

Rockville MN

2020 FEE SCHEDULE FOR LICENSES, PERMITS AND SERVICES

Applicable Minnesota Sales Tax will be added to fees.

+ Interest will be charged according to annual rate.

++ Credit/debit card payment not accepted for these fees.

2. Administration and Miscellaneous Fees
3. Building Permit Fees
4. Community Development Related Fees
5. Fire Department
6. General License, Permits, Service, Building & Grounds Rental Fees
7. Public Works Department—Equipment & Operator Fees
8. Sewer, Water and Storm water Utility Fees
9. Public Improvements Schedule of Value
10. Public Improvements Schedule of Value (cont) & Administrative Fines

Dated 02/12/2020

City of Rockville**Fee Schedule**

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ADMINISTRATION AND MISCELLANEOUS	City Fee
Address Sign/Post	blue sign \$40.00
Administrator Fees /hr (billed in 15 minute blocks)	\$60.00
Administrative Assistant Fees/hr.	\$30.00
Assessment Search Fee	per parcel \$25.00
Certifying assessments for delinquent accounts to Tax Roll	10%
Copies- (non-color/sheet 8-1/2"X11" (Sales Tax included)	per page \$.25
Copies-(color)/sheet 8-1/2"X11" (Sales Tax included)	per page \$.50
Copies-(non-color/sheet 11"X 17" (Sales Tax included)	per page \$.50
Copies-(color)/sheet 11"X 17" (Sales Tax included)	per page \$1.00
Comprehensive Plan-	Printed \$75.00
Comprehensive Plan-	Digital CD \$25.00
Election Filing Fee	\$2.00
Fax (local)	per page \$.50
Fax (long distance) per page (Sales taxable include)	\$2.00 1 st page \$1.00 thereafter
Knox Box (surface mount)	\$Actual
Knox Box (flush mount)	\$Actual
Late Fee (Utility bills) every month.	10%
Late Fee (Invoice)	10% 1 st Month 1% thereafter
Non-Sufficient Funds (NSF) Fee	\$30.00 plus bank fee
Mailing List	\$25.00
Newsletter Ad 1/8 page	\$25.00
1/4 page	\$35.00
1/2 page	\$50.00
Full page	\$75.00
Insert	\$150.00
Road Closure Application Fee City/Cty Street (non-refundable)	\$25.00
Road Closure Deposit for barricade/traffic cones damage & roadway cleanup (refundable)	\$100.00
Road Right of Way Permit	\$50.00
Sign Permit – Permanent/Building Permit or	\$50.00
Sign Permit – Temporary	\$25.00
Special Meeting Fee	\$200.00

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Building Permit Fees.	City Fee
Building Permit: Per UBC Fee Schedule (Based on value + State Surcharge)	
Commercial	Based on value
Residential	Based on value
Demolition Permit: (includes State Surcharge)	
Commercial/Industrial	\$76.00
Residential	\$51.00
Electrical Inspections: per MN State Electrical Regulations	
Maintenance Permit: Re-roofing, Re-siding, Window or Ext. Door replacement	
Commercial + State Surcharge	Based on value
Residential (includes State Surcharge)	\$36.00
Mechanical/Plumbing: (HVAC) (Flat fees include State Surcharge) (Based on value + state surcharge)	
Commercial (New Structure or alteration)	Based on value
Fireplace -includes chimneys, wood stoves & fireplaces existing or new	\$76.00
Furnace Replacement	\$51.00
Residential (New Structure or alteration)	\$76.00
Water heater Replacement	\$51.00
Moving Structure Permit: (includes State Surcharge)	
Accessory Structure	\$76.00
House or Manufactured Home or Doublewide Home installation	\$101.00
Plan Check/review Fee	65% of Permit Fee
Plan Check/review Fee for similar plans	25% of Permit Fee
Plan Check/review Fee Additional- required by changes, or additions to approved plans.	Per hr. \$50.00
Structure Permits (Site plan required)	
• Accessory Building (200 square feet or less)	\$30.00
• Fence Permit > 6'	\$30.00
• Driveway permit (additional driveways)	\$30.00
• Stairs Permit	\$30.00
• Structure Site Permit (Farm Use)	\$30.00
Work done without a required permit!	Double the permit Fee

Refunds: The building official may authorize refunding of not more than 80% of the permit fee, if no work has been done under the approved permit. Request for refund must be in writing and submitted by the original applicant no later than 180 days after the original fee payment.

