

CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

AGENDA
WEDNESDAY, SEPTEMBER 9, 2020
ROCKVILLE CITY HALL
5:00 P.M.

1. **Call to Order** Roll Call-JT.BB.DW.DS.BH
2. **Work Session**
 - a) 2021 Budget 44
 - b) Stickney Hill
 - c) Maine Prairie Township Fire Contract 2
 - d) Public Works Building
 - e) Agate Beach Road Gravel
 - f) Council/Public Interaction (time permitting)
 - g) 5:45 p.m. Public Comment (3) Minute Limit (no sharing/allotting of minutes)
- Council Meeting 6:00 p.m.**
3. **Pledge of Allegiance**
4. **Roll Call** – (Silence Electronic Devices)
5. **Additions/Approval of Agenda** CA
6. **Approval of August 2020 Bills Paid** - (note any conflict of interest bills) CA 4
7. **Consent Agenda** (approved with one motion) CA 20
 - a) Approval Rockville City Council Minutes of August 12 and August 31, 2020
 - b) Acknowledge August 2020 Building Permits
 - c) Acknowledge August 2020 Sheriff's Report
8. **Department Reports**
 - a) Planning Commission
 - 1) Resolution 2020-32 Approving of Qualified Minor Subdivision for Jesse L. Johnson with Declaration of Restriction CA 28
 - b) Sheriff's Report FYI
 - c) Emergency Management FYI
 - d) Engineering
 - e) Public Works
9. **Administration**
10. **Council Action**
 - a) Resolution 2020-33 Adoption of the 2021 Preliminary Tax Levy CA 43
 - b) Remove Declaration of Restriction-Hansen Property PIN 76.42241.0200 CA 46
 - c) Agate Beach Road Gravel
 - d) Allocations and Payments CA 55
11. **Public Hearing – Zoning Ordinance Amendment to Section 31**
 - a) Ordinance 2020-110 CA 56
Amending Certain Sections of the City of Rockville Zoning Code
12. **Other**
13. **Adjourn**



CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620

Duane Willenbring, Mayor
Bill Becker, Councilor
Brian Herberg, Councilor
Don Simon, Councilor
Jerry Tippelt, Councilor

Martin M. Bode, City Administrator
Judy Neu, Finance Clerk
Gene Van Havermaet, Public Works
Director
Fabian Tomaschett,
Maintenance/Mechanic
Debbie VanHeal, Administrative Assistant

*Rockville City is an equal opportunity
provider and employer*

January 13, 2021

Maine Prairie Township
7551 Dellwood Road
Kimball, MN 55353

RE: FIRE PROTECTION

Enclosed are two copies of your revised 3-year fire protection contract for the period of April 1, 2021 to March 31, 2024. Please sign both copies, affix your corporate seal, and return one copy to me.

If you have any questions, please do not hesitate to contact me. Thank you for allowing the City of Rockville to provide fire protection to your area.

Sincerely,

DRAFT

Martin M. Bode
City Administrator/Clerk
City of Rockville

Enclosure

AGREEMENT

THIS AGREEMENT, made and entered into this First day of April, 2020 by and between the City of Rockville, a Municipal corporation of Stearns County, Minnesota and the Township of Maine Prairie, a Municipal corporation of Stearns County, Minnesota.

WHEREAS, the second party, deeming it advisable to have available for the benefit of the residents of said Township, services of the first party's fire department, and the electors of said town having pursuant to law, provided a fund for the furnishing of such service and,

WHEREAS, the first party has by appropriate action authorized its President or Mayor and Recorder to enter into a contract with the second party for the furnishing of said service.

NOW, THEREFORE, it is mutually agreed between the parties hereto, that for a period of 3 years from and after the date hereof, the Fire Department of the first party will answer any and all fire calls of the residents in the following sections of Maine Prairie Township: Sec. 5,6, W-1/4 of 4, N-1/2 of 7, 8, 31, 32, 33, 34, 35, 36 & North Shore of Goodner's Lake and will respond to such calls with suitable firefighting apparatus manned by at least three members of the Fire Department, who will render all assistance possible in the saving of life and property. In consideration of said services, second party agrees to pay as follows:

- Year 1 – 25,750.00
- Year 2 – 26,523.00
- Year 3 – 27,318.00

Total yearly fee is due and payable in full by April 1 of each year.

It is understood and agreed however, that at times multiple calls for service, weather and road conditions through the various seasons of the year can and no doubt will interfere in the rendering of such service, in which event, failure to furnish the service herein agreed upon, shall not be taken to be a breach of this agreement. This Agreement shall not create a private cause of action against the City of Rockville Fire Department if it is unable to response to a call in a timely manner.

It is further agreed that either party may terminate this agreement by providing the other party with a written notice 90 days prior to the termination date. The yearly fee will be prorated to the termination date. The parties shall determine and settle the fees within 30 days of the termination date.

CONTRACT DATE: April 1, 2021 To March 31, 2024.

IN WITNESS WHEREOF, the respective parties have caused this instrument to be executed by respective officers thereof and the respective seals of the parties to be affixed hereon.

TOWNSHIP OF MAINE PRAIRIE, A MUNICIPAL CORPORATION OF STEARNS COUNTY

In presence of:

DRAFT

_____ CHAIRMAN Date: _____

_____ CLERK/TREASURER Date: _____

CITY OF ROCKVILLE, A MUNICIPAL CORPORATION OF STEARNS COUNTY.

_____ MAYOR Date: _____

_____ ADMINISTRATOR/CLERK Date: _____

CITY OF ROCKVILLE

***Check Detail Register©**

AUGUST 2020

			Check Amt	Invoice	Comment
10600 GCB Checkbook-MM					
Paid Chk#	001503E	8/11/2020	PERA		
G 101-21704	PERA		\$1,694.37		RETIRE CONTR-
	Total PERA		\$1,694.37		
Paid Chk#	001504E	8/11/2020	MN REVENUE		
G 101-21702	State Withholding		\$651.94		STATE TAX W/H-
	Total MN REVENUE		\$651.94		
Paid Chk#	001505E	8/11/2020	EFTPS-ELECTRONIC FED TAX PMT		
G 101-21701	Federal Withholding		\$1,789.62		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$2,002.34		FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$3,791.96		
Paid Chk#	001506E	8/12/2020	PAYMENT SERVICE NETWORK		
E 101-46300-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 601-49440-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 602-49490-210	Operating Expenses		\$1.24		Monthly Credit Card fee
E 101-41000-210	Operating Expenses		\$1.23		Monthly Credit Card fee
	Total PAYMENT SERVICE NETWORK		\$4.95		
Paid Chk#	001507E	8/26/2020	PERA		
G 101-21704	PERA		\$1,694.37		RETIRE CONTR-
	Total PERA		\$1,694.37		
Paid Chk#	001508E	8/26/2020	MN REVENUE		
G 101-21702	State Withholding		\$644.07		STATE TAX W/H-
	Total MN REVENUE		\$644.07		
Paid Chk#	001509E	8/26/2020	EFTPS-ELECTRONIC FED TAX PMT		
G 101-21701	Federal Withholding		\$1,634.70		FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,979.84		FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$3,614.54		
Paid Chk#	020023	8/5/2020	ADVANCE AUTO PARTS		
E 101-45122-220	Repair/Operating Expense		\$43.12		Flasher fuse, rubber patch kit, fuse for tym tractor,Welding Helmet -Battery
E 101-43100-220	Repair/Operating Expense		\$59.59		Falsher relay Unit 2, shop supplies blade, insulating & seal wrap
	Total ADVANCE AUTO PARTS		\$102.71		
Paid Chk#	020024	8/5/2020	AIS CONSULTING SERVICES		
E 221-41000-310	Other Professional Services		\$600.00	080420	07/30/20 Starry Sonewort #2
	Total AIS CONSULTING SERVICES		\$600.00		
Paid Chk#	020025	8/5/2020	ALL STATE TRAFFIC CONTROL INC		
E 101-43100-211	Signs		\$480.00	072720	12 - 8' Galvaized Post
	Total ALL STATE TRAFFIC CONTROL INC		\$480.00		
Paid Chk#	020026	8/5/2020	CENTRAL MCGOWAN, INC		
E 101-42200-219	Fire Rescue Supplies		\$44.64	89036	MEDICAL OXYGEN/RENT-FIRE DEPT
	Total CENTRAL MCGOWAN, INC		\$44.64		
Paid Chk#	020027	8/5/2020	GOPHER STATE ONE-CALL		

CITY OF ROCKVILLE

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AUGUST 2020

			Check Amt	Invoice	Comment
E 602-49490-291	Locates		\$29.03		LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$29.02		LOCATE TICKETS-WTR DEPT
Total GOPHER STATE ONE-CALL			\$58.05		
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Paid Chk#	020028	8/5/2020	HAWKINS WTR TREATMENT GRP INC		
E 601-49440-217	PL LK Chemicals/Chem Products		\$10.00		Chlorine Cylinder
E 601-49440-216	Chemicals/Chem Products		\$10.00		Chlorine Cylinder
Total HAWKINS WTR TREATMENT GRP INC			\$20.00		
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Paid Chk#	020029	8/5/2020	HERBERG CONSTRUCTION		
E 101-43100-327	Blading Roads		\$370.50	166	131st, Rausch, 230th, Glacier
Total HERBERG CONSTRUCTION			\$370.50		
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Paid Chk#	020030	8/5/2020	JOVANOVIH DEGE & ATHMANN		
E 602-49490-304	Legal Fees		\$8,545.37		To be reimb from Stickney's Legal Settmnt
Total JOVANOVIH DEGE & ATHMANN			\$8,545.37		
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Paid Chk#	020031	8/5/2020	LEAGUE OF MN CITIES INS TRUST		
E 601-49440-151	Worker s Comp Insurance Prem		\$452.50		07/01/20 - 12/31/20 WCI Prem
E 602-49490-151	Worker s Comp Insurance Prem		\$567.00		07/01/20 - 12/31/20 WCI Prem
E 101-42200-151	Worker s Comp Insurance Prem		\$3,340.50		07/01/20 - 12/31/20 WCI Prem
E 101-41800-151	Worker s Comp Insurance Prem		\$623.00		07/01/20 - 12/31/20 WCI Prem
E 101-45122-151	Worker s Comp Insurance Prem		\$577.00		07/01/20 - 12/31/20 WCI Prem
E 101-41110-151	Worker s Comp Insurance Prem		\$20.25		07/01/20 - 12/31/20 WCI Prem
E 101-46300-151	Worker s Comp Insurance Prem		\$20.25		07/01/20 - 12/31/20 WCI Prem
E 101-43100-151	Worker s Comp Insurance Prem		\$3,295.00		07/01/20 - 12/31/20 WCI Prem
G 601-13000	Prepaid Expenses		\$452.50		01/01/21 - 06/30/21 WCI Prem
G 602-13000	Prepaid Expenses		\$567.00		01/01/21 - 06/30/21 WCI Prem
G 101-13000	Prepaid Expenses		\$7,876.00		01/01/21 - 06/30/21 WCI Prem
Total LEAGUE OF MN CITIES INS TRUST			\$17,791.00		
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Paid Chk#	020032	8/5/2020	M-R SIGN CO INC		
E 101-43100-211	Signs		\$167.10	209030	25 Roadway Boundary Markers
Total M-R SIGN CO INC			\$167.10		
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Paid Chk#	020033	8/5/2020	WENNER COMPANY INC		
E 602-49490-220	Repair/Operating Expense		\$19.65		Bolts/nuts/screws/anchor to Secure a manhole cover
Total WENNER COMPANY INC			\$19.65		
<hr/>					
Paid Chk#	020034	8/5/2020	XCEL ENERGY		
E 101-45122-381	Electric Utilities		\$11.25		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$672.88		STREETLGHTS
E 601-49440-381	Electric Utilities		\$31.24		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$31.24		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities		\$31.24		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$267.96		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$377.53		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities		\$57.96		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities		\$54.98		229 BROADWAY
E 101-41800-381	Electric Utilities		\$54.99		229 BROADWAY
E 101-43100-381	Electric Utilities		\$54.99		229 BROADWAY
E 101-46300-381	Electric Utilities		\$54.99		229 BROADWAY
E 601-49440-381	Electric Utilities		\$54.99		229 BROADWAY

CITY OF ROCKVILLE

09/03/20 8:52 AM

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			Check Amt	Invoice	Comment
E 602-49490-381	Electric Utilities		\$54.99		229 BROADWAY
E 101-41110-381	Electric Utilities		\$54.99		229 BROADWAY
E 101-42200-381	Electric Utilities		\$314.09		24001 FIRE HALL DR
Total XCEL ENERGY			<u>\$2,180.31</u>		
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Paid Chk# 020035	8/13/2020	BECKER, BILL			
E 101-41410-104	Seasonal/Temp/Committee		\$225.50		Primary Election, Pick-up Supplies, Training
Total BECKER, BILL			<u>\$225.50</u>		
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Paid Chk# 020036	8/13/2020	BLUE CROSS BLUE SHIELD OF MN			
G 101-21705	Health Insurance		\$270.30		EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins		\$1,081.25		EMPLOYER PD HEALTH INS.
Total BLUE CROSS BLUE SHIELD OF MN			<u>\$1,351.55</u>		
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Paid Chk# 020037	8/13/2020	COLD SPRING RECORD INC			
E 101-41410-210	Operating Expenses		\$43.31	43003	Publish Filing for Positions & PAT
Total COLD SPRING RECORD INC			<u>\$43.31</u>		
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Paid Chk# 020038	8/13/2020	COLDSRING			
E 101-43100-328	Graveling Roads-Hauling Gravel		\$34.64		Crush granite Chapel St
Total COLDSRING			<u>\$34.64</u>		
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Paid Chk# 020039	8/13/2020	FREIGHTLINER OF ST CLOUD			
E 101-43100-220	Repair/Operating Expense		\$5,396.22	194006097	Unit 168 Repair & DOT
Total FREIGHTLINER OF ST CLOUD			<u>\$5,396.22</u>		
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Paid Chk# 020040	8/13/2020	INSPECTRON INC.			
E 101-46300-305	Building Inspection Fees		\$2,732.46		Building Inspection & review
Total INSPECTRON INC.			<u>\$2,732.46</u>		
<hr/>					
Paid Chk# 020041	8/13/2020	JOVANOVICH DEGE & ATHMANN			
E 602-49490-304	Legal Fees		\$1,140.00	19646	Stickney (Reimb from Prop Owner)
E 101-41110-304	Legal Fees		\$418.00	19646	Prep attend council meeting, draft article for paper
E 101-46300-304	Legal Fees		\$76.00	19646	DNR Shoreland Violations, Review Enforcement letter
E 101-41000-304	Legal Fees		\$57.00	19646	Mailing Address Issue
E 101-41000-304	Legal Fees		\$38.00	19647	Harstad Travel Plaza Development
Total JOVANOVICH DEGE & ATHMANN			<u>\$1,729.00</u>		
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Paid Chk# 020042	8/13/2020	KAY JOHNSON			
E 101-41410-104	Seasonal/Temp/Committee		\$121.00		Primary Election, Training
Total KAY JOHNSON			<u>\$121.00</u>		
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Paid Chk# 020043	8/13/2020	KIESS BROS			
E 101-43100-212	Gas & Oil		\$293.22		Fuel Streets
E 101-45122-212	Gas & Oil		\$87.02		Fuel Parks
E 601-49440-212	Gas & Oil		\$39.71		Fuel Water
E 602-49490-212	Gas & Oil		\$39.72		Fuel Sewer
E 101-42200-212	Gas & Oil		\$42.04		Fuel Fire Dept
Total KIESS BROS			<u>\$501.71</u>		
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Paid Chk# 020044	8/13/2020	MIDCO			
E 101-42200-323	Internet/E-mail/Web Site		\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$9.44		CITY HALL

