, to approve the Consent Agenda as presented. Motion passed unanimously.

Item 8) Department Reports:

a) Emergency Management – EM Director Mike Hofmann

Reported:

- All EM sirens are working.
- Downed power line do to a tree falling resulting in a live downed power line that the street had to be secured by the Rockville Fire Department until the power company arrived to repair the line.

- So far this year we have not had any severe storms that required the sirens to be activated. Criteria to activate sirens are: 70 mph or greater winds, 1 inch or greater hail or threat of a tornado.
- Reviewed the rationale for where the sirens are located.
- EM received a \$1,200.00 matching grant from Center Point Energy.

b) **Fire Department – Fire Chief Rodney Schaefer**

Reported:

- Looking into purchasing two iPads to be placed in two of the fire vehicles.
- So far this year calls are above average. Last week there were 10 calls over a 24 hour period.
- Received a \$9,000.00 grant from Westfield Insurance Company.
- Will again be assisting Cold Spring with Firefest.

c) **Sheriff's Report – Sgt. Ann Klein**

- Reviewed with the Council the Sheriff's written report of the City of Rockville 2nd Quarter 2018 activity.

d) **Planning Commission - Chairperson Bill Becker**

1) Keith Eisenschenk Concept Plan

Chairman Becker introduced the following Concept Plan request that was submitted by Keith Eisenschenk, property address next to 8949 County Road 6, property owners: Greg and Marina Voigt, PID 76.42142.0066, property is zoned R-1:

My intentions for the property would be to build a home and a pole shed so I can run my custom staining and finishing business from this location. Two separate buildings. I would need to apply for a conditional use permit being this property is zoned residential. There would be a U-Haul size vehicle that delivers millwork from lumber yards at least once a week. It generally takes 20-30 minutes to unload the material off of this vehicle. The pole shed that I would run my staining and finishing business from would be OSHA compliant and I would follow all guidelines by OSHA for waste disposal and building set up. I would install all proper ventilation systems for spraying finishes. My building would be set up like a cabinet shop. There will be no noise or smells coming from this building.

I have been doing finishing work for nearly 20 years so I have a great understanding of what needs to be done to meet safety guidelines. I would like to ask you if it would be possible to have the pole shed built first before the house so I can start my business up and inform all my accounts on the change of location. The house would be built immediately after. I currently rent a shed in Richmond and the owner of the building is talking about selling. So I feel that it would be important for me to get everything rolling with the business first then concentrate on building the home.

I am open and willing to work with you on the locations of the house and shed on this property.

*Thank you!
Keith Eisenschenk*

Chairman Becker noted to the Council that the Planning Commission considered the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land, including land values.

The Planning Commission noted the following:

- Property is zoned R-1.
- The use (custom staining and finishing) is not a permitted use.
- Concern over the accessory structure being constructed before the dwelling. What safeguards could be put in place to ensure the dwelling is constructed.
- The CUP could stipulate that both the principle structure and accessory structure building permits be applied and paid for at the same time. Noting that each permit is valid for 180 days.
- Mr. Eisenschenk stated that he is not anticipating his business to grow and expand to the point that he would have to hire employees. Right now his girlfriend helps when he gets busy and sometimes his parents.

Chair Becker stated the consensus of the Planning Commission was the Concept Plan would be acceptable as long as the CUP addresses the above noted concerns.

Member Tallman stated he has spoken to a neighbor of this property and they spoke favorably of the concept plan.

The Council consensus was the Council concurs with the Planning Commission finding.

2) Conditional Use Permit Robert J. Kritzeck 25646 Lake Road

Chairman Becker introduced the following Conditional Use Permit Application for: Applicants, Robert J. Kritzeck and JK Landscape Construction. Request is to construct a new retaining wall in an R-1 Residential District, Shoreland District, Recreational Development Lake. Property address: 25646 Lake Road. Parcel No. 76.41952.0009

Re: Conditional Use Application in an R-1 Residential District, Shoreland District, Recreational Development Lake, Pleasant Lake.

Owner: Robert J. Kritzeck / JK Landscape Construction
Property Address: 25646 Lake Road, Rockville MN
Parcel I.D. No. 76.41952.0009

Request:

Shoreland Alteration Permit to do Slope cutout, sand blanket and construct two retaining walls.

Relevant Information:

1. R-1 Residential District, Shoreland District, Recreational Development Lake, Pleasant Lake
2. Lot is a legal non-conforming lot
3. 13 notices of public hearing were sent out
4. Application was reviewed by David Nett, Stearns County Environmental Specialist

Recommendation:

Consider approval contingent on the conditions set forth by David Nett, Stearns County Environmental Specialist:

1. All authorized excavation and retaining wall construction work completed within 14 days of project commencement.
 2. All disturbed areas created by the project must be seeded and covered with erosion control blanket, hydro-seeded or sodded within 14 days of project commencement.
 3. If the sand blanket is authorized, sand is limited to within 10 feet of the shoreline unless a variance is obtained.
 4. Submittal of a construction plan for the 6 foot high retaining wall from a Minnesota licensed professional engineer prior to work beginning. In addition, an as-built inspection shall be submitted from the engineer after the work is completed, ensuring the work was completed as designed.
 5. If authorized, sand cannot exceed 12 inches in thickness.
 6. Permit only authorizes work above the ordinary high water level.
 7. Silt fence shall be constructed as shown on the plan prior to any dirt moving work commencing.
 8. Filter fabric is required under the rock riprap. The rock cannot exceed 2 feet landward of the Ordinary High Water Level and must average no less than 6 inches or greater than 30 inches in diameter.
9. Added by the Planning Commission: Removal of the small 80sf storage shed on the SWE corner of parcel next to the lake.

Chair Becker informed the Council that the Planning Commission has considered the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land, including land values. Among other things, the Planning Commission made the following findings:

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Effect on Adjacent Properties.** The slope cutout, sand blanket and construct two retaining walls will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.
5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** Is not a concern with this Conditional Use Permit.
8. **Not Detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.
9. **Shoreland.** The criteria set out in the Shore land Ordinance will be met.

Chairman Becker informed the Council that the Planning Commission has approved of this application and recommends the City Council consider approval as well.

Following discussion, motion by Tallman, second by Schaefer, to approve the Robert J. Kritzeck and JK Landscape Construction Conditional Use Permit Application with the noted 9 conditions. Motion carried unanimously.

3) Variance Request Jeremy J. Danielson 25814 Lake Road

Chairman Becker introduced the following Variance Application: Applicant, Jeremy J. Danielson for a Variance from side yard setback requirements. Property address: 25814 Lake Road, Parcel No. 76.41603.0300. The request is to move in a cabin with entry way in an R-1, Shoreland Overlay District on

Pleasant Lake a Recreational Development Lake. Porch would be 4 to 5 feet into the 10 foot setback requirement. Variances are required for side yard setback requirements, Section 17, Subd. 6.5.B.

Relevant Information:

1. Owner proposes to move in cabin with entry way
2. Lot dimensions: lake front 49', street back 44.36', side 164' and 173'
3. Cabin dimension is 24'(w) x 32' – entry way 4.6'(w) x 5'
4. Attached entry way on the NW (street side) would be inside the side yard setback by 4.24 feet for approximately 5 feet and not inside the rear or front yard setback
5. The Lot is a legal nonconforming lot
6. 10 notices of public hearing were sent out

Chairman Becker noted that at the public hearing no one from the public showed up to express an opinion. However, the Planning Commission did receive one letter from a resident, Mary McDonald, 25393 Pleasant Road, requesting that the variance be denied.

Chairman Becker informed the Council that the Planning Commission determined that the applicant for the variance had not established that there are practical difficulties in complying with the zoning ordinance and that the Planning Commission has considered the following criteria as defined in Minnesota Statutes Section 462 and Minnesota Statutes Section 394.27 and makes the following Findings of Fact:

1. The variance is not in *harmony* with the purposes and intent of the *ordinance*
2. The variance is not *consistent* with the *comprehensive plan*
3. The proposal does not put property to use in a *reasonable manner*
4. There are not *unique circumstances* to the property not created by the landowner
5. The variance would not continue to maintain the *essential character* of the locality

Chairman Becker informed the Council that the Planning Commission has denied this application and recommends the City Council consider denial as well.

Following discussion, motion by Schaefer, second by Tallman, to concur with the Planning Commission and deny the variance application. Motion carried unanimously.

4) June Building Permits – Information only

e) **Public Works – Director Gene VanHavermaet**

Reported:

- Insurance company has been notified regarding the SCADA system and a possible lighting strike.
- Tree trimming is being done as time allows.
- 2018 Street project is nearing completion.
- Ball Park at Pleasant Lake unfortunately doesn't get much use.
- New tractor is scheduled to be here in a week or two.
- New public works employee is working out really well.
- The County recently painted the crosswalks on Broadway Street.
- Thanked the Fire Department for helping get some of the City roads reopened after the most recent storm that knocked down some trees and power lines.
- Some of the sanitary sewer air release valves are leaking, working to find replacement parts.

f) **Engineering Report - Written Report**

Mayor Willenbring noted that there will be a change order for the 2018 Street project as it relates to Lake Road needing additional material for the shouldering. Estimated additional expense of seven to eleven thousand.

Member Schaefer noted that the alley that runs parallel to Broadway behind Stoney's Bar did not get completed as directed. Also disappointed that the low spot on Caroline Lane at the intersection of Oak Street did not get addressed.

Item 9) Administration

a) Ordinance Review Status

Administrator Bode reported that he is still waiting for the reports from one of the Taskforce. The next step is staff will type up the requested changes then send them on to the City Planner. After her review and feedback then a Council Workshop followed by a public hearing.

Item 10) Appropriations, Allocations and Transfers

a) Council Action

Motion by Simon, second by Schaefer to approve of the two council action items as it relates to City Office computers and the Fire Hall and City Hall security and council chamber cameras. Motion carried.

b) Sprint Renewal Agreement

Motion by Simon, second by Tallman to approve of the Sprint Water Tower Rental agreement. Motion carried.

Item 11) Mayor/Council Reports

a) LMC Conference – Member Schaefer attended.

b) Sauk River Repair

Reported that the project is completed and was noted that there was a minor increase in the quantities.

c) Vacation Rental Taskforce

Mayor Willenbring and Member Schaefer will represent the Council on this taskforce.

d) Shooting Range

Item 12) Other

Item 13) Future Agenda Items

- 2019 Budget

Item 14) Adjourn

Motion made by Simon, second by Tallman, to adjourn the meeting. Motion carried. Meeting adjourned at 8:00 p.m.

Respectfully Submitted,

*Martin M. Bode
City Administrator*

ROCKVILLE CITY COUNCIL MEETING MINUTES
June 13, 2018
Rockville City Hall

Item 10) Department Reports:

c) **Engineering Report** – City Engineer Justin Kannas

- 1) Reviewed the progress of the 2018 Street project, noting that the contractor will begin reclaiming this coming Friday. Contractor is hoping to have the majority of the project complete by the week of July 4th. With the hope of total project completion by middle of July. (Weather permitting)
- 2) Newsletters were sent out to the residents that live in or near the project limits.
- 3) Reminder that the project is not a full reconstruct type project but rather a mill and overlay. This allows the City to do more road repairs but sacrifice longevity of the road repaired.
- 4) Discussion of the removal of 82 Street from the project which saved the City approximately \$140,000 and use some of that saving with the following adjustments to the project:
 - (1) Widen Chestnut Street trail from 6' to 8' – Request from Central Specialties to use 8' wide paver instead of 6' wide paver. Cost of widening is for mostly materials – extra labor associated with widening being covered by contractor. City receives benefit of added trail width = +\$6,000
 - (2) Add patch on Ahles Road (East of Rausch Lake Road) = +\$8,300
 - (3) Delete patching on 210th St. = -\$4,500
 - (4) Add Chapel Road reclaim and overlay - East End = +\$25,000, West End = +\$25,000
 - (5) Add reclaim of 230th St. to change road from pavement to gravel (from driveway for 1st site on the west end on south side of road to Rausch Lake Rd) = +\$13,000
 - (6) Regrade west end of alley for improved drainage = +\$7,000
 - (7) Repair/fix culvert on the north side of Chapel = +\$6,000 (Work done by Herberg Construction, not part of Central Specialties Inc. Contract)

Total of above items = +~~\$86,000~~ **85,800.00**

***Motion by Tippelt, second by Tallman, to approve the above seven items estimated at \$86,000.
Motion carried unanimously***

**City of Rockville, Minnesota
Resolution 2018-27**

**Authorization for Minnesota Lawful Gambling LG214 Premises Permit Application
for Lawful Gambling for Rockville Lions Club at Grand View Bar and Grill Inc.**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Rockville Lions Club has requested of the City of Rockville authorization for a Minnesota Lawful Gambling LG214 Premises Permit Application for Lawful Gambling at The Grand View Bar and Grill Inc., 21614 County Road 8.; and

WHEREAS; The Rockville City Council has the authority to grant authorizations for tax exempt gambling within Rockville city limits; and

WHEREAS; The Rockville City Council desires to support the ongoing efforts of area non-profit and community service organizations;

THEREFORE; The Rockville City Council grants to the Rockville Lions Club authorization for a Minnesota Lawful Gambling LG214 Premises Permit for Lawful Gambling at The Grand View Bar and Grill Inc., 21614 County Road 8.

