

CITY OF ROCKVILLE

P.O. BOX 93

229 Broadway Street East

ROCKVILLE, MN 56369

For Your Information – FYI

Council Action Needed – CA

**CITY COUNCIL AGENDA
WEDNESDAY, NOVEMBER 14, 2018
ROCKVILLE CITY HALL
5:00 P.M.**

1. **Call to Order** Roll Call-DS.RT.JT.VS.DW
2. **Temporary Recess To Council Workshop**
Workshop Agenda
 - a) 2019 Budget 3
 - b) Stickney Hill Dairy
 - c) Trail Head Pavilion – Concession Stand
 - d) Chestnut and County Rd 82 Storm Water Issue 9
 - e) OtherReconvene Council meeting 6:00 P.M.
3. **Pledge of Allegiance**
4. **Roll Call** – (Silence Electronic Devices)
5. **Additions/Approval of Agenda** CA 1
6. **Public Comment (4) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
7. **Resolution 2018-43 Acceptance of June Additional 2018 Donations** CA 13
8. **Consent Agenda** (approved with one motion) CA
 - a) Acknowledge Review of the October 2018 Bills Paid 14
 - b) Approval Rockville City Council Minutes of October 10 and October 22, 2018 33
 - c) Acknowledge October 2018 Sheriff's Report 41
9. **Public Hearing** – Ordinance 2018-xx(94) Amending the City of Rockville Fee Schedule CA 55
10. **Public Hearing** – Ordinance 2018-xx Subdivision Moratorium CA 56
11. **Department Reports:**
 - a) **Planning Commission** CA
 - 1) Ordinance 2018-xx Rezoning Ag-40 to R-1 – Devin Cesnik`` 58
 - 2) Resolution 2018-47 CUP/Shoreland Alteration Permit dba Eddies on Grand 69
 - 3) Building Permits October 2018 103
 - 4) Advertise open seat
 - b) **Public Works** FYI
 - 1) Written Report 104
 - c) **Engineering Report**
 - 1) 2018 Street Project FYI
12. **Administration:**
 - a) Ordinance Review – Set Council Workshop and Public Hearing CA
 - b) Resolution 2018-44 Canvassing the 2018 Elections CA105

- c) Resolution 2018-45 Certify to 2019 Tax Rolls - Outstanding Bills & Invoice CA106
- d) Resolution 2018-46 Declaring Excess Property CA107
- e) Tri City Cable 3rd Quarter Report – Written Report FY1109
- f) Tri City Cable Updated Joint Powers Agreement CA114

13. Appropriations, Allocations and Transfers

- a) Council Action CA

14. Mayor / Council Reports:

FYI

- a) RTU
- b) SCML Meeting – Member Simon
- c) Annual Membership Meeting Hwy 23 Coalition

11. Other

12. Future Agenda Items

13. Adjourn

CA

2019 Budget	09.18.18		2016	2017	2017	2018	2019		2016	2017	2017	2018	2019
CODE	DESCRIPTION		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED		ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED
EXPENDITURES:													
101-41000	GENERAL GOVERNMENT		166,078	193,966	125,630	176,483	176,735		746,334	976,441	966,661	1,007,869	222,491
101-41110	MAYOR/COUNCIL		39,864	52,411	48,811	54,021	60,551		59	-	129	-	-
101-41410	ELECTIONS		7,069	775	1,005	8,893	1,900		10	-	877	10	-
101-41600	ROCK-FEST		8,525	200	8,680	-	-		7,125	-	7,376	-	-
101-41800	CITY ADMINISTRATION		47,761	46,453	37,148	40,728	45,471		254	300	142	-	-
101-42200	FIRE PROTECTION		193,902	215,936	196,439	239,631	276,580		250,352	73,600	83,414	68,200	37,700
101-42500	EMERGENCY MANAGEMENT		6,150	25,790	20,229	8,831	8,856		5	-	129	5,000	-
101-42800	POLICE PROTECTION		40,113	41,520	41,162	40,900	41,055		10,839	-	9,536	-	-
101-43100	HWYS, STREETS, & ROADS		358,465	276,991	247,866	288,911	308,858		17,794	-	71,155	5,050	50
101-45122	PARKS & RECREATION		78,006	81,046	69,655	60,727	63,182		6,229	2,100	12,626	1,700	1,100
101-46300	PLANNING & ZONING		126,709	159,173	115,461	153,304	159,794		57,068	24,300	45,546	25,100	25,000
	NET TOTAL:		1,072,642	1,094,261	912,086	1,072,429	1,142,982		1,096,069	1,076,741	1,197,591	1,112,929	286,341

2019 Tax Levy

		1,574,841									Net Long/Short		(856,641)
				PW Addition to Fire Hall		-							-
221	Lake Improvement District	19,500		Tandem Plow Truck		25,000					Additions		(343,500)
209	EDA	2,000		Gravel for Roads		40,000					Debt Service		(210,200)
205	Rocori Trail	16,500		Road Patching		20,000		264,125			215 Road & Bridge		(250,000)
215	Road & Bridge	250,000		Seal Coating Core City		110,000					209 EDA		(2,000)
				Emergency Management		18,000					221 LID		(19,500)
				Fire-Seal Coat		8,500		2018 Levy =	1,310,716		205 Rocori		(16,500)
304	City Facility	169,455		Fire - Front Door		5,000					2018 Tax Levy		1,310,716
304	City Facility-Detached	8,228		Fire-Garage Door Glass		7,000							-
308	2008A Refunding 2014B	16,072		Fire-Ceiling Tile		5,000				120.15%	Fire Savings		3,500
210,200	310 2009-A/1998 Utl Rev Bond	16,445		Fire-Paint Walls		5,000					EM Savings		10,000
	General	856,641		Fire-Reroof							Fund 215 Seal		110,000
1,354,841				Fire-Truck Func		100,000					Long/Short		(264,125)
		1,574,841		Fire Relief-Additional		-							
				Total Additions:		343,500							

2019 Budget 09.18.18		2016	2017	2017	2018	2019	2016	2017	2017	2018	2019
CODE	DESCRIPTION	ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED	ACTUAL	APPROVED	ACTUAL	APPROVED	PROPOSED
EXPENDITURES:											
CAPITAL IMPROVEMENT PROJECTS											
202-45122	Public/Park Land Dedication	104	-	29,924	-	13,500	77	100	277	100	100
205-45122	ROCORI TRAIL	(9,410)	40,483	39,341	10,000	30,000	7	-	29,924	-	30,000
209-41920	EDA	269,723	1,050	44	550	550	1,013	1,000	1,550	1,000	2,000
215-43100	ROAD MAINTENANCE	113,636	362,100	67,790	6,100	6,100	307,931	263,786	306,913	298,005	297,257
221-41000	LAKE IMPROVEMENT DISTRICT	23,969	14,658	16,304	19,702	19,716	21,875	14,550	17,393	19,575	19,575
	TOTAL CAPITAL IMPROVEMENT	398,022	418,291	153,403	36,352	69,866	330,903	279,436	356,057	318,680	348,932
DEBT SERVICE											
304-47000	CITY FACILITIES	141,832	175,588	174,483	176,533	178,683	436,120	175,588	168,539	176,533	178,683
308-47000	2008A REFUNDING 2014B	21,306	21,720	21,920	20,061	20,922	30,976	21,720	20,056	20,061	21,322
309-47000	LAKES SEWER PROJECT BOND	78,306	493,848	47,898	492,899	493,882	94,740	260,790	43,203	260,790	224,518
310-47000	2009 UTILITY DISPOSAL PORTION	6,719	16,283	6,102	16,825	16,445	17,947	16,283	16,321	16,825	16,445
311-47000	2009 UTILITY WTR CORE CITY	14,854	33,632	11,348	32,164	31,437	45,800	34,000	33,253	34,000	31,500
312-47000	2009 UTILITY WTR P.L. PORTION	31,329	84,256	12,716	84,384	84,460	170,602	85,000	81,718	85,000	84,500
601-47000	WATER FUND	1,005	4,434	1,556	4,474	4,373	-	-	-	-	-
	TOTAL DEBT SRV	295,351	829,761	276,023	827,340	830,202	796,185	593,381	363,090	593,209	556,968
601-49440	WATER UTILITIES	430,342	277,294	271,646	238,695	279,478	236,014	210,141	320,812	286,741	280,457
602-49490	SEWER	514,065	264,707	539,764	249,212	248,754	350,389	268,663	330,640	195,000	234,626
	TOTAL ENTERPRISE FUNDS	944,407	542,001	811,410	487,907	528,232	586,403	478,804	651,452	481,741	515,083
	TOTAL ALL FUNDS	2,710,422	2,884,314	2,152,922	2,424,028	2,571,282	2,809,560	2,428,362	2,568,190	2,506,559	1,707,324

**2018 TAX CAPACITY RATES FOR STEARNS COUNTY
(ALL RATES EXPRESSED AS PERCENTAGES)**

COUNTY BUILDING.....	0.0677%
COUNTY DEBT SERVICE.....	2.4821%
COUNTY ECONOMIC RECOVERY.....	0.0670%
COUNTY LIBRARY.....	1.5778%
COUNTY PARKS.....	0.5717%
COUNTY REVENUE.....	23.2208%
COUNTY ROAD & BRIDGE.....	4.9563%
COUNTY SOCIAL SERVICES.....	19.5442%
TOTAL.....	52.4877%

2018 CITY RATES

CITY OF ALBANY	41.6551%	CITY OF LAKE HENRY #	32.1879%	CITY OF ST ANTHONY #	7.2850%
CITY OF AVON	84.2720%	CITY OF MEIRE GROVE #	34.4387%	CITY OF ST AUGUSTA	29.0212%
CITY OF BELGRADE @	71.0819%	CITY OF MELROSE #	69.0017%	CITY OF ST CLOUD #	48.1948%
CITY OF BROOTEN ^	90.1626%	CITY OF NEW MUNICH #	65.6976%	CITY OF ST JOSEPH #	61.4627%
CITY OF COLD SPRING #	48.9101%	CITY OF PAYNESVILLE ^	42.9122%	CITY OF ST MARTIN #	72.1385%
CITY OF EDEN VALLEY #	120.3870%	CITY OF RICHMOND #	68.6890%	CITY OF ST ROSA #	29.9577%
CITY OF ELROSA ^ #	25.4848%	CITY OF ROCKVILLE #	50.0849%	CITY OF ST STEPHEN	42.1823%
CITY OF FREEPORT #	78.8988%	CITY OF ROSCOE #	43.3594%	CITY OF WAITE PARK #	69.2279%
CITY OF GREENWALD #	37.0213%	CITY OF SARTELL	41.3887%		
CITY OF HOLDINGFORD	71.0853%	CITY OF SAUK CENTRE #	47.7668%		
CITY OF KIMBALL *	94.9846%	CITY OF SPRING HILL #	39.4617%		

2018 TOWNSHIP RATES

TOWN OF ALBANY #	30.4038%	TOWN OF KRAIN #	17.3580%	TOWN OF RAYMOND ^ #	8.3065%
TOWN OF ASHLEY #	10.2478%	TOWN OF LAKE GEORGE ^ #	6.0824%	TOWN OF SAUK CENTRE #	10.4434%
TOWN OF AVON	19.2418%	TOWN OF LAKE HENRY ^ #	13.4667%	TOWN OF SPRING HILL ^ #	14.8121%
TOWN OF BROCKWAY	22.9944%	TOWN OF LESAUK #	19.5595%	TOWN OF ST JOSEPH #	21.9232%
TOWN OF COLLEGEVILLE #	20.7665%	TOWN OF LUXEMBURG * #	30.4179%	TOWN OF ST MARTIN #	17.5035%
TOWN OF CROW LAKE ^ @	11.4616%	TOWN OF LYNDEN *	15.9274%	TOWN OF ST WENDEL #	24.0508%
TOWN OF CROW RIVER ^ @	16.1322%	TOWN OF MAINE PRAIRIE * # &	29.9855%	TOWN OF WAKEFIELD #	19.0833%
TOWN OF EDEN LAKE ^ #	18.4209%	TOWN OF MELROSE #	13.7420%	TOWN OF ZION ^ #	24.8817%
TOWN OF FAIR HAVEN *	23.2035%	TOWN OF MILLWOOD #	19.7860%		
TOWN OF FARMING #	20.8051%	TOWN OF MUNSON #	14.3416%		
TOWN OF GETTY ^ #	11.6192%	TOWN OF NORTH FORK ^	16.4150%		
TOWN OF GROVE #	12.9062%	TOWN OF OAK #	22.1787%		
TOWN OF HOLDING	31.6731%	TOWN OF PAYNESVILLE ^ #	15.9650%		

2018 SCHOOL DISTRICT RATES

INDEPENDENT SCHOOL DISTRICTS

0463 Eden Valley	28.5020%	0741 Paynesville	19.9809%	0876 Annandale	22.5850%
0485 Royalton	39.6250%	0742 St Cloud	28.9668%	2149 Minnewaska	15.7870%
0487 Upsala	38.7250%	0743 Sauk Centre	16.8245%	2364 BelBroElrosa	7.2598%
0738 Holdingford	25.7328%	0745 Albany	34.8455%	2753 Long Prairie	19.3900%
0739 Kimball	23.1151%	0748 Sartell/StStephen	46.5777%		
0740 Melrose	15.3459%	0750 Rocori	29.4148%		

NOTE: Add County and City or Township tax capacity rate to the School District tax capacity rate in which the property is located.

Multiply this total by the tax capacity to obtain the amount of general tax.

If there are special assessments, these must be added to your general taxes, and the amount will correspond with the County Treasurer's tax list.

Added tax capacity rate to City of St Cloud for HRA of 0.9198%

Added tax capacity rate to all other Cities and Townships for HRA of 0.3719%

Added tax capacity rate to Cities of St Cloud, City of Sartell, and Waite Park for Transit of 3.0517%

Added tax capacity rate to the City of Brooten for Glacial Ridge Hospital of 2.1590%

Added tax capacity rate for St Cloud Economic Development Authority of 0.9028%

Added tax capacity rate for Stearns County Regional Rail Authority of 0.1049%

Any difference could be due to disparity reduction aid.

LEGEND:

& Added tax capacity rate for area in Rockville Hall Detach 5.1396%

^ Added tax capacity rate for area in Northfork-Crow River Watershed District of 2.1611%

* Added tax capacity rate for area in Clearwater River Watershed District of 1.7790%

Added tax capacity rate for area in Sauk River Watershed District of 0.8409%

@ Added tax capacity rate for area in Middle Fork Crow River Watershed District of 2.7108%

From: Teich, Jodi <Jodi.Teich@co.stearns.mn.us>
Sent: Friday, November 02, 2018 3:56 PM
To: 'mbode@rockvillecity.org'
Subject: RE: John Clark Senior Housing Storm Water

Our survey crew got the area surveyed and then they have all been out on construction projects since. I plan to sit down Monday morning with them and review the survey information. I'll get back to you after I do that. Sorry for the delay in getting back to you. I was hoping to have more information before the week ended but here we are. Have a great weekend.

Jodi L. Teich, P.E.
Stearns County Engineer
455 28th Avenue South
Waite Park, MN 56387
Phone: (320) 255.6180
Fax: (320) 255.6186
jodi.teich@co.stearns.mn.us

From: mbode@rockvillecity.org [<mailto:mbode@rockvillecity.org>]
Sent: Monday, October 29, 2018 3:46 PM
To: Teich, Jodi <Jodi.Teich@co.stearns.mn.us>
Subject: John Clark Senior Housing Storm Water

Hi Jodi

Duane Willenbring came to my office this afternoon and inquired as to where are at regarding the storm water drainage issue at the intersection of 82 and Chestnut (John Clark Coop)?

Thank you,

Martin M. Bode
City Administrator
City of Rockville
PO Box 93
229 Broadway Street East
Rockville, MN 56369-0093
320.251.5836

November 5, 2018

Mr. Bode, County Hwy Dept., City Council, et al.

It is with extreme reluctance that I submit this letter but quite frankly something needed to be done!

The yards in some of Rockville's older low-lying neighborhoods often have standing water after amplified rain events. Because of poor drainage, parts of some roads also stay submerged long afterward. One of those trouble spots is at the South quadrant of the intersection at Chestnut Street and Broadway Street West. The water remains, by the way, long after most of the rest of the City is dry.

I have been the Administrator of the J C Co-op Housing for the past 17+ years, and have watched the storm water issue in that area become progressively worse. Over the years I have spoken with numerous City Staff and Elected Officials regarding this issue, and more recently with the City Administrator, Mr. Martin Bode as well as the City Council Members and the Mayor.

Twice or three times, to my knowledge, someone from the City and or County have come by and attempted to do remedial work to alleviate the issue. Of course, this has had little affect, if anything, it has made it worse.. Based on my experience in the construction and landscaping/lawn care business, I want to draw your attention to a matter of County and City service personnel ineptness and unprofessionalism as it relates to the attempt to fix the problem. Our lawn mowing technician can no longer traverse across that area.

For those residents at the Co-op that walk to the post office, shopping for incidentals groceries and or the café this situation is a bit more than an annoyance, it is a safety concern! To that end, we have hired a qualified local contractor to do the remedial work (in a professional manner) to standard accepted practices in the grading and turf restoration business. His summary of probable costs is \$675.00

I trust that either the County or City will share with us, at J C Co-op, in paying for the afore stated anticipated bill.

If you have questions or need additional information or verifications of facts I can be reached by email at dianewillenbring@gmail.com

J C Co-op Administrator,

Diane Willenbring

CITY OF ROCKVILLE
Rev Detail MMB

FUND	FUND Descr	DEPT	SRC	SRC Descr	Check/	Amount	Invoice	Comments	Search Name	T
FUND 101 GENERAL FUND										
DEPT 42200 Fire Protection										
SRC 36230 Donations/Contributions										
101	GENERAL FUND	42200	36230	Donations/Contributions		\$9,000.00		Westfield Insurance Foundation	DONATION	06/
SRC 36230 Donations/Contributions										
DEPT 42200 Fire Protection										
FUND 101 GENERAL FUND										
						\$9,000.00				
						\$9,000.00				

12:27 PM

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Date

'27/18

**City of Rockville, Minnesota
Resolution 2018-43**

Accepting of Donations / Contributions for November 2018

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of November 2018 and agrees to their associated stipulations:

- | | | |
|----|---|------------|
| 1. | Westfield Insurance Foundation
<i>Safety Equipment</i> | \$9,000.00 |
| 2. | | |

Adoption by the City Council of the City of Rockville on this 14th Day of November, 2018.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator



CITY OF ROCKVILLE
***Check Detail Register©**

OCTOBER 2018

		Check Amt	Invoice	Comment
10600 COMBINED CITY ACCT				
Paid Chk#	001299E	10/5/2018	PERA	
G 101-21704	PERA		\$1,651.33	RETIRE CONTR-
	Total PERA		\$1,651.33	
Paid Chk# 001300E 10/5/2018 MN REVENUE				
G 101-21702	State Withholding		\$608.72	STATE TAX W/H-
	Total MN REVENUE		\$608.72	
Paid Chk# 001301E 10/5/2018 EFTPS-ELECTRONIC FED TAX PMT				
G 101-21701	Federal Withholding		\$1,517.74	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$2,092.46	FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$3,610.20	
Paid Chk# 001302E 10/5/2018 MN DEPT OF LABOR & INDUSTRY				
G 101-20515	Building Permit Surcharge		\$1,044.70	3rd Qtr Building Permit Surcharge
	Total MN DEPT OF LABOR & INDUSTRY		\$1,044.70	
Paid Chk# 001303E 10/24/2018 PERA				
G 101-21704	PERA		\$1,565.46	RETIRE CONTR-
	Total PERA		\$1,565.46	
Paid Chk# 001304E 10/24/2018 MN REVENUE				
G 101-21702	State Withholding		\$586.66	STATE TAX W/H-
	Total MN REVENUE		\$586.66	
Paid Chk# 001305E 10/24/2018 EFTPS-ELECTRONIC FED TAX PMT				
G 101-21701	Federal Withholding		\$1,465.36	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,762.94	FICA/MEDICARE -
	Total EFTPS-ELECTRONIC FED TAX PMT		\$3,228.30	
Paid Chk# 001306E 11/5/2018 PAYMENT SERVICE NETWORK				
E 101-46300-210	Operating Expenses		\$1.24	Monthly Credit Card fee Oct
E 601-49440-210	Operating Expenses		\$1.24	Monthly Credit Card fee Oct
E 602-49490-210	Operating Expenses		\$1.24	Monthly Credit Card fee Oct
E 101-41000-210	Operating Expenses		\$1.23	Monthly Credit Card fee Oct
	Total PAYMENT SERVICE NETWORK		\$4.95	
Paid Chk# 018620 10/4/2018 AIS CONSULTING SERVICES				
E 221-41000-310	Other Professional Services		\$600.00	Starry Stonewort Early Detection Survey
	Total AIS CONSULTING SERVICES		\$600.00	
Paid Chk# 018621 10/4/2018 AMERIPRIDE SERVICES, INC				
E 101-41000-209	Cleaning Supplies	\$14.65	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 101-41110-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 101-42200-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 101-46300-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supplies	\$7.00	220273725	RENTAL OF RUGS/MOPS-CITY HALL
	Total AMERIPRIDE SERVICES, INC		\$56.65	
Paid Chk# 018622 10/4/2018 BOLTON & MENK INC				



CITY OF ROCKVILLE

***Check Detail Register©**

OCTOBER 2018

			Check Amt	Invoice	Comment
E 101-46300-303	Engineering Fees		\$352.50	14-115634	Property Owner will reimb Grand Lake Rental Stormwater Plan review
E 101-43100-303	Engineering Fees		\$45.00	14-115634	Sealcost Cost Estimates
E 602-49490-303	Engineering Fees		\$1,185.00	14-115634	Stickney Dairy - Flow Meter
E 215-43100-303	Engineering Fees		\$3,652.50	14-115895	2018 Street Improvement
Total BOLTON & MENK INC			\$5,235.00		
<hr/>					
Paid Chk# 018623	10/4/2018	CENTRAL MCGOWAN, INC			
E 101-42200-219	Fire Rescue Supplies		\$42.00	33848	MEDICAL OXYGEN/RENT-FIRE DEPT
Total CENTRAL MCGOWAN, INC			\$42.00		
<hr/>					
Paid Chk# 018624	10/4/2018	CITY OF COLD SPRING			
E 602-49490-312	Wastewater Bill-Core City		\$2,326.48		July WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$6,373.44		July WASTEWTR BILL
E 602-49490-312	Wastewater Bill-Core City		\$2,334.05		Aug WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$6,787.43		Aug WASTEWTR BILL
Total CITY OF COLD SPRING			\$17,821.40		
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Paid Chk# 018625	10/4/2018	COMMUNITY TECHNOLOGY CENTER			
E 101-41000-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 101-41110-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 101-41800-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 101-42200-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 101-43100-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 101-46300-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 601-49440-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
E 602-49490-309	Computer Svcs, Software & Sply		\$47.50		Anti-Virus 2 yr Subscription
Total COMMUNITY TECHNOLOGY CENTER			\$380.00		
<hr/>					
Paid Chk# 018626	10/4/2018	CUSTOMIZED FIRE RESCUE TRAININ			
E 101-42200-332	Training		\$450.00		Car Fire Burn
Total CUSTOMIZED FIRE RESCUE TRAININ			\$450.00		
<hr/>					
Paid Chk# 018627	10/4/2018	FIRE EQUIPMENT SPECIALTIES, IN			
E 101-42200-538	Personal Protective Equip-Fire		\$226.95	10134	Firefighter Helmet
Total FIRE EQUIPMENT SPECIALTIES, IN			\$226.95		
<hr/>					
Paid Chk# 018628	10/4/2018	FREIGHTLINER OF ST CLOUD			
E 101-43100-220	Repair/Operating Expense		\$1,009.28		Parts for Unit 168, brake, drum, camshaft, slack, clevis, oil, gasket,
Total FREIGHTLINER OF ST CLOUD			\$1,009.28		
<hr/>					
Paid Chk# 018629	10/4/2018	GOPHER STATE ONE-CALL			
E 602-49490-291	Locates		\$29.70	8090691	LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$29.70	8090691	LOCATE TICKETS-WTR DEPT
Total GOPHER STATE ONE-CALL			\$59.40		
<hr/>					
Paid Chk# 018630	10/4/2018	GRANITE ELECTRONICS,INC			
E 101-42200-214	Radio/Pager Repair		\$155.38	153007172-1	Pager Repair
Total GRANITE ELECTRONICS,INC			\$155.38		
<hr/>					
Paid Chk# 018631	10/4/2018	INSPECTRON INC.			
E 101-46300-305	Building Inspection Fees		\$2,081.06		Building Inspection & review



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Total INSPECTRON INC.		\$2,081.06		
Paid Chk#	018632	10/4/2018	KIESS BROS	
E 101-43100-212	Gas & Oil	\$509.60		Fuel Streets
E 101-45122-212	Gas & Oil	\$180.40		Fuel Parks
E 601-49440-212	Gas & Oil	\$49.16		Fuel Water
E 602-49490-212	Gas & Oil	\$49.16		Fuel Sewer
Total KIESS BROS		\$788.32		
Paid Chk#	018633	10/4/2018	LEAGUE OF MN CITIES INS TRUST	
E 601-49440-151	Worker s Comp Insurance Prem	\$7.00		Workers Comp
E 602-49490-151	Worker s Comp Insurance Prem	\$9.00		Workers Comp
E 101-42200-151	Worker s Comp Insurance Prem	\$66.00		Workers Comp
E 101-41800-151	Worker s Comp Insurance Prem	\$12.00		Workers Comp
E 101-45122-151	Worker s Comp Insurance Prem	\$9.00		Workers Comp
E 101-41000-151	Worker s Comp Insurance Prem	\$1.00		Workers Comp
E 101-41110-151	Worker s Comp Insurance Prem	\$1.00		Workers Comp
E 101-43100-151	Worker s Comp Insurance Prem	\$57.00		Workers Comp
Total LEAGUE OF MN CITIES INS TRUST		\$162.00		
Paid Chk#	018634	10/4/2018	MN RURAL WATER ASSOCIATION	
E 101-41110-332	Training	\$125.00		Duane W MRWA Community Project Training
Total MN RURAL WATER ASSOCIATION		\$125.00		
Paid Chk#	018635	10/4/2018	PUBLIC SAFETY CENTER	
E 101-42200-538	Personal Protective Equip-Fire	\$390.27	5826781	Innetex Gray Hood
Total PUBLIC SAFETY CENTER		\$390.27		
Paid Chk#	018636	10/4/2018	QUALITY FLOW SYSTEMS, INC	
E 602-49490-289	Grinderstation Repairs/Parts	\$19,188.90	35881	10 Grinder pumps Approved @ 5/24/18 Council Meeting
Total QUALITY FLOW SYSTEMS, INC		\$19,188.90		
Paid Chk#	018637	10/4/2018	ROYAL TIRE INC	
E 101-43100-220	Repair/Operating Expense	\$408.00	328-34441	Unit168 mounted tires from unit 7
E 101-43100-220	Repair/Operating Expense	\$358.80	328-34442	Unit 7 mounted tire from unit 168
Total ROYAL TIRE INC		\$766.80		
Paid Chk#	018638	10/4/2018	SIMON, DONALD	
E 601-49440-314	Contracted Services	\$233.88		3rd qrt CONTRACTED SRVC FOR WELL/PUMPH
E 602-49490-314	Contracted Services	\$233.89		3rd qrt CONTRACTED SRVC FOR WELL/PUMPH
Total SIMON, DONALD		\$467.77		
Paid Chk#	018639	10/4/2018	STEARNS CO AUDITOR-TREASURER	
E 101-42800-310	Other Professional Services	\$6,750.00		2ND Half Criminal Prosecution
Total STEARNS CO AUDITOR-TREASURER		\$6,750.00		
Paid Chk#	018640	10/4/2018	STRACK CONSULTING LLC	
E 101-46300-310	Other Professional Services	\$520.00	1105	Ordinance Review & Short term rental
Total STRACK CONSULTING LLC		\$520.00		
Paid Chk#	018641	10/4/2018	SUPER AMERICA OF COLD SPRING	
E 101-42200-212	Gas & Oil	\$100.92		Fuel Fire Dept
Total SUPER AMERICA OF COLD SPRING		\$100.92		