CITY OF ROCKVILLE

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AUGUST 2020

			Check Amt	Invoice	Comment
E 602-49490-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$9.48		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
Total MIDCO			\$160.00		
<hr/>					
Paid Chk# 020045	8/13/2020	M-R SIGN CO INC			
E 101-43100-211	Signs		\$233.91	209199	8 911 SIGNS (6002, 6012, 6024,6036,6037,6048,6055 & 6066)
Total M-R SIGN CO INC			\$233.91		
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Paid Chk# 020046	8/13/2020	SCHAEFER S AUTO ELECTRIC,INC			
E 101-43100-220	Repair/Operating Expense		\$124.00	70031	Propatch trailer battery
Total SCHAEFER S AUTO ELECTRIC,INC			\$124.00		
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Paid Chk# 020047	8/13/2020	SCHMITZ, JOANNE			
E 101-41410-104	Seasonal/Temp/Committee		\$198.00		Primary Election, Training
Total SCHMITZ, JOANNE			\$198.00		
<hr/>					
Paid Chk# 020048	8/13/2020	STEARNS CO RECORDER OFFICE			
E 101-46300-429	Recording of Legal Documents		\$46.00		76.41720.0452 Creative Capital Holding CUP Proceedings
Total STEARNS CO RECORDER OFFICE			\$46.00		
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Paid Chk# 020049	8/13/2020	STEARNS ELECTRIC ASOC INC			
E 101-42500-381	Electric Utilities		\$31.00		5452511 Lake Rd Siren
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 Co Side Addn St Lights
E 601-49440-381	Electric Utilities		\$229.00		10052700 Walnut Cir Water Tow
E 101-43100-387	Street Lighting-Electricity		\$44.00		10232500 Co Rd140/H23 St Light
E 101-43100-387	Street Lighting-Electricity		\$45.00		10232600 Co Rd8/H23 St Lights
E 602-49490-381	Electric Utilities		\$101.00		10405800 Co Rd 8 Lift Station
E 602-49490-381	Electric Utilities		\$207.00		10405900 Co Rd 6 Lift Station
E 602-49490-381	Electric Utilities		\$285.00		10406000 Prairie Dr Lift Stati
E 602-49490-381	Electric Utilities		\$75.00		10440600 Pleasant Lk Lift Stat
E 601-49440-382	PL LK Electric Utilities		\$47.70		10543000 79th Ave Pump House
E 601-49440-382	PL LK Electric Utilities		\$360.00		10516700 Pleasant Rd Pump Hous
E 101-43100-387	Street Lighting-Electricity		\$29.00		10453000 St Lights Prairie Dr
E 101-43100-387	Street Lighting-Electricity		\$71.00		10549600 St Lights Brentwood
E 101-43100-387	Street Lighting-Electricity		\$45.00		11633200 St Lights Co Rd6/Hw23
E 101-42500-381	Electric Utilities		\$27.00		12490100 9102 220th St Siren
E 602-49490-381	Electric Utilities		\$27.00		12505300 1340 Prairie Dr Flume Meter
Total STEARNS ELECTRIC ASOC INC			\$1,718.70		
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Paid Chk# 020050	8/13/2020	UNIVERSITY OF MN FOUNDATION			
E 221-41000-310	Other Professional Services		\$500.00		St Anthony Falls Healthy Waters Initiatives fund (SAFL) #23587
Total UNIVERSITY OF MN FOUNDATION			\$500.00		
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Paid Chk# 020051	8/13/2020	VOSS PLUMBING & HEATING INC			
E 602-49490-210	Operating Expenses		\$10,000.00	77537	Parshall Flume Meter (Council Approved 07/27/20)

CITY OF ROCKVILLE

***Check Detail Register©**

AUGUST 2020

			Check Amt	Invoice	Comment
E 602-49490-210	Operating Expenses		\$1,000.00	78572	Install 4" " vent from existing Cleanout of to the Flume control Panel
Total VOSS PLUMBING & HEATING INC			\$11,000.00		
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Paid Chk#	020052	8/13/2020	WEST CENTRAL SANITATION, INC		
E 101-42200-384	Refuse/Garbage Disposal		\$23.03		GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$12.84		GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal		\$23.00		GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$85.08		GARBAGE-PUB WKS DPT
Total WEST CENTRAL SANITATION, INC			\$143.95		
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Paid Chk#	020053	8/13/2020	WIRTH, ALICE		
E 101-41410-104	Seasonal/Temp/Committee		\$203.50		Primary Election, Training
Total WIRTH, ALICE			\$203.50		
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Paid Chk#	020054	8/19/2020	AIS CONSULTING SERVICES		
E 221-41000-310	Other Professional Services		\$600.00	081320	08/13/20 Starry Stonewort Search #3 (Grand Lake Assoc LID)
Total AIS CONSULTING SERVICES			\$600.00		
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Paid Chk#	020055	8/19/2020	AT & T MOBILITY		
E 101-43100-321	Telephone		\$79.91		WIRELESS PHONE
E 601-49440-321	Telephone		\$25.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$25.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$10.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.68		GRINDERSTATION PHONE
E 101-42200-321	Telephone		\$76.46		FirstNet Fire Dept wireless
Total AT & T MOBILITY			\$247.05		
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Paid Chk#	020056	8/19/2020	BOLTON & MENK INC		
E 602-49490-303	Engineering Fees		\$45.00	253820	Forcemain Review - CR 8/230th St
E 101-41000-303	Engineering Fees		\$90.00	253820	Brentwood Addn - Development questions fee review
E 101-46300-303	Engineering Fees		\$2,625.00	253821	Lutgens Subdivision - Construction Inspection Ponds & Drain Tile, Discussion With Developer, Contrac
E 101-43100-303	Engineering Fees		\$975.00	253822	Pavement Management Plan
E 602-49490-303	Engineering Fees		\$7,850.00	253823	Stickney (Reimb from Property owner)
E 101-41000-303	Engineering Fees		\$87.50	253824	Harstad Travel Plaza Development
Total BOLTON & MENK INC			\$11,672.50		
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Paid Chk#	020057	8/19/2020	CENTER POINT ENERGY-MINNEGASCO		
E 601-49440-383	Gas Utilities		\$21.23		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383	Gas Utilities		\$10.34		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$10.33		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities		\$10.33		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities		\$18.27		6110833-8 PUMPHSE @ WAL CIR
E 101-41000-383	Gas Utilities		\$3.41		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities		\$3.41		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities		\$3.41		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities		\$3.41		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities		\$3.41		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities		\$58.38		6436553-9 24001 FIRE HALL DR
Total CENTER POINT ENERGY-MINNEGASCO			\$145.93		
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Paid Chk#	020058	8/19/2020	FINKEN WATER SOLUTIONS		

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
E 101-42200-220	Repair/Operating Expense		\$92.25	5321352	20 cases of bottled water
Total FINKEN WATER SOLUTIONS			\$92.25		
Paid Chk# 020059	8/19/2020	GRANITE EDGE CAFE			
E 209-41920-208	COVID Relief		\$302.18		COVID19 relief assistance from Rocori Area Community Foundation
Total GRANITE EDGE CAFE			\$302.18		
Paid Chk# 020060	8/19/2020	GRANITE ELECTRONICS,INC			
E 101-42200-214	Radio/Pager Repair		\$94.30	154004993	Pager repair
Total GRANITE ELECTRONICS,INC			\$94.30		
Paid Chk# 020061	8/19/2020	HERBERG CONSTRUCTION			
E 101-43100-327	Blading Roads		\$858.00	167	230th, Rausch, Agate, Mitchell, 93rd, Halfman, 131st, Glacier
Total HERBERG CONSTRUCTION			\$858.00		
Paid Chk# 020062	8/19/2020	KNIFE RIVER CORP-NORTH CENTRAL			
E 101-45122-210	Operating Expenses		\$922.63	782333	Cement Lions Park
Total KNIFE RIVER CORP-NORTH CENTRAL			\$922.63		
Paid Chk# 020063	8/19/2020	MENARDS			
E 601-49440-220	Repair/Operating Expense		\$13.97	48062	Fitting for Well # 2
Total MENARDS			\$13.97		
Paid Chk# 020064	8/19/2020	RHL INC			
E 101-43100-220	Repair/Operating Expense		\$219.35	173614	12 PW Vehicles, & Equipment
Total RHL INC			\$219.35		
Paid Chk# 020065	8/19/2020	RIVER POWER & EQUIPMENT INC			
E 101-45122-220	Repair/Operating Expense		\$230.71	28657	Unit 8 Rear Lower Glass, Hazard Switch, Combi Switch,
Total RIVER POWER & EQUIPMENT INC			\$230.71		
Paid Chk# 020066	8/19/2020	STONEY S BAR			
E 209-41920-208	COVID Relief		\$302.18		COVID19 relief assistance from Rocori Area Community Foundation
Total STONEY S BAR			\$302.18		
Paid Chk# 020067	8/19/2020	SUMMIT COMPANIES			
E 101-42200-220	Repair/Operating Expense		\$219.50	1546288	Fire Extinguisher Service & New 5lbs ABC Extinguisher
Total SUMMIT COMPANIES			\$219.50		
Paid Chk# 020068	8/19/2020	THE 400 CLUB			
E 209-41920-208	COVID Relief		\$302.18		COVID19 relief assistance from Rocori Area Community Foundation
Total THE 400 CLUB			\$302.18		
Paid Chk# 020069	8/19/2020	THE HIDEAWAY BAR LLC			
E 209-41920-208	COVID Relief		\$302.18		COVID19 relief assistance from Rocori Area Community Foundation
Total THE HIDEAWAY BAR LLC			\$302.18		
Paid Chk# 020070	8/19/2020	VISA			
E 101-41000-210	Operating Expenses		\$6.98		Cookie & Donuts Meeting

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			Check Amt	Invoice	Comment
E 101-43100-210	Operating Expenses		\$243.52		Unit 173 06 Sterling Transfer Title, keys unit 173, hand cleaner, bungee cords, gloves, Brake Cleane
E 101-45122-220	Repair/Operating Expense		\$230.93		PTO Shaft Pins, Paint, Inner tube, tire, grease, trimmerline, LED light bar
E 101-43100-212	Gas & Oil		\$278.03		Unit 2 & Unit 168
E 101-45122-212	Gas & Oil		\$20.00		TYM Tractor
E 601-49440-322	Postage		\$10.94		Water Samples
E 101-41000-220	Repair/Operating Expense		\$42.99		CO Alarm city hall
E 101-43100-211	Signs		\$15.42		Hardware for street signs
E 101-43100-320	Ditch Mowing		\$109.98		Metric Cross kit, Yoke for Ditch Mower
E 101-42200-223	Monument Repair/Supplies		\$597.59		12 Low profile rubber parking block
E 101-41410-210	Operating Expenses		\$17.96		Hand sanitizer Elections
E 101-41000-200	Office Supplies		\$5.85		Clipboard, coffee
E 101-46300-200	Office Supplies		\$5.85		Clipboard, coffee
E 101-41110-200	Office Supplies		\$5.84		Clipboard, coffee
E 601-49440-200	Office Supplies		\$5.84		Clipboard, coffee
E 602-49490-200	Office Supplies		\$5.84		Clipboard, coffee
E 101-43100-200	Office Supplies		\$5.85		Clipboard, coffee
E 101-42200-220	Repair/Operating Expense		\$106.94		Paper towels, Bathroom tissue, trashbags
E 101-42200-200	Office Supplies		\$81.89		Printer ink
Total VISA			<u>\$1,798.24</u>		
<hr/>					
Paid Chk#	020071	8/26/2020	ALL FLAGS, LLC		
E 101-41000-210	Operating Expenses		\$64.29	987904	Flags
Total ALL FLAGS, LLC			<u>\$64.29</u>		
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Paid Chk#	020072	8/26/2020	AUTOMATIC SYSTEMS CO		
E 602-49490-309	Computer Svcs, Software & Sply		\$193.13	35246	Data Logger Flash Drive used for Stickney
Total AUTOMATIC SYSTEMS CO			<u>\$193.13</u>		
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Paid Chk#	020073	8/26/2020	BARTELME, JAMES		
E 221-41000-220	Repair/Operating Expense		\$249.00		Grand Lk Cleaning Station Expense (LID)
Total BARTELME, JAMES			<u>\$249.00</u>		
<hr/>					
Paid Chk#	020074	8/26/2020	CENTURYLINK		
E 101-42200-321	Telephone		\$84.41		251-0072 Fire Dept
E 601-49440-321	Telephone		\$39.85		251-1664 SCDA System
E 602-49490-321	Telephone		\$39.85		251-1664 SCDA System
E 601-49440-321	Telephone		\$54.61		251-2120 Well house 3
E 101-41000-321	Telephone		\$49.87		251-5836 City Hall
E 101-41110-321	Telephone		\$49.86		251-5836 City Hall
E 101-43100-321	Telephone		\$49.87		251-5836 City Hall
E 101-46300-321	Telephone		\$49.86		251-5836 City Hall
E 601-49440-321	Telephone		\$49.87		251-5836 City Hall
E 602-49490-321	Telephone		\$49.87		251-5836 City Hall
E 602-49490-321	Telephone		\$57.19		259-1473 Sewer
E 602-49490-321	Telephone		\$66.66		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
Total CENTURYLINK			<u>\$847.27</u>		
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Paid Chk#	020075	8/26/2020	CITY OF COLD SPRING		
E 602-49490-312	Wastewater Bill-Core Dwtm		\$1,990.40		June WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$5,126.85		June WASTEWTR BIL

CITY OF ROCKVILLE

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			Check Amt	Invoice	Comment
Total CITY OF COLD SPRING			\$7,117.25		
Paid Chk# 020076	8/26/2020	LYNN PLUMSKI			
E 101-41000-106	Cleaning Person		\$9.38		CITY HALL
E 101-41110-106	Cleaning Person		\$9.38		CITY HALL
E 101-41800-106	Cleaning Person		\$9.38		CITY HALL
E 101-42200-106	Cleaning Person		\$71.87		CITY HALL/FIRE HALL
E 101-43100-106	Cleaning Person		\$9.38		CITY HALL
E 101-46300-106	Cleaning Person		\$9.37		CITY HALL
E 601-49440-106	Cleaning Person		\$9.37		CITY HALL
E 602-49490-106	Cleaning Person		\$9.37		CITY HALL
Total LYNN PLUMSKI			\$137.50		
Paid Chk# 020077	8/26/2020	MARCO FINANCING, INC (LEASE)			
E 101-41000-413	Copier/Printer Lease		\$86.77		COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$59.00		COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$29.00		COPIER/LEASE
E 101-42500-413	Copier/Printer Lease		\$29.00		COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$64.00		COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$29.00		COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$94.00		COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$85.00		COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$89.00		COPIER/LEASE
Total MARCO FINANCING, INC (LEASE)			\$564.77		
Paid Chk# 020078	8/26/2020	NELSON SANITATION & RENTAL			
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$60.24		EAGLE PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$84.52		101 OTHMAR COMMUNITY PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$107.58		LIONS PARK
Total NELSON SANITATION & RENTAL			\$252.34		
Paid Chk# 020079	8/26/2020	TOM KRAEMER, INC			
E 101-43100-384	Refuse/Garbage Disposal		\$2.00	2091707	Ditch Trash
Total TOM KRAEMER, INC			\$2.00		
Paid Chk# 020080	8/26/2020	USA BLUEBOOK			
E 101-43100-426	PPE Personal Protective Equip		\$154.86	322673	Mesh Vest Lime (4) Hand sanitizer (3)
Total USA BLUEBOOK			\$154.86		
Paid Chk# 020081	8/26/2020	VISA			
E 101-42200-219	Fire Rescue Supplies		\$31.29		Unit 12 Fuel Cap
Total VISA			\$31.29		
Paid Chk# 020082	8/26/2020	WENNER COMPANY INC			
E 602-49490-220	Repair/Operating Expense		\$33.99	263383	Pick to Open man holes
E 101-43100-220	Repair/Operating Expense		\$31.45	263579	Bolts, nuts,screw, Hammer bit
Total WENNER COMPANY INC			\$65.44		
10600 GCB Checkbook-MM			\$96,941.27		

CITY OF ROCKVILLE

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Fund Summary

10600 GCB Checkbook-MM

101 GENERAL FUND	\$52,531.28		
209 ECONOMIC DEVELOPMENT	\$1,208.72		
221 LAKE IMPROVEMENT DISTRICT	\$1,949.00		
601 WATER FUND	\$2,452.56		
602 SEWER FUND	\$38,799.71		
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	\$96,941.27		