FURTHERMORE; It is understood that the net proceeds (gambling revenue minus gambling managers expenses) are to be donated to the City of Rockville Fire Department equipment/truck fund.

Adoption by the City Council of the City of Rockville on this 8th day of August, 2018

Duane Willenbring Mayor

ATTEST:

Martin M. Bode, Administrator/Clerk

**City of Rockville, Minnesota
Resolution 2018-28**

**Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Mary of
the Immaculate Conception Church at the Mary of the Immaculate Conception
Church, 113 Broadway Street West**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Mary of the Immaculate Conception Church has requested of the City of Rockville authorization for a Minnesota Lawful Gambling LG220 Exempt permit on November 18, 2018 at the Mary of the Immaculate Conception Church, 113 Broadway Street West; and

WHEREAS; The Rockville City Council has the authority to grant authorizations for tax exempt gambling within Rockville city limits; and

WHEREAS; The Rockville City Council desires to support the ongoing efforts of area non-profit and community service organizations;

THEREFORE; The Rockville City Council grants to the Mary of the Immaculate Conception Church authorization for a Minnesota Lawful Gambling LG220 Exempt permit on November 18, 2018 at the Mary of the Immaculate Conception Church, 113 Broadway Street West.

Adoption by the City Council of the City of Rockville on this 8th day of August, 2018

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, Administrator-Clerk

WALZ/GISLER STAFF REPORT

August 7, and August 8, 2018

Rockville Planning Commission; City Council

Re: Variance Request by

Owner: Sarah J. Walz and Michael E. Gisler
PIN: 76.42142.0049
Property Address: 25707 Burg Street, Rockville, MN

Variance(s) Requested:

1. Construct a 36' x 48' unattached garage and variance to locate it in the front yard of property - (Section 9, Subd 2.D.1 – rear yard only)

Relevant Information:

1. Property is zoned R-1.
2. Property contains approximately 90,000 sf.
3. This property has wetlands on the north side yard and grinder station in the back yard.
4. 12 Public Hearing notices were mailed out.

Action:

1. Findings of Fact

Recommendation:

1. Consider Approval of Variance Request – accessory structure shall conform to all other zoning code requirements.

Submitted by:
Martin M. Bode
Zoning Administrator



CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620

NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, August 7, 2018 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Sarah J. Walz / Michael E. Gisler for a variance from Accessory Building Location Requirements. The address of the property is: 25707 Burg Street with a legal description of: Parcel No. 76.42142.0049 Lot Twelve (12), Block One (1) of PLEASANT LAKE HEIGHTS PLAT 3, according to the plat and survey thereof, now on file and of record in the office of the Stearns County Recorder.

The request is to construct an accessory structure and to locate it in the front yard.

Section 9, Subdivision 2D Location on Property. Accessory structures must be located on the property as provided in this paragraph:

1. In all Residential Districts (i.e. R-1, R-2 and R-3) detached accessory buildings may only be located in the rear yard of the lot, except as required by Section 9, subd. 2(D)(2) or allowed by Section 9, subd. 2(D)(3)

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN, 56369 prior to the hearing.

Martin M. Bode
Administrator/Clerk

Publish 07/24/18
Cold Spring Record

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

- Legend**
-  City Limits
 -  Parcels
 -  PWI Watercourse
 -  PWI Basin



**25707 Burg St
Variance**

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

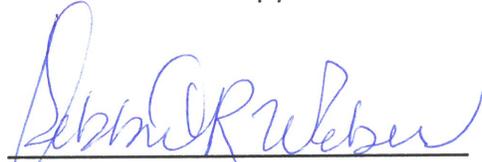


© Bolton & Menk, Inc - Web GIS 7/20/2018 12:50 PM

STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

AFFIDAVIT OF SERVICE

Debbie R. Weber, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **20th** day of **July, 2018**, he/she served the annexed Notice on **see attachment**, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.

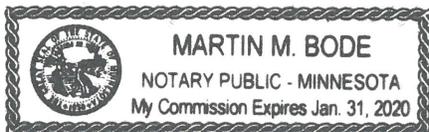


Signature

Subscribed and sworn to before me this 20 day of July, 2018.



Notary Public Signature



Notary Public Stamp

Taxpayer	Address	City
DARLENE C KLEIN REV TRUST	24763 LAKE RD	ST CLOUD MN 56301-9713
DAVID SIMONES	9379 COUNTY ROAD 6	SAINT CLOUD MN 56301
DUANE G & KERRI L SCHRAMEL	25619 BURGS ST	ST CLOUD MN 56301-9480
LARRY J & LINDA K BYZEWSKI	25809 BURGS ST	ST CLOUD MN 56301-9484
LUKE W GREINER	25901 BURG ST	SAINT CLOUD MN 56301
MONICA E PELZER TRUST	9563 COUNTY ROAD 6	SAINT CLOUD MN 56301
RAYMOND J & JOLENE A CURTIS	25627 BURGS ST	ST CLOUD MN 56301-9480
ROBERT C & KAREN M WEIDNER	9111 MARLENE CT	ST CLOUD MN 56301-9487
SARAH J WALZ	25707 BURG ST	SAINT CLOUD MN 56301
SCOTT J & JODEE HINNENKAMP	9112 MARLENE CT	ST CLOUD MN 56301-9487
SCOTT P & SUZANNE M STENSETH	9112 ALVIN CT	ST CLOUD MN 56301-9486
TIMOTHY A & LAURIE A ANNETT	9111 ALVIN CT	ST CLOUD MN 56301-9486

12 Notices

CITY OF ROCKVILLE
VARIANCE REQUEST APPLICATION
APPLICATION Fee \$200 and RECORDING Fee \$46.00 (per document)
Separate checks: 1 for Variance Request & 1 for Recording Fee(s)

Need a Copy of Deed

PLEASE NOTE: any costs (i.e. legal, engineering, administrative, Stearns County fees, etc.) incurred over the application fee will be the responsibility of the petitioner.

PROPERTY LOCATION/ADDRESS: 25707 Burg St. St. Cloud, MN 56301

LEGAL DESCRIPTION: Lot 12, Block 1, Pleasant Lake Heights
Plot 3, Stearns Co, MN PARCEL#: 76.42142.0049 ZONING: Single family Residential

EXPLANATION OF REQUEST: We would need to build a shed in front of the house instead of the back (see map for justification)

If replacing an existing structure, what will be done with the old structure? N/A

Has a variance request been made previously on this property? NO If yes, when? _____

PROPERTY OWNER:

Name (Print):	<u>Sarah J Walz</u>	Phone:	<u>320-333-2648</u>
	<small>First Name Middle Initial Last Name</small>		
Address:	<u>25707 Burg St. St. Cloud, MN 56301</u>		
Signature (required):	<u>Sarah Walz</u>	Date:	<u>7-6-18</u>

**Signature of property owner shall serve as acknowledgement and authorization of this request.*

APPLICANT:

Name (Print):	<u>Sarah J Walz</u>	Phone:	<u>320-333-2648</u>
Address:	<u>25707 Burg St. St. Cloud, MN 56301</u>		
Signature (required):	<u>Sarah Walz</u>	Date:	<u>7-6-18</u>

I hereby certify that I have read the above information and I agree with the terms.

STAFF USE ONLY:

Permit#	_____
R#	_____ Variance Application Fee Check # _____ Date _____ 101.41000.34103 \$200.00
R#	_____ Reimb. for Invoice Check# _____ Date _____ 101.41000-34102 \$46.00

Pg 2 of 2

CITY OF ROCKVILLE
VARIANCE REQUEST APPLICATION
APPLICATION Fee \$200 and RECORDING Fee \$46.00 (per document)
Separate checks: 1 for Variance Request & 1 for Recording Fee(s)

Need a Copy of Deed

PLEASE NOTE: any costs (i.e. legal, engineering, administrative, Stearns County fees, etc.) incurred over the application fee will be the responsibility of the petitioner.

PROPERTY LOCATION/ADDRESS: _____

LEGAL DESCRIPTION: _____ PARCEL#: _____ ZONING: _____

EXPLANATION OF REQUEST: _____

If replacing an existing structure, what will be done with the old structure? _____

Has a variance request been made previously on this property? _____ If yes, when? _____

PROPERTY OWNER:

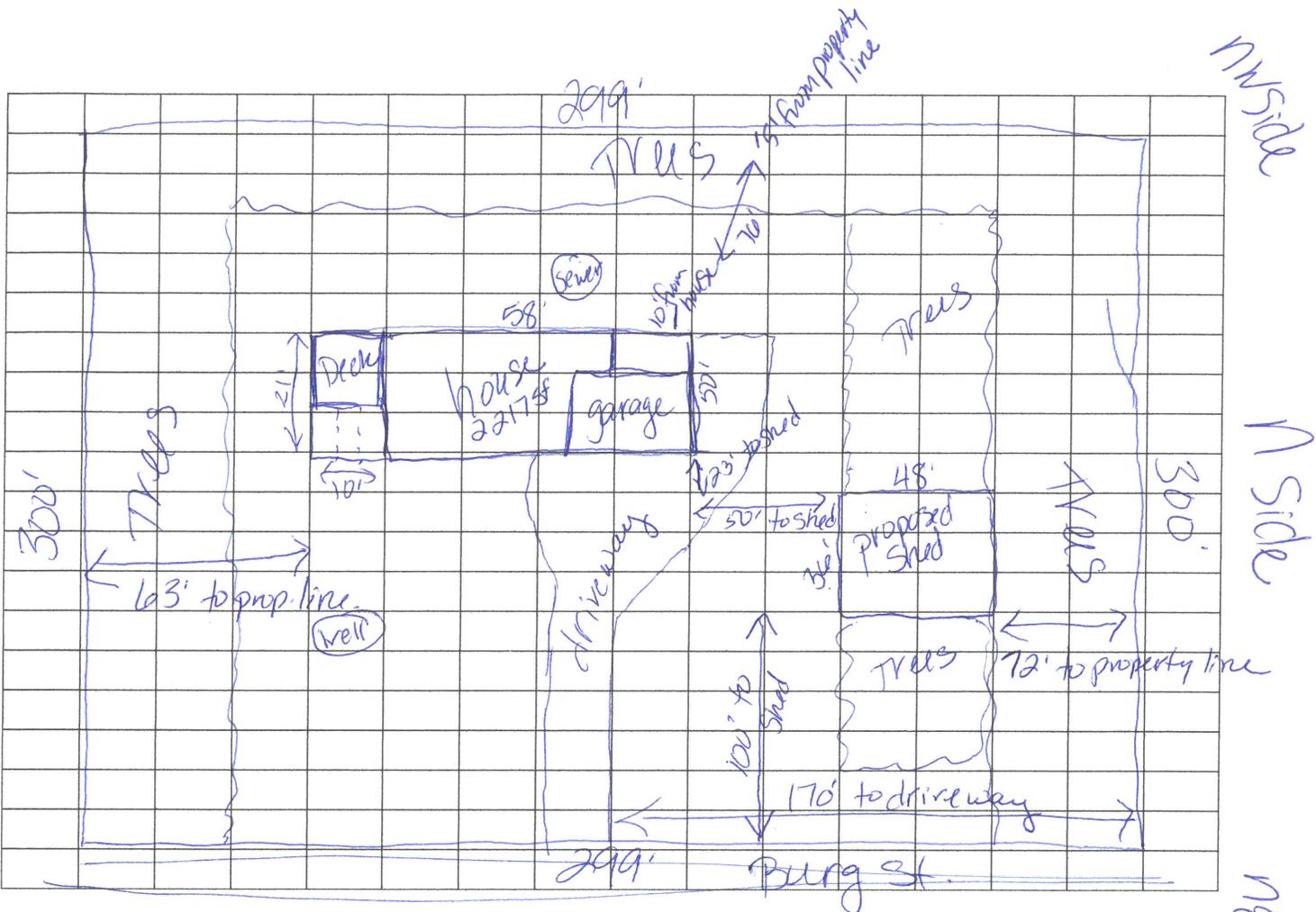
Name (Print):	<u>Michael</u>	<u>E</u>	<u>Gisler</u>	Phone:	<u>320-250-9017</u>
	<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>		
Address:	<u>25707 Burg St. St. Cloud, mn 56301</u>				
Signature (required):				Date:	<u>7-6-18</u>
<small>*Signature of property owner shall serve as acknowledgement and authorization of this request.</small>					

APPLICANT:

Name (Print):	<u>Michael E Gisler</u>	Phone:	<u>320-250-9017</u>
Address:	<u>25707 Burg St. St. Cloud, mn 56301</u>		
Signature (required):			Date:
<u>7-6-18</u>			
<i>I hereby certify that I have read the above information and I agree with the terms.</i>			

STAFF USE ONLY:

Permit#	_____
R#	_____ Variance Application Fee Check # _____ Date _____ 101.41000.34103 \$200.00
R#	_____ Reimb. for Invoice Check# _____ Date _____ 101.41000-34102 \$46.00



The undersigned hereby certifies that they are the owner of the property located at:

Lot 12, Block 1, Pleasant Lake Heights, Plat 3, Stearns Co., MN
25707 Burg St. St. Cloud, MN 56301

And hereby agrees to locate the proposed Shed as shown by the diagram above if a variance is granted, and further certifies that the block plan shown by the diagram above is a current and correct plan of structures that exist on said property.