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Paid Chk# 018642 10/4/2018 TOM KRAEMER, INC					
E 101-42200-220	Repair/Operating Expense		\$58.11	55338	Dispose TV & Washer & Dryer
	Total TOM KRAEMER, INC		<u>\$58.11</u>		
Paid Chk# 018643 10/4/2018 VESSCO INC					
E 602-49490-289	Grinderstation Repairs/Parts		\$2,129.54	74312	Air release valve on Agate Beach Rd
	Total VESSCO INC		<u>\$2,129.54</u>		
Paid Chk# 018644 10/4/2018 XCEL ENERGY					
E 101-45122-381	Electric Utilities		\$11.31		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$728.05		STREETLIGHTS
E 601-49440-381	Electric Utilities		\$31.37		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$31.37		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities		\$31.37		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$282.60		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$374.52		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities		\$224.93		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities		\$56.21		229 BROADWAY
E 101-41800-381	Electric Utilities		\$56.21		229 BROADWAY
E 101-43100-381	Electric Utilities		\$56.21		229 BROADWAY
E 101-46300-381	Electric Utilities		\$56.21		229 BROADWAY
E 601-49440-381	Electric Utilities		\$56.21		229 BROADWAY
E 602-49490-381	Electric Utilities		\$56.21		229 BROADWAY
E 101-41110-381	Electric Utilities		\$56.21		229 BROADWAY
E 101-42200-381	Electric Utilities		\$492.98		24001 FIRE HALL DR
	Total XCEL ENERGY		<u>\$2,601.97</u>		
Paid Chk# 018645 10/5/2018 ADVANCE AUTO PARTS					
E 101-43100-220	Repair/Operating Expense		\$89.44		Unit 5 Air chuck, plug set, wiper blade, valve
E 101-43100-220	Repair/Operating Expense		\$11.38		Pin for trailer hitch on unit 5
E 101-43100-220	Repair/Operating Expense		\$58.16		Tractor lube/transmission, fuel, oil fillter
	Total ADVANCE AUTO PARTS		<u>\$158.98</u>		
Paid Chk# 018646 10/5/2018 CENTRAL MINNESOTA ALARMS, INC					
E 101-41110-307	Alarm Service		\$6.00		CH Alarm System
E 101-43100-307	Alarm Service		\$6.00		CH Alarm System
E 101-41800-307	Alarm Service		\$6.00		CH Alarm System
E 101-41000-307	Alarm Service		\$7.49		CH Alarm System
E 101-42200-307	Alarm Service		\$69.49		FH Alarm System
E 101-45122-307	Alarm Service		\$6.00		CH Alarm System
E 101-42500-307	Alarm Service		\$6.00		CH Alarm System
E 101-46300-307	Alarm Service		\$6.00		CH Alarm System
E 601-49440-307	Alarm Service		\$6.00		CH Alarm System
E 602-49490-307	Alarm Service		\$6.00		CH Alarm System
	Total CENTRAL MINNESOTA ALARMS, INC		<u>\$124.98</u>		
Paid Chk# 018647 10/5/2018 COLD SPRING CO-OP, INC.					
E 101-43100-220	Repair/Operating Expense		\$107.55		Lawn seed for chestnut
	Total COLD SPRING CO-OP, INC.		<u>\$107.55</u>		
Paid Chk# 018648 10/5/2018 HERBERG CONSTRUCTION					
E 101-43100-327	Blading Roads		\$2,000.00	126	Blading Gravel for 230th as quoted
E 101-43100-327	Blading Roads		\$156.00	126	234th St Blading



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Total HERBERG CONSTRUCTION		\$2,156.00		
Paid Chk#	018649	10/5/2018	RIVER POWER & EQUIPMENT INC	
E	101-45122-210	Operating Expenses	\$111.00	14379 Mower blades
Total RIVER POWER & EQUIPMENT INC		\$111.00		
Paid Chk#	018650	10/15/2018	KARIN ANDERSON GRANTWRITING	
E	101-42200-310	Other Professional Services	\$600.00	269 2018 Fema Grant Fire Dept
Total KARIN ANDERSON GRANTWRITING		\$600.00		
Paid Chk#	018651	10/19/2018	AT & T MOBILITY	
E	101-43100-321	Telephone	\$86.28	WIRELESS PHONE
E	601-49440-321	Telephone	\$30.00	WIRELESS PHONE
E	602-49490-321	Telephone	\$30.00	WIRELESS PHONE
E	101-45122-321	Telephone	\$4.00	WIRELESS PHONE
E	602-49490-321	Telephone	\$31.52	GRINDERSTATION PHONE
Total AT & T MOBILITY		\$181.80		
Paid Chk#	018652	10/19/2018	BLUE CROSS BLUE SHIELD OF MN	
G	101-21705	Health Insurance	\$215.10	EMPLOYEE PORTION HEALTH INS.
G	101-21706	City Portion Health Ins	\$860.47	EMPLOYER PD HEALTH INS.
Total BLUE CROSS BLUE SHIELD OF MN		\$1,075.57		
Paid Chk#	018653	10/19/2018	CENTER POINT ENERGY-MINNEGASCO	
E	601-49440-383	Gas Utilities	\$18.19	6109069-2 PMPHSE OTHMAR/MAPLE
E	101-43100-383	Gas Utilities	\$16.03	6109272-2 209 BRDWY-PUB WKS
E	601-49440-383	Gas Utilities	\$16.03	6109272-2 209 BRDWY-PUB WKS
E	602-49490-383	Gas Utilities	\$16.03	6109272-2 209 BRDWY-PUB WKS
E	601-49440-383	Gas Utilities	\$19.51	6110833-8 PUMPHSE @ WAL CIR
E	101-41000-383	Gas Utilities	\$4.64	6394888-9 UTIL-229 CITY HALL
E	101-41800-383	Gas Utilities	\$4.64	6394888-9 UTIL-229 CITY HALL
E	101-43100-383	Gas Utilities	\$4.64	6394888-9 UTIL-229 CITY HALL
E	601-49440-383	Gas Utilities	\$4.63	6394888-9 UTIL-229 CITY HALL
E	602-49490-383	Gas Utilities	\$4.63	6394888-9 UTIL-229 CITY HALL
E	101-42200-383	Gas Utilities	\$113.46	6436553-9 24001 FIRE HALL DR
Total CENTER POINT ENERGY-MINNEGASCO		\$222.43		
Paid Chk#	018654	10/19/2018	CENTRAL MINNESOTA ALARMS, INC	
E	101-41110-307	Alarm Service	\$3,985.00	75955 Cameras in Council Chambers
Total CENTRAL MINNESOTA ALARMS, INC		\$3,985.00		
Paid Chk#	018655	10/19/2018	CENTRAL SPECIALTIES, INC	
E	215-43100-314	Contracted Services	\$79,353.98	2018 Street Proj Pay Req No 2
Total CENTRAL SPECIALTIES, INC		\$79,353.98		
Paid Chk#	018656	10/19/2018	CITY OF COLD SPRING	
E	602-49490-312	Wastewater Bill-Core City	\$2,263.43	Sept WASTEWTR BILL
E	602-49490-293	Wastewtr Bill-Lakes Area	\$5,241.49	Sept WASTEWTR BILL
Total CITY OF COLD SPRING		\$7,504.92		
Paid Chk#	018657	10/19/2018	COLD SPRING BAKERY INC	
E	101-41000-336	Safety Training	\$45.44	218895 SAFETY TRAINING
Total COLD SPRING BAKERY INC		\$45.44		



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Paid Chk# 018658 10/19/2018 COLD SPRING RECORD INC					
E 101-46300-340	Advertising/Printing/Publishin		\$31.50	38365	Publish Rental Ordinance 2018-92
Total COLD SPRING RECORD INC			\$31.50		
Paid Chk# 018659 10/19/2018 FASTENAL COMPANY, INC					
E 602-49490-220	Repair/Operating Expense		\$23.84		Bolts
Total FASTENAL COMPANY, INC			\$23.84		
Paid Chk# 018660 10/19/2018 FIRE EQUIPMENT SPECIALTIES, IN					
E 101-42200-538	Personal Protective Equip-Fire		\$867.95	10145	4 Fire Helmet
Total FIRE EQUIPMENT SPECIALTIES, IN			\$867.95		
Paid Chk# 018661 10/19/2018 FREIGHTLINER OF ST CLOUD					
E 101-43100-220	Repair/Operating Expense		\$1,217.93	146172	Unit 168 DOT inspection
Total FREIGHTLINER OF ST CLOUD			\$1,217.93		
Paid Chk# 018662 10/19/2018 GRANITE ELECTRONICS,INC					
E 101-42200-214	Radio/Pager Repair		\$285.10	153007565	Pager repair
Total GRANITE ELECTRONICS,INC			\$285.10		
Paid Chk# 018663 10/19/2018 HAWKINS WTR TREATMENT GRP INC					
E 601-49440-216	Chemicals/Chem Products		\$2,232.12	82810	Chemical/Chem Product
Total HAWKINS WTR TREATMENT GRP INC			\$2,232.12		
Paid Chk# 018664 10/19/2018 HERBERG CONSTRUCTION					
E 101-43100-327	Blading Roads		\$1,014.00	127 128	Rausch Lk, Sauk River, 125th Ave, Glacier, 93rd, 73rd, 123rd, Spoden, Halfman, 131st, Haywood, 234th
Total HERBERG CONSTRUCTION			\$1,014.00		
Paid Chk# 018665 10/19/2018 JOVANOVIK KADLEC & ATHMANN					
E 101-46300-304	Legal Fees		\$630.00	15549	Closed Meeting, Shoreland, Schneider, Short Term Rental, draft Ordinance
E 601-49440-304	Legal Fees		\$140.00	15549	Review Water Rates
E 101-41000-304	Legal Fees		\$70.00	15549	Review draft Administrator contract
Total JOVANOVIK KADLEC & ATHMANN			\$840.00		
Paid Chk# 018666 10/19/2018 LYNN PLUMSKI					
E 101-41000-106	Cleaning Person		\$12.50		CITY HALL
E 101-41110-106	Cleaning Person		\$12.50		CITY HALL
E 101-41800-106	Cleaning Person		\$12.50		CITY HALL
E 101-42200-106	Cleaning Person		\$12.50		CITY HALL
E 101-43100-106	Cleaning Person		\$12.50		CITY HALL
E 101-46300-106	Cleaning Person		\$12.50		CITY HALL
E 601-49440-106	Cleaning Person		\$12.50		CITY HALL
E 602-49490-106	Cleaning Person		\$12.50		CITY HALL
Total LYNN PLUMSKI			\$100.00		
Paid Chk# 018667 10/19/2018 MIDCO					
E 101-42200-323	Internet/E-mail/Web Site		\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$9.48		CITY HALL



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E 101-41110-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
Total MIDCO			\$160.00		
Paid Chk# 018668 10/19/2018 ROCORI TRAIL CONSTRUCTION BOAR					
E 205-45122-511	Trails Systems		\$5,100.00	18-42	Rocori Trail Council Approved 10/10/18
Total ROCORI TRAIL CONSTRUCTION BOAR			\$5,100.00		
Paid Chk# 018669 10/19/2018 SAUK RIVER WATERSHED DISTRICT					
E 101-43100-430	Miscellaneous		\$651.00		Assessment of Road drainage (County Ditch 17)
Total SAUK RIVER WATERSHED DISTRICT			\$651.00		
Paid Chk# 018670 10/19/2018 SCHAEFER S AUTO ELECTRIC,INC					
E 101-42200-220	Repair/Operating Expense		\$115.00	66921	Battery Fire Dept Boat
Total SCHAEFER S AUTO ELECTRIC,INC			\$115.00		
Paid Chk# 018671 10/19/2018 STEARNS CO AUDITOR-TREASURER					
E 101-42500-310	Other Professional Services		\$87.49	12	Weather Station
Total STEARNS CO AUDITOR-TREASURER			\$87.49		
Paid Chk# 018672 10/19/2018 STEARNS CO ENVIRONMENTAL SRVC					
E 101-46300-310	Other Professional Services		\$151.50	355	CTY ENVIRO REVIEW- 21614 Co Rd 8 reimb by property owner
Total STEARNS CO ENVIRONMENTAL SRVC			\$151.50		
Paid Chk# 018673 10/19/2018 STEARNS CO RECORDER OFFICE					
E 101-46300-429	Recording of Legal Documents		\$46.00		Greg Voigt CUP 76.42142.0066
E 101-46300-429	Recording of Legal Documents		\$46.00		76.41835.0010 Split Custom Prperties
Total STEARNS CO RECORDER OFFICE			\$92.00		
Paid Chk# 018674 10/19/2018 STEARNS ELECTRIC ASOC INC					
E 601-49440-381	Electric Utilities		\$151.00		10052700 Walnut Cir Water Tow
E 101-43100-387	Street Lighting-Electricity		\$43.00		10232500 Co Rd140/H23 St Light
E 101-43100-387	Street Lighting-Electricity		\$37.00		10232600 Co Rd8/H23 St Lights
E 602-49490-381	Electric Utilities		\$89.00		10405800 Co Rd 8 Lift Station
E 602-49490-381	Electric Utilities		\$209.00		10405900 Co Rd 6 Lift Station
E 602-49490-381	Electric Utilities		\$229.00		10406000 Prairie Dr Lift Stati
E 602-49490-381	Electric Utilities		\$67.00		10440600 Pleasant Lk Lift Stat
E 601-49440-382	PL LK Electric Utilities		\$112.00		10543000 79th Ave Pump House
E 101-43100-387	Street Lighting-Electricity		\$47.70		10453000 St Lights Prairie Dr
E 601-49440-382	PL LK Electric Utilities		\$269.00		10516700 Pleasant Rd Pump Hous
E 101-43100-387	Street Lighting-Electricity		\$71.00		10549600 St Lights Brentwood
E 101-43100-387	Street Lighting-Electricity		\$43.00		11633200 St Lights Co Rd6/Hw23
E 101-42500-381	Electric Utilities		\$29.00		5452511 Lake Rd Siren
E 101-43100-387	Street Lighting-Electricity		\$95.00		6400610 Co Side Addn St Lights
Total STEARNS ELECTRIC ASOC INC			\$1,491.70		
Paid Chk# 018675 10/19/2018 STEVE KRAEMER EXCAVATING					
E 101-43100-314	Contracted Services		\$2,200.00	1909	Drainage issue on 260th
Total STEVE KRAEMER EXCAVATING			\$2,200.00		
Paid Chk# 018676 10/19/2018 VISA					



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E 101-42200-219	Fire Rescue Supplies		\$67.00		AED pads
E 101-42500-332	Training		\$615.00		EMS Mike Training & Hotel
E 602-49490-289	Grinderstation Repairs/Parts		\$68.28		PIP liftstation Clips, hook, cable
E 101-43100-220	Repair/Operating Expense		\$104.00		Wheel Chock with rope, bulb charger kit, extension cord, paper towels, key, hooks chain oil
E 601-49440-322	Postage		\$29.55		Water sample
E 101-41000-200	Office Supplies		\$9.72		Bathroom tissue, paper towels
E 101-41800-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
E 101-41110-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
E 101-46300-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
E 101-43100-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
E 601-49440-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
E 602-49490-200	Office Supplies		\$9.71		Bathroom tissue, paper towels
Total VISA			<u>\$951.81</u>		
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Paid Chk#	018677	10/19/2018	WEST CENTRAL SANITATION, INC		
E 101-42200-384	Refuse/Garbage Disposal		\$23.40	11304656	GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$12.71	11304656	GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal		\$23.00	11304656	GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$83.87	11304656	GARBAGE-PUB WKS DPT
E 101-45122-384	Refuse/Garbage Disposal		\$0.00	11304656	GARBAGE COMMUNITY BALL PK
Total WEST CENTRAL SANITATION, INC			<u>\$142.98</u>		
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Paid Chk#	018678	10/25/2018	ALEX AIR APPARATUS INC		
E 101-42200-219	Fire Rescue Supplies		\$155.00	38032	E-Spot Fire Box
Total ALEX AIR APPARATUS INC			<u>\$155.00</u>		
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Paid Chk#	018679	10/25/2018	BARTELME, JAMES		
E 221-41000-332	Training		\$195.00		2018 UMISC - NAISMA Joint Conference
Total BARTELME, JAMES			<u>\$195.00</u>		
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Paid Chk#	018680	10/25/2018	BOLTON & MENK INC		
E 101-43100-303	Engineering Fees		\$150.00	224194	2019 Street Improvement Cost Estimate
E 602-49490-303	Engineering Fees		\$5,030.00	224194	Stickney Dairy
E 215-43100-303	Engineering Fees		\$1,650.00	224225	2018 Street Improvement
Total BOLTON & MENK INC			<u>\$6,830.00</u>		
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Paid Chk#	018681	10/25/2018	CENTURYLINK		
E 101-42200-321	Telephone		\$79.93		251-0072 Fire Dept
E 601-49440-321	Telephone		\$38.08		251-1664 SCDA System
E 602-49490-321	Telephone		\$38.08		251-1664 SCDA System
E 601-49440-321	Telephone		\$54.18		251-2120 Well house 3
E 101-41000-321	Telephone		\$45.68		251-5836 City Hall
E 101-41110-321	Telephone		\$45.68		251-5836 City Hall
E 101-43100-321	Telephone		\$45.68		251-5836 City Hall
E 101-46300-321	Telephone		\$45.69		251-5836 City Hall
E 601-49440-321	Telephone		\$45.69		251-5836 City Hall
E 602-49490-321	Telephone		\$45.69		251-5836 City Hall
E 602-49490-321	Telephone		\$55.59		259-1473 Sewer
E 602-49490-321	Telephone		\$60.30		685-4204 Sewer
E 602-49490-321	Telephone		\$205.50		612-E16-2655 Sewer
Total CENTURYLINK			<u>\$805.77</u>		



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Paid Chk# 018682 10/25/2018 COLD SPRING IRRIGATION					
E 101-45122-220	Repair/Operating Expense		\$150.00	1107	Winterize sprinkler system
E 101-41000-220	Repair/Operating Expense		\$60.00	1107	Winterize sprinkler system
Total COLD SPRING IRRIGATION			\$210.00		
Paid Chk# 018683 10/25/2018 FREIGHTLINER OF ST CLOUD					
E 101-43100-220	Repair/Operating Expense		\$200.00	146172	Unit 168 DOT inspection
Total FREIGHTLINER OF ST CLOUD			\$200.00		
Paid Chk# 018684 10/25/2018 KNIFE RIVER CORP-NORTH CENTRAL					
E 101-45122-220	Repair/Operating Expense		\$955.00	622483	Cement @ Community Park for shelter
Total KNIFE RIVER CORP-NORTH CENTRAL			\$955.00		
Paid Chk# 018685 10/25/2018 KRAEMER TRUCKING & EXCAV, INC					
E 101-43100-338	Crushing/Gravel Purchase		\$18,302.60	17751	Class 5 delivered to 230th Street & 234th Street
Total KRAEMER TRUCKING & EXCAV, INC			\$18,302.60		
Paid Chk# 018686 10/25/2018 MARCO FINANCING, INC (LEASE)					
E 101-41000-413	Copier/Printer Lease		\$87.95	368936720	COPIER/LEASE
E 101-41110-413	Copier/Printer Lease		\$45.00	368936720	COPIER/LEASE
E 101-42200-413	Copier/Printer Lease		\$25.00	368936720	COPIER/LEASE
E 101-42500-413	Copier/Printer Lease		\$25.00	368936720	COPIER/LEASE
E 101-43100-413	Copier/Printer Lease		\$60.00	368936720	COPIER/LEASE
E 101-45122-413	Copier/Printer Lease		\$25.00	368936720	COPIER/LEASE
E 101-46300-413	Copier/Printer Lease		\$90.00	368936720	COPIER/LEASE
E 601-49440-413	Copier/Printer Lease		\$65.00	368936720	COPIER/LEASE
E 602-49490-413	Copier/Printer Lease		\$80.00	368936720	COPIER/LEASE
Total MARCO FINANCING, INC (LEASE)			\$502.95		
Paid Chk# 018687 10/25/2018 PUBLIC SAFETY CENTER					
E 101-42200-538	Personal Protective Equip-Fire		\$551.79	5830093	Innotex gray hood
Total PUBLIC SAFETY CENTER			\$551.79		
Paid Chk# 018688 10/25/2018 WENNER COMPANY INC					
E 101-43100-220	Repair/Operating Expense		\$2.67		Diesel fuel Sign
E 601-49440-220	Repair/Operating Expense		\$17.98		Lighter, thermocouple test house
Total WENNER COMPANY INC			\$20.65		
Paid Chk# 018689 11/1/2018 AIS CONSULTING SERVICES					
E 221-41000-310	Other Professional Services		\$600.00		10/27/18 Stonewort Early Detection Survey
Total AIS CONSULTING SERVICES			\$600.00		
Paid Chk# 018690 11/1/2018 ALEX AIR APPARATUS INC					
E 101-42200-219	Fire Rescue Supplies		\$155.00		E-Spot Fire Box
Total ALEX AIR APPARATUS INC			\$155.00		
Paid Chk# 018691 11/1/2018 CENTRAL MCGOWAN, INC					
E 101-43100-210	Operating Expenses		\$152.41	1554409	PUBIC WORKS OXYGEN
Total CENTRAL MCGOWAN, INC			\$152.41		
Paid Chk# 018692 11/1/2018 MENARDS					
E 101-45122-210	Operating Expenses		\$244.35	96345	Ball valve, cleaning brush, coupling, bushing
Total MENARDS			\$244.35		



CITY OF ROCKVILLE
***Check Detail Register©**

OCTOBER 2018

		Check Amt	Invoice	Comment
Paid Chk# 018693 11/1/2018 NELSON SANITATION & RENTAL				
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$55.24		EAGLE PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$123.78		101 OTHMAR COMMUNITY PARK
E 101-45122-410	Rentals-Toilet,Compr,PO Box	\$133.62		LIONS PARK
Total NELSON SANITATION & RENTAL		\$312.64		
Paid Chk# 018694 11/1/2018 USABLE LIFE				
G 101-21709	Short/Long-Term Disability	\$60.53		EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance	\$25.00		LTD/STD
E 101-41000-135	Empl r Pd Short/Long Term Ins	\$242.16		LTD/STD
Total USABLE LIFE		\$327.69		
Paid Chk# 018695 11/1/2018 XCEL ENERGY				
E 101-45122-381	Electric Utilities	\$11.31		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity	\$724.23		STREETLGHTS
E 601-49440-381	Electric Utilities	\$34.14		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$34.14		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities	\$34.14		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$282.76		398 BROADWAY ST
E 601-49440-381	Electric Utilities	\$338.88		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities	\$127.65		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities	\$50.14		229 BROADWAY
E 101-41800-381	Electric Utilities	\$50.13		229 BROADWAY
E 101-43100-381	Electric Utilities	\$50.13		229 BROADWAY
E 101-46300-381	Electric Utilities	\$50.14		229 BROADWAY
E 601-49440-381	Electric Utilities	\$50.14		229 BROADWAY
E 602-49490-381	Electric Utilities	\$50.14		229 BROADWAY
E 101-41110-381	Electric Utilities	\$50.14		229 BROADWAY
E 101-42200-381	Electric Utilities	\$461.06		24001 FIRE HALL DR
Total XCEL ENERGY		\$2,399.27		
10600 COMBINED CITY ACCT		\$220,770.73		

Fund Summary

10600 COMBINED CITY ACCT	
101 GENERAL FUND	\$69,812.32
205 ROCORI TRAILS	\$5,100.00
215 ROAD MAINTENANCE FUND	\$84,656.48
221 LAKE IMPROVEMENT DISTRICT	\$1,395.00
601 WATER FUND	\$4,541.35
602 SEWER FUND	\$55,265.58
	\$220,770.73

CITY OF ROCKVILLE
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
FUND 101 GENERAL FUND						
DEPT						
001299	10/05/18	PERA	\$1,651.33	RETIRE CONTR-	101-21704	
001300	10/05/18	MN REVENUE	\$608.72	STATE TAX W/H-	101-21702	
001301	10/05/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,517.74	FEDERAL W/H -	101-21701	
001301	10/05/18	EFTPS-ELECTRONIC FED TAX PMT	\$2,092.46	FICA/MEDICARE -	101-21703	
001302	10/05/18	MN DEPT OF LABOR & INDUSTRY	\$1,044.70	3rd Qtr Building Permit Surcharge	101-20515	
001303	10/24/18	PERA	\$1,565.46	RETIRE CONTR-	101-21704	
001304	10/24/18	MN REVENUE	\$586.66	STATE TAX W/H-	101-21702	
001305	10/24/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,465.36	FEDERAL W/H -	101-21701	
001305	10/24/18	EFTPS-ELECTRONIC FED TAX PMT	\$1,762.94	FICA/MEDICARE -	101-21703	
018652	10/19/18	BLUE CROSS BLUE SHIELD OF MN	\$215.10	EMPLOYEE PORTION HEALTH INS.	101-21705	
018652	10/19/18	BLUE CROSS BLUE SHIELD OF MN	\$860.47	EMPLOYER PD HEALTH INS.	101-21706	
018694	11/01/18	USABLE LIFE	\$60.53	EMPLOYEE PORTION	101-21709	
DEPT			\$13,431.47			
DEPT 41000 General Government (GENERAL)						
001306	11/05/18	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee Oct	101-41000-210	Operating Expenses
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$14.65	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supplies
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-41000-309	Computer Svcs, Software & Sply
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$1.00	Workers Comp	101-41000-151	Worker s Comp Insurance Prem
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	101-41000-381	Electric Utilities
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$7.49	CH Alarm System	101-41000-307	Alarm Service
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$4.64	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
018657	10/19/18	COLD SPRING BAKERY INC	\$45.44	SAFETY TRAINING	101-41000-336	Safety Training
018665	10/19/18	JOVANOVIK KADLEC & ATHMANN	\$70.00	Review draft Administrator contract	101-41000-304	Legal Fees
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41000-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/Web Site
018676	10/19/18	VISA	\$9.72	Bathroom tissue, paper towels	101-41000-200	Office Supplies
018677	10/19/18	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Disposal
018681	10/25/18	CENTURYLINK	\$45.68	251-5836 City Hall	101-41000-321	Telephone
018682	10/25/18	COLD SPRING IRRIGATION	\$60.00	Winterize sprinkler system	101-41000-220	Repair/Operating Expense
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$87.95	COPIER/LEASE	101-41000-413	Copier/Printer Lease
018694	11/01/18	USABLE LIFE	\$25.00	LTD/STD	101-41000-134	Employer Paid Life Insurance
018694	11/01/18	USABLE LIFE	\$242.16	LTD/STD	101-41000-135	Empl r Pd Short/Long Term Ins
018695	11/01/18	XCEL ENERGY	\$50.14	229 BROADWAY	101-41000-381	Electric Utilities
DEPT 41000 General Government (GENERAL)			\$813.79			
DEPT 41110 Council/Mayor/Boards						