CITY OF ROCKVILLE
Exp Detail By Dept Council Meeting MMB

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT						
001503	08/11/20	PERA	\$1,694.37	RETIRE CONTR-	101-21704	
001504	08/11/20	MN REVENUE	\$651.94	STATE TAX W/H-	101-21702	
001505	08/11/20	EFTPS-ELECTRONIC FED TAX PMT	\$1,789.62	FEDERAL W/H -	101-21701	
001505	08/11/20	EFTPS-ELECTRONIC FED TAX PMT	\$2,002.34	FICA/MEDICARE -	101-21703	
001507	08/26/20	PERA	\$1,694.37	RETIRE CONTR-	101-21704	
001508	08/26/20	MN REVENUE	\$644.07	STATE TAX W/H-	101-21702	
001509	08/26/20	EFTPS-ELECTRONIC FED TAX PMT	\$1,979.84	FICA/MEDICARE -	101-21703	
001509	08/26/20	EFTPS-ELECTRONIC FED TAX PMT	\$1,634.70	FEDERAL W/H -	101-21701	
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$7,876.00	01/01/21 - 06/30/21 WCI Prem	101-13000	
020036	08/13/20	BLUE CROSS BLUE SHIELD OF MN	\$1,081.25	EMPLOYER PD HEALTH INS.	101-21706	
020036	08/13/20	BLUE CROSS BLUE SHIELD OF MN	\$270.30	EMPLOYEE PORTION HEALTH INS.	101-21705	
			\$21,318.80			
DEPT						
DEPT 41000 General Government (GENERAL)						
001506	08/12/20	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee	101-41000-210	Operating Expense
020034	08/05/20	XCEL ENERGY	\$54.98	229 BROADWAY	101-41000-381	Electric Utilities
020041	08/13/20	JOVANOVIH DEGE & ATHMANN	\$38.00	Harstad Travel Plaza Development	101-41000-304	Legal Fees
020041	08/13/20	JOVANOVIH DEGE & ATHMANN	\$57.00	Mailing Address Issue	101-41000-304	Legal Fees
020044	08/13/20	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/W
020052	08/13/20	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Di
020056	08/19/20	BOLTON & MENK INC	\$90.00	Brentwood Addn - Development questions fee revie	101-41000-303	Engineering Fees
020056	08/19/20	BOLTON & MENK INC	\$87.50	Harstad Travel Plaza Development	101-41000-303	Engineering Fees
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$3.41	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
020070	08/19/20	VISA	\$42.99	CO Alarm city hall	101-41000-220	Repair/Operating E
020070	08/19/20	VISA	\$6.98	Cookie & Donuts Meeting	101-41000-210	Operating Expense
020070	08/19/20	VISA	\$5.85	Clipboard, coffee	101-41000-200	Office Supplies
020071	08/26/20	ALL FLAGS, LLC	\$64.29	Flags	101-41000-210	Operating Expense
020074	08/26/20	CENTURYLINK	\$49.87	251-5836 City Hall	101-41000-321	Telephone
020076	08/26/20	LYNN PLUMSKI	\$9.38	CITY HALL	101-41000-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$86.77	COPIER/LEASE	101-41000-413	Copier/Printer Leas
			\$630.73			
DEPT 41000 General Government (GENERAL)						
DEPT 41110 Council/Mayor/Boards						
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$20.25	07/01/20 - 12/31/20 WCI Prem	101-41110-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	101-41110-381	Electric Utilities
020041	08/13/20	JOVANOVIH DEGE & ATHMANN	\$418.00	Prep attend council meeting, draft article for paper	101-41110-304	Legal Fees
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/W
020070	08/19/20	VISA	\$5.84	Clipboard, coffee	101-41110-200	Office Supplies

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
020074	08/26/20	CENTURYLINK	\$49.86	251-5836 City Hall	101-41110-321	Telephone
020076	08/26/20	LYNN PLUMSKI	\$9.38	CITY HALL	101-41110-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$59.00	COPIER/LEASE	101-41110-413	Copier/Printer Leas
DEPT 41110 Council/Mayor/Boards			\$626.76			
DEPT 41410 Elections						
020035	08/13/20	BECKER, BILL	\$225.50	Primary Election, Pick-up Supplies, Training	101-41410-104	Seasonal/Temp/Co
020037	08/13/20	COLD SPRING RECORD INC	\$43.31	Publish Filing for Positions & PAT	101-41410-210	Operating Expense
020042	08/13/20	KAY JOHNSON	\$121.00	Primary Election, Training	101-41410-104	Seasonal/Temp/Co
020047	08/13/20	SCHMITZ, JOANNE	\$198.00	Primary Election, Training	101-41410-104	Seasonal/Temp/Co
020053	08/13/20	WIRTH, ALICE	\$203.50	Primary Election, Training	101-41410-104	Seasonal/Temp/Co
020070	08/19/20	VISA	\$17.96	Hand sanitizer Elections	101-41410-210	Operating Expense
DEPT 41410 Elections			\$809.27			
DEPT 41800 City Administration						
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$623.00	07/01/20 - 12/31/20 WCI Prem	101-41800-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	101-41800-381	Electric Utilities
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/W
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$3.41	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
020076	08/26/20	LYNN PLUMSKI	\$9.38	CITY HALL	101-41800-106	Cleaning Person
DEPT 41800 City Administration			\$700.22			
DEPT 42200 Fire Protection						
020026	08/05/20	CENTRAL MCGOWAN, INC	\$44.64	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Suppli
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$3,340.50	07/01/20 - 12/31/20 WCI Prem	101-42200-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$314.09	24001 FIRE HALL DR	101-42200-381	Electric Utilities
020043	08/13/20	KIESS BROS	\$42.04	Fuel Fire Dept	101-42200-212	Gas & Oil
020044	08/13/20	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/W
020052	08/13/20	WEST CENTRAL SANITATION, INC	\$23.03	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Di
020055	08/19/20	AT & T MOBILITY	\$76.46	FirstNet Fire Dept wireless	101-42200-321	Telephone
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$58.38	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
020058	08/19/20	FINKEN WATER SOLUTIONS	\$92.25	20 cases of bottled water	101-42200-220	Repair/Operating E
020060	08/19/20	GRANITE ELECTRONICS,INC	\$94.30	Pager repair	101-42200-214	Radio/Pager Repai
020067	08/19/20	SUMMIT COMPANIES	\$219.50	Fire Extinguisher Service & New 5lbs ABC Extinguis	101-42200-220	Repair/Operating E
020070	08/19/20	VISA	\$597.59	12 Low profile rubber parking block	101-42200-223	Monument Repair/
020070	08/19/20	VISA	\$81.89	Printer ink	101-42200-200	Office Supplies
020070	08/19/20	VISA	\$106.94	Paper towels, Bathroom tissue, trashbags	101-42200-220	Repair/Operating E
020074	08/26/20	CENTURYLINK	\$84.41	251-0072 Fire Dept	101-42200-321	Telephone
020076	08/26/20	LYNN PLUMSKI	\$71.87	CITY HALL/FIRE HALL	101-42200-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$29.00	COPIER/LEASE	101-42200-413	Copier/Printer Leas
020081	08/26/20	VISA	\$31.29	Unit 12 Fuel Cap	101-42200-219	Fire Rescue Suppli
DEPT 42200 Fire Protection			\$5,383.18			

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 42500 Emergency Management						
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/W
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$31.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$27.00	12490100 9102 220th St Siren	101-42500-381	Electric Utilities
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$29.00	COPIER/LEASE	101-42500-413	Copier/Printer Leas
DEPT 42500 Emergency Management			\$96.44			
DEPT 43100 Hwys, Streets, & Roads						
020023	08/05/20	ADVANCE AUTO PARTS	\$59.59	Falsher relay Unit 2, shop supplies blade, insulating	101-43100-220	Repair/Operating E
020025	08/05/20	ALL STATE TRAFFIC CONTROL INC	\$480.00	12 - 8' Galvaized Post	101-43100-211	Signs
020029	08/05/20	HERBERG CONSTRUCTION	\$370.50	131st, Rausch, 230th, Glacier	101-43100-327	Blading Roads
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$3,295.00	07/01/20 - 12/31/20 WCI Prem	101-43100-151	Worker s Comp In
020032	08/05/20	M-R SIGN CO INC	\$167.10	25 Roadway Boundary Markers	101-43100-211	Signs
020034	08/05/20	XCEL ENERGY	\$31.24	209 BRDWY & 562 CHESTNUT	101-43100-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	101-43100-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$672.88	STREETLIGHTS	101-43100-387	Street Lighting-Ele
020038	08/13/20	COLDSRING	\$34.64	Crush granite Chapel St	101-43100-328	Graveling Roads-H
020039	08/13/20	FREIGHTLINER OF ST CLOUD	\$5,396.22	Unit 168 Repair & DOT	101-43100-220	Repair/Operating E
020043	08/13/20	KIESS BROS	\$293.22	Fuel Streets	101-43100-212	Gas & Oil
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/W
020045	08/13/20	M-R SIGN CO INC	\$233.91	8 911 SIGNS (6002, 6012, 6024,6036,6037,6048,6	101-43100-211	Signs
020046	08/13/20	SCHAEFER S AUTO ELECTRIC,INC	\$124.00	Propatch trailer battery	101-43100-220	Repair/Operating E
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$44.00	10232500 Co Rd140/H23 St Light	101-43100-387	Street Lighting-Ele
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	Street Lighting-Ele
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$45.00	10232600 Co Rd8/H23 St Lights	101-43100-387	Street Lighting-Ele
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$29.00	10453000 St Lights Prairie Dr	101-43100-387	Street Lighting-Ele
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	Street Lighting-Ele
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$45.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	Street Lighting-Ele
020052	08/13/20	WEST CENTRAL SANITATION, INC	\$85.08	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Di
020055	08/19/20	AT & T MOBILITY	\$79.91	WIRELESS PHONE	101-43100-321	Telephone
020056	08/19/20	BOLTON & MENK INC	\$975.00	Pavement Management Plan	101-43100-303	Engineering Fees
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$10.34	6109272-2 209 BRDWY-PUB WKS	101-43100-383	Gas Utilities
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$3.41	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
020061	08/19/20	HERBERG CONSTRUCTION	\$858.00	230th, Rausch, Agate, Mitchell, 93rd, Halfman, 131	101-43100-327	Blading Roads
020064	08/19/20	RHL INC	\$219.35	12 PW Vehicles, & Equipment	101-43100-220	Repair/Operating E
020070	08/19/20	VISA	\$243.52	Unit 173 06 Sterling Transfer Title, keys unit 173, h	101-43100-210	Operating Expense
020070	08/19/20	VISA	\$109.98	Metric Cross kit, Yoke for Ditch Mower	101-43100-320	Ditch Mowing
020070	08/19/20	VISA	\$5.85	Clipboard, coffee	101-43100-200	Office Supplies
020070	08/19/20	VISA	\$278.03	Unit 2 & Unit 168	101-43100-212	Gas & Oil
020070	08/19/20	VISA	\$15.42	Hardware for street signs	101-43100-211	Signs
020074	08/26/20	CENTURYLINK	\$49.87	251-5836 City Hall	101-43100-321	Telephone

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
020076	08/26/20	LYNN PLUMSKI	\$9.38	CITY HALL	101-43100-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$64.00	COPIER/LEASE	101-43100-413	Copier/Printer Leas
020079	08/26/20	TOM KRAEMER, INC	\$2.00	Ditch Trash	101-43100-384	Refuse/Garbage Di
020080	08/26/20	USA BLUEBOOK	\$154.86	Mesh Vest Lime (4) Hand sanitizer (3)	101-43100-426	PPE Personal Prote
020082	08/26/20	WENNER COMPANY INC	\$31.45	Bolts, nuts,screw, Hammer bit	101-43100-220	Repair/Operating E
DEPT 43100 Hwys, Streets, & Roads			\$14,747.18			
DEPT 45122 Parks & Recreation						
020023	08/05/20	ADVANCE AUTO PARTS	\$43.12	Flasher fuse, rubber patch kit, fuse for tym tractor,	101-45122-220	Repair/Operating E
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$577.00	07/01/20 - 12/31/20 WCI Prem	101-45122-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$57.96	1000 BRDWY BALLPK BALL PRG	101-45122-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$11.25	1001 OTHMAR LN	101-45122-381	Electric Utilities
020043	08/13/20	KIESS BROS	\$87.02	Fuel Parks	101-45122-212	Gas & Oil
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/W
020052	08/13/20	WEST CENTRAL SANITATION, INC	\$12.84	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Di
020055	08/19/20	AT & T MOBILITY	\$10.00	WIRELESS PHONE	101-45122-321	Telephone
020062	08/19/20	KNIFE RIVER CORP-NORTH CENTRAL	\$922.63	Cement Lions Park	101-45122-210	Operating Expense
020065	08/19/20	RIVER POWER & EQUIPMENT INC	\$230.71	Unit 8 Rear Lower Glass, Hazard Switch, Combi Swi	101-45122-220	Repair/Operating E
020070	08/19/20	VISA	\$20.00	TYM Tractor	101-45122-212	Gas & Oil
020070	08/19/20	VISA	\$230.93	PTO Shaft Pins, Paint, Inner tube, tire, grease, trim	101-45122-220	Repair/Operating E
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$29.00	COPIER/LEASE	101-45122-413	Copier/Printer Leas
020078	08/26/20	NELSON SANITATION & RENTAL	\$60.24	EAGLE PARK	101-45122-410	Rentals-Toilet,Com
020078	08/26/20	NELSON SANITATION & RENTAL	\$84.52	101 OTHMAR COMMUNITY PARK	101-45122-410	Rentals-Toilet,Com
020078	08/26/20	NELSON SANITATION & RENTAL	\$107.58	LIONS PARK	101-45122-410	Rentals-Toilet,Com
DEPT 45122 Parks & Recreation			\$2,494.24			
DEPT 46300 Planning and Zoning						
001506	08/12/20	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	101-46300-210	Operating Expense
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$20.25	07/01/20 - 12/31/20 WCI Prem	101-46300-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	101-46300-381	Electric Utilities
020040	08/13/20	INSPECTRON INC.	\$2,732.46	Building Inspection & review	101-46300-305	Building Inspection
020041	08/13/20	JOVANOVIH DEGE & ATHMANN	\$76.00	DNR Shoreland Violations, Review Enforcement lett	101-46300-304	Legal Fees
020044	08/13/20	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/W
020048	08/13/20	STEARNS CO RECORDER OFFICE	\$46.00	76.41720.0452 Creative Capital Holding CUP Proce	101-46300-429	Recording of Legal
020056	08/19/20	BOLTON & MENK INC	\$2,625.00	Lutgens Subdivision - Construction Inspection Pond	101-46300-303	Engineering Fees
020070	08/19/20	VISA	\$5.85	Clipboard, coffee	101-46300-200	Office Supplies
020074	08/26/20	CENTURYLINK	\$49.86	251-5836 City Hall	101-46300-321	Telephone
020076	08/26/20	LYNN PLUMSKI	\$9.37	CITY HALL	101-46300-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$94.00	COPIER/LEASE	101-46300-413	Copier/Printer Leas
DEPT 46300 Planning and Zoning			\$5,724.46			
DEPT 41920 EDA-Economic Develop Authority						