Simon Walsh, Mike
 Signature of Applicant

7-6-18
 Date

I hereby certify that I have read the above information and I agree with the terms.

Staff Use only:

Zoning Administrator reviewed Variance Application.

1. Referred to City Attorney and/or City Engineer: Date _____
Why: _____

2. Determination made and why: _____

() Complete Application

() Incomplete Application Why: _____

Applicant was notified for additional information: Date _____ in which the
information needs to be turned in by: ___ in person ___ by phone ___ email

Staff _____ Date _____



Sarah Walz <swalz818@gmail.com>

wetland determination on 76.42142.0049

2 messages

Bechtold, Greg <Greg.Bechtold@co.stearns.mn.us>

Fri, Jul 6, 2018 at 3:06 PM

To: "mbode@rockvillecity.org" <mbode@rockvillecity.org>, "swalz818@gmail.com" <swalz818@gmail.com>

Cc: "Bechtold, Greg" <Greg.Bechtold@co.stearns.mn.us>

Sarah: Please see the attached sketch of the approximate wetland location from the 6-22-108 on-site wetland determination. If you need a more detailed sketch and location of the wetlands on this parcel, a wetland delineation will need to be completed. Wetland delineation reports need to be approved through an approval process to be valid. If needed a list of wetland consultants that have requested to be on a list of wetland consultants is attached. The wetland edge is approximately 75-feet west of the east lot line, and approximately 110-feet south of the north property line. If you have any questions or concerns, please email or telephone.

Thank you, Greg

2 attachments **6-22-2018 approximate wetland.pdf**
590K **Wetland Consultants 2015.docx**
29K**Sarah Walz** <swalz818@gmail.com>

Mon, Jul 9, 2018 at 10:27 AM

To: "Bechtold, Greg" <Greg.Bechtold@co.stearns.mn.us>

Thank you!



Sarah Walz
Realtor
320-223-7022 Direct
320-333-2648 Mobile

On Fri, Jul 6, 2018 at 3:06 PM, Bechtold, Greg <Greg.Bechtold@co.stearns.mn.us> wrote:

Sarah: Please see the attached sketch of the approximate wetland location from the 6-22-108 on-site wetland determination. If you need a more detailed sketch and location of the wetlands on this parcel, a wetland delineation

will need to be completed. Wetland delineation reports need to be approved through an approval process to be valid. If needed a list of wetland consultants that have requested to be on a list of wetland consultants is attached. The wetland edge is approximately 75-feet west of the east lot line, and approximately 110-feet south of the north property line. If you have any questions or concerns, please email or telephone.

Thank you, Greg

6-22-2018
APP APPROXIMATE
WETLAND

76.42142.0058
TIMOTHY
LAURIE A. ALLEN

76.42142.0059
TREVOR
KIMBLE

76.42142.0057
DARLENE
KLEIN REV. 7/17

1128

1130

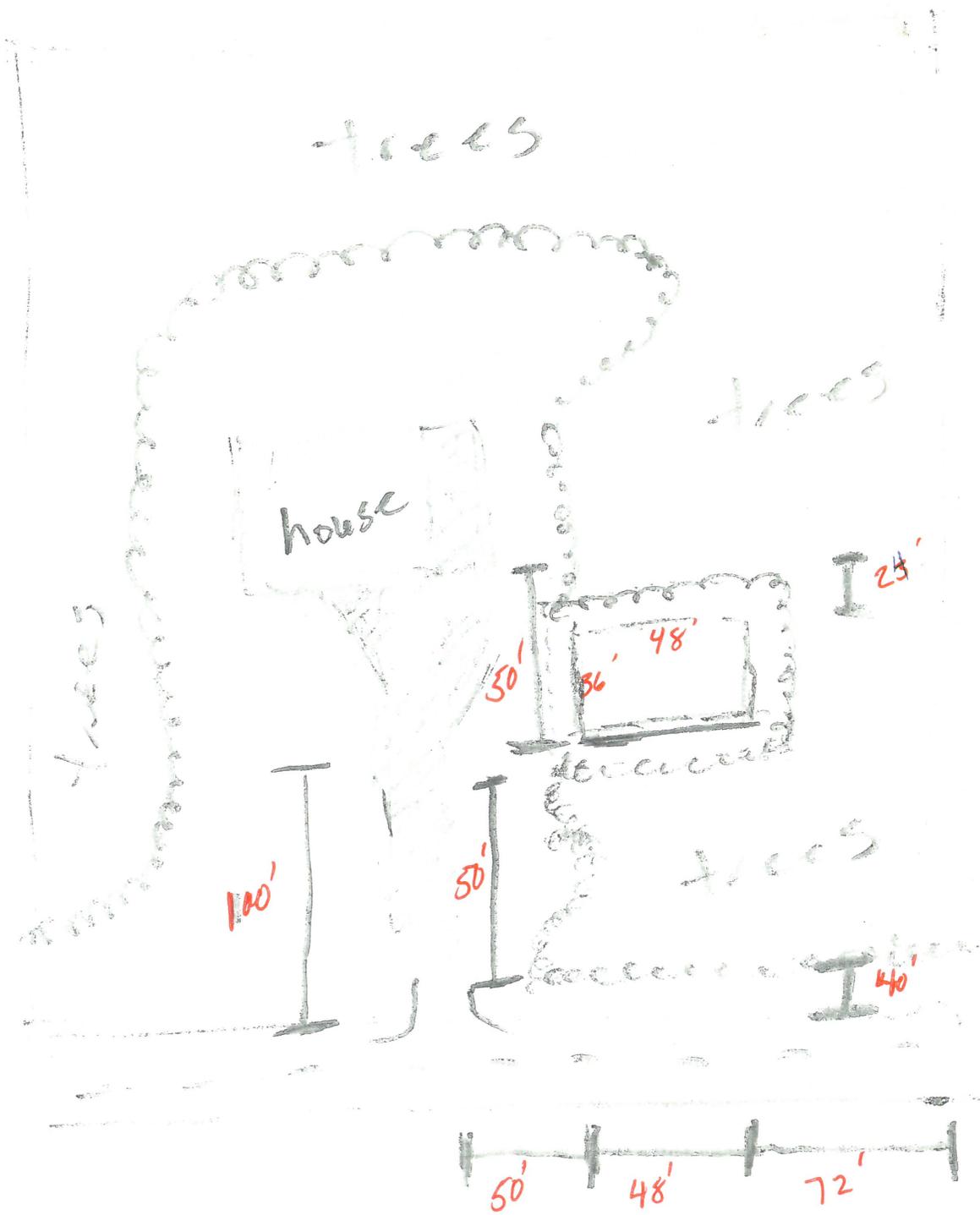
1136

76.42142.0056
DARLENE
KLEIN REV. 7/17

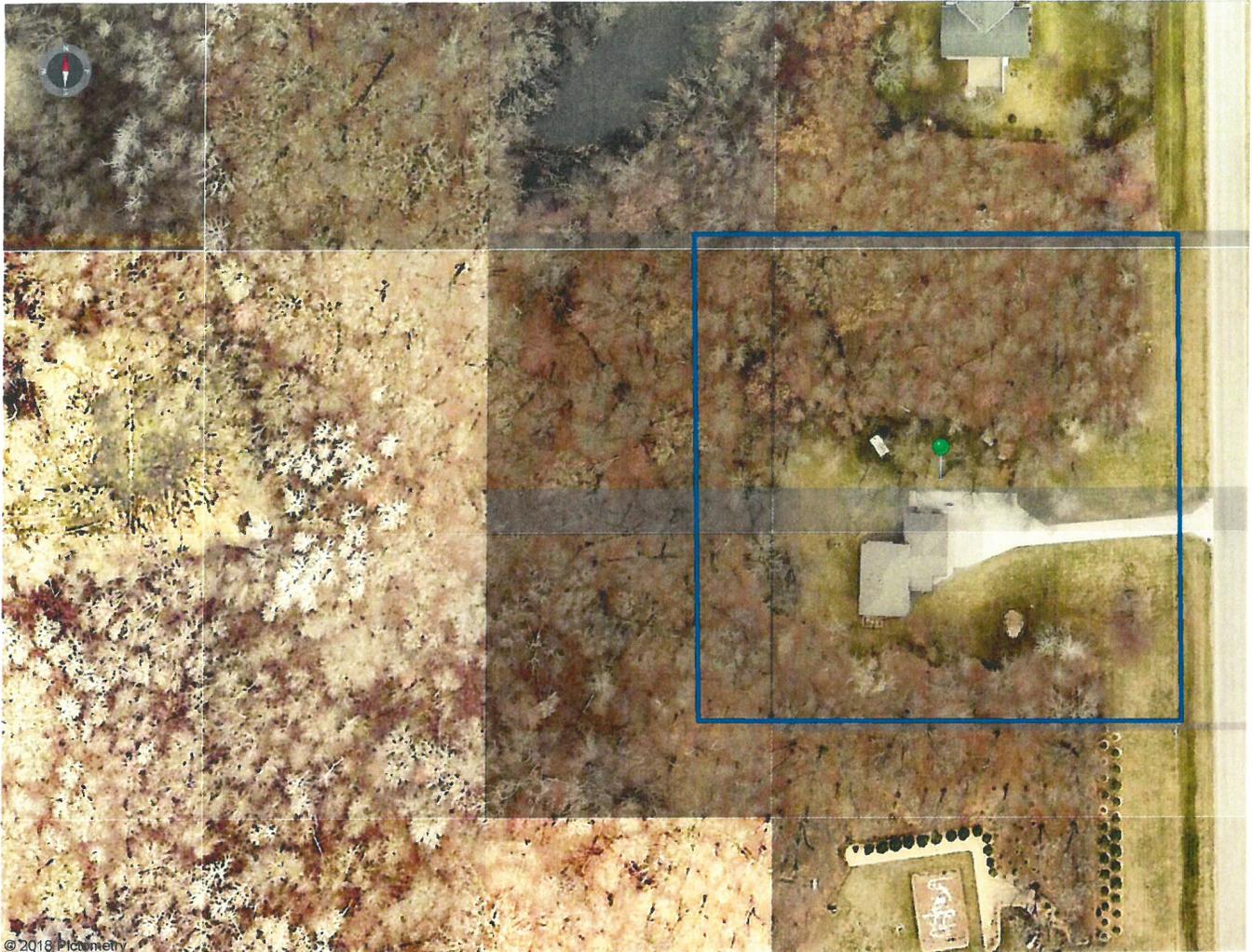
76.42142.0050
RAYMOND J &
SOLENE A CURTIS

1132

76.42142.0062
ROBERT C
KAREN M WEISS



CONNECTEXPLORER™



© 2018 Pictometry
map: Auto (Mosaic) Apr 2018 - May 2018 04/26/2018 - 05/10/2018

APPEALS AND ADMINISTRATIVE DECISIONS

Appeals of decisions of the Zoning Administrator will be heard by the City Council provided that the person making the appeal files an application for a hearing within thirty (30) days after the decision to be appealed was delivered to the applicant by the Zoning Administrator. The following procedure will be followed:

1. **Application**. The person making the appeal must apply for a hearing before the City Council on forms provided by the Zoning Administrator.
2. **Notice and Hearing**. The City Council will schedule a hearing on the appeal.
 - a) At least ten (10) days prior to the hearing a notice will be published in the official county newspaper.
 - b) The City Council will make their decision within thirty (30) days of the public hearing or may extend the time for consideration as permitted by state law.

LAPSE OF VARIANCE

If within one (1) year after granting a Variance the work permitted is not started, such variance shall become null and void unless a petition for an extension has been approved by the City Council.

THE STEPS:

1. **Provide a complete application** by the 1st Tuesday of the month to be on the *following* month's Planning Commission Agenda.
2. **Planning Commission** – (meets the 1st Tuesday of the month) The Planning Commission may schedule a site visit; hold the public hearing at their meeting and make a recommendation to the Council at the next City Council meeting.
3. **Council** - (meets 2nd Wednesday of the month) Council makes the final decision – if Council grants the Variance Request.
4. **Applicant** –
 - If applicant waits for Council approval before providing the plans the next step is to fill out the Building Permit Application & provide 2 full sets of plans to City Hall.
 - If Applicant provided the Building Permit Application & 2 full sets of plans with the variance request. The applicant will need to notify City Hall that the plans that are on file are correct. This process will not be forwarded to the Building Official until applicant contacts City Hall.
5. **Building Official** - Reviews the plans (allow 4-6 days). Once City Hall receives the plans back, Staff will notify the Applicant with the cost of the building permit.


Applicant Signature

7-6-18
Date

I hereby certify that I have read the above information and I agree with the terms.

