

CITY OF ROCKVILLE

P.O. Box 93

229 Broadway Street East

Rockville, MN 56369

For Your Information – FYI

Council Action Needed – CA

AGENDA
WEDNESDAY, JUNE 12, 2019
ROCKVILLE CITY HALL
6:00 P.M.

1. **Call to Order** Roll Call - JT.BH.BB.DW.DS.
2. **Pledge of Allegiance**
3. **Roll Call** – (silence electronic devices)
4. **Additions/Approval of Agenda** CA 1
5. **Public Comment (3) Minute Limit** (no sharing/allotting of minutes, statements only, no dialog)
6. **Resolution 2019-23 Acceptance of May 2019 Donation** CA 2
7. **Approval of May 2019 Bills Paid** (Note any conflict of interest bills) CA 3
8. **Consent Agenda** (approved with one motion) CA 25
 - a) Approval of Rockville City Council Minutes of May 8 and 22, 2019
 - b) Acknowledge May 2019 Sheriff's Report
 - c) Acknowledge May 2019 Building Permits
 - d) Approval of Grand Lake Fire Works July 4, 2019
 - e) Resolution 2019-24 Approval of LG 220 Lawful Gambling Exempt Permit
9. **2018 Audit Report – BerganKDV, Steve Wischmann** CA 41
 - a) Resolution 2019-25 Acceptance of the Year End 2018 Audit Report
10. **BerganKDV - IT Security – Steve Wischmann** 148
 - a) Security Assessment Quote
11. **Department Reports**
 - a) Emergency Management
 - 1) New Siren
 - b) Planning Commission
 - 1) Resolution 2019-26 Approval of Loxtercamp: Side Yard Variance Application CA 159
 - 2) Resolution 2019-27 Approval of Dolores M. Hansen Estate Qualified Minor Subdivision CA 178
 - 3) Review Gross/Berdan Qualified Minor Subdivision/Rezone Concept Plan CA 185
 - c) City Engineer
 - 1) Stickney Hill
 - 2) 2019 Street Project
 - d) Public Works
 - 1) Written Report FYI 190
 - 2) Gravel Road Quote CA 191
12. **Council Action**
 - a) Appropriations, Allocations, and Transfers
 - b) Fuel Barrels (Fire and PW Department) 193
 - c) Ordinance Amendments – Set Date, Public Hearing for Wake Ordinance and Garbage Collection CA
13. **Mayor / Council Reports** FYI
 - a) RTCB
14. **Future Agenda Items**
15. **Adjourn**

**City of Rockville, Minnesota
Resolution 2019-23**

Accepting of Donations / Contributions for May 2019

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; Minnesota State Statute 465.03 requires that governing bodies must formally accept donations and contributions and that every such acceptance shall be by resolution of the governing body adopted by a two-thirds majority of its members, expressing such terms in full; and

WHEREAS; The City seeks to properly accept and record donations and contributions in accordance with all state statutes and state auditor requirements;

THEREFORE; The Rockville City Council formally accepts the following donations / contributions given to the City during the month of May 2019 and agrees to their associated stipulations:

- | | | |
|----|--|---------|
| 1. | Stoney's Bar | \$40.00 |
| | <i>Rockville Community Park – Over 35 League</i> | |

Adoption by the City Council of the City of Rockville on this 12th Day of June, 2019.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

CITY OF ROCKVILLE

***Check Detail Register©**

MAY 2019

		Check Amt	Invoice	Comment
10600 COMBINED CITY ACCT				
Paid Chk#	001362E	5/9/2019	PERA	
G 101-21704	PERA		\$1,594.23	RETIRE CONTR-
Total PERA			\$1,594.23	
PAID CHK# 001363E 5/9/2019 MN REVENUE				
G 101-21702	State Withholding		\$628.73	STATE TAX W/H-
Total MN REVENUE			\$628.73	
PAID CHK# 001364E 5/9/2019 EFTPS-ELECTRONIC FED TAX PMT				
G 101-21701	Federal Withholding		\$1,298.58	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,827.02	FICA/MEDICARE -
Total EFTPS-ELECTRONIC FED TAX PMT			\$3,125.60	
PAID CHK# 001365E 5/21/2019 NEOPOST, INC				
E 101-41000-322	Postage		\$26.00	POSTAGE-GEN GOVT
E 101-41800-322	Postage		\$5.00	POSTAGE ADMIN
E 101-42200-322	Postage		\$25.00	POSTAGE-FD
E 101-43100-322	Postage		\$30.00	POSTAGE STREET
E 101-45122-322	Postage		\$8.00	POSTAGE PARK
E 101-46300-322	Postage		\$40.00	POSTAGE-ZONING
E 601-49440-322	Postage		\$100.00	POSTAGE-WTR DEPT
E 602-49490-322	Postage		\$166.00	POSTAGE-SWR DEPT
Total NEOPOST, INC			\$400.00	
PAID CHK# 001366E 5/21/2019 CITY OF ROCKVILLE				
E 101-43100-210	Operating Expenses		\$57.35	WATER/SEWER MTSHP
E 101-45122-210	Operating Expenses		\$88.11	WATER/SEWER SOFTBALL PARK
E 101-41110-210	Operating Expenses		\$5.00	WATER/SEWER CH
E 101-41800-210	Operating Expenses		\$20.00	WATER/SEWER CH
E 101-46300-210	Operating Expenses		\$5.00	WATER/SEWER CH
E 101-43100-210	Operating Expenses		\$5.00	WATER/SEWER CH
E 101-41000-210	Operating Expenses		\$37.66	WATER/SEWER CH
Total CITY OF ROCKVILLE			\$218.12	
PAID CHK# 001367E 5/21/2019 PAYMENT SERVICE NETWORK				
E 101-46300-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 601-49440-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 602-49490-210	Operating Expenses		\$1.24	Monthly Credit Card fee
E 101-41000-210	Operating Expenses		\$1.23	Monthly Credit Card fee
Total PAYMENT SERVICE NETWORK			\$4.95	
PAID CHK# 001368E 5/22/2019 PERA				
G 101-21704	PERA		\$1,594.23	RETIRE CONTR-
Total PERA			\$1,594.23	
PAID CHK# 001369E 5/22/2019 MN REVENUE				
G 101-21702	State Withholding		\$646.18	STATE TAX W/H-
Total MN REVENUE			\$646.18	
PAID CHK# 001370E 5/22/2019 EFTPS-ELECTRONIC FED TAX PMT				
G 101-21701	Federal Withholding		\$1,327.38	FEDERAL W/H -
G 101-21703	FICA/Medicare Withholding		\$1,876.94	FICA/MEDICARE -

CITY OF ROCKVILLE

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MAY 2019

			Check Amt	Invoice	Comment
Total EFTPS-ELECTRONIC FED TAX PMT			\$3,204.32		
Paid Chk#	019064	5/8/2019	ADVANCE AUTO PARTS		
E 602-49490-289	Grinderstation Repairs/Parts		\$29.95		Parts used to unclog a sewer line
E 101-43100-220	Repair/Operating Expense		\$119.98		Motor Oil For Skidloader & Unit 6
Total ADVANCE AUTO PARTS			\$149.93		
Paid Chk#	019065	5/8/2019	AMERIPRIDE SERVICES, INC		
E 101-41000-209	Cleaning Supplies		\$17.15	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 101-41110-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 101-42200-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 101-43100-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 101-46300-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 601-49440-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
E 602-49490-209	Cleaning Supplies		\$7.00	2201176182	RENTAL OF RUGS/MOPS-CITY HALL
Total AMERIPRIDE SERVICES, INC			\$59.15		
Paid Chk#	019066	5/8/2019	ASTECH CORP INC		
E 101-43100-316	Street Sweeping		\$1,657.50	19-063	2019 Sweep Streets
Total ASTECH CORP INC			\$1,657.50		
Paid Chk#	019067	5/8/2019	AT & T MOBILITY		
E 101-42200-321	Telephone		\$76.46	5032019	FirstNet Fire Dept wireless
Total AT & T MOBILITY			\$76.46		
Paid Chk#	019068	5/8/2019	BATTERIES PLUS		
E 101-41000-220	Repair/Operating Expense		\$15.09		City Hall batteries for smoke detector, security light
E 101-41800-210	Operating Expenses		\$15.10		City Hall batteries for smoke detector, security light
E 101-41110-210	Operating Expenses		\$15.10		City Hall batteries for smoke detector, security light
E 101-46300-210	Operating Expenses		\$15.10		City Hall batteries for smoke detector, security light
E 101-42200-220	Repair/Operating Expense		\$15.10		City Hall batteries for smoke detector, security light
E 601-49440-220	Repair/Operating Expense		\$15.10		City Hall batteries for smoke detector, security light
E 602-49490-220	Repair/Operating Expense		\$15.10		City Hall batteries for smoke detector, security light
E 101-43100-220	Repair/Operating Expense		\$15.10		City Hall batteries for smoke detector, security light
Total BATTERIES PLUS			\$120.79		
Paid Chk#	019069	5/8/2019	BLUE CROSS BLUE SHIELD OF MN		
G 101-21705	Health Insurance		\$241.16	66565	EMPLOYEE PORTION HEALTH INS.
G 101-21706	City Portion Health Ins		\$964.70	66565	EMPLOYER PD HEALTH INS.
Total BLUE CROSS BLUE SHIELD OF MN			\$1,205.86		
Paid Chk#	019070	5/8/2019	BOUND TREE MEDICAL, LLC		
E 101-42200-219	Fire Rescue Supplies		\$55.25	83186995	Medical Supplies
Total BOUND TREE MEDICAL, LLC			\$55.25		
Paid Chk#	019071	5/8/2019	BOYER TRUCKS		
E 101-43100-220	Repair/Operating Expense		\$10.00	3262469	Strobe Light Repair
Total BOYER TRUCKS			\$10.00		
Paid Chk#	019072	5/8/2019	CENTRAL MCGOWAN, INC		
E 101-42200-219	Fire Rescue Supplies		\$42.00	49763	MEDICAL OXYGEN/RENT-FIRE DEPT
Total CENTRAL MCGOWAN, INC			\$42.00		
Paid Chk#	019073	5/8/2019	COMMUNITY TECHNOLOGY CENTER		

CITY OF ROCKVILLE

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MAY 2019

			Check Amt	Invoice	Comment
E 101-42200-309	Computer Svcs, Software & Sply		\$1,346.64	2019-0211	Fire Dept - issue with network, Monitor, cable, ups tripp lite, Used HP desktop, Netgear, Dual band,
E 101-41000-309	Computer Svcs, Software & Sply		\$25.00	2019-0212	3 UPS Tripp Lite for City Hall computers
E 101-41110-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
E 101-41800-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
E 101-43100-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
E 101-46300-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
E 601-49440-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
E 602-49490-309	Computer Svcs, Software & Sply		\$22.50	2019-0212	3 UPS Tripp Lite for City Hall computers
Total COMMUNITY TECHNOLOGY CENTER			\$1,506.64		
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Paid Chk# 019074	5/8/2019	D & J AUTO REPAIR INC			
E 101-42200-220	Repair/Operating Expense		\$719.40	33187	Repair 1994 GMC Suburban thermosta, valve core, service valve, engine oil, bulb lighting, antifreeze
Total D & J AUTO REPAIR INC			\$719.40		
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Paid Chk# 019075	5/8/2019	FARM-RITE EQUIPMENT, INC			
E 101-43100-220	Repair/Operating Expense		\$301.95	38105	Service Unit 6 Skid Loader maintenance kit
Total FARM-RITE EQUIPMENT, INC			\$301.95		
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Paid Chk# 019076	5/8/2019	FREIGHTLINER OF ST CLOUD			
E 101-43100-220	Repair/Operating Expense		\$562.28	910087	Unit 168 Coolant lines
Total FREIGHTLINER OF ST CLOUD			\$562.28		
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Paid Chk# 019077	5/8/2019	GOPHER STATE ONE-CALL			
E 602-49490-291	Locates		\$20.93	9040701	LOCATE TICKETS-SWR DEPT
E 601-49440-291	Locates		\$20.92	9040701	LOCATE TICKETS-WTR DEPT
Total GOPHER STATE ONE-CALL			\$41.85		
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Paid Chk# 019078	5/8/2019	GRANITE ELECTRONICS,INC			
E 101-42200-214	Radio/Pager Repair		\$187.59	154001371-1	Pager Repair Serial # 136WGA2635
Total GRANITE ELECTRONICS,INC			\$187.59		
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Paid Chk# 019079	5/8/2019	HAWKINS WTR TREATMENT GRP INC			
E 601-49440-217	PL LK Chemicals/Chem Products		\$10.00		Chlorine Cylinder
E 601-49440-216	Chemicals/Chem Products		\$10.00		Chlorine Cylinder
E 601-49440-216	Chemicals/Chem Products		\$617.16		150# Cylinder Chlorine
Total HAWKINS WTR TREATMENT GRP INC			\$637.16		
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Paid Chk# 019080	5/8/2019	HERBERG CONSTRUCTION			
E 101-43100-327	Blading Roads		\$663.00	138	Rausch, 230th, 73rd, 227, Halfman, 131st, 123rd, Spoden, Agare, Mitchel
Total HERBERG CONSTRUCTION			\$663.00		
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Paid Chk# 019081	5/8/2019	INSPECTRON INC.			
E 101-46300-305	Building Inspection Fees		\$1,918.47		Building Inspection & review
Total INSPECTRON INC.			\$1,918.47		
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Paid Chk# 019082	5/8/2019	JOVANOVICH KADLEC & ATHMANN			
E 101-41000-304	Legal Fees		\$87.50	16859	Resale of Property
E 101-46300-304	Legal Fees		\$892.50	16859	Review Zoning Ordinance Amendments
E 101-41110-304	Legal Fees		\$525.00	16859	Review LMC/IPAD, Special Meeting notice, Attend Council Training, Mileage
E 101-41110-304	Legal Fees		\$350.00	16859	Prepare & attend Regular City Council Meeting

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MAY 2019

			Check Amt	Invoice	Comment
E 602-49490-304	Legal Fees		\$192.50	16859	Review Tower Lease Amendment At & T tower lease term and Revised tower lease amendments
Total JOVANOVIK KADLEC & ATHMANN			<u>\$2,047.50</u>		
Paid Chk#	019083	5/8/2019	KIESS BROS		
E 101-43100-212	Gas & Oil		\$1,085.44		Fuel Streets
E 101-45122-212	Gas & Oil		\$88.28		Fuel Parks
E 601-49440-212	Gas & Oil		\$88.28		Fuel Water
E 602-49490-212	Gas & Oil		\$88.28		Fuel Sewer
E 101-42200-212	Gas & Oil		\$54.70		Fuel Fire Dept
Total KIESS BROS			<u>\$1,404.98</u>		
Paid Chk#	019084	5/8/2019	KRAEMER TRUCKING & EXCAV, INC		
E 101-43100-338	Crushing/Gravel Purchase		\$73.13		Black Dirt Fowler Rd
E 101-43100-338	Crushing/Gravel Purchase		\$175.95		Crushed Granite Pleasant Rd
Total KRAEMER TRUCKING & EXCAV, INC			<u>\$249.08</u>		
Paid Chk#	019085	5/8/2019	KRAMER ELECTRIC OF WATKINS		
E 101-42200-220	Repair/Operating Expense		\$1,134.14	17604	Install 3 Cord drops (Grass Rig, Watercraft, Wash Bay)
Total KRAMER ELECTRIC OF WATKINS			<u>\$1,134.14</u>		
Paid Chk#	019086	5/8/2019	LYNN PLUMSKI		
E 101-41000-106	Cleaning Person		\$18.59		CITY HALL
E 101-41110-106	Cleaning Person		\$15.63		CITY HALL
E 101-41800-106	Cleaning Person		\$15.63		CITY HALL
E 101-42200-106	Cleaning Person		\$146.88		CITY HALL & FIRE HALL
E 101-43100-106	Cleaning Person		\$15.63		CITY HALL
E 101-46300-106	Cleaning Person		\$15.63		CITY HALL
E 601-49440-106	Cleaning Person		\$15.63		CITY HALL
E 602-49490-106	Cleaning Person		\$12.63		CITY HALL
Total LYNN PLUMSKI			<u>\$256.25</u>		
Paid Chk#	019087	5/8/2019	MENARDS		
E 101-45122-220	Repair/Operating Expense		\$20.98		42 gal Tough Contract, 55 gal Ironhold Contract
E 602-49490-220	Repair/Operating Expense		\$139.00		8 gal Air Compressor
Total MENARDS			<u>\$159.98</u>		
Paid Chk#	019088	5/8/2019	MIDCO		
E 101-42200-323	Internet/E-mail/Web Site		\$75.00		FIRE HALL
E 101-46300-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-43100-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 602-49490-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 601-49440-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41000-323	Internet/E-mail/Web Site		\$9.48		CITY HALL
E 101-41110-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-41800-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-45122-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
E 101-42500-323	Internet/E-mail/Web Site		\$9.44		CITY HALL
Total MIDCO			<u>\$160.00</u>		
Paid Chk#	019089	5/8/2019	MIKE SCHLANGEN CONSTRUCTION		
E 101-41000-220	Repair/Operating Expense		\$62.00	1384	City Hall Roof Flashing Repair
E 101-41110-210	Operating Expenses		\$61.00	1384	City Hall Roof Flashing Repair

CITY OF ROCKVILLE

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MAY 2019

			Check Amt	Invoice	Comment
E 101-42200-220	Repair/Operating Expense		\$61.00	1384	City Hall Roof Flashing Repair
E 101-43100-220	Repair/Operating Expense		\$61.00	1384	City Hall Roof Flashing Repair
E 601-49440-220	Repair/Operating Expense		\$61.00	1384	City Hall Roof Flashing Repair
E 602-49490-220	Repair/Operating Expense		\$61.00	1384	City Hall Roof Flashing Repair
E 101-46300-210	Operating Expenses		\$61.00	1384	City Hall Roof Flashing Repair
E 101-42500-220	Repair/Operating Expense		\$61.00	1384	City Hall Roof Flashing Repair
E 101-41800-210	Operating Expenses		\$61.00	1384	City Hall Roof Flashing Repair
Total MIKE SCHLANGEN CONSTRUCTION			\$550.00		
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Paid Chk#	019090	5/8/2019	POWERHOUSE OUTDOOR EQUIP, INC		
E 101-45122-220	Repair/Operating Expense		\$58.09	505853	Filters & Oil Zero Turn Toro
total POWERHOUSE OUTDOOR EQUIP, INC			\$58.09		
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Paid Chk#	019091	5/8/2019	QUALITY LUBE TIRE AND AUTO		
E 101-42200-220	Repair/Operating Expense		\$40.00		Unit 1 Head Gasket is out
E 101-42200-220	Repair/Operating Expense		(\$40.00)		Unit 1 Head Gasket is out
Total QUALITY LUBE TIRE AND AUTO			\$0.00		
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Paid Chk#	019092	5/8/2019	RIVER POWER & EQUIPMENT INC		
E 101-45122-220	Repair/Operating Expense		\$454.00	27901	Blades For Berdi Mower
Total RIVER POWER & EQUIPMENT INC			\$454.00		
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Paid Chk#	019093	5/8/2019	STEARNS COLA		
E 221-41000-332	Training		\$60.00		2019 SCCOLA Membership for Stearns County Lake Associations (LID)
Total STEARNS COLA			\$60.00		
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Paid Chk#	019094	5/8/2019	SPEEDWAY OF COLD SPRING		
E 101-42200-212	Gas & Oil		\$88.00		Fuel Fire Dept
Total SPEEDWAY OF COLD SPRING			\$88.00		
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Paid Chk#	019095	5/8/2019	SUPERIOR VENT & AIR DUCT CLEAN		
E 101-41000-220	Repair/Operating Expense		\$148.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-41110-210	Operating Expenses		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-46300-210	Operating Expenses		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-42200-220	Repair/Operating Expense		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-41800-210	Operating Expenses		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-43100-220	Repair/Operating Expense		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 101-42500-220	Repair/Operating Expense		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 601-49440-220	Repair/Operating Expense		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
E 602-49490-220	Repair/Operating Expense		\$144.00		City Hall Cleans 3 separate ventilation systems, furnace, AC Coils
Total SUPERIOR VENT & AIR DUCT CLEAN			\$1,300.00		
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Paid Chk#	019096	5/8/2019	VAN IWAARDEN ASSOCIATES		
E 101-42200-301	Auditing and Acct g Services		\$2,000.00		Completion 2019 GASB 67/68 actuarial report

CITY OF ROCKVILLE

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MAY 2019

			Check Amt	Invoice	Comment
Total VAN IWAARDEN ASSOCIATES			\$2,000.00		
Paid Chk#	019097	5/8/2019	WEST CENTRAL SANITATION, INC		
E 101-42200-384	Refuse/Garbage Disposal		\$24.72		GARBAGE-FIRE HALL
E 101-45122-384	Refuse/Garbage Disposal		\$13.18		GARBAGE-PLEASANT LK
E 101-41000-384	Refuse/Garbage Disposal		\$23.00		GARBAGE-CITY HALL
E 101-43100-384	Refuse/Garbage Disposal		\$84.47		GARBAGE-PUB WKS DPT
Total WEST CENTRAL SANITATION, INC			\$145.37		
Paid Chk#	019098	5/8/2019	XCEL ENERGY		
E 101-45122-381	Electric Utilities		\$33.11		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity		\$711.20		STREETLGHTS
E 601-49440-381	Electric Utilities		\$35.17		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$35.17		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities		\$35.16		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities		\$310.06		398 BROADWAY ST
E 601-49440-381	Electric Utilities		\$366.22		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities		\$84.17		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities		\$44.50		229 BROADWAY
E 101-41800-381	Electric Utilities		\$44.50		229 BROADWAY
E 101-43100-381	Electric Utilities		\$44.50		229 BROADWAY
E 101-46300-381	Electric Utilities		\$44.48		229 BROADWAY
E 601-49440-381	Electric Utilities		\$44.48		229 BROADWAY
E 602-49490-381	Electric Utilities		\$44.48		229 BROADWAY
E 101-41110-381	Electric Utilities		\$44.48		229 BROADWAY
E 101-42200-381	Electric Utilities		\$363.38		24001 FIRE HALL DR
Total XCEL ENERGY			\$2,285.06		
Paid Chk#	019099	5/15/2019	ANDERSON, LORI		
E 101-45122-439	Special Events		\$96.21		Easter Egg Hunt
Total ANDERSON, LORI			\$96.21		
Paid Chk#	019100	5/15/2019	AT & T MOBILITY		
E 101-43100-321	Telephone		\$84.53		WIRELESS PHONE
E 601-49440-321	Telephone		\$30.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$30.00		WIRELESS PHONE
E 101-45122-321	Telephone		\$15.00		WIRELESS PHONE
E 602-49490-321	Telephone		\$31.40		GRINDERSTATION PHONE
Total AT & T MOBILITY			\$190.93		
Paid Chk#	019101	5/15/2019	AUSTIN INCORPORATED		
E 602-49490-299	Septic Hauling		\$135.00	4716	10888 Grand Lake Rd -Pumped out grinderstation
Total AUSTIN INCORPORATED			\$135.00		
Paid Chk#	019102	5/15/2019	BERGANKDV		
E 101-41000-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-42200-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-43100-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-46300-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 601-49440-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 602-49490-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-41800-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-42500-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT

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E 101-45122-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
E 101-41110-301	Auditing and Acct g Services		\$1,350.00		AUDIT SRVC-FINANCIAL STATEMENT
Total BERGANKDV			\$13,500.00		
<hr/>					
Paid Chk# 019103	5/15/2019	COLD SPRING RECORD INC			
E 101-46300-340	Advertising/Printing/Publishin		\$89.25		Published Rezone Lutgen, Zapp Wireless Comm. Tower, Proposed Ordinance Amendments
E 101-41000-340	Advertising/Printing/Publishin		\$48.45		Published 4/23 & 4/30 Request for Realtor Service
Total COLD SPRING RECORD INC			\$137.70		
<hr/>					
Paid Chk# 019104	5/15/2019	CORE & MAIN LP			
E 602-49490-220	Repair/Operating Expense		\$96.77	512019	Grinderstation repair Coupling
E 602-49490-220	Repair/Operating Expense		\$94.13	512371	Grinderstation repair Wrench adapter
Total CORE & MAIN LP			\$190.90		
<hr/>					
Paid Chk# 019105	5/15/2019	D & J AUTO REPAIR INC			
E 101-42200-220	Repair/Operating Expense		\$479.77		Repair Fire Dept 2009 Ford Truck oil, Air conditioning system, bulb, recharge AC
Total D & J AUTO REPAIR INC			\$479.77		
<hr/>					
Paid Chk# 019106	5/15/2019	HERBERG CONSTRUCTION			
E 101-43100-327	Blading Roads		\$663.00	138	230, Halfman, 123rd, Spoden, Agate, Mitchell, Rausch, 73rd & 227th
Total HERBERG CONSTRUCTION			\$663.00		
<hr/>					
Paid Chk# 019107	5/15/2019	MN BUREAU OF CRIMINAL APPREHEN			
E 101-42200-292	Health Srvc/Pre Employment		\$15.00		Background Check New Fire Dept Employee
Total MN BUREAU OF CRIMINAL APPREHEN			\$15.00		
<hr/>					
Paid Chk# 019108	5/15/2019	M-R SIGN CO INC			
E 101-43100-211	Signs		\$26.92		911 Blue Signs -25470 Pleasant Rd (Property Owner Reimburse)
Total M-R SIGN CO INC			\$26.92		
<hr/>					
Paid Chk# 019109	5/15/2019	NELSON SANITATION & RENTAL			
E 101-45122-410	Rentals-Toilet,Compr,PO Box		\$92.52	43863	LIONS PARK 4/9-5/6/19
Total NELSON SANITATION & RENTAL			\$92.52		
<hr/>					
Paid Chk# 019110	5/15/2019	ROTO-ROOTER SWR-DRAIN SRVC,INC			
E 602-49490-289	Grinderstation Repairs/Parts		\$425.00	5878865	10888 Grand Lk Rd Hydro Jetting Grinderstation line
Total ROTO-ROOTER SWR-DRAIN SRVC,INC			\$425.00		
<hr/>					
Paid Chk# 019111	5/15/2019	STEARNS CO AUDITOR-TREASURER			
E 101-41000-311	Assessor		\$15,686.50		Assessing Fee
Total STEARNS CO AUDITOR-TREASURER			\$15,686.50		
<hr/>					
Paid Chk# 019112	5/15/2019	STEARNS CO RECORDER OFFICE			
E 101-46300-429	Recording of Legal Documents		\$46.00		Granting CUP Zapp Wireless Telecommunication Tower
Total STEARNS CO RECORDER OFFICE			\$46.00		
<hr/>					
Paid Chk# 019113	5/15/2019	STEARNS ELECTRIC ASOC INC			
E 601-49440-381	Electric Utilities		\$206.00		10052700 Walnut Cir Water Tow
E 101-43100-387	Street Lighting-Electricity		\$37.00		10232500 Co Rd140/H23 St Light
E 101-43100-387	Street Lighting-Electricity		\$36.00		10232600 Co Rd8/H23 St Lights

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E 602-49490-381	Electric Utilities	\$95.00		10405800 Co Rd 8 Lift Station
E 602-49490-381	Electric Utilities	\$200.00		10405900 Co Rd 6 Lift Station
E 602-49490-381	Electric Utilities	\$326.00		10406000 Prairie Dr Lift Stati
E 602-49490-381	Electric Utilities	\$76.00		10440600 Pleasant Lk Lift Stat
E 601-49440-382	PL LK Electric Utilities	\$129.00		10543000 79th Ave Pump House
E 101-43100-387	Street Lighting-Electricity	\$47.70		10453000 St Lights Prairie Dr
E 601-49440-382	PL LK Electric Utilities	\$352.00		10516700 Pleasant Rd Pump Hous
E 101-43100-387	Street Lighting-Electricity	\$71.00		10549600 St Lights Brentwood
E 101-43100-387	Street Lighting-Electricity	\$42.00		11633200 St Lights Co Rd6/Hw23
E 101-42500-381	Electric Utilities	\$29.00		5452511 Lake Rd Siren
E 101-43100-387	Street Lighting-Electricity	\$95.00		6400610 Co Side Addn St Lights
Total	STEARNS ELECTRIC ASOC INC	\$1,741.70		
<hr/>				
Paid Chk# 019114	5/15/2019	STENSETH, SCOTT		
E 101-45122-439	Special Events	\$275.26		Easter Egg Hunt
	Total	\$275.26		
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Paid Chk# 019115	5/15/2019	VISA		
E 101-42200-219	Fire Rescue Supplies	\$27.83		Batteries Fire Dept
E 101-42200-200	Office Supplies	\$65.42		Office Supplies note pads, clock, file folders,
E 101-42200-220	Repair/Operating Expense	\$189.95		EMT Airpack
E 101-43100-212	Gas & Oil	\$64.50		Gas unit 3
E 101-43100-322	Postage	\$10.50		Postage to send Light control for unit 10 for repair
E 101-43100-220	Repair/Operating Expense	\$231.44		Unit 168 & Unit 5 Tow chain & hook
E 101-42200-220	Repair/Operating Expense	\$33.98		Fire Dept toilet seat & aerator
E 101-41000-220	Repair/Operating Expense	\$6.45		Light bulbs for City Hall
E 101-43100-220	Repair/Operating Expense	\$6.45		Light bulbs for City Hall
E 101-46300-210	Operating Expenses	\$6.45		Light bulbs for City Hall
E 101-41110-210	Operating Expenses	\$6.45		Light bulbs for City Hall
E 101-41800-210	Operating Expenses	\$6.45		Light bulbs for City Hall
E 101-42200-220	Repair/Operating Expense	\$6.45		Light bulbs for City Hall
E 601-49440-220	Repair/Operating Expense	\$6.45		Light bulbs for City Hall
E 602-49490-220	Repair/Operating Expense	\$6.45		Light bulbs for City Hall
E 101-43100-220	Repair/Operating Expense	\$9.00		Public Works Cell phone case
E 101-41000-220	Repair/Operating Expense	\$9.00		Public Works Cell phone case
E 601-49440-220	Repair/Operating Expense	\$8.00		Public Works Cell phone case
E 602-49490-220	Repair/Operating Expense	\$8.00		Public Works Cell phone case
E 101-42200-220	Repair/Operating Expense	\$8.00		Public Works Cell phone case
E 101-41800-210	Operating Expenses	\$8.00		Public Works Cell phone case
E 601-49440-220	Repair/Operating Expense	\$69.76		Hach Fluoride, Gloves, 10 ml Hach samples,Mesh Vest Lime
E 101-43100-220	Repair/Operating Expense	\$69.76		Hach Fluoride, Gloves, 10 ml Hach samples,Mesh Vest Li
E 602-49490-220	Repair/Operating Expense	\$69.76		Hach Fluoride, Gloves, 10 ml Hach samples,Mesh Vest Li
E 101-45122-220	Repair/Operating Expense	\$25.69		Mesh Vest Lime
E 101-43100-220	Repair/Operating Expense	\$14.98		Business Cards
E 101-41000-200	Office Supplies	\$7.52		Self Stick notes, Coffee, Paper towels, bathroom towels
E 101-41800-200	Office Supplies	\$7.52		Self Stick notes, Coffee, Paper towels, bathroom towels
E 101-41110-200	Office Supplies	\$7.52		Self Stick notes, Coffee, Paper towels, bathroom towels
E 101-42200-200	Office Supplies	\$7.52		Self Stick notes, Coffee, Paper towels, bathroom towels
E 101-43100-200	Office Supplies	\$7.52		Self Stick notes, Coffee, Paper towels, bathroom towels
E 101-46300-200	Office Supplies	\$7.51		Self Stick notes, Coffee, Paper towels, bathroom towels
E 601-49440-200	Office Supplies	\$7.51		Self Stick notes, Coffee, Paper towels, bathroom towels
E 602-49490-200	Office Supplies	\$7.51		Self Stick notes, Coffee, Paper towels, bathroom towels

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Total VISA		\$1,035.30		
Paid Chk#	019116	5/22/2019	BOYER TRUCKS	
E 101-43100-220	Repair/Operating Expense	\$417.18	63460R	Repair of Strobe Unit 5
Total BOYER TRUCKS		\$417.18		
Paid Chk#	019117	5/22/2019	CENTER POINT ENERGY-MINNEGASCO	
E 601-49440-383	Gas Utilities	\$34.83		6109069-2 PMPHSE OTHMAR/MAPLE
E 101-43100-383	Gas Utilities	\$68.07		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities	\$68.07		6109272-2 209 BRDWY-PUB WKS
E 602-49490-383	Gas Utilities	\$68.07		6109272-2 209 BRDWY-PUB WKS
E 601-49440-383	Gas Utilities	\$25.44		6110833-8 PUMPHSE @ WAL CIR
E 101-41000-383	Gas Utilities	\$17.47		6394888-9 UTIL-229 CITY HALL
E 101-41800-383	Gas Utilities	\$17.47		6394888-9 UTIL-229 CITY HALL
E 101-43100-383	Gas Utilities	\$17.47		6394888-9 UTIL-229 CITY HALL
E 601-49440-383	Gas Utilities	\$17.47		6394888-9 UTIL-229 CITY HALL
E 602-49490-383	Gas Utilities	\$17.47		6394888-9 UTIL-229 CITY HALL
E 101-42200-383	Gas Utilities	\$291.47		6436553-9 24001 FIRE HALL DR
Total CENTER POINT ENERGY-MINNEGASCO		\$643.30		
Paid Chk#	019118	5/22/2019	CENTRAL MCGOWAN, INC	
E 101-42200-219	Fire Rescue Supplies	\$130.19		MEDICAL OXYGEN/RENT-FIRE DEPT
Total CENTRAL MCGOWAN, INC		\$130.19		
Paid Chk#	019119	5/22/2019	CENTURYLINK	
E 101-42200-321	Telephone	\$80.66		251-0072 Fire Dept
E 601-49440-321	Telephone	\$38.11		251-1664 SCDA System
E 602-49490-321	Telephone	\$38.12		251-1664 SCDA System
E 601-49440-321	Telephone	\$50.59		251-2120 Well house 3
E 101-41000-321	Telephone	\$46.86		251-5836 City Hall
E 101-41110-321	Telephone	\$46.86		251-5836 City Hall
E 101-43100-321	Telephone	\$46.86		251-5836 City Hall
E 101-46300-321	Telephone	\$46.86		251-5836 City Hall
E 601-49440-321	Telephone	\$46.85		251-5836 City Hall
E 602-49490-321	Telephone	\$46.85		251-5836 City Hall
E 602-49490-321	Telephone	\$52.48		259-1473 Sewer
E 602-49490-321	Telephone	\$61.27		685-4204 Sewer
E 602-49490-321	Telephone	\$205.50		612-E16-2655 Sewer
Total CENTURYLINK		\$807.87		
Paid Chk#	019120	5/22/2019	CITY OF COLD SPRING	
E 101-43100-220	Repair/Operating Expense	\$341.81		Repair to Durpatcher machine \$1,025.43/3 Cost (Agreement with Cold Spring, Rockville, Richmond)
Total CITY OF COLD SPRING		\$341.81		
Paid Chk#	019121	5/22/2019	HYDRO FORCE MOBILE WASHING LLC	
E 601-49440-220	Repair/Operating Expense	\$3,000.00	0715	Exterior cleaning of walnut circle tower
Total HYDRO FORCE MOBILE WASHING LLC		\$3,000.00		
Paid Chk#	019122	5/22/2019	KRAEMER TRUCKING & EXCAV, INC	
E 602-49490-289	Grinderstation Repairs/Parts	\$99.75		Black dirt used on grinderstation repair10888 Grand Lk Rd & 21096 Fowler Rd
Total KRAEMER TRUCKING & EXCAV, INC		\$99.75		

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Paid Chk# 019123	5/22/2019	MN DEPT OF HEALTH			
G 601-20510	Safe Wtr Fee-Due to Other Govt		\$457.00		2ND QTR MDH FEE TO STATE 04.01-06.30.19
	Total MN DEPT OF HEALTH		\$457.00		
Paid Chk# 019124	5/22/2019	MN FIRE SERVICE CERT BOARD			
E 101-42200-332	Training		\$460.00	6614	Chad M & James R Firefighter I & II Exam Certification
	Total MN FIRE SERVICE CERT BOARD		\$460.00		
Paid Chk# 019125	5/22/2019	MN RURAL WATER ASSOCIATION			
E 601-49440-433	Dues and Subscriptions		\$300.00		RURAL WTR ANNUAL MEMBERSHIP 7/2019-7/2020
	Total MN RURAL WATER ASSOCIATION		\$300.00		
Paid Chk# 019126	5/22/2019	SCHAEFER S AUTO ELECTRIC,INC			
E 101-42200-220	Repair/Operating Expense		\$2,094.00	67922	Fire Dept Unit 2 Pumper 6 Batteries & 1 Alternator
	Total SCHAEFER S AUTO ELECTRIC,INC		\$2,094.00		
Paid Chk# 019127	5/22/2019	STEVE KRAEMER EXCAVATING			
E 602-49490-289	Grinderstation Repairs/Parts		\$3,440.00	1934	Excavate 2 plugged grinderstations @ 10888 Grand Lk Rd & 21096 Fowler Rd
	Total STEVE KRAEMER EXCAVATING		\$3,440.00		
Paid Chk# 019128	5/29/2019	ALEX AIR APPARATUS INC			
E 101-42200-538	Personal Protective Equip-Fire		\$312.96	39478	Firefighter Boot Scott P
	Total ALEX AIR APPARATUS INC		\$312.96		
Paid Chk# 019129	5/29/2019	AMERICAN DOOR WORKS			
E 101-43100-220	Repair/Operating Expense		\$552.70	211662	Repair Shop Garage door
	Total AMERICAN DOOR WORKS		\$552.70		
Paid Chk# 019130	5/29/2019	BOLTON & MENK INC			
E 601-49440-303	Engineering Fees		\$677.50	223322	Travel Plaza Study
E 602-49490-303	Engineering Fees		\$677.50	223322	Travel Plaza Study
E 215-43100-303	Engineering Fees		\$17,360.00	233177	2019 Street Improvement Project
E 101-46300-303	Engineering Fees		\$480.00	233210	Schneider's Subdivision Development
E 602-49490-303	Engineering Fees		\$1,090.00	233217	Stickney Dairy
E 101-43100-303	Engineering Fees		\$360.00	233222	Ahles Road Culvert
E 101-46300-303	Engineering Fees		\$90.00	233222	Record Drawings for Voigt Property Development
	Total BOLTON & MENK INC		\$20,735.00		
Paid Chk# 019131	5/29/2019	CENTRACARE HEALTH			
E 101-42200-292	Health Srvc/Pre Employment		\$550.00	103412227	HEP B Vaccine Fire Dept Members
	Total CENTRACARE HEALTH		\$550.00		
Paid Chk# 019132	5/29/2019	CITY OF COLD SPRING			
E 602-49490-312	Wastewater Bill-Core City		\$2,302.30		APRIL WASTEWTR BILL
E 602-49490-293	Wastewtr Bill-Lakes Area		\$4,300.73		APRIL WASTEWTR BILL
	Total CITY OF COLD SPRING		\$6,603.03		
Paid Chk# 019133	5/29/2019	COLD SPRING BAKERY INC			
E 101-41000-336	Safety Training		\$46.54	229401	SAFETY TRAINING
	Total COLD SPRING BAKERY INC		\$46.54		
Paid Chk# 019134	5/29/2019	COLDSPRING			
E 101-43100-338	Crushing/Gravel Purchase		\$547.67	1370163	Class 2 crushed granite repair roads

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Total COLDSRING			\$547.67		
Paid Chk#	019135	5/29/2019	CORE & MAIN LP		
E 602-49490-289	Grinderstation Repairs/Parts		\$178.07	511879	Parts to repair grinderstation @ 10888 Grand Lk Rd & 21096 Fowler Rd
E 602-49490-289	Grinderstation Repairs/Parts		\$550.00	559883	Rental of a Fusion Machine to repair Grinderstation @ 10888 Grand Lk Rd & 21096 Fowler Rd
Total CORE & MAIN LP			\$728.07		
Paid Chk#	019136	5/29/2019	GOV OFFICE LLC		
E 101-41000-323	Internet/E-mail/Web Site		\$35.74	44654	Extended Storage Plan -additional 2 GB of storage
E 101-41110-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
E 101-41800-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
E 101-43100-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
E 101-46300-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
E 601-49440-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
E 602-49490-323	Internet/E-mail/Web Site		\$35.71	44654	Extended Storage Plan -additional 2 GB of storage
Total GOV OFFICE LLC			\$250.00		
Paid Chk#	019137	5/29/2019	GRANITE ELECTRONICS,INC		
E 101-42200-214	Radio/Pager Repair		\$286.20	1583/1555	Repair Pager & replace 2 belt clips
Total GRANITE ELECTRONICS,INC			\$286.20		
Paid Chk#	019138	5/29/2019	HERBERG CONSTRUCTION		
E 101-43100-327	Blading Roads		\$994.50		Glacier, Halfman, 131st Ave, Haywood, Sauk River, 125th, Rausch, 230th, 123rd, Spoden, Agate Beach,
Total HERBERG CONSTRUCTION			\$994.50		
Paid Chk#	019139	5/29/2019	HULS BROS TRUCKING IN		
E 101-45122-220	Repair/Operating Expense		\$1,364.00	5733	Tan Ball Ag Lime for Community Ball field
Total HULS BROS TRUCKING IN			\$1,364.00		
Paid Chk#	019140	5/29/2019	LYNN PLUMSKI		
E 101-41000-106	Cleaning Person		\$9.38		CITY HALL
E 101-41110-106	Cleaning Person		\$9.37		CITY HALL
E 101-41800-106	Cleaning Person		\$9.37		CITY HALL
E 101-42200-106	Cleaning Person		\$71.88		CITY HALL
E 101-43100-106	Cleaning Person		\$9.38		CITY HALL
E 101-46300-106	Cleaning Person		\$9.38		CITY HALL
E 601-49440-106	Cleaning Person		\$9.37		CITY HALL
E 602-49490-106	Cleaning Person		\$9.37		CITY HALL
Total LYNN PLUMSKI			\$137.50		
Paid Chk#	019141	5/29/2019	MARCO FINANCING, INC (LEASE)		
E 101-41000-413	Copier/Printer Lease		\$96.70	385164546	COPIER/LEASE 05-10-06-10-19
E 101-41110-413	Copier/Printer Lease		\$55.00	385164546	COPIER/LEASE 05-10-06-10-19
E 101-42200-413	Copier/Printer Lease		\$25.00	385164546	COPIER/LEASE 05-10-06-10-19
E 101-42500-413	Copier/Printer Lease		\$25.00	385164546	COPIER/LEASE 05-10-06-10-19
E 101-43100-413	Copier/Printer Lease		\$60.00	385164546	COPIER/LEASE 05-10-06-10-19
E 101-45122-413	Copier/Printer Lease		\$25.00	385164546	COPIER/LEASE 05-10-06-10-19
E 101-46300-413	Copier/Printer Lease		\$90.00	385164546	COPIER/LEASE 05-10-06-10-19
E 601-49440-413	Copier/Printer Lease		\$70.00	385164546	COPIER/LEASE 05-10-06-10-19
E 602-49490-413	Copier/Printer Lease		\$85.00	385164546	COPIER/LEASE 05-10-06-10-19

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Total MARCO FINANCING, INC (LEASE)		\$531.70		
Paid Chk#	019142	5/29/2019	MARY J LOES REV TRUST	
G 601-22100	Undistributed Receipts	\$24.68		Reimb over paid Final bill @ 10537 Mitchell Lane closed 5/24/19
Total MARY J LOES REV TRUST		\$24.68		
Paid Chk#	019143	5/29/2019	USABLE LIFE	
G 101-21709	Short/Long-Term Disability	\$64.87		EMPLOYEE PORTION
E 101-41000-134	Employer Paid Life Insurance	\$29.70		LTD/STD
E 101-41000-135	Empl r Pd Short/Long Term Ins	\$259.52		LTD/STD
Total USABLE LIFE		\$354.09		
Paid Chk#	019144	5/29/2019	VESSCO INC	
E 602-49490-288	Lk Sewer Lift Station	\$7,110.00	76595	4 Air Release Valves for Lake Sewer System
Total VESSCO INC		\$7,110.00		
Paid Chk#	019145	5/29/2019	WENNER COMPANY INC	
E 602-49490-220	Repair/Operating Expense	\$74.99	232483	Sewer Torque wrench
Total WENNER COMPANY INC		\$74.99		
Paid Chk#	019146	5/29/2019	XCEL ENERGY	
E 101-45122-381	Electric Utilities	\$11.04		1001 OTHMAR LN
E 101-43100-387	Street Lighting-Electricity	\$559.18		STREETLIGHTS
E 601-49440-381	Electric Utilities	\$15.87		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$15.87		209 BRDWDY & 562 CHESTNUT
E 101-43100-381	Electric Utilities	\$15.87		209 BRDWDY & 562 CHESTNUT
E 602-49490-381	Electric Utilities	\$159.85		398 BROADWAY ST
E 601-49440-381	Electric Utilities	\$270.59		423 MAPLE ST & 560 CHESTNUT
E 101-45122-381	Electric Utilities	\$57.32		1000 BRDWDY BALLPK BALL PRG
E 101-41000-381	Electric Utilities	\$23.52		229 BROADWAY
E 101-41800-381	Electric Utilities	\$23.52		229 BROADWAY
E 101-43100-381	Electric Utilities	\$23.52		229 BROADWAY
E 101-46300-381	Electric Utilities	\$23.52		229 BROADWAY
E 601-49440-381	Electric Utilities	\$23.52		229 BROADWAY
E 602-49490-381	Electric Utilities	\$23.52		229 BROADWAY
E 101-41110-381	Electric Utilities	\$23.52		229 BROADWAY
E 101-42200-381	Electric Utilities	\$72.48		24001 FIRE HALL DR
Total XCEL ENERGY		\$1,342.71		
10600 COMBINED CITY ACCT		\$123,159.24		

Fund Summary

10600 COMBINED CITY ACCT	
101 GENERAL FUND	\$71,954.06
215 ROAD MAINTENANCE FUND	\$17,360.00
221 LAKE IMPROVEMENT DISTRICT	\$60.00
601 WATER FUND	\$8,892.46
602 SEWER FUND	\$24,892.72
	<u>\$123,159.24</u>

CITY OF ROCKVILLE
Exp Detail By Dept Council Meeting MMB

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
DEPT						
001362	05/09/19	PERA	\$1,594.23	RETIRE CONTR-	101-21704	
001363	05/09/19	MN REVENUE	\$628.73	STATE TAX W/H-	101-21702	
001364	05/09/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,827.02	FICA/MEDICARE -	101-21703	
001364	05/09/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,298.58	FEDERAL W/H -	101-21701	
001368	05/22/19	PERA	\$1,594.23	RETIRE CONTR-	101-21704	
001369	05/22/19	MN REVENUE	\$646.18	STATE TAX W/H-	101-21702	
001370	05/22/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,327.38	FEDERAL W/H -	101-21701	
001370	05/22/19	EFTPS-ELECTRONIC FED TAX PMT	\$1,876.94	FICA/MEDICARE -	101-21703	
019069	05/08/19	BLUE CROSS BLUE SHIELD OF MN	\$241.16	EMPLOYEE PORTION HEALTH INS.	101-21705	
019069	05/08/19	BLUE CROSS BLUE SHIELD OF MN	\$964.70	EMPLOYER PD HEALTH INS.	101-21706	
019143	05/29/19	USABLE LIFE	\$64.87	EMPLOYEE PORTION	101-21709	
DEPT			\$12,064.02			
DEPT 41000 General Government (GENERAL)						
001365	05/21/19	NEOPOST, INC	\$26.00	POSTAGE-GEN GOVT	101-41000-322	Postage
001366	05/21/19	CITY OF ROCKVILLE	\$37.66	WATER/SEWER CH	101-41000-210	Operating Expense
001367	05/21/19	PAYMENT SERVICE NETWORK	\$1.23	Monthly Credit Card fee	101-41000-210	Operating Expense
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$17.15	RENTAL OF RUGS/MOPS-CITY HALL	101-41000-209	Cleaning Supplies
019068	05/08/19	BATTERIES PLUS	\$15.09	City Hall batteries for smoke detector, security light	101-41000-220	Repair/Operating E
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$25.00	3 UPS Tripp Lite for City Hall computers	101-41000-309	Computer Svcs, So
019082	05/08/19	JOVANOVIK KADLEC & ATHMANN	\$87.50	Resale of Property	101-41000-304	Legal Fees
019086	05/08/19	LYNN PLUMSKI	\$18.59	CITY HALL	101-41000-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.48	CITY HALL	101-41000-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$62.00	City Hall Roof Flashing Repair	101-41000-220	Repair/Operating E
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$148.00	City Hall Cleans 3 separate ventilation systems, furn	101-41000-220	Repair/Operating E
019097	05/08/19	WEST CENTRAL SANITATION, INC	\$23.00	GARBAGE-CITY HALL	101-41000-384	Refuse/Garbage Di
019098	05/08/19	XCEL ENERGY	\$44.50	229 BROADWAY	101-41000-381	Electric Utilities
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-41000-301	Auditing and Acct
019103	05/15/19	COLD SPRING RECORD INC	\$48.45	Published 4/23 & 4/30 Request for Realtor Service	101-41000-340	Advertising/Printin
019111	05/15/19	STEARNS CO AUDITOR-TREASURER	\$15,686.50	Assessing Fee	101-41000-311	Assessor
019115	05/15/19	VISA	\$9.00	Public Works Cell phone case	101-41000-220	Repair/Operating E
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-41000-220	Repair/Operating E
019115	05/15/19	VISA	\$7.52	Self Stick notes, Coffee, Paper towels, bathroom to	101-41000-200	Office Supplies
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$17.47	6394888-9 UTIL-229 CITY HALL	101-41000-383	Gas Utilities
019119	05/22/19	CENTURYLINK	\$46.86	251-5836 City Hall	101-41000-321	Telephone
019133	05/29/19	COLD SPRING BAKERY INC	\$46.54	SAFETY TRAINING	101-41000-336	Safety Training
019136	05/29/19	GOV OFFICE LLC	\$35.74	Extended Storage Plan -additional 2 GB of storage	101-41000-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-41000-106	Cleaning Person

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$96.70	COPIER/LEASE 05-10-06-10-19	101-41000-413	Copier/Printer Leas
019143	05/29/19	USABLE LIFE	\$259.52	LTD/STD	101-41000-135	Empl r Pd Short/Lo
019143	05/29/19	USABLE LIFE	\$29.70	LTD/STD	101-41000-134	Employer Paid Life
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	101-41000-381	Electric Utilities
DEPT 41000 General Government (GENERAL)			\$18,188.55			
DEPT 41110 Council/Mayor/Boards						
001366	05/21/19	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-41110-210	Operating Expense
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-41110-209	Cleaning Supplies
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	101-41110-210	Operating Expense
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	101-41110-309	Computer Svcs, So
019082	05/08/19	JOVANOVIK KADLEC & ATHMANN	\$350.00	Prepare & attend Regular City Council Meeting	101-41110-304	Legal Fees
019082	05/08/19	JOVANOVIK KADLEC & ATHMANN	\$525.00	Review LMC/IPAD, Special Meeting notice, Attend C	101-41110-304	Legal Fees
019086	05/08/19	LYNN PLUMSKI	\$15.63	CITY HALL	101-41110-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-41110-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-41110-210	Operating Expense
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separate ventilation systems, furn	101-41110-210	Operating Expense
019098	05/08/19	XCEL ENERGY	\$44.48	229 BROADWAY	101-41110-381	Electric Utilities
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-41110-301	Auditing and Acct
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-41110-210	Operating Expense
019115	05/15/19	VISA	\$7.52	Self Stick notes, Coffee, Paper towels, bathroom to	101-41110-200	Office Supplies
019119	05/22/19	CENTURYLINK	\$46.86	251-5836 City Hall	101-41110-321	Telephone
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	101-41110-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.37	CITY HALL	101-41110-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$55.00	COPIER/LEASE 05-10-06-10-19	101-41110-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	101-41110-381	Electric Utilities
DEPT 41110 Council/Mayor/Boards			\$2,733.58			
DEPT 41800 City Administration						
001365	05/21/19	NEOPOST, INC	\$5.00	POSTAGE ADMIN	101-41800-322	Postage
001366	05/21/19	CITY OF ROCKVILLE	\$20.00	WATER/SEWER CH	101-41800-210	Operating Expense
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	101-41800-210	Operating Expense
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	101-41800-309	Computer Svcs, So
019086	05/08/19	LYNN PLUMSKI	\$15.63	CITY HALL	101-41800-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-41800-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-41800-210	Operating Expense
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separate ventilation systems, furn	101-41800-210	Operating Expense
019098	05/08/19	XCEL ENERGY	\$44.50	229 BROADWAY	101-41800-381	Electric Utilities
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-41800-301	Auditing and Acct
019115	05/15/19	VISA	\$7.52	Self Stick notes, Coffee, Paper towels, bathroom to	101-41800-200	Office Supplies
019115	05/15/19	VISA	\$8.00	Public Works Cell phone case	101-41800-210	Operating Expense