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
020059	08/19/20	GRANITE EDGE CAFE	\$302.18	COVID19 relief assistance from Rocori Area Commu	209-41920-208	COVID Relief
020066	08/19/20	STONE S BAR	\$302.18	COVID19 relief assistance from Rocori Area Commu	209-41920-208	COVID Relief
020068	08/19/20	THE 400 CLUB	\$302.18	COVID19 relief assistance from Rocori Area Commu	209-41920-208	COVID Relief
020069	08/19/20	THE HIDEAWAY BAR LLC	\$302.18	COVID19 relief assistance from Rocori Area Commu	209-41920-208	COVID Relief
DEPT 41920 EDA-Economic Develop Authority			\$1,208.72			
DEPT 41000 General Government (GENERAL)						
020024	08/05/20	AIS CONSULTING SERVICES	\$600.00	07/30/20 Starry Sonewort #2	221-41000-310	Other Professional
020050	08/13/20	UNIVERSITY OF MN FOUNDATION	\$500.00	St Anthony Falls Healthy Waters Initiatives fund (S	221-41000-310	Other Professional
020054	08/19/20	AIS CONSULTING SERVICES	\$600.00	08/13/20 Starry Stonewort Search #3 (Grand Lake	221-41000-310	Other Professional
020073	08/26/20	BARTELME, JAMES	\$249.00	Grand Lk Cleaning Station Expense (LID)	221-41000-220	Repair/Operating E
DEPT 41000 General Government (GENERAL)			\$1,949.00			
DEPT						
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$452.50	01/01/21 - 06/30/21 WCI Prem	601-13000	
DEPT			\$452.50			
DEPT 49440 Water-Administration						
001506	08/12/20	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	601-49440-210	Operating Expense
020027	08/05/20	GOPHER STATE ONE-CALL	\$29.02	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
020028	08/05/20	HAWKINS WTR TREATMENT GRP INC	\$10.00	Chlorine Cylinder	601-49440-216	Chemicals/Chem P
020028	08/05/20	HAWKINS WTR TREATMENT GRP INC	\$10.00	Chlorine Cylinder	601-49440-217	PL LK Chemicals/C
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$452.50	07/01/20 - 12/31/20 WCI Prem	601-49440-151	Worker s Comp In
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	601-49440-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$31.24	209 BRDWY & 562 CHESTNUT	601-49440-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$377.53	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
020043	08/13/20	KIESS BROS	\$39.71	Fuel Water	601-49440-212	Gas & Oil
020044	08/13/20	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/W
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$47.70	10543000 79th Ave Pump House	601-49440-382	PL LK Electric Utilit
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$360.00	10516700 Pleasant Rd Pump Hous	601-49440-382	PL LK Electric Utilit
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$229.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
020055	08/19/20	AT & T MOBILITY	\$25.00	WIRELESS PHONE	601-49440-321	Telephone
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$3.41	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$18.27	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	Gas Utilities
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$10.33	6109272-2 209 BRDWY-PUB WKS	601-49440-383	Gas Utilities
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$21.23	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	Gas Utilities
020063	08/19/20	MENARDS	\$13.97	Fitting for Well # 2	601-49440-220	Repair/Operating E
020070	08/19/20	VISA	\$5.84	Clipboard, coffee	601-49440-200	Office Supplies
020070	08/19/20	VISA	\$10.94	Water Samples	601-49440-322	Postage
020074	08/26/20	CENTURYLINK	\$49.87	251-5836 City Hall	601-49440-321	Telephone
020074	08/26/20	CENTURYLINK	\$54.61	251-2120 Well house 3	601-49440-321	Telephone
020074	08/26/20	CENTURYLINK	\$39.85	251-1664 SCDA System	601-49440-321	Telephone

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
020076	08/26/20	LYNN PLUMSKI	\$9.37	CITY HALL	601-49440-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$85.00	COPIER/LEASE	601-49440-413	Copier/Printer Leas
DEPT 49440 Water-Administration			\$2,000.06			
DEPT						
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$567.00	01/01/21 - 06/30/21 WCI Prem	602-13000	
DEPT			\$567.00			
DEPT 49490 Sewer-Administration						
001506	08/12/20	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	602-49490-210	Operating Expense
020027	08/05/20	GOPHER STATE ONE-CALL	\$29.03	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
020030	08/05/20	JOVANOVIH DEGE & ATHMANN	\$8,545.37	To be reimb from Stickney's Legal Settmt	602-49490-304	Legal Fees
020031	08/05/20	LEAGUE OF MN CITIES INS TRUST	\$567.00	07/01/20 - 12/31/20 WCI Prem	602-49490-151	Worker s Comp In
020033	08/05/20	WENNER COMPANY INC	\$19.65	Bolts/nuts/screws/anchor to Secure a manhole cov	602-49490-220	Repair/Operating E
020034	08/05/20	XCEL ENERGY	\$31.24	209 BRDWAY & 562 CHESTNUT	602-49490-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$267.96	398 BROADWAY ST	602-49490-381	Electric Utilities
020034	08/05/20	XCEL ENERGY	\$54.99	229 BROADWAY	602-49490-381	Electric Utilities
020041	08/13/20	JOVANOVIH DEGE & ATHMANN	\$1,140.00	Stickney (Reimb from Prop Owner)	602-49490-304	Legal Fees
020043	08/13/20	KIESS BROS	\$39.72	Fuel Sewer	602-49490-212	Gas & Oil
020044	08/13/20	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/W
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$75.00	10440600 Pleasant Lk Lift Stat	602-49490-381	Electric Utilities
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$207.00	10405900 Co Rd 6 Lift Station	602-49490-381	Electric Utilities
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$101.00	10405800 Co Rd 8 Lift Station	602-49490-381	Electric Utilities
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$285.00	10406000 Prairie Dr Lift Stati	602-49490-381	Electric Utilities
020049	08/13/20	STEARNS ELECTRIC ASOC INC	\$27.00	12505300 1340 Prairie Dr Flume Meter	602-49490-381	Electric Utilities
020051	08/13/20	VOSS PLUMBING & HEATING INC	\$10,000.00	Parshall Flume Meter (Council Approved 07/27/20)	602-49490-210	Operating Expense
020051	08/13/20	VOSS PLUMBING & HEATING INC	\$1,000.00	Install 4" " vent from existing Cleanout of to the FI	602-49490-210	Operating Expense
020055	08/19/20	AT & T MOBILITY	\$30.68	GRINDERSTATION PHONE	602-49490-321	Telephone
020055	08/19/20	AT & T MOBILITY	\$25.00	WIRELESS PHONE	602-49490-321	Telephone
020056	08/19/20	BOLTON & MENK INC	\$7,850.00	Stickney (Reimb from Property owner)	602-49490-303	Engineering Fees
020056	08/19/20	BOLTON & MENK INC	\$45.00	Forcemain Review - CR 8/230th St	602-49490-303	Engineering Fees
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$10.33	6109272-2 209 BRDWAY-PUB WKS	602-49490-383	Gas Utilities
020057	08/19/20	CENTER POINT ENERGY-MINNEGASCO	\$3.41	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
020070	08/19/20	VISA	\$5.84	Clipboard, coffee	602-49490-200	Office Supplies
020072	08/26/20	AUTOMATIC SYSTEMS CO	\$193.13	Data Logger Flash Drive used for Stickney	602-49490-309	Computer Svcs, So
020074	08/26/20	CENTURYLINK	\$57.19	259-1473 Sewer	602-49490-321	Telephone
020074	08/26/20	CENTURYLINK	\$39.85	251-1664 SCDA System	602-49490-321	Telephone
020074	08/26/20	CENTURYLINK	\$49.87	251-5836 City Hall	602-49490-321	Telephone
020074	08/26/20	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	Telephone
020074	08/26/20	CENTURYLINK	\$66.66	685-4204 Sewer	602-49490-321	Telephone
020075	08/26/20	CITY OF COLD SPRING	\$1,990.40	June WASTEWTR BILL	602-49490-312	Wastewater Bill-Co

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
020075	08/26/20	CITY OF COLD SPRING	\$5,126.85	June WASTEWTR BIL	602-49490-293	Wastewtr Bill-Lake
020076	08/26/20	LYNN PLUMSKI	\$9.37	CITY HALL	602-49490-106	Cleaning Person
020077	08/26/20	MARCO FINANCING, INC (LEASE)	\$89.00	COPIER/LEASE	602-49490-413	Copier/Printer Leas
020082	08/26/20	WENNER COMPANY INC	\$33.99	Pick to Open man holes	602-49490-220	Repair/Operating E
DEPT 49490 Sewer-Administration			\$38,232.71			
			\$96,941.27			

ROCKVILLE CITY COUNCIL MEETING MINUTES
August 12, 2020
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:00 p.m. by Mayor Duane Willenbring.

Item 2) Work Session

a) Referendum to Place Road and Bridge on November Ballot

Member Tippelt expressed his desire to see a referendum question on the November General Election ballot asking the taxpayers of Rockville if they would be in favor of a voter approved levy for highway and bridge repairs and improvements, as opposed to the current road and bridge budget that is currently part of the normal Council approved tax levy. The consensus of the majority of the Council was opposed to the idea fearing the voters would think the Council was again trying to raise more taxes. It was noted that whether you called it a voter approved levy for road and bridges or calling it a Council approved tax levy for road and bridges either way it shows up as a separate line item on the tax statement for Road and Bridge.

b) Zoning Ordinance

1. Member Becker expressed his displeasure over the fact that he had emailed Administrator Bode requesting a specific agenda item and it appeared on the agenda as "Zoning Ordinance" and not the specific item he had requested. Bode replied that he had forwarded Member Becker's email to the entire Council so that all the Councilmembers could be aware of Member Becker's concern. It was noted that Council agendas are prepared by the City Clerk and are considered "preliminary" agendas and once the Council convenes the meeting, the City Council irrespective of the City Clerk's preliminary agenda makes the final decision of any additions, corrections, amendments, and final approval of the agenda.
2. Member Becker reviewed with the Council the following section and stated that he believes the Zoning Administrator sent out a notice to the resident located at 25573 Lake Road without proper Council approval as outlined in Section 31 "Enforcement":

SECTION 31: ENFORCEMENT/VIOLATIONS/PENALTIES

Subdivision 1: ENFORCEMENT

This Ordinance shall be administered and enforced by the City Building Inspector or Zoning Administrator and City Council of Rockville, Minnesota. The Building Inspector or Zoning Administrator may institute appropriate action for any violations of this Ordinance at the direction of the City Council and through the City Attorney as deemed necessary.

Administrator Bode stated it is his understanding that section 31 is regarding formal legal action with the help of the city attorney and then reviewed with the Council Section 4, that outlines his duties as the Zoning Administrator, and in this particular case Section 4: Subd. 2.3:

SECTION 4: ADMINISTRATION

Subdivision 1: ZONING ADMINISTRATOR

The City Council will appoint a Zoning Administrator who will administer and enforce this Ordinance. The City Council may authorize the Zoning Administrator to appoint assistants.

Subdivision 2: ZONING ADMINISTRATOR POWERS AND DUTIES

The Zoning Administrator will have the following powers and duties and may delegate them to assistants.

1. *To receive and review applications for Site Permits and issue Site Permits if such Site Permit request is in full compliance with the provisions of this Ordinance.*
2. *To receive and review application requests for action by the City Council and/or Planning Commission and provide such information, data and testimony as may be necessary for action to be taken.*
3. *To make inspections to discover violations and check for compliance with this Ordinance. If violations of this Ordinance are discovered the Zoning Administrator will notify the violators and take such other steps as are necessary to correct the violation.*
4. *To maintain records of all actions taken pursuant to the provisions of this Ordinance.*

5. *To assist the public in complying with and understanding their responsibilities and rights under this Ordinance.*
6. *To identify and locate jurisdiction and zoning district boundaries and public waters by on-site investigation, interpretation of official maps and other appropriate methods.*
7. *To forward a summary of all permits applied for and issued, by date, to the Planning Commission no less than once a month to be reviewed by the Planning Commission at their monthly meetings.*
8. *To accompany Planning Commission representatives on site visits.*

Member Tippelt asked City Attorney Dege for her professional opinion. Attorney Dege replied that she believes it is the City Administrator's responsibility to follow the Council approved Ordinance directives as outlined in Section 4 "Administration" and that the concern regarding Section 31 "Enforcement" is related to taking formal legal "court" action. Member Becker noted that he disagreed with the City Attorney Dege opinion and stated his desire that Section 31 and Section 4 be better clarified.

As to the specific side yard setback violation as outlined in the violation letter sent to 25573 Lake Road, the Council asked City Engineer Kannas for his interpretation to the setback requirements as it relates to driveways. City Engineer Kannas stated that in the engineering world the side yard property line extends through the City right-of-way up to the hard surface of the road. One of the purposes of the setback requirement is to allow for utility placements as well as a safety buffer between two adjacent property owner's driveways. Member Herberg stated he did not agree with Engineer Kannas's opinion and further stated that anyone can place anything and at any time in the City right-of-way without City approval.

Member Becker stated he would be asking this item to be added to the agenda for Council action.

3. Administrator Bode reviewed with the Council an Ordinance violation issue for the property located at 341 Cedar Street South. Specifically, vehicles, not currently registered, parked in the front and side yard on unimproved surface. Bode noted that per Section 4 "Administration" of the City of Rockville Zoning Ordinance a notice of violation had been sent to the property owner and the City has not received a response. Additionally, the Stearns County Sheriff's department attempted to make contact with the property owner with negative results. As per section 31 of the City of Rockville Ordinance requires Council approval/action to proceed with legal means to address the violations. Council consensus was for this item to be added to the regular Council agenda for consideration of formal action.

c) Council Interaction

d) 5:45 p.m. Public Comment

Reconvene Council Meeting 6:00 p.m.

Item 3) Pledge of Allegiance

Item 4) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; City Attorney, Susan Dege; City Engineer, Justin Kannas; Public Works Director, Gene VanHavermaet; Emergency Management Director, Mike Hofmann; and Stearns County Sheriff, Lieutenant Kellan Hemmesch.

Others present: various members of the public.

Item 5) Additions/Approval of Agenda

Member Becker requested to add to the agenda Item 11 e) 25573 Lake Road Driveway Issue and Item 11 f) 341 Cedar Street South Vehicle Issues. Mayor Willenbring stated that the party requesting the removal of a Declaration of Restriction has withdrawn their request therefore Item 11 c) can be removed from the agenda.

Motion by Simon, second by Herberg, to approve the agenda with additions and amendments as noted. Motion passed unanimously.

Item 6) Resolution 2020-27 Acceptance of July 2020 Donation

Motion by Becker, second by Herberg, to approve Resolution 2020-27 Acceptance of the July 2020 Donation. Motion passed unanimously.

Item 7) Approval of July 2020 Bills Paid

Motion by Becker, second by Tippelt, to approve the July 2020 bills paid. Motion passed unanimously. It was noted that Herberg abstained from check number 019985.

Item 8) Consent Agenda

- a) Approval Rockville City Council Minutes of July 8, July 20, and July 27, 2020
- b) Acknowledge July 2020 Building Permits
- c) Acknowledge July 2020 Sheriff's Reports
- d) Pilgrims Road Restriction Permit
- e) Resolution 2020-28 PLAHA 1-4 Day Temporary Liquor License
- f) Resolution 2020-29 LG220 Application for Exempt Permit Mary of Immaculate Conception Church

Motion by Becker, second by Herberg, to approve the Consent Agenda items. Motion passed unanimously.

Item 9) Department Reports

- a) Sheriff's Report - Lt. Kellan Hemmesch reviewed the monthly Sheriff's report with Council.
- b) Fire Department – No report.
- c) Emergency Management - Director Hofmann informed the Council he is continuing to work on the six-year plan and is hoping to bring to the Council at their September meeting a request for an additional new siren. Stating he is still working on the exact location. Hofmann also stated he was looking into the feasibility and cost of repairing the downtown siren.
- d) Engineering - Engineer Kannas reported on the following:
 - Finishing up final inspection and related punch list for the Schneider development.
 - The Lutgen Development roadway portion of the project is substantially complete as well as the storm water ponds.
 - Working on the proposed new Travel Plaza/Harstad development as it relates to their preliminary plans as well as working with the electric and gas companies that will be providing those services to that development.
 - Continue to work with City Staff in developing a final long-term Industrial Use Permit for Stickney Hill Dairy as well as continuing to monitor the effluent metering system.
 - Also continues to work on the City of Rockville's Pavement Management Plan.
- e) Public Works – Director VanHavermaet reviewed with the Council his written report and noted that he is continuing to put together some preliminary cost estimates for a proposed new public works building.

Item 10) Administration

Administrator Bode noted that over the past couple of weeks he has become confused and uncertain as to the Council's wishes and direction as it relates to zoning enforcements/violations. When the Council is not in session it is his job description and City Ordinance, in particular Section 4 of the Rockville City Zoning, that dictates how he is to handle various zoning issues. Bode noted that the Council is his boss and as so it is the Council that directs how he is to implement and enforce Council policy and ordinances.

Member Becker again restated his concern and is requesting that the City Administrator and City Attorney work on clarifying in his opinion a conflict between Section 31 and Section 4 of the Rockville City Zoning Code. Bode acknowledged he will bring a recommendation for the Council to consider to hopefully clear up member Becker's concerns.

Item 11) Council Action

- a) Resolution 2020-30 Creative Capital Holding/Eichi Rockville Crossing CUP/Findings of Fact

Motion by Becker, second by Simon, to approve of Resolution 2020-30 Creative Capital Holdings/Eichi Rockville Crossing Conditional Use Permit Findings of Fact. Motion passed unanimously.