76.42142.0043
DARLENE C KLEIN
REV TRUST

76.42142.0048
LARRY J & LINDA
K BYZEWSKI

76.42142.0058
TIMOTHY A &
LAURIE A ANNETT

76.42142.0042
DARLENE C KLEIN
REV TRUST

76.42142.0049
SARAH J WALZ

76.42142.0018
SCOTT J & JODEE
HINNENKAMP

76.42142.0041
DARLENE C KLEIN
REV TRUST

76.42142.0050
RAYMOND J &
JOLENE A CURTIS

76.42142.0062
ROBERT C &
KAREN M WEIDNER



10 closest properties

Raymond & Jolene Curtis
25627 Burg St.
St. Cloud, MN 56301

Duane & Kerri Schramel
25619 Burg St.
St. Cloud, MN 56301

Larry & Linda Byzewski
25809 Burg St.
St. Cloud, MN 56301

Luke Greiner
25901 Burg St
St. Cloud, MN 56301

Scott & Suzanne Stenseth
9112 Alvin Ct.
St. Cloud, MN 56301

Timothy & Laurie Annett
9111 Alvin Ct.
St. Cloud, MN 56301

Trevor Knaeble
9112 Marlene Ct.
St. Cloud, MN 56301

Abbey & Zach Laudenbach
9104 Alvin Ct.
St. Cloud, MN 56301

Ken Athman
9107 Alvin Ct.
St. Cloud, MN 56301

Robert & Karen Weidner
9111 Marlene Ct.
St. Cloud, MN 56301

6/19 11-17-17 202.13
E-CRV-50.00

OFFICE OF COUNTY RECORDER
STEARNS COUNTY, MINNESOTA

NO DELINQUENT TAXES AND
TRANSFER ENTERED

DATE 11/17/2017

AUDITOR Randy R Schriefel

DEPUTY Brenda Stanger
76.42142.0049

Document: **A1509297**

Certified, Filed, and/or Recorded on

November 17, 2017 3:04 PM

DIANE GRUNDHOEFER
STEARNS COUNTY RECORDER



E-CRV No. 745668

DEED TAX DUE: **\$802.73**

Form No. 5-M-WARRANTY DEED

Individual(s) to Joint Tenants

Date: **November 09, 2017**

FOR VALUABLE CONSIDERATION, **Terisa D. Doll and Daniel D. Doll, spouses married to each other**, Grantor, hereby conveys and warrants to **Sarah J. Walz and Michael E. Gisler** Grantees, as joint tenants, real property in **Stearns** County, Minnesota, described as follows:

Legal Description attached hereto as Exhibit A and by this reference incorporated herein.

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

Check box if applicable:

- The Seller certifies that the seller does not know of any wells on the described real property.
- A well disclosure certificate accompanies this document or has been electronically filed.
(if electronically filed, Insert WDC number 1023534)
- I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Home Title
Eden Prairie

161710935 49

SCR 1 of 4

EXHIBIT 'A'

- ✓ Lot 12, Block 1, Pleasant Lake Heights Plat 3, Stearns County, Minnesota.

76.42142.0046
DARLENE C KLEIN
REV TRUST

76.42142.0048
LARRY J & LINDA
K BYZEWSKI

76.42142.0042
DARLENE C
KLEIN REV TRUST

76.42142.0049
SARAH J WALZ

76.42142.0041
DARLENE C KLEIN
REV TRUST

76.42142.0050
RAYMOND J &
JOLENE A CURTIS

BURG ST
55

MARLENE CT

52

To: Karri Hoefler
 Ginger's Realty
 Phone: 251-1983
 Fax: 251-4058

From:



COUNTY OF STEARNS
 Environmental Services

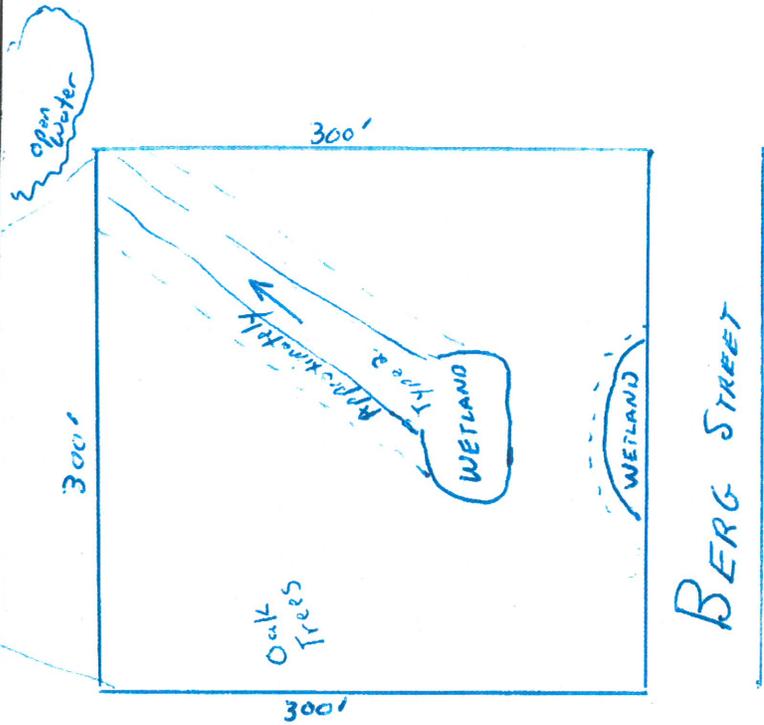
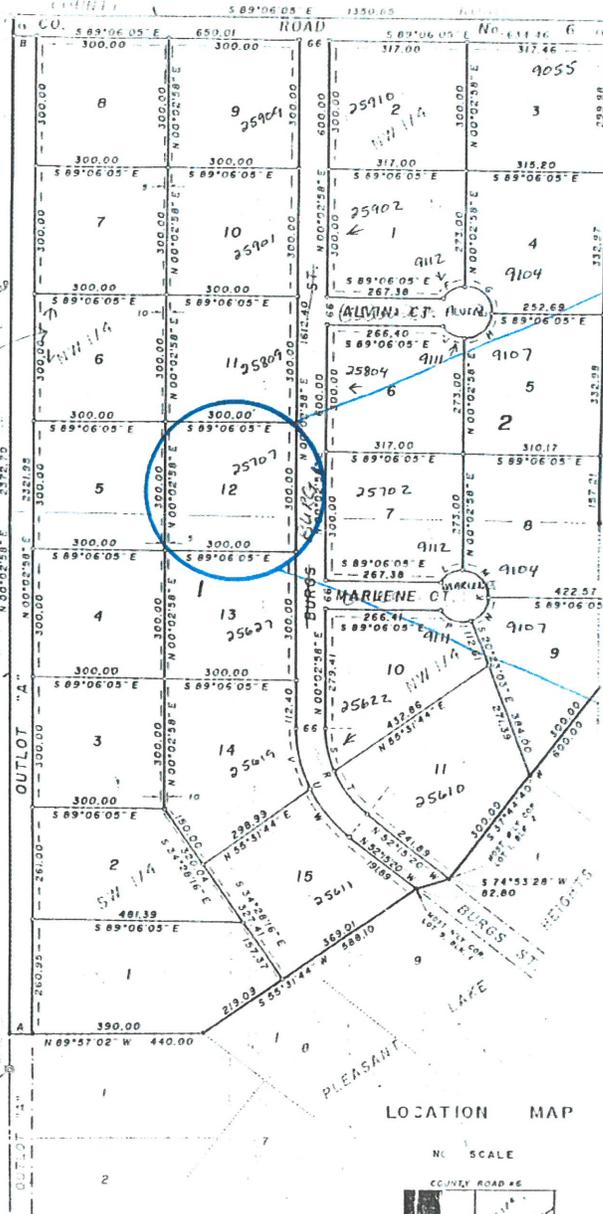
Gerry Wind

Administration Center Rm 343
 705 Courthouse Square
 St. Cloud, MN 56303
 (612) 656-3613 • FAX (612) 656-6130
 1-800-450-0852

DATE 10-30-95

(File # 28-95134)

25707 Bury Street
 RE: Lot 12, Block 1, Pleasant Lake Heights Plat 3.
 NW 1/4, sec. 2, Rockville Twp



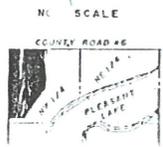
Lot 12, Block 1

To Build (* - Assuming wetland is filled)

- 1) From Stearns County Environmental Services
 - * a) Wetlands Exemption #24 (A 300')
 - b) Septic System ~~Certification~~ Permit (\$90.00)
 - Perc Test
 - Soil borings

- 2) * U.S. Army Corp of Engineers Permit
 Contact: Yvonne Berner @ St. Paul.
 (612) 290-5365

LOCATION MAP



55

76.42142.0043
DARLENE C KLEIN
REV TRUST

76.42142.0048
LARRY J & LINDA
K RYZEWSKI

76.42142.0058
TIMOTHY A &
LAURIE A ANNETT

76.42142.0042
DARLENE C KLEIN
REV TRUST

76.42142.0049
SARAH J WALZ

76.42142.0059
SCOTT J &
JODEE HINNENKAMP

76.42142.0041
DARLENE C KLEIN
REV TRUST

76.42142.0050
RAYMOND J &
JOLENE A CURTIS

MARLENE CT

76.42142.0062
ROBERT C &
KAREN M WEIDNER

54

2

76.42142.0044
DARLENE C KLEIN
REV TRUST

76.42142.0047
LUKE W GREINER

76.42142.0053
SCOTT P &
SUZANNE M STENSETH

76.42142.0043
DARLENE C KLEIN
REV TRUST

292B
Alstad sandy loam, 1 to 4 percent slopes
Partially hydric - 10%
WT Depth 5
Coarse - No
Not highly erodible land
All areas are prime farmland
Stockpile - Not recommended

204B
Cushing sandy loam, 2 to 8 percent slopes
Partially hydric - 3%
WT Depth - 6
Coarse - No
Not highly erodible land
All areas are prime farmland
Stockpile - Slope must be 6% or less

ALVIN CT

76.42142.0048
LARRY J &
LINDA K BYZEWSKI

76.42142.0058
TIMOTHY A &
LAURIE A ANNETT

76.42142.0059
SCOTT J & JODEE
HINNENKAMP

873
Prebish-Nokay complex
Partially hydric - 55%
WT Depth 1.5
Coarse - No
Not highly erodible land
Not prime farmland
Stockpile - Not recommended

76.42142.0042
DARLENE C KLEIN
REV TRUST

76.42142.0049
SARAH J WALZ

204B
Cushing sandy loam, 2 to 8 percent slopes
Partially hydric - 3%
WT Depth >6
Coarse - No
Not highly erodible land
All areas are prime farmland
Stockpile - Slope must be 6% or less

55

MARLENE CT

76.42142.0041
DARLENE C KLEIN
REV TRUST

76.42142.0050
RAYMOND J &
JOLENE A CURTIS

204B
Cushing sandy loam, 2 to 8 percent slopes
Partially hydric - 3%
WT Depth >6
Coarse - No
Not highly erodible land
All areas are prime farmland
Stockpile - Slope must be 6% or less

