



Mayor

Duane Willenbring 320-293-8732

Councilors:

Bill Becker 320-253-9352

Brian Herberg 320-241-8226

Don Simon 320-250-9674

Jerry Tippelt 320-282-4091

Happy
New Year

City Hall will be closed:
Monday, February 17

City Council Meetings

2nd Wednesday of each month
at 6:00 p.m.

Council Workshop Meetings (if needed)

2nd Wednesday of each month
at 5:00 p.m.
and the last Monday of each month
at 9:00 a.m.

Planning & Zoning Meetings

1st Tuesday of each month
at 6:00 p.m.

ROCORI Trail Construction Board

1st Thursday of each month at 9 a.m.

(all meetings are held at City Hall)
Please check the city's website
for any changes.

A Message from the Mayor

What does "governance" mean at the local level?

Definition: exercising leadership and applying democratic values with local government and the community to represent citizens' interests, set the course for public issues, oversee how public issues are addressed, and make sure that local government's actions positively contribute to the community's current and future quality of life. -Vaughn Upshaw

Local Government Governing Model

1. Understand Your Legal Authority

Legal responsibilities refer to:

- Statutory mandates, laws, and administrative rules
- Procedural requirements
- Law making authority
- Avoidance of conflict of interest
- Open meeting laws
- Authority to delegate to professional managers, staff, appointed boards, governmental agencies, nongovernmental organizations, etc.

To govern effectively, you need to know:

- What you are statutorily responsible for
- What options are available to you in fulfilling these responsibilities
- What laws, rules, and procedures you are required to follow

Don't just rely on your attorney. You should have a general understanding of your own and local government's legal responsibilities.

2. Working with Others

Councils exercise their responsibilities to work with others to understand issues that the Council, other governing bodies, and community want/need to address and MUST work with others to identify issues and decide what priorities to address.

To be effective:

- Know how to listen (to understand), how to interact and how to work with each other
- Learn about local values, interests and priorities
- Expand our options for responding to and solving problems

Requires that you:

- Separate the people from the problem
- Focus on interests, not positions, to invent options for mutual gain
- Insist on using objective criteria-agree on some sort of common standard or a result that everyone thinks makes sense
- Establish **Trust** and **Civility** and maintain it

3. Setting Policy and Providing Resources

Refers to the Council's responsibility to create **capacity** for local government to act. Decisions about WHAT resources it needs:

- Finances, personnel, in-kind contributions, equipment, capital
- HOW it will generate them
- WITHIN what parameters it will use them
- HOW the use of the resources will be monitored

Although the BUDGET is the most important and visible POLICY document generated each year, allocating those resources is distinct from developing policy. Advising on, reviewing, and adopting the budget are separate from decision making about what is to be done with those resources. Closely related is the essential responsibility for deciding how resources are generated, used, and monitored to support major policy initiatives that benefit the community.

Continued on page 6

Residents of the City of Rockville—NEW Ordinance Regulating Refuse Haulers

The City of Rockville on July 10, 2019 adopted Ordinance 2019-98 an ordinance Establishing and Regulating Refuse Hauler(s) inside the City Limits of Rockville (a copy of Ordinance 2019-98 is included with this newsletter, see pages 4 and 5).

Effective January 1, 2020 all Refuse Haulers wishing to do business inside the city limits of Rockville need to be an authorized/permitted refuse hauler by the City of Rockville. The three permitted refuse haulers for Rockville are; West Central Sanitation, Waste Management of MN Inc., and Advanced Disposal Services.

LONG TERM WINTER CARE FOR RESIDENTS WITH GRINDER STATIONS

Long term or winter lay-up does not adversely affect your grinder station. However, there are a few routine steps that you should take to prevent maintenance problems upon your return. The following is a simple list of steps to take before seasonal or other long term absences:

- ✓ Ensure that nothing is blocking the airflow around the bottom of the cover.
- ✓ Before closing your home for an extended period of time (one week or longer), run clean water out of a faucet into your grinder station for approximately 30 minutes. This will thoroughly flush the line from your grinder station to the main line. Failure to flush the line could result in build up causing future expense to the homeowner.
- ✓ Do NOT turn off the power to the grinder station at the panel. If you normally turn off the main power to shut everything down, turn off all of the other individual circuits EXCEPT the grinder station.
- ✓ Let a trusted neighbor know you are leaving so they will be aware of any red lights or alarms in your absence.