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019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-41800-210	Operating Expense
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$17.47	6394888-9 UTIL-229 CITY HALL	101-41800-383	Gas Utilities
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	101-41800-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.37	CITY HALL	101-41800-106	Cleaning Person
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	101-41800-381	Electric Utilities
DEPT 41800 City Administration			\$1,795.21			
DEPT 42200 Fire Protection						
001365	05/21/19	NEOPOST, INC	\$25.00	POSTAGE-FD	101-42200-322	Postage
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-42200-209	Cleaning Supplies
019067	05/08/19	AT & T MOBILITY	\$76.46	FirstNet Fire Dept wireless	101-42200-321	Telephone
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	101-42200-220	Repair/Operating E
019070	05/08/19	BOUND TREE MEDICAL, LLC	\$55.25	Medical Supplies	101-42200-219	Fire Rescue Suppli
019072	05/08/19	CENTRAL MCGOWAN, INC	\$42.00	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Suppli
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$1,346.64	Fire Dept - issue with network, Monitor, cable, ups	101-42200-309	Computer Svcs, So
019074	05/08/19	D & J AUTO REPAIR INC	\$719.40	Repair 1994 GMC Suburban thermosta, valve core,	101-42200-220	Repair/Operating E
019078	05/08/19	GRANITE ELECTRONICS,INC	\$187.59	Pager Repair Serial # 136WGA2635	101-42200-214	Radio/Pager Repai
019083	05/08/19	KIESS BROS	\$54.70	Fuel Fire Dept	101-42200-212	Gas & Oil
019085	05/08/19	KRAMER ELECTRIC OF WATKINS	\$1,134.14	Install 3 Cord drops (Grass Rig, Watercraft, Wash B	101-42200-220	Repair/Operating E
019086	05/08/19	LYNN PLUMSKI	\$146.88	CITY HALL & FIRE HALL	101-42200-106	Cleaning Person
019088	05/08/19	MIDCO	\$75.00	FIRE HALL	101-42200-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-42200-220	Repair/Operating E
019091	05/08/19	QUALITY LUBE TIRE AND AUTO	\$40.00	Unit 1 Head Gasket is out	101-42200-220	Repair/Operating E
019091	05/08/19	QUALITY LUBE TIRE AND AUTO	-\$40.00	Unit 1 Head Gasket is out	101-42200-220	Repair/Operating E
019094	05/08/19	SPEEDWAY OF COLD SPRING	\$88.00	Fuel Fire Dept	101-42200-212	Gas & Oil
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separte ventilation systems, furn	101-42200-220	Repair/Operating E
019096	05/08/19	VAN IWAARDEN ASSOCIATES	\$2,000.00	Completion 2019 GASB 67/68 actuarial report	101-42200-301	Auditing and Acct
019097	05/08/19	WEST CENTRAL SANITATION, INC	\$24.72	GARBAGE-FIRE HALL	101-42200-384	Refuse/Garbage Di
019098	05/08/19	XCEL ENERGY	\$363.38	24001 FIRE HALL DR	101-42200-381	Electric Utilities
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-42200-301	Auditing and Acct
019105	05/15/19	D & J AUTO REPAIR INC	\$479.77	Repair Fire Dept 2009 Ford Truck oil, Air conditioni	101-42200-220	Repair/Operating E
019107	05/15/19	MN BUREAU OF CRIMINAL APPREHEN	\$15.00	Background Check New Fire Dept Employee	101-42200-292	Health Srvc/Pre E
019115	05/15/19	VISA	\$27.83	Batteries Fire Dept	101-42200-219	Fire Rescue Suppli
019115	05/15/19	VISA	\$33.98	Fire Dept toilet seat & aerator	101-42200-220	Repair/Operating E
019115	05/15/19	VISA	\$8.00	Public Works Cell phone case	101-42200-220	Repair/Operating E
019115	05/15/19	VISA	\$7.52	Self Stick notes, Coffee, Paper towels, bathroom to	101-42200-200	Office Supplies
019115	05/15/19	VISA	\$65.42	Office Supplies note pads, clock, file folders,	101-42200-200	Office Supplies
019115	05/15/19	VISA	\$189.95	EMT Airpack	101-42200-220	Repair/Operating E
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-42200-220	Repair/Operating E
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$291.47	6436553-9 24001 FIRE HALL DR	101-42200-383	Gas Utilities
019118	05/22/19	CENTRAL MCGOWAN, INC	\$130.19	MEDICAL OXYGEN/RENT-FIRE DEPT	101-42200-219	Fire Rescue Suppli

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
019119	05/22/19	CENTURYLINK	\$80.66	251-0072 Fire Dept	101-42200-321	Telephone
019124	05/22/19	MN FIRE SERVICE CERT BOARD	\$460.00	Chad M & James R Firefighter I & II Exam Certifica	101-42200-332	Training
019126	05/22/19	SCHAEFER S AUTO ELECTRIC,INC	\$2,094.00	Fire Dept Unit 2 Pumper 6 Batteries & 1 Alternator	101-42200-220	Repair/Operating E
019128	05/29/19	ALEX AIR APPARATUS INC	\$312.96	Firefighter Boot Scott P	101-42200-538	Personal Protective
019131	05/29/19	CENTRACARE HEALTH	\$550.00	HEP B Vaccine Fire Dept Members	101-42200-292	Health Srvc/Pre E
019137	05/29/19	GRANITE ELECTRONICS,INC	\$286.20	Repair Pager & replace 2 belt clips	101-42200-214	Radio/Pager Repai
019140	05/29/19	LYNN PLUMSKI	\$71.88	CITY HALL	101-42200-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE 05-10-06-10-19	101-42200-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$72.48	24001 FIRE HALL DR	101-42200-381	Electric Utilities
DEPT 42200 Fire Protection			\$13,125.02			
DEPT 42500 Emergency Management						
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-42500-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-42500-220	Repair/Operating E
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separte ventilation systems, furn	101-42500-220	Repair/Operating E
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-42500-301	Auditing and Acct
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$29.00	5452511 Lake Rd Siren	101-42500-381	Electric Utilities
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE 05-10-06-10-19	101-42500-413	Copier/Printer Leas
DEPT 42500 Emergency Management			\$1,618.44			
DEPT 43100 Hwys, Streets, & Roads						
001365	05/21/19	NEOPOST, INC	\$30.00	POSTAGE STREET	101-43100-322	Postage
001366	05/21/19	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-43100-210	Operating Expense
001366	05/21/19	CITY OF ROCKVILLE	\$57.35	WATER/SEWER MTSHP	101-43100-210	Operating Expense
019064	05/08/19	ADVANCE AUTO PARTS	\$119.98	Motor Oil For Skidloader & Unit 6	101-43100-220	Repair/Operating E
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-43100-209	Cleaning Supplies
019066	05/08/19	ASTECH CORP INC	\$1,657.50	2019 Sweep Streets	101-43100-316	Street Sweeping
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	101-43100-220	Repair/Operating E
019071	05/08/19	BOYER TRUCKS	\$10.00	Strobe Light Repair	101-43100-220	Repair/Operating E
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	101-43100-309	Computer Svcs, So
019075	05/08/19	FARM-RITE EQUIPMENT, INC	\$301.95	Service Unit 6 Skid Loader maintenance kit	101-43100-220	Repair/Operating E
019076	05/08/19	FREIGHTLINER OF ST CLOUD	\$562.28	Unit 168 Coolant lines	101-43100-220	Repair/Operating E
019080	05/08/19	HERBERG CONSTRUCTION	\$663.00	Rausch, 230th, 73rd, 227, Halfman, 131st, 123rd,	101-43100-327	Blading Roads
019083	05/08/19	KIESS BROS	\$1,085.44	Fuel Streets	101-43100-212	Gas & Oil
019084	05/08/19	KRAEMER TRUCKING & EXCAV, INC	\$73.13	Black Dirt Fowler Rd	101-43100-338	Crushing/Gravel P
019084	05/08/19	KRAEMER TRUCKING & EXCAV, INC	\$175.95	Crushed Granite Pleasant Rd	101-43100-338	Crushing/Gravel P
019086	05/08/19	LYNN PLUMSKI	\$15.63	CITY HALL	101-43100-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-43100-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-43100-220	Repair/Operating E
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separte ventilation systems, furn	101-43100-220	Repair/Operating E
019097	05/08/19	WEST CENTRAL SANITATION, INC	\$84.47	GARBAGE-PUB WKS DPT	101-43100-384	Refuse/Garbage Di

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019098	05/08/19	XCEL ENERGY	\$44.50	229 BROADWAY	101-43100-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$711.20	STREETLIGHTS	101-43100-387	Street Lighting-Ele
019098	05/08/19	XCEL ENERGY	\$35.16	209 BRDWDY & 562 CHESTNUT	101-43100-381	Electric Utilities
019100	05/15/19	AT & T MOBILITY	\$84.53	WIRELESS PHONE	101-43100-321	Telephone
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-43100-301	Auditing and Acct
019106	05/15/19	HERBERG CONSTRUCTION	\$663.00	230, Halfman, 123rd, Spoden, Agate, Mitchell, Rau	101-43100-327	Blading Roads
019108	05/15/19	M-R SIGN CO INC	\$26.92	911 Blue Signs -25470 Pleasant Rd (Property Owne	101-43100-211	Signs
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$37.00	10232500 Co Rd140/H23 St Light	101-43100-387	Street Lighting-Ele
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$95.00	6400610 Co Side Addn St Lights	101-43100-387	Street Lighting-Ele
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$42.00	11633200 St Lights Co Rd6/Hw23	101-43100-387	Street Lighting-Ele
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$47.70	10453000 St Lights Prairie Dr	101-43100-387	Street Lighting-Ele
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$36.00	10232600 Co Rd8/H23 St Lights	101-43100-387	Street Lighting-Ele
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$71.00	10549600 St Lights Brentwood	101-43100-387	Street Lighting-Ele
019115	05/15/19	VISA	\$7.52	Self Stick notes, Coffee, Paper towels, bathroom to	101-43100-200	Office Supplies
019115	05/15/19	VISA	\$69.76	Hach Fluoride, Gloves, 10 ml Hach samples,Mesh V	101-43100-220	Repair/Operating E
019115	05/15/19	VISA	\$14.98	Business Cards	101-43100-220	Repair/Operating E
019115	05/15/19	VISA	\$9.00	Public Works Cell phone case	101-43100-220	Repair/Operating E
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-43100-220	Repair/Operating E
019115	05/15/19	VISA	\$64.50	Gas unit 3	101-43100-212	Gas & Oil
019115	05/15/19	VISA	\$231.44	Unit 168 & Unit 5 Tow chain & hook	101-43100-220	Repair/Operating E
019115	05/15/19	VISA	\$10.50	Postage to send Light control for unit 10 for repair	101-43100-322	Postage
019116	05/22/19	BOYER TRUCKS	\$417.18	Repair of Strobe Unit 5	101-43100-220	Repair/Operating E
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$17.47	6394888-9 UTIL-229 CITY HALL	101-43100-383	Gas Utilities
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$68.07	6109272-2 209 BRDWDY-PUB WKS	101-43100-383	Gas Utilities
019119	05/22/19	CENTURYLINK	\$46.86	251-5836 City Hall	101-43100-321	Telephone
019120	05/22/19	CITY OF COLD SPRING	\$341.81	Repair to Durpatcher machine \$1,025.43/3 Cost (A	101-43100-220	Repair/Operating E
019129	05/29/19	AMERICAN DOOR WORKS	\$552.70	Repair Shop Garage door	101-43100-220	Repair/Operating E
019130	05/29/19	BOLTON & MENK INC	\$360.00	Ahles Road Culvert	101-43100-303	Engineering Fees
019134	05/29/19	COLDSRING	\$547.67	Class 2 crushed granite repair roads	101-43100-338	Crushing/Gravel P
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	101-43100-323	Internet/E-mail/W
019138	05/29/19	HERBERG CONSTRUCTION	\$994.50	Glacier, Halfman, 131st Ave, Haywood, Sauk River,	101-43100-327	Blading Roads
019140	05/29/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-43100-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$60.00	COPIER/LEASE 05-10-06-10-19	101-43100-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$559.18	STREETLIGHTS	101-43100-387	Street Lighting-Ele
019146	05/29/19	XCEL ENERGY	\$15.87	209 BRDWDY & 562 CHESTNUT	101-43100-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	101-43100-381	Electric Utilities
DEPT 43100 Hwys, Streets, & Roads			\$12,808.80			
DEPT 45122 Parks & Recreation						
001365	05/21/19	NEOPOST, INC	\$8.00	POSTAGE PARK	101-45122-322	Postage
001366	05/21/19	CITY OF ROCKVILLE	\$88.11	WATER/SEWER SOFTBALL PARK	101-45122-210	Operating Expense

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
019083	05/08/19	KIESS BROS	\$88.28	Fuel Parks	101-45122-212	Gas & Oil
019087	05/08/19	MENARDS	\$20.98	42 gal Tough Contract, 55 gal Ironhold Contract	101-45122-220	Repair/Operating E
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-45122-323	Internet/E-mail/W
019090	05/08/19	POWERHOUSE OUTDOOR EQUIP, INC	\$58.09	Filters & Oil Zero Turn Toro	101-45122-220	Repair/Operating E
019092	05/08/19	RIVER POWER & EQUIPMENT INC	\$454.00	Blades For Berdi Mower	101-45122-220	Repair/Operating E
019097	05/08/19	WEST CENTRAL SANITATION, INC	\$13.18	GARBAGE-PLEASANT LK	101-45122-384	Refuse/Garbage Di
019098	05/08/19	XCEL ENERGY	\$84.17	1000 BRDWDY BALLPK BALL PRG	101-45122-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$33.11	1001 OTHMAR LN	101-45122-381	Electric Utilities
019099	05/15/19	ANDERSON, LORI	\$96.21	Easter Egg Hunt	101-45122-439	Special Events
019100	05/15/19	AT & T MOBILITY	\$15.00	WIRELESS PHONE	101-45122-321	Telephone
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-45122-301	Auditing and Acct
019109	05/15/19	NELSON SANITATION & RENTAL	\$92.52	LIONS PARK 4/9-5/6/19	101-45122-410	Rentals-Toilet,Com
019114	05/15/19	STENSETH, SCOTT	\$275.26	Easter Egg Hunt	101-45122-439	Special Events
019115	05/15/19	VISA	\$25.69	Mesh Vest Lime	101-45122-220	Repair/Operating E
019139	05/29/19	HULS BROS TRUCKING IN	\$1,364.00	Tan Ball Ag Lime for Community Ball field	101-45122-220	Repair/Operating E
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$25.00	COPIER/LEASE 05-10-06-10-19	101-45122-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$11.04	1001 OTHMAR LN	101-45122-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$57.32	1000 BRDWDY BALLPK BALL PRG	101-45122-381	Electric Utilities
DEPT 45122 Parks & Recreation			\$4,169.40			
DEPT 46300 Planning and Zoning						
001365	05/21/19	NEOPOST, INC	\$40.00	POSTAGE-ZONING	101-46300-322	Postage
001366	05/21/19	CITY OF ROCKVILLE	\$5.00	WATER/SEWER CH	101-46300-210	Operating Expense
001367	05/21/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	101-46300-210	Operating Expense
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	101-46300-209	Cleaning Supplies
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	101-46300-210	Operating Expense
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	101-46300-309	Computer Svcs, So
019081	05/08/19	INSPECTRON INC.	\$1,918.47	Building Inspection & review	101-46300-305	Building Inspection
019082	05/08/19	JOVANOVIK KADLEC & ATHMANN	\$892.50	Review Zoning Ordinance Amendments	101-46300-304	Legal Fees
019086	05/08/19	LYNN PLUMSKI	\$15.63	CITY HALL	101-46300-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.44	CITY HALL	101-46300-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	101-46300-210	Operating Expense
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separate ventilation systems, furn	101-46300-210	Operating Expense
019098	05/08/19	XCEL ENERGY	\$44.48	229 BROADWAY	101-46300-381	Electric Utilities
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	101-46300-301	Auditing and Acct
019103	05/15/19	COLD SPRING RECORD INC	\$89.25	Pubished Rezone Lutgen, Zapp Wireless Comm. To	101-46300-340	Advertising/Printin
019112	05/15/19	STEARNS CO RECORDER OFFICE	\$46.00	Granting CUP Zapp Wireless Telecommunication To	101-46300-429	Recording of Legal
019115	05/15/19	VISA	\$7.51	Self Stick notes, Coffee, Paper towels, bathroom to	101-46300-200	Office Supplies
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	101-46300-210	Operating Expense
019119	05/22/19	CENTURYLINK	\$46.86	251-5836 City Hall	101-46300-321	Telephone
019130	05/29/19	BOLTON & MENK INC	\$480.00	Schneider's Subdivision Development	101-46300-303	Engineering Fees

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
019130	05/29/19	BOLTON & MENK INC	\$90.00	Record Drawings for Voigt Property Development	101-46300-303	Engineering Fees
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	101-46300-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.38	CITY HALL	101-46300-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$90.00	COPIER/LEASE 05-10-06-10-19	101-46300-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	101-46300-381	Electric Utilities
DEPT 46300 Planning and Zoning			\$5,451.04			
DEPT 43100 Hwys, Streets, & Roads						
019130	05/29/19	BOLTON & MENK INC	\$17,360.00	2019 Street Improvement Project	215-43100-303	Engineering Fees
DEPT 43100 Hwys, Streets, & Roads			\$17,360.00			
DEPT 41000 General Government (GENERAL)						
019093	05/08/19	STEARNS COLA	\$60.00	2019 SCCOLA Membership for Stearns County Lake	221-41000-332	Training
DEPT 41000 General Government (GENERAL)			\$60.00			
DEPT						
019123	05/22/19	MN DEPT OF HEALTH	\$457.00	2ND QTR MDH FEE TO STATE 04.01-06.30.19	601-20510	
019142	05/29/19	MARY J LOES REV TRUST	\$24.68	Reimb over paid Final bill @ 10537 Mitchell Lane cl	601-22100	
DEPT			\$481.68			
DEPT 49440 Water-Administration						
001365	05/21/19	NEOPOST, INC	\$100.00	POSTAGE-WTR DEPT	601-49440-322	Postage
001367	05/21/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	601-49440-210	Operating Expense
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	601-49440-209	Cleaning Supplies
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	601-49440-220	Repair/Operating E
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	601-49440-309	Computer Svcs, So
019077	05/08/19	GOPHER STATE ONE-CALL	\$20.92	LOCATE TICKETS-WTR DEPT	601-49440-291	Locates
019079	05/08/19	HAWKINS WTR TREATMENT GRP INC	\$10.00	Chlorine Cylinder	601-49440-216	Chemicals/Chem P
019079	05/08/19	HAWKINS WTR TREATMENT GRP INC	\$10.00	Chlorine Cylinder	601-49440-217	PL LK Chemicals/C
019079	05/08/19	HAWKINS WTR TREATMENT GRP INC	\$617.16	150# Cylinder Chlorine	601-49440-216	Chemicals/Chem P
019083	05/08/19	KIESS BROS	\$88.28	Fuel Water	601-49440-212	Gas & Oil
019086	05/08/19	LYNN PLUMSKI	\$15.63	CITY HALL	601-49440-106	Cleaning Person
019088	05/08/19	MIDCO	\$9.44	CITY HALL	601-49440-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	601-49440-220	Repair/Operating E
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separate ventilation systems, furn	601-49440-220	Repair/Operating E
019098	05/08/19	XCEL ENERGY	\$44.48	229 BROADWAY	601-49440-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$366.22	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$35.17	209 BRDWAY & 562 CHESTNUT	601-49440-381	Electric Utilities
019100	05/15/19	AT & T MOBILITY	\$30.00	WIRELESS PHONE	601-49440-321	Telephone
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	601-49440-301	Auditing and Acct
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$206.00	10052700 Walnut Cir Water Tow	601-49440-381	Electric Utilities
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$352.00	10516700 Pleasant Rd Pump Hous	601-49440-382	PL LK Electric Utilit

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$129.00	10543000 79th Ave Pump House	601-49440-382	PL LK Electric Utilit
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	601-49440-220	Repair/Operating E
019115	05/15/19	VISA	\$7.51	Self Stick notes, Coffee, Paper towels, bathroom to	601-49440-200	Office Supplies
019115	05/15/19	VISA	\$8.00	Public Works Cell phone case	601-49440-220	Repair/Operating E
019115	05/15/19	VISA	\$69.76	Hach Fluoride, Gloves, 10 ml Hach samples,Mesh V	601-49440-220	Repair/Operating E
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$17.47	6394888-9 UTIL-229 CITY HALL	601-49440-383	Gas Utilities
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$34.83	6109069-2 PMPHSE OTHMAR/MAPLE	601-49440-383	Gas Utilities
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$25.44	6110833-8 PUMPHSE @ WAL CIR	601-49440-383	Gas Utilities
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$68.07	6109272-2 209 BRDWY-PUB WKS	601-49440-383	Gas Utilities
019119	05/22/19	CENTURYLINK	\$50.59	251-2120 Well house 3	601-49440-321	Telephone
019119	05/22/19	CENTURYLINK	\$38.11	251-1664 SCDA System	601-49440-321	Telephone
019119	05/22/19	CENTURYLINK	\$46.85	251-5836 City Hall	601-49440-321	Telephone
019121	05/22/19	HYDRO FORCE MOBILE WASHING LLC	\$3,000.00	Exterior cleaning of walnut circle tower	601-49440-220	Repair/Operating E
019125	05/22/19	MN RURAL WATER ASSOCIATION	\$300.00	RURAL WTR ANNUAL MEMBERSHIP 7/2019-7/2020	601-49440-433	Dues and Subscrip
019130	05/29/19	BOLTON & MENK INC	\$677.50	Travel Plaza Study	601-49440-303	Engineering Fees
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	601-49440-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.37	CITY HALL	601-49440-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$70.00	COPIER/LEASE 05-10-06-10-19	601-49440-413	Copier/Printer Leas
019146	05/29/19	XCEL ENERGY	\$15.87	209 BRDWY & 562 CHESTNUT	601-49440-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$270.59	423 MAPLE ST & 560 CHESTNUT	601-49440-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	601-49440-381	Electric Utilities
DEPT 49440 Water-Administration			\$8,410.78			
DEPT 49490 Sewer-Administration						
001365	05/21/19	NEOPOST, INC	\$166.00	POSTAGE-SWR DEPT	602-49490-322	Postage
001367	05/21/19	PAYMENT SERVICE NETWORK	\$1.24	Monthly Credit Card fee	602-49490-210	Operating Expense
019064	05/08/19	ADVANCE AUTO PARTS	\$29.95	Parts used to unclog a sewer line	602-49490-289	Grinderstation Rep
019065	05/08/19	AMERIPRIDE SERVICES, INC	\$7.00	RENTAL OF RUGS/MOPS-CITY HALL	602-49490-209	Cleaning Supplies
019068	05/08/19	BATTERIES PLUS	\$15.10	City Hall batteries for smoke detector, security light	602-49490-220	Repair/Operating E
019073	05/08/19	COMMUNITY TECHNOLOGY CENTER	\$22.50	3 UPS Tripp Lite for City Hall computers	602-49490-309	Computer Svcs, So
019077	05/08/19	GOPHER STATE ONE-CALL	\$20.93	LOCATE TICKETS-SWR DEPT	602-49490-291	Locates
019082	05/08/19	JOVANOVIK KADLEC & ATHMANN	\$192.50	Review Tower Lease Amendment At & T tower leas	602-49490-304	Legal Fees
019083	05/08/19	KIESS BROS	\$88.28	Fuel Sewer	602-49490-212	Gas & Oil
019086	05/08/19	LYNN PLUMSKI	\$12.63	CITY HALL	602-49490-106	Cleaning Person
019087	05/08/19	MENARDS	\$139.00	8 gal Air Compressor	602-49490-220	Repair/Operating E
019088	05/08/19	MIDCO	\$9.44	CITY HALL	602-49490-323	Internet/E-mail/W
019089	05/08/19	MIKE SCHLANGEN CONSTRUCTION	\$61.00	City Hall Roof Flashing Repair	602-49490-220	Repair/Operating E
019095	05/08/19	SUPERIOR VENT & AIR DUCT CLEAN	\$144.00	City Hall Cleans 3 separte ventilation systems, furn	602-49490-220	Repair/Operating E
019098	05/08/19	XCEL ENERGY	\$35.17	209 BRDWY & 562 CHESTNUT	602-49490-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$310.06	398 BROADWAY ST	602-49490-381	Electric Utilities
019098	05/08/19	XCEL ENERGY	\$44.48	229 BROADWAY	602-49490-381	Electric Utilities

Check Nbr	Check/Receipt	Search Name	Amount	Comments	Act Code	OBJ Descr
019100	05/15/19	AT & T MOBILITY	\$31.40	GRINDERSTATION PHONE	602-49490-321	Telephone
019100	05/15/19	AT & T MOBILITY	\$30.00	WIRELESS PHONE	602-49490-321	Telephone
019101	05/15/19	AUSTIN INCORPORATED	\$135.00	10888 Grand Lake Rd -Pumped out grinderstation	602-49490-299	Septic Hauling
019102	05/15/19	BERGANKDV	\$1,350.00	AUDIT SRVC-FINANCIAL STATEMENT	602-49490-301	Auditing and Acct
019104	05/15/19	CORE & MAIN LP	\$96.77	Grinderstation repair Coupling	602-49490-220	Repair/Operating E
019104	05/15/19	CORE & MAIN LP	\$94.13	Grinderstation repair Wrench adapter	602-49490-220	Repair/Operating E
019110	05/15/19	ROTO-ROOTER SWR-DRAIN SRVC,INC	\$425.00	10888 Grand Lk Rd Hydro Jetting Grinderstation lin	602-49490-289	Grinderstation Rep
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$76.00	10440600 Pleasant Lk Lift Stat	602-49490-381	Electric Utilities
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$326.00	10406000 Prairie Dr Lift Stati	602-49490-381	Electric Utilities
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$95.00	10405800 Co Rd 8 Lift Station	602-49490-381	Electric Utilities
019113	05/15/19	STEARNS ELECTRIC ASOC INC	\$200.00	10405900 Co Rd 6 Lift Station	602-49490-381	Electric Utilities
019115	05/15/19	VISA	\$8.00	Public Works Cell phone case	602-49490-220	Repair/Operating E
019115	05/15/19	VISA	\$7.51	Self Stick notes, Coffee, Paper towels, bathroom to	602-49490-200	Office Supplies
019115	05/15/19	VISA	\$69.76	Hach Fluoride, Gloves, 10 ml Hach samples,Mesh V	602-49490-220	Repair/Operating E
019115	05/15/19	VISA	\$6.45	Light bulbs for City Hall	602-49490-220	Repair/Operating E
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$68.07	6109272-2 209 BRDWY-PUB WKS	602-49490-383	Gas Utilities
019117	05/22/19	CENTER POINT ENERGY-MINNEGASCO	\$17.47	6394888-9 UTIL-229 CITY HALL	602-49490-383	Gas Utilities
019119	05/22/19	CENTURYLINK	\$46.85	251-5836 City Hall	602-49490-321	Telephone
019119	05/22/19	CENTURYLINK	\$205.50	612-E16-2655 Sewer	602-49490-321	Telephone
019119	05/22/19	CENTURYLINK	\$61.27	685-4204 Sewer	602-49490-321	Telephone
019119	05/22/19	CENTURYLINK	\$38.12	251-1664 SCDA System	602-49490-321	Telephone
019119	05/22/19	CENTURYLINK	\$52.48	259-1473 Sewer	602-49490-321	Telephone
019122	05/22/19	KRAEMER TRUCKING & EXCAV, INC	\$99.75	Black dirt used on grinderstation repair10888 Gran	602-49490-289	Grinderstation Rep
019127	05/22/19	STEVE KRAEMER EXCAVATING	\$3,440.00	Excavate 2 plugged grinderstations @ 10888 Grand	602-49490-289	Grinderstation Rep
019130	05/29/19	BOLTON & MENK INC	\$1,090.00	Stickney Dairy	602-49490-303	Engineering Fees
019130	05/29/19	BOLTON & MENK INC	\$677.50	Travel Plaza Study	602-49490-303	Engineering Fees
019132	05/29/19	CITY OF COLD SPRING	\$2,302.30	APRIL WASTEWTR BILL	602-49490-312	Wastewater Bill-Co
019132	05/29/19	CITY OF COLD SPRING	\$4,300.73	APRIL WASTEWTR BILL	602-49490-293	Wastewtr Bill-Lake
019135	05/29/19	CORE & MAIN LP	\$178.07	Parts to repair grinderstation @ 10888 Grand Lk Rd	602-49490-289	Grinderstation Rep
019135	05/29/19	CORE & MAIN LP	\$550.00	Rental of a Fusion Machine to repair Grinderstation	602-49490-289	Grinderstation Rep
019136	05/29/19	GOV OFFICE LLC	\$35.71	Extended Storage Plan -additional 2 GB of storage	602-49490-323	Internet/E-mail/W
019140	05/29/19	LYNN PLUMSKI	\$9.37	CITY HALL	602-49490-106	Cleaning Person
019141	05/29/19	MARCO FINANCING, INC (LEASE)	\$85.00	COPIER/LEASE 05-10-06-10-19	602-49490-413	Copier/Printer Leas
019144	05/29/19	VESSCO INC	\$7,110.00	4 Air Release Valves for Lake Sewer System	602-49490-288	Lk Sewer Lift Stati
019145	05/29/19	WENNER COMPANY INC	\$74.99	Sewer Torque wrench	602-49490-220	Repair/Operating E
019146	05/29/19	XCEL ENERGY	\$23.52	229 BROADWAY	602-49490-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$159.85	398 BROADWAY ST	602-49490-381	Electric Utilities
019146	05/29/19	XCEL ENERGY	\$15.87	209 BRDWY & 562 CHESTNUT	602-49490-381	Electric Utilities
DEPT 49490 Sewer-Administration			\$24,892.72			

Check Nbr	Check/Recei pt	Search Name	Amount	Comments	Act Code	OBJ Descr
			\$123,159.24			

ROCKVILLE CITY COUNCIL MEETING MINUTES
May 8, 2019
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:03 p.m. by Mayor Duane Willenbring.

Item 2) Recess to Council Workshop

Workshop Agenda

- a) RFP Realtor Services
- b) Ordinance Review
- c) Lions Park Storage Shed

Reconvene Council Meeting 6:00 p.m.

Item 3) Pledge of Allegiance

Item 4) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, and Don Simon. Absent: Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; Public Works Director, Gene Van Havermaet; City Engineer, Justin Kannas; City Attorney, Chris Nelson; and Glen Wood, Stickney Dairy.

Others present: various members of the public.

Item 5) Additions/Approval of Agenda

Remove Items 15, 16, and 17 from the agenda.
Add Item 11d) Lions Park Shed.

Motion by Becker, second by Herberg, to approve the agenda with the addition and removals as presented. Motion carried.

Item 6) Public Comment

No comments were made.

Item 7) Resolution 2019-16 Acceptance of April 2019 Donation

Motion by Becker, second by Simon, to approve Resolution 2019-16 Acceptance of April 2019 Donation. Motion passed unanimously.

Item 8) Consent Agenda

- a) Acknowledge Review of the April 2019 Bills Paid (note any conflict of interest bills)
- b) Approval of Rockville City Council Minutes of April 10, 2019
- c) Acknowledge April 2019 Sheriff's Report
- d) Acknowledge March/April 2019 Building Permits
- e) Resolution 2019-17 Approval of Annual Liquor License Renewals
- f) Resolution 2019-18 Approval of One Probationary Firefighter

Motion by Becker, second by Herberg, to approve the Consent Agenda as presented noting that Simon abstained from check #19012 and Herberg abstained from checks #19011 and #19057. Motion passed unanimously.

Item 9) Public Hearing – City of Rockville Ordinance Amendments

Public Hearing opened at 6:08 p.m.

Lori Johnson, no address given, spoke about VRBO properties.

Korla Molitor, 10919 Mitchell Lane, spoke about Short Term Rental properties.

Vicky Rozycki, 25699 Lake Road, talked about Short Term Rentals.

Richard Luckerth, 8282 County Road 6, Short Term Rentals.

John Rozycki, 25552 Lake Road, Short Term Rentals.

Alex Molitor, 10919 Mitchell Lane, Short Term Rentals.

Motion by Herberg, second by Becker, to close the Public Hearing at 6:28 p.m. Motion passed unanimously. No further Council action was taken.

Item 10) Department Reports

a) Planning Commission

1) Resolution 2019-19 Rezone - John and Lisa Lutgen – Ag-40 to RR with PUD Overlay

Staff Report

Re: Rezoning Application Ag-40 to RR with PUD Overlay

Owner: John and Lisa Lutgen

The legal description of the property is: The Southeast Quarter of the Northeast Quarter (SE1/4 NE1/4), LESS AND EXCEPT: The South one-fourth of the SE1/4 of NE1/4, all in Section (5) in Township one hundred twenty-three (123), Range twenty-nine (29), Stearns County, Minnesota. Parcel No. 76.41607.0900

Request:

To change the current zoning district of Ag-40 to RR-PUD Rural Residential Planned Unit Development.

Relevant Information:

1. Property is currently zoned Ag-40.
2. Lot size is 30 +/- acres.
3. 10 notices of public hearing were sent out.
4. Purpose of request is to further subdivide Parcel into six (6) 5-acre lots. Note, some of the lots are using road right-of-way (ROW) to meet the 5-acre parcel requirements in an R-R district.
5. Not prime farmland.
6. Future Land Use Map shows Agricultural Transitional.

Recommendation:

Chairman Becker stated that it was the Planning Commission's recommendation to approve of the application.

Motion by Simon, second by Herberg, to approve Resolution 2019-19 Rezone John and Lisa Lutgen Property Ag-40 to RR with PUD Overlay. Motion passed unanimously.

2) Resolution 2019-20 CUP - Edward J. Zapp Rev Trust and Verizon Wireless

Staff Report

Re: Conditional Use Permit Request

Owner: Edward J. Zapp as Trustee of the Edward J, Zapp Revocable Trust, Applicant: Verizon Wireless. Property Address: 22807 Rausch Lake Road, Section 16 and 21, Township 123, Range 029, City of Rockville, Stearns County Minnesota. PID 76.41638.0100.

Conditional Use Permit requested:

For construction of a new 199-foot telecommunications tower.

Relevant Information:

1. This property is located in the Ag-40 District.
2. Property contains 55.84 acres more or less.
3. 10 notices of public hearing were sent out.

Section 16 Subdivision 4 (19): Conditional Uses reads:

19. Commercial Wireless Telecommunication Service Towers subject to Section 13 of City Zoning Code.

Recommendations:

Approve with the following conditions:

1. All conditions of the City Zoning Code, Subdivision Code and other Ordinances are met, specifically those included in Section 13 of the City's Zoning Code.

2. That the proposed driveway be surfaced with Class 2 crushed granite or other similar material to minimize potential erosion issues.
3. That operation of said communications tower does not interfere with the emergency communications of the City's fire and rescue department or other public safety entity.

Motion by Herberg, second by Simon, to approve Resolution 2019-20 CUP – Edward J. Zapp Rev Trust and Verizon Wireless. Motion passed unanimously.

- b) City Engineer - Justin Kannas, Bolton-Menk
 - 1) Stickney Hill – nothing to report.
 - 2) 2019 Street Project – Bid date is set for May 20, 2019.
- c) Public Works – Gene VanHavermaet, Director
Council reviewed the April written department report.

Item 11) Council Action

- a) Appropriations, Allocations, and Transfers – Non presented
- b) Resolution 2019-21 Approval of Realtor Services
Carol Dietman, Edina Realty gave a brief review of the services Edina Realty are able to provide.
Motion by Becker, second by Herberg, to approve Resolution 2019-21 Approval of Realtor Services – Re/Max. Motion passed unanimously.
- c) Ordinance Amendments – No further discussion or action.
- d) Lions Park Shed – Council consensus was to consider this project during the 2020 budget process.

Item 12) Mayor/Council Reports

- a) RTCB – no May 2019 meeting.
- b) Highway 23 Coalition, Mayor plans to attend a May 14 legislative meeting.
- c) SCML meeting on May 21 in St Augusta. Member Simon to attend.
- d) Open Meeting law.

Item 13) Other

Herberg discussed the following items with Council:

- For a possible revenue funding consider membership with St. Cloud APO.
- Agate Beach culvert is a 6-inch PVC pipe.
- Current condition of the City's gravel and asphalt roads.

Item 14) Future Agenda Items

- Goal setting session for budget.
- Special Council Meeting scheduled for May 22, 2019 at 6:00 p.m.

Item's 15 thru 17 Removed

Item 18) Adjourn

Motion by Becker, second by Simon, to adjourn the meeting. Motion carried. Meeting adjourned at 7:09 p.m.

Respectfully Submitted,

Martin M. Bode
City Administrator

ROCKVILLE CITY COUNCIL SPECIAL MEETING MINUTES
May 22, 2019
Rockville City Hall

Item 1) Call to Order

The meeting was called to order at 5:30 p.m. by Mayor Duane Willenbring.

Item 2) Roll Call

Roll call was taken and the following members were present: Duane Willenbring, Bill Becker, Brian Herberg, Don Simon, and Jerry Tippelt.

Staff members present: City Administrator, Martin Bode; City Engineer, Justin Kannas, Finance Clerk, Judy Neu; and Public Works Director, Gene Van Havermaet.

Others present: various members of the public.

Item 3) 2019 Street Project

a) Review Bids

City Engineer Justin Kannas reported on the 2019 Street Project:

Opening bids for the street project was May 22, 2019. We received 4 bids for the project; Central Specialties, Duinick Inc., Knife River Corp., and OMG Midwest Inc. dba Minnesota Paving & Materials. The bids were under the Engineer's estimated cost for the entire street project \$1,100,000.00.

Low bid was received from OMG Midwest Inc. dba Minnesota Paving and Material, Waite Park \$1,031,813.60.

- Base bid \$532,984.55 - 2 sections of Ahles Road
1) from 88th Ave –to the East City Limits and 2) from Rausch Lake Road & Lake Road
- Alternate 1 \$238,771.80 - Rausch Lake Road (from Agate Beach Road to 220th Street)
- Alternate 2 \$260,057.25 - 88th Ave (from Ahles Road to 220th Street)

b) Resolution 2019-22 Awarding Bid of 2019 Street Project

Motion by Herberg, second by Simon, to approve Resolution 2019-22 Awarding of 2019 Street Project to OMG Midwest Inc. dba Minnesota Paving and Material for \$532,984.55 and remove Alternate 1 and Alternate 2 for this year. Motion passed unanimously.

The Council and staff reviewed various streets that may be included in the 2019 Seal Coat project.

Motion by Becker, second by Herberg, to direct the City Engineer Kannas to prepare plans and spec and seek bids for 2019 seal coat project. Motion passed unanimously.

Item 4) City Streets/Roads

City Administrator Bode reported the Public Works department used Class 2 to mend various potholes on city streets but due to the amount of rain so far this spring they are not holding up. The Public Works department will begin fixing some of these potholes using hot mix starting next week.

Chapel Street which was part of the 2018 Street Project and after the project was completed it was discovered that that the curb was not replaced on the street during the project. The Council last year had decided to allow a season to go by and see how the shoulders held up with-out the curbs being in place. Staff noted that during this year's spring rains the gravel shoulders did wash-out and staff is now recommending that the Council authorize the needed repairs to solve the issue. Consensus of the Council was to direct City Engineer to move forward with getting quotes to: 1) put curb back on the road or 2) install a swale on the side of the road that could manage the storm water.

Item 5) Parks

a) Community Park Hockey Rink

Public Works reported to the Council that again this past winter, the ice rink at Community Park was used by a sparingly few individuals. In fact, staff further noted that after the first snowfall that the ice

was never cleared of the snow. It is staff's recommendation to remove the old and failing rink boards and use a small portion of the east end of the old rink as parking area for the nearby playground.

Motion by Becker, second by Simon, to approve the removal of the Community Park ice rink boards. Motion passed unanimously.

b) Pleasant Lake Lions Park

The residing and reroofing of the Pleasant Lake Lions Park small storage shed will be discussed during the 2020 Budget process.

c) Ball Park Concession Stand/Bike Pavilion

The Council discussed the options that might be available to the City for providing a RTCB trail pavilion near the intersection of Birch Street and Broadway Street (County Road 82). One option would be to use the existing City Ballfield concession stand by updating the restrooms and installing a bike station. Another option would be to construct a new small picnic shelter and washroom with a bike station on the north side of Broadway Street (County Road 82) right next to the trail near the current sewer lift station. Mayor Willenbring reminded the Council that the City has already received a donation of \$2,500 from the ROCORI Area Community Foundation (RACF) for this project as well as a \$2,500 pledge from Rockville Lions Club.

Item 6) Re/Max Realtor Contract

The Council reviewed the proposed realtor contract that was provided by Re/Max.

Motion by Becker, second by Herberg, to approve the Re/Max Realtor Contract as presented. Motion passed unanimously. (note: contract will be attached to Resolution 2019-21 as Appendix A)

Item 7) Garbage Hauler Ordinance

Motion by Tippelt, second by Becker, to authorize a Public Hearing for July 10, 2019 for a proposed garbage hauler ordinance. Motion passed unanimously.

Item 8) No Wake Ordinance

Motion by Becker, second by Herberg, to authorize a public hearing for July 10, 2019 for a proposed no-wake ordinance. Motion passed unanimously.

Item 9) Ordinance Review

Discussion was held on:

1. Adding the word "legitimate" in front of excessive service calls in Section 34 "Short Term Rental".
2. Provide a definition of "Public Access".
3. Section 32 Shoreland Property Subdivision 10: J. Structure Height keeping the 30 feet height of building.
4. Rural Residential District Lots – It was noted that unless stated otherwise, the minimum 5 acre lots may include the road in the acreage.

Item 10) Appointment of Assistant Fire Marshall

Motion by Herberg, second by Becker, to approve Brenda Lodermeier as the Assistant Fire Marshall with a salary of \$500.00 per year. Motion passed unanimously.

Item 11) Mayor/Council Reports/Agenda

The Council reviewed discussed strategies for successful City Council Meetings.

- The Mayor is the facilitator of the meeting not the boss.
- It is the Council as a whole that determines and approves of the agenda. The Mayor or Councilmembers may not make additions to the agenda without the entire Council's approval.
- Under Mayor and Council Reports, items to be discussed must be approved by the Council at the beginning of the meeting.
- Preferably agenda items should be submitted to the City Administrator by noon on the Thursday before a regular meeting. Or receive Council approval to add item to the agenda at the beginning of a regular meeting.

Item 12) Stearns County SWCD Tour – June 14, 2019

Motion by Becker, second by Herberg, to approve Member Simon to attend the Community Leader Conservation Tour on June 14, 2019. Motion carried.

Item 13) Adjourn

Motion by Tippelt, second by Becker, to adjourn the meeting. Motion carried. Meeting adjourned at 7:17 p.m.

Respectfully submitted,

*Martin M. Bode
City Administrator*

Building Permits: May 2019

Parcel #	REASON	ADDRESS	DATE	PERMIT #	Valuation	Permit \$	Review	SSC	Fees
76.42301.0021	Roofing	21786 Co Rd 8	5/1/2019	2019-00009		\$ 25.00		\$ 1.00	\$ 26.00
76.41741.0055	Window/Door Replacements	521 Cypress Ct	5/1/2019	2019-00010		\$ 25.00		\$ 1.00	\$ 26.00
76.42050.0001	Roofing	24935 Co Rd 138	5/2/2019	2019-00011		\$ 25.00		\$ 1.00	\$ 26.00
76.42142.0029	Roofing	25602 Lena Ln	5/20/2019	2019-00012		\$ 25.00		\$ 1.00	\$ 26.00
76.41830.0003	Roofing	432 Oak Street S	5/24/2019	2019-00025		\$ 25.00		\$ 1.00	\$ 26.00
76.41741.0063	Furnace Replacement	320 Walnut Circle	5/28/2019	2019-00026		\$ 40.00		\$ 1.00	\$ 41.00
76.41741.0036	Furnace Replacement	504 Walnut St	5/29/2019	2019-00027		\$ 40.00		\$ 1.00	\$ 41.00
76.41625.0800	Siding	9622 Ahles Road	5/31/2019	2019-00028		\$ 25.00		\$ 1.00	\$ 26.00
76.41605.0600	Mechanical	25325 St Hwy 23	5/6/2019	2019-00036	\$ 60,000.00	\$ 600.00	\$ 390.00	\$ 30.00	\$ 1,020.00
76.41605.0600	Plumbing	25325 St Hwy 23	5/6/2019	2019-00037	\$ 10,000.00	\$ 100.00	\$ 65.00	\$ 5.00	\$ 170.00
76.42142.0047	4 Season Porch	25901 Burg St	5/7/2019	2019-00038	\$ 28,700.00	\$ 59.50	\$ 38.67	\$ 5.50	\$ 103.67
76.42188.0014	Pool	23018 Grovewood Ln	5/10/2019	2019-00039	\$ 60,000.00	\$ 330.00	\$ 214.50	\$ 30.00	\$ 574.50
76.42189.0043	Detached Garage	11135 Hubert Ln	5/10/2019	2019-00040	\$ 21,000.00	\$ 89.50	\$ 58.18	\$ 10.50	\$ 158.18
76.41623.0900	Deck	23815 88th Ave	5/23/2019	2019-00041	\$ 15,500.00	\$ 74.50	\$ 48.43	\$ 7.75	\$ 130.68
76.42141.0031	Plumbing	25470 Pleasant Rd	5/24/2019	2019-00042	\$ 16,150.00	\$ 75.00		\$ 1.00	\$ 76.00

APPLICATION FOR DISPLAY OF FIREWORKS/PYROTECHNIC SPECIAL EFFECTS

Applicant instructions:

- 1. This application must be completed and returned at least 15 days prior to date of display.
- 2. Fee upon application is \$ _____ and must be made payable to: City Of Rockville

Name of applicant (Sponsoring organization): Grand Lake Owners Assn.

Address of applicant: 10749 Mitchell Lane. St. Cloud, MN. 56301

Name of authorized agent of applicant: David Lenhardt

Address of agent: 10749 Mitchell Lane. St. Cloud, MN. 56301

Telephone number of agents: 320 251 6812

Date of display: July 4, 2019

Time of display: 10:00pm

Location of display: Grand Lake

Manner and place of storage of fireworks/pyrotechnic special effects prior to display: class 4 storage magazine

Type & number of fireworks/pyrotechnic special effects to be discharged: dot class 1.3g aprox. 350

Minnesota State law requires that this display be conducted under the direct supervision of a pyrotechnic operator certified by the State Fire Marshal.

Name of supervising operator: David Lenhardt Certificate No: 0 0222

I understand and agree to comply with all provisions of this application and the requirements of the issuing authority, and will ensure that the fireworks/pyrotechnic special effects are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of applicant (or agent): David Lenhardt Date: 5/30/19

Required attachments. The following attachments must be included with this application:

- 1. Proof of a bond or certificate of insurance in amount of at least \$1,000,000.00
- 2. A diagram of the grounds, or facilities (for indoor displays), at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks/pyrotechnic special effects are to Be discharged: the location of pieces; the location of all buildings, highways, streets, communication lines and Other possible overhead obstructions; and the lines behind which the audience will be restrained. For proximate Audience (e.g. indoor) displays, the diagram must also show the fallout radius for each pyrotechnic device used during The display.
- 3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any:

Signature of fire chief/county sheriff: _____ Date: _____

Signature of issuing Authority: _____ Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/7/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Compa 509 W Koenig St Grand Island NE 68802	CONTACT NAME: Kristy Wolfe	
	PHONE (A/C, No, Ext): 308-382-2330 FAX (A/C, No): 308-382-7109 E-MAIL ADDRESS: kwolfe@ryderinsurance.com	
INSURED Monday Pyrotechnics, Inc. 10749 Mitchell Lane Saint Cloud MN 56301	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : SCOTTSDALE INS CO	41297
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES **CERTIFICATE NUMBER:** 1762066658 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			CPS3153086	4/1/2019	4/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS						
	<input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below			N / A			WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
 Additional Insured: Grand Lake Owners Association; City of Rockville
 Date of Display: 07/04/2019 Rain Date: 07/05/2019
 Location of Display: Grand Lake, Rockville MN

CERTIFICATE HOLDER Grand Lake Owners Association 10749 Mitchell Lane Ave South St. Cloud MN 56301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

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Monday Pyrotechnics Crew List

Name	Age	Title	Experience	Cert. No (if any)
David Lenhardt	4/25/1947	Lead Operator	34	Minn. Display Operator , PGI shooter certification
Michelle Lenhardt	11/29/1973	Lead Shooter	22	Minn. Display Operator , PGI shooter certification
Monica Lenhardt	8/30/1948	Pyrotechnician	30	PGI shooter certification
Teri O'Connor	5/27/1969	Pyrotechnician	10	PGI shooter certification
Tim O'Connor	3/8/1957	Pyrotechnician	12	PGI shooter certification
Andy Walradth	5/5/1977	Pyrotechnician	12	PGI shooter certification

Shoot site

**City of Rockville, Minnesota
Resolution 2019-24**

Authorization for Minnesota Lawful Gambling LG220 Exempt Permit for Rockville Area Sportsman’s Club at the Hideaway Bar, 201 West Broadway St, Rockville MN

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; The Rockville Area Sportsman’s Club has requested of the City of Rockville authorization for a Minnesota Lawful Gambling LG220 Exempt permit on August 3, 2019 and September 29, 2019 at the Hideaway Bar, 201 West Broadway St, Rockville, MN; and

WHEREAS; The Rockville City Council has the authority to grant authorizations for tax exempt gambling within Rockville city limits; and

WHEREAS; The Rockville City Council desires to support the ongoing efforts of area non-profit and community service organizations;

THEREFORE; The Rockville City Council grants to the Rockville Area Sportsman’s Club authorization for a Minnesota Lawful Gambling LG220 Exempt permit on August 3, 2019 and September 29, 2019 at the Hideaway Bar, 201 West Broadway St, Rockville, MN.

Adoption by the City Council of the City of Rockville on this 12th day of June, 2019.

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, Administrator-Clerk

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Rockville Area Sportsman's Club Inc. Previous Gambling Permit Number: X-05786-18-009
Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 61-0151941
Mailing Address: P.O. Box 144
City: Rockville State: MN Zip: 56369 County: Stearns
Name of Chief Executive Officer (CEO): Marybeth W. Theisen
CEO Daytime Phone: (320) 252-9552 CEO Email: embtea@aol.com
(permit will be emailed to this email address unless otherwise indicated below)
Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division
60 Empire Drive, Suite 100
St. Paul, MN 55103
Secretary of State website, phone numbers:
www.sos.state.mn.us
651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): The Hideaway Bar
Physical Address (do not use P.O. box): 201 West Broadway Street
Check one:
 City: Rockville Zip: 56369 County: Stearns
 Township: _____ Zip: _____ County: _____
Date(s) of activity (for raffles, indicate the date of the drawing): ~~October 30, 2019~~ August 3, 2019

Check each type of gambling activity that your organization will conduct:
 Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>Rockville</u></p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Marybeth W. Theisen Date: May 30, 2019
(Signature must be CEO's signature; designee may not sign)

Print Name: Marybeth W. Theisen

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Rockville Area Sportsman's Club Previous Gambling Permit Number: X-05786-18-009

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: 61-0151941

Mailing Address: P.O. Box 144

City: Rockville State: MN Zip: 56369 County: Stearns

Name of Chief Executive Officer (CEO): Marybeth W. Theisen

CEO Daytime Phone: (320) 252-9552 CEO Email: embtea@aol.com
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- A current calendar year Certificate of Good Standing**
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767
- IRS income tax exemption (501(c)) letter in your organization's name**
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): The Hideaway Bar

Physical Address (do not use P.O. box): 201 West Broadway Street, Rockville. MN 56369

Check one:
 City: Rockville Zip: 56369 County: Stearns
 Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): September 29, 2018

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Marybeth W. Theisen Date: 5-6-19
(Signature must be CEO's signature; designee may not sign)

Print Name: Marybeth W. Theisen.

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

**City of Rockville, Minnesota
Resolution 2019-25**

**Formal Acceptance of the Year End 2018 Financial Audit Performed and Presented by
BERGANKDV and Authorization of its Release to the State Auditor**

It is hereby resolved by the City of Rockville, Minnesota that:

WHEREAS; the Rockville City Council contracted with BerganKDV to perform a thorough audit of the city's financial books for Year-End 2018; and

WHEREAS; The Rockville City Council has expressed its ongoing support for any and all efforts to maintain and provide oversight of proper municipal fiscal management; and

WHEREAS; The City places significant trust and confidence in professional audit organizations such as BerganKDV to provide unbiased, 3rd party review of the policies, practices and procedures related to the City's financial books and operations;

THEREFORE; The Rockville City Council hereby accepts the presented Year End 2018 city financial audit as presented by representatives of BerganKDV and extends its thanks and appreciation for the considerable efforts put forth to provide their presented audit report; and

FURTHERMORE; The Rockville City Council directs BerganKDV and city staff to finalize their audit findings and then provide a complete copy of the Year End 2018 financial audit to the Office of the State Auditor.