76.42142.0062
ROBERT C &
KAREN M WEIDNER

76.42142.0040
DARLENE C
KLEIN REV TRUST

76.42142.0051
DUANE G & KERRI
L SCHRAMEL

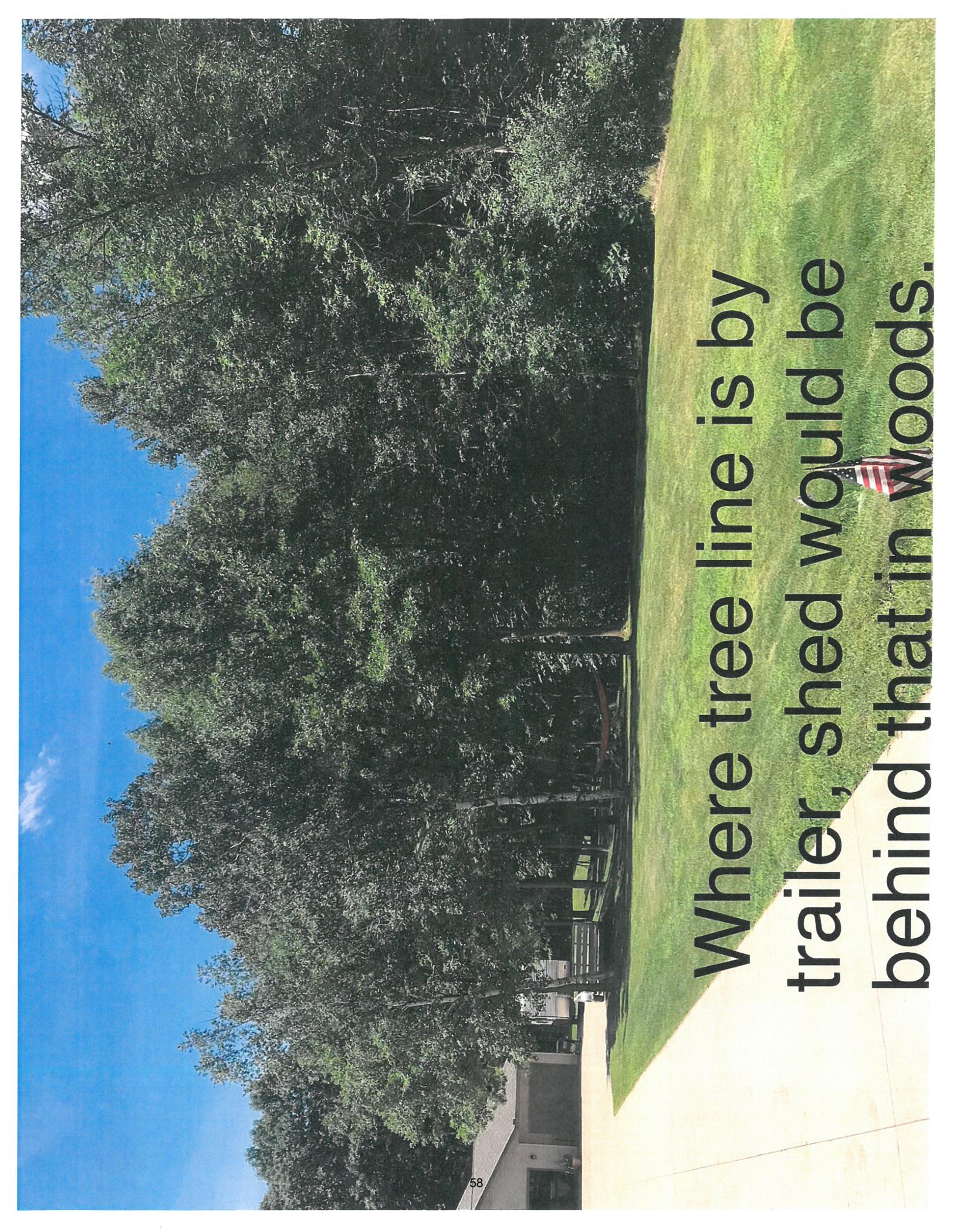
76.42142.0063
BENJAMIN
L WATKINS

55



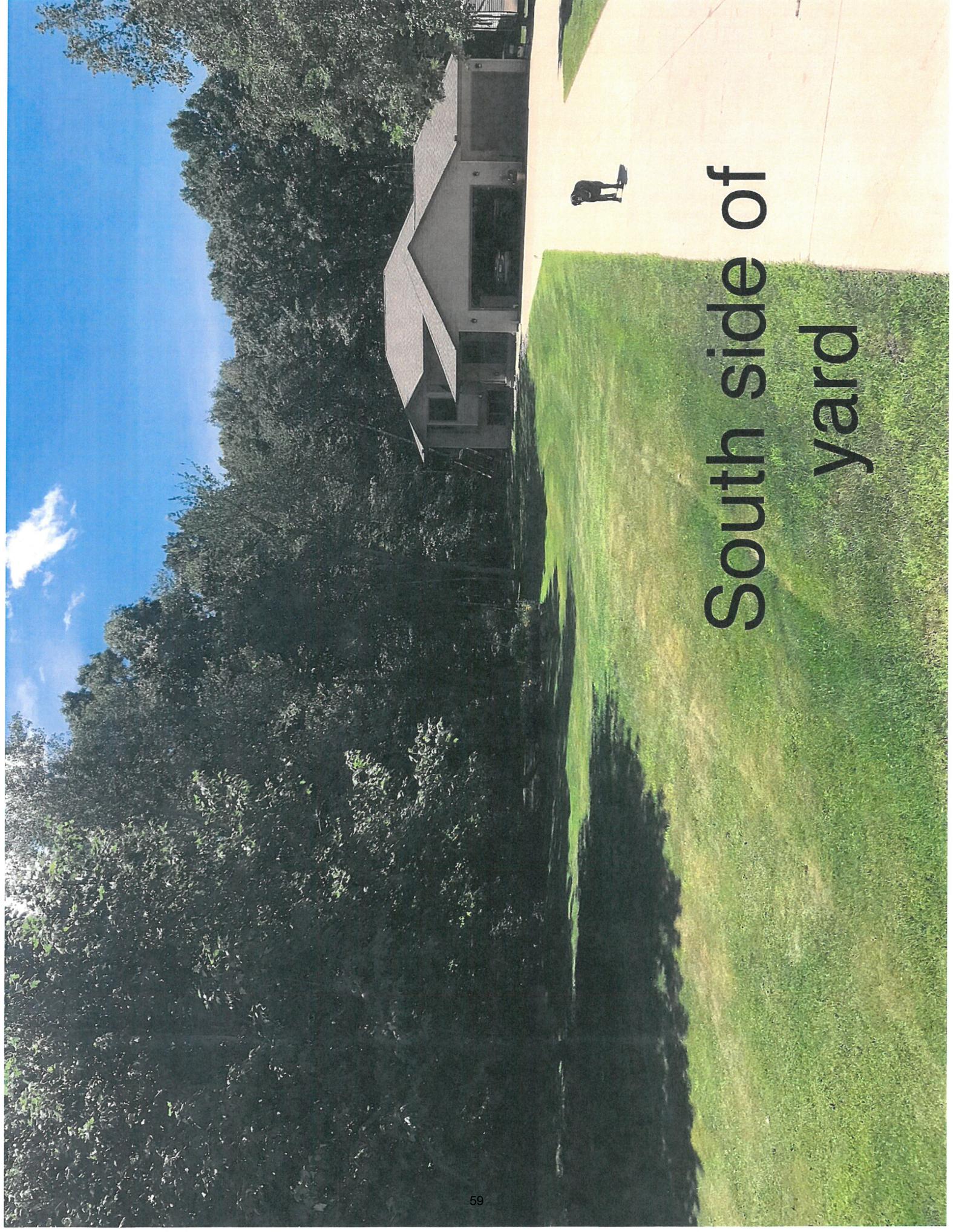
Picture of neighbors
shed from road. Not
hidden,...

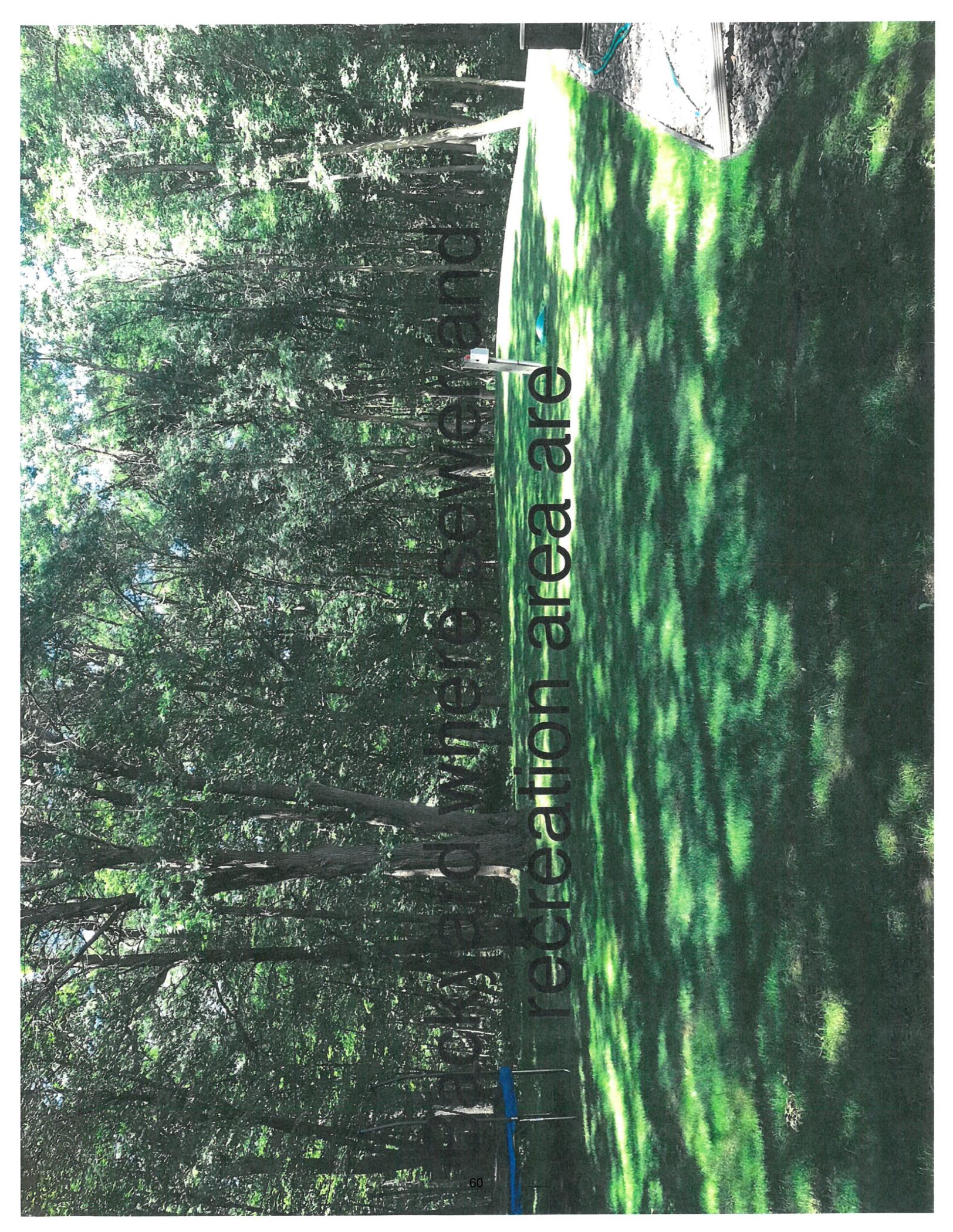




Where tree line is by
trailer, shed would be
behind that in woods.

South side of yard



A photograph of a grassy area with trees in the background. The text "recreation area are" is overlaid on the image. The scene shows a well-maintained lawn with dappled sunlight filtering through the trees. In the background, there are several trees and a wooden fence. A blue object, possibly a ball, is visible on the grass. The overall atmosphere is peaceful and natural.

recreation area are

BUILDING PERMITS NUMBERS

Building Permits: July 2018

<u>Parcel #</u>	<u>REASON</u>	<u>ADDRESS</u>	<u>DATE</u>	<u>PERMIT #</u>	<u>Valuation</u>	<u>Permit \$</u>	<u>Review</u>	<u>SSC</u>	<u>Fees</u>
76.41625.0200	Re-roof	8840 Ahles Road	7/2/2018	2018-00039		\$ 25.00		\$ 1.00	\$ 26.00
76.42189.0040	Re-roof	11167 Hubert Lane	7/17/2017	2018-00040		\$ 25.00		\$ 1.00	\$ 26.00
76.41635.0200	Re-roof	12318 235th St.	7/19/2018	2018-00041		\$ 25.00		\$ 1.00	\$ 26.00
76.42140.0068	New Home Construction	25629 Pleasant Rd	7/3/2018	2018-00058	\$ 350,000.00	\$ 1,925.00	\$ 1,251.25	\$ 175.00	\$ 3,351.25
76.42140.0067	New Home Construction	25625 Pleasant Rd	7/3/2018	2018-00059	\$ 280,000.00	\$ 1,540.00	\$ 1,001.00	\$ 140.00	\$ 2,681.00
76.41649.0300	Plumbing	11128 Grand Lake Rd	7/3/2018	2018-00060		\$ 75.00		\$ 1.00	\$ 76.00
76.41649.0300	Mechanical	11128 Grand Lake Rd	7/3/2018	2018-00061		\$ 75.00		\$ 1.00	\$ 76.00
76.41649.0300	New Home Construction	11128 Grand Lake Rd	7/5/2018	2018-00062	\$ 331,000.00	\$ 1,820.50	\$ 1,030.60	\$ 167.50	\$ 3,018.60
76.42140.0067	Plumbing	25625 Pleasant Rd	7/5/2018	2018-00063		\$ 75.00		\$ 1.00	\$ 76.00
76.42140.0067	Mechanical	25625 Pleasant Rd	7/9/2018	2018-00064		\$ 75.00		\$ 1.00	\$ 76.00
76.42240.0046	Roofing	156 Broadway St E	7/6/2018	2018-00065	\$ 20,000.00	\$ 86.50	\$ 56.23	\$ 10.00	\$ 152.73
76.42051.0001	Fence (retaining wall)	10613 Co Rd 47	7/9/2018	2018-00066	\$ 10,000.00	\$ 56.50	\$ 36.73	\$ 5.00	\$ 98.23
76.41720.0401	Fence	26117 Bluebird Ln	7/12/2018	2018-00067	\$ 5,000.00	\$ 41.50	\$ 26.98	\$ 2.50	\$ 70.98
76.42161.0000	Shed Addition	21952 Rausch Lake Rd	7/17/2018	2018-00050	\$ 15,000.00	\$ 71.50	\$ 46.48	\$ 7.50	\$ 125.48
76.41952.0010	Basement Remodel	25672 Lake Rd	7/30/2018	2018-00081	\$ 8,000.00	\$ 50.50	\$ 32.83	\$ 4.00	\$ 87.33
76.41632.0400	Park Shelter	563 Chestnut St	7/31/2018	2018-00082	\$ 10,000.00	\$ 56.50	\$ 36.73	\$ 5.00	\$ 98.23
76.41654.0600	Deck/Porch	12600 210th St	7/27/2018	2018-00083	\$ 21,553.00	\$ 92.50	\$ 60.13	\$ 10.78	\$ 163.41
76.42241.0201	Plumbing/Commercial	24010 Firehall Ln	7/30/2018	2018-00085	\$ 18,000.00	\$ 180.00	\$ 117.00	\$ 9.00	\$ 306.00



**BOLTON
& MENK**

Real People. Real Solutions.