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Community Development Related Fees.	City Fee
Administrative Plat Fee	\$100.00
“After the Fact” Charges	twice the permit fee + application fee
Appeal Process Fee plus professional fees	\$250.00
Business Subsidy Loan, TIF, or Tax Abatement, PUD	
Administrator Fee plus	
Application	\$500.00
Escrow Amount ** (un-used portion is refunded)	\$1,500.00
Conditional Use Permit (application)	\$200.00
Driveway Permit (County or State Road may require additional permit)	\$50.00
Driveway Permit Deposit (refundable if no damage to public property)	\$500.00
Final Plat Review	\$300.00
Interim Use Permit (application)	\$200.00
Minor Subdivision (application)	\$100.00
Ordinance Amendment (application)	\$500.00
Park Land Dedication Fee (single family) or (0.07/sq. ft.)	
1800 SQ feet per single family Res lot or (\$1,200 per lot) or based on value of land	\$1,200.00
1800 SQ feet per multi family res lot or (\$1,200 per lot) or based on value of land	\$1,200.00
Platting Escrow Amount ** (un-used portion is refunded)	\$1,000.00
Preliminary Plat	
1-3 Lots	\$300.00
4-10 Lots	\$500.00
11-40 Lots	\$1500.00
Over 40 Lots	\$5000.00
Re-Zone Application	\$200.00
Shore Land Alteration Permit	Engineer Fee plus \$45.00
Stearns County Environmental Service	\$Actual
Stearns County Recording Fee	\$Actual
Vacate Easement, Street, or Alley Application	\$250.00
Variance Request Application	\$200.00

** Petitioner will be responsible for additional charges incurred above the escrow collected.

*Community Development related fees may be combined for multiple requested actions presented as one review package at one meeting by the same applicant.

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Fire Department Call Fees	City Fee
Accident/Incidents -(includes the first hour)	\$500.00
Each additional hour	\$250.00
False Alarm - non-first party (First 3 no charge)	\$500.00
False Alarm - Automated (First 3 no charge)	\$500.00
Fire Calls (Structure)	No Charge
Live Burn/Control Burn (Training)	No charge
Medical Responses	No Charge
Non-Emergency Calls (3 or more)	Per Council Action
Supplies (foam)	\$Actual/gal

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General License, Permits, & Service Fees	City Fee
Animal Impound Fee (Contracted Service)	as charged by contractor
Caterer's Permit	\$35.00
Fireworks Permit	\$35.00
Legalized Gambling Investigation Fee for Initial Premises Permit	\$25.00
Legalized Gambling Premises Permit Annual Renewal Fee (Jan-1)	\$25.00
*Liquor License (annual)	
Consumption and Display	\$25.00
Off-Sale Intoxicating Liquor (MN Statute 340A.408)	\$100.00
Off-Sale Non-Intoxicating 3.2 Malt Liquor	\$25.00
On-Sale Intoxicating Liquor	\$1,250.00
On-Sale Non-Intoxicating 3.2 Malt Liquor	\$25.00
Wine	\$50.00
Sunday Liquor License	\$200.00
Temporary On-Sale Intoxicating Liquor	\$25.00
*Peddlers License (local no background check)	\$25.00
*Peddlers License (non-residents) (non-refundable)	\$75.00
(For non-residents Photo Identification Card issued by City)	per individual
Refuse Haulers Annual Permit January 1 st renewal	\$250.00
Work in City Right of Way and/or bulk city property Permit Fee	\$50.00
(Refund after proper clean-up deposit)	\$200.00
Tobacco and Electronic Cigarettes License	\$25.00
*The license fees are intended to cover the costs of issuing, inspecting and other directly related costs of enforcement.	
Rental Fee Buildings & Grounds	
City Hall Rental: (For businesses, organizations, non-profits. <u>NO</u> Private Parties)	
Rooms available: Council Chambers (seats 60) conference rooms (seat approx 12)	
1-29 people	per room \$50.00
30 and more	Chambers \$75.00
	Kitchen use \$25.00
Community Ball Field	Resident \$25.00
	Non-resident \$50.00
	Event \$100.00
Eagle Park, Lions Park, & Community Park	Resident \$25.00
	Non-resident \$50.00
	Event \$100.00
Deposit Fee for City Hall, Fire Hall and Park Rental minimum	\$75.00
(Deposit is refunded if buildings & grounds are in proper condition after the event)	
Pasture Rent (Eagle Park appx 65 acres)	Based on Current Property Tax/yr