If you have any winterizing questions or concerns please call the Public Works Maintenance Department at 320-251-5836.

Winter Parking During Snow Emergencies

Ordinance No. 2012-75
AN ORDINANCE REGULATING PARKING
DURING SNOW EMERGENCIES
ON ALL CITY STREETS
DURING WINTER MONTHS

On the occasions of heavy snowfalls, the Public Works Director shall determine when to commence and/or suspend snow plowing operations.

When snow has accumulated to a depth greater than 1 ½" inches, a "NO PARKING BAN" will be in effect over the entire city. It shall be the responsibility of the duty police officer (Stearns County Sheriff) to cite and/or tow all violators. After the streets are plowed, parking will be permitted.

Violators of this ordinance will be subject to a \$25.00 penalty and in the event that it is necessary that a vehicle be towed away, the cost of the towing, the penalty, and any other related charges will be at the expense of the vehicle owner and will be collected in full before any vehicle is released.

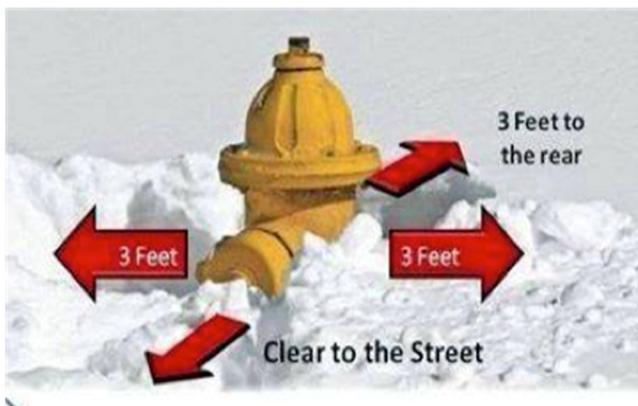
This ordinance repeals and supersedes all previous snow removal ordinances relating to the removal of snow on public streets in the City of Rockville.

Snow Removal Around Fire Hydrants

During the winter season residents are asked to keep fire hydrants free from obstruction of snow.

As you shovel or push snow off your driveways and sidewalks, take time to clear the snow from around fire hydrants (three-foot radius).

During a fire, seconds counts. Help keep your home safe from winter fire hazards by ensuring your fire hydrants are clear and readily accessible in an emergency.





CITY OF ROCKVILLE SNOWPLOWING POLICY

The city of Rockville believes it is in the best interest of the residents for the city to assume basic responsibility for control of snow and ice on city streets. Reasonable ice and snow control is necessary for routine travel and emergency services. The city will provide such control in a safe and cost effective manner, keeping in mind safety, budget, personnel, and environmental concerns. The city will use city employees, equipment, and/or private contractors to provide this service.

When will city start snow or ice control operations? The Maintenance Department will decide when to begin snow or ice control operations. The criteria for that decision are:

- * Snow accumulation of 1 ½" thickness on paved roads or 3" or more on gravel roads;
- * Drifting of snow that causes problems for travel;
- * Icy conditions which seriously affect travel; and
- * Time of snowfall in relationship to heavy use of streets.

Snow and ice control operations are expensive and involve the use of limited personnel and equipment. Consequently snowplowing operations will not generally be conducted for snowfall of less than 1 ½" on paved roads or 3" on gravel roads.

How snow will be plowed? Snow will be plowed in a manner so as to minimize any traffic obstructions. The center of the roadway will be plowed first. The snow shall then be pushed from left to right. The discharge shall go onto the boulevard area of the street. When a plow goes on a bridge, the driver shall slow down so snow does not go over the bridge, if possible. In times of extreme snowfall, streets will not always immediately be able to be completely cleared of snow.

Snow removal: The Maintenance Department will determine when snow will be removed from the area by truck. Such snow removal will occur in areas where there is no room on the boulevard for snow storage and in areas where accumulated piles of snow create a hazardous condition. Snow removal operations will not commence until other snowplowing operations have been completed. Snow removal operations may also be delayed depending on weather conditions, personnel, and budget availability. The snow will be removed and hauled to a snow storage area. The snow storage area will be located so as to minimize environmental problems.