Motion by Becker, second by Herberg, to approve of the Conditional Use Permit for Creative Capital Holdings/Eichi. Motion carried unanimously.

b) Road and Bridge Referendum

Member Tippelt again expressed his desire to see a referendum question on the November General Election ballot asking the taxpayers of Rockville if they would be in favor of a voter approved levy for highway and bridge repairs and improvements, as opposed to the current road and bridge budget that is currently part of the normal Council approved tax levy stating this would not be a tax increase.

Motion by Tippelt, second by Willenbring, to approve of a referendum question on the November General Election ballot asking the residents for a two-year \$210,000 voter approved Road and Bridge Tax Levy. Roll call vote: AYES; Tippelt. NAYES; Simon, Herberg, Becker, and Willenbring. Motion failed on a 4-1 vote.

c) Removed from agenda.

d) Resolution 2020-31 Postal Addressing

Member Tippelt asked the City Attorney for her opinion on the postal addressing for the city. City Attorney Dege stated that the change in city designation does not impact property records, deeds or wills.

Motion by Becker, second by Tippelt, to approve of Resolution 2020-31 Postal Addressing. Motion passed unanimously.

Note, Member Becker wants it clear that his motion is with the understanding that it is strictly voluntary as to whether a resident or tax payer changes their address to the city name of Rockville.

e) 25573 Lake Road – Driveway Setback and Storm Water Ordinance Violation Notice

Motion by Becker, second by Simon, to suspend indefinitely the driveway setback and storm water ordinance violation letter sent out by the City Administrator to the property owner at 25573 Lake Road. Motion carried unanimously.

f) 341 Cedar Street South – Illegally Parked and Not Currently Registered Ordinance Violation

Motion by Becker, second by Herberg, to authorize City Attorney to take legal action to enforce City Ordinance as it relates to the illegally parked and not currently registered vehicles at the property located at 341 Cedar Street South. Motion carried unanimously.

Item 12) Other

- a) Administrator Bode requested the Council to consider moving the Wednesday, November 11 Council meeting to Thursday, November 12 due to November 11 is a holiday and State Statute requiring canvassing of election between 3 and 10 days after the general election. Council consensus was to approve request.

Item 13) Adjourn

**Motion by Becker, second by Simon, to adjourn the meeting. Motion carried.
Meeting adjourned at 7:06 p.m.**

Respectfully submitted,

Martin M. Bode
City Administrator

ROCKVILLE CITY COUNCIL LAST MONDAY OF THE MONTH MEETING MINUTES

August 31, 2020
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 9:00 a.m. by Mayor Duane Willenbring.

Item 2) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, and Don Simon. Absent: Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene VanHavermaet; City Engineer, Justin Kannas; and City Attorney, Sue Dege.

Item 3) Additions/Approval of Agenda

Administrator Bode asked to add under Item 10 a) 25523 Lake Road – Shoreland Ordinance Issues and Member Herberg asked to add under Item 10 b) Future Agenda Items.

Motion by Simon, second by Becker, to approve of the agenda with the additions as noted. Motion passed unanimously.

Item 4) Stickney Hill Dairy One Year Permit

Staff reviewed with the Council a proposed one-year Significant Industrial User (SIU) agreement that Staff has been working on with Stickney during the mediation process.

Motion by Becker, second by Herberg, to approve the proposed SIU agreement titled SH082520. Motion passed unanimously. Additionally, the Council directed City Attorney Dege to prepare an addendum to the SIU agreement that would address the financial issues surrounding this account.

Director VanHavermaet informed the Council that he has been testing the trapezoidal flume meter at Stickney Hill using the fire hydrant. One test of 1,000 gallons at approximately 100 GPM resulted in the trapezoidal meter reading being right on at 1,000 gal. Two different tests at approximately 200 GPM at 1,000 gallons each resulted in the trapezoidal meter reading at 700 and 800 gallons respectively. VanHavermaet believes the last two tests that resulted in the trapezoidal meter reading less was due to the high pressure coming out of the 2 ½" hose.

Item 5) Rockville Crossing

Administrator Bode informed the Council that the travel plaza company indicated they were going to be applying for a variance to the City's sign ordinance related to the City's height and square feet maximums.

Engineer Kannas and Council reviewed the options related to the water/sewer extensions as well as the placement and size of the proposed sewer lift station. The Council discussed the feasibility of oversizing the water, sewer mains, and sewer lift station to account for the possibility of future growth/development of the property across Highway 23 owned by the Anderson Trucking family, as well as the property located between the travel plaza site and 93rd Avenue.

Motion by Herberg, second by Becker, to include oversizing of the water and sewer main and sewer lift station in the design of the Harstad Development (Creative Capital Holdings) as long as the overage cost does not exceed the City's anticipated revenue for the trunk area fee. Roll call vote: AYES; Herberg, Becker, and Simon. NAYES; Willenbring. Motion carried on a three to one vote.

Item 6) 2021 Budget

The Council and Staff reviewed the preliminary 2021 budget. It was noted that the Councilors as individuals had on previous occasions in discussions with Staff were hoping for a balanced budget without any proposed tax levy increases. After review and discussion, the proposed preliminary budget shows a zero-tax levy increase.

The Council reviewed how the City of Rockville currently bills Maine Prairie Township (MPT) for fire protection. Currently the City charges MPT a portion of the overall department expenses. Council discussed the possibility

of charging MPT a flat fee with an annual inflation adjustment, thereby eliminating MPT concerns over the City buying a new truck or equipment. Member Herberg volunteered to talk with MPT Supervisors and get their thoughts on the idea.

Item 7) Public Works Building

The Council and Staff again discussed options as it relates to constructing a new public works building on city property located at Fire Hall Lane. Director VanHavermaet stated that due to the current COVID-19 issues he is finding it difficult in obtaining reliable preliminary costs for either the stand alone all steel building or the tip up addition onto the current fire hall. Member Herberg stated he had checked with Wells Concrete Products out of Albany and came up with a loose estimate of \$402,000 for a 60' x 70' tip up addition to the fire hall. VanHavermaet stated he will continue to look into obtaining estimates for both options.

VanHavermaet reviewed with the Council three estimates he received for clearing and prepping the proposed site for the possible stand-alone all steel building. He stated that whether the Council chooses to build a stand-alone or an addition onto the firehall it would be beneficial to the City to have the site cleared and prepped if not for a new building at least provide more room for outdoor storage of equipment.

Motion by Willenbring, second by Simon, to approve of the apparent low bid received from Herberg Construction of \$10,000.00 (does not include sand or fill for the proposed new building). Roll call vote: AYES; Becker, Willenbring, and Simon. NAYES; None. Abstention; Herberg. Motion carried.

Item 8) 25536 Lake Road

Administrator Bode reviewed with the Council a storm water erosion complaint. The Complainant states that her neighbor to the north for the past years while building his new house and then more recently building or redoing his driveway continually disturbing the street gravel shoulder that results in the loose gravel being washed onto her property when it rains. Member Herberg volunteered to work with Director VanHavermaet to temporarily fix the problem. The consensus was that the long-term solution would need to be addressed when the street is reconstructed.

Item 9) Council Action

a) Marco Copier

Administrator Bode reviewed with the Council a new proposed five-year copier lease agreement with Marco. Bode noted that the current agreement that has nine months remaining of a five-year agreement is at a monthly cost of \$604.77. The new five-year agreement would be at a monthly cost of \$462.30. Bode noted that the fax capability will still be available but would utilize a cloud based faxing capability and not a fax modem.

Motion by Becker, second by Simon, to approve the new five-year copier lease agreement with Marco. Motion passed unanimously.

b) Council Monitor

Council and Staff again reviewed options for a council chambers TV monitor. Consensus was to look into individual iPad type devices.

Item 10) Other

a) 25523 Pleasant Road – Shoreland Alteration Violation

Administrator Bode reported to the Council that he had been made aware of landscaping being done at 25523 Pleasant Road, a riparian lot on Pleasant Lake. Upon investigation Bode found the contractor, MC's Lawn and Landscaping was performing extensive landscaping on the property without proper permits which included driveway alteration, installation of a new sidewalk, tree removal, large portions of lawn replaced with sod, and new rock riprap along the shoreline. Bode stated he requested the contractor to stop work and seek to obtain the proper shoreland alteration permits from the City of Rockville. Bode forwarded the subsequent after-the-fact application along with the photos showing the amount of work already started and completed prior to the application onto the Minnesota DNR Hydrologist and City Engineer for their review and comments. Both the DNR Hydrologist and City Engineer had serious concerns relating to the application and in part a major concern was over the installation of the new shoreline rock riprap along with the placement of the large area of 1 ½" river rock between the house and the shoreline.

Motion by Becker, second by Willenbring, to authorize City Administrator to enforce the shoreland alteration violations with the DNR/City Engineer's recommendations. Motion passed.

b) Future Agenda Items

Member Herberg wanted to express his displeasure, the same as did Member Becker at the last Council meeting, over the fact that he too had called Administrator Bode requesting a specific agenda item and it was not put on the agenda. Bode replied if an agenda item from a Council member does not make it onto the preliminary agenda it can be added to the agenda at the beginning of a regular Council meeting, if the Council, as a whole, approves of the requested addition. Bode restated that Council agendas are prepared by the City Clerk and are considered "preliminary" agendas and once the Council convenes a regular meeting, the City Council irrespective of the City Clerk's preliminary agenda makes the final decision of any additions, corrections, amendments, and final approval of a regular council meeting agenda. Bode noted it is the Council majority that make Council decisions not individual Council members.

Item 11) Adjourn

Motion by Becker, second by Simon, to adjourn the meeting. Motion carried. Meeting adjourned at 11:16 a.m.

Respectfully submitted,

Martin M. Bode, City Administrator

Building Permits: August 2020

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
76.42189.0020	Roofing	11361 Hubert Ln	8/3/2020	2020-00070	\$ -	\$ 35.00	\$ -	\$ 1.00	\$ 36.00
76.41633.0600	Roofing	610 Caroline Ln	8/20/2020	2020-00071	\$ 10,000.00	\$ 35.00	\$ -	\$ 1.00	\$ 36.00
76.41741.0022	Furnace Replacement	512 Aspen Ct W	8/25/2020	2020-00072	\$ 7,914.93	\$ 50.00	\$ -	\$ 1.00	\$ 51.00
76.41624.0500	Deck/Porch	23020 88th Ave	8/7/2020	2020-00087	\$ 25,592.00	\$ 140.76	\$ 91.49	\$ 12.80	\$ 245.05
76.42159.0951	Mechanical	22252 123rd Ave	8/13/2020	2020-00088	\$ 10,500.00	\$ 75.00	\$ -	\$ 1.00	\$ 76.00
76.41741.0074	Fence	112 Walnut Circle	8/13/2020	2020-00089	\$ 11,000.00	\$ 59.50	\$ 38.67	\$ 5.50	\$ 103.67
76.42240.0015	Roofing Commercial	149 Broadway St E	8/18/2020	2020-00090	\$ 48,700.00	\$ 267.85	\$ 174.10	\$ 24.35	\$ 466.30
76.42144.0005	Accessory Building	8520 White Oak Rd	8/25/2020	2020-00091	\$ 50,680.00	\$ 275.00	\$ 178.75	\$ 25.00	\$ 478.75
76.41741.0010	Roofing	507 Tamarack Ct	8/27/2020	2020-00073	\$ 12,000.00	\$ 35.00	\$ -	\$ 1.00	\$ 36.00

**CITY OF ROCKVILLE, MN
RESOLUTION NO. 2020-32**

RESOLUTION APPROVING Qualified Minor Subdivision in an A-40 ZONING DISTRICT

WHEREAS; an application for a Qualified Minor Subdivision has been received from Jesse L. Johnson in an A-40 zoning district and;

WHEREAS; total acres of the parcel prior to subdivision is 103.39 +/- acres; and

WHEREAS; the purpose of the Qualified Minor Subdivision is split the 2.00 +/- acres to sell for building purposes. and,

WHEREAS; said application was reviewed by the Rockville City Planning Commission at their September 1, 2020 Planning Commission meeting, and;

WHEREAS; no public hearing is required for this application, and;

WHEREAS; the Planning Commission after discussion approved the application request with a Declaration of Restriction and forwards this application on to the Rockville City Council for their consideration.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

- 1. The application for Qualified Minor Subdivision received from Jesse L. Johnson, Parcel I.D. No. 76.41650.0100, Section 29, Township 123, Range 029, to split off 2.00 +/- acres is hereby approved with the stipulation of a Declaration of Restriction, restricting further subdivisions of 38 acres of Tract B.**

Adopted this 9th day of September, 2020.

ATTEST:

**MARTIN M. BODE
ADMINISTRATOR/CLERK**

**DUANE WILLENBRING
MAYOR**

**DECLARATION OF RESTRICTION
CERTIFICATE OF COMPLIANCE**

This Declaration of Restriction ("Declaration") is made this 9th day of September, 2020, by the undersigned "Declarants".

WHEREAS, the Declarants are all the fee owners of the following described property:

(Jesse L. Johnson) Parcel I.D. No. 76.41650.0100, Section 29, Township 123, Range 029

WHEREAS, the City of Rockville hereby approves the sub-division of the following described property:

EXISTING LEGAL DESCRIPTION

(Per Doc. No. 1403354)

The Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) and the North One-half of the Northwest Quarter (N1/2 NW1/4) and the West Twenty (20) acres of Government Lot One (1), all in Section Twenty-nine (29), Township One Hundred Twenty-three (123), North of Range Twenty-nine (29) West LESS AND EXCEPT all that part of Government Lot One (1), and the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) of Section Twenty-nine (29), Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West described as follows: Starting at the point of intersection of the north line of Section 29 and the centerline of C.A.R. Number Eight (8); thence South Seven Hundred Nine and Fourteen Hundredths (709.14) feet to the point of beginning; thence West and parallel to the North line One Thousand Seventy-eight and Seventy-five Hundredths (1078.75) feet; thence South Two Hundred Eighty-seven and Fifteen Hundredths (221.15) feet; thence South 3°30'; East Three Hundred Eighty-seven and Sixty-five Hundredths (387.65) feet; thence East One Thousand Twenty-seven and Eighty-eight Hundredths (1027.88) feet to the centerline of C.A.R. Number Eight (8); thence North and along the centerline of C.A.R. Number 8, Six Hundred Six and Twenty Hundredths (606.20) feet to the point of beginning. ALSO LESS AND EXCEPT the Southeast Quarter of the Northwest Quarter of the Northwest Quarter (SE1/4 NW1/4 NW1/4) and the Southwest Quarter of the Northwest Quarter of the Northwest Quarter (SW1/4 NW1/4 NW1/4) and the West One Hundred (100) feet of the Northwest Quarter of the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4 NW1/4) of said Section Twenty-nine (29).

NEW TRACT A

That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 818.94 feet, to the point of beginning of the tract to be described; thence continue North 89 degrees 02 minutes 41 seconds East, parallel with said north line, 249.68 feet, to Line "A" described below, thence North 00 degrees 18 minutes 53 seconds West, along said Line "A", 347.20 feet; thence South 89 degrees 02 minutes 41 seconds West, 252.20 feet; thence South 00 degrees 43 minutes 52 seconds East, 347.18 feet, to the point of beginning.

Said Line "A" being the east line of the West 20 acres of said Government Lot 1 and more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

NEW REVISED TRACT B

The Northwest Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, excepting the West 100.00 feet thereof.

AND

The Northeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northwest Quarter of the Northeast Quarter and that part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly of the east line of the West 20 acres of said Government Lot 1, said east line more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

LESS AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter and Government Lot 1 of Section 29, Township 123,

Range 29, Stearns County, Minnesota, lying southerly and easterly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

ALSO LESS AND EXCEPT

That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 818.94 feet, to the point of beginning of the tract to be described; thence continue North 89 degrees 02 minutes 41 seconds East, parallel with said north line, 249.68 feet, to Line "A" described below, thence North 00 degrees 18 minutes 53 seconds West, along said Line "A", 347.20 feet; thence South 89 degrees 02 minutes 41 seconds West, 252.20 feet; thence South 00 degrees 43 minutes 52 seconds East, 347.18 feet, to the point of beginning.