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Public Work's Dept. Equipment & Operator Fee (Not intended for Public hire.)		City Fee
		(Taxable included)
Chain Saws	(with operator)	per hr*\$100.00
Tractor & Mower	(with operator)	per hr*\$100.00
Disc Blade	(reclaiming)	per hr \$100.00
Dump Truck single axle	(with operator)	per hr*\$100.00
Dump Truck single axle with plow	(with operator)	per hr*\$100.00
Dump Truck tandem axle	(with operator)	per hr*\$100.00
Dump Truck tandem axle with plow	(with operator)	per hr*\$100.00
Generator 4-pin hookup: 220 & 120 volt		per hr*\$100.00
Loader	(with operator)	per hr*\$100.00
Lawn Mower zero turn	(with operator)	per hr*\$100.00
Lawn Gang Mower/ tractor	(with operator)	per hr*\$100.00
Mail Box (swing post)	(picked up)	\$Actual Cost
Mail Box (swing post)	(delivered)	\$Actual Cost plus \$35.00
Road Grader	(with operator)	per hr*\$100.00
Skid Steer/ one attachment	(with operator)	per hr*\$100.00
Additional charge for each attachment		per hr*\$100.00
Trash Pump 2-1/2" with 12 intake hose, 25' outlet hose		per hr*\$100.00
Wood Chipper	(with operator)	per hr*\$100.00
Sweeper	(with operator)	per hr*\$100.00
Pro Patch Trailer	(with operator)	per hr*\$100.00
Roller	(with operator)	per hr*\$100.00
Fire Tanker	(with operator)	per hr*\$100.00 Base rate plus \$5.00/1000 gallons

*add Overtime labor to applicable hourly rates if operator reaches Overtime status.

Equipment rates are based on a 1-hr minimum. In nearly all circumstances, equipment must be rented with (and operated by) a city staff member.

Exceptions may be made when working with other governmental entities.

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Sewer, Water, and Storm Water Utility Fees**City Fee**

Per gallon sewer charges are based on the water meter.

Professional installed irrigation system may have a separate water meter & can be deducted from sewer usage.

Sewer Hook-up (SAC)			\$3,100.00
Sewer Base Fee *(Downtown/Ron's Auto)	Bi-Monthly	Per unit	\$24.00
Sewer Base Fee *(Brentwood/25983 80 th Ave/PIP/25958 Lk Rd/21614 Co Rd 8)	Bi-Monthly	per unit	\$44.00
Sewer Base Fee Lakes* (25942 Lake Rd/Grinderstations)	Bi-Monthly	Per unit	\$65.00
Sewer Grinderstation			\$actual plus sales tax
Sewer Significant Industrial User Fee	(add to usage rate)		
Base Fee(SIU)	Bi-Monthly		\$100.00
SIC Flow Sewer	0-720,000 thousand gallons		\$1.65
	721,001+ thousand gallons		\$3.30
Biochemical Oxygen Demand (CBOD)	0-21 Units		\$.74
	21+ Units		\$1.11
Total Phosphorus (TP)			
Per pound (0-3 per day, monthly average)			\$5.00
Per pound (More than 3 pounds per day monthly average or more than 4.5 pounds on a single day)			\$7.50
Total Suspended Solids (TSS)	0-31 Units		\$.42
	32+ Units		\$.63
Sewer Usage-Consumption Rate/1000 gal*	Bi-monthly		\$4.45
Sewer Stub-low pressure system (includes SAC & Trunk fee per connection)			\$8,900
Water Hook-up (WAC)			\$3,100.00 plus Sales tax on Commercial
Water Base Fee	Bi-monthly	Per Unit	\$23.00
Water Meter Fee	Residential/Commercial		\$actual plus sales tax
Water Safe Water Fee MDH (MN Dept of Health)	Bi-monthly		\$actual
Water Usage Rate	0000-30,000 thousand gallons		\$7.00
	30,001-60,000 thousand gallons		\$7.20
	60,001-90,000 thousand gallons		\$7.40
	90,001+ thousand gallons		\$7.80
Construction Water Meter Hookup (meter fee refundable)			cost of meter plus/\$30.00
Contractor (Water sales)			Base rate plus \$5.00/1000 gallons plus sales tax plus \$30.00
Water On/Off Fee			\$100.00 plus sales tax on Commercial
Resident requested water flow rate or meter certification/rebuild			\$actual cost of certification
(Refunded if flow rate or meter accuracy found to be outside of normal operating parameters)			

* Actual Usage Nov,-April: Averaged May -October. based on previous 6 month usage.