Priorities and schedule for which streets will be plowed: The city has classified city streets based on the street function, traffic volume, and importance to the welfare of the community. Those streets classified as "Snow Plow Routes" will be plowed first. These are high volume routes, which connect major sections of the city and provide access for emergency fire, police, and medical services.

The second priority streets are those streets providing access to schools and commercial businesses. The third priority streets are low volume residential streets. The fourth priority areas are alleys and city parking lots.

Work schedule for snowplow operators: Snowplow operators will be expected to work eight-hour shifts. In severe snow emergencies, operators sometimes have to work in excess of eight-hour shifts. However, because of budget and safety concerns, no operator shall work more than a twelve-hour shift in any twenty-four hour period. Operators will take a fifteen-minute break every two hours with a half-hour meal break after four hours. After a twelve-hour day, the operators will be replaced if additional qualified personnel are available.

Weather conditions: Snow and ice control operations will be conducted only when weather conditions do not endanger the safety of city employees and equipment. Factors that may delay snow and ice control operations include: severe cold, significant winds, and limited visibility.

Use of sand, salt and other chemicals: The city will use sand, salt, and other chemicals when there are hazardous ice or slippery conditions. The city is concerned about the effect of such chemicals on the environment and will limit its use for that reason.

Sidewalks: The city will maintain some of the sidewalks in the city. As there are a limited number of personnel available, the city will only maintain these sidewalks after the streets have been plowed.

Curb Marking Posts Help Snow Plows

To help out the City snow plow crews this winter, the City is recommending that property owners mark their property lines along roadways with curb marker posts. When streets and sidewalks are covered with snow, it is almost impossible to determine the edge of the road or sidewalk. You can purchase these markers at any local hardware store. Residents are reminded that the City is not responsible for damage that may be done from snowplows including damage to sprinkler heads. Keep in mind — plowing or shoveling snow from driveways and sidewalks onto/across public roads and streets may be punishable as a misdemeanor (Minn. Statutes 169.42 and 160.27, subdivision 5). This can create a hazard not only for motorists but for snowplows and drivers as well.

ORDINANCE NO. 2019-98

An Ordinance Amending the Minnesota Basic Code, Title Xi, Section 114 Regulating Refuse Hauler in the City of Rockville Chapter 114: Refuse Haulers

Section 114

- 114.01 Definitions.
- 114.02 License Required.
- 114.03 Refuse Hauling Schedule.
- 114.04 Composting.
- 114.05 Disposal Required.
- 114.06 Collection Vehicles.
- 114.07 Recycling.
- 114.08 Containers.
- 114.09 Penalty, License Revocation.

114.01 DEFINITIONS.

For the purpose of this Section, the follow definitions shall apply.

GARBAGE. Organic refuse resulting from the preparation of food, and decayed and spoiled food from any source.

REFUSE. Includes garbage and rubbish.

RUBBISH. All inorganic refuse matter such as tin cans, glass, paper, ashes and the like. Rubbish shall include garbage.

114.02 LICENSE REQUIRED.

- A. Refuse haulers are required to obtain an annual Refuse Hauling license from the City offices. The license shall be issued each January 1 at a fee as set by the Ordinance Establishing Fees and Charges. Licenses shall expire on December 31 of each year. Unless otherwise specified, the full annual fee will be required of licensees irrespective of the date of issuance of the license.
- B. The number of refuse hauler licenses issued by the City shall be reduced by attrition to no more than two (2) refuse hauling licenses.
- C. Refuse Haulers must have a minimum of 100 existing/committed refuse customers in the City limits of the City of Rockville to be eligible to apply for a Refuse Hauling License.
- D. Application Requirements.
 - 1. Applications shall be on a form approved by the City and include:
 - a) The name and address of the Applicant,
 - b) A description of each piece of equipment proposed to be used in collection,
 - c) The proposed fee for service to customers,
 - d) A description of the service provided,
 - e) The place to which the refuse is to be hauled,
 - f) The manner in which refuse is to be disposed.
 - 2. The City Council shall investigate each application and after due consideration approve or deny the license.
 - 3. Approved licensees shall provide the following:
 - i. A current certificate of public liability insurance covering all vehicles to be used by the Applicant in the licensed business with the following minimum coverages:
 - 1) General liability coverage in an amount not less than \$1,000,000 for injury to any one or more persons resulting from any one accident and not less than \$500,000 for property damage resulting from any one accident.
 - 2) Automobile liability insurance with a combined single limit of \$1,000,000, covering all owned, hired, and non-owned vehicles.
 - ii. Worker's Compensation Insurance covering all employees of the Licensee.
 - iii. Any insurance policy required from the Licensee under this Section shall remain in full force and effect at all times that the hauler is licensed in the City. All insurance policies shall contain a provision requiring the City to be notified at least 30 days prior to the expiration or cancellation of any insurance policy.
 - iv. A current list of vehicles used in Rockville, that includes the license plate number, make and year.
- E. No transfer of licenses between refuse hauling companies or entities shall be allowed.
- F. No person shall collect or remove garbage or refuse in any residential district except between the hours of 6:00 a.m. and 10:00 p.m. on any weekday or between the hours of 9:00 a.m. and 9:00 p.m. on any weekend or holiday.