Adoption by the City Council of the City of Rockville on this 12th day of June, 2019

Duane Willenbring, Mayor

ATTEST:

Martin M. Bode, City Administrator

**City of Rockville
Stearns County, Minnesota**

Financial Statements

December 31, 2018

**City of Rockville
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**City of Rockville
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**City of Rockville
Elected Officials and Administration
December 31, 2018**

<u>Elected Officials</u>	<u>Position</u>	<u>Term Expires</u>
Duane Willenbring	Mayor	December 31, 2020
Vince Schaefer	Council Member	December 31, 2018
Don Simon	Council Member	December 31, 2020
Jerry Tippelt	Council Member	December 31, 2020
Richard Tallman	Council Member	December 31, 2018
<u>Administration</u>		
Martin Bode	City Administrator/Clerk	
Judy Neu	Finance/Utility Billing Clerk/ Administrative Assistant	

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Rockville
Rockville, Minnesota

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rockville, Minnesota, as of and for the year ended December 31, 2018, and the related notes to financial statements, which collectively comprise the City's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the City's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to in the first paragraph present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rockville, Minnesota, as of December 31, 2018, and the respective changes in financial position and, where applicable, cash flows thereof and the budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, which follows this report letter, and Required Supplementary Information as listed in the Table of Contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board (GASB), who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the Required Supplementary Information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Rockville's basic financial statements. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated May 30, 2019, on our consideration of the City of Rockville's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Rockville's internal control over financial reporting and compliance.

Bergan KDV, Ltd.

St. Cloud, Minnesota
May 30, 2019

City of Rockville Management's Discussion and Analysis

The City of Rockville (the "City") would like to offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the year ended December 31, 2018.

FINANCIAL HIGHLIGHTS

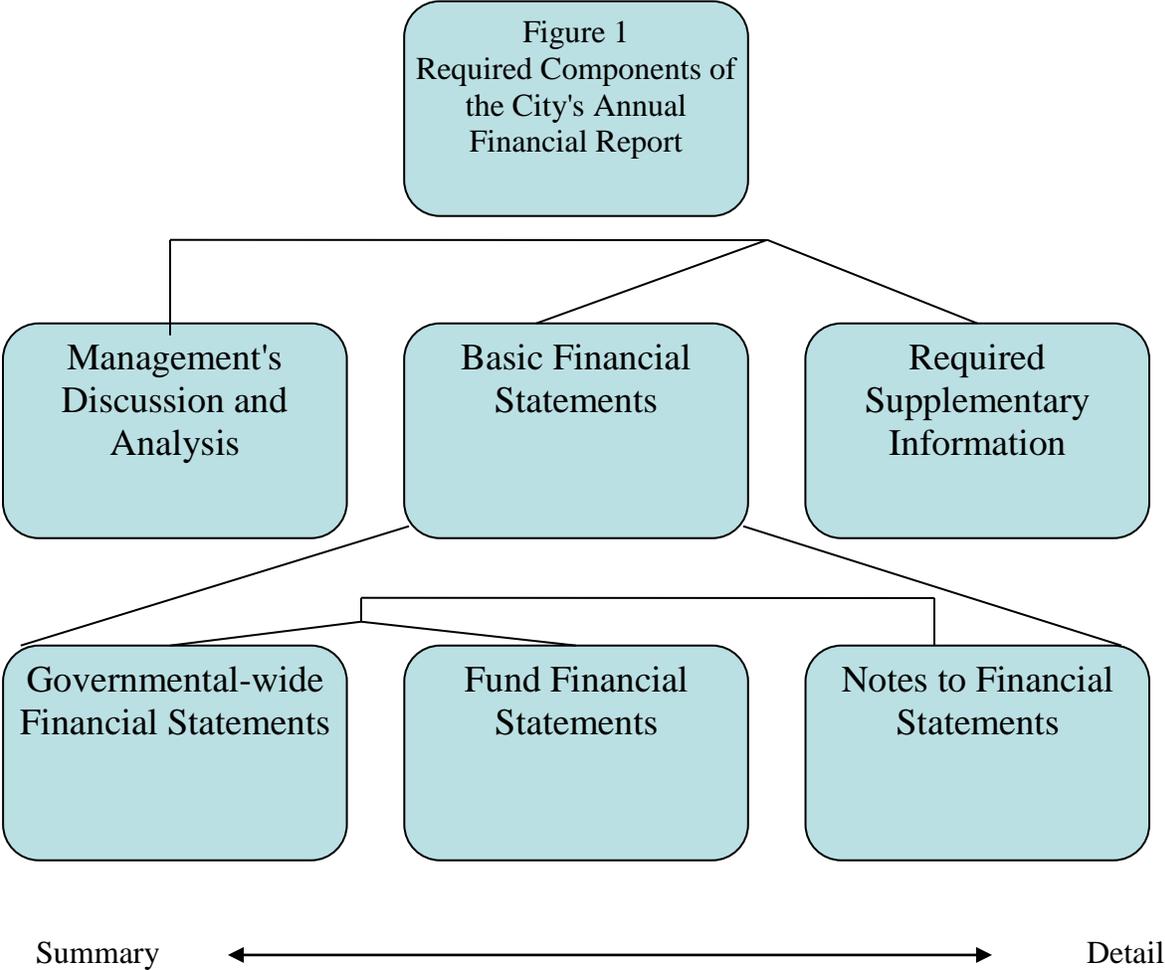
- ◆ The net position of the City at the close of the most recent year was approximately \$15,723,629. Of this amount, \$5,514,182 may be used to meet government's ongoing obligations to citizens and creditors.
- ◆ The government's total net position increased by \$504,017 in 2018. This was attributable due to the city's positive operations of its governmental funds.
- ◆ As of the close of the current year, the City's governmental funds reported combined ending fund balances of \$2,449,068, a decrease of \$549,116. These dollars are available for spending at the City's discretion, but some have been designated for specific purposes.
- ◆ At the end of the current year, fund balance for the General Fund was \$1,563,926, or 175% of total General Fund expenditures. While these funds are not legally restricted, \$176,594 is committed and \$288,001 is assigned for future purposes, leaving the unassigned fund balance of \$1,099,331, or 123% of current year expenditures, to be used in the event of a major catastrophe.
- ◆ The City's total long-term debt decreased by \$726,466 during the current year because of a balloon payment on a portion of the City's debt.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**City of Rockville
Management's Discussion and Analysis**

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of combining and individual fund financial statements and schedules that further explain and support the information in the financial statements. Figure 1 shows how the required parts of this annual report are arranged and relate to one another. In addition to these required elements, the City has included a section with combining and individual fund financial statements and schedules that provide details about nonmajor governmental funds, which are added together and presented in single columns in the basic financial statements.



**City of Rockville
Management's Discussion and Analysis**

Figure 2 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of this overview section of Management's Discussion and Analysis (MD&A) explains the structure and contents of each of the statements.

**Figure 2
Major Features of the Government-wide and Fund Financial Statements**

	Government-wide Statements	Governmental Funds	Proprietary Funds
Scope	Entire City government (except fiduciary funds) and the City's component units	The activities of the City that are not proprietary or fiduciary, such as police, fire and parks	Activities the City operates similar to private businesses, such as the water and sewer system
Required financial statements	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Activities 	<ul style="list-style-type: none"> • Balance Sheet • Statement of Revenues, Expenditures, and Changes in Fund Balances 	<ul style="list-style-type: none"> • Statement of Net Position • Statement of Revenues, Expenses, and Changes in Fund Net Position • Statement of Cash Flows
Accounting Basis and measurement focus	Accrual accounting and economic resources focus	Modified accrual accounting and current financial resources focus	Accrual accounting and economic resources focus
Type of asset and deferred outflows/liability and deferred inflows of information	All assets and deferred outflows and liabilities and deferred inflows, both financial and capital, and short-term and long-term	Only assets and deferred outflows expected to be used up and liabilities and deferred inflows that come due during the year or soon thereafter, no capital assets included	All assets and deferred outflows and liabilities and deferred inflows, both financial and capital and short-term and long-term
Type of in flow/out flow information	All revenues and expenses during year, regardless of when cash is received or paid	Revenues for which cash is received during or soon after the end of the year, expenditures when goods or services have been received and payment is due during the year or soon thereafter	All revenues and expenses during the year, regardless of when cash is received or paid

City of Rockville Management's Discussion and Analysis

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements are designed to provide readers with a broader overview of the City's finances, in a manner similar to a private-sector business.

The Statement of Net Position presents information on all of the City's assets and deferred outflows of resources and liabilities; and deferred inflows of resources, with the difference between them reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the government's net position changed during the most recent year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this Statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, public works, culture and recreation and economic development. The proprietary funds of the City include the water utility and sewer utility.

The government-wide financial statements include not only the City itself (known as the primary government), but also a legally separate Economic Development Authority (EDA) of Rockville. Financial information for this blended component unit is reported as if it were part of the City. The government-wide financial statements can be found on pages 18-19 of this report.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses modified accrual fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary (enterprise) funds and fiduciary funds.

City of Rockville Management's Discussion and Analysis

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund Balance Sheet and the governmental fund Statement of Revenues, Expenditures and Changes in Fund Balances provide a reconciliation to facilitate this comparison between governmental funds and government-wide activities.

The City maintains 8 individual governmental funds. Information is presented separately in the governmental funds Balance Sheet and in the governmental fund Statement of Revenues, Expenditures and Changes in Fund Balances for the General Fund, Road Maintenance Capital Project Fund and the City Facilities Debt Service Fund, all of which are considered to be major funds. Data from the other nonmajor governmental funds are combined into a single, aggregated presentation. Individual data for each of these nonmajor governmental funds is provided in the form of combining statements or schedules elsewhere in this report.

The City adopts an annual appropriated budget for its General Fund. Budgetary comparison statements have been provided for this Fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 20-24 of this report.

Proprietary Funds

The City maintains one type of proprietary fund. Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The City uses enterprise funds to account for its water and sewer utilities. Sewer rates for the downtown area have not been raised since the City consolidated in 2002. The Lakes Area Sewer rate has not changed since their inception in 2004 and this needs to be done as costly repairs are occurring.

Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the enterprise funds which are considered to be major funds of the City.

The basic proprietary fund financial statements can be found on pages 25-27 of this report.

Notes to Financial Statements

The Notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

City of Rockville Management's Discussion and Analysis

Other Information

The combining statements referred to earlier in connection with nonmajor governmental funds are presented following the Notes to Financial Statements. Combining and individual fund statements and schedules can be found on pages 68-71 of this report.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City, total assets and deferred outflows exceeded total liabilities and deferred inflows by \$15,723,629 at the close of the most recent year.

A portion of the City's net position reflects its investment in capital assets (e.g., land, buildings, machinery and equipment); less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

Summary of Net Position

	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
ASSETS						
Current and other assets	\$ 2,886,019	\$ 3,401,063	\$ 3,712,943	\$ 4,006,830	\$ 6,598,962	\$ 7,407,893
Capital assets	8,602,603	7,368,203	13,841,788	13,841,788	22,444,391	21,209,991
Less accumulated Depreciation	<u>(3,263,557)</u>	<u>(3,057,983)</u>	<u>(4,344,718)</u>	<u>(3,998,623)</u>	<u>(7,608,275)</u>	<u>(7,056,606)</u>
Total assets	<u>\$ 8,225,065</u>	<u>\$ 7,711,283</u>	<u>\$ 13,210,013</u>	<u>\$ 13,849,995</u>	<u>\$ 21,435,078</u>	<u>\$ 21,561,278</u>
Deferred outflows	<u>\$ 183,687</u>	<u>\$ 198,694</u>	<u>\$ 12,263</u>	<u>\$ 21,361</u>	<u>\$ 195,950</u>	<u>\$ 220,055</u>
Long-term liabilities						
Outstanding	\$ 1,648,323	\$ 1,935,741	\$ 3,086,579	\$ 3,727,856	\$ 4,734,902	\$ 5,663,597
Other liabilities	<u>331,652</u>	<u>240,692</u>	<u>670,793</u>	<u>608,958</u>	<u>1,002,445</u>	<u>849,650</u>
Total liabilities	<u>\$ 1,979,975</u>	<u>\$ 2,176,433</u>	<u>\$ 3,757,372</u>	<u>\$ 4,336,814</u>	<u>\$ 5,737,347</u>	<u>\$ 6,513,247</u>
Deferred inflows	<u>\$ 154,601</u>	<u>\$ 37,115</u>	<u>\$ 15,451</u>	<u>\$ 11,359</u>	<u>\$ 170,052</u>	<u>\$ 48,474</u>
NET POSITION						
Net investment in Capital assets	\$ 3,798,046	\$ 2,610,220	\$ 5,844,491	\$ 5,626,688	\$ 9,642,537	\$ 8,236,908
Restricted	566,910	567,378	-	52,001	566,910	619,379
Unrestricted	<u>1,909,220</u>	<u>2,518,831</u>	<u>3,604,962</u>	<u>3,844,494</u>	<u>5,514,182</u>	<u>6,363,325</u>
Total net position	<u>\$ 6,274,176</u>	<u>\$ 5,696,429</u>	<u>\$ 9,449,453</u>	<u>\$ 9,523,183</u>	<u>\$ 15,723,629</u>	<u>\$ 15,219,612</u>

An additional portion of the City's net position (4%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position (35%) may be used to meet the government's ongoing obligations to citizens and creditors. This is a decrease of \$849,143 from 2017.

At the end of the current year, the City is able to report positive balances in all categories of net position.

**City of Rockville
Management's Discussion and Analysis**

Governmental Activities

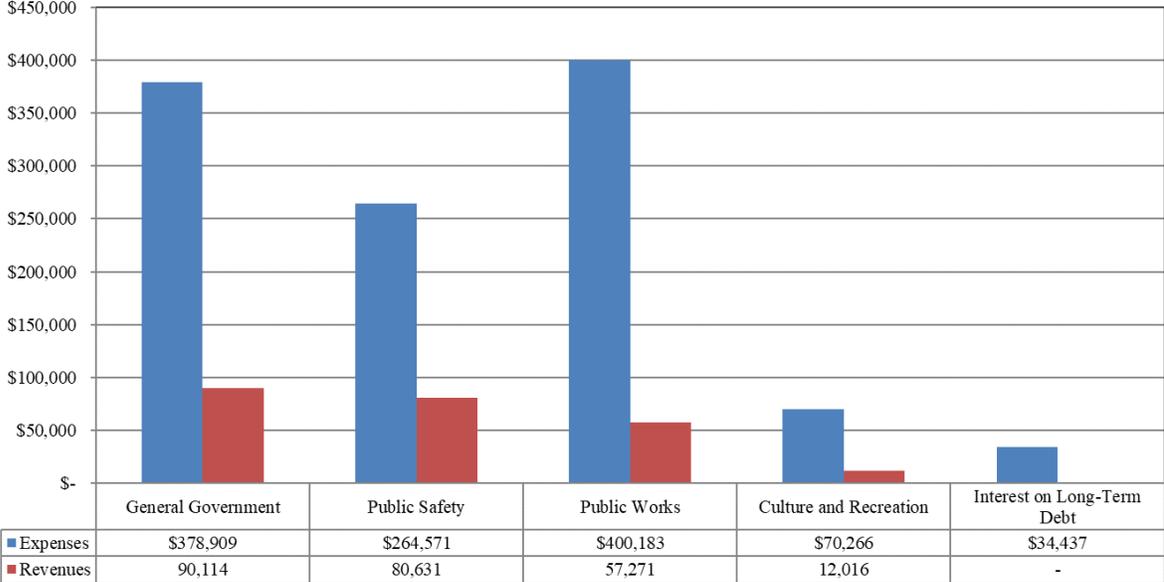
Governmental activities increased the City's net position by \$577,747. The key element of this increase is due to an increase in in property tax revenue.

Changes in Net Position

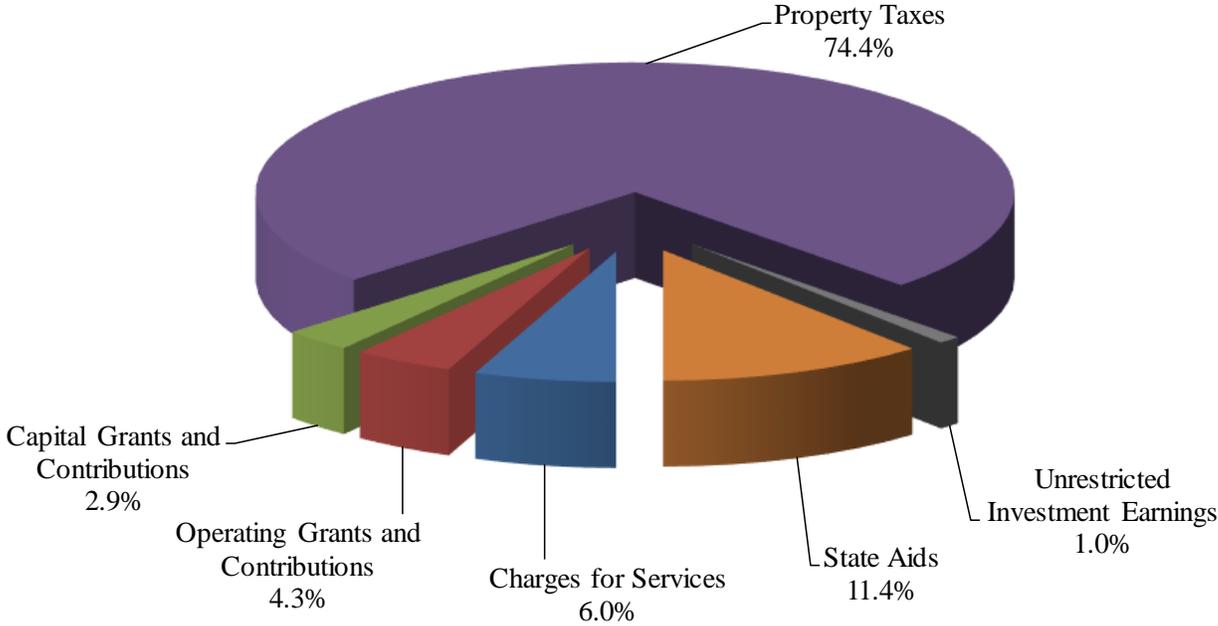
	Governmental Activities		Business-Type Activities		Total	
	2018	2017	2018	2017	2018	2017
REVENUES						
Program revenues						
Charges for service	\$ 109,219	\$ 100,031	\$ 546,943	\$ 496,714	\$ 656,162	\$ 596,745
Operating grants and contributions	77,636	61,824	13,728	31,527	91,364	93,351
Capital grants and contributions	53,177	53,108	57,765	68,752	110,942	121,860
General revenues						
Property taxes	1,346,894	1,251,114	16,763	16,175	1,363,657	1,267,289
Other	206,022	189,601	150	145	206,172	189,746
Investment income	17,384	17,748	12,100	16,144	29,484	33,892
Total revenues	<u>1,810,332</u>	<u>1,673,426</u>	<u>647,449</u>	<u>629,457</u>	<u>2,457,781</u>	<u>2,302,883</u>
EXPENSES						
General government	378,909	377,639	-	-	378,909	377,639
Public safety	264,571	217,340	-	-	264,571	217,340
Public works	400,183	369,483	-	-	400,183	369,483
Culture and recreation	70,266	104,498	-	-	70,266	104,498
Economic development	-	44	-	-	-	44
Interest on long-term debt	34,437	37,626	-	-	34,437	37,626
Water	-	-	163,402	182,496	163,402	182,496
Sewer	-	-	641,996	593,767	641,996	593,767
Total expenses	<u>1,148,366</u>	<u>1,106,630</u>	<u>805,398</u>	<u>776,263</u>	<u>1,953,764</u>	<u>1,882,893</u>
Increase in net position						
Before transfers	661,966	566,796	(157,949)	(146,806)	504,017	419,990
Transfers	<u>(84,219)</u>	<u>(81,718)</u>	<u>84,219</u>	<u>81,718</u>	<u>-</u>	<u>-</u>
Increase in net position	577,747	485,078	(73,730)	(65,088)	504,017	419,990
NET POSITION						
Beginning of year	<u>5,696,429</u>	<u>5,211,351</u>	<u>9,523,183</u>	<u>9,588,271</u>	<u>15,219,612</u>	<u>14,799,622</u>
End of year	<u>\$ 6,274,176</u>	<u>\$ 5,696,429</u>	<u>\$ 9,449,453</u>	<u>\$ 9,523,183</u>	<u>\$ 15,723,629</u>	<u>\$ 15,219,612</u>

**City of Rockville
Management's Discussion and Analysis**

Expenses and Program Revenues - Governmental Activities



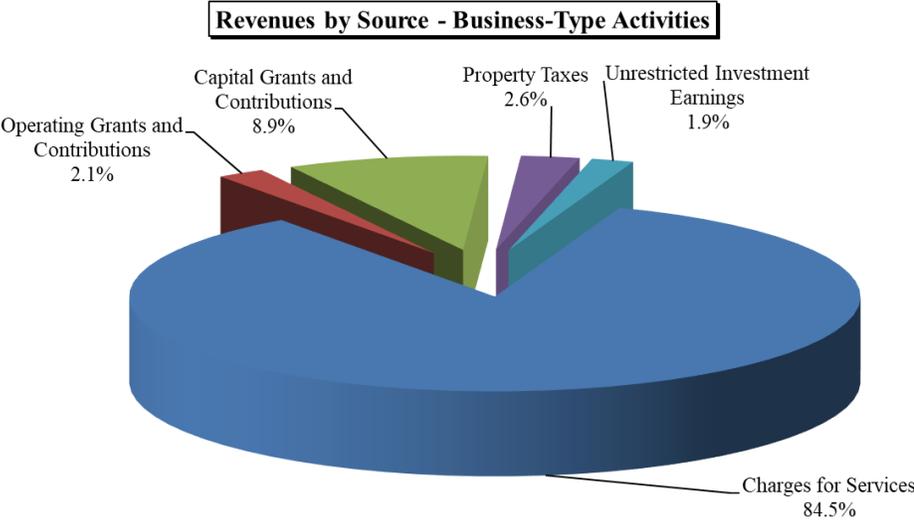
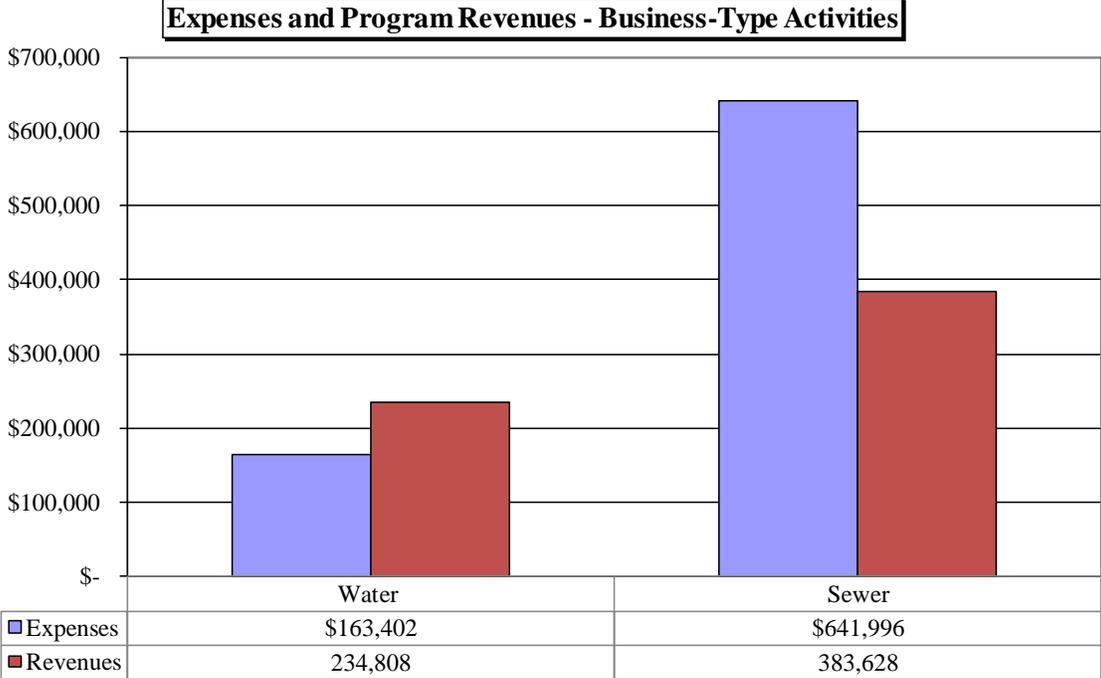
Revenues by Source - Governmental Activities



**City of Rockville
Management's Discussion and Analysis**

Business Type Activities

Business type activities decreased the City's net position by \$73,730. Key elements of this decrease are as follows: depreciation expense and professional services.



City of Rockville Management's Discussion and Analysis

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

As noted earlier, the City uses modified accrual fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds

The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the City's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the year.

As of the end of the current year, the City's governmental funds reported combined ending fund balances of \$2,449,068, a decrease of \$549,116 in comparison with the prior year.

The General Fund is the chief operating fund of the City. At the end of the current year, fund balance of the General Fund was \$1,563,926. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 175% of total General Fund expenditures, while total fund balance represents 123% of that same amount.

The fund balance of the City's General Fund increased by \$296,556 during the current year. The key factor for the increase was an increase in property tax revenue.

The Road Maintenance fund balance decreased \$848,838 as a result of large improvement projects being done in 2018 while continuing to levy for larger future maintenance projects.

Proprietary Funds

The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

The unrestricted net position in the respective proprietary funds are water, \$631,474 and sewer, \$2,973,488. The proprietary funds decreased \$73,730 in total net position for the year; this decrease is primarily due to depreciation expense of \$346,095 in the funds as well as \$141,417 in professional services.

GENERAL FUND BUDGETARY HIGHLIGHTS

The City approved the 2018 General Fund budget anticipating expenditures to exceed revenues by \$125,500. The City amended its budget to recognize additional unplanned obligations during the year, for a planned 296,596, as previously discussed.

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets

The City's investment in capital assets for its governmental and business type activities as of December 31, 2018, amounts to \$14,836,116 (net of accumulated depreciation). This investment in capital assets includes land, buildings, improvements, machinery and equipment, furniture and office equipment, infrastructure and construction in progress. The decrease in the governmental activities and business type activities occurred due depreciation of infrastructure. Additional information on capital assets can be found in Note 4 of this report.

**City of Rockville
Management's Discussion and Analysis**

Long-Term Debt

At the end of the current year, the City had total bonded debt outstanding of \$5,188,000, compensated absences of \$33,307, and severance of \$19,704.

**Outstanding Debt
(General Obligation and Revenue Bonds)**

	Governmental Activities	Business-Type Activities	Total
G.O. Improvement Bonds	\$ 1,541,000	\$ -	\$ 1,541,000
G.O. Revenue Bonds	-	820,000	820,000
G.O. Notes/Certificates Payable	-	2,827,000	2,827,000
Compensated Absences	33,307	-	33,307
Severance	19,704	-	19,704
	<u>\$ 1,594,011</u>	<u>\$ 3,647,000</u>	<u>\$ 5,241,011</u>
Total			

The City's total debt payments of \$716,000 were made during the current year. The City established an "AA+" rating from Standard & Poor's for G.O. debt.

Additional information on long-term debt can be found in Note 5 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

- The City continues to see new construction growth, not only in residential but also in commercial development.
- Local government aid payments increased over previous year by \$1,243.
- The City continues to review its fee structures for all licenses and permits and services to recover appropriate costs in lieu of raising property taxes.

REQUESTS FOR INFORMATION

The financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Administrator/Clerk, P.O. Box 93, Rockville, Minnesota 56369.

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BASIC FINANCIAL STATEMENTS

**City of Rockville
Statement of Net Position
December 31, 2018**

	Governmental Activities	Business-Type Activities	Total
Assets			
Cash and investments	\$ 2,553,488	\$ 1,911,754	\$ 4,465,242
Property tax receivable	10,287	139	10,426
Accounts receivable	1,465	66,569	68,034
Interest receivable	5,347	3,930	9,277
Due from other governments	15,831	14,557	30,388
Special assessments receivable			
Delinquent	2,415	1,750	4,165
Deferred	297,186	1,252,044	1,549,230
Land held for resale	-	462,200	462,200
Capital assets not being depreciated			
Land	456,118	98,295	554,413
Capital assets being depreciated			
Buildings	2,674,248	-	2,674,248
Infrastructure	4,167,529	-	4,167,529
Sewer and water improvements	-	13,574,751	13,574,751
Machinery and equipment	1,304,708	168,742	1,473,450
Less accumulated depreciation	<u>(3,263,557)</u>	<u>(4,344,718)</u>	<u>(7,608,275)</u>
Total capital assets, (net of accumulated depreciation)	<u>5,339,046</u>	<u>9,497,070</u>	<u>14,836,116</u>
Total assets	<u>8,225,065</u>	<u>13,210,013</u>	<u>21,435,078</u>
Deferred Outflows of Resources			
Deferred outflows of resources related to pensions	<u>183,687</u>	<u>12,263</u>	<u>195,950</u>
Total assets and deferred outflows of resources	<u>\$ 8,408,752</u>	<u>\$ 13,222,276</u>	<u>\$ 21,631,028</u>
Liabilities			
Accounts payable	\$ 115,579	\$ 16,836	\$ 132,415
Due to other governments	611	2,821	3,432
Salaries and benefits payable	10,853	3,753	14,606
Interest payable	15,316	25,205	40,521
Unearned revenue	20	-	20
Bond principal payable (net of premium)			
Payable within one year	164,000	110,000	274,000
Payable after one year	1,405,544	715,579	2,121,123
Notes payable			
Payable within one year	-	456,000	456,000
Payable after one year	-	2,371,000	2,371,000
Compensated absences payable			
Payable within one year	25,273	-	25,273
Payable after one year	8,034	-	8,034
Severance payable			
Payable after one year	19,704	-	19,704
Net pension liability	<u>215,041</u>	<u>56,178</u>	<u>271,219</u>
Total liabilities	<u>1,979,975</u>	<u>3,757,372</u>	<u>5,737,347</u>
Deferred Inflows of Resources			
Deferred inflows of resources related to pensions	<u>154,601</u>	<u>15,451</u>	<u>170,052</u>
Net Position			
Net investment in capital assets	3,798,046	5,844,491	9,642,537
Restricted for			
Debt service	552,903	-	552,903
Other purposes	14,007	-	14,007
Unrestricted	<u>1,909,220</u>	<u>3,604,962</u>	<u>5,514,182</u>
Total net position	<u>6,274,176</u>	<u>9,449,453</u>	<u>15,723,629</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 8,408,752</u>	<u>\$ 13,222,276</u>	<u>\$ 21,631,028</u>

See notes to financial statements.

City of Rockville
Statement of Activities
Year Ended December 31, 2018

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenues and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
Governmental activities							
General government	\$ 378,909	\$ 85,088	\$ 5,026	\$ -	\$ (288,795)	\$ -	\$ (288,795)
Public safety	264,571	20,744	47,445	-	(196,382)	-	(196,382)
Public works	400,183	1,610	14,926	53,177	(330,470)	-	(330,470)
Culture and recreation	70,266	1,777	10,239	-	(58,250)	-	(58,250)
Interest on long-term debt	34,437	-	-	-	(34,437)	-	(34,437)
Total governmental activities	<u>1,148,366</u>	<u>109,219</u>	<u>77,636</u>	<u>53,177</u>	<u>(908,334)</u>	<u>-</u>	<u>(908,334)</u>
Business-type activities							
Water	163,402	233,613	223	972	-	71,406	71,406
Sewer	641,996	313,330	13,505	56,793	-	(258,368)	(258,368)
Total business-type activities	<u>805,398</u>	<u>546,943</u>	<u>13,728</u>	<u>57,765</u>	<u>-</u>	<u>(186,962)</u>	<u>(186,962)</u>
Total governmental and business-type activities	<u>\$ 1,953,764</u>	<u>\$ 656,162</u>	<u>\$ 91,364</u>	<u>\$ 110,942</u>	<u>(908,334)</u>	<u>(186,962)</u>	<u>(1,095,296)</u>
General revenues							
Property taxes					1,346,894	16,763	1,363,657
Unrestricted grants and aids					206,022	150	206,172
Unrestricted investment earnings					17,384	12,100	29,484
Transfers					(84,219)	84,219	-
Total general revenues and transfers					<u>1,486,081</u>	<u>113,232</u>	<u>1,599,313</u>
Change in net position					577,747	(73,730)	504,017
Net position - beginning					5,696,429	9,523,183	15,219,612
Net position - ending					<u>\$ 6,274,176</u>	<u>\$ 9,449,453</u>	<u>\$ 15,723,629</u>

☞ See notes to financial statements.

City of Rockville
Balance Sheet - Governmental Funds
December 31, 2018

	General Fund (101)	Capital Project Road Maintenance (215)	Other Governmental Funds	Total Governmental Funds
Assets				
Cash and investments	\$ 1,596,836	\$ 403,967	\$ 552,685	\$ 2,553,488
Taxes receivable - delinquent	6,623	2,082	1,582	10,287
Special assessment receivable				
Delinquent	1,797	-	618	2,415
Deferred	158,682	49,704	88,800	297,186
Accounts receivable	1,465	-	-	1,465
Interest receivable	3,512	619	1,216	5,347
Due from other governments	9,903	3,332	2,596	15,831
	<u>1,778,818</u>	<u>459,704</u>	<u>647,497</u>	<u>2,886,019</u>
Total assets	<u>\$ 1,778,818</u>	<u>\$ 459,704</u>	<u>\$ 647,497</u>	<u>\$ 2,886,019</u>
Liabilities				
Accounts payable	\$ 36,314	\$ 78,782	\$ 483	\$ 115,579
Salaries and benefits payable	10,845	-	8	10,853
Unearned revenue	20	-	-	20
Due to other governments	611	-	-	611
Total liabilities	<u>47,790</u>	<u>78,782</u>	<u>491</u>	<u>127,063</u>
Deferred Inflows of Resources				
Unavailable revenue - property taxes	6,623	2,082	1,582	10,287
Unavailable revenue - special assessments	160,479	49,704	89,418	299,601
Total deferred inflows of resources	<u>167,102</u>	<u>51,786</u>	<u>91,000</u>	<u>309,888</u>
Fund Balances				
Restricted	-	-	519,874	519,874
Committed	176,594	-	-	176,594
Assigned	288,001	329,136	36,132	653,269
Unassigned	1,099,331	-	-	1,099,331
Total fund balances	<u>1,563,926</u>	<u>329,136</u>	<u>556,006</u>	<u>2,449,068</u>
	<u>\$ 1,778,818</u>	<u>\$ 459,704</u>	<u>\$ 647,497</u>	<u>\$ 2,886,019</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 1,778,818</u>	<u>\$ 459,704</u>	<u>\$ 647,497</u>	<u>\$ 2,886,019</u>

City of Rockville
Reconciliation of the Balance Sheet to
the Statement of Net Position - Governmental Funds
December 31, 2018

Total fund balances - governmental funds	\$ 2,449,068
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not current financial resources and, therefore, are not reported as assets in governmental funds.	
Cost of capital assets	8,602,603
Less accumulated depreciation	(3,263,557)
Long-term liabilities, including bonds payable, are not due and payable in the current period and, therefore, are not reported as liabilities in the funds.	
Long-term liabilities at year-end consist of:	
Bond principal payable	(1,541,000)
Compensated absences payable	(33,307)
Severance payable	(19,704)
Bond premium	(28,544)
Net pension liability	(215,041)
Delinquent receivables will be collected in subsequent years, but are not available soon enough to pay for the current period's expenditures and, therefore, are deferred in the funds.	
Property taxes	10,287
Special assessments	2,415
Deferred outflows of resources and deferred inflows of resources are created as a result of various differences related to pensions that are not recognized in the governmental funds.	
Deferred inflows of resources related to pensions	(154,601)
Deferred outflows of resources related to pensions	183,687
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.	
Deferred special assessments	297,186
Governmental funds do not report a liability for accrued interest until due and payable.	
	<u>(15,316)</u>
Total net position - governmental activities	<u><u>\$ 6,274,176</u></u>

City of Rockville
Statement of Revenues, Expenditures, and
Changes in Fund Balances - Governmental Funds
Year Ended December 31, 2018

	General Fund (101)	Capital Project Road Maintenance (215)	Other Governmental Funds	Total Governmental Funds
Revenues				
Property taxes	\$ 831,048	\$ 249,129	\$ 208,658	\$ 1,288,835
Miscellaneous taxes	61,656	-	-	61,656
Special assessments	25,480	16,791	5,895	48,166
Licenses and permits	53,227	-	-	53,227
Intergovernmental	223,741	88,341	5,363	317,445
Charges for services	30,326	-	-	30,326
Fines and forfeitures	8,614	-	116	8,730
Miscellaneous				
Investment income	10,720	3,255	3,409	17,384
Other	31,345	-	-	31,345
Total revenues	<u>1,276,157</u>	<u>357,516</u>	<u>223,441</u>	<u>1,857,114</u>
Expenditures				
Current				
General government	277,979	-	21,937	299,916
Public safety	198,873	-	-	198,873
Public works	259,798	11,077	-	270,875
Culture and recreation	47,154	-	-	47,154
Debt service				
Principal	-	-	159,000	159,000
Interest and other charges	-	-	39,338	39,338
Capital outlay				
Public safety	21,476	-	-	21,476
Public works	70,787	1,195,277	-	1,266,064
Culture and recreation	19,315	-	-	19,315
Total expenditures	<u>895,382</u>	<u>1,206,354</u>	<u>220,275</u>	<u>2,322,011</u>
Excess of revenues over (under) expenditures	380,775	(848,838)	3,166	(464,897)
Other Financing Sources (Uses)				
Transfers out	(84,219)	-	-	(84,219)
Net change in fund balances	296,556	(848,838)	3,166	(549,116)
Fund Balances				
Beginning of Year	<u>1,267,370</u>	<u>1,177,974</u>	<u>552,840</u>	<u>2,998,184</u>
End of Year	<u>\$ 1,563,926</u>	<u>\$ 329,136</u>	<u>\$ 556,006</u>	<u>\$ 2,449,068</u>

City of Rockville
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances to
the Statement of Activities - Governmental Funds
December 31, 2018

Total net change in fund balances - governmental funds \$ (549,116)

Amounts reported for governmental activities in the Statement of Activities
are different because:

Capital outlays are reported in governmental funds as expenditures. However,
in the Statement of Activities, the cost of those assets is allocated over the
estimated useful lives as depreciation expense.

Capital outlays	1,255,883
Depreciation expense	(221,898)
Loss on disposal	(5,159)

Compensated absences and severance are recognized as paid in the governmental
funds but recognized as the expense is incurred in the Statement of Activities. (9,399)

Principal payments on long-term debt are recognized as expenditures in the
governmental funds but as an increase in the net position in the Statement
of Activities. 159,000

Interest on long-term debt in the Statement of Activities differs from the amount
reported in the governmental funds because interest is recognized as an
expenditure in the funds when it is due and thus requires use of current financial
resources. In the Statement of Activities, however, interest expense is recognized
as the interest accrues, regardless of when it is due. 1,333

Governmental funds report the effects of bond premiums when debt is first issued,
whereas these amounts are deferred and amortized in the Statement of Activities. 3,568

Governmental funds recognize pension contributions as expenditures at the
time of payment whereas the Statement of Activities factors in items related to
pensions on a full accrual perspective.

Pension expense	(9,683)
-----------------	---------

Delinquent and deferred receivables will be collected this year, but are not
available soon enough to pay for the current period's expenditures and,
therefore, are not revenues in the funds.

Delinquent property taxes	(3,597)
Deferred and delinquent special assessments	(43,185)

Change in net position - governmental activities \$ 577,747

City of Rockville
Statement of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual - General Fund
Year Ended December 31, 2018

	Budgeted amounts		Actual Amounts	Variance with final budget - over (under)
	Original	Final		
Revenues				
Property taxes	\$ 834,409	\$ 834,409	\$ 831,048	\$ (3,361)
Miscellaneous taxes	-	-	61,656	61,656
Special assessments	3,594	3,594	25,480	21,886
Licenses and permits	29,150	29,150	53,227	24,077
Intergovernmental	213,616	213,616	223,741	10,125
Charges for services	26,310	26,310	30,326	4,016
Fines and forfeitures	-	-	8,614	8,614
Miscellaneous revenues				
Investment income	5,050	5,050	10,720	5,670
Other	800	800	31,345	30,545
Total revenues	<u>1,112,929</u>	<u>1,112,929</u>	<u>1,276,157</u>	<u>163,228</u>
Expenditures				
Current				
General government	347,929	347,929	277,979	(69,950)
Public safety	229,362	232,950	198,873	(34,077)
Public works	287,911	266,911	259,798	(7,113)
Culture and recreation	54,227	54,227	47,154	(7,073)
Capital outlay				
General government	500	500	-	(500)
Public safety	60,000	60,000	21,476	(38,524)
Public works	1,000	63,780	70,787	7,007
Culture and recreation	6,500	12,500	19,315	6,815
Total expenditures	<u>987,429</u>	<u>1,038,797</u>	<u>895,382</u>	<u>(143,415)</u>
Excess of revenues over expenditures	125,500	74,132	380,775	306,643
Other Financing Uses				
Transfers out	<u>(85,000)</u>	<u>(85,000)</u>	<u>(84,219)</u>	<u>781</u>
Net change in fund balances	<u>\$ 40,500</u>	<u>\$ (10,868)</u>	296,556	<u>\$ 307,424</u>
Fund Balances				
Beginning of year			<u>1,267,370</u>	
End of year			<u>\$ 1,563,926</u>	

City of Rockville
Statement of Net Position - Proprietary Funds
December 31, 2018

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
	(311,312,601)	(309,310,602)	
Assets			
Current assets			
Cash and investments	\$ 295,902	\$ 1,615,852	\$ 1,911,754
Taxes receivable - delinquent	-	139	139
Special assessments receivable			
Delinquent	786	964	1,750
Deferred	142,981	1,109,063	1,252,044
Accounts receivable	22,060	44,509	66,569
Interest receivable	372	3,558	3,930
Due from other governments	-	14,557	14,557
Land held for resale	213,401	248,799	462,200
Total current assets	<u>675,502</u>	<u>3,037,441</u>	<u>3,712,943</u>
Noncurrent assets			
Capital assets			
Land	98,295	-	98,295
Sewer and water improvements	2,524,537	11,050,214	13,574,751
Equipment	-	168,742	168,742
Total capital assets	<u>2,622,832</u>	<u>11,218,956</u>	<u>13,841,788</u>
Less accumulated depreciation	<u>(935,577)</u>	<u>(3,409,141)</u>	<u>(4,344,718)</u>
Net capital assets	<u>1,687,255</u>	<u>7,809,815</u>	<u>9,497,070</u>
Total assets	<u>2,362,757</u>	<u>10,847,256</u>	<u>13,210,013</u>
Deferred Outflows of Resources			
Deferred outflows of resources related to pensions	5,668	6,595	12,263
Total assets and deferred outflows of resources	<u>\$ 2,368,425</u>	<u>\$ 10,853,851</u>	<u>\$ 13,222,276</u>
Liabilities			
Current liabilities			
Accounts payable	\$ 3,247	\$ 13,589	\$ 16,836
Salaries and benefits payable	1,731	2,022	3,753
Interest payable	9,240	15,965	25,205
Due to other governments	2,373	448	2,821
Long-term liabilities due within one year	99,000	467,000	566,000
Total current liabilities	<u>115,591</u>	<u>499,024</u>	<u>614,615</u>
Noncurrent liabilities			
Bonds payable, net of unamortized premiums	709,149	116,430	825,579
Notes payable	-	2,827,000	2,827,000
Net pension liability	25,964	30,214	56,178
Less amount due within one year	<u>(99,000)</u>	<u>(467,000)</u>	<u>(566,000)</u>
Total noncurrent liabilities	<u>636,113</u>	<u>2,506,644</u>	<u>3,142,757</u>
Total liabilities	<u>751,704</u>	<u>3,005,668</u>	<u>3,757,372</u>
Deferred Inflows of Resources			
Deferred inflows of resources related to pensions	7,141	8,310	15,451
Net Position			
Net investment in capital assets	978,106	4,866,385	5,844,491
Unrestricted	631,474	2,973,488	3,604,962
Total net position	<u>1,609,580</u>	<u>7,839,873</u>	<u>9,449,453</u>
Total liabilities, deferred inflows of resources, and net position	<u>\$ 2,368,425</u>	<u>\$ 10,853,851</u>	<u>\$ 13,222,276</u>

See notes to financial statements.

City of Rockville
Statement of Revenues, Expenses, and Changes
in Net Position - Proprietary Funds
Year Ended December 31, 2018

	Water (311,312,601)	Sewer (309,310,602)	Total
Operating revenues			
Charges for services	\$ 144,922	\$ 281,470	\$ 426,392
Permits, hookup fees, and penalties	13,050	31,808	44,858
Total operating revenues	<u>157,972</u>	<u>313,278</u>	<u>471,250</u>
Operating expenses			
Wages and salaries	32,704	38,087	70,791
Employee benefits	9,207	10,616	19,823
Materials and supplies	8,323	1,036	9,359
Repairs and maintenance	6,644	95,163	101,807
Professional services	7,697	133,720	141,417
Insurance	2,229	3,610	5,839
Utilities	17,923	19,637	37,560
Depreciation	58,726	287,369	346,095
Equipment	573	965	1,538
Miscellaneous	4,779	4,201	8,980
Total operating expenses	<u>148,805</u>	<u>594,404</u>	<u>743,209</u>
Operating income (loss)	9,167	(281,126)	(271,959)
Nonoperating revenues (expenses)			
Rent	75,641	-	75,641
Investment income	1,481	10,619	12,100
Special assessments	972	56,845	57,817
Property taxes	-	16,763	16,763
Grants	-	150	150
Refunds and reimbursements	223	12,906	13,129
Amortization	6,754	144	6,898
Interest expense	(21,351)	(47,736)	(69,087)
Other income	-	599	599
Total nonoperating revenues	<u>63,720</u>	<u>50,290</u>	<u>114,010</u>
Income (loss) before transfers	72,887	(230,836)	(157,949)
Transfers in	<u>84,219</u>	<u>-</u>	<u>84,219</u>
Change in net position	157,106	(230,836)	(73,730)
Net position			
Beginning of year	<u>1,452,474</u>	<u>8,070,709</u>	<u>9,523,183</u>
End of year	<u>\$ 1,609,580</u>	<u>\$ 7,839,873</u>	<u>\$ 9,449,453</u>

See notes to financial statements.

City of Rockville
Statement of Cash Flows - Proprietary Funds
For the Year Ended December 31, 2018

	Water <u>(311,312,601)</u>	Sewer <u>(309,310,602)</u>	Total
Cash Flows - Operating Activities			
Receipts from customers and users	\$ 160,575	\$ 309,999	\$ 470,574
Payments to suppliers	(48,133)	(257,416)	(305,549)
Payments to employees	(41,409)	(48,272)	(89,681)
Miscellaneous revenue	75,864	13,655	89,519
Net cash flows - operating activities	<u>146,897</u>	<u>17,966</u>	<u>164,863</u>
Cash Flows - Noncapital Financing Activities			
Transfer from other funds	<u>84,219</u>	<u>-</u>	<u>84,219</u>
Cash Flows - Capital And Related Financing Activities			
Principal paid on debt	(97,000)	(460,000)	(557,000)
Interest paid on debt	(23,539)	(49,786)	(73,325)
Property tax and special assessment revenues received	<u>848</u>	<u>311,914</u>	<u>312,762</u>
Net cash flows - capital and related financing activities	<u>(119,691)</u>	<u>(197,872)</u>	<u>(317,563)</u>
Cash Flows - Investing Activities			
Interest and dividends received	<u>1,459</u>	<u>12,184</u>	<u>13,643</u>
Net change in cash and cash equivalents	112,884	(167,722)	(54,838)
Cash and Cash Equivalents			
January 1	<u>183,018</u>	<u>1,783,574</u>	<u>1,966,592</u>
December 31	<u>\$ 295,902</u>	<u>\$ 1,615,852</u>	<u>\$ 1,911,754</u>
Reconciliation of Operating Income (Loss) to Net Cash Flows - Operating Activities			
Operating income (loss)	\$ 9,167	\$ (281,126)	\$ (271,959)
Adjustments to reconcile operating income (loss) to net cash flows - operating activities			
Miscellaneous revenue	75,864	13,655	89,519
Depreciation expense	58,726	287,369	346,095
Net pension expense	534	455	989
Accounts receivable	(2,241)	(6,325)	(8,566)
Due from other governments	4,844	3,046	7,890
Accounts payable	(735)	897	162
Due to other governmental units	770	19	789
Salaries payable	(32)	(24)	(56)
Total adjustments	<u>137,730</u>	<u>299,092</u>	<u>436,822</u>
Net cash flows - operating activities	<u>\$ 146,897</u>	<u>\$ 17,966</u>	<u>\$ 164,863</u>

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City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Rockville is a statutory city governed by an elected mayor and four council members. The accompanying financial statements present the government entities for which the government is financially accountable.

The financial statements present the City and its component units. The City includes all funds, account groups, organizations, institutions, agencies, departments, and offices that are not legally separate from such. Component units are legally separate organizations for which the elected officials of the City are financially accountable and are included within the basic financial statements of the City because of the significance of their operational or financial relationships with the City.

The City is considered financially accountable for a component unit if it appoints a voting majority of the organization's governing body and it is able to impose its will on the organization by significantly influencing the programs, projects, activities or level of services performed or provided by the organization or there is a potential for the organization to provide specific financial benefits to or impose specific financial burdens on, the City.

As a result of applying the component unit definition criteria above, a certain organization has been defined and is presented in this report as follows:

Blended Component Units – Reported as if they were part of the City.

For the category above, the specific entity is identified as follows:

1. Blended Component Unit

The Rockville Economic Development Authority (EDA) is a legal entity separate from the City. Although legally separate, the Rockville EDA is reported as if it were part of the primary government because it provides services exclusively for the City. Separate financial statements are not prepared for the Rockville EDA.

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the Statement of Net Position and the Statement of Activities) report information on all of the nonfiduciary activities of the City. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Government-Wide and Fund Financial Statements (Continued)

The Statement of Activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Interest on general long-term debt is considered an indirect expense and is reported separately in the Statement of Activities. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues. Internally dedicated revenues are reported as general revenues rather than program revenues.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. Only the portion of special assessments receivable due within the current period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation (Continued)

Description of Funds:

Major Governmental Funds:

General Fund – This fund is the City's primary operating fund. It accounts for all financial resources of the general City, except those required to be accounted for in another fund.

Road Maintenance Capital Project Fund – This fund accounts for the resources accumulated and payments made for road maintenance projects.

Proprietary Funds:

Water Fund – This fund accounts for the operations of the City's water utility.

Sewer Fund – This fund accounts for the operations of the City's sanitary sewer utility.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the City's utility functions and various other functions of the City. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Water Fund and Sewer Fund are charges to customers for sales and services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity

1. Deposits and Investments

Cash and investments include balances from all funds that are combined and invested to the extent available in various securities as authorized by state law. Earnings from the pooled investments are allocated to the individual funds based on the average of month-end cash and investment balances.

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition.

Minnesota Statutes authorizes the City to invest in obligations of the U.S. Treasury, agencies, and instrumentalities, shares of investment companies whose only investments are in the aforementioned securities, obligations of the State of Minnesota or its municipalities, bankers' acceptances, future contracts, repurchase and reverse repurchase agreements, and commercial paper of the highest quality with a maturity of no longer than 270 days and in the Minnesota Municipal Investment Pool.

Certain investments for the City are reported at fair value as disclosed in Note 2. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The Hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

2. Receivables and Payables

All trade and property tax receivables are shown at a gross amount since both are assessable to the property taxes and are collectible upon the sale of the property.

The City levies its property tax for the subsequent year during the month of December. December 28 is the last day the City can certify a tax levy to the County Auditor for collection the following year. Such taxes become a lien on January 1 and are recorded as receivables by the City at that date. The property tax is recorded as revenue when it becomes measurable and available. Stearns County is the collecting agency for the levy and remits the collections to the City three times a year. The tax levy notice is mailed in March with the first half of the payment due on May 15 and the second half due on October 15. Taxes not collected as of December 31 each year are shown as delinquent taxes receivable.

The County Auditor prepares the tax list for all taxable property in the City, applying the applicable tax rate to the tax capacity of individual properties, to arrive at the actual tax for each property. The County Auditor also collects all special assessments, except for certain prepayments paid directly to the City.

The County Auditor submits the list of taxes and special assessments to be collected on each parcel of property to the County Treasurer in January of each year.

**City of Rockville
Notes to Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

3. Inventory and Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements. Prepaid items are recorded as an expenditure at the time of consumption.

Inventory is valued at cost using the first in, first out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

4. Land Held for Resale

Land is acquired by the City for subsequent resale for development purposes. Land held for resale is reported as an asset as the lower of cost or market value in the fund that acquired it.

5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the City as assets with an initial, individual cost exceeding \$5,000 to \$25,000 depending on asset type and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Property, plant, and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Buildings	30-40
Park buildings	30-40
Building improvements	30
Machinery and equipment	5-20
Vehicles	5-20
Utility distribution system	10-40
Infrastructure	15-40

**City of Rockville
Notes to Financial Statements**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

6. Compensated Absences

Compensated absences are all accounted for under the paid time off (PTO) category. The City does not divide it between sick/vacation/comp times. Employees accrue PTO based on the number of years of employment according to the following schedule:

Years of Employment	Number of Days	Number of Hours
0-6 months	0	0
6 months - 2 years	8	64
2 years	16	128
3-5 years	21	168
6-9 years	26	208
10+ years	31	248

Annual leave will not accrue during unpaid leaves. Regular part-time employees working at least an average of 32 hours per week will accrue annual leave on a prorated basis based on regular hours worked.