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Public Improvements Schedule of Value**City Fee****Bituminous Surface Street**

Rural Section (street width up to 24 feet), Non-Commercial/Industrial	\$67.00 per assessable foot
Rural Section (street width greater than 24 feet), Non-Commercial/Industrial	\$89.00 per assessable foot
Rural Section, Commercial and Industrial	\$119.00 per assessable foot
Urban Section, Non-Commercial/Industrial	\$119.00 per assessable foot
Urban Section, Commercial and Industrial	\$147.00 per assessable foot
Drainage Improvements	included in street rates above
Concrete Curb & Gutter	\$25.00 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads
Reclaim (street width up to 24 feet), Non-Commercial/Industrial	\$30.00 per assessable foot
Reclaim (street width greater than 24 feet), Non-Commercial/Industrial	\$41.00 per assessable foot
Reclaim, Commercial and Industrial	\$56.00 per assessable foot
Overlay (street width up to 24 feet), Non-Commercial/Industrial	\$13.00 per assessable foot
Overlay (street width greater than 24 feet), Non-Commercial/Industrial	\$18.00 per assessable foot
Overlay, Commercial and Industrial	\$27.00 per assessable foot
Reclaim & Overlay assessment rate	30% of standard rates above 15% of standard rates above for non-City roads

Concrete Sidewalk

Sidewalk installed on one side of street	\$15.00 per assessable foot
Sidewalk installed on both sides of street	\$30.00 per assessable foot
Replacement	30% of standard rates above 15% of standard rates above for non-City roads

Sanitary Sewer main line

Sanitary Sewer	\$84.00 per assessable foot
Replacement	25% of standard rate above

Water Main main line

Water Main	\$64.00 per assessable foot
Replacement	25% of standard rate above

Utility Service Lines

Water Service Line (1 inch)	\$1,353.00 per service
Water Service Line (1.5 inch)	\$1,353.00 per service
Water Service Line (6 inch)	\$2,675.00 per service
Water Service Line (8 inch)	\$2,951.00 per service
Sewer Service Line (4 inch)	\$1,418.00 per service
Sewer Service Line (6 inch)	\$1,418.00 per service
Replacement	100% of standard rates above

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Public Improvements Schedule of Value

City Fee

Sanitary Sewer Trunk/Area Fee

Single Family Residential (R-1)	\$2,456.00 per developable acre
Multi Family Residential (R-2)	\$4,911.00 per developable acre
Commercial (B-1)	\$4,911.00 per developable acre
Light Industrial (I-1)	\$4,096.00 per developable acre
Industrial (I-2)	\$4,096.00 per developable acre

Water Trunk/Area Fee (core city system)

Single Family Residential (R-1)	\$2,439.00 per developable acre
Multi Family Residential (R-2)	\$4,877.00 per developable acre
Commercial (B-1)	\$4,877.00 per developable acre
Light Industrial (I-1)	\$4,064.00 per developable acre
Industrial (I-2)	\$4,064.00 per developable acre

Water Trunk/Area Fee (Pleasant Lake area system)

\$4,000.00 per developable acre

ADMINISTRATIVE FINES**Ordinance # Description**

2003-02: Fireworks	\$130.00
2003-07: Prohibiting the Parking of Vehicles on City Streets for more than 72 hours and regulating parking on Certain City streets During Winter months	\$130.00 \$130.00
2003-08A: Regulating the Use of the Wastewater Facilities	\$130.00
2003-09: Noise Ordinance	\$130.00
2004-21: Regulating the Use of Snowmobiles	\$130.00
2004-22: Regulating the Use of ATV's	\$130.00
2006-32: Regulating the Use of City Parks	\$130.00
2009-59: Regulating Dogs in the City	\$130.00
2012-75: Regulating Parking During Snow Emergencies on All City Streets During Winter Months	\$130.00
2013-77: Shade Tree	\$130.00
2013-79: Rental Licensing	\$130.00
City Cleanup on Nuisance Violations-per hr	\$35.00
Sign in Ordinance Violation (retrieve per sign)	\$25.00