114.03 REFUSE HAULING SCHEDULE.

- A. Refuse hauling shall be limited to hauling one day per week as designated by the City Council annually.

114.04 COMPOSTING.

- A. No person shall bury any refuse in the City except in a sanitary landfill, but leaves, grass clippings, and easily biodegradable, non-poisonous garbage may be composted on the premises where such refuse has been accumulated. Garbage may only be composted in a rodent-proof container or structure approved by the City.
- B. Licensed refuse haulers may provide collection of compost items at a fair and equitable cost to residential customers.

114.05 DISPOSAL REQUIRED.

Every person shall, in a sanitary manner, dispose of refuse that may accumulate upon property owned or occupied by such person. Refuse shall be collected, or otherwise lawfully disposed of on a regular basis.

114.06 COLLECTION VEHICLES.

- A. Every refuse collection vehicle operating within the City of Rockville shall be lettered on the outside so as to identify the owner thereof. Every vehicle used for hauling garbage shall be covered, leak-proof, durable and of easily cleanable construction. Every vehicle used for hauling refuse shall be sufficiently air-tight, and so used as to prevent unreasonable quantities of dust, paper, or other collected materials to escape. Every vehicle shall be kept clean to prevent nuisances, pollution or insect breeding and shall be maintained in good repair.
- B. An empty weight of five (5) tons per axle will be the maximum refuse/recycling truck weight allowed during weight restriction periods.

114.07 RECYCLING.

Removal and hauling of recyclables shall occur every other week. Pickup of recycling will coincide with the same schedule as the refuse hauling schedule.

114.08 CONTAINERS.

- A. Every householder, occupant or owner of any residence and any restaurant, industrial establishment or commercial establishment shall provide, on the premises, one or more nuisance-free containers to receive and contain all refuse which may accumulate between collections. All normal accumulations of refuse shall be deposited in such containers.
- B. It shall be the duty of the property owner or occupant to place their garbage containers where the refuse is to be collected, but in no event shall containers be placed in the street or on the sidewalk or in any manner placed where the containers will interfere with vehicular or pedestrian traffic. Refuse/recycling containers shall be stored inside or in side or rear yards.

114.09 DEMOLITION – NEW CONSTRUCTION – REMODEL

- A. Demolition of an existing structure, construction of a new structure or major structure remodel is not regulated by this section.

114.10 PENALTY, LICENSE REVOCATION.

- A. The violation of any provision or condition of this Section shall be grounds for revocation or suspension of the license.
- B. Any person, firm, or corporation who violates any provision of this Section shall, upon conviction, be guilty of a misdemeanor. The penalty which may be imposed for any crime which is a misdemeanor under this section, including Minnesota Statutes specifically adopted by reference, shall be a sentence of not more than 90 days or a fine of not more than \$1,000, or both.
- C. Upon conviction of a misdemeanor, the costs of prosecution may be added.
- D. A separate offense shall be deemed committed upon each day during which a violation occurs or continues.

114.11 EFFECTIVE DATE: This Ordinance, adopted by the City Council on July 10, 2019, becomes effective January 1, 2020 following the publication of the ordinance, or summary thereof, in the City's legal newspaper.