Annual leave will accrue on an employee anniversary date up to a maximum of 1½ times the employee's maximum annual accrual rate noted above. Employees can carry over any annual leave that does not exceed the stated cap. Payout for the overage is reviewed once per year on the anniversary date. No additional accrual will occur above the cap, except when as a result of converting previous sick or vacation leave. If an emergency prevents an employee from using its annual leave, City Council approval is needed to accrue the leave. Upon termination, an employee leaving the City in good standing will receive 100% of their accrual paid out.

7. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until that time. The City has one item that qualifies for reporting in this category. The City presents deferred outflows of resources on the Statement of Net Position for deferred outflows of resources related to pensions for various estimate differences that will be amortized and recognized over future years.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

7. Deferred Outflows/Inflows of Resources (Continued)

In addition to liabilities, the statement of financial position and fund financial statements will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City presents deferred inflows of resources on the Governmental Fund Balance Sheet as unavailable revenue. The governmental funds report unavailable revenues from two sources: property taxes and special assessments. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. The City presents deferred inflows of resources on the Statements of Net Position for deferred inflows of resources related to pensions for various estimate differences that will be amortized and recognized over future years.

8. Long-Term Obligations

In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

9. Pensions

For purposes of measuring the net pension liability, deferred outflows/inflows of resources, and pension expense, information about the fiduciary net position of the Public Employees Retirement Association (PERA) and the relief association and additions to/deductions from PERA's and the relief association's fiduciary net position have been determined on the same basis as they are reported by PERA and the relief association except that PERA's fiscal year end is June 30. For this purpose, plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

10. Fund Equity

a. Classification

In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purpose for which amounts in those funds can be spent.

- Nonspendable Fund Balance – These are amounts that cannot be spent because they are not in spendable form.
- Restricted Fund Balance – These are amounts that are restricted to specific purposes either by a) constraints placed on the use of resources by creditors, grantors, contributors, or laws or regulations of other governments or b) imposed by law through enabling legislation.
- Committed Fund Balance – These are amounts consisting of internally imposed constraints. These constraints are established by resolution of the City Council.
- Assigned Fund Balance – These are amounts reflecting a specific purpose for which it is the City's intended use. These constraints are established by the City Council and/or management. The City Administrator/Clerk is authorized to establish assignments of fund balance.
- Unassigned Fund Balance – These are residual amounts in the General Fund not reported in any other classification. The General Fund is the only fund that can report a positive unassigned fund balance. Other funds would report a negative unassigned fund balance.

When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources. It is the City's policy to use unrestricted resources in the following order: committed, assigned, and unassigned.

b. Minimum Fund Balance Policy

The City has set forth a minimum fund balance policy that the City's unassigned fund balance will be 50% of its annual General Fund budget.

City of Rockville
Notes to Financial Statements

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Assets, Deferred Outflows of Resources, Liabilities, Deferred Inflows of Resources, and Net Position or Equity (Continued)

11. Net Position

Net position represents the difference between assets and deferred outflows of resources; and liabilities and deferred inflows of resources in the government-wide financial statements. Net investment in capital assets, consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any long-term debt used to build or acquire the capital assets. Net position is reported as restricted in the government-wide financial statement when there are limitations on use through external restrictions imposed by creditors, grantors, or laws or regulations of other governments.

E. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements. Estimates also affect the reported amounts of revenue and expenditures/expense during the reporting period. Actual results could differ from those estimates.

F. Budgetary Information

1. In August of each year, City staff submits to the City Council, a proposed operating budget for the year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them for the upcoming year.
2. Public hearings are conducted to obtain taxpayer comments.
3. The budget is legally enacted through passage of a resolution after obtaining taxpayer comments.
4. Budgets for the General and Special Revenue Funds are adopted on a basis consistent with accounting principles generally accepted in the United States of America.
5. Expenditures may not legally exceed budgeted appropriations at the department level. No fund's budget can be increased without City Council approval. The City Council may authorize transfer of budgeted amounts between departments within any fund.
6. Annual appropriated budgets are adopted during the year for the General and Special Revenue Funds. Annual appropriated budgets are not adopted for Debt Service Funds because effective budgetary control is alternatively achieved through bond indenture provisions. Budgetary control for Capital Projects Funds is accomplished through the use of project controls and formal appropriated budgets are not adopted.
7. Budgeted amounts are as originally adopted or as amended by the City Council. Individual amendments were not material in relation to the original amounts budgeted. Budgeted expenditure appropriations lapse at year-end.

City of Rockville
Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS

Cash balances of the City's funds are combined (pooled) and invested to the extent available in various investments authorized by *Minnesota Statutes*. Each fund's portion of this pool (or pools) is displayed in the financial statements as "cash and cash equivalents" or "investments." For purposes of identifying risk of investing public funds, the balances, and related restrictions are summarized as follows.

A. Deposits

Custodial Credit Risk: For deposits, this is the risk that in the event of a bank failure, the City's deposits may not be returned to it. *Minnesota Statutes* requires all deposits be protected by federal deposit insurance, corporate surety bonds, or collateral. The market value of collateral pledged must equal 110% of the deposits not covered by Federal Deposit Insurance Corporation (FDIC) insurance or corporate surety bonds. The City's deposit policy addresses custodial credit risk for deposits by stating collateralization will be required on all demand deposit accounts in excess of federal deposit insurance. As of December 31, 2018, the City's bank balance of \$2,273,000 was not exposed to custodial credit risk because it was insured and fully collateralized with securities held by the pledging financial institution's trust department or agent and in the City's name. The book balance as of December 31, 2018, was \$2,263,870 for deposits.

B. Investments

Investment Type	Fair Value	Investment Maturities			Ratings
		Less than One Year	1-5 Years	6-10 Years	
Pooled investments					
Brokered certificates of deposit	\$ 2,193,121	\$ 647,384	\$ 1,545,737	\$ -	N/A
Money market	8,251	8,251	-	-	N/A
Total investments	<u>\$ 2,201,372</u>	<u>\$ 655,635</u>	<u>\$ 1,545,737</u>	<u>\$ -</u>	

Concentration of Credit Risk: For an investment, this is the risk of loss due to over investment in a particular security or broker. The City's investment policy states it will attempt to diversify its investment according to type and maturity and match its investments with anticipated cash flow requirements. The City had more than 5% of their total investments in BMW Bank NA CD Salt Lake City UT CD (5.7%), Discover BK Greenwood DE CD (11.0%), Capital One Bank Glen Allen VA CD (10.8%), Gulf Coast BK CD New Orleans LA CD (8.8%), Comenity Bank Jumbo (8.8%), Synchrony BK Draper UT CD (8.5%), Ally BK Midvale UT CD (8.3%), AMEX Centurion Salt Lake City UT CD (7.7%), American Express Salt Lake City UT CD (7.3%), Toyota Final Savings Henderson NV CD (6.4%), JPMorgan Chase Bank NA Columbus Ohio FID (9.9%), and Goldman Sachs New York NY CD (6.5%).

Custodial Credit Risk: For an investment, this is the risk that in the event of the failure of the counterparty, the City will not be able to recover the value of its investment or collateral securities that are in the possession of an outside party. The City's investment policy states that designated depositories shall have insurance through Securities Investor Protection Corporation (SIPC).

City of Rockville
Notes to Financial Statements

NOTE 2 – DEPOSITS AND INVESTMENTS (CONTINUED)

B. Investments (Continued)

Interest Rate Risk: The risk the market value of securities will decrease due to changes in general interest rates. The City will minimize interest rate risk by structuring the portfolio to meet cash requirements for ongoing operations and avoid the need to sell securities on the open market prior to maturity.

Credit Risk: Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City's investment policy states investments should be limited to those allowable by *Minnesota Statutes*. State law limits investments in commercial paper, government bonds, and corporate bonds to the top two ratings issued by nationally recognized statistical rating organizations.

The City has the following recurring fair value measurements as of December 31, 2018:

- \$2,193,121 of investments are valued using a matrix pricing model (Level 2 inputs)

Summary of cash deposits and investments as of December 31, 2018, were as follows:

Deposits (Note 3.A.)	\$ 2,263,870
Investments (Note 3.B.)	<u>2,201,372</u>
Total deposits and investments	<u><u>\$ 4,465,242</u></u>

Deposits and investments are presented in the December 31, 2018, basic financial statements as follows:

Statement of Net Position	
Cash and investments	<u><u>\$ 4,465,242</u></u>

NOTE 3 – INTERFUND TRANSFERS

Transfers during the year ended December 31, 2018, were as follows:

	Transfers In
	Water
Transfers out	
General Fund	<u><u>\$ 84,219</u></u>

The transfer was completed to finance debt payments.

City of Rockville
Notes to Financial Statements

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the year ended December 31, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets not being depreciated				
Land	\$ 456,118	\$ -	\$ -	\$ 456,118
Capital assets being depreciated				
Buildings	2,632,468	41,780	-	2,674,248
Infrastructure	2,997,543	1,169,986	-	4,167,529
Machinery and equipment	1,282,074	44,117	(21,483)	1,304,708
Total capital assets being depreciated	<u>6,912,085</u>	<u>1,255,883</u>	<u>(21,483)</u>	<u>8,146,485</u>
Less accumulated depreciation for				
Buildings	(669,835)	(66,347)	-	(736,182)
Infrastructure	(1,644,841)	(93,013)	-	(1,737,854)
Machinery and equipment	(743,307)	(62,538)	16,324	(789,521)
Total accumulated depreciation	<u>(3,057,983)</u>	<u>(221,898)</u>	<u>16,324</u>	<u>(3,263,557)</u>
Total capital assets being depreciated, net	<u>3,854,102</u>	<u>1,033,985</u>	<u>(5,159)</u>	<u>4,882,928</u>
Governmental activities capital assets, net	<u>\$ 4,310,220</u>	<u>\$ 1,033,985</u>	<u>\$ (5,159)</u>	<u>\$ 5,339,046</u>
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Business-type activities				
Capital assets not being depreciated				
Land	\$ 98,295	\$ -	\$ -	\$ 98,295
Capital assets being depreciated				
Buildings and systems	13,574,751	-	-	13,574,751
Machinery and equipment	168,742	-	-	168,742
Total capital assets being depreciated	<u>13,743,493</u>	<u>-</u>	<u>-</u>	<u>13,743,493</u>
Less accumulated depreciation for				
Buildings and systems	(3,944,272)	(338,039)	-	(4,282,311)
Machinery and equipment	(54,351)	(8,056)	-	(62,407)
Total accumulated depreciation	<u>(3,998,623)</u>	<u>(346,095)</u>	<u>-</u>	<u>(4,344,718)</u>
Business-type activities capital assets, net	<u>\$ 9,843,165</u>	<u>\$ (346,095)</u>	<u>\$ -</u>	<u>\$ 9,497,070</u>

City of Rockville
Notes to Financial Statements

NOTE 4 – CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functions/programs of the City as follows:

Governmental activities		
General government	\$	65,976
Public safety		44,127
Public works		106,659
Parks and recreation		<u>5,136</u>
Total depreciation expense - governmental activities	<u>\$</u>	<u>221,898</u>
Business-type activities		
Water	\$	58,726
Sewer		<u>287,369</u>
Total depreciation expense - business-type activities	<u>\$</u>	<u>346,095</u>

NOTE 5– LONG-TERM DEBT

A. Components of Long-Term Liabilities

	Issue Date	Interest Rates	Original Issue	Final Maturity	Principal Outstanding	Due Within One Year
Long-term liabilities						
Governmental activities						
G.O. Improvement Bonds						
G.O. Improvement Refunding Bonds, Series 2014B	05/01/14	2.10%	\$ 176,000	02/01/23	\$ 101,000	\$ 19,000
G.O. Capital Improvement Plan Bonds, Series 2014A	05/01/14	2.00%-2.75%	1,925,000	02/01/27	<u>1,440,000</u>	<u>145,000</u>
Total G.O. Bonds					<u>1,541,000</u>	<u>164,000</u>
Unamortized premiums					28,544	-
Compensated absences					33,307	25,273
Severance					19,704	-
Total governmental activities					<u>1,622,555</u>	<u>189,273</u>
Business-type activities						
G.O. Bonds						
G.O. Utility Revenue Refunding Bonds, Series 2009A	08/01/09	2.00%-4.35%	1,650,000	02/01/28	425,000	35,000
G.O. Utility Revenue Refunding Bonds, Series 2014C	05/01/14	2.60%	539,000	02/01/23	<u>395,000</u>	<u>75,000</u>
Total G.O. Bonds					<u>820,000</u>	<u>110,000</u>
Notes payable						
G.O. Sewer Revenue Notes of 2004	04/22/04	1.34%	9,235,403	08/20/24	<u>2,827,000</u>	<u>456,000</u>
Unamortized Premiums					5,579	-
Total business activities					<u>3,652,579</u>	<u>566,000</u>
Total all long-term liabilities					<u>\$ 5,275,134</u>	<u>\$ 755,273</u>

Long-term bonded indebtedness listed above were issued to finance acquisition and construction of capital facilities or to refinance (refund) previous bond issues.

G.O. bonds are direct obligations and pledge the full faith and credit of the City. These bonds generally are issued as 15 year serial bonds with equal debt service payments each year.

City of Rockville
Notes to Financial Statements

NOTE 5 – LONG-TERM DEBT (CONTINUED)

B. Minimum Debt Payments

Minimum annual principal and interest payments required to retire long-term liabilities are:

Year Ending December 31,	G.O. Bonds		Governmental Activities
	Principal	Interest	Total
2019	\$ 164,000	\$ 35,109	\$ 199,109
2020	170,000	31,750	201,750
2021	170,000	28,329	198,329
2022	176,000	24,461	200,461
2023	181,000	20,083	201,083
2024-2027	<u>680,000</u>	<u>36,969</u>	<u>716,969</u>
Total	<u>\$ 1,541,000</u>	<u>\$ 176,701</u>	<u>\$ 1,717,701</u>

Year Ending December 31,	G.O. Revenue Bond		G.O. Note Payable		Business-Type Activities
	Principal	Interest	Principal	Interest	Total
2019	\$ 110,000	\$ 26,054	\$ 456,000	\$ 37,882	\$ 629,936
2020	117,000	25,694	462,000	31,771	636,465
2021	119,000	19,106	468,000	25,581	631,687
2022	121,000	15,466	474,000	19,309	629,775
2023	128,000	11,620	480,000	12,958	632,578
2024-2028	<u>225,000</u>	<u>24,071</u>	<u>487,000</u>	<u>6,526</u>	<u>742,597</u>
Total	<u>\$ 820,000</u>	<u>\$ 122,011</u>	<u>\$ 2,827,000</u>	<u>\$ 134,027</u>	<u>\$ 3,903,038</u>

City of Rockville
Notes to Financial Statements

NOTE 5 – LONG-TERM DEBT (CONTINUED)

C. Changes in Long-Term Liabilities

Long-term liability activity for the year ended December 31, 2018, was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Reductions</u>	<u>Ending Balance</u>
Governmental activities				
Bonds payable				
G.O. improvement bonds	\$ 1,700,000	\$ -	\$ 159,000	\$ 1,541,000
Unamortized premiums	32,112	-	3,568	28,544
Compensated absences	23,908	32,970	23,571	33,307
Severance payable	19,704	-	-	19,704
Total governmental activities	<u>\$ 1,775,724</u>	<u>\$ 32,970</u>	<u>\$ 186,139</u>	<u>\$ 1,622,555</u>
Business-type activities				
Bonds payable				
G. O. Improvement Bonds	\$ 928,000	\$ -	\$ 108,000	\$ 820,000
Unamortized premiums	12,477	-	6,898	5,579
Notes payable	3,276,000	-	449,000	2,827,000
Total business-type activities	<u>\$ 4,216,477</u>	<u>\$ -</u>	<u>\$ 563,898</u>	<u>\$ 3,652,579</u>

The General Fund typically liquidates the liability related to compensated absences and severance.

City of Rockville
Notes to Financial Statements

NOTE 6 – FUND BALANCE

Fund equity balances are classified as follows to reflect the limitations and restrictions of the respective funds.

	General	Road Maintenance	Nonmajor Governmental Fund	Total
Restricted				
Debt service	\$ -	\$ -	\$ 505,867	\$ 505,867
Park dedication	-	-	14,007	14,007
Committed				
Fire	176,594	-	-	176,594
Assigned				
Economic development	-	-	1,036	1,036
Lake improvement district	-	-	32,591	32,591
Rocori Trail	-	-	2,505	2,505
Road maintenance	-	329,136	-	329,136
General government	172,131	-	-	172,131
Fire	10,543	-	-	10,543
Civil defense	10,355	-	-	10,355
Street maintenance	28,848	-	-	28,848
Park and recreation	46,352	-	-	46,352
Ball program	11,819	-	-	11,819
Eagle Park	7,953	-	-	7,953
Unassigned	1,099,331	-	-	1,099,331
Total	<u>\$ 1,563,926</u>	<u>\$ 329,136</u>	<u>\$ 556,006</u>	<u>\$ 2,449,068</u>

NOTE 7 – RISK MANAGEMENT

The City purchases commercial insurance coverage through the League of Minnesota Cities Insurance Trust (LMCIT) with other cities in the state which is a public entity risk pool currently operating as a common risk management and insurance program. The City pays an annual premium to the LMCIT for its insurance coverage. The LMCIT is self-sustaining through commercial companies for excess claims. The City is covered through the pool for any claims incurred but unreported, however, retains risk for the deductible portion of its insurance policies. The amount of these deductibles is considered immaterial to the financial statements.

There were no significant reductions in insurance from the previous year or settlements in excess of insurance coverage for any of the past three years.

The City's workers' compensation insurance policy is retrospectively rated. With this type of policy, final premiums are determined after loss experience is known. The amount of premium adjustment for 2018 was estimated to be immaterial based on workers' compensation rates and salaries for the year.

City of Rockville
Notes to Financial Statements

NOTE 7 – RISK MANAGEMENT (CONTINUED)

At December 31, 2018, there were no other claims liabilities reported in the fund based on the requirements of GASB Statement No. 10, which requires a liability for claims be reported if information prior to the issuance of the financial statements indicates it is probable a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated.

NOTE 8 –PENSION PLANS

The City participates in various pension plans, total pension expense for the year ended December 31, 2018, was \$33,683. The components of pension expense are noted in the following plan summaries.

The General Fund and Water and Sewer funds typically liquidate the Liability related to the pensions.

Public Employees' Retirement Association

A. Plan Description

The City participates in the following cost-sharing multiple-employer defined benefit pension plans administered by PERA. PERA's defined benefit pension plans are established and administered in accordance with *Minnesota Statutes*, Chapters 353 and 356. PERA's defined benefit pension plans are tax qualified plans under Section 401(a) of the Internal Revenue Code.

General Employees Retirement Plan (General Employees Plan, accounted for in the General Employees Fund)

All full-time and certain part-time employees of the City are covered by the General Employees Plan. General Employees Plan members belong to the Coordinated Plan. Coordinated Plan members are covered by Social Security.

B. Benefits Provided

PERA provides retirement, disability, and death benefits. Benefit provisions are established by state statute and can only be modified by the state legislature. Vested, terminated employees who are entitled to benefits but are not receiving them yet are bound by the provisions in effect at the time they last terminated their public service.

General Employees Plan Benefits

General Employees Plan benefits are based on a member's highest average salary for any five successive years of allowable service, age, and years of credit at termination of service. Two methods are used to compute benefits for PERA's Coordinated Plan members. Members hired prior to July, 1 1989, receive the higher of Method 1 or Method 2 formulas. Only Method 2 is used for members hired after June 30, 1989. Under Method 1, the accrual rate for a Coordinated members is 1.2% for each of the first ten years of service and 1.7% for each additional year. Under Method 2, the accrual rate for Coordinated members is 1.7% for all years of service. For members hired prior to July 1, 1989, a full annuity is available when age plus years of service equal 90 and normal retirement age is 65. For members hired on or after July 1, 1989, normal retirement age is the age for unreduced Social Security benefits capped at 66.

City of Rockville
Notes to Financial Statements

NOTE 8 – PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

B. Benefits Provided (Continued)

Benefit increases are provided to benefit recipients each January. Increases are related to the funding ratio of the plan. If the General Employees Plan is at least 90% funded for two consecutive years, benefit recipients are given a 2.5% increase. If the plan has not exceeded 90% funded, or have fallen below 80%, benefit recipients are given a one percent increase. A benefit recipient who has been receiving a benefit for at least 12 full months as of June 30, will receive a full increase. Members receiving benefits for at least one month but less than 12 full months as of June 30, will receive a pro rata increase.

C. Contributions

Minnesota Statutes Chapter 353 sets the rates for employer and employee contributions. Contribution rates can only be modified by the state legislature.

General Employees Fund Contributions

Coordinated Plan members were required to contribute 6.5%, of their annual covered salary in calendar year 2018. The City was required to contribute 7.5% for Coordinated Plan members in calendar year 2018. The City's contributions to the General Employees Fund for the year ended December 31, 2018, were \$21,282. The City's contributions were equal to the required contributions as set by state statute.

General Employees Fund Pension Costs

December 31, 2018, the City reported a liability of \$227,451 for its proportionate share of the General Employees Fund's net pension liability. The City's net pension liability reflected a reduction due to the State of Minnesota's contribution of \$16 million to the fund in 2018. The State of Minnesota is considered a non-employer contributing entity and the State's contribution meets the definition of a special funding situation. The State of Minnesota's proportionate share of the net pension liability associated with the City totaled \$7,400. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date. The City's proportion of the net pension liability was based on the City's contributions received by PERA during the measurement period for employer payroll paid dates from July 1, 2017, through June 30, 2018, relative to the total employer contributions received from all of PERA's participating employers. At June 30, 2018, the City's proportion share was 0.0041%, which was an increase of 0.0001% from its proportion measured as of June 30, 2017.

City of Rockville
Notes to Financial Statements

NOTE 8 –PENSION PLANS

Public Employees' Retirement Association (Continued)

D. Pension Costs

City's proportionate share of the net pension liability	\$ 227,451
State of Minnesota's proportionate share of the net pension liability associated with the City	<u>7,400</u>
Total	<u><u>\$ 234,851</u></u>

For the year ended December 31, 2018, the City recognized pension expense of \$34,458 for its proportionate share of General Employees Plan's pension expense. Included in the amount, the City recognized \$1,726 as pension expense (and grant revenue) for its proportionate share of the State of Minnesota's contribution of \$16 million to the General Employees Fund.

At December 31, 2018, the City reported its proportionate share of the General Employees Plan's deferred outflows of resources and deferred inflows of resources, related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual economic experience	\$ 6,162	\$ 6,310
Changes in actuarial assumptions	20,667	25,984
Difference between projected and actual investment earnings	-	25,472
Changes in proportion	12,180	4,788
Contributions paid to PERA subsequent to the measurement date	<u>10,641</u>	<u>-</u>
Total	<u><u>\$ 49,650</u></u>	<u><u>\$ 62,554</u></u>

**City of Rockville
Notes to Financial Statements**

NOTE 8 –PENSION PLANS

Public Employees' Retirement Association (Continued)

D. Pension Costs (Continued)

\$10,641 reported as deferred outflows of resources related to pensions resulting from City contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended December 31, 2019. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

<u>Year Ending December 31,</u>	<u>Pension Expense Amount</u>
2019	\$ 10,332
2020	(8,808)
2021	(20,322)
2022	(4,747)
Total	<u>\$ (23,545)</u>

E. Actuarial Assumptions

The total pension liability in the June 30, 2018, actuarial valuation was determined using the entry age normal actuarial cost method and the following actuarial assumptions:

Inflation	2.50 % Per year
Active member payroll growth	3.25 % Per year
Investment rate of return	7.50 %

Salary increases were based on a service-related table. Mortality rates for active members, retirees, survivors, and disabilitants for all plans were based on RP 2014 tables for males or females, as appropriate, with slight adjustments to fit PERA's experience. Cost of living benefit increases after retirement for retirees are assumed to be 1.25% per year for the General Employees Plan, 1.0% per year for the Police and Fire Plan, and 2.0% per year for the Correctional Plan.

Actuarial assumptions used in the June 30, 2018, valuation were based on the results of actuarial experience studies. The most recent six-year experience study in the General Employees Plan was completed in 2015. The most recent four-year experience study for Police and Fire Plan was completed in 2016. The five-year experience study for the Correctional Plan, prepared by a former actuary, was completed in 2012. The mortality assumption for the Correctional Plan is based on the Police and Fire Plan experience study completed in 2016. Economic assumptions were updated in 2017 based on a review of inflation and investment return assumptions.

City of Rockville
Notes to Financial Statements

NOTE 8 –PENSION PLANS

Public Employees' Retirement Association (Continued)

E. Actuarial Assumptions (Continued)

The following changes in actuarial assumptions occurred in 2018:

General Employees Fund

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.0% per year through 2044 and 2.5% per year thereafter to 1.25% per year.

Police and Fire Fund

- The mortality projection scale was changed from MP-2016 to MP-2017.
- As set by statute, the assumed post-retirement benefit increase was changed from 1.0% per year through 2064 and 2.5% per year, thereafter, to 1.0% for all years, with no trigger.

The State Board of Investment, which manages the investments of PERA, prepares an analysis of the reasonableness on a regular basis of the long-term expected rate of return using a building-block method in which best-estimate ranges of expected future rates of return are developed for each major asset class. These ranges are combined to produce an expected long-term rate of return by weighting the expected future rates of return by the target asset allocation percentages. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return
Domestic stocks	36%	5.10 %
International stocks	17%	5.30
Bonds	20%	0.75
Alternative assets	25%	5.90
Cash	2%	0.00
Total	<u>100%</u>	

**City of Rockville
Notes to Financial Statements**

NOTE 8 –PENSION PLANS (CONTINUED)

Public Employees' Retirement Association (Continued)

F. Discount Rate

The discount rate used to measure the total pension liability in 2018 was 7.5%. The projection of cash flows used to determine the discount rate assumed that contributions from Plan members and employers will be made at rates set in *Minnesota Statutes*. Based on those assumptions, the fiduciary net position of the General Employees Fund and the Police and Fire Fund was projected to be available to make all projected future benefit payments of current Plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

G. Pension Liability Sensitivity

The following table presents the City's proportionate share of the net pension liability for all plans it participates in, calculated using the discount rate disclosed in the preceding paragraph, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate 1 percentage point lower or 1 percentage point higher than the current discount rate:

	1% Decrease in Discount Rate (6.5%)	Discount Rate (7.5%)	1% Increase in Discount Rate (8.5%)
City's proportionate share of the General Employees Fund net pension liability	\$ 369,637	\$ 227,451	\$ 110,081

H. Pension Plan Fiduciary Net Position

Detailed information about each pension plan's fiduciary net position is available in a separately issued PERA financial report that includes financial statements and required supplementary information. That report may be obtained on the Internet at www.mnpera.org.

Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association

A. Plan Description

The Rockville Fire Fighter's Relief Association is the administrator of a single employer defined benefit pension plan established to provide benefits for members of the Rockville Fire Department per *Minnesota State Statutes*.

The Association issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Rockville Fire Fighter's Association, 229 Broadway Street East, Rockville, Minnesota 56369 or by calling 320-251-5836.

**City of Rockville
Notes to Financial Statements**

NOTE 8 – PENSION PLANS (CONTINUED)

Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association (Continued)

B. Benefits Provided

Volunteer firefighters of the City are members of the Rockville Fire Fighter's Relief Association. Full retirement benefits are payable to members who have reached age 50 and have completed 15 years of service for monthly service pension, or 10 years of service for lump sum service pension. Partial benefits are payable to members who have reached 50 and have completed 10 years of service. Disability benefits and widow and children's survivor benefits are also payable to members or their beneficiaries based upon requirements set forth in the bylaws. These benefit provisions and all other requirements are consistent with enabling state statutes.

C. Employees Covered by Benefit Terms

At December 31, 2017, the following employees were covered by the benefit terms:

Inactive members or beneficiaries currently receiving benefits	-
Inactive members entitled to but not yet receiving benefits	1
Active members	22
Total	23

D. Contributions.

Minnesota Statutes Chapter 424A.092 specifies minimum support rates required on an annual basis. The minimum support rates from the municipality and from State aids are determined as the amount required to meet the normal cost plus amortizing any existing prior service costs over a ten year period. The City's obligation is the financial requirement for the year less state aids. Any additional payments by the City shall be used to amortize the unfunded liability of the relief association. The Association is comprised of volunteers: therefore, there are no payroll expenditures (i.e. there are no covered payroll percentage calculations). During the year, the City recognized as revenue and as an expenditure an on-behalf payment of \$16,929 made by the State of Minnesota for the Relief Association.

E. Net Pension Liability

The City's net pension liability was measured as of December 31, 2017, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

**City of Rockville
Notes to Financial Statements**

NOTE 8 – PENSION PLANS (CONTINUED)

Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association (Continued)

E. Net Pension Liability (Continued)

Actuarial assumptions:

The total pension liability in the December 31, 2017, actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 %
Salary increase	0.00 %, average, including inflation
Investment rate of return	5.00 %, net of pensions plan investment expense: including inflation

The value of death benefits is similar to the value of the retirement pension. Because of low retirement ages, the plan assumes no pre-retirement mortality. Post-retirement mortality does not apply as the benefit structure and form of payment do not reflect lifetime benefits.

The long-term return on assets has been set based on the plan's target investment allocation along with long-term return expectations by asset class. When there is sufficient historical evidence of market outperformance, historical average returns may be considered. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of the measurement date are summarized in the table below.

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic equity	36.23%	4.95%
International equity	18.39	5.24
Fixed income	36.19	1.99
Real estate and alternatives	0.25	4.19
Cash and equivalents	8.94	0.58
	<hr/>	
Total	<u>100.00%</u>	

Discount rate

The discount rate used to measure the total pension liability was 5.00%. Assets were projected using expected benefit payments and expected asset returns. Expected benefit payments by year were discounted using the expected asset return assumption for years in which the assets were sufficient to pay all benefit payments. Any remaining benefit payments after the trust fund is exhausted are discounted at the municipal bond rate. The equivalent single rate is the discount rate.

City of Rockville
Notes to Financial Statements

NOTE 8 – PENSION PLANS (CONTINUED)

Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association (Continued)

F. Changes in the Net Pension Liability

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balances at January 1, 2018	\$ 584,945	\$ 490,148	\$ 94,797
Changes for the year			
Service cost	18,918	-	18,918
Interest	34,722	-	34,722
Differences between expected and actual experience	(116,080)	-	(116,080)
Changes in assumptions	8,862	-	8,862
Contributions	-	36,889	(36,889)
Net investment income	-	(39,439)	39,438
Benefit payments, including refunds of employee contributions	-	-	-
Net changes	(53,578)	(2,550)	(51,029)
Balances at December 31, 2018	\$ 531,367	\$ 487,598	\$ 43,768

Sensitivity of the net pension liability to changes in the discount rate. The following presents the net pension liability of the City, calculated using the discount rate of 5.00%, as well as what the City's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.00%) or 1-percentage-point higher (6.00%) than the current rate:

	1% Decrease (4.00%)	Current Discount Rate (5.00%)	1% Increase (6.00%)
Relief's net pension liability	\$ 54,517	\$ 43,768	\$ 33,466

City of Rockville
Notes to Financial Statements

NOTE 8 – PENSION PLANS (CONTINUED)

Defined Benefit Pension Plan – Volunteer Fire Fighter's Relief Association (Continued)

F. Changes in the Net Pension Liability (Continued)

Pension plan fiduciary net position. Detailed information about the pension plan's fiduciary net position is available in the separately issued relief association financial report.

G. Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

For the year ended December 31, 2018, the City recognized pension expense of \$(775). At December 31, 2018, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 60,437	\$ 104,897
Changes of assumptions	8,008	2,601
Net difference between projected and actual earnings on pension plan investments	40,966	-
Contributions paid to Volunteer Firefighter's Relief Association subsequent to the measurement date	36,889	-
Total	\$ 146,300	\$ 107,498

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

2020		\$ 10,316
2021		3,025
2022		3,478
2023		10,150
2024		(2,849)
Thereafter		(22,207)
Total		\$ 1,913

H. Payable to the Pension Plan

At December 31, 2018, the City reported a payable of \$0 for the outstanding amount of contributions to the pension plan required for the year ended December 31, 2018.

City of Rockville
Notes to Financial Statements

NOTE 9 – NEW STANDARDS ISSUED BUT NOT YET IMPLEMENTED

GASB Statement No. 83, Certain Asset Retirement Obligations establishes criteria for determining the timing and pattern of recognition of a liability and a corresponding deferred outflow of resources for Asset Retirement Obligations (AROs). This statement requires that recognition occur when the liability is both incurred and reasonably estimable. The determination of when the liability is incurred should be based on the occurrence of external laws, regulations, contracts, or court judgments, together with the occurrence of an internal event that obligates a government to perform asset retirement activities. Laws and regulations may require governments to take specific actions to retire certain tangible capital assets at the end of the useful lives of those capital assets, such as decommissioning nuclear reactors and dismantling and removing sewage treatment plants. Other obligations to retire tangible capital assets may arise from contracts or court judgments. Internal obligating events include the occurrence of contamination, placing into operation a tangible capital asset that is required to be retired, abandoning a tangible capital asset before it is placed into operation, or acquiring a tangible capital asset that has an existing ARO. This statement will be effective for the year ending December 31, 2019.

GASB Statement No. 84, Fiduciary Activities establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. This statement will be effective for the year ending December 31, 2019.

GASB Statement No. 85, Omnibus 2017 addresses practice issues that have been identified during implementation and application of certain GASB statements, including issues related to blending component units, goodwill, fair value measurement and application, and post employment benefits. This statement will be effective for the year ending December 31, 2018.

GASB Statement No. 86, Certain Debt Extinguishment Issues improves consistency in accounting and financial reporting for in-substance defeasance of debt by providing guidance for transactions in which cash and other monetary assets acquired with only existing resources are placed in an irrevocable trust for the sole purpose of extinguishing debt. This statement also improves accounting and financial reporting for prepaid insurance on debt that is extinguished and notes to the financial statements for debt that is defeased in substance. This statement will be effective for the year ending December 31, 2018.

GASB Statement No. 87, Leases establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities. This statement will be effective for the year ending December 31, 2020.

City of Rockville
Notes to Financial Statements

NOTE 9 – NEW STANDARDS ISSUED BUT NOT YET IMPLEMENTED (CONTINUED)

GASB Statement No. 88, Certain Disclosures Related to Debt, Including Direct Borrowings and Direct Placements improves the information that is disclosed in the notes to the financial statements. It also clarifies which liabilities governments should include when disclosing information related to debt. This statement will be effective for the year ending December 31, 2019.

GASB Statement No. 89, Accounting for Interest Cost Incurred Before the End of a Construction Period enhances the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and simplifies accounting for interest cost incurred before the end of a construction period. This statement will be effective for the year ending December 31, 2020.

GASB Statement No. 90, Majority Equity Interests improves the consistency and comparability of reporting a government's majority equity interest in a legally separate organization and to improve the relevance of financial statement information for certain component units. This statement will be effective for the year ending December 31, 2019.

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REQUIRED SUPPLEMENTARY INFORMATION

City of Rockville
Schedule of City's Proportionate Share
of Net Pension Liability
General Employees Retirement Fund
Last Ten Years*

<u>For Fiscal Year</u> <u>Ended June 30,</u>	<u>City's</u> <u>Proportionate</u> <u>Share</u> <u>(Percentage) of</u> <u>the Net Pension</u> <u>Liability (Asset)</u>	<u>City's</u> <u>Proportionate</u> <u>Share (Amount)</u> <u>of the Net</u> <u>Pension Liability</u> <u>(Asset)</u>	<u>State's</u> <u>Proportionate</u> <u>Share (Amount)</u> <u>of the Net</u> <u>Pension Liability</u> <u>Associated with</u> <u>the City</u>	<u>City's</u> <u>Proportionate</u> <u>Share of the Net</u> <u>Pension Liability</u> <u>and the State's</u> <u>Proportionate</u> <u>Share of the Net</u> <u>Pension Liability</u> <u>Associated with</u> <u>the City</u>	<u>City's Covered</u> <u>Payroll</u>	<u>City's</u> <u>Proportionate</u> <u>Share of the Net</u> <u>Pension Liability</u> <u>(Asset) as a</u> <u>Percentage of its</u> <u>Covered Payroll</u>	<u>Plan</u> <u>Fiduciary Net</u> <u>Position as a</u> <u>Percentage of</u> <u>the Total</u> <u>Pension</u> <u>Liability</u>
2015	0.0039%	\$ 202,118	\$ -	\$ 202,118	\$ 226,307	89.3%	78.19%
2016	0.0039%	316,661	4,082	320,743	240,560	131.6%	68.91%
2017	0.0042%	268,125	3,367	271,492	270,253	99.2%	75.90%
2018	0.0041%	227,451	7,400	234,851	275,493	82.6%	79.53%

* This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

**City of Rockville
Schedule of City Contributions -
General Employees Retirement Fund
Last Ten Years***

Fiscal Year Ending December 31,	Statutorily Required Contribution	Contributions in Relation to the Statutorily Required Contributions	Contribution Deficiency (Excess)	City's Covered Payroll	Contributions as a Percentage of Covered Payroll
2015	\$ 17,912	\$ 17,912	-	\$ 238,827	7.50%
2016	19,441	19,441	-	259,213	7.50%
2017	21,244	21,244	-	283,253	7.50%
2018	21,282	21,282	-	283,760	7.50%

* This schedule is intended to show information for ten years. Additional years will be displayed as they become available.

City of Rockville
Schedule of Changes in Net Pension Liability
and Related Ratios - Fire Relief Association

	Measurement Date				
	2014	2015	2016	2017	2018
Total Pension Liability (TPL)					
Service cost	\$ 18,132	\$ 18,631	\$ 18,326	\$ 18,412	\$ 18,918
Interest	25,660	25,479	26,822	31,810	34,722
Differenced between expected and actual experience	-	-	82,875	-	(116,080)
Changes of assumptions	-	(5,265)	-	-	8,862
Benefit payments, including refunds or member contributions	(15,040)	(80,760)	(82,539)	(176)	-
Net change in total pension liability	<u>28,752</u>	<u>(41,915)</u>	<u>45,484</u>	<u>50,046</u>	<u>(53,578)</u>
Beginning of year	<u>502,578</u>	<u>531,330</u>	<u>489,415</u>	<u>534,899</u>	<u>584,945</u>
End of year	<u>\$ 531,330</u>	<u>\$ 489,415</u>	<u>\$ 534,899</u>	<u>\$ 584,945</u>	<u>\$ 531,367</u>
Plan Fiduciary Net Pension (FNP)					
Contributions	\$ 29,544	\$ 24,554	\$ 62,710	\$ 37,294	\$ 36,889
Net investment income	13,120	(14,099)	25,578	56,236	(39,438)
Benefit payments, including refunds of member contributions	(15,040)	(80,760)	(82,539)	(176)	-
Net change in plan fiduciary net position	<u>27,624</u>	<u>(70,305)</u>	<u>5,749</u>	<u>93,354</u>	<u>2,550</u>
Beginning of year	<u>433,726</u>	<u>461,350</u>	<u>391,045</u>	<u>396,794</u>	<u>490,148</u>
End of year	<u>\$ 461,350</u>	<u>\$ 391,045</u>	<u>\$ 396,794</u>	<u>\$ 490,148</u>	<u>\$ 487,598</u>
Net Pension Liability (NPL)	<u>\$ 69,980</u>	<u>\$ 98,370</u>	<u>\$ 138,105</u>	<u>\$ 94,797</u>	<u>\$ 43,768</u>
Plan fiduciary net position as a percentage of the total pension liability	86.8%	79.9%	74.2%	83.8%	94.9%
Covered employee payroll	n/a	n/a	n/a	n/a	n/a
Net pension liability as a percentage of covered payroll	n/a	n/a	n/a	n/a	n/a

The City implemented the provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information section required a ten-year presentation, but does not required retroactive reporting. Information prior to 2014 is not available. Additional years will be reported as they become available.

City of Rockville
Schedule of Employer Contributions
and Non-Employer Contributing
Entities - Fire Relief Association

	2014	2015	2016	2017	2018
Employer					
Statutorily determined contribution (SDC)	\$ 15,767	\$ 5,048	\$ 41,398	\$ 20,664	\$ -
Contribution in relation to the SDC	<u>15,767</u>	<u>5,048</u>	<u>41,398</u>	<u>20,664</u>	<u>19,960</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (19,960)</u>
Non-employer					
2% aid	<u>\$ 15,825</u>	<u>\$ 16,506</u>	<u>\$ 16,645</u>	<u>\$ 16,630</u>	<u>\$ 16,929</u>
Covered employee payroll	n/a	n/a	n/a	n/a	n/a
Contributions as a percentage of covered employee payroll	n/a	n/a	n/a	n/a	n/a

The City implemented the provisions of Governmental Accounting Standards Board Statement No. 68 for the year ended December 31, 2015. The schedules within the Required Supplementary Information section required a ten-year presentation, but does not required retroactive reporting. Information prior to 2014 is not available. Additional years will be reported as they become available.

City of Rockville
Notes to Required Supplementary Information

GENERAL EMPLOYEES FUND

2018 Changes

Changes in Actuarial Assumptions

- The mortality projection scale was changed from MP-2015 to MP-2017.
- The assumed benefit increase was changed from 1.0% per year through 2044 and 2.5% per year thereafter or 1.25% percent per year.

2017 Changes

Changes in Actuarial Assumptions

- The CSA loads were changed from 0.8% for active members and 60% for vested and non-vested deferred members. The revised CSA loads are now 0.0% for active member liability, 15% for vested deferred member liability and 3% for non-vested deferred member liability.
- The assumed post-retirement benefit increase rate was changed from 1.0% per year for all years to 1.0% per year through 2044 and 2.5% per year thereafter.

2016 Changes

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2035 and 2.5% per year thereafter to 1.0% per year for all future years.
- The assumed investment return was changed from 7.9% to 7.5%. The single discount rate was changed from 7.9% to 7.5%.
- Other assumptions were changed pursuant to the experience study dated June 30, 2015. The assumed future salary increases, payroll growth, the inflation were decreased by 0.25% to 3.25% for payroll growth and 2.50% for inflation.

2015 Changes

Changes in Plan Provisions

- On January 1, 2015, the Minneapolis Employees Retirement Fund was merged into the General Employees Fund, which increased the total pension liability by \$1.1 billion and increased the fiduciary plan net position by \$892 million. Upon consolidation, state and employer contributions were revised.

Changes in Actuarial Assumptions

- The assumed post-retirement benefit increase rate was changed from 1.0% per year through 2030 and 2.5% per year thereafter to 1.0% per year through 2035 and 2.5% per year thereafter.

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SUPPLEMENTARY INFORMATION

City of Rockville
Statement of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual - General Fund
Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)
	Original	Final		
Revenues				
Property taxes	\$ 834,409	\$ 834,409	\$ 831,048	\$ (3,361)
Miscellaneous taxes	-	-	61,656	61,656
Special assessments	3,594	3,594	25,480	21,886
Licenses and permits	29,150	29,150	53,227	24,077
Intergovernmental revenue				
Local government aid	194,456	194,456	194,456	-
Market value credit	2,500	2,500	7,420	4,920
PERA Aid	60	60	60	-
Fire Aid	16,600	16,600	16,929	329
Other grants and aids	-	-	4,876	4,876
Total intergovernmental revenue	<u>213,616</u>	<u>213,616</u>	<u>223,741</u>	<u>10,125</u>
Charges for services				
General government	4,510	4,510	7,440	2,930
Public safety	21,100	21,100	20,744	(356)
Public works	-	-	1,460	1,460
Culture and recreation	700	700	682	(18)
Total charges for services	<u>26,310</u>	<u>26,310</u>	<u>30,326</u>	<u>4,016</u>
Fines and forfeitures	-	-	8,614	8,614
Miscellaneous revenues				
Investment income	5,050	5,050	10,720	5,670
Other	800	800	31,345	30,545
Total miscellaneous revenues	<u>5,850</u>	<u>5,850</u>	<u>42,065</u>	<u>36,215</u>
Total revenues	<u>1,112,929</u>	<u>1,112,929</u>	<u>1,276,157</u>	<u>163,228</u>
Expenditures				
General government				
Mayor and council	54,021	54,021	51,718	(2,303)
Administrative and finance	40,728	40,728	38,245	(2,483)
Other general government	253,180	253,180	188,016	(65,164)
Capital outlay	500	500	-	(500)
Total general government	<u>348,429</u>	<u>348,429</u>	<u>277,979</u>	<u>(70,450)</u>
Public safety				
Police				
Current	40,900	40,900	38,764	(2,136)
Fire				
Current	179,758	179,758	149,632	(30,126)
Capital outlay	60,000	60,000	21,476	(38,524)
Total fire	<u>239,758</u>	<u>239,758</u>	<u>171,108</u>	<u>(68,650)</u>

City of Rockville
Statement of Revenues, Expenditures, and
Changes in Fund Balances -
Budget and Actual - General Fund
Year Ended December 31, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Over (Under)
	Original	Final		
Expenditures (Continued)				
Public safety (continued)				
Other				
Current	\$ 8,704	\$ 12,292	\$ 10,477	\$ (1,815)
Total public safety	<u>289,362</u>	<u>292,950</u>	<u>220,349</u>	<u>(72,601)</u>
Public works				
Streets and highways				
Street maintenance and				
Storm sewers	266,911	247,911	241,692	(6,219)
Street engineering	7,500	1,500	813	(687)
Street lighting	13,500	17,500	17,293	(207)
Street - other capital outlay	1,000	22,000	29,007	7,007
Total streets and highways	<u>288,911</u>	<u>330,691</u>	<u>330,585</u>	<u>(106)</u>
Culture and recreation				
Current	54,227	54,227	47,154	(7,073)
Capital outlay	6,500	12,500	19,315	6,815
Total culture and recreation	<u>60,727</u>	<u>66,727</u>	<u>66,469</u>	<u>(258)</u>
Total expenditures	<u>987,429</u>	<u>1,038,797</u>	<u>895,382</u>	<u>(143,415)</u>
Excess of revenues over expenditures	125,500	74,132	380,775	306,643
Other Financing Sources				
Transfers out	(85,000)	(85,000)	(84,219)	781
Net change in fund balances	<u>\$ 40,500</u>	<u>\$ (10,868)</u>	296,556	<u>\$ 307,424</u>
Fund Balances				
Beginning of year			<u>1,267,370</u>	
End of year			<u>\$ 1,563,926</u>	

**City of Rockville
Combining Balance Sheet -
Nonmajor Governmental Funds
December 31, 2018**

	Special Revenue		
	Public Land Dedication (202)	Economic Development Authority (209)	Rocori Trail (205)
Assets			
Cash and investments	\$ 13,955	\$ 1,024	\$ 2,505
Taxes receivable - delinquent	-	8	-
Special assessment receivable			
Delinquent	-	-	-
Deferred	-	-	-
Interest receivable	52	-	-
Due from other governments	-	12	-
	<u>\$ 14,007</u>	<u>\$ 1,044</u>	<u>\$ 2,505</u>
Liabilities			
Accounts payable	\$ -	\$ -	\$ -
Salaries and benefits payable	-	-	-
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
Deferred Inflows of Resources			
Unavailable revenue - property taxes	-	8	-
Unavailable revenue - special assessments	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>8</u>	<u>-</u>
Fund Balances			
Restricted	14,007	-	-
Assigned	-	1,036	2,505
Total fund balances	<u>14,007</u>	<u>1,036</u>	<u>2,505</u>
Total deferred inflows of resources and fund balances	<u>\$ 14,007</u>	<u>\$ 1,044</u>	<u>\$ 2,505</u>

<u>Special Revenue</u>	<u>Debt Service</u>		
Lake Improvement District (221)	City Facilities (304)	2008A G.O. Improvement Bonds (308)	Total Governmental Funds
\$ 32,432	\$ 434,167	\$ 68,602	\$ 552,685
96	1,354	124	1,582
-	-	618	618
-	-	88,800	88,800
-	1,090	74	1,216
167	2,085	332	2,596
<u>\$ 32,695</u>	<u>\$ 438,696</u>	<u>\$ 158,550</u>	<u>\$ 647,497</u>
\$ -	\$ 241	\$ 242	\$ 483
8	-	-	8
<u>8</u>	<u>241</u>	<u>242</u>	<u>491</u>
96	1,354	124	1,582
-	-	89,418	89,418
<u>96</u>	<u>1,354</u>	<u>89,542</u>	<u>91,000</u>
-	437,101	68,766	519,874
32,591	-	-	36,132
<u>32,591</u>	<u>437,101</u>	<u>68,766</u>	<u>556,006</u>
<u>\$ 32,695</u>	<u>\$ 438,696</u>	<u>\$ 158,550</u>	<u>\$ 647,497</u>

City of Rockville
Combining Statement of Revenues, Expenditures, and Changes in
Fund Balances - Nonmajor Governmental Funds
Year Ended December 31, 2018

	Special Revenue			
	Public Land Dedication (202)	Economic Development Authority (209)	Rocori Trail (205)	Lake Improvement District (221)
Revenues				
Property taxes	\$ -	\$ 997	\$ -	\$ 19,666
Special assessments	-	-	-	-
Intergovernmental	-	9	2,500	1,173
Fines and forfeitures	-	-	-	-
Miscellaneous				
Investment income	134	10	5	142
Total revenues	<u>134</u>	<u>1,016</u>	<u>2,505</u>	<u>20,981</u>
Expenditures				
Current				
General government	-	-	-	21,937
Debt service				
Principal	-	-	-	-
Interest and other charges	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>21,937</u>
Excess of revenues over (under) expenditures	134	1,016	2,505	(956)
Fund Balances				
Beginning of year	<u>13,873</u>	<u>20</u>	<u>-</u>	<u>33,547</u>
End of year	<u>\$ 14,007</u>	<u>\$ 1,036</u>	<u>\$ 2,505</u>	<u>\$ 32,591</u>

<u>Debt Service</u>	<u>Debt Service</u>	
City Facilities (304)	2008A G.O. Improvement Bonds (308)	Total Other Governmental Funds
\$ 174,559	\$ 13,436	\$ 208,658
-	5,895	5,895
1,561	120	5,363
-	116	116
<u>2,779</u>	<u>339</u>	<u>3,409</u>
<u>178,899</u>	<u>19,906</u>	<u>223,441</u>
-	-	21,937
140,000	19,000	159,000
<u>36,775</u>	<u>2,563</u>	<u>39,338</u>
<u>176,775</u>	<u>21,563</u>	<u>220,275</u>
2,124	(1,657)	3,166
<u>434,977</u>	<u>70,423</u>	<u>552,840</u>
<u>\$ 437,101</u>	<u>\$ 68,766</u>	<u>\$ 556,006</u>

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**Report on Internal Control over Financial Reporting
and on Compliance and Other Matters Based on an Audit of
Financial Statements Performed in Accordance with
*Government Auditing Standards***

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Rockville
Rockville, Minnesota

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Rockville, Minnesota, as of and for the year ended December 31, 2018, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 30, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Internal Control over Financial Reporting

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying Schedule of Findings and Responses on Internal Controls and Legal Compliance, that we consider to be material weakness, listed as Audit Finding 2018-001.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City's Response to Findings

The City's responses to the finding identified in our audit is described in the accompanying Schedule of Findings and Responses on Internal Controls and Legal Compliance. The City's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bergan KDV, Ltd.

St. Cloud, Minnesota
May 30, 2019

Minnesota Legal Compliance

Independent Auditor's Report

Honorable Mayor and Members
of the City Council
City of Rockville
Rockville, Minnesota

We have audited, in accordance with auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities and each major fund, and the aggregate remaining fund information of the City of Rockville, Minnesota as of and for the year ended December 31, 2018, and the related notes to financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated May 30, 2019.

The *Minnesota Legal Compliance Audit Guide for Cities*, promulgated by the State Auditor pursuant to *Minnesota Statutes* § 6.65, contains seven categories of compliance to be tested: contracting and bidding, deposits and investments, conflicts of interest, public indebtedness, claims and disbursements, miscellaneous provisions, and tax increment financing. Our audit considered all of the listed categories, except we did not test for compliance in Tax Increment Financing because the City has no tax increment financing.

In connection with our audit, nothing came to our attention that caused us to believe that the City of Rockville, Minnesota failed to comply with the provisions of the *Minnesota Legal Compliance Audit Guide for Cities*. However, our audit was not directed primarily toward obtaining knowledge of such noncompliance. Accordingly, had we performed additional procedures, other matters may have come to our attention regarding the City's noncompliance with the above referenced provisions.

The purpose of this report is solely to describe the scope of our testing of compliance and the results of that testing, and not to provide an opinion on compliance. Accordingly, this communication is not suitable for any other purpose.

Bergan KDV, Ltd.