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41110-209	Cleaning Supplies
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-41110-309	Computer Svcs, Software & Sply
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$1.00	Workers Comp	101-41110-151	Worker s Comp Insurance Prem
018634	10/04/18	MN RURAL WATER ASSOCIATION	\$125.00	Duane W MRWA Community Project Training	101-41110-332	Training
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	101-41110-381	Electric Utilities
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-41110-307	Alarm Service
018654	10/19/18	CENTRAL MINNESOTA ALARMS, INC	\$3,985.00	Cameras in Council Chambers	101-41110-307	
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41110-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/Web Site
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	101-41110-200	Office Supplies
018681	10/25/18	CENTURYLINK	\$45.68	251-5836 City Hall	101-41110-321	Telephone
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$45.00	COPIER/LEASE	101-41110-413	Copier/Printer Lease
018695	11/01/18	XCEL ENERGY	\$50.14	229 BROADWAY	101-41110-381	Electric Utilities
DEPT 41110 Council/Mayor/Boards			\$4,400.18			
DEPT 41800 City Administration						
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-41800-309	Computer Svcs, Software & Sply
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$12.00	Workers Comp	101-41800-151	Worker s Comp Insurance Prem
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	101-41800-381	Electric Utilities
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-41800-307	Alarm Service
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$4.64	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-41800-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/Web Site
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	101-41800-200	Office Supplies
018695	11/01/18	XCEL ENERGY	\$50.13	229 BROADWAY	101-41800-381	Electric Utilities
DEPT 41800 City Administration			\$208.13			
DEPT 42200 Fire Protection						
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-42200-209	Cleaning Supplies
018623	10/04/18	CENTRAL MCGOWAN, INC	\$42.00	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Supplies
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-42200-309	Computer Svcs, Software & Sply
018626	10/04/18	CUSTOMIZED FIRE RESCUE TRAININ	\$450.00	Car Fire Burn	101-42200-332	Training
018627	10/04/18	FIRE EQUIPMENT SPECIALTIES, IN	\$226.95	Firefighter Helmet	101-42200-538	Personal Protective Equip-Fire
018630	10/04/18	GRANITE ELECTRONICS,INC	\$155.38	Pager Repair	101-42200-214	Radio/Pager Repair
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$66.00	Workers Comp	101-42200-151	Worker s Comp Insurance Prem
018635	10/04/18	PUBLIC SAFETY CENTER	\$390.27	Innetex Gray Hood	101-42200-538	Personal Protective Equip-Fire
018641	10/04/18	SUPER AMERICA OF COLD SPRING	\$100.92	Fuel Fire Dept	101-42200-212	Gas & Oil
018642	10/04/18	TOM KRAEMER, INC	\$58.11	Dispose TV & Washer & Dryer	101-42200-220	Repair/Operating Expense
018644	10/04/18	XCEL ENERGY	\$492.98	24001 FIRE HALL DR	101-42200-381	Electric Utilities
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$69.49	FH Alarm System	101-42200-307	Alarm Service

CITY OF ROCKVILLE
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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018650	10/15/18	KARIN ANDERSON GRANTWRITING	\$600.00	2018 Fema Grant Fire Dept	101-42200-310	Other Professional Services
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$113.46	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
018660	10/19/18	FIRE EQUIPMENT SPECIALTIES, IN	\$867.95	4 Fire Helmet	101-42200-538	Personal Protective Equip-Fire
018662	10/19/18	GRANITE ELECTRONICS,INC	\$285.10	Pager repair	101-42200-214	Radio/Pager Repair
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-42200-106	Cleaning Person
018667	10/19/18	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/Web Site
018670	10/19/18	SCHAEFER S AUTO ELECTRIC,INC	\$115.00	Battery Fire Dept Boat	101-42200-220	Repair/Operating Expense
018676	10/19/18	VISA	\$67.00	AED pads	101-42200-219	Fire Rescue Supplies
018677	10/19/18	WEST CENTRAL SANITATION, INC	\$23.40	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Disposal
018678	10/25/18	ALEX AIR APPARATUS INC	\$155.00	E-Spot Fire Box	101-42200-219	Fire Rescue Supplies
018681	10/25/18	CENTURYLINK	\$79.93	251-0072 Fire Dept	101-42200-321	Telephone
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42200-413	Copier/Printer Lease
018687	10/25/18	PUBLIC SAFETY CENTER	\$551.79	Innotex gray hood	101-42200-538	Personal Protective Equip-Fire
018690	11/01/18	ALEX AIR APPARATUS INC	\$155.00	E-Spot Fire Box	101-42200-219	Fire Rescue Supplies
018695	11/01/18	XCEL ENERGY	\$461.06	24001 FIRE HALL DR	101-42200-381	Electric Utilities
DEPT 42200 Fire Protection			\$5,693.79			
DEPT 42500 Emergency Management						
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-42500-307	Alarm Service
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/Web Site
018671	10/19/18	STEARNS CO AUDITOR-TREASURER	\$87.49	Weather Station	101-42500-310	Other Professional Services
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$29.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
018676	10/19/18	VISA	\$615.00	EMS Mike Training & Hotel	101-42500-332	Training
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-42500-413	Copier/Printer Lease
DEPT 42500 Emergency Management			\$771.93			
DEPT 42800 Police Protection(GENERAL)						
018639	10/04/18	STEARNS CO AUDITOR-TREASURER	\$6,750.00	2ND Half Criminal Prosecution	101-42800-310	Other Professional Services
DEPT 42800 Police Protection(GENERAL)			\$6,750.00			
DEPT 43100 Hwys, Streets, & Roads						
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supplies
018622	10/04/18	BOLTON & MENK INC	\$45.00	Sealcost Cost Estimates	101-43100-303	Engineering Fees
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-43100-309	Computer Svcs, Software & Sply
018628	10/04/18	FREIGHTLINER OF ST CLOUD	\$1,009.28	Parts for Unit 168, brake, drum, camshaft, slack, clevis, oi	101-43100-220	Repair/Operating Expense
018632	10/04/18	KIESS BROS	\$509.60	Fuel Streets	101-43100-212	Gas & Oil
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$57.00	Workers Comp	101-43100-151	Worker s Comp Insurance Prem
018637	10/04/18	ROYAL TIRE INC	\$408.00	Unit168 mounted tires from unit 7	101-43100-220	Repair/Operating Expense
018637	10/04/18	ROYAL TIRE INC	\$358.80	Unit 7 mounted tire from unit 168	101-43100-220	
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	101-43100-381	Electric Utilities

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018644	10/04/18	XCEL ENERGY	\$31.37	209 BRDWDY & 562 CHESTNUT	101-43100-381	Electric Utilities
018644	10/04/18	XCEL ENERGY	\$728.05	STREETLGHTS	101-43100-387	Street Lighting-Electricity
018645	10/05/18	ADVANCE AUTO PARTS	\$58.16	Tractor lube/transmission, fuel, oil fillter	101-43100-220	Repair/Operating Expense
018645	10/05/18	ADVANCE AUTO PARTS	\$11.38	Pin for trailer hitch on unit 5	101-43100-220	
018645	10/05/18	ADVANCE AUTO PARTS	\$89.44	Unit 5 Air chuck, plug set, wiper blade, valve	101-43100-220	
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-43100-307	Alarm Service
018647	10/05/18	COLD SPRING CO-OP, INC.	\$107.55	Lawn seed for chestnut	101-43100-220	Repair/Operating Expense
018648	10/05/18	HERBERG CONSTRUCTION	\$2,000.00	Blading Gravel for 230th as quoted	101-43100-327	Blading Roads
018648	10/05/18	HERBERG CONSTRUCTION	\$156.00	234th St Blading	101-43100-327	
018651	10/19/18	AT & T MOBILITY	\$86.28	WIRELESS PHONE	101-43100-321	Telephone
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$4.64	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$16.03	6109272-2 209 BRDWDY-PUB WKS	101-43100-383	
018661	10/19/18	FREIGHTLINER OF ST CLOUD	\$1,217.93	Unit 168 DOT inspection	101-43100-220	Repair/Operating Expense
018664	10/19/18	HERBERG CONSTRUCTION	\$1,014.00	Rausch Lk, Sauk River, 125th Ave, Glacier, 93rd, 73rd, 12	101-43100-327	Blading Roads
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-43100-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/Web Site
018669	10/19/18	SAUK RIVER WATERSHED DISTRICT	\$651.00	Assessment of Road drainage (County Ditch 17)	101-43100-430	Miscellaneous
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$47.70	10453000 St Lights Prairie Dr	101-43100-387	Street Lighting-Electricity
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$43.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$37.00	10232600 Co Rd8/H23 St Lights	101-43100-387	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$43.00	10232500 Co Rd140/H23 St Light	101-43100-387	
018675	10/19/18	STEVE KRAEMER EXCAVATING	\$2,200.00	Drainage issue on 260th	101-43100-314	Contracted Services
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	101-43100-200	Office Supplies
018676	10/19/18	VISA	\$104.00	Wheel Chock with rope, bulb charger kit, extension cord,	101-43100-220	Repair/Operating Expense
018677	10/19/18	WEST CENTRAL SANITATION, INC	\$83.87	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Disposal
018680	10/25/18	BOLTON & MENK INC	\$150.00	2019 Street Improvement Cost Estimate	101-43100-303	Engineering Fees
018681	10/25/18	CENTURYLINK	\$45.68	251-5836 City Hall	101-43100-321	Telephone
018683	10/25/18	FREIGHTLINER OF ST CLOUD	\$200.00	Unit 168 DOT inspection	101-43100-220	Repair/Operating Expense
018685	10/25/18	KRAEMER TRUCKING & EXCAV, INC	\$18,302.60	Class 5 delivered to 230th Street & 234th Street	101-43100-338	Crushing/Gravel Purchase
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$60.00	COPIER/LEASE	101-43100-413	Copier/Printer Lease
018688	10/25/18	WENNER COMPANY INC	\$2.67	Diesel fuel Sign	101-43100-220	Repair/Operating Expense
018691	11/01/18	CENTRAL MCGOWAN, INC	\$152.41	PUBIIC WORKS OXYGEN	101-43100-210	Operating Expenses
018695	11/01/18	XCEL ENERGY	\$50.13	229 BROADWAY	101-43100-381	Electric Utilities
018695	11/01/18	XCEL ENERGY	\$34.14	209 BRDWDY & 562 CHESTNUT	101-43100-381	
018695	11/01/18	XCEL ENERGY	\$724.23	STREETLGHTS	101-43100-387	Street Lighting-Electricity
DEPT 43100 Hwys, Streets, & Roads			\$31,154.30			

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT 45122 Parks & Recreation						
018632	10/04/18	KIESS BROS	\$180.40	Fuel Parks	101-45122-212	Gas & Oil
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$9.00	Workers Comp	101-45122-151	Worker s Comp Insurance Prem
018644	10/04/18	XCEL ENERGY	\$11.31	1001 OTHMAR LN	101-45122-381	Electric Utilities
018644	10/04/18	XCEL ENERGY	\$224.93	1000 BRDWY BALLPK BALL PRG	101-45122-381	
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-45122-307	Alarm Service
018649	10/05/18	RIVER POWER & EQUIPMENT INC	\$111.00	Mower blades	101-45122-210	Operating Expenses
018651	10/19/18	AT & T MOBILITY	\$4.00	WIRELESS PHONE	101-45122-321	Telephone
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/Web Site
018677	10/19/18	WEST CENTRAL SANITATION, INC	\$12.71	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Disposal
018677	10/19/18	WEST CENTRAL SANITATION, INC	\$0.00	GARBAGE COMMUNITY BALL PK	101-45122-384	
018682	10/25/18	COLD SPRING IRRIGATION	\$150.00	Winterize sprinkler system	101-45122-220	Repair/Operating Expense
018684	10/25/18	KNIFE RIVER CORP-NORTH CENTRAL	\$955.00	Cement @ Community Park for shelter	101-45122-220	
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE	101-45122-413	Copier/Printer Lease
018692	11/01/18	MENARDS	\$244.35	Ball valve, cleaning brush, coupling, bushing	101-45122-210	Operating Expenses
018693	11/01/18	NELSON SANITATION & RENTAL	\$133.62	LIONS PARK	101-45122-410	Rentals-Toilet,Compr,PO Box
018693	11/01/18	NELSON SANITATION & RENTAL	\$123.78	101 OTHMAR COMMUNITY PARK	101-45122-410	
018693	11/01/18	NELSON SANITATION & RENTAL	\$55.24	EAGLE PARK	101-45122-410	
018695	11/01/18	XCEL ENERGY	\$127.65	1000 BRDWY BALLPK BALL PRG	101-45122-381	Electric Utilities
018695	11/01/18	XCEL ENERGY	\$11.31	1001 OTHMAR LN	101-45122-381	
DEPT 45122 Parks & Recreation			\$2,394.74			
DEPT 46300 Planning and Zoning						
001306	11/05/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee Oct	101-46300-210	Operating Expenses
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supplies
018622	10/04/18	BOLTON & MENK INC	\$352.50	Property Owner will reimb Grand Lake Rental Stormwater	101-46300-303	Engineering Fees
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	101-46300-309	Computer Svcs, Software & Sply
018631	10/04/18	INSPECTRON INC.	\$2,081.06	Building Inspection & review	101-46300-305	Building Inspection Fees
018640	10/04/18	STRACK CONSULTING LLC	\$520.00	Ordinance Review & Short term rental	101-46300-310	Other Professional Services
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	101-46300-381	Electric Utilities
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	101-46300-307	Alarm Service
018658	10/19/18	COLD SPRING RECORD INC	\$31.50	Publish Rental Ordinance 2018-92	101-46300-340	Advertising/Printing/Publishin
018665	10/19/18	JOVANOVICH KADLEC & ATHMANN	\$630.00	Closed Meeting, Shoreland, Schneider, Short Term Rental,	101-46300-304	Legal Fees
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	101-46300-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/Web Site
018672	10/19/18	STEARNS CO ENVIRONMENTAL SRVC	\$151.50	CTY ENVIRO REVIEW- 21614 Co Rd 8 reimb by property	101-46300-310	Other Professional Services
018673	10/19/18	STEARNS CO RECORDER OFFICE	\$46.00	76.41835.0010 Split Custom Prperties	101-46300-429	Recording of Legal Documents
018673	10/19/18	STEARNS CO RECORDER OFFICE	\$46.00	Greg Voigt CUP 76.42142.0066	101-46300-429	
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	101-46300-200	Office Supplies

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018681	10/25/18	CENTURYLINK	\$45.69	251-5836 City Hall	101-46300-321	Telephone
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$90.00	COPIER/LEASE	101-46300-413	Copier/Printer Lease
018695	11/01/18	XCEL ENERGY	\$50.14	229 BROADWAY	101-46300-381	Electric Utilities
DEPT 46300 Planning and Zoning			\$4,193.99			
FUND 101 GENERAL FUND			\$69,812.32			
FUND 205 ROCORI TRAILS						
DEPT 45122 Parks & Recreation						
018668	10/19/18	ROCORI TRAIL CONSTRUCTION BOAR	\$5,100.00	Rocori Trail Council Approved 10/10/18	205-45122-511	Trails Systems
DEPT 45122 Parks & Recreation			\$5,100.00			
FUND 205 ROCORI TRAILS			\$5,100.00			
FUND 215 ROAD MAINTENANCE FUND						
DEPT 43100 Hwys, Streets, & Roads						
018622	10/04/18	BOLTON & MENK INC	\$3,652.50	2018 Street Improvement	215-43100-303	Engineering Fees
018655	10/19/18	CENTRAL SPECIALTIES, INC	\$79,353.98	2018 Street Proj Pay Req No 2	215-43100-314	Contracted Services
018680	10/25/18	BOLTON & MENK INC	\$1,650.00	2018 Street Improvement	215-43100-303	Engineering Fees
DEPT 43100 Hwys, Streets, & Roads			\$84,656.48			
FUND 215 ROAD MAINTENANCE FUND			\$84,656.48			
FUND 221 LAKE IMPROVEMENT DISTRICT						
DEPT 41000 General Government (GENERAL)						
018620	10/04/18	AIS CONSULTING SERVICES	\$600.00	Starry Stonewort Early Detection Survey	221-41000-310	Other Professional Services
018679	10/25/18	BARTELME, JAMES	\$195.00	2018 UMISC - NAISMA Joint Conference	221-41000-332	Training
018689	11/01/18	AIS CONSULTING SERVICES	\$600.00	10/27/18 Stonewort Early Detection Survey	221-41000-310	Other Professional Services
DEPT 41000 General Government (GENERAL)			\$1,395.00			
FUND 221 LAKE IMPROVEMENT DISTRICT			\$1,395.00			
FUND 601 WATER FUND						
DEPT 49440 Water-Administration						
001306	11/05/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee Oct	601-49440-210	Operating Expenses
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supplies
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	601-49440-309	Computer Svcs, Software & Sply
018629	10/04/18	GOPHER STATE ONE-CALL	\$29.70	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
018632	10/04/18	KIESS BROS	\$49.16	Fuel Water	601-49440-212	Gas & Oil
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$7.00	Workers Comp	601-49440-151	Worker s Comp Insurance Prem
018638	10/04/18	SIMON, DONALD	\$233.88	3rd qrt CONTRACTED SRVC FOR WELL/PUMPH	601-49440-314	Contracted Services
018644	10/04/18	XCEL ENERGY	\$31.37	209 BRDWDY & 562 CHESTNUT	601-49440-381	Electric Utilities

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	601-49440-381	Electric Utilities
018644	10/04/18	XCEL ENERGY	\$374.52	423 MAPLE ST & 560 CHESTNUT	601-49440-381	
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	601-49440-307	Alarm Service
018651	10/19/18	AT & T MOBILITY	\$30.00	WIRELESS PHONE	601-49440-321	Telephone
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$4.63	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$19.51	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$16.03	6109272-2 209 BRDWY-PUB WKS	601-49440-383	
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$18.19	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	
018663	10/19/18	HAWKINS WTR TREATMENT GRP INC	\$2,232.12	Chemical/Chem Product	601-49440-216	Chemicals/Chem Products
018665	10/19/18	JOVANOVIK KADLEC & ATHMANN	\$140.00	Review Water Rates	601-49440-304	Legal Fees
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	601-49440-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/Web Site
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$151.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$112.00	10543000 79th Ave Pump House	601-49440-382	PL LK Electric Utilities
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$269.00	10516700 Pleasant Rd Pump Hous	601-49440-382	
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	601-49440-200	Office Supplies
018676	10/19/18	VISA	\$29.55	Water sample	601-49440-322	Postage
018681	10/25/18	CENTURYLINK	\$38.08	251-1664 SCDA System	601-49440-321	Telephone
018681	10/25/18	CENTURYLINK	\$45.69	251-5836 City Hall	601-49440-321	
018681	10/25/18	CENTURYLINK	\$54.18	251-2120 Well house 3	601-49440-321	
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$65.00	COPIER/LEASE	601-49440-413	Copier/Printer Lease
018688	10/25/18	WENNER COMPANY INC	\$17.98	Lighter, thermocouple test house	601-49440-220	Repair/Operating Expense
018695	11/01/18	XCEL ENERGY	\$50.14	229 BROADWAY	601-49440-381	Electric Utilities
018695	11/01/18	XCEL ENERGY	\$338.88	423 MAPLE ST & 560 CHESTNUT	601-49440-381	
018695	11/01/18	XCEL ENERGY	\$34.14	209 BRDWY & 562 CHESTNUT	601-49440-381	
DEPT 49440 Water-Administration			\$4,541.35			
FUND 601 WATER FUND			\$4,541.35			
FUND 602 SEWER FUND						
DEPT 49490 Sewer-Administration						
001306	11/05/18	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee Oct	602-49490-210	Operating Expenses
018621	10/04/18	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supplies
018622	10/04/18	BOLTON & MENK INC	\$1,185.00	Stickney Dairy - Flow Meter	602-49490-303	Engineering Fees
018624	10/04/18	CITY OF COLD SPRING	\$6,787.43	Aug WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lakes Area
018624	10/04/18	CITY OF COLD SPRING	\$6,373.44	July WASTEWTR BILL	602-49490-293	
018624	10/04/18	CITY OF COLD SPRING	\$2,326.48	July WASTEWTR BILL	602-49490-312	Wastewater Bill-Core City
018624	10/04/18	CITY OF COLD SPRING	\$2,334.05	Aug WASTEWTR BILL	602-49490-312	
018625	10/04/18	COMMUNITY TECHNOLOGY CENTER	\$47.50	Anti-Virus 2 yr Subscription	602-49490-309	Computer Svcs, Software & Sply

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
018629	10/04/18	GOPHER STATE ONE-CALL	\$29.70	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
018632	10/04/18	KIESS BROS	\$49.16	Fuel Sewer	602-49490-212	Gas & Oil
018633	10/04/18	LEAGUE OF MN CITIES INS TRUST	\$9.00	Workers Comp	602-49490-151	Worker s Comp Insurance Prem
018636	10/04/18	QUALITY FLOW SYSTEMS, INC	\$19,188.90	10 Grinder pumps Approved @ 5/24/18 Council Meeting	602-49490-289	Grinderstation Repairs/Parts
018638	10/04/18	SIMON, DONALD	\$233.89	3rd qrt CONTRACTED SRVC FOR WELL/PUMPH	602-49490-314	Contracted Services
018643	10/04/18	VESSCO INC	\$2,129.54	Air release valve on Agate Beach Rd	602-49490-289	Grinderstation Repairs/Parts
018644	10/04/18	XCEL ENERGY	\$282.60	398 BROADWAY ST	602-49490-381	Electric Utilities
018644	10/04/18	XCEL ENERGY	\$56.21	229 BROADWAY	602-49490-381	
018644	10/04/18	XCEL ENERGY	\$31.37	209 BRDWY & 562 CHESTNUT	602-49490-381	
018646	10/05/18	CENTRAL MINNESOTA ALARMS, INC	\$6.00	CH Alarm System	602-49490-307	Alarm Service
018651	10/19/18	AT & T MOBILITY	\$31.52	GRINDERSTATION PHONE	602-49490-321	Telephone
018651	10/19/18	AT & T MOBILITY	\$30.00	WIRELESS PHONE	602-49490-321	
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$4.63	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
018653	10/19/18	CENTER POINT ENERGY-MINNEGASCO	\$16.03	6109272-2 209 BRDWY-PUB WKS	602-49490-383	
018656	10/19/18	CITY OF COLD SPRING	\$5,241.49	Sept WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lakes Area
018656	10/19/18	CITY OF COLD SPRING	\$2,263.43	Sept WASTEWTR BILL	602-49490-312	Wastewater Bill-Core City
018659	10/19/18	FASTENAL COMPANY, INC	\$23.84	Bolts	602-49490-220	Repair/Operating Expense
018666	10/19/18	LYNN PLUMSKI	\$12.50	CITY HALL	602-49490-106	Cleaning Person
018667	10/19/18	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/Web Site
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$229.00	10406000 Prairie Dr Lift Stati	602-49490-381	Electric Utilities
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$67.00	10440600 Pleasant Lk Lift Stat	602-49490-381	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$209.00	10405900 Co Rd 6 Lift Station	602-49490-381	
018674	10/19/18	STEARNS ELECTRIC ASOC INC	\$89.00	10405800 Co Rd 8 Lift Station	602-49490-381	
018676	10/19/18	VISA	\$9.71	Bathroom tissue, paper towels	602-49490-200	Office Supplies
018676	10/19/18	VISA	\$68.28	PIP liftstation Clips, hook, cable	602-49490-289	Grinderstation Repairs/Parts
018680	10/25/18	BOLTON & MENK INC	\$5,030.00	Stickney Dairy	602-49490-303	Engineering Fees
018681	10/25/18	CENTURYLINK	\$38.08	251-1664 SCDA System	602-49490-321	Telephone
018681	10/25/18	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	
018681	10/25/18	CENTURYLINK	\$60.30	685-4204 Sewer	602-49490-321	
018681	10/25/18	CENTURYLINK	\$55.59	259-1473 Sewer	602-49490-321	
018681	10/25/18	CENTURYLINK	\$45.69	251-5836 City Hall	602-49490-321	
018686	10/25/18	MARCO FINANCING, INC (LEASE)	\$80.00	COPIER/LEASE	602-49490-413	Copier/Printer Lease
018695	11/01/18	XCEL ENERGY	\$34.14	209 BRDWY & 562 CHESTNUT	602-49490-381	Electric Utilities
018695	11/01/18	XCEL ENERGY	\$282.76	398 BROADWAY ST	602-49490-381	
018695	11/01/18	XCEL ENERGY	\$50.14	229 BROADWAY	602-49490-381	
DEPT 49490 Sewer-Administration			\$55,265.58			
FUND 602 SEWER FUND			\$55,265.58			

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Check Nbr	Check/Receipt Date	Search Name	Amount	Comments	Act Code	OBJ Descr
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\$220,770.73

ROCKVILLE CITY COUNCIL MEETING MINUTES
October 10, 2018
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:00 p.m. by Mayor Duane Willenbring.

Item 2) Recess to Council Workshop

- a) Stickney Hill Utility Bill
- b) Annexation
- c) Water/Sewer Base Fee – Public Hearing Date
- d) Yellow Ribbon

Motion by Tippelt, second by Simon to adjourn the Council Workshop. Motion carried. Meeting adjourned at 5:50 p.m.

Item 3) Reconvene Council Meeting

Mayor Willenbring reconvened Council meeting at 6:00 p.m.

Item 4) Pledge of Allegiance

Item 5) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Vince Schaefer, Don Simon, Rick Tallman, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene Van Havermaet; City Attorney Susan Kadlec; City Engineer Justin Kannas; Fire Department Chief, Rodney Schaefer.

Others present: various members of the public.

Item 6) Additions/Approval of Agenda

Administrator Bode has requested to add a Special Events Permit application. Item to be added under 10 b. Also addition of Ordinance 2018-93 Rezoning Ordinance under Item 11 e4.

Motion by Simon, second by Tallman, to approve the agenda as presented plus the additions. Motion carried.

Item 7) Public Comment

Kevin Voigt, 7819 County Road 141, expressed his feeling on the need for the City subdivision moratorium to be extended and his opinion that the Schneider subdivision and rezoning request should be denied.

Korla Molitor spoke regarding Item 11d.) Short Term Rental Extension and the need/desire to start booking reservations for next year.

Item 8) Consent Agenda

- a) Acknowledge Review of the September 2018 Bills Paid
- b) Acknowledge Review of the 3rd Quarter 218 Journal Entries
- c) Approval Rockville City Council Minutes of September 12 and September 18, 2018

Motion by Simon, second by Tallman, to approve the Consent Agenda as presented. Motion passed unanimously.

Item 19) Department Reports

- a) **Sheriff's 3rd Quarter Report – Lt. Hemmesch**

It was noted that Lt. Hemmesch was tied up on a call and unable to be present at this time.

Steve Soyka of the Stearns County Sheriff's office was in the audience and was allowed to introduce himself to the Council and the public as a candidate for the position of Stearns County Sheriff in the upcoming November 2018 General Election.

b) Planning Commission – Planning Commission Chair Bill Becker

1) Resolution 2018-35 CUP/Findings of Fact Keith Eisenschenk

Chairman Becker introduced the following Conditional Use Permit Application:

Staff Report

Re: Conditional Use Application in an R-1 Single Family Residential District

Owner: Greg and Marina Voigt

Property Address: 8945 County Road 6, Rockville MN 56369

Parcel I.D. No. 76.42142.0066

Request:

Application from Keith Eisenschenk to operate a custom staining and finishing business at his planned principal residence and to construct the accessory structure prior to the principal structure, 8945 County Road 6. Legal Description: Parcel ID 76.42142.0066, Lot(s) 001 Block(s) 001 G AND M ACRES, Stearns County, Minnesota.

Section 17: R-1; Subd. 4.7 Uses the City Council determines to be substantially similar in nature, etc.

Section 9: General Requirements; Subd. 2. A and B Principal Structure Required.

Relevant Information:

1. Property is zoned R-1 Single Family Residential.
2. Property is 3.31 +/- acres.
3. Concept plan was submitted and approved by the Planning Commission/Council in July 2018.
4. 10 notices of public hearing were sent out.