Said Line "A" being the east line of the West 20 acres of said Government Lot 1 and more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

RESTRICTED SET ASIDE LEGAL DESCRIPTION

(38.00+/- Acres)

That part of the Northwest Quarter of the Northeast Quarter and the Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly and southerly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 302.97 feet; thence

South 89 degrees 58 minutes 35 seconds West, 2252.48 feet, to the west line of said Northeast Quarter of the Northwest Quarter and said line there terminating.

WHEREAS, The Rockville City Planning Commission and the City of Rockville City Council requires that a Declaration of Restriction be executed restricting the further subdivision of the portion of Tract B , unless such Declaration of Restriction is removed by the Rockville City Planning Commission and City of Rockville City Council.

WHEREAS, the Declarants have sought subdivision under Section 11

NOW, THEREFORE, the Declarants make the following declaration of restrictions, which shall run with the land and shall be binding on all parties and all persons claiming under them.

The afore described property "Restricted Set Aside Legal Description of 38 acres" shall not be further subdivided until and unless such Declaration of Restriction is removed by the Rockville City Planning Commission and City of Rockville City Council.

And all future subdivisions or transfers must comply with the zoning and subdivision controls effective at that time.

FURTHERMORE, this Declaration is made for benefit of the City of Rockville or its successors ("City"), and may be removed by resolution of the City, recorded with the County Recorder, in the event:

- A. The City determines the purposes of this Declaration no longer apply.

IN WITNESS WHEREOF, the Declarants have executed this Declaration on the date and year above written.

DECLARANTS

Property Owner

Property Owner

State of Minnesota

County of Stearns

This instrument was acknowledged before me on _____, 2020, by

Signature of Notary Public

THIS INSTRUMENT DRAFTED BY:

Martin M. Bode-MMB
City of Rockville
229 Broadway Street East
Rockville, MN 56369
(320) 251-5836

**Jesse L. Johnson
STAFF REPORT**

September 1, 2020 and September 9, 2020

Rockville Planning Commission; City Council

RE: Qualified Minor Subdivision
Parcel I.D. No. 76.41650.0100 - Section 29, Township 123, Range 029

Owner: Jesse L. Johnson
Property Address: 21956 123rd Avenue

Request is for a Qualified Minor Subdivision to subdivide 2.00 +/- acre from 103.39-acre parcel.

Relevant Information:

1. This property is located in an A-40 zoning district
2. Total acreage is 103.39 +/- acres
3. Purpose of the application is to subdivide and then sell 2.00 +/- acres for building purposes
4. A Declaration of Restriction is required to restrict a minimum of 38 acres as non-buildable to maintain an A-40 Zoning District
5. QMS does not require a public hearing but does require Planning Commission and Council Approval

Recommendations:

Consider Approval with Declaration of Restriction

Submitted by:
Martin M. Bode
Zoning Administrator

CITY OF ROCKVILLE, MINNESOTA
QUALIFIED MINOR SUBDIVISION

QM Subdivision Fee: \$100.00 + Recording Fee \$46.00 (per document)
Need separate checks: 1 for QM Subdivision Fee & 1 for Recording Fee(s)

PLEASE NOTE: any costs (i.e. legal, engineering, administrative, etc.) incurred over and above the application fee are the responsibility of the petitioner.

Date Submitted: 8/10/20
(Must submit at least ten (10) days prior to the next Planning Commission)

Parcel (1) # 76.41650.0100

Parcel (2) # NA

Location: Section 29 Township 123 Range 29

Legal Description parcel (1): Sec Survey

Legal Description parcel (2): Sec Survey

Owner's Name Jesse L. Johnson Phone _____
First Name Middle Initial Last Name

Address 21956 123rd Ave

Email: _____

The following must be submitted:

___ Certificate of Survey – one (1) copy 11"x 17" or PDF copy.

[Signature] _____ Date _____
Signature Date

Office Use Only:

R# 101.41000.34103 Check # _____ Date _____ Qualified Minor \$100.00 Permit # _____
R# 101.41000.34102 Check # _____ Date _____ Recording Fee \$46.00 Permit # _____

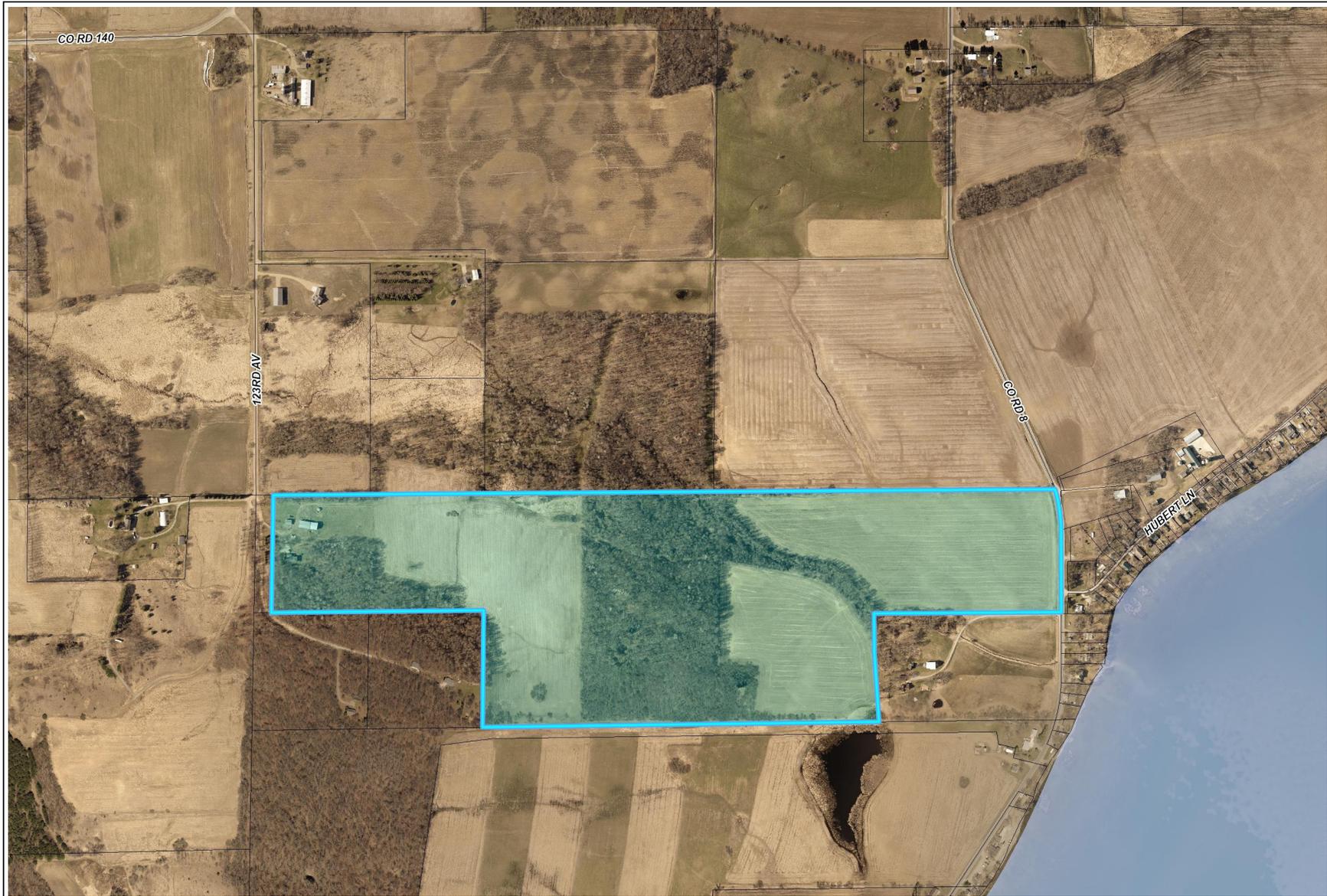
CITY OF ROCKVILLE
229 BROADWAY STREET EAST
PO BOX 93
ROCKVILLE MN 56369

SECTION 11: MINOR SUBDIVISIONS CHECKLIST

Subdivision 1: QUALIFIED MINOR SUBDIVISIONS

1. **Criteria.** Any subdivision containing not more than two (2) lots and which does not involve any new street or road, and that is not likely to precipitate the extension of municipal facilities or public improvements shall be considered a Minor Subdivision.
2. **Exemption from Platting Requirement.** Minor Subdivisions shall be exempt from the requirements of this Ordinance requiring platting.
3. **Planning Commission Approval Required.** Minor Subdivisions must be recommended for approval by the Planning Commission before being submitted to the City Council.

Yes **No** **Certificate of Survey.** An Applicant for Minor Subdivision approval must submit to the City at least ten (10) days prior to the next Planning Commission meeting one (1) - 11" x 17" copy (or PDF copy) of a Certificate of Survey. The survey shall include the following information: legal description of each parcel, parcel area, site improvements including buildings, free standing signs, utilities, paved areas, and distances from buildings to ownership and property lines. In addition to the above information, the City may require a wetland delineation prior to approving an administrative plat.



City of Rockville,
Minnesota
Granite - Heart of the City

Legend

-  City Limits
-  Parcels - 1/7/2020
-  PWI Watercourse
-  PWI Basin

Map Name



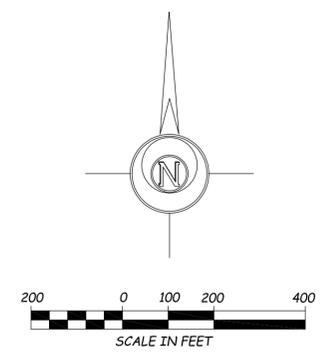
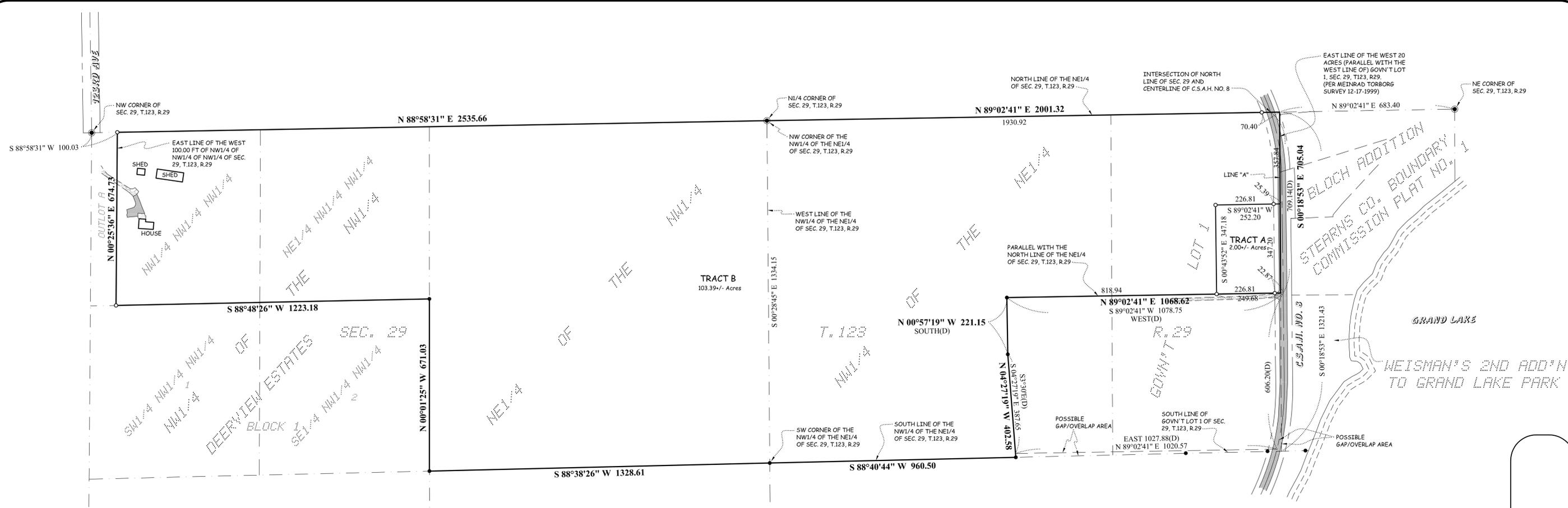
Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.

0 527 Feet

© Bolton & Menk, Inc - Web GIS 8/24/2020 3:29 PM





- Legend
- INDICATES IRON MONUMENT PLACED
 - INDICATES IRON MONUMENT FOUND
 - INDICATES STEARNS COUNTY CAST IRON MONUMENT
 - INDICATES BITUMINOUS SURFACE
 - INDICATES CONCRETE SURFACE
 - INDICATES GRAVEL SURFACE

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.

LEGAL DESCRIPTIONS

EXISTING LEGAL DESCRIPTION
(Per Doc. No. 1403354)

The Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) and the North One-half of the Northwest Quarter (N1/2 NW1/4) and the West Twenty (20) acres of Government Lot One (1), all in Section Twenty-nine (29), Township One Hundred Twenty-three (123), North of Range Twenty-nine (29) West LESS AND EXCEPT all that part of Government Lot One (1), and the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) of Section Twenty-nine (29), Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West described as follows: Starting at the point of intersection of the north line of Section 29 and the centerline of C.A.R. Number Eight (8); thence South Seven Hundred Nine and Fourteen Hundredths (709.14) feet to the point of beginning; thence West and parallel to the North line One Thousand Seventy-eight and Seventy-five Hundredths (1078.75) feet; thence South Two Hundred Eighty-seven and Fifteen Hundredths (221.15) feet; thence South 3°30', East Three Hundred Eighty-seven and Sixty-five Hundredths (387.65) feet; thence East One Thousand Twenty-seven and Eighty-eight Hundredths (1027.88) feet to the centerline of C.A.R. Number Eight (8); thence North and along the centerline of C.A.R. Number 8, Six Hundred Six and Twenty Hundredths (606.20) feet to the point of beginning.

ALSO LESS AND EXCEPT the Southeast Quarter of the Northwest Quarter of the Northwest Quarter (SE1/4 NW1/4 NW1/4) and the Southwest Quarter of the Northwest Quarter of the Northwest Quarter (SW1/4 NW1/4 NW1/4) and the West One Hundred (100) feet of the Northwest Quarter of the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4 NW1/4) of said Section Twenty-nine (29).

SUGGESTED REVISED LEGAL DESCRIPTION

The Northwest Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, excepting the West 100.00 feet thereof.

AND

The Northeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northwest Quarter of the Northeast Quarter and that part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly of the east line of the West 20 acres of said Government Lot 1, said east line more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

LESS AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter and Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying southerly and easterly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, parallel with the north line of said Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, parallel with the north line of said Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

ALSO LESS AND EXCEPT

That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

TRACT A
That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 88 degrees 40 minutes 44 seconds East, parallel with the north line of said Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

TRACT B
The Northwest Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, excepting the West 100.00 feet thereof.

AND

The Northeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northwest Quarter of the Northeast Quarter and that part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly of the east line of the West 20 acres of said Government Lot 1, said east line more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

LESS AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter and Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying southerly and easterly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, parallel with the north line of said Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

340 CHAPEL HILL RD.
COLD SPRING, MN 56320
PH. 320-685-5905
FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:
O'MALLEY & KRON
LAND SURVEYORS, INC.

1004 2nd ST. SE
WILLMAR, MN 56201
PH. 320-235-4012
FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: 08-12-2020

DANIEL M. KRON
MINNESOTA REGISTRATION NO. 42621

SHEET 1 OF 1

CERTIFICATE OF SURVEY PREPARED FOR:
DUSTIN HESSE
 JOB NO: 2020-426
 FILE NAME: 2020-426.DWG
 LOCATION: 29-123-29

EXISTING LEGAL DESCRIPTION

(Per Doc. No. 1403354)

The Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) and the North One-half of the Northwest Quarter (N1/2 NW1/4) and the West Twenty (20) acres of Government Lot One (1), all in Section Twenty-nine (29), Township One Hundred Twenty-three (123), North of Range Twenty-nine (29) West LESS AND EXCEPT all that part of Government Lot One (1), and the Northwest Quarter of the Northeast Quarter (NW1/4 NE1/4) of Section Twenty-nine (29), Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West described as follows: Starting at the point of intersection of the north line of Section 29 and the centerline of C.A.R. Number Eight (8); thence South Seven Hundred Nine and Fourteen Hundredths (709.14) feet to the point of beginning; thence West and parallel to the North line One Thousand Seventy-eight and Seventy-five Hundredths (1078.75) feet; thence South Two Hundred Eighty-seven and Fifteen Hundredths (221.15) feet; thence South 3°30; East Three Hundred Eighty-seven and Sixty-five Hundredths (387.65) feet; thence East One Thousand Twenty-seven and Eighty-eight Hundredths (1027.88) feet to the centerline of C.A.R. Number Eight (8); thence North and along the centerline of C.A.R. Number 8, Six Hundred Six and Twenty Hundredths (606.20) feet to the point of beginning.