St. Cloud, Minnesota
May 30, 2019

City of Rockville
Schedule of Findings and Responses
on Internal Control and Legal Compliance

CURRENT AND PRIOR YEAR INTERNAL CONTROL FINDING:

Material Weakness:

Audit Finding 2018-001 – Lack of Segregation of Accounting Duties

The City had a lack of segregation of accounting duties due to a limited number of office employees. In order to have appropriate segregation of accounting duties, the performance of the following duties would need to be completed by a different employee: initiation and authorization of transactions, recording, and processing of transactions, reconciliation and reporting of transactions and financial information and custody of assets.

Although employees may at times have overlapping duties, the City works to segregate duties and has review processes in place for work performed. The lack of adequate segregation of accounting duties could adversely affect the City's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements. This lack of segregation of accounting duties may, at times, be demonstrated in the following areas, which is not intended to be an all-inclusive list:

- The Finance/Utility Billing Clerk/ Administrative Assistant collects receipts, brings deposits to the bank, and makes the entries into the system.
- The Finance/Utility Billing Clerk/ Administrative Assistant prepares the utility bills, records utility payments, and can record adjustments into the utility billing system.
- Finance/Utility Billing Clerk/ Administrative Assistant records deposits into the accounting system, can make adjustments in the system and completes the monthly bank reconciliation.
- Journal entries can be completed and entered into the general ledger without approval or proper documentation by all employees.
- The City Administrator/Clerk has full access to all areas of the finance system.

During the course of our engagement, we proposed a material audit adjustment that would not have been identified as a result of the City's existing internal controls and, therefore, could have resulted in a material misstatement of the City's financial statements. In order to ensure financial statements were free from material misstatement, an audit adjustment was required for the interest revenue allocation.

We recommend management, along with the City Council, evaluate the risks related to significant deficiencies noted above, and respond with improvements to processes to mitigate these risks. In doing this, management and the City Council must weigh the costs associated with adding more staff or procedures to its operations.

**City of Rockville
Schedule of Findings and Responses
on Internal Control and Legal Compliance**

CURRENT AND PRIOR YEAR INTERNAL CONTROL FINDING: (CONTINUED)

Material Weakness:

Audit Finding 2018-001 – Lack of Segregation of Accounting Duties (Continued)

City's Response:

While limited staff and resources are available for technical control and oversight purposes, the City has established a number of checks and balances in its system which provides for at least two staff members to be involved with the review of all invoices, the processing of payments and the printing of payroll checks prior to their distribution. The City continues to work closely with its auditors, financial advisor, and legal staff to create and implement reasonable and cost effective processes that provide for ongoing duty segregation and the need for independent oversight of the City's financial system.

City of Rockville
Schedule of Findings and Responses
on Internal Control and Legal Compliance

PRIOR YEAR LEGAL COMPLIANCE FINDING:

Ensure Propriety of Credit Card Purchases

During our audit, we noted purchases for the Rockville Fire Relief Association were made using a City credit card. The fire relief association is a separate entity from the fire department and the City. We recommend that City employees ensure that purchases made using City credit cards are on behalf of City departments only.

Corrective Action Taken:

Credit card purchases tested in the current year were proper transactions.

**City of Rockville
Stearns County, Minnesota**

Communications Letter

December 31, 2018

**City of Rockville
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**Report on Matters Identified as a Result of
the Audit of the Financial Statements**

Honorable Mayor, Members of the
City Council and Management
City of Rockville
Rockville, Minnesota

In planning and performing our audit of the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City of Rockville, Minnesota, as of and for the year ended December 31, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the City's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and, therefore, material weaknesses or significant deficiencies may exist that have not been identified. In addition, because of inherent limitations in internal control, including the possibility of management override of controls, misstatements due to error, or fraud may occur and not be detected by such controls. However, as discussed below, we identified a certain deficiency in internal control that we consider to be a material weakness.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control over financial reporting, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected, on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows: reasonably possible – the chance of the future event or events occurring is more than remote but less than likely; probable – the future event or events are likely to occur. The material weakness identified is stated within this letter.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

The City's written responses to the material weakness and significant deficiency (identified in our audit have not been subjected to audit procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

The accompanying memorandum also includes financial analysis provided as a basis for discussion. The matters discussed herein were considered by us during our audit and they do not modify the opinion expressed in our Independent Auditor's Report dated May 30, 2019, on such statements.

This communication is intended solely for the information and use of management, the City Council, others within the City, federal and state oversight awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Bergan KDV, Ltd.

St. Cloud, Minnesota
May 30, 2019

City of Rockville
Material Weakness

LACK OF SEGREGATION OF ACCOUNTING DUTIES

The City had a lack of segregation of accounting duties due to a limited number of office employees. In order to have appropriate segregation of accounting duties, the performance of the following duties would need to be completed by a different employee: initiation and authorization of transactions, recording and processing of transactions, reconciliation, and reporting of transactions and financial information, and custody of assets.

Although employees may at times have overlapping duties, the City works to segregate duties and has review processes in place for work performed. The lack of adequate segregation of accounting duties could adversely affect the City's ability to initiate, record, process, and report financial data consistent with the assertions of management in the financial statements. This lack of segregation of accounting duties may, at times, be demonstrated in the following areas, which is not intended to be an all-inclusive list:

- The Finance/Utility Billing/Administrative Assistant collects receipts, brings deposits to the bank, and makes the entries into the system.
- The Finance/Utility Billing/Administrative Assistant prepares the utility bills, records utility payments, and can record adjustments into the utility billing system.
- The Finance/Utility Billing/Administrative Assistant records deposits into the accounting system, can make adjustments in the system, and completes the monthly bank reconciliation.
- Journal entries can be completed and entered into the general ledger without approval or proper documentation by all employees.
- The City Administrator/Clerk has full access to all areas of the finance system.

During the course of our engagement, we proposed a material audit adjustment that would not have been identified as a result of the City's existing internal controls and, therefore, could have resulted in a material misstatement of the City's financial statements. In order to ensure financial statements were free from material misstatement, an audit adjustment was required for the interest revenue allocation.

We recommend management, along with the City Council, evaluate the risks related to significant deficiencies noted above, and respond with improvements to processes to mitigate these risks. In doing this, management and the City Council must weigh the costs associated with adding more staff or procedures to its operations.

City of Rockville Required Communication

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City as of and for the year ended December 31, 2018. Professional standards require that we advise you of the following matters related to our audit.

OUR RESPONSIBILITY IN RELATION TO THE FINANCIAL STATEMENT AUDIT

As communicated in our engagement letter, our responsibility, as described by professional standards, is to form and express opinions about whether the financial statements prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

As part of our audit, we considered the internal control of the City. Such considerations were solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we performed tests of the City's compliance with certain provisions of laws, regulations, contracts, and grants. However, the objective of our tests was not to provide an opinion on compliance with such provisions.

Generally accepted accounting principles provide for certain required supplementary information (RSI) to supplement the basic financial statements. Our responsibility with respect to the RSI, which supplements the basic audit financial statements, is to apply certain limited procedures in accordance with generally accepted auditing standards. However, the RSI was not audited and, because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance, we do not express an opinion or provide any assurance on the RSI.

Our responsibility for the supplementary information accompanying the financial statements, as described by professional standards, is to evaluate the presentation of the supplementary information in relation to the financial statements as a whole and to report on whether the supplementary information is fairly stated, in all material respects, in relation to the financial statements as a whole.

PLANNED SCOPE AND TIMING OF THE AUDIT

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit involved judgment about the number of transactions to be examined and the areas to be tested.

Our audit included obtaining an understanding of the City and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements, and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the City or to acts by management or employees acting on behalf of the City.

**City of Rockville
Required Communication**

COMPLIANCE WITH ALL ETHICS REQUIREMENTS REGARDING INDEPENDENCE

The engagement team, others in our firm, as appropriate, our firm, and our network firms have complied with all relevant ethical requirements regarding independence.

QUALITATIVE ASPECTS OF SIGNIFICANT ACCOUNTING PRACTICES

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City is included in the notes to financial statements. There have been no initial selection of accounting policies and no changes to significant accounting policies or their application during 2018. We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Depreciation – The City is currently depreciating its capital assets over their estimated useful lives, as determined by management, using the straight-line method

Net Pension Liability, Deferred Outflows of Resources Relating to Pensions, and Deferred Inflows of Resources Relating to Pensions– These balances are based on an allocation by the pension plans using estimates based on contributions.

We evaluated the key factors and assumptions used to develop the accounting estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

SIGNIFICANT DIFFICULTIES ENCOUNTERED DURING THE AUDIT

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

UNCORRECTED AND CORRECTED MISSTATEMENTS

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. We identified the following uncorrected misstatements of the financial statements on following page. Management has determined their effect is immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

**City of Rockville
Required Communication**

UNCORRECTED AND CORRECTED MISSTATEMENTS (CONTINUED)

- Fire Contract Revenue
- Prepaid Expenses
- Accrued Wages

The following material misstatement detected as a result of audit procedures was corrected by management.

- Investment Interest Revenue

DISAGREEMENTS WITH MANAGEMENT

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the City's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

REPRESENTATIONS REQUESTED FROM MANAGEMENT

We requested certain written representations from management, which are included in the management representation letter.

MANAGEMENT'S CONSULTATIONS WITH OTHER ACCOUNTANTS

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management has informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

OTHER SIGNIFICANT MATTERS, FINDINGS, OR ISSUES

In the normal course of our professional association with the City, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, operating conditions affecting the City, and operating plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the City's auditors.

**City of Rockville
Required Communication**

OTHER MATTERS

We applied certain limited procedures to the RSI that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

With respect to the supplementary information accompanying the financial statements, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves

City of Rockville Financial Analysis

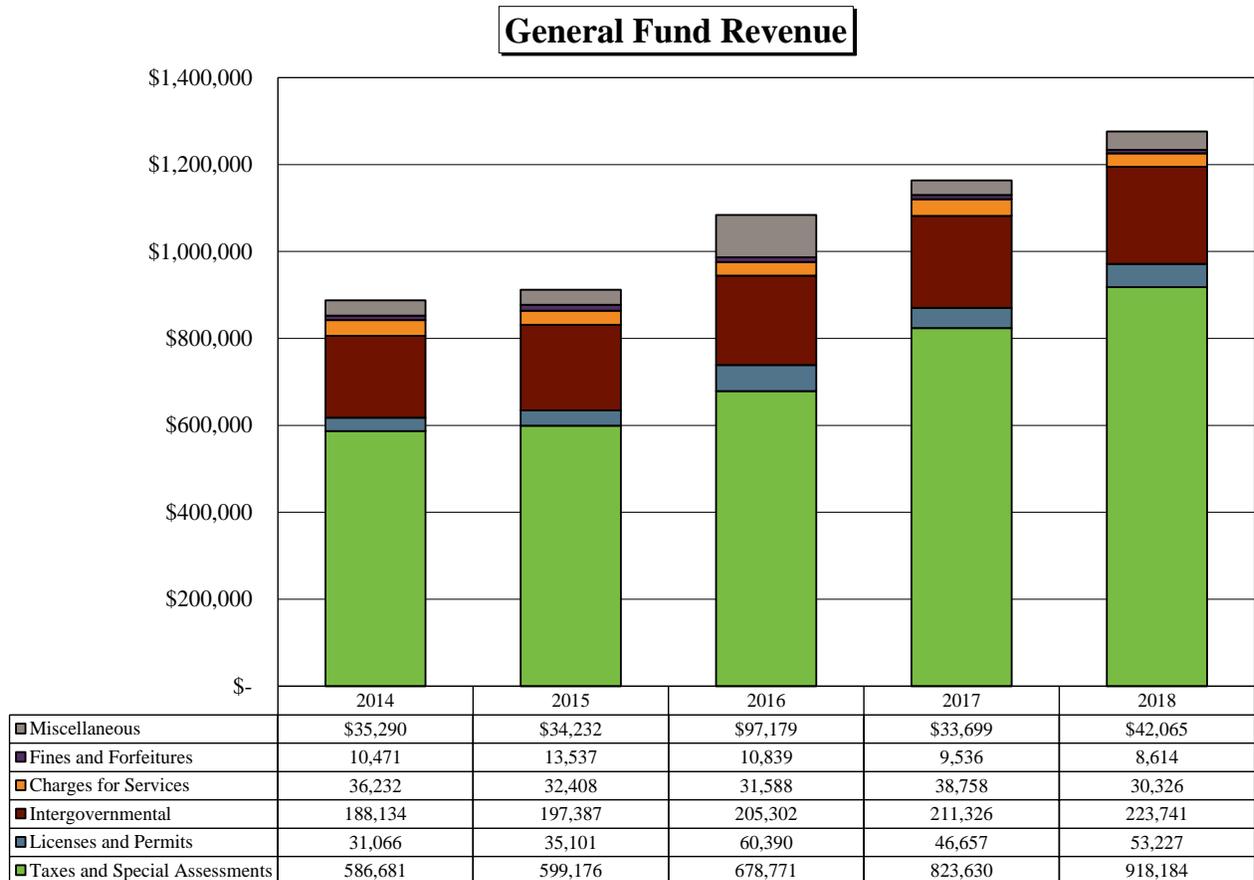
The following pages provide graphic representation of select data pertaining to the financial position and operations of the City for the past five years. Our analysis of each graph is presented to provide a basis for discussion of past performance and how implementing certain changes may enhance future performance. We suggest you view each graph and document if our analysis is consistent with yours. A subsequent discussion of this information should be useful for planning purposes.

GENERAL FUND REVENUE

During the year ended December 31, 2018, the City experienced a 9.7% increase in General Fund revenues from \$1,163,606 in 2017 to \$1,276,157 in 2018.

Taxes and assessments increased \$94,554 due to an increase in the levy along with revenue related to tax forfeitures. All other source of revenue were consistent with the prior year.

Overall, in the five years presented below, the General Fund revenues have changed from \$887,874 in 2014 to \$1,276,157 in 2018, an increase of 43.7%.

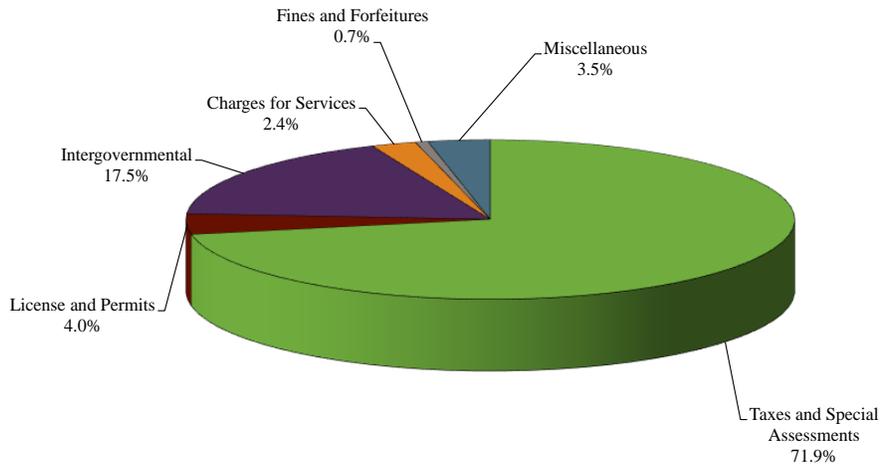


City of Rockville Financial Analysis

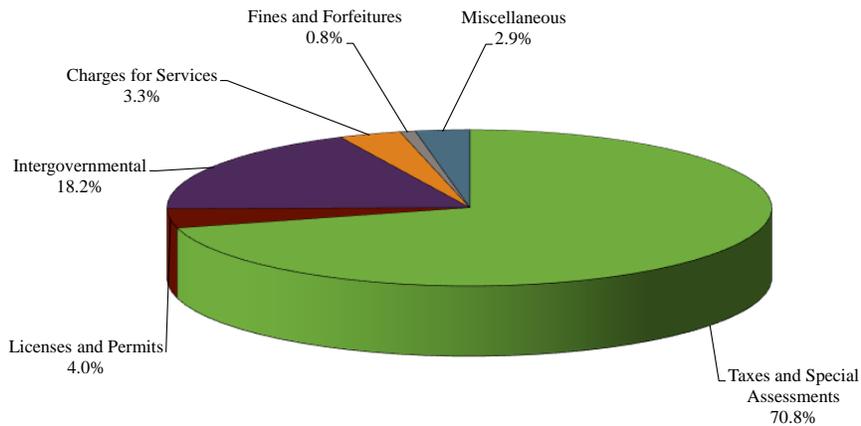
GENERAL FUND REVENUE (CONTINUED)

The graph on the below shows General Fund revenues by source as a percentage of total revenues. General Fund revenues by source for 2018 compared to 2017. Overall, taxes and assessments and intergovernmental revenues account for 89.4% of General Fund revenue, in 2018 and 89.0% in 2017.

General Fund 2018 Revenues



General Fund 2017 Revenues

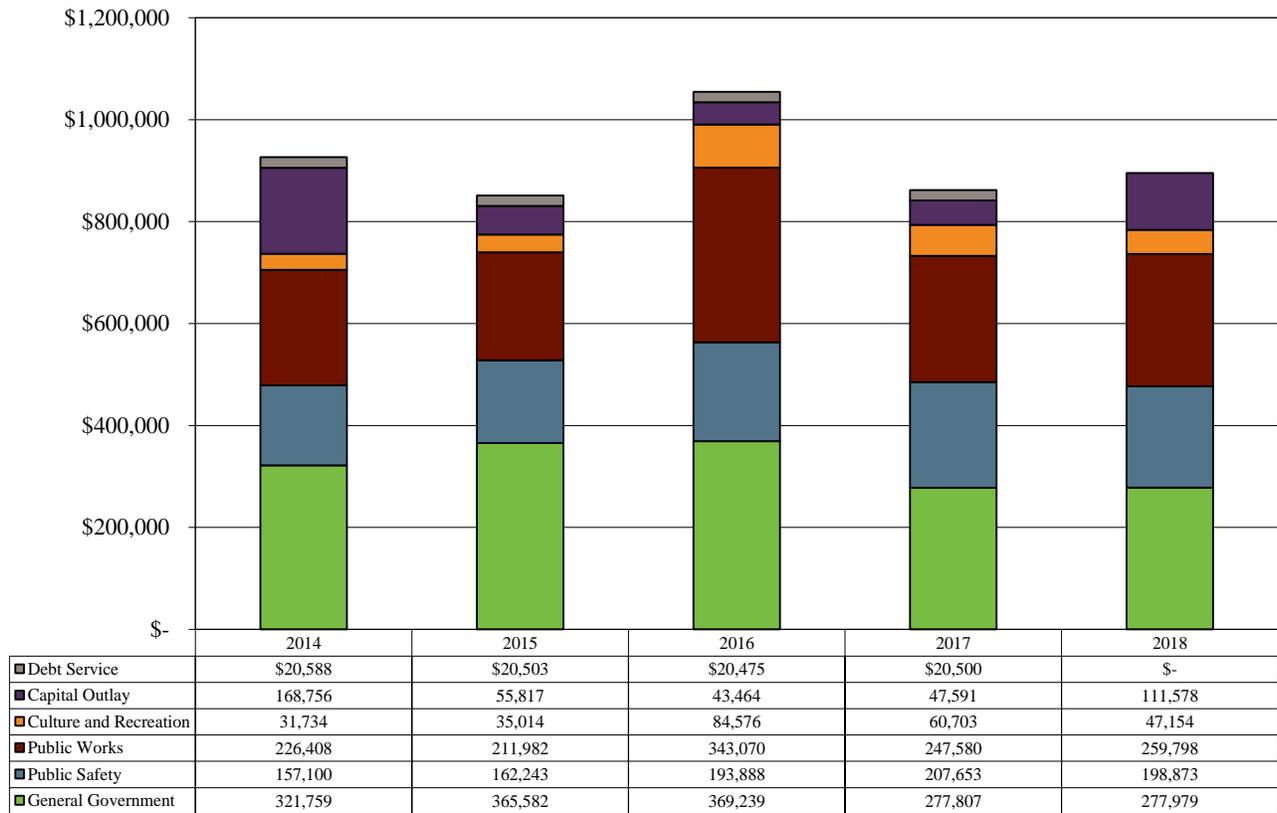


City of Rockville Financial Analysis

GENERAL FUND EXPENDITURES

Total General Fund expenditures have fluctuated over the five years presented. From 2017 to 2018, expenditures increased by \$33,548 to \$895,382. Capital outlay increased \$63,987 due to the construction of the salt shed as well as equipment purchases in 2018. All other functions were consistent from the prior year. From 2014 to 2018, expenditures have decreased \$30,963.

General Fund Expenditures

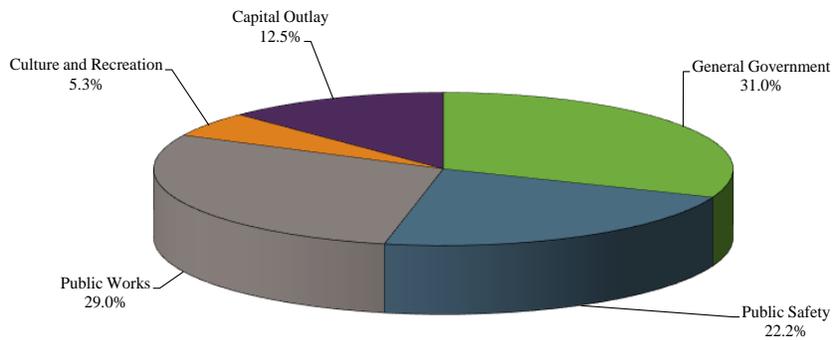


City of Rockville Financial Analysis

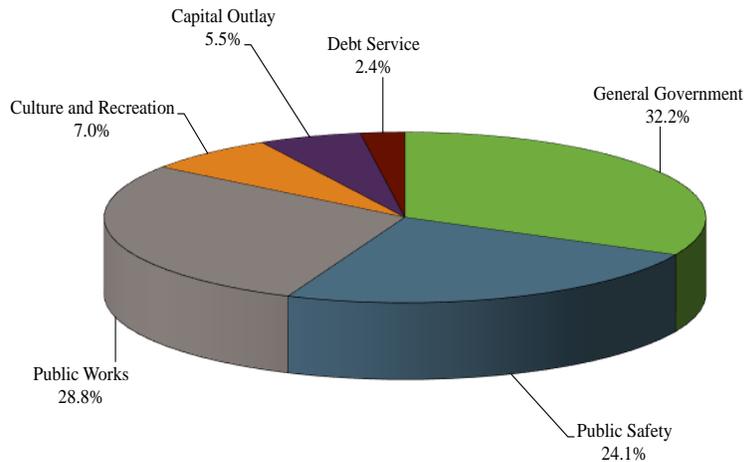
GENERAL FUND EXPENDITURES (CONTINUED)

Expenditures by function, as a percentage of total expenditures, are depicted on the graphs below. General government expenditures are the largest component within the General Fund, accounting for 31.0% of the total, followed by public works with 29.0% and public safety with 22.2%.

**General Fund
2018 Expenditures**



**General Fund
2017 Expenditures**



**City of Rockville
Financial Analysis**

GENERAL FUND BUDGET AND ACTIVITY

The chart below represents the budgeted and actual activity of the General Fund for 2018.

	Original Budget	Final Budget	Actual Amounts	Variance With Final Budget -
Revenues				
Taxes	\$834,409	\$834,409	\$892,704	\$ 58,295
Special assessments	3,594	3,594	25,480	21,886
Intergovernmental	213,616	213,616	223,741	10,125
Licenses and permits	29,150	29,150	53,227	24,077
Charges for services	26,310	26,310	30,326	4,016
Fines	-	-	8,614	8,614
Miscellaneous	5,850	5,850	42,065	36,215
Total revenues	<u>1,112,929</u>	<u>1,112,929</u>	<u>1,276,157</u>	<u>163,228</u>
Expenditures				
General government	348,429	348,429	277,979	(70,450)
Public safety	289,362	292,950	220,349	(72,601)
Public works	288,911	330,691	330,585	(106)
Culture and recreation	60,727	66,727	66,469	(258)
Total expenditures	<u>987,429</u>	<u>1,038,797</u>	<u>895,382</u>	<u>(143,415)</u>
Excess of revenues over expenditures	125,500	74,132	380,775	306,643
Other Financing Sources (Uses)				
Net transfers	<u>(85,000)</u>	<u>(85,000)</u>	<u>(84,219)</u>	<u>781</u>
Net change in fund balances	<u>\$ 40,500</u>	<u>\$ (10,868)</u>	<u>\$ 296,556</u>	<u>\$ 307,424</u>

Total revenues were over budget by \$163,228. Property taxes were over budget due to the tax forfeiture revenue being received in 2018. Miscellaneous revenues were over budget due to receiving more donations than anticipated. Licenses and permits were over budget due to higher than anticipated building activity.

Total expenditures were under budget \$143,415. General government was under budget \$70,450 due to conservative budgeting for items such as health insurance, building inspection fees, and other operational expenditures. Public safety was under budget \$72,601 due to budgeting funds to set aside in designated funds for future purchases.

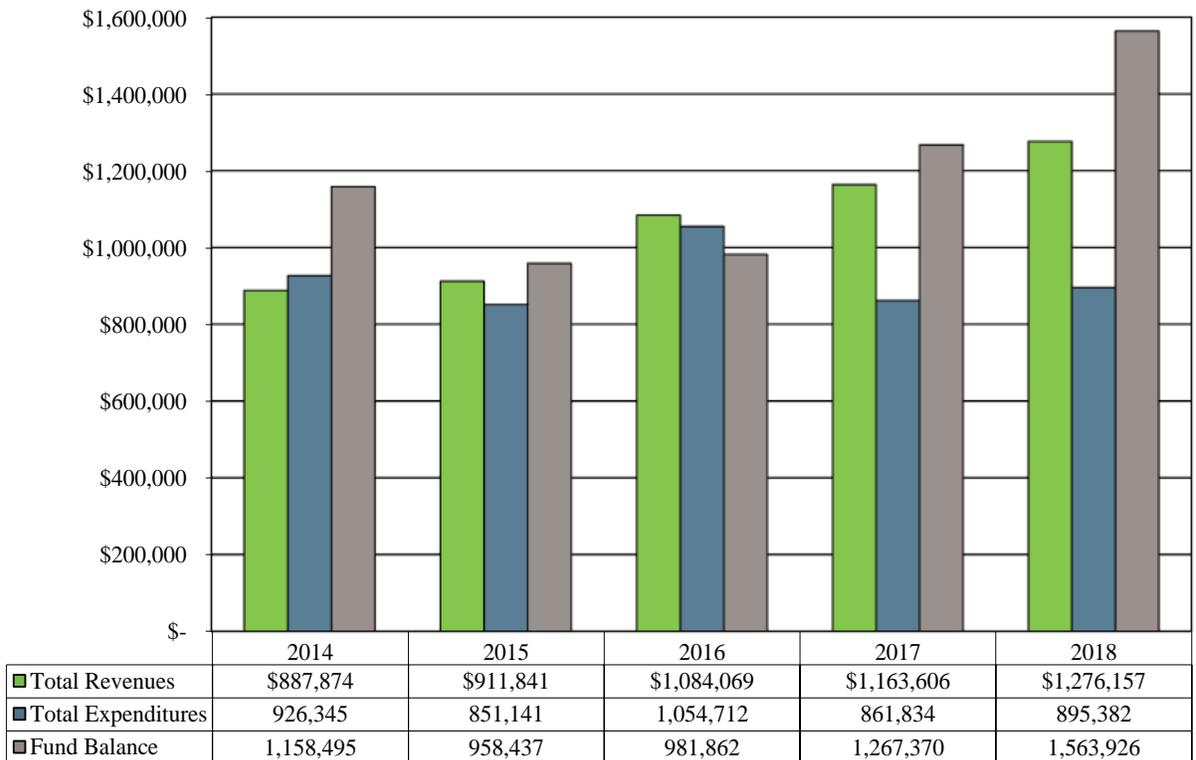
**City of Rockville
Financial Analysis**

GENERAL FUND REVENUES, EXPENDITURES, AND FUND BALANCE

As illustrated in the following graph, revenues have exceeded expenditures for four of the five years shown. After taking into consideration transfers, fund balance increased \$296,556 during 2018.

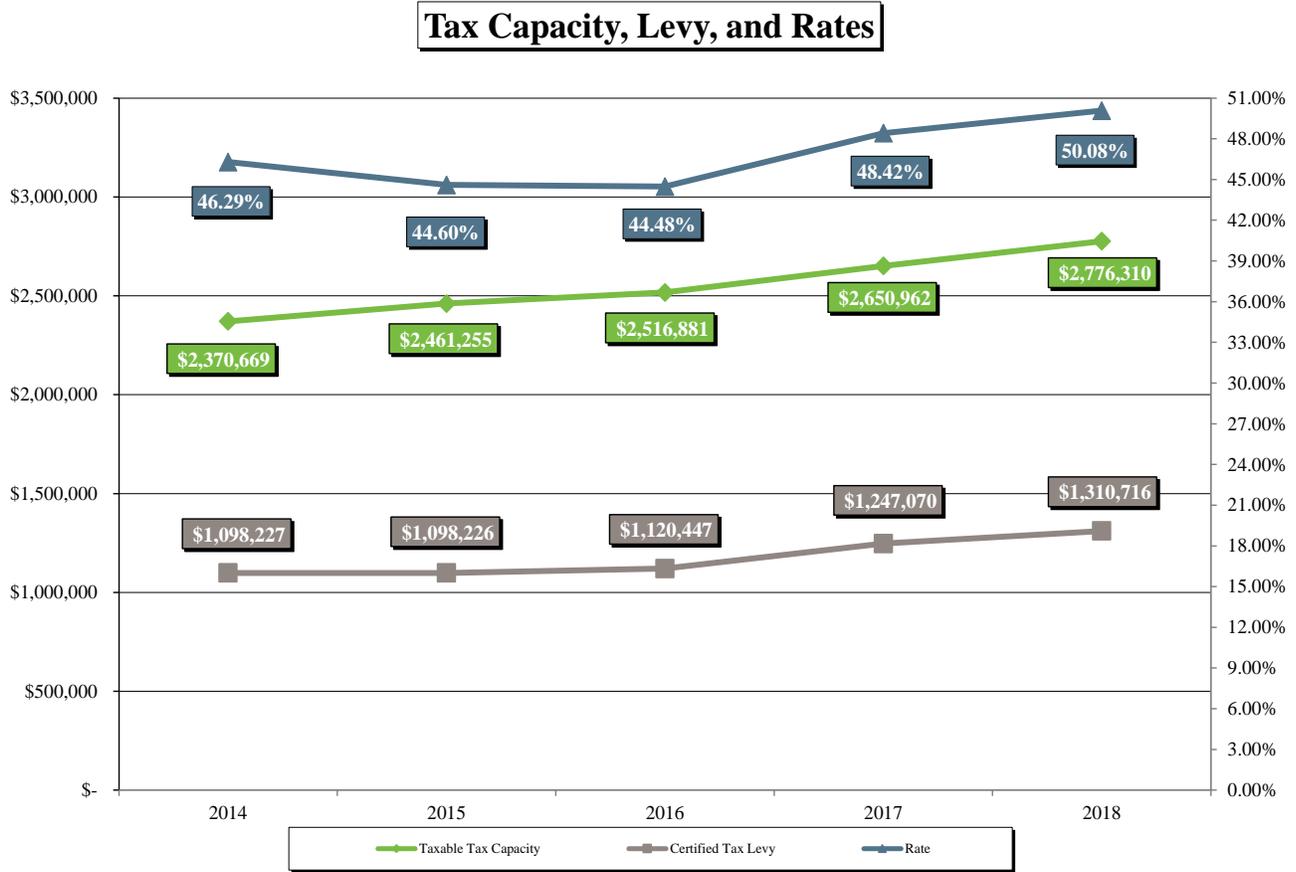
The unassigned fund balance of \$1,099,331 as of December 31, 2018, represents just under 15 months of expenditures at the 2018 level. The total fund balance of \$1,563,926 as of December 31, 2018, represents approximately 21 months of expenditures at the 2018 level. The State Auditor has issued a Statement of Position recommending cities maintain an unreserved fund balance of approximately 35% to 50% of fund operating revenues, or no less than five months of operating expenditures. The City's Fund Balance Policy states that they will strive to maintain 50% of the budgeted expenditures in their unassigned fund balance. At December 31, 2018, the City was over their minimum fund balance by \$726,255.

**General Fund
Revenues, Expenditures, and Fund Balances**



City of Rockville Financial Analysis

TAX CAPACITY, LEVY AND RATES



The chart above graphs the tax capacity, certified tax levy, and City tax rate for 2014 through 2018. The tax capacity is based on total tax capacity, prior to adjustments for captured Tax Increment Financing (TIF) and fiscal disparities. The certified tax levy amount is also prior to fiscal disparity adjustments.

Comparing 2014 through 2018, the City's tax capacity has increased from \$2,307,669 to \$2,776,310, or 17.1%, in five years. The City's certified levy over this same five year time frame has increased from \$1,098,227 to \$1,310,716, or 19.3%.

City of Rockville Financial Analysis

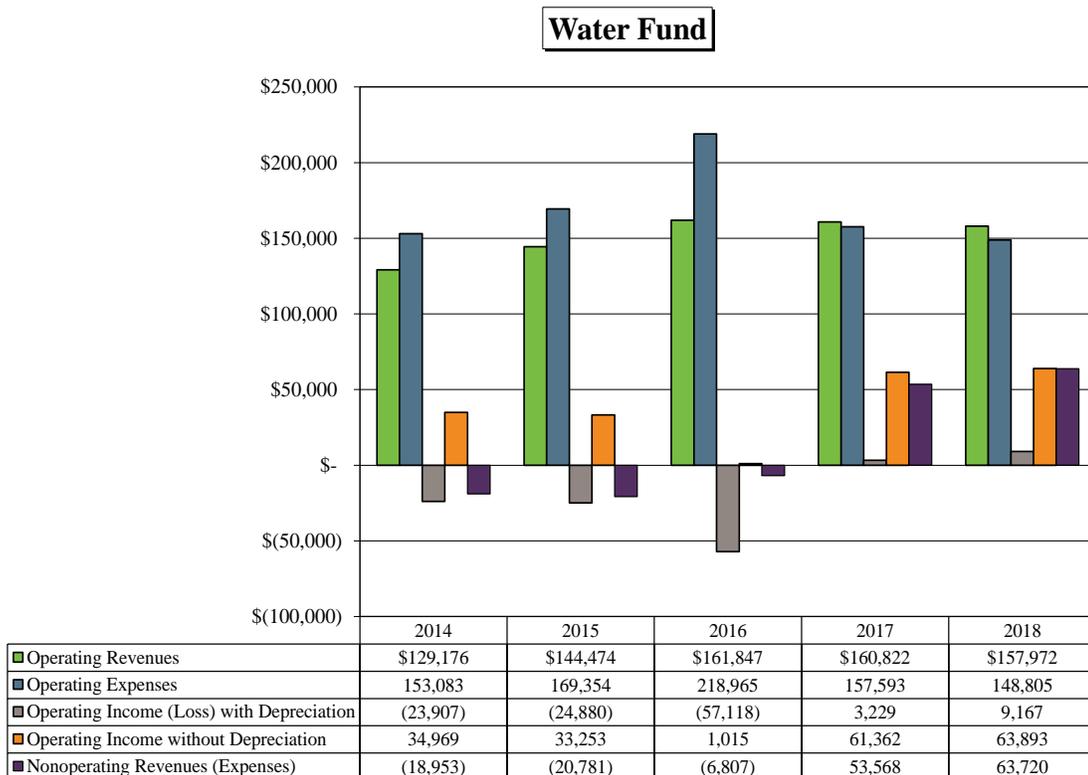
WATER FUND

The following graph illustrates the operations of the Water Fund from 2014 to 2018. In three of the five years shown, the Water Fund has shown an operating loss. In 2018, the Water Fund showed operating income of \$9,167, which includes depreciation expense of \$54,726. Operating revenues decreased \$2,850, while operating expenses decreased \$8,788.

Nonoperating revenues and expenses consist of special assessments, special assessment forfeitures, investment earnings, interest expense, and other miscellaneous revenues and expenses. In 2017 and 2018, there was a significant increase in the amount of water tower rent revenue which had previously been shared with the General Fund, therefore resulting in a large increase in non-operating revenue for the Water Fund. The City also needs to be aware of the debt principal payments which are not included in current or nonoperating expenses, which amounted to \$97,000 for 2018.

Enterprise funds may be used to account for any activity in which a fee is charged. It is not required to have the fee support the entire activity; however, the basic premise in establishing an enterprise fund is that the activity will be operated similar to a business. Therefore, it is expected the Enterprise Fund would at least be able to meet its obligations currently and in the future.

During 2018, operations were able to cover 100% of depreciation expense. We recommend the City continue to monitor operating costs in the Water Fund to ensure rates are sufficient to provide revenues to cover operating costs and fund future capital improvements of the water system. The cash and investments balance as of December 31, 2018, was \$295,902, an increase of \$112,884 from 2017.



**City of Rockville
Financial Analysis**

The following graph is a condensed version of the cash flow statement of the Water Fund from 2014 to 2018. In all five years presented the water fund has negative cash flows when the antenna rent and the transfer in from the general fund are factored out.

Cash Flows	Water				
	2014	2015	2016	2017	2018
Operating					
Net Cash Flows Operating	\$ 27,703	\$ 25,050	\$ 31,415	\$ 68,609	\$ 71,033
Antennae Rent/ Miscellaneous Revenue	820	637	29,878	73,079	75,864
Total Operating Cash Flows	<u>28,523</u>	<u>25,687</u>	<u>61,293</u>	<u>141,688</u>	<u>146,897</u>
Transfers in	17,623	17,160	38,812	81,718	84,219
Transfers out	<u>(1,067)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net Transfers	16,556	17,160	38,812	81,718	84,219
Financing					
Principal and interest paid on debt	(138,459)	(140,805)	(120,223)	(121,239)	(120,539)
Property Taxes and special assessments	7,832	2,198	2,594	6,356	848
Acquisition of capital assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>(20,000)</u>	<u>-</u>
	<u>(130,627)</u>	<u>(138,607)</u>	<u>(117,629)</u>	<u>(134,883)</u>	<u>(119,691)</u>
Investing					
Interest and dividends received	<u>5,325</u>	<u>5,786</u>	<u>7,565</u>	<u>1,015</u>	<u>1,459</u>
Net change in cash	<u>(80,223)</u>	<u>(89,974)</u>	<u>(9,959)</u>	<u>89,538</u>	<u>112,884</u>
Net loss without transfer in and rent/misc revenue	<u>(102,924)</u>	<u>(113,557)</u>	<u>(86,214)</u>	<u>(66,274)</u>	<u>(48,658)</u>

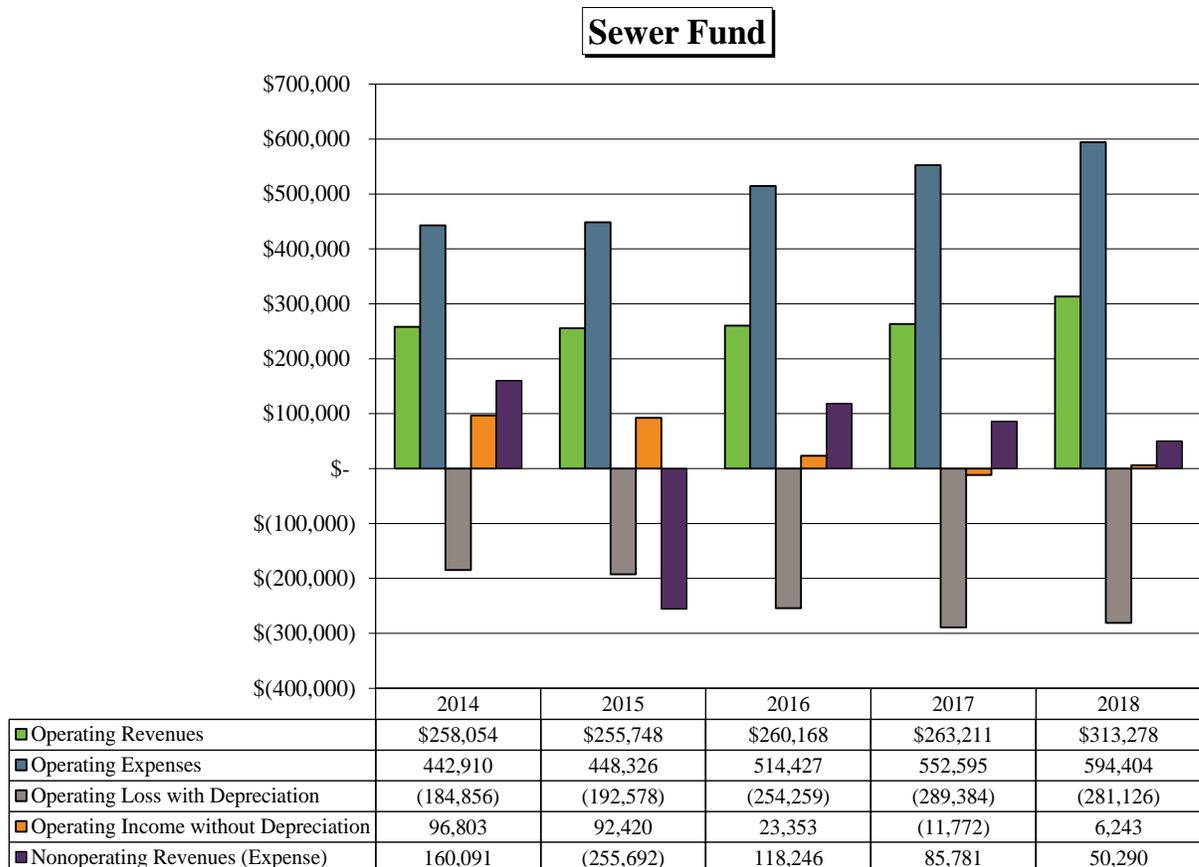
City of Rockville Financial Analysis

SEWER FUND

The Sewer Fund experienced an operating loss for the fifth consecutive year due to depreciation expense charged on capital assets. Operating revenues increased \$50,067, due to an increase in usage related to a new industrial user. Operating expenses increased \$41,809 from 2017, due to an increase in repairs and maintenance in 2018.

Nonoperating revenues and expenses consist of special assessments, special assessment forfeitures, investment earnings, interest expense, and other miscellaneous revenues and expenses. During 2015, there was a write off of assessments due to a settlement on outstanding and delinquent assessments, therefore accounting for the large decrease in nonoperating expense. The City also needs to be aware of the debt principal payments which are not included in current or nonoperating expenses, which amounted to \$460,000 for 2018.

During 2018, Sewer Fund operations did not cover any depreciation expense amounts. We recommend the City Council and administration continue to monitor the Sewer Fund closely to determine if future sewer fees will be adequate to return the Fund to a positive operating position. The following chart illustrates the sewer operating revenues and expenses over the past five years. The cash and investment balance at December 31, 2018, was \$1,615,852, a decrease of \$167,722 from 2017.



**City of Rockville
Financial Analysis**

The following graph is a condensed version of the cash flow statement of the Sewer Fund from 2014 to 2018. In four of the five years presented the sewer fund has negative cash flows.

Cash Flows	Sewer				
	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>
Operating					
Net Cash Flows Operating	\$103,682	\$103,731	\$122,824	\$ 19,225	\$ 17,966
Financing					
Principal and interest paid on debt	(550,539)	(550,395)	(552,957)	(532,813)	(509,786)
Property Taxes and special assessments	379,735	543,685	334,485	309,894	311,914
Acquisition	-	-	(81,115)	(54,074)	-
	<u>(170,804)</u>	<u>(6,710)</u>	<u>(299,587)</u>	<u>(276,993)</u>	<u>(197,872)</u>
Investing					
Interest and dividends received	<u>30,418</u>	<u>33,197</u>	<u>40,252</u>	<u>14,341</u>	<u>12,184</u>
Net change in cash	<u>(36,704)</u>	<u>130,218</u>	<u>(136,511)</u>	<u>(243,427)</u>	<u>(167,722)</u>

City of Rockville Emerging Issues

Executive Summary

The following is an executive summary of financial and business related updates to assist you in staying current on emerging issues in accounting and finance. This summary will give you a preview of the new standards that have been recently issued and what is on the horizon for the near future. The most recent and significant updates include:

- **Accounting Standard Update – GASB Statement No. 84 – Fiduciary Activities** – GASB has issued GASB Statement No. 84 relating to accounting and financial reporting for fiduciary activities. This new statement establishes clarity to determine when a government has fiduciary responsibility for a certain activity.
- **Accounting Standard Update – GASB Statement No. 87 – Leases** – GASB has issued GASB Statement No. 87 relating to accounting and financial reporting for leases. This new statement establishes a single model for lease accounting based on the principle that leases are financing of the right to use an underlying asset.

The following is an extensive summary of the current updates. As your continued business partner, we are committed to keeping you informed of new and emerging issues. We are happy to discuss these issues with you further and their applicability to your City.

ACCOUNTING STANDARD UPDATE – GASB STATEMENT NO. 84 – *FIDUCIARY ACTIVITIES*

The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported.

This Statement establishes criteria for identifying fiduciary activities of all state and local governments. The focus of the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. Separate criteria are included to identify fiduciary component units and postemployment benefit arrangements that are fiduciary activities. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. Governments with activities meeting the criteria should present a statement of fiduciary net position and a statement of changes in fiduciary net position. An exception to that requirement is provided for a business-type activity that normally expects to hold custodial assets for three months or less.

GASB Statement No. 84 describes four fiduciary funds that should be reported, if applicable: (1) pension (and other employee benefit) trust funds, (2) investment trust funds, (3) private-purpose trust funds, and (4) custodial funds. Custodial funds generally should report fiduciary activities that are not held in a trust or equivalent arrangement that meets specific criteria.

This Statement also provides for recognition of a liability to the beneficiaries in a fiduciary fund when an event has occurred that compels the government to disburse fiduciary resources. Events that compel a government to disburse fiduciary resources occur when a demand for the resources has been made or when no further action, approval, or condition is required to be taken or met by the beneficiary to release the assets.

**City of Rockville
Emerging Issues**

ACCOUNTING STANDARD UPDATE – GASB STATEMENT NO. 84 – *FIDUCIARY ACTIVITIES* (CONTINUED)

GASB Statement No. 84 is effective for reporting periods beginning after December 15, 2018. Earlier application is encouraged.

Information provided above was obtained from www.gasb.org.

ACCOUNTING STANDARD UPDATE – GASB STATEMENT NO. 87 – *LEASES*

The objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

A lease is defined as a contract that conveys control of the right to use another entity's nonfinancial asset (the underlying asset) as specified in the contract for a period of time in an exchange or exchange-like transaction. Examples of nonfinancial assets include buildings, land, vehicles, and equipment. Any contract that meets this definition should be accounted for under the leases guidance, unless specifically excluded in this Statement.

A short-term lease is defined as a lease that, at the commencement of the lease term, has a maximum possible term under the lease contract of 12 months (or less), including any options to extend, regardless of their probability of being exercised. Lessees and lessors should recognize short-term lease payments as outflows of resources or inflows of resources, respectively, based on the payment provisions of the lease contract.

A lessee should recognize a lease liability and a lease asset at the commencement of the lease term, unless the lease is a short-term lease or it transfers ownership of the underlying asset. The lease liability should be measured at the present value of payments expected to be made during the lease term (less any lease incentives). The lease asset should be measured at the amount of the initial measurement of the lease liability, plus any payments made to the lessor at or before the commencement of the lease term and certain direct costs. A lessee should reduce the lease liability as payments are made and recognize an outflow of resources (for example, expense) for interest on the liability. The lessee should amortize the lease asset in a systematic and rational manner over the shorter of the lease term or the useful life of the underlying asset. The notes to financial statements should include a description of leasing arrangements, the amount of lease assets recognized, and a schedule of future lease payments to be made.

City of Rockville
Emerging Issues

ACCOUNTING STANDARD UPDATE – GASB STATEMENT NO. 87 – LEASES
(CONTINUED)

A lessor should recognize a lease receivable and a deferred inflow of resources at the commencement of the lease term, with certain exceptions for leases of assets held as investments, certain regulated leases, short-term leases, and leases that transfer ownership of the underlying asset. A lessor should not derecognize the asset underlying the lease. The lease receivable should be measured at the present value of lease payments expected to be received during the lease term. The deferred inflow of resources should be measured at the value of the lease receivable plus any payments received at or before the commencement of the lease term that relate to future periods. A lessor should recognize interest revenue on the lease receivable and an inflow of resources (for example, revenue) from the deferred inflows of resources in a systematic and rational manner over the term of the lease. The notes to financial statements should include a description of leasing arrangements and the total amount of inflows of resources recognized from leases.

GASB Statement No. 87 is effective for reporting periods beginning after December 15, 2019. Earlier application is encouraged.

Information provided above was obtained from www.gasb.org.

mbode@rockvillecity.org

From: Michael E. Duscher <Mike.Duscher@berganKDV.com>
Sent: Thursday, June 6, 2019 3:52 PM
To: mbode@rockvillecity.org
Cc: Steven G. Wischmann
Subject: FISA Info and Agreements
Attachments: Rockville monthly.pdf; rockville 1.pdf; BerganKDV-FISAScore-Info Sheet.pdf

Hi Marty,

Thank you for your time this morning, it was a pleasure speaking with you.

Per our discussion please see the following (attached) documents:

- Monthly FISA Assessment (Recommended and Best Overall Value)
- One-Time FISA Assessment (Optional)
- FISA Score Info Sheet

This is a great solution, access and starting point for the city's overall risk mitigation process. As risks are identified, we will assist with the process of ongoing mitigation and support, should you choose that option.

Please let me know if you need any additional information.

Kindest regards,

Mike

Michael Duscher
Business Consultant
Market Sales Leader TC Market/Government

berganKDV



bergankdv.com | DO MORE.

612-803-4442 Direct
952-563-6801 Fax
Mike.duscher@bergankdv.com
<http://www.bergankdv.com>

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K-Pay Human Capital Management:

**ONE DATABASE, ONE INTERFACE,
ONE EMPLOYEE RECORD**



WHAT IS A FISAScore?

FISAScore is a comprehensive, risk-based measurement of information security assigned to your company based on a proven and thorough assessment process. Once completed, FISAScore will identify critical vulnerabilities, control gaps/deficiencies, and applicable threats to the security of your organization.



WHY IS A FISAScore IMPORTANT?

FISAScore allows businesses and organizations to know and understand how they are vulnerable and how they compare with peers within similar industries. FISAScore can also be used to communicate the level of information security risk to interested third-parties (customers, stakeholders, auditors, regulators, et al.).

FISAScore is constantly calibrated to the latest security threats used by attackers with controls designed to mediate those threats and protect data from unauthorized access, disclosure, distribution and destruction. The FISAScore framework consists of a thorough evaluation of risks within four phases: Administrative Controls, Physical Controls, Internal Technical Controls, and External Technical Controls.



ADMINISTRATIVE CONTROLS are sometimes referred to as the “human” part of information security and are controls used to govern other parts of information security. Common administrative controls include policies, awareness training, guidelines, standards, and procedures.



PHYSICAL CONTROLS are the security controls that can often be touched and provide physical security to protect your information assets. Common physical controls include doors, locks, camera surveillance, and alarm systems.



INTERNAL TECHNICAL CONTROLS are the controls that are technical in nature and used within your organization’s technical domain (inside the gateways or firewalls). Internal technical controls include things such as firewalls, intrusion prevention systems, anti-virus software, and mobile device management (MDM).



EXTERNAL TECHNICAL CONTROLS are technical in nature and are used to protect outside access to your organization’s technical domain (outside the gateways or firewalls). External technical controls consist of search engine indexes, social media, DNS, port scanning, and vulnerability scanning.

WHO NEEDS A FISAScore?

Every organization, big or small, should be aware of their most significant information security risks. FISAScore will identify and address your organization’s risks through a standardized, consistent and efficient process that enables all members of your organization to quickly and confidently understand and quantify risks.