JUL 26 2018

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

July 24, 2018

Mr. Martin Bode
Administrator - Clerk
City of Rockville
229 Broadway Street E.
Rockville, MN 56369

Re: 2018 Street Improvements
City of Rockville, Minnesota
Project No.: W14.115895

Dear Martin:

Enclosed please find three signed copies of the Contractor's Pay Request No.1 for the above referenced project. This pay request reflects all work completed through July 13, 2018. We have reviewed the pay request and recommend approval as submitted. Please review the pay request and, if acceptable, sign and date all copies and forward one copy to Central Specialties Inc. with payment, one copy to myself and keep one copy for your records.

Thank you for taking the time to review this pay request. Please feel free to call me if you have any questions or would like to discuss the pay request.

Sincerely,

Bolton & Menk, Inc.

Justin Kannas, P.E.
City Engineer

JLK/lr

Enclosures

Partial Pay Estimate No.:

2018 STREET IMPROVEMENTS
CITY OF ROCKVILLE
BMI PROJECT NO.: W13.115985

1

WORK COMPLETED THROUGH JULY 13, 2018

ITEM NO.	ITEM	UNIT PRICE	AS BID		PREVIOUS ESTIMATE		COMPLETED TO DATE	
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT
BASE BID								
1	MOBILIZATION	\$43,500.00	1 LUMP SUM	\$43,500.00	LUMP SUM			0.95 LUMP SUM \$41,325.00
2	SUBGRADE EXCAVATION	\$8.00	1000 CU YD	\$8,000.00	CU YD			646.00 CU YD \$5,168.00
3	AGGREGATE BASE, CLASS 5 (CV)(FOR SUBGRADE CORRECTIONS)	\$20.00	600 CU YD	\$12,000.00	CU YD			839.00 CU YD \$16,780.00
4	AGGREGATE BASE, CLASS 5 (LV)(FOR ADDITION TO RECLAIMING MATERIAL)	\$15.00	1243 CU YD	\$18,645.00	CU YD			1,072.00 CU YD \$16,080.00
5	AGGREGATE SHOULDER, CLASS 2 (LV)	\$30.00	1073 CU YD	\$32,190.00	CU YD			0.00 CU YD \$0.00
6	RECLAIM BITUMINOUS PAVEMENT	\$1.07	63088 SQ YD	\$67,504.16	SQ YD			75,056.00 SQ YD \$80,309.92
7	EDGE MILL	\$5.00	154 SQ YD	\$770.00	SQ YD			35.60 SQ YD \$178.00
8	EXCAVATE, LOAD, HAUL AND STOCKPILE EXCESS RECLAIM (LV)	\$8.00	500 CU YD	\$4,000.00	CU YD			0.00 CU YD \$0.00
9	TYPE SP 9.5 WEARING COURSE (2.B)	\$44.15	5912 TON	\$261,014.80	TON			6,348.41 TON \$280,282.30
10	TYPE SP 12.5 NON-WEAR COURSE (2.B)	\$44.15	7571 TON	\$334,259.65	TON			8,006.16 TON \$353,471.96
11	BITUMINOUS CURB	\$5.50	3182 LF	\$17,501.00	LF			3,155.00 LF \$17,352.50
12	ADJUST MANHOLE CASTING	\$450.00	1 EACH	\$450.00	EACH			1.00 EACH \$450.00
13	ADJUST GATE VALVE AND BOX	\$150.00	1 EACH	\$150.00	EACH			5.00 EACH \$750.00
14	PEDESTRIAN RAMP	\$2,500.00	5 EACH	\$12,500.00	EACH			5.94 EACH \$14,837.50
15	SIGNING	\$300.00	4 EACH	\$1,200.00	EACH			0.00 EACH \$0.00
16	REBUILD STORM CATCH BASIN (MANHOLE BLOCK)	\$1,500.00	1 EACH	\$1,500.00	EACH			1.00 EACH \$1,500.00
17	TOPSOIL BORROW (LV)	\$30.00	327 CU YD	\$9,810.00	CU YD			0.00 CU YD \$0.00
18	BITUMINOUS STREET PATCH	\$20.00	2166 SQ YD	\$43,320.00	SQ YD			2,910.90 SQ YD \$58,218.00
19	BITUMINOUS STREET PATCH - AHLES ROAD	\$15.00	356 SQ YD	\$5,340.00	SQ YD			546.00 SQ YD \$8,190.00
20	TURF ESTABLISHMENT	\$2.50	1960 SQ YD	\$4,900.00	SQ YD			0.00 SQ YD \$0.00
21	PEDESTRIAN CROSSWALK STRIPING	\$18.00	62 SQ FT	\$1,116.00	SQ FT			0.00 SQ FT \$0.00
22	TRAFFIC CONTROL	\$1,900.00	1 LUMP SUM	\$1,900.00	LUMP SUM			0.95 LUMP SUM \$1,805.00
ALTERNATE 1: NORTH CHESTNUT TRAIL								
1	MOBILIZATION	\$1,000.00	1 LUMP SUM	\$1,000.00	LUMP SUM			0.95 LUMP SUM \$950.00
2	RECLAIM BITUMINOUS PAVEMENT (6' TRAIL)	\$2.50	918 SQ YD	\$2,295.00	SQ YD			1,400.00 SQ YD \$3,500.00
3	TYPE SP 9.5 WEARING COURSE (2.B)	\$100.00	110 TON	\$11,000.00	TON			199.91 TON \$19,991.00
4	TOPSOIL BORROW	\$35.00	61 CU YD	\$2,135.00	CU YD			0.00 CU YD \$0.00
5	TURF ESTABLISHMENT	\$2.50	558 SQ YD	\$1,395.00	SQ YD			0.00 SQ YD \$0.00
ALTERNATE 2: SAUK RIVER ROAD								
1	MOBILIZATION	\$1,000.00	1 LUMP SUM	\$1,000.00	LUMP SUM			0.95 LUMP SUM \$950.00
2	AGGREGATE BASE, CLASS 5 (LV)(FOR ADDITION TO RECLAIMING MATERIAL)	\$13.00	247 CU YD	\$3,211.00	CU YD			257.00 CU YD \$3,341.00
3	RECLAIM BITUMINOUS PAVEMENT	\$1.00	3170 SQ YD	\$3,170.00	SQ YD			3,422.00 SQ YD \$3,422.00
4	TYPE SP 9.5 WEARING COURSE (2.B)	\$42.00	286 TON	\$12,012.00	TON			365.00 TON \$15,330.00
5	TYPE SP 12.5 NON-WEAR COURSE (2.B)	\$42.00	381 TON	\$16,002.00	TON			414.00 TON \$17,388.00
6	AGGREGATE SHOULDER, CLASS 2 (LV)	\$33.00	96 CU YD	\$3,168.00	CU YD			0.00 CU YD \$0.00
7	PLATE BEAM GUARDRAIL	\$34.75	100 LF	\$3,475.00	LF			200.00 LF \$6,950.00
8	TANGENT TERMINAL - GUARDRAIL END TREATMENT	\$3,250.00	2 EACH	\$6,500.00	EACH			2.00 EACH \$6,500.00
9	TRAFFIC CONTROL	\$200.00	1 LUMP SUM	\$200.00	LUMP SUM			0.95 LUMP SUM \$190.00
ALTERNATE 4: BASE ONE								
1	MOBILIZATION	\$650.00	1 LUMP SUM	\$650.00	LUMP SUM			1.00 LUMP SUM \$650.00
2	BASE ONE@ STABILIZATION ADDITIVE (1)	\$1.74	14000 SQ YD	\$24,360.00	SQ YD			13,835.00 SQ YD \$24,072.90
				\$973,143.61				\$0.00
								\$999,933.09
TOTAL AMOUNT:								

CONTRACTOR'S PAY REQUEST

2018 STREET IMPROVEMENTS
 CITY OF ROCKVILLE
 BMI PROJECT NO.: W13.115985

DISTRIBUTION:
CONTRACTOR (1)
OWNER (1)
ENGINEER (1)

TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS	\$973,143.61
TOTAL, COMPLETED WORK TO DATE	\$999,933.09
TOTAL, STORED MATERIALS TO DATE	\$0.00
DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED	\$0.00
TOTAL, COMPLETED WORK & STORED MATERIALS	\$999,933.09
RETAINED PERCENTAGE (5%)	\$49,996.65
TOTAL AMOUNT OF OTHER PAYMENTS OR (DEDUCTIONS)	\$0.00
NET AMOUNT DUE TO CONTRACTOR TO DATE	\$949,936.43
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES	\$0.00
PAY CONTRACTOR AS ESTIMATE NO. 1	\$949,936.43

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: Central Specialties Inc.
 6325 Co Rd 87 SW
 Alexandria, MN 56308

By *Nancy Cozart* Name *Accountant* Title
 Date *7/19/18*

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., ENGINEERS, 2040 EAST HWY 12, WILLMAR, MN 56201.

By *Justin L Kan*, CITY ENGINEER

Date *7/25/18*

APPROVED FOR PAYMENT:

OWNER:

By *Scott M. Bole* Name *Administrator* Title *7-31-18* Date

And _____ Name _____ Title _____ Date _____

**City of Rockville, Minnesota
Resolution 2018-29**

Approval of Payment Request No. 1 to Central Specialties Inc.

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS, At the March 14, 2018 Council meeting the Council approved of moving forward with the 2018 Street Project; and

WHEREAS; The Rockville City Council on May 24, 2018 formally approved of awarding the contract to the apparent low bidder Central Specialties Inc. in the amount of \$973,143.61; and

WHEREAS; The Rockville City Council on June 13, 2018 approved of several amendments to the 2018 Street Project adding an additional \$79,800.00 to the project; and

WHEREAS; The City has retained their engineering firm, Bolton and Menk to fully review and approve of all pay request prior to their formal submittal to the City Council; and

WHEREAS; City Engineer Justin Kannas has reviewed Payment Request No. 1 for this project and has provided a recommendation to the City Council for its approval; and

THEREFORE; The Rockville City Council hereby concurs with the City Engineer's recommendation and approves of Payment Request No. 1 to in the amount \$949,936.43 in Appendix A of this resolution.

Adoption by the City Council of the City of Rockville on this 8th day of August, 2018.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator



Real People. Real Solutions.

2040 Highway 12 East
Willmar, MN 56201-5818

Ph: (320) 231-3956
Fax: (320) 231-9710
Bolton-Menk.com

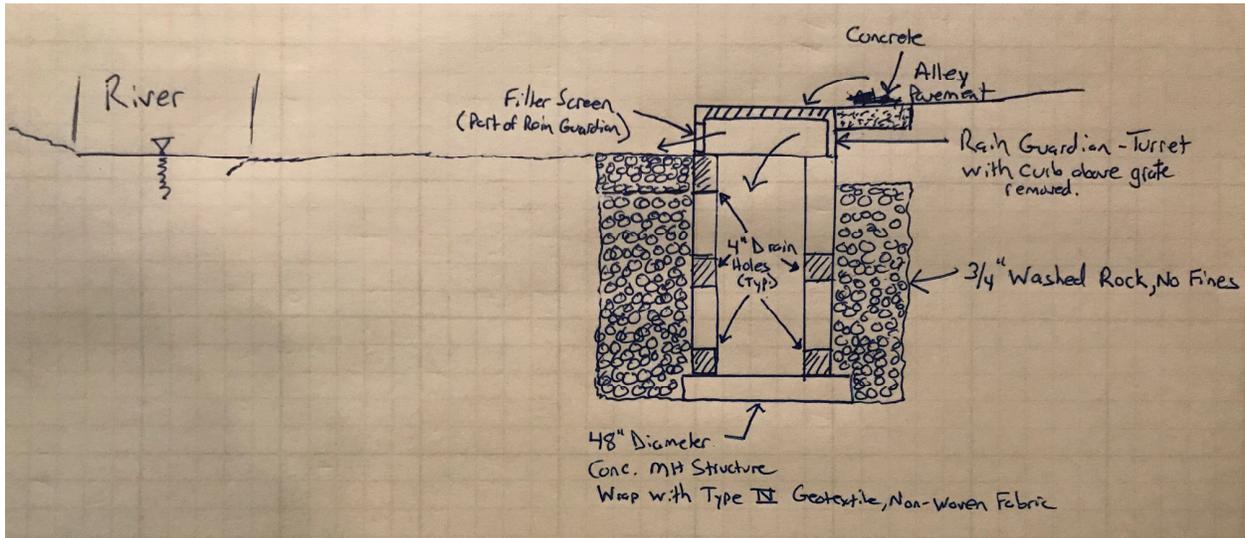
MEMORANDUM

Date: August 3, 2018
To: Honorable Mayor Willenbring and Members of the City Council
Rockville, Minnesota
From: Justin L. Kannas, P.E.
City Engineer
Subject: 2018 Street Improvements – Alley Storm Treatment
Rockville, Minnesota
BMI Project No: W14.115895

The City of Rockville is considering providing some storm water treatment off the west end of the alley located west of Cedar Street. The alley drainage currently drains off the pavement to the northwest, through a combination of gravel and grassy area and into the Mill Creek River. There is minimal elevation difference between the pavement edge and the river edge. Due to the minimal amount of fall, traditional precast stormwater treatment unit options that include an outfall from the unit are limited. Additionally, the area off the edge of the pavement is utilized by larger vehicles turning around at the end of the alley and is also used for snow plowing operations. Therefore, the design needs to maintain a somewhat level surface without curb edges.