ALSO LESS AND EXCEPT the Southeast Quarter of the Northwest Quarter of the Northwest Quarter (SE1/4 NW1/4 NW1/4) and the Southwest Quarter of the Northwest Quarter of the Northwest Quarter (SW1/4 NW1/4 NW1/4) and the West One Hundred (100) feet of the Northwest Quarter of the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4 NW1/4) of said Section Twenty-nine (29).

SUGGESTED REVISED LEGAL DESCRIPTION

The Northwest Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, excepting the West 100.00 feet thereof.

AND

The Northeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northwest Quarter of the Northeast Quarter and that part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly of the east line of the West 20 acres of said Government Lot 1, said east line more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

LESS AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter and Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying southerly and easterly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet;

thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

TRACT A

That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 818.94 feet, to the point of beginning of the tract to be described; thence continue North 89 degrees 02 minutes 41 seconds East, parallel with said north line, 249.68 feet, to Line "A" described below, thence North 00 degrees 18 minutes 53 seconds West, along said Line "A", 347.20 feet; thence South 89 degrees 02 minutes 41 seconds West, 252.20 feet; thence South 00 degrees 43 minutes 52 seconds East, 347.18 feet, to the point of beginning.

Said Line "A" being the east line of the West 20 acres of said Government Lot 1 and more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

TRACT B

The Northwest Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, excepting the West 100.00 feet thereof.

AND

The Northeast Quarter of the Northwest Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota.

AND

The Northwest Quarter of the Northeast Quarter and that part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly of the east line of the West 20 acres of said Government Lot 1, said east line more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

LESS AND EXCEPT

That part of the Northwest Quarter of the Northeast Quarter and Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying southerly and easterly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said

Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 1078.75 feet, to the centerline of County State Aid Highway No. 8 and said line there terminating.

ALSO LESS AND EXCEPT

That part of Government Lot 1 of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 221.15 feet; thence North 89 degrees 02 minutes 41 seconds East, parallel with the north line of said Northeast Quarter, 818.94 feet, to the point of beginning of the tract to be described; thence continue North 89 degrees 02 minutes 41 seconds East, parallel with said north line, 249.68 feet, to Line "A" described below, thence North 00 degrees 18 minutes 53 seconds West, along said Line "A", 347.20 feet; thence South 89 degrees 02 minutes 41 seconds West, 252.20 feet; thence South 00 degrees 43 minutes 52 seconds East, 347.18 feet, to the point of beginning.

Said Line "A" being the east line of the West 20 acres of said Government Lot 1 and more particularly described as follows: Commencing at the North Quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing, along the north line of the Northeast Quarter of said Section 29, a distance of 2001.32 feet, to the point of beginning of the line to be described; thence South 00 degrees 18 minutes 53 seconds East, 1321.43 feet, to the south line of said Government Lot 1 and said line there terminating.

SET ASIDE LEGAL DESCRIPTION

(38.00+/- Acres)

That part of the Northwest Quarter of the Northeast Quarter and the Northeast Quarter of the Northwest Quarter of Section 29, Township 123, Range 29, Stearns County, Minnesota, lying westerly and southerly of the following described line: Commencing at the northwest corner of said Northwest Quarter of the Northeast Quarter; thence South 00 degrees 28 minutes 45 seconds East, assumed bearing, along the west line of said Northwest Quarter of the Northeast Quarter, 1334.15 feet, to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North 88 degrees 40 minutes 44 seconds East, along the south line of said Northwest Quarter of the Northeast Quarter, 960.50 feet, to the point of beginning of the line to be described; thence North 04 degrees 27 minutes 19 seconds West, 402.58 feet; thence North 00 degrees 57 minutes 19 seconds West, 302.97 feet; thence South 89 degrees 58 minutes 35 seconds West, 2252.48 feet, to the west line of said Northeast Quarter of the Northwest Quarter and said line there terminating.

**City of Rockville, Minnesota
Resolution 2020-33**

Adoption of the 2021 Preliminary Tax Levy

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statutes require that all local units of government must formally adopt a preliminary tax levy for the proceeding fiscal year before or on September 30, 2020; and

WHEREAS; The Rockville City Council and City staff have done preliminary analysis of the demands for goods, services, and other debt obligations to be provided for the City in 2021; and

THEREFORE; The Rockville City Council at their September 9, 2020 meeting has determined that the 2020 proposed tax levy shall be set at **\$1,660,286** and directs the City Administrator to notify the Stearns County Auditor of this preliminary levy amount.

FURTHERMORE; The City Council sets the date of December 9, 2020, 6:00 p.m. for Public Hearing (TNT Hearing) on Payable 2021 Proposed Budget and Tax Levy;

FURTHERMORE; The City Council directs City staff to continue to develop and refine the draft 2021 municipal budget to account as accurately as possible for the anticipated cost of providing goods and services to the residents of Rockville in the 2021 fiscal year.

Adoption by the City Council of the City of Rockville on this 9th day of September, 2020.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

2021 Budget	09.09.20		2018	2019	2019	2020	2021		2018	2019	2019	2020	2021
CODE	DESCRIPTION		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED
EXPENDITURES:								REVENUE:					
101-41000	GENERAL GOVERNMENT		126,945	176,735	141,877	176,438	185,716		1,103,366	1,074,132	1,108,232	1,214,017	289,041
101-41110	MAYOR/COUNCIL		51,717	60,551	55,465	64,328	67,647		216	-	45	-	-
101-41410	ELECTIONS		6,836	1,900	1,702	8,085	1,950		4	-	-	-	-
101-41600	ROCK-FEST		44	-	-	-	-		35	-	12	-	-
101-41800	CITY ADMINISTRATION		38,242	45,471	45,311	47,656	49,898		271	-	276	-	-
101-42200	FIRE PROTECTION		170,980	506,116	470,167	299,691	287,684		89,572	87,700	108,075	46,200	38,600
101-42500	EMERGENCY MANAGEMENT		10,603	30,456	32,265	31,033	20,921		6,261	8,000	8,130	-	-
101-42800	POLICE PROTECTION		38,764	41,055	36,995	41,161	40,986		8,614	-	8,091	-	-
101-43100	HWYS, STREETS, & ROADS		330,583	416,008	433,772	421,116	411,621		9,465	50	7,012	50	-
101-45122	PARKS & RECREATION		66,424	63,182	57,796	70,643	77,337		10,087	1,100	7,591	1,100	-
101-46300	PLANNING & ZONING		138,451	159,794	140,531	145,216	142,897		48,254	25,000	79,539	46,000	35,200
	NET TOTAL:		979,589	1,501,268	1,415,881	1,305,367	1,286,657		1,276,145	1,195,982	1,327,003	1,307,367	362,841

2021 Tax Levy 1,660,286

Net Long/Short (923,816)

221 Lake Improvement District	19,500													Additions	-
209-EDA	2,000	Fire Billing				-								Debt Service	(214,970)
205-Rocori Trail	-	Street Signs				-								215 Road & Bridge	(500,000)
215 Road & Bridge	500,000					-								209 EDA	(2,000)
		PW Addition to Fire Hall				-								221 LID	(19,500)
						-	2020 Levy = 1,660,286							205 Rocori	-
304 City Facility	169,505					-								2020 Tax Levy	1,660,286
304 City Facility-Detached	8,228					-									-
308 2008A Refunding 2014B	21,092					-								Fire Savings	-
214,970 310/601 2009-A/1998 Utl Rev Bond	16,145					-								EM Savings	-
General	923,816	Emergency Management				-									-
1,660,286		Fire-Truck Pumper (2026)				-								Long/Short	-
	1,660,286					-									
		Total Additions:				-									

2021 Budget	09.09.20		2018	2019	2019	2020	2021		2018	2019	2019	2020	2021
CODE	DESCRIPTION		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED
EXPENDITURES:								REVENUE:					
CAPITAL IMPROVEMENT PROJECTS													
202-45122	Public/Park Land Dedication		-	13,500	-	30,000	30,000		134	100	13,849	9,100	-
205-45122	ROCORI TRAIL		-	30,000	1,120	30,000	30,000		2,505	13,500	145	30,000	30,000
209-41920	EDA		-	550	-	550	550		1,016	2,000	2,001	2,000	2,000
215-43100	ROAD MAINTENANCE		1,206,353	729,412	728,135	6,100	6,200		357,514	297,257	363,244	507,257	508,000
221-41000	LAKE IMPROVEMENT DISTRICT		21,937	19,716	28,272	19,720	20,225		20,981	19,575	24,797	19,575	19,700
	TOTAL CAPITAL IMPROVEMENT		1,228,290	793,178	757,527	86,370	86,975		382,150	332,432	404,036	567,932	559,700
DEBT SERVICE													
304-47000	CITY FACILITIES		176,774	178,683	178,901	180,733	177,733		178,898	178,683	188,351	181,733	189,733
308-47000	2008A REFUNDING 2014B		21,562	20,922	21,140	21,512	21,092		19,904	21,322	17,809	16,557	21,640
309-47000	LAKES SEWER PROJECT BOND		41,965	493,882	35,938	493,771	493,581		59,293	224,518	58,453	224,518	216,518
310-47000	2009 UTILITY DISPOSAL PORTION		6,047	16,445	5,266	16,790	-		16,913	16,445	16,319	16,790	-
311-47000	2009 UTILITY WTR CORE CITY		10,433	31,437	9,998	34,307	-		32,164	31,500	31,897	34,307	34,307
312-47000	2009 UTILITY WTR P.L. PORTION		3,561	84,460	8,701	84,484	84,291		84,219	84,500	84,756	84,500	84,500
601-47000	WATER FUND		1,403	4,373	1,366	4,773	57,212		-	-	-	-	16,145
	TOTAL DEBT SRV		261,745	830,202	261,310	836,370	833,909		391,391	556,968	397,585	558,405	562,843
601-49440	WATER UTILITIES		264,387	279,478	289,898	288,811	248,629		320,508	280,457	324,062	280,457	319,500
602-49490	SEWER		593,986	248,754	562,584	278,310	316,708		334,954	234,626	363,821	234,626	264,000
	TOTAL ENTERPRISE FUNDS		858,373	528,232	852,482	567,121	565,337		655,462	515,083	687,883	515,083	583,500
	TOTAL ALL FUNDS		3,327,997	3,652,880	3,287,200	2,795,228	2,772,878		2,705,148	2,600,465	2,816,507	2,948,787	2,068,884

City of Rockville,
Minnesota
Granite - Heart of the City

Legend

-  City Limits
-  Parcels - 1/7/2020
-  PWI Watercourse
-  PWI Basin



Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.

0 527 Feet

**MINUTES OF A REGULAR PLANNING COMMISSION MEETING HELD,
TUESDAY, JULY 14, 2015 – 6:00 P.M. – ROCKVILLE CITY HALL**

The meeting was called to order by Chair Bill Becker. Roll call was taken and the following members were found to be present: Member Toni Honer, Member Jerry Tippelt, and Member David Meyer. Susan Palmer – Liaison

Absent were: Member Dale Borgmann

Staff members present were: Zoning Administrator Rena Weber, Administrative Assistant Mandy Lais

Others present: Dan Hansen, Christa & Elizabeth Althaus, Duane Willenbring, Steve Hansen Brian & Jeanne Stradtmann, Jack Tamble.

APPROVAL OF AGENDA/AMENDMENTS – Motion by Member Tippelt, second by Member Honer, to approve the agenda with amendments. Motion carried unanimously.

APPROVAL OF MINUTES 6/09/15 – Motion by Member Honer, second by Member Tippelt, to approve the 6/09/15 minutes as presented. Motion carried unanimously.

New Business:

**PUBLIC HEARING FOR DAN HANSEN/KATHLEEN SYVERSON @ 9545 AHLES RD,
at 6:00 pm & 6:15 pm – PRELIMINARY & FINAL PLAT & REZONE**

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, July 14, 2015 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Daniel J. Hansen & Kathleen I. Syverson to subdivide their property. The addresses of the property are: XXX Fire Hall Lane and XXX 230th Street with legal descriptions of: Fire Hall Parcel: (Proposed Lot 1, Block 2)

That part of the NE 1/4 of the NE 1/4 of Section 16, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the Northwest corner of said NE 1/4 of the NE 1/4; thence on an assumed bearing of N 89°37'38" E, along the North line of said NE 1/4 of the NE 1/4, a distance of 250.00 feet; thence on a bearing of S 00°09'30" E, 615.59 feet; thence on a bearing of N 89°37'38" E, 194.63 feet to the point of beginning of the tract herein described; thence continue on a bearing of N 89°37'38" E, 94.20 feet; thence on a bearing of N 01°05'28" W, 615.63 feet to the North line of said NE 1/4 of the NE 1/4; thence on a bearing of N 89°37'38" E, 11.56 feet to Right-of-Way point B4609, as shown on Minnesota Department of Transportation Right-of-Way Plat No. 73-46 as of public record, Stearns County, Minnesota; thence on a bearing of S 53°46'05" E, 362.71 feet to Right-of-Way point B8 as shown on said Minnesota Department of Transportation Right-of-Way Plat No. 73-46; thence on a bearing of S 01°05'28" E, 1112.96 feet to Right-of-Way point B7 as shown on said Minnesota Department of Transportation Right-of-Way Plat No. 73-46; thence on a bearing of S 89°13'10" W along the South line of said NE 1/4 of the NE 1/4, 394.20 feet to its intersection with a line bearing S 01°05'28" E from the point of beginning; thence on a bearing of N 01°05'28" W along last said line, 716.43 feet to the point of beginning.

Other Parcel:

(Proposed Lot 1, Block 1)

That part of the Southeast Quarter of the Southwest Quarter of Section 16, Township 123, Range 29, lying southerly of the southerly right of way line of Trunk Highway No. 23 as certified in Minnesota Department of Transportation Right of Way Plat No. 73-48, filed July 25, 2000, as document number 943290 in the Stearns County Recorder's Office.

7/14/2015

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, July 14, 2015 at approximately 6:15 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Daniel J Hansen and Kathleen I. Syverson to rezone certain property. The address of the property is: XXX Fire Hall Lane with legal descriptions of: (Proposed Lot 1, Block 2) That part of the NE 1/4 of the NE 1/4 of Section 16, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the Northwest corner of said NE 1/4 of the NE 1/4; thence on an assumed bearing of N 89°37'38" E, along the North line of said NE 1/4 of the NE 1/4, a distance of 250.00 feet; thence on a bearing of S 00°09'30" E, 615.59 feet; thence on a bearing of N 89°37'38" E, 194.63 feet to the point of beginning of the tract herein described; thence continue on a bearing of N 89°37'38" E, 94.20 feet; thence on a bearing of N 01°05'28" W, 615.63 feet to the North line of said NE 1/4 of the NE 1/4; thence on a bearing of N 89°37'38" E, 11.56 feet to Right-of-Way point B4609, as shown on Minnesota Department of Transportation Right-of-Way Plat No. 73-46 as of public record, Stearns County, Minnesota; thence on a bearing of S 53°46'05" E, 362.71 feet to Right-of-Way point B8 as shown on said Minnesota Department of Transportation Right-of-Way Plat No. 73-46; thence on a bearing of S 01°05'28" E, 1112.96 feet to Right-of-Way point B7 as shown on said Minnesota Department of Transportation Right-of-Way Plat No. 73-46; thence on a bearing of S 89°13'10" W along the South line of said NE 1/4 of the NE 1/4, 394.20 feet to its intersection with a line bearing S 01°05'28" E from the point of beginning; thence on a bearing of N 01°05'28" W along last said line, 716.43 feet to the point of beginning.

The request is to rezone 10.0 acres from Agricultural to B-2 (General Business District).