FOR MORE INFORMATION:

p: 866-400-6426 e: info@bergankdv.com w: www.bergankdv.com

We have prepared a quote for you

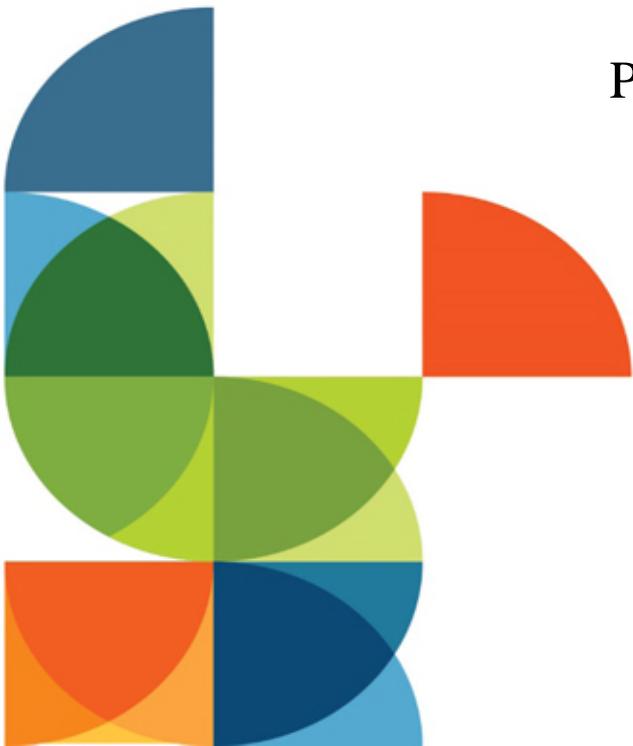
Small business cyber security Monthly

Quote # 060338
Version 2

Prepared for:

City Of Rockville

Martin Bode
mbode@rockvillecity.org



bSecure Assessment +

Description	Recurring	Qty	Ext. Recurring
<p>bSecure Assessment SMB + bSecure Assessment + include: Pre-project planning meeting. Work performed by certified and licensed FISA security professionals. Perform onsite assessment on 1 network (1 subnet or multiple routed subnets) and 1 Active Directory. Employee interviews will only be conducted at the location identified in "Client Locations". Employee interviews will be >2 members. Development of executive summary with 4 categories of risk. Presentation and discussion of assessment which includes best practices and recommendations for corrective actions. (up to 2 hours). Q2, Q3 and Q4 status discussions based on assessment. (1 hour meetings). 12 month commitment.</p>	\$400.00	1	\$400.00

Recurring Subtotal: **\$400.00**

Small business cyber security Monthly

Prepared by:

Twin Cities

Sammy Shand
(319) 234-0521
sammy.shand@bergankdv.com

Prepared for:

City Of Rockville

229 Broadway St E
Rockville, MN Rockville
Martin Bode
mbode@rockvillecity.org
(320) 251-5836

Quote Information:

Quote #: 060338

Version: 2

Delivery Date: 06/06/2019

Expiration Date: 07/04/2019

Recurring Expenses Summary

Description	Amount
bSecure Assessment +	\$400.00

Recurring Total: **\$400.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date



Terms and Approval

By signing and returning this Quotation, I authorize BerganKDV to order the above products. I also agree, upon delivery of the above products, to pay BerganKDV any and all amounts due. Unless explicitly specified in the above quotation details, labor hours required to deliver, install, configure, and/or support the above products is not included in the quoted price. In some cases, an amount will be due prior to ordering. Additional shipping charges may apply. Prices are subject to change without notice.

WARRANTIES AND DISCLAIMERS

A) Limitation of liability. BerganKDV shall not be liable to client under any circumstances for client's loss of the use of its network or related systems. In no event shall vendor be liable to customer for any indirect, special or consequential damages or loss profits arising out of or related to this agreement or the performance of services hereunder or any breach thereof even if vendor has been advised of the possibility thereof. Vendor's liability to customer hereunder, if any, shall in no event exceed the total amount paid to the vendor hereunder. In no event shall vendor be liable to customer for any damages resulting from or relate to any failure or delay of vendor in the performance of services hereunder.

B) Negation of Warranty. Vendor does not warrant the services performed hereunder or the accuracy or correctness of the results of the services, and there are no warranties, express or implied, including, but limited to warranties of the merchantability or fitness for any particular purpose.

INDEMNIFICATION

City Of Rockville hereby agrees to indemnify and defend at its sole expense: BerganKDV, its employees, agents, representatives, directors and shareholders, from and against any and all claims arising out of or based upon City Of Rockville use of all services, software or hardware provided or serviced hereunder, including, but not limited to, claims based on software licensing violations, copyright infringement, trademark infringement and patent infringement. In addition, City Of Rockville agrees to pay any judgment and costs associated with such claim.

RETURNS

Eligible returns must be made with 15 days in the original packaging in like new condition. There may be shipping costs as well as 20% restocking fee on items that can be returned. BerganKDV reserves the right to deny any returns or exchanges. Check with your account manager for details.



bSecure Assessment at a Glance

BerganKDV provides Security Solutions for organizations of every size. We review administrative, physical, external and internal technical controls and provide a easy to understand report including a FISA score.

WHAT IS A FISA SCORE?

The FISA SCORE is the numeric value commutative high-risk score assigned to your company based on the information security assessment report (FISA). The score range indicates critical vulnerabilities, control strength, inefficiencies, and applicable threats to the security of your company.

WHAT IS FISA?

FISA is a proprietary assessment tool created by Evan Francen in collaboration with industry experts. FISA encompasses the ISO, IEC, COBIT5, CCS, CSC, NERC and the NIST Cybersecurity Frameworks. These combined standards create a new base line to measure Information Security best practice. In addition, FISA takes the subjective nature common among many industry assessments and makes them objective.

FISA is the comprehensive and expert assessment of your current security risks by licensed FISA security professionals. It assesses the likelihood and impact of a breach and measures the maturity of your security program. This in-depth and high level reporting allows recommendations to enable you to better your security posture in the most efficient way.

The FISA framework consists of a thorough evaluation of risks within each of the four phases; Administrative Controls, Physical Controls, Internal Technical Controls, and External Technical Controls.

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We have prepared a quote for you

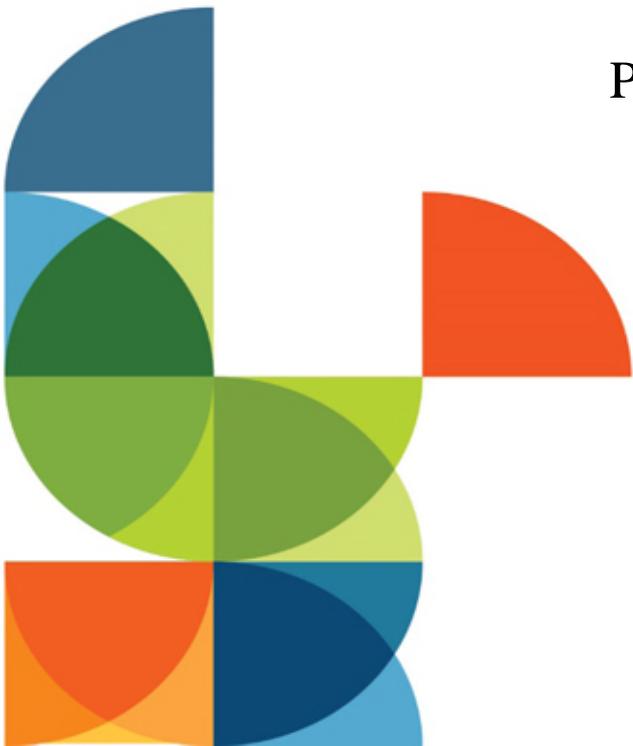
Small business cyber-security assessment (One time)

Quote # 060339
Version 2

Prepared for:

City Of Rockville

Martin Bode
mbode@rockvillecity.org



bSecure Assessment

Description	Price	Qty	Ext. Price
<p>Security Assessment - SMB</p> <p>Standard technology security assessment include:</p> <p>Pre-project planning meeting. Work performed by certified and licensed FISA security professionals. Perform onsite assessment on 1 network (1 subnet or multiple routed subnets) and 1 Active Directory. Employee interviews will only be conducted at the location identified in "Client Locations". Employee interviews will be >2 members. Development of executive summary with 4 categories of risk. Presentation and discussion of assessment which includes best practices and recommendations for corrective actions. (up to 2 hours). Status discussions based on assessment. (1 hour meeting)</p> <p>50 Employees or less</p>	\$4,000.00	1	\$4,000.00

Subtotal: **\$4,000.00**

Small business cyber-security assessment (One time)

Prepared by:

Twin Cities

Sammy Shand
(319) 234-0521
sammy.shand@bergankdv.com

Prepared for:

City Of Rockville

229 Broadway St E
Rockville, MN Rockville
Martin Bode
mbode@rockvillecity.org
(320) 251-5836

Quote Information:

Quote #: 060339

Version: 2
Delivery Date: 06/06/2019
Expiration Date: 07/04/2019

Quote Summary

Description	Amount
bSecure Assessment	\$4,000.00

Please DO NOT pay from quote. An invoice will be generated after authorization. Total: **\$4,000.00**

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

Date



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bSecure Assessment + at a Glance

BerganKDV provides Security Solutions for organizations of every size. We review administrative, physical, external and internal technical controls and provide a easy to understand report including a FISA score. bSecure Assessment + also includes quarterly progress meetings, 7/24 monitoring with alerting and network monitoring equipment all for a fixed monthly fee.

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CITY OF ROCKVILLE, MN
RESOLUTION NO. 2019-26

A RESOLUTION GRANTING VARIANCE TO THE SIDE YARD SETBACK ORDINANCE.

WHEREAS, A request for a variance has been received from Eric R. Loxtercamp for a variance from the side yard setback requirements in an R-1, Shoreland zoning district, and;

WHEREAS; The variance is to construct a 5' x 24' deck walkway to the East end of the existing home, said addition will encroach approximately 4 feet into the side yard setbacks, and;

WHEREAS, The Rockville Planning Commission held a Public Hearing on June 4, 2019, 6:00 p.m., and;

WHEREAS, Proper notification and publication had been given, and;

WHEREAS, all persons were given an opportunity to be heard on said request.

WHEREAS, The Rockville Planning Commission recommends the Rockville City Council approve the variance request.

NOW, THEREFORE, PER MINNESOTA STATUTE 462.3595, BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. Said approval will not create undue hardship, is a unique circumstance, and applies to the individual property.
2. That granting of the variance will not be detrimental to the public health, safety, comfort and general welfare of the City.

Adopted this 12th Day of June, 2019

ATTEST:

SEAL:

MARTIN M. BODE
CITY ADMINISTRATOR

DUANE WILLENBRING
MAYOR

NOTICE OF GRANTING VARIANCE PROCEEDINGS

1. Please take notice that the City of Rockville, Minnesota acting pursuant to the authority of Minnesota Statutes 462.3595, has adopted a resolution granting a variance from the 10 foot side yard setback to: Eric R Loxtercamp, 26119 80th Ave, in the R-1 Single Family District and Shore Land District Recreational Development Lake.

The variance to exceed the 10 foot side yard setback to construct a 5' x 24' backyard deck' walkway, an estimated 4 feet into the side yard set back on the North side of residence.

Is hereby granted for property in the City of Rockville, Stearns County, Minnesota:

Eric R. Loxtercamp
26119 80th Avenue
Rockville, MN

Legal Description:

Parcel No. 76.41720.0421, Lot 12, Block 2, Brentwood Hill Plat

The variance permit for the above mentioned property was completed and became effective June 12, 2019

Drafted by:
City of Rockville
229 Broadway Street East
P.O. Box 93
Rockville, MN 56369

CITY OF ROCKVILLE

DUANE WILLENBRING
MAYOR

SEAL

MARTIN M. BODE
ADMINISTRATOR/CLERK

STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

The foregoing instrument was acknowledged before me this 12th day of June, 2019 by Duane Willenbring, Mayor and Martin M. Bode, Administrator/Clerk for the City of Rockville, Minnesota.

Notary Public

THIS INSTRUMENT DRAFTED BY:
CITY OF ROCKVILLE (MMB)
229 Broadway Street East
Rockville, MN 56369
(320) 251-5836

STAFF REPORT

June 4, June 12, 2019

Rockville Planning Commission; City Council

Re: Setback Variance Request From:

Owners: Eric R. Loxtercamp
Property Address: 26119 80th Avenue
Parcel No. 76.41720.0421

Variance(s) Requested:

1. To exceed the 10-foot side yard setback requirement in an R-1 Shoreland Overlay District of Pleasant Lake, a Recreational Development Lake.

Section 17.6.5.B Side Yard Setback. The side yard setback must be at least ten (10) feet, except that the side yard setback on corner lots must be at least fifteen (15) feet.

Relevant Information:

1. Owner proposes to construct a deck with a deck walkway
2. Lot dimensions: 135' x 78'
3. The deck walkway would be approximately 4 feet into the 10-foot side yard setback
4. The 16' x 12' deck itself will meet the 10-foot side yard setback
5. The lot is a legal conforming lot
6. 11 notices of public hearing were sent out

RECOMMENDATION

Submitted by:
Martin M. Bode
Zoning Administrator

CITY OF ROCKVILLE
VARIANCE REQUEST APPLICATION
APPLICATION Fee \$200 and RECORDING Fee \$46.00 (per document)
Separate checks: 1 for Variance Request & 1 for Recording Fee(s)

Need a Copy of Deed

PLEASE NOTE: any costs (i.e. legal, engineering, administrative, Stearns County fees, etc.) incurred over the application fee will be the responsibility of the petitioner.

PROPERTY LOCATION/ADDRESS: 26119 80th Ave St. Cloud MN 56301

LEGAL DESCRIPTION: _____ PARCEL#: 76.41720.0421 ZONING: _____

Lot 12 Block 2 Brentwood Hill
EXPLANATION OF REQUEST: To build a deck within the Setback requirements

If replacing an existing structure, what will be done with the old structure? _____

Has a variance request been made previously on this property? NO If yes, when? _____

PROPERTY OWNER:

Name (Print): Eric R Loxtercamp Phone: 320-402-4465

First Name Middle Initial Last Name

Address: 26119 80th Ave St. Cloud MN 56301

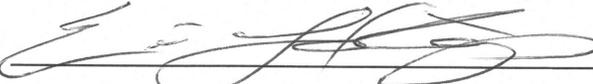
Signature (required):  Date: 4-21-19

**Signature of property owner shall serve as acknowledgement and authorization of this request.*

APPLICANT:

Name (Print): Eric Loxtercamp Phone: 320-402-4465

Address: 26119 80th Ave St. Cloud MN 56301

Signature (required):  Date: 4-21-19

I hereby certify that I have read the above information and I agree with the terms.

STAFF USE ONLY:

Permit# 19-01V
R# _____ Variance Application Fee Check # 1177 Date 4/22/19 101.41000.34103 \$200.00
R# _____ Reimb. for Invoice Check# 1178 Date 4/22/19 101.41000-34102 \$46.00

PAID
APR 22 2019

VARIANCE INFORMATION SHEET

Variance Definition: *A modification of the literal provisions of this ordinance granted when strict enforcement would cause practical difficulties owing to circumstances unique to the individual property on which the variance is granted. The crucial points of the variance are (a) practical difficulties, (b) unique circumstances and (c) applying to individual property. A variance is not justified unless all three elements are present in the case. District boundary lines, zoning, property use, or non-conforming use restrictions shall not be revised or amended by granting a request for variances.*

Variance: *Where there are practical difficulties or unusual hardships in the way of carrying out the strict letter of the provisions of this ordinance, the Governing Body shall have the power, in a specific case to permit a variance from the provisions of this ordinance (see definition of variance). A variance permit shall expire after ninety (90) days following date of issuance unless written application for time extension is received and granted by the Governing Body prior to such expiration date.*

WHEN IS A VARIANCE APPROPRIATE? A variance may be needed when a landowner wishes to develop property, and due to the uniqueness of their lot, they are unable to comply with the ordinance.

CAN ANYONE GET A VARIANCE? No. The courts have said the applicant has a “heavy burden of proof” to show there are no reasonable development options, and there is “hardship” in following the rules of the ordinance.

WHAT IS A HARDSHIP? “Hardship” as used in connection with the granting of a variance means the property in question cannot be put to a reasonable use if used under the conditions allowed by the official controls; the plight of the landowner is due to circumstances unique to the property not created by the landowner; and the variance, if granted, will not alter the essential character of the locality. (Minnesota Statutes 394.27)

HOW DO I APPLY FOR A VARIANCE? **You must submit a completed application and a site plan (to scale) that shows all physical characteristics of your property to the Planning/Zoning Committee.** There is an example of a site plan attached to the variance application. This site plan must include: accurate property dimensions and shape, road centerline and right-of-way, all existing and proposed structures with dimensions, septic system, wells, driveways, city services, nearby structures on adjacent property, steep slopes, topographic alterations, wetlands, etc. All site plans must be signed and dated by the applicant.

WHO DECIDES IF I WILL GET A VARIANCE? After submitting the application for a variance to the Planning/Zoning Committee for review their recommendation is forwarded to the City Council. (Applications are to be submitted to the City Clerk and they will be put on the agenda for the next available meeting) The applicant then decides if they want to proceed with the variance request. If the applicant does proceed, the applicant then requests a Public Hearing to formally ask for the variance to be granted. **A fee of \$200.00** dollars must accompany this request. At the public hearing the Planning Commission and the community have the opportunity to voice their opinions, both for and against, regarding the variance request. If it is found that the three points outlined above in the definition of a variance are met, it will then go to City Council for approval. Any building permits required in relation to a variance must also be approved by the City Council.

It is important to note that a variance cannot be used to circumvent the more formal procedures required to change the zoning category of land (request for rezoning).

CITY OF ROCKVILLE
VARIANCE APPLICATION AND THE PROCESS

VARIANCES

No variance in the provisions or requirements of this Ordinance shall be authorized by the City Council unless it finds evidence that the following facts and conditions exist:

1. **Unique Circumstances**. That there are exceptional or extraordinary circumstances or conditions applying to the property in question as to the intended use of the property that do not apply generally to other properties in the same zoning district. The unique circumstances did not result from the acts of the property owner.
2. **Necessary to Preserve reasonable use of the property**. The property cannot be put to a reasonable use without the variance. That such variance is necessary for the preservation and enjoyment of a substantial property right similar to that possessed by other properties in the same district and in the same vicinity.
3. **Not merely economic**. The possibility of increased financial return or economic consideration will not in itself be deemed sufficient to warrant a variance if a reasonable use for the property exists under this Ordinance's terms. This means that cost or money savings cannot be the only reason for the variance.
4. **Maintains the Character of the Neighborhood**. The variance will not alter the area's essential character of the neighborhood.
5. **Meets the Spirit of this Ordinance and Comprehensive Plan**. The variance maintains the spirit and intent of this Ordinance and the Comprehensive Plan.

OTHER CONSIDERATIONS

1. **Solar Energy Systems**. Practical difficulties shall include, but not be limited to, inadequate access to direct sunlight for solar energy systems.
2. **Earth Sheltered Homes**. Variances shall be granted for earth sheltered construction as defined in Minn. Stat. § 116J.06, Subd. 2, when in harmony with this Ordinance.
3. **Non-permitted Use**. The City Council may not permit as a variance any use that is not permitted under this Ordinance for property in the zone where the affected person's land is located.
4. **Temporary Use for one family dwelling**. The City Council may permit as a variance the temporary use of a one (1) family dwelling as a two (2) family dwelling.
5. **Variances in Floodplain Districts**. No variance shall have the effect of allowing a Floodplain District a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permit standards lower than those required by state law.
6. **Conditions**. The City Council may impose conditions in granting variances to insure compliance and protect adjacent properties.

VARIANCE PROCEDURE

1. **Application Filing Required.** A person applying for a variance must fill out and submit to the Zoning Administrator a Variance Application form.
 - a) Application filled out & signed
 - b) Variance justification form filled out: A variance cannot be granted unless evidence is presented that satisfies, at a minimum, the 3 questions on the justification form. Failure to adequately provide such information may result in a denial of your request for a variance.
2. **Copy of Deed.**
3. **Provide Individual Property Owner names:** Within 350 feet or nearest 10 property owners (whichever is greatest).
4. **Required Fees.** A fee the City Council shall establish by resolution must accompany the application. **An additional fee may be charged for a typical projects, which in the opinion of the Zoning Administrator will require additional staff time and/or City expenditures. In such case, the applicant must reimburse the City for administrative time and professional services and costs incurred by the City.**
 - The required fee offsets – staff time, publishing the public hearing notice, mailing notices to property owners, the regular scheduled meetings of the Planning Commission and Council. (**Note: there is an additional cost to hold a special meeting.)
5. **Detailed material.** Fully explaining the specific variance request.
6. **Application must include a site plan**
Site Plan shows the following, as applicable:
 - a) Site description (legal description).
 - b) A Certificate of Survey.
 - c) Site plan drawn to scale showing the parcel and building dimensions, area and setbacks.
 - d) Location of all existing and proposed buildings and their square footage.
 - e) Curb cuts, driveways, access roads, parking spaces, off-street loading areas, sidewalks, vehicular circulation, and snow storage locations.
 - f) Landscaping and screening plans.
 - g) Waste facilities including enclosure and screening.
 - h) Drainage and grading plan.
 - i) Sanitary sewer and water plan with estimated use per day.
 - j) Soil type.
 - k) Any additional written or graphic information reasonably required by the Zoning Administrator or the Planning Commission.
7. **Notice for Floodplain Properties.**
 - a) The issuance of a variance to construct a structure below the base flood level will result in increased premium rates for flood insurance; and
 - b) Such construction below the 100-year or regional flood level increases risks to life and property. Such notification shall be maintained with a record of all variance actions.

When a complete variance application is on file. (Here are the next steps)

1. **Referral to Planning Commission.** After the Zoning Administrator has reviewed the application and the date has been set for the public hearing, the Zoning Administrator shall refer the application to the Planning Commission, together with the Zoning Administrator's review and recommendations regarding the application.
2. **Planning Commission Review.** The Planning Commission shall consider the request at their next regularly scheduled meeting and shall make a recommendation and report to the City Council
 - a) The applicant or the applicant's representative(s) must appear before the Planning Commission in order to answer questions concerning the Variance application.
3. **Recommendation by the Planning Commission.** After reviewing the Variance, the Planning Commission will make a written report and recommendation to the City Council.
4. **Decision by City Council.** Upon receiving the Planning Commission's report and recommendation to the City Council as to whether or not a variance should be granted. The City Council, acting as the Board of Adjustment will make the final decisions on all variances.
 - a) **Appearance by Applicant.** The applicant or applicant's representative(s) must appear before the City Council in order to answer questions concerning the variance application.
5. **Vote Required.** Approval of any Variance to this Ordinance will require passage by a majority of the votes cast.
6. **Conditions and/or Revisions.** If the City Council grants the Variance, it may impose conditions it considers necessary to protect public health, safety and welfare. The City Council may also revise the variance to ensure that it is the minimum variance required.
7. **Written Findings.** The City Council will issue written findings stating the reasons for its decision and any conditions imposed, and will serve a copy if its decision on the applicant by U.S. mail, within ten (10) days after its decision. In any event, the City Council will make a decision on each Variance application within sixty (60) days after the Zoning Administrator receives the application or will extend the time for consideration under state law.
8. **Recording.** A certified copy of every Variance to abstract or registered property shall be filed with the Stearns County Recorder. The variance shall include the legal description of the property involved.
 - Stearns County Recorder office charges a fee to record the legal document.
The Applicant is responsible for those fees.
9. **Resubmission.** No application, which is substantially the same as and application of a denied Variance shall be resubmitted for a period of one (1) year from the date of the denial. The City Council may permit a new application if, in its opinion, new evidence or a change in circumstances warrant reconsideration.

APPEALS AND ADMINISTRATIVE DECISIONS

Appeals of decisions of the Zoning Administrator will be heard by the City Council provided that the person making the appeal files an application for a hearing within thirty (30) days after the decision to be appealed was delivered to the applicant by the Zoning Administrator. The following procedure will be followed:

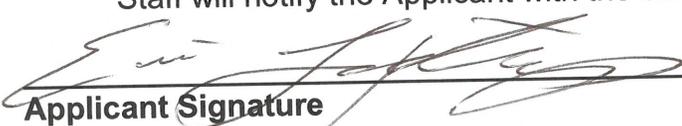
1. **Application.** The person making the appeal must apply for a hearing before the City Council on forms provided by the Zoning Administrator.
2. **Notice and Hearing.** The City Council will schedule a hearing on the appeal.
 - a) At least ten (10) days prior to the hearing a notice will be published in the official county newspaper.
 - b) The City Council will make their decision within thirty (30) days of the public hearing or may extend the time for consideration as permitted by state law.

LAPSE OF VARIANCE

If within one (1) year after granting a Variance the work permitted is not started, such variance shall become null and void unless a petition for an extension has been approved by the City Council.

THE STEPS:

1. **Provide a complete application** by the 1st Tuesday of the month to be on the *following* month's Planning Commission Agenda.
2. **Planning Commission** – (meets the 1st Tuesday of the month) The Planning Commission may schedule a site visit; hold the public hearing at their meeting and make a recommendation to the Council at the next City Council meeting.
3. **Council** - (meets 2nd Wednesday of the month) Council makes the final decision – if Council grants the Variance Request.
4. **Applicant** –
 - **If applicant waits for Council approval before providing the plans** the next step is to fill out the Building Permit Application & provide 2 full sets of plans to City Hall.
 - **If Applicant provided the Building Permit Application & 2 full sets of plans with the variance request.** The applicant will need to notify City Hall that the plans that are on file are correct. This process will not be forwarded to the Building Official until applicant contacts City Hall.
5. **Building Official** - Reviews the plans (allow 4-6 days). Once City Hall receives the plans back, Staff will notify the Applicant with the cost of the building permit.


Applicant Signature

4-21-19
Date

I hereby certify that I have read the above information and I agree with the terms.

Staff Use only:

Zoning Administrator reviewed Variance Application.

1. Referred to City Attorney and/or City Engineer: Date _____
Why: _____

2. Determination made and why: _____

() Complete Application

() Incomplete Application Why: _____

Applicant was notified for additional information: Date _____ in which the
information needs to be turned in by: ___ in person ___ by phone ___ email

Staff _____ Date _____



CITY OF ROCKVILLE

229 Broadway Street East

P.O. Box 93

Rockville MN 56369

Phone 320-251-5836

Fax 320-240-9620

NOTICE OF PUBLIC HEARING CITY OF ROCKVILLE

Notice is hereby given that the Rockville City Planning Commission will hold a public hearing on **Tuesday, June 4, 2019 at approximately 6:00 p.m. at Rockville City Hall - 229 Broadway Street East** to consider the request of Eric R. Loxtercamp for a Variance from side yard setback requirements. The address of the property is: 26119 80th Avenue, Rockville, MN, Stearns County, Parcel No. 76.41720.0421, Section 36, Township 124, Range 29, Lot 12, Block 2, Brentwood Hill Addition

The request is to construct a deck with a deck walkway in a R-1, Shoreland Overlay District of Pleasant Lake a Recreational Development Lake. The deck walkway would be approximately 4 feet into the 10-foot side yard setback requirement. Section 17, Subd. 6.5.B.

All persons attending the hearing and wishing to address the Planning Commission will have an opportunity to do so. Those not able to be present at this meeting should submit their opinions in writing to the Rockville City Administrator/Clerk, P.O. Box 93, Rockville, MN 56369 prior to the hearing.

Martin M. Bode
City Administrator/Clerk

Publish 05/21/2019
Cold Spring Record

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, room 326-w, Whitten Building, 1400 Independence Ave, SW, Washington, D.C. 20250-9410 or call (202) 720-5964 (voice & tdd). USDA is an equal opportunity provider and employer.

Rockville City is an equal opportunity provider and employer

STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

AFFIDAVIT OF SERVICE

Debbie R. Weber, being duly sworn, on oath says that at the City of Rockville in said County and State, on the **16th** day of **May, 2019**, he/she served the annexed Notice on see attachment, the person therein named, personally, by then and there handing to and leaving with him/her a true and correct copy of said Notice.



Signature

Subscribed and sworn to before me this 16 day of May, 2019.



Notary Public Signature



Notary Public Stamp

Name	Address	City
BRANDON J & JILL M WILCKEN	26122 80TH AVE	ST CLOUD MN 56301
BRIAN A MACKENDRICK	26132 BLUEBIRD LN	SAINT CLOUD MN 56301
DANIEL T HOXTER	26101 80TH AVE	SAINT CLOUD MN 56301
ERIC R LOXTERCAMP	26119 80TH AVE	SAINT CLOUD MN 56301
JEREMY D TONGEN	26120 BLUEBIRD LN	SAINT CLOUD MN 56301
JORDAN FRANZWA	26154 BLUEBIRD LN	SAINT CLOUD MN 56301
JOSIAH D ENNINGA	26086 80TH AVE	SAINT CLOUD MN 56301
LLOYD D HOELSCHER	26083 80TH AVE	SAINT CLOUD MN 56301
MARK R URBAN	26131 80TH AVE	SAINT CLOUD MN 56301
MARQUEE BUILDERS LLC	5770 COUNTY ROAD 5	RICE MN 56367
SCOTT C KUNKEL	26100 80TH AVE	ST CLOUD MN 56301

11 Notices

Legend

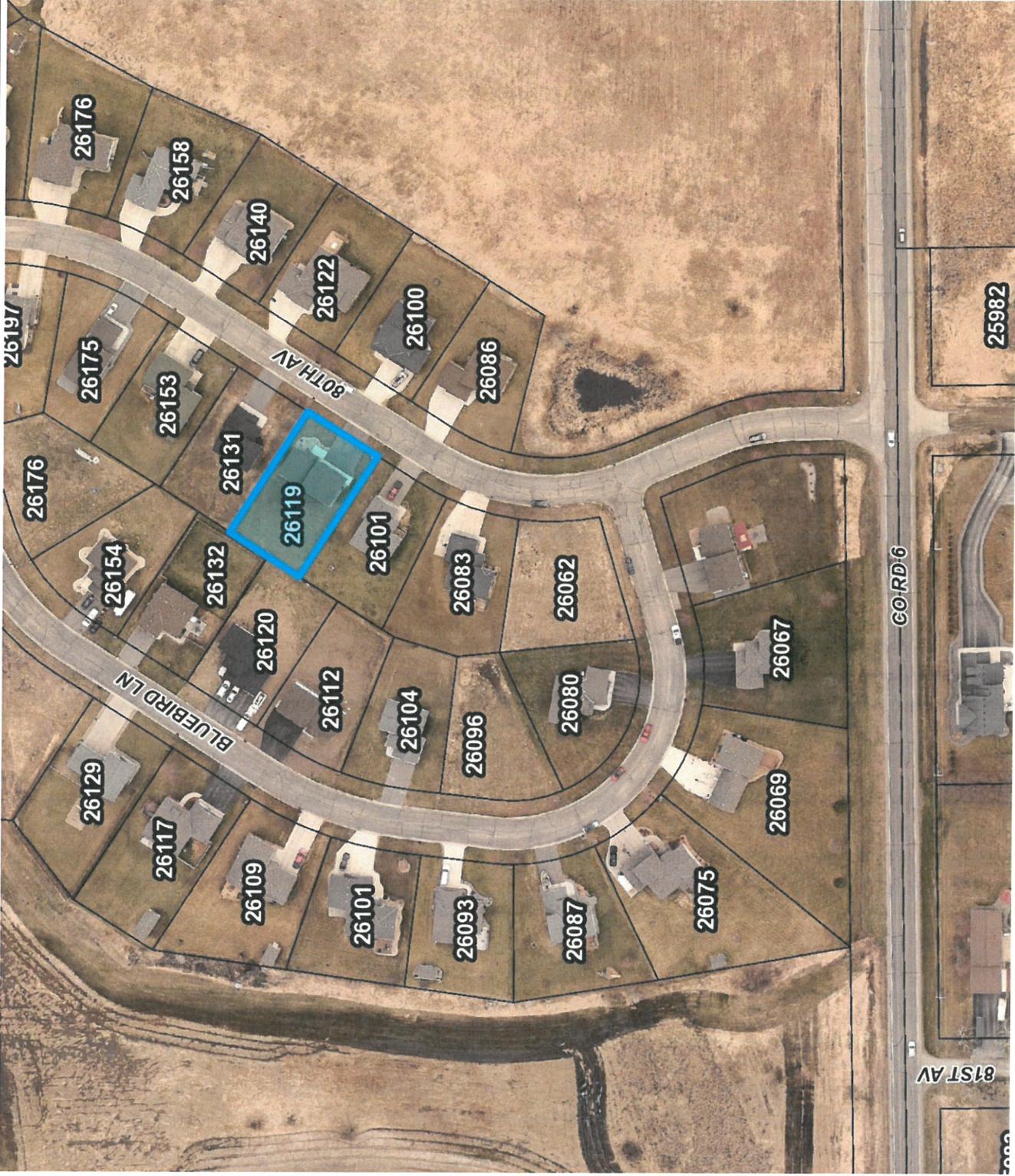
-  City Limits
-  Parcels
-  PWI Watercourse
-  PWI Basin



**Loxtercamp
Variance**

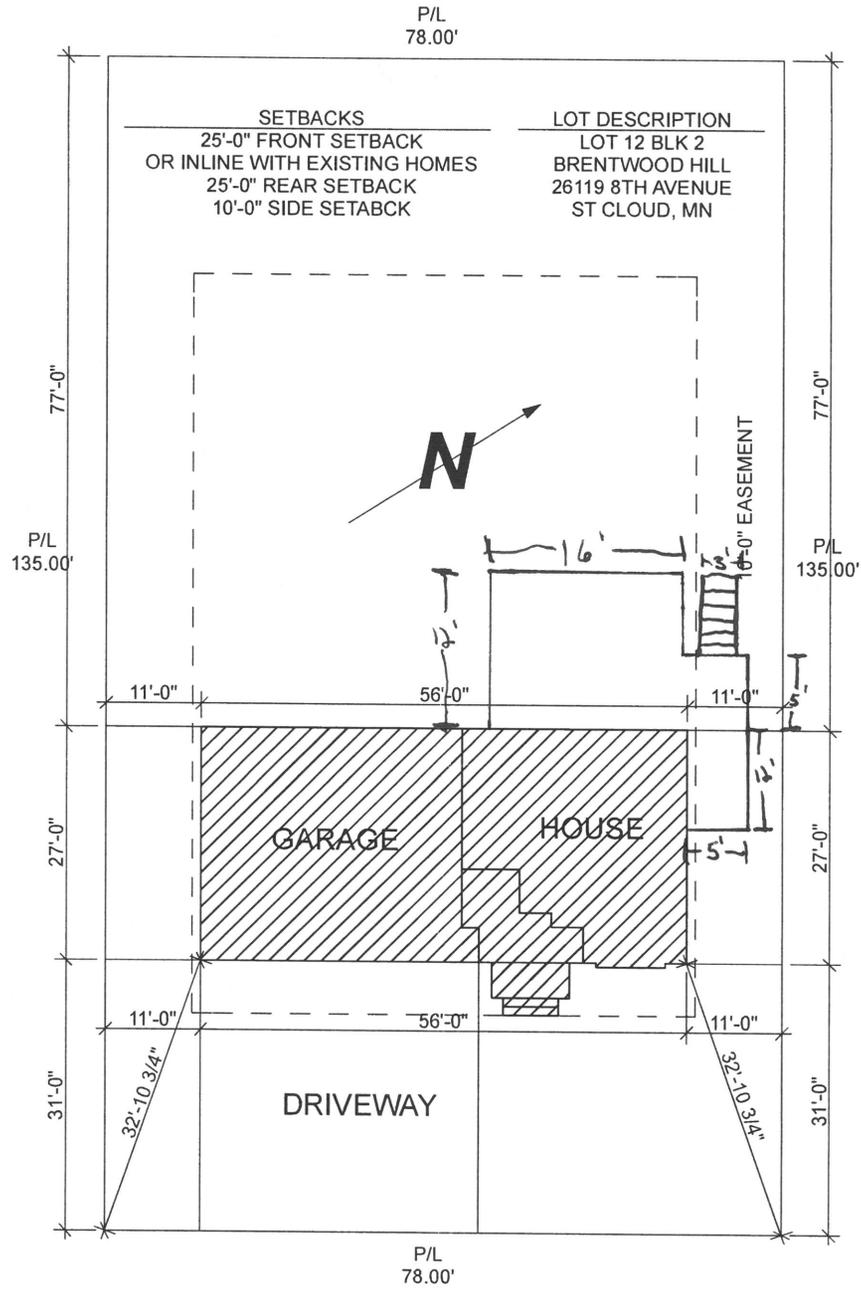
Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.




**BOLTON
& MENK**
Real People. Real Solutions.





80TH AVENUE
PLOT PLAN

SCALE 1" = 20'-0"

9

**FINDING OF FACT
SUPPORTING/DENYING A VARIANCE**

A variance may be granted when the applicant for the variance established that there are practical difficulties in complying with the zoning ordinance. The consideration of the following criteria as defined in Minnesota Statutes Section 462 and Minnesota Statues Section 394.27:

1. Is the variance in *harmony* with the purposes and intent of the *ordinance*?
Why or Why not?

Becker _____ Herberg _____ Meyer _____ Schreifels _____ Schmitt _____

2. Is the variance *consistent* with the *comprehensive plan*?
Why or Why not?

Becker _____ Herberg _____ Meyer _____ Schreifels _____ Schmitt _____

3. Does the proposal put property to use in a *reasonable manner*?
Why or Why not?

Becker _____ Herberg _____ Meyer _____ Schreifels _____ Schmitt _____

4. Are there *unique circumstances* to the property not created by the landowner?
Why or Why not?

Becker _____ Herberg _____ Meyer _____ Schreifels _____ Schmitt _____

5. Will the variance, if granted, maintain the *essential character* of the locality?
Why or Why not?

Becker _____ Herberg _____ Meyer _____ Schreifels _____ Schmitt _____

IF ALL OF THE ANSWERS ARE "YES", THE CRITERIA FOR GRANTING THE VARIANCE HAVE BEEN MET.

**CITY OF ROCKVILLE, MN
RESOLUTION NO. 2019-27**

RESOLUTION APPROVING Qualified Minor Subdivision in an R-1 ZONING DISTRICT

WHEREAS, an application for a Qualified Minor Subdivision has been received from Dolores M. Hansen Trust in a R-1 zoning district and;

WHEREAS, the purpose of the Qualified Minor Subdivision is spilt off split off lots 10 & 11 from 12 & 13 of Block 1, Gardings Addition thereby establishing a new parcel. and,

WHEREAS, Said application was reviewed by the Rockville City Planning Commission at their June 4, 2019 Planning Commission Meeting, and;

WHEREAS, no public hearing is required for this application, and;

WHEREAS, the Planning Commission after discussion approved the application request and forwards this application on to the Rockville City Council for their consideration.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ROCKVILLE, STEARNS COUNTY, MINNESOTA:

1. The application for Qualified Minor Subdivision is hereby approved:

Dolores M. Hansen Trust, Parcel I.D. No. 76.41830.0006, Lots 10 thru 13, Block 1, Gardings Addition, Section 16, Township 123, Range 029.

Adopted this 12th day of June, 2019.

ATTEST:

**MARTIN M. BODE
ADMINISTRATOR/CLERK**

**DUANE WILLENBRING
MAYOR**

CERTIFICATE OF COMPLIANCE

STATE OF MINNESOTA)
COUNTY OF STEARNS) **ss**
CITY OF ROCKVILLE)

Owners: Dolores M. Hansen Trust, Rockville, MN

The request is a Qualified Minor Subdivision to separate Lots 10 & 11 from Lots 12 & 13 of Block 1, Gardings Addition.

The Rockville City Planning Commission and City Council have reviewed this request and found it to be in compliance with the standards set forth in the City of Rockville. The Application for Qualified Minor Subdivision is approved and the related Certificate of Compliance may be recorded.

Dolores M Hansen Trust Parcel I.D. No. 76.41830.0006, Lots 10 thru 13 of Gardings Addition, Section 16, Township 123, Range 029

Create two (2) separate parcels:

- Lots 10 & 11 of Block 1, Gardings Addition
- Lots 12 & 13 of Block 1, Gardings Addition

Approved this 12th day of June, 2019

City of Rockville, Minnesota

Duane Willenbring, Mayor

Martin M. Bode, Administrator/Clerk

THIS INSTRUMENT DRAFTED BY:
CITY OF ROCKVILLE (MMB)
229 Broadway Street East
Rockville, MN 56369 (320) 251-5836

STATE OF MINNESOTA)
)ss.
COUNTY OF STEARNS)

The foregoing instrument was acknowledged before me this 12th day of June, 2019 by Duane Willenbring, Mayor and Martin M. Bode, Administrator/Clerk for the City of Rockville, Minnesota.

Notary Public

THIS INSTRUMENT DRAFTED BY:
CITY OF ROCKVILLE (MMB)
229 Broadway Street East
Rockville, MN 56369
(320) 251-5836

**CUSTOM PROPERTIES LLC
STAFF REPORT**

June 4, 2019 – June 12, 2019

Rockville Planning Commission; City Council

RE: QUALIFIED MINOR SUBDIVISION

Parcel I.D. No. 76.41830.0006 - Section 16, Township 123, Range 029

Owners: Dolores M Hansen Trust

Property Address: 541 Oak Street

Request is to separate Lots 10 & 11 from Lots 12 & 13 thereby establishing a new parcel.

Relevant Information:

1. This property is located in a R-1 zoning district
2. Property is located on the South end of Oak Street
3. Sperate lots 10 & 11 from lots 12 & 13
4. Purpose is to create two buildable parcels
5. Prior to this application there was an application for an Administrative Subdivision and Combining 2 Lots that separated lot 9 from lots 10 thru 13 and combine it with lots 7 & 8.
6. QMS do not require a public hearing but does require Planning Commission and Council Approval no notices sent out.

Recommendations:

Consider Approval

Submitted by:

Martin M. Bode

Zoning Administrator

Susan

CITY OF ROCKVILLE, MINNESOTA
QUALIFIED MINOR SUBDIVISION

MAY 20 2019

FEE: \$100.00

RECORDING FEE \$46.00 (PER DOCUMENT)

Need separate checks: 1 for Qualified Minor application & 1 for recording fee(s)

PLEASE NOTE: ANY COSTS (i.e. LEGAL, ENGINEERING, ADMINISTRATIVE, ETC) INCURRED OVER AND ABOVE THE APPLICATION FEE ARE THE RESPONSIBILITY OF THE PETITIONER

Date Application Submitted: _____
(Must submit at least ten (10) day prior to the next Planning Commission)

Parcel (1) # 76.41830.0006, Lots 10 + 11, Block 1

Parcel (2) # 76.41830.0006, Lots 12 + 13, Block 1

Location: Section _____ Township _____ Range _____

Legal Description parcel (1): Lots 10 + 11, Block 1, Gardings Addition

Legal Description parcel (2): Lots 12 + 13, Block 1, Gardings Addition

Owners Name Dolores M Hansen Estate Phone 320-290-3353
First Name Middle Initial Last Name

Address 15719 Rulerfield Ct Email: SUSANM.SAUCER@
yahoo.com

The following must be submitted:

Certificate of Survey - fifteen (15) copies 11"x 17"

Susan Saucer Date 5-18-19
Signature of person

Office use only:

Complete Application date _____

MAY 20 2019

R# _____ Qualified Minor Subd. Check # _____ Date _____ 101.41000.34103 \$100.00 Permit # 192019M
Reimb. For invoice check # _____ Date _____ 101.41000-34102 \$46.00

Application qualified minor subdivision.form.wd

Duplicate

Map of GARDING'S ADDITION TO ROCKVILLE

Stearns County Minnesota.

Scale: 1 inch = 60 feet.
 July 1911
 M. J. Cleveland
 Surveyor.

Know all men by these presents, that we Nicholas Garding and Susan Garding, his wife, owners and proprietors of the following described land, to-wit: Beginning at a point on the North line of Block 34, Original Townsite of the Village of Rockville, Stearns Co. Minnesota, 231.2 feet from the North-west corner of said Block 34, Thence S 82° 50' E. at right angles to said North line 308 feet; thence S 67° 30' W. parallel to said North line 218.5 feet to the East line of a private cartway along the East side of Hansen's Ditch (so called) Thence S 81° E. 51 feet; Thence S 4° 40' W. 421 feet; Thence S 90° E. 1214 feet; Thence S 15° E. 120 feet; Thence S 15° 40' E. 240 feet; Thence S 61° 55' E. 603 feet; Thence S 15° E. 60 feet; Thence S 72° 00' W. 66.3 feet; Thence S 11° 30' W. 65 feet; Thence N 27° 45' 327 feet; Thence N 15° 50' W. 778.2 feet; Thence S 67° 30' W. 1 foot; Thence N 22° 30' W. 359 feet; Thence S 67° 30' W. 50 feet to the place of beginning containing 6.8 Acres more or less, exclusive of that portion contained in Block 34. Have caused the same to be surveyed and platted as Garding's Addition to Rockville and we hereby dedicate all streets and Alleys to the Public Use forever, and we hereby certify that all the requirements of Sections 336 and 337 of the Revised Laws of 1905, as amended by Sections 1 and 2 of the laws of 1907 have been complied with.

Witness our hand and seal this 11th day of August A.D. 1911.
 In presence of
 A. H. Nlesen
 J. A. Lahr
 State of Minnesota }
 County of Stearns }
 A. D. 1911, personally appeared before me Nicholas Garding and Susan Garding, his wife, to me personally known, and acknowledged the dedication of the foregoing as their free act and deed.
 {Notarial Seal }
 {below hereof }

I, M. J. Cleveland, the surveyor who surveyed the property which is correctly described in the foregoing dedication of which the annexed plat is a correct representation, hereby certify that all distances are correctly shown on the plat, that the monuments for the guidance of future surveys have been correctly placed as shown on the plat, that the outside boundary lines are correctly shown on the plat, that there are no wet lands or public highways other than those shown on the plat.
 Dated at St. Cloud this 12 day of August A.D. 1911.
 M. J. Cleveland
 Surveyor

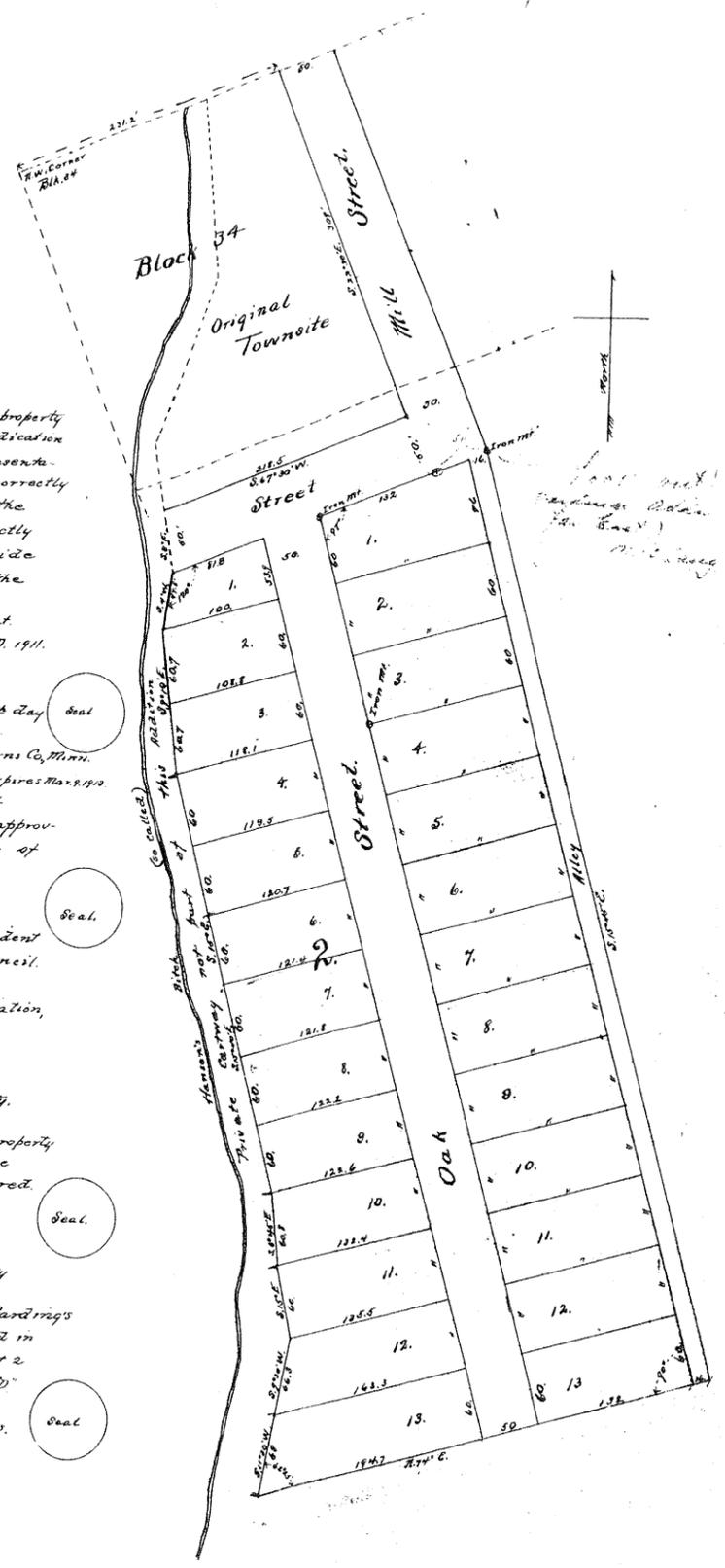
Subscribed and sworn to before me this 12th day of August 1911.
 John A. Fosser
 Notary Public Stearns Co. Minn.
 My commission expires Mar. 9, 1910

We hereby certify that the annexed plat of Garding's Addition to Rockville was duly approved by us at a meeting held on the 9th day of Aug. A.D. 1911
 Attest:
 Theo. Meinig
 Village Recorder
 John Weismar
 Anton Meoff
 John Meinig President
 Village Council.

I hereby certify that all the taxes on the property described in the foregoing dedication, for the year 1910 have been paid.
 Christ Schmitt
 County Treasurer
 B. Vossberg Deputy.

I hereby certify that all the taxes on the property described in the foregoing dedication have been paid and the transfer of same entered.
 Dated this 15th day of Aug. A.D. 1911.
 John P. Rau
 County Auditor
 By L. C. Duetter Deputy

I hereby certify that the annexed plat of Garding's Addition to Rockville was filed for record in my office on the 15th day of August A.D. 1911 at 2 o'clock P.M. and was duly recorded in Book D of Plats Page 34
 John Lang
 Register of Deeds.
 By D. Stang Dep.



Lots 12 & 13
 Block 1
 Garding's Addition

Block 1
 Lots 9-13
 Brenda Stanger
 Auditors Office

Seal

Seal

Seal

Seal

Seal

**ANN M. GROSS / CONCEPT PLAN
STAFF REPORT**

June 4, 2019 – June 12, 2019

Rockville Planning Commission; City Council

RE: CONCEPT PLAN FOR A QUALIFIED MINOR SUBDIVISION AND REZONE
Parcel I.D. No. 76.41625.0605 - Section 15, Township 123, Range 029

Owners: Ann M. Gross
Property Address: County Road 47 and Lake Road

Request is to reallocate 71.06 restricted acres to allow for a Qualified Minor Subdivision of 22.09 +/- acres and Rezone the 22.09 +/- acres from A-40 to RR.

Relevant Information:

1. This property is located in an A-40 zoning district
2. Property is located near the intersection of County Road 47 and Lake Road
3. Total acreage is 93.15 +/-
4. Restricted acreage is 71.06
5. Unrestricted acreage is 22.09
6. Purpose is to reallocate the 71.06 restricted acres and subdivide and rezone 22.06 to RR

Recommendations:

Consider Approval

Submitted by:
Martin M. Bode
Zoning Administrator

Legend

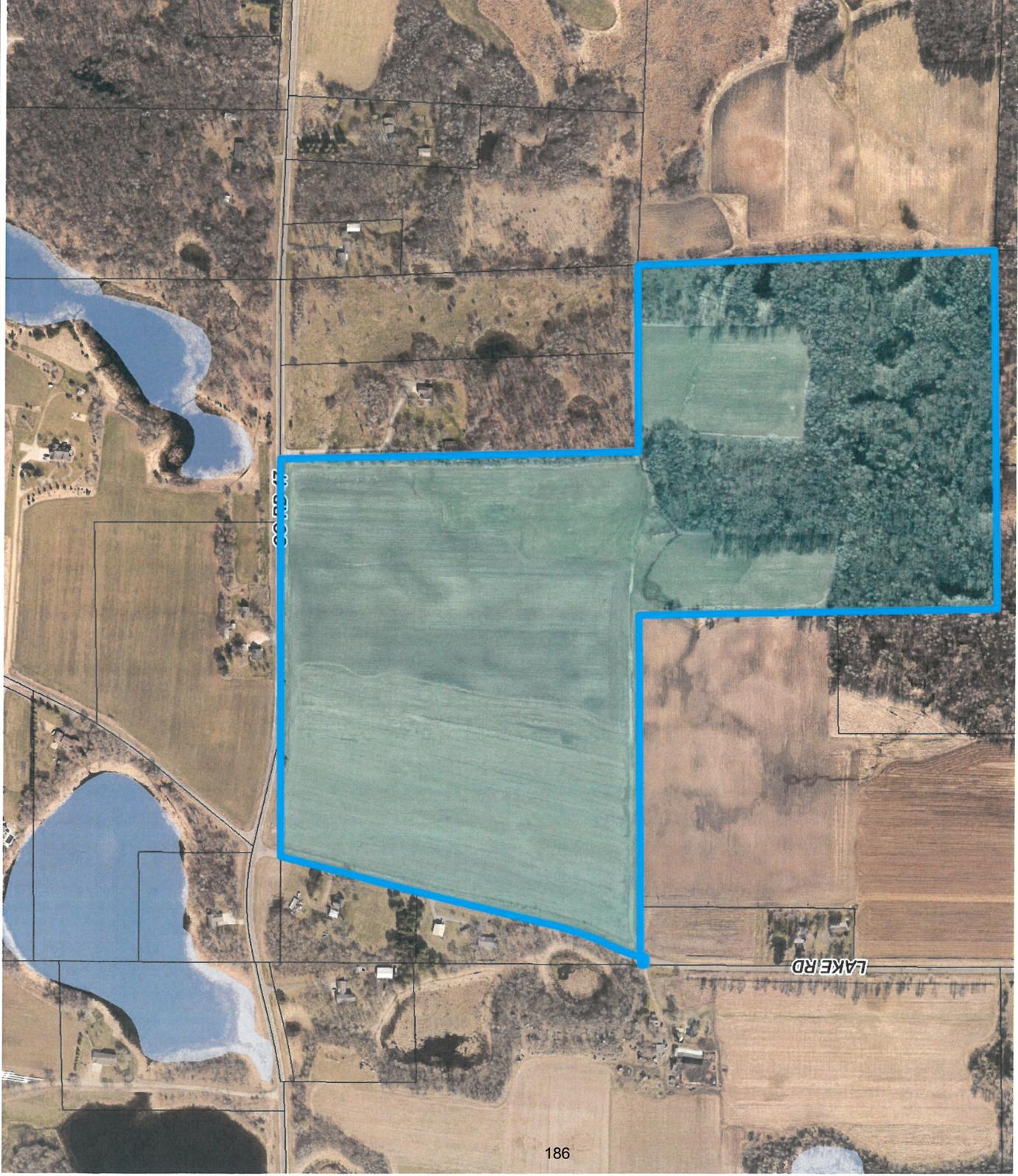
-  City Limits
-  Parcels
-  PWI Watercourse
-  PWI Basin



Map Name

Disclaimer:

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information, and data located in various city, county, and state offices, and other sources affecting the area shown, and is to be used for reference purposes only. The City of Rockville is not responsible for any inaccuracies herein contained.