Recommendation:

1. Consider approval with the following conditions:
 - Both the principle structure and accessory structure building permits must be applied and paid for at the same time. Noting that each permit is valid for 180 days. Note: Each permit (accessory and principal structure) is valid for and must be executed within 180 days.
 - No outside storage.
 - Must abide by the zoning standard as set forth in an R-1 Single Family Residential.
 - Abide by the Minnesota Basic Code regulating Health and Safety; Nuisances.
 - Maximum of four (4) employees which include Keith Eisenschenk himself.

Following discussion, motion by Schaefer, second by Simon, to approve the Keith Eisenschenk Conditional Use Permit Application along with the following Finding of Fact. Motion carried unanimously.

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Effect on Adjacent Properties.** The structure and site will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.

5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** Is not a concern with this Conditional Use Permit.
8. **Not Detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.

2) Resolution 2018-36 Qualified Minor Subdivision Custom Properties LLC

Chairman Becker introduced the following Qualified Minor Subdivision Application for Jeffery Reiter dba Custom Properties, LLC:

Staff Report

Re: Qualified Minor Subdivision

Owners: Jeffery Reiter dba Custom Properties, LLC

Property Address: 12383 234th Street

Parcel I.D. No. 76.41835.0010 - Section 18, Township 123, Range 029

Request to split off 1.6 +/- acres of a 4.6 +/- acres site thereby establishing a new parcel.

Relevant Information:

1. This property is located in a I-1.
2. Property is 4.6 +/- acres.
3. Split off South 1.6 +/- acres.
4. Lot is a corner lot at the intersection of Highway 23 and County Road 82 (Broadway Street).
5. Purpose is for building purposes.
6. Future Land Use Map – Commercial Reserve.
7. Prior to this application there was an application for Combining 2 Lots - it was approved and combined. Purpose of combining the lots was they couldn't meet the side yard setback requirements to construct a pole building.
8. Property owner then purchased the south parcel from the State of Minnesota and the County attached it to the adjacent parcel.
9. QMS do not require a public hearing but does require Planning Commission and Council Approval, no notices sent out.

Recommendations:

1. Consider Approval

Following discussion, motion by Tallman, second by Simon, to approve the Qualified Minor Subdivision Application from Jeffery Reiter dba Custom Properties, LLC. Motion carried unanimously.

3) Building Permits September 2018 – information only.

c) **Emergency Management** – Written Report

d) **Fire Department – Fire Chief Rodney Schaefer**

Chief Schaefer reported on the following:

- FEMA grant has been denied. Over 10,000 departments applied for grant funding.
- New FEMA grant opens October 1, 2018. We will be applying for same funding with a few minor changes.
- State Fire Marshal Department has a grant for washer/dryer extractor for cleaning firefighter gear. Application completed and delivered to city hall for their authorization letter to be attached for submission. Due date is October 16, 2018.
- Grant through the Hennisley Foundation is pending for the extrication equipment requested.
- Grant through DNR has been applied for this past month.
- Fire Prevention Week is October 7-13, 2018. Theme is Be Alert, Don't Get Hurt. Practice Fire Safety. Jeremy Gross will be contacting Principal at Elementary School for education.

- Fire department has responded to 77 calls so far this year. Percentage breakdown is 74% EMS, 8% MV with injuries, 1% MV with no injuries, 6% fires, 8% cancel in route, 1% hazard and 2% false alarms. Fire loss total for year is \$368,452.
- Census - Rockville 61, Maine Prairie 8, St. Joseph 1, Waite Park 1, Cold Spring 6.
- Month of August calls were 15: 5 structure fires, 9 EMS and 1 weather watch.
- IPad installed in rescue vehicle #8.
- Firefighters will monitor and report any issue(s) to Brenda Lodermeier.
- Brenda has been working with SCDS Dispatch, GIS services and I Am Responding to pinpoint issues with mapping and coordination of services for IPAD.
- Department has been purchasing Innotex Gray Hoods for each firefighter on the department since March 2018 (3 per month). Hoods assist in blocking of carcinogens and invisible danger. 64% of LODD firefighters die of cancer exposure.
- SOG's have been reviewed by committee and forward to Chief Schaefer for review.
- Assistance Chief's firefighter gear is on order due to NFPA/OSHA requirements and the gear being outdated.
- All department firefighters will attend annual ERM/EMS refresher courses starting in November.

e) Public Works - Public Works Director, Gene VanHavermaet

Director VanHavermaet reviewed with Council the following:

- Public works is flushing hydrants this week so some people may see discolored water (open an outside faucet on the house until the water runs clear).
- Grass mowing is about finished for the season. Rain gardens will be cut down.
- A new air release valve has been installed. It will be monitored for a short period of time so far it appears to have solved the problem. Other manholes will be pumped out and air release valves checked for leaks.
- The purchase of the 2004 Sterling plow truck is complete. DOT inspection found some items that needed to be taken care of before it passes.
- The check valve for well #4 has been installed and is back on line.
- Some of the equipment stored at the fire hall has been moved. More will be done as time permits.
- Work on the salt shed should begin this week, weather permitting.
- Trucks are being prepped for the upcoming winter.

f) Engineering Report – Justin Kannas

1) Resolution 2018-37 Pay Request for 2018 Street Improvement Project

Engineer Kannas reviewed with the Council Pay Application No. 2 from Central Specialties regarding the 2018 Street Project.

Motion by Tallman, second by Simon, to approve Resolution 2018-37 Pay Request for 2018 Street Improvement Project. Motion passed unanimously.

Item 10) Administration

a) Ordinance Review

Administrator Bode reported that the City Planner has finished her review of the proposed ordinance changes. It is now on City Staff's desk going through their final review adjustments. The next step will be to schedule a Council workshop (possible November) for the Council to review the proposed changes and then a Public Hearing (possible December Council meeting).

Motion by Schafer, second by Tippelt, to approve of having a public hearing to consider extending the subdivision moratorium at the November 14, 2018 Council meeting. Roll Call Vote: Ayes: Schaefer, Tallman, Tippelt, Willenbring. NAYES: Simon.

b) Special Event Permit

Administrator Bode reviewed with Council a Special Event Permit application from Joe and Pat Welle (Hideaway Bar) for road closer on December 1, 2018 to have a winter/holiday parade.

Motion by Schaefer, second by Tallman, to approve the Special Event Permit contingent on approval of the County. Motion passed unanimously.

Item 11) Council Action

- a) Resolution 2018-38 LG220 Lawful Gambling Exempt Permit – St. Augusta Blizzard Busters

Motion by Simon, second by Tallman, to approve Resolution 2018-38 LG220 Lawful Gambling Exempt Permit – St. Augusta Blizzard Busters. Motion passed unanimously.

- b) Stickney Hill Utility Bill

Motion by Tippelt, second by Schaefer, to approve the Stickney Hill Utility Bill with the agreement of waiving the late fees for the last two billings cycles if paid in full within 15 days (October 25, 2018). If the bill is not paid within 15 days the late fees are reapplied and utilities will be shut off. Motion passed unanimously.

- c) RTCB Invoice

Administrator Bode reviewed with the Council a request from the Rocori Trail Construction Board (RTCB) for funds in the amount of \$5,100.00. This request from the RTCB is being made to all three City of the joint powers to cover the cost of track removal from two intersections. One intersection in the City of Cold Spring and one here in Rockville on Mill Street. This expense for track removal will be reimbursed by BNSF in the near future and the funds would then be returned to the respective Cities.

Motion by Tallman, second by Willenbring, to approve the RTCB invoice. Motion passed unanimously.

- d) Short Term Rental Extension – Alex and Korla Molitor (9 months)

Motion by Tallman, second by Schaefer, to approve of a 9 month extension of the Short Term Rental for Alex and Korla Molitor at 10919 Mitchell Lane. Motion passed unanimously.

- e) Schneider Trust Preliminary Plat

- 1) Resolution 2018-41 a Resolution to Rescind Council Acton of April 11, 2018 denying the Preliminary Plat and Rezone application of Irene Schneider Trust

Motion by Simon, second by Willenbring, to approve Resolution 2018-41 rescinding Council Acton of April 11, 2018 denying the Preliminary Plat and Rezone application of Irene Schneider Trust. Roll call vote: Ayes; Willenbring, Simon, and Tallman. Nayses; Tippelt and Schaefer. Motion passed on a 3 to 2 vote.

- 2) Resolution 2018-40 a Resolution Rescinding Resolution 2018-17 a Resolution adopting findings of fact supporting denial of the Irene T. Schneider Trust Preliminary Plat and Rezone application.

Motion by Willenbring, second by Simon, to approve Resolution 2018-40 a resolution rescinding Resolution 2018-17 adopting findings of fact supporting denial. Roll call vote: Ayes; Willenbring, Simon, and Tallman. Nayses; Tippelt and Schaefer. Motion passed on a 3 to 2 vote.

- 3) Resolution 2018-39 a Resolution Approving the Irene T. Schneider Trust Application for Preliminary Plat.

Motion by Simon, second by Tallman, to approve Resolution 2018-39 Approving the Irene T. Schneider Trust application for Preliminary Plat. Roll call vote: Ayes; Willenbring, Simon, and Tallman. Nayses; Tippelt and Schaefer. Motion passed on a 3 to 2 vote.

- 4) Ordinance 2018-93 Ordinance Approving Rezoning Application for Irene T. Schneider Trust.

Motion by Simon, second by Willenbring, to approve Ordinance 2018-93 Approving Rezoning Application for Irene T. Schneider Trust. Roll call vote: Ayes; Willenbring, Simon, and Tallman. Nayses; Tippelt and Schaefer. Motion passed on a 3 to 2 vote.

Item 12) Mayor/Council Reports

- a) RTCB
- b) SCMLM October 16, 2018 in Kimball. Member Simon will try and attend.

Item 13) Other

Item 14) Future Agenda Items

- Public Hearing regarding extending/continuing subdivision moratorium
- Public Hearing regarding City Fees including water/sewer base fee.

Motion by Schaefer, second by Tallman to rescind Council Action of September 12, 2018, action that removed the water base fee charge for multi dwelling units. Roll call vote: Ayes; Simon, Tallman, and Schaefer. Nays; Willenbring. Motion passed on a 4 to 1 vote.

Item 15) Adjourn

Motion by Simon, second by Tippelt, to adjourn the meeting. Motion carried. Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

*Martin M. Bode
City Administrator*

ROCKVILLE CITY COUNCIL MEETING MINUTES
October 22, 2018
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 9:03 a.m. by Mayor Duane Willenbring.

Item 2) Roll Call

Roll call was taken and the following Members were present: Duane Willenbring, Don Simon, Rick Tallman, and Jerry Tippelt. Absent: Vince Schaefer.

Staff members present: City Administrator, Martin Bode; Finance Clerk, Judy Neu; JKA Law Firm City Attorney, Susan Kadlec; Bolton & Menk City Engineer, Justin Kannas.

Others present: City of Cold Spring, Brigid Murphy and Jon Stueve; Stickney Hill Dairy, Glen Wood, Sue Guggenberger and Stickney Hill Dairy Attorney Van Ellis.

Item 3) Additions/Approval of Agenda

- Resolution 2018-42 Amending Section 2 of the 2018 Annual Appointments
- Multiple Base fee

City Administrator Martin Bode explained that the City of Rockville can no longer invest with Morgan Stanley they are dropping investments under 10 million dollars.

City of Rockville, Minnesota
Resolution 2018-42

Amending Section 2 of the 2018 Annual Appointments

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The state statutes of Minnesota require municipalities to formally address a number of items, such as the naming of an acting mayor, naming official depositories and identifying official newspaper(s) at their first regular meeting of the calendar year; and

WHEREAS; The Rockville City Council seeks to fully comply with the requirements of state statutes as well as to annually outline the basic policies and procedures the Council desires to use to govern the operations of the City; and

WHEREAS; The City of Rockville received notice from Morgan Stanley that due to a company investment policy change they will no longer be able to service the City of Rockville account.

THEREFORE; the Rockville City Council hereby amends Resolution 2018-06, Section 2:

2. Depositories / Financial Institutions

- a. Granite Community Bank (GCB) checking/savings accounts / short and long-term savings / corporate card account)
- b. League of MN Cities 4-M Fund (short/long-term savings / investment)
~~Morgan Stanley – short/long term investments~~
- c. Falcon National Bank short/long term investment, alternate checking/savings
- d. Bremer – Alternate: checking/savings accounts, short/long term investments

Motion by Tallman, second by Tippelt, to approve the above Resolution 2018-42 Amending Section 2 of the 2018 Annual Appointments as presented. Motion carried unanimously.

Item 4) Stickney Hill Dairy – Glen Wood : Settlement Offer

Discussion was held:

- Settlement offer

Stickney Hill Dairy sewer bill:

\$57,869.38 2017

\$33,815.19 2018

(\$8,583.93) 2018 Penalty charge (removed) Per Council action 10/10/18

\$83,100.64 (Balance remaining)

\$55,000.00 Settlement offer for 2017 and 2018 sewer

\$28,100.64 adjustment for 2017 sewer bill

Motion by Tallman, second by Tippelt, to approve the settlement offer of \$55,000 for 2017 and 2018 sewer bill and Rockville City Hall must receive payment in full by 10/25/18 @ 1:00 p.m. or water will be shut off. Motion carried unanimously.

Item 5) Other

- Multiple Base fee

Member Tallman stated it was talked about at the last council meeting to schedule a public hearing for the multiple base fees that are charged to multi-unit dwellings and in addition to that we have 2 parts in the City ordinances that need to be addressed along with the multiple base fees. The part on the Minnesota Basic Code he did get a response back from the League of Minnesota Cities that the Basic Code can be amended.

Minnesota Basic Code: Water regulations 52.25 Supply from One Service. 'No more than one housing unit or building shall be supplied from one service connection except by permission of City Council. Each unit served shall have a separate water meter'.

Ordinance 2004-16 Amending the Water/Sewer Rates definition on user

Subd. 23 User:

"User" means any person who discharges, causes, or permits the discharge of wastewater into the Facilities or whose premises and/or building abut streets or other places where a Sanitary Sewer is located.

Item 6) Adjourn

Motion by Simon, second by Tallman, to adjourn the meeting at 10:16 a.m. Motion passed unanimously.

Respectfully Submitted,

*Martin M. Bode
City Administrator*

ROCKVILLE ACTIVITY

OCTOBER 2018

TOTAL HOURS: 35

***(SEE ATTACHED ACTIVITY LIST FOR
DETAILS)***

CONTRACTS - OCTOBER 2018

<u>Actual Incid</u>	<u>City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE		10/1/2018 14:36:09	15:48:42	18086297	CONTR	2515
ROCKVILLE		10/1/2018 14:49:19	14:52:44	18086300	CONTR	2548
ROCKVILLE		10/3/2018 15:29:23	16:46:17	18086950	CONTR	2574
ROCKVILLE		10/4/2018 14:10:38	15:11:13	18087234	CONTR	2574
ROCKVILLE		10/4/2018 20:44:34	21:44:30	18087339	CONTR	2540
ROCKVILLE		10/5/2018 18:18:18	19:21:00	18087610	CONTR	2568
ROCKVILLE		10/6/2018 05:16:14	06:21:04	18087764	CONTR	2554
ROCKVILLE		10/6/2018 12:50:42	13:55:47	18087830	CONTR	2562
ROCKVILLE		10/8/2018 08:01:41	09:01:45	18088258	CONTR	2578
ROCKVILLE		10/8/2018 21:53:39	23:01:43	18088504	CONTR	2571
ROCKVILLE		10/9/2018 10:56:12	11:58:39	18088654	CONTR	2547
ROCKVILLE		10/10/2018 19:40:50	20:40:31	18089017	CONTR	2506
ROCKVILLE		10/11/2018 00:48:42	02:26:21	18089068	CONTR	2558
ROCKVILLE		10/12/2018 08:34:38	09:36:32	18089428	CONTR	2510
ROCKVILLE		10/12/2018 09:13:09	09:14:42	18089447	CONTR	2582
ROCKVILLE		10/13/2018 03:34:35	04:36:37	18089801	CONTR	2565
ROCKVILLE		10/13/2018 12:41:56	13:41:49	18089885	CONTR	2582
ROCKVILLE		10/14/2018 14:52:25	15:57:33	18090246	CONTR	2574
ROCKVILLE		10/15/2018 15:59:12	16:57:02	18090531	CONTR	2547
ROCKVILLE		10/16/2018 04:56:41	05:59:48	18090680	CONTR	2573
ROCKVILLE		10/16/2018 20:08:04	21:11:16	18090949	CONTR	2576
ROCKVILLE		10/17/2018 12:58:31	14:05:00	18091115	CONTR	2545
ROCKVILLE		10/18/2018 21:52:32	22:53:25	18091567	CONTR	2571
ROCKVILLE		10/19/2018 20:05:54	21:06:20	18091811	CONTR	2568
ROCKVILLE		10/20/2018 09:53:10	10:54:34	18092013	CONTR	2544
ROCKVILLE		10/21/2018 22:45:21	23:48:30	18092472	CONTR	2568
ROCKVILLE		10/22/2018 04:16:25	05:16:08	18092507	CONTR	2564
ROCKVILLE		10/23/2018 07:57:23	09:07:07	18092844	CONTR	2546
ROCKVILLE		10/24/2018 04:50:11	05:57:56	18093152	CONTR	2554
ROCKVILLE		10/24/2018 16:10:39	17:10:18	18093325	CONTR	2546
ROCKVILLE		10/25/2018 19:46:54	20:47:46	18093727	CONTR	2556
ROCKVILLE		10/26/2018 02:35:37	03:39:15	18093819	CONTR	2553
ROCKVILLE		10/27/2018 05:34:58	06:36:06	18094186	CONTR	2551
ROCKVILLE		10/28/2018 19:36:44	21:01:01	18094631	CONTR	2549
ROCKVILLE		10/29/2018 12:12:05	13:18:06	18094798	CONTR	2544
ROCKVILLE		10/30/2018 04:06:44	05:09:18	18095012	CONTR	2558
ROCKVILLE		10/31/2018 07:54:13	09:04:11	18095300	CONTR	2548

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18086297	2515	10/1/2018 14:36:09	10/1/2018 15:48:42	[10/01/2018 15:48:38 : MOB : 2515] -COMPLETED 1 HOUR CONTRACT -SGT WIDMER
ROCKVILLE	18086300	2548	10/1/2018 14:49:19	10/1/2018 14:52:44	
ROCKVILLE	18086950	2574	10/3/2018 15:29:23	10/3/2018 16:46:17	[10/03/2018 16:46:09 : MOB : 2574] DEP BONFIELD. STARTED 1529, ENDED 1645. ARRESTED SHANNON NICOLE VADIES FOR OUTSTANDING WARRANT.
ROCKVILLE	18087234	2574	10/4/2018 14:10:38	10/4/2018 15:11:13	[10/04/2018 15:11:07 : MOB : 2574] DEP BONFIELD. STARTED 1410, ENDED 1510. FIREHALL, DOWNTOWN, EAGLE PARK, SAUK RIVER PARK, RAUSH LAKE RD.
ROCKVILLE	18087339	2540	10/4/2018 20:44:34	10/4/2018 21:44:30	[10/04/2018 21:44:22 : MOB : 2540] SPENT 1 HR IN TOWN...MRMAYERS [10/04/2018 21:41:22 : MOB : 2540] DROVE AROUND THE CITY AND TWP AREA OF ROCKVILLLE....CHECKED BUISNESS AND RESIDENTIAL AREAS....EVERYTHING APPEARED NORMAL FOR THE MOST PART....CHECKED PLEASANT LAKE AREA....DROVE AROUND GRAND LAKE... STOPPED 1 CAR FOR SPEEDING IN THE 35 MPH ZONE AND WARNED ELDERLY FEMALE DRIVER....
ROCKVILLE	18087610	2568	10/5/2018 18:18:18	10/5/2018 19:21:00	[10/05/2018 19:20:56 : MOB : 2568] LUST STARTED CONTRACT AT 1819 HRS PATROLLED: -CO RD 47/LAKE RD/LK RD PROPERTIES/400 CLUB/PLEASANT LK AREAS -CO RD 6/CO RD 138/THE CLUB/BROADWAY ST EAST AND WEST BUSINESS/BAR AREAS -CO RD 139/EAGLE PARK/COUNTY PARK/125TH AVE/ -MISC CITY STREETS/AVES/JOHN CLARK SCHOOL/CHURCH

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18087764	2554	10/6/2018 05:16:14	10/6/2018 06:21:04	[10/06/2018 06:21:00 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL CR 2, GLACIER RD, SAUK RIVER RD, TOWNSITE, TRAFFIC STOP, CONTINUED PATROL. HWY 23, CR 8, CR 140 ONE HOUR CONTRACT 0516-0616
ROCKVILLE	18087830	2562	10/6/2018 12:50:42	10/6/2018 13:55:47	[10/06/2018 13:55:37 : MOB : 2562] MOST OF THE LOCAL BUSINESSES WERE CLOSED. I CHECKED THE RESIDENTIAL AREAS AROUND PLEASANT LAKE AND IT WAS VERY QUIET. STONEY'S WAS GETTING BUSY WITH THE BIKE RUN ENDING THERE. SOME TRAFFIC THROUGH TOWN WITH NO VIOLATIONS. THE CHURCH WAS BUSY WITH SOME SORT OF CELEBRATION. THE PARKS WERE EMPTY AND APPEARED SECURE.
ROCKVILLE	18088258	2578	10/8/2018 08:01:41	10/8/2018 09:01:45	[10/08/2018 09:01:08 : MOB : 2578] -1 HOUR ROCKVILLE CONTRACT, 0801-0901 [10/08/2018 09:00:21 : MOB : 2578] -PATROLLED BALL FIELD, AND GREATER ROCKVILLE METRO BRAEGELMANN [10/08/2018 08:59:50 : MOB : 2578] -PATROLLED JOHN CLARK ELEM. PARKING LOT [10/08/2018 08:48:40 : MOB : 2578] -CHECKED ROCKVILLE PARK [10/08/2018 08:37:59 : MOB : 2578] -DOOR CHECK AT THE FIRE HALL, ALL SECURE [10/08/2018 08:15:20 : MOB : 2578] -TRAFFIC STOP 88259, VERBAL WARN FOR HEADLIGHTS ON HWY 23

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18088504	2571	10/8/2018 21:53:39	10/8/2018 23:01:43	[10/08/2018 23:01:39 : MOB : 2571] CONTRACT 2200-2300 LOW TRAFFIC RAIN
ROCKVILLE	18088654	2547	10/9/2018 10:56:12	10/9/2018 11:58:39	[10/09/2018 11:56:43 : MOB : 2547] WELLS-1055-1125 -CHECKED AREAS AROUND THE TOWNSITE -NEIGHBORHOODS -DOWNTOWN AREAS -SCHOOL 1125-1155 -CHECKED AREAS OUTSIDE TOWNSITE -CO PARK -GRAND LK AREAS -PLEASANT LK AREAS -ONE HR COMPLETE [10/09/2018 11:43:29 : pos5 : 01HPHARRIS] put in pending at 47 minutes
ROCKVILLE	18089017	2506	10/10/2018 19:40:50	10/10/2018 20:40:31	[10/10/2018 20:40:26 : MOB : 2556] 1 HOUR CONTRACT. THUNSTEDT [10/10/2018 19:57:03 : MOB : 2506] patrolled dontown area, lake rd
ROCKVILLE	18089068	2558	10/11/2018 00:48:42	10/11/2018 02:26:21	[10/11/2018 02:26:18 : MOB : 2558] 0048-START OF CONTRACT 0048-0110-PATROLLED TOWN SITE INCLUDING BROADWAY ST, WALNUT ST, WALNUT CIR, CAROLINE ST, OTHMAR, PTARMIGAN, PINE. 0110-0130-PATROLLED GRAND LK AREA INCLUDING RAUSCH LK RD, AGATE BEACH RD, GRAND LK RD, CR 8. 0130-0145-PATROLLED PLEASANT LK AREA, INCLUDING LK RD, CR 6, PLEASANT RD, CR 47 -0145-LOCATED TRUCK STALLED ON CR 47 BY HWY 23- CONTACTED OWNER-WILL BE MOVED -NO OTHER ACTIVITY -0148-END OF CONTRACT -TOTAL TIME OF CONTRACT - 1 HOUR

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18089428	2510	10/12/2018 08:34:38	10/12/2018 09:36:32	[10/12/2018 09:36:16 : MOB : 2510] COMPLETE [10/12/2018 09:10:53 : MOB : 2510] PATROL BUSINESS DISTRICT [10/12/2018 08:38:06 : MOB : 2510] PATROL PLEASANT LAKE AREA
ROCKVILLE	18089447	2582	10/12/2018 09:13:09	10/12/2018 09:14:42	[10/12/2018 09:14:32 : MOB : 2582] - 2510 HAD STARTED CONTRACT - ENDED CONTRACT MASLONKOWSKI
ROCKVILLE	18089801	2565	10/13/2018 03:34:35	10/13/2018 04:36:37	[10/13/2018 04:36:33 : MOB : 2565] -ONE HOUR CONTRACT 0334 HRS TO 0434 HRS -PATROLLED TOWNSITE, CO RD 8, GRANDLAKE ROAD, AGATE BEACH, LAKE RD, CO RD 6, CR RD 47 -NO SUSPICIOUS ACTIVITY OBSERVED YOUNKIN
ROCKVILLE	18089885	2582	10/13/2018 12:41:56	10/13/2018 13:41:49	[10/13/2018 13:36:23 : MOB : 2582] PATROLLED RESIDENTIAL AREA BY WATER TOWER - PATROLLED GRAND LAKE AREA
ROCKVILLE	18090246	2574	10/14/2018 14:52:25	10/14/2018 15:57:33	[10/14/2018 15:57:29 : MOB : 2574] DEP BONFIELD. STARTED 1452, ENDED 1556. DOWNTOWN AREA, CHECKED ADDRESS ON CR 8 FOR A DRIVING COMPL IN ST CLOUD-NO VEHICLE, COUNTY PARK, CR 2-TRAFFIC STOP, VERBAL WARNING
ROCKVILLE	18090531	2547	10/15/2018 15:59:12	10/15/2018 16:57:02	[10/15/2018 16:56:34 : MOB : 2547] WELLS-1550-1620 -CHECKED AREAS AROUND THE TOWNSITE -CHECKED NEIGHBORHOODS -SCHOOL -DOWNTOWN AREA 1620-1650

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18090680	2573	10/16/2018 04:56:41	10/16/2018 05:59:48	[10/16/2018 05:59:42 : MOB : 2573] patterson 0500-0600 1hr - radar on west roadway - patrolled residential areas in townsite, grand and pleasant lakes
ROCKVILLE	18090949	2576	10/16/2018 20:08:04	10/16/2018 21:11:16	[10/16/2018 21:11:10 : MOB : 2576] PATROLLED CITY, STOPPED IN AT QUICKMART, PATROLLED PRAIRIE DRIVE BUSINESSES, ONE HOUR CONTRACT 2008-2108 HOURS
ROCKVILLE	18091115	2545	10/17/2018 12:58:31	10/17/2018 14:05:00	[10/17/2018 14:04:54 : MOB : 2545] ENDED CONTRACT AT 1405 HOURS. [10/17/2018 13:57:17 : MOB : 2545] -PATROLED BRUSH FIRE ON HWY 23- ALL OK -STOPPED IN AT CITY HALL. ALL OK [10/17/2018 13:16:31 : MOB : 2545] -STARTED CONTRACT AT 1300 HOURS. -PATROLED RAUSCH LK RD, GRAND LK RD, AROUND GRAND RD, CR 8
ROCKVILLE	18091567	2571	10/18/2018 21:52:32	10/18/2018 22:53:25	[10/18/2018 22:53:22 : MOB : 2571] traffic low patrolled town and grand lk area [10/18/2018 21:52:52 : MOB : 2571] STARTED LATE DUE TO CALL LOAD
ROCKVILLE	18091811	2568	10/19/2018 20:05:54	10/19/2018 21:06:20	[10/19/2018 21:06:10 : MOB : 2568] LUST STARTED CONTRACT AT 2006 HRS PATROLLED: -HWY 23/JEFFS AUTO BODY/CAPITAL GRANITE/STATIONARY TRAFFIC ON HWY 23 -BROADWAY ST E/TRAFFIC STOP-FIREHALL-EQUIPMENT-VW -HWY 23/BROADWAY ST WEST/BAR-BUSINESS-CHURCH-MISC HOUSING ADDITIONS -EAGLE PARK/CO PARK/MISC