Below is a sketch of a concept that we designed that incorporates heavier sediment removal in a sump catch basin structure, removal of finer materials through a screen, and also provides some level of infiltration during lower flows. The runoff from the alley would drop through a grate and into the manhole structure. During lower flows, water would exit through the 4-inch holes and into the surrounding $\frac{3}{4}$ " washed rock and infiltrate into the ground. During higher flows, after the manhole fills up, water would flow through the screen on the back side of the Rain Guardian unit and exit overland to the river. We have not yet obtained quotes from contractors. If the City Council would like to proceed, we will obtain quotes for consideration of award by the City Council.

Treatment Unit Detail



Below is a picture of a Rain Guardian – Turret structure that would be used on top of the manhole structure as shown in the above detail. The portion of the concrete curb above the grate would be removed and concrete would be poured around the outer perimeter of the grate in place of the rip-rap shown in the picture.



JLK/jk

cc: Martin Bode, City Administrator, City of Rockville

Council Action i.e. Appropriations / Transfers / Purchase Requisitions
August 8, 2018

<u>No.</u>	<u>Description of Appropriations / Transfers / Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
1	Salt Shed - Estimated	\$ 50,000	101-43100-	CIP		Yes
2	Braun Intertec - 2018 Street Project Bituminous Testing	\$ 10,731.75	215-43100	Contract Services		Yes
3	Highway 23 Coalition Membership 2019	\$ 1,500.00	101-43100	Dues		Yes
4	Initiative Foundation 2019 Dues	\$ 625.00	101-41000	Dues		Yes

Approved this 8th Day of August, 2018

Duane Willenbring, Mayor

Attest:

Martin M. Bode, Administrator-Clerk

<u>No.</u>	<u>Description of Purchase</u>	<u>Additions or Corrections</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
------------	--------------------------------	---------------------------------	--------------------	----------------------	----------------------------	----------------------------

-

INVOICE



The Science You Build On.

PLEASE REMIT TO

Braun Intertec Corporation
NW 7644 PO Box 1450
Minneapolis, MN 55485

Telephone (952) 995-2000
Fax (952) 995-2020
Tax I.D. 41-1684205

Martin Bode
City of Rockville
229 Broadway Street East
Rockville, MN 56369

Date 7/23/2018
Invoice number B136400
Project ID B1806396
Customer account [23600](#)
Customer PO

2018 Street Improvement

Bituminous Testing Services
82nd Avenue
263rd Street
83rd Avenue
88th Avenue
245 Street
North Chestnut Street
Ahles Road
Sauk River Road
Lake Road
Grand Lake Road
Rockville, MN

For Professional Services rendered through 7/13/2018

1 - MnDOT Testing			
1.1 - Pavement Testing		\$10,338.00	
1.2 - Project Management		\$393.75	
		<hr/>	\$10,731.75
		Total Fees	<u><u>\$10,731.75</u></u>
Amount Previously Invoiced:	\$0.00		
Amount Invoiced to Date:	\$10,731.75		

Please pay from this invoice.
Terms: Due on receipt, 1 1/2% per month after 30 days, 18% annual percentage rate.

Subject: FW: Invoice for Project: B1806396 - 2018 Street Improvement
Attachments: image001.jpg; ATT00001.htm; ATT00002.htm

From: Justin Kannas [<mailto:Justin.Kannas@bolton-menk.com>]
Sent: Thursday, August 02, 2018 11:09 AM
To: Marty Bode
Subject: Fwd: Invoice for Project: B1806396 - 2018 Street Improvement

Marty

I would recommend payment of the attached invoice for the 2018 Street Maintenance Project. The invoice is for plant inspections and materials testing. I received the written reports from Braun yesterday.

If you agree please send payment in the amount shown to Braun.

Please let me know if you have any questions.

Justin Kannas
(763) 478-7609

Begin forwarded message:

From: Zielsdorf, Monica [<mailto:MZielsdorf@braunintertec.com>]
Sent: Thursday, July 26, 2018 3:30 PM
To: mbode@rockvillecity.org<<mailto:mbode@rockvillecity.org>>
Cc: Henkemeyer, Tom
Subject: Invoice for Project: B1806396 - 2018 Street Improvement

Please find attached your invoice for Project B1806396 - 2018 Street Improvement.

If you have any questions about this invoice please don't hesitate to contact Thomas Henkemeyer.

Thank you for your business – we appreciate it very much.

Sincerely,

This email has been scanned by the Symantec Email Security.cloud service.
For more information please visit <http://www.symanteccloud.com>

From: Connie Schmoll <connie@Kandiyohi.com>
Sent: Monday, July 23, 2018 10:33 AM
To: mbode@rockvillecity.org
Cc: Connie Schmoll
Subject: Highway 23 Coalition Membership
Attachments: Highway 23 Membership Levels.pdf; Hwy 23 Coalition Rockville Presentation for Membership 7.17.18.docx

Martin Bode, Administrator
City of Rockville

Thank you for discussing Highway 23 Coalition membership renewal with me this morning. Your membership in 2018 was at the Advocate Level \$1,500

2019 Dues at Advocate level: \$1,500

I have enclosed a summary of the progress made by the Coalition and goals that remain. I also attached the membership level document. Please plan to remain active on the Coalition at the Advocate Level.

Thank you for your consideration.

Connie

Connie Schmoll
Business Development Specialist
Kandiyohi County & City of Willmar Economic Development Commission
222 20th St. SE, PO Box 1783, Willmar, MN 56201
Office: 320-235-7370 Mobile: 320-522-1805
Connie@Kandiyohi.com
www.kandiyohi.com



MEMBERSHIP LEVELS:

Government:	<u>Supporter</u>	<u>Advocate</u>
Counties with Population >35,000	\$ 2,000	\$ 3,000
Counties with Population <35,000	\$ 1,000	\$ 1,500
Cities with Population >7,500	\$ 2,000	\$ 3,000
Cities with Population <7,500	\$ 1,000	\$ 1,500
Townships (Any Size)	\$ 200	\$ 300

Businesses/Organizations:	
Platinum	\$ 1,000
Gold	\$ 500
Silver	\$ 250
Bronze	\$ 100

HWY 23 COALITION CITY OF ROCKVILLE PRESENTATION

This past year has been eventful for transportation funding in Minnesota, for the Corridors of Commerce Program, and for the Coalition.

Trunk Highway 23, the second longest state route in MN, has been an economic, mobility, and safety concern for decades. You may know in July we lost two more people, a husband and wife on motorcycles near Hawick, on one of the four-lane gaps. And, you also know that funding to construct four-lane segments on the Corridor has been sporadic.

Given that it has been several years since the last segment was completed, the Kandiyohi County EDC and other organizations felt it was time to step up our efforts. Last May we began formalizing the Highway 23 Coalition, we elected a Board of Directors, established a membership dues structure, and undertook a membership drive. Since last summer we have had 91 paid members join the association, including 64 businesses, 18 units of government, and various organizations and individuals. We have active members up and down the corridor representing 12 different cities. The City of Rockville joined at the Advocate level. Thank you! What else have we accomplished?

The Coalition submitted applications for both gaps between Willmar and I-94 to the Corridors of Commerce program in late January of this year. On May 1st we were disappointed when the four major projects approved were all in the Twin Cities Metro area. But the Coalition members did not give up, we continued to fight for funding. We had already been communicating with our state elected officials about funding for Hwy 23 in the bonding bill. On January 8th, we presented to a dozen state senators that were members of the Senate Capital Investment Committee at Ridgewater College in Willmar.

In addition, the Coalition had a successful Legislative Reception on March 7th at the State Office Building in St. Paul that was attended by 25 state senators and representatives, plus staff. Our Annual Meeting held two days later, was attended by over 80 people at the Blue Heron Restaurant in Cold Spring, including Congressman Peterson, Congressman Emmer, Lt. Gov. Fischbach and other elected officials.

The Coalition worked very hard to encourage passage and the signing of the 2018 bonding bill that included road funding as well as other important projects in this region. We literally had hundreds of e-mails and phone messages sent to the leadership in St. Paul by our Coalition membership. That made an impact for House and Senate leadership and for the Governor. There was also serendipity with Kelly Morrell being the Governor's fishing guide and a member of the Hwy 23 Coalition.

Even when we were not in the earlier drafts of the 2018 bonding bill, we continued to persevere. Finally, on Sunday, May 20th at almost midnight, the MN Legislature approved the bonding bill with \$105 million for both gaps on Hwy 23! We were elated, but continued to press because the Governor needed to sign the bill and not line-item veto the Corridors of Commerce money. Finally, the morning of May 30th Governor Dayton signed the bill with money for Hwy 23.

We believe that it is important for the Coalition to be visible in St. Paul and Washington, D.C., and that we need to be assertive in pursuing funding. In late May, a dozen Coalition members went to Washington D.C. to meet with our delegation and staff. We were lobbying for federal funds for the Highway 23 Corridor and to have Hwy 23 added to the federal freight corridor network.

Minnesota's congressional delegation encouraged the Coalition to expand its scope to a border-to-border focus—to reach out to other communities along the Corridor, including the cities of Duluth and Sioux Falls. We think more partners will strengthen our voice. And the Coalition's efforts have gotten the attention of other communities. Two weeks ago I presented to the Benton County Commissioners—they are interested in joining.

The Hwy 23 Coalition, with a lot of help from many partners, secured funding in the bonding bill to fill the seven-mile south gap and the nine-mile north gap. But we are not done yet. We need to hold the State accountable to ensure those projects are completed as promised.

Additionally, there are other critical improvements that are needed on Hwy 23 corridor. Beyond the two four-lane gaps, we are asking member cities and counties to let us know their other top priorities on Hwy 23. For instance, it might include: extending the four-lane from Hwy 71 on the south side of Willmar to the new County 5/55 bridge, or adding safety features to the on and off ramps at Interstate 94, or something else.

What I am asking you is to renew your membership in the Coalition. You've had a good return on your investment. I would be happy to answer questions that you might have and attend your city council meeting to talk about the membership. Thank you for your consideration.



JUL 30 2018

Memorandum

To: Mayor Duane Willenbring, City of Rockville
From: Gary Carlson, Director, Intergovernmental Relations, League of Minnesota Cities
Date: July 30, 2018
Re: League of Minnesota Cities Legislators of Distinction for 2018

Representative Jeff Howe, who represents your city at the state legislature, has been selected as a League of Minnesota Cities Legislator of Distinction for 2018. The League's Board of Directors recognized a total of 25 legislators this year, including 14 House members and 11 Senate members, for their actions and leadership on a wide variety of legislative issues of importance to cities across our state. **The enclosed letter describes the specific reasons your legislator was chosen for this recognition.** A copy of this letter and a printed certificate was sent to your legislator.

Please share this recognition with your city council and the public at your next council meeting. We also encourage you to share this information with your local newspaper. Publicly acknowledging legislators for their support of city-friendly legislation helps to continue strengthening the partnership between state and local government officials in Minnesota.

If you have any questions, please feel free to contact Gary Carlson, Director of IGR at the League of Minnesota Cities at gcarlson@lmc.org, (651) 281-1255, or toll-free at 800-925-1122. To read the complete list of all 25 legislators who received this designation, see the *Cities Bulletin* article online at www.lmc.org/lod.

Thank you, in advance, for your consideration and your support of the League's Legislators of Distinction recognition program.

Enclosure



JUL 30 2018

CONNECTING & INNOVATING
SINCE 1913

July 23, 2018

The Honorable Jeff Howe
527 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd.
St. Paul, MN 55155

Dear Representative Howe,

On behalf of our 833 member cities, I want to thank you for your efforts this past legislative session and to recognize you as a League of Minnesota Cities Legislator of Distinction for 2018.

League staff and member city officials appreciate your accessibility and your consultation with us on legislation affecting cities. Specifically, our members appreciate you authoring legislation that provides \$25 million in undesignated funds for the Local Road Improvement Program. The League also appreciates your consistent communication with us regarding our positions.