Real People. Real Solutions.



© Bolton & Menk, Inc - Web GIS 5/29/2019 1:04 PM

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO: The West three-fourths of the North One-half of the Northeast Quarter (W 3/4 N 1/2 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-three (123) North, Range Twenty-nine (29) West, in Stearns County, Minnesota, described as follows: Beginning at a point 530 feet South of the Northeast corner of said Northwest Quarter (NW 1/4 NE 1/4) and running thence Southerly along the fence on the North and South (123) North, Range Twenty-nine (29) West, as follows: Beginning at a point 530 feet South of the Northeast corner of said Northwest Quarter (NW 1/4 NE 1/4) and running thence Southerly along the fence on the North and South (123) North, Range Twenty-nine (29) West, a distance of 451 feet; thence East 146 feet; thence North 9°30' East (VA 7°30') 456 feet; thence West 225 feet to the place of beginning and there terminating.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Stearns County, Minnesota, described as follows:
 Commenting at the northwest corner of said Northwest Quarter, thence South on an assumed bearing along the west line of said Northwest Quarter, a distance of 350.00 feet to the northeast corner of that certain tract of land described in Deed Document Number 15050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described; thence East along the north line of said tract of land and its easterly extension, a distance of 764.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 994.00 feet; thence South 22 degrees 55 minutes 54 seconds West along said center line, a distance of 262.60 feet, more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 00 minutes 00 seconds West along said south line, a distance of 20.26 feet, more or less to the southwest corner of said Northwest Quarter of the Northeast Quarter; thence North, along said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, if any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29, Stearns County, Minnesota lying easterly to the following described: Beginning at a point on the north line of the Northeast Quarter which is 30.00 feet west of the northeast corner of the Northeast Quarter of the Northeast Quarter of Section 15; thence North 15°10'00" East (VA 14°10'00") 269.96 feet; thence South 89°00'00" East (VA 88°00'00") 269.96 feet; thence North 14°10'00" East (VA 13°10'00") 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123 North, Range 29, Stearns County, Minnesota described as follows:
 Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'00" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123 North, Range 29, Stearns County, Minnesota described as follows:
 Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'00" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet to the point of beginning.

LEGAL DESCRIPTION

THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER (SE 1/4 NE 1/4) OF SECTION FIFTEEN (15), IN TOWNSHIP ONE HUNDRED TWENTY-THREE (123) NORTH, OF RANGE TWENTY-NINE (29) WEST, IN STEARNS COUNTY, MINNESOTA.

ALSO: THE WEST THREE-FOURTHS OF THE NORTH ONE-HALF OF THE NORTHEAST QUARTER (W 3/4 N 1/2 NE 1/4) OF SECTION FIFTEEN (15), IN TOWNSHIP ONE HUNDRED TWENTY-THREE (123) NORTH, OF RANGE TWENTY-NINE (29) WEST, IN STEARNS COUNTY, MINNESOTA.

EXCEPT:

THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE 1/4) OF SECTION FIFTEEN (15), TOWNSHIP ONE HUNDRED TWENTY-THREE (123) NORTH, RANGE TWENTY-NINE (29) WEST, IN STEARNS COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS: BEGINNING AT A POINT 530 FEET SOUTH OF THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER (NW 1/4 NE 1/4) AND RUNNING THENCE SOUTHERLY ALONG THE FENCE ON THE NORTH AND SOUTH (123) NORTH, RANGE TWENTY-NINE (29) WEST, AS FOLLOWS: BEGINNING AT A POINT 530 FEET SOUTH OF THE NORTHEAST CORNER OF SAID NORTHWEST QUARTER (NW 1/4 NE 1/4) AND RUNNING THENCE SOUTHERLY ALONG THE FENCE ON THE NORTH AND SOUTH (123) NORTH, RANGE TWENTY-NINE (29) WEST, A DISTANCE OF 451 FEET; THENCE EAST 146 FEET; THENCE NORTH 9°30' EAST (VA 7°30') 456 FEET; THENCE WEST 225 FEET TO THE PLACE OF BEGINNING AND THERE TERMINATING.

ALSO EXCEPT:

THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 123 NORTH, RANGE 29 WEST OF THE 5TH PRINCIPAL MERIDIAN, STEARNS COUNTY, MINNESOTA, DESCRIBED AS FOLLOWS:

COMMENTING AT THE NORTHWEST CORNER OF SAID NORTHWEST QUARTER, THENCE SOUTH ON AN ASSUMED BEARING ALONG THE WEST LINE OF SAID NORTHWEST QUARTER, A DISTANCE OF 350.00 FEET TO THE NORTHEAST CORNER OF THAT CERTAIN TRACT OF LAND DESCRIBED IN DEED DOCUMENT NUMBER 15050, ACCORDING TO THE FILES OF THE STEARNS COUNTY RECORDER, FOR THE POINT OF BEGINNING OF THE LAND TO BE DESCRIBED; THENCE EAST ALONG THE NORTH LINE OF SAID TRACT OF LAND AND ITS EASTERLY EXTENSION, A DISTANCE OF 764.91 FEET TO THE CENTER LINE OF LAKE ROAD; THENCE SOUTH 13 DEGREES 52 MINUTES 41 SECONDS WEST ALONG SAID CENTER LINE, A DISTANCE OF 994.00 FEET; THENCE SOUTH 22 DEGREES 55 MINUTES 54 SECONDS WEST ALONG SAID CENTER LINE, A DISTANCE OF 262.60 FEET, MORE OR LESS TO ITS INTERSECTION WITH THE SOUTH LINE OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER; THENCE SOUTH 89 DEGREES 00 MINUTES 00 SECONDS WEST ALONG SAID SOUTH LINE, A DISTANCE OF 20.26 FEET, MORE OR LESS TO THE SOUTHWEST CORNER OF SAID NORTHWEST QUARTER OF THE NORTHEAST QUARTER; THENCE NORTH, ALONG SAID WEST LINE A DISTANCE OF 818.88 FEET TO THE POINT OF BEGINNING. SUBJECT TO THE RIGHT-OF-WAY OF SAID LAKE ROAD AND SUBJECT TO EASEMENTS OF RECORD, IF ANY.

AND ALSO EXCEPT:

ALL THAT PART OF THE WEST HALF OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 15, TOWNSHIP 123 NORTH, RANGE 29, STEARNS COUNTY, MINNESOTA LYING EASTERLY TO THE FOLLOWING DESCRIBED: BEGINNING AT A POINT ON THE NORTH LINE OF THE NORTHEAST QUARTER WHICH IS 30.00 FEET WEST OF THE NORTHEAST CORNER OF THE NORTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 15; THENCE NORTH 15°10'00" EAST (VA 14°10'00") 269.96 FEET; THENCE SOUTH 89°00'00" EAST (VA 88°00'00") 269.96 FEET; THENCE NORTH 14°10'00" EAST (VA 13°10'00") 530.82 FEET TO THE NORTH LINE OF SAID NW 1/4 NE 1/4; THENCE SOUTH 89°20'03" WEST ALONG SAID NORTH LINE FOR 400.03 FEET TO THE POINT OF BEGINNING.

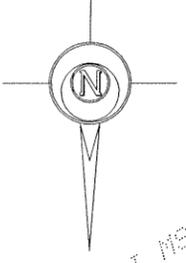
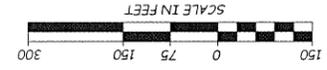
ALSO EXCEPT:

THAT PART OF THE NORTHWEST QUARTER OF THE NORTHEAST QUARTER (NW 1/4 NE 1/4) OF SECTION 15, TOWNSHIP 123 NORTH, RANGE 29, STEARNS COUNTY, MINNESOTA DESCRIBED AS FOLLOWS:

BEGINNING AT THE NORTHWEST CORNER OF SAID NW 1/4 NE 1/4; THENCE SOUTH 0°00'00" WEST (ASSUMED BEARING) ALONG THE WEST LINE THEREOF FOR 510.00 FEET; THENCE SOUTH 90°00'00" EAST FOR 269.96 FEET; THENCE NORTH 14°10'00" EAST FOR 530.82 FEET TO THE NORTH LINE OF SAID NW 1/4 NE 1/4; THENCE SOUTH 89°20'03" WEST ALONG SAID NORTH LINE FOR 400.03 FEET TO THE POINT OF BEGINNING.

- Legend
- INDICATES IRON MONUMENT PLACED
 - INDICATES IRON MONUMENT FOUND
 - INDICATES STEARNS COUNTY CAST
 - INDICATES BITUMINOUS SURFACE
 - INDICATES GRAVEL SURFACE

NOTE: THIS SURVEY IS INTENDED ONLY FOR THE BENEFIT OF THE PARTY TO WHOM IT WAS PREPARED FOR AND SHOULD NOT BE RELIED UPON BY ANY OTHER PARTY OR FOR ANY OTHER PURPOSE WITHOUT FIRST CONTACTING THE SURVEYOR WHO DEVELOPED AND MADE THIS DRAWING. UNAUTHORIZED REPRODUCTION OF THIS DOCUMENT IS PROHIBITED.



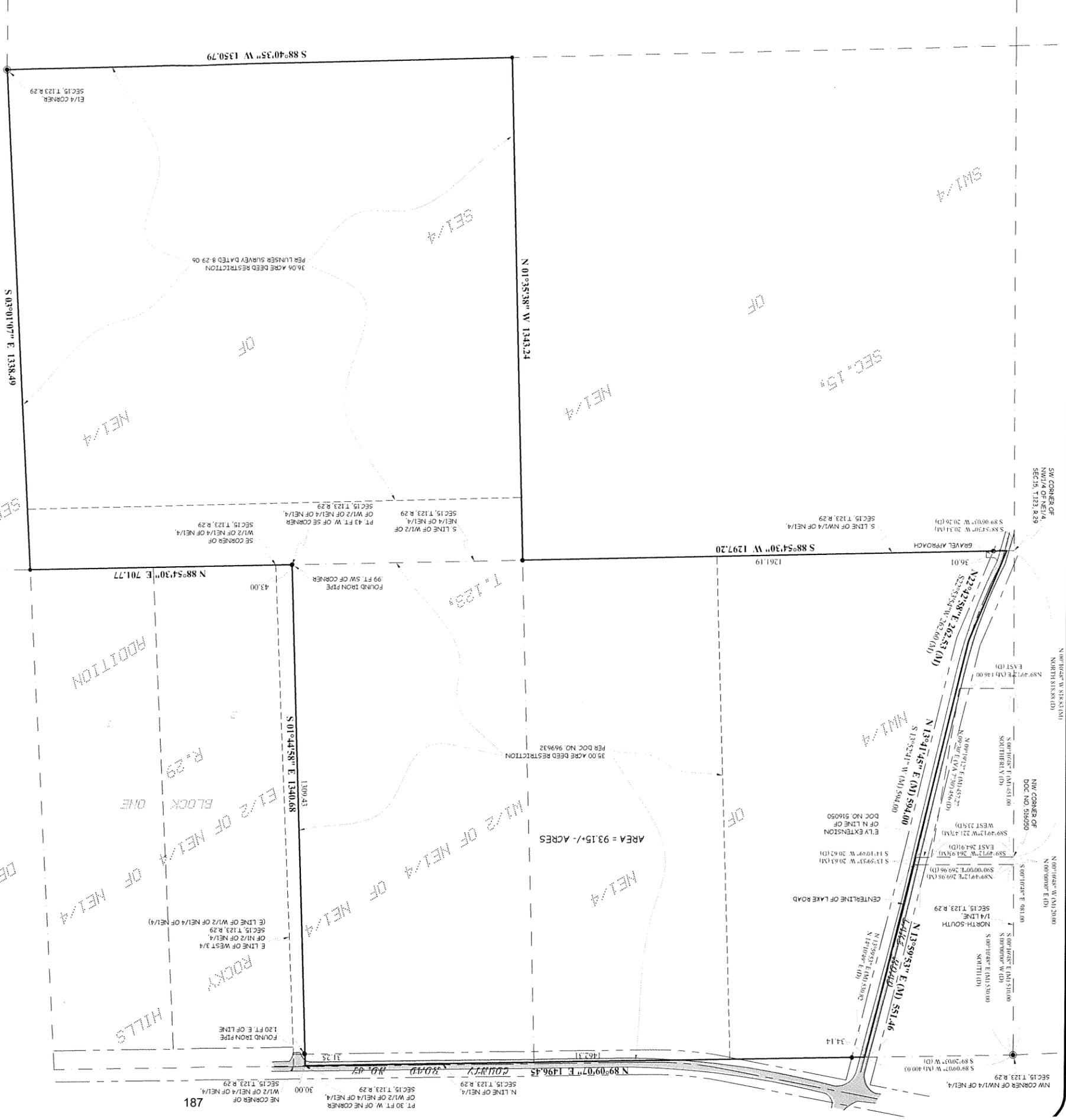
O'WALLEY & KRON
 LAND SURVEYORS, INC.
 340 CHAPEL HILL RD.
 COLD SPRING, MN 56320
 PH. 320-685-5905
 FAX 320-685-3056

CERTIFICATE OF SURVEY PREPARED BY:
 1004 2nd ST. SE
 WILLMAR, MN 56201
 PH. 320-235-4012
 FAX 320-685-3056

I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
 DANIEL M. KRON
 MINNESOTA REGISTRATION NO. 42621
 DATE: 05-20-19

JOB NO: 2019-209
 FILE NAME: 2019-209.DWG
 LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:
ANN GROSS



CURRENT - AG-40 (all)



I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.
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 - ▨ INDICATES BITUMINOUS SURFACE
 - ▩ INDICATES GRAVEL SURFACE

SHEET 1 OF 1

JOB NO.: 2019-209
 FILE NAME: 2019-209.DWG
 LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:
ANN GROSS

LEGAL DESCRIPTION

The Southeast Quarter of the Northeast Quarter (SE 1/4 NE 1/4) of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

ALSO: The West three-fourths of the North One-half of the Northeast Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-three (123) North, of Range Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-three (123) North, Range Twenty-nine (29) West, in Stearns County, Minnesota, described as follows: Beginning at a point 530 feet South of the Northwest corner of said Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) and running thence South along the fence on the North and South Quarter, section line a distance of 451 feet; thence East 146 feet; thence North 9°30' East (VA 7°30') 456 feet; thence West 235 feet to the place of beginning and there terminating.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Minnesota, described as follows:

Commencing at the northwest corner of said Northwest Quarter, thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Decd Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the land to be described; thence East along the north line of said tract of land and its easterly extension, a distance of 264.91 feet to the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 54 minutes 54 seconds said center line, a distance of 262.60 feet; more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter of the Northeast Quarter; thence North, a distance of 20.26 feet; more or less to the southeast corner of said Northwest Quarter of the Northeast Quarter; thence North, along said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, if any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter which is 30.00 feet west of the northeast corner of the east line of said West Half of the Northeast Quarter of Section 15; thence South 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows: Commencing at the northwest corner of said NW 1/4 NE 1/4, thence South 90°00'00" West (assumed bearing) along the west line thereof for 510.00 feet to the point of beginning of the tract to be described; thence South 90°00'00" East for 269.96 feet; thence South 14°10'49" West for 20.62 feet; more or less, to the easterly extension of the north line of that certain tract of land described in Decd Document Number 516050, according to the records of the Stearns County Recorder, thence westerly to the northwest corner of said tract; thence North 0°00'00" East for 20.00 feet to the point of beginning.

ALSO EXCEPT:

That part of the Northeast Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4, thence South 0°00'00" West (assumed bearing) along the west line thereof for 510.00 feet; thence South 90°00'00" East for 269.96 feet; thence North 14°10'49" East for 530.82 feet to the north line of said NW 1/4 NE 1/4; thence South 89°20'03" West along said North line for 400.03 feet in the point of beginning.

PROPOSED



I HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY REGISTERED LAND SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

DATE: 05-20-19

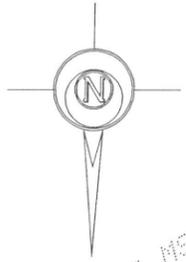
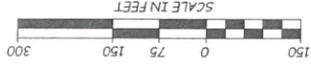
DANIEL M. KRON
MINNESOTA REGISTRATION NO. 42621

CERTIFICATE OF SURVEY PREPARED BY:

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SHEET 1 OF 1

JOB NO: 2019-209
FILE NAME: 2019-209.DWG
LOCATION: 15-123-29

CERTIFICATE OF SURVEY PREPARED FOR:
ANN GROSS

LEGAL DESCRIPTION

ALSO: The West three-fourths of the North Quarter (W3/4 N 1/2 NE 1/4), of Section Fifteen (15), in Township One Hundred Twenty-nine (29) West, in Stearns County, Minnesota.

EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section Fifteen (15), Township One Hundred Twenty-nine (29) West, as shown on the plat of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) and running South along the fence on the North and South Quarter, section line a distance of 451 feet; thence East 146 feet; thence North 9°30' East (VA 7°30') 456 feet; thence West 235 feet to the place of beginning and there terminating.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter of Section 15, Township 123 North, Range 29 West of the 5th Principal Meridian, Stearns County, Minnesota, described as follows:

Connecting at the northwest corner of said Northwest Quarter, thence South on an assumed bearing along the west line of said Northwest Quarter of the Northeast Quarter, a distance of 530.00 feet to the northwest corner of that certain tract of land described in Deced Document Number 516050, according to the files of the Stearns County Recorder, for the point of beginning of the center line of Lake Road; thence South 13 degrees 52 minutes 41 seconds west along said center line, a distance of 594.00 feet; thence South 22 degrees 53 minutes 54 seconds West along said center line, a distance of 262.60 feet, more or less to its intersection with the south line of said Northwest Quarter of the Northeast Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line, a distance of 20.26 feet, more or less to the southwest corner of said Northwest Quarter; thence South 89 degrees 06 minutes 03 seconds West along said south line of said west line a distance of 818.88 feet to the point of beginning. Subject to the right-of-way of said Lake Road and subject to easements of record, if any.

AND ALSO EXCEPT:

All that part of the West Half of the Northeast Quarter of the Northeast Quarter of Section 15, Township 123, Range 29, Stearns County, Minnesota lying easterly of the following described: Beginning at a point on the north line of the Northeast Quarter of Section 15, thence West of the northeast corner of the east line of said West Half of the Northeast Quarter of the Northeast Quarter of Section 15, thence southerly in a straight line to a point on the south line of said West Half of the Northeast Quarter of the Northeast Quarter which is 43.00 feet west of the southeast corner thereof.

ALSO EXCEPT:

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0°00'00" East for 20.00 feet to the point of beginning.

That part of the Northwest Quarter of the Northeast Quarter (NW 1/4 NE 1/4) of Section 15, Township 123, Range 29, Stearns County, Minnesota described as follows:

Beginning at the northwest corner of said NW 1/4 NE 1/4; thence South 0°00'00" East for 400.03 feet in the point of beginning.

Public works report for May 2019

1. Some roads may been patched, using hot mix in an overlay fashion.
2. Bag patching is ongoing, and will be throughout the summer. Some air patching will also be done, using tack oil & grit.
3. Bids for the gravel road project have been slow to come in, an update will be coming for the councils diction.
4. The outside of Walnut Circle water tower has been cleaned, overall the paint is in good condition, some minor repairs need to be taken care of.
5. With all our rain, Harvey has been running to keep up with the grass cutting.
6. There are some dead trees behind the old Pleasant Lake cabin, they will come down as soon as we can get to them.

Proposal



PROPOSAL SUBMITTED TO: <i>City of Rockville</i>	JOB NAME	JOB #
ADDRESS	JOB LOCATION	
	DATE	DATE OF PLANS
PHONE #	FAX #	ARCHITECT

We hereby submit specifications and estimates for:

*Gravel 151d Price for Gravel of Placement For the
Following Rds
Includes compaction of Gravel*

<i>123rd Ave</i>	<i>1270.5 Ton</i>	<i>@</i>	<i>\$ 9.60/ton</i>	<i>\$ 12196.80</i>
<i>Spoden Rd.</i>	<i>1270.5 Ton</i>	<i>@</i>	<i>\$ 9.60/ton</i>	<i>\$ 12196.80</i>
<i>125th Ave</i>	<i>1709 Ton</i>	<i>@</i>	<i>\$ 9.60/ton</i>	<i>\$ 16406.40</i>
<i>Suck River Rd</i>	<i>2588 Ton</i>	<i>@</i>	<i>\$ 9.60/ton</i>	<i>\$ 24844.80</i>

Total \$ 65644.80

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

\$ _____ Dollars

with payments to be made as follows: _____

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted

Bif

Note — this proposal may be withdrawn by us if not accepted within _____ days.

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



KRAEMER TRUCKING & EXCAVATING
 P.O. BOX 434
 COLD SPRING, MN 56320
 (320) 685-3024

PROPOSAL

Proposal No: P1418
Date: 6/4/2019

Customer:
 CITY OF ROCKVILLE
 229 BROADWAY ST E
 ROCKVILLE, MN 56369

Proposed Work:
 PROPOSAL FOR CLASS 5 SUPPLY, PLACING AND
 COMPACTION

Description	Qty	Unit	Unit Price	Amount
123RD ROAD - 2,750 LF	1,350.00	TN	11.25	15,187.50
SPODEN ROAD - 2,750 LF	1,350.00	TN	11.25	15,187.50
SAUK RIVER ROAD - 5,600 LF	2,750.00	TN	10.75	29,562.50
125TH AVENUE - 3,700 LF	1,800.00	TN	10.75	19,350.00

Total: 79,287.50

Thank you for the opportunity to bid on this project for you. Please contact us with any questions.
ESTIMATE IS GOOD FOR 30 DAYS. Additional charges may apply for any changes or additions to the estimate.

Accepted by: _____ **Proposal submitted by:** Jeff Kraemer

This estimate is approved and accepted. There are not other oral agreements. The written terms, specifications, provision, prices and plans (if any) are the entire agreement. Changes shall be made by written change order only. I have read and understand the pre-lein notice as stated on the back of this form.

Please sign and return one copy of this estimate as acceptance of the terms and scope of the project as described.

Excerpt from the August 29, 2018 Council Workshop

a) Fuel Tanks

It was noted that Becky's Gas and Bait has closed resulting in the fire department and public works having to drive to Kiess Gas Station in Cold Spring with each unit, as needed, to fill up with gas or fuel. Public works provided one quote for two new double walled fuel tanks with electric pumps for \$7,000. Another option was used overhead gravity feed fuel tanks for an estimated \$1,500 that would include the containment structure. The tanks could be located up at the fire hall.

ROCKVILLE ACTIVITY

MAY 2019

TOTAL HOURS: 33

***(SEE ATTACHED ACTIVITY LIST FOR
DETAILS)***

CONTRACTS - MAY 2019

<u>Actual Incid</u>	<u>City</u>	<u>Date Received</u>	<u>Comp</u>	<u>Call Number</u>	<u>Complaint</u>	<u>First Unit</u>
ROCKVILLE		5/2/2019 01:23:06	02:25:40	19033988	CONTR	2558
ROCKVILLE		5/2/2019 14:32:43	15:32:24	19034151	CONTR	2563
ROCKVILLE		5/4/2019 20:45:33	21:47:54	19034776	CONTR	2556
ROCKVILLE		5/6/2019 05:30:04	06:32:06	19035135	CONTR	2564
ROCKVILLE		5/6/2019 13:10:24	14:11:21	19035254	CONTR	2575
ROCKVILLE		5/7/2019 14:35:20	15:37:15	19035579	CONTR	2563
ROCKVILLE		5/8/2019 08:13:48	09:19:01	19035781	CONTR	2563
ROCKVILLE		5/8/2019 23:21:35	00:59:03	19036004	CONTR	2557
ROCKVILLE		5/9/2019 11:14:44	12:14:23	19036115	CONTR	2563
ROCKVILLE		5/10/2019 17:55:04	19:26:50	19036555	CONTR	2568
ROCKVILLE		5/11/2019 00:56:36	01:56:20	19036761	CONTR	2567
ROCKVILLE		5/12/2019 09:20:48	10:52:54	19037087	CONTR	2547
ROCKVILLE		5/13/2019 02:53:56	03:56:20	19037267	CONTR	2573
ROCKVILLE		5/13/2019 12:18:01	13:21:29	19037343	CONTR	2546
ROCKVILLE		5/14/2019 20:14:50	21:10:11	19037780	CONTR	2571
ROCKVILLE		5/15/2019 01:09:28	02:11:12	19037856	CONTR	2553
ROCKVILLE		5/16/2019 07:54:05	09:05:23	19038244	CONTR	2549
ROCKVILLE		5/18/2019 14:44:22	15:57:43	19039058	CONTR	2543
ROCKVILLE		5/18/2019 23:00:14	00:08:57	19039211	CONTR	2569K9
ROCKVILLE		5/20/2019 02:54:55	03:57:47	19039459	CONTR	2554
ROCKVILLE		5/20/2019 10:17:18	11:53:30	19039532	CONTR	2546
ROCKVILLE		5/21/2019 15:41:22	16:46:01	19040002	CONTR	2546
ROCKVILLE		5/22/2019 00:55:29	02:00:07	19040124	CONTR	2571
ROCKVILLE		5/22/2019 04:43:03	05:43:33	19040133	CONTR	2569K9
ROCKVILLE		5/23/2019 07:47:57	08:55:11	19040466	CONTR	2544
ROCKVILLE		5/24/2019 05:26:49	06:26:24	19040802	CONTR	2551
ROCKVILLE		5/26/2019 03:50:04	04:53:23	19041394	CONTR	2565
ROCKVILLE		5/27/2019 05:01:10	06:03:23	19041698	CONTR	2512
ROCKVILLE		5/28/2019 09:51:26	10:53:50	19041996	CONTR	2515
ROCKVILLE		5/28/2019 19:13:34	20:15:36	19042204	CONTR	2571
ROCKVILLE		5/29/2019 21:44:38	22:48:59	19042601	CONTR	2556
ROCKVILLE		5/30/2019 19:59:14	21:00:38	19042899	CONTR	2557
ROCKVILLE		5/31/2019 23:36:57	00:39:10	19043335	CONTR	2568

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19033988	2558	5/2/2019 01:23:06	5/2/2019 02:25:40	[05/02/2019 02:25:35 : MOB : 2558] 0123-START OF CONTRACT 0123-0143-PATROLLED BROADWAY ST, CAROLINE LN, PTARMIGAN LN, WALNUT ST/CIR 0143-0203-PATROLLED CR 8, GRAND LK RD, AGATE BEACH RD, RAUSCH LK RD. 0203-0223-PATROLLED HWY 23, CR 6, 80 AV, BLUEBIRD LN, PLEASANT RD, LAKE RD, CR 47 0223-END OF CONTRACT TOTAL TIME OF CONTRACT -1 HOUR
ROCKVILLE	19034151	2563	5/2/2019 14:32:43	5/2/2019 15:32:24	[05/02/2019 15:32:10 : MOB : 2563] PO THEISEN - PATROL - STATIONARY BY JOHN CLARKE FROM A SUSP CALL
ROCKVILLE	19034776	2556	5/4/2019 20:45:33	5/4/2019 21:47:54	[05/04/2019 21:47:48 : MOB : 2556] 1 HOUR CONTRACT. THUNSTEDT
ROCKVILLE	19035135	2564	5/6/2019 05:30:04	5/6/2019 06:32:06	[05/06/2019 06:32:01 : MOB : 2564] POPP 1hr contract complete0530-0630 -patrolled residential and commercial areas of town
ROCKVILLE	19035254	2575	5/6/2019 13:10:24	5/6/2019 14:11:21	[05/06/2019 14:11:14 : MOB : 2575] simon -1 hour contract 1310 to 1410 patrolled all throughout the city of rockville no problems came across no traffic violations observed had a complaint this past week of dumptrucks speeding down co rd 6 in the 45 zone. checked that area and found dumptrucks driving but not speeding no report [5/6/2019 13:41:20 : pos8 : 01JMWEERES] CLEARED AT 1341

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19035579	2563	5/7/2019 14:35:20	5/7/2019 15:37:15	[5/7/2019 14:38:34 : pos5 : 01LJHELD] TOOK WELFARE CHECK IN ST AUGUSTA 2 MIN INTO CONTRACT
ROCKVILLE	19035781	2563	5/8/2019 08:13:48	5/8/2019 09:19:01	[05/08/2019 09:18:50 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	19036004	2557	5/8/2019 23:21:35	5/9/2019 00:59:03	[05/09/2019 00:58:57 : MOB : 2557] ringness -contract started at 2321. was assigned for 2200 to 2300. -patrolled the townsite -while on contract took care of icr 19036006 -took over the one hour contact -contact ended at 0022
ROCKVILLE	19036115	2563	5/9/2019 11:14:44	5/9/2019 12:14:23	[05/09/2019 12:14:09 : MOB : 2563] PO THEISEN - PATROL
ROCKVILLE	19036555	2568	5/10/2019 17:55:04	5/10/2019 19:26:50	[05/10/2019 19:26:44 : MOB : 2568] LUST STARTED CONTRACT AT 1755 HOURS PATROLLED: - HALFMAN RD/GLACIER RD/CO RD 139/ BROADWAY ST E AND WEST BUSINESSES/HWY 23 -CO RD 140 LOOP/CO RD 8 -CHECKED ON TROOPER ON A TRAFFIC STOP AT CO RD 8/GRAND LK-AAOK -EDDIES ON GRAND/GRAND LK ROAD/AGATE BEACH ROAD PROPERTIES -19036567-GRASS FIRE AT 9206 CO RD 47-CITE ISSUED FOR FAIL TO OBTAIN BURNING PERMIT END OF CONTRACT AT 1926 HRS [05/10/2019 18:29:34 : pos4 : 01PMBURSCH] ON SCENE 5 MINUTES [05/10/2019 18:19:30 : pos4 : 01PMBURSCH] ON SCENE FOR 20 MINUTES

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19036761	2567	5/11/2019 00:56:36	5/11/2019 01:56:20	[05/11/2019 01:56:16 : MOB : 2567] - PATROLLED RESIDENTIAL AREAS, LOCAL BUSINESSES AND RURAL / COUNTY ROADS OF COMMUNITY. - ONE SUSPICIOUS VEH @ ROCKVILLE CO PARK. - START OF CONTRACT - 0056. - END OF CONTRACT - 0156. - TOTAL CONTRACT TIME: 1 HOUR.
ROCKVILLE	19037087	2547	5/12/2019 09:20:48	5/12/2019 10:52:54	[05/12/2019 10:51:27 : MOB : 2547] WELLS-0920-0950 -CHECKED AREAS AROUND GRAND LK -SUSV AT BIRCH ST 0950-1020 -CHECKED AREAS AROUND TOWNSITE -ONE HR COMPLETE [5/12/2019 09:49:08 : pos8 : 01JMWEERES] TXT LIC/406XRH. LIY/18. LIT/PC. NAM/LOAN MAX. SNM/1409 COULEE RD. CTY/HUDSON. STAWI. ZIP/54016. VIN/1HGCM66513A095157. VYR/03. VMA/HOND. VMO/ACCORD, SEDAN, 4-DOOR, AUTOMOBILE EXM/AUG. STICKER:V3408359. var view1 = new LogView('LogView1', true,0); [5/12/2019 09:47:53 : pos8 : 01JMWEERES] OUT ON BIRCH WITH 554HJH [5/12/2019 09:31:08 : pos8 : 01JMWEERES] 1012 W LONNQUIST
ROCKVILLE	19037267	2573	5/13/2019 02:53:56	5/13/2019 03:56:20	[05/13/2019 03:56:16 : MOB : 2573] patterson 0255-0355 1hr - patrolled residential and commercial areas - patrolled townsite, grand and pleasant lake areas
ROCKVILLE	19037343	2546	5/13/2019 12:18:01	5/13/2019 13:21:29	[05/13/2019 13:21:20 : MOB : 2546] STRUFFERT - 1218-1318—1 HR CONTRACT COMPLETED - RANDOM PATROL OF TOWNSITE AND CORD 47, CITY HALL,

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19037780	2571	5/14/2019 20:14:50	5/14/2019 21:10:11	[05/14/2019 21:10:06 : MOB : 2571] dayshift missed contract, sgt widmer asked me to do 1 hr started 2010 patrolled grand lk and downtown areas ended 2110
ROCKVILLE	19037856	2553	5/15/2019 01:09:28	5/15/2019 02:11:12	[05/15/2019 02:11:04 : MOB : 2553] - CONTR STARTED AT 0109 - PATROLLED BUSINESS AND RESIDENTIAL AREAS - SAT BY STORAGE UNITS WHILE WORKING ON A LITTLE PAPERWORK, NO ACTIVITY NOTED - CONTR ENDED AT 0209 - 1 HOUR CONTR HAGSTROM
ROCKVILLE	19038244	2549	5/16/2019 07:54:05	5/16/2019 09:05:23	[05/16/2019 08:57:30 : MOB : 2549] - PATROLLED THE CITY. ALL APPEARED OK IN TOWN. THE WAS VERY QUIET. TOTAL TIME OF CONTRACT ONE HOUR. FLOREK [05/16/2019 08:51:56 : MOB : 2549] - PATROLLED THE WEST SIDE OF GRAND LK [05/16/2019 08:40:02 : MOB : 2549] - PATROL THE NORTHSIDE OF THE OLD CITY OF ROCKVILLE, INCLUDING THE TWO PARKS [05/16/2019 08:04:04 : MOB : 2549] - PATROLLED THE EAST SIDE OF GRAND LK
ROCKVILLE	19039058	2543	5/18/2019 14:44:22	5/18/2019 15:57:43	[05/18/2019 15:57:35 : MOB : 2543] PATROLLED AROUND GRAND LAKE AND PLEASANT LAKE AREAS. CHECKED BUSINESS DISTRICT. QUIET, OVERCAST, COOL DAY. 1HR COMPLETED.
ROCKVILLE	19039211	2569K9	5/18/2019 23:00:14	5/19/2019 00:08:57	[05/19/2019 00:08:46 : MOB : 2569K9] A JOHNSON -PATROLLED RESIDENTIAL AREAS -FIREHALL -DOWNTOWN

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19039459	2554	5/20/2019 02:54:55	5/20/2019 03:57:47	[05/20/2019 03:57:15 : MOB : 2554] RESIDENTIAL AND BUSINESS PATROL HWY 23, CR 140, BROADWAY ST, PRAIRIE RD, TOWNSITE, FIREHALL, CR 47 ONE HOUR CONTRACT 0254-0354
ROCKVILLE	19039532	2546	5/20/2019 10:17:18	5/20/2019 11:53:30	[05/20/2019 11:53:24 : MOB : 2546] STRUFFERT - 1017-1117 - RANDOM PATROL OF TOWNSITE AREA AND INDUSTRIAL AREAS ON WEST SIDE OF TOWN - COMPLETED TWO TRAFFIC STOPS WITH CITATIONS AND ONE MOTORIST ASSIST ON HWY 23 - ALL ELSE APPEARED OK
ROCKVILLE	19040002	2546	5/21/2019 15:41:22	5/21/2019 16:46:01	[05/21/2019 16:45:57 : MOB : 2546] STRUFFERT - 1541-1641--1 HR CONTRACT COMPLETED - RANDOM PATROL OF TOWN, GRAND LAKE AREA, FIRE HALL, AND CO RD 47--ALL APPEARED OK
ROCKVILLE	19040124	2571	5/22/2019 00:55:29	5/22/2019 02:00:07	[05/22/2019 02:00:03 : MOB : 2571] CONTRACT HOUR 0100-0200 PATROLLED TOWN AREA AND GRAND LAKE NO TRAFFIC RAIN
ROCKVILLE	19040133	2569K9	5/22/2019 04:43:03	5/22/2019 05:43:33	[05/22/2019 05:43:21 : MOB : 2569K9] A JOHNSON -PATROLED RESIDENTIAL AREAS -SCHOOL -FIREHALL -GRAND LAKE AREA -LAKE RD TO CO RD 6 AOK -0443-0543

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19040466	2544	5/23/2019 07:47:57	5/23/2019 08:55:11	
ROCKVILLE	19040802	2551	5/24/2019 05:26:49	5/24/2019 06:26:24	[05/24/2019 06:25:39 : MOB : 2551] HOFF MONITORED STATIONARY TRAFFIC ON BROADWAY/PINE 1 STOP FOR SPEED -PATROLLED PTARMIGAN AREA, SOME PEOPLE WALKING ALL ELSE FINE -CHECKED CR 8 TO GRAND LLK ACCESS -VW ONE FOR SPEED -STORAGE SHEDS PATROL ON W BROADWAY
ROCKVILLE	19041394	2565	5/26/2019 03:50:04	5/26/2019 04:53:23	[05/26/2019 04:53:18 : MOB : 2565] -ONE HOUR CONTRACT -PATROLLED VARIOUS AREAS IN CITY -NO SUSPICIOUS ACTIVITY OBSERVED -ONE TRAFFIC STOP FOR SPEEDING/ROLLED STOP SIGN. VERBAL WARNING YOUNKIN
ROCKVILLE	19041698	2512	5/27/2019 05:01:10	5/27/2019 06:03:23	[05/27/2019 06:03:14 : MOB : 2512] PATROLLED AROUND PLEASANT LAKE - ALL OK [05/27/2019 05:41:10 : MOB : 2512] PATROLLED AROUND GRAND LAKE - ALL OK [05/27/2019 05:24:23 : MOB : 2512] PATROLLED BUSINESS PARK OFF HWY 23, RESIDENTIAL AREAS AND DOWNTOWN AROUND CITY HALL - ALL OK
ROCKVILLE	19041996	2515	5/28/2019 09:51:26	5/28/2019 10:53:50	[05/28/2019 10:53:44 : MOB : 2515] -PATROLLED AROUND GRAND LAKE -PATROLLED DOWNTOWN RESIDENTIAL AREA -ISSUED A CITATION FOR DRIVING AFTER SUSPENSION -COMPLETED 1 HOUR CONTRACT -SGT WIDMER

Actual_Incid_City	Call_Number	Unit	Date_Received	Complete	Narrative
ROCKVILLE	19042204	2571	5/28/2019 19:13:34	5/28/2019 20:15:36	[05/28/2019 20:15:32 : MOB : 2571] WANDERSCHIED -CONTRACT HOURS 1913-2014 -TRAFFIC STOP DOWNTOWN, WATERCRAFT VIOLATION PLEASANT LAKE, ATV COMPLAINT BEHIND BLUEBIRD LN -1 HOUR TOTAL
ROCKVILLE	19042601	2556	5/29/2019 21:44:38	5/29/2019 22:48:59	[05/29/2019 22:44:05 : MOB : 2556] 1 hour contract. thunstedt
ROCKVILLE	19042899	2557	5/30/2019 19:59:14	5/30/2019 21:00:38	[05/30/2019 21:00:21 : MOB : 2557] ringness -contract assigned from 1930 to 2030 -started at 1959 -townsite -co rd 8, grand lk rd, agate beach rd, raush lk rd -rockville county park -sj louis -contract ended at 2100
ROCKVILLE	19043335	2568	5/31/2019 23:36:57	6/1/2019 00:39:10	[06/01/2019 00:39:01 : MOB : 2568] LUST -TOWNSITE/BARS- BUSINESSES/STREETS/AVES/PARKS/COOMMON AREAS 1 HOUR COMPLETED

CITATIONS IN CONTRACT CITIES

<u>Jurisdiction</u>	<u>Type</u>	<u>Area</u>	<u>Date</u>	<u>Arrest</u>	<u>Case Number</u>	<u>Warrant Number</u>	<u>Charge</u>
MN0730000	2	ROCKVILLE	5/3/2019	3:46:00PM	19034467	730019038170	SPEEDING
MN0730000	2	ROCKVILLE	5/4/2019	10:30:00PM	19034816	730019036851	SPEEDING
MN0730000	2	ROCKVILLE	5/5/2019	10:55:00AM	19034962	730019038172	SPEEDING
MN0730000	2	ROCKVILLE	5/5/2019	10:55:00AM	19034962	730019038172	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	5/5/2019	10:55:00AM	19034962	730019038172	EXPIRED REGISTRATION
MN0730000	2	ROCKVILLE	5/6/2019	12:10:00PM	19035240	730019036194	DRIVING AFTER REVOCATION
MN0730000	2	ROCKVILLE	5/6/2019	12:10:00PM	19035240	730019036194	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	5/6/2019	4:29:00PM	19035346	730019038174	SPEEDING
MN0730000	2	ROCKVILLE	5/9/2019	12:20:00AM	19036014	730019040867	MOVE OVER LAW
MN0730000	2	ROCKVILLE	5/9/2019	12:42:00AM	19036019	730019042508	MOVE OVER LAW
MN0730000	2	ROCKVILLE	5/9/2019	9:08:00PM	19036282	730019042555	SPEEDING
MN0730000	2	ROCKVILLE	5/9/2019	9:44:00PM	19036293	730019042556	SPEEDING
MN0730000	2	ROCKVILLE	5/10/2019	12:46:00AM	19036355	730019042558	DRIVING AFTER REVOCATION
MN0730000	2	ROCKVILLE	5/10/2019	6:27:00PM	19036567	730019041935	BURNING VIOLATION
MN0730000	2	ROCKVILLE	5/16/2019	10:16:00AM	19037896	730019031426	LITTER-UNLAWFUL DEPOSIT OF GARBAGE-PRIVATE PRO
MN0730000	2	ROCKVILLE	5/15/2019	10:33:00AM	19037948	730019032760	DOG - AT LARGE
MN0730000	2	ROCKVILLE	5/17/2019	1:38:00AM	19038549	730019042567	NO VALID DRIVER'S LICENSE
MN0730000	2	ROCKVILLE	5/17/2019	1:38:00AM	19038549	730019042567	NO PROOF OF INSURANCE
MN0730000	2	ROCKVILLE	5/17/2019	1:38:00AM	19038549	730019042567	SPEEDING
MN0730000	2	ROCKVILLE	5/20/2019	10:38:00AM	19039537	730019043458	STOP SIGN
MN0730000	2	ROCKVILLE	5/20/2019	11:39:00AM	19039567	730019043459	SPEEDING
MN0730000	2	ROCKVILLE	5/28/2019	10:16:00AM	19042001	730019037059	DRIVING AFTER SUSPENSION

ALL CALLS - MAY 2019

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	5/23/2019 11:20:10	19040515	AL	ALARM
ROCKVILLE	5/18/2019 20:20:42	19039150	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/18/2019 20:22:51	19039151	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/18/2019 20:26:24	19039152	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/18/2019 20:41:44	19039162	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/18/2019 20:48:46	19039165	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/18/2019 20:51:30	19039168	ALCC	ALCOHOL COMPLIANCE CHECK
ROCKVILLE	5/7/2019 14:16:03	19035575	ALFALSE	FALSE ALARM
ROCKVILLE	5/10/2019 08:43:05	19036423	ALFALSE	FALSE ALARM
ROCKVILLE	5/10/2019 22:04:13	19036675	ALFALSE	FALSE ALARM
ROCKVILLE	5/14/2019 00:19:04	19037535	ANI	ANIMAL COMPLAINT
ROCKVILLE	5/4/2019 19:34:45	19034751	ASSTA	AGENCY ASSIST
ROCKVILLE	5/5/2019 23:03:30	19035102	ASSTA	AGENCY ASSIST
ROCKVILLE	5/7/2019 14:15:39	19035574	ASSTA	AGENCY ASSIST
ROCKVILLE	5/10/2019 22:13:08	19036680	ASSTA	AGENCY ASSIST
ROCKVILLE	5/11/2019 15:44:02	19036893	ASSTA	AGENCY ASSIST
ROCKVILLE	5/13/2019 13:38:34	19037356	ASSTA	AGENCY ASSIST
ROCKVILLE	5/22/2019 16:22:54	19040313	ASSTA	AGENCY ASSIST
ROCKVILLE	5/26/2019 20:17:50	19041601	ASSTA	AGENCY ASSIST
ROCKVILLE	5/30/2019 11:33:33	19042764	ASSTA	AGENCY ASSIST
ROCKVILLE	5/28/2019 19:49:53	19042216	ATV	ATV COMPLAINT
ROCKVILLE	5/23/2019 20:49:07	19040696	BC	BAR CHECK/BAR CROWD
ROCKVILLE	5/28/2019 18:53:22	19042198	CC	CITIZEN CONTACT
ROCKVILLE	5/2/2019 01:23:06	19033988	CONTR	CONTRACT
ROCKVILLE	5/2/2019 14:32:43	19034151	CONTR	CONTRACT
ROCKVILLE	5/4/2019 20:45:33	19034776	CONTR	CONTRACT
ROCKVILLE	5/6/2019 05:30:04	19035135	CONTR	CONTRACT
ROCKVILLE	5/6/2019 13:10:24	19035254	CONTR	CONTRACT
ROCKVILLE	5/7/2019 14:35:20	19035579	CONTR	CONTRACT
ROCKVILLE	5/29/2019 21:44:38	19042601	CONTR	CONTRACT
ROCKVILLE	5/30/2019 19:59:14	19042899	CONTR	CONTRACT
ROCKVILLE	5/31/2019 23:36:57	19043335	CONTR	CONTRACT
ROCKVILLE	5/23/2019 07:47:57	19040466	CONTR	CONTRACT
ROCKVILLE	5/24/2019 05:26:49	19040802	CONTR	CONTRACT
ROCKVILLE	5/26/2019 03:50:04	19041394	CONTR	CONTRACT
ROCKVILLE	5/27/2019 05:01:10	19041698	CONTR	CONTRACT
ROCKVILLE	5/28/2019 09:51:26	19041996	CONTR	CONTRACT
ROCKVILLE	5/28/2019 19:13:34	19042204	CONTR	CONTRACT
ROCKVILLE	5/18/2019 23:00:14	19039211	CONTR	CONTRACT
ROCKVILLE	5/20/2019 02:54:55	19039459	CONTR	CONTRACT
ROCKVILLE	5/20/2019 10:17:18	19039532	CONTR	CONTRACT
ROCKVILLE	5/21/2019 15:41:22	19040002	CONTR	CONTRACT
ROCKVILLE	5/22/2019 00:55:29	19040124	CONTR	CONTRACT
ROCKVILLE	5/22/2019 04:43:03	19040133	CONTR	CONTRACT
ROCKVILLE	5/13/2019 02:53:56	19037267	CONTR	CONTRACT
ROCKVILLE	5/13/2019 12:18:01	19037343	CONTR	CONTRACT
ROCKVILLE	5/14/2019 20:14:50	19037780	CONTR	CONTRACT
ROCKVILLE	5/15/2019 01:09:28	19037856	CONTR	CONTRACT
ROCKVILLE	5/16/2019 07:54:05	19038244	CONTR	CONTRACT
ROCKVILLE	5/18/2019 14:44:22	19039058	CONTR	CONTRACT
ROCKVILLE	5/8/2019 08:13:48	19035781	CONTR	CONTRACT
ROCKVILLE	5/8/2019 23:21:35	19036004	CONTR	CONTRACT
ROCKVILLE	5/9/2019 11:14:44	19036115	CONTR	CONTRACT
ROCKVILLE	5/10/2019 17:55:04	19036555	CONTR	CONTRACT
ROCKVILLE	5/11/2019 00:56:36	19036761	CONTR	CONTRACT
ROCKVILLE	5/12/2019 09:20:48	19037087	CONTR	CONTRACT
ROCKVILLE	5/19/2019 06:01:58	19039274	CRASH	ACCIDENT
ROCKVILLE	5/15/2019 10:32:59	19037948	DOG	DOG COMPLAINT/BARKING
ROCKVILLE	5/24/2019 16:34:39	19040954	DRIVE	DRIVING COMPLAINT

City	Date Received	Call Number	Complaint	Description
ROCKVILLE	5/31/2019 19:20:43	19043256	DRIVE	DRIVING COMPLAINT
ROCKVILLE	5/15/2019 07:53:04	19037896	DUMP	ILLEGAL DUMPING COMPLAINT
ROCKVILLE	5/27/2019 02:42:46	19041692	DWI	DRUNK DRIVER ARREST
ROCKVILLE	5/10/2019 18:26:24	19036567	FIREW	FIRE GRASS OR WILDLAND
ROCKVILLE	5/10/2019 17:33:14	19036546	INFO	MATTER OF INFORMATION
ROCKVILLE	5/15/2019 19:58:12	19038118	INFO	MATTER OF INFORMATION
ROCKVILLE	5/19/2019 10:24:20	19039293	INFO	MATTER OF INFORMATION
ROCKVILLE	5/24/2019 14:46:46	19040923	INFO	MATTER OF INFORMATION
ROCKVILLE	5/18/2019 20:51:37	19039169	JUVP	JUVENILE/PROBLEM WITH
ROCKVILLE	5/29/2019 01:55:33	19042303	K9TRAIN	CANINE TRAINING
ROCKVILLE	5/27/2019 00:38:42	19041673	LM	LOUD MUSIC
ROCKVILLE	5/31/2019 23:03:14	19043326	LM	LOUD MUSIC
ROCKVILLE	5/11/2019 05:58:10	19036811	MA	MOTORIST ASSIST
ROCKVILLE	5/14/2019 23:40:35	19037841	MA	MOTORIST ASSIST
ROCKVILLE	5/20/2019 10:53:42	19039547	MA	MOTORIST ASSIST
ROCKVILLE	5/23/2019 08:56:39	19040479	MA	MOTORIST ASSIST
ROCKVILLE	5/31/2019 04:47:37	19042989	MA	MOTORIST ASSIST
ROCKVILLE	5/15/2019 10:05:47	19037941	MAIL	MAILBOX VANDALISM
ROCKVILLE	5/9/2019 12:42:38	19036138	MED	MEDICAL EMERGENCY
ROCKVILLE	5/18/2019 16:12:39	19039077	MED	MEDICAL EMERGENCY
ROCKVILLE	5/20/2019 11:57:59	19039570	MED	MEDICAL EMERGENCY
ROCKVILLE	5/23/2019 19:04:38	19040666	MED	MEDICAL EMERGENCY
ROCKVILLE	5/25/2019 19:55:44	19041270	MED	MEDICAL EMERGENCY
ROCKVILLE	5/26/2019 10:33:33	19041436	MED	MEDICAL EMERGENCY
ROCKVILLE	5/25/2019 23:54:14	19041340	NOISE	NOISE COMPLAINT
ROCKVILLE	5/30/2019 14:04:56	19042799	OFPV	OFF VIOLATION
ROCKVILLE	5/14/2019 12:42:02	19037670	OPEND	OPEN DOOR
ROCKVILLE	5/29/2019 09:56:25	19042372	PAPSV	PAPER SERVICE
ROCKVILLE	5/29/2019 10:08:11	19042377	PAPSV	PAPER SERVICE
ROCKVILLE	5/26/2019 16:22:16	19041518	PARKV	PARKING VIOLATION
ROCKVILLE	5/4/2019 19:33:57	19034750	PURV	PURSUIT/OF VEHICLE
ROCKVILLE	5/16/2019 15:01:31	19038373	REPO	REPOSSESSED VEHICLE
ROCKVILLE	5/15/2019 21:31:18	19038145	STALL	STALLED VEHICLE
ROCKVILLE	5/21/2019 05:00:26	19039827	STALL	STALLED VEHICLE
ROCKVILLE	5/30/2019 11:31:38	19042761	SUIC	SUICIDE THREAT
ROCKVILLE	5/2/2019 14:05:40	19034143	SUSA	SUSPICIOUS ACTIVITY
ROCKVILLE	5/15/2019 12:49:35	19037993	SUSP	SUSPICIOUS PERSON
ROCKVILLE	5/3/2019 07:25:44	19034357	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	5/11/2019 01:16:53	19036770	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	5/12/2019 09:49:18	19037091	SUSV	SUSPICIOUS VEHICLE
ROCKVILLE	5/1/2019 12:39:36	19033792	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/3/2019 15:43:40	19034467	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/4/2019 22:30:34	19034816	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/4/2019 22:41:39	19034818	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/5/2019 10:53:08	19034962	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/6/2019 12:05:50	19035240	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/30/2019 17:39:19	19042869	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/31/2019 19:00:01	19043247	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/26/2019 04:33:47	19041397	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/26/2019 17:00:16	19041535	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/28/2019 10:16:48	19042001	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/28/2019 19:17:21	19042208	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/30/2019 00:19:51	19042643	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/30/2019 15:49:22	19042836	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/20/2019 11:39:48	19039567	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/21/2019 05:21:46	19039830	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/21/2019 14:35:27	19039985	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/21/2019 14:44:51	19039988	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/22/2019 21:08:00	19040384	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/24/2019 05:36:31	19040804	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/13/2019 13:15:43	19037349	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/13/2019 23:20:42	19037526	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/16/2019 07:15:09	19038236	TRAFFIC STOP	TRAFFIC STOP

<u>City</u>	<u>Date Received</u>	<u>Call Number</u>	<u>Complaint</u>	<u>Description</u>
ROCKVILLE	5/16/2019 23:45:59	19038529	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/17/2019 01:37:41	19038549	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/20/2019 10:28:46	19039537	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 22:57:24	19036321	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/10/2019 00:45:10	19036355	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/10/2019 08:02:36	19036414	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/10/2019 23:07:42	19036719	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/11/2019 15:34:58	19036890	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/11/2019 15:42:45	19036891	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/6/2019 16:25:15	19035346	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 00:20:51	19036014	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 00:38:55	19036019	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 21:07:51	19036282	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 21:26:39	19036286	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/9/2019 21:43:40	19036293	TRAFFIC STOP	TRAFFIC STOP
ROCKVILLE	5/1/2019 07:48:09	19033709	VAND	VANDALISM
ROCKVILLE	5/8/2019 23:38:18	19036006	VDITCH	VEHICLE IN THE DITCH
ROCKVILLE	5/27/2019 11:36:53	19041749	VERB	VERBAL DISPUTE
ROCKVILLE	5/28/2019 12:34:28	19042061	VERB	VERBAL DISPUTE
ROCKVILLE	5/28/2019 19:39:35	19042213	WATINC	WATERCRAFT INCIDENT
ROCKVILLE	5/3/2019 11:02:49	19034394	XPAT	EXTRA PATROL
ROCKVILLE	5/10/2019 07:35:19	19036401	XPAT	EXTRA PATROL



Granite Electronics, Inc.
 535 31st Ave N
 St Cloud, MN 56303
 Phone: (320) 252-1887

DATE: 05/01/2019
 Quote Valid through: 05/31/2019

QUOTATION
142000728

Bill To:
 Rockville Emergency Management
 PO Box 93
 Rockville, MN 56369

Ship To:
 Rockville Emergency Management
 229 Broadway St E
 Rockville, MN 56369

Attn: Mike Hofmann
Phone:
Email: mhofmann27@live.com

Cust Rep: Dan McCoy
Phone: 320-980-0094
Email: DanMcCoy@GraniteElectronics.com

Date: 05/01/2019	Terms: NET 10	
Line	Qty	Description

2600	1	FEDERAL 2001-130 ROTATING DC SIREN, CONTROLLER & BATTERY CABINET
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QUOTE DOES NOT INCLUDE 4 DEEP CYCLE SIREN BATTERIES
 QUOTE DOES NOT INCLUDE POLE OR INSTALLATION SERVICES

=====

2900	1	SIREN, DC, ROTATING, 130 DB
3000	1	FEDERAL DC CONTROL UNIT W/ BAT BU, HB
3100	1	ANT, GROUNDING PLANE
3200	1	25' ANTENNA CABLE WITH CONNECTORS
3300	1	ANTENNA MOUNTING BRACKET, POLE
3350	1	SHIPPING AND HANDLING
3500	1	ON-SITE PROGRAMMING, CHECKOUT, TEST & DOCUMENTATION
3600	1	=====

INSTALLATION, ELECTRICAL SERVICE, POLE, ETC NOT INCLUDED IN QUOTE

 If purchased, Siren to be shipped to:
 Delta Electric
 11053 230th St
 Cold Spring MN 56320

Shipper will Contact Ralph Walz at 320-333-1210 to coordinate delivery

Accepted By: _____

Signature: _____

Equipment Totals : \$14,354.00
Service Totals: \$249.00
Subtotal : \$14,603.00
Taxes: \$0.00
Grand Total: \$14,603.00

Rockville, Minnesota

SoundPLAN Map

MAY 23, 2019

Submittal By:



2645 Federal Signal Drive
University Park, Illinois 60484
708-534-3400

SOUND PROPAGATION MODEL

Federal Signal Corporation utilized 'SoundPLAN', an internationally recognized noise modeling software, to estimate the Siren sound level. The SoundPLAN model is based on the International Standardization ISO 9613 and takes into account physical effects including geometrical divergence, atmospheric absorption, ground effect, reflection from surfaces, and screening by obstacles.