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18092013	2544	10/20/2018 09:53:10	10/20/2018 10:54:34	
ROCKVILLE	18092472	2568	10/21/2018 22:45:21	10/21/2018 23:48:30	[10/21/2018 23:48:26 : MOB : 2568] LUST STARTED CONTRACT AT 2245 HRS PATROLLED: -HWY 23/PRAIRIE DR BUSINESSES/GLEN COVER RD/GROVEWOOD LN/CO RD 140 -BROADWAY ST EAST/WEST BUSINESSES/MISC TOWNSITE ADDITIONS/FIREHALL -CO RD 47/LAKE ROAD/400 CLUB/PLEASANT LK AREAS/80TH AVE ADDITION/BLUEBIRD LN ADDITIONS -CO RD 6/JEFFS -MISC AREAS END OF CONTRACT AT 2348 HRS
ROCKVILLE	18092507	2564	10/22/2018 04:16:25	10/22/2018 05:16:08	[10/22/2018 05:16:05 : MOB : 2564] POPP 1hr contract comp. 04:16-0516 -patrolled residential and commercial areas of town nothing suspicious observed
ROCKVILLE	18092844	2546	10/23/2018 07:57:23	10/23/2018 09:07:07	[10/23/2018 09:06:55 : MOB : 2546] STRUFFERT - 0757-0857--1 HR CONTRACT COMPLETED - 0757-0810- PATROLLED CO RD 47, HWY 23, CO RD 8-- ALL APPEARED OK - 0810-0857-- COMPLETED STATIONARY RADAR ON CO RD 8 ON WEST SIDE OF GRAND LAKE IN 35 MPH ZONE--MADE ONE STOP AND ISSUED CITE FOR SPEED - ALSO HANDLED ICR 18092852 BY PHONE
ROCKVILLE	18093152	2554	10/24/2018 04:50:11	10/24/2018 05:57:56	[10/24/2018 05:57:52 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL HWY 23, BROADWAY ST. INDUSTRIAL AREA, STORAGE SHEDS, TOWNSITE, TRAFFIC STOP-VERBAL WARNING, CONTINUED PATROL, CR 8, GRAND LAKE RD, AGATE BEACH RD, RAUSCH LK RD, LAKE RD ONE HOUR CONTRACT

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18093325	2546	10/24/2018 16:10:39	10/24/2018 17:10:18	[10/24/2018 17:10:11 : MOB : 2546] STRUFFERT - 1610-1710--1 HR CONTRACT COMPLETED - RANDOM PATROL OF TOWN - CHECKED DOWNTOWN, AND SW PORTION OF TOWN - ALSO MADE TRAFFIC STOP ON CO RD 47 AND ISSUED CITE FOR SPEEDING
ROCKVILLE	18093727	2556	10/25/2018 19:46:54	10/25/2018 20:47:46	[10/25/2018 20:47:38 : MOB : 2556] 1 HR CONTRACT. THUNSTEDT
ROCKVILLE	18093819	2553	10/26/2018 02:35:37	10/26/2018 03:39:15	[10/26/2018 03:39:06 : MOB : 2553] - CONTR STARTED AT 0235 - PATROLLED BUSINESS AND RESIDENTIAL AREAS - CONTR COMPLETED AT 0335 - 1 HOUR CONTR COMPLETED HAGSTROM
ROCKVILLE	18094186	2551	10/27/2018 05:34:58	10/27/2018 06:36:06	[10/27/2018 06:33:45 : MOB : 2551] HOFF CR 2 TO HALFMAN RD, CO PARK CLEAR -CRUISED BROADWAY ST, ALL BUSINESSES DARK BUT CAFE OPEN -CHECKED CR 8 AND WENT AROUND GRAND LK -JEFFS AUTO AND 400 CLUBE CLEAR -EXTREMELY FOGGY AND LOW VISIBILITY, ONLY TRAFFIC SEEN WAS ON HWY 23
ROCKVILLE	18094631	2549	10/28/2018 19:36:44	10/28/2018 21:01:01	[10/28/2018 20:38:05 : MOB : 2549] - patrol the south side of the old city of rockville [10/28/2018 20:26:12 : MOB : 2549] - patrolled the city and county park areas [10/28/2018 20:13:12 : MOB : 2549] - patrolled the north side of the old city of rockville [10/28/2018 19:59:43 : MOB : 2549] - patrolled the firehall and camper repair property

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	18094798	2544	10/29/2018 12:12:05	10/29/2018 13:18:06	
ROCKVILLE	18095012	2558	10/30/2018 04:06:44	10/30/2018 05:09:18	[10/30/2018 05:09:00 : MOB : 2558] 0406-START OF CONTRACT 0406-0506-PATROLLED TOWN SITE, GRAND LK AREA, PLEASANT LK AREA -ONE TRAFFIC STOP-VERBAL WARN 0506-END OF CONTRACT TOTAL TIME OF CONTRACT - 1 HOUR
ROCKVILLE	18095300	2548	10/31/2018 07:54:13	10/31/2018 09:04:11	[10/31/2018 09:03:58 : MOB : 2548] -PATROLLED THROUGH OUT TOWN, BOTH RESIDENTIAL AND RURAL. -NO ISSUES.

ALL CALLS - JULY 2018

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	10/31/2018 11:29:07	18095382	911H	911 HANGUP CALL
ROCKVILLE	10/28/2018 15:14:44	18094583	911O	911 OPEN LINE
ROCKVILLE	10/24/2018 17:33:27	18093344	ALFALSE	FALSE ALARM
ROCKVILLE	10/21/2018 14:50:31	18092362	ANI	ANIMAL COMPLAINT
ROCKVILLE	10/22/2018 18:51:15	18092709	ANI	ANIMAL COMPLAINT
ROCKVILLE	10/1/2018 07:24:44	18086195	ASSTA	AGENCY ASSIST
ROCKVILLE	10/3/2018 00:31:03	18086766	ASSTA	AGENCY ASSIST
ROCKVILLE	10/4/2018 11:03:15	18087163	ASSTA	AGENCY ASSIST
ROCKVILLE	10/12/2018 13:34:01	18089537	ASSTA	AGENCY ASSIST
ROCKVILLE	10/21/2018 21:01:33	18092453	ASSTA	AGENCY ASSIST
ROCKVILLE	10/22/2018 01:53:35	18092492	ASSTA	AGENCY ASSIST
ROCKVILLE	10/25/2018 08:38:50	18093535	ASSTA	AGENCY ASSIST
ROCKVILLE	10/27/2018 08:04:12	18094196	ASSTA	AGENCY ASSIST
ROCKVILLE	10/29/2018 11:01:51	18094777	ASSTA	AGENCY ASSIST
ROCKVILLE	10/17/2018 16:54:38	18091182	ASSTP	PERSONAL ASSIST
ROCKVILLE	10/31/2018 10:41:40	18095352	BIKES	BIKE/STOLEN
ROCKVILLE	10/22/2018 20:06:40	18092732	CO	CARBON MONOXIDE CALL WITHO
ROCKVILLE	10/1/2018 14:36:09	18086297	CONTR	CONTRACT
ROCKVILLE	10/1/2018 14:49:19	18086300	CONTR	CONTRACT
ROCKVILLE	10/3/2018 15:29:23	18086950	CONTR	CONTRACT
ROCKVILLE	10/4/2018 14:10:38	18087234	CONTR	CONTRACT
ROCKVILLE	10/4/2018 20:44:34	18087339	CONTR	CONTRACT
ROCKVILLE	10/5/2018 18:18:18	18087610	CONTR	CONTRACT
ROCKVILLE	10/31/2018 07:54:13	18095300	CONTR	CONTRACT
ROCKVILLE	10/25/2018 19:46:54	18093727	CONTR	CONTRACT
ROCKVILLE	10/26/2018 02:35:37	18093819	CONTR	CONTRACT
ROCKVILLE	10/27/2018 05:34:58	18094186	CONTR	CONTRACT
ROCKVILLE	10/28/2018 19:36:44	18094631	CONTR	CONTRACT
ROCKVILLE	10/29/2018 12:12:05	18094798	CONTR	CONTRACT
ROCKVILLE	10/30/2018 04:06:44	18095012	CONTR	CONTRACT
ROCKVILLE	10/20/2018 09:53:10	18092013	CONTR	CONTRACT
ROCKVILLE	10/21/2018 22:45:21	18092472	CONTR	CONTRACT
ROCKVILLE	10/22/2018 04:16:25	18092507	CONTR	CONTRACT
ROCKVILLE	10/23/2018 07:57:23	18092844	CONTR	CONTRACT
ROCKVILLE	10/24/2018 04:50:11	18093152	CONTR	CONTRACT
ROCKVILLE	10/24/2018 16:10:39	18093325	CONTR	CONTRACT
ROCKVILLE	10/15/2018 15:59:12	18090531	CONTR	CONTRACT
ROCKVILLE	10/16/2018 04:56:41	18090680	CONTR	CONTRACT
ROCKVILLE	10/16/2018 20:08:04	18090949	CONTR	CONTRACT
ROCKVILLE	10/17/2018 12:58:31	18091115	CONTR	CONTRACT
ROCKVILLE	10/18/2018 21:52:32	18091567	CONTR	CONTRACT
ROCKVILLE	10/19/2018 20:05:54	18091811	CONTR	CONTRACT
ROCKVILLE	10/11/2018 00:48:42	18089068	CONTR	CONTRACT
ROCKVILLE	10/12/2018 08:34:38	18089428	CONTR	CONTRACT
ROCKVILLE	10/12/2018 09:13:09	18089447	CONTR	CONTRACT
ROCKVILLE	10/13/2018 03:34:35	18089801	CONTR	CONTRACT
ROCKVILLE	10/13/2018 12:41:56	18089885	CONTR	CONTRACT
ROCKVILLE	10/14/2018 14:52:25	18090246	CONTR	CONTRACT
ROCKVILLE	10/6/2018 05:16:14	18087764	CONTR	CONTRACT
ROCKVILLE	10/6/2018 12:50:42	18087830	CONTR	CONTRACT
ROCKVILLE	10/8/2018 08:01:41	18088258	CONTR	CONTRACT
ROCKVILLE	10/8/2018 21:53:39	18088504	CONTR	CONTRACT
ROCKVILLE	10/9/2018 10:56:12	18088654	CONTR	CONTRACT
ROCKVILLE	10/10/2018 19:40:50	18089017	CONTR	CONTRACT
ROCKVILLE	10/25/2018 18:27:34	18093712	CRASHINJ	ACCIDENT WTIH INJURIES FIRE AI
ROCKVILLE	10/23/2018 09:01:56	18092859	DARE	DARE PROGRAM
ROCKVILLE	10/15/2018 14:01:51	18090495	ERROR	CALL CREATED IN ERROR
ROCKVILLE	10/7/2018 19:26:43	18088181	GUNSH	GUNSHOTS FIRED/HEARD
ROCKVILLE	10/1/2018 09:04:21	18086208	INFO	MATTER OF INFORMATION

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	10/24/2018 21:44:35	18093418	INFO	MATTER OF INFORMATION
ROCKVILLE	10/28/2018 21:41:39	18094650	JUVP	JUVENILE/PROBLEM WITH
ROCKVILLE	10/2/2018 21:50:31	18086737	K9TRAIN	CANINE TRAINING
ROCKVILLE	10/23/2018 11:36:29	18092899	K9TRAIN	CANINE TRAINING
ROCKVILLE	10/15/2018 12:44:17	18090471	LIFTASSIST	LIFT ASSIST
ROCKVILLE	10/31/2018 12:44:42	18095401	MA	MOTORIST ASSIST
ROCKVILLE	10/1/2018 05:21:36	18086185	MED	MEDICAL EMERGENCY
ROCKVILLE	10/12/2018 19:55:55	18089698	MED	MEDICAL EMERGENCY
ROCKVILLE	10/15/2018 22:11:20	18090625	MED	MEDICAL EMERGENCY
ROCKVILLE	10/17/2018 17:45:19	18091196	MED	MEDICAL EMERGENCY
ROCKVILLE	10/22/2018 13:35:42	18092621	MED	MEDICAL EMERGENCY
ROCKVILLE	10/24/2018 13:22:15	18093269	MED	MEDICAL EMERGENCY
ROCKVILLE	10/27/2018 16:58:02	18094289	NDISP	NEIGHBORHOOD DISPUTE
ROCKVILLE	10/21/2018 14:36:02	18092356	NOISE	NOISE COMPLAINT
ROCKVILLE	10/29/2018 10:55:13	18094775	OD	OVERDOSE
ROCKVILLE	10/2/2018 17:42:25	18086676	PAPSV	PAPER SERVICE
ROCKVILLE	10/23/2018 07:47:34	18092834	PAPSV	PAPER SERVICE
ROCKVILLE	10/25/2018 10:09:45	18093561	PAPSV	PAPER SERVICE
ROCKVILLE	10/30/2018 10:57:05	18095073	PAPSV	PAPER SERVICE
ROCKVILLE	10/11/2018 12:29:27	18089174	SD	SPECIAL DETAIL
ROCKVILLE	10/2/2018 09:53:35	18086548	SPEEDTRL	SPEED TRAILER
ROCKVILLE	10/11/2018 01:48:26	18089081	STALL	STALLED VEHICLE
ROCKVILLE	10/31/2018 21:35:43	18095516	STALL	STALLED VEHICLE
ROCKVILLE	10/25/2018 16:57:19	18093691	SUIC	SUICIDE THREAT
ROCKVILLE	10/1/2018 22:57:04	18086423	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	10/27/2018 17:05:29	18094291	TOW	TOWED VEHICLE
ROCKVILLE	10/2/2018 14:48:29	18086626	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/2/2018 22:59:30	18086749	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/3/2018 00:30:58	18086765	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/6/2018 06:03:21	18087768	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/8/2018 04:57:25	18088244	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/8/2018 08:02:45	18088259	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/30/2018 04:24:33	18095015	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/30/2018 12:40:13	18095092	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/31/2018 20:09:45	18095498	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/23/2018 12:36:30	18092949	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/23/2018 18:48:34	18093055	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/24/2018 05:35:52	18093154	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/24/2018 16:57:40	18093336	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/26/2018 07:31:20	18093851	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/26/2018 07:46:40	18093855	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/20/2018 06:22:37	18091989	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/20/2018 17:32:50	18092104	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/21/2018 20:25:43	18092440	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/22/2018 23:04:42	18092764	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/22/2018 23:09:53	18092765	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/23/2018 12:27:26	18092946	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/14/2018 17:12:32	18090282	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/14/2018 23:07:25	18090345	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/15/2018 21:30:22	18090614	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/16/2018 15:51:18	18090860	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/16/2018 21:19:19	18090967	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/19/2018 20:30:01	18091824	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/9/2018 02:00:36	18088557	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/12/2018 06:53:29	18089400	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/13/2018 08:55:54	18089825	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/13/2018 12:46:31	18089888	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/14/2018 15:52:23	18090260	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/14/2018 17:03:39	18090278	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	10/7/2018 00:32:11	18088029	UNWAN	UNWANTED PERSON
ROCKVILLE	10/12/2018 20:57:51	18089713	VERB	VERBAL DISPUTE
ROCKVILLE	10/3/2018 17:49:53	18086987	WARRANT	WARRANT
ROCKVILLE	10/31/2018 11:03:53	18095362	WARRANT	WARRANT

<u>City</u>	<u>Date_Received</u>	<u>Call_Number</u>	<u>Complaint</u>	<u>Description</u>
ROCKVILLE	10/9/2018 02:55:28	18088565	WEBTRAIN	TRAINING ONLINE
ROCKVILLE	10/30/2018 17:08:20	18095154	WELF	WELFARE CHECK
ROCKVILLE	10/24/2018 17:48:23	18093349	XPAT	EXTRA PATROL

CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	10/13/2018 12:50:00PM	18089888	730018036166	SPEEDING
MN0730000	2	ROCKVILLE	10/14/2018 11:08:00PM	18090345	730018035454	SPEEDING
MN0730000	2	ROCKVILLE	10/16/2018 3:52:00PM	18090860	730018036719	SPEEDING
MN0730000	2	ROCKVILLE	10/16/2018 9:35:00PM	18090967	730018036267	NO VALID DRIVER'S LICENSE
MN0730000	2	ROCKVILLE	10/24/2018 4:57:00PM	18093336	730018032637	SPEEDING
MN0730000	2	ROCKVILLE	10/26/2018 7:31:00AM	18093851	730018032638	SPEEDING
MN0730000	2	ROCKVILLE	10/26/2018 7:46:00AM	18093855	730018032639	MOVE OVER LAW

**CITY OF ROCKVILLE, MINNESOTA
ORDINANCE 2018-XX**

Ordinance Amending the City of Rockville Fees and Charges Schedule

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Rockville City Council desires to be good stewards of public resources by implementing fees and charges to recover reasonable labor and material costs involved with providing certain municipal services;

WHEREAS, A public hearing was held on November 14, 2018 in front of the City Council, and members of the public were given an opportunity to comment on the proposed amendment(s)

THEREFORE; The Rockville City Council hereby updates its current municipal fee and charge rates as listed in Appendix A of this document;

FURTHERMORE; The Rockville City Council hereby amends the Minnesota Basic Code as follows:

-

Adoption by the City Council of the City of Rockville on this 14th day of November, 2018

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator/Clerk

ORDINANCE NO. 2018-xx

INTERIM ORDINANCE PURSUANT TO MINNESOTA STATUTES SECTION 462.355, SUBDIVISION 4, TO ESTABLISH A MORATORIUM PROHIBITING THE GRANTING OF PRELIMINARY SUBDIVISION APPROVAL, ZONING (CUP/VARIANCE) APPROVAL, REZONING, OR PUD APPROVAL WITHIN THE MORATORIUM AREA AS DEFINED HEREIN.

The Rockville City Council does hereby ordain as follows:

The Municipal Code of the City of Rockville amended by adding Ordinance No. 2018-xx

SECTION 1. Statement of Policy. The City Council finds that the City is presently faced with the potential of applications for subdivision, rezoning, zoning (CUP/Variance), or PUD approvals for property within the Moratorium Area as defined in Section 2.

It appears to the Council that the consequences of allowing such applications to be approved may be undesirable because the current ordinances may not be consistent with the City's zoning and development goals. The Council, therefore, finds that it is necessary to study the impact of development under current ordinances to determine whether they fulfill the underlying purposes of the City's land use and zoning provisions.

The Council further finds that if, as a result of this study, the land use controls and zoning provisions contained in the City Code need to be revised, such revision is a process that cannot be accomplished until a study has been completed and a hearing held. During this period, it is desirable that the Council establish guidelines for the benefit of those who wish to develop property in order to bring about savings of public and private expenditures and to provide the public guides to future City action. Since enactment of an amendment to the code would undoubtedly modify existing regulations concerning permitted land use and zoning performance standards, the granting of preliminary approval of subdivision applications, zoning (CUP/Variance) applications, rezoning applications, or PUD for property within the Moratorium Area would be contrary to the purpose of the zoning enabling act, Minnesota Statutes Section 462.351, et seq. The Council further finds that it would be unwise, improper and unjust to allow individual development to occur during this study.

SECTION 2. Moratorium Area. As used in this Ordinance, Moratorium Area shall be defined as all real property zoned or used for Residential or Agricultural use in the City of Rockville. **Exempt** from this moratorium are Administrative Subdivisions as well as any subdivisions relating to the Brentwood and Voigt Developments at or near Pleasant Lake.

SECTION 3. Study. A committee consisting of Citizens and Councilors are currently in the process of reviewing the current City zoning ordinances and provisions, and the implications of the potential need for amendments to the City code to implement the results of that study.

SECTION 4. Restrictions on the Granting of Preliminary Subdivision Approval, Zoning (CUP/Variance Approval, Rezoning, or PUD approvals. No preliminary subdivision approval, Zoning (CUP/Variance) approval, Rezoning, or PUD approval, shall be given by the Council for any property with in the Moratorium Area.

SECTION 5. Duration. This Ordinance shall expire within six (6) months of the passage of this Ordinance by the City Council, without Council action, or it may be repealed earlier if the Council determines that the requisite studies have been completed and adopted and that appropriate

evaluation and action, including any necessary revisions of the zoning code, have been finalized. The duration of this Ordinance may be extended by adoption of a subsequent Ordinance for a total time period not to exceed the statutory limits in Minn. Stat. 462.355, subdivision 4.

SECTION 6. Variances. REMOVED

SECTION 7. Separability. Every section, provision, or part of this Ordinance is declared separable from every other section, provision or part; and if any section, provision, or part thereof or action taken hereunder shall be held invalid, it shall not affect any other section, provision, or part.

SECTION 8. Publication. This Ordinance shall be published in the Cold Spring Record and shall be effective immediately.

Adopted by this City Council of the City of Rockville on this 14th day of November, 2018 by a vote of _____ ayes and _____ nays.

ATTEST:

Martin M. Bode, City Administrator

Duane P. Willenbring, Mayor

Publish November 20th, 2018
Cold Spring Record

**CITY OF ROCKVILLE, MN
ORDINANCE 2018-xx**

**ORDINANCE APPROVING REZONING APPLICATION
FOR DEVIN CESNIK PROPERTY**

WHEREAS, an application to Rezone the Devin Cesnik property from Ag-40 to R-1 has been received from Devin Cesnik; and

WHEREAS, the application was reviewed by the Rockville City Planning Commission at their November 13, 2018 Planning Commission Meeting, and;

WHEREAS, the Planning Commission held a Public Hearing for the Rezoning application on November 13, 2018; and

WHEREAS, persons wishing to address the Planning Commission were given an opportunity to do so; and

WHEREAS, proper notification and publication had been given; and

WHEREAS, the Planning Commission after discussion voted to approve the Rezoning of said Devin Cesnik property from Ag-40 to R-1 and to forward this application on to the Rockville City Council for their consideration.

NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA that the Devin Cesnik Property is Rezoned from Ag-40 to R-1.

Adopted this 14th day of November, 2018.

ATTEST:

**MARTIN M. BODE
ADMINISTRATOR/CLERK**

**DUANE WILLENBRING
MAYOR**

STAFF REPORT

November 13 and November 14, 2018

Rockville Planning Commission / City Council

RE: Rezoning Application Ag-40 to R-1 in the Pleasant Lake Shoreland Overlay District

Owner: Devin R. Cesnik
Property Address: 9157 Athman Road, Rockville MN
Parcel I.D. No. 76.41619.0200

Request:

To change the current zoning district of Ag-40 to R-1 Single Family Residential District.

Relevant Information:

1. Property is currently zoned Ag-40.
2. Lot size is 10.93 +/- acres.
3. 10 notices of public hearing were sent out.
4. Purpose of request is to further subdivide Parcel into lots smaller than 5 acres.
5. Not prime farmland.
6. Future Land Use Map shows Agricultural Transitional.

Recommendation:

Submitted by:
Martin M. Bode
Zoning Administrator

**NOTICE OF PUBLIC HEARING
CITY OF ROCKVILLE**

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, November 13, 2018 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider the request of Devin Cesnik to rezone the property. The address of the property is: 9157 Athman Road, Rockville, MN with a Parcel No. 76.41619.0200

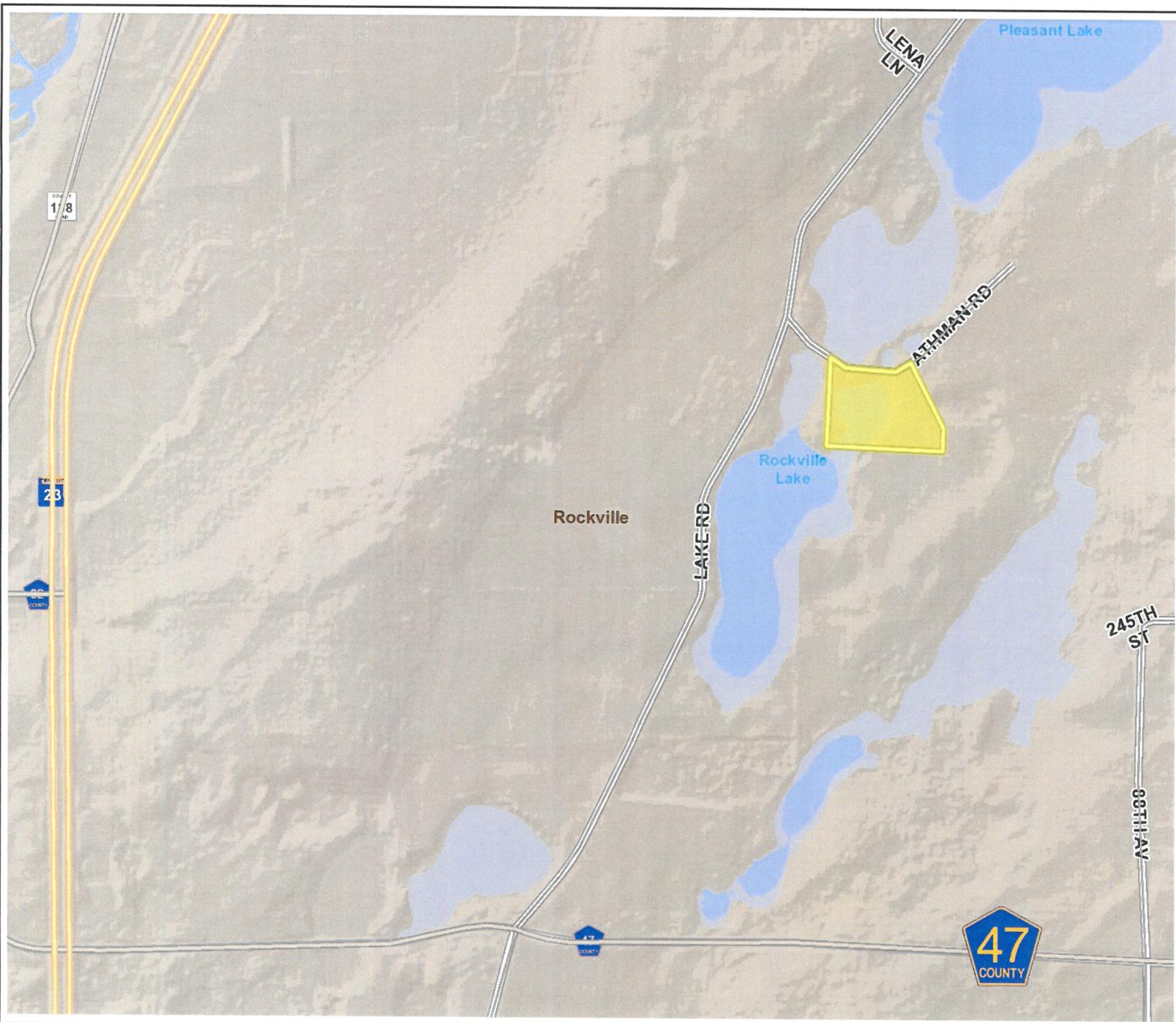
The request is rezone from A-40 to R1.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator, P.O. Box 93, Rockville, MN 56369 prior to the hearing.

Martin M. Bode
City Administrator/Clerk

Publish October 30, 2018
Cold Spring Record

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To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.