Our members know that in order to be successful in serving our common constituents, state and city officials must work together as partners to reach solutions that meet the unique needs of rural, suburban, and urban communities all across Minnesota. City leaders also understand that without the support of legislative leaders like you, this state-local partnership would not be possible.

To acknowledge your contributions last session, mayors of each city in your legislative district will receive notification of your recognition. A press release will also be issued to media in your area. City officials and League staff look forward to continuing to work with you in the future.

Sincerely,

Heidi Omerza
Councilmember, City of Ely
President, League of Minnesota Cities

Enclosure

Tri-City Cable Commission Meeting
July 25, 2018
5:00 p.m.
Rocori High School District Meeting Room

AGENDA

Call to Order

Roll Call

Approval of Agenda

Additions, Deletions

Approval of Minutes for April 25, 2018 meeting

Update on Cold Spring representative – Kris (?)

Financial Report – Kris Dockendorf

Program Director's Report

- Update on channel makeover
- Update on live broadcasting
- Update on YouTube participation
- Update on part time employee
- Update on equipment for CS, Rockville, Richmond

Old Business – Employee evaluation date set (?)

- Review of by-laws
- Update of fiber – Brian

Other business

Next meeting October 24, 2018

Tri-City Cable TV Commission
June 30, 2018 Budget Report

OPERATING BUDGET

<u>Expense Description</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>QTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u> <u>Balance</u>
Wages & Taxes	40,314.23	42,642.94	53,175.00	14,025.52	25,001.91	28,173.09
Additional wages & taxes			6,059.65			6,059.65
PT Wages & taxes			8,477.00			8,477.00
Other taping wages	4,735.00	4,875.00	4,800.00	1,990.00	4,010.00	790.00
Meeting wages	775.00	825.00	900.00	375.00	625.00	275.00
Workers Comp Ins.	191.00	207.00	225.00		200.00	25.00
Unemployment Ins.	48.64	62.00	80.00	24.00	42.00	38.00
Equipment purchases	2,397.00	2,520.96	2,500.00	1,754.70	2,222.75	277.25
Equip. Repairs	96.51		500.00			500.00
Scholarships	1,500.00	1,500.00	1,500.00		1,500.00	0.00
Software & Supplies	1,327.69	1,229.97	1,500.00	40.78	542.90	957.10
Property Ins.	1,668.00	1,624.00	1,700.00		1,592.00	108.00
Administrative Services	600.00	600.00	600.00	150.00	300.00	300.00
Capital Improvement Fund	7,000.00	7,000.00	7,000.00			7,000.00
Consulting		1,803.09	2,000.00	1,427.52	1,427.52	572.48
MACTA conference	602.00	432.96	600.00	633.30	633.30	-33.30
Donations	75.60	500.00	0.00			0.00
	61,330.67	65,822.92	91,616.65	20,420.82	38,097.38	53,519.27

Revenue Description

Franchise Fees	95,752.75	101,427.35	101,500.00	25,100.20	50,767.59	50,732.41
Interest on Checking	106.48	131.76	120.00	26.67	50.45	69.55
Prop. & W/C Ins. Rebates	1,112.00	265.00	400.00			400.00
Equip. sales & rebates			0.00			0.00
Miscellaneous	129.79		0.00		51.41	-51.41
Selling of videos	2,439.00	1,461.00	1,500.00	106.00	463.00	1,037.00
	99,540.02	103,285.11	103,520.00	25,232.87	51,332.45	52,187.55
Net Working Income	38,209.35	37,462.19	11,903.35	4,812.05	13,235.07	1,331.72

CAPITAL EXPENDITURE BUDGET

<u>Capital purchases:</u>	<u>2018</u> <u>Budget</u>	<u>QTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u> <u>Balance</u>

CAPITAL IMPROVEMENT FUND

	<u>Additions</u>	<u>Subtractions</u>	<u>Balance</u>
Dec. 31, 2011-2015	35,000.00		35,000.00
Dec. 31, 2016	7,000.00		42,000.00
Dec. 31, 2017	7,000.00		49,000.00

Tri-City Cable TV Commission - List of Bills through 6-30-18

<u>Check No.</u>	<u>Amount</u>	<u>Name</u>	<u>Comment</u>
2707	567.96	Dave Girtz	consulting
2708	330.00	Barb Fuchs	taping
2709	35.00	Tyler Stewart	taping
2710	35.00	Jonathan Nelson	taping
2711	160.00	Josh Eisenschenk	taping
2712	70.00	Angie Mueller	taping
2713	2,429.99	Brad Busse	April wages
2714	236.00	Todd Spychala	consulting
2715	1,102.64	Capital One	camcorders, tripods
2716	200.00	Dave Hinkemeyer	taping
2717	140.00	Chase Botten	taping
2718	186.04	Dave Girtz	consulting
2719	25.00	Roger Schmidt	4-25-18 mtg.
2720	25.00	John Kahlert	4-25-18 mtg.
2721	25.00	Larry Hokanson	4-25-18 mtg.
2722	25.00	Cyril Erkens	4-25-18 mtg.
2723	25.00	Brian Michalski	4-25-18 mtg.
2724	50.00	Kris Dockendorf	4-25-18 mtg.
2725	234.79	Dave Girtz	consulting
2726	70.00	Angie Mueller	taping
2727	3,204.76	Brad Busse	May wages & backpay
2728	202.73	Dave Girtz	consulting
2729	400.00	Dave Hinkemeyer	taping
2730	280.00	Chase Botten	taping
2731	527.90	Capital One	MACTA conf, ink, cable
2732	89.71	Brad Busse	mileage to conference
2733	70.00	Angie Mueller	taping
2734	2,705.95	Brad Busse	June wages
2735	100.00	Josh Eisenschenk	taping
2736	100.00	Jonathan Nelson	taping
2737	708.53	Capital One	shotgun kit, hotel
2738	25.00	Brian Michalski	5-9-18 mtg.
2739	25.00	Roger Schmidt	5-9-18 mtg.
2740	25.00	Larry Hokanson	5-9-18 mtg.
2741	25.00	Cyril Erkens	5-9-18 mtg.
2742	25.00	John Kahlert	5-9-18 mtg.
2743	25.00	City of Richmond	5-9-18 mtg.
2744	50.00	Kris Dockendorf	5-9-18 mtg.
2745	150.00	City of Cold Spring	admin.services
	488.90	PERA	Apr.
	923.30	IRS	Apr.
	667.76	PERA	May
	1,355.76	IRS	May
	548.58	PERA	June
	1,049.52	IRS	June
	651.00	State of MN	state taxes
	<u>24.00</u>	MN UI	unemployment
	20,420.82		

**TRI-CITY CABLE TV COMMISSION
27 RED RIVER AVENUE SOUTH
COLD SPRING, MINNESOTA 56320**

FINANCIAL STATEMENT FOR QUARTER ENDED 6-30-18

Account balance on 3-31-18	\$63,057.35
Interest	\$26.67
Receipts	\$25,206.20
Disbursements	\$20,420.82
Account balance on 6-30-18	\$67,869.40

Investments:

#70034	State Bank of Cold Spring	13,448.10	0.90%	Due 4-20-20
#82934-1	C.M. Fed. Credit Union	23,948.96	1.15%	Due 1-27-21
#82934-2	C.M. Fed. Credit Union	13,642.20	1.00%	Due 11-17-18
#82934-3	C.M. Fed. Credit Union	30,492.15	1.40%	Due 4-14-22
#26946	State Bank of Richmond	16,500.41	0.80%	Due 5-12-19
#82934-4	C.M. Fed. Credit Union	50,506.03	1.75%	Due 11-3-22
Money Market Fund at Credit Union		15.00		
		<u>148,552.85</u>		

Total Cash & Investments **\$216,422.25**

Wednesday, May 9, 2018
Rocori Media Center
Tri-City Cable Commission Meeting Minutes

Present: Brian Michalski, Roger Schmidt, Larry Hokanson, Cyril Erkens, John Kahlert, Tesa Tomaschett, Kris Dockendorf, Brad Busse. Absent: Shannon Miller & Scott Staska.

Financials statement for quarter ending 3-31-18: Roger motion, Cyril 2nd , approved.

Brad Busse Insurance: Brad reported that he had checked with MNSure, and increasing his pay by the \$2.53/hour that had been discussed would increase his premiums a bit, bringing them to \$300/month, which is almost exactly what the pay increase will net for Brad. Tesa Tomaschett motioned to increase Brad's pay by \$2.53/hour, retro to March 1, 2018, seconded by Larry Hokanson and carried.

Discussed the Joint Powers Agreement, and a number of changes that need to be made were pointed out. Kris Dockendorf volunteered to send out a red-lined version with the proposed changes, and everyone can bring any further suggestions to the next meeting for discussion.

Roger Schmidt motioned to adjourn at 5:55 p.m., seconded by John Kahlert, carried.

Meeting was called to order by Brian Michalski at 5:24

Members present: Roger Schmidt, Kris Dockendorf, John Kahlert, Larry Hokanson, Cyril Erkens, Brian Michalski and Brad Busse. Absent: Tesa Tomaschett, Shannon Miller and Scott Staska.

Approval of the agenda. Cyril moved, Roger seconded. Passed unanimously.

Approval of the January 24, 2018 minutes. Cyril moved, John seconded. Passed unanimously

Discussion on updating the Cold Spring representative. The possible departure of Scott Staska was discussed, and options for his replacement were proposed. The representative from Cold Spring is chosen by the Cold Spring City Council, and if Staska departs, it would be up to them to name a replacement. Brian reported that he had spoken to Scott, who expressed interest in remaining on the Commission, if the Council would want him to. The Commission discussed and informally agreed that when it comes time to the Council to make the decision, they would support keeping Scott on the Commission, and they asked Kris to pass this along to the City Council. At this point, the pending update of the commission Joint Powers Agreement was mentioned, and if the agreement is amended, this would give the city council the option of not having to choose only a city council member or resident of the community. If the agreement is amended and approved by the communities, an employee of the city or even an interested party could be named.

It was decided to wait and see about Staska's status and determine a course of action to be discussed at the July meeting.

The Financial Report was presented by Kris Dockendorf. Due to mechanical difficulties, the quarterly figures were not available, but Kris shared the 2018 Operating Budget which was discussed. The proposed budget showed a surplus, and a \$2,000 entry for Consulting was added. Roger motioned to approve the 2018 budget with the \$2,000 addition for consulting, seconded by Larry and approved.

Kris shared her research into providing the program director with health benefits. One option would be to increase the Program Director's pay by \$2.53 per hour, which is \$5,262 annually, and Brad would continue to purchase his own insurance. She further recommended that Brad check with MNSure to see what affect this pay increase might have on his premiums, so that we make sure the pay increase isn't cancelled out by increased premiums.

Kris also got an estimate to purchase a policy for Brad through Health Partners, which would cost \$11,980 per year. The Commission felt that the \$2.53 pay increase made more sense, and Brad was instructed to contact MNSure to check on whether this would affect his premiums. It was suggested he do this as soon as possible, and if we decide to hold a special meeting in May to discuss the Joint Powers Agreement, we would continue the health insurance discussion at that time.

Brad presented the Program Director's report. Additional cameras and tripods were purchased for the video production class, as well as an additional external hard drive for storage. Brad provided feedback on audience response to providing all programming on the Tri City YouTube channel, and shared that numbers showed viewers were watching, especially school board meetings.

Brad provided an update on the addition of a part time employee. Josh Eisenshenk was offered the job, but his plans for summer work are unknown, so it was decided that he would continue as a free lance person until that is resolved. When Josh is taping meetings, he will be paid at the established videographer pay. Roger motioned, seconded by John to pay Josh \$11.00 per hour when Brad is training him on studio work or when he is filling in for Brad during an absence. Motion passed unanimously.

A discussion of the possibility of purchasing or sharing in the purchase of new equipment for the city council chambers began. Brad shared that new microphones for both Richmond and Cold Spring would result in better audio as well as quicker set up and take down. Rockville has adequate audio presently, but the possibility of

upgrading their cameras was discussed. The commission gave the okay for Brad to price out microphone and present the proposal to Richmond and Cold Spring and to discuss with the Rockville city administrator the cost of upgraded cameras. Brad was also instructed to ask the Cold Spring and Richmond to pay for the new microphones, and Rockville to pay for the three new cameras.

Brad also requested a new main computer. The present computer is 8 plus years old, and a newer computer would speed up workflow. Brian suggested looking into pricing a new computer. Roger proposed spending up to \$2,500. Seconded by Cyril. Passed unanimously.

OLD BUSINESS:

An employee evaluation for the program director was tabled until the possibility of a commission replacement was settled.

Brian provided bids for running fiber from the school to the press box at the football field. The cost would be \$19,739.79. Roger proposed accepting the bid and beginning the process. Larry seconded. Passed unanimously.

A special meeting to review the commission Joint Powers Agreement was proposed and set for May 9, 2018 at 5 pm at Rocori High School.

The next regular commission meeting proposed for July 25, 2018 at 5 p.m.

Meeting adjourned at 6:35