Continued Mayors Message from page 1

4. Be Accountable

Effective Councils:

- Understand and monitor its successes at fulfilling its own responsibilities
- Delineate expectations for the administrator, department managers and key programs
- Establish annual and long range goals via strategic planning
- Conduct annual self-assessments to evaluate how well it used its legal authority and how well it worked with others to establish policy. Also, how it allocates resources and provides oversight and leadership to ensure that they accomplished their goals

HOW? Annual performance evaluations of the administrator, department managers, financial audits, program reviews, and council self-assessment. "What gets measured, gets done."

After serving on the Planning and Zoning Committee for many years (during Rockville Township days), eight years on the Rockville City Council and nearly three years as your Mayor; I have found three characteristics common to highly effective Committees and Councils: 1) the willingness to address difficult issues – often those that deal with the "big-picture" problems in a city; 2) the ability or capacity of the Council, as a team, to deal with these issues; and 3) an effective relationship with professional staff.

Best wishes to you and your family for a safe and wonderful New Year.

In closing, it is an honor to serve the citizens and businesses of the Great City of Rockville.

Mayor,
Duane W.

USE OF SNOWMOBILES IN THE CITY OF ROCKVILLE

Ordinance No. 2004-21. Snowmobiles should be driven on designated snowmobile trails. The snowmobile trail is clearly marked. Watch for the trail signs. Use ditch bottoms or far right hand side of street or road if necessary.

Do NOT operate your snowmobile on:

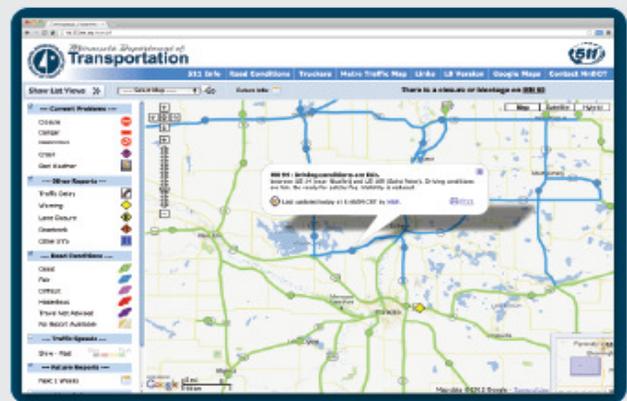
- * Sidewalks
- * Boulevards within any public right-of-way
- * Private property of another without specific permission of the owner
- * Parks (city or county—unless otherwise posted)
- * Inside slope, shoulder, or roadway of state and county roads
- * Interstate highways or freeway



For additional information on snowmobile regulations visit the Minnesota DNR's website:
www.dnr.state.mn.us/snowmobiling

WINTER DRIVING TIP

Check **511** for road conditions
before you head out. 511mn.org



511 is your online resource for statewide weather-related road conditions.

A Gift of Remembrance



Have you considered giving the gift that will honor someone forever?

Applications are being accepted for names to be added to the Rockville Veterans Monument. All names submitted from now until spring will be engraved on the monument in Spring of 2020.

This monument is for all current, past and future members of the military, firefighters, and law enforcement. You do not need to live here to have your name on the monument. Please consider this as a gift for a person whom you would like to honor.

Please fill out the application below and send to the address listed.
Applications are also available at Rockville City Hall or www.rockvillecity.org

Please PRINT

Name of Donor: _____

Donor's Phone Number: _____

Name of Veteran/Individual: _____

Circle one branch of service:

Army / Marine Corps / Navy / Air Force / Coast Guard / Merchant Marines

Law Enforcement / Firefighter / First Responder — City of Service _____

Names submitted at a cost of \$125.00 per name.

- **Make checks payable to:**
RASC Rockville Veteran's Monument Fund
- **Return application and payment to:**
Rockville Veteran's Monument Committee
P.O. Box 185
Rockville, MN 56369

Thank you for your support!



City of Rockville
229 Broadway St E
PO Box 93
Rockville MN 56369

Address Service Requested

*Please read— newsletter includes
important information regarding
permitted refuse haulers.*



Mark your calendars!
Rockville Fire Relief Association
ANNUAL FISH FRY
Friday, March 27th
4:00 to 8:00 p.m.

Looking for a good book
to read this winter?
How about a jigsaw puzzle?
Stop by City Hall and
check out the Book Nook!
Books and puzzles
for all ages and it's FREE!



Would you like to have your newsletter emailed to you rather than mailed? We can do that!
Email us at cityhall@rockvillecity.org to sign up.