City of Rockville, Minnesota
Granite - Heart of the City

- Legend**
-  City Limits
 -  Parcels
 -  PWI Watercourse
 -  PWI Basin

Cesnik Rezone
9157 Athman Rd



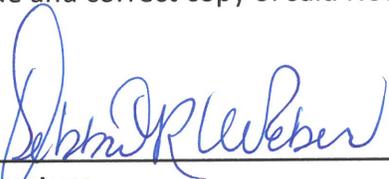
Disclaimer:
 This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

AFFIDAVIT OF SERVICE

Debbie R. Weber, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **19th** day of **October, 2018**, he/she served the annexed Notice on see attachment, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.



Signature

Subscribed and sworn to before me this 19 day of October, 2018.



Notary Public Signature



Notary Public Stamp

Name	Address	City
BRIAN STRADTMAN	856 18TH AVE N	ST CLOUD MN 56303
CHARLES A DRIVER	25217 LAKE RD	ST CLOUD MN 56301-9714
DAVID G & LINDA A PELZER	8646 245TH ST	ST CLOUD MN 56301-9704
DEVIN CESNIK	9157 ATHMAN RD	SAINT CLOUD MN 56301
JOHN C & MARGARET R BERRY	24902 LAKE RD	SAINT CLOUD MN 56301
RALPH E & DEBORAH R ROBAK	9103 ATHMAN RD	ST CLOUD MN 56301-9715
RANDY & VICKI GOHMAN	24459 88TH AVE	ST CLOUD MN 56301
RICHARD K PARRIS JR	4050 LOTUS DR	MINNETRISTA MN 55331
ROGER & DARLENE KLEIN TRUST	24763 LAKE RD	ST CLOUD MN 56301-9713
TIMOTHY R MASSMANN	9882 COUNTY ROAD 47	ST CLOUD MN 56301

10 Notices

CITY OF ROCKVILLE

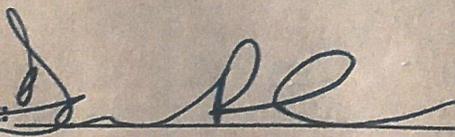
REQUEST TO CHANGE ZONING DISTRICT

The information on this form must be typed or printed legibly. State law requires that a public hearing must be held to rezone property. The applicant must attend the public hearing to discuss the request, which will be held before the Planning Commission. The Planning Commission shall make a report to the City Council upon any application for rezoning and shall recommend to the City Council (³/₄ vote required) whatever action it deems advisable. The Planning Commission meeting is held the 1st Tuesday of each month at 6:00 p.m. The City Council meetings at which zoning issues will be considered are held on the 2nd Wednesday of each month at 6:00 p.m.

Owner's Name: Devin R Cesnik
Applicant's Name: Devin R Cesnik
Property Address: 9157 Athman Rd St Cloud MN 56301
Phone: 320-250-7141
Presently Zoned: Ag 40 Requested Zoning: R1

The Applicant must provide a legal description (from abstract/deed) for the property. The City will not be responsible for utilizing an incorrect legal description. This information is required to make sure that maps are properly updated, and that the project that follows the rezoning conforms to the Zoning Ordinance. Please write the legal description here; if it is lengthy, you may attach on a separate sheet (in this case write "see attached sheet").

See Attached sheet

Signature of Applicant:  Date: 10/15/18



**City of Rockville,
Minnesota**
Granite - Heart of the City

Legend

-  City Limits
-  Parcels
-  PWI Watercourse
-  PWI Basin

Map Name



Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



© Bolton & Menk, Inc - Web GIS 10/15/2018 3:21 PM



Do not check the boxes below (this section listed below must be completed by the Zoning Administrator). The Zoning Administrator will check "yes" if the applicant has met that specific requirement or there is an unusual reason that the requirement does not apply (in which case the reason must be noted in the space provided).

YES NO # Item

1. **Fee Paid.** The Applicant must submit payment for the rezoning application fee of **\$200.00** prior to processing this application. Once the notice has been sent to the *Cold Spring Record*, the fee is non-refundable.
2. **Site Plan.** A site plan of the *proposed* use of the property *after* the property has been rezoned must be submitted with this application. The site plan must be neatly drawn **to scale**; grid paper is available at City Hall if needed. Be sure to draw, label and show dimensions for:
- | | | |
|---|--|---|
| <input type="checkbox"/> All Buildings | <input type="checkbox"/> North Directional Arrow | <input type="checkbox"/> Streets |
| <input type="checkbox"/> Alleys | <input type="checkbox"/> Sidewalks | <input type="checkbox"/> Property Lines |
| <input type="checkbox"/> Lot Dimensions | <input type="checkbox"/> Driveways & All Curb Cuts | <input type="checkbox"/> Decks |
| <input type="checkbox"/> Wells | <input type="checkbox"/> Utility Sheds | <input type="checkbox"/> Easements |
3. **Floodplain or Shoreland District.** The Zoning Ordinance requires that staff shall determine whether or not the property is located within either the Floodplain or Shoreland District. If so, there are likely additional restrictions that apply. Indicate below whether the property lies within either of these districts after you've consulted with City staff. If so, a copy of the notice of public hearing must be sent to the Commissioner of Natural Resources.
- Yes No Is the property located within a Floodplain District?
 Yes No Is the property located within a Shoreland District?
4. **Legal description.** The applicant must provide an electronic copy of an accurate legal description to the Zoning Administrator. This should be accomplished by E-mailing the legal description in Microsoft Word format to mbode@rockvillecity.org
5. **Hearing Date.** The date of the Public Hearing will generally be scheduled for the Planning Commission meeting nearest the date that the application is submitted if possible. That date may be impacted by other factors, however. The applicant should be notified of the *probable* date of the hearing at the time that the application is submitted.
- _____ Public Hearing and Planning Commission meeting date.
 _____ City Council meeting date (³/₄ vote required).
6. **Narrative.** The applicant must provide a written explanation of the purpose for requesting the rezoning. The narrative should explain **in detail** what action will be taken with the property once the property has been rezoned. Be sure to include arguments why approving the request is a good idea for the *community*. Please write the narrative here; if it is lengthy, you may attach on a separate sheet (in this case write "See attached sheet").

Staff use only.	
Planning Commission Decision: _____	Date: _____
City Council Decision: _____	Date: _____
Comments: _____	

EXHIBIT 'A'

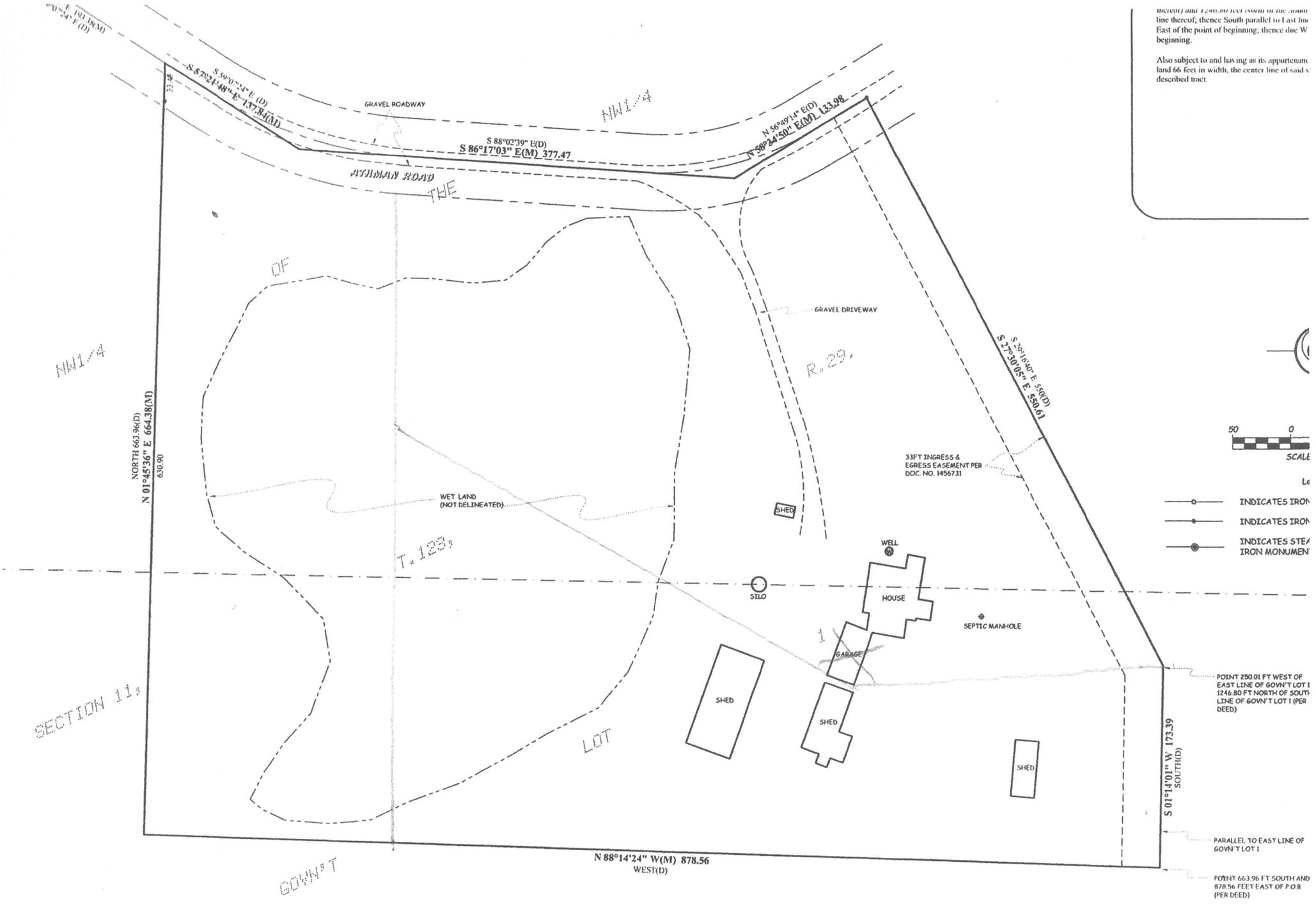
That part of the Northwest Quarter of the Northwest Quarter and that part of Government Lot 1, Section 11, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the Northwest corner of said Section 11; thence South on an assumed bearing of due South along the West line of said Section 11 for 756.45 feet to the centerline of a township road; thence South 59 degrees 07 minutes 24 seconds East along said centerline for 193.38 feet to the point of beginning of the land to be described; thence continue South 59 degrees 07 minutes 24 seconds East, along said centerline for 137.84 feet; thence South 88 degrees 02 minutes 39 seconds East along said centerline for 377.47 feet; thence North 56 degrees 49 minutes 14 seconds East along said centerline for 133.98 feet; thence South 29 degrees 16 minutes 40 seconds East for 550 feet to a point that is 250.01 feet West of the East line of said Government Lot 1 (as measured parallel with the South line thereof) and 1246.80 feet North of the South line of said Government Lot 1 (as measured parallel with the East line thereof); thence South parallel to East line for 173.39 feet to a point that is 663.96 feet South and 878.56 feet East of the point of beginning; thence due West for 878.56 feet; thence due North for 663.96 feet to the point of beginning.

Also subject to and having as its appurtenance an easement for the purpose of ingress and egress over a strip of land 66 feet in width, the center line of said strip being the Northeasterly and Easterly lines of the above described tract.

A.P.N. 76.41619.0200

MEASURED AND 1-200.00 FEET NORTH OF THE SOUTH
 LINE THEREOF; THENCE SOUTH PARALLEL TO LAST LINE
 EAST OF THE POINT OF BEGINNING; THENCE DUE W
 BEGINNING.

Also subject to and having as its appurtenance
 land 66 feet in width, the center line of said s
 described tract.



- INDICATES IRON
- INDICATES IRON
- INDICATES STEEL IRON MONUMENT

POINT 250.01 FT WEST OF
 EAST LINE OF GOVNT LOT 1
 1246.80 FT NORTH OF SOUTH
 LINE OF GOVNT LOT 1 (PER
 DEED)

PARALLEL TO EAST LINE OF
 GOVNT LOT 1

POINT 663.96 FT SOUTH AND
 878.56 FEET EAST OF P.O.B
 (PER DEED)

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM
 IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY
 OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR
 WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION
 OF THIS DOCUMENT IS PROHIBITED.

340 CHAPEL HILL RD.
 COLD SPRING, MN 56320
 PH. 320-685-5905
 FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:
O'MALLEY & KRON
 LAND SURVEYORS, INC.

1004 2nd ST. SE
 WILLMAR, MN 56201
 PH. 320-235-4012
 FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED
 OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED
 SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DANIEL M. KRON
 MINNESOTA REGISTRATION NO 42621

DATE: 03-12-18

STAFF REPORT

November 13 and November 14, 2018

Rockville Planning Commission / City Council

RE: Conditional Use Application in a B-2 General Business District on Grand Lake a General Development District and Shoreland Overlay District.

Owner: Hubert A. Mitchell LLC aka Eddies on Grand
Property Address: 21614 County Road 8, Rockville MN
Parcel I.D. No. 76.41650.0600

Request:

Shoreland Alteration Permit to install two retaining walls that exceed four feet in height and cut and fill request that exceeds 100 cubic yards.

Relevant Information:

1. Property is zoned
2. B-2 General Business District on Grand Lake a General Development District and Shoreland Overlay District.
3. 11 Notices of public hearing were sent out.
4. Property has impervious service concerns.
5. Application was reviewed by David Nett Stearns County Environmental Services.

Recommendation:

Consider approval contingent on the conditions set forth by David Nett Stearns County Environmental Services:

1. All authorized cut, fill and retaining wall construction work completed within 21 days of project commencement.
2. All disturbed areas created by the project must be seeded and covered with erosion control blanket, hydro-seeded or sodded within 21 days of project commencement.
3. Submittal of an engineered stormwater plan to address runoff on the property.
4. Submittal of a construction plan for any retaining wall greater than 4 feet in height, from a Minnesota licensed professional engineer prior to work beginning. In addition, an as-built inspection shall be submitted from the engineer after the work is completed, ensuring the work was completed as designed.
5. Permit only authorizes work above the ordinary high water level.
6. Silt fence or bio-logs shall be constructed downslope and between the proposed work areas and the lake, prior to any dirt moving work commencing.
7. No work is authorized within the road right of way of County Road #8, without prior County Highway Department approval.
8. Implementation of a minimum 10 foot native vegetative buffer between the lake and any impervious surfaces or parking areas.

Submitted by:
Martin M. Bode
Zoning Administrator

CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620



Duane Willenbring, Mayor
Vince Schaefer, Councilor
Don Simon, Councilor
Richard Tallman, Councilor
Jerry Tippelt, Councilor

Martin M. Bode, City Administrator
Judy Neu, Finance Clerk
Gene Van Havermaet, Public Works Director
Debbie Weber, Administrative Assistant

NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

Notice is hereby given that the Rockville Planning Commission will hold a public hearing on **Tuesday, November 13, 2018 at approximately 6:00 p.m. at Rockville City Hall – 229 Broadway Street East** to consider a Conditional Use Permit application from Hubert A. Mitchell (Eddies on Grand) / Scenic Specialties Landscape Professionals for a Shoreland Alteration Permit that has retaining walls that exceed four feet and cut and fill request that exceeds 100 cubic yards in an B-2 General Business District on Grand Lake a General Development Shoreland Overlay District. Property Address: 21614 County Road 8, Rockville, MN. Parcel ID 76.41650.0600, Stearns Country, Minnesota.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN prior to the hearing, or be present at the public hearing.

Martin M. Bode
Administrator/Clerk

Publish 10/30/18
Cold Spring Record

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)
To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

Rockville City is an equal opportunity provider and employer

Legend

-  City Limits
-  Parcels
-  PWI Watercourse
-  PWI Basin



Eddies CUP
21614 Co Rd 8

Disclaimer:

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BOLTON & MENK
Real People. Real Solutions.

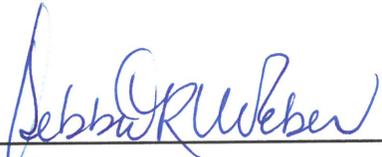
0 263 Feet

© Bolton & Menk, Inc - Web GIS 10/24/2018 2:23 PM

STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

AFFIDAVIT OF SERVICE

Debbie R. Weber, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **24th** day of **October, 2018**, he/she served the annexed Notice on see attachment, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.

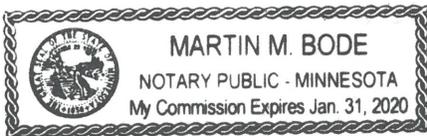


Signature

Subscribed and sworn to before me this 24 day of October, 2018.



Notary Public Signature



Notary Public Stamp

Name	Address	City
DALE E OSTBY	21563 COUNTY ROAD 8	COLD SPRING MN 56320
DONNA M MCGOVERN REV TRUST	14016 COBALT ST NW	RAMSEY MN 55303
GEORGIANNE DREHER TRUST	21526 RAUSCH LAKE RD	SAINT CLOUD MN 56301
HUBERT A MITCHELL LLC	2954 FARINGFORD RD	THOUSAND OAKS CA 91361
JEROME R SCHMITT TRUST	21492 COUNTY ROAD 8	COLD SPRING MN 56320
JOSEPH BLOCH	21705 COUNTY ROAD 8	COLD SPRING MN 56320
JOSEPH SPONHEIM	21556 COUNTY ROAD 8	COLD SPRING MN 56320-9755
MARK & LORI JORDET	24825 22ND AVE	ST CLOUD MN 56301-8754
PETER M & JANET SCHAEFER	21725 COUNTY ROAD 8	COLD SPRING MN 56320-9755
ROBERT C EDER TRUST AGREEMENT	21764 COUNTY ROAD 8	COLD SPRING MN 56320
STEARNS CO HIGHWAY DEPT	PO BOX 246	ST CLOUD MN 56302

11 Notices

CITY OF ROCKVILLE
APPLICATION FOR CONDITIONAL USE PERMIT
C.U.P. Fee: \$200.00 and RECORDING Fee: \$46.00 (per document)
 Separate checks: 1 for Conditional Use Permit fee & 1 for Recording Fee(s)

Need a Copy of Deed

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, STEARNS COUNTY FEES, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER)

PROPERTY LOCATION/ADDRESS: 21614 County Road 8

LEGAL DESCRIPTION: 29/123/029 **PARCEL #:** 76.41650.0600 **ZONING:** _____

EXPLANATION OF REQUEST: re-shape driveway, create nicer & more usable space which will keep gravel from washing into the lake.

If replacing an existing structure, what will be done with the old structure? Crush the concrete.

Has a variance request been made previously on this property? _____ If yes, when? Unaware

- Provide Individual property owner names/addresses within 350 feet or nearest 10 property owners, whichever is greatest.
- Applicant provides an aerial photo (The photo would depict vegetative cover on property and how it links with adjacent property).
- Applicant provides the distance to the nearest existing driveway.

PROPERTY OWNER:

Name (Print): Hubert A Mitchell LLC Phone: _____
First Name Middle Initial Last Name

Address: 2954 Faringford Road Thousand Oaks, CA 91361

Signature (required): _____ Date: _____

**Signature of property owner shall serve as acknowledgement and authorization of this request.*

APPLICANT:

Name (Print): Scenic Specialties Landscape Professionals Phone: 320-363-7479

Address: 31101 County Road 133 St Joseph MN 56374

Signature (required): [Signature] Date: 10-17-18

I hereby certify that I have read the above information and I agree with the terms.

OFFICE USE ONLY:

Permit # _____

R # _____ Conditional Use Permit Fee Check#: _____ Date _____ 101.41000.34103 \$200.00

R # _____ Reimb. for Invoice Check# _____ Date _____ 101.41000.34102 \$46.00

**CITY OF ROCKVILLE
APPLICATION FOR CONDITIONAL USE PERMIT**

Please use this for to explain how your request for a conditional use permit meets the zoning requirements.

1. Not a burden on public facilities. *will improve traffic flow from county road 8 for better visibility*
2. Compatible with existing and planned adjacent uses. ~~yes~~ *yes* + will create a better looking property which should increase value of neighboring properties.
3. No adverse affect on adjacent properties. *No*
4. Related to the needs of the City. *Increase tax revenue.*
5. Consistent with the Comprehensive Plan. *Need CUP for whole project.*
6. Not a traffic Hazard. *No. Will improve sight lines for exiting + entering traffic.*
7. Adequate parking and loading. *Yes - our plan would make it so.*
8. Not detrimental to health, safety, and welfare. *No.*
9. Flood plan. *No.*

A conditional use permit cannot be granted unless evidence is presented that satisfies the conditions above. Failure to adequately provide such information may result in a denial of your request for a conditional use permit (attach additional sheets if necessary).

CITY OF ROCKVILLE
APPLICATION FOR CONDITIONAL USE PERMIT
C.U.P. Fee: \$200.00 and RECORDING Fee: \$46.00 (per document)
 Separate checks: 1 for Conditional Use Permit fee & 1 for Recording Fee(s)

Need a Copy of Deed

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, STEARNS COUNTY FEES, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER)

PROPERTY LOCATION/ADDRESS: 21614 County Road 8

LEGAL DESCRIPTION: 29/123/029 **PARCEL #:** 76.41650.0600 **ZONING:** _____

EXPLANATION OF REQUEST: re-shape driveway, create nicer & more usable space which will keep gravel from washing into the lake.
 If replacing an existing structure, what will be done with the old structure? Crush the concrete.

Has a variance request been made previously on this property? _____ If yes, when? Unaware

- Provide Individual property owner names/addresses within 350 feet or nearest 10 property owners, whichever is greatest.
- Applicant provides an aerial photo (The photo would depict vegetative cover on property and how it links with adjacent property).
- Applicant provides the distance to the nearest existing driveway.

PROPERTY OWNER:

Name (Print): <u>Hubert</u> <u>A</u> <u>Mitchell LLC</u> Phone: _____		
<small>First Name</small>	<small>Middle Initial</small>	<small>Last Name</small>
Address: <u>2954 Faringford Road</u> <u>thousand Oaks, CA</u> <u>91361</u>		
Signature (required): 		Date: <u>10-25-18</u>
*Signature of property owner shall serve as acknowledgement and authorization of this request.		

APPLICANT:

Name (Print): <u>Scenic Specialties Landscape</u> <u>Professionals</u> Phone: <u>320-363-7479</u>	
Address: <u>3101 County Road 133</u> <u>St Joseph MN</u> <u>56374</u>	
Signature (required): 	
Date: <u>10-17-18</u>	
I hereby certify that I have read the above information and I agree with the terms.	

OFFICE USE ONLY:

Permit # _____	R # _____ Conditional Use Permit Fee Check# _____ Date _____	101.41000.34103 \$200.00
R # _____ Reimb. for Invoice Check# _____	Date _____	101.41000.34102 \$46.00

Exhibit A

That part of Government Lot 2, of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows:

Commencing at the north quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing along the north line of the Northeast Quarter (NE1/4) of said Section 29 for 1695.87 feet; thence South 00 degrees 57 minutes 19 seconds East 1815.24 feet to the centerline of County State Aid Highway No. 8 as was constructed and traveled on October 28, 2016, said point also being the point of beginning; thence South 32 degrees 42 minutes 56 seconds West, along the last described centerline, 555.92 feet; thence North 89 degrees 19 minutes 41 seconds East 182 feet, more or less to the west shoreline of Grand Lake; thence northeasterly along said west shoreline 483 feet, more or less, to a line that bears South 68 degrees 00 minutes 29 seconds East from the point of beginning; thence North 68 degrees 00 minutes 29 seconds West for 101 feet, more or less, to the point of beginning.



STEARNS COUNTY ENVIRONMENTAL SERVICES CERTIFICATION FOR PROPERTY TRANSFER FORM

705 Courthouse Square Administrative Center Rm 343
St. Cloud, Minnesota 56303 (320) 656-3613 or 1-800-450-0852

This form is valid until _____. All dosing dates must occur prior to the expiration of this form, or a new certification will be required for this property transfer.

Certification number: _____

A. Property Information:

Parcel ID: 76-41650-0600	Has this site housed any livestock/horses in the past 5 yrs? Yes / No
Buyers' name: Hubert A Mitchell, LLC	
Current address: 21614 County Road B, Cold Spring, MN 56320	
Sellers' name: Grandview Resort, LLC	Contact number: (310)460-6080
Current address: 8006 Hawthorn Trail NW, Walker, MN 56484	
Address of property transferred: 21614 County Road B, Cold Spring, MN 56320	Contact number: (320)266-0377
Legal Description (from deed/abstract): See attached Exhibit A	
Township: 123	Section: 29

B. Exemptions: (check if applicable)

This property is exempt from the required compliance portion of the Certificate of Compliance for an existing SSTS. Stearns County Ordinance #422 allows the following exempt provision: _____

Cite Stearns County Ordinance #422 exemption provision

C. Condition Applicable to Transfer:

If any of the boxes in Section B were checked, the compliance section (D) below need not be completed. Buyer and Seller must sign below.

If none of the boxes in Section B were checked, the compliance section (D) below must be completed by Stearns County Environmental Services Department staff and Buyer and Seller must sign below.

If none of the boxes in Section B were checked, and the transaction occurs between December 1 and April 1 and the compliance section cannot be completed because of weather conditions, it is the buyer's and seller's responsibility to ensure that the Sewage Treatment System Certificate of Compliance is completed and filed with the Stearns County Environmental Services Department by June 16, following the dosing date. Stearns County Environmental Services staff must verify that weather conditions prohibit the inspection of the system.

We agree that Certification will be completed by: **Buyer Seller** (circle one).

If required, upgrading will be completed by: **Buyer Seller** (circle one). Buyer and Seller must sign below.

D. Compliance Information: staff to complete

Existing system permit #: _____

Date of system installation: _____

System has been classified as Falling and/or an Imminent Threat to Public Health and Safety.

System has been Failed per owner's request, and a new system will be installed per County guidelines.

Obtain permit by: _____

Replace system by: _____

Based on the information available and the existing conditions on this date, the on-site sewage treatment system serving the property described herein appears to be in conformance with the standards set forth in Stearns County Ordinance 422. The Sewage Treatment System Certificate of Compliance does not guarantee that the system will continue to function indefinitely.

E. Signatures:

By signing below, the seller(s) disclose that to their knowledge no sewage backup or surface discharge has occurred with the current sewage treatment system unless note above.

Seller(s): _____ Date: _____

Buyer(s):  Date: 2/14/2015

Signed: _____ Date: _____

Stearns County Environmental Services OE

Stearns County Ordinance #422 – Transfer of Properties

9.2.3 Transfer of Properties



Schedule A

Owner's Policy of Title Insurance

ISSUED BY

First American Title Insurance Company

POLICY NUMBER

5011427-

Name and Address of Title Insurance Company:

First American Title Insurance Company, 1 First American Way, Santa Ana, CA 92707.

File No.: 1444094

Address Reference: 21614 County Road 8, Cold Spring, MN 56320

Amount of Insurance: \$450,000.00

Premium: \$

Date of Policy: Date of Recording at Time of Recording

1. Name of Insured:
Hubert A Mitchell, LLC
2. The estate or interest in the Land that is insured by this policy is:
Fee Simple
3. Title is vested in:
Hubert A Mitchell, LLC, a Minnesota limited liability company
4. The Land referred to in this policy is described as follows:

That part of Government Lot 2, of Section 29, Township 123, Range 29, Stearns County, Minnesota, described as follows: Commencing at the north quarter corner of said Section 29; thence North 89 degrees 02 minutes 41 seconds East, assumed bearing along the north line of the Northeast Quarter (NE1/4) of said Section 29 for 1695.87 feet; thence South 00 degrees 57 minutes 19 seconds East 1815.24 feet to the centerline of County State Aid Highway No. 8 as was constructed and traveled on October 28, 2016, said point also being the point of beginning; thence South 32 degrees 42 minutes 56 seconds West, along the last described centerline, 555.92 feet; thence North 89 degrees 19 minutes 41 seconds East 182 feet, more or less to the west shoreline of Grand Lake; thence northeasterly along said west shoreline 483 feet, more or less, to a line that bears South 68 degrees 00 minutes 29 seconds East from the point of beginning; thence North 68 degrees 00 minutes 29 seconds West for 101 feet, more or less, to the point of beginning.