The request is to approve both a preliminary and final plat of 26 acres to be known as Venison Acres – Lot 1, Block 1 and Lot 1, Block 2.

RE: PRELIMINARY & FINAL PLAT
 RE-ZONE 10 ACRES OF SAID PLAT
 RE: Parcel I.D. No. 76.41627.0202 Sections 16, Township 123, Range 029

Owners: Daniel Hansen
 Kathleen & Howard Syverson

Property Address: xxx Fire Hall Lane, St. Cloud, MN
 xxx 230th Street, St. Cloud, MN

REQUEST

Daniel Hansen and the Syverson's would like to subdivide the land and create two parcels. This was part of another lot that was split when Highway 23 was built. The other lot was approved last year for a split, but now they have to plat the remaining two lots.

Also – the 10 acre lot located next to the fire hall is being requested to re-zone to B-2. This does not have city water or sewer.

Lot 1, Block 1 – Venison Acres
 Lot 1, Block 2 – Venison Acres

RELEVANT INFORMATION

1. Property is zoned A-40.
2. Property is 26 acres approximately.
3. 10 notices were sent out.

RECOMMENDATION

1. Approve pending review and discussion.

1. ***Jack Tamble opposed to re-zoning of the fire hall piece due to drainage concerns and loss of crops.***

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2. **Jack Tamble wanted to make it known that there is an irrigation well with an easement on the 16 acre lot (south of Hwy. 23). Located next to 230th Street.**
3. **Dan Hansen indicated that Tamble is only allowed to enter the property to service the well, not use the whole lot.**
4. **PC Recommends approval of two lot plat, the re-zoning of the 10 acres by the Fire Hall, and further that there is no building entitlement on the 16 acre that remains zoned AG-40.**

Zoning Administrator Rena Weber read the Minnesota department of transportation recommendations. See attachment A. And read the Hansen staff report. They are looking to subdivide and ultimately would like to build.

Mr. Dan Hansen – owner of said property, stated he is also representing Kathleen Syverson. These are two different lots, one is wooded and one open land. They want to sell the property. There is an easement on for a well on the flat piece.

Mr. Jack Tamble stated he is not opposed to them splitting lots so they will be able to sell, however he is opposed to the rezone on Highway 23. The concern is they currently have a problem with water run-off, and if rezoned business district the new buyer can put a large building (up to 7000 sq. ft.), possibly creating more impervious surface and affecting the amount of water coming on to their property. The lake on Chapel Street gets a lot of water and floods their trees and there has been damage to their field and they can't plant. He made mention of an easement.

Mr. Hansen stated that the agreement was to only allow him to go on to the property to service the well. Not that he has access to the entire property.

Mr. Tamble state there is twice the water flow. They have a meadow and are have a hard time getting anything out of our meadow.

Member Honer asked if that was the lot the Fire Department purchased from Dan Hansen? Yes

Mr. Tamble stated a concern regarding the pond and drainage can't handle it right now. Culvert that runs under chapel. Comes from the parcels and its not handling it.

Mr. Tamble stated if you rezone without having the plan in place. We suffer the consequences. The well is being used for irrigation. What is our liability with the well, if there is a business that goes in? How might that affect our water usage?

Zoning Administrator Rena Weber stated the rezoning is separate from the site plan approval. They will have to take care of their own drainage. Indicated where the well is on the lower lot. And that well is used for irrigation.

Mr. Steve Hansen works with ReMax, thought on the well, stated the lot has sandy soil, 16 acres. They are more interested in the other piece being zoned. It's a great location for a commercial development. They would bring a site plan to the city for the best use of the land. For them the best use for the 10 acres is commercial, and 16 acres would be looked at further down the line.

Zoning Administrator Rena Weber stated you might look at the comprehensive plan and it's proposed to be commercial.

**Motion by Member Honer, second by Member Meyer, to close the public hearing at 6:16 pm.
Motion carried unanimously.**

Member Honer stated with our future land use map she believes the 10 acres was zoned more business type zoning. We have ordinances in effect with the 10 acre parcel, when a site plan comes before us we can make sure the storm-water management and best use practices will be used. The 16 acres has a potential for RR down the road so doing the split especially since it is by Highway 23, it is within reason.

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Member Tippelt asked if they can we leave it AG40?

Member Honer stated not if he wants to build on it. So yes they need to rezone.

Member Tippelt asked about the water issue, should we have a study done first?

Member Honer stated it is not our issue, we do a rezone then they come up with a site plan. That will have storm water management in it and needs to be approved by both the state and the county. This is not a small parcel. They have 10 acres so they should have more than enough of land to utilize that.

Motion by Member Honer, second by Member Meyer, to approve the preliminary & final plat & rezone on the 2 parcels and 16 acre parcel stays AG40 with no building entitlement, and rezone the other 10 acre parcel along Highway 23 to B-2, as presented. Motion carried unanimously.

**PUBLIC HEARING FOR JAMES & ELIZABETH ALTHAUS @ 25264 HAYWOOD ROAD,
at 6:30 pm – SUBDIVIDE**

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, July 14, 2015 at approximately 6:30 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of James & Elizabeth Althaus to subdivide their property. The addresses of the property are: 25264 Haywood Road with legal description of:

TRACT A

That part of the West Half of the Southeast Quarter of Section 6, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the northwest corner of the Southwest Quarter of the Southeast Quarter of said Section 6; thence North 89 degrees 23 minutes 57 seconds East on an assumed bearing along the north line of said Southwest Quarter of the Southeast Quarter, 266.87 feet; thence North 60 degrees 34 minutes 14 seconds East 625.47 feet to the point of beginning of the line to be described; thence continue North 60 degrees 34 minutes 14 seconds East 577.95 feet to the East line of said West Half of the Southeast Quarter; thence South 01 degrees 01 minutes 06 seconds East, along said East line 1893.78 feet to the southeast corner of said West Half of the Southeast Quarter; thence South 89 degrees 43 minutes 34 seconds West, along the South line of said West Half of the Southeast Quarter 640.54 feet; thence North 00 degrees 16 minutes 20 seconds East 167.18 feet; thence Northerly and Northwesterly 375.56 feet, along a tangential curve concave to the West, having a radius of 1556.23 feet and a central angle of 13 degrees 49 minutes 37 seconds ; thence North 13 degrees 33 minutes 17 seconds West, tangent to said curve 100.00 feet; thence Northwesterly, Northerly and Northeasterly 239.71 feet, along a tangential curve concave to the East, having a radius of 517.05 feet and a central angle of 26 degrees 33 minutes 48 seconds; thence North 13 degrees 00 minutes 31 seconds East, tangent to the last described curve 775.93 feet to the point of beginning.

The request is to approve both a preliminary and final plat to be known as Althaus Estates – Lots 1 & 2, Block 1.

Zoning Administrator Rena Weber stated they discovered there was a lean on one of the properties, as a result these property owners needed to split this. You approved the other plat, the only change is the Althaus' property is known as the Althaus estates, and the Unger's is going to be known as the Big Oaks Estates.

Member Honer asked if the park dedication was addressed? Yes

Motion by Member Honer, second by Member Tippelt, to close the public hearing at 6:24 p.m. Motion carried unanimously.

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***Motion by Member Honer, second by Member Meyer, to approve the final plat as presented.
Motion carried unanimously.***

**PUBLIC HEARING FOR CHARLES & CHERYL UNGER@ 24984 HAYWOOD ROAD,
at 6:45 pm – SUBDIVIDE**

NOTICE OF PUBLIC HEARING

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, July 14, 2015 at approximately 6:45 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Charles & Cheryl Unger to subdivide their property. The addresses of the property are: 24984 Haywood Road with legal description of:
TRACT B

That part of the Northwest Quarter of the Northeast Quarter of Section 7, Township 123, Range 29, Stearns County, Minnesota, which lies Easterly of the following described line: Commencing at the Northeast corner of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 43 minutes 34 seconds West on an assumed bearing along the North line of said Northwest Quarter of the Northeast Quarter 640.54 feet to the point of beginning of the line to be described; thence South 01 degrees 07 minutes 17 seconds West to the South line of said Northwest Quarter of the Northeast Quarter and said line there terminating.

The request is to approve both a preliminary and final plat to be known as Big Oak Estates – Lots 1 through 3, Block 1.

***Motion by Member Honer, second by Member Meyer, to close the public hearing at 6:26 pm.
Motion carried unanimously.***

***Motion by Member Honer, second by Member Meyer, to approve the final plat as presented.
Motion carried unanimously.***

Discussion on Campers:

Chair Becker gave an update: We presented a draft to the council on the campers and there are a few things left to discuss like storage.

What are the neighboring cities doing? Munson Township.

Basically they are permitting campers in the one city, removal of storage and wheels.

What do they do during winter months and summer months?

Chair Becker read the proposal: On residential property with a principal structure, the temporary use of trailers and recreational vehicles is permitted subject to the standards in this subdivision. The use of a trailer or recreational vehicle for short term occupancy shall not exceed 10 consecutive days. The temporary use of a recreational vehicle or trailer on a property may not exceed 20 cumulative days from January 1st through June 30th and no more than 10 consecutive days and may not exceed 20 cumulative days from July 1st through December 31st. No more than one (1) recreational vehicle or trailer may be used on a property at any given time. The recreational vehicle or trailer must not be parked in public right of way and must be setback at least 50 feet from the ordinary high water line. A recreational vehicle or generator shall not idle or run while parked as an accessory use. The recreational vehicle or camper must be kept in a sanitary condition free of odors and pests. All cords and hoses connected to the recreational vehicle must be kept out of public right of way and kept in a manner that does not present a safety hazard.

Chair Becker indicated:

- This proposal is city wide.
- January 1st through June 30 gives you 10 consecutive days or 20 cumulative days.
- July 1st through December 31st gives you another 10 consecutive days or 20 cumulative days.
- There 34 days (weekends only which leaves an additional 6 days so you could have a long weekend with 5 days in the middle.
- This would give people a chance to have a camper on their property.

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- They are not currently allowed now in R-1 so this is a way to allow that use.
- This applies to a lot that has a principal structure on it.
- Non-conforming lots – still have to discuss.

Storage Discussion:

Storage issue –as they don't want to make people move their campers.

Non – conforming and storage?

Paul and Trish Ludwig had submitted an email

Liaison Palmer stated most cities allow storing it and not living in it.

Member Tippelt stated we have restaurants bars and we need to be careful how restrictive we are.

There is a concern that the campers may be used as storage.

To allow one camper, even if it is non-conforming.

It shouldn't matter how big the lot is.

They have only a set amount of time impervious is being impacted.

Non-conforming lot without a house, they should be able to use their lot.

If someone owns property, they should be able to use it for something.

In some situations like Grand they knew it was non buildable.

Campers used as storage sheds.

Nonconforming lot like Hubert lane, but have a structure and can be built in the same footprint.

Policing is difficult.

I don't know we can address storage without considering snowmobile trailers campers etc.

If someone has a camper on their property it does not matter if they use it for storage.

Business for next meeting:

Debra Weber - variance

ADJOURNMENT – Motion by Member Tippelt, second by Member Meyer, to adjourn the meeting at 6:53 PM. Motion carried unanimously.

**MANDY LAIS
ADMINISTRATIVE ASSISTANT**

**BILL BECKER
CHAIR**

RESOLUTION NO. 2015-14
RESOLUTION APPROVING A REZONING FROM AG -40 TO B-2 (GENERAL BUSINESS)
AND FUTHER TO APPROVE A PRELIMINARY/FINAL PLAT TO BE KNOWN AS VENISON
ACRES.

WHEREAS, a request has been received from Daniel Hansen & Kathleen Syverson to rezone certain property from Ag-40 to B-2, and;

WHEREAS, a request to approve a preliminary & final plat to be known as Venison Acres was also received, and;

WHEREAS, a public hearing to consider the request(s) was held before the Rockville Planning Commission on 07/14/15, and;

WHEREAS, proper notification was given and published notice was published in the Cold Spring Record, and;

WHEREAS, all persons attending the hearing were given an opportunity to address the Planning Commission.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

- 1. The request to rezone 10 acres of parcel #76.41627.0202 from Ag 40 to B-2 is hereby approved.
The request to plat Lot 1, Block 1 and Lot 1, Block 2 – Venison Acres is also approved with the stipulation there is no building entitlement on Lot 1, Block 1 – Venison Acres.**
- 2. Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.**
- 3. That granting of the rezoning will not be detrimental to the public health, safety, comfort and general welfare of the City.**

Passed this 15th day of July, 2015.

ATTEST:

VERENA M. WEBER-CMC
ADMINISTRATOR/CLERK

JEFF HAGEN
MAYOR

2015-14 Res.Venison Acre.wd.doc

5. The owners of an eligible parcel who apply for a subdivision for use as a Residential Dwelling site shall execute a Declaration of Restriction for a forty (40) acre equivalent land area which is defined as forty (40) acres less the acreage of the Residential Dwelling site that is to be conveyed. The Declaration of Restriction shall prohibit any additional development of the equivalent land area unless rezoned. No property conveyance shall occur unless the Declaration of Restriction is first recorded in the Office of the County Recorder.

Item #1A

Council Action i.e. Appropriations / Transfers / Purchase Requisitions
September 9, 2020

<u>No.</u>	<u>Description of Appropriations / Transfers / Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
1	Rockfest (Close account balance) move balance to Parks	\$ 106.00	101-41600 to 101-45122			
2	Rockville Fire Relief purchase Unit 11 Fire Dept Tahoe for \$3500 in exchange if Unit 4 Fire Dept Suburban is sold that amount would go to the Rockville Fire Relief Public Works Dept purchased the Suburban	\$ 2,000.00	101-43100-540	Machinery & Equipment		

Approved this 09th Day of September, 2020

Duane Willenbring, Mayor

Attest:

Martin M. Bode, Administrator-Clerk

<u>No.</u>	<u>Description of Purchase</u>	<u>Amount</u>	<u>Account No.</u>	<u>Account Desc.</u>	<u>Required / Optional</u>	<u>Meets Fiscal Policy</u>
-						

ORDINANCE NO. 2020-110
ORDINANCE AMENDING CERTAIN SECTIONS OF THE CITY OF ROCKVILLE ZONING CODE

**THE CITY COUNCIL OF THE CITY OF ROCKVILLE STEARNS COUNTY, MINNESOTA DOES
HEREBY ORDAIN:**

SECTION 31:

Amend Rockville’s Zoning Ordinance SECTION 31: ENFORCEMENT/VIOLATIONS/PENALTIES

Subdivision 1: ENFORCEMENT BY LEGAL or COURT ACTION

This Ordinance shall be administered and enforced by the City Building Inspector or Zoning Administrator and City Council of Rockville, Minnesota. The Building Inspector or Zoning Administrator may institute appropriate **Legal or Court** action for any violations of this Ordinance at the direction of the City Council and through the City Attorney as deemed necessary.

Subdivision 2: VIOLATIONS AND PENALTIES

Any person, firm or corporation who shall violate any of the provisions hereof or who shall fail to comply with any of the provisions hereof or who shall make any false statement in any document required to be submitted under the provisions hereof, shall be guilty of a misdemeanor and, upon conviction, shall be fined and imprisoned accordingly. Each day that a violation is permitted to exist shall constitute a separate offense. Persons violating this Ordinance shall be responsible to pay for all staff time and reasonable attorney’s fees associated with enforcement of the Ordinance.

EFFECTIVE DATE: This ordinance shall become effective upon its passage and publication in the official newspaper.

Dated this 9th day of September, 2020.

ATTEST:

MARTIN M. BODE
ADMINISTRATOR/CLERK

DUANE WILLENBRING
MAYOR

SEAL

Published: Cold Spring Record
September 15, 2020

**NOTICE OF PUBLIC HEARING
CITY OF ROCKVILLE**

Notice is hereby given that the Rockville City Council will hold a public hearing on **Wednesday, September 9, 2020 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider amending Section 31, Subd. 1 Enforcement of the City of Rockville's zoning ordinances. A complete copy of the proposed ordinance amendment is available for inspection by any person during regular office hours at the City Administrator-Clerk's office or on the City of Rockville web site at www.rockvillecity.org.

All persons attending the hearing and wishing to address the City Council will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator, P.O. Box 93, Rockville, MN 56369 prior to the hearing.

Martin M. Bode
City Administrator

Publish August 25, 2020
Cold Spring Record