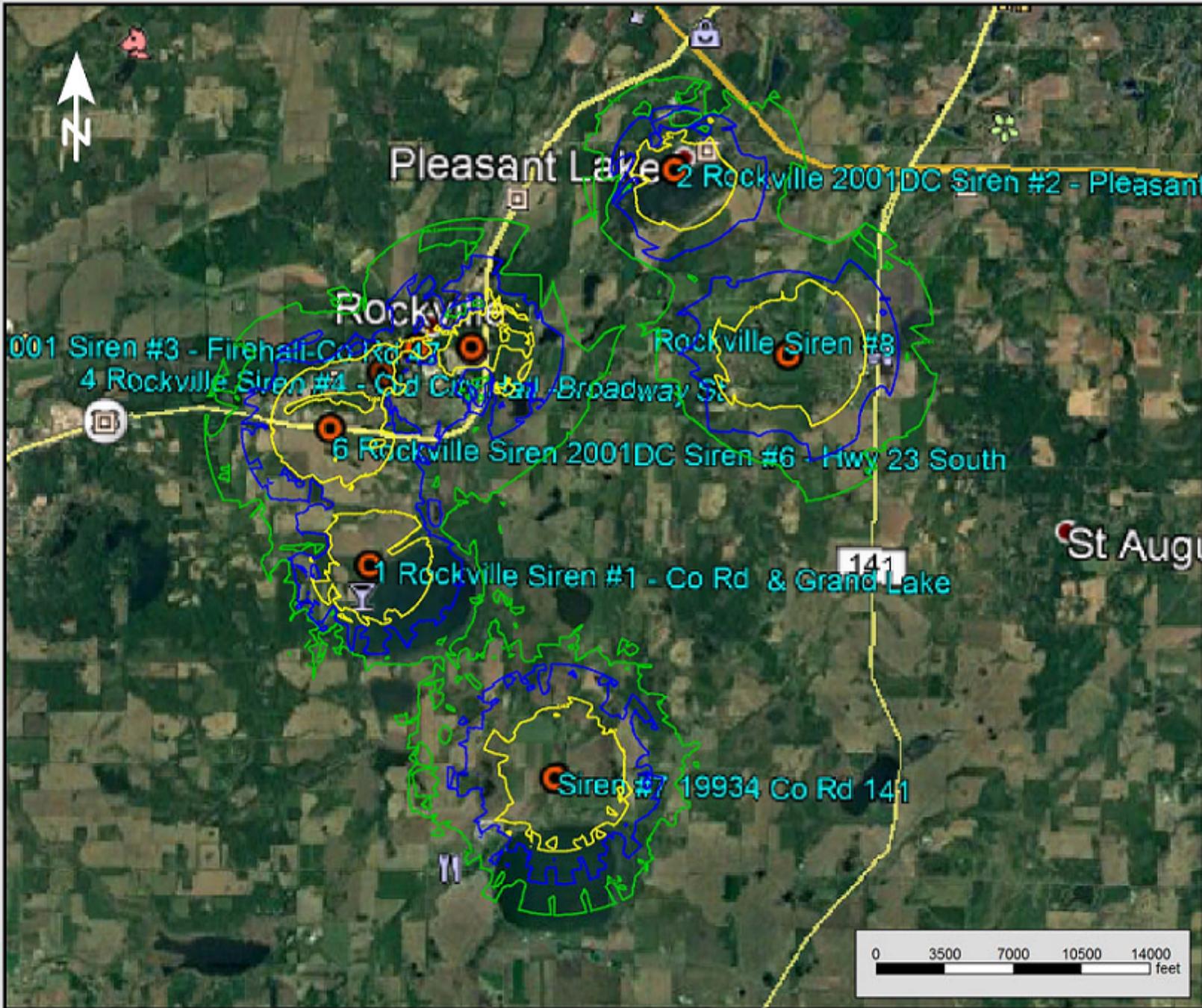
The environmental conditions applied in this noise model are based on the summertime daily averages for the area in interest include:

- Humidity 73.33%
- Air Pressure 1014.90 mbar
- Temperature 61.33°F

Siren data for this noise model includes:

Site	Longitude	Latitude	Height (ft)	Type
1 Rockville Siren #1 - Co Rd & Grand Lake	-94.3456721	45.44190594	45	2001
2 Rockville 2001DC Siren #2 - Pleasant Lake-Lake Street	-94.2864996	45.49772085	45	2001
3 Rockville 2001 Siren #3 - Firehall-Co Rd 47	-94.3263379	45.47248721	45	2001
4 Rockville Siren #4 - Old City Hall -Broadway St	-94.3372214	45.47244805	45	Model 2
5 Rockville STH-10 Siren #5 - Water Tower	-94.3440949	45.46876776	45	STH-10
6 Rockville Siren 2001DC Siren #6 - Hwy 23 South	-94.3539329	45.46091934	45	2001
7 Rockville Siren 2001-130 -19934 Co Rd 141	-94.308062	45.412959	45	2001-130
8 Rockville Siren #8	-94.263507	45.472331	45	2001-130

Note: The technical specifications on the enclosed document are only estimates. This correspondence may contain confidential information intended for the use of the individual. If the reader of this is not the intended recipient, or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying is strictly prohibited without written authorization from Federal Signal Corporation. Maps are generated by computer simulator which are approximate anticipated coverage for outdoor sirens, that are based on a variety of factors, and do not guarantee coverage.

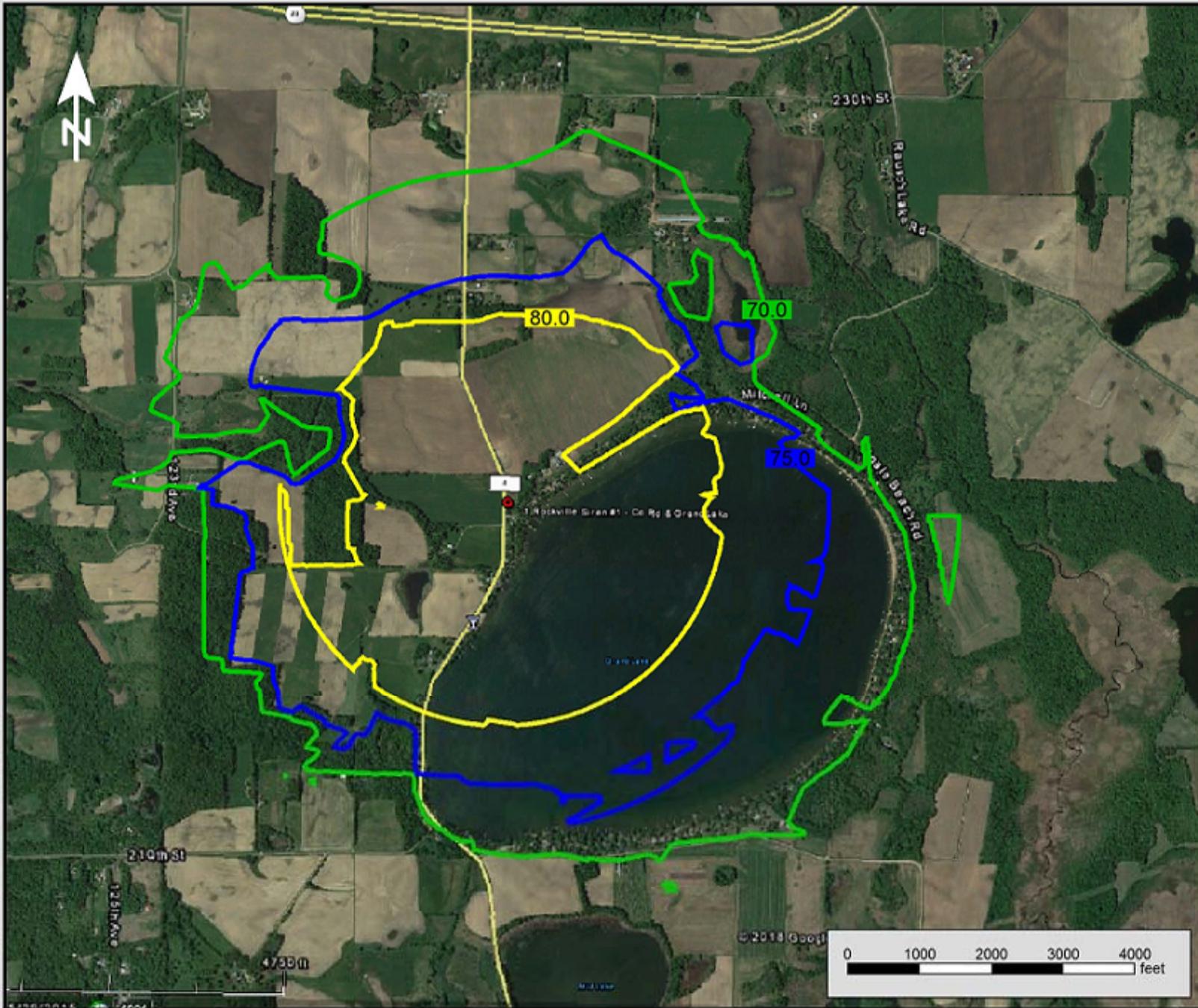


Rockville MN
 Acoustic Analysis
 ISO9613-2
 MAP 001

Lmax
 in dB(C)

	= 80
	= 75
	= 70

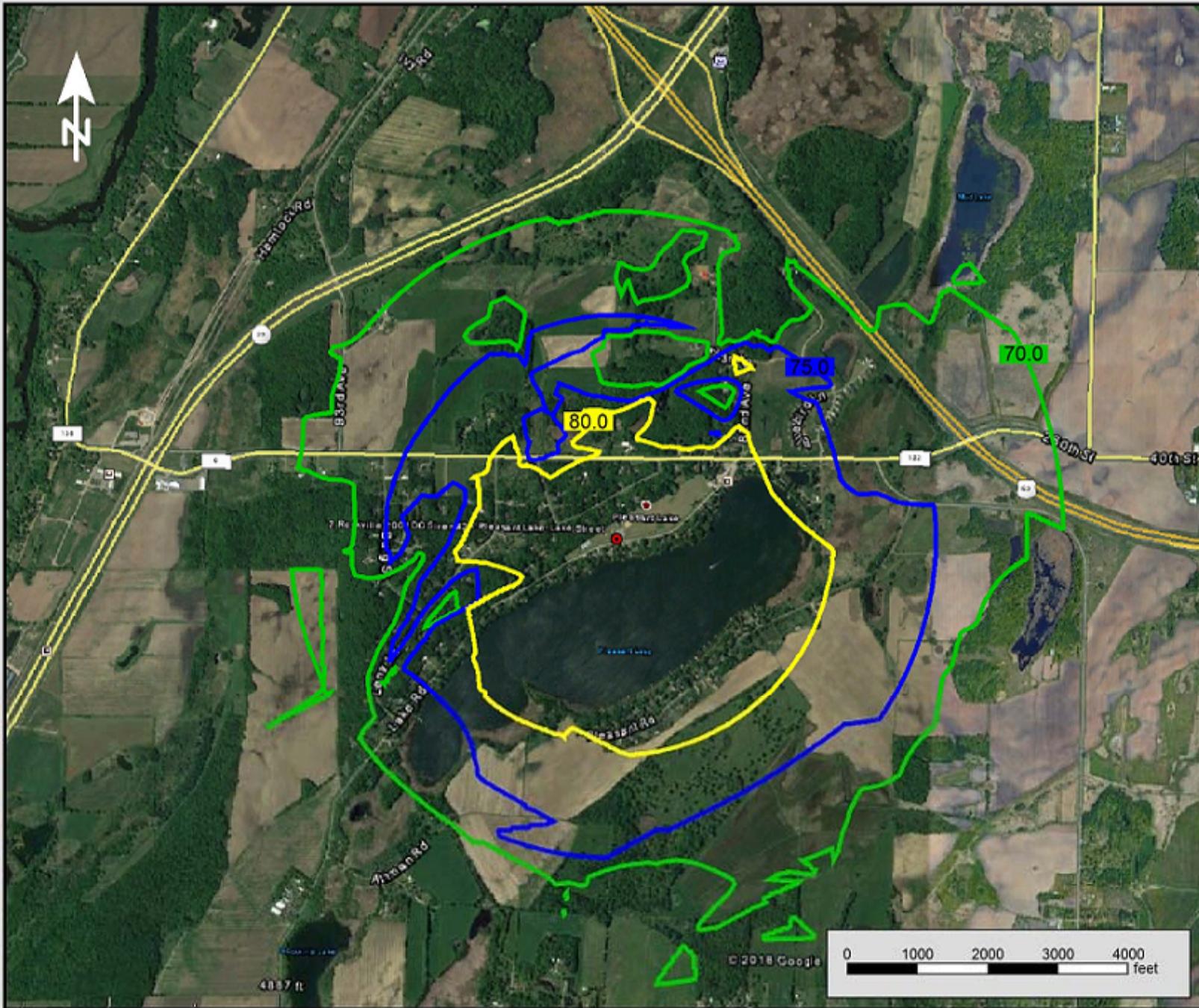




Rockville MN
 Acoustic Analysis
 Siren #1
 ISO9613-2
 MAP 002

Lmax
 in dB(C)

- = 80
- = 75
- = 70



Rockville MN

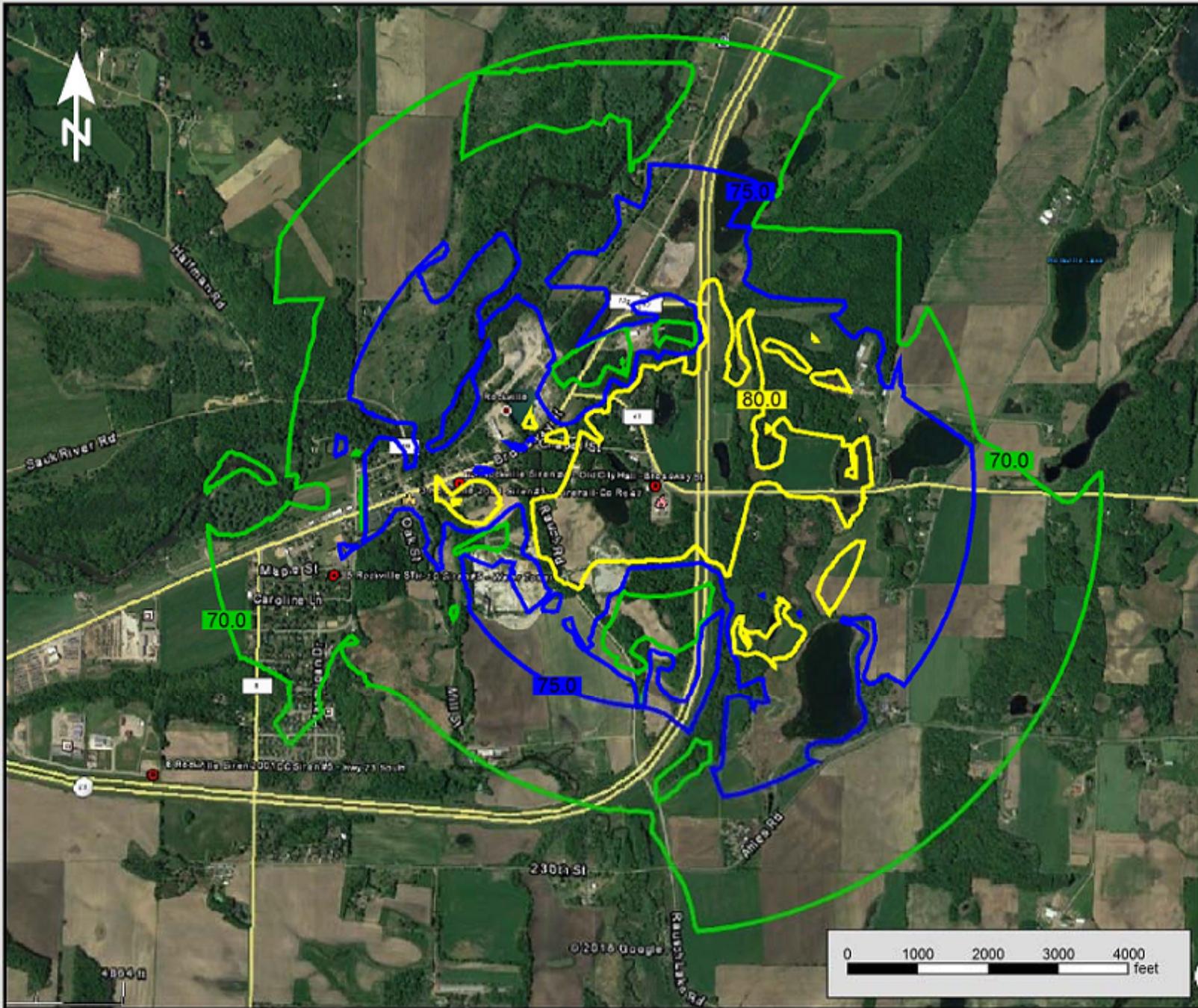
Acoustic Analysis
Siren #2

ISO9613-2

MAP 003

Lmax
in dB(C)

- = 80
- = 75
- = 70



Rockville MN

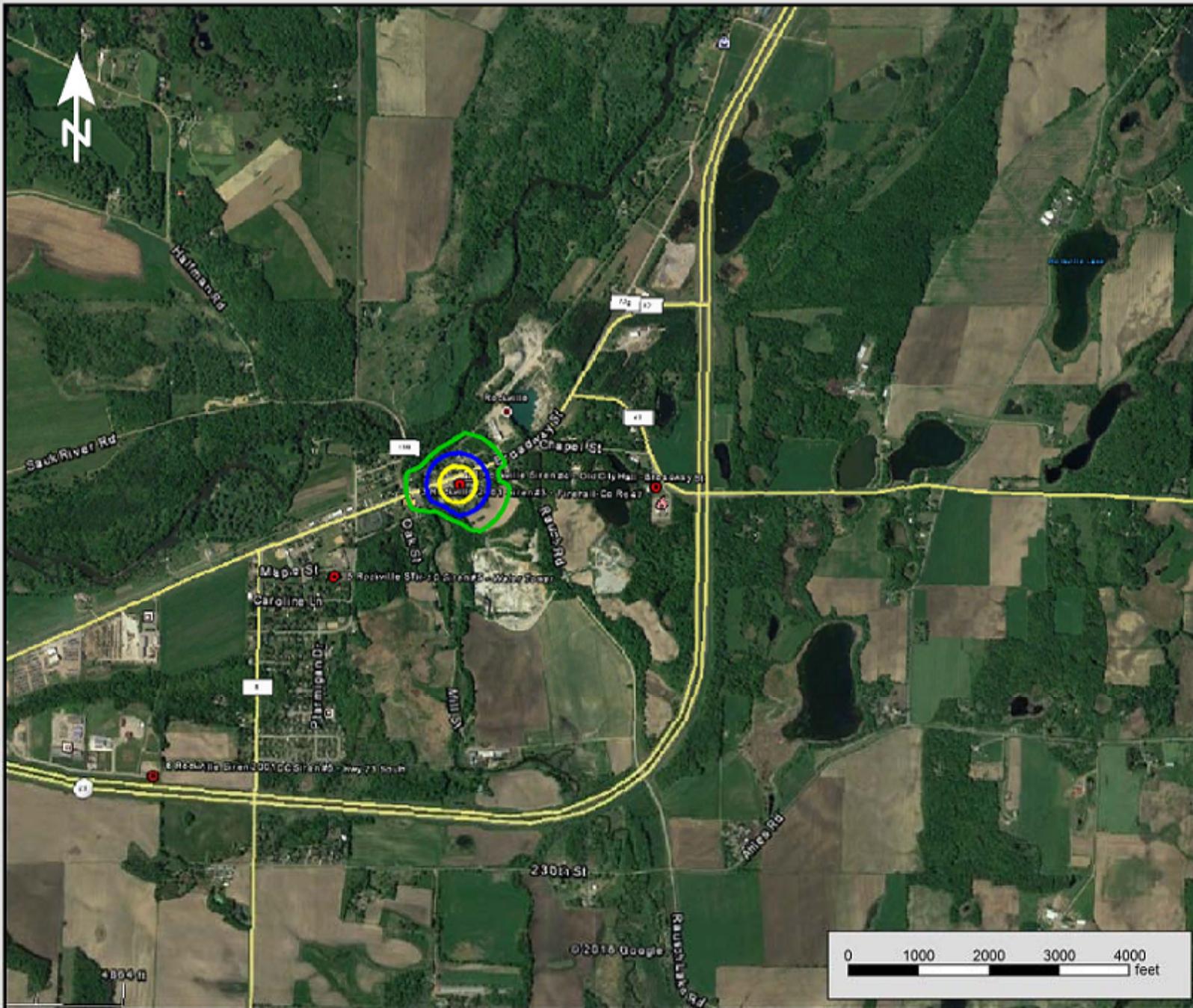
Acoustic Analysis
Siren #3

ISO9613-2

MAP 004

Lmax
in dB(C)

- = 80
- = 75
- = 70



Rockville MN

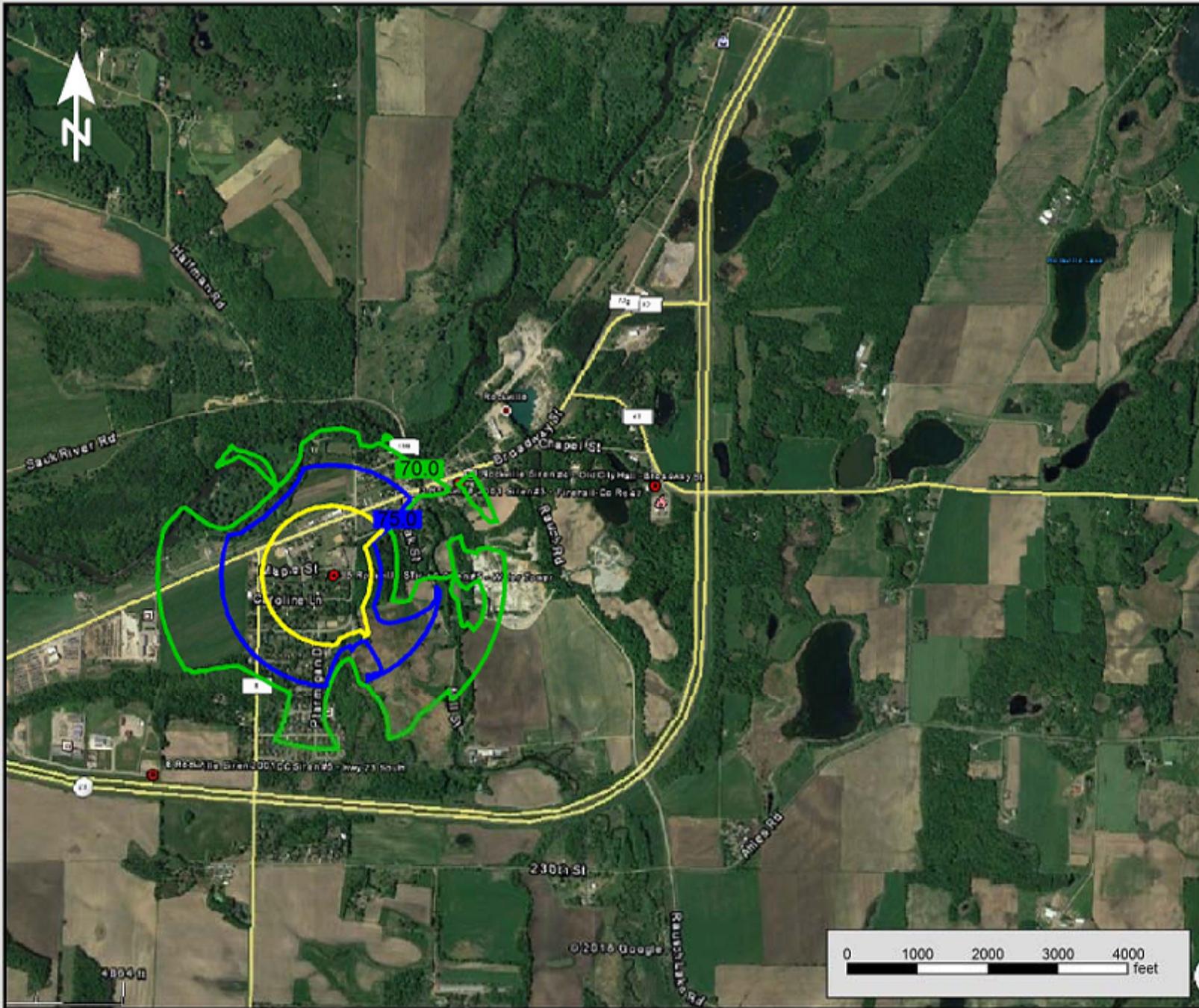
Acoustic Analysis
Siren #4

ISO9613-2

MAP 005

Lmax
in dB(C)

- = 80
- = 75
- = 70



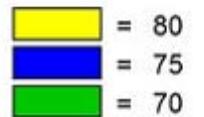
Rockville MN

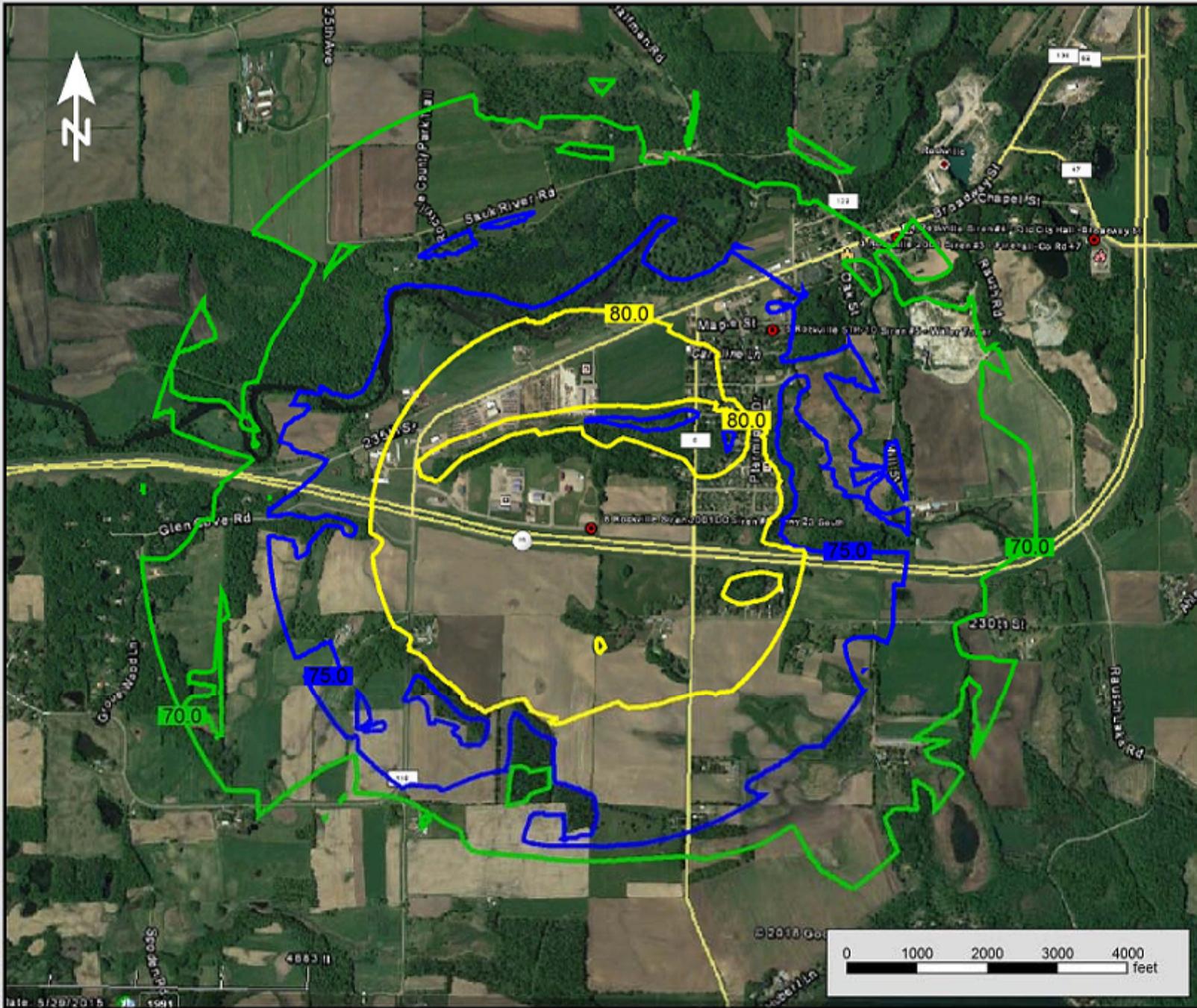
Acoustic Analysis
Siren #5

ISO9613-2

MAP 006

Lmax
in dB(C)

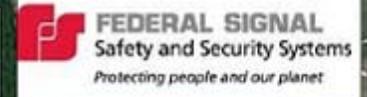


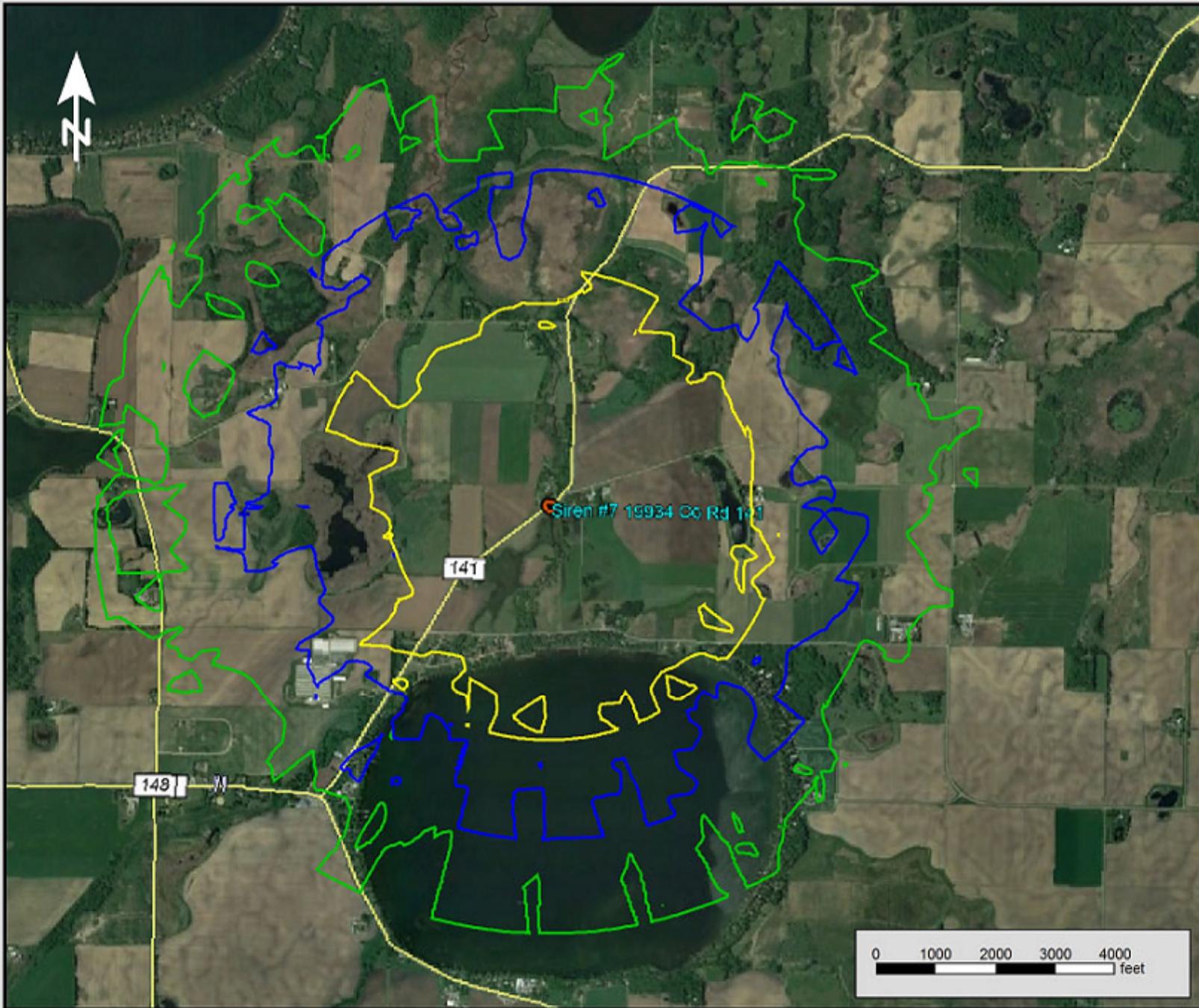


Rockville MN
 Acoustic Analysis
 Siren #6
 ISO9613-2
 MAP 007

Lmax
 in dB(C)

	= 80
	= 75
	= 70





Rockville MN

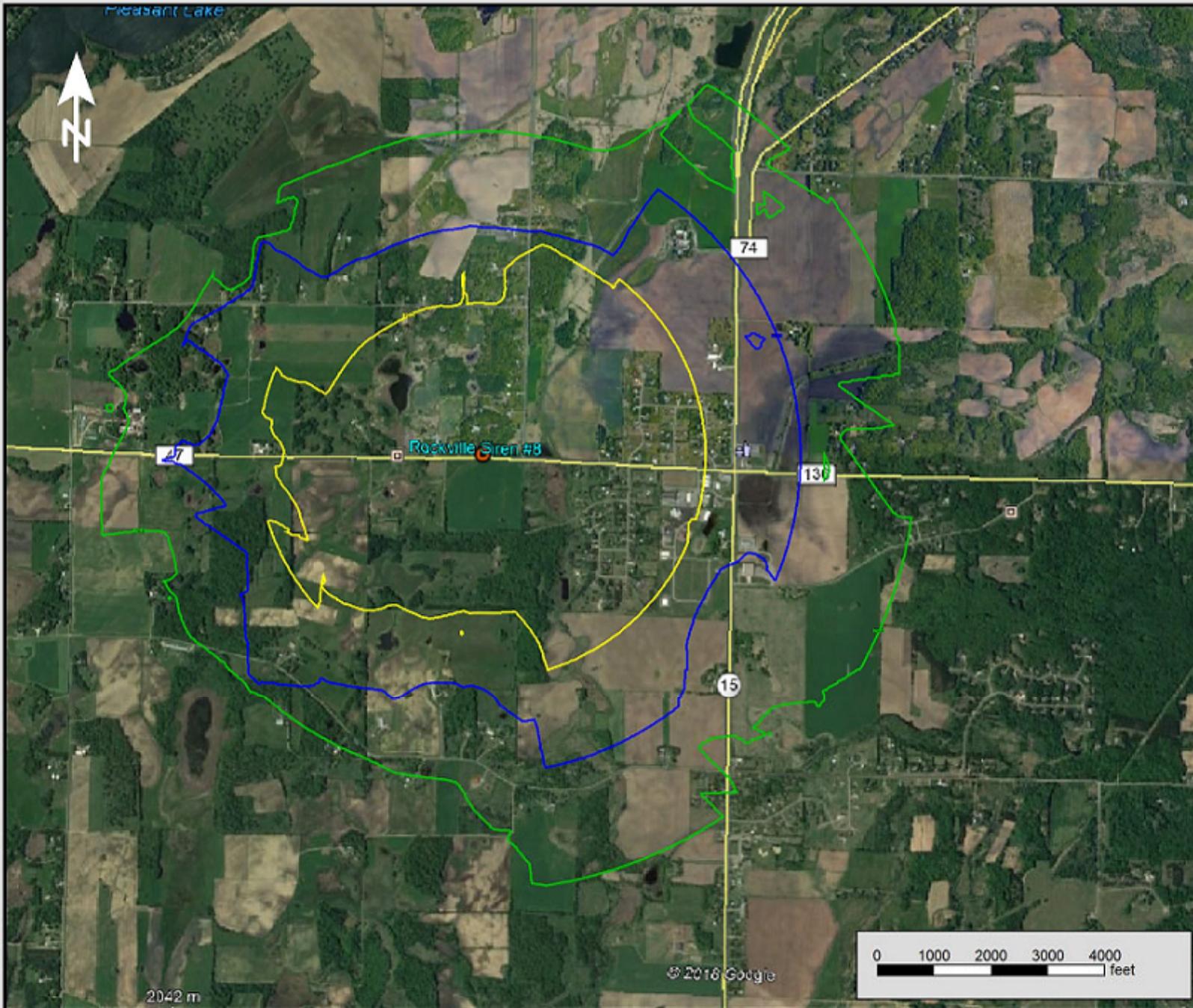
Acoustic Analysis
Siren #7

ISO9613-2

MAP 008

Lmax
in dB(C)

-  = 80
-  = 75
-  = 70



Rockville MN

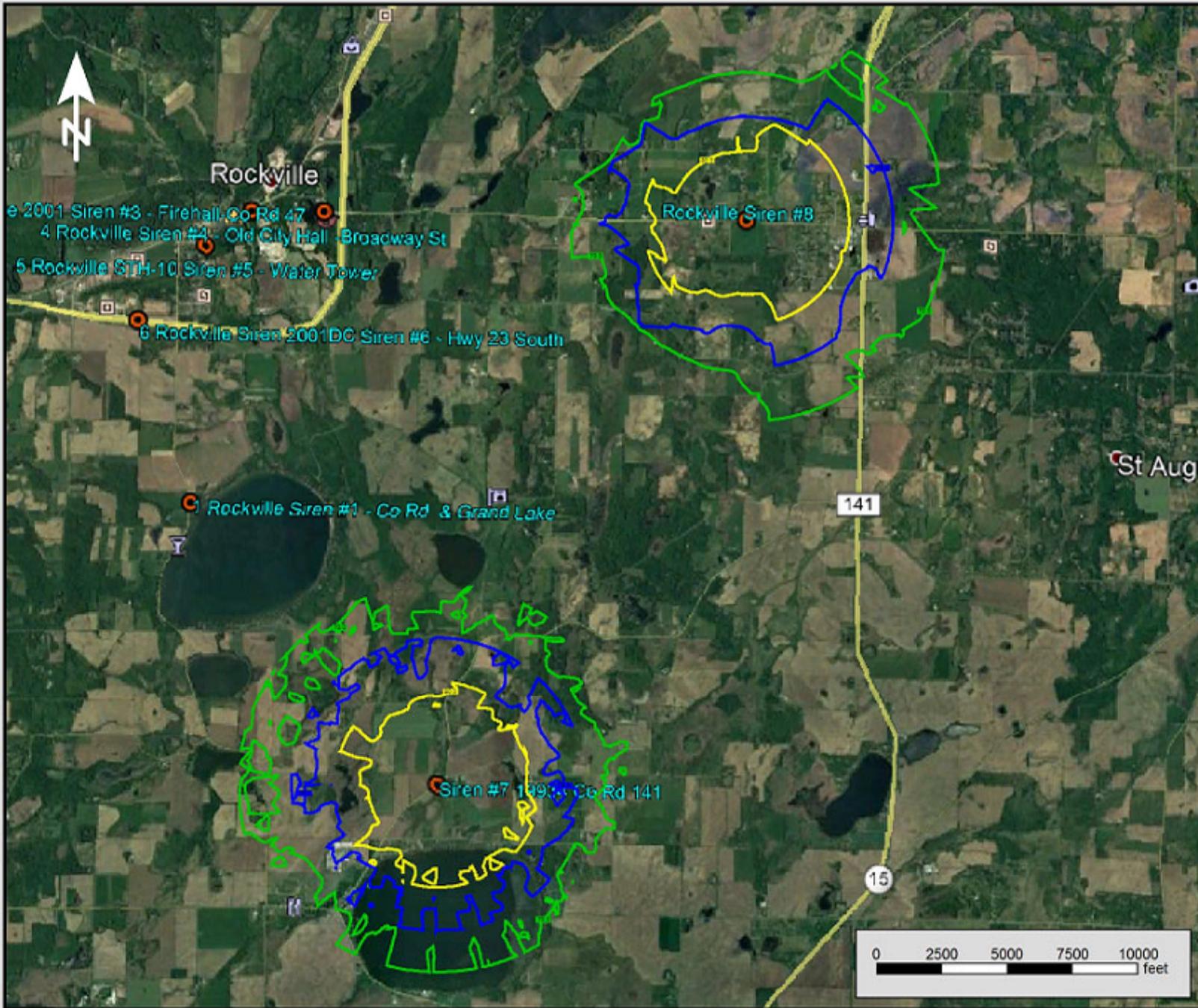
Acoustic Analysis
Siren #8

ISO9613-2

MAP 009

Lmax
in dB(C)

- = 80
- = 75
- = 70



Rockville MN

Acoustic Analysis
Siren #7 & #8

ISO9613-2

MAP 010

Lmax
in dB(C)

Yellow	= 80
Blue	= 75
Green	= 70

MISSION STATEMENT

We **serve** organizations that rely on critical communication solutions to connect and inform their employees, partners, customers, and stakeholders during emergency and routine operations.

We **listen** to customers and imagine ways to help them address emerging needs.

We **create** innovative solutions drawing upon the knowledge and talent of our employees, a rich portfolio of products and services, and our ability to blend these effectively with the most useful technologies, products and organizations found outside our walls.

We **deliver** consistent, profitable growth, enhanced earnings and cash flow for our stakeholders.



2645 Federal Signal Drive
University Park, Illinois 60484
708-534-3400

SUSAN M. KADLEC
Susan.Kadlec@jkalawfirm.com

September 6, 2018

VIA EMAIL
gwood@stickneydairy.com

Mr. Glen Wood
Stickney Hill Dairy
PO Box 355
Rockville, MN 56369

RE: Stickney Hill Dairy Permit for Industrial Use Discharge Permit Requirements

Dear Mr. Wood:

The City of Rockville has provided notice that Stickney Hill Dairy has exceeded its CBOD limits in violation of the above-referenced permit on numerous occasions in 2017 and 2018. This has caused the City of Rockville to be out of compliance with its sewer use agreement with the City of Cold Spring.

The City, through its engineer, has determined that Stickney's sampling location is not appropriately located to capture an accurate representation of waste being discharged into the City's sewer system. In addition, the City has been unable to verify sewer usage because Stickney's flow meter is not appropriately submerged.

At the council workshop on August 29, Stickney did not provide a plan of action for correcting the sewer flow meter issues, nor has Stickney provided a proposal to account for the difference between water coming into the property and sewer flows coming out of the property.

Accordingly, the City Engineer is recommending that the Council require the following measures of Stickney Hill Dairy to ensure future compliance with the permit limits and that the City can appropriately verify the CBOD results and sewer usage:

Items to be completed by Stickney Hill Dairy:

- 1) Purchase an irrigation water meter from the City of Rockville and install it on the irrigation service inside the building at a location approved by the City prior to install.
- 2) Purchase a water meter from the City of Rockville and install it on the water supply line to the office area of the plant to meter the domestic water use. The location of the meter shall be approved by the City prior to install.

- 3) Install a parshall flume flow meter, meeting City specifications, on the sanitary sewer service line, within the Stickney Dairy property, downstream of the wye connection with the domestic and process services. Integrate sewer meter flows into the Stickney Dairy system as necessary and provide ability for Stickney Dairy to read the meter flows without access to the meter location. Also provide a manual meter reading location inside the meter structure.
- 4) Install an access point to the sanitary sewer service adjacent to the flow meter to provide the ability for the City of Rockville to complete random sampling. Relocate the Stickney Dairy sampling location to this new location.
- 5) Install an above ground building above the flow meter and sampling locations, meeting City specifications. The building shall include an entrance capable of being locked. Building access shall be restricted to the City of Rockville authorized personnel.
- 6) Submit detailed plans and specifications for the above-mentioned improvements to the City Engineer for review and approval prior to commencement of construction activities.
- 7) All work shall be inspected by the City Engineer. Schedule inspections with the City Engineer a minimum of 48 hours in advance of construction.

Flow Measurements for Sewer Billing:

Until such time that the water meter is installed on the irrigation service inside Stickney Hill Dairy, the following flows will be used for calculating sewer bills:

- 1) The water meter reading on the City's water meter on the service to the property will be used to bill sewer flows and calculate CBOD, TSS and Total Phosphorous monthly amounts.

After the irrigation meter is installed but until such time that the water meter is installed on the domestic service inside Stickney Hill Dairy, the following flows will be used for calculating sewer bills:

- 1) The meter located on the gravity sanitary sewer line in the street will be read. The water meter reading volumes for other properties flowing through this sewer flow meter will be subtracted off of the total sewer flow meter reading in the street. The net volume will be the total sewer flow coming out of Stickney Hill Dairy (process wastewater plus domestic wastewater).

After the water meter is installed on the domestic service inside Stickney Hill Dairy but prior to the parshall flume sewer meter installation and calibration, the following flows will be used for calculating sewer bills:

- 1) The meter located on the gravity sanitary sewer line in the street will be read. The water meter reading volumes for other properties flowing through this sewer flow meter and the domestic water meter reading volume for Stickney Dairy will be subtracted off of the total sewer flow meter reading in the street. The net volume will be the total sewer flow coming out of Stickney Dairy (process wastewater only).

After the parshall flume sewer meter installation and calibration, the following flows will be used for calculating sewer bills:

- 1) The parshall flume sewer meter readings on the Stickney Hill Dairy service line will be read by the City of Rockville from the meter reading inside the meter structure on a monthly basis. Meter readings for calculations based on daily testing results will be by Stickney Dairy utilizing their integrated system.

Completion of Improvements:

- 1) Plans and specifications for the above-mentioned improvements shall be submitted to the City Engineer for review and approval by October 31, 2018.
- 2) Installation of the domestic water meter and irrigation water meter shall be complete or before October 31, 2018.
- 3) The new access point for the sampling locations and the construction of the above ground building above the flow meter and sampling locations shall be complete on or before May 15, 2019.
- 4) The parshall flume sewer flow meter shall be installed, calibrated and in working operation on or before May 15, 2019.

In addition, Stickney Hill Dairy will reimburse the City, within 30 days of receipt of invoices, for all engineering fees, sampling costs and attorney fees incurred as a result of Stickney's permit violations.

Furthermore the current utility bill (May-June and July-August) must be paid in full by September 27, 2018 or water service will be shut off.

This information is provided for your review and comment. We will be asking the City Council to adopt these requirements at the meeting on September 12, 2018.

Sincerely,

JOVANOVICH, KADLEC & ATHMANN, PA

By 
Susan M. Kadlec
Attorney at Law

SMK/baw

- c. Martin Bode (via email)
Justin Kannas (via email)



JUN 10 2019

CONNECTING & INNOVATING
SINCE 1913

June 5, 2019

Duane Willenbring, Mayor
PO Box 93
Rockville, MN 56369

Dear Duane:

Thank you for your generous offer of time and expertise to assist the League by serving on the 2019 Nominating Committee. We were very fortunate to receive expressions of interest from 22 qualified city officials from across the state. This is an excellent indication of our city official's interest in supporting the work of the League.

The Board approved guidelines suggest a nominating committee of between 8 and 12 individuals. Due to the high number of qualified applicants, I selected 11 individuals plus the Chair, who by our guidelines is the League's Immediate Past President. As such, the Chair for this year's Nominating Committee is White Bear Lake Mayor, Jo Emerson.

In making selections for the Nominating Committee, and my task was very difficult, I strived to achieve equity and a strong balance between elected and appointed officials, Greater Minnesota and Metro officials, city population, past experience on the Committee or new Committee applicants, and finally gender considerations. The balance of these five considerations is an important quality of our process credibility, past practice and Committee history.

While – without question – you are very qualified, given the size of the Committee as compared to the number of applicants and the desire to achieve the balance discussed above, I regret to inform you that you were not selected to serve on the Committee. I was unable to include one-half of the candidates that volunteered to serve. I strongly encourage you to remain interested in serving the League on any number of our activities, as well as, placing your name for consideration to serve on the Nominating Committee in 2020.

Again, my sincere and genuine thanks for your interest.

Sincerely,

Heidi Omerza
President

JUN 12 2019

TOWNSHIP OF SAINT JOSEPH

FROM THE OFFICE OF

June 4, 2019

Martin Bode
City of Rockville
229 Broadway St E
PO Box 93
Rockville, MN 56369

Dear Mr. Bode,

The St. Joseph Town Board has been hearing that Rockville's intention is to change 82nd Avenue and 83rd Avenue from blacktop to gravel. The St. Joseph Township believes 83rd Avenue is in the St. Joseph Township and has been maintaining that road. The St. Joseph Town Board believes that road should remain blacktopped. Please keep the St. Joseph Township informed as to the City of Rockville's plan of action for these two roads.

Sincerely,



Ann Reischl, Town Clerk