



Vehicle(s) Used For This Business: (It more than one, please list separately) List make, model and license plate number) (list all vehicles that will be used)

Make	Model	Year	State	License Number

Have you ever been convicted of a felony, gross misdemeanor, or misdemeanor, including violation of a municipal ordinance but excluding traffic violations: NO \_\_\_\_\_ YES \_\_\_\_\_

If Yes, explain on the reverse side, the date and place of conviction and the nature of the offense.  
Applicant's Current and Previous Occupations & Employers for Three Years Preceding the Date of Application:

Three most recent locations where applicant has conducted business:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**DATA PRACTICES ADVISORY:** The data *supplied* in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in city license files, to verify the identity of the applicant, to contact the applicant if additional information is required and to determine if the applicant meets all ordinance requirements.

I HEREBY CERTIFY THAT ALL STATEMENTS MADE IN THIS APPLICATION ARE TRUE AND COMPLETE AND UNDERSTAND THAT ANY MISSTATEMENTS OR OMISSIONS OF MATERIAL FACTS MAY RESULT IN DISQUALIFICATION OR DENIAL OF THE LICENSE.

\_\_\_\_\_  
Signature of Applicant Date

For Office Use Only  
Application Received: \_\_\_\_\_

License Fees Paid: \_\_\_\_\_ Check #: \_\_\_\_\_ R#: \_\_\_\_\_

information sent to SCSD for background check: \_\_\_\_\_  
Background Check information received from SCSD: \_\_\_\_\_  
City Clerk Approval: \_\_\_\_\_



CITY OF ROCKVILLE  
APPLICATION FOR BUSINESS SOLICITATION LICENSE

(Peddler/Solicitor/Transient/Merchant)

INFORMATION ADVISORY AND AUTHORIZATION FOR RELEASE OF INFORMATION TO  
SUPPORT LICENSE APPLICATION

In connection with your application for a license, you are being requested to provide information regarding your criminal background that may be classified as public or private data under the Minnesota Data Privacy Act.

The purpose of the information requested in the application is to provide background for the investigation of license applicants required by the City Code. Providing the information will assist the Sheriff Department in preparing a Background Report. The Background Report is used when granting or denying the license. All information provided in that report becomes part of the public record and is available to any interested individual.

If the license is approved, all information provided by the applicant as part of the license application becomes public and is available to any interested individual. If the license is not approved, only the name and address of the applicant and the report for consideration becomes public.

You have the right to refuse to supply requested information. If you do so, it may, result in the denial of your license.

A criminal charge, arrest, or conviction will not ban an applicant from obtaining a license with the City Of Rockville, unless the conviction is directly related to the matter for which the license is sought, according to MN Statute 364.03. However, failure to reveal the requested criminal information will be considered falsification of the application and may be used as ground for the denial of the license.

I acknowledge being informed of the above advisory and agree to provide the requested information. I further authorize the release to the City of Rockville of any information about my business and financial affairs, which may be requested from any firm relative to my financial background. I also authorize the City of Rockville to investigate the information provided in my application. I understand that incorrect or incomplete information provided by me in my application may be considered falsification of the application and may be used as grounds for the denial of the license.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Driver's License Number

\_\_\_\_\_  
Date of Birth

If not Minnesota, what State is Driver's License from: \_\_\_\_\_

**CITY OF ROCKVILLE**  
Peddlers, Solicitors, and Transient Merchants

**Peddler:** A person who goes from house to house, door to door, business to business, street to street, or any other type of place to place, for the purpose of offering for sale, displaying or exposing for sale, selling or attempting to sell and delivering immediately upon sale, the goods, wares, products, merchandise or other personal property that the person is carrying or otherwise transporting. The term PEDDLER shall mean the same as the term “hawker.”

**Solicitor:** A person who goes from house to house, door to door, business to business, street to street, or any other type of place to place, for the purpose of obtaining or obtaining to obtain orders for goods, wares, products, merchandise, other personal property or services of which he or she may be carrying or transporting samples, or that may be described in a catalog or by other means, and for which delivery or performance shall occur at a later time. The absence of samples or catalogs shall not remove a person from the scope of this provision if the actual purpose of the person’s activity is to obtain or attempt to obtain orders as discussed above. The term SOLICITOR shall mean the same as the term “canvasser.”

**Transient Merchant:** A person who temporarily sets up business out of a vehicle, trailer, boxcar, tent, other portable shelter, or empty store front for the purpose of exposing or displaying for sale, selling or attempting to sell and delivering, goods, wares, products, merchandise or other personal property and who does not remain or intend to remain in any one location for more than 14 consecutive days.

Exemptions for Peddlers Licensing

Non-profit groups

Businesses who distribute products to regular customers with an established route (Schwans, etc)

Farm/garden products where the farm is occupied and cultivated by the seller within the state

Garage sales, Estates Sales, Rummage sales

Merchants making home deliveries

Door to Door Advocacy (canvassing, dissemination of religious, political and other ideas.)

**Regular Business Day:** Any day during which the city hall is normally open for the purpose of conducting public business. Holidays defined by state law shall not be counted as regular business days.

*For more information see chapter 113 of basic code. Found on cities web-site at [www.rockvillecity.org](http://www.rockvillecity.org)*