NOTICE: This is a pro-forma policy furnished to or on behalf of the party to be insured. It neither reflects the present status of title, nor is it intended to be a commitment to insure. The inclusion of endorsements as part of the pro-forma policy in no way evidences the willingness of the Company to provide any affirmative coverage shown therein.

From: Peggy Streit <peggys@scenicsspecialties.com>
Sent: Monday, October 22, 2018 2:02 PM
To: mcode@rockvillecity.org
Subject: Eddies on Grand Landscape Project
Attachments: Conditional Use Permit Application.pdf

Hi Marty –

We have been working on the C.U.P. application for the landscape project at Eddies on Grand.

- I have been trying to get ahold of Steve for the information which he will need to provide, but have been unable to get ahold of him thus far. I remember him saying something earlier this summer, about shooting a movie this fall and that he would be really busy. So part of me is thinking he may be in the middle of that right now, since he is usually very prompt about quick response time.
- We have filled out all the information which we have, and believe we have covered everything you are asking for. If I am missing anything, could you please let me know right away so that I can get that to you as quickly as possible.
 - I realize there is no storm water or engineering plans at this time, but I believe you had mentioned that we will get started with this first and then work on those things once we get the ball rolling. Is that still correct?
- I am happy to do whatever we need in regards to additional information. Ourselves and Steve are very excited about this project as we feel it will be a huge improvement for the lake and neighborhood. But we certainly want to take all of the right steps and do everything properly.

Thanks again, Marty!



Peggy Streit / Office Manager
peggys@scenicsspecialties.com

Scenic Specialties Landscape Professionals
Office: (320) 363-7479
31101 County Road 133 St. Joseph, MN 56374
<http://www.scenicsspecialties.com/>

Procedure 1.) D

Individual Property Owners

Joseph Bloch
21705 County Road 8
Cold Spring, MN 56320

Peter & Janet Schaefer
21725 County Road 8
Cold Spring, MN 56320

Dale E Ostby
21563 County Road 8
Cold Spring, MN 56320

David A Vee
21572 County Road 8
Cold Spring, MN 56320

Joseph Sponheim
21556 County Road 8
Cold Spring, MN 56320

Mark & Lori Jordet
21546 County Road 8
Cold Spring, MN 56320

Rev Donna M McGovern Trust
21524 County Road 8
Cold Spring, MN 56320

Jerome R Schmitt Trust
21492 County Road 8
Cold Spring, MN 56320

Robert C Eder Trust Agreement
21674 County Road 8
Cold Spring, MN 56320



Distance to Nearest Existing Driveways

David A Vee - Approximately 40'
21572 County Road 8
Cold Spring, MN 56320

Dale E Ostby - Approximately 115'
21563 County Road 8
Cold Spring, MN 56320

Joseph Sponheim - Approximately 145'
21556 County Road 8
Cold Spring, MN 56320

Joseph Bloch - Approximately 80' to Driveway Lake Side of County Road 8
21705 County Road 8
Cold Spring, MN 56320

Joseph Bloch - Approximately 230' to Driveway West Side of County Road 8
21705 County Road 8
Cold Spring, MN 56320



Staff Use Only:

Zoning Administrator reviewed Conditional Use Permit Application.

1. Referred to City Attorney and/or City Engineer: Date _____
Why: _____

2. Determination made and why: _____

() Complete Application

() Incomplete Application Why: _____

Applicant was notified for additional information: Date _____ in which the
information needs to be turned in by: ___ in person ___ by phone ___ email

Staff _____ Date _____

CITY OF ROCKVILLE
CONDITIONAL USE PERMIT APPLICATION AND THE PROCESS

The Conditional Use permit application must be filled out and completed by the Applicant. The following items should be included as part of the application.

PURPOSE

The purpose of this Section of the Zoning Ordinance is to provide the City with a reasonable degree of discretion in determining the suitability of certain designated uses upon the general welfare and public safety.

PROCEDURE

1. **Application.** A person applying for a Conditional Use Permit must fill out and submit to the Zoning Administrator a Conditional Use Permit Application form, accompanied by the required fee and detailed material fully explaining the specific request together with such information as is necessary to show compliance with this Ordinance. The application must include a site plan showing the following, as applicable:
 - a) **Application filled out & signed**
 - b) **Form to explain how the request for a Conditional Use Permit meets the zoning requirements.** (A Conditional Use Permit cannot be granted unless evidence is presented that satisfies the 9 conditions. Failure to adequately provide such information may result in a denial of your request for a conditional use permit.)
 - c) **Copy of Deed.**
 - d) **Provide Individual Property Owner names:** within 350 feet or nearest 10 property owners (whichever is greatest)
 - e) **Applicant provides an Aerial Photo** (the photo would depict vegetative cover on property and how it links with adjacent property).
 - f) **Applicant provides the distance to the nearest existing driveways.**
 - g) **Application must include a site plan.**
Site plan shows the following, as applicable:
 1. Site description (legal description).
 2. A Certificate of Survey.
 3. Site plan drawn to scale showing the parcel and building dimensions, area and setbacks.
 4. Location of all existing and proposed buildings and their square footage.
 5. Curb cuts, driveways, access roads, parking spaces, off-street loading areas, sidewalks, vehicular circulation, and snow storage locations.
 6. Landscaping and screening plans.
 7. Waste facilities including enclosure and screening.
 8. Drainage and grading plan.
 9. Sanitary sewer and water plan with estimated use per day.
 10. Soil type. *Dakota Loam*
 11. Any additional written or graphic information reasonably required by the Zoning Administrator or the Planning Commission.

2. **Fees.** A fee the City Council shall establish by resolution must accompany the application. **An additional fee may be charged for atypical projects, which in the opinion of the Zoning Administrator will require additional staff time and/or City Expenditures. In such case, the applicant will be required to reimburse the City for administrative time, professional services and costs incurred by the City.**

CRITERIA FOR GRANTING CONDITIONAL USE PERMITS

In granting a Conditional Use Permit, the City Council will consider the advice and recommendation of the Planning Commission and the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land, including land values. Among other things, the City Council must make the following findings when applicable.

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Affect on Adjacent Properties.** The structure and site will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.
5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** That maximum measures have been or will be taken to provide maximum off-street parking and loading space to serve the proposed use.
8. **Not detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.
9. **Floodplain.** For property located in Floodplain districts, the criteria set out in the Floodplain Ordinance will be met.
10. **Shore land.** For property located in Shore land districts, the criteria set out in the Shore land Ordinance will be met.
11. **Feedlots.** Feedlots will meet the requirements of this Ordinance and all other applicable ordinances.

ADDITIONAL CONDITIONS

In permitting a new conditional use or the alteration of an existing conditional use, the Planning Commission may recommend the imposition of and the City Council may impose conditions considered necessary to protect the best interest of the surrounding area or the City as a whole, in addition to the standards and requirements expressly specified by this Ordinance. These conditions may include, but are not limited to the following:

1. Increasing the required lot size or yard dimensions.
2. Limiting the height, size, number or location of buildings.
3. Controlling the location and number of vehicle access points.
4. Increasing the street width.
5. Increasing the number of required off-street parking spaces.
6. Limiting the number, size, location or lighting of signs.
7. Requiring diking, berming, fencing, screening, landscaping or other facilities to protect adjacent or nearby property.
8. Designating sites for open space.
9. Designating operating hours and noise levels.
10. A time limit on the use.
11. Any other condition the Planning Commission or City Council deems necessary to protect the public interest.

12. Additional Conditions may be imposed on property located in a floodplain in accord with the Floodplain Ordinance.
13. Additional Conditions may be imposed on property covered by the Shore land Ordinance.
14. Additional Conditions may be imposed on feedlots in accord with other applicable ordinances including without limitation Stearns County=s Ordinances relating to feedlots.

CHANGES IN CONDITIONAL USES

Any change involving structural alteration, enlargement, intensification of use, or similar change not specifically permitted by the Conditional Use Permit issued shall require an amended Conditional Use Permit and all procedures shall apply as if a new permit were being issued. The Zoning Administrator will maintain a record of all Conditional Use Permits issued including information on the use, location, and conditions imposed by the City Council and time limits, review dates, and such other information as may be appropriate.

RECORDING CONDITIONAL USE PERMITS

A certified copy of any Conditional Use Permit shall be filed with the Stearns County Recorder. The Conditional Use Permits shall include the legal description of the property involved.

- Stearns County Recorder office charges a fee to record the legal document.
The Applicant is responsible for those fees.

REVOCACTION

In the event that the applicant violates any of the conditions set forth in this permit, the City Council shall have the authority to revoke a Conditional Use Permit.

TIME LIMITATION

A Conditional Use Permit may include an expiration date and the property owner will be responsible to submit the application for renewal of the permit. The City Council will review and approve all renewal applications, which must be submitted at least sixty (60) days before the expiration date. The criteria for renewal will be the same as for a new permit. The owner of the land will not be required to pay a fee for said review.

LAPSE/EXPIRATION

If within one (1) year after granting a Conditional Use Permit the use permitted has not been started, then the permit will become null and void unless the City Council has approved a petition for an extension. Conditional Use Permits expire if the authorized use ceases for any reason for more than six (6) months. Conditional Use Permits expire if the use is abandoned. A use is considered abandoned if the use is replaced by another use or discontinued for more than six (6) months.

COMPLIANCE

1. **Revocation**. The City Council may revoke a conditional use permit if it determines that the permit's terms and conditions are not being complied with.
2. **Procedure**. The Building Inspector, Zoning Administrator, any Council member or the Mayor may bring before the City Council notice of a potential violation involving the terms or conditions of a Conditional Use Permit which has been issued in the City. In such event the Building Inspector or Zoning Administrator shall investigate the violation and report back to the Council. If the Council determines that proceedings to consider revocation of the permit are warranted, the Council shall provide five (5) days written notice to the owner of the property, as shown on the property tax records for which the

- The required fee offsets – staff time, publishing the public hearing notice, mailing notices to property owners, the regular scheduled meetings of the Planning Commission and Council. (**Note: there is an additional cost to hold a special meeting.)

When a complete Conditional Use Permit application is on file – the next steps:

1. **Referral to Planning Commission.** After the Zoning Administrator has reviewed the application and the date has been set for the public hearing, the Zoning Administrator shall refer the application to the Planning Commission, together with the Zoning Administrator's review and recommendations regarding the application.
2. **Planning Commission Review.** The Planning Commission shall consider the request at their next regularly scheduled meeting and shall make a recommendation and report to the City Council.
 - a) **Appearance by Applicant.** The applicant or the applicant's representative(s) must appear before the Planning Commission in order to answer questions concerning the Conditional Use Permit application.
3. **Recommendation by the Planning Commission.** After reviewing the Conditional Use Permit application, the Planning Commission will make a written recommendation to the City Council within forty-five (45) days after the Zoning Administrator receives the application as to whether the City Council should approve or deny the application. If approval is recommended, the Planning Commission may suggest conditions to be attached to the Conditional Use Permit.
4. **City Council's Review.** Upon receiving the Planning Commission's report and recommendation, the City Council may hold an additional public hearing, if deemed necessary, and make the final decision on all Conditional Use Permit applications.
 - a) **Appearance by Applicant.** The applicant or the applicant's representative(s) must appear before the City Council in order to answer questions concerning the Conditional Use Permit application.
5. **Vote Required.** Approval of a Conditional Use Permit will require passage by a majority of the votes cast.
6. **Conditions.** If the City Council grants the Conditional Use Permit, it may impose conditions to it, or the Planning Commission, considers necessary to protect the public health, safety and welfare.
7. **Written Findings.** The City Council will issue written findings stating the reasons for its decision and any conditions imposed, and will serve a copy of its decision on the applicant by U.S. mail, within ten (10) days after its decision. In any event, the City Council will make a decision on each Conditional Use Permit application within sixty (60) days after the Zoning Administrator receives the application or may extend the time for consideration under state law.
8. **Appeal.** An applicant may appeal the City Council's decision to the Stearns County District Court as provided by law.
9. **Amendments.** An application for an amendment to a Conditional Use Permit will be administered in the same manner as a Conditional Use Permit.
10. **Resubmission.** No application, which is substantially the same as an application of a denied Conditional Use Permit shall be resubmitted for a period of one (1) year from the date of denial. The City Council may permit a new application if, in their opinion, new evidence or a change of circumstances warrant reconsideration.

Conditional Use Permit has been issued, of the time and place at which the Council will consider the revocation. The property owner shall have an opportunity to be heard after which time the Council may take all appropriate actions including the revocation and termination of the Conditional Use Permit.

3. **Costs of Enforcement.** It shall be a term of any Conditional Use Permit issued by the City, whether or not specifically stated, that the property owner(s) shall pay all staff and reasonable attorney's fees associated with enforcement of the terms of the Conditional Use Permit.

THE STEPS:

1. Provide a complete application by the 1st Tuesday of the month to be on the *following* month's Planning Commission Agenda.
2. **Planning Commission** – (meets the 1st Tuesday of the month) The Planning Commission may schedule a site visit; they will hold the public hearing at their meeting, and make a recommendation to the Council to be presented at the next City Council meeting.
3. **Council** - (meets 2nd Wednesday of the month) Makes the final decision– Council grants the Conditional Use Permit.
4. **Applicant** -
 - If applicant waits for Council approval before providing the plans the next step is to fill out the Building Permit Application & provide 2 full sets of plans to City Hall.
 - If Applicant provided the Building Permit Application & 2 full sets of plans with the Conditional Use process. The applicant will need to notify City Hall that the plans that are on file are correct. This process will not be forwarded to the Building Official until applicant contacts City Hall.
5. **Building Official** - Reviews the plans (allow 4-6 days). Once City Hall receives the plans back, Staff will notify the Applicant with the cost of the building permit.



Applicant Signature

10-17-18

Date

I hereby certify that I have read the above information and I agree with the terms.



COUNTY OF STEARNS

**Staff Report for 21614 Co. Rd. #8, owned by:
Mitchell Hubert LLC
Shoreland Alteration Application for the City of Rockville**

October 16, 2018

This report addresses a proposal submitted by Ben Stockinger of Scenic Specialties Landscape Professionals, on behalf of Mitchell Hubert LLC, which includes necessary cut and fill to construct new retaining walls, creation of a new access to the property off of County Road #8 and construction of a new concrete walkway to enter the building. Environmental Services staff conducted a site visit on October 11th, 2018, to assess the proposal for consistency with Stearns County Land Use and Zoning Ordinance #439.

The proposal of a 7 foot high retaining wall on the slope between County Road #8 and the existing parking area would require a Conditional Use Permit. Section 10.2.14 I. (2) (a) of the Land Use and Zoning Ordinance #439 states a Major Shoreland Alteration Permit by Conditional Use can authorize, *Retaining walls more than four feet in cumulative height when a documented erosion problem exists*. There is some erosion occurring on the slope between the County Road and the existing parking surface. Stearns County protocol would be to require engineering for any wall exceeding four feet in height. The proposed wall is seven feet in maximum height.

An additional wall of five feet in maximum height is proposed off the north side of the detached garage. The existing retaining wall is leaning badly towards the lake and could benefit from replacement. All walls should not be allowed to be constructed within the road right of way of County Road #8 without Stearns County Highway Department approval.

The application notes between 100 and 150 cubic yards of cut and fill material to construct the project. According to Section 10.2.14 D., alterations of a larger size scale that do not qualify for a minor shoreland alteration permit (less than 100 cubic yards), require a Major Shoreland Alteration permit by Conditional Use.

One very important thing to note is there is a significant percentage of impervious coverage on the subject lot. The exact percentage is not known. An application for a permit presents an opportunity for the City to address some of the concerns/problems occurring on the property for many years. The landscape contractor is declaring that a decrease in impervious coverage will be occurring with this proposal although it is not

shown how that will be accomplished. There are noted areas of crushed granite being washed into the lake, due to stormwater speeding down the existing drive entering the property. There is also an old "boat landing" area that is an open door for sediment and pollutants to enter the lake being flushed off the expansive parking areas. A MNDNR public access is less than 1 mile south of the property. A landing area is not needed at this location and should be eliminated.

The City should consider requiring the applicant to submit an engineered stormwater plan to manage runoff on the property in some fashion. It may be challenging given the lack of green space to work with and steep slopes entering the property. In addition, consideration must be given to requiring some sort of buffer of native vegetation between the parking areas and the lake. Every little bit helps.

Recommended conditions for permitting would include:

1. All authorized cut, fill and retaining wall construction work completed within 21 days of project commencement.
2. All disturbed areas created by the project must be seeded and covered with erosion control blanket, hydro-seeded or sodded within 21 days of project commencement.
3. Submittal of an engineered stormwater plan to address runoff on the property.
4. Submittal of a construction plan for any retaining wall greater than 4 feet in height, from a Minnesota licensed professional engineer prior to work beginning. In addition, an as-built inspection shall be submitted from the engineer after the work is completed, ensuring the work was completed as designed.
5. Permit only authorizes work above the ordinary high water level.
6. Silt fence or bio-logs shall be constructed downslope and between the proposed work areas and the lake, prior to any dirt moving work commencing.
7. No work is authorized within the road right of way of County Road #8, without prior County Highway Department approval.
8. Implementation of a minimum 10 foot native vegetative buffer between the lake and any impervious surfaces or parking areas.

Please call with any questions regarding this report.

Sincerely,



David Nett

Environmental Specialist

SHORELAND ALTERATION PERMIT APPLICATION

City of Rockville
229 Broadway St E, • Po Box 93 • Rockville, MN 56369-0093
(320) 251-5836 • Fax (320) 240-9620

890

A. Applicant Information

Applicant name (last, first, MI) Stockinger, Ben, J Telephone 320-363-7479
Applicant address 31101 CoRd 133 City/State/Zip St. Joseph MN 56374

B. Project Location

Address of property affected 21614 CoRd 8 City/State/Zip Cold Spring, MN 56320
Parcel # 76.41650.0600 Lot, Block, Subdivision 2.28A ¼ Section, Section-Twp-Range 29/123/029

C. Project Information

Waterbody name and number (if known) Grand Lake Area of disturbed ground (in sq. feet or acres) 23,069.62 Volume of fill or excavation (in cubic yards) 100 - 150

TYPE OF WORK & AREA (check all that apply): Attach drawing & plans (include dimensions)

<input checked="" type="checkbox"/> Construct	<input checked="" type="checkbox"/> Excavate	<input checked="" type="checkbox"/> Remove	<input type="checkbox"/> Access path	<input type="checkbox"/> Rip rap	<input type="checkbox"/> Shoreline
<input type="checkbox"/> Drain	<input checked="" type="checkbox"/> Fill	<input checked="" type="checkbox"/> Repair	<input type="checkbox"/> Bridge	<input type="checkbox"/> Sand blanket	<input type="checkbox"/> Wetland
<input type="checkbox"/> Other _____					

Project Purpose (Why is this project needed? What benefits will it provide?): patrons attending the restaurant, to make it more safe for them and incoming traffic. Create a nicer looking property + more green space w/ less impervious surface.
Alternative (describe any other site or methods that could be used to achieve the purpose of your project while avoiding or minimizing environmental impacts: Attach additional sheets if necessary). N/A.

DATES: Proposed start of activity: Apr. 2019 Proposed completion: May 2019

OTHER PERMITS OBTAINED: DNR Township Stearns County
 Army Corps of Engineers MPCA Watershed district Septic Cert. #:

AGREEMENT: I hereby certify that I am the owner of the above property or their duly authorized agent and that the information contained herein is correct. I agree to do the proposed work in accordance with the ordinances of Stearns County, Minnesota and also in accordance with any additional provisions or conditions which may be attached to the permit being applied for. The Contractor must have a current Minnesota Excavator License and will need to provide a copy of license.
Please Note: Any Costs that incurred with this application are responsibility of the petitioner.

Signature of Property Owner or Agent: [Signature] Date: 9-14-18

COST: STEARNS COUNTY FEE + \$25

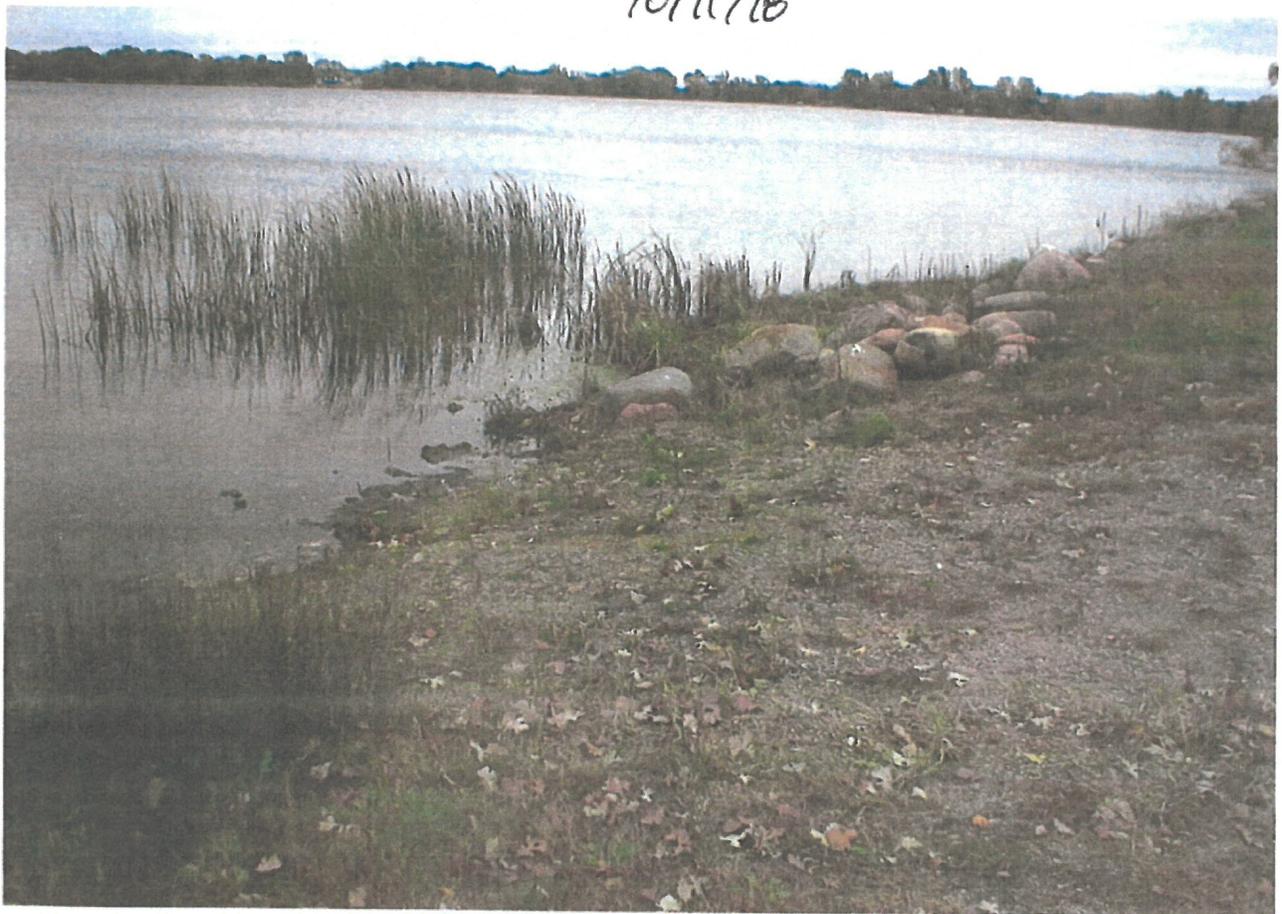
Permit #	Receipt #	Date	Check #
			101-41940-36240 \$25.00 101-41940-36240
	<u>Dave Wall</u>		<u>10/16/18</u>
	SCES REVIEW		DATE

10/11/18





10/11/18





10/11/18

FINDING OF FACT
CRITERIA FOR GRANTING CONDITIONAL USE PERMITS

In granting a Conditional Use Permit, the City Council will consider the advice and recommendation of the Planning Commission and the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land, including land values. Among other things, the City Council must make the following findings when applicable.

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Affect on Adjacent Properties.** The structure and site will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.
5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** That maximum measures have been or will be taken to provide maximum off-street parking and loading space to serve the proposed use.
8. **Not detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.
9. **Floodplain.** For property located in Floodplain districts, the criteria set out in the Floodplain Ordinance will be met.
10. **Shore land.** For property located in Shore land districts, the criteria set out in the Shore land Ordinance will be met.
11. **Feedlots.** Feedlots will meet the requirements of this Ordinance and all other applicable ordinances.

ADDITIONAL CONDITIONS

In permitting a new conditional use or the alteration of an existing conditional use, the Planning Commission may recommend the imposition of and the City Council may impose conditions considered necessary to protect the best interest of the surrounding area or the City as a whole, in addition to the standards and requirements expressly specified by this Ordinance. These conditions may include, but are not limited to the following:

1. Increasing the required lot size or yard dimensions.
2. Limiting the height, size, number or location of buildings.
3. Controlling the location and number of vehicle access points.
4. Increasing the street width.
5. Increasing the number of required off-street parking spaces.
6. Limiting the number, size, location or lighting of signs.
7. Requiring diking, berming, fencing, screening, landscaping or other facilities to protect adjacent or nearby property.
8. Designating sites for open space.
9. Designating operating hours and noise levels.
10. A time limit on the use.
11. Any other condition the Planning Commission or City Council deems necessary to protect the public interest.
12. Additional Conditions may be imposed on property located in a floodplain in accord with the Floodplain Ordinance.
13. Additional Conditions may be imposed on property covered by the Shore land Ordinance.
14. Additional Conditions may be imposed on feedlots in accord with other applicable ordinances including without limitation Stearns County's Ordinances relating to feedlots.

**CITY OF ROCKVILLE, MINNESOTA
RESOLUTION 2018-47**

**A Resolution Approving of a Conditional Use Application/Shoreland Application and Finding of Facts
for Hubert A. Mitchell LLC dba Eddies on Grand**

WHEREAS In granting a Conditional Use Permit, the City Council has considered the advice and recommendation of the Planning Commission and the effect of the proposed use upon the health, safety, morals, and general welfare of occupants of surrounding land including land values. Among other things, the City Council makes the following findings of fact:

1. **Not a Burden on Public Facilities.** The use will not create an excessive burden on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
2. **Compatible with Existing and Planned Adjacent Uses.** That the establishment of the Conditional Use will not impede the normal and orderly development and improvement of surrounding vacant property for existing and planned uses in the area.
3. **No Adverse Effect on Adjacent Properties.** The structure and site will not have an appearance, traffic, noise, odors, fumes, dust, vibration, light or emission levels or other features that will have an adverse effect upon adjacent properties for purposes already in use or permitted.
4. **Related to the Needs of the City.** The use is reasonably related to the overall needs of the City and to existing land uses.
5. **Consistent with the Comprehensive Plan.** The proposed use is in compliance with the Land Use Plan and other portion of the Comprehensive Plan adopted by the City.
6. **Not a Traffic Hazard.** The use will not cause a traffic hazard or congestion.
7. **Adequate Parking and Loading.** Is not a concern with this Conditional Use Permit.
8. **Not Detrimental to Health, Safety and Welfare.** The proposed use will not be detrimental to the public health, safety, comfort and general welfare of the City.
9. **Shoreland.** For property located in Shoreland districts, the criteria set out in the Shoreland Ordinance will be met.

NOW THEREFORE; a motion was duly made by _____ and second by _____. The Rockville City Council does hereby adopt/approve of the aforementioned Finding of Fact and Conditional Use Application in the matter of the Hubert A. Mitchell LLC dba Eddies on Grand.

Adopted by the Rockville City Council this 14th day of November, 2018.

ATTEST:

Duane Willenbring, Mayor

Martin M. Bode, City Administrator

Building Permits: October 2018

Parcel #	Reason	Address	Date	Permit #	Valuation	Permit \$	Review	SSC	Fees
76.41619.0200	Demo	9157 Athman Rd	10/2/2018	2018-00079		\$ 25.00		\$ 1.00	\$ 26.00
76.41741.0006	Roofing	514 Tamarack Ct	10/5/2018	2018-00080		\$ 25.00		\$ 1.00	\$ 26.00
76.41636.0400	Roofing	12827 CR 140	10/8/2018	2018-00109		\$ 25.00		\$ 1.00	\$ 26.00
76.41604.0200	Roofing	25802 Lake Rd	10/17/2018	2018-00110		\$ 25.00		\$ 1.00	\$ 26.00
76.41648.0700	Furnace	21763 Agate Beach Rd	10/22/2018	2018-00111		\$ 40.00		\$ 1.00	\$ 41.00
76.42140.0067	Fireplace New Home Construction	25625 Pleasant Rd	10/17/2018	2018-00121		\$ 75.00		\$ 1.00	\$ 76.00
76.41800.0012	Plumbing	21537 Agate Beach Rd	10/17/2018	2018-00122		\$ 75.00		\$ 1.00	\$ 76.00
76.41800.0012	Mechanical	21537 Agate Beach Rd	10/22/2018	2018-00124		\$ 40.00		\$ 1.00	\$ 41.00
76.41952.0010	Plumbing	25672 Lake Rd	10/22/2018	2018-00123		\$ 75.00		\$ 1.00	\$ 76.00

Public works report for the month of October 2018

1. Salt and sand have been delivered for the winter season; we will have about a $2/3^{\text{rd}}$ $1/3^{\text{rd}}$ mix (2/3rds sand).
2. Rain gardens have been will be cut down. There has been some talk as to whether this should be done in the spring time or in the fall.
3. A new part time plow driver for the 1 ton has been hired, his name is Dan Stueve, he is a longtime resident of Rockville.
4. Unit #168 the 2004 Sterling plow truck. Has passed the MN dot inspection.
5. Sprinkler system and consecution stand has been blown out and winterized.
6. All of the equipment stored at the fire hall has been moved.
7. Work on the salt shed is progressing, walls are up and the concrete has been poured, should be finished in the next couple weeks weather permitting.

**City of Rockville, Minnesota
Resolution 2018-44**

Canvas and Certification of Municipal Election Results

WHEREAS, On November 6, 2018 the City of Rockville conducted a general election for national, state, regional and local elected offices; and

WHEREAS, All eligible voters living within the Rockville municipal boundaries were provided an opportunity to cast ballots for said elected offices; and

WHEREAS, The City Clerk/Administrator and Rockville election judges have tallied, reviewed and attested to the election results from Rockville Precinct 1;

THEREFORE, The Rockville Canvassing Board (Rockville City Council) has reviewed the election results presented and hereby certifies the results as follows:

Total Number of Ballots Cast: 1,781

<u>Council Member (two 4-year terms):</u>	<u>Votes</u>
Bill Becker	532
Brian Herberg	538
Write-In	711

Adoption by the City Council of the City of Rockville, sitting as the Municipal Canvassing Board, on this 14th day of November, 2018

ATTEST:

Duane Willenbring, Mayor

Martin Bode, City Administrator / Clerk

City of Rockville
RESOLUTION 2018-45

**RESOLUTION CERTIFYING UNPAID WATER & SEWER BILL
AGAINST PROPERTY**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The City of Rockville as a policy, and allowed by State Statues, reserves the right to certify past due utility accounts or certain other past due municipal charges to a property owner's tax rolls; and

WHEREAS; Such individuals or businesses are provided notice of the Council's consideration of certifying such past due accounts to property tax rolls as required by law; and

WHEREAS; Property owners are provided an opportunity to appear before the Council to discuss their past due accounts prior to the Council's consideration of assessment roll adoption;

THEREFORE; Having provided proper notice of pending assessment and the opportunity for a hearing at a formal council meeting; the City Council hereby certifies the following past due Water & Sewer bills at 10% interest and or other past due municipal charges its associated property tax rolls:

1	76.42240.0050	108 Broadway Street East	\$71.72
2	76.41705.0011	21273 Agate Beach Road	\$45.25
3	76.41602.0700	8303 County Road 6	\$60.35
4	76.41720.0002	25683 Lake Road	\$100.01
5	76.41600.0900	25926 Lake Road	\$133.38
6	76.42146.0803	866 Prairie Court	\$116.13

Adopted by the City Council of the City of Rockville on this the 14th day of November, 2018

ATTEST:

Duane Willenbring, Mayor

Martin M. Bode, City Administrator

**City of Rockville, Minnesota
Resolution 2018-46**

RESOLUTION DECLARING EXCESS PROPERTY AND AUTHORIZING DISPOSAL

WHEREAS, the City of Rockville owns a parcel of property known as Lions Park near Pleasant Lake, Parcel No. 76.42144.0018; and

WHEREAS, on the North end of this parcel there is a structure and parking area formally known as the Pleasant Lake City Hall; and

WHEREAS, this structure has not been used to conduct City business in a number of years; and

WHEREAS, the Rockville City Council has determined that it would be in the best interest of the City to dispose of the structure and the parking area and offer said property for sale; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROCKVILLE, STEARNS COUNTY, STATE OF MINNESOTA, as follows:

- 1) That the City Council hereby declares the North End of Lions Park, specifically the former Pleasant Lake City Hall and parking area as excess property and authorizes the City Administrator to advertise for offers on said property. It will be the potential buyer's responsibility to have a survey performed creating the new parcel to be detached and sold from Lions Park Parcel No. 76.42144.0018. Note that the new South property line of the new parcel shall be a minimum of 10 feet from the Lions Park Trail.

Adoption by the City Council of the City of Rockville on this 14th day of November, 2018.

Duane Willenbring Mayor

ATTEST:

Martin M. Bode, City Administrator

Legend

-  City Limits
-  Parcels
-  PW1 Watercourse
-  PW1 Basin



Map Name

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.

0 66 Feet

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Tri-City Cable TV Commission
Sept. 30, 2018 Budget Report

OPERATING BUDGET

<u>Expense Description</u>	<u>2016</u> <u>Actual</u>	<u>2017</u> <u>Actual</u>	<u>2018</u> <u>Budget</u>	<u>QTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u> <u>Balance</u>
Wages & Taxes	40,314.23	42,642.94	53,175.00	13,905.46	38,907.37	14,267.63
Additional wages & taxes			6,059.65			6,059.65
PT Wages & taxes			8,477.00			8,477.00
Other taping wages	4,735.00	4,875.00	4,800.00	570.00	4,580.00	220.00
Meeting wages	775.00	825.00	900.00	175.00	800.00	100.00
Workers Comp Ins.	191.00	207.00	225.00		200.00	25.00
Unemployment Ins.	48.64	62.00	80.00	20.00	62.00	18.00
Equipment purchases	2,397.00	2,520.96	2,500.00	268.92	2,491.67	8.33
Equip. Repairs	96.51		500.00			500.00
Scholarships	1,500.00	1,500.00	1,500.00		1,500.00	0.00
Software & Supplies	1,327.69	1,229.97	1,500.00	72.52	615.42	884.58
Property Ins.	1,668.00	1,624.00	1,700.00		1,592.00	108.00
Administrative Services	600.00	600.00	600.00	150.00	450.00	150.00
Capital Improvement Fund	7,000.00	7,000.00	7,000.00			7,000.00
Consulting		1,803.09	2,000.00		1,427.52	572.48
MACTA conference	602.00	432.96	600.00		633.30	-33.30
Donations	75.60	500.00	0.00			0.00
	61,330.67	65,822.92	91,616.65	15,161.90	53,259.28	38,357.37

Revenue Description

Franchise Fees	95,752.75	101,427.35	101,500.00	24,666.93	75,434.52	26,065.48
Interest on Checking	106.48	131.76	120.00	23.55	74.00	46.00
Prop. & W/C Ins. Rebates	1,112.00	265.00	400.00			400.00
Equip. sales & rebates			0.00			0.00
Miscellaneous	129.79		0.00		51.41	-51.41
Selling of videos	2,439.00	1,461.00	1,500.00	240.00	703.00	797.00
	99,540.02	103,285.11	103,520.00	24,930.48	76,262.93	27,257.07
Net Working Income	38,209.35	37,462.19	11,903.35	9,768.58	23,003.65	11,100.30

CAPITAL EXPENDITURE BUDGET

<u>Capital purchases:</u>	<u>2018</u> <u>Budget</u>	<u>QTD</u> <u>Actual</u>	<u>YTD</u> <u>Actual</u>	<u>Budget</u> <u>Balance</u>
Tri-caster & 5 imacs	0	10,680.97	10,680.97	-10,680.97
Fiber to school & press box	0	17,693.46	17,693.46	-17,693.46
	0.00	28,374.43	28,374.43	-28,374.43

CAPITAL IMPROVEMENT FUND

	<u>Additions</u>	<u>Subtractions</u>	<u>Balance</u>
Dec. 31, 2011-2015	35,000.00		35,000.00
Dec. 31, 2016	7,000.00		42,000.00
Dec. 31, 2017	7,000.00		49,000.00

**TRI-CITY CABLE TV COMMISSION
27 RED RIVER AVENUE SOUTH
COLD SPRING, MINNESOTA 56320**

FINANCIAL STATEMENT FOR QUARTER ENDED 9-30-18

Account balance on 6-30-18	\$67,869.40
Interest	\$23.55
Receipts	\$24,906.93
Disbursements	\$43,536.33
Account balance on 9-30-18	\$49,263.55

Investments:

#70034	State Bank of Cold Spring	13,448.10	0.90%	Due 4-20-20
#82934-1	C.M. Fed. Credit Union	24,018.45	1.15%	Due 1-27-21
#82934-2	C.M. Fed. Credit Union	13,676.62	1.00%	Due 11-17-18
#82934-3	C.M. Fed. Credit Union	30,599.49	1.40%	Due 4-14-22
#26946	State Bank of Richmond	16,500.41	0.80%	Due 5-12-19
#82934-4	C.M. Fed. Credit Union	50,727.22	1.75%	Due 11-3-22
Money Market Fund at Credit Union		15.00		
		<u>148,985.29</u>		

Total Cash & Investments **\$198,248.84**

Tri-City Cable TV Commission - List of Bills through 9-30-18

<u>Check No.</u>	<u>Amount</u>	<u>Name</u>	<u>Comment</u>
2746	10,680.97	Rocori	tri-caster & 5 imacs
2747	70.00	Angie Mueller	taping
2748	2,705.95	Brad Busse	July wages
2749	17,234.00	RTX Solutions	extend fiber to school
2750	70.00	Josh Eisenschenk	taping
2751	185.00	Barb Fuchs	taping
2752	459.46	Tech Check	fiber connecting equipment
2753	86.84	AVS	case for tri-caster
2754	105.00	Angie Mueller	taping
2755	2,780.46	Brad Busse	Aug. wages
2756	32.18	Capital One	DVD's & mice
2757	105.00	Angie Mueller	taping
2758	35.00	Tyler Stewart	taping
2759	2,814.79	Brad Busse	Sept. wages
2760	222.42	Capital One	website, equipment
2761	1,049.52	City of Cold Spring	July P/R taxes
2762	25.00	Brian Michalski	7/25/18 meeting
2763	25.00	Shannon Miller	7/25/18 meeting
2764	25.00	Roger Schmidt	7/25/18 meeting
2765	25.00	John Kahlert	7/25/18 meeting
2766	25.00	Cyril Erkens	7/25/18 meeting
2767	50.00	Kris Dockendorf	7/25/18 meeting
2768	150.00	City of Cold Spring	admin services
	548.58	PERA	July
	566.27	PERA	Aug.
	1,094.86	IRS	Aug.
	575.79	PERA	Sept.
	1,123.24	IRS	Sept.
	646.00	State of MN	state taxes
	<u>20.00</u>	MN UI	unemployment
	43,536.33		

Tri-City Cable Commission Meeting
October 24, 2018
5:00 p.m.
Rocori High School Media Center

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes for July 25, 2018 meeting ↙
5. Introduction of Cold Spring representative – Jayme Knapp ✓
6. Introduction of Tesa's temporary replacement - Cindy Anderson ✓
7. Financial Report - Kris Dockendorf ✓
8. Discussion of switching checking account from Falcon National Bank to State Bank of C.S.
9. Appointment of new Chairperson, Vice-Chair, Secretary, & Treasurer
10. Finalize the changes to the joint powers agreement
11. Approval of Brad's evaluation
12. Program Director's Report
 - Update on new programming
 - Update on live broadcasting
 - Update on part time employee
 - Update on equipment for CS, Rockville, Richmond
 - Update on middle school class
13. Update on fiber - Brian
14. Old business
15. Adjourn

Next meeting January 30 , 2019 (?)

Wednesday, July 25, 2018
Rocori District Meeting Room
Tri-City Cable Commission Meeting Minutes

Meeting was called to order by Brian Michalski at 5:00

Members present: Roger Schmidt, Kris Dockendorf, John Kahlert, Shannon Miller, Cyril Erkens, Brian Michalski and Brad Busse. Absent: Tesa Tomaschett, Larry Hokanson, (Larry came later)

Approval of the agenda. Cyril moved, John seconded. Passed unanimously.

Approval of the April 25, 2018 minutes. Roger moved. Cyril seconded. Passed unanimously

Discussion on updating the Cold Spring representative:

Kris informed the group the position of Cold Spring representative had been advertised in the paper. No applicants. The possibility of adding the new superintendent was discussed. Decided that he would be approached about the possibility after he starts and moves to the area. Other candidates would still be sought. Hopefully a decision could be made by the October meeting.

The Financial Report was presented by Kris Dockendorf. Budget seems to be on track through half the year. Reported approved by Shannon, seconded by John. Passed unanimously.

Brad presented the Program Director's report. Updated the commission on the upcoming "face lift" of the channel. Reported that the first live program (graduation) was a success. YouTube participation is excellent and increasing each month.

Brad also pointed out that a part time employee might not be implemented until fall. Josh E. is still interested in being trained.

Finally, Brad suggested looking into and proposing new microphones in both the Cold Spring and Richmond council chambers to improve audio quality and simplify set up. Brad will put together a proposal for each city and pursue purchasing new microphones. He was instructed to ask each City Administrators if they would pay for their respective microphones.

OLD BUSINESS:

An employee evaluation for the program director was discussed. Brian and Shannon will form a sub committee and hopefully implement the review between now and the next quarterly meeting.

All committee members will review the changes in the by laws and between now and the next quarterly meeting the bylaws will be presented to each community for discussion. A motion to review and approved the new bylaws at the October meeting was proposed by Shannon and seconded by Cyril. Passed unanimously.

Brian provided an update on the fiber, which is in the ground. Hoping to test the system in the next few months.

The next regular commission meeting proposed for October 24, 2018 at 5 p.m.

Roger motioned, seconded by John to adjourn at 5:30 p.m.

JOINT AND COOPERATIVE AGREEMENT

I. PARTIES

The ~~p~~Parties to this agreement are governmental units of the State of Minnesota. This agreement is made pursuant to Minnesota Statutes Sections 471.59 and 238.08, ~~s~~Subd. 5, as amended.

II. GENERAL PURPOSE

The general purpose of this agreement is to establish an organization to franchise the operation of and to monitor the activities of Cable Communications, and in particular, the Cable Communication System (System) serving the ~~p~~Parties; to provide coordination of administration and enforcement of the franchise; and to conduct such other activities authorized herein as may be necessary to insure equitable and reasonable rates and service levels for the citizens of the ~~p~~Parties of the organization.

III. NAME

The name of the organization is Tri-City Cable TV Commission (~~TCCC~~).

IV. DEFINITION OF TERMS

Section 1. For the purpose of this agreement, the terms defined in this Article shall have the meanings given them.

Section 2. "Commission" means the organization created pursuant to this agreement. The Commission consists of its Board of Directors.

Section 3. "Council" means the governing body of a ~~p~~Party.

Section 4. "Grantee" means the person to whom a system franchise has been granted by the Commission.

Section 5. "Party" means a municipality or township which enters into this agreement.

V. PARTIES

Section 1. The municipalities eligible to become the original ~~p~~Parties of this

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agreement are Cold Spring, Rockville and Richmond, Minnesota. Townships eligible to become the original ~~p~~Parties to this agreement include are Cold Spring, Wakefield and Rockville Townships.

Section 2. Any municipality or township desiring to become a ~~p~~Party shall execute ~~a copy of~~ this agreement and conform to all requirements herein,

Section 3. Municipalities or townships, other than original ~~p~~Parties, may become a ~~p~~Party pursuant to the terms of this agreement if they are admitted by an affirmative vote of an absolute majority of the directors of the Commission. The Commission may, by resolution, impose conditions upon the admission of additional ~~p~~Parties.

VI. BOARD OF DIRECTORS

Section 1. The governing body of the Commission shall be its Board of Directors. Each ~~p~~Party shall be entitled to two (2) directors. Each director shall have one vote. The Council of each ~~p~~Party shall appoint its two (2) directors, ~~at least one of whom shall be a member of that Council and the other a qualified voter residing within that municipality or township.~~ Directors shall be compensated at a rate determined at the first regular meeting of the Commission each year, ~~serve without compensation from the Commission, but this shall not prevent a party from providing compensation for its directors if such compensation is authorized by the party and by law.~~

Section 2. Each director shall serve until that director's successor is appointed and assumes his or her responsibilities. Directors shall serve at the pleasure of the Council appointing them. When a Council appoints a director, it shall give notice of such appointment to the Commission. Such notice shall include the name, mailing address, e-mail address, and phone number of the person so appointed. The names, addresses, and e-mail addresses shown on such notices may be used as the official names, addresses, and e-mail addresses for the purpose of giving notices of any meetings of the Commission.

Section 3. A vacancy on the Board shall be filled by the Council of the ~~p~~Party whose position on the Board is vacant.

Section 4. There shall be no voting by proxy, but all votes must be cast by the director at a Board meeting.

Section 5. A majority of the directors shall constitute a quorum, but a smaller number may adjourn from time to time.

Section 6. A director shall not be eligible to vote on behalf of his or her municipality or township during the time that it is in default on any contribution or payment to the Commission. During the existence of such default, the vote or votes of such pParty shall not be counted for the purposes of this agreement.

VII. EFFECTIVE DATE; MEETINGS; ELECTION OF OFFICERS

Section 1. A pParty entering into this agreement shall do so by the duly authorized execution of a copy of this agreement by its proper officers. Thereupon, the clerk or other appropriate officer of the pParty shall file a duly executed copy of this agreement, together with a certified copy of the authorizing resolution, with the Commission. The resolution authorizing execution of this agreement shall also state the names, mailing addresses, and e-mail addresses, and phone numbers of the first two (2) directors from that pParty.

Section 2. The agreement shall become effective when it has been authorized by all of the original eligible municipalities and townships and when the appropriate documents have been filed as provided herein.

Section 3. Within thirty (30) days after the effective date of this agreement, there shall be the first meeting of the Commission.

Section 4. At the first meeting of the Board, and at the first a-regular meeting in each calendar year thereafter while the Commission is in existence, the Board shall elect officers from its directors.

Section 5. At the first meeting, or as soon thereafter as the Board may determine, the Board may adopt by-laws governing its procedures including, without limitation, the time, place, notice, and frequency of its regular meetings. Such by-laws may be amended from time to time.

Section 6. Special meetings of the Board may be called (a) by the Chairperson president or (b) by any two directors. Five (5) days written notice of special meetings shall be given to the directors. Such notice shall include the agenda for the special meeting. Only matters set forth in the agenda shall be considered at a special meeting.

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Section 7. Notice of regular meetings of the Board shall be given to the directors by the secretary at least seven (7) days in advance and the agenda for such meetings shall accompany the notice. However, business at regular meetings of the Board need not be limited to matters set forth in the agenda.

VIII. POWERS AND DUTIES OF THE COMMISSION

Section 1. The powers and duties of the Commission shall include the powers set forth in this article.

Section 2. The Commission may take action as it deems necessary and appropriate to accomplish the general purposes of the organization.

Section 3. The Commission may prepare, adopt, grant, administer, and enforce a cable communications franchise, and establish rates thereunder for the ~~p~~Parties.

Section 4. The Commission may consult with persons knowledgeable in cable communications and persons having a special interest therein, such as industry representatives, research organizations, educational institutions, other political subdivisions, municipal organizations, regulatory organizations, technical experts and any other persons who can provide pertinent information concerning cable communications franchising and regulation.

Section 5. The Commission shall continually review the operation and performance of the System and prepare annual reports as required by applicable provisions of law.

Section 6. The Commission may make such contracts and enter into such agreements as it deems necessary to make effective any power granted to it by this agreement or delegated to it by a ~~p~~Party. It may contract with any of the ~~p~~Parties or others to provide space, services or materials on its behalf. Any contracts let or purchases made shall conform to the requirements applicable to Minnesota statutory cities.

Section 7. The Commission may provide for the prosecution, defense, or other participation in actions or proceedings at law in which it may have an interest, and may employ counsel for that purpose. It may employ such other persons as it deems necessary to accomplish its powers and duties. Such employees may be on a full-time, part-time or consulting basis, as the Commission determines, and the Commission may make any required

employer contributions which local government units are authorized or required to make by law.

Section 8. The Commission may conduct such research and investigation and take such action as it deems necessary, including participation and appearance in proceedings of State and Federal regulatory, legislative or administrative bodies, on any matter related to or affecting cable communication's level of service, rate or franchises.

Section 9. The Commission may obtain from Grantee and from any other source, such information relating to rates, costs and service levels as any ~~p~~Party is entitled to obtain from Grantee or others.

Section 10. The Commission may enter into any contracts deemed necessary by it to carry out its powers and duties, subject to the provisions of this agreement.

Section 11. The Commission may accept ~~gifts~~donations, apply for and use grants, enter into agreements required in connection therewith and hold, use and dispose of money or property received as a ~~gift~~donation or grant in accordance with the terms thereof.

Section 12. The Commission shall make an annual financial accounting and report in writing to the ~~p~~Parties. ~~It~~ shall establish the annual budget for the Commission as provided in this agreement.

Section 13. The Commission may delegate authority to the officers between Board meetings. Such delegation of authority shall be by resolution of the Board and may be conditioned in such manner as the Board determines.

Section 14. The Commission may investigate the operation of cable communication Systems in other cities.

Section 15. The Commission may exercise any other power necessary and incidental to the implementation of its powers and duties.

IX. OFFICERS

Section 1. The officers of the Commission shall consist of a ~~Chairperson~~president, a ~~Vice-Chairperson~~vice president, a ~~S~~ecretary and a ~~T~~reasurer who shall all be elected at the ~~first~~ regular ~~annual~~ meeting of the Board held each calendar year. New officers shall take

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office at the adjournment of the ~~first regular annual~~ meeting of the Board at which they are elected.

Section 2. A vacancy shall immediately occur in the office of any officer upon that person's resignation, death or upon ceasing to be a director. When a vacancy occurs in any office, the Board shall fill the position.

Section 3. The ~~Chairperson~~president shall preside at all meetings of the Board. The ~~Vice-Chairperson~~vice-president shall act as ~~Chairperson~~president in the absence of the ~~Chairperson~~president.

Section 4. The ~~S~~ecretary shall be responsible for keeping a record of all of the proceedings of the Board, for the keeping of the records of the organization and for such other matters as shall be delegated to him ~~or her~~ by the Board. Any persons may be engaged to perform such services under his ~~or her~~ supervision and direction, when authorized by the Board.

Section 5. The ~~T~~reasurer shall be responsible for custody of all funds, for the keeping of all financial records of the organization and for such other matters as shall be delegated to him or her by the Board. Any persons may be engaged to perform such services under his or her supervision and direction, when authorized by the Board.

Section 6. The Board may appoint such other officers as it deems necessary. All such officers shall be appointed from the membership of the Board.

Section 7. The Board may appoint such commissions and groups as it deems necessary or desirable to accomplish its purposes.

X. FINANCIAL MATTERS

Section 1. The fiscal year of the Commission shall be the calendar year.

Section 2. Commission funds may be expended by the Board in accordance with the procedures established by law for the expenditure of funds by Minnesota statutory cities. Orders, checks and drafts shall be signed by the ~~T~~reasurer and one other officer. Other legal instruments shall be executed with authority of the Commission, by the ~~Chairperson~~president and ~~S~~ecretary. Contracts shall be let and purchases made in accordance with the procedures established by law for Minnesota statutory cities.

Section 3. The ~~p~~Parties ~~shall may~~ collect all franchise fees or direct that the franchise fees be paid directly to the Commission. ~~If the Parties collect the franchise fees, they~~ ~~The parties~~ shall pay said franchise fees to the Commission, ~~from franchise fee revenues or any other source all costs incurred in the administration and enforcement of any franchise granted pursuant to this agreement.~~

Section 4. In 1984, each of the ~~p~~Parties shall pay to the Commission its proportionate share of the sum needed by the Commission to pay all legal and consultant fees and expenses and other expenses incurred by the Commission developing the System franchise serving the ~~p~~Parties. The Commission shall set forth the respective municipality and township contributions for support of the Commission. Contributions for subsequent years, if any, shall be established as hereinafter provided.

Section 5. A proposed budget shall be ~~approved~~formulated by the Board at the first regular meeting in January and submitted to the parties on or before August 1 ~~of each calendar year, beginning in 1984. Such budget shall be deemed approved by a party unless, prior to October 1 of the year involved, the party gives notice in writing to the Board that it is withdrawing from the Commission. Final action adopting a budget for the ensuing calendar year shall be taken by the Board on or before October 15 of each year. The total contributions from parties provided for in the final budget shall be divided equally among the parties to arrive at the required contribution of each party. A party's contributions shall be made pursuant to the timetable included in the budget.~~

Section 6. Upon dissolution of the Commission, any funds remaining shall be returned to the ~~p~~Parties in proportion to their contributions to the Commission.

Section 7. Any ~~p~~Party may inspect and copy the Commission books and records at any and all reasonable times. All books and records shall be kept in accordance with normal and accepted accounting procedures and principles used by Minnesota statutory cities.

XI. DURATION

Section 1. The Commission shall continue for an indefinite term. The Commission may be terminated by unanimous agreement of the ~~p~~Parties at any time.

Section 2. Withdrawal of a ~~p~~Party at the end of any calendar year may be accomplished

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by that pParty's filing a written notice thereof with the secretary by October 1 of that year. A notice of withdrawal may be rescinded at any time by a pParty. Withdrawal shall not act to discharge any liability incurred or chargeable to any pParty before the end of the year of withdrawal. Such liability shall continue until discharged by law or agreement.

Section 3. In the event of dissolution, the Commission shall determine the measures necessary to effect the dissolution and shall provide for the taking of such measures as promptly as circumstances permit, subject to the provisions of this agreement. Upon dissolution, all remaining assets of the Commission, after payment of obligations, shall be distributed among the then existing pParties in proportion to their contributions and in accordance with procedures established by the Commission. The Commission shall continue to exist after dissolution for such period, no longer than six (6) months, as is necessary to wind up its affairs, but for no other purpose.

IN WITNESS WHEREOF, the undersigned pParties have caused this agreement to be signed on ~~its~~their behalf this ~~10th day of January, 1984~~ _____ day of _____, 2018.

CITY OF COLD SPRING

CITY OF RICHMOND

Mayor

Mayor

City ~~Clerk/Treasurer~~Administrator

City Administrator

CITY OF ROCKVILLE

WAKEFIELD TOWNSHIP

Mayor

Township Chair

City Administrator

Township